

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR/REORGANIZATION MEETING

6:00 p.m.

Minutes

THURSDAY, JULY 7, 2011

Middle School/High School

1. Opening Items

1.1. Call to Order 6:00

1.2. Tobacco Policy Statement

Tobacco sale or distribution shall not be permitted and no person shall use tobacco on school grounds or in any vehicles used to transport children or school personnel at any time.

1.3. Pledge of Allegiance

1.4. Roll Call

In attendance: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Absent: Trustee Spencer

2. Oath of Office

District Clerk will administer the Oath of Office to elected Board Trustees as follows:

Ann McGillicuddy (3) three year term 7/1/11 - 6/30/14

Dan Spencer (3) three year term 7/1/11 - 6/30/14

Michael McKeon (3) three year term 7/1/11 - 6/30/14

3. Nominations for 2011-2012 Board President

Call for Nominations by the District Clerk for President of the 2011-2012 Board of Education

Board of Education hereby nominates Trustee McGillicuddy for President for the 2011-2012 School year

Nominate By: Trustee Osmond

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

4. Nominations for 2011-2012 Board Vice President

Call for Nominations by the District Clerk for Vice President of the 2011-2012 Board of Education

The Board of Education hereby nominates Trustee Fletcher for Vice President for the 2011-2012 School year

Nominate By: Trustee Osmond

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee

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Kurnit, Trustee McKeon
Not Present: Trustee Spencer

5. Oath of Office

The District Clerk will administer the Oath of Office to the 2011-2012 Board of Education President and Vice President

6. Executive Session

Motion: The Board of Education will vote to go into Executive Session to discuss the hiring of specific personnel and negotiations at approximately 6:20 pm. (duration 1 hour)

Motioned By: Trustee Hickey
Second By: Trustee Kurnit

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Spencer

Motion: The Board of Education will vote to exit Executive Session
Motioned By: Trustee Osmond
Second By: Trustee McKeon

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Spencer

Motion: The Board of Education will vote to re-enter the public session 7:50
Motioned By: Trustee McGillicuddy
Second By: Trustee Fletcher

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Spencer

Motion: The Board of Education hereby accepts the following resignation:

D'Aprile, Debra	Accounts Payable Clerk	July 8, 2011	To accept District Treasurer position
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Motioned By: Trustee Hickey
Second By: Trustee Fletcher

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Spencer

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Resolution: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the employment contract between the District and Victoria McLaren covering the period of July 1, 2011 through June 30, 2014 is hereby approved as discussed in Executive Session, and

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby authorized to execute the contract on the District's behalf.

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

7. Annual Appointments (proposed 7:15)

7.1. Resolution: The Board of Education hereby approves the following as specified below: Appointments of District Officers, Stipends/Fees, effective July 1, 2011, and authorizes the Superintendent of Schools to sign all necessary contracts:

District Clerk:	Fern Amster	As per 3/22/11 resolution – combines pay for Superintendent Secretary and District Clerk
Treasurer:	Deb D'Aprile	As per terms of employment
Deputy District Treasurer:	Maureen VanDyke	-0-
Internal Auditor:	TBD	
Claims Auditor	Julie Wright*	\$4,774
School Tax Collector:	Mary Hornung	\$16.44/hr
Deputy School Tax Collector:	TBD	\$15.91/hr
Purchasing Agent:	Victoria McLaren	-0-
Deputy Purchasing Agent:	Phyllis McGill	-0-

* Pending pre-employment processing

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

7.2. Resolution: The Board of Education hereby approves the following as specified below: Stipends/Fees, effective July 1, 2011, and authorizes the Superintendent of Schools to sign all necessary contracts: School Attorney, Bond Counsel, Independent Auditor, School Physician, Nurse Practitioner, New Employee Physicals, Alcohol and Drug Testing Site, Fingerprinting, Athletic Events Physician, CSE Impartial Hearing Officer, ECA Treasurer for High School, ECA Chief Faculty Counselors Three (3) elementary schools and High School, Title IX Officer, Coordinator for Section 504, School Community Relations Coordinator, Residency Officer, Records Access Officer, Records Management Officer, Homeless Liaison, Broker of Record, District Health Coordinator, District Nursing Coordinator, Asbestos Designee, School Buildings Structural Inspector and Fire Inspector, Substitute Calling Service

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1.	School Attorney:	Donoghue, Thomas, Auslander & Drohan	\$200/hr for attorneys \$90/hr for paralegal services \$4,000/month General Counsel (see attached)
2.	Bond Counsel:	Squire, Sanders & Dempsey L.L.P.	As per RFP fee schedule (see attached)
3.	Independent Auditor:	West & Company	\$19,000 (see attached)
4.	School Physician/Nurse Practitioner	Arthur DiNapoli, M.D. Ph.D., Inc.	\$39,433(see attached)
5.	New Employee Physicals:	Kingston Worx	See attached
6.	Alcohol and Drug Testing Site:	Kingston Worx	See Attached
7.	Fingerprinting:	Reimbursement per District Policy	\$94.25
8.	Athletic Events Physician:	Arthur DiNapoli	-0-
9.	CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations:	-	As per Policy 7670
10.	ECA Treasurer for High School	TBD	\$4,377.50
	ECA Chief Faculty Counselors Three (3) elementary schools and High School:	Building Principals	-0-
11.	Title IX Officer:	Gabriel Buono and Jennifer O'Connor	-0-
12.	Coordinator for Section 504:	PPS Director	-0-
13.	Residency Officer:	Victoria McLaren	-0-
15.	Records Access Officer:	Victoria McLaren	-0-
16.	Records Management Officer:	Victoria McLaren	-0-
17.	Homeless Liaison	PPS Director	-0-
18.	Broker of Record	Rose & Kiernan, Inc.	-0-
19.	District Nursing Coordinator:	Colleen McDaniel	\$2,417 (11-12 rate as per OTA contract)
20.	Asbestos Designee:	Dr. Michael O'Rourke	-0-
21.	School Buildings Structural Inspector and Fire Inspector:	Ulster County BOCES Risk Management Program.	N/A
22.	Substitute Calling Service:	Sharon Rushkoski	\$8,763

Moted By: Trustee Fletcher

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

8. Authorizations (proposed 7:20)

Resolution: The Board of Education hereby approves the following as specified below: Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel.

A. Payroll Certificate:	Superintendent, Dr. Phyllis McGill	-0-
B. Budget Transfers:	Superintendent of Schools, Dr. Phyllis McGill up to \$500,000	-0-
C. Check Signature:	Deb D'Aprile	-0-
D. Alternate Check Signature:	Maureen VanDyke	-0-
E. Petty Cash Funds:	for Central Office Terry Snyder custodian	\$100

Bonding of Personnel:

1. Blanket limit - \$100,000

2. \$215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk, ECA Chief Faculty Counselors

3. \$1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor

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4. \$2,000,000 for Tax Collector, Deputy Tax Collector

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

9. Designations (proposed 7:25)

8:00

Resolution: The Board of Education hereby approves the following as specified below: Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule

FUND

BANK

General/T&A/T&E/

Federal/Cafeteria

Account Names

Community Bank MultiFund

Community Bank

Community Bank Payroll

Community Bank

Chase MoneyMarket

JP Morgan/Chase

MBIA Money Market

MBIA

TDBank Money Market

TD Banknorth

Catskill Hudson Tax

Catskill Hudson Bank

Catskill Hudson Money Market

Catskill Hudson Bank

Capital

Construction

KeyBank

Extraclassroom

HS/MS

Community Bank

Woodstock

TD Banknorth

Bennett

Community Bank

Phoenicia

KeyBank

B. Official Newspaper for Legal Notices and Bids: Daily Freeman

C. Board Meeting Schedule

Resolution: The Board of Education hereby approves the revised meeting schedule for 2011-2012

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

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10. Other Approvals (proposed 7:30)

Resolution: The Board of Education hereby approves the following as specified below:
 Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, Musical Instrument Rental Fee, 2011-2012 Board of Registration Pay

A. Mileage Reimbursement	-Per Current I.R.S. Rate
B Substitute Teacher Rates	-CERTIFIED - \$95.00/day
	- UNCERTIFIED- \$80.00/day
	- Registered Nurse - \$95.00/day
	- Licensed Practical Nurse - \$80.00/day
C. Substitute Support Staff Rates	- Teaching Assistant – CERTIFIED - \$10.00/hr.
	- Teaching Assistant – UNCERTIFIED - \$9.00/hr
	- Custodial - 10.00/hr
	- Clerical - \$9.50/hr.
	- Clerical Retiree - \$15.00/hr
	- Monitor - \$9.00/hr
	- Food Service - \$9.00/hr.
	- Bus Driver - \$11.50/hr.
Substitute Short and Long Term Pay	As per Regulation 6220R
D. Home Instruction Teacher	- \$36/hr. (includes travel and prep) per OTA Contract
E. Use of Facilities - staffing charges	- \$25/hr/employee cafeteria Staff; \$30/hr. custodial – overtime charge only
F. School Lunch Prices	- Elementary Lunch = \$1.80, MS/HS Lunch = \$2.30, Elementary Breakfast = \$1.25 MS/HS Breakfast = \$1.50
G. Copy rate	-\$0.25/page
H. Musical Instrument Rental Fee	-\$50 (Note: For families with more than two instruments being rented, a \$100 fee is the maximum to be paid.)
I. 2011-2012 Board of Registration	- Registrars – Registration and/or Vote Day - \$85.00 - Chief Registrar Inspectors – Vote Day \$180.00 - Two Machine Custodians – Vote Date Only - \$80.00 - Two Machine Inspectors - \$380.00 - One Chief Machine Inspector - \$115.00 - Extra hours shall be pro rata for whatever additional hours are actually worked
Public Library Tax as approved by voters – Library Tax approved by voters on May 17, 2011 with a total of \$20,000	Pine Hill Library - \$700 Phoenicia Library - \$3,500 Olive Free Library - \$5,600 West Hurley Library - \$3,300 Woodstock Library - \$6,900
Grant Funding	The Superintendent is authorized to apply for grants

Motioned By: Trustee Hickey

Second By: Trustee Kurnit

Assistant Superintendent McLaren clarified that the increase in lunch prices are as per Federal Regulations, but breakfast price is increased by the District, as the price has not been increased in recent years.

Trustee McGillicuddy relayed that the libraries are appreciative of the Board of Education's support

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

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11. Cell Phone Assignments (proposed 7:35)

Resolution: The Board of Education hereby approved the following cell phone assignments as specified in the attached file.

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Trustee Kurnit asked if the Board President can have one of the loaner phones

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

12. Policies (proposed 7:40)

Resolution: All policies shall remain in effect for the 2011-2012 school year.

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

13. Borrowing of Money (proposed 7:45)

8:15

Resolution: Resolved, that the Board of Education hereby authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed \$3,000,000 at any one time, during the 2011-2012 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation Notes – RAN)

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

14. Establishment of Committees (proposed 7:50 duration 10 min)

Resolution: The Board of Education hereby establishes the following committees

Audit Committee

The Board of Education approves a temporary committee and committee chairperson whose responsibilities include:

- Provide recommendations on the appointment of the internal and external auditor

- Meet with the external auditor to review draft audit, management letter, and risk assessment
- Oversee the risk assessment, review findings and recommendations
- Provide recommendation to Board regarding implementation of corrective action plan for the external auditor and any other recommendations regarding district finances as per the Audit Committee's Charter

Facilities Committee

The Board of Education approves a temporary committee and committee chairperson: whose purpose will be to review facilities issues, including proposed projects, change orders, and review project bids and facilities needs

Green Committee

The Board of Education approves a temporary committee and chairperson whose purpose is to provide research and advice to the district on

- ecological innovations
- building methods
- sound environmental practices
- purchasing and curriculum inclusions that can aid the district in responsible citizenship, fiscal responsibility and sustainability practices in line with district sustainability policy (policy #5651)

Policy Committee

The Board of Education approves a temporary committee and committee chairperson, whose purpose is to assist the Superintendent of Schools in:

- reviewing, revising and tracking the implementation of the written policies in order to keep them current.
- new policies that may need to be written policies that may require revision due to changes in the law, effectiveness of the policy, or new developments.

Legislative Action Committee

The Board of Education approves a temporary committee and committee chairperson whose purpose is to inform, educate and advise the BOE and community concerning legislative issues and matters affecting public education.

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

The Legislative Action commit is a new committee to advocate on behalf of the children and district and to be able to have an impact and say in a proactive way with the NYS Education policies being developed. This is a way to have community and students be more engaged in what is happening to public education in Albany.

New Paltz School District set up this committee and, with permission, Onteora used their mission statement.

Should Audit Committee be a temporary committee? Audit committee mission should be as per Audit Committee policy and Charter

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

15. Acceptance of Minutes (proposed 8:00)

8:15

Motion: The Board of Education hereby accepts the minutes of 6/21/11

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Changes to minutes:

Omit - Get definition of extra curricular

Rich DeRuvo - spelling

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

16. Board District News (proposed 8:05)

Trustee McGillicuddy reported:

- High School graduation was in the gymnasium because of rain
 - wonderful event, wonderful music
 - Honorary diploma was given to Killian Mansfield's parents
- School year ended on a happy note
- Board retreat is Monday 7/25/11
- Board should complete the BOE self evaluation form

Trustee Fletcher is going to Rural Schools Conference this weekend

17. Superintendent District News (proposed 8:10)

Superintendent Phyllis McGill reported:

- Speeches were wonderful at graduation
- Attended Belleayre Bash 2am – 4:30am
 - It was an amazing event
- The retreat with Administration was a good chance to regroup
- Thanked Board of Education and community, faculty and staff for a great start
- The instructional team of principals went to the Principal's Academy
 - Speakers about what is changing in law and regulation

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- By 2012-2013 new core standards in effect with curriculum maps
- This winter the state is going to set up model lessons to take complex pieces of literature, such as the Declaration of Independence, and get students engaged with complex non-fiction text
- Students will need to spend a minimum of 1 ½ hours a day on writing
- By 2014-2015 assessments in grades 3-11 will be on line
- Overall in the country we need to raise the standard of where the students are in terms of being career or college ready
 - Taking RTTT money and initiatives to move country forward and stay competitive
- Training is happening this summer with staff to stay compliant

18. Student Representative Report (proposed 8:15)

SAC Vice President Katelyn Sudlik reported:

- Belleayre Bash
 - air hockey tables, air brush tattoo artist, inflatable giant chair with photographer
 - 6 buses of students attended

19. Acknowledge the last Public Be Heard participants

Rebecca Balzac, Brandt Estes, Karen Wemple-Estes, Carolyn Mow, Rebecca Shultis, William Melvin, Mimi Goese, Elena Schaef, Rich DeRuvo, Wini Paetow, Lysa Ingalsbe

20. Public and Student Comment (proposed 8:20 duration 10 min)

8:40

No public or students comment was made

21. Discussion and Possible Action

21.1. *Motion: The Board of Education hereby approves the recommended CPSE and CSE Membership for 7/1/11 – 6/30/12 as listed below (proposed 8:30)*

RECOMMENDED CPSE MEMBERSHIP FOR 2011-2012:

District Representative/Chairpersons:	James Walker	Hayden Hartmann	Jennifer Vierstra	Linnea Welker
Alternate Chairperson:	Patricia Goodemote			
Additional Parent Member(s):	Sarah Berk	Laura LaBarbera	Stacy Mapstone	Roseline Simon
	Pat Walley	Ann Frasier Winfield	Karen Clapper	
Evaluator(s):	Onteora Central School District		Ulster ARC (Brookside School)	
	Ulster UCP (Community Rehabilitation Center)		Partnership for Education	
	The Center for Spectrum Services		Dynamic Center, Inc.	

A certified or licensed professional designated by the agency charged with the responsibility for the child in the birth to two system, if any.

County Representative(s):	Rita Wood	Lynda Edmundson	Jeannette Baggott
Regular Educator:	Ginger Weiser	Kindergarten Teacher provided by District	

RECOMMENDED CSE MEMBERSHIP FOR 2011-2012:

District Representative/Chairperson:	James Walker	Jennifer Vierstra	Hayden Hartmann	Linnea Welker
Alternate Chairpersons:	Patricia Goodemote			
School Physician:	Dr. Arthur DiNapoli	Jane Young, FNP		
Additional Parent Member(s):	Sarah Berk	Ann Fraser-Winfield	Laura LaBarbera	Barbara Lawrence
	Stacy Mapstone	Roseline Simon	Pat Walley	Karen Clapper
Teacher:	The child's teacher (regular and/or special education); the person(s) "who knows the student best."			

Motioned by: Trustee Hickey
Second by: Trustee McKeon

The Board questioned about the need for Alternate Chair person. Asked the Superintendent to get clarification from PPS

Result: Unanimous

Motioned By: Trustee Hickey

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

21.2. Professional Development Plan and Committee (proposed 8:35)

Motion: The Board of Education hereby approves the Professional Development Plan as attached and the committee:

Phyllis McGill, Ph.D.

Gabriel Buono

Jeannine Burkhardt

Jane Wolfrom

Richard DeRuvo

Corey Cavallaro

Doreen Erlwein

Mary Naccarato

Pamela Free

Anne Gallin

Liz Estes Ryan

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Superintendent Phyllis McGill clarified:

- University people and parents will be added to this committee.
- The document needs to be changed according to new information from the State.
- This is a “living document” as new changes come from the State

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

21.3. Abolishment of Position (proposed 8:40)

Motion: The Board of Education hereby abolishes the following position:

Auto Mechanic Helper 1.0 FTE

Motioned By: Trustee Osmond

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Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

21.4. Creation of Position (proposed 8:45)

Motion: The Board of Education hereby creates the following position:

Auto Mechanic 1.0 FTE

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the revised 2011-2012 School Calendar.

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Superintendent Phyllis McGill clarified changes:

- Regents testing in January was eliminated
- Onteora Teachers Association changed Conference Days to Staff Development Days

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

Break at 8:55

22. Discussion

22.1. The Board will discuss using volunteers for the lost stipend positions (proposed 8:50 duration 10 min)

9:05

Get movement in place so we don't lose events that have lost their stipends

Trustee Fletcher asked for consensus to acknowledge that we will have a problem paying for everything we want, but programs should not be cut. Pass onto Superintendent Phyllis McGill as something the Board of Education wants
Board has consensus

22.2. The Board will discuss hiring a communications person (proposed 9:00 duration 10 min)

9:20

- There needs to be a better job of PR and communicating what is going on in the district.
- Superintendent Phyllis McGill will follow up with BOCES to see the cost and what services they have. She will talk to other superintendents to see what they are doing as well.

Communication person:

- Someone who keeps in touch with what is happening in the schools and gets the word out through web site videos and press releases immediately. Also invite senior groups to events and provide busing for events
- When taxpayers see clear communication it helps with their perception of district
- Approach it as more than a budgetary issue

Discussion about the Communication Committee that was disbanded last year

22.3. The Board will discuss an Education foundation (proposed 9:10 duration 10 min)

9:40

<http://www.redhookeducationfoundation.org/>:

Why a Public School Foundation?

Education foundations are privately run, not for profit organizations established to enhance public school experience. Working with private donors, local businesses, and corporations, a public school foundation can provide funding for equipment, programs, and projects that are not funded, or are underfunded, by the school district's budget or membership organizations. And an education foundation can leverage resources such as grants and donations from both within and outside the district.

Trustee Fletcher found that during the Arts Task Force meetings there are people that want to donate time and finances to District. There needs to be a clear way to donate money

23. Consent Agenda (proposed 9:20)

10:00

23.1. *Motion:* The Board hereby approves item numbers 23.2 – 23.12

Motioned by: Trustee Hickey

Second by: Trustee Fletcher

Result: Unanimous

Yea: Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

23.2. Instruction - Schedule U

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE)
 Recommendations, Schedule U, #7/11, Confidential, as reviewed by Trustee McKeon

23.3. Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

RECALL FROM PREFERRED ELIGIBLE LIST PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY STEP	REMARKS
Polacco, Nicole	Childhood Education (Grades 1-6)	Elementary	9/1/11 – 11/29/13	1MA	New position

PROBATIONARY 0.6 APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/STEP	REMARKS
Gallin, Anne	Spanish 7-12	English as a Second Language	8/31/11 – 6/30/12	1MA	New Position

TEMPORARY APPOINTMENT

NAME	POSITION	PERIOD	RATE OF PAY	REMARKS
Mastrangelo, Nicole	Special Education Evaluator	7/1/11 – 8/31/11	\$36/hr	Summer

EXTRA DUTY STIPENDS 2010-2011

NAME	POSITION	AMOUNT
Rothe, Sonja	Junior Olympics Coach – 1	\$197
Iapocce, Judith	Junior Olympics Coach – 1	\$197

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Cahill, Veronica	Peer Mediation Advisor 1	\$2,747
Formont, Cheryl	District Webmaster	\$5,888
Hartmann, Hayden	CSE Coordinator – Secondary	\$9,525
Rebock, Melissa	Computer Co-Advisor – Woodstock (split w/ M.Ryan)	\$2,453
Robideaux, Kristen	Soccer JV – Head Coach (Girls)	\$3,345
Ryan, Matthew	Elementary Rec – Woodstock	\$3,298
Ryan, Matthew	Computer Co-Advisor – Woodstock (split w/ M. Rebock)	\$2,453
Vierstra, Jennifer	CSE Co-Coordinator – Elementary (split w/ L.Welker)	\$4,762.50
Welker, Linnea	CSE Co-Coordinator – Elementary (split w/ J.Vierstra)	\$4,762.50
Wilson, Molly	Elementary Resource – Woodstock 1	\$1,977

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Hutton, Kaitlyn	Home Instruction	\$35/hr
Margolis, JoAnn	Certified Substitute Teacher	\$95/day
Melvin Jr., William	Certified Substitute Teacher	\$95/day

LEAVE OF ABSENCE: INSTRUCTIONAL

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EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3572	9/1/11 – 10/10/11	Medical – Paid Family Medical Leave

RESIGNATION(S): NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Clinton Jr., Raymond	Auto Mechanic Helper – TR	June 30, 2011	To accept Auto Mechanic position
Palmerini, Denise	Account Clerk Typist – Personnel	July 31, 2011 *anticipated	Personal

APPOINTMENTS: NON-INSTRUCTIONAL**PROBATIONARY APPOINTMENT**

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/ STEP	REMARKS
Clinton Jr., Raymond	Auto Mechanic – TR	7/1/11 – 1/1/12	Step 8	Replaces L. Partridge
Murphy, James	Auto Mechanic – TR	8/15/11 – 2/15/12	Step 7	New position

*Pending pre-employment processing

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Maloney, Paul	Substitute Custodial Worker	\$9/hr

TEMPORARY APPOINTMENTS

NAME	POSITION/SCHOOL	FROM - TO	PAY RATE
Krebsner, Sarah	Rescind Summer Substitute Bus Attendant	7/1/11 – 8/31/11	\$9/hr
Roberts, Carole	Summer Substitute Bus Attendant	7/1/11 – 8/31/11	On Step

23.4. Acceptance of Donation

Motion: The Superintendent recommends acceptance of donations totaling \$3,775, CASH, from various donors as scholarship awards for the Class of 2011.

The Superintendent recommends approval of the following donations:

OCS Bookstore \$ 900.00

OCS SAAD \$ 250.00

OCS Nat'l Honor Society \$ 200.00

Karen Wereszynski \$ 250.00

Jeannine Burkhardt \$ 75.00

Amos Fleisher Memorial \$1500.00

Linda Sella \$ 100.00

Phoenicia Rotary Club \$ 500.00

23.5. May Financials

Resolution: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the month of May 2011

23.6. Warrant Schedule

Resolution: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule G

23.7. Primary Depository Bank

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve that the Catskill Hudson Bank be the primary depository of funds for the district's property tax collection and directs the Treasurer to open accounts at Catskill Hudson Bank, as needed, to a maximum of two (2) separate accounts.

23.8. Athletic Bid

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Athletic Bid for the 2011-2012 school year based on the bid documents of June 15, 2011 to the lowest responsible bidder as follows:

Aluminum Athletic Equipment	\$ 128.70
Anaconda Sports Equipment	\$14,398.75
Cannon Sports, Inc.	\$ 381.40
Longstreth Sporting Goods, LLC	\$ 15.95
M-F Athletic	\$ 270.00
Stadium System Inc.	\$ 540.00
Sport Supply Group, Inc.	\$ 2,039.77
(dba BSN, Passon's, US Games)	
Triple Crown Sports	\$ 507.10

23.9. Management Advisory Group

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Management Advisory Group Business Operations, Inc. for accounting services in the amount of \$1,000.00 per month and authorizes the Superintendent to sign such an agreement.

23.10. Surplus Library Books

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the used library books on the attached lists as surplus for donation to the Phoenicia Public Library or disposal.

23.11. District Architect of Record

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare Mosaic Associates Architects as the District Architect of record.

Trustee Kurnit asked if it is state regulation to have an architect of record

23.12. Universal Pre-K

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve First Steps Day Care Center as the agency retained as Universal PreK provider for the District and authorizes the Superintendent to sign the Independent Contractor Retainer.

Trustee Kurnit asked for information about Universal Pre-K with First Steps. Is there any other program in district that could have this program?

24. Committee Reports (5 minutes each)(proposed 9:25)

24.1. Audit Committee

Trustee Spencer will report on the Audit Committee (proposed duration 20 min)

10:05

Trustee Spencer is not present to give a report

24.2. Facilities Committee

Trustee Kurnit will report on the Facility Committee.

Trustee Kurnit reported that the committee has not met since last board meeting. Next committee meeting is on 7/18/11 at the Woodstock school

24.3. Green Committee

Trustee Osmond will report on the Green Committee

The committee has not met since last board meeting.

24.4. Policy Committee

Trustee McGillicuddy will report on the Policy Committee

Trustee McGillicuddy reported that the committee has not met since last board meeting.

24.5. Health and Wellness Committee

Trustee Fletcher will report on the Health and Wellness Committee

Trustee Fletcher reported on the June 9th meeting

- Reviewed and approved CDEP goals that fall under Health, Wellness and Safety goals, as well as Physical Education
- Went through goals and tasks for the year and found that they had met them
- Federal Food Regulations are changing:
 - Potatoes are no longer a vegetable, but is a starch, so it changes how often children can have potatoes
 - No more Nutrition Pyramid, but a plate
 - 1% milk must be served
 - Amount of starch is limited
 - Meal servings size will be regulated according to grade levels
 - Free potable water must be available for all students

THURSDAY, JULY 7, 2011

Middle School/High School

- Athletic Director Nick Millas will chair the committee next year

The Committee will implement school health index with sub-committees and report back to Committee

25. Old Business (proposed 10:05 duration 10 min)

10:15

Trustee Kurnit asked if the cameras are operational.

Once the policy was approved, Superintendent Phyllis McGill had the cameras turned on

Superintendent Phyllis McGill reported that we have 24 names on the Music Shared Decision Making Committee. It needs rounding out with teachers from grades 4-6. The Committee will start meeting in the fall

The Board would like a really clear title for committee

26. New Business (proposed 10:15 duration 10 min)

10:20

Trustee Fletcher asked that Board Members bring consent agenda questions to superintendent or Board President before hand

Trustee McGillicuddy asked that all Board members look at tasks of all committees to assign new tasks for the 2011-2012 school year.

27. Request For Information (proposed 10:25 duration 10 min)

The Board asked for updated kindergarten numbers

The Board asked for the parameters of a Board retreat

Should Audit Committee be a temporary committee? Audit committee mission should be as per Audit Committee policy and Charter (from Establishment of Committees)

The Board questioned about the need for Alternate Chair person. Asked the Superintendent to get clarification from PPS (from CSE and CPSE membership)

Trustee Kurnit asked if having an architect of record is a state regulation (from Consent Agenda)

Trustee Kurnit asked if the Board President can have one of the loaner cell phones (from Cell Phone Assignments)

Trustee Kurnit asked for information about Universal Pre-K with First Steps. Is there any other program in district that could have this program? (from Consent Agenda)

28. Adjournment. Next meeting is Tuesday, August 2, 2011 at the Middle School/High School (proposed 10:35)

THURSDAY, JULY 7, 2011

Middle School/High School

10:30

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

Minutes Recorded By:

Fern Amster

District Clerk

A handwritten signature in cursive script, appearing to read "Fern Amster", written in dark ink.

Board of Education

Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, AUGUST 2, 2011

Middle School/High School

MINUTES

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Hickey

2. Executive Session

2.01 *Resolution:* The Board will vote to enter into executive session to discuss the tenure of a specific employee, negotiations and the settlement of an impartial hearing (proposed 6:00 duration 1 hour)

6:10

Motioned By: Trustee Osmond

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Hickey

2.02 *Resolution:* The Board will vote to exit executive session (proposed 7:00)

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Hickey

2.03 *Resolution:* The Board will vote to re-enter public session (proposed 7:00)

7:25

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Hickey

3. Acceptance of Minutes

3.01 *Resolution:* The Board of Education accepts minutes of 7/7/11

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Hickey

4. Board District News

4.01 The Board will announce district news (proposed 7:10 duration 10 min)

Trustee Fletcher reported on the Rural Schools Conference

- Was very helpful to have the Superintendent attend
- Conference was both rural and progressive
 - Nanotechnology lecture and FFA (Future Farmers of America) contest sponsored by John Deere
- Highlights of conference:
 - Power of We
 - Safe Schools, Healthy Environment
 - APPR
 - Education Commissioner Dr. John King
 - Regents reform
 - Panel on e-learning from Oneida-Herkimer-Madison BOCES
 - Talked about a program called Brain Honey

Trustee McGillicuddy reported:

7:45

- The Board of Education Retreat:
 - Learned more about each other
 - Worked on making meetings more efficient and effective
 - NYSSBA Representative was facilitator
 - Suggested doing retreat once a year
- Onteora Central School District reunion was last weekend
- Imagine Onteora Foundation meeting
 - They gave scholarship to student who exemplified community service

5. Superintendent District News

5.01 The Superintendent will announce District News (proposed 7:20 duration 10 min)

Superintendent Phyllis McGill reported:

- Marki O'Rourke who worked with the Assistant Commissioner is coming on board as Assistant Superintendent 2 days a week
 - Helped do some of the teamwork on the APPR at the state level and will help to implement it in our school district
- Cabinet meeting next week
 - Will start to discuss project based learning

- Professional Development in fall to get ready for spring
- Many staff are attending Professional Development on Common Core Standards and Annual Professional Performance Review this summer
- ELA and Math scores will be release as embargoed information, then will be released to public
- Rural School conference gave a chance to discuss the district, vision, plans and challenges
- 2nd and 3rd year Superintendents conference
 - Met with the Commissioner and Assistant Commissioner for over 2 hours
 - Vocalized concerns and needs
- Imagine Onteora meeting
 - They will submit an article for the newsletter highlighting an alum

6. Public/Student Comment

6.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:30 duration 10 min)

No public or student comment was made

7. Discussion

7.01 The Board will have a preliminary discussion on the Board meeting dates, day, frequency/regularity and content (proposed 7:40 duration 10 min)

7:55

Trustee McGillicuddy stated that in the past Onteora had workshop meetings and regular meetings.

Discussion ensued:

- Have meetings every three weeks with additional meetings during budget season
- Have an educational focus at each meeting
- Change night of meeting to Thursday
- Have workshop meetings where discussion can be more in-depth

This will be discussed again at the next meeting

8. Discussion and Possible Action

8.01 Decrease in Board Docs contract (proposed 7:50 duration 10 min)

8:05

Trustee McGillicuddy stated that the current contract is \$9,000 a year, and Board Docs Lite is \$2,700 with the possibility of BOCES aid

District Clerk, Fern Amster reported the difference between the 2 programs:

- No meetings on Welcome Tab
- No Policy Tab
- No Library Tab
- Would not see who motioned and seconded items
- Board members library items would be private meetings
- Public library item would be on the district web site

Board will vote at the next meeting

8.02 Re-Establishment of Audit Committee (proposed 8:00)

8:15

Resolution: The Board of Education hereby establishes the Audit Committee with responsibilities and tasks per Policy 5570 Audit Committee and the Audit Committee Charter

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Hickey

8.03 Assign Committee Chairs (proposed 8:05 duration 10 min)

Trustee McGillicuddy asked any board members to volunteer to chair committees:

- Trustee McGillicuddy will chair Policy Committee
 - Trustee Fletcher and Trustee Kurnit will serve on committee
- Trustee Spencer stated that the Audit Committee Charter calls for a vote every year for a chair
 - Trustee Spencer, Trustee Hickey and Trustee McKeon will serve on committee
- Trustee Kurnit and Superintendent Phyllis McGill will co-chair the Facilities Committee
- Trustee Osmond will chair the Green Committee
- Trustee McGillicuddy will chair the Legislative Action Committee
 - Trustee Osmond and Trustee Kurnit will serve on committee

8.04 Assign Committee Tasks (proposed 8:15 duration 15 min)

8:30

Facilities Committee

Tasks set forth by the Board of Education:

- update 3 year goals
- Continue work on space utilization study
- Look at Red Hook model of space utilization - especially in regards to building capacity and classroom utilization Communicate policy to district
- Regularly exchange info regarding renewable energy with green committee
- Research and identify potential green architects and green contractors with proven sustainability experience
- Means by which to compile specific uses for West Hurley building
- Identify and measure projected infrastructure improvements
- Complete 5-year Buildings Condition Plan with Mosiac Architects, and provide District with recommendations for projects and repairs.
- Continue to investigate feasibility of an Energy Performance Contract and or other forms of energy saving projects.

- Consider designing a system for evaluating and assessing actual benefits District gains from energy measures.

Finalize the Board of Education goals by the first meeting in September, approve by second meeting in September:

- Committee goals will align with Board goals
- Meeting schedule will align with Board Goals

Trustee Osmond will ask Green Committee members for what they would like accomplished this year.

Tasks set forth by the Board of Education:

- Research and recommend ways to bring alternative energy initiatives to district schools for cost savings and student learning
- Regularly Exchange info regarding renewable energy with facilities committee
- Examine school recycling programs and suggest ways to improve them
- Research opportunities for students to enhance curriculum with green technology
- Explore opportunities to further develop and maintain district gardens and document the progress
- Research and recommend ways for the district to reduce the purchase of disposable items

Policy Committee Discussion:

- Bring policies more into meetings so entire Board can participate
- Having “big picture” discussion will drive policy
- Bring policies coming up for change to Board meeting before policy meeting

Tasks set forth by the Board of Education:

- Review, revise and tracking the implementation of the written policies in order to keep them current.
- Keep current on new policies that may need to be written policies, may require revision due to changes in the law and/or effectiveness of the policy, or new developments.
- Continue to update, add or delete policies annually as needed

Legislative Action Committee

Tasks set forth by Board of Education:

- Engage community more with local representatives in issues pertaining to education
- Make a proactive outreach to representatives at all level of government
- Function as a legislative research arm for the Board, in areas of funding opportunities, etc.
- Network with other districts to create policies that promote and fund education for students.
- Conduct at least one community workshop meeting.
- Engage local representatives in conversation regarding alternative means of funding education.

Trustee Fletcher will check with Health and Wellness committee on tasks and report

back to the Board of Education.

8.05 Abolish a position (proposed 8:30)

Resolution: The Board of Education hereby abolishes the following position: Full Time Bus Driver, .5 Science Teacher

Motioned By: Trustee Fletcher

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Hickey

8.06 Creation of a position (proposed 8:35)

Resolution: The Board of Education hereby creates the following position: Part time Bus Driver, .6 Science Teacher

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Hickey

9. -5 Minute Break-

9.01 The Board will take a 5 minute break at approximately 8:40

9:00

10. Consent Agenda

10.01 *Resolution:* Approve consent agenda item numbers 10.02 – 10.09) (proposed 8:50 duration 5 min) 9:15

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Hickey

10.02 Personnel Agenda

RESIGNATION(S): INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
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Nieves, Leanna	School Monitor – HS	August 31, 2011	To accept Recall to TA position
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LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3572	9/1/11 – 10/10/11	Medical – Unpaid Family Medical Leave *amended full LOA

**APPOINTMENTS: INSTRUCTIONAL
PROBATIONARY APPOINTMENT**

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/ STEP	REMARKS
*Behling, Kenneth	Library Media Specialist, Initial	Library Media Specialist	8/31/11 – 8/30/14	1MA	Replacing J. Margolis

*Pending pre-employment processing **PART TIME APPOINTMENT**

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
*Barnes, Alyssa	0.6 FTE Math – HS	8/31/11 – 6/30/12	3MA	New Position
Bucher, Donald	0.6 FTE Earth Science – HS	8/31/11 – 6/30/12	17 MA+48	New Position

*Pending pre-employment processing

RECALL FROM PREFERRED ELIGIBLE LIST

NAME	TENURE AREA	EFFECTIVE DATE	SALARY STEP	REMARKS
Nieves, Leana	1.0/Teaching Assistant	9/1/11	Step 5	New position – PH

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Schiappa, Elizabeth	Childhood Education (Grades 1-6) – Initial	Elementary – BN	8/31/11 – 1/5/12	1BA	LOA replacement

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Allison, Bridget	Liaison – English	\$3,206
Babcock, Alyssa	Science Fair Coordinator – MS	\$532
Battista, Lynn	Liaison – PPS	\$3,206
Battista, Lynn	Gay – Straight Alliance Advisor 1	\$938
Babcock, Alyssa	Science Olympiad Asst. Coach – MS	\$1,283
Blakely, Brian	Football – JV – Assistant Coach	\$3,345
Carroll, Megan	Field Hockey – Modified – Assistant Coach – Rescind position	\$0
Carroll, Megan	Field Hockey – Varsity – Head Coach	\$4,042
Cavallaro, Corey	Middle School Cabinet 1	\$3,206
Cayea, Krista	Sound of Jazz – Director	\$1,399
Connolly, Brian	Yearbook Business Manager	\$1,682
Connolly, Brian	Yearbook Advisor – HS	\$2,347
Connolly, Denise	PPS Coordinator – HS	\$3,847
Douglas, Jean	DECA Advisor	\$4,178
Douglas, Jean	Liaison – Occup. Ed.	\$1,924
Grady, James	Senior Class Play Director	\$2,617
Hamilton, Shelly	Liaison – Art	\$1,924
Hamilton, Shelly	Art Club Advisor – HS	\$1,644

Hull, Julie	Middle School Cabinet 2	\$3,206
Iapoce, John	Soccer – Modified – Head Coach (Boys)	\$1,853
Kight, Eric	Football – Varsity – Assistant Coach Rescind position	\$0
Kight, Eric	Football – JV – Head Coach	\$3,619
Loheide, Laura	Gifted/Talented Advisor – MS	\$2,216
McDaniel, Colleen	District Nursing Coordinator (approved at re-org meeting)	\$0
1st Longevity		\$153
2nd Longevity		\$204
Murphy, Steven	Jazz Ensemble Director	\$1,399
Murphy, Steven	Marching Band Advisor	\$4,632
Nelsen-Epstein, Christi	French Club Advisor – HS	\$1,644
Occhi, Andrew	Football – Varsity – Assistant Coach	\$4,042
Stewart, Valerie	Liaison – Foreign Language	\$3,206
Thompson, Carolyn	Liaison – Science	\$3,206
VanBaren, Kathleen	Science Olympiad Coach – MS	\$1,796
1st Longevity		\$153
VanBaren, Kathleen	Computer Advisor – MS	\$4,906
Wiltsie, Candice	Middle School Cabinet 3	\$3,206

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Iapoce, John	Uncertified Substitute Teacher	\$80/day
Turck, Emily	Certified Substitute Teacher	\$95/day
Whitten, LeiAnne	Certified Substitute Teacher	\$95/day
Wood, Sharon	Certified Substitute Teaching Assistant	\$10/hr

RESIGNATION(S): NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
D'Aprile, Debra	Account Clerk Typist – Accounts Payable	July 7, 2011	To Accept District Treasurer position
Hornung, Mary	Tax Collector	August 28, 2011	To accept Account Clerk Typist position
Leone, Denis	School Bus Driver	July 5, 2011	Personal
Palmerini, Denise	Account Clerk Typist – Personnel	August 14, 2011 *revised date	Personal

**APPOINTMENTS: NON-INSTRUCTIONAL
 PROBATIONARY APPOINTMENT**

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Hornung, Mary	Account Clerk Typist – Personnel	8/29/11 – 2/29/12	\$35,000	Replaces D.Palmerini

APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	REMARKS
D'Aprile, Debra	District Treasurer	7/8/11	\$52,000 Pro-rated	Replaces M.Kim
Wright, Julie	Internal Auditor	7/1/11	\$4,474	Replaces K.Wood

10.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/11, Confidential, as reviewed by Trustee Spencer

10.04 Approve Cafeteria Bid

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Cafeteria Bid based on the bid documents of July 22, 2011 to the lowest responsible bidder as follows: Cohen's Bakery Bread & Bread Products Bid Nardone Bros Pizza Bid Ginsberg's Inc. Variety Snack Bid Dakota Gourmet Variety Snack Bid - Item 22 only

10.05 Declare Garbage Dumpsters Surplus

BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare 1-6 yard & 2-8 yard garbage dumpsters as surplus and authorizes recycling them for scrap.

10.06 Declare Textbooks as Surplus

BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following textbook as surplus and authorizes the sale and/or disposal of these items: 63 Copies - Komm mit! Level 1 ISBN 0-03-056597-9 & 1 Teacher's Edition. 34 Copies - Komm mit! Level 2 42 Copies - Biology: The Study of Life ISBN 0-13-806630-2

10.07 Accept Arts in Education Grant

BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the Dutchess County Arts Council to accept the Arts in Education Grant for Onteora High School in the amount of \$2,440.00 for the 2011-2012 school year.

10.08 Accept Donation from Cool-Aid Fundraiser

The Board of Education hereby accepts a donation in the amount of \$9,053.77 to go toward the purchase of a walk in freezer to store locally grown produce.

10.09 Approval of Tax Collector

The Board of Education hereby approved the following District Officer: School Tax Collector: Cheryl Berryann - \$0 effective 8/29/11

11. Committee Reports -5 min each

11.01 Audit Committee - Trustee Spencer to report. (proposed 9:00 duration 20 min)

Trustee Spencer reported:

- Waiting for responses from ad for Internal Auditor

- Will meet in early September

11.02 The Board of Education hereby accepts the Audit Committee Charter Revisions

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Hickey

11.03 Facilities Committee - Trustee Kurnit to report. Next meeting is at 3:30 at the Bennett Elementary School on 8/8/11

9:20

Superintendent Phyllis McGill reported

- Met at the Woodstock school with architect Nick Weir
- Working on priorities of each building. Woodstock's priorities:
 - Electrical system
 - Facade will need support
 - Windows
- Next meeting is at Bennett
- Will look over facilities audit and understand what are priorities for improving the facilities

11.04 Green Committee - Trustee Osmond to report.

Trustee Osmond reported that the committee has not met since the last Board meeting. Will meet in September after school is in session.

11.05 Policy Committee - Trustee McGillicuddy to report.

Trustee McGillicuddy reported the committee has not met since the last Board meeting. Committee is meeting Monday, 8/9/11

11.06 Legislative Action Committee

Trustee McGillicuddy reported that the committee has not met

11.07 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 3:30 on 9/15/11

Trustee McGillicuddy reported that the committee has not met over the summer.

11.08 District Committee: Technology - Superintendent McGill to report.

Superintendent Phyllis McGill reported that the committee has not met over the summer.

12. Old Business

12.01 Discuss Self-Evaluation (proposed 9:30 duration 10 min)

9:25

The areas that 6 Board members indicated needs attention:

- New member orientation
- Selecting of timing and activity for annual teambuilding session and assessment of team continuing education needs

In the process of being more efficient, there should not be pressure to not ask questions because of time restraints

Self evaluation will be put on the web site

12.02 2011 NYSSBA Convention in Buffalo October 27-30 in Buffalo (proposed 9:40)

Trustee McGillicuddy Trustee Spencer would like to attend.
Trustee Fletcher can not attend

Board will vote on expenses next meeting.

12.03 The Board will discuss other Old Business (proposed 9:45)

Trustee McGillicuddy asked all Board members to come to the next meeting with goals in mind

Superintendent Phyllis McGill stated that Rick Timbs will report at the end of September

13. New Business

13.01 Discuss changing 8/23 Board Meeting 8/16 or scheduling another one

Consensus to change the 8/23/11 Board meeting to 8/16/11 to vote on the tax levy

13.02 The Board will discuss New Business (proposed 9:50 duration 10 min)

Consensus to respond to the Woodstock Volunteers Organization with the BOE names

Trustee Fletcher asked that on the policy page put the most recent policy updates there.

Approve Intervention in Tax Certioraris

WHEREAS, the Board of Education has previously authorized its attorneys to intervene and appear on its behalf in the tax certiorari proceedings commenced by the City of New York ("City") against the Town of Hurley with regard to the assessed valuation of that portion of the Ashokan Reservoir that lies within the Town of Hurley; and WHEREAS, the Board of Education has previously authorized its attorneys to intervene and appear on its behalf in the tax certiorari proceedings commenced by the City against the Town of Shandaken with regard to the assessed valuation of those parcels related to the City's sewer treatment facility, including but not limited to sewer lines; and WHEREAS, the Superintendent of Schools has been notified of the pendency of new tax certiorari proceedings brought by the City with regard to the 2011 final assessments of these properties;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education authorize its attorneys to intervene and appear on its behalf in these tax certiorari proceedings.

Motioned By: Trustee Spencer
Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee McKeon

Not Present: Not Present: Trustee Kurnit, Trustee Hickey

14. Request For Information

14.01 The Board will request (proposed 10:00 duration 10 min)
9:50

Trustee Spencer asked, Trustee Fletcher clarified. Consensus:

- Look at classes that use Project Based Learning (Vision 21) and see how grade averages compares with regents tests – are classes success measures same as the state's
- How are those students achieving in 9th grade?
Be sure the district is serving those students academically.

Have a workshop about Project Based Learning

15. Public Comment

15.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:10 duration 10 min)

No public or student comment was made.

16. Adjournment

16.01 Adjourn Meeting. Next meeting is Tuesday, August 23, 2011 at the Middle School/High School (proposed 10:20)

The meeting is adjourned at approximately 10:00

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee McKeon

Not Present: Not Present: Trustee Kurnit, Trustee Hickey

Minutes Recorded By:
Fern Amster
District Clerk



Onteora Central School District Board Members:

Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, AUGUST 16, 2011

Middle School/High School

MINUTES

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Osmond, Trustee Spencer

2. Executive Session

2.01 The Board will vote to enter into executive session to discuss negotiations (proposed 6:00 duration 1 hour)

Motion: Motion to enter into executive session to discuss negotiations at approximately 6:10

Motioned By: Trustee Hickey

Second By: Trustee McKeon

Result: Unanimous

Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Osmond, Trustee Spencer

2. Executive Session

Motion: Motion to exit executive session

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Osmond, Trustee Spencer

2.03 The Board will vote to re-enter public session (proposed 7:00)

Motion: Motion to re-enter executive session at approximately 7:10

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Result: Unanimous

Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Osmond, Trustee Spencer

3. Tenure of an Employee

3.01 The Board of Education will award tenure to Mark Dornan (proposed 7:00 duration 10 min)

Resolution: The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New

York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.: Mark Dornan
The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATE	TENURE DATE
Dornan, Mark	Initial	Special Education	10/27/08	10/27/11

Motioned By: Trustee Fletcher
Second By: Trustee Hickey

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Osmond, Trustee Spencer

4. Acceptance of Minutes

4.01 The Board of Education accepts minutes of 8/2/11 (proposed 7:10)

Motion: The Board of Education hereby accepts the minutes of 8/2/11

Motioned By: Trustee Fletcher
Second By: Trustee Hickey

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Osmond, Trustee Spencer

5. Board District News

5.01 The Board will announce district news (proposed 7:15 duration 10 min)

7:25

Trustee McGillicuddy reported on a meeting with Robert Curran, the Ontario Representative on the BOCES Board of Education.

- Districts need to approach BOCES with programs in which they are interested
- Jane Bullowa is working on Future Leader Academy
- Rondout Valley trustee resigned, so there will need to be an appointment to the BOCES Board and an election for a new Board member

6. Superintendent District News

6.01 The Superintendent will report on the ELA and Math Scores and announce other District News (proposed 7:25 duration 10 min)

Superintendent Phyllis McGill reported:

- Marki Clair-O'Rourke is working with the district as a curriculum specialist
- Interim PPS Director will be appointed tonight to be with the district until November 15, 2011, when Mr. Walker returns

- Reduced a position in Central Administration and re-arranged the office to make it more welcoming
- Commissioner of Education has release the ELA and Math scores for grades 3-8
 - All the data is not out, so comparisons can not be made
 - There will be a full presentation to Board of Education
 - Cut point for Level 4 has been increased

7. Public/Student Comment

7.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:35 duration 10 min)

No public or student comment was made

Now Present

Trustee Osmond came at approximately 7:33

8. Discussion

8.01 Policies under Consideration in Committee: Animals in the Schools, Committees of the Board, Evaluation of the Superintendent and Other Admin. Staff (proposed 7:45 duration 10 min)

Trustee McGillicuddy explained that these are the policies the Committee is discussing

Superintendent Phyllis McGill commented on concerns of the committee:

- The Animals in the Schools policy specifies that the elementary schools should teach the humane treatment of animals and this is covered through assemblies and general classroom discussions
- The Committees of the Board specifies that the entire Board or Board President has the authority to create committees and the District's Legal Council agreed that it should only be a Board decision
- Administrator evaluation needs to have specific language from the State with the new APPR adopted

9. Discussion and Possible Action

9.01 Decrease in Board Docs contract (proposed 7:55 duration 10 min)

7:50

Motion: Resolved to use Board Docs Lite instead of the full version of Board Docs for \$2,700 and try to get BOCES aid to reduce the cost further

Motioned By: Trustee Hickey

Second By: Trustee McKeon

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Spencer

9.02 The Board will have a preliminary discussion on the Board meeting dates, day, frequency/regularity and content (proposed 8:05 duration 10 min)

Discussed:

- Changing some Regular meetings to Workshop meetings and not change the schedule
 - Map out the content of the Workshop meetings
 - Align content with Board goals
 - Identify Workshop meeting dates
 - September 27, October 25 and November 29
 - Let public know that the Board will work to stay on time
- Important that the public gets more involved in the Board meetings
- District Clerk should help the Board to adhere to the proposed times on the agenda
- Changing the meeting day to Thursday
 - Wait until next year
- Executive session at end or beginning of meetings
 - Holding Executive Session after the meetings is not feasible, as it is usually a discussion of important items and it is not advisable for such discussions to take place at a late hour

9. Discussion and Possible Action

9.03 The Board will discuss their Board goals for the year (proposed 8:15 duration 20 minutes)

8:05

The Board discussed their 2011-2012 goals

Discussion about the Shared Decision Making Committee

- Focus on the problem at hand – students improving in writing
- Rename committee:
 - Committee to Investigate the Delivery of Curriculum to Support Students' Maximum Educational Experience

9.05 Abolish a position (proposed 8:45)

Motion: The Board of Education hereby abolishes the following position: .6 Health Teacher

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee McKeon

Not Present: Trustee Kurnit, Trustee Spencer

9.06 Creation of Position (proposed 8:50)

Motion: The Board of Education hereby creates the following positions: Health Teacher .5

Motioned By: Trustee McKeon

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee McKeon
Not Present: Trustee Kurnit, Trustee Spencer

9.07 Communication Manager (proposed 8:55)

9:00

Motion: The Board of Education hereby appoints Fern Amster as Communication Manager for the District for the 2011-2012 school year pending final confirmation at the Board meeting at \$0.

Duties Include:

- Work with a point person at each school to gather information on happenings, changes to the calendar and good news from the school
- Write press releases on newsworthy events
- Communicate to Cheryl (webmaster) public and district wide events for the web calendar
- Manage the web site for changes and corrections, communicate to webmaster who will do the technical work
- Approve requests for web site and pass them onto website
- Email all heads of PTA/PTSO/Parent Alliance to pass onto their email list

Motioned By: Trustee Osmond
Second By: Trustee McKeon

Discussion on waiting to vote until the item has come before the Board twice.

There was consensus to amend the motion: The Board of Education hereby appoints Fern Amster as Interim Communication Manager for the District for the 2011-2012 school year at \$0.

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee McKeon
Not Present: Trustee Kurnit, Trustee Spencer

9.04 Approve Tax Levy (proposed 8:35 duration 10 min)

9:15

Resolution: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed \$40,296,098.

Motioned By: Trustee Fletcher
Second By: Trustee Hickey

Assistant Superintendent McLaren clarified that this is the amount that was published during the budget season with up to \$2 million into Capital Reserve account previously

approved by the Board.

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee McKeon

Not Present: Trustee Kurnit, Trustee Spencer

9.08 The Board will discuss placing the Onteora Ad for 11-12 (proposed 9:00 duration 10 min)

9:20

Discussion on placing the ad again for the 2011-2012 school year

- District Clerk to check into the Watershed Post and Esopus Times

9.09 Approve Volunteers

Motion: The Board of Education hereby approves the following volunteers: Keith Duarte - Athletic Trainer; Rafael Santiago - Phoenicia Elementary; Maria Miller-DeGroff - Woodstock Elementary

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee McKeon

Not Present: Trustee Kurnit, Trustee Spencer

9.10 **ADDENDUM Appoint CSE Chair**

Motion: The Board of Education hereby appoints Mona Jacobs as CSE Chairperson

Motioned By: Trustee Osmond

Second By: Trustee McKeon

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee McKeon

Not Present: Trustee Kurnit, Trustee Spencer

9.11 **ADDENDUM Adopt APPR**

9:30

Resolution: WHEREAS, in May 2011, the Board of Regents adopted, on an emergency basis, new regulations governing annual professional performance reviews ("APPR") of classroom teachers and building principals; WHEREAS, these regulations implement Education Law Section 3012-c (added by Chapter 103 of the Laws of 2010), which establishes a new statewide comprehensive evaluation system for teachers and building principals; WHEREAS, the evaluation system is designed to measure teacher and principal effectiveness based on performance, including measures of achievement and evidence of educator effectiveness in meeting New York State teacher standards; WHEREAS, by September 1, 2011, the Board of Education must adopt an APPR plan for classroom teachers in the common branch subjects who teach English Language

Arts and/or Mathematics to students in grades 4 through 8, and the building principals of the schools in which those teachers are employed; BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the attached documents shall constitute the District's annual professional performance review plan for teachers and principals subject to Education Law Section 3012-c.

Motioned By: Trustee Osmond
Second By: Trustee Hickey

Superintendent Phyllis McGill clarified that this is mandated by the State to be adopted by September 1, 2011. She will be meeting with the Ontario Teachers Association

Trustee McKeon stated that he will support this resolution but is disappointed with the timing from the State; it is too rushed. Superintendent Phyllis McGill concurred and had communicated that to the Commissioner.

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Spencer

10. ** 10 Minute Break

10.01 The Board will take a 10 minute break at approximately 9:10)

The Board took a 10 minute break at approximately 9:40

11. Consent Agenda

11.01 Approve consent agenda item numbers 11.02-11.09) proposed 9:20 duration 5 min)

Motion: Approve consent agenda item numbers 11.02-11.09

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Spencer

11.02 Personnel Agenda

APPOINTMENTS: ADMINISTRATIVE

INTERIM APPOINTMENT

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE	SALARY/STEP	REMARKS
*Jacobs, Mona	School District Administrator	Director of Pupil Personnel Services	8/16/11 – 11/15/11	\$475.00 per day	Replacing J. Walker

*Pending pre-employment processing

APPOINTMENTS: INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/STEP	REMARKS
**Behling, Kenneth	Library Media Specialist, Initial	Library Media Specialist	9/1/11 – 8/31/14	1MA	Replacing J. Margolis

**Appointment start date amended

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
*Pelesz, Stacy	0.5 FTE Health Education – MS	09/01/11 – 6/30/12	3MA	New Position
**Barnes, Alyssa	0.6 FTE Math – HS	09/01/11 – 6/30/12	3MA	New Position
**Bucher, Donald	0.6 FTE Earth Science – HS	09/01/11 – 6/30/12	17 MA+48	New Position

*Pending pre-employment processing

**Appointment start date amended

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Schiappa, Elizabeth	Childhood Education (Grades 1-6) – Initial	Elementary – BN	09/01/11 – 1/5/12	1BA	LOA replacement

**Appointment start date amended

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Burkhardt, Jeannine	Liaison – Math	\$3,206
Carroll, Molly	Field Hockey – Modified – Assistant Coach	\$1,853
McKinley, Shelly	Middle School Cabinet 4	\$3,206
Pelesz, Stacy	Volleyball – JV – Assistant Coach	\$2,787

TEMPORARY APPOINTMENT

NAME	POSITION	DATES	AMOUNT
Colevas, Paul	Summer IEP Proctor	08/17/11 – 08/18/11	\$36/hour
Mastrangelo, Nicole	Summer IEP Proctor	08/17/11 – 08/18/11	\$36/hour
Nelsen-Epstein, Christi	Summer IEP Proctor	08/17/11 – 08/18/11	\$36/hour
Occhi, Andrew	Summer IEP Proctor	08/17/11 – 08/18/11	\$36/hour
Occhi, Virginia	Summer IEP Proctor	08/17/11 – 08/18/11	\$36/hour
Rushkoski, Amina	Summer IEP Proctor	08/17/11 – 08/18/11	\$36/hour
Rushkoski, Sharon	Summer IEP Proctor	08/17/11 – 08/18/11	On step

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Jamieson, Winnona	Certified Substitute Teacher	\$95/day
Jamieson, Winnona	Home Tutor	\$36/hour
Lamb, Karin	Certified Substitute Teacher	\$95/day
Lamb, Karin	Home Tutor	\$36/hour

APPOINTMENTS: NON-INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Perry, Janelle	Deputy Tax Collector	08/16/11 – 6/30/12	\$14.00/hour	Replace L. Winchell

11.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Resolution: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/11, Confidential, as reviewed by Trustee Spencer

11.04 Approve Mosaic Associates Contract

Resolution: The Board of Education hereby approves the contract between Mosaic Associates Architect and the Onteora Central School District and authorizes the Superintendent to sign the agreement.

11.05 Accept Cool-Aid Donation into budget

Resolution: The Superintendent recommends approval to increase the 11-12 Budget for the Cool Aid donation accepted at the August 2, 2011 Board or Education meeting: Cool Aid Fund Freezer Fund Raiser A1621.466.17 Building Repair: \$9,053.77

11.06 Approve New Bank Account

Resolution: The Board of Education hereby approves the creation of a new checking account as specified below: Fund: Cafeteria Bank: Community Bank Account Name: Community Bank Cafeteria

11.07 Assign Cell Phone

Motion: The Board hereby assigns the attached cell phone number to John Reimer

11.08 Revision to Scholarship Donations for the Class of 2011

Resolution: The Board of Education hereby accepts the following corrections to Scholarship Donations for Class of 2011:

Community National Bank \$200 should be Care for O.C.S. \$200

Historical Society of Woodstock \$300 should be Historical Society of Woodstock \$100

Olive Senior Citizens \$350 should be Olive Senior Citizens \$200

Cemung Canal Trust \$500 should be Olive American Legion Post #1627 \$500

Added:

Southside Rod and Gun \$250

Erin McGurgan \$200

Nicholas Millas \$100

11.09 Accept Donation from 2010-2011

Motion: The Board of Education hereby accepts a \$400 donation from the Phoenicia Rotary Club for the 2010-2011 Phoenicia Travel Brochure

12. Committee Reports -5 min each

12.01 Audit Committee - Trustee Spencer to report. (proposed 9:25)

The Committee has not met since the last Board meeting

12.02 Facilities Committee - Trustee Kurnit to report.

9:55

Superintendent Phyllis McGill reported:

- The Committee toured the Bennett School to review the \$1.6 million of repairs:
 - They will meet to prioritize
- The committee will tour the Middle School/High School next month
- They will bring in the consultant from Donegan Group in October to help

12.03 Green Committee - Trustee Osmond to report.

The Committee has not met since the last Board meeting

12.04 Policy Committee - Trustee McGillicuddy to report.

Trustee McGillicuddy reported:

- Met last week
- Discussed policies in Item 8.01 of this meeting

12.05 Legislative Action committee

Trustee McGillicuddy reported that the committee is still in progress

12.06 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 3:30 on 9/15/11

The Committee has not met since the last Board meeting

12.07 District Committee: Technology - Superintendent McGill to report.

The Committee has not met since the last Board meeting

13. Old Business

13.01 2011 NYSSBA Convention in Buffalo October 27-30 in Buffalo (proposed 9:35 duration 10 min)

Motion: The Board of Education hereby approves up to 4 Board members go to the NYSSBA Convention on Oct. 27-30 at a cost of \$925 per person for registration, room, travel and meals.

Board members who expressed an interest:

Ann McGillicuddy

Dan Spencer

Rob Kurnit

Tom Hickey

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee McKeon

Not Present: Trustee Kurnit, Trustee Spencer

13.02 The Board will discuss other Old Business (proposed 9:45 duration 10 min)

The District Clerk will confirm that the Board can drive the District vehicle

14. New Business

14.01 The Board will discuss New Business (proposed 9:55 duration 10 min)

10:10

District Clerk to get the Belleayre Ski Agreement in effect early this year

15. Request For Information

15.01 The Board will request information (proposed 10:05 duration 10 min)

Trustee Fletcher requested a summary of the APPR adopted in a bulleted document

16. Public Comment

16.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:15 duration 10 min)

No public or student comment was made

17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, September 13, 2011 at the Woodstock Elementary School (proposed 10:25)

Motion: The meeting is adjourned at 10:15

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee McKeon

Not Present: Trustee Kurnit, Trustee Osmond, Trustee Spencer

Minutes Recorded By:

Fern Amster

District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, SEPTEMBER 13, 2011

Woodstock Elementary School

1. Opening Items

1.01 Call to Order 6:15

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

2. Executive Session

2.01 The Board will vote to enter into executive session to discuss negotiations, the discipline of a particular employee and pending litigation (proposed 6:00 duration 1 hour)
6:15

Motion: Motion to enter into executive session to discuss negotiations, the discipline of a particular employee and pending litigation

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

2.02 The Board will vote to exit executive session (proposed 7:00)

Motion: Motion to exit executive session

Motioned By: Trustee Fletcher

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

2.03 The Board will vote to re-enter public session (proposed 7:00)

7:15

Motion: Motion to re-enter executive session

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

Addendum to Agenda

An additional Inter-School Transfer

Approval of Confidential Staff Salary increase

Motion: The Board of Education hereby approves the salary increases of the Confidential Staff as per the schedule agreed upon in Executive Session.

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes of 8/16/11 (proposed 7:00)

Motion: The Board of Education hereby accepts the minutes of 8/16/11

Motioned By: Trustee Osmond

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

4. Board District News

Trustee Spencer reported that during the storm, the Onteora students seemed to be out and helping a great deal. Trustee McGillicuddy agreed and added that teachers were out as well.

Trustee McGillicuddy reported that the Fiscal Findings will be presented at the next Board Meeting

Trustee Fletcher acknowledged that the district took a positive outlook as far as making sure the children were showered and fed, as well as, that transportation would pick up students anywhere and take them to their school.

Trustee McGillicuddy reported on the first staff day where Superintendent Phyllis McGill recognized employees that had been with the district for more than 25 years. There was also a discussion on how to help hurricane victims

5. Superintendent District News

Superintendent Phyllis McGill reported:

- The volunteerism and donations have been fantastic.
- There will be donated school supplies for anyone in need at each school's Open House
- Current enrollment:
 - Bennett - 235
 - Phoenicia - 213

- Woodstock - 257
- Total 705 elementary
- Middle School - 221
- High School - 546
- BOCES - 18
- GED - 5
- Total District Population – 1,495
- Private School - 160
- Home Schooled - 60
- Great smooth start to the school year
- Buildings fared well
- School Calendar is complete – will be sent home with the students
 - Change of Conference Day – May 16th to April 27th
- Next Board meeting, which is a Workshop meeting will be a presentation looking ahead 5 years financially
- Ulster BOCES is offering an ESL adult program starting 10/12 on Mondays and Wed. from 5-8 pm in the Onteora High School
 - Need 12 people to have class
 - Then will switch from ESL to GED for adults
 - No cost involved
- Front doors are completed at Phoenicia

6. Public/Student Comment

6.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:25 duration 10 min)

No public or student comment was made

7. Discussion and Possible Action

7.01 The Board will discuss their Board goals for the year (proposed 7:35 duration 30 minutes)

7:45-8:45

The Board discussed their goals for the 2011-2012 School Year

It was decided to identify the top 3-5 goals for the year and have a secondary list to which to refer once those are completed

Trustee McGillicuddy called for an ad hoc committee to go through the goals and condense them

Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer

7.02 Abolish positions (proposed 8:05)

Motion: The Board of Education hereby abolishes the following positions: 1.0 Account Clerk/Typist, .2 English Teacher at the Middle School

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Last year a Family and Consumer Sciences position was incorrectly abolished. It should have been .6 Family and Consumer Sciences and .2 English

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

7.03 Communication Manager (proposed 8:10)

Motion: The Board of Education hereby appoints Fern Amster as Communication Manager as part of her District Clerk duties at \$0 additional

Duties Include:

- Work with a point person at each school to gather information on happenings, changes to the calendar and good news from the school
- Write press releases on newsworthy events
- Communicate to webmaster public and district wide events for the web calendar
- Manage the web site for changes and corrections, communicate to webmaster who will do the technical work
- Approve requests for web site and pass them onto website
- Email all heads of PTA/PTSO/Parent Alliance to pass onto their email list

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

7.04 The Board will discuss placing the Onteora Ad for 11-12 (proposed 8:15 duration 10 min) 8:55

Motion: The Board of Education hereby authorizes spending up to \$_____ to place the attached ad in the Woodstock Times and Catskill News.

Motioned By: Trustee Kurnit

Second By: Trustee Fletcher

Trustee Kurnit stated and Trustee Osmond agreed that it is too late to run the ads.

Decided to redesign ad in February or March and place the ads in the newspapers during the summer

Consensus to rescind motion as read

7.05 The Board will approve the Inter-School Transfers for the 2011-2012 School Year (proposed 8:25)

The Board of Education hereby approves the Inter-School Transfers, as attached with an additional Transfer from Phoenicia to Bennett

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit
Not Present: Trustee McKeon, Trustee Hickey

7.06 Stipulation of Settlement for IHO Case (Proposed 8:30)

BE IT HEREBY RESOLVED that the Stipulation of Settlement between the District and James Cornwell for the time period of July 1, 2010 through and including August 23, 2011 is hereby approved.

Motioned By: Trustee Fletcher
Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit
Not Present: Trustee McKeon, Trustee Hickey

7.07 Special Election for BOCES Board Member (proposed 8:35)

It is hereby resolved that the Onteora Central School District Board of Education casts its votes in the special election for a member of the Board of Cooperative Educational Services for the person indicated on the ballot.

Motioned By: Trustee Osmond
Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit
Not Present: Trustee McKeon, Trustee Hickey

8. ** 10 Minute Break

9:05 The Board took a 10 minute break

7.08 First Reading of Policy 8370 Animals in the Schools (proposed 8:40 duration 10 min)

9:20

~~20082011~~

8370

1 of 2

Instruction

SUBJECT: ANIMALS IN THE SCHOOL (INSTRUCTIONAL PURPOSES)

Observation and experimentation with living organisms and animals gives students unique perspectives of life processes. Animals and animal materials should be used respectfully and for the purpose of meeting course objectives.

The Board of Education, in recognizing the educational uses of animals in the classroom, requires that permission be obtained from the Building Principal before animals are brought into the school or classrooms. It is the Principal's responsibility to ensure that there is an appropriate educational purpose if any animal is housed in a classroom. Animals are not to be transported on school buses with the exception of animals certified to assist persons with disabilities.

Study and Care of Live Animals – {Reinstate the lines below}

~~Any school which cares for or uses animals for study shall ensure that each animal in the school be afforded the following:~~

- ~~a) Appropriate quarters;~~
- ~~b) Sufficient space for the normal behavior and postural requirements of the species;~~
- ~~c) Proper ventilation, lighting, and temperature control;~~
- ~~d) Adequate food and clean drinking water; and~~
- ~~e) Quarters, which shall be cleaned on a regular basis and located in an area where undue stress and disturbance are minimized.~~

~~Only the teacher or those students designated by the teacher are to handle the animals.~~

It shall be the responsibility of the Principal or his/her designee to develop a plan of care for those animals housed in school in the event of an emergency school closing or in the event the animals remain in the classroom on days when school is not in session.

Dissection of Animals

Any student expressing a moral or religious objection to the performance or witnessing of the dissection of an animal, either wholly or in part, shall be provided the opportunity to undertake and complete an alternative project approved by the student's teacher; provided, however, that such objection is substantiated in writing by the student's parent or legal guardian. An alternate activity clearly related to and of comparable rigor will be assigned in lieu of laboratory dissection. Some examples of alternate activities include the use of computer simulations or research. Students who perform alternative projects shall not be penalized.

Effective July 1, 2011, the District will give reasonable notice to all students enrolled in a course that includes the dissection of an animal and students' parent(s)/legal guardian(s) about their rights to seek an alternate project to dissection. Such notice shall be made available upon request at the school and distributed to parents and students enrolled in a course that includes dissection at least once at the beginning of the school year.

Instruction in the Humane Treatment of Animals

Students in elementary school must receive instruction in the humane treatment and protection of animals and the importance of the part they play in the economy of nature as well as the necessity of controlling the proliferation of animals that are subsequently abandoned and caused to suffer extreme cruelty. Such instruction shall be for a period of time as specified by the Board of Regents and may be joined with work in literature, reading, language, nature study, or ethnology.

~~This instruction may be joined with work in literature, reading, language, nature study, or ethnology.~~

Americans with Disabilities Act, 42 United States Code (USC) Section 12101 et. ~~Seq.~~ seq.

Education Law Section 809

8 New York Code of Rules and Regulations (NYCRR) Section 100.2(c)(8)

Adopted:

Trustee Fletcher stated he is ethically and morally opposed to dissection of animals for instructional purposes

The procedure for dissection of animals in the High School was discussed.

Superintendent Phyllis McGill will bring clarification back to the next Board meeting

7.09 First Reading of Policy 2210 Committees of the Board (proposed 8:50 duration 10 min)

~~2002~~2011

2210

Internal Operations

SUBJECT: COMMITTEES OF THE BOARD

The Board ~~and/or the President of the Board~~ may at its discretion establish committees for the purpose of undertaking a specific task in connection with Board activity. These committees, however, cannot make legal decisions for the entire Board.

At the request of the Board, the President shall appoint temporary committees consisting of less than a quorum of the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The President of the Board shall be an ex-officio member of such committees.

The Board of Education recognizes that it may be necessary from time to time to authorize advisory committees for the purpose of enlisting opinions and counsel of the general public. Such committees shall be appointed by the Board of Education. The Board has the right to accept, reject or modify all or any part of a committee recommendation.

Visitation Committees

The Board of Education shall appoint one (1) or more committees to visit every school or department at least once annually and report on their conditions at the next regular meeting of the Board.

Education Law Section 1708

Adopted: ~~6/29/09~~

7.10 First Reading of Policy 4260 Evaluation of the Superintendent and Other Administrative Staff (proposed 9:00 duration 10 min)

9:45

~~2002~~2011

4260

Administration

SUBJECT: EVALUATION OF THE SUPERINTENDENT AND OTHER

ADMINISTRATIVE STAFF

Superintendent

The Board of Education shall conduct annually a formal performance evaluation of the Superintendent. The formal procedures used to complete the evaluation are to be filed in the District Office, and to be made available for review by any individual, no later than August 1 of each year.

The formal performance procedures shall include written criteria, a description of the review procedures, provisions for post-conferencing, and methods used to record results of the evaluation. The Superintendent shall be granted the opportunity to respond to the evaluation in writing.

Evaluation of Administrative Staff

The Board shall direct the Superintendent to conduct an annual evaluation of all administrative personnel

The purposes of this evaluation are:

- a) To determine the adequacy of administrative staffing;
- b) To improve administrative effectiveness;
- c) To encourage and promote self-evaluation by administrative personnel;
- d) To provide a basis for evaluative judgments by the Superintendent and the Board;
- e) To make decisions about continued employment with the District.

ADDED at the Board meeting:

Evaluation of Supervisory Personnel

The Superintendent shall direct the Assistant Superintendent for business to conduct an annual evaluation of all supervisory personnel

8 New York Code of Rules and Regulations
(NYCRR) Section 100.2(o)(2)

Adopted: 6/29/09

Consensus to forgo oral reading of policies

7.11 First Reading of Policy 6121 Sexual Harassment of District Personnel (proposed 9:10 duration 10 min)

~~2009~~—6121

—1 of 3

—Personnel

SUBJECT: SEXUAL HARASSMENT OF DISTRICT PERSONNEL

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District employees an environment that is free of sexual harassment ~~and intimidation, including sexual violence~~. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place at locations off school premises ~~and in another state~~. Since sexual violence is a form of sexual harassment, the term "sexual harassment" as used in this policy will implicitly include sexual violence even if it not explicitly stated.

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- a) Submission of such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment;
- b) Submission to or rejection of such conduct by an individual ~~asis~~ used ~~is as~~ a basis for employment decisions affecting such individuals; and
- c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Sexual violence is defined as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence as defined by New York Penal Law includes but is not limited to acts such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances should be evaluated. The Board recognizes that sexual harassment can originate from a person of either sex against a person

of the opposite or same sex, and from co-workers as well as supervisors, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any employee who believes he/she has been a victim of sexual harassment in the work environment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, immediately report such alleged harassment to the District's designated ~~Complaint Officer(s)~~ Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly, thoroughly and equitably investigated in accordance with the terms of this policy. In the event that the ~~Complaint~~ Compliance Officer is the alleged offender, the employee should report his/her complaint to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough, prompt and equitable investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or ~~has reason to reasonably should~~ know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly ~~and thoroughly, equitably, and thoroughly.~~ All procedures developed by the District will provide for the prompt and equitable resolution of the sexual harassment.

To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken, as warranted, up to and including termination of the offender's employment in accordance with legal guidelines, District policy and regulation, the District's Code of Conduct, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who knowingly make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of students and staff, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable ~~Complaint~~ Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees, express the District's condemnation of such conduct, and explain the sanctions for harassment. Training programs will be established

for employees to help ensure awareness of the issues pertaining to sexual harassment in the workplace, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks and/or school calendars.

Finding That Harassment Did Not Occur

~~At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Complaint Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse.~~

~~However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.~~

~~In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that harassment did not occur.~~

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Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297

~~Adopted: 6/29/09~~

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

7.12 First Reading of Policy 7551 Sexual Harassment of Students (proposed 9:20 duration
10 min)
10:00

2009 2011 _____ 7551
_____ 1 of 4
_____ Students

SUBJECT: SEXUAL HARASSMENT OF STUDENTS

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of sexual harassment ~~and intimidation, including sexual violence~~. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place ~~at locations off school premises, on a school bus at locations off school premises or those that take place in another state~~. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

Sexual Harassment

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct or communication of a sexual nature when:

- Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;
- Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of a sexual nature; and

- c) Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

Sexual Violence

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the ~~harasser/offender~~ and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a hostile environment in the school and a student may experience the continuing effects from off- campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) ~~Complaint~~Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment ~~in the school environment~~, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment ~~such~~. Such report shall be directed to or forwarded to the District's designated ~~Complaint Officer(s)~~Compliance Officers through ~~informal~~ and/or ~~formal~~ ~~complaint~~ ~~procedures~~ ~~as developed by the District~~. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the ~~Complaint~~Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

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At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the ~~Complaint~~Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination.

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However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

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Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Complaint/Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297

REGULATION NUMBER ???

~~Adopted: 6/29/09~~

- Site bullying policy at the bottom
- Ask attorney about including bullying of a sexual nature being included as sexual harassment

7.13 Side Letter of Agreement for Temporary Transportation Director

BE IT RESOLVED, by the Board of Education of the Ontario Central School District that it hereby appoints Betty Hughes as the Temporary Director of Transportation at a per diem rate of \$400. BE IT FURTHER RESOLVED that the Board of Education hereby approves the Side Letter of Agreement dated September 12, 2011 between Ontario Central School District and the Ontario Non-Teaching Supervisor's Union and authorizes the Superintendent to sign such agreement.

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

9. Consent Agenda

Approve consent agenda item numbers 9.02-9.09

Motioned By: Trustee Fletcher

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

9.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL PROBATIONARY APPOINTMENT

NAME	TENURE AREA	PROBATIONARY PERIOD	SALARY	REMARKS
*DeSantis, Ernest Position-MS/HS *Pending pre-employment processing	1.0 Teaching Assistant	09/01/11 – 08/31/14	Step 1	New

PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY PERIOD	SALARY/ STEP	REMARKS
Polacco, Nicole **Revision to correct initial appointment	Childhood Education (Grades 1-6)	Elementary	9/1/11 – 11/29/13	**2MA	New Position - WD
<u>PART TIME APPOINTMENT</u>					

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REMARKS
Gallin, Anne **Revision to correct initial appointment	**0.6 FTE LOTE	**09/01/11 – 6/30/12	1MA	New Position-MS/HS
<u>PER DIEM SUBSTITUTES</u>				

NAME	POSITION	AMOUNT
*Galkin, Jessica *Pending pre-employment processing	Uncertified Substitute Teaching Assistant	\$9.00/hour

TERMINATIONS: INSTRUCTIONAL

The Superintendent of Schools hereby recommends the TERMINATION of the following INSTRUCTIONAL staff member. This termination is in accordance with and subject to the Education Laws of New York State, the rules and regulations of the Commissioner of Education, and the policies of the Ontario Board of Education.

BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the following individual, having the least seniority in the tenure area affected by the abolishment, shall be laid off from their positions with the District effective June 30, 2011.

Any individual who is laid off shall have his or her name placed on a preferred eligibility list consistent with the requirements of the Education Law.

NAME	FTE/TENURE AREA	REMARKS
------	-----------------	---------

Samuelsen-Grimm, Karen ***0.6/Family & Consumer Science
Samuelsen-Grimm, Karen ***0.2/English

***Revision to correct termination

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Cavallaro, Linda	Seventh Grade Trip Co-Coordinator	\$233.50
Hull, Julie	6 th Teaching Assignment – MS/HS	\$7,500.00
Kocher, Michael	Soccer Modified – Head Coach (Girls)	\$1853.00
Loheide, Laura	Seventh Grad Trip Co-Coordinator	\$233.50
Maouris, George	Football Modified – Assistant Coach	\$2283.00
Messmer, Richard	Track – Cross Country – Assistant Coach	\$1425.00
Primiano, Linda	Elementary Resource – Woodstock 2	\$1977.00

APPOINTMENTS: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION	PROBATIONARY PERIOD	SALARY	REMARKS
*Cohn, Harris	Hall Monitor	09/01/11 – 03/31/12	Step 2	Replaces L. Nieves

*Pending pre-employment processing

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE	SALARY	REMARKS
*Winne, Jennifer	Food Service Worker	09/01/11	Step 1	Replaces C. Rice

*Pending pre-employment processing

APPOINTMENT

NAME	POSITION	EFFECTIVE DATE	SALARY	REMARKS
Wright, Julie	Claims Auditor	07/01/11 – 06/30/12	**\$4,774	Replaces K.Wood

**Revision to correct initial appointment

9.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #9/11, Confidential, as reviewed by Trustee Fletcher

9.04 Acceptance of Bid for Boiler Reconstruction in Bus Garage

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Boiler Reconstruction in the Bus Garage based on the bid documents of August 17, 2011 to the lowest responsible bidder, Ackerman Plumbing Inc. in the amount of \$148,181.

9.05 Approve the Revised 11-12 School Calendar

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the revised 2011-2012 School Calendar The Board hereby approves the 11-12 Calendar

9.06 Financial Report June 2011

BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the month of June 2011.

9.07 Warrant Schedule F #9/11

BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule F #9/11

9.08 Acceptance of Donations

The Board of Education hereby accepts the donation of a bicycle to the Onteora Physical Therapy Program from Michele Darling and a donation of 8 towels from Target.

9.09 Approve a Grant and Contract from Cornell Cooperative for Bennett Elementary

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Cornell Cooperative Extension of Ulster County to accept the public education program grant for the Watershed Detectives Program at Bennett Elementary School in the amount of \$4,500.00 for the 2011-2012 school year and authorizes the Superintendent to sign such an agreement ensuring that activities and programs funded by said grant are carried out in accordance with grant requirements.

10. Committee Reports -5 min each

10.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 9/21/11. (proposed 9:45)

Trustee Spencer reported:

- Committee will meet on the 9/24 at 4:30 to review Internal Auditor RFPs and External Auditor report. External auditor is scheduled to report to the Board on 10/11, but it needs to be accepted no later than 10/15
- Consensus to have the report at the 10/11 meeting

10.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 10/11/11

10:05

Trustee Kurnit reported:

- The committee toured the Middle School/High School yesterday.
- Architect and engineer went on the tour
- Committee will meeting on 10/11/11 to create a priority list to begin to develop the 5 year facilities plan
- Rick Timbs Group and Amaresco may review plan as well
- NY Power Authority will assess buildings for Energy Performance Contract
- Presentation to Board will be in December

10.03 Green Committee - Trustee Osmond to report.

Trustee Osmond reported:

- Next meeting will be either 9/21 or 10/5 meeting at 2:40

10.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 10/3/11

Trustee McGillicuddy reported:

- Discussed the following policies: AIS, Gifts From the Public, Budget Planning

10.05 Legislative Action committee

Trustee McGillicuddy will report at the next Board meeting

10.06 District Committee: Health and Wellness Committee. Next meeting is in Conference Room of the High School at 3:30 on 9/15/11

10:15

Committee has not met since last Board meeting. Trustee Fletcher requested that a call goes out to parents to join the committee.

10.07 District Committee: Technology - Superintendent McGill to report.

Committee has not met since the last Board meeting

11. Old Business

11.01 The Board will discuss the topic for the Workshop meeting on 9/27/11 and other Old Business (proposed 10:05 duration 10 min)

Trustee McGillicuddy suggested:

- Presentation from teachers on Trout in the Classroom

Superintendent Phyllis McGill suggested:

- Financial Plan
- Common Core Learning Standards
 - Federal learning standards put into effect this year, but the student assessments will be on the New York State Learning Standards and the data from these assessments will be used in the evaluation for the teachers and principals

Trustee Kurnit suggested:

- APPR (Annual Professional Performance Review)

Trustee Fletcher suggested for a later meeting:

- International Baccalaureate

9/27 meeting will be the Financial Report and a simple explanation of the Common Core Learning Standards and APPR

Trustee Osmond reminded the Board for Trustee McKeon, who was not present, that the District received a grant for the completed Woody Bio Mass feasibility study and they would like to resurrect the subject in the facility plans

12. New Business

Trustee Kurnit discussed a NYSED document on School Library Media Program Evaluation and would like to have the librarians coordinate with each other to have a library curriculum and use the libraries more effectively. He indicated that the Libraries should be a department

- Superintendent Phyllis McGill will report on what the Library Media Specialists currently cover

Trustee Spencer indicated that many people are having trouble navigating the FEMA website. He suggested:

- Students interested in being a navigator for people in need of FEMA help
- Superintendent Phyllis McGill will talk to the town supervisors and High School Principal Lance Edelman

13. Request For Information

13.01 The Board will request information (proposed 10:25 duration 10 min)
10:40

Trustee McGillicuddy requested to put on web site and send to all PTAs:

- Free Ulster BOCES adult education class

14. Public Comment

14.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:35 duration 10 min)

No public or student comment was made

15. Adjournment

15.01 Adjourn Meeting. Next meeting is Tuesday, September 13, 2011 at the Woodstock Elementary School (proposed 10:45)

10:45

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit

Not Present: Trustee McKeon, Trustee Hickey

Minutes Recorded By:

Fern Amster

District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

Minutes

6:00 p.m.

TUESDAY, SEPTEMBER 27, 2011

Middle School/High School Elementary School\

NOTE: Change of location from Schedule due to technical difficulties at Bennett

1. Opening Items

1.01 Call to Order 6:05

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Spencer

Not Present: Trustee Hickey, Trustee McKeon, Trustee Osmond

2. Executive Session

2.01 The Board will vote to enter into executive session to discuss negotiations and the discipline of a particular employee (6:00 duration 30 minutes)

6:10

Motion: Motion to enter into executive session to discuss negotiations and the discipline of a particular employee

Motioned By: Trustee Fletcher

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Spencer

Not Present: Trustee Hickey, Trustee McKeon, Trustee Osmond

Now Present: Trustee McKeon arrived at approximately 6:06

2.02 The Board will vote to exit executive session (proposed 6:30)

Motion: Motion to exit executive session

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey, Trustee Osmond

2.03 The Board will vote to re-enter public session (proposed 6:30)

6:35

Motion: Motion to re-enter executive session

Motioned By: Trustee Fletcher

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Spencer, Trustee

McKeon

Not Present: Trustee Hickey, Trustee Osmond

Be it hereby resolved that the Board of Education of the Onteora Central School District hereby approves the Agreement between the District and David Moraca dated September 22, 2011. The Board authorizes Dr. McGill to execute the agreement.

Motioned By: Trustee Spencer

Second By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey, Trustee Osmond

3. Acceptance of Minutes

Motion: The Board of Education hereby accepts the minutes of 9/13/11

Motioned By: Trustee Kurnit

Second By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey, Trustee Osmond

4. Board District News

6:40

Trustee McGillicuddy reported:

- Trustee Spencer, Trustee Fletcher and Trustee McGillicuddy met to consolidate the BOE 2011-2012 goals
- Attended a meeting with the Shandaken Fire Marshall, Board Member, Superintendent Phyllis McGill, Director of Facilities Jared Mance and Assistant Superintendent McLaren to discuss the town using Phoenicia Elementary School as a shelter for any emergency or crisis
- Film Festival Day at the High School was last Friday; it would be nice to see more students involved in future
- Watershed post editor asked about the Onteora having a column
- District Clerk, Fern Amster will be setting up a Facebook account for Onteora
- Looked at other web sites around the state to help make the Onteora site more user friendly
- Board needs to discuss what will be the topics at the Student Meeting on Oct. 11 and which Board members can attend

Trustee Fletcher reported that the Open Houses were very impressive with the number of parents out and the energy of the teachers

5. Superintendent District News

Superintendent Phyllis McGill:

- Introduced BOCES Superintendent Chuck Khoury:
 - Commended Superintendent Phyllis McGill and staff with how they handled the flood
 - Worked with Albany to help the districts return to normalcy as quickly as possible
 - Financial challenges facing all school districts with Tax Cap and APPR this year will be difficult.
 - Race to the Top is very little money
 - Ulster BOCES is committed to maintaining programs and is sensitive to the financial challenges for all districts
 - Willing to meet with anyone to discuss possible programs
- Introduced the Interim, Interim PPS Director Mona Jacobs and the new curriculum specialist Marki Clair-O'Rourke

Student Representative Report

Student Representative Jessica Moss reported:

- Started year with a push to try to bond community through PBIS, a program with positive reinforcement
 - Also at sporting events, especially home games, the students are trying to show more school spirit, even when we do not win

6. Public/Student Comment

6.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:45 duration 10 min)

No public or student comment was made

7. Consent Agenda

7.01 Approve consent agenda item numbers 7.02-7.06 (proposed 6:55 duration 5 min)
6:55

Motion: Approve consent agenda item numbers 7.02-7.06

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey, Trustee Osmond

7.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Calinda, Jason	Computer Advisor – HS	\$4,906.00
Calinda, Jason	Liaison – Social Studies	\$3,206.00
Cavallaro, Corey	Mentor Coordinator	\$2,500.00
Chartrand, Louis	6 th Teaching Assignment – MS/HS	\$7,500.00
Douglas, Jean	DECA Advisor	\$0

6:00 p.m.

TUESDAY, SEPTEMBER 27, 2011

Bennett Elementary School

(approved at BOE meeting of 08/02/11)

	- 1 st Longevity	\$ 153.00
	- 2 nd Longevity	\$ 204.00
	- 3 rd Longevity	\$ 306.00
Garcia-McWhinnie, Elena	Spanish Club Advisor – HS	\$1,644.00
Godfrey, Diane	Art Club Advisor – MS	\$1,111.00
Maltese, Denise	Class Advisor – Senior	\$2,617.00
Primiano, Linda	Elementary Resource – Woodstock 2 - RESCIND	\$0
Primiano, Linda	Elementary Resource – Woodstock 2 (.50 FTE)	\$ 988.50
Rebock, Melissa	Elementary Resource – Woodstock 2 (.50 FTE)	\$ 988.50
Sauer, Cassandra	Marching Band Color Guard Instructor	\$1,838.00
Schaffer, Brian	Department Chairs – Guidance	\$6,682.00
Schaffer, Brian	Student Affairs Council Advisor – MS	\$1,884.00
Schnell, Barbara	Coordinator of Elementary Education	\$3,750.00
Warren, Kristen	Elementary Resource – Bennett 1 (.70 FTE)	\$1,383.90

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Harding, Treasure	Certified Substitute Teacher	\$95.00/day
Paetow, Rowena	Certified Substitute Teacher	\$95.00/day

APPOINTMENTS: NON-INSTRUCTIONAL**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Harding, Treasure	Clerical Substitute	\$9.50/hour

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Perry, Janelle	Extra Classroom Activities Fund Central Treasurer	09/28/11 – 6/30/12	\$4,377.50 (pro-rated)	Replaces M. Kim

APPOINTMENTS: INSTRUCTIONAL (Addendum)**EXTRA DUTY STIPENDS 2011-2012**

NAME	POSITION	AMOUNT
Brian Blakely	Football JV – Asst Coach Replaces appointment on 8/2/11 \$3,345 Pro-rated for 8/15-8/27/11	\$523.90
Brian Blakely	Football Modified – Asst Coach \$2,283 Pro-rated for 8/28-11/5/11	\$1,925.70
Eric Kight	Football JV – Head Coach Replaces appointment on 8/2/11 \$3,619 Pro-rated for 8/15-8/27/11	\$566.80
Eric Kight	Football Varsity – Asst Coach \$4,042 Pro-rated for 8/28-11/11/11	\$3,451.92
Wilbur Prutzman	Football Varsity – Asst Coach Replaces appointment on 8/2/11 \$4,042 Pro-rated for 8/15-8/27/11	\$590.46
Wilbur Prutzman	Football Modified – Head Coach Full season 8/28-11/5/11 (not pro-rated)	\$3,135.00

7.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #9/11, Confidential, as reviewed by Trustee Fletcher

7.04 Revised 2011-2012 School Calendar

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the revised 2011-2012 School Calendar.

7.05 Approve and Inter-School Transfer

Motion: The Board of Education hereby approves the Inter-School transfer as attached.

7.06 Acceptance of Donation

Motion: The Board of Education hereby accepts the donation of removal of a dead tree by the Woodstock Elementary School from Limber Tree Services valued at \$400.

8. Financial Presentation

8.01 Financial Consultant, Dr. Rick Timbs from Bernard P. Donegan Group Inc. will present his findings of Ontario Financial Status (proposed 7:00 duration 1 hour)

7:00

Dr. Timbs began his representation by explaining that the report will show how the district used money from 2006 through 2011 with spending and reserves and then make some projections

- Over the years, as with every district, Ontario had to keep up with unfunded mandates
- State aid changed dramatically from 2007
- Right now, Ontario does maintenance on our own instead of Capital Project
 - Capital Project may give more State Aid
- TRS and ERS is given to the district as a cost – can not be altered, amended or negotiated
- State aid is given based on wealth – because Ontario properties went up in value the State aid goes down
- District has been well managed, but can not lose this much State aid and maintain costs
- Take immediate actions
 - Reassess budget to budget recommendations
 - Count pennies and find out what are priorities
 - Short term expenses – non-mission critical, don't spend it
 - encumber salaries
 - Try to make cafeteria self-sustaining
 - Be sure to file STAC forms in timely fashion
 - Analyze realistic and appropriate budget
 - Assemblyman may know approximate amount of State Aid
 - Can use fund reserves on more year
 - Look at enrollment, consider right sizing
 - Look at legacy staff and if there is enough in reserves
 - Long term plan for buying buses and capital project
 - Look at BOCES for services

- Collective bargaining to decrease expenses for employees
- Bid more big ticket items state wide
- Schedule use for Debt Service Fund, factor into any new service
- Lobbying effort to get more State Aid, not equitable based on the Onteora population
- Lobby against unfunded mandates
- With tax cap, decide if the district lets exemptions float over 2%
- Develop a study to right-size in use of buildings
- Public engagement is critical

Trustee McGillicuddy asked people to become part of the Legislative Action Committee

Trustee Spencer expressed his appreciation for the report for the public and feels the Board needs to act quickly

Trustee Kurnit expressed frustration in the State and the lack of support asked for clarification on Capital Projects with State Aid

- Clarified with 3 models
- Superintendent Phyllis McGill asked to have Dr. Timbs come in November to speak to Facilities Committee

Trustee Fletcher expressed frustration that there is no control on costs outside of the district and asked for clarification on the 10% Health Insurance figure in model

- Used 10% in the model because many times the consortium uses up their reserves and the rate escalates

Superintendent Phyllis McGill asked about what else the district should take into consideration

- What will be the delta from revenue to expenses?
 - How to use money left over

9. ** Break - The Board will take a 15 minute break at approximately 8:00

No break was taken

10. Educational Presentation

10.01 Curriculum Specialist Marki Clair-O'Rourke will present Race to the Top and the Annual Professional Performance Review (proposed 8:15 duration 1 hour)

9:40

Curriculum Specialist Marki Clair-O'Rourke reported on Race to the Top:

- Supporting some of the curriculum initiatives
- Brief overview of changes in the state and federal level

State level:

- Regents Reform agenda awarded money from Race to the Top Funds
- Common Core Learning Standards
 - Implementing rigorous standards and assessments to ensure the students are ready for college or career

- Shifts in ELA and Math
- Track student performance and engage teachers in the discussion of student performance
- School Based Inquiry is looking at data to improve instruction
 - Use data driven instruction
 - BOCES was trained and is now training districts
- New Performance Evaluation System for Teacher and Principals
 - This year 4th and 8th grade teachers will be evaluated with the new system
 - Still working on who that will effect
 - Includes student progress on state performance and local assessments
 - NYSED is still in a law suit with NYSUT
 - Hope to have final resolution by end of school year
- Training will be on going for teachers and principals

Trustee Fletcher asked difference between Common Core Learning Standards and National Learning Standards

- When National Standards were finished every state was allowed to add 15%
 - NYS added Pre-K standards

Trustee Fletcher asked about the standards being general and the teachers fill in details as to how

- There is a great deal more to the Common Core Standards than what is presented here

Trustee Kurnit asked about staying with the “teaching to the test” model

- Opportunity to write inquiry based assessments to create action plans to help students

Superintendent Phyllis McGill stated that the administration, teachers and unions have been very cooperative with all the changes

Trustee Fletcher was confirmed in his assumption that it sounds like we are trying to get a better handle on how the students are doing, not just about the test score

11. Public Comment

11.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:15 duration 10 min)

No public comment was made

12. Discussion

12.01 The Board will discuss their 2011-2012 Goals (proposed 9:25 duration 20 min)
10:10

The Board discussed their goals to finalize at the next meeting

13. Adjournment

13.01 Adjourn Meeting. Next meeting is Tuesday, October 11, 2011 at the Phoenicia Elementary School (proposed 9:45)

10:50

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey, Trustee Osmond

Minutes Recorded By:

Fern Amster

District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

STUDENT MEETING

Minutes

1:53 p.m.

TUESDAY, OCTOBER 11, 2011

Middle School/High School

1. Opening Items

- 1.01 Call to Order 1:55
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit

Not Present: Trustee Hickey, Trustee Osmond, Trustee McKeon

2. Welcome

- 2.01 Principal Lance Edelman will give the welcome address (proposed 2:00)

Principal Lance Edelman thanked the Board for taking the time to demonstrate a Board of Education meeting to the students and explain about the Board's responsibilities

- 2.02 French Teacher Christie Nelson-Epstein will report on the French Club's Trip to France (proposed 2:00)

French Teacher Christie Nelson-Epstein and two students spoke Jesse Ditkoff:

- Left 6/28/11 from JFK
- Stayed in for Paris 4 days
 - Saw all famous sites
 - Religious and French culture are mixed
- Stayed in Carhaix 2 weeks
 - Each was assigned a host family
 - Saw many sites with the host family
- Carhaix is Woodstock's sister city because they have a Music Festival like the Woodstock Festival, which the students attended

3. Board & Superintendent District News

- 3.01 The Board and Superintendent will announce district news (proposed 2:05)

- Superintendent Phyllis McGill reported that she met with Ulster County Community College President, Vice President and Dean of Academic Affairs, to discuss adding to the offerings at UCCC and how to better assess students in grade 11 to take more coursework at UCCC
- Trustee McGillicuddy reported on an Onteora Tennis match she watched and this Thursday is the monthly Ulster County School Board Association meeting

4. Student Representative Report

- 4.01 Student Representative Jessica Moss will report to the Board (proposed 2:10)

- 5 weeks of school
- School spirit at games has increased
- Starting Friday will be Spirit Day every other Friday
- Homecoming is coming up

5. Reports

5.01 Board President, Trustee McGillicuddy will present the Duties and procedures of the Board of Education (proposed 2:15)

Trustee McGillicuddy explained the basics of a Board of Education, the job, responsibilities, duties and their relationship with Superintendent.

Each Board member present explained why they joined the School Board

6. Discussion and Possible Action

6.01 Second Reading of Policy 7551 Sexual Harassment of Students (proposed 2:25)

2011 7551 Students

Superintendent Phyllis McGill explained that this policy was revised by the attorneys and read and discussed by the Board of Education. At the meeting tonight, it will be adopted by the Board of Education and will become a new "law" for the district.

SUBJECT: SEXUAL HARASSMENT OF STUDENTS

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of sexual harassment including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place on a school bus at locations off school premises or those that take place in another state. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

Sexual Harassment

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, bullying because of sexual orientation (means heterosexuality, homosexuality, bisexuality or asexuality, whether actual or perceived) and other verbal or physical conduct or communication of a sexual nature when:

- a. Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;
- b. Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of a sexual nature; and
- c. Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

Sexual Violence

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the offender and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a hostile environment in the school and a student may experience the continuing effects from off-campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor,

1:53 p.m.

TUESDAY, OCTOBER 11, 2011

Middle School/High School

volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment. Such report shall be directed to or forwarded to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Sexual Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

1:53 p.m.

TUESDAY, OCTOBER 11, 2011

Middle School/High School

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297

New York State Human Right Law

Onteora Bullying Policy 7380

7. Student Comment

7.01 Students will comment on any agenda item (proposed 2:30)

- Sophie Strand – part of bridge program with Bard College consider changing school levels – lacking in academics
- Taylor Armstrong – combat sexual harassment – clothing worn by Onteora student is suggestive. Stricter dress code or school uniform would be beneficial

8. Adjournment

8.01 Adjourn Meeting at approximately 2:35

Motion: The meeting is adjourned at 2:32

Motioned By: Trustee Fletcher

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit

Not Present: Trustee Hickey, Trustee Osmond, Trustee McKeon

Minutes Recorded By:

Fern Amster

District Clerk



Board of Education: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, OCTOBER 11, 2011

Phoenicia Elementary School

Minutes

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

2. Executive Session

- 2.01 The Board will vote to enter into executive session to discuss negotiations. (proposed 6:00 duration 30 minutes)

6:05

Motion: Motion to enter into executive session to discuss negotiations

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

Now Present: Trustee Osmond arrived at approximately 6:10

- 2.02 The Board will vote to exit executive session (proposed 6:30)

Motion: Motion to exit executive session

Motioned By: Trustee Fletcher

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

- 2.03 The Board will vote to re-enter public session (proposed 6:30)

6:35

Motion: Motion to re-enter executive session

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Hickey, Trustee Kurnit, Trustee McKeon

3. Acceptance of Minutes

- 3.01 The Board of Education accepts minutes of 9/27/11 (proposed 6:30)

Motion: The Board of Education hereby accepts the minutes of 9/27/11

Motioned By: Trustee Osmond
Second By: Trustee Spencer

Results: Unanimous

Yea: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey,
Rob Kurnit, Michael McKeon

4. Welcome

4.01 Principal Linda Sella will give the welcome address (proposed 6:35 duration 10 min)

- Hurricane Irene caused a difficult time
- Expressed appreciation to Dr. McGill, Administrators, Staff and community for their help and quick thinking

5. Board District News

6:45

5.01 The Board will announce district news (proposed 6:45 duration 10 min)

Trustee McGillicuddy

- Student Board meeting
 - Focused on what a Board of Education is
- Thursday is UCSBA meeting
 - Trustee McGillicuddy and Trustee Kurnit are attending
 - David Little Governmental Relations Advocate from NYSBA will be speaking
- Legislative Action Committee Meeting is 10/20/11

6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 6:55 duration 10 min)

- Bennett 4-6 Open House was well orchestrated
 - Principal Buono gave tutorial of Parent Portal on Infinite Campus
- Met with UCCC President, Vice President and Dean of Academic affairs
 - spoke about increasing opportunities for High School students
 - discussed using Compass Math and ELA to help assess students and remediate to be college ready
 - discussed more course offerings
- Thursday evening will be Shared Decision Making Committee Meeting to discuss having more instructional time while keeping the music practice during school

7. Student Representative Report

7.01 Student Representative Jessica Moss will report to the Board (proposed 7:05)

Jessica Moss was not present

At student meeting she reported on school spirit and Homecoming

8. Reports

8.01 Report by the External Auditor Mike Rossi from West & Company (proposed 7:15 duration 30 minutes)

7:00

Michael Rossi, External Auditor for district reported on the Financial Statement:

- District received best opinion possible for 4th straight year
- Federal Funds will decrease by \$434,000 and Mr. Rossi in his opinion, the Federal Government will not give more stabilization funds, so the 2012-2013 Budget must take that into account
- \$77 million is what health insurance retirement will cumulatively cost the district
 - The union contracts specify a percentage the district will pay for retiree health
 - BOCES' administrative costs include raising costs of retiree health insurance
 - They have no other means of raising money, except fees
 - No way to create fund for this
 - Budget each year for retiree health costs
 - \$5-\$6 million per year
 - Right now contribution is \$3.3 million
 - Health care increases, number of retirees increases, amount will go up
 - This is an actuarial calculation

Trustee Spencer stated that the Audit Committee will accept the report at the next meeting, but the Board should accept it now to be able to meet the state deadline

Resolution: The Board of Education hereby accepts the External Auditor's Report for the 2010-2011 School Year

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:45 duration 10 min)

7:30

No public or student comment was made

10. Discussion

10.01 Board Discussion about the Financial Presentation by Rick Timbs (proposed 7:55 duration 20 minutes)

7:30

Discussion:

- District historically passes budgets, 2% budget increase is most likely for Onteora
- Stay positive with any scenarios proposed
- Create 5 year plan keep priorities and plan for the future
 - Plan will take time
- One of the best courses of action is to lobby
 - The way schools are funded are unsustainable
- Break it down into chunks and deal with specific aspects of things to help make a whole decision or plan of action

- Configuration
- Employee compensation
- Empty building
- Discuss what programs are not negotiable for the children and which ones are
- Superintendent Phyllis McGill reported on the Cabinet meeting
 - Next week looking at different configurations of the district
 - Tapped out High School with cuts
 - Look at resources and making sure keep them around children
 - Cabinet is wanting to get moving on planning
- Take time to look at different configurations
- Discussion on 6th grade up to Middle School
 - Not an independent decision, effects everything
- Discussed moving Pre-K into the buildings
- Enrollment is decreasing, but people are moving up here and putting their children in private school, need to get them into the public school
- Everything has to be on the table
 - Sports
 - Blended grades
 - One bus run
- The second year will be harder to plan than the first year

10.02 Education Workshops for Oct. 25 and Nov. 29 (proposed 8:15 duration 10 min)

Trustee Fletcher

8:10

Discussion:

- Have presentations on some of the ideas in the Board Goals
- Project Lead the Way on November 29th
- IB
- Talk about the Task Force findings

11. ** 10 Minute Break

11.01 The Board will take a 10 minute break at approximately 8:25

8:35

12. Discussion and Possible Action

12.01 The Board will adopt their Board goals for the year (proposed 8:35 duration 15 minutes)

8:45

Motion: The Board of Education hereby adopts their 2011-2012 goals as listed.

Motioned By: Trustee Kurnit

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

Promote a stimulating, healthy and safe environment conducive to learning, which improves the educational experience for all students, creates a stimulating learning environment that teaches beyond the test, and increases graduation rate and aspirational performance measure, while meeting State and Federal requirements.

Study, at board and superintendent level, effectiveness and possibility of integrating rigorous and progressive course of studies: e.g. International Baccalaureate, Project Lead the Way, STEM, E-Learning, Blended Learning, College and Career Readiness, and other initiatives as merited.

Promote a learning environment emphasizing the unique character of Onteora with a curriculum-wide integration of the arts, environmental studies and local history, and supporting it with professional development. Promote the concept of "Nature's Classroom".

At Grades 4-6 level, utilize input of Elementary Shared Decision Making Committee to help investigate the delivery of curriculum that supports students' maximum educational experience.

Encourage the expansion of technology into the educational environment to enhance instructional effectiveness and improve communication and efficiency.

Focus on a consistent, district-wide approach to elementary education (vertical & horizontal alignment), considering earlier implementation of Foreign Language and Instrumental Music.

Request District report on current state of K-2 early learning in district, create and/or implement proactive solutions as necessary.

II. District Configuration / Facilities

Promote a district configuration which best supports District education policy for all students across the District, and which takes into account local community support for local community elementary schools.

Review and maintain/renovate the District's facilities and grounds incorporating environmentally sustainable practices; use such practices as a teaching tool for students, to improve academic education and social culture. Continue to consider best use for West Hurley Campus and, if needed, make official recommendation.

III. Community & Culture

Maintain a positive and open relationship with the Superintendent and continue to work together to improve the culture in the schools and to engage the community.

Continue to reach out to the community at large (including but not limited to Town Boards, civil organizations, charities, arts groups, senior groups etc.) in order to raise interest and engagement in our local public schools. Foster a climate of co-operation and integration for all district professionals in order to promote a positive educational experience for all students.

Explore "community schools" blueprint by which local schools are used for multiple resources (e.g. health centers, adult education, day care, pre-K, performance space, youth clubs, alternative education).

Promote health and wellness across school district through focus on healthy school foods, school gardens, in-classroom education and appropriate physical education and recess.

Continue to request exit interviews with parents of students leaving district for private or home education and make appropriate recommendations, so as to retain students in future and attract new students from private and home schooling.

Continue to commit to the reduction of bullying of all forms.

IV. Budget & Finance

Utilize planning and practices that protect and maximize the fiscal assets of the district, while planning for the future reduction of operating and maintenance costs.

Propose long-term fiscal plan based on historical data, trends and projected returns on investments that acknowledge and work within the framework of the Property Tax Cap and other recognized fiscal limitations. Include leaders of bargaining units in budget discussions to build a strong consensus in steps being taken to address increased costs and the need to emphasize professional respect and understanding of fiscal restraint in contractual negotiations.

Support and actively campaign for changes in State Funding for School Districts that reduces the tax burden on local homeowners while maintaining actual funding for schools. These may include but will not be limited to the Position Statements held by New York School Boards Association, Ulster County School Board Association and alternative funding approaches

Incorporate energy efficiency into the Operation & Maintenance of the school district buildings to realize both short and long-term cost saving measures.

Actively identify and take steps to protect and utilize our existing assets to ensure that they support a positive campus that will attract families and students to OCSB to ensure future growth.

Coordinate as much of our school operations and programming with District municipalities, local businesses, and organizations to support our communities, and therefore, our schools.

V. Board Development

Attract and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances.

1. Support constant learning of Trustees by encouraging attendance at District, County, Area, State and National meetings, conferences and webinars.
2. Endeavor to send at least one trustee per year (and request attendance by the Superintendent) to the New York State School Boards Association annual convention, and to the annual Rural Schools Conference; endeavor to ensure that each trustee attends at least one such conference during their period as Trustee.
3. Trustees to attend classes across District for greater understanding of education in classroom.
4. Host annual summer Board of Education retreat with Superintendent and approved facilitator.
5. All new Trustees to be appointed a Mentor Trustee, to receive information packet including, but not limited to, recommendations of Mid Hudson School Study Council, and to attend an orientation meeting with Superintendent, Board President and Mentor Trustee.
6. Via District Clerk and Superintendent, Board to be kept continually abreast of need for Policy changes due to new State or Federal requirements; board to continue, through Policy Committee, to review and recommend Policy changes on an as-needed basis.

12.02 Second Reading and Adoption of Policy 2210 Committees of the Board (proposed 8:50)

Motion: The Board of Education hereby adopts Policy 2210 Committees of the Board as written

2011 2210 Internal Operations

SUBJECT: COMMITTEES OF THE BOARD

The Board may at its discretion establish committees for the purpose of undertaking a specific task in connection with Board activity. These committees, however, cannot make legal decisions for the entire Board.

At the request of the Board, the President shall appoint temporary committees consisting of less than a quorum of the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The President of the Board shall be an ex-officio member of such committees.

The Board of Education recognizes that it may be necessary from time to time to authorize advisory committees for the purpose of enlisting opinions and counsel of the general public. Such committees shall be appointed by the Board of Education. The Board has the right to accept, reject or modify all or any part of a committee recommendation.

Visitation Committees

The Board of Education shall appoint one (1) or more committees to visit every school or department at least once annually and report on their conditions at the next regular meeting of the Board.

Education Law Section 1708

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

12.03 Second Reading and Adoption of Policy 4260 Evaluation of the Superintendent and Other Administrative Staff (proposed 8:55)

2011 4260 Administration **SUBJECT: EVALUATION OF THE SUPERINTENDENT AND OTHER ADMINISTRATIVE STAFF**

The Board of Education shall conduct annually a formal performance evaluation of the Superintendent. The formal procedures used to complete the evaluation are to be filed in the District Office, and to be made available for review by any individual, no later than August 1 of each year.

The formal performance procedures shall include written criteria, a description of the review procedures, provisions for post-conferencing, and methods used to record results of the evaluation. The Superintendent shall be granted the opportunity to respond to the evaluation in writing.

Evaluation of Administrative Staff

The Board shall direct the Superintendent to conduct an annual evaluation of all administrative personnel.

The purposes of this evaluation are:

- a. To determine the adequacy of administrative staffing;
- b. To improve administrative effectiveness;
- c. To encourage and promote self-evaluation by administrative personnel;
- d. To provide a basis for evaluative judgments by the Superintendent and the Board
- e. To make decisions about continued employment with the District.

Evaluation of Supervisory Personnel

The Superintendent shall direct the Assistant Superintendent for Business to conduct an annual evaluation of all supervisory personnel

8 New York Code of Rules and Regulations
(NYCRR) Section 100.2(o)(2)

Adopted:

Motion: The Board of Education hereby adopts Policy 4260 Evaluation of the Superintendent and Other Administrative Staff as written
Moted By: Trustee Osmond
Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

12.04 Second Reading and Adoption of Policy 6121 Sexual Harassment of District Personnel (proposed 9:00)

6121 **Personnel SUBJECT: SEXUAL HARASSMENT OF DISTRICT PERSONNEL**

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District employees an environment that is free of sexual harassment, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place at locations off school premises and in another state. Since sexual violence is a form of sexual harassment, the term "sexual harassment" as used in this policy will implicitly include sexual violence even if not explicitly stated.

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- a) Submission of such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment;
- b) Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individuals; and
- c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Sexual violence is defined as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence as defined by New York Penal Law includes but is not limited to acts such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances should be evaluated. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from co-workers as well as supervisors, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any employee who believes he/she has been a victim of sexual harassment in the work environment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, immediately report such alleged harassment to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly, thoroughly

and equitably investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the employee should report his/her complaint to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough, prompt and equitable investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or reasonably should know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. All procedures developed by the District will provide for the prompt and equitable resolution of the sexual harassment.

To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken, as warranted, up to and including termination of the offender's employment in accordance with legal guidelines, District policy and regulation, the District's Code of Conduct, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender

and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of students and staff, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees, express the District's condemnation of such conduct, and explain the sanctions for harassment. Training programs will be established for employees to help ensure awareness of the issues pertaining to sexual harassment in the workplace, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

Motion: The Board of Education hereby adopts Policy 6121 Sexual Harassment of District Personnel as written

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

12.05 Second Reading and Adoption of Policy 7551 Sexual Harassment of Students (proposed 9:05)

2011 7551 Students **SUBJECT: SEXUAL HARASSMENT OF STUDENTS**

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of sexual harassment including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place on a school bus at locations off school premises or those that take place in another state. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

Sexual Harassment

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, bullying because of sexual orientation (means heterosexuality, homosexuality, bisexuality or asexuality, whether actual or perceived) and other verbal or physical conduct or communication of a sexual nature when:

- Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;
- Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of a sexual nature; and
- Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

Sexual Violence

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts such as:

- Rape;
- Sexual assault;
- Sexual battery;
- Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the offender and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a

hostile environment in the school and a student may experience the continuing effects from off-campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment. Such report shall be directed to or forwarded to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Sexual Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)
Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.
Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.
34 Code of Federal Regulations (CFR) Section 100 et seq.
29 Code of Federal Regulations (CFR) Section 1604.11(a)
Civil Service Law Section 75-B
Education Law Section 2801(1)
Executive Law Sections 296 and 297
New York State Human Right Law
Onteora Bullying Policy 7380

Motion: The Board of Education hereby adopts Policy 7551 Sexual Harassment of Students as written
Moted By: Trustee Osmond
Second By: Trustee Kurnit

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

12.06 First reading of Policy 5230 Gifts to the School District (proposed 9:10 duration 10 minutes)

~~2002~~ ~~5230~~

~~1 of 2~~ ~~Non Instructional/Business~~

~~Opportunities~~

~~SUBJECT: ACCEPTANCE OF GIFTS, GRANTS AND BEQUESTS TO THE SCHOOL DISTRICT~~

~~The Board may accept gifts, grants and/or bequests of money, real or personal property, as well as other merchandise which, in view of the Board, add to the overall welfare of the School District, provided that such acceptance is in accordance with existing laws and regulations. However, the Board is not required to accept any gift, grant or bequest and does so at its discretion, basing its judgment on the best interests of the District. Furthermore, the Board will not accept any gift, grant or bequest which constitutes a conflict of interest and/or gives an appearance of impropriety.~~

~~At the same time, the Board will safeguard the District, the staff and students from commercial exploitation, from special interest groups, and the like.~~

~~The Board will not accept any gifts or grants which will place encumbrances on future Boards, or result in unreasonable additional or hidden costs to the District.~~

~~The Board of Education will not formally consider the acceptance of gifts or grants until and unless it receives the offer in writing from the donor/grantor. Any such gifts or grants donated to the Board and accepted on behalf of the School District must be by official action and resolution passed by Board majority. The Board would prefer the gift or grant to be a general offer rather than a specific one. Consequently, the Board would suggest that the donor/grantor work first with the school administrators in determining the nature of the gift or grant prior to formal consideration for acceptance by the Board. However, the Board, in its discretion, may direct the Superintendent of Schools to apply such gift or grant for the benefit of a specific school or school program.~~

~~The Board is prohibited, in accordance with the New York State Constitution, from making gifts/charitable contributions with School District funds.~~

~~Gifts and/or grants of money to the District shall be annually accounted for under the trust and agency account in the bank designated by the Board of Education.~~

~~All gifts, grants and/or bequests shall become School District property. A letter of appreciation, signed by the President of the Board and the Superintendent, may be sent to a donor/grantor in recognition of his/her contribution to the School District.~~

Gift Giving

~~The Board of Education recognizes that gift giving, especially during the holiday season, may be a common practice for many District employees. While the giving or exchanging of gifts may be acceptable among staff members, the Board strongly encourages District employees and students to show appreciation through written notes or greeting cards.~~

~~Additionally, all business contacts will be informed that gifts exceeding seventy-five dollars (\$75) to District employees will be returned or donated to charity.~~

~~New York State Constitution Article 8, Section 1 Education Law Sections 1709(12) and (12-a) and 1718(2) General Municipal Law Section 805-a(1)~~

2011 5230
Non- Instructional/Business
Operations

SUBJECT: GIFTS TO THE SCHOOL DISTRICT

The term "Gift" is understood to mean any bequest, gift, money, property good or grant

Only the Board of Education may accept for the school district any gift.

Any gift accepted by the Board shall become the property of the District, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the district.

It shall be the policy of the district to accept a gift, provided it is made within the statutory authority granted to school districts and has received the approval of the Board of Education.

The Board reserves the right to refuse any gift which does not contribute towards the achievement of the district's goals or the ownership of which would tend to deplete the resources of the district.

In granting or withholding its consent, the Board will review the following factors:

1. The terms of the gift must identify:
 - a. the subject of the gift
 - b. the purpose of the gift
 - c. the beneficiary or beneficiaries if any
 - d. all conditions or restrictions that may apply.
2. The gift must not benefit a particular or named individual or individuals.
3. If the purpose of the gift is an award to a single student, the determination of the recipient of such award shall be made on the basis that all students shall have an equal opportunity to qualify for it in conformance with federal and state law.
4. If the gift is in trust, the obligation of the investment and reinvestment of the principal shall be clearly specified and the application of the income or investment proceeds shall be clearly set forth.
5. No gift or trust will be accepted by the Board unless:
 - a. it is in support of and a benefit to all or to a particular public school in the district, or
 - b. it is for a purpose for which the school district could legally expend its own funds, or
 - c. it is for the purpose of awarding scholarships to students graduating from the district.

Any gift rejected by the Board shall be returned to the donor or his/her estate within 60 days together with a statement indicating the reasons for the rejection of such gift.

Gift Giving

~~The Board of Education recognizes that gift giving, especially during the holiday season, may be a common practice for many District employees. While the giving or exchanging of gifts may be acceptable among staff members, the Board strongly encourages District employees and students to show appreciation through written notes or greeting cards.~~

~~Additionally, all business contacts will be informed that gifts exceeding seventy-five dollars (\$75) to District employees will be returned or donated to charity.~~

Ref: Education Law §1709(12) and (12-a) and 1718(2)
New York State Constitution Article 8, Section 1
General Municipal Law Section 805-a(1)
Onteora Policy 6110 Code of Ethics for All District Personnel

Adoption date:

12.07 First Reading of Policy 5110 Budget Planning and Development (proposed 9:20 duration 10 minutes)

2011 5110 Non-Instructional/Business Operations **SUBJECT: BUDGET PLANNING AND DEVELOPMENT**

Budget planning and development for the District will be an integral part of program planning so that the annual operating budget may effectively express and implement programs and activities of the School System. Budget planning will be a year-round process involving participation of District-level administrators, Principals, directors, coordinators, teachers, and other personnel. The process of budget planning and development should allow for community input and contain numerous opportunities for public information and feedback.

The Superintendent will have overall responsibility for budget preparation, including the construction of and adherence to a budget calendar. Program managers will develop and submit budget requests for their particular areas of responsibility after seeking the advice and suggestions of staff members.

Principals will develop and submit budget requests for their particular schools in conjunction with the advice and suggestions of staff members and their own professional judgment. Each school's budget request will be the Principal's recommendation as to the most effective way to use available resources in achieving progress toward the approved educational objectives of the school. Program budgets and school budgets will reflect state and/or federal requirements, special sources of funding, and District objectives and priorities.

The Board will give consideration to budget requests, and will review allocations for appropriateness and for their consistency with the School System's educational priorities.

All budget documents for distribution to the public shall be in plain language and organized in a manner which best promotes public comprehension of the contents. Documents shall be complete and accurate and contain sufficient detail to adequately inform the public regarding such data as estimated revenues, proposed expenditures, transfers to other funds, fund balance information, and changes in such information from the prior's submitted budget.

The budget will be presented in three (3) components which are to be voted upon as one (1) proposition:

- a. program component which shall include, but need not be limited to, all program expenditures of the School District, including the salaries and benefits of teachers and any school administrators or supervisors who spend a majority of their time performing teaching duties, and all transportation operating expenses;
- b. A capital component which shall include, but need not be limited to, all transportation capital, debt service, and lease expenditures; costs resulting from judgments and tax certiorari proceedings or the payment of awards from court judgments, administrative orders or settled or compromised claims; and all facilities costs of the School District, including facilities leases expenditures, the annual debt service and total debt for all facilities financed by bonds and notes of the School District, and the costs of construction, acquisition, reconstruction, rehabilitation or improvement of school buildings, provided that such budget shall include a rental, operations and maintenance section that includes base rent costs, total rent costs, operation and maintenance charges, cost per square foot for each facility leased by the District, and any and all expenditures associated with custodial salaries and benefits, service contracts, supplies, utilities, and maintenance and repairs of school facilities; and
- c. An administrative component which shall include, but need not be limited to, office and central administrative expenses, traveling expenses and salaries and benefits of all certified school administrators and supervisors who spend a majority of their time performing administrative or supervisory duties, any and all expenditures associated with the operation of the Office of the School Board, the Office of the Superintendent of Schools, General Administration, the School Business Office, consulting costs not directly related to direct student services and programs, planning and all other administrative activities.

Each component must be separately delineated in accordance with Commissioner's Regulations.

Additionally, the Board of Education shall append to the proposed budget the following documents:

- a. A detailed statement of the total compensation to be paid to the Superintendent of Schools, and any Assistant or Associate Superintendent of Schools in the ensuing school year, including a delineation of the salary, annualized cost of benefits and any in-kind or other form of remuneration;
- b. A list of all other school administrators and supervisors, if any, whose annual salary for the coming school year will be at or above that designated in law for such reporting purposes, with the title of their positions and annual salary identified;
- c. A School District Report Card, prepared pursuant to Commissioner's Regulations, which includes measures of the academic performance of the School District, on a school by school basis, and measures of the fiscal performance of the District; and
- d. A Property Tax Report Card prepared in accordance with law and Commissioner's Regulations (see subheading "Property Tax Report Card").

The proposed budget for the ensuing school year shall be reviewed by the Board of Education and publicly disseminated, in accordance with law, prior to its submission to District voters for approval.

District funds may be expended to inform the public regarding the annual budget and to present the annual budget to District voters; however, such funds shall not be utilized to promote either a favorable or negative opinion of the proposed budget.

Property Tax Report Card

Each year, the Board of Education shall prepare a Property Tax Report Card, pursuant to Commissioner's Regulations, and shall make it publicly available by transmitting it to local newspapers of general circulation, appending it to copies of the proposed budget made

publicly available as required by law, making it available for distribution at the Annual Meeting, and otherwise disseminating it as required by the Commissioner.

The Property Tax Report Card shall include:

- a. The amount of total spending and total estimated school tax levy that would result from adoption of the proposed budget, and the percentage increase or decrease in total spending and total school tax levy from the School District budget for the preceding school year; and
- b. The projected enrollment growth for the school year for which the budget is prepared, and the percentage change in enrollment from the previous year; and
- c. The percentage increase in the Consumer Price Index, from January first of the prior school year to January first of the current school year.

A copy of the Property Tax Report Card prepared for the Annual District Meeting shall be submitted to the State Education Department in the manner prescribed by the Department by the end of the business day next following approval of the Property Tax Report Card by the Board of Education, but no later than twenty-four (24) days prior to the statewide uniform voting day (i.e., the third Tuesday in May).

The State Education Department shall compile such data for all school districts whose budgets are subject to a vote of the qualified voters, and shall make such compilation available electronically at least ten (10) days prior to the statewide uniform voting day.

The budget shall be designed to reflect the Board's objectives for the education of the children of the district. It shall be carefully organized and planned to provide adequate accounting for each program expenditure, understanding of the financial needs of anticipated program developments, and be within the financial limitations of the district, taking into consideration the statutory limits on the tax levy, and the possibility of voters overriding the limit if necessary. To assist in budget and long-range planning, ongoing studies of the district's educational programs will include estimates of the fiscal implications of each program.

Education Law §§1608(2)-(4); 1716(2)-(4); 1804(4); 1906(1); 2002(1); 2003(1); 2004(1); 2022(2); 2023; 2023-a; 2601-a
Fiscal Management (NYSSBA, 1997)

8 New York Code of Rules and Regulations
(NYCRR) Sections 170.8, 170.9 and 170.11
General Municipal Law Section 36
State Education Department
Handbook No. 3 on Budget

Motion: 12.08 Approve Volunteer (proposed 9:30)

Motion: The Board of Education hereby approves the following volunteer: Lucie Cragin
Woodstock School

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

12.09 MOA between the OCSD and OTA for Theater stipends (proposed 9:35)

Motion: The Board of Education hereby approves MOA #101111 between the Onteora Central School District and the Onteora Teachers Association for 3 Stipends: Senior Class Play Assistant Director, Theater/Drama Club Advisor, and Production Account Manager

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Superintendent Phyllis McGill stated that she would also like to re-instate the Junior Olympics 3 people for approximately \$100 each, since there was a cut of \$10,000 in football stipends

Trustee Kurnit requested to see the proposal for these stipends

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
 Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

13. Consent Agenda

13.01 Approve consent agenda item numbers 13.02-13.06) proposed 9:40 duration 5 min)

Motion: Approve consent agenda item numbers 13.02- 13.06

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
 Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Cahill, Karen	Computer Advisor – Phoenicia	\$4,906.00
Hodder, Marjorie	6 th Teaching Assignment – MS/HS (International Foods – ½ year course)	\$3,750.00
Kasprzyk, Christopher	Elementary Rec – Bennett	\$3,298.00
Kasprzyk, Christopher	Elementary Rec – Phoenicia	\$3,298.00
Keenan, Bryan	Science Olympiad Asst. Coach – HS	\$1,283.00
Laks, David	Elementary Resource – Phoenicia 1 (.50 FTE)	\$ 988.50
Murphy, Steven	Marching Band Advisor (approved at BOE meeting of 08/02/11)	\$ 0
	- 1 st Longevity	\$ 153.00
Murphy, Steven	Jazz Ensemble Director (approved at BOE meeting of 08/02/11)	\$ 0
	- 1 st Longevity	\$ 153.00
Patschke, Stephen	Elementary Resource – Phoenicia 1 (.50 FTE)	\$ 988.50
Schaffer, Brian	Dept. Chairs – Guidance per counselor (4 @ \$63.00)	\$ 252.00
Thompson, Carolyn	Science Olympiad Coach – HS	\$1,796.00
Whitlow, Edward	Math Club Advisor – HS	\$1,644.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Colburn, Garrett	Certified Substitute Teacher	\$95.00/day
Colburn, Garrett	Home Tutor	\$36.00/hour
O'Connell, Maureen	Certified Substitute Teacher	\$95.00/day
Phillips, Lauren	Uncertified Substitute Teacher	\$80.00/day
Santos, Jesus	Certified Substitute Teacher	\$95.00/day
Santos, Jesus	Home Tutor	\$36.00/hour

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2587	09/26/11 – 10/07/11	Medical – Paid Family Medical Leave

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3196	09/16/11 – 10/07/11	Medical – Paid Family Medical Leave

13.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #10/11, Confidential, as reviewed by Trustee Osmond

13.04 Alternate Check Signer

Motion: The Board of Education hereby approves the following as specified below Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel.

A. Payroll Certificate: Superintendent, Dr. Phyllis McGill -0-

B. Budget Transfers: Superintendent of Schools, Dr. Phyllis McGill up to \$500,000 -0-

C. Check Signature: Deb D'Aprile -0-

D. Alternate Check Signature: Teresa Snyder -0-

E. Petty Cash Funds: for Central Office Terry Snyder custodian \$100

Bonding of Personnel:

1. Blanket limit - \$100,000

2. \$215,000 each for Assistant Superintendent for Business, Senior Account

Clerk/Typist, Account Clerk/Typist and District Clerk, ECA Chief Faculty Counselors

3. \$1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor

4. \$2,000,000 for Tax Collector, Deputy Tax Collector

13.05 July Financial Report

Motion: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the month of July 2011.

13.06 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule A #10/11

14. Committee Reports -5 min each

14.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 11/7/11. (proposed 9:45)

Trustee Spencer reported that at their next meeting they will interview 2 people for Internal Auditors and at the last meeting they discussed the External Auditors report

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 11/21/11

Trustee Kurnit reported that they met this afternoon with committee, architect and engineer from Mosaic Associates

- Going through building tours to prioritize list
- NYPA has done survey of the district
 - Will report back to committee
- Still talking with Amaresco about proceeding with energy performance contract
- Bringing in Dr. Timbs to help in assessments after November meeting
- Final document to the Board in January

14.03 Green Committee - Trustee Osmond to report. Next meeting is 11/3/11 at 2:40 in the HS Conference Room

Trustee Osmond reported that they met on 10/6/11

- Rich DeRuvo was appointed Vice Chair, rest of committee are students
- Discussed goals
 - Broad goal to improve awareness to lead to sustainable community
- Offer group projects for PTAs, etc.
- Green film series screening around Earth Day
 - Coordinate with Administration
- Discussed reverse trick or treating give out free kits
 - fair trade samples and info about non-fair trade production
- One member active with Green Peace
 - Spreading news of things in she us is involved
- Re-create signs for recycle stations in cafeteria
- Manning a table or station in cafeteria to make people aware of sink to pour out liquids for recycling and recycling in general
- Create recycling awareness at sporting and community evens
- Green Committee Facebook page
 - to share info and keep past members tied into district
- Video presentation to be created to be used in elementary grades to raise awareness to use as a teaching tool every year in the beginning of the year

14.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 11/7/11

Trustee McGillicuddy reported:

- Reviewed some of the policies tonight for 2nd reading and 1st reading
- More policies in November

14.05 Legislative Action committee

Trustee McGillicuddy reported that the first meeting is 10/20/11 at 7pm in Central Administration Conference Room

14.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 10/20/11

Committee has not met since the last Board meeting

14.07 District Committee: Technology - Superintendent McGill to report.

Superintendent Phyllis McGill reported that they have not met

15. Old Business

15.01 The Board will discuss Old Business (proposed 10:05 duration 10 min)

Facebook page for Onteora has been created, discussion ensued

- Have a process for people to submit information to be displayed
- Used for delays, other important information
- Help build community
- Blocked at school

Now that Board goals have been adopted each committee should create their own goals based on the BOE goals

Trustee Hickey will look into the Belleayre Ski Program getting underway

16. New Business

16.01 The Board will discuss the NYSSBA Resolutions for the Annual Business Meeting at the Convention (proposed 10:15 duration 10 min)

Talk about the resolutions at the next Board Meeting

Create summary sheet for each Board member to review

16.02 The Board will discuss New Business (proposed 10:25 duration 10 min)

Superintendent Phyllis McGill reported that there was an accident on 28A and the emergency helicopter used our fields

Trustee Hickey expressed appreciation for the support and help after the loss of his home in the flood

9:40

Discussion on next Board meeting

- How to formulate conversation
- Put a process in place to complete a long term plan
- Talk about what is important
- Methodology to set the process in motion
- Brainstorming session to find creative ways of dealing with current situation
- Discuss future of the district
- Discuss Task Force report

17. Request For Information

17.01 The Board will request information (proposed 10:35 duration 10 min)

10:20

Trustee Kurnit requested to see the proposal for the Theater stipends (from 12.09)

Trustee McGillicuddy would like more information on the BOCES focus groups

Trustee McKeon asked for research or facts backing the opinions of what will be presented at the next meeting

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:45 duration 10 min)

No public comment was made

19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, October 25, 2011 at the Woodstock Elementary School (proposed 10:55)

Motion: The meeting is adjourned at 10:20

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

Minutes Recorded By:

Fern Amster

District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

TUESDAY, OCTOBER 25, 2011

Woodstock Elementary School

Minutes

1. Opening Items

1.01 Call to Order 6:00

Trustee McGillicuddy called meeting to order at 6:10

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

2. Executive Session

2.01 The Board will vote to enter into executive session to discuss negotiations (6:00
duration 30 minutes)

Motion: To enter into executive session to discuss negotiations at approximately 6:10

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee
Kurnit, Trustee McKeon

Not Present: Trustee Osmond

Now Present

Trustee Osmond arrived at approximately 6:50

2.02 The Board will vote to exit executive session (proposed 6:30)

Motion: Motion to exit executive session at approximately 6:55

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee
Kurnit, Trustee McKeon, Trustee Osmond

2.03 The Board will vote to re-enter public session (proposed 6:30)

Motion: Motion to re-enter executive session

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee
Kurnit, Trustee McKeon, Trustee Osmond

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes of 10/11/11 (proposed 6:30)

Motion: The Board of Education hereby accepts the minutes of 10/11/11

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

4. Welcome

4.01 Principal Barbara Schnell will welcome the Board (proposed 6:35, duration 10 min)

Principal Barbara Schnell showed a video of the students answering, "What is a Board of Education" for School Board Appreciation Week

5. Board District News

5.01 The Board will announce district news (proposed 6:45 duration)

7:10

Trustee McGillicuddy reported about the Ulster County School Board Association meeting:

- David Little spoke (Governmental Relations advocate for NYSSBA)
- Thursday going to annual NYS School Board Association convention in Buffalo
- Homecoming was wonderful

6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 6:55)

Superintendent Phyllis McGill reported:

- Thank you to the School Board from the District
- Shared Decision Making committee meeting was well attended - 19 attendees
 - Discussed Teachers College writing program
 - A small group of people will meet again
 - The larger group will be used as a focus group
- Homecoming
 - Event went very well
 - Great school spirit

7. Public/Student Comment

7.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:05 duration 10 min)

No public or student comment was made

8. Consent Agenda

8.01 Approve consent agenda item numbers 8.02 - 8.09 (proposed 6:55 duration 5 min)

Motion: Approve consent agenda item numbers 8.02-8.09

Motioned By: Trustee Osmond

Second By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

8.02 Personnel Agenda

Motion: The Board hereby approves the Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Curlew, Alicia	Debating Club – Model Congress Advisor	\$1,297.00
Haug, Margaret	SADD Advisor 1	\$ 785.00
Haug, Margaret	SAVI Club Advisor	\$1,877.00
Barbato, James	Basketball – Varsity – Head Coach (Girls)	\$4,736.00
Chartrand, Louis	Wrestling – Varsity – Head Coach	\$4,736.00
Cytryn, Herbert	Skiing – Varsity – Head Coach (Girls)	\$2,927.00
Fulford, Wallace	Basketball – Modified – Head Coach (Boys)	\$2,406.00
*Gale, Trevor	Wrestling – Modified – Assistant Coach	\$1,923.00
Hoyt-Friedman, Jacob	Basketball – JV – Head Coach (Boys)	\$3,619.00
Perez, Brian	Skiing – Varsity – Head Coach (Boys)	\$2,927.00
Perrotta, Jeremy	Track – Winter – Head Coach	\$2,927.00
Perry, Frederick	Track – Winter – Assistant Coach	\$2,614.00
Pezzello, Eric	Wrestling – JV – Assistant Coach	\$3,345.00
Thomas, Doris	Basketball – Modified – Head Coach (Girls)	\$2,406.00

***Pending pre-employment processing**

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Cortina, Katherine	Certified Substitute Teacher	\$95.00/day
Poulten, Geordarna	Uncertified Substitute Teacher	\$80.00/day
Rosato, Phyllis	Certified Substitute Teacher	\$95.00/day
Weissman, Helene	Uncertified Teaching Assistant	\$9.00/hour

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#2857*	09/26/11 – 10/21/11*	Medical – Paid Family Medical Leave	

***Extension of leave; correction of employee number**

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#3196	09/16/11 – 10/21/11*	Medical – Paid Family Medical Leave	

***Extension of leave**

SALARY CHANGES: INSTRUCTIONAL

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of **EDUCATIONAL INCREMENT**, effective **September 1, 2011**.

NAME	POSITION/SCHOOL	CURRENT STEP (SALARY)	REC'D STEP/SALARY
Albamont, Brian	Mathematics - HS	4B (\$62,034)	4B+12 (\$62,838)
Barnes, Alyssa	0.6 FTE Mathematics – HS	3M (\$63,838 x .6)	3M+12 (\$65,398 x .6)
Battista, Lynn	Special Education – HS	13M+30 (\$84,656)	13M+36 (\$85,436)
Burkhardt, Jeannine	Mathematics – HS	16M+12 (\$88,066)	16M+18 (\$88,846)
Ciaccio, Pamela	Special Education – HS	13M+18 (\$83,096)	13M+30 (\$84,656)
Darling, Michelle	Occupational Therapist – District	22B*+12 (\$98,716) (*24B longevity)	22B*+18 (\$99,118) (*24B longevity)
DeRuvo, Richard	Science – HS	22M+6 (\$104,268)	22M+12 (\$105,048)
Dornan, Mark	Special Education – PH	8M+12 (\$73,904)	8M+18 (\$74,684)
Iapoce, Judith	Special Education - PH	22M+18 (\$105,828)	22M+30 (\$107,388)
Kenly, Maryanne	Elementary – PH	20M+54 (\$102,568)	20M+60 (\$103,348)
Kuhne, LeeAnn	Special Education – PH	21M+30 (\$103,419)	21M+36 (\$104,199)
Lim, Rachel	Elementary – WD	3M (\$63,838)	3M+6 (\$64,618)
Hopper, Elizabeth	Elementary – BN	3B+30 (\$62,524)	3M (\$63,838)
Hallock, Robert	Elementary – PH	4B (\$62,034)	4B+12 (\$62,838)
Maltese, Denise	English – MS	17M+12 (\$89,939)	17M+24 (\$91,499)
Mayone-Allison, Joan	Elementary - BN	14M+48 (\$88,814)	14M+60 (\$90,374)
Patschke, Stephen	Library Media Specialist – PH	22M*+42 (\$108,948) (*23M longevity)	22M*+48 (\$109,728) (*23M longevity)
Ryan, Nicole	Special Education – BN	6M+12 (\$70,446)	6M+24 (\$72,006)
Scherry, Cindy	Elementary – PH	10M (\$75,804)	10M+6 (\$76,584)
Tervenski, Lauryn	Elementary – WD	6M+12 (\$70,446)	6M+18 (\$71,226)
Wade, Paula	Physical Therapist – District	22B*+6 (\$105,488) (*32B longevity)	22B*+12 (\$105,890) (*32B longevity)
Warren, Kristen	Elementary – BN	4M+6 (\$66,245)	4M+12 (\$67,025)
Weisz, Amy	Library Media Specialist – MS/HS	8M+30 (\$76,244)	8M+36 (\$77,024)
Wilsie, Candice	Guidance Counselor – MS	5M+18 (76,437.90)	5M+24 (\$77,295.90)

8.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE)

Recommendations, Schedule U, #9/11, Confidential, as reviewed by Trustee Osmond

8.04 Approve Inter-School Transfers

Motion: The Board of Education hereby approves the Inter-School transfer as attached.

8.05 Additional cost of Bus Garage boiler

Motion: WHEREAS, the Onteora Central School District (“District”) Board of Education (“Board”) is proposing to replace the existing boiler in the Bus Garage (“Project”); and WHEREAS, the Board previously classified the proposed Project as a Type II Action under State Environmental Quality Review Act (“SEQRA”) and the regulations promulgated under SEQRA; and WHEREAS, the Board had been advised by its professional consultants that Project involves an action that is designed to safeguard the health and safety of staff and other occupants of the District’s Bus Garage; WHEREAS, that the Onteora Central School District Board of Education, previously authorized the Project at a cost not to exceed \$150,000, which costs were funded from the District’s 2010-2011 undesignated general fund balance; WHEREAS, the Board previously determined that all costs related to the Project are ordinary and contingent expenses, as defined under Section 2023 of the Education Law; and WHEREAS, the Board has been informed by its professional consultants that the price offered by the lowest responsible bidder to perform the Project, together with the design and administration fees previously approved by the Board will result in the cost of the Project to exceed the original \$150,000 authorization; NOW, THEREFORE, BE IT RESOLVED, that the Board approves an increase in the cost authorization of the Project by \$16,000, which additional costs shall be funded from the 2011-2012 unassigned fund balance, for a total authorized Project cost of \$166,000.

8.06 ECA Clubs Starting Balances

Motion: BE IT RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the following Extraclassroom Clubs to hold raise and expend money in accordance with the Onteora Central School District’s Extraclassroom Accounting Manual.

8.07 Volunteer Applications

Motion: The Board hereby accepts the volunteer applications listed below
Volunteer Applications:

Elizabeth Potter	Phoenicia	Francis Huber	Phoenicia
Lisa Jobson	Phoenicia	Kallie Marcell	Phoenicia
Ralph VanKleeck	Phoenicia	Stephanie Berryann	Phoenicia
Heather VanDeBogart	Phoenicia	Trustee Osmond	Phoenicia
Mimi Goese	Phoenicia	Kathleen Wilber	Phoenicia
Selena Reynolds	Phoenicia	Andrew Apolite	Phoenicia
Concha Cowan	Phoenicia	Tracey Gardner	Phoenicia
Catherine Legnini	Phoenicia	Barbara Caiti	Phoenicia
Eric DeLaura	Phoenicia	Valerie Augustine	Phoenicia
Cynn timer Boyer	Phoenicia	Lynn timer Storey	Phoenicia
Sara Loughlin	Phoenicia	Rebecca Barry	Phoenicia
Anna Millenson	Phoenicia	Michele Garner Brown	Phoenicia
Lynn timer Storey	Phoenicia	Rebecca Shim	Phoenicia
Victoria & George Becker	Phoenicia	Candance Sue Jubie	Phoenicia
Jenna Rodgers	Phoenicia	Jessica Ryder	Phoenicia

Kathleen Jackson	Phoenicia	Lisa Luborsky	Phoenicia
Margaret Keaveny	Phoenicia	Robin Chess	Phoenicia
Virginia Wiswall	Phoenicia	Marybeth Mills	Phoenicia
Joan Lawrence-Bauer	Phoenicia	Jannah Flieger	Phoenicia
Lorna Barnes	Phoenicia	Stephanie Gindele	Phoenicia
Heather Roberts	Phoenicia	Catherine DelTufo	Phoenicia
Diane Rashid	Phoenicia	Theresa Kackos	Phoenicia
Jennifer Bella-Comerford	Phoenicia	Mary Jane Lautenbach	Phoenicia
Carolyn Mow	Phoenicia	Rhonda Hurlbert	Phoenicia
Jeanette Bishop	Phoenicia	Alan Greenhalgh	High School
Trustee McGillicuddy	Phoenicia	Heather Longyear	Woodstock
Ambrosia Parsley	Phoenicia	Leah Katz	Woodstock
Michelle Odat	Phoenicia	Valerie Storey	Woodstock
Melissa Delvalle	Phoenicia	Glynnis Doucette	Woodstock

8.08 Acceptance of Grants

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the Ulster Savings Charitable Foundation to accept the Learning Initiatives for Educators Grant for the High School in the amount of \$860.00 for the 2011-2012.

8.09 Acceptance of increases to budget codes

Motion: The Board hereby approves the increases to budget lines as listed below:

The Superintendent recommends acceptance of a grant totaling \$2,000.00, CASH, from the Catskill Watershed Corporation to be used for the Phoenicia Elementary School under the project directed by Veronica Rowe.

The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations:

The Catskill Watershed Corporation
A2110.431.04 Supplemental \$2,000.00

The Superintendent recommends acceptance of a grant award totaling \$860.00 CASH, from The Ulster Savings Charitable Foundation; L.I.F.E. Grant Award to be used for "Teaming up for Success" Student Mentor Program.

The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations:

The Ulster Savings Charitable Foundation
A2110.431.01 Supplemental \$860.00

The Superintendent recommends acceptance of a donation totaling \$140.58 CASH, from Target, to be used to support co-curricular activities.

The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations:

Target

A2850.430.01 Misc Expense \$140.58

The Superintendent recommends acceptance of a donation totaling \$584.50, CASH from The Dutchess County Arts Council Arts in Education Field Guide to be used for the Phoenicia Elementary School.

The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations:

Dutchess County Arts Council

A2110.431.04 Supplemental \$584.50

The Superintendent recommends acceptance of a donation totaling \$2,448.00, CASH, from The Dutchess County Arts Council; Art meets History to be used for Human Rights and Youth Works Project

The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations:

The Dutchess County Arts Council

A2110.431.01 Supplemental \$2,448.00

9. Futures Planning

9.01 The Board and Superintendent will discuss planning the future of the district (proposed 7:10 duration 1 hour)

7:20

Superintendent Phyllis McGill explained we are talking about improving children's education within the context of decreasing resources

- Student Performance
- 80% graduation rate
- Aspirational Goals, which is how ready are our students for college is low
- Did not make Adequate Yearly Progress (AYP) in English/Language Arts in Middle School and Phoenicia for students with disabilities
- Bennett and Woodstock is not doing well either, but did not have enough students in cohort to be targeted as not making AYP
- In summary all students:
 - In 4th grade 62% of students are making AYP
 - In 5th grade 60% of students are making AYP
 - In 6th grade 70% of students are making AYP
 - In 7th grade 55% of students are making AYP
 - In 8th grade 42% of students are making AYP
- Not doing well enough for the students
- Financial Presentation adds a challenge
- 4 point plan:
 - Communication
 - Meeting at state level and local level
 - Data
 - what do we know, need, have
 - Opportunities to Explore Educationally
 - what are the possibilities of improving our schools with reduced resourced
 - Tiered Levels of Budget Reductions

- decreasing enrollment, decreasing teachers
- different configurations, more creatively
 - Report from the Middle School and High School Principals and Facilities Director is that the 6th grade can not be moved up to Middle School without extensive construction in 2012
- Try to keep cuts as far away from the students as possible

I. Communication

1. School Board President and Superintendent go to Town Board meetings during budget building not at the end of the process
2. Search out social networking avenues for communication
 - a. Facebook
 - b. Twitter feed
3. Superintendent and Board of Education to visit Governor's office, County Executive to research grants for shared services
4. Legislative Action Committee
5. Communication Manager
6. Workshops/coffee meetings/panel with towns to establish shared priorities and be on the same page

II. Data

1. Need to review current information to ensure it is complete
2. Still need
 - a. Cost savings converting to one bus run
 - b. Actual costs for individual schools
 - c. Math data similar to ELA data
 - d. Comparative data for surrounding districts
 - e. Baseline for buildings to optimize our facilities
 - i. # rooms
 - ii. # students
 - f. Review assumptions
 - g. Costs to make West Hurley operational
 - h. Identify variables that lead to success
 - i. Run focus groups to identify what programs are most valuable to the community/ various stakeholders

III. Opportunities to Explore

1. Professional Learning Communities
2. Grouping students in buildings in support of grades
 - a. More balance, more flexibility
3. Blended learning
4. Project Lead the Way
5. Items in Board Goals
6. Shared services opportunities
7. Bridging with UCCC
8. Combining across grades, reconfiguring district - Princeton Plan
 - a. 4, 5, 6 in one building (Bennett), put music there, and start earlier in the day
 - i. Integrated, multi-disciplinary arts program

- ii. Not cuts to the students, but cuts in staff
- iii. Makes a stronger program
- b. K, 1, 2, 3 in two other buildings (Woodstock and Phoenicia)
 - i. Early childhood literacy centers
 - ii. Provide RTI the way it needs to be
 - iii. Concentrate on children in 3rd grade who are not reading
 - iv. Phoenicia Move Head Start into school and have town use offices into school
 - v. Woodstock – can town use some of the space?
- c. Teacher collaborating
- d. Just one idea

IV. Tiered Levels of Budget Reductions

1. Shared Services
2. Dual purposes for buildings, gaining possible revenue by forming partnerships with towns, community colleges, BOCES, etc.
3. Contracts unsustainable
4. Foreign students attending with tuition
5. Identify operational budget with public
 - a. Core program, mandated programs
 - i. Frequencies mandated
 - ii. What do we value most
 - b. Building priorities
 - c. Seems to be room in PPS schedules, i.e. Speech – look at everything
 - i. But always give children what they need
 - ii. More is not always better
 - d. Everything is on the table
 - e. Then what is left over
 - f. What are we facing?
 - g. Identify deficit and find a way to live within our budget

11. Public Comment

- 11.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 8:25 duration 10 min)
Kathleen Wilber – Use the fact finding from when West Hurley closed
Nancy Schauflyer - What are teachers saying about why AYP is 40-60%
Larry Kim – Encouraged by what he hears – thinking outside the box – opening up everything. He hopes the Board comes to a compromise and acts.

10. ** Break

- 10.01 The Board will take a 15 minute break at approximately 8:10)
8:40

No Longer Present

Trustee Hickey left at 9:00

Executive Session

The Board will vote to go into Executive Session to discuss negotiations at approximately 9:00

Motioned By: Trustee Spencer
Second By: Trustee Fletcher

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Hickey

The Board will vote to exit Executive Session at approximately 9:45
Motioned By: Trustee Fletcher
Second By: Trustee Spencer

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Hickey

The Board will vote to re-enter Public Session at approximately 9:45
Motioned By: Trustee Fletcher
Second By: Trustee Spencer

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Hickey

Resolved to approve the terms and conditions for the Confidential Staff as discussed in Executive Session
Motioned By: Trustee Spencer
Second By: Trustee Kurnit

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Hickey

Resolved to approve the contract with Fern Amster as discussed in Executive Session effective Monday 10/24/11 with Salary for the 11-12 school year prorated to this date
Motioned By: Trustee Spencer
Second By: Trustee Kurnit

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond
Not Present: Trustee Hickey

12. Discussion

NYSSBA Resolutions (proposed 8:55 duration 20 min)

EXPIRING NYSSBA POSITIONS RECOMMENDED FOR ADOPTION ON CONSENT (2006 SUNSETTING RESOLUTIONS)

1. **RESOLVED**, that the New York State School Boards Association oppose legislation at the state and/or federal level that would provide tuition tax credits or educational vouchers for private or parochial schools. **Yea - 6**
2. **RESOLVED**, that the New York State School Boards Association demand that the New York State Legislature act now to reform the state education funding system in a manner that provides for: **Yea - 6**
 - Adequacy – to provide sufficient resources to assure the opportunity for a sound basic education for all students
 - Equity – to distribute a foundation level of state aid for every student that is based on the actual cost of providing a sound basic education that fairly compensates for differences in community costs, needs and resources. The Legislature should preclude municipalities from using state aid to replace local education resources.
 - Flexibility – to increase the percentage of operating aid so that boards of education retain the discretion to determine what educational programs best address local needs. Local communities should not be restrained from determining the level of funding they will expend to support educational programs.
 - Predictability – to provide timely passage of the state budget and stable funding distributed through a consistent, uniformly applied LOCAL NYSSBA formula that would not require annual manipulation by the Legislature and that would facilitate long-term planning by school districts.
 - Clarity – to establish a funding formula that is easily explained and understood.
3. **RESOLVED**, that the New York State School Boards Association seek legislation based on the following Principles of 21st Century Retirement **Yea - 3**

Benefits:

 - A. Portability.** Given the current mobility of the workforce, employees must have ownership of their retirement plans and the ability to elect a retirement option that allows benefits to accrue across multiple employment opportunities both within and outside of the state retirement system.
 - B. Predictability.** Employees and employers should have the ability to predict the cost of retirement benefits, resulting in a greater ability to make appropriate planning decisions.
 - C. Affordability.** As stewards of public funds and public education, school districts must balance the need to sustain viable retirement benefits with the ability of a community to provide continued support of the educational program.
 - D. Flexibility.** The needs of the current generation of employees demand greater employee choice in the selection of an appropriate retirement plan.
 - E. Acceptable Risk.** Both the current (defined benefit) retirement system and defined contribution retirement plans carry risks. The current system LOCAL NYSSBA provides an insufficient death benefit and an inability to transfer accumulated assets at death. The success of defined contribution plans rests more heavily on market success, offering the possibility of greater or lesser return for employees. Retirement benefits should present an acceptable level of risk to both employees and the employer.
4. **RESOLVED**, that the New York State School Boards Association support legislation amending Chapter 260 of the Laws of 2004 to permit boards of education and boards of cooperative educational services to establish pension contribution reserve funds for all employees and to authorize such boards to deposit surplus monies into such funds. **Yea - 6**
5. **RESOLVED**, that the New York State School Boards Association shall support the continued appropriation of the state share of the district superintendent's salary. **Yea - 6**
6. **RESOLVED**, that the New York State School Boards Association seek legislation authorizing school districts to create a new reserve fund to finance Other Post-Employment Benefits (OPEB) as envisioned under GASB 45. **Yea - 5**
7. **RESOLVED**, that the New York State School Boards Association seek legislation amending Education Law Section 1950(4)(a) to repeal the limitation on BOCES district superintendents' salaries. **Yea - 0**

RESOLUTIONS RECOMMENDED FOR ADOPTION

8. **RESOLVED**, that the New York State School Boards Association supports the use of video conferencing, online learning and other digital technologies to achieve greater efficiency in school district organization. These efforts will include, but not be limited to: **Yea -6**
 - a. the use of SED reorganization feasibility study grants for use by school districts wishing to compare “cyber consolidation” to physical consolidation; and b) the use of reorganization aid to help offset the costs of the technology infrastructure necessary for districts to consolidate educational services in this manner.
9. **RESOLVED**, that NYSSBA seek legislation to create new pension tiers of the state Employees’ Retirement System and Teachers’ Retirement System that would provide the predictability and affordability that would limit school district contributions. **Yea - 4**
10. **RESOLVED**, that NYSSBA seek legislation to change the current system of teacher compensation in favor of a system where teachers are compensated for meeting local performance benchmarks. **Yea 4**
11. **RESOLVED**, that the New York State School Boards Association support legislation which would permit school tax collection schedules(s) to be adjusted to minimize the need for school district borrowing so as to permit tax collections to coincide with encumbrances that are incurred by such school districts. **Yea - 6**
12. **RESOLVED**, that the New York State School Boards Association seek legislation to authorize school districts and other local municipalities the ability to purchase through national purchasing cooperatives. **Yea - 6**
13. **RESOLVED**, that NYSSBA seek legislation that would limit teacher seniority in determining the process of teacher layoffs. **Yea - 4**
14. **RESOLVED**, that the New York State School Boards Association seek and support legislation amending the New York State Civil Service Law so that it is more responsive to the current needs of school districts and BOCES, including, but not limited to: increasing disciplinary options; updating tests and specification books; creating more flexibility in hiring lists; providing lists in electronic form; and increasing probationary periods. **Yea - 6**
15. **RESOLVED**, that NYSSBA seek legislation requiring 1 current and retired school employees to contribute at least 15 percent of the cost of individual health care coverage and at least 25 percent of the cost of family health care coverage. **Yea - 6**
16. **RESOLVED**, that NYSSBA seek legislation to limit state special education mandates to those required by the federal government. **Yea - 4**
17. **RESOLVED**, that the New York State School Boards Association support efforts, and recommend legislation and/or regulations, to ensure that the New York State Education Department (SED) facilitates the ability of school districts to locate out-of-state placements for the appropriate placement of students with a disability when no SED-approved residential school may be determined as appropriate from the list of SED-approved schools. **Yea - 4**
18. **RESOLVED**, that NYSSBA seek legislation to authorize school districts to create dedicated reserve funds to help offset the costs of teacher pensions and retiree health care costs. **Yea - 6**
19. **RESOLVED**, that state proposals affecting public education be evaluated according to the following core principles: **Yea - 6**
 - a. provide access to programs that prepare students to be college and career ready;
 - b. achieve equity and adequacy in funding;
 - c. promote efficiency and cost-effectiveness;
 - d. advance high expectations for all students;
 - e. embrace innovative approaches; and

- f. foster community engagement and regional cooperation.

RESOLUTIONS NOT RECOMMENDED FOR ADOPTION

20. **RESOLVED**, that the New York State School Boards Association supports that any school district that has successfully completed three consecutive audits with no incidents of fraud found, can at the discretion of the audit committee or board of education, choose to change their internal audit schedule to a two-year cycle. In year one, a risk assessment is performed followed by testing, as directed by the Audit Committee or Board of Education, in year two. **Yea - 0**
21. **RESOLVED**, that the New York State School Boards Association support the establishment of a statewide uniform system for determining weighted grade point averages for all public high schools in the State of New York. **Yea - 0**

12.01 The Board will discuss the UCSBA goals (proposed 8:35 duration 20 min)

This is tabled until the next Board meeting

- Phasing out reliance on local property tax to provide a "sound basic education" state-wide in favor of a broader state-wide taxing system including income tax.
- To attract and retain regional education leaders, eliminate the salary and benefit cap on District Superintendents.
- Revision of the Contingency Budget Law to exclude increases in Special Education, energy expenses, and health costs for staff and retirees from the formula.
- Update and enhance the BOCES Aid Formula and encourage additional shared services.
- Wicks Law Reform.
- Full funding of mandates.
- Legislation that provides full funding and supports legal reforms (including Triborough Amendment Reform) for the State's public schools to eliminate the need to fund Charter School initiatives.
- Reduce reporting requirements.

12.02 Facebook

Have two Administrators of Facebook to have access to account

This item is tabled until next meeting

13. Adjournment

13.01 Adjourn Meeting. Next meeting is Tuesday, November 8, 2011 at the Bennett Elementary School (proposed 9:15)

Motion: The meeting is adjourned at 10:45

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

Not Present: Trustee Hickey

Minutes Recorded By:
Fern Amster, District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

Minutes

6:00 p.m.

TUESDAY, NOVEMBER 8, 2011

Bennett Elementary School

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

2. Executive Session

- 2.01 The Board will vote to enter into executive session to discuss negotiations. (proposed 6:05 duration 60 minutes)

6:05

Motion: Motion to enter into executive session to discuss negotiations, the discipline of a particular employee and pending litigation

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Fletcher, Trustee Osmond

Now Present

Trustee Fletcher arrived at approximately 6:10 pm

- 2.02 The Board will vote to exit executive session (proposed 7:00)

Motion: Motion to exit executive session at approximately 7:25

Motioned By: Trustee Fletcher

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

- 2.03 The Board will vote to re-enter public session (proposed 7:00)

Motion: The Board will vote to re-enter the public session

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes (proposed 6:45)

Motion: The Board of Education hereby accepts the minutes of the 10/11/11 Student Board meeting and the 10/25/11 Workshop meeting

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

4. Welcome

4.01 Principal Gabriel Buono will give the welcome address (proposed 6:50 duration 10 min)

Principal Gabriel Buono welcomed the Board

- Showed a video presentation of the community members who are serving the country now.
 - Assembly coming up to recognize Veteran's Day
 - officers from VFW are coming to present
- Within Infinite Campus, the district is tracking student's use of food services
 - increased usage of Parent Portal at Elementary level
 - Students can go to Parent Portal to see what assignments they might be missing
 - Starting at 5th grade
 - New application can be used on mobile devices
- Theater program - Stories on Stage with Gordon Brown
 - Once a week actors come to rehearse with the students
 - Background and stage production another day
 - Production will be the middle of February
 - 5th and 6th graders participate

5. Board District News

5.01 The Board will announce district news (proposed 7:05 duration 15 min)

Report on NYSSBA convention

Trustee Spencer:

- Networking was very helpful
 - being with others that had the same goals and problems and are looking for direction
- Workshops every 2 hours
 - Learned about numerous topics to help in the role as a Board member

Trustee Kurnit:

- Went to 10 different seminars
- Diverse seminars and workshops
- Helped to have so much information about Board governing

Trustee McGillicuddy:

- Main themes
 - concentrate on the student – advocate for children
 - bring back local control, maintain governance over own school district
 - Talked about the various seminars she attended

Trustee McGillicuddy reminded the Board that a decision needs to be made about the tool to use for Superintendent evaluation

Trustee McKeon reported on the Fiscal training he attended

- learned about state data
- better understanding of schema of financial and accounting data

Trustee Fletcher reported on an announcement in the NYSSBA publication “On Board” that Onteora won an award for excellence in communications with the newsletters by a PR Association

Trustee McKeon reported that in Tech Valley School the teachers have common space to share where they can collaborate

6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:25 duration 10 min)

Dr. McGill reported on the NYSSBA convention

- Learned about APPR litigation with NYSUT and State
 - Still being negotiated
- Accountability on teachers effectiveness

Dr. McGill reported on the Budget talks

- Woodstock PTA
- Phoenicia Staff
- Wed. is Phoenicia PTA and Bennett PTA
- Thursday Rotary
 - All very good talks with good feedback
 - Discussed problems
 - Decreasing finances
 - Decreasing enrollment
 - Increasing student performance

7. Student Representative Report

7.01 Student Representative Jessica Moss will report to the Board (proposed 7:35)

Student Representative Jessica Moss was not present

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:35 duration 10 min)

Wendy Wolfenson – Need more than 1 class per grade, decrease transportation costs and

time. Close a building – call 2 elementary schools East and West. Look at liability and responsibility when utilizing the buildings with the towns. Impact all the towns equally.

9. Discussion

9.01 Ongoing Discussion about planning for the future of the district (proposed 7:45 duration 30 minutes)

8:10

Dr. McGill reviewed from the last Board meeting.

Communicate

- Are meeting with PTAs and communicate with faculty and staff the problems
 - decreasing enrollment, improve performance, budget
- Looking for relief and grants for shared services
 - Communicate within associations and BCOES to get guidance and advice to meet demands
- Approach people when already together i.e. football game ½ time – distribute letter, outreach propaganda
 - Take advantage of time to speak to people who may not come out to a function

Data

- Facility use - can the Middle School/High School hold 6th grade
 - still discussing in cabinet
 - educational benefits
- What happens if we convert to one bus run
- Look at bringing grades together in one building
- West Hurley – what will we do?

Opportunities to Explore

- One bell schedule
- Classes online
- Tutoring online

Tiered levels

- What will community support?
- 3 schools have inefficient class size
 - Found that small class size does not improve performance
- Feedback from teachers is that it is difficult to be a single class grade level
 - Lose collaboration opportunity
- By collapsing across grade levels, can reduce one elementary teacher per grade level to be more efficient - except kindergarten
 - Can keep class sizes relatively small
 - Not sure what the numbers will be in kindergarten next year
 - having January screening of incoming kindergarteners
 - Right now incoming kindergarten looks like:
 - 41 at Woodstock
 - 23 at Bennett
 - 24 at Phoenicia
 - Looking at making special education more efficient

- Meeting with BOCES on shared services
- Make transportation more efficient
- Discussion on one bus run
 - Social issue of putting k-12 on one bus
 - One bell schedule
 - Which schedule to use?
 - Advantages and disadvantages to one bus run

Number of students in BOCES programs:
60 student out of 275 in Vocational program
Approximately 20 students Alternative Education

I. Communication

1. President and Superintendent go to Town Board meetings during budget building not at the end of the process
2. Search out social networking avenues for communication
 - a. Facebook
 - b. Twitter feed
3. Superintendent and Board of Education to visit Governor's office, county executive to research grants for shared services
4. Legislative Action Committee
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6. Workshops/coffee meetings with staff/panel with towns to establish shared priorities and be on the same page

II. Data

1. Need to review current information to ensure it is complete
2. Still need
 - a. Cost savings converting to one bus run
 - b. Actual costs for individual schools
 - c. Math data similar to ELA data
 - d. Comparative data for surrounding districts
 - e. Baseline for buildings to optimize our facilities
 - i. # rooms
 - ii. # students
 - f. Review assumptions
 - g. Costs to make West Hurley operational
 - h. Identify variables that lead to success
 - i. Run focus groups to identify what programs are most valuable to the community/ various stakeholders

III. Opportunities to Explore

1. Professional Learning Communities
2. Grouping students in buildings in support of grades
 - a. More balance, more flexibility
3. Blended learning
4. Project Lead the Way
5. Items in Board Goals
6. Shared services opportunities
7. Bridging with UCCC
8. Combining across grades, reconfiguring district - Princeton Plan
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- iv. Phoenicia Move Head Start into school and have town use offices into school
- v. Woodstock – can town use some of the space?
- c. Teacher collaborating
- d. Just one idea

IV. Tiered Levels of Budget Reductions

1. Shared Services
2. Dual purposes for buildings, gaining possible revenue by forming partnerships with towns, community colleges, BOCES, etc.
3. Contracts unsustainable
4. Foreign students attending with tuition
5. Identify operational budget with public
 - a. Core program, mandated programs
 - i. Frequencies mandated
 - ii. What do we value most
 - b. Building priorities
 - c. Seems to be room in PPS schedules, i.e. Speech – look at everything
 - i. But always give children what they need
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 - e. Then what is left over
 - f. What are we facing?
 - g. Identify deficit and find a way to live within our budget

9.02 First Reading of the Impartial Hearing Officer Policy (proposed 8:15 duration 10 min) 8:45

Superintendent Phyllis McGill explained that the district needed to better define the reimbursements of IHOs so the district did not have undo expenses

20082011 7670 1 of 9
HEARING OFFICERS

Students **SUBJECT: IMPARTIAL DUE PROCESS HEARINGS/SELECTION OF IMPARTIAL**

The parent/person in parental relation of a student with a disability may file a written request with the Board for an impartial due process hearing with respect to any matter relating to the identification, evaluation, educational placement, provision of a free appropriate public education (FAPE), manifestation determination or other matter relating to discipline. The Board may also initiate such hearing.

The School District is committed to making every effort to amicably resolve differences involving the educational programs for students with disabilities. Mediation will be available to resolve disputes involving any matter, including matters arising prior to the filing of a request for an impartial due process hearing. In addition, the District may establish procedures providing the opportunity to meet with a disinterested party from a community dispute resolution center for an explanation of the benefits of the mediation process.

For those exceptional circumstances where a more formal method is required, the impartial hearing process will be utilized. The Impartial Hearing Officer (IHO) renders a written decision after the parties present and refute evidence before him/her. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Impartial Due Process Hearing Process

The request for an impartial due process hearing must be submitted within two (2) years of the date the parent or the District knew or should have known about the alleged action forming the basis of the complaint. However, the two (2) year timeline does not apply if the parent was prevented from requesting the hearing due to specific misrepresentations by the District that it had resolved the problem or the District's withholding of information from the parent that is required by Commissioner's Regulations.

The following is an overview of the impartial due process hearing process/prehearing conference:

a) Due Process Complaint Notification

1. The parent or the School District may request an impartial due process hearing by first submitting a due process complaint notice.

A hearing may not be held until a due process complaint notice is filed. Either the parent, the District, or the attorney representing either party may present a complaint with respect to any matter relating to the identification, evaluation or educational placement of a student with a disability or a student suspected of having a disability, or the provision of a free appropriate public education to such student.

This written due process complaint notice must include:

- (a) The name of the student;
 - (b) The address of the student's residence or, in the case of a homeless student, available contact information;
 - (c) The name of the school the child is attending;
 - (d) A description of the nature of the problem of the student relating to the proposed or refused initiation or change, including facts relating to the problem; and
 - (e) A proposed resolution of the problem to the extent known and available to the party at the time.
2. The due process complaint notice will be deemed sufficient unless the party receiving the notice notifies the other party and the IHO in writing within fifteen (15) days of receiving the notice that they believe the notice requirements have not been met.
3. Within five (5) days of the receipt of the notice of insufficiency, the IHO shall make a determination on the face of the notice of whether the notification meets the notice requirements and shall immediately notify the parties in writing of the determination.
4. If the District has not sent a prior written notice (notice of recommendation) to the parent regarding the subject matter of the complaint notice, the District will send a response to the parent within ten (10) days of receiving the complaint which includes:
- (a) An explanation of why the District proposed or refused to take the action raised in the complaint;
 - (b) A description of other options the Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE) considered and why those options were rejected;
 - (c) A description of each evaluation procedure, assessment, record, or report the District used as a basis for the proposed or refused action; and
 - (d) A description of the factors relevant to the District's proposal or refusal.
5. Upon receipt or filing of the due process complaint notice, the District will provide the procedural safeguards notice to the parents. The District will also inform parents in writing of the availability of mediation and of any free or low-cost legal and other relevant services available in the area.
6. Within ten (10) days of receiving the complaint notice, the non-complaining party must send a response specifically addressing the issues raised in the notice.
7. A party may amend its due process complaint notice only if:
- (a) The other party consents in writing and is given the opportunity to resolve the complaint through a resolution process;
 - (b) The IHO grants permission, but not later than five (5) days before the impartial due process hearing commences.

Applicable timelines for the impartial due process hearing will recommence at the time of the filing of the amended notice.

8. No issues may be raised at the impartial due process hearing that were not raised in the due process complaint notice.

b) Resolution Process

1. Within fifteen (15) days of receiving the due process complaint notice from the parent and prior to the due process hearing itself, the District shall convene a meeting with the parents and relevant members of the CSE/CPSE, as determined by the District and the parent, who have specific knowledge of the facts identified in the complaint. A representative of the District who has decision-making authority must attend. The attorney for the District may not attend unless the parent is

accompanied by an attorney. At this resolution meeting, the District has the opportunity to resolve the complaint after the parents discuss their complaint and the facts forming its basis.

2. The District will take steps to ensure that one (1) or both of the parents of the student with a disability are present at the resolution meeting, including notifying parents of the meeting early enough to ensure that they will have the opportunity to attend and scheduling the resolution meeting at a mutually agreed on time and place and in a location that is physically accessible to the parents.
3. When conducting meetings and carrying out administrative matters (such as scheduling), the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.
4. The parent and District may agree in writing to waive the resolution process or agree to use the mediation process to resolve the dispute.
5. If a settlement is reached, the parties shall execute a legally binding agreement signed by the parent and the representative of the District who has authority to bind the District. This agreement is enforceable in court. However, either party may void the agreement within three (3) business days of the agreement's execution.
6. If the District has not resolved the due process complaint to the satisfaction of the parents within thirty (30) days of receipt of the complaint notice, the impartial hearing process may begin.
7. Except where the parties have jointly agreed to waive the resolution process or use mediation, the failure of a parent filing a due process complaint to participate in the resolution meeting will delay the time line for the resolution process and due process hearing until the meeting is held:
 - (a) If the District is unable to obtain the participation of the parent in the resolution meeting after reasonable efforts have been made (and documented), the District may, at the conclusion of the thirty-day period, request that an IHO dismiss the parents' due process complaint.
 - (b) If the District fails to hold the resolution meeting within fifteen (15) days of receipt of the parent's due process complaint or fails to participate in the resolution meeting, the parent may seek the intervention of the IHO to begin the due process hearing timeline.

c) Pre-Hearing Conference

1. A pre-hearing conference (which may take place via telephone) may be scheduled by the IHO to simplify or clarify issues; establish dates for the completion of the hearing; identify evidence to be entered into the record; identify witnesses expected to provide testimony; and/or address other administrative issues. A transcript or written summary shall be entered into record by the IHO.

d) Impartial Due Process Hearing

In the event the complaint is not resolved in a resolution process, the Board will arrange for an impartial due process hearing to be conducted. When carrying out administrative matters relating to an impartial due process hearing, such as scheduling, exchange of witness lists and status conferences, the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.

1. The District must immediately (but not later than two (2) business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent) initiate the process to select an IHO. The District selects the IHO through a rotational selection process in accordance with regulatory time lines. The Superintendent's Secretary/District Clerk will be responsible for contacting IHOs and maintaining appropriate records.
 2. The IHO must be certified by the Commissioner of Education, be independent and have access to the support and equipment necessary to perform the duties of an IHO. When the selected IHO indicates availability, the Board of Education must immediately appoint him/her. To expedite this process, the Board may designate one (1) or more of its members to appoint the IHO on behalf of the Board.
 3. The IHO may not accept appointment unless he/she is available to make a determination of sufficiency of a due process complaint notice within five (5) days of receiving such a request and (unless an extension is granted) to initiate the hearing in a timely fashion.
- (a) When the District files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after the date the IHO is appointed;
 - (b) When a parent files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after whichever of the following occurs first:
 - 1) The date the IHO receives the parties' written waiver of the resolution meeting; or
 - 2) The IHO receives the parties' written confirmation that a mediation or resolution meeting was held but no agreement could be reached; or
 - 3) The expiration of the thirty-day resolution period unless the parties agree in writing to continue mediation at the end of the thirty-day resolution period. In such case, the hearing or pre-hearing conference will commence within the first fourteen (14) days after the IHO is notified in writing that either party withdrew from mediation.
 4. The hearing, or a prehearing conference, shall commence within the timeframe specified in c) above, unless an extension is granted pursuant to Commissioner's Regulations.

5. Each party must disclose to all parties all evaluations completed by that date and recommendations based on the offering party's evaluation that they intend to use at the hearing not less than five (5) days prior to the hearing. The IHO may bar any party that fails to comply with this requirement from introducing the relevant evaluation or recommendation at the hearing without the consent of the other party.
6. The hearing will be conducted at a time and location that is reasonable and convenient to the parent and the student involved. The hearing shall be closed to the public unless the parent requests an open hearing.
7. The role and responsibilities of the IHO will be as enumerated in Commissioner's Regulations.
8. The student shall remain in his/her current placement during the pendency of the impartial due process hearing unless both parties agree or except as otherwise provided for expedited impartial due process hearings for certain disciplinary suspensions or removals of a student. For a preschool child not currently receiving special education services and programs, he/she may, during any impartial due process hearings or appeals, receive special education services and programs if the parent/person in parental relation and the District agree. However, during the pendency of an appeal for a preschool child who is transitioning from an Early Intervention (EI) program and is no longer eligible for the EI program due to age, the District is not required to provide the services the child had been receiving under EI. If found eligible for special education as a preschool student with a disability, and if the parent consents to the initial provision of services, the District will provide those programs and services that are not in dispute.
9. The IHO renders and forwards the finding of fact and decision to the parties and to the State Education Department in accordance with regulatory time lines but not later than forty-five (45) days from the date required for commencement of the impartial due process hearing specified in c) above. For expedited hearings the deadline is within ten (10) school days after the hearing; for preschool hearings the timeframe is thirty (30) days after the receipt by the Board of a request for a hearing or after the initiation of such hearing by the Board.
10. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Burden of Proof

In accordance with New York State law, the burden of proof and persuasion in an impartial due process hearing dispute relative to a student's special education placement rests upon the School District. However, a parent/person in parental relation seeking tuition reimbursement for a unilateral parental placement shall have the burden of persuasion as to the appropriateness of the placement.

Recordkeeping and Reporting

The District will utilize the New York State Education Department's Impartial Hearing Reporting System (IHRS) to access the alphabetical list of the names of each IHO who is certified in New York State and available to serve in the District. The District will record and report to the State Education Department required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by the Department. The Superintendent shall designate a staff member(s) who will be responsible for reporting such information as required relating to the impartial hearing process into the State Education Department's web-based reporting system.

Compensation of Impartial Hearing Officers

The District will be responsible for compensating the IHO for prehearing, hearing and post-hearing activities:

1. The District will not pay the IHO the rate prescribed by the Division of the Budget for time traveled;
2. The District will reimburse the IHO for reasonable, actual and necessary expenses for travel, and if by automobile, at the prevailing IRS reimbursement rate;
3. The District will not reimburse the IHO for administrative assistance, secretarial or other overhead expenses;
4. The District will not pay any cancellation fee;
5. The District will not accept charges for lodging or meals, except in extraordinary circumstances and upon prior application, in writing, by the IHO, describing the extraordinary circumstance and receiving prior approval from the District.

at the rate agreed upon at the time of the IHO's appointment. The rate of compensation may not exceed the maximum rate approved by the Director of the Division of the Budget. The District will also reimburse the IHO for travel and other hearing-related expenses (e.g., duplication and telephone costs) pursuant to an annually determined schedule. On an annual basis, the District will forward a copy of its compensation rates to each IHO on the District's rotational list.

At the completion of the impartial due process hearing, the IHO shall submit an itemized bill of hourly charges and expenses, which will be promptly paid by the District.

Mediation

The District will inform the parent in writing of the availability of mediation and any free or low-cost legal and other relevant services available in the area at the request of the parent or when an impartial due process hearing is requested.

Mediation is voluntary and does not deny or delay a parent's right to an impartial due process hearing. If mediation is initiated after a request for an impartial due process hearing has been received, the impartial due process hearing must continue unless the request for the impartial due process hearing is withdrawn. However, a party may request an extension to an impartial due process hearing in order to pursue mediation.

Guardians ad Litem at Impartial Due Process Hearings

Unless a surrogate parent has been previously appointed, the IHO must appoint a guardian ad litem when he/she determines that the interests of the parent(s) are opposed to or are inconsistent with those of the student or whenever the interests of the student would be best protected by such appointment.

Confidentiality

All issues relating to a request for and conduct of an impartial due process hearing must be kept confidential by all District staff.

Administrative Procedures

Administrative procedures will be developed for the selection and appointment of an IHO consistent with regulatory requirements.

Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300
Education Law Sections 4005, 4202, 4404(1) and 4410(7)
8 New York Code of Rules and Regulations (NYCRR) Sections 200.1, 200.2, 200.5, 200.16, 200.21 and 201.11

NOTE: Refer also to Policy #7690 -- Special Education Mediation

9.03 Alarm Bids Discussion (proposed 8:25 duration 10 min)

Assistant Superintendent McLaren explained:

- Opened bids for fire alarms last week
- Board approved \$400,000
 - Bids were very different
- Lowest vendor withdrew bid
- Next bid is above budget
- Recommend that board Reject all bids and rebid for summer work – can have day time labor
- Vote at next meeting

10. ** 10 Minute Break

10.01 The Board will take a 10 minute break at approximately 8:35
9:00 – 5 min.

11. Discussion and Possible Action

11.01 Second reading and adoption of Policy 5230 Gifts to the School District (proposed 8:40
duration 5 minutes)

9:15

Motion: The Board of Education hereby adopts policy 5230 as written

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

2011 5230 Non- Instructional/Business Operations
SUBJECT: GIFTS TO THE SCHOOL DISTRICT

The term "Gift" is understood to mean any bequest, gift, money, property good or grant

Only the Board of Education may accept for the school district any gift.

Any gift accepted by the Board shall become the property of the District, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the district.

It shall be the policy of the district to accept a gift, provided it is made within the statutory authority granted to school districts and has received the approval of the Board of Education.

The Board reserves the right to refuse any gift which does not contribute towards the achievement of the district's goals or the ownership of which would tend to deplete the resources of the district.

In granting or withholding its consent, the Board will review the following factors:

1. The terms of the gift must identify:
 - a. the subject of the gift
 - b. the purpose of the gift
 - c. the beneficiary or beneficiaries if any
 - d. all conditions or restrictions that may apply.
2. The gift must not benefit a particular or named individual or individuals.
3. If the purpose of the gift is an award to a single student, the determination of the recipient of such award shall be made on the basis that all students shall have an equal opportunity to qualify for it in conformance with federal and state law.
4. If the gift is in trust, the obligation of the investment and reinvestment of the principal shall be clearly specified and the application of the income or investment proceeds shall be clearly set forth.
5. No gift or trust will be accepted by the Board unless:
 - a. it is in support of and a benefit to all or to a particular public school in the district, or
 - b. it is for a purpose for which the school district could legally expend its own funds, or
 - c. it is for the purpose of awarding scholarships to students graduating from the district.

Any gift rejected by the Board shall be returned to the donor or his/her estate within 60 days together with a statement indicating the reasons for the rejection of such gift.

Ref: Education Law §1709(12) and (12-a) and 1718(2)
New York State Constitution Article 8, Section 1
General Municipal Law Section 805-a(1)
Onteora Policy 6110 Code of Ethics for All District Personnel

Adoption date:

11.02 Second Reading and Adoption of Policy 5110 Budget Planning and Development
(proposed 8:45 duration 5 minutes)

Motion: The Board of Education hereby adopts policy 5110 as written

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

2011 5110 Non-Instructional/Business Operations
SUBJECT: BUDGET PLANNING AND DEVELOPMENT

Budget planning and development for the District will be an integral part of program planning so that the annual operating budget may effectively express and implement programs and activities of the School System. Budget planning will be a year-round process involving participation of District-level administrators, Principals, directors, coordinators, teachers, and other personnel. The process of budget planning and development should allow for community input and contain numerous opportunities for public information and feedback.

The Superintendent will have overall responsibility for budget preparation, including the construction of and adherence to a budget calendar. Program managers will develop and submit budget requests for their particular areas of responsibility after seeking the advice and suggestions of staff members.

Principals will develop and submit budget requests for their particular schools in conjunction with the advice and suggestions of staff members and their own professional judgment. Each school's budget request will be the Principal's recommendation as to the most effective way to use available resources in achieving progress toward the approved educational objectives of the school. Program budgets and school budgets will reflect state and/or federal requirements, special sources of funding, and District objectives and priorities.

The Board will give consideration to budget requests, and will review allocations for appropriateness and for their consistency with the School System's educational priorities.

All budget documents for distribution to the public shall be in plain language and organized in a manner which best promotes public comprehension of the contents. Documents shall be complete and accurate and contain sufficient detail to adequately inform the public regarding such data as estimated revenues, proposed expenditures, transfers to other funds, fund balance information, and changes in such information from the prior's submitted budget.

The budget will be presented in three (3) components which are to be voted upon as one (1) proposition:

- a. A program component which shall include, but need not be limited to, all program expenditures of the School District, including the salaries and benefits of teachers and any school administrators or supervisors who spend a majority of their time performing teaching duties, and all transportation operating expenses;
- b. A capital component which shall include, but need not be limited to, all transportation capital, debt service, and lease expenditures; costs resulting from judgments and tax certiorari proceedings or the payment of awards from court judgments, administrative orders or settled or compromised claims; and all facilities costs of the School District, including facilities leases expenditures, the annual debt service and total debt for all facilities financed by bonds and notes of the School District, and the costs of construction, acquisition, reconstruction, rehabilitation or improvement of school buildings, provided that such budget shall include a rental, operations and maintenance section that includes base rent costs, total rent costs, operation and maintenance charges, cost per square foot for each facility leased by the District, and any and all expenditures associated with custodial salaries and benefits, service contracts, supplies, utilities, and maintenance and repairs of school facilities; and
- c. An administrative component which shall include, but need not be limited to, office and central administrative expenses, traveling expenses and salaries and benefits of all certified school administrators and supervisors who spend a majority of their time performing administrative or supervisory duties, any and all expenditures associated with the operation of the Office of the School Board, the Office of the Superintendent of Schools, General Administration, the School Business Office, consulting costs not directly related to direct student services and programs, planning and all other administrative activities.

Each component must be separately delineated in accordance with Commissioner's Regulations.

Additionally, the Board of Education shall append to the proposed budget the following documents:

- a. A detailed statement of the total compensation to be paid to the Superintendent of Schools, and any Assistant or Associate Superintendent of Schools in the ensuing school year, including a delineation of the salary, annualized cost of benefits and any in-kind or other form of remuneration;
- b. A list of all other school administrators and supervisors, if any, whose annual salary for the coming school year will be at or above that designated in law for such reporting purposes, with the title of their positions and annual salary identified;

- c. A School District Report Card, prepared pursuant to Commissioner's Regulations, which includes measures of the academic performance of the School District, on a school by school basis, and measures of the fiscal performance of the District; and
- d. A Property Tax Report Card prepared in accordance with law and Commissioner's Regulations (see subheading "Property Tax Report Card").

The proposed budget for the ensuing school year shall be reviewed by the Board of Education and publicly disseminated, in accordance with law, prior to its submission to District voters for approval.

District funds may be expended to inform the public regarding the annual budget and to present the annual budget to District voters; however, such funds shall not be utilized to promote either a favorable or negative opinion of the proposed budget.

Property Tax Report Card

Each year, the Board of Education shall prepare a Property Tax Report Card, pursuant to Commissioner's Regulations, and shall make it publicly available by transmitting it to local newspapers of general circulation, appending it to copies of the proposed budget made publicly available as required by law, making it available for distribution at the Annual Meeting, and otherwise disseminating it as required by the Commissioner.

The Property Tax Report Card shall include:

- a. The amount of total spending and total estimated school tax levy that would result from adoption of the proposed budget, and the percentage increase or decrease in total spending and total school tax levy from the School District budget for the preceding school year; and
- b. The projected enrollment growth for the school year for which the budget is prepared, and the percentage change in enrollment from the previous year; and
- c. The percentage increase in the Consumer Price Index, from January first of the prior school year to January first of the current school year.

A copy of the Property Tax Report Card prepared for the Annual District Meeting shall be submitted to the State Education Department in the manner prescribed by the Department by the end of the business day next following approval of the Property Tax Report Card by the Board of Education, but no later than twenty-four (24) days prior to the statewide uniform voting day (i.e., the third Tuesday in May).

The State Education Department shall compile such data for all school districts whose budgets are subject to a vote of the qualified voters, and shall make such compilation available electronically at least ten (10) days prior to the statewide uniform voting day.

The budget shall be designed to reflect the Board's objectives for the education of the children of the district. It shall be carefully organized and planned to provide adequate accounting for each program expenditure, understanding of the financial needs of anticipated program developments, and be within the financial limitations of the district, taking into consideration the statutory limits on the tax levy, and the possibility of voters overriding the limit if necessary. To assist in budget and long-range planning, ongoing studies of the district's educational programs will include estimates of the fiscal implications of each program.

Education Law §§1608(2)-(4); 1716(2)-(4); 1804(4); 1906(1); 2002(1); 2003(1); 2004(1); 2022(2); 2023; 2023-a; 2601-a

Fiscal Management (NYSSBA, 1997)

8 New York Code of Rules and Regulations

(NYCRR) Sections 170.8, 170.9 and 170.11

General Municipal Law Section 36

State Education Department

Handbook No. 3 on Budget

11.03 Approve Volunteers (proposed 8:50 duration 5 min)

Motion: The Board of Education hereby approves the list of volunteers below:

Motioned By: Trustee McKeon

Second By: Trustee Kurnit

Birgitte Bentivenga - Phoenicia
Joseph DePasquale - Phoenicia
Kristen Robideaux - Phoenicia
Rena Baker - Phoenicia
Posie Strenz - Phoenicia
Raissa Corey - Woodstock
Elizabeth Johnson - HS

Explanation of volunteer process

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

11.04 Approve Side letter of agreement (proposed 8:55 duration 5 min)

Motion: BE IT RESOLVED, by the Board of Education of the Onteora Central School District that it hereby approves the side letter of agreement between the District and the Onteora Non-Teaching Supervisor's Association dated November 3, 2011 regarding the temporary Directory of Transportation.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

To extend the Interim Transportation Director contract to the end of year.

Position is posted internally – seeing if one of the candidates can take position

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

11.05 CSE CPSE Alternate Chairs

Motion: The Board of Education hereby approves the revised list of CSE & CPSE Chairpeople as attached

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Superintendent Phyllis McGill explained that there will be a substitute psychologist will be coming in for a month

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

11.06 Inter-School Transfers

Motion: The Board of Education hereby approves the Inter-School Transfers as listed.

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Family returning from private school and needed to be at a different school

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee

Kurnit, Trustee McKeon

Not Present: Trustee Osmond

12. Consent Agenda

12.01 Approve consent agenda item numbers 12.02- 12.07(proposed 9:00 duration 5 min)

Motion: Approve consent agenda item numbers 12.02-12.07

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee

Kurnit, Trustee McKeon

Not Present: Trustee Osmond

12.02 Personnel Agenda

APPOINTMENTS: ADMINISTRATIVE

INTERIM APPOINTMENT

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM - TO	SALARY/ STEP	REMARKS
Jacobs, Mona	School District Administrator	Director of Pupil Personnel Services	8/16/11 – 11/30/11*	\$475.00 per day	Replacing J. Walker

*Ending date amended

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Adler, Marianne	DECA Assistant Advisor	\$1,150.00
Allison, Bridget	6 th Teaching Assignment – HS (English 11R) [pro-rated 10/26/11 – 06/24/12]	\$6,150.00
Blank, Jeanne	National Honor Society Advisor 2	\$ 653.00
Cahill, Karen	Computer Advisor – Phoenicia RESCIND	\$ 0
Cahill, Karen	Computer Co-Advisor – Phoenicia (split w/M.Funccius)	\$2,453.00
Cayea, Krista	Liaison – Music (pro-rated 10/05/11 – 06/24/12)	\$1,712.36
Cayea, Krista	Production Account Manager	\$ 500.00
Douglas, Jean	National Honor Society Advisor 1	\$ 653.00
Funccius, Michele	Computer Co-Advisor – Phoenicia (split w/K.Cahill)	\$2,453.00
Gale, Wyatt	Wrestling – Modified – Assistant Coach UNPAID	\$ 0
Godfrey, Diane	Yearbook Co-Advisor – MS (split w/C.Wiltsie)	\$ 801.00
Grady, James	Theater/Drama Club Advisor	\$1,500.00
Haaland, Kenneth	Elementary Resource – Bennett 2 (.50 FTE)	\$ 988.50

Hoy, Laurie	Elementary Resource – Phoenicia 2 (.50 FTE)	\$ 988.50
Maouris, George	Wrestling – Modified – Assistant Coach UNPAID	\$ 0
Persons, Jacqueline	Elementary Resource – Phoenicia 2 (.50 FTE)	\$ 988.50
Savatgy, Shelley	Elementary Resource – Bennett 2 (.50 FTE)	\$ 988.50
Wiltzie, Candice	Yearbook Co-Advisor – MS (split w/D.Godfrey)	\$ 801.00
Chartrand, Louis	Wrestling – Varsity – Head Coach (approved at BOE meeting of 10/25/11)	\$ 0
	- 1 st Longevity	\$ 153.00
	- 2 nd Longevity	\$ 204.00
	- 3 rd Longevity	\$ 306.00
*Galm, Samantha	Basketball – JV – Head Coach (Girls)	\$3,619.00
Guest, Samuel	Basketball – Varsity – Head Coach (Boys)	\$4,736.00

***Pending pre-employment processing**

ADDITION - Perrotta, Jeremy Track - Cross Country Coach Unpaid

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Bucher, Donald	Certified Substitute Teacher	\$95.00/day
Bucher, Donald	Home Tutor	\$36.00/hour
Hutton, Kaitlyn	Certified Substitute Teacher	\$95.00/day
Pelesz, Stacy	Certified Substitute Teacher	\$95.00/day

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Schiappa, Elizabeth	Childhood Education (Grades 1-6) – Initial	Elementary – BN	09/01/11 – 06/30/12*	1BA	LOA replacement
**Extension of LOA replacement					
Paetow, Rowena	Music	Music - MS	09/28/11 – 11/04/11	1MA	LOA replacement

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2857	09/26/11 – 11/04/11*	Medical – Paid Family Medical Leave
#2319	09/01/11 – 06/30/12*	Parental Leave - Unpaid

***Extension of leave**

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3196	09/16/11 – 11/04/11*	Medical – Paid Family Medical Leave

***Extension of leave**

SALARY CHANGES: INSTRUCTIONAL

SCHEDULE T 11/11

Board Meeting – November 8, 2011

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of **EDUCATIONAL INCREMENT**, effective **September 1, 2011**.

NAME	POSITION/SCHOOL	CURRENT STEP (SALARY)	REC'D STEP/SALARY
Karen Cahill	Elementary – PH	22M*+42 (\$116,122) (*30M longevity)	22*M+48 (\$116,902) (*30M longevity)
Nicole Mastrangelo	Special Education – PH	13M+30 (\$84,656)	13M+36 (\$85,436)

12.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #10/11, Confidential, as reviewed by Trustee McGillicuddy

12.04 Accept Donation - James Cox Gallery

Motion: The Superintendent recommends acceptance of a donation totaling \$760.00 CASH, from the James Cox Gallery to be used for the Woodstock Elementary School Art Program. The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations: James Cox Gallery A2110.431.07 Supplemental \$760.00

12.05 Accept donation - Woodstock Playground Committee

Motion: The Board of Education hereby accepts the donation from the Woodstock Elementary Playground committee of Swings, chains and hardware with an approximate value of \$706.10 for the Woodstock Elementary Playground

12.06 Financial Report August

Motion: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the month of August 2011.

12.07 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule

13. Committee Reports -5 min each

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 12/5/11. (proposed 9:05)
9:30

Trustee Spencer reported:

- Narrowed down list of people for Internal Auditor to 2 groups
- Some questions led to alternate group
- Will have answers this week
- Next Board meeting will bring recommendation forward
- Present numbers – internal auditor employee vs. outside agency

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 11/21/11

Trustee Kurnit reported that the committee has not met since the last Board meeting

13.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on TBD

Trustee McGillicuddy reported that the committee has not met since the last Board meeting

13.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 12/5/11
Trustee McGillicuddy reported that they reviewed:
Animals in the Schools and IHO policy that came before the Board tonight for a 1st reading

13.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 7:00 in the Central Administration Conference room on 11/10/11

Trustee McGillicuddy reported that the first meeting was on 10/20/11:

- Talked about getting all school districts to lobby together
 - reaching out to other districts.
- Starting up Facebook page, Google group and Twitter account to get information out to as many people as possible
- Second meeting was on 11/3/11
 - Creating top 3 list of actions that they want to present to legislatures
- Next meeting 12/8

13.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 11/17/11

Trustee Fletcher reported:

- Review of goals for next meeting
- Request input from Board of Education as to what goals to be achieved
- Impact on change in food regulations
 - Use
- Nutrition education program – 8th grade unit
- PBIS rewards
 - tangible rewards for good news referrals
- Concussion management policy needed
- Develop Comprehensive Wellness plan to identify strengths and weaknesses and opportunities for grants

13.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on 11/14/11

Superintendent Phyllis McGill reported that the committee has not met since the last Board meeting

14. Old Business

14.01 The Board will discuss the district's Facebook account (proposed 9:40 duration 10 min)
9:40

Discussion on Facebook

- A BOCES employee takes care of the Highland Facebook page
 - District Clerk, Fern Amster to discuss Onteora page with her
- How to deal with guidelines of public comments
- Consensus to have a Facebook page that does not take comments right now

Phoenicia school web pages need to be updated

14.02 The Board will discuss the UCSBA goals (proposed 9:50 duration 10 min)

Tabled until a future meeting

- Phasing out reliance on local property tax to provide a "sound basic education" state-wide in favor of a broader state-wide taxing system including income tax.
- To attract and retain regional education leaders, eliminate the salary and benefit cap on District Superintendents.
- Revision of the Contingency Budget Law to exclude increases in Special Education, energy expenses, and health costs for staff and retirees from the formula.
- Update and enhance the BOCES Aid Formula and encourage additional shared services.
- Wicks Law Reform.
- Full funding of mandates.
- Legislation that provides full funding and supports legal reforms (including Triborough Amendment Reform) for the State's public schools to eliminate the need to fund Charter School initiatives.
- Reduce reporting requirements.

14.03 The Board will discuss Old Business (proposed 10:00 duration 10 min)
No old business was raised

15. New Business

15.01 The Board will discuss New Business (proposed 10:10 duration 10 min)
10:00

Trustee Fletcher reported that the Winter Law Conference is 12/9/11

- cope with property tax cap and levies in Albany
- Someone on Board should go

Trustee Fletcher reported that the Student Representative needs to be present

Trustee Spencer had questions posed to him that information can be put on web site:

- More info about Princeton Plan
 - Description, advantages
- Questions about the Future planning
- Posting contracts on the web
- Information about 0% tax levy
- Triborough step – what that means

Trustee McGillicuddy asked if David Little to come to January Board meeting to explain tax cap to them?

16. Request For Information

16.01 The Board will request information (proposed 10:20 duration 10 min)
10:10

Why are coaches coming on unpaid? (From Consent Agenda)

Trustee Fletcher asked for more information about the Princeton Plan:

- Educational advantages
- Why it's popular
- Why it works

Superintendent Phyllis McGill to ask other Superintendents about BOCES programs if there was one bus run and started High School later

Trustee McGillicuddy asked for:

- hard cost of saving for one bus run
- BOCES transportation: numbers of students and cost
- Special Education transportation numbers

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:30 duration 10 min)
No public comment was made

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, November 29, 2011 at the Phoenicia Elementary School (proposed 10:40)
Motion: The meeting is adjourned at 10:15

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

Minutes Recorded By:
Fern Amster, District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

Minutes

TUESDAY, NOVEMBER 29, 2011

Phoenicia Elementary School

1. Opening Items

1.01 Call to Order 6:10

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Trustee McGillicuddy, Trustee Kurnit, Trustee McKeon, Trustee Spencer. Trustee Hickey, Trustee Osmond
Not Present: Trustee Fletcher

2. Executive Session

2.01 The Board will vote to enter into executive session to discuss negotiations (6:00 duration 30 minutes)

6:10

Motion: Motion to enter into executive session to discuss negotiations

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee McKeon, Trustee Spencer. Trustee Hickey, Trustee Osmond
Not Present: Trustee Fletcher

2.02 The Board will vote to exit executive session (proposed 6:30)

Motion: Motion to exit executive session

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee McKeon, Trustee Spencer. Trustee Hickey, Trustee Osmond
Not Present: Trustee Fletcher

2.03 The Board will vote to re-enter public session (proposed 6:30)

Motion: Motion to re-enter executive session at approximately 6:45

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee McKeon, Trustee Spencer. Trustee Hickey, Trustee Osmond
Not Present: Trustee Fletcher

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes (proposed 6:30)

Motion: The Board of Education hereby accepts the minutes of 11/8/11

Motioned By: Trustee Osmond

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee McKeon, Trustee Spencer. Trustee Hickey, Trustee Osmond

Not Present: Trustee Fletcher

4. Welcome

4.01 Principal Linda Sella will welcome the Board (proposed 6:35, duration 10 min)
6:50

Principal Sella showed a slideshow of the Senior Citizens Thanksgiving Luncheon and of different classes Thanksgiving celebrations

5. Board District News

5.01 The Board will announce district news (proposed 6:45 duration)

7:00

Trustee McGillicuddy reported:

- Meetings that Dr. McGill and she attended to discuss the future planning:
- Discussed generators for the schools and using the buildings as emergency evaluation sites with County Executive Mike Hein
- Have a public forum before each meeting going forward
- Have David Little of the NYSBBA Government Relations Team come in January to explain the Tax Levy Cap and answer questions
- Received a list of questions from the Bennett PTA and Superintendent Phyllis McGill is in the process of answering those questions
- No decision has been made, still gathering information

Trustee Spencer reported on the Olive Town Board meeting

- Very concerned group
 - Move forward and make decisions
 - Want all things to be considered
 - Teacher counts and declining enrollment
 - Glad that the decision will be open and above board

Trustee McKeon stated:

- Also ask the Cornell Cooperative Extension and Healthy Communities and Economic Development group to come and speak about their efforts

6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 6:55)

Superintendent Phyllis McGill reported:

- that she still had MS and HS PTSO and Alliance meetings to attend went to all

- other schools' PTA meetings
- Spoke to faculty and staff at all the buildings
- Town of Hurley meeting
 - asked about Tax Cert
 - have meeting before January
 - asked about West Hurley site
 - Assistant Superintendent McLaren working with Bond association on bond attached to West Hurley
- Reaching out to Dr. Timbs to look at the finances associated with the different models proposed
- Transportation maps of where students live is up on web site

7. Student Representative Report

7.01 The Student Representative, Jessica Moss will give her report (proposed 7:00)

Student Representative Jessica Moss was not present to give her report

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:05 duration 10 min)

Rebecca Balzac – “Princeton Plan” has multiple transitions and should be best for entire Onteora district. Plan is same number of schools, same space. Same building expenses. Add expense as a concern for the plan that maintains 3 schools

Lisa Ryan’s letter read for the Board to rethink the plan

9. Consent Agenda

9.01 Approve consent agenda item numbers 9.02 - 9.09 (proposed 7:10 duration 5 min)

Motion: Approve consent agenda item numbers 9.02-9.09

Motioned By: Trustee McGillicuddy

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee McKeon, Trustee Spencer. Trustee

Hickey, Trustee Osmond

Not Present: Trustee Fletcher

9.02 Personnel Agenda

Motion: The Board hereby approves the Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/ STEP	REMARKS
Galkin, Jessica	Teaching Assistant Level I	Teaching Assistant	11/30/11 – 12/01/14	Step 1	New Position - WD

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
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TUESDAY, NOVEMBER 29, 2011
Phoenicia Elementary School

Burkhardt, Jeannine	AIS/Regents Prep (After School) 1 (Alg 2/Trig)	\$1,877.00
Nelsen-Epstein, David	Theatre Technical Director	\$3,121.00
Nelsen-Epstein, David	Computer Club Advisor	\$1,881.00
Stevens, Mitchell	Driver Education Lecturer	\$1,120.00
Thompson, Carolyn	Class Advisor – Junior	\$2,617.00
Thompson, Carolyn	Gifted/Talented Advisor – HS	\$2,216.00
Via, M. Scott	Student Affairs Council Advisor - HS	\$1,884.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
*Biese, Holly	Substitute Food Service Worker	\$9.00/hour
Phillips, Lauren	Home Tutor	\$36.00/hour
Robideaux, Kristen	Substitute School Bus Monitor	\$9.00/hour
Palmgren, Susan	Uncertified Substitute Teacher	\$80.00/day
*ADDED 11/29/11 Pending pre-employment processing		

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Paetow, Rowena	Music	Music – MS	09/28/11 – 11/25/11*	1MA	LOA Replacement
*Extension of LOA replacement					

SHORT-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Georgiou, Constandia	School Psychologist	Psychologist	11/18/11 – 12/23/11*	1MA	LOA Replacement

*Estimated dates

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2857	09/26/11 – 11/25/11*	Medical – Paid Family Medical Leave
#3449	11/18/11 – 12/30/11	Medical – Paid Family Medical Leave

*Extension of leave

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3196	09/16/11 – 12/09/11*	Medical – Paid Family Medical Leave

*Extension of leave

PERMANENT STATUS: NON-INSTRUCTIONAL

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY
Guendel, Carl	Custodial Worker	04/11/11	10/12/11	Step 2

RESIGNATION: NON- INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Park, Eva	Typist - WD	01/07/12	Retirement

SALARY CHANGES: INSTRUCTIONAL

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of **EDUCATIONAL INCREMENT**, effective **September 1, 2011**.

NAME	POSITION/SCHOOL	CURRENT STEP (SALARY)	REC'D STEP/SALARY
Calinda, S.Jason	Social Studies - HS	15 B + 6 (\$79,597)	15M + 6 (\$85,213)

9.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #11/11, Confidential, as reviewed by Trustee McGillicuddy

9.04 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Ontario Central School District has reviewed and hereby accepts the Warrant Schedule

9.05 Financial Report - Quarterly

Motion: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the quarter July - September 2011

9.06 Volunteer Applications

Motion: The Board hereby accepts the volunteer applications listed below
Volunteer Applications:

Bryan Graham	High School
Kobi Pineus	High School
David Baron	High School
Kenneth Peterson	High School

9.07 Reject Alarm Bids

Resolution: WHEREAS, the Board of Education advertised for bids on the fire alarm reconstruction project; and WHEREAS, bids on the fire alarm reconstruction project were received on November 2, 2011; and WHEREAS, based on the bids received, the Board of Education believes that it would be in its best financial interests to reject said bids because the timing of the project would require all work to be performed on a second shift basis, thereby increasing the labor costs associated with the project; NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Ontario Central School District reject all bids submitted on November 2, 2011 for the fire alarm reconstruction project.

Assistant Superintendent McLaren explained that the bids came in with only one within the budget and that contractor withdrew the bid. Will rebid the alarms during the summer.

9.08 Rescind Fern Amster employment agreement

Resolution: Be it resolved by the Board of Education of the Onteora Central School District, that the Board Resolution dated October 26, 2011 which approved Ms. Amster's employment agreement for the period October 24, 2011 through June 30, 2014 is hereby rescinded.

9.09 Unpaid Tax Warrant

Resolution: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$4,611,921.27 and agree by signing such warrant.

County is legally obligated to pay the district for unpaid taxes.

10. Educational Presentation

10.01 Presentation on Project Lead the Way (Proposed 7:15, duration 45 min)
7:15

Carolyn Malstrom from Project Lead the Way presented

Superintendent Phyllis McGill stated that she is a fan of PLTW. Program uses technology, engineering, model building. Can offer program with just a few classes or the full blown program, which can provide college credit

Project Lead the Way:

- Develop curriculum for Middle School and High School that is thought provoking and builds critical thinking skills and problem solving skills.
- Students are engaged to develop solutions to the problems built into the curriculum
 - Real world and relevant problems
- All courses are eligible for college credits through Rochester Institute of Technology
- Get students college and career ready
- Local architects and engineering can help with costs
- Minimum of 3 courses

Questions:

- Include Arts/Music into curriculum?
 - Design course for Engineering has fine arts and can get Fine Arts Regents Credit
- What is the cost?
 - Depends on which courses and units are selected
 - Curriculum is free
 - Teacher Training is approximately \$3400 per course
 - BOCES Co-ser can help

- How are children selected?
 - Up to the school district
- Do they interest elementary students?
 - Gateway academy 1 week summer camp, students going into 6-8 grades work with projects related to Middle School units
 - Virtual academy – just lessons for 4-6 grades
 - Program from Boston Unit of Science for K-6 programs
- Are there other programs like PLTW?
 - Yes
- What is an effective class size?
 - Depends on the district, room size, and experience of teachers

11. ** Break

- 11.01 The Board will take a 10 minute break at approximately 8:00)
The Board took a break at approximately 8:15

12. Future Planning

- 12.01 The Board and Superintendent will discuss planning for the district's future
(proposed 8:10 duration 1 hour)
8:30

Board member comments:

- Nothing has been decided, still looking at costs and plans
- Looking at options because of the financial outlook
 - Explore what is best way
- Need to have dialogue with community
- Different ideas been discussed through the years
 - Financial picture has changed drastically and things have to change
- Superintendent Phyllis McGill is experienced, compassionate, a realist and has best interest of children at heart
 - Well qualified to provide recommendations to the Board

Superintendent Phyllis McGill reported:

- Whatever plan we come out with will need to be flexible with the changes that happen over time
 - Have to feel good about the plan put in place, not just about the finances, but about the learning outcome we want for our children
- Princeton Plan is the model she would like to see in place
 - Early grades not ready for multi-disciplinary nature of the MS curriculum and not using an integrated program or project based learning
 - Teachers need to be collaborating
 - Nurturing small centers where children can learn
 - Track learning
 - Ensure they are progressing, providing a nurturing environment for children
 - Involve parents
 - Workshop offerings for parents
- Looking at reductions to make

- Other models
 - 2 K-6 buildings
 - Not enough savings between that and the Princeton Plan
 - Still have to add a section when enrollment is too high
 - Educationally, less transitions, but the grade levels are not even
 - K-3, 4-6 buildings
 - Big Indian students going to Woodstock is too far
 - Interim Transportation Director Betty Hughes will be at the next meeting to discuss
- Maybe not do the least expensive model, but need to have the education and financial in mind
- She will ask about bussing with reconfiguring to other superintendents
- Reconfiguring will create cuts this year
- At secondary level – don't want to hurt electives and change "singletons"
 - Waiting a year out to make cuts on the secondary level
- State aid is for fixing buildings, not creating new space
- By mid-January need to build a budget
- District needs to be more efficient and effective

Board Member comments cont':

- Going forward have community forums at the beginning of each BOE meeting
- Keep focus on improving children's education
- Stay within financial framework
- Keep in alignment with board goals
- Putting all students together on bus
 - Has been successful in other district
 - Older children help younger children
- Put programs in place that are sustainable
- Public should talk to legislature about the financial problems in education
- The assumption is that the cost of refurbishing the West Hurley building is prohibitive
 - Make decision and lease or sell building
- Are we considering West Hurley in any configuration?
 - Capital improvement money is available from the State
 - Superintendent Phyllis McGill clarified that there is no capital improvement aid for us because we have so much space in all 5 buildings

Board members questions:

- See cost breakdown of different configurations.
- Number of each dot of the transportation splatter
 - How many students are getting on the bus in each town
- Inter-School Transfer numbers
 - Where are majority of students
- Number of students we are busing to private schools
- Physical capacity of each building
- Staffing, operations, maintenance of each building

- Number of students we bus to BOCES and costs associated with the runs
- Could private school buses pick up our children as they pass by our schools?
- Any data that recommends or not recommend one bus run
- What do we need to save next year, year after, etc
- Identify costs that cannot change and where they will be in the next few years
- Mandated spending and costs associated with core vs. discretionary costs
- SAGE Save Government Efficiency
 - Created to save money with all government agencies, including schools
 - Reach out to State, if we have a plan, can we reach out to them to help us be more efficient
- Time that students will be on a bus – time of ridership
 - Optimize for cost or minimal time on bus

No Longer Present

Trustee Osmond left at approximately 9:20

13. Public Comment

13.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:10 duration 10 min)

9:30

Christy Taylor – Expected to hear 3 plans in an unbiased way, but feels there is bias toward Princeton Plan. Wants a plan that saves good amount of money, keeps children safe and stable – does not cause unnecessary stress in children. Questions: Have 3 plans at the next BOE meeting? Next forums more time for parents to speak and get information back at that time? Are you thinking about monitors on the bus and will that add to transportation costs?

Jennifer Stellavato – Research citations and hard information on how Princeton plan saves money and improves achievement. With 2 K-3 buildings, which students will be displaced? Or will only Bennett kids be moved?

Brett Barry –Supply community with how it will save money and will it be enough? How will it improve academic environment?

Kathleen Wilber – Lack of trust for Board and Superintendent that the right thing will be done for the right reasons. Woodstock has RUPCO being built – has the Town of Woodstock been approached for West Hurley property? [has town been approached to talk to RUPCO about the Woodstock School property and open Wes Hurley]

John McHugh – Whatever plan is chosen, look beyond first year and if the projected enrollment for the district continues to decline, how will that effect Princeton Plan?

14. Adjournment

14.01 Adjourn Meeting. Next meeting is Tuesday, December 13, 2011 at the Woodstock Elementary School (proposed 9:20)

Motion: The meeting is adjourned at 9:40 pm

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee McKeon, Trustee Spencer. Trustee Hickey, Trustee Osmond

Not Present: Trustee Fletcher

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer,
Tom Hickey, Rob Kurnit, Michael McKeon

Minutes Recorded By:
Fern Amster, District Clerk

A handwritten signature in cursive script, appearing to read "Fern Amster", written in dark ink.

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

Minutes

TUESDAY, DECEMBER 13, 2011

Woodstock Elementary School

1. Public Forum

- 1.01 The Board and Superintendent will host a public forum (proposed 6:00 duration 30 min) 6:00

2. Opening Items

- 2.01 Call to Order 7:50
2.02 Tobacco Policy Statement
2.03 Pledge of Allegiance
2.04 Roll Call Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

3. Acceptance of Minutes

- 3.01 The Board of Education accepts minutes of the 11/29/11 Workshop Board meeting (proposed 6:45)
Motion: The Board of Education hereby accepts the minutes of the 11/29/11 Workshop Board Meeting
Motioned By: Trustee Osmond
Second By: Trustee Hickey

Results: Unanimous

Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

4. Welcome

- 4.01 Principal Barbara Schnell will give the welcome address (proposed 6:50 duration 10 min)
7:50
Principal Barbara Schnell welcomed the Board of Education

5. Board District News

- 5.01 The Board will announce district news (proposed 7:00)
Trustee McGillicuddy reported:
- Thank you to all who wrote to the Board of Education
 - Attended Bullying assembly
 - Very powerful, there has been much discussion among parents and students since the assembly
 - Web site is RyanPatrickHalligan.org
 - Attended Shandaken Town Board meeting with Dr. McGill
 - Exciting things at Middle School/High School:
 - Chorus and Band concert were both wonderful
 - Poetry Out Loud

- Attended PTSO meeting
- Had the 3rd Legislative Action committee meeting
- Board is meeting Monday night to evaluate the Superintendent, as per the Superintendent contract

6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:05)

Superintendent Phyllis McGill:

- Thanks for coming and writing, thank you for all feedback

7. Student Representative Report

7.01 Student Representative Jessica Moss will report to the Board (proposed 7:10)

Student Representative Jessica Moss reported:

- Bullying assembly – seeing first hand, almost every class talked about it
 - Students and teachers coming together to try to keep sense of community alive
- Tomahawk dance and celebration was a fun activity

8. Discussion

8.01 Ongoing Discussion about planning for the future of the district (proposed 7:15 duration 1 hour)

7:55

Superintendent Phyllis McGill presented on Future District Planning

- Three areas that have been discussed
 - Student Performance
 - Finances
 - Decreasing Enrollment
- Ontario performance is average as compared with the State
- Model 1 – Close a building and 2- K-6 buildings
 - Bennett and Woodstock are biggest buildings
- Model 2 – Close a building, 1 Building K-3, 1 Building 4-6 (grade clustering/Princeton)
 - Savings by 1 less buildings and consolidation of grades
 - Curriculum alignment
- Model 3 – 2 Buildings K-3, 1 Building 4-6
 - Same educational advantages of model 2
- Finances
 - These are very preliminary numbers
 - Most numbers come in later in the year
 - Will continue to update as more information comes in
 - Projected levy by the tax levy cap calculation with exemptions is 2.2%
 - Classroom Teacher reductions are approximate, depending on enrollment
- Building use
 - West Hurley is not usable, needs too much work
 - Bennett is largest, Woodstock not too much smaller

- Phoenicia's square footage includes modules that need work or be torn down
- 80 square miles is average district size, Onteora is 289 square miles

Betty Hughes Transportation Director:

- Transportation is getting kids to and from school not just safely, but ready to learn
- Onteora transports to 21 schools – close to 1 million miles a year
- 4 HS runs and 27 Elementary Runs for Onteora
- Zones are where the kids live not go to school
- Monitor on bus is defined as someone put on bus to monitor situation
- Attendant is on a bus to attend to a particular child
- 149 children bused to Private schools by Onteora
 - Different bell times, so impossible to put them on regular buses
- Grades 7-12 can walk up to 1 mile for a bus stop
- Grades K-6 can walk ½ mile for a bus stop
 - So if elementary students go on high school runs, will have more stops

9:00

Board questions and comments

- Ask private schools to change their bell time or consolidate bus runs
- How do you go from 4 to 8 in teacher cuts in models?
- Is this projecting out to 5 years? Dr. Timbs' numbers show problems in 5 years
- Every staff member is appreciated, no satisfaction in seeing the teacher cuts
- Actual enrollment is higher than FACTS report
- Clustering – how culture relates when students get together at the early grades?
- Figures for budget include transportation – just transportation costs for this year
 - Could be more or less depending on configuration and transportation decision
- Know more about schools using clustering – look at New Paltz
 - Dr. McGill spoke to Maria Rice, Superintendent of New Paltz. She came after was in effect, was not there to see transition
 - Don't know if they survey parents
 - Spoke to someone at Cobleskill
 - Financially something they needed to do
 - Curriculum and Professional Development improved greatly
 - Any configuration will make longer bus runs
- Invite members of town boards to the next board meeting
- Agree that looking from a 5 year plan – fiscal savings need to be aligned with what we do
 - 7th and 8th grade has some role in this decision
 - How do you keep them separate from the 6th grade?
 - Consider their future as well
- Look at 5 year financially and educationally
 - Quantifying savings – not at expense of kids
 - Goals trying to achieve may not show until 10 years
- Work on rolling out over 5 years

- One idea is to have 4-6 ride with K-3
 - Take K-3 kids
 - Drop off at Bennett
 - Then do MSHS
 - Very long run
- Was K-5 and 6-8 considered?
 - Spoke to secondary people, contrary to what community believes, can not comfortably fit another team in the upcoming year
 - In the following year there will be more room
- Maybe the students will work together on the buses
- Not rushing to a decision
 - But need to discuss now to be able to make a good decision later in the year
- Make a good decision for the next 5-10 years, give as much space as possible to do it right

No Longer Present

Trustee Osmond left at 9:30

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. **Please limit comments to 3 minutes (proposed 8:15 duration 20 min)**
9:30

Steve Stelavato- Do long term planning. Shared building space is unthinkable, compare to a more rural school than New Paltz with Princeton Plan

Wendy Wolfenson – Discussed cost per student, advise town representatives about plans, Chichester man locked away for possession of child pornography – do not have shared use of building. Look at transportation runs before a decision is made.

Maxanne Resnick – Financials - how many years hence can we assume we will have extra reserve to give back to taxpayers? Keep space usages of the buildings in reality – what does it look like? Capital improvements needed?

Lindsay Hereth – biggest concern is implementing program into next year without transportation hypothetical

Jennifer Stelavato – Plan and geography can not go together. Do something that effects all communities

Sierra Smith – accept big change if big picture shows it is in best interest of children – conform to changing population. Solution is consolidating.

Christie Taylor - benefit the entire district, enact a long term plan that effects everyone. Opposes having buildings shared with town. Opposes having the Superintendent's contract extended

Rebecca Balzac – no way closing either Bennett or Phoenicia without adding bus route time

Diane Snyder – supports K-6 program – stability of being in one building all the years. Why isn't K-6 working, why would K-3 work?

Becky Konjas – all kids can fit into 2 schools. Community is more than one building. Class size increases tremendously in the Princeton Plan

Eric Freeman – Consistency over time, very distrustful of Princeton Plan – district is not academically healthy enough.

10. ** 10 Minute Break

10.01 The Board will take a 10 minute break at approximately 8:25
10:10

11. Discussion and Possible Action

11.01 Approve Side letter of agreement (proposed 8:35)
10:20

Motion: BE IT RESOLVED, by the Board of Education of the Onteora Central School District that it hereby approves the side letter of agreement between the District and the Onteora Non-Teaching Supervisor's Association dated November 3, 2011 regarding the temporary Directory of Transportation.

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

11.02 Adoption of Policy 7670 Impartial Hearing Officer (proposed 8:40)

Motion: The Board of Education hereby adopts policy 7670 Impartial Hearing Officer as written

Motioned By: Trustee Hickey

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

2011 7670 1 of 9 Student

SUBJECT: IMPARTIAL DUE PROCESS HEARINGS/SELECTION OF IMPARTIAL HEARING OFFICERS

The parent/person in parental relation of a student with a disability may file a written request with the Board for an impartial due process hearing with respect to any matter relating to the identification, evaluation, educational placement, provision of a free appropriate public education (FAPE), manifestation determination or other matter relating to discipline. The Board may also initiate such hearing.

The School District is committed to making every effort to amicably resolve differences involving the educational programs for students with disabilities. Mediation will be available to resolve disputes involving any matter, including matters arising prior to the filing of a request for an impartial due process hearing. In addition, the District may establish procedures providing the opportunity to meet with a disinterested party from a community dispute resolution center for an explanation of the benefits of the mediation process.

For those exceptional circumstances where a more formal method is required, the impartial hearing process will be utilized. The Impartial Hearing Officer (IHO) renders a written decision after the parties present and refute evidence before him/her. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Impartial Due Process Hearing Process

The request for an impartial due process hearing must be submitted within two (2) years of the date the parent or the District knew or should have known about the alleged action forming the basis of the complaint. However, the two (2) year timeline does not apply if the parent was prevented from requesting the hearing due to specific misrepresentations by the District that it had resolved the problem or the District's withholding of information from the parent that is required by Commissioner's Regulations.

The following is an overview of the impartial due process hearing process/prehearing conference:

a) Due Process Complaint Notification

1. The parent or the School District may request an impartial due process hearing by first submitting a due process complaint notice.

A hearing may not be held until a due process complaint notice is filed. Either the parent, the District, or the attorney representing either party may present a complaint with respect to any matter relating to the identification, evaluation or educational placement of a student with a disability or a student suspected of having a disability, or the provision of a free appropriate public education to such student.

This written due process complaint notice must include:

- (a) The name of the student;
- (b) The address of the student's residence or, in the case of a homeless student, available contact information;
- (c) The name of the school the child is attending;
- (d) A description of the nature of the problem of the student relating to the proposed or refused initiation or change, including facts relating to the problem; and
- (e) A proposed resolution of the problem to the extent known and available to the party at the time.

2. The due process complaint notice will be deemed sufficient unless the party receiving the notice notifies the other party and the IHO in writing within fifteen (15) days of receiving the notice that they believe the notice requirements have not been met.

3. Within five (5) days of the receipt of the notice of insufficiency, the IHO shall make a determination on the face of the notice of whether the notification meets the notice requirements and shall immediately notify the parties in writing of the determination.

4. If the District has not sent a prior written notice (notice of recommendation) to the parent regarding the subject matter of the complaint notice, the District will send a response to the parent within ten (10) days of receiving the complaint which includes:

- (a) An explanation of why the District proposed or refused to take the action raised in the complaint;
- (b) A description of other options the Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE) considered and why those options were rejected;
- (c) A description of each evaluation procedure, assessment, record, or report the District used as a basis for the proposed or refused action; and
- (d) A description of the factors relevant to the District's proposal or refusal.

5. Upon receipt or filing of the due process complaint notice, the District will provide the procedural safeguards notice to the parents. The District will also inform parents in writing of the availability of mediation and of any free or low-cost legal and other relevant services available in the area.

6. Within ten (10) days of receiving the complaint notice, the non-complaining party must send a response specifically addressing the issues raised in the notice.

7. A party may amend its due process complaint notice only if:

- (a) The other party consents in writing and is given the opportunity to resolve the complaint through a resolution process;
- (b) The IHO grants permission, but not later than five (5) days before the impartial due process hearing commences.

Applicable timelines for the impartial due process hearing will recommence at the time of the filing of the amended notice.

8. No issues may be raised at the impartial due process hearing that were not raised in the due process complaint notice.

b) Resolution Process

1. Within fifteen (15) days of receiving the due process complaint notice from the parent and prior to the due process hearing itself, the District shall convene a meeting with the parents and relevant members of the CSE/CPSE, as determined by the District and the parent, who have specific knowledge of the facts identified in the complaint. A representative of the District who has decision-making authority must attend. The attorney for the District may not attend unless the parent is accompanied by an attorney. At this resolution meeting, the District has the opportunity to resolve the complaint after the parents discuss their complaint and the facts forming its basis.

2. The District will take steps to ensure that one (1) or both of the parents of the student with a disability are present at the resolution meeting, including notifying parents of the meeting early enough to ensure that they will have the opportunity to attend and scheduling the resolution meeting at a mutually agreed on time and place and in a location that is physically accessible to the parents.

3. When conducting meetings and carrying out administrative matters (such as scheduling), the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.

4. The parent and District may agree in writing to waive the resolution process or agree to use the mediation process to resolve the dispute.

5. If a settlement is reached, the parties shall execute a legally binding agreement signed by the parent and the representative of the District who has authority to bind the District. This agreement is enforceable in court. However, either party may void the agreement within three (3) business days of the agreement's execution.

6. If the District has not resolved the due process complaint to the satisfaction of the parents within thirty (30) days of receipt of the complaint notice, the impartial hearing process may begin.

7. Except where the parties have jointly agreed to waive the resolution process or use mediation, the failure of a parent filing a due process complaint to participate in the resolution meeting will delay the time line for the resolution process and due process hearing until the meeting is held:

- (a) If the District is unable to obtain the participation of the parent in the resolution meeting after reasonable efforts have been made (and documented), the District may, at the conclusion of the thirty-day period, request that an IHO dismiss the parents' due process complaint.
- (b) If the District fails to hold the resolution meeting within fifteen (15) days of receipt of the parent's due process complaint or fails to participate in the resolution meeting, the parent may seek the intervention of the IHO to begin the due process hearing timeline.

c) Pre-Hearing Conference

1. A pre-hearing conference (which may take place via telephone) may be scheduled by the IHO to simplify or clarify issues; establish dates for the completion of the hearing; identify evidence to be entered into the record; identify witnesses expected to provide testimony; and/or address other administrative issues. A transcript or written summary shall be entered into record by the IHO.

c) Impartial Due Process Hearing

In the event the complaint is not resolved in a resolution process, the Board will arrange for an impartial due process hearing to be conducted. When carrying out administrative matters relating to an impartial due process hearing, such as scheduling, exchange of witness lists and status conferences, the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.

- 1. The District must immediately (but not later than two (2) business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent) initiate the process to select an IHO. The District selects the IHO through a rotational selection process in accordance with regulatory time lines. The Superintendent's Secretary/District Clerk will be responsible for contacting IHOs and maintaining appropriate records.
- 2. The IHO must be certified by the Commissioner of Education, be independent and have access to the support and equipment necessary to perform the duties of an IHO. When the selected IHO indicates availability, the Board of Education must immediately appoint him/her. To expedite this process, the Board may designate one (1) or more of its members to appoint the IHO on behalf of the Board.
- 3. The IHO may not accept appointment unless he/she is available to make a determination of sufficiency of a due process complaint notice within five (5) days of receiving such a request and (unless an extension is granted) to initiate the hearing in a timely fashion.

(a) When the District files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after the date the IHO is appointed;

(b) When a parent files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after whichever of the following occurs first:

- 1) The date the IHO receives the parties' written waiver of the resolution meeting; or

2) The IHO receives the parties' written confirmation that a mediation or resolution meeting was held but no agreement could be reached; or

- 3) The expiration of the thirty-day resolution period unless the parties agree in writing to continue mediation at the end of the thirty-day resolution period. In such case, the hearing or pre-hearing conference will commence within the first fourteen (14) days after the IHO is notified in writing that either party withdrew from mediation.

4. The hearing, or a prehearing conference, shall commence within the timeframe specified in c) above, unless an extension is granted pursuant to Commissioner's Regulations.

5. Each party must disclose to all parties all evaluations completed by that date and recommendations based on the offering party's evaluation that they intend to use at the hearing not less than five (5) days prior to the hearing. The IHO may bar any party that fails to comply with this requirement from introducing the relevant evaluation or recommendation at the hearing without the consent of the other party.

6. The hearing will be conducted at a time and location that is reasonable and convenient to the parent and the student involved. The hearing shall be closed to the public unless the parent requests an open hearing.

7. The role and responsibilities of the IHO will be as enumerated in Commissioner's Regulations.

8. The student shall remain in his/her current placement during the pendency of the impartial due process hearing unless both parties agree or except as otherwise provided for expedited impartial due process hearings for certain disciplinary suspensions or removals of a student. For a preschool child not currently receiving special education services and programs, he/she may, during any impartial due process hearings or appeals, receive special education services and programs if the parent/person in parental relation and the District agree. However, during the pendency of an appeal for a preschool child who is transitioning from an Early Intervention (EI) program and is no longer eligible for the EI program due to age, the District is not required to provide the services the child had been receiving under EI. If found eligible for special education as a preschool student with a disability, and if the parent consents to the initial provision of services, the District will provide those programs and services that are not in dispute.

9. The IHO renders and forwards the finding of fact and decision to the parties and to the State Education Department in accordance with regulatory time lines but not later than forty-five (45) days from the date required for commencement of the impartial due process hearing specified in c) above. For expedited hearings the deadline is within ten (10) school days after the hearing; for preschool hearings the timeframe is thirty (30) days after the receipt by the Board of a request for a hearing or after the initiation of such hearing by the Board.

10. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Burden of Proof

In accordance with New York State law, the burden of proof and persuasion in an impartial due process hearing dispute relative to a student's special education placement rests upon the School District. However, a parent/person in parental relation seeking tuition reimbursement for a unilateral parental placement shall have the burden of persuasion as to the appropriateness of the placement.

Recordkeeping and Reporting

The District will utilize the New York State Education Department's Impartial Hearing Reporting System (IHRS) to access the alphabetical list of the names of each IHO who is certified in New York State and available to serve in the District. The District will record and report to the State Education Department required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by the Department. The Superintendent shall designate a staff member(s) who will be responsible for reporting such information as required relating to the impartial hearing process into the State Education Department's web-based reporting system.

Compensation of Impartial Hearing Officers

The District will be responsible for compensating the IHO for prehearing, hearing and post-hearing activities:

1. The District will not pay the IHO the rate prescribed by the Division of the Budget for time traveled;
2. The District will reimburse the IHO for reasonable, actual and necessary expenses for travel, and if by automobile, at the prevailing IRS reimbursement rate;
3. The District will not reimburse the IHO for administrative assistance, secretarial or other overhead expenses;
4. The District will not pay any cancellation fee;
5. The District will not accept charges for lodging or meals, except in extraordinary circumstances and upon prior application, in writing, by the IHO, describing the extraordinary circumstance and receiving prior approval from the District.

At the completion of the impartial due process hearing, the IHO shall submit an itemized bill of hourly charges and expenses, which will be promptly paid by the District.

Mediation

The District will inform the parent in writing of the availability of mediation and any free or low-cost legal and other relevant services available in the area at the request of the parent or when an impartial due process hearing is requested.

Mediation is voluntary and does not deny or delay a parent's right to an impartial due process hearing. If mediation is initiated after a request for an impartial due process hearing has been received, the impartial due process hearing must continue unless the request for the impartial due process hearing is withdrawn. However, a party may request an extension to an impartial due process hearing in order to pursue mediation.

Guardians ad Litem at Impartial Due Process Hearings

Unless a surrogate parent has been previously appointed, the IHO must appoint a guardian ad litem when he/she determines that the interests of the parent(s) are opposed to or are inconsistent with those of the student or whenever the interests of the student would be best protected by such appointment.

Confidentiality

All issues relating to a request for and conduct of an impartial due process hearing must be kept confidential by all District staff.

Administrative Procedures

Administrative procedures will be developed for the selection and appointment of an IHO consistent with regulatory requirements.

Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq.

34 Code of Federal Regulations (CFR) Part 300

Education Law Sections 4005, 4202, 4404(1) and 4410(7)

8 New York Code of Rules and Regulations (NYCRR) Sections 200.1, 200.2, 200.5, 200.16, 200.21 and 201.11

NOTE: Refer also to Policy #7690 -- Special Education Mediation

- 11.03 The Board will discuss and vote on the UCSBA Legislative Program (proposed 8:45 duration 10 min)

Motion: Resolve that the Board of Education of the Onteora Central School District, support and approve the following affirmative items, as marked. to be included in the 2012 Legislative Program of the Ulster County School Board Association.

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

1. Phasing out reliance on local property tax to provide a "sound basic education" state-wide in favor of a broader state-wide taxing system including income tax.
Approve -0 Disapprove - 6
2. To attract and retain regional education leaders, increase the salary & benefit cap on District Superintendents.
Approve -0 Disapprove- 6
3. Revision of the Contingency Budget Law to exclude increases in Special Education, energy expenses, and health costs for staff and retirees from the formula.
Approve - 6 Disapprove - 0
4. Revision of the BOCES Aid Formula to encourage additional shared services including inter-municipal agreements, (i.e, snow-plowing, county-wide contracts, etc.).
Approve – 6 Disapprove - 0
5. Wicks Law Reform (ex. Revision of prevailing rates to represent actual market costs.)
Approve – 6 Disapprove - 0
6. Legislation that provides for:
 - (a) Full state funding of existing mandates.
Approve – 6 Disapprove - 0
 - (b) Legislative reform of existing cost drivers (ex. Triborough Amendment and Pension System reform).
Approve – 5 Disapprove - 1
 - (c) Full state funding of any and all new mandates.
Approve – 6 Disapprove - 0
 - (d) The elimination of the requirement to publicly fund charter school initiatives.
Approve – 6 Disapprove – 0
7. The utilization of technology to reduce or eliminate redundant reporting requirement (annual Special Education reports; etc.).
Approve - 4 Disapprove - 2
8. Legislation that permits school districts whose Boards adopt budgets that stay at or below the permitted tax levy limit to forego the need to conduct an election on the budget question in May.
Approve - 6 Disapprove - 0

- 11.04 Revise Contract for Dr. McGill

Motion: It is hereby agreed by and between the Onteora Central School District and Dr. Phyllis McGill that Dr. McGill's Employment Agreement dated January 25, 2011 shall be modified as follows:

Paragraph 16 of the Agreement shall be replaced with the following language:
 “The Superintendent shall live in the District. The Board shall provide one half of the moving expenses of the Superintendent, not to exceed \$3,000, at the time that she moves into the District.”

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Asking to change the language in the contract, because the bids she received were not all from Ulster County

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

12. Consent Agenda

12.01 Approve consent agenda item numbers 12.02- 12.03 (proposed 8:55 duration 5 min)
 10:35

Motion: Approve consent agenda item numbers 12.02- 12.03

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

APPOINTMENTS: INSTRUCTIONAL

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Basalone, Daniel	Substitute Custodial Worker	\$10.00/hour
Cocozza, Anthony	Certified Substitute Teacher	\$95.00/day
Godfrey, Devan	Certified Substitute Teacher	\$95.00/day
Jackson, Kathleen	Uncertified Substitute Teaching Assistant	\$9.00/hour
Jackson, Kathleen	Substitute Monitor	\$9.00/hour
Jackson, Kathleen	Substitute Bus Attendant	\$9.00/hour
Jackson, Kathleen	Substitute Food Service Worker	\$9.00/hour
Jackson, Kathleen	Substitute Clerical Worker	\$9.50/hour
Piland, Dennis	Substitute Custodial Worker	\$10.00/hour
Scott, Amanda	Certified Substitute Teacher	\$95.00/day
Stroh, Patricia	Uncertified Substitute Teaching Assistant	\$9.00/hour
Stroh, Patricia	Substitute Monitor	\$9.00/hour
Stroh, Patricia	Substitute Clerical Worker	\$9.50/hour

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Paetow, Rowena	Music	Music - MS	09/28/11 – 12/09/11*	1MA	LOA Replacement E. Boyer

*Extension of LOA replacement

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#2857	09/26/11 – 12/09/11*	Medical – Paid Family Medical Leave	

*Extension of leave

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#1051	11/09/11 – 12/21/11	Medical – Paid Family Medical Leave	
#2998	09/20/11 – 01/02/12	Medical – Unpaid Family Medical Leave	

RESIGNATION: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Pelesz, Stacy	.5 Health Teacher – MS/HS	12/31/11	Personal

12.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #12/11, Confidential, as reviewed by Trustee Hickey

13. Committee Reports -5 min each

13.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 1/9/12. (proposed 9:00 duration 10 min)

Trustee Spencer reported that they completed the process for Internal Audit position. Consensus by committee to present to the Board to select Questar III, proposal 2 tier 2 approach.

Asked the Board to vote on this at the Special Meeting Monday, 12/19/11

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 12/19/11

Trustee Kurnit reported:

- Had representation at last meeting from Mosaic, Nick Weir and Scott Swenson
- Still working on 5 year plan
- Amaresco back into discussion about an EPC plan
- Meeting Monday, 12/19 to be reviewing what is in new Amaresco plan and coordinate with current Facilities issues
- Bring to board in January
- Possibly have Amaresco do another presentation at that time

13.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on TBD

Has not met since last Board meeting

13.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 1/9/11

Has not met since last Board meeting

13.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 7:00 in the Central Administration Conference room on TBD

Trustee McGillicuddy reported:

- Decided to work on what legislative actions they would like to bring to legislative representatives. Due by 2/1.
- Can get information on their Facebook page
- Next meeting 3rd week in January

13.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on TBD

Has not met since last Board meeting

13.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on 12/19/11

Has not met since last Board meeting

No Longer Present

Trustee Fletcher left at 10:45

14. Old Business

14.01 The Board will discuss the district's Facebook account (proposed 9:40 duration 10 min)

Discussed Enabling people to comment on Facebook.

Consensus to allow comments

14.02 Information for the Website (as per 11/8/11 discussion) (proposed 9:45 duration 10 min)

Put Presentation and FAQ in web site

15. New Business

15.01 The Board will discuss New Business (proposed 10:00 duration 10 min)

10:50

Need to talk about when the Board can make a decision about the configuration of the district.

16. Request For Information

16.01 The Board will request information (proposed 10:10 duration 10 min)

- Transportation figured out for 3 models – needs to happen – have details
- How many kids come from Lexington – how many buses go through Phoenicia
- How many buses come from one direction
- Calculate the Additional ride time the Phoenicia students would be on the bus if they go to Bennett, if they go to Woodstock
- 5 year rollout of plan and enrollment
- Staff models to lose 8 teachers to 4 in plans – how do you have that much more savings?
- Graduation and aspiration rate what the is the state average?
 - Aspiration rate not yet available on all report cards - new measure
 - 09-10 data graduation rate limit is 80%, so we made AYP
 - Aspirational data not out yet
- Break out – mandated, not mandated, what mandates are unfunded
- What part of budget is discretionary that we are keeping?
- If you Move to one bus run, be able to provide monitors?
 - If we use savings for monitors can we still end up with savings?
- Economic development models that could provide input into decision making –i.e decide to close a school will that have impact on local businesses and local economies
 - Ask Rural Schools Assoc.
 - Economic development experts have models to put information into
- If we do nothing else but decrease services based on enrollment, what would budget look like?
- To keep things the way we are, what would we have to do – class size, foreign language, etc.
- FAQ - Add can not take money out of reserves
- How much area do we have to release to become eligible to get aid on building costs?
- Can renovate buildings and get aid – can't get aid on new building projects

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:20 duration 10 min)

Read letter from Amy Owens

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, January 10, 2012 at the Phoenicia Elementary School . Happy New Year! (proposed 10:30)

Motion: The meeting is adjourned at 11:15

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Fletcher

Board of Education: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Minutes Recorded By:
Fern Amster, District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

6:00 p.m.

Minutes

Monday, December 19, 2011

Central Administration Conference Room

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer,
Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

1.05 Appoint a Clerk Pro Tem

Motion: The Board of Education hereby appoints Trustee Spencer as clerk pro tem in
the absence of the District Clerk

2. Business

2.01 Credit back vacation days and reimburse unpaid days

Resolution: WHEREAS, during the 2009-2010 school year, Ms. Fern Amster was periodically out of work due to an illness during the period March 29, 2010 through May 7, 2010; and WHEREAS, the administration determined that Ms. Amster was ineligible for sick bank leave under the Onteora Central School District Supervisory/Confidential Sick Bank. As a result of this determination, Ms. Amster used 11 vacation days, and 1 personal leave day, and went without pay for 5 days; and WHEREAS, Ms. Amster filed a Complaint on December 2, 2011 pursuant to Policy No. 4211 (Line and Staff Relationships) alleging that the District incorrectly determined that she was ineligible for sick bank leave; WHEREAS, the District wishes to resolve the above referenced Complaint . THEREFORE BE IT HEREBY RESOLVED, that the Board of Education of the Onteora Central School District shall credit Ms. Amster with 11 vacation days and 1 personal leave day. Ms. Amster shall also receive a payment equivalent to 5 days' pay at her 2009-2010 per diem rate, less applicable payroll deductions. BE IT FURTHER RESOLVED, that the Onteora Central School District Supervisory/Confidential Sick Bank shall be charged 17 sick days.

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

Request For Information:

Administration to look into the Board of Education funding the Confidential Employees' Sick Bank with tax payer money and a solution to having so few people in a sick bank.

Now Present

Trustee Osmond arrived at approximately 6:10

2.02 Internal Auditor

Motion: BE IT RESOLVED, that the Board of Education of the Onteora Central School District, upon the recommendation of the Superintendent of Schools, appoint Questar III as the District's Internal Auditor for the 2011-2012 school year in accordance with the fee schedule set forth in Proposal Two on Questar III's proposal dated August 11, 2011.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Discussion on the services of Questar III as Internal Auditor

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

3. Executive Session

3.01 The Board will vote to enter into Executive Session

Motion: Motion to enter into executive session to discuss the evaluation of a particular employee at 6:23 pm

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

No Longer Present

Trustee Fletcher left at approximately 7:45 pm

3.02 The Board will vote to exit executive session

Motion: Motion to exit executive session at 8:04 pm

Motioned By: Trustee McGillicuddy

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

Not Present: Trustee Fletcher

3.03 The Board will vote to re-enter public session

Motion: Motion to re-enter into public session at 8:04 pm

Motioned By: Trustee Osmond

Second By: Trustee Spencer

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

Not Present: Trustee Fletcher

4. New Business

4.01 Discuss having more frequent meetings and when a decision will be made about the re-configuration of the district

The Board of Education discussed:

- Deadline for a decision
- The impact of not making a decision
- The letter to send to the community

Request For Information

Re-evaluate not having educational workshops

No Longer Present

Trustee Osmond left at approximately 8:10 pm

5. Adjournment

5.01 Adjourn Meeting. Next meeting is Tuesday, January 10, 2012 at the Bennett Elementary School. Happy New Year! (proposed 10:30)

Motion: The meeting is adjourned at 8:20 pm

Motioned By: Trustee McGillicuddy

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Fletcher

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

Minutes Recorded By:
Dan Spencer, District Clerk Pro Tem

Minutes Recorded By:
Fern Amster, District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, JANUARY 10, 2012
Bennett Elementary School

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

2. Acceptance of Minutes

- 2.01 The Board of Education accepts minutes of the 12/13/11 & 12/19/11 Board meetings (proposed 6:05)

Motion: The Board of Education hereby accepts the minutes of the 12/13/11 and 12/19/11 Board Meetings

Motioned By: Trustee Osmond

Second By: Trustee Spencer

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

3. Board District News

- 3.01 The Board will announce district news (proposed 6:10)

Trustee McGillicuddy:

- Thanked the music staff and students for MS concert
- Attending the UCSBA meeting this week with Trustee Kurnit
 - She will ask other districts to join together to have a united voice to the legislatures
- Next Wednesday she and Superintendent Phyllis McGill will meet with Senator Bonacic, Then will meet with the Olive Senior Citizens on Thursday
- Sent emails to parents of other school districts about young children being on the buses with older children
- Waiting to hear back about research on Princeton plan model
- Found old school photos will be put on web site to have a community effort to identify the people and the years of the photos
- Also found was a 1952 dedication book, which will be put on web site

4. Superintendent District News

- 4.01 The Superintendent will report on District News (proposed 6:15)

6:15

Superintendent Phyllis McGill reiterated what Trustee McGillicuddy said and is looking forward to opportunity to share more information with public

5. Student Representative Report

5.01 Student Representative Jessica Moss will report to the Board (proposed 6:20)

- Right back to school after the break with mid-terms happening in the next few weeks
 - New to have Mid-terms in every class
- Senior wills and superlatives due

6. Welcome

6.01 Principal Gabriel Buono will give the welcome address (proposed 6:25 duration 10 min)

Principal Gabriel Buono reported:

- Student Government starting to work toward Dodgeball Tournament 1st Saturday in March.
 - The Dodgeball Tournament honored Web Leonard 1st year, Jean Douglas next year last year, this year Ella Gill and Sheila Jansen will be honored

7. Discussion

7.01 Ongoing Discussion about planning for the future of the district (proposed 6:30 duration 1 hour)

6:20

Superintendent Phyllis McGill

- Waiting for Governor proposed budget on or around 1/18/12
 - Last year received \$800,000 less than the year before
- Student Learning
 - Looking to expand what we do now
 - Response to Intervention – be sure 2nd and 3rd grade students progress in reading, writing, and math
 - If they are not progressing in classroom, enhance the services
 - With 3 schools it is hard to have consistency across the buildings
 - More method and measurement
 - Have workshops to better support families
 - Younger grades on speech information and other services
 - Intermediate grades on Common Core Learning Standards
 - Show parents and students the assessments together
 - Offer workshops requested by parents
 - Hard to get teachers together across the buildings
 - In Intermediate grades Social Studies and Science needs more integration of ELA in content areas and allows children to get into deep study and include art and music
 - Through collaborative planning and Professional Development
 - Add Intervention services for those who need more intense services
 - Bennett's proximity to Middle School/High School teachers
 - Lengthen school days to allow ensembles to practice over an hour to work with more students
 - Offer Intramurals
 - Make school more meaningful

- Vertical planning with 6th, 7th and 8th grade teachers

Financials presented by Assistant Superintendent McLaren:

- Dr. Timbs has been working with us on these models
- Models assume the budget is going to pass every year or that the budget will fail every year
- Tax Levy Cap calculation is 2.52%
- 12-13 year includes financial savings with each model
- With current path, we are using all of our reserves

Dr. McGill went over the 3 models, reported on other districts larger than us in size where the students are on buses longer than the current projections with the models and discussed other districts using the Princeton Plan

Assistant Superintendent McLaren went through the financial projections

Interim Transportation Director Betty Hughes said that the Transportation report is to answer the questions presented at the last presentation. They did draft routes with keeping the time a child is on the bus under 1 hour. These are only draft and children may be on a bus longer than projected.

Transportation Dispatcher went over the number of bus runs in each model

- Did runs with comfort in mind – 2 to a seat
- Would need to increase late buses if 4-6 graders stayed late

Superintendent Phyllis McGill discussed the different scenarios that could happen if the model chosen has 3rd or 4th graders riding on the High School runs:

- Monitors on buses with problems
- Assigned seats
- Other behavioral programs

7:30

The Board presented their questions and comments:

- Is the budget still 75% salaries?
- The projections here does not take into account changes in the current contracts
- Longest bus run right now is 51 minutes
- What are the private school bus costs?
- The buildings have had more students than the models' projected amount in the buildings
- Administration has looked at keeping the 3rd grade in Bennett if Model 3 is chosen, but in Model 2, there would not be room for 2nd grade
- As part of the long term planning what is the impact on allocation of students down the road?
 - Dr. Timbs very concerned about projecting 5 years because the state is not disclosing all the information. Moving the intermediate children to Bennett positions us well, if we are forced to move children up to the Middle School due to finances. A 5 year plan needs to be flexible

- Discussion on Model 1 and how children would be divided. The children would be divided by where they live
- Avoiding insolvency by closing a school is not true. Confirming that we would have to take other measures to be sure to save solvent

8. Recess Meeting

8.01 The Board will vote to recess the meeting

8:00

Motion: Move to recess the meeting until called to order by the chair

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

9. Public Forum

9.01 The Board and Superintendent will host a public forum (proposed 7:30 duration 1 hour)

9.02 Board President Ann McGillicuddy will call the meeting to order since recess expired

10. ** 10 Minute Break

10.01 The Board will take a 10 minute break at approximately 8:30

9:00

The Chair called the meeting back to order

No Longer Present

Trustee McKeon left at approximately 9:10

11. Public/Student Comment

11.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 8:40 duration 10 min)

9:20

Sante E. Moesle – Support of the Board

Wendy Wolfenson – Bookend plan not best choice financially for district

Posey Strenz – Plan 3 will be better for our children over all.

Brett Barry – All the plans are drastic changes. Any concessions by unions?

Hal Cragin – As enrollment declines, won't a building ultimately have to be closed?

Phoenicia needs new boiler – waste of funds if it will be closed

Christine Taylor – The plan of 3rd grade going to school earlier, will stress kids out – not appropriate

Sharon Wood – Bookend plan is not sustainable. Started petition to support a 2 elementary school solution

Mark Willens – Alliance for Quality Education rally today. Supports bookend plan

Phillip Pardi - Third plan seems best. Sad that a PTA circulated a petition to close a school

12. Discussion and Possible Action

12.01 Property Tax legislation for Hurricane Irene and Tropical Storm Lee property loss (proposed 8:50 duration 10 min)

9:55

Resolution: WHEREAS, on December 9, 2011, the Hurricane Irene and Tropical Storm Lee Assessment Relief Act ("Assessment Relief Act") was signed into law (Part G of Chapter 56 of the Laws of 2011); and WHEREAS, such Assessment Relief Act authorizes eligible municipalities to provide assessment relief to owners of property that have lost at least 50% of its value, as determined by the assessor responsible for assessing properties in such municipalities in accordance with the provisions of the Assessment Relief Act, as a result of Hurricane Irene and Tropical Storm Lee; and WHEREAS, the Onteora Central School District is defined as an eligible municipality under the Assessment Relief Act; NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District adopts the provisions of the Assessment Relief Act

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Trustee Hickey stated that he will abstain from this, since he will personally benefit from this resolution

School district will reimburse anyone who their town deems as 50% or more damage

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee Osmond

Not present: Trustee McKeon

Abstain: Trustee Hickey

12.03 MOA #11012 between the OTA and OCSD (proposed 9:10)

Motion: Upon recommendation from the Superintendent of Schools, the Board of Education hereby agrees to the Memorandum of Agreement #11012 and authorizes the Superintendent to sign such agreement.

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee Osmond

Not present: Trustee McKeon

12.04 Acceptance of the Corrective Action Plan (proposed 9:15)

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District ratify the Corrective Action Plan for the Independent Audit for the 2010/2011 school year filed with the New York State Education Department and the Office of the New York State Comptroller.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Trustee Spencer stated that the External Auditor had minimal findings. The Corrective Action Plan was discussed and agreed to by the Audit Committee

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee Osmond

Not present: Trustee McKeon

12.05 Confidential Managerial Sick Bank

Motion: Be it hereby resolved that all Confidential Managerial sick bank days taken through 2/10/12, shall be funded by the district and as of that date the Confidential Managerial Sick Bank shall be discontinued.

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

On a case by case matter can allow employees who are part of this group to donate days to one another with Board approval. It is a very small group, and the Board has to use tax payer money to make up days needed

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee Osmond

Not present: Trustee McKeon

13. Consent Agenda

13.01 Approve consent agenda item numbers 13.02- 13.06 (proposed 9:20 duration 5 min)

Approve consent agenda item numbers 13.02-13.06

Motioned By: Trustee Fletcher

Second By: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee Osmond

Not present: Trustee McKeon

13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
*Rushford, Michael	0.5 FTE Health Education – MS	01/09/12 – 6/30/12	1MA	Replaces S. Pelesz
*Pending pre-employment processing				

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Colevas, Paul	Belleayre Bash Assistant Advisor	\$ 626.00
Connolly, Brian	U.S. History Regents Prep (After School)	\$1,877.00

DeSantis, Ernest Belleayre Bash Advisor \$1,877.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
*Bennett, Jeanenne	Uncertified Substitute Teacher	\$80.00/day
Colevas, Paul	Home Tutor	\$36.00/hour
Galm, Samantha	Certified Substitute Teacher	\$95.00/day
Ryan, Lisa	Uncertified Substitute Teaching Assistant	\$9.00/hour
Ryan, Lisa	Substitute School Monitor	\$9.00/hour
Ryan, Lisa	Substitute Food Service Worker	\$9.00/hour

*Pending pre-employment processing

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Paetow, Rowena	Music	Music - MS	09/28/11 – 02/01/12*	1MA	LOA Replacement E. Boyer

*Extension of LOA replacement

APPOINTMENTS: NON- INSTRUCTIONAL

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Perry, Janelle	Temporary Typist - WD	01/11/12 – 6/30/12	Step 1	Replaces E. Park

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#2857	09/26/11 – 01/02/12*	Medical – Paid Family Medical Leave	
#2857	01/03/12 – 02/01/12	Parental Leave - Unpaid	
#3187	02/15/12* - 04/18/12**	Medical – Paid Family Medical Leave	
#3187	04/19/12 – 06/30/12**	Parental Leave - Unpaid	

*Extension of leave

**Estimated dates

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1051	11/09/11 – 01/16/12*	Medical – Paid Family Medical Leave
#2482	10/11/11 – 01/06/12	Medical – Unpaid Family Medical Leave
#2733	12/23/11 – 01/03/12	Administrative – Paid Leave
#3196	09/16/11 – 01/09/12*	Medical – Paid Family Medical Leave

*Extension of leave

SALARY CHANGES: INSTRUCTIONAL - SCHEDULE T 01/12

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of **EDUCATIONAL INCREMENT**, effective **September 1, 2011**.

NAME	POSITION/SCHOOL	CURRENT STEP (SALARY)	REC'D STEP/SALARY
Downs, Kelly	Elementary - BN	11M + 18 (\$79,848)	11M + 24 (\$80,628)

13.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #1/12, Confidential, as reviewed by Trustee Kurnit

13.04 Accept Donations

Motion: The Board of Education hereby accepts the donations from Charlie O's, the Riccardi School and Ray Haberski

The Superintendent recommends acceptance of a donation totaling \$100.00, CASH, from Charlie O's to the Phoenicia Elementary School to be used for families affected by hurricane Irene.

The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations:

Charlie O's

A2110.431.04 Supplemental **\$100.00**

The Superintendent recommends acceptance of a donation totaling \$1,950, CASH, from The Riccardi School given to the Phoenicia Elementary School to be used for families affected by hurricane Irene.

The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations:

The Riccardi School

A2110.431.04 Supplemental **\$1,950.00**

The Superintendent recommends acceptance of a donation totaling 650.00 CASH, from Ray Haberski to be used for the Woodstock Elementary School Library.

The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations:

Ray Haberski

A2110.431.07 Supplemental **\$650.00**

13.05 Financial Report

Motion: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the October 2011

13.06 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule

14. Committee Reports -5 min each

14.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 3/5/12 (proposed 9:25)

Trustee Spencer reported:

- Discussed Questar III BOCES as Internal Auditor
- Establish dates for them to come
- Approved the Corrective Action Plan

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Trustee Kurnit reported

- Met with the architect and engineer from Mosaic
- Architect is putting together a presentation for the next Board meeting and there will also a presentation from Ameresco on the energy performance contract

14.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on 2/2/12

Trustee Osmond reported:

- Discussed project started previous year – Introduction on Recycling video to be shown to Elementary students
- Interest was expressed in screening a documentary in auditorium – most pressing environmental issue is fracking – checked with Woodstock Film Festival for films
- HS students will create more signs for recycling in HS Cafeteria

14.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 2/6/12

Trustee McGillicuddy reported policies discussed:

- Anti-Harrassment policy
- Animals in the School policy
- Contingency Budget policy – needs to be updated

14.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 7:00 in the Central Administration Conference room on TBD

Have not met since the last Board meeting

14.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 1/19/12

Have not met since the last Board meeting

14.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on 1/23/12

Have not met since last Board meeting

15. Old Business

15.01 The Board will discuss Old Business (proposed 10:00 duration 10 min)

No Old Business was discussed

16. New Business

16.01 The Board will discuss New Business (proposed 10:10 duration 10 min)

No New Business was discussed

17. Request For Information

17.01 The Board will request information (proposed 10:20 duration 10 min)

Trustee Osmond – How the district is complying with 5651 in regards to purchasing and energy conservation and what administrative regulations are attached to the policy and does it include tracking energy consumption and direct administrators to reduce energy use?

Trustee Kurnit – How many students are outside of the district and cost of them?
What is the IEP graduation rate?

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:30 duration 10 min)

10:15

Rick Wolff – Was there any conversation about the sixth grade to MS?

Executive Session

Motion: The Board will vote to enter into Executive Session to discuss negotiations

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer,
Trustee Kurnit, Trustee Osmond

Not present: Trustee McKeon

Motion: The Board will vote to exit executive session and re-enter public session

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer,
Trustee Kurnit, Trustee Osmond
Not present: Trustee McKeon

19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, January 24, 2012 at the Phoenicia Elementary School (proposed 10:40)

Motion: The meeting is adjourned at 10:40

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Spencer, Trustee Kurnit, Trustee Osmond

Not present: Trustee McKeon

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

Minutes Recorded By:
Fern Amster, District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REVISED MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, January 24, 2012
Phoenicia Elementary School

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Kurnit

Not Present: Trustee Osmond, Trustee McKeon

2. Executive Session

2.01 The Board will vote to enter Executive Session (proposed 6:05)

Motion: To enter Executive Session to discuss the evaluation of a particular
employee and negotiations

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Kurnit

Not Present: Trustee Osmond, Trustee McKeon

Now Present

Trustee Osmond arrived at approximately 6:15 pm

Trustee McKeon arrived at approximately 6:30 pm

2.02 The Board will vote to exit Executive Session

Motion: To exit Executive Session

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Kurnit, Trustee Osmond, Trustee McKeon

2.03 The Board will vote to re-enter Public Session (proposed 6:30)

Motion: To re-enter Public Session at approximately 6:40

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Kurnit, Trustee Osmond, Trustee McKeon

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes of the 1/10/12 Board meeting (proposed 6:35)

Motion: The Board of Education hereby accepts the minutes of the 1/10/12 Board Meeting

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

4. Board District News

4.01 The Board will announce district news (proposed 6:40)

Trustee Osmond reported:

- The Phoenicia Winter concert was a very successful event
- Colony Café benefit for Teens for Change was arranged by Onteora senior Katie Martucci
 - Sounds of Jazz performed
 - World Famous Musicians performed

Trustee McGillicuddy reported:

- Woodstock Winter concert was wonderful
- Olive Senior Citizens Group District chat with Superintendent Phyllis McGill went very well
- Met with Phoenicia Business Association with Superintendent Phyllis McGill to discuss the models
- Met with Senator Bonacic with Superintendent Phyllis McGill and gave him a list of actions
- Host tax levy cap forum and invite other school districts to attend
 - David Little, New York State School Board Association Governmental Relations is going to come
- Will discuss school board members attending State Issues Conference at next meeting

5. Superintendent District News

5.01 The Superintendent will report on District News (proposed 6:45)

Superintendent Phyllis McGill reported:

- While at Senator Bonacic, dropped off packet of information about Onteora's needs to Assemblyman Cahill's office
- Attended HS Alliance Meeting to discuss models
- Regents exams at HS and Midterms at MS and HS
- Congratulations To DECA students and advisors Jean Douglas and Lolly Adler
 - Jan 5th 31 Onteora students competed in Kingston
 - 12 first place winners
 - Dallas Harder in Principles of Finance
 - James McCutcheon in Principles of Marketing

- Hannah Corwin in Apparel and Accessories Marketing
- Tyler Barringer in Business Finance Services
- Katie Epstein in Food Marketing
- Evan Wolff in Hotel Lodging and Management
- Zachary Doyle in Sports and Entertainment Marketing
- Rachel Castellano and Peter Vesely, Travel & Tourism Team Decision Making
- Taylor Armstrong in Public Speaking Extemporaneous
- Jacob Combe in Sales Demonstration
- Jeremiah Tart in Public Service Broadcast Advertising
- Anastazyia Szymkowicz in Visual Advertising
- Second Place winners include:
 - Becca Castellano in Principles of Hospitality and Tourism
 - Nick Smith in Accounting Applications
 - Brandon Harkin in Marketing Management
 - Rowan Cruickshank in Restaurant and Food Service Management
 - Zac Kelder in BroadCast Advertising
 - Ian Jameson in Decision Marketing
- Third Place winners include:
 - Caleb Rudge in Automotive Services Marketing
 - Mimi Ngo in Human Resource Management
 - Hayley Kim in Decision Making Human Resources
- Middle School families celebrating Chinese New Years celebraion on 1/27/12

6. Student Representative Report

6.01 Student Representative Jessica Moss will report to the Board (proposed 6:50)

Student Representative Jessica Moss was not present to give her report

7. Welcome

7.01 Principal Linda Sella will give the welcome address (proposed 6:55 duration 10 min)
6:55

Principal Linda Sella reported:

- In the school lobby are demonstrations of Project Based Learning
 - School wide science experiment called Up, Up and Away
 - David Laks and committee set up video camera attached to helium balloons
 - All students received a science problem to solve based on this experiment

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. NOTE:
Speakers will be limited to 3 minutes (proposed 7:00 duration 40 min)

7:05

Sante E. Moesle – History and data

Wendy Wolfenson – Bookend plan is not worth the price tag, incorrect data given

Rebecca Balzac - Bookend plan is not best choice

Tom Fraser – Don't close Phoenicia

Rory Smith – Best financial decision is to close a school

Sierra Smith – bussing 4th graders with HS children is not a good plan, disappointed that Board and Superintendent did not intercede in last meeting's Public Be Heard

Cybele Nielsen – Princeton Plan will not work here because we are too large

Dave Hebb – If you close a school, it won't be able to use it again, but we will have another closed school

Robert Warren – Trusts the Board to make the right decision for the whole district

Jennifer Stellavato – "Community" schools are exclusionary – call it school community

Salina Reynolds – Leave three schools open, respect that Bennett has the right to opt for the plan they like best

Dave Pollard – Keep school open

Jack Jordan - Been through closing of schools, very difficult on everyone

9. Discussion

9.01 Ongoing Discussion about planning for the future of the district (proposed 7:40 duration 1 hour)

7:50

Board Discussion:

- We see trend of parents taking students out of schools around 5th and 6th Grades, because we don't apply enough to kids who are bright and want to be pushed. we hold them back and the parents take those kids out. We lose some of the brightest.
- 3) Finances between three different plans not drastically different.
- 4) Grade clustering allows us to maintain programs such as music, science, computer equipment.
- 5) Can we apply more to foreign language in an intermediate school?
- 6) Teachers would be together at intermediate grades. Disparity of class sizes right now is a problem.
- 7) Very little data on effectiveness of any configurations. There is a recent study on ineffectiveness of Grade 6 being in Middle School.
- 8) Close to Onteora, New Paltz and Red Hook have Princeton Plan. Rondout is looking at something very similar.
- 9) Early start time is very difficult for parents, this is a major drawback in grade clustering plans.
- Likes having all classes per grade in one place
 - Curriculum, professional development, friendly competition with more students
- No plan solves financial problems – we have a lot of work to do
 - Closing a school may be more expensive up front, but may save more later on
- According to Gallup/Phi Delta Kappa study, the things the Board is hearing from the public is very typical of these discussion, – "Something needs to be improved at Onteora, but not at my school"
- 2 - K-6 schools offers no educational enhancement and closes a school
- All school districts in NYS are different, very difficult to get hard data about

Princeton Plan pertaining to Onteora

- See trend in NYS toward grade clustering
- Grade clustering will help the culture of district
- The Board takes this decision very seriously
- Continue striving to improve the educational plan
 - We not doing well by the younger students and need to focus on primary grades
- Graduation rate of 80% needs to improve.

How many district in NYS are using the Princeton Plan?

- See benefits of 4-6 school
 - not just educationally, but as a cohesive district
 - benefit music program
 - collaboration and aligning curriculum

If move to 2 K-6 buildings, how would we have room for growth?

- Recognize hard work of administration, Board and parents
- Need to look at every aspect of closing a school– businesses, children, staff, etc.
- Middle school level has been having educational problems, maybe need to look at grades leading up to there
- 4-6 offers:
 - The opportunity for project based learning - is very exciting
 - enhanced music program
 - integrating the arts in curriculum.
- 1 K-3, 1 4-6 has too many students in one building.
- Right now we bus children K-12 to private school and there are no problems
- None of the models seem to be self-sustaining.
- Not sure where we will be in a few years. Future is unclear because the state is in flux

If we decided to close a school what kind of considerations have we made to this facility so it does not end up like West Hurley?

- In K-2 we need to do a better job preparing our children for transitions

What is the best configuration for the youngest of our student, regardless of finances?

- It is not financially not viable to close a school
 - Typically does not realize the amount of savings anticipated
- We are one district. Whatever happens at the west end district will be pushed to the other end.
- Communities who close schools lose economically

How are the school days different for the students, in a k-2 school from k-6 building?

What are the changes that are going to benefit and how?

Of all the pictures – what are the rosy pictures of what we can get to?

Can we qualitatively say the difficulties in the middle school mean we have deficiencies in younger grades – what improvements will we see?

Can we extrapolate out by focusing more on early grades that we can lower the special education rate? What impact will that have for us?

- Focus on where we will be in 5 -10 years. A lot of fiscal responsibility on us. Our cost per student is too high and the tax issue will chase us.

- We need to make good decisions about our resources and becoming more efficient
- Look at the impact on families
- We need to put ourselves in the best possible position 5 years out
- We have already closed a school, other districts are doing this now
- Massive disparity in class sizes among the schools
- Not true that the Board has decided to close Phoenicia in 2-3 years
- West Hurley:
 - Needs vote to be given away
 - Must be sold for fair market value

How do we keep the school district sustainable?

- Negotiations with OAA and OTA– will strive to achieve something reasonable
 - ERS, TRS and other things out of our control

What % of our budget is mandated?

- Lobbying elected representative is important
- What can be done with Health care cost? Would hope every district employee approaches this with sense of community
- All districts can be changed in 6 years by the Governor consolidating districts
- Look at big ticket items in our budget– salary, benefits

Do we have or get an idea of what regional high school will look like?

- Consolidating administrators – looking at BOCES business office

Litigable list in closing school – anybody who has legal standing

Transportation - is there a list of criteria used to do runs?

Assumptions that were used in the transportation runs for models.

Is there a way to phase this in?

Aware of any problems on the Woodstock Day School bus?

- Bus referrals this year
 - 60 Elementary
 - 16 HS
 - 2 MS
- 1) Comparing enrollment from 2004-05 (when West Hurley closed), and allowing for variances, Bennett is at 69% enrollment, Woodstock at 77%, Phoenicia at 107%. Phoenicia only school holding steady or growing in enrollment.
- 2) Feb 2011 report from National Education Policy Center, "Consolidation of Schools and Districts," finds that "claims about the financial and educational benefits of widespread consolidation are not supported by contemporary research and are usually based on "dangerous oversimplifications.""
- Also, that "Students and families in schools that are closed are more likely to experience harm than are students and families in schools that receive students in consolidated schools."
- 3) Cornell study in 2005, found that "when small schools close in rural communities to consolidate with large schools, the local community is a big loser. On almost every indicator economic and social well-being, rural communities with their own schools fare significantly better than rural communities that no longer have schools...'

- 4) The difficulty in projecting long-term budgets in a changing economy. Five years ago, before economic collapse, and when State funding was increasing every year, long-term budget projections would have looked very different than they do now.

10. ** 10 Minute Break

10.01 The Board will take a 10 minute break at approximately 8:40
9:25

No Longer Present

Trustee Osmond at approximately 9:30

11. Reports

11.01 Presentation by Architect Nicholas Waer and Scott Swenson from Engineer Solutions Electrical Engineer work on the Building Condition Survey (proposed 8:50 duration 30 min)

9:40

Mosaic Associates chosen by district in 2010 to complete Building Condition Study

The company does work all over state – mostly for K-12 school districts

Looked at last Building Condition Survey to compare what still needs to be done

The Facility Committee visited each school. Some main concerns are:

Phoenicia

- Brick condition at Phoenicia and across all the buildings
- Boiler is at the end of its useful life
 - Suggest 2 boiler solution for more efficiency and back up

Woodstock

- Windows need to be replaced
- Parking lot and curb need to be repaired

Bennett

- In Kindergarten section existing electric heat is at the end of its useful life

High School

- Boiler uses the original steam heating system
 - highly inefficient system
- Transformer line goes underneath the building
 - Is very unusual
 - Area of main concern, is an original component of district

MS

- Steps and curbs

Explained items in the 5 Year Building Condition Study for each building

Board is asking for the Building Condition Study to be done by priority regardless of building

11.02 Report by Richard Kohrs on the Energy Performance Contract (proposed 9:20 duration 30 min)

10:15

Energy Performance Contract is paid by the savings on electricity and fuel oil from the energy efficient upgrades

The items included would be from the Building Condition Survey and other changes that will improve the energy efficiency of the district - \$2.7 million project

Financial:

- Paid for over 18 years (by State Law)
- Will get State Aid
- Next step is for the Board to approve a comprehensive energy audit
 - define project the way the District wants it to be
- Submit to State Ed for approval
- Lease purchase financing – do not start repayment until project is completed
 - But start accruing savings
- Savings is monitored by the analysis of utility bills
 - By District and Ameresco
- Once project is complete and accepted by the District
 - After 1 year there would be a report to district showing where energy savings came from
 - If shortfall from project, Ameresco would have to make up the difference
 - If there are changes in room usage there would be a mutually agree upon baseline

Question about using wood

- Costs do not justify the problem with emissions
- Alternative energy is not cost effective
 - Trustee Kurnit stated that the Facility committee has discussed having 1 of the 2 Phoenicia boilers be a pellet boiler

12. Discussion and Possible Action

12.01 Revise the 2011-2012 Calendar (proposed 9:50)

Motion: Be it hereby resolved, that the Conference Day scheduled for April 27, 2012 be moved to Wednesday, May 2, 2012, as per the State Education Department.

Motioned By: Trustee Hickey

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

12.02 Volunteer Applications (proposed 9:55)

Motion: The Board of Education hereby approved Anita Miller Morley as a volunteer for the Phoenicia School and Orman Leighton as a volunteer for the High School
Moted By: Trustee Spencer
Second By: Trustee Fletcher

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Kurnit, Trustee McKeon
Not Present: Trustee Osmond

12.03 ONTEA Sick Bank (proposed 10:00)

Motion: BE IT HEREBY RESOLVED, by the Board of Education of the Onteora Central School District that the revisions to the Sick Bank Policy for members of the Onteora Non-Teaching Employee Association ("ONTEA") are hereby approved. These revisions are memorialized in a Revised Sick Bank Policy dated January 5, 2012, which shall replace the current Sick Bank Policy and is attached to this Board Resolution.
Moted By: Trustee Spencer
Second By: Trustee Kurnit

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Kurnit, Trustee McKeon
Not Present: Trustee Osmond

12.04 First Reading of Policy 3420 Anti-Harassment in the School District (proposed 10:05)

2012 3420 1 of 4 Community Relations **SUBJECT: ANTI-HARASSMENT IN THE SCHOOL DISTRICT**

The Board of Education affirms its commitment to nondiscrimination and recognizes its responsibility to provide an environment that is free of harassment and intimidation. Harassment stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of harassment on the basis of race, color, creed, religion, national origin, political affiliation, sex, age, marital, military, veteran status, disability, or use of a recognized guide dog, hearing dog or service dog or any other legally protected category in educational programs and/or activities which the District operates. The Board also prohibits retaliation based on an individual's opposition to discrimination or participation in a related investigation or complaint proceeding. This policy of nondiscrimination and anti-harassment will be enforced on School District premises and in school buildings; and at all school-sponsored events, programs and activities, including those that take place at locations off school premises.

It is intended that this policy apply to students and employees.

For purposes of this policy, harassment shall mean communication (verbal, written or graphic) and/or physical conduct based on an individual's actual or perceived protected trait which:

- a) Has the purpose or effect of substantially or unreasonably interfering with an employee's work performance or is used as a basis for employment decisions (including terms and conditions of employment) affecting such individual; and/or creates an intimidating, hostile or offensive work environment; or
- b) Has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creates an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit;
- c)

Any student or employee in the School District who wishes to file a complaint regarding discrimination (including, but not limited to, sexual harassment) or report discriminatory conduct is encouraged to make such a complaint/report in writing on forms available in any of the school offices. Such forms must be forwarded to the District's Title IX Compliance Officers and/or Section 504 Compliance

Officer. However, nothing herein shall prevent an individual from making a verbal complaint/report of discrimination.

:

Such communication should be made as soon as possible after the incident in order to enable the District to effectively investigate and resolve the complaint.

When a student or employee has a complaint of discrimination he/she should refer to and use the Grievance Procedure (found in District Regulation 1400P). However, complaints may be made verbally. In order to assist the investigation, victims should document the discrimination as soon as it occurs and with as much detail as possible including: the nature of the discriminatory behavior, dates, times, places, name of person responsible for the conduct, witnesses, and victim's response to the discriminatory behavior.

In accordance with Regulation 1400P, the District will act to promptly investigate all complaints, either verbal or written, formal or informal, of allegations of harassment based on any of the characteristics described above; and will promptly take appropriate action to protect individuals from further harassment.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough investigation of the charges. However, even in the absence of an informal/formal complaint, if the District has knowledge of any occurrence of harassment, the District will investigate such conduct promptly and thoroughly. The confidentiality of investigations cannot be guaranteed, but a good faith effort shall be made to maintain confidentiality.

Both the complainant and the accused are entitled to fair treatment in the handling of the complaint.

Based upon the results of this investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with applicable laws and/or regulations, District policy and regulation, and the District Code of Conduct. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations and/or the Code of Conduct, will be subject to appropriate sanctions as warranted and in compliance with law. The application of such disciplinary measures by the District does not preclude the filing of civil and/or criminal charges as may be warranted.

Prohibition of Retaliatory Behavior

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of harassment. Follow-up inquiries shall be made to ensure that harassment has not resumed and that all those involved in the investigation of the harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur

Even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Training and Dissemination of Administrative Regulations

The Superintendent/designee(s) will affirmatively discuss the topic of harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for the investigation of harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on anti-harassment will be published in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Complaints to Agencies

6:00 p.m.

TUESDAY, January 24, 2012

Phoenicia Elementary School

The District acknowledges that while it would like employees to raise issues of discrimination pursuant to this Policy so that they can be addressed by it, any student or employee has the legal right to immediately make a complaint to the appropriate governmental entity:

An employee may file a complaint with the following agencies:

Equal Employment Opportunity Commission (EEOC) at the New York District Office, 33 Whitehall Street, 5th Floor, New York, New York 10004; and the New York State Division of Human Rights at 99 Washington Avenue Albany, New York 12210.

A student may file a complaint with the following agencies:

Federal Office for Civil Rights 26 Federal Plaza New York, New York 10278 ; and the New York State Division of Human Rights at 99 Washington Avenue Albany, New York 12210.

Please take notice that the failure to file a complaint with these agencies within the statutory period may result in the loss of your legal rights.

Age Discrimination in Employment Act, 29 United States Code (USC) Section 621

Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq.

Prohibits discrimination on the basis of disability.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.

Prohibits discrimination on the basis of disability.

Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000d et seq.

Prohibits discrimination on the basis of race, color or national origin.

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Prohibits discrimination on the basis of race, color, religion, sex or national origin.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

Prohibits discrimination on the basis of sex.

Civil Rights Law Section 40-c

Education Law Section 2801(1)

Executive Law Section 290 et seq.

Military Law Sections 242 and 243

NOTE: Refer also to Policies #6121 -- Sexual Harassment of District Personnel

#6122 -- Complaints and Grievances by Employees

#7550 -- Complaints and Grievances by Students

#7551 -- Sexual Harassment of Students

Adopted:

12.05 First Reading of Policy 7130 Entitlement to Attend - Age and Residency (proposed 10:10)

2012 7130 1 of 3 Students **SUBJECT:**

ENTITLEMENT TO ATTEND -- AGE AND RESIDENCY

Ages of Attendance/Compulsory Attendance Age

According to Education Law, a student who becomes six (6) years of age on or before the first of December in any school year shall be required to attend full-time instruction from the first day that the District schools are in session in September of such school year, and a student who becomes six (6) years of age after the first of December in any school year shall be required to attend full-time instruction from the first day of session in the following September. Except as otherwise provided in Education Law Section 3205(3), a student shall be required to remain in attendance until the last day of session in the school year in which the student becomes sixteen (16) years of age.

However, in accordance with Education Law Section 3205(3), the Board of Education has the power to require minors from sixteen (16) to seventeen (17) years of age who are not employed to attend full-time instruction until the end of the school year in which the student turns seventeen (17) years of age.

All persons dwelling within the District who are between the ages of five (5) years and twenty-one (21) years and who have not received a high school diploma shall be entitled to enroll in the District.

Undocumented children, like U.S. citizen children, have the right to attend school full-time as long as they meet the age and residency requirements established by state law.

Proof of Age

The State Education Department does not require districts to collect students' social security numbers for any purpose. While school districts may need to collect certain data pursuant to State and/or federal laws, they should do so **after** a student has enrolled in school so as not to inadvertently give the impression that information related to immigration status will be used in making registration/enrollment determinations.

6:00 p.m.

TUESDAY, January 24, 2012

Phoenicia Elementary School

In accordance with Education Law, where a birth certificate or record of baptism is not available, a passport (including foreign passport) may be used to determine a child's age for purposes of enrollment/registration in school. Should none of these be available, the District may consider certain other documentary or recorded evidence to determine a child's age.

The following are examples of documentation that may be used to establish a student's age. This list is not intended to be exhaustive, nor is it a list of required documentation.

- a) School photo ID with date of birth;
- b) Hospital or health records;
- c) State or other government-issued ID;
- d) Military dependent ID card;
- e) Native American Tribal document;
- f) Record(s) from non-profit international aid agencies and voluntary agencies (VOLAGs);
- g) Consulate identification card; and
- h) Official driver's license.

Determination of Student Residency

The residence of children dwelling within the District boundaries shall be established in a manner consistent with State Law and the Regulations of the Commissioner. The Board of Education or its designee shall determine whether a child is entitled to attend a District school. Any adverse residency decision by a school official, other than the Board or its designee, shall include written notice to the parent/person in parental relation of the procedures for obtaining review of the decision within the District.

A child's residence is presumed to be that of his/her parents or legal guardians. However, the District may encounter students, particularly from other countries, who reside with persons other than their parents or legal guardians. In order to determine residency in these cases, the District may request information regarding such student's custody to establish residency and to ensure the health, safety and welfare of the child.

Children Living With Noncustodial Parents

A child's residence is usually determined by the residence of the custodial parent. However, a noncustodial parent who resides in the District may enroll his/her child in a District school if he/she shares the day-to-day responsibilities for the child and the custodial parent designates the child's residence with the noncustodial parent.

Homeless Children

The parent/person in parental relation to a homeless child; or the homeless child, together with the homeless liaison designated by the School District in the case of an unaccompanied youth; or the director of a residential program for runaway and homeless youth established pursuant to Executive Law Article 19-H, in consultation with the homeless child, where such homeless child is living in such program, may designate either the school district of current location, the school district of origin, or a school district participating in a regional placement plan as the district the homeless child shall attend.

Children of Activated Reserve Military Personnel

Students temporarily residing outside the boundaries of the District, due to relocation necessitated by the call to active military duty of the student's parent or person in parental relation, will be allowed to attend the public school that they attended prior to the relocation. However, the District is not required to provide transportation between a temporary residence located outside the District and the school the child attends.

Emancipated Minors

A determination of whether a student is to be designated as an emancipated minor in the Ontario School District will be based on evidence that the student is no longer under custody, control and support of his/her parents/persons in parental relation. To establish emancipation, a minor may submit documentation of his/her means of support, proof of residency and an explanation of the circumstances surrounding the student's emancipation, including a description of the student's relationship with his/her parents/persons in parental relation.

These statements are renewable each school year. If at any time the above information is changed without prompt notification or proven to be false, the parent/person in parental relation and/or student may be subject to legal action.

Children Living With Persons Not Their Parents -- Guardianship or Custody

In accordance with the Family Court Act and Domestic Relations Law, a person possessing a lawful order of guardianship or custody of a minor child who is not the parent of such child may enroll the child in public school in the school district where he/she and the child reside.

Therefore, upon application for enrollment by the guardian or custodian, the District shall enroll such a child for such time as the child resides with the guardian or custodian in the District upon verification that the guardian or custodian possess a lawful order of guardianship or custody for the child and that the guardian or custodian and the child properly reside in the same household within the District.

McKinney-Vento Homeless Education Assistance Act, Section 722, as reauthorized by the No Child Left

Behind Act of 2001

Domestic Relations Law Section 74

6:00 p.m.

TUESDAY, January 24, 2012

Phoenicia Elementary School

Education Law Sections 2045, 3202, 3205, 3209, 3212(4), and 3218(1)(b), 3218(1)(d)

Family Court Act Section 657

8 New York Code of Rules and Regulations (NYCRR) Sections 100.2(x) and (y)

NOTE: Refer also to Policy #7131 -- Education of Homeless Children and Youth

Adoption Date

12.06 First Reading of Policy 8370 Animals in the Schools (proposed 10:15)2012 8370 Instruction **SUBJECT:****ANIMALS IN THE SCHOOL (INSTRUCTIONAL PURPOSES)****Animals and Pets on School Property**

It is the policy of the Board of Education for health and safety reasons, to prohibit animals and pets of any kind in school buildings and on school district property (including playing fields, school buses) except:

- For purposes of the instructional program with the prior approver of the building administrator
- Animals under the control of public safety officers with the prior approval of the Superintendent of Schools or designee; and
- Animals trained to assist individuals with disabilities (e.g. service dogs) in compliance with federal and state law.

Study and Care of Live Animals

Observation and experimentation with living organisms and animals gives students unique perspectives of life processes. Animals and animal materials should be used respectfully and for the purpose of meeting course objectives.

Any school which cares for or uses animals for study shall ensure that each animal in the school be afforded the following:

- a) Appropriate quarters;
- b) Sufficient space for the normal behavior and postural requirements of the species;
- c) Proper ventilation, lighting, and temperature control;
- d) Adequate food and clean drinking water; and
- e) Quarters, which shall be cleaned on a regular basis and located in an area where undue stress and disturbance are minimized.

Only the teacher or those students designated by the teacher are to handle the animals.

It shall be the responsibility of the Principal or his/her designee to develop a plan of care for those animals housed in school in the event of an emergency school closing or in the event the animals remain in the classroom on days when school is not in session. If the Building Principal or designee determines that this policy has been violated, he/she is authorized to contact the Superintendent of Schools, the County Health Department, Animal Control and/or the Police Department to request assistance to enforce this policy.

Dissection of Animals

The Board of Education recognizes that animal dissection is an integral part of the study of living things and instruction in the life sciences. The Board also recognizes that some students have a moral or religious objection to dissection or otherwise harming or destroying animals. In accordance with Section 809 of the Education Law, any student who objects to dissecting animals may opt-out of dissection activities, provided that the student performs an alternative project through which he or she can learn and be assessed on material required by the course. An alternative project may include, but is not limited to: computer programs, internet simulations, plastic models, and movies, and is subject to approval by the student's teacher. The student's objection must be substantiated in writing by the student's parent/guardian.

Effective July 1, 2011, the District will give reasonable notice to all students enrolled in a course that includes the dissection of an animal and students' parent(s)/legal guardian(s) about their rights to seek an alternate project to dissection. Such notice shall be made available upon request at the school and distributed to parents and students enrolled in a course that includes dissection at least once at the beginning of the school year.

No Student shall be discriminated against based upon his or her decision to exercise the right to opt-out of animal dissection. **Instruction in the Humane Treatment of Animals**

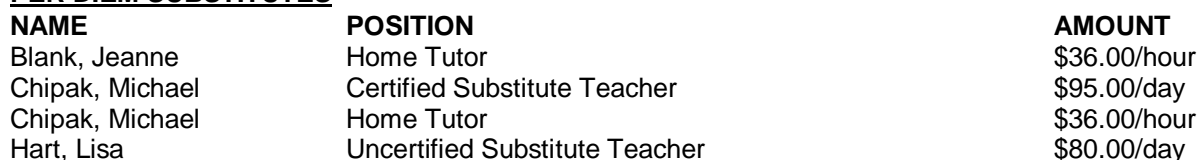
Students in elementary school must receive instruction in the humane treatment and protection of animals and the importance of the part they play in the economy of nature as well as the necessity of controlling the proliferation of animals that are subsequently abandoned and caused to suffer extreme cruelty. Such instruction shall be for a period of time as specified by the Board of Regents and may be joined with work in literature, reading, language, nature study, or ethnology.

Americans with Disabilities Act, 42 United States Code (USC) Section 12101 et. seq.

Education Law Section 809

8 New York Code of Rules and Regulations (NYCRR) Section 100.2(c)(8)

Adopted: **12.07 Policy 4212 Organizational Chart (proposed 10:20)**



Knoche, Stephen	Home Tutor	\$36.00/hour
Luchmee, Dawn	Certified Substitute Teacher	\$95.00/day
Miles, William	Uncertified Substitute Teacher	\$80.00/day
Miles, William	Uncertified Substitute Teaching Assistant	\$9.00/hour
Peters, Jill	Certified Substitute Teacher	\$95.00/day
Rushford, Michael	Certified Substitute Teacher	\$95.00/day
Santos, Chandeen	Certified Substitute Teacher	\$95.00/day

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2857	01/03/12 – 06/30/12*	Parental Leave - Unpaid

*Extension of leave

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1051	11/09/11 – 02/08/12*	Medical – Paid Family Medical Leave
#2482	10/11/11 – 01/20/12*	Medical – Unpaid Family Medical Leave
#2733	01/04/12 – 02/22/12	Medical – Paid Family Medical Leave
#3196	09/16/11 – 02/18/12*	Medical – Paid Family Medical Leave

*Extension of leave

PERMANENT STATUS: NON-INSTRUCTIONAL

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY
Clinton Jr., Raymond	Auto Mechanic - TR	07/01/11	01/01/12	Step 8

TERMINATION: NON- INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Ryder, Jessica	Food Service Worker – HS	01/24/12	NYS Civil Service Law, Section 71

13.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #1/12, Confidential, as reviewed by Trustee Kurnit

13.04 ECA Clubs

Motion: BE IT RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the following Amended Classroom Club to hold raise and expend money in accordance with the Onteora Central School District's Extraclassroom Accounting Manual. Club Name 11/12 Starting Balance Bennett Council 28,675.86 Phoenicia Council 733.16 Spanish Club 0.00

13.05 Approve Donation

Motion: The Board of Education hereby approves the donation from Dale Wolfield of a Pentax FM10 SLR Camera, Lens and an additional zoom lens for use in the High School Photography program.

14. Committee Reports -5 min each

14.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 3/5/12 (proposed 10:30)

Has not met since last Board Meeting

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 2/13/12

Has not met since last Board Meeting

14.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on 2/2/12

Trustee Osmond was not present to give a report

14.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 2/6/12

Committee has not met since last Board Meeting

14.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on 2/9/12

Committee has not met since last Board Meeting

14.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on TBD

Trustee Fletcher reported:

- Went over Health and Wellness goals from CDEP
 - Training staff and bullying prevention
 - Character education program (PBIS)
- Participation in community service
- Freezer installation update
- Comprehensive Wellness Plan
 - Committee Chair Nick Millas will take on himself
- Update on PBIS
 - Positive referrals not just negative
 - Meeting on 2/16
 - Welcome more community members – contact Nick Millas

14.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Superintendent Phyllis McGill reported

- Decided on revised web site template which is a free upgrade
- Will be switching over to the new template

15. Old Business

15.01 The Board will discuss Old Business (proposed 11:05 duration 10 min)

11:05

NYSSBA Governmental Relations, David Little to come in March or April to discuss Tax Levy Cap

- Invite Town Boards
- Consensus to go forward with plan

Feb 21st as soft deadline for date of decision. Maybe add a meeting after that, if necessary and make March 6 the deadline.

16. New Business

16.01 The Board will discuss New Business (proposed 11:10 duration 10 min)

11:10

Trustee Fletcher

Asked for the District Report Cards and Fiscal reports to be put on web site

Fiscal reports are a year behind

Discussion on survey and decided against it

- Too late to conduct a survey that will give substantial information
- Only pertinent if making the decision on majority opinion

Trustee Spencer asked about the layout of the vote. Exactly how to vote for reconfiguration

17. Request For Information

17.01 The Board will request information (proposed 11:20 duration 10 min)

11:25

Trustee Kurnit asked for at a previous meeting:

- Number of students that are out of district placement
- Also Special Education graduation rate

Trustee Kurnit asked new requests:

- Questions of cuts - more info on them
 - How were these decisions made?
 - What makes these positions excisable?
 - Why aren't our librarians part of a department to create a cohesive curriculum?

Trustee McGillicuddy asked:

- Specific information on Project Based Learning
- Transportation – programs that districts have used to help with behavior on buses

- Program analysis of music programs and how it would be changed
- Financial piece to close a building and future costs
 - see broken down
- What percentage of our budget is mandated?

Trustee Fletcher asked:

- to look at the school start time – if it can be changed
- What does day look like?

Take the bus runs to see if they are realistic

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 11:30 duration 10 min)

11:40

Katie Legnini – Survey the teachers as to what they think is the best plan.

Sante E. Moesle – Energy information

Heather Roberts –Board and parents need to get more involved in Albany. Clustering grades 4-6 will be great for sports.

19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, February 7, 2012 at the Woodstock Elementary School (proposed 11:40)

Motion: The meeting is adjourned at 11:45

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

Minutes Recorded By:
Fern Amster, District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

Minutes

6:00 p.m.

TUESDAY, FEBRUARY 7, 2012
WOODSTOCK ELEMENTARY SCHOOL

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not Present: Trustee Fletcher, Trustee Osmond, Trustee McKeon

2. Executive Session

2.01 The Board will vote to enter Executive Session (proposed 6:05)

Motion: Motion to enter Executive Session to discuss tenure recommendations and negotiations

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not Present: Trustee Fletcher, Trustee Osmond, Trustee McKeon

Now Present

Trustee Fletcher arrived at 6:10

Trustee Osmond arrived at 6:12

2.02 The Board will vote to exit Executive Session

Motion: motion to exit Executive Session

Motioned By: Trustee McGillicuddy

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

2.03 The Board will vote to re-enter Public Session (proposed 6:45)

Motion: Motion to re-enter Public Session

7:55

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes of the 1/24/12 Board meeting (proposed 6:45)

Motion: The Board of Education hereby accepts the minutes of the 1/24/12 Board Meeting

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

4. Board District News

4.01 The Board will announce district news (proposed 6:50)

Trustee McGillicuddy reported:

- New Paltz school board passed resolution about NYS funding
- At the UCSBA all school districts agree to come together as one voice with a county wide Legislative Action Committee
 - Also discussed sharing busing to reduce costs – specifically to private and parochial schools and Special Education classes at BOCES
- David Little, NYSSBA Governmental Relations will come to Onteora 3/13/12
 - All community is invited
 - All town boards will be invited
- Science Expo at Phoenicia School was educational and fun
- Talent Show at High School was impressive
- Board received a resolution from Shandaken Town Board
- Update on Legislative Action Committee

Trustee Fletcher reported:

- UCSBA roundtable represented the best of public education
 - Board Members from every district in county but one
 - Board were energized to change what is happening to education
- Talent show at Middle School/High School and Science fair at Phoenicia showed the enthusiasm of the Onteora students

5. Superintendent District News

5.01 The Superintendent will report on District News (proposed 6:55)

Superintendent Phyllis McGill reported:

- Saw technology based assessments in ELA with the Measure of Academic Performance System (MAPS) at Bennett
 - Is an approved measure of student achievement for APPR
- Went to Middle School Faculty Meeting where they are developing common assessments across sections
- Evaluating the data to see

- how well teachers are teaching
- how well students are learning
- how teachers can improve instructional practice
- where the students are consistently getting questions wrong and why

6. Student Representative Report

6.01 Student Representative Jessica Moss will report to the Board (proposed 7:00)
7:15

Jessica Moss reported:

- Started the 2nd half of year
- Talent Show was amazing
- Girls basketball game had senior recognition. Very talented players

7. Welcome

7.01 Principal Barbara Schnell will give the welcome address (proposed 7:05 duration 5 min)

Science Fair coming up Feb 23rd 6:30 – 8pm. There are 150 entries

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. NOTE: Speakers will be limited to 3 minutes (proposed 7:10 duration 30 - 40 min)

7:20

Wendy Wolfenson – spoke about what her daughter's journey will be with the "bookend plan". Too many transitions.

Alfred Higley – read Shandaken Town Board resolution against closing the Phoenicia Elementary School

Kristy Taylor – Supports 2 K-6 buildings

Rebecca Balzac – Delay decisions until it is known what will happen when the young children are split

Steve Stellavato – Unclear about academic benefits about bookend? What will literacy centers look like? Concerned about teacher cuts

Wendy Helm – Too little sleep for children with Princeton Plan, maintain current shuttle run between Bennett and Phoenicia

Sierra Smith – How is the transportation not a deal breaker?

Jill Schwartz and Loreli Voelker – Woodstock PTA Presidents - Woodstock School informal survey. 310 sent out 110 back 83% chose 2 K-6

Lisa Lorme - Received report about upstate rural schools – State and School Boards will propose making reconfiguration, but it did not work. Charter school would be better

John McCue – Supports 2 K-6 model – fiscally makes the most sense. Causes least disruption, with technology collaboration could take place

Diane Snyder – Look 2-3 years down the line to see where the budget cuts will come from? Extracurricular activities? Electives? Music?

Sante E. Moesle – Don't change anything. Fight and override Tax Levy Cap

9. Discussion

9.01 Presentation and Ongoing Discussion about planning for the future of the District (proposed 7:40 duration 1 hour)

7:55

Presentation by Superintendent Phyllis McGill and Elementary Principals on what the day would look like in 4-6 grades with the Princeton Plan

- No child will be picked up before 7 am

Principal Gabriel Buono reported on the proposed schedule

- All classes in a grade level would have specials and have lunch at the same time
 - Allow for teacher collaboration

Principal Barbara Schnell reported on English Language Arts

- Use Teacher College Reading and Writing program, which is currently being used
- Explained a typical lesson
- 90 minutes a day
 - 45 minutes reading
 - 45 minutes writing

Principal Linda Sella reported on Math

- Common Core Learning Standards have a general natural progression from grades K-5
- In grade 6 students learn at a higher level
- Allows teachers to build solid foundation
- More in depth learning using reasoning

Superintendent Phyllis McGill reported on Project Based Learning

- Makes teachers more of facilitators of a learning process
- Students create questions and use research tools to answer questions
- Looking to create this for 1 ½ hours a day, everyday
- Not easy, but is the goal, if Princeton Plan is chosen
- Students connect with learning in the classroom and develop deep and meaningful problem solving skills
- Use community resources to enrich learning
- Full in depth process
 - Requires math, ELA, listening, speaking, social studies skills to answer questions

Principal Gabriel Buono and Superintendent Phyllis McGill reported on after-school activities:

- Due to schedule, and only 3 grade levels, some staff can come in on delayed start. Academic instruction will end at 2:30, some teachers can stay later to offer:
 - Music, Phys Ed, Library, computer Lab, Homework help
 - Instrumental Music and General Music during the day, ensemble and chorus practice to end of the day
 - Students would take a 4:20 "late" bus home

Superintendent Phyllis McGill reported advantages:

- Increased instruct time
- Strengthen core academic program, do well by all the students
- Common planning time
- Prof development across grade level
- Common Core curriculum is K-5 and 6-12
 - 6th grade teachers and Middle school teachers on same campus and have access to each other
- Extended times for ensemble and chorus practice

Board conversation with Superintendent

- Enough offerings after school for all students?
 - Something for all children – for example Rosetta Stone and other technologies and software
- Board is registering everything being said by parents, that any change will effect many people
- Moving the 1st pick up to 7am, changes the start time for the Middle School/High School
- Still have to work out who will be dropped first - intermediate students or Middle School/High School
 - Need to look at bus flow
- Will choose strategies to implement positive behavior on the buses
 - Possibly get a group together for Shared Decision Making
 - look at who will be on the bus
 - service credit for National Honor Society
 - Camp Counselors
 - Look at Peaceable Bus Program or Positive Behavior Program
- Once which teachers will be where is established and what they will be teaching, professional development can be planned
- Transportation Dispatcher Nicole Sommer reported that they physically took a bus on longest runs from each model
 - Two came in on time
 - One came in 4 minutes longer due to the conditions of the road
- Transportation shuttles
 - Bringing students to one school and shuttling was ruled out early because of too many points to transition students and supervision is a problem
 - Picking up both K-3 and 4-6 students and shuttling will not work because it would delay start time
- PBIS is working well in the schools, it should work on the buses
- More problems with Elementary Students on buses than Secondary students
- Schedule with 2 K-6 buildings does not allow for the large blocks of time for Project Based Learning
- Not doing a presentation on 2 K-3 school day is because it will basically look the same as now.
- Librarians:

- Intermediate Librarian would go to the 2 primary schools and see grades 1-3
 - Library TA will be in the library to help students get books
 - Not a lot of research in younger grades
- Intramurals and Physical Ed are the same – either indoor or outdoor
- Project based learning is fun for teachers and students

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. NOTE: Speakers will be limited to 3 minutes (proposed 8:40 duration 30 - 20 min)

9:05

Robert Warren – Bookend plan fiscally and educationally sound

Helen Morelli – Do not make this decision at this time, too much at once, too soon to close another school.

Steve Stellavato – concerned about 4th graders on bus. What is the nature of the bus referrals for Middle School/High School? Since Common Core is K-5, 6-12, are you thinking about going to a K-2, 3-5 configuration and when?

Maxanne Resnick – Budgetary effects will come to secondary level - on arts, music, sports. Work as a community to work together to make this successful.

Readers/Writers workshop – how is it different than model currently have? For teachers not currently participating how will they participate? Math - how will staff deal with Professional Development? What are intramurals? What are costs of after school busing? Cost of busing? Need more money for professional development and how much?

Lisa Phillips – not convinced by PBL. Believe in power of small groups and small places – PBL seems to be “bulk goods” instead of individual children. Princeton Plans are radical transition - professional development at a time of great stress leaving colleagues and children leaving each other.

Sante E. Mosele – the effect of one of these plans needs to be considered. Board is not aware of what public wants and needs for their children.

Anna Malmude – The change will come at a tremendous price for education. Time will solve a lot of questions about financial and educational priorities

Kristy Taylor – Project Based Learning sounds like Project Lead the Way. Where is the money coming from for training? Was it included in the finances presented? What are the benefits of 2- K-3? Getting up earlier – where is family time? Not shown any real evidence that Princeton will improve children’s education.

Lysa Ingalsbe – huge adjustment to change time and longer day. Make music fit in day

Angela Hillard – Very concerned with bus ride – 4th grade forced to grow up when ride with older kids. Very long day for young children - not home until 5 pm.

Rita Vanacore - Why is it so hot in here at 10pm? If we do grade clustering it puts 185 kids in an elementary school. What happened to all information putting 6th grade in Middle School? Need to look at fiscally as well as financially - getting on bus at 7, off at 5 – too long for students.

Gene Wilson – Having a local school less than a mile from where they work was very important and will be lost. Curricular enhancement with budget crisis are dependent only on this model is problematic. Age of students on bus will create problems. Avoid apprehension by separating issues of fiscal and curricular enhancement.

11. Board Discussion - Cont'

11.01 The Board will continue their discussion about planning for the future of the District (proposed 9:10 duration 10 min)

9:35

- Put up a larger budget and ignore the tax cap – will the community support it?
- How about a 4th option – leaving things the same?
- Need explanation of why there are less staff cuts in 2 K-6 buildings
- Frequently Asked Questions up on web site to help people see answers
- In terms of finances, the difference between the models is a small percentage
- Kept status quo the last 3 years Board worked hard to preserve what we have. Done all the chipping we can, this is too much. Have to look at the big picture – it is education and finance together

12. ** Break & Executive Session

12.01 The Board will vote to enter into Executive Session at approximately 9:30 (duration 30 min)

Motion: Motion to enter Executive Session to discuss negotiations at approximately 10:00

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

12.02 The Board will vote to exit Executive Session (proposed 10:00)

Motion: Motion to exit Executive Session at approximately 11:15

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

12.03 The Board will vote to re-enter Public Session (proposed 10:00)

Motion: Motion to re-enter Public Session

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

13. Discussion and Possible Action

13.01 Second Reading and adoption of Policy 3420 Anti-Harassment in the School District (proposed 10:00)

Motion: The Board of Education hereby adopts policy 3420 as written

Motioned By: Trustee Kurnit

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

2012 3420 1 of 4 Community Relations SUBJECT: ANTI-HARASSMENT IN THE SCHOOL DISTRICT

The Board of Education affirms its commitment to nondiscrimination and recognizes its responsibility to provide an environment that is free of harassment and intimidation. Harassment stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of harassment on the basis of race, color, creed, religion, national origin, political affiliation, sex, age, marital, military, veteran status, disability, or use of a recognized guide dog, hearing dog or service dog or any other legally protected category in educational programs and/or activities which the District operates. The Board also prohibits retaliation based on an individual's opposition to discrimination or participation in a related investigation or complaint proceeding. This policy of nondiscrimination and anti-harassment will be enforced on School District premises and in school buildings; and at all school-sponsored events, programs and activities, including those that take place at locations off school premises.

It is intended that this policy apply to students and employees.

For purposes of this policy, harassment shall mean communication (verbal, written or graphic) and/or physical conduct based on an individual's actual or perceived protected trait which:

- a) Has the purpose or effect of substantially or unreasonably interfering with an employee's work performance or is used as a basis for employment decisions (including terms and conditions of employment) affecting such individual; and/or creates an intimidating, hostile or offensive work environment; or
- b) Has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creates an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit

Any student or employee in the School District who wishes to file a complaint regarding discrimination (including, but not limited to, sexual harassment) or report discriminatory conduct is encouraged to make such a complaint/report in writing on forms available in any of the school offices. Such forms must be forwarded to the District's Title IX Compliance Officers and/or Section 504 Compliance Officer. However, nothing herein shall prevent an individual from making a verbal complaint/report of discrimination.

Such communication should be made as soon as possible after the incident in order to enable the District to effectively investigate and resolve the complaint.

When a student or employee has a complaint of discrimination he/she should refer to and use the Grievance Procedure (found in District Regulation 1400P). However, complaints may be made verbally. In order to assist the investigation, victims should document the discrimination as soon as it occurs and with as much detail as possible including: the nature of the discriminatory behavior, dates, times, places, name of person responsible for the conduct, witnesses, and victim's response to the discriminatory behavior.

In accordance with Regulation 1400P, the District will act to promptly investigate all complaints, either verbal or written, formal or informal, of allegations of harassment based on any of the characteristics described above; and will promptly take appropriate action to protect individuals from further harassment.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough investigation of the charges. However, even in the absence of an informal/formal complaint, if the District has knowledge of any occurrence of harassment, the District will investigate such conduct promptly and thoroughly. The confidentiality of investigations cannot be guaranteed, but a good faith effort shall be made to maintain confidentiality.

Both the complainant and the accused are entitled to fair treatment in the handling of the complaint.

Based upon the results of this investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with applicable laws and/or regulations, District policy and regulation, and the District Code of Conduct. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations and/or the Code of Conduct, will be subject to appropriate sanctions as warranted and in compliance with law. The application of such disciplinary measures by the District does not preclude the filing of civil and/or criminal charges as may be warranted.

Prohibition of Retaliatory Behavior

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of harassment. Follow-up inquiries shall be made to ensure that harassment has not resumed and that all those involved in the investigation of the harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur

Even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Training and Dissemination of Administrative Regulations

The Superintendent/designee(s) will affirmatively discuss the topic of harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for the investigation of harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on anti-harassment will be published in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Complaints to Agencies

The District acknowledges that while it would like employees to raise issues of discrimination pursuant to this Policy so that they can be addressed by it, any student or employee has the legal right to immediately make a complaint to the appropriate governmental entity: An employee may file a complaint with the following agencies:

Equal Employment Opportunity Commission (EEOC) at the New York District Office, 33 Whitehall Street, 5th Floor, New York, New York 10004; and the New York State Division of Human Rights at 99 Washington Avenue Albany, New York 12210.

A student may file a complaint with the following agencies:

Federal Office for Civil Rights 26 Federal Plaza New York, New York 10278 ; and the New York State Division of Human Rights at 99 Washington Avenue Albany, New York 12210.

Please take notice that the failure to file a complaint with these agencies within the statutory period may result in the loss of your legal rights.

Age Discrimination in Employment Act, 29 United States Code (USC) Section 621

Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq.

Prohibits discrimination on the basis of disability.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.

Prohibits discrimination on the basis of disability.

Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000d et seq.

Prohibits discrimination on the basis of race, color or national origin.

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Prohibits discrimination on the basis of race, color, religion, sex or national origin.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

Prohibits discrimination on the basis of sex.

Civil Rights Law Section 40-c

Education Law Section 2801(1)

Executive Law Section 290 et seq.

Military Law Sections 242 and 243

NOTE: Refer also to Policies #6121 -- Sexual Harassment of District Personnel

#6122 -- Complaints and Grievances by Employees

#7550 -- Complaints and Grievances by Students

#7551 -- Sexual Harassment of Students

Adopted:

13.02 Second Reading and adoption of Policy 7130 Entitlement to Attend - Age and Residency

Motion: The Board hereby adopts Policy 7130 as written
Motioned By: Trustee Spencer
Second By: Trustee Hickey

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond
Not Present: Trustee McKeon

| **2012** 7130 1 of 3 Students SUBJECT: ENTITLEMENT TO ATTEND -- AGE AND RESIDENCY

Ages of Attendance/Compulsory Attendance Age

According to Education Law, a student who becomes six (6) years of age on or before the first of December in any school year shall be required to attend full-time instruction from the first day that the District schools are in session in September of such school year, and a student who becomes six (6) years of age after the first of December in any school year shall be required to attend full-time instruction from the first day of session in the following September. Except as otherwise provided in Education Law Section 3205(3), a student shall be required to remain in attendance until the last day of session in the school year in which the student becomes sixteen (16) years of age.

However, in accordance with Education Law Section 3205(3), the Board of Education has the power to require minors from sixteen (16) to seventeen (17) years of age who are not employed to attend full-time instruction until the end of the school year in which the student turns seventeen (17) years of age.

All persons dwelling within the District who are between the ages of five (5) years and twenty-one (21) years and who have not received a high school diploma shall be entitled to enroll in the District.

Undocumented children, like U.S. citizen children, have the right to attend school full-time as long as they meet the age and residency requirements established by state law.

Proof of Age

The State Education Department does not require districts to collect students' social security numbers for any purpose. While school districts may need to collect certain data pursuant to State and/or federal laws, they should do so after a student has enrolled in school so as not to inadvertently give the impression that information related to immigration status will be used in making registration/enrollment determinations.

In accordance with Education Law, where a birth certificate or record of baptism is not available, a passport (including foreign passport) may be used to determine a child's age for purposes of enrollment/registration in school. Should none of these be available, the District may consider certain other documentary or recorded evidence to determine a child's age.

The following are examples of documentation that may be used to establish a student's age. This list is not intended to be exhaustive, nor is it a list of required documentation.

- a) School photo ID with date of birth;
- b) Hospital or health records;
- c) State or other government-issued ID;
- d) Military dependent ID card;
- e) Native American Tribal document;
- f) Record(s) from non-profit international aid agencies and voluntary agencies (VOLAGs);
- g) Consulate identification card; and
- h) Official driver's license.

Determination of Student Residency

The residence of children dwelling within the District boundaries shall be established in a manner consistent with State Law and the Regulations of the Commissioner. The Board of Education or its designee shall determine whether a child is entitled to attend a District school. Any adverse residency decision by a school official, other than the Board or its designee, shall include written notice to the parent/person in parental relation of the procedures for obtaining review of the decision within the District.

A child's residence is presumed to be that of his/her parents or legal guardians. However, the District may encounter students, particularly from other countries, who reside with persons other than their parents or legal guardians. In order to determine residency in these cases, the District may request information regarding such student's custody to establish residency and to ensure the health, safety and welfare of the child.

Children Living With Noncustodial Parents

A child's residence is usually determined by the residence of the custodial parent. However, a noncustodial parent who resides in the District may enroll his/her child in a District school if he/she shares the day-to-day responsibilities for the child and the custodial parent designates the child's residence with the noncustodial parent.

Homeless Children

The parent/person in parental relation to a homeless child; or the homeless child, together with the homeless liaison designated by the School District in the case of an unaccompanied youth; or the director of a residential program for runaway and homeless youth established pursuant to Executive Law Article 19-H, in consultation with the homeless child, where such homeless child is living in such program, may designate either the school district of current location, the school district of origin, or a school district participating in a regional placement plan as the district the homeless child shall attend.

Children of Activated Reserve Military Personnel

Students temporarily residing outside the boundaries of the District, due to relocation necessitated by the call to active military duty of the student's parent or person in parental relation, will be allowed to attend the public school that they attended prior to the relocation. However, the District is not required to provide transportation between a temporary residence located outside the District and the school the child attends.

Emancipated Minors

A determination of whether a student is to be designated as an emancipated minor in the Onteora School District will be based on evidence that the student is no longer under custody, control and support of his/her parents/persons in parental relation. To establish emancipation, a minor may submit documentation of his/her means of support, proof of residency and an explanation of the circumstances surrounding the student's emancipation, including a description of the student's relationship with his/her parents/persons in parental relation.

These statements are renewable each school year. If at any time the above information is changed without prompt notification or proven to be false, the parent/person in parental relation and/or student may be subject to legal action.

Children Living With Persons Not Their Parents -- Guardianship or Custody

In accordance with the Family Court Act and Domestic Relations Law, a person possessing a lawful order of guardianship or custody of a minor child who is not the parent of such child may enroll the child in public school in the school district where he/she and the child reside.

Therefore, upon application for enrollment by the guardian or custodian, the District shall enroll such a child for such time as the child resides with the guardian or custodian in the District upon verification that the guardian or custodian possess a lawful order of guardianship or custody for the child and that the guardian or custodian and the child properly reside in the same household within the District.

McKinney-Vento Homeless Education Assistance Act, Section 722, as reauthorized by the No Child Left Behind Act of 2001

Domestic Relations Law Section 74

Education Law Sections 2045, 3202, 3205, 3209, 3212(4), and 3218(1)(b), 3218(1)(d)

Family Court Act Section 657

8 New York Code of Rules and Regulations (NYCRR) Sections 100.2(x) and (y)

NOTE: Refer also to Policy #7131 -- Education of Homeless Children and Youth
Adoption Date

13.03 Second reading and adoption of Policy 8370 Animals in the Schools

Motion: The Board hereby adopts policy 8370 as written

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

2012 8370 Instruction SUBJECT: ANIMALS IN THE SCHOOL (INSTRUCTIONAL PURPOSES)

Animals and Pets on School Property

It is the policy of the Board of Education for health and safety reasons, to prohibit animals and pets of any kind in school buildings and on school district property (including playing fields, school buses) except:

- For purposes of the instructional program with the prior **approval** of the building administrator
- Animals under the control of public safety officers with the prior approval of the Superintendent of Schools or designee; and
- Animals trained to assist individuals with disabilities (e.g. service dogs) in compliance with federal and state law.

Study and Care of Live Animals

Observation and experimentation with living organisms and animals gives students unique perspectives of life processes. Animals and animal materials should be used respectfully and for the purpose of meeting course objectives.

Any school which cares for or uses animals for study shall ensure that each animal in the school be afforded the following:

- a) Appropriate quarters;
- b) Sufficient space for the normal behavior and postural requirements of the species;
- c) Proper ventilation, lighting, and temperature control;
- d) Adequate food and clean drinking water; and
- e) Quarters, which shall be cleaned on a regular basis and located in an area where undue stress and disturbance are minimized.

Only the teacher or those students designated by the teacher are to handle the animals.

It shall be the responsibility of the Principal or his/her designee to develop a plan of care for those animals housed in school in the event of an emergency school closing or in the event the animals remain in the classroom on days when school is not in session. If the Building Principal or designee determines that this policy has been violated, he/she is authorized to contact the Superintendent of Schools, the County Health Department, Animal Control and/or the Police Department to request assistance to enforce this policy.

Dissection of Animals

The Board of Education recognizes that animal dissection is an integral part of the study of living things and instruction in the life sciences. The Board also recognizes that some students have a moral or religious objection to dissection or otherwise harming or destroying animals. In accordance with Section 809 of the Education Law, any student who objects to dissecting animals may opt-out of dissection activities, provided that the student performs an alternative project through which he or she can learn and be assessed on material required by the course. An alternative project may include, but is not limited to: computer programs, internet simulations, plastic models, and movies, and is subject to approval by the student's teacher. The student's objection must be substantiated in writing by the student's parent/guardian.

Effective July 1, 2011, the District will give reasonable notice to all students enrolled in a course that includes the dissection of an animal and students' parent(s)/legal guardian(s) about their rights to seek an alternate project to dissection. Such notice shall be made available upon request at the school and distributed to parents and students enrolled in a course that includes dissection at least once at the beginning of the school year.

No Student shall be discriminated against based upon his or her decision to exercise the right to opt-out of animal dissection.

Instruction in the Humane Treatment of Animals

Students in elementary school must receive instruction in the humane treatment and protection of animals and the importance of the part they play in the economy of nature as well as the necessity of controlling the proliferation of animals that are subsequently abandoned and caused to suffer extreme cruelty. Such instruction shall be for a period of time as specified by the Board of Regents and may be joined with work in literature, reading, language, nature study, or ethnology.

Americans with Disabilities Act, 42 United States Code (USC) Section 12101 et. seq.

Education Law Section 809

8 New York Code of Rules and Regulations

(NYCRR) Section 100.2(c)(8)

13.04 Policy 4212

Organizational Chart

Motion: The Board hereby adopts Policy 4212 as written.

Motioned By: Trustee Kurnit

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee

McGillicuddy, Trustee

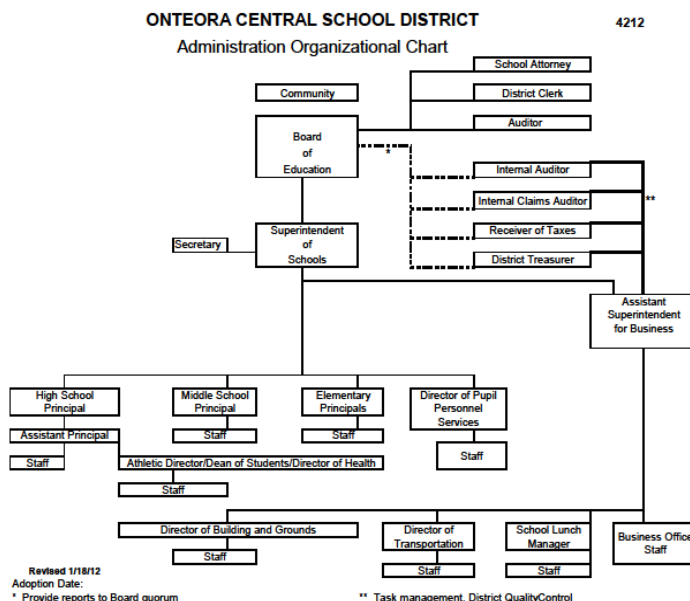
Spencer, Trustee Hickey,

Trustee Kurnit, Trustee

Fletcher, Trustee Osmond

Not Present: Trustee

McKeon



13.05 Annual Meeting and Election Calendar

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve 2011-2012 Annual Meeting and Election calendar, as reviewed by legal counsel

Motioned By: Trustee Kurnit

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

14. Consent Agenda

14.01 Approve consent agenda item numbers 14.02- 14.05 (proposed 10:10 duration 5 min)

Motion: Approve consent agenda item numbers 14.02-14.05

Motioned By:

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

14.02 Personnel Agenda

Whereas, in accordance with the Confidential Managerial Sick Bank, Employee #3196 was approved paid leave for 60 work days (i.e., sick bank days); and

Whereas, Employee #3196 will have exhausted all of her sick bank days as of February 10, 2012 and will not be entitled to any further sick bank days under the terms of the Confidential Managerial Sick Bank; and

Whereas, by Resolution dated January 10, 2012, the Board of Education approved the funding of all confidential managerial sick bank days used by employees, including Employee #3196, through February 10, 2012; and

Whereas, by Resolution dated January 24, 2012, the Board of Education purported to grant Employee #3196 paid leave for the period September 16, 2011 through February 18, 2012. However, the Resolution was in error in as much as Employee #3196 was only entitled to paid leave through February 10, 2012.

Therefore, be it resolved that the Board of Education of the Onteora Central School District hereby rescinds that portion of the January 24, 2012 Board Resolution which granted Employee #3196 paid leave through February 18, 2012.

Be it further resolved, that, in accordance with the terms of the Confidential Sick Bank and the January 10, 2012 Resolution, Employee #3196 is hereby entitled to paid leave under the Confidential Managerial Sick Bank through February 10, 2012.

APPOINTMENTS: INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Samuelson-Grimm, Karen	0.5 FTE ELA AIS Teacher – MS	02/01/12 – 6/30/12	2MA	New position

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Brasen, Katherine	Uncertified Substitute Teaching Assistant	\$9.00/hour
Brasen, Katherine	Substitute School Monitor	\$9.00/hour
Brasen, Katherine	Substitute Food Service Helper	\$9.00/hour
Phillips, Lauren	Certified Substitute Teacher	\$95.00/day
Warnes, Carsten	Home Tutor	\$36.00/hour

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Paetow, Rowena	Music	Music - MS	09/28/11 – 06/30/12*	1MA	LOA Replacement E. Boyer
Vogt, Kristie**	Students with Disabilities, Gr 1-6	Special Education Teacher - BN	02/03/12 – 06/30/12	1MA	LOA Replacement N. Ryan

*Extension of LOA replacement

**Pending Pre-Employment Screening

APPOINTMENTS: NON-INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Tucciarone, Christine	Food Service Helper	01/25/12 – 6/30/12	Step 1	Replaces J. Ryder

PERMANENT STATUS: NON-INSTRUCTIONAL

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY
Cohn, Harris	School Monitor – MS/HS	09/01/11	03/01/12	Step 2
Murphy, James	Auto Mechanic - TR	08/15/11	02/15/12	Step 7

RESIGNATION: NON- INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Robideaux, Kristen	Food Service Helper – HS	02/03/12	Personal

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#2482	10/11/11 – 01/16/12*	Medical – Unpaid Family Medical Leave	
#2482	01/17/12 – 02/03/12**	Medical – Unpaid Leave	
#3196	09/16/11 – 12/15/11*	Medical – Paid Family Medical Leave	
#3196	12/16/11 – 02/18/12**	Medical – Paid Leave	

*Revision of dates

**Clarification of leave

14.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #2/12, Confidential, as reviewed by Trustee McKeon

14.04 Risk Assessment

Motion: The Board of Education reviewed and accepts the Internal Auditor's Annual Risk Assessment for 2010-2011

14.05 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule E4-11

15. Committee Reports -5 min each

15.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 3/5/12 (proposed 10:15)

Committee has not met since last meeting

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 2/13/12

Committee has not met since last meeting

15.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on 3/2/12

Trustee Osmond reported that she was not able to attend last meeting but is pursuing the screening of "Gasland".

15.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 2/6/12

Cancelled Monday's meeting – waiting for reply from attorneys.

15.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on 2/9/12

Committee has not met since last meeting

15.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 2/16/12

Committee has not met since last meeting

15.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on 2/13/12

Committee has not met since last meeting

16. Old Business

16.01 The Board will discuss Old Business (proposed 10:50 duration 10 min)

11:40

The Board discussed the vote on the configuration - when and how

- Have each Board member state a summary on their thought process
- When a summary is given, make a decision at that meeting
- Will always be questions that come up, can't put decision off
- Superintendent Phyllis McGill and Assistant Superintendent McLaren will get in touch with Rick Timbs to check on the numbers given by community member

Request for Information: Clarification on section numbers and class sizes – K-6 models – same number of sections – but in personnel loses not same number

Should the Board vote on a decision at the next meeting?

Trustee Spencer – no, need more discussion

Trustee Fletcher – will go with Board consensus – discussion at next meeting

Trustee Hickey – no, need more discussion, but add a meeting

Trustee McGillicuddy – add another meeting, need more time for discussion

Trustee Osmond – could be prepared to vote next week, but will go along with consensus for 2/28

Trustee Kurnit – no, extend to following week

Consensus:

- Meeting on 2/21/12 to have an extensive discussion.
- Add a meeting on 2/28/12 to and vote and give explanation
 - Meeting dedicated to the vote - focused and brief.

Consensus to invest the authority to the President and Vice President to come forward with the mechanics as to how the vote will happen

17. New Business

17.01 The Board will discuss New Business (proposed 11:00 duration 10 min)

Trustee Fletcher:

- discuss having more than one student representative in the future
- Change web site to be easier to manipulate and have all Board Bios up

17.02 The 2012 State Issues Conference (proposed 11:10 duration 10 min)

Motion: The Board of Education hereby approves up to \$600 for 2 Board members to go to the State Issues Conference on March 11- March 12, 2012

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

17.03 Nat. School Board Assoc. Conference in Boston April 21-23, 2012 (proposed 11:20 duration 10 min)

Move this to the next agenda

18. Request For Information

18.01 The Board will request information (proposed 11:30 duration 10 min)

Trustee Kurnit asked for clarification on section numbers and class sizes – K-6 models – same number of sections – but in personnel loses not same number (From Old Business)

Trustee Spencer:

- longest bus runs
- capacity for each building for each plan

Trustee Fletcher asked to make PDF of bus times searchable

Trustee Osmond asked for the print out FAQ at next meeting for the public

19. Public Comment

19.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 11:40 duration 10 min)

Sante E. Moesle – Board has not done due diligence. Ask the public to override the tax cap

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, February 21, 2012 at the Bennett Elementary School (proposed 11:50)

Meeting

Motion: The meeting is adjourned at 12:35

Motioned By: Trustee McGillicuddy

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

Minutes Recorded By:
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, FEBRUARY 21, 2012

Bennett Elementary School

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

2. Executive Session

- 2.01 The Board will vote to enter Executive Session (proposed 6:05)
Motion: Motion to enter Executive Session to discuss negotiations and current litigation
Motioned By: Trustee Hickey
Second By: Trustee Fletcher
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

Now Present:

Trustee Osmond arrived at 6:15
Trustee Kurnit arrived at 6:07
Trustee McKeon arrived at 6:25

- 2.02 The Board will vote to exit Executive Session
Motion: Motion to exit Executive Session 7:00
Motioned By: Trustee Fletcher
Second By: Trustee Spencer
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Osmond, Trustee Kurnit, Trustee McKeon

- 2.03 The Board will vote to re-enter Public Session (proposed 6:45)
Motion: Motion to re-enter Public Session
Motioned By: Trustee Spencer
Second By: Trustee Hickey
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Osmond, Trustee Kurnit, Trustee McKeon

3. Acceptance of Minutes

- 3.01 The Board of Education accepts minutes of the 2/7/12 Board meeting (proposed 6:45)

Motion: The Board of Education hereby accepts the minutes of the 2/7/12 Board Meeting

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond, Trustee Kurnit, Trustee McKeon

4. Board District News

4.01 The Board will announce district news (proposed 6:50)

Trustee Fletcher reported:

- Superintendent Phyllis McGill and he had an informational meeting with newly elected Woodstock Town Supervisor Jeremy Wilbur

Trustee McGillicuddy reported:

- Thanked everyone for writing and thanked the Board for responding
- Legislative Action Committee update
 - Parents will report back to each PTA to bring action to the legislators
- Trustee Fletcher and she met informally with parents
- Board received from a resolution from the Olive Town Board and a letter from the Head Start program about reconfiguration
- Clarified the role of a Board member
 - Swearing in includes the promise to uphold the constitution of US and NY and to faithfully discharge duties to best of their ability
- Reconfiguration
 - All elementary schools will be effected
 - Some changes will be added hardship for some families
- Will be a Special Meeting on 2/28/12 to decide on a reconfiguration plan
 - Change start time 7pm
 - Look at bigger picture here
- Academic achievement must be focus of all board decisions
- Driving force for Reconfiguration is trying to improve the education with reducing resources
 - Cumulatively lost over \$5 million in State Aid over the last few years
 - About 16% of the budget is spent on unfunded mandates

5. Superintendent District News

5.01 The Superintendent will report on District News (proposed 6:55)

Fourteen members of the High School Science Olympiad team competed in the Mid-Hudson Regional Competition at Ulster County Community College on February 11th. Competing in nineteen out of twenty events, their combined efforts enabled the team to receive a fifth place trophy out of twenty-two teams, just one place out of qualifying for states. The following members were present and contributed to this impressive team performance:

- In 12th grade were Tyler Barringer, Spencer Ciaccio, Adira Baum and Jessica Moss
- In 11th grade were Chamberlain Hinkley and Adam Blaustein-Reijto

- In 10th grade were Sarah Melvin, Adrian Logan, Josh Kerwin, Miles DuBois, Jesse Rodriguez and Jonah Strand
- In 9th grader were Nathaniel Mapstone and Andrew Meci

Individually, a total of ten medals were awarded:

- Capturing first place honors were Tyler Barringer and Spencer Ciaccio in Dynamic Planet
- Competing together in two events; Adira Baum and Jessica Moss placed second in both Microbe Mission and Disease Detectives
- Coming in fourth place were Sarah Melvin and Chamberlain Hinkley in Forensics
- Another fourth place finish went to the duo of Tyler Barringer and Sarah Melvin in Water Quality

6. Student Representative Report

6.01 Student Representative Jessica Moss will report to the Board (proposed 7:00)

Student Representative Jessica Moss was not present to give her report

7. Welcome

7.01 Principal Gabriel Buono will give the welcome address (proposed 7:05 duration 5 min)

7:05

Principal Gabriel Buono reported:

- Director of Facilities Jared Mance and he have been working with South West energy to acquire a 34' wind turbine by the end of May
 - Will provide a small fraction of energy for school
 - Is meant as an educational piece for students
- Student government with Student Advisors Ms. Savatgy and Mr. Haaland have been planning District Wide Dodgeball Tournament on 3/2/12

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. NOTE: Speakers will be limited to 3 minutes (proposed 7:10 duration 30 min)

7:12

Jane Wolfrom - On behalf of teachers at Phoenicia Elementary School, support the Princeton Plan with 2 - K-3 and 1 – 4-6

Sara Loughlin - Supports 2 - K-3 and 1 – 4-6 - everyone is effected but better transportation

Selena Reynolds – Supports 2 - K-3 and 1 – 4-6 - seems to be most promising for education. Any plan will require adjustment to the Phoenicia community. Focus on integration and healing now

JoAnn Margolis – Library Media Specialists are needed in all schools

Sharon Wood – Bennett Survey received a response rate of 40% and with the Woodstock survey it seems that the majority of the district wants 2- K-6.

Wendy Wolfenson – Majority of district does not want bookend – 2 K-6 is what public wants. Need to look at the cost per pupil

Posie Strenz – Supports 2 - K-3 and 1 – 4-6 – all give something and all are effected

Tim Cox – Proposed elementary school schedules for music – shared decision

making committee was not utilized

Carolyn Mow – upper grade clustering option, hopefully will not just cut budget but enrich the curriculum

Pete Freidel – read the resolution the Olive Town Board passed calling on the School Board to eliminate the “bookend” plan from the models

9. *** 5 Minute Break

9.01 The Board will take a 5 minute Break at 7:40

The Board took a break at 7:45

10. Discussion

10.01 Ongoing Discussion about planning for the future of the District (proposed 7:45 duration 1 hour 40 min)

7:55

The Board discussed each model:

General:

- Humans have instinct to help other people - come together as a community
 - Try to be as positive as possible
- Community should try to use logic not emotion
 - This is an emotional issue, but try to keep things positive and logical
 - Look to future and big picture
- Whatever is chosen, result of collaborative process and community based process, and everyone needs to make it work
- Plans are needed to equal out class size among schools
- 28% of budget in benefits which we can not control
- Projected savings differential of any plan over another is less than 1% of our budget
 - Differential may be small, but over time does add up

Model 1 is 2- K-6 Buildings

- Maintaining 2 – K-6 buildings keeps things status quo and does not help our educational program
- Lack of growth potential
- Split up of only one building
- Increase fuel costs to bus the children farther than now
- Keeping status quo, the district won't be able to focus on the importance of early childhood learning
- Middle School low scores may be because of the preparation in grades 4 – 6
- Looking at size of buildings and staff, reduction of building is important
 - Can not be strictly an educational decision
- Inefficient to always spend a little more
 - Not matching the population
- Don't see the educational gains in this model
- Closing a school has an economic impact on the community according to research
 - As stewards of the district, need to keep that in mind

- If one town property values decline, other towns would have to pick up difference
- Declining enrollment is one factor bringing us to this point
 - Phoenicia is the only school which has maintained its enrollment
- Parents love their school, but know that we could do better educationally
- When school is divided, children that live close to a school, can end up at a different school
- Looking at 3 areas – education, finances and community
 - 2 - K-6 is not best
 - Research indicates that K- 8 model are good, because of fewer transitions and helps form deeper relationships among teachers and students
 - Synergy of collaboration among teachers in K-6 model is not easy
 - This model limits future flexibility financially
 - Closing a school is not efficient
- Short sided to choose least expensive plan
 - Would be closing a school, or cutting programs to meet a bottom line instead of how do we develop the best educational delivery system for the future
- Putting 350 children in a school and not dealing with the educational issues we need to, does not seem to benefit the students
- There would be overcrowding at Woodstock and lack of room for growth, including when RUPCO is completed

8:40

Model 2 is 1 – K-2, 1 – 3-6

- Most financial savings – but not a great percentage in overall budget
- 2 of elementary schools would see K-2 bused to eastern end of district
- Why K-2 not K-3?
 - K-3 at Woodstock would be 373 student and 4-6 at Bennett would be 317 student – too many
 - K-2 at Woodstock would be 262 students and 3-6 at Bennett would be 429 students - fits better – Bennett is larger
- Cultural advantage - both models 1 and 3 break up schools – model 2 does not and allows through grade clustering and financially savings
- Draw back – lose 4-6 grades in Woodstock
- Asking for leap of faith from parents on this
 - Will there be shared decision making, or presentations on bus programs
 - Need to work out details on all plans, anything that needs to be improved, will be forming groups for input
- Having more students per grade level has great benefits
 - Only plan that keep kids together
 - Strongest educational model
 - Curriculum consistency
 - Benefit to teachers being in same building across grade level and being able to communicate on a daily basis- common planning and greater flexibility for students and teachers
 - School spirit

- Students meet students from all communities
 - Allows for more options
- Best footprint for district
- Room for growth in K-2
- Need to be sensitive to declining enrollment and declining funding
 - Downsize to match number of students to size of buildings is efficient and will help control budget
 - Cost stay and revenue goes down, cost per pupil goes up
- Research shows that focusing on primary and then intermediate grades is significant
- Educationally, plans 2 & 3 offer the most
- Savings will be realized because of right sizing staffing and more efficient use of buildings
- Educational advantages – early learning centers are crucial
- Limiting ourselves to 2 buildings limits flexibilities
- Concerned with busing the youngest children the furthest
- Low economic students are most fragile – to move them is concerning
- Onteora educational professionals are excited about grade clustering
 - Ability to deliver programs better
- Grade clustering will give us advantages over a long period of time
- More productive learning, focus on ages of children
- Plan means closing a school, which the district already did in 2004-2005
- Advised as Board members to not close a school for just financial reasons
- Will we lose parent involvement if parents have to drive 15 miles to their child's school?

9:45

Model 3 is 2 – K-3, 1 – 4-6

- Bennett students K-3 will be split and moved out of their elementary school
- RTI is best implemented in a more intimate, early learning environment
 - Mandated – must be in place by September
 - Gives students help they need
 - Reduces special services
- Common 4-6 school allows for Project Based Learning
 - Engagement in the class room
 - Hands on approach to learning
- Transportation concerns are heard and is an issue
 - Remember that younger children will be on bus with their neighbors
 - Now Bennett students who take late bus are on with older students
 - Need to get it right – and keep working on it
 - Large majority of upstate districts have 1 bus run
- Need to continue to focus on music – important for education
- After school will be the same for model 2 and 3
 - Great advantages
 - Computer lab, music, PE (intra-murals)
- Would be better without the earlier start time – massive adjustment
 - But there is no way around this

- Can offer a transition grade in this model – 3rd grade stay at Bennett
- Need to pay attention to every detail and have assurances on how things are going to be handled with the transportation
- Children are resilient
 - With support and showing children positive behavioral examples
- If we can make schools that excite children, the time on the bus may not matter to them
- Opportunity to utilize space in other ways
 - BOCES or Pre-school
- Difficult for children to play after school because some in some of the district there is great distance between houses
 - Children stay after school now to play with other students
 - Allows children to stay after school and be bused home
- 127 districts in New York State are using grade clustering
- Model 2 offers a smaller amount of students in primary grades
- The school district needs to be as good as it can be – a school does not make a town
 - Having an extra building is taking money that can be shared amongst other schools
 - Make footprint smaller to be able to use more money for the students
- Educationally this model is not as sound as Model 2
- Phoenicia is most needy building – this is a commitment to keeping the building open for good
 - Will we be able to maintain it
 - Invest money in building, that can be invested in students
- Phoenicia's enrollment increasing is one perspective
 - Best to look at district as a whole - best footprint for district
 - Decreasing a building is not necessarily a better footprint
 - Can contract extra space to private contractor – i.e. pre-school
- RTI implemented in 1 building or 2 buildings
 - Smaller communities are better for implementation – 2 buildings
 - Is more costly – 2 buildings
- Difference between model 2 and 3 is the distance the young children have to travel
- Can be negative impacts to an entire community when you close a school
 - And to the other communities in the district
 - Taxes can increase in other towns, if Phoenicia property values decrease
- Consider free and reduced lunch students
 - A responsibility of the Board is to consider these students
 - 2011 Free and Reduced Lunch:
 - 24% at Woodstock
 - 33% at Bennett
 - 46% at Phoenicia
- Significant financial and economic impact on the whole district when you close a community school
 - Over all savings from Model 2 to Model 3 – is 1%
 - Will cost more if we close a school

- Board's job is to do what is best for all the students in the school district
 - Focusing on educational benefits for all students
 - Not all are looking at what NYS school are facing and the big picture

11. Discussion and Possible Action

11.01 BOCES Board nomination (proposed 9:25)

10:40

Bob Curran is the Onteora Rep currently on the BOCES Board and would like to re-run

What are the requirements to be on the BOCES Board?

11.02 OAA Contract (proposed 9:40)

Motion: BE IT RESOLVED, that the Board of Education of the Onteora Central School District does hereby adopt its Agreement with the Onteora Administrators Association for the period from July 1, 2011 through and including June 30, 2014. BE IT FURTHER RESOLVED, that the Board of Education does hereby direct the Superintendent of Schools to execute that Agreement, referenced above, and place on file with the District Clerk's office.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Is now public – will be on the website

Contract will not go into effect until APPR decided

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond, Trustee Kurnit, Trustee McKeon

11.03 Retirement Incentive (proposed 9:45 duration 10 min)

Opportunity to put out retirement incentive for those who have passed eligibility or for those who may have a penalty but are eligible

Some financial advantage, but will be able to keep some younger faculty

Consensus to negotiate retirement incentive

12. **** 5 Minute Break

12.01 The Board will take a 5 minute break at 9:55

The Board took a break at 10:50

13. Consent Agenda

13.01 Approve consent agenda item numbers 13.02- 13.03 (proposed 10:00 duration 5 min)

11:00

Motion: Approve consent agenda item numbers 13.02-13.03

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Osmond, Trustee Kurnit, Trustee McKeon

13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL**EXTRA DUTY STIPENDS 2011-2012**

NAME	POSITION	AMOUNT
Hodder, Marjorie	6 th Teaching Assignment – MS/HS (International Foods II – ½ year course)	\$3750.00
Burkhardt, Patrick	Track – Spring – Assistant Coach	\$3,205.00
Carroll, Molly	Softball – JV – Head Coach	\$2,927.00
Chartrand, Louis	Track – Spring – Head Coach (Girls)	\$4,736.00
Fein, Peter	Tennis – Varsity – Head Coach (Boys)	\$2,614.00
Groeters, Michael	Baseball – Modified – Head Coach	\$1,185.00
Harder, William	Baseball – JV – Head Coach	\$2,927.00
Iapoce, John	Track – Modified – Head Coach	\$2,283.00
Kocher, Michael	Baseball – Varsity – Head Coach (split w/ M.Scott Via)	\$1,950.00
Maouris, George	Track – Modified – Head Coach	\$2,283.00
Motzkin, Barry	Baseball – Varsity – Coach UNPAID	\$0
Pezzello, Eric	Track – Spring – Coach UNPAID	\$0
Rushford, Michael	Track – Spring – Head Coach (Boys)	\$4,736.00
Shultis III, Robert A.	Baseball – JV – Coach UNPAID	\$0
Thomas, Doris	Softball – Varsity – Head Coach	\$3,900.00
Via, M. Scott	Baseball – Varsity – Head Coach (split w/ M. Kocher)	\$1,950.00
Wise, Betsy	Track – Spring – Assistant Coach	\$3,205.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
DeForest, Jaime	Certified Substitute Teacher	\$95.00/day

APPOINTMENTS: NON-INSTRUCTIONAL**PART TIME APPOINTMENT**

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Burns, LeAnne	Food Service Helper	02/06/12 – 6/30/12	Step 1	Replace K. Robideaux

PERMANENT STATUS: NON-INSTRUCTIONAL

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY
Hornung, Mary	Account Clerk Typist- Personnel	08/29/11	02/29/12	\$35,000.00

RESIGNATION: NON- INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Sjursen, Sheila	School Monitor – MS/HS	02/24/12	Retirement

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2508	03/12/12 – 03/14/12	Medical – Paid Family Medical Leave

#2508 03/15/12 – 04/29/12 Medical – Unpaid Family Medical Leave

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1051	11/09/11 – 02/05/12*	Medical – Paid Family Medical Leave
#2174	01/27/12 – 02/17/12	Medical – Paid Family Medical Leave
#2482	10/11/11 – 01/16/12*	Medical – Unpaid Family Medical Leave
#2482	01/17/12 – 02/17/12**	Medical – Unpaid Leave

*Final confirmation of dates

**Extension of leave

13.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #2/12, Confidential, as reviewed by Trustee McKeon

14. Committee Reports -5 min each

14.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 3/5/12 (proposed 10:05)

Has not met since the last meeting

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 3/19/12

Trustee Kurnit reported:

- Discussed the Board's desire to have 5 year facilities plan broken down into district wide priorities rather than by the school priority
- Director of Facilities Jared Mance is in touch with energy performance contractor about proceeding

14.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on 3/1/12

Has not met since the last meeting

14.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 2/27/12

Has not met since the last meeting

14.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Trustee McGillicuddy reported

- Decided to have parents from each elementary to go back to PTA groups and talk about how to effect change

14.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 3/1/12

Has not met since the last meeting

14.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Superintendent Phyllis McGill reported that the web masters met. In March they will be changing over web site – it will have a new look

15. Old Business

15.01 The Board will discuss the Voting Procedure for Reconfiguration (proposed 10:25 duration 15 min)

11:05

First reach consensus on which model to vote on with the legal resolution

- Either a show of hands on each model or do roll call vote on each model
 - Model voted on with majority will be read in the resolution
- Each person will declare the model they prefer
 - Will do a roll call for consensus
 - If there is a tie- will eliminate the one with lowest vote or which one can't you live with
 - Actually voting twice
 - Once for consensus
 - Once for resolution to put it into effect
- Can not abstain from voting on resolution
 - Trustee McKeon is philosophically against the inability to abstain
- Each Board member may read a statement about their vote

15.02 The Board will discuss Old Business (proposed 10:40 duration 10 min)

11:15

Trustee Osmond – dress code policy – should be reinforced

16. New Business

16.01 Nat. School Board Assoc. Conference in Boston April 21-23, 2012 (proposed 11:00 duration 10 min)

National School Board Association

- Trustee Kurnit would consider attending
- It is the first time this Board has seen it on the east coast
- Talk to other school board members to see if they feel it is worthwhile

16.02 Reconsider the Minutes of 1/24/12

Motion: Motion to reconsider the previous motion to approve the minutes of January 24, 2012

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Trustee Fletcher had realized that there was discussion missing from the minutes, which should be put in

Results: Unanimous

Yea: Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond, Trustee Kurnit, Trustee McKeon

16.03 Amend previous Motion of approving the Minutes of 1/24/12

Motion: Motion to amend its previous motion approving the minutes of January 24, 2012 by adding the additional information.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond, Trustee Kurnit, Trustee McKeon

16.04 The Board will discuss New Business (proposed 10:50 duration 10 min)

11:30

Keep time of next week's meeting down

Have students there at meeting – music

17. Request For Information

17.01 The Board will request information (proposed 11:10 duration 10 min)

Trustee Fletcher asked about a February Break:

- Can't have a week-long because the Ontario Teachers Association contract specifies 180 instructional days and 5 staff development days
- State requires 177 or 176 – with 4 Superintendent Conference Days

Discussed taking a February break and having the 5 days as Superintendent Conference Days

- Not the best way to do professional development
- Is good to have 2 days before school starts

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 11:20 duration 30 min)

11:35

Kristy Taylor – Most complex option is not always the best option. Work toward consolidation. Transportation – having young children on bus with older children is a huge problem. 10 hour day is too long. 2-K-6 is financially sound and is road toward consolidation. Find ways to shake up education with those 2 buildings

Cybelle Nielson – K-6 is working. Not representing the district if Board votes for bookends – most of district does not want that. Keep one bell time – keep families together

Lisa Phillips - Children need sleep – research has shown that lack of sleep dramatically effects children's neuro-functioning

Gene Wilson – Each proposal gives burden to stressed and overworked families. Too early for young children. Frame of shared sacrifice in a curriculum building narrative takes the focus away from what is a crisis in NYS

Sante E. Moesle – Travel time is too much

Heather Martin – Who is accountable if my child's grades decrease? Son will be the only male Bennett student going to Phoenicia. Long bus ride not an issue. Stick to a plan that will help all the children. Keep children together in 2- K-6 buildings

19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, February 28, 2012 at the Middle School/High School (proposed 11:50)

Motion: The meeting is adjourned at 12:00

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,
Trustee Osmond, Trustee Kurnit, Trustee McKeon

Minutes Recorded By:
Fern Amster, District Clerk

A handwritten signature in cursive script, appearing to read "Fern Amster", written in dark ink.

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

6:00 p.m.

TUESDAY, FEBRUARY 28, 2012

Middle School/High School

Minutes

1. Opening Items

1.01 Call to Order 7:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Chorus Teacher Krista Cayea introduced Onteora senior Katie Martucci who sang "For All We Know"

Trustee McGillicuddy read a statement about the proceedings tonight.

7:10

The Onteora Board of Education was originally set to vote on Feb 21. This Special meeting of the Board was called specifically for a Vote on a Resolution, and so that Board members could digest the discussion of February 21. There is the need to decide on a Model so that the Superintendent and her staff can begin planning and the budget can be formulated and adopted by the Board in April, as is our Process.

Typically there is not a public be heard at a Special Meeting of the Board of Education. The next regular meeting of the Board is in one week. The Public is always and at all times welcome to contact the board via e-mail or to send a letter by mail.

I am not anticipating discussion this evening, though each board member has the right to ask for discussion or clarification as per our regular Board process when the Board votes on a resolution.

I, again, acknowledge that every Model the Board has been discussing involves some challenge for our elementary community. Everyone is impacted in some way by every model, and again on behalf of the Board, I thank the community for speaking to us at Public Be Heard, and sharing their viewpoints & suggestions by writing letters to the Board, responding to PTA surveys, and talking to us in person and on the telephone. As well, I want to thank my fellow Board members for putting in the extra time these last few months, since our discussion began back in September.

Tonight the Board of Education is voting for the long-term educational improvement of the district, while dealing with difficult budgetary issues, such as the state imposed tax levy cap, a cumulative loss of \$5M of State Aid over the last 4 years, and enrollment decline. The Board is committed to ensuring that whichever model is chosen, that it works. To this end, the Board acknowledges that there remain many details in each Model to be finalized. There is room for flexibility and improvement in the Details. This will take place at the Administrative level, as is the procedure in a School District.

We trust that our parents, our PTAs, our students, all of our staff, and our community in general will rally together to ensure the best possible future for the Onteora Central School District and we ask that everyone leave this evening with that in mind.

To be clear - there will be no statement after the vote on the resolution. I will ask the Board to adjourn the meeting after the Vote.

Superintendent Phyllis McGill read a statement:

It has been a tough journey to get to the place where a decision will be made tonight. I want to thank the Board of Education for its due diligence by taking a very serious and thoughtful approach to making a very hard decision. You have made full use of all of the tools in my toolbox and every resource we have in the district and beyond to be well informed of the issues and the implications of any and all decisions.

I want to thank every parent, every staff member, and every community member for meeting with the BOE and me, speaking at BOE meetings and writing to us. I want to reassure everyone that each letter was read and considered and each comment was too.

The decision to down-size, right-size or just simply correct or address the financial course of the District is not easy. There are many factors impacting the need for change and the way change can be achieved: finances; student performance and enrollment.

I encourage you to look around at other Districts. School districts in New York State are hurting. Costs continue to rise and the State and the Federal governments continue to cut our aid. Some districts are cutting all elementary art and music, some Districts are considering half-day kindergarten...some all kindergarten, and some districts are headed to being financially insolvent.

Over the past three years alone, our District has lost over 5 million dollars in aid. These cuts, along with the limits of the tax levy cap, do not allow us to recover money lost by cuts and money needed to maintain the district's current configuration.

There are three ways for Onteora to be fiscally solvent; as a simple rollover of our budget would increase the budget by approximately 7%.

The first is to dramatically increase our tax levy and get a 60% voter approval on the proposed budget. Our District has a history of not overwhelmingly passing budgets. Over the past three budget votes, our budget passed by: 55% for a 1.04% increase for the 2011-12 budget; 56% for a 0.31% for the 2010-11 budget; and 60% for a 3.31% increase for the 2009-10 budget. People in our community have told the BOE and me that they cannot afford more taxes. And, In fact our poverty rate in our district continues to grow and now hovers around 33%.

The second way is to cut our expenses by approximately 4-5% so that we can absorb the budget rollover (with some adjustments), amounting to approximately \$2-2.5 million dollars. Please know that most of our costs in the district cannot be controlled through cuts. Our largest percentage of the budget is staff who account for approximately 70% of the budget. These contractual costs are expected to rise more than 2%, along with other expenses, such as health insurance and retirement. Cutting staff without reconfiguration would negatively impact all of our schools and most programs. In addition, there are other costs that will certainly rise above 2% , including fuel and heating. Also, in order to cut the budget by 4-5%, we would need to devastate almost every other aspect of the budget; with many of these areas unable to sustain this level of cuts (e.g., transportation, professional development, instructional materials, after school activities, sports, clubs, etc.).

And so we are left with the third way... reconfiguration. While reconfiguration is a difficult choice, it addresses the fiscal realities of our district and the decreasing enrollment of our district, while concomitantly allowing for us to strengthen our educational program for our students. As Superintendent, I have been promoting the need to improve our schools. While we are a fine school for many of our students, we need to do better for all of our students.

Over the past four plus months, the Board of Education and I have been meeting with different district communities and groups to explore various models for reconfiguration. While I educationally have a preference and have expressed this openly, as Superintendent it is my job to carry out whichever model the Board selects. Please know that this will be done responsibly and with integrity. I promise that in the weeks to come I will appropriately involve others in decisions and share back as decisions are made.

2. Reconfiguration

2.01 Discussion and roll call on a preferred Model

7:20

Definitions:

Model 1 – the closing of the Phoenicia Elementary School and the re-configuration of the Bennett and Woodstock Elementary Schools into K-6 grade schools.

Model 2 – the closing of the Phoenicia Elementary School and the reconfiguration of the Woodstock Elementary School as a K-2 grade school and the Bennett Elementary School as a 3-6 grade school.

Model 3 – the reconfiguration of Phoenicia Elementary School and Woodstock Elementary School as K-3 grade schools and the Bennett Elementary School as a 4-6 grade school;

Roll call on a preferred Model:

Trustee McGillicuddy – Model 3

Trustee Fletcher – Model 3

Trustee Osmond – Model 3

Trustee Spencer – Model 2

Trustee Hickey – Model 3

Trustee Kurnit – Model 3

Trustee McKeon – Model 3

2.02 The Board will vote to implement the Model chosen by previous roll call

RESOLUTION WHEREAS, the Onteora Central School District has experienced a decline in enrollment in its elementary schools; and WHEREAS, the Onteora Central School District now confronts significant financial pressures as a result of the imposition of the New York State Property Tax Levy Cap and a significant cumulative reduction in State aid; and WHEREAS, the Onteora Central School District desires to improve the quality of its educational program within the framework of these financial pressures; and WHEREAS, in recognition of these constraints, the Board of Education has given serious and careful consideration to historical, current, and projected enrollment and financial data, and historical, current, and trend student performance data presented by the Superintendent of Schools; and WHEREAS, the Board of Education has given serious consideration to the following three options to reconfigure the elementary schools: (1) closing the Phoenicia Elementary School and re-configuring the Woodstock and Bennett Elementary Schools as attendance zone K-6 schools; (2) closing the Phoenicia Elementary School and re-configuring Woodstock Elementary School as a K-2 grade level school and Bennett Elementary School as a 3-6 grade level school; and (3) reconfiguring Phoenicia and Woodstock Elementary Schools as K-3 grade level schools and Bennett Elementary School as a 4-6 grade level school; and WHEREAS, the Board of Education has given serious consideration to the financial and other impacts these closure and/or re-configuration options would have on the District's academic program, capital facilities including transportation, and administrative, instructional and support personnel; and WHEREAS, the Board of Education has provided several public forums to solicit community input on these options and potential impacts; and WHEREAS, the decision to close a school building is determined to be a Type II Action under the State Environmental Quality Review Act ("SEQRA"), and the regulations implementing SEQRA at 6 NYCRR §617.5; NOW, THEREFORE, BE IT RESOLVED,

that the Board of Education of the Onteora Central School District approves the following reconfiguration of its elementary school grades for the 2012-13 school year:

Model 3 – the reconfiguration of Phoenicia Elementary School and Woodstock Elementary School as K-3 grade schools and the Bennett Elementary School as a 4-6 grade school.

Motioned By Trustee Spencer
Second By: Trustee Kurnit

Trustee Kurnit's Statement:

- Thank you for all of your comments, attention and input.
- The 2012 configuration decision has been precipitated by NYS 2% property tax cap and lack of mandate relief.
- Governor Cuomo has set up a Mandate Relief Council, which was in New Paltz yesterday. I attended this session and listened to county and school Administrators trying to explain to the Council the extent of the problems with mandate relief. The Governor has pledged that the Council's recommendations will be acted upon, but this is too late for any benefit in this year's budget.
- Statewide educational decisions have not been made clear - consolidation, regionalization, or what? It is my belief that there is no prediction that this is black and white at this time in public education in NYS.
- All districts in NYS are contending with the same issues, and are struggling with major educational decisions.
- West Hurley has made me mindful of closing any school without having a long term plan.
- I am counting on the Superintendent and her Administrative team to analyze and address publically many of the planning issues. Then the Board and the community will have the opportunity to be informed and comment for further input, before starting the fall 2012 school year.
- I believe this plan will put in place the ability to address many of the issues of our early literacy programs, so that our children will benefit and thrive. It is my hope the community will come to look at this choice as an opportunity for success and positive growth in this area.

Trustee Osmond's Statement:

Speaking as a mother, I want nothing more than to be able to give my daughter her 6th grade year as she's been anticipating it since Kindergarten.

We've received many impassioned letters from many parents, each wanting to see their child's circumstances change as little as possible, and I completely understand that.

The means of funding our public schools is a broken system. I believe that our schools should be funded with an equal distribution of income tax revenue and with greater support from our federal government. I also believe that the current fiscal crisis is being forced by our governor's political aspirations. But so be it. We cannot put our heads in the sand and refuse to deal with the current reality.

There are many in the community who've asked why we can't just leave things as they are, but the realities don't allow for that. Yes, it would be great to band together as a community and vow to cut the budget by 5%, but to do that, we would have needed the various employee bargaining units to step up and say "here's a voluntary pay cut, or even a salary freeze" to make it possible, but that has not happened.

As the financial screws are being turned, we're also confronted with data that tells us that while our educational offerings are good, they're not good enough.

There is no perfect solution to this situation, and there is no solution that will make everyone happy. We must look at a solution that in our hearts we believe accomplishes the greatest good, and the best educational experiences for our children.

As a trustee, I cannot support a plan that places our district in greater socio-economic jeopardy, as case after case shows is the result of school closure. I also see the value of all our community schools to our communities, and wish to preserve that.

I am also very concerned about the impact of the longest commutes on our youngest children, considering our district's geography.

I truly believe the best solution is one infuses new life into our community schools as early literacy centers, focuses on richer kind of learning for our 4th through 6th graders, and at the same time keeps all our towns vibrant.

I am genuinely excited about the possibilities afforded by a focus on early childhood learning for our youngest students, and an opportunity for project-based, enriched days for our students about to face the challenges of middle and high school.

I have the utmost faith in our superintendent, who I know comes from a learned and a caring place.

This is a process, a work in progress, and it is my sincere hope that each one of us look to our best selves and pull together, for the sake of our children and our community.

The Board reached consensus for all the Board's statement to go in the minutes, as well as, the Superintendent's and Board President's opening statements.

Trustee Fletcher's Statement:

Every School Board Trustee recognizes that he or she may one day be forced to vote on a difficult decision. When that moment arrives, the Trustee truly understands the immense responsibility with which he or she has been entrusted by the community. To that end, this Trustee wishes to acknowledge everyone who has contributed to the reconfiguration discussion: Administration, staff and community, whether at board meetings, by mail or e-mail, individual or group conversation. The opinions have been enormously varied; it seems as if there are almost as many different concerns and suggestions for solutions as there are parents in the District.

For this Trustee, for the reasons stated by the Superintendent and the Board President, a change in the District's structure is now fiscally and educationally inevitable. It is rewarding to see the Superintendent determined to seize in this crisis an opportunity for, quote, "improving the student experience and improving student learning with reduced financial resources." While there are various merits to all three Models – and as there would be to *any* number of additional Models– this Trustee is casting his vote for Model 3, for the following reasons:

Fiscally, by reducing three early grade schools into two, and by reducing three intermediate grade schools into one, it is transparently evident that the districts saves vast sums of money, and while every single cut in staffing is highly regrettable, staffing is 75% of the budget and therefore where most savings are realized.

Educationally, at the K-3 level, maintaining two early elementary schools allows the District to retain nurturing environments for its younger students and maintain parental involvement. The creation of Early Literacy Centers is a positive. The recommended smaller class sizes for early grades can be kept, and they can be evened out from the current inequities. The introduction of parental workshops is to be actively welcomed. The implementation of Response to Intervention or RTI, while mandatory regardless of configuration, can take place on a manageable level.

Educationally with regard to Grades 4-6, the creation of an Intermediate Grade school in the middle Elementary offers enormous potential for educational enhancement. The introduction of Project Based Learning, which can best occur in a facility where all teachers of a single grade are working together, is genuinely exciting and should go a long way towards the Board's stated goal of improving the student experience. Integration of the arts into the core curriculum is to be welcomed. Intervention services for those falling behind on reading and math can be improved by having multiple classes in one location. The opportunities for teacher collaboration, professional development and vertical grade planning, especially with regard to transitioning into the Middle and High School and, again, the imperative even-ing out of disparate class sizes, should all be of long-term benefit for students. Their actual education itself has the opportunity to be more progressive; rote homework will hopefully become a thing of the past; the slow but insidious exit of some of our brightest students across our three elementary schools, which typically occurs in these intermediate grades because of a lack of true educational challenge and excitement will hopefully be stemmed. There will also be inherent cost-savings from the consolidation of physical resources and programs within these intermediate grades.

Culturally, the Onteora District will surely be enhanced by the earlier development of District-wide friendships among students; similarly, the culture amongst parents, which has presented a significant challenge during this Reconfiguration Discussion, can only be improved by earlier intermingling. The entirely voluntary and free after-school enrichment opportunities are tremendous; regardless of the placement of the music ensembles, the opportunity for free sport, computer lab, homework help and library, to name but the initial offerings, could be a boon to families and children alike who crave such activities and frequently have to pay for them.

Grade Clustering, while the chosen method for one in five New York State school districts, does not come without significant challenges in Onteora. Some of these are: the early start for intermediate grades in the Grade Clustering Models; the culture in the hamlets surrounding the three elementary schools, where parents have grown familiar with walking or driving their children a short distance to school through Grade Six; concerns about bussing younger children with older children; longer journeys to and from school; the separation of siblings at a younger age. This Trustee acknowledges and recognizes those challenges; they are not to be ignored or downplayed. To this end, the Administration's decision to put back the start time by 15 minutes; the assurance that no student in any grade, including Middle and High School, will be on a bus before 7am; a commitment to "grandfather" in the third grade at the middle elementary building for one additional year to avoid two transitions in two years under Model 3; and the assurance of clearly delineated positive behaviour programs on the buses under Model 2 or 3 is all a part of a positive, pro-active approach to the challenges.

Finally, this trustee is proud to support a Model that keeps the three remaining Elementary Schools open and thriving. The Onteora District serves a geographical area unparalleled south of the Adirondacks. The western end of the District has seen multiple positive demographic changes in recent years, as evidenced by the fact that enrollment at the western elementary has held absolutely steady since the District last closed an elementary school, and this at a time of significant decline in enrollment at the other elementary schools. Model three successfully right-sizes the District while maintaining space for future growth that would be severely compromised in either of the other Models. This growth will be here soon with the completion of a well-documented housing development on the eastern end of the District. Model three additionally preserves the important relationship with the pre-school Head Start program. Model three maximizes the use of the central elementary school, which has received renovations and an extension in the last decade. In short, Model three finds the District doing so much more with so much less. This Model is therefore, in the carefully considered view of this Trustee, the one that comes *closest* to satisfying the School Board's responsibility to the education of all of its students across the entire District, and to the tax base of the entire District. It enables the District to move not just onwards but upwards.

The short-term challenges may seem immense, but they are surmountable. This Trustee believes in the greatness of the Onteora Central School District, both as an entity and as a

collection of individuals, and is committed to working diligently and faithfully on behalf of the entire District, should this Model be implemented, for as long as he is a Trustee.

Trustee McKeon's Statement:

I wanted to thank everyone in the room and outside for their conversations, their thoughts, their communications to the Board and emails to us as well as to myself, individually.

My decision is based upon my own analysis of the issues, it's my best thinking on the matter. It is the least convenient of all the choices for my own family personally, but I think it is best for the district, and that's why I'm voting that way. I think it addresses the educational deficiencies that have been identified by our professionals, who I trust, and who I trust to advise us and make sure that whichever model, and it looks like it'll be model 3, is implemented and implemented well. I'm not sure if I agree with the idea that our district is deficient. I believe we can do better and I think this model allows us to take a step in that direction.

My parents are life-long educators, I have been an educator, I've seen the results of this district and I'm truly impressed, as are my parents, and many others that we've talked to about people that have either come from here or what we've seen with our own children and etc. So I think that this is a step in the right direction toward doing better, but I don't necessarily think we're not doing well already. I think we are and I think Ms. Martucci's performance is clear evidence of that and I think that that was worth the price of admission for all of this, however contentious our discussions have been it's because we all care, and we all really want to make sure we get this right for the futures of our sons and daughters and grandsons and granddaughters.

I think that this decision for me has the least potential for harm and the greatest potential for good. I see it as addressing those deficiencies like I said, and I think it also allows us to potentially refocus and no longer think of the school as K-6 but the school as Pre-K-3, 4-12 and really in some ways we may have stumbled, buy hook or by crook, into a possibility of having a focus on early childhood development, on learning how to learn for all students, allowing them the best potential to start in life and then making one transition to a central campus where they then go on to learn math and science and reading and music and all the other subjects and programs that we want to have the them learn to leave here and go out in the world with. So I think that maybe we are just shifting things a little, I may be naïve, but I think that if we can agree to disagree, agree to hold each other's hands and walk down the road together, that we can refocus how we are looking at education and focus on the those early years and then the on the program for the later years. That's my hope and that's my hope that we're able to do something and maybe we found something special that maybe others will want to model themselves after down the road, but that's my hope for this decision.

Trustee Spencer:

I, too, want to thank everybody who has participated in this process, It's been a long road and my decisions are based on some other data that I picked up on. I respectfully disagree with the direction that we're going, but I think what's important is I've always felt that all 3 plans represented a change for the good, they all represent plans that could work. We have a very talented group and strong administration and great teachers, and above all great kids, so it's important for me to state that I believe in majority decisions, I believe in supporting the path that we are taking. My goal, from this point forward is the success of us as a group and as a district and that's probably the most important point I can share.

Trustee McGillicuddy

I appreciate all of my Trustees' statements and opinions, though I may not agree with all of them. I believe as a school board that we must maintain local control and keep our schools open and thriving with the goal of improving learning in the classroom for all students and we have to continue to fight for change on the legislative level. This is where the real change can happen for our public schools. We need the people to stand up and vocalize as well. The school boards have been lobbying for years, but the people must become involved now and demand change. I invite all in our district to become involved, so please contact the District Clerk to help on the Legislative Action Committee.

Results: Unanimous
Roll call Vote:
Trustee McGillicuddy – Yea
Trustee Fletcher – Yea
Trustee Osmond – Yea
Trustee Hickey – Yea
Trustee Kurnit – Yea
Trustee McKeon – Yea
Trustee Spencer - Nay

3. Adjournment

3.01 Adjourn Meeting. Next meeting is Tuesday, March 6, 2012 at the Phoenicia Elementary School

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Minutes Recorded By:
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, MARCH 6, 2012

Phoenicia Elementary School

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon

2. Executive Session

- 2.01 The Board will vote to enter Executive Session (proposed 6:05)

Motion: Motion to enter Executive Session to discuss negotiations at 6:10

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon

Now Present

Trustee Spencer arrived at approximately 6:10

- 2.02 The Board will vote to exit Executive Session

Motion: Motion to exit Executive Session

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea : Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee Spencer

Not Present: Trustee McKeon

- 2.03 The Board will vote to re-enter Public Session (proposed 6:30)

Motion: Motion to re-enter Public Session at approximately 6:40

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea : Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee Spencer

Not Present: Trustee McKeon

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes of the 2/21/12 Board meeting (proposed 6:30)

Motion: The Board of Education hereby accepts the minutes of the 2/21/12 Board Meeting

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit,

Not Present: Trustee McKeon

4. Welcome

4.01 Principal Linda Sella will give the welcome address (proposed 6:35 duration 5 min)

Principal Linda Sella showed a Dodgeball "Pep Rally" film by David Laks

- Used the Phoenicia chorus to digitally replace the words "It's time for Africa" to "It's time for Phoenicia"
- Digitally added a minute to the song, used as a lesson in music class
- Phoenicia 6th grade team won the Dodgeball Tournament

5. Board District News

5.01 The Board will announce district news (proposed 6:40)

Trustee McGillicuddy reported:

- Dodgeball Tournament was very fun
- This Thursday Ulster County School Board meeting and first ever county wide Legislative Action Committee Meeting
- She and Trustee Kurnit are going to "Lobby Day" in Albany on Monday
 - Has meetings with Assemblyman Cahill and Senator Bonacic
- Tuesday Onteora is hosting NYSSBA Governmental Relations Director David Little at the Middle School/High School auditorium at 6:30
 - Facts on the "Tax Cap"

Trustee Fletcher reported:

- Woodstock Science Fair was wonderful
- Dodgeball was one of the most fun events he attended
 - real competition but really in the spirit of community
 - wonderful community spirit
- Going to events in different schools gives you the sense of spirit in each school and depth of character of the district

6. Superintendent District News

6.01 Update on Reconfiguration (proposed 6:45)

Superintendent Phyllis McGill reported:

- Have been planning with administration since Tuesday night's meeting
 - How staff might be reassigned and processes used to do that
 - Staff going along with children
 - How to implement RTI (Response to Intervention) and PBL (Project Based Learning)
 - Focused in on Kindergarten screening taking place just at Phoenicia

and Woodstock

- children will register at schools at which they are attending
- PBL – concerns on how will kids get to homework if they stay after school for enrichment activities
 - In PBL much less homework
 - Children working with each other on projects and research
 - Not too much of a need to go home and do homework
 - Hope children will work at home because they choose to

6.02 Update on AHERA at Bennett (proposed 6:50)

Director of Facilities Jared Mance reported in the AHERA (Asbestos Hazardous Emergency Report Act):

- Parent at Bennett expressed interest in asbestos report
 - based on her concerns did some air testing
 - Results back shortly
 - Being completed to put everyone's minds to rest
 - 8 samples taken in the older areas of building
- Tiles are degrading but not to the point where they need to be abated
 - When they do, they are abated
- Very common in older buildings to have asbestos
- Concern is to how the condition of materials are labeled on the report
- Safety and Risk Management Team from BOCES will be speaking at the 3/14/12 PTA meeting at Bennett
- Inspections are done every 6 months
 - all materials suspected to be asbestos are surveyed

6.03 Update on 5 Year Building Condition Survey

Tabled until the next meeting

6.04 The Superintendent will report on District News (proposed 7:00)

Superintendent Phyllis McGill reported:

- Attended NYS Council of School Superintendents Conference
 - Superintendents across the state attended and representation of State Ed. and NYS School Board Association
 - Completed a workshop on Principal Evaluation
 - Will be working out evaluation piece of Administrators' contract
 - Commissioner spoke about APPR, CCLS
 - All unfunded mandates – but in the best interest of children
 - Attended workshops on reading
 - Engage NY web site (sister web site to State Ed)
 - Parents, teachers, staff can all get information on where state is going

7. Student Representative Report

7.01 Student Representative Jessica Moss will report to the Board (proposed 7:05) 7:10

Student Representative Jessica Moss reported:

- Harvard Model Congress went to Boston for 4 days

- Over 1000 students from across the country and abroad
- Some Onteora students won awards and recognitions
- Dodgeball Tournament
 - Incredible amount of people attended
 - A lot of support
- Floor hockey competition this Friday as Fundraiser
- DECA got into the State Competition this year
 - Competition is Wednesday to Friday

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. NOTE: Speakers will be limited to 3 minutes (proposed 7:10 duration 20 min)

No comment was made

9. Budget Discussion

9.01 The Superintendent will update the Board on the Budget progress (proposed 7:30 duration 10 min)

7:15

Superintendent Phyllis McGill reported:

- Having meetings with different departments
 - Reviewing budgets with transportation, secondary school principals
 - Waiting to see what happens with MOA for an Onteora Teachers Association Retirement Incentive
 - Offered incentive in contract for Onteora Teachers Association members who are passed eligibility for incentive and ones who can retire with penalty
 - Need to have teachers who may retire in 2-3 years, leave now and open positions to younger teachers who can make a commitment to Professional Development and the future of the district
 - Also positive impact on budget for less unemployment
 - Maybe open the ONTEA contract incentive for people passed eligibility or people might want to go early with penalty
 - Need to discuss how much the Board wants to offer in the incentive

Trustee Fletcher asked about reconsidering the 2.31% levy since we are \$350,000 - \$400,000 under budget; how close we wanted to go to the 2.31% Levy limit, are we driven by our actual Budget or our potential levy

Discussion:

Superintendent will determine what staff is needed:

- Need to keep a teacher that we thought would be cut, because of 3rd grade staying at Bennett

Assistant Superintendent for Business still needs some information:

- Buses are contracted by time, so still need definitive start and end times to finalize the transportation budget

- Health insurance numbers should be in soon
- Onteora Teachers Association retirement incentive results

Board made promise to make cuts and reduce the budget

10. Discussion and Possible Action

10.01 Memorandum of Agreement #03062012 between OCSD and OTA (proposed 7:40)
7:30

Motion: The Board of Education, with the recommendation of the Superintendent of Schools hereby approves Memorandum of Agreement #03062012 between the Onteora Central School District and the Onteora Teachers Union

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Carried

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey,

Nay: Trustee Kurnit

Not Present: Trustee McKeon

10.02 BOCES Board nomination (proposed 7:45)

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the nomination of Bob Curran to represent Onteora Central School District on the Ulster County BOCES Board of Education for the three (3) year term beginning July 1, 2012 through and including June 30, 2015.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit,

Not Present: Trustee McKeon

11. **** 10 Minute Break

11.01 The Board will take a 10 minute break at 7:50
7:30

12. Consent Agenda

12.01 Approve consent agenda item numbers 12.02- 12.07 (proposed 8:00 duration 5 min)

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit,

Not Present: Trustee McKeon

12.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Track – Spring – Assistant Coach	\$0

	(approved at BOE meeting of 02/21/12)	
	• 1 st Longevity	\$153.00
	Track – Spring – Head Coach (Girls)	\$0
	(approved at BOE meeting of 02/21/12)	
Chartrand, Louis	• 1 st Longevity	\$153.00
	• 2 nd Longevity	\$204.00
	• 3 rd Longevity	\$306.00
Cytryn, Herbert	Tennis – Coach (Boys) UNPAID	\$0
Fein, Peter	Tennis – Varsity – Head Coach (Boys)	\$0
	(approved at BOE meeting of 02/21/12)	
	• 1st Longevity	\$ 153.00
	• 2nd Longevity	\$ 204.00
	• 3rd Longevity	\$ 306.00
	Baseball – Varsity – Head Coach (split w/ M.Scott Via)	\$0
	(approved at BOE meeting of 02/21/12)	
Kocher, Michael	• 1 st Longevity (50% of \$153.00)	\$76.50
	Softball – Varsity – Head Coach	\$0
	(approved at BOE meeting of 02/21/12)	
Thomas, Doris	• 1 st Longevity	\$153.00

APPOINTMENTS: NON-INSTRUCTIONAL**LONG-TERM SUBSTITUTE**

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Allison, Angela	School Monitor	02/28/12 – 6/30/12	Step 1	Replaces S.Sjursen

RESIGNATION: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Cahill, Karen	Elementary Teacher - PH	06/30/12	Retirement
Olin, Jill Stempler	Special Education Teacher - HS	06/30/12	Retirement
Primiano, Linda	Elementary Teacher – WD	06/30/12	Retirement

TERMINATION: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Maxim, Jarrod	Custodial Worker – MS/HS	03/07/12	Termination

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3187	02/06/12 – 03/02/12*	Medical – Paid Family Medical Leave

*Revision of leave dates

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2174	01/27/12 – 03/09/12*	Medical – Paid Family Medical Leave
#2482	01/17/12 – 03/02/12*	Medical – Unpaid Leave

*Extension of leave

12.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #3/12, Confidential, as reviewed by Trustee Fletcher

12.04 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule #F-511

- Monthly report

12.05 Quarterly Financial

Motion: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the quarter ending December 31, 2011

- Report on every fund in the account

12.06 Financial Report

Motion: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for January 2012.

- General fund report

12.07 Stipulation of Settlement

Motion: BE IT RESOLVED, that the Board of Education of the Onteora Central School District hereby approves the Stipulation of Settlement between the District and Employee #2733 in accordance with the material terms and conditions of the Agreement on file with the Clerk's office. BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central School District hereby authorizes the Superintendent to execute the Stipulation of Settlement.

13. Committee Reports -5 min each

13.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 5/7/12 (proposed 8:05)
7:50

Trustee Spencer reported:

- Met with new Internal Audit Company – Questar IIII
 - Overview of new process for Onteora
 - Instead of direct employee working weekly, more streamlined approach
 - set up schedule to produce Risk Assessment
 - come in for 15 days
 - Then some of the Audit committee will meet as to what to investigate on Risk Assessment
 - Report to identify areas of concern and how to proceed to protect district
 - Milestones and cost of contract was specified

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 3/19/12

Have not met since last Board of Education meeting

13.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on 4/5/12

Have not met since last Board of Education meeting

13.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 3/19/12

Have not met since last Board of Education meeting

13.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Have not met since last Board of Education meeting

13.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 3/29/12

Have not met since last Board of Education meeting

13.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Have not met since last Board of Education meeting

14. Old Business

14.01 West Hurley Property (proposed 8:10 duration 10)
7:55

- Decision needs to be made on property
 - Offer for lease to see if anyone is interested
- Need to address this now that Reconfiguration process is complete and we know the use of the currently used buildings
- Get appraisals on all properties
- Ask for what buildings can be used
 - What is involved in getting zoning changed?
- Current state of playgrounds equipment?
 - Equipment is degrading
- There are signs posted that it is Onteora property
- West Hurley Fire Dept. wants the 2 acres directly next to the Fire Department
 - Board had decided to give them right of first refusal when the property is leased or sold
- Assessed value is \$3.7 million
- Market value \$650-\$750,000

14.02 Onteora Foundation (proposed 8:20 duration 10 min)

8:05

Do we have a foundation and is there a desire to create a foundation for the district?

- Different districts use foundations for different reasons
- Onteora needs a foundation to centralize donations
- Ask counsel
 - What is a not for profit that can donate to the school?
 - How is that different than the educational foundation?
 - What is the difference between private foundation 501c3 and public charity?
 - What are the restrictions?
 - Who can form one?
 - Who can participate?
 - Certain number of Board members?
 - Can board members be involved?
 - What are the basics as to what is needed to start an educational foundation?
- Imagine Onteora is set up as a Public Charity
 - They would like to come to present to Board
- What are the advantages and benefits of a foundation for the district?

14.03 More than 1 Student Rep (proposed 8:30 duration 10 min)

Board discussed having more than 1 Student rep in the 2012-2013 school year so there can be more student input, open schedules, bigger attempt to gather details, maybe bring more students to meetings

14.04 The Board will discuss the District Facebook Page (proposed 8:40 duration 10 min)

8:25

- People use it as a place to express not just opinion, but frustration – things got vulgar on the district Facebook page
 - posts were taken down because of language
- Not sure if it reflects a balanced approach to what is going on
- People have expressed that it is uncomfortable to comment due to the anger
 - How does it reflect on district to a new family looking at the Onteora Facebook page?
 - Civility needs to be part of the comments of participants
- Have not had Facebook that long, may take a while for people to get used to it
- Take down 2 comments so far because of the language used and personal attacks, which are against the rules
- Introduced Facebook at a contentious time
 - May see things calm down
 - Maybe more monitors
- Every time the Superintendent takes away time to deal with Facebook, it takes away from her work
- Can be problematic when a Board member comments on Facebook or any comment page

14.05 The Board will discuss Old Business (proposed 8:50 duration 10 min)

8:50

Trustee Osmond asked

- If the ground beef the districts is purchasing contains any “pink slime”?
 - This is a beef product is created by Beef Products Inc. by “taking rejected fat, sinew, bloody effluvia, and occasional bits of meat cut from carcasses in the slaughterhouse... liquefies the trimmings and uses a spinning centrifuge to separate the sinews and fats from the meat, leaving a mash that has been described as 'pink slime,' which is then frozen into small squares and sold as a low-cost additive to hamburger... there's an issue with pathogens, such as *E. coli* ...disinfecting the slime with ammonia. And convinced the FDA to allow them to list it as a ‘processing ingredient’ so that we wouldn't know we were eating ammonia” (From TLC.com, Pink Slime and Ammonia: Two Main Ingredients in Some Ground Beef, by Colleen Vanderlinden, Planet Green)
 - Superintendent Phyllis McGill asked Assistant Superintendent McLaren to follow up with Food Lunch Manager Christine Downs
- Be conscious of resources we are using and try to save money
 - Use ½ sheets of paper when possible for notices to parents
 - Have records every year to compare energy use an consumption

If the Board approves the Energy Performance Contract, there is a management system that will provide data on computers, etc.

Superintendent Phyllis McGill mistakenly said at the last meeting that the roll over budget is 7%, but that would be for the levy not the percentage increasing the budget

- Roll over budget would be 4.4%, resulting in a 7% levy

15. New Business

15.01 Nat. School Board Assoc. Conference in Boston April 21-23, 2012 (proposed 9:00 duration 10 min)

- Trustee McGillicuddy to ask at UCSBA if anyone has gone and if they found it beneficial
- Need to get there on the 20th so it is a 4 day commitment
- Trustee Kurnit is considering
- Discuss again at next Board meeting
- Try to send 2 people, more interactive, see more of the conference

15.02 The Board will discuss New Business (proposed 9:10 duration 10 min)

Solar 4 R Schools program that provides hands on activity guides working with local funding partners to show commitment to alternative energy

- One classroom at Woodstock is working
- 100 schools in nation received solar equipment
- Trustee Osmond will discuss this with the Green Committee

Onteora Non-Teachers Employee Association incentive:

- Superintendent Phyllis McGill reported:
 - Reasons looking at this
 - Model 3 has reductions of 2 secretarial and 9 teaching assistants positions
 - Looking at same guidelines as Ontario Teachers Association
 - Still paying health insurance into retirement
 - Need breakage information for Board and who may be targeted
 - To see if there is money to be saved
 - Discuss at next Board meeting
 - Have in place by middle of April

How many vacant classrooms are there and how they can be used?

- In 2012-2013 there are 3 kindergartens at Woodstock, 2 Kindergartens at Phoenicia

Can the deadline to ask for Transportation to Private/Parochial school be extended?

- It is regulation that we know by April 1st

16. Request For Information

16.01 The Board will request information (proposed 9:20 duration 10 min)

Trustee Fletcher asked:

- Confirmation that the map looking at for Model 3 – is the one being used
- Cost of bus run for grades 4-6
 - Know what the cost is to run a separate 4-6 run?

Trustee Spencer asked:

- Definition of “Zone for School”
- Space utilization – in new configuration (from New Business)
- How many vacant classrooms are there and how they can be used? (from New Business)
- Consensus to get space utilization (from New Business)
- Establish a baseline to see where savings from reconfiguration are taking place – updated yearly
 - Track savings and where money is spent

Trustee Kurnit asked (from New Business)

- What’s happening with head start?
- Can we move pre-k to school what are rules and regulations?

From Old Business and New Business:

- Get appraisals on all properties
- What is involved in getting West Hurley zoning changed?
- Current state of playground equipment?
- Schedule tour of West Hurley again
- Ask counsel:
 - What is a not for profit that can donate to the school?
 - Difference between private foundation 501c3 and public charity?

- Basics as to what is needed to start an educational foundation
- What are the restrictions? Who can form one? Who can participate? Is there a certain number of Board members required? Can board members be involved?
- What are the benefits and advantages of a foundation?
- Have more than 1 Student Rep for the 2012-2013 school year
- Have records every year to compare energy use and consumption
- Use ½ sheets of paper when possible for notices to parents
- Does the ground beef we are purchasing contain any “pink slime”?

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:30 duration 10 min)

9:20

Lysa Ingalsbe: PTAs giving helping hand, such as special orientation at the schools-school day or family night. Parents get involved in bussing idea – mentoring program, or Peaceable Bus. What can be done proactively to make even more of an effort to go out and get budget passed. Put a letter out to get a more positive spin on Facebook page and let more people know about it.

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, March 20, 2012 at the Woodstock Elementary School (proposed 9:40)

Motion: The meeting is adjourned at 9:20

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit,
Not Present: Trustee McKeon

Minutes Recorded By:
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Trustee Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, MARCH 20, 2012

Woodstock Elementary School

Minutes

1. Opening Items

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit

Not Present: Trustee Hickey, Trustee McKeon

2. Executive Session

2.01 The Board will vote to enter Executive Session (proposed 6:05)

Motion: Motion to enter Executive Session to discuss negotiations and current
litigation at approximately 6:05

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit

Not Present: Trustee Hickey, Trustee McKeon

2.02 The Board will vote to exit Executive Session

Motion: Motion to exit Executive Session

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit

Not Present: Trustee Hickey, Trustee McKeon

2.03 The Board will vote to re-enter Public Session (proposed 6:45)

Motion: Motion to re-enter Public Session at approximately 7:30

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit

Not Present: Trustee Hickey, Trustee McKeon

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes of the 2/28/12 and 3/6/12 Board meetings
(proposed 6:45)

Motion: The Board of Education hereby accepts the minutes of the 2/28/12 and 3/6/12 Board Meetings
Motioned By: Trustee Spencer
Second By: Trustee Kurnit
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

4. Welcome

4.01 Principal Barbara Schnell will give the welcome address (proposed 6:50 duration 10 min)

Principal Barbara Schnell welcomed the Board:

- Kindergarten and first grade just finished a residency with Jill Ann Schwartz
 - body movement and dance to different patterns
- 5th grade art work at Woodstock Artists Association and Museum (WAAM)
 - Each year a different grade works with Beth Humphrey and Art Teacher Roberta Ziembra to have their art in a gallery show at WAAM
 - 5th grade show is from 3/15/12 through 4/8/12

5. Board District News

5.01 The Board will announce district news (proposed 7:00)

Trustee Spencer reported on the tour of West Hurley Schools

- Structurally the buildings look in good shape
- A lot is being stored in the buildings
 - Inventory is being created of everything in buildings
- Met with a neighbor who helped point out a few things

Trustee McGillicuddy reported:

- Thursday, 3/9/12 was the first Ulster County Legislative Action Committee meeting
 - 5 school districts and BOCES were represented
 - Since then heard from Rondout Valley & Wallkill Boards, who will be joining
 - Attorney David Shaw came to update Board of Education members about APPR at the Ulster County School Board Association meeting, which followed
- Sunday 3/11 – 3/12 Trustee Kurnit and she traveled to lobby in Albany with 350 other school board members from around state
 - Met with representatives as a united voice with representatives from state government
 - NYSSBA Director of Governmental Relations David Little and Commissioner of Education John King spoke
 - David Little called John King a “breath of fresh air” in Albany
- 3/13/12 Onteora hosted David Little – to talk about “Tax Cap” and other issues in education today
- On 3/15/12 Trustee Osmond and she went to Albany to meet with Gov. Cuomo’s Deputy Secretary for Education David Wakelyn and Secretary of Education

Katie Campos with Ulster BOCES Superintendent and other Board members and Superintendents

- Set up by County Executive Michael Hein
- Requested to set up a lobbying effort with Assembly member Kevin Cahill
- Onteora Legislative Action Committee meeting is Thursday

Trustee Kurnit reported:

- When in Albany had a very positive meeting with Senator Bonacic
 - Seemed to genuinely care and listen

Trustee Fletcher reported:

- Phoenicia Variety Show
 - very enjoyable as always
- Bennett's get up and move event involving 3 elementary PTAs
 - Zumba, Yoga, Wii Dance
 - Healthy snacks and presentations
- Thanked the PTAs for putting on these events

6. Superintendent District News

6.04 The Superintendent will report on District News (proposed 7:40)

Superintendent Phyllis McGill reported

- Hiring a director of PPS Director Cindy Bishop, who has been a PPS director with Hyde Park since 2008
- Marching Band was at the St. Patrick's Day parade this weekend
- Advanced Marketing students competed in writing an article to be published in the Consumer Jungle Talk e-magazine on the University of Arizona's website. The Jungle Talk website is to help students with understanding the world of finances.
 - Peter Vesely's article entitled "Is Avoiding Junk Food Healthy for Your Wallet?" was selected for the March Issue of Jungle Talk. Peter discussed the advantage to eating fruits and vegetables during the off seasons by selecting frozen and canned items. He also discussed the economics of healthy eating. Peter is a senior in Mrs. Douglas's advanced marketing class.
- Quiz Bowl with Mrs. Phyllis Rosato moderating is back! National Honor Society is sponsoring the annual Quiz Bowl on April 13, 2012 at 6:00 pm at the OCS high school cafeteria.
- Twenty-three Onteora DECA members went in with their best foot forward to capture two State trophies and many honorable mentions.
 - Top 10: Zachary Doyle, Tyler Barringer, Taylor Armstrong, Rachel Castellano, Peter Vesely, Dallas Harder, Jonathan Loizou, Ema Marter, Caleb Rudge, Evan Wolff, Jeremiah Tart
 - Top 30: Dylan Serfis; Leah Reed, Zackary Kelder, Brandon Harkin, Andrew Friedel, Katie Epstein, Rowan Cruickshank, Hannah Corwin, Rebecca Castellano
 - Spencer Ciaccio represented Region 3 as a member of the State Officer Nominations Committee
- HS Play Sleepwalk is 3/23/12, 7 pm, 3/24/12 7pm, 3/25/12 2pm

- There was a report that there was asbestos at Bennett, even though the AHERA report was clear. Air quality was tested and no asbestos was found
- 5/21/12 is Meet Greet and Eat – a celebration of local food
 - Benefit to redesign the serving area for MS/HS

6.04 Update on Reconfiguration (proposed 7:10 duration 10 min)

- Meeting to plan teacher re-assignment by end of April
- Waiting to see Kindergarten Registration
- Waiting for request for transportation to private school
- MOA for ONTEA on agenda
 - reassigning TAs at the end of April
- Kindergarten registration is at Woodstock on 4/9, 4/10, 4/11 and at Phoenicia on 4/12 and 4/13
 - Children are being screened at their respective schools based on assigned school
 - Bennett Kindergarten teacher Lynn Clinton will be at Woodstock for the screenings
 - Anticipating 93 kindergarteners
- 4th graders are going to Ashokan Center on May 14th for team building, 5th grade to Frost Valley, working on a site for grade 3
- Common visitation day to Middle School

6.03 Athletic Director Nicholas Millas will give a report on Winter Sports (proposed 7:30 duration 10 min)

Athletic Director Nicholas Millas thanked administration, Board of Education for supporting athletics, transportation, buildings and grounds departments for helping to make the athletic seasons to run smoothly and safely

Mr. Millas gave the highlights of the winter sports season and the team highlights:

- 156 students grades 7-12 participated on a winter team
- 46 Varsity athletes earned all academic honors for the Mid-Hudson Athletic League.
- The following teams earned the New York State Public High School Athletic Association Scholar Team Award: Boy's and Girl's Indoor Track team, Girl's Basketball, Girl's and Boy's Alpine Ski. These teams had an average of 90 or higher.
- Only 2 contests rescheduled this season as opposed to 28 last winter
- Boy's and Girl's Indoor Track-
 - Section 9 Event champions (Girls finished 2nd place as a team)
 - Emily Waligurski 3000 Meter
 - Girls 4 X 200 Relay (Avery Maillet, Tess Howard, Katie Klercker, Emily Waligurski)
 - Katie Klercker 300 Meter dash
 - Section 9 Runners up
 - Tess Howard 300 meter
 - Avery Maillet 600 meter
 - Julia Rubin-Armstrong 3000 meter and Pole Vault
 - States held in Cornell:
 - Emily Waligurski for the 1500M finished 5th in the state and 6th in the Federation
 - 6 school records broken

- Boy's Basketball-
 - Overall Record of 4-14
 - Improved to four wins this season from the one in the previous season
 - Margin of defeat was narrow in most games lost
 - Established a booster club to fund raise to help offset costs of camps, clinics and AAU team participation
 - Strong mentoring of students who have shown tremendous improvement in grades and school behavior.
- Girl's Basketball
 - Overall record of 12-7
 - Sectionals- Earned the #4 seed where they hosted the opening round defeating Liberty before losing in the semis to #1 seeded Highland
 - 4-2 division record
 - Adrianna DeCicco earned MHAL Coaches All-Star recognition.
- Boys and Girl's Apline Skiing
 - Boys – Overall record of 44-4
 - Won their Division
 - Finished 2nd in the Section
 - Jacob Combe finished 2nd in section IX and 22nd at State Championships in Lake Placid
 - Girls – Overall record of 37-11
 - Finished 2nd in the Division
 - Finished 3rd in the Section
 - Isabelle LaMotte was 3rd in Section IX and 28th at State Championships
- Wrestling
 - Sectionals – Team finished 3rd overall in an expanded division II that has added two more large schools this season.
 - Individuals- Section IX Champions- Austin Weigel and Dustin Mackenzie both competed at State Championships in Albany. Austin finished Top 8. Dustin finished Top 12
 - 2nd place finishers Avery Leighton, Kyle VanValkenburgh, Andrew Friedel
 - 3rd place finishers Finbar Stuart, Ryan Hickey
 - 4th place Bernie Smith
 - Team had a top 20 ranking during the season
 - 19 wins
- Oneonta Midnight Madness Champions
 - Undefeated Section IX dual meet champions 12-0
- Spring Sports- V/JV tryouts began last Monday
 - Modified tryouts began March 19th
- Varsity Baseball will be hosting a tournament April 14-16 to remember fallen police officer and Oneonta Graduate Travis Nissen. Fundraising will benefit the Travis Nissen Memorial Fund

6.02 Update on 5 Year Building Condition Survey (proposed 7:20 duration 10 min)

Trustee Kurnit reported:

- Board has asked for a district wide priority list
 - 31 items on list - \$5.5 million
 - Prioritized from a safety point of view

- Heating and the air handlers in the kindergarten rooms at Bennett are a priority
- Biggest issue is the electrical transformers, which need to be replaced
 - Will take time to set up

Trustee McGillicuddy reported that the Rotary Youth Academy Scholarship applications are available at the Guidance Office

7. Student Representative Report

7.01 Student Representative Jessica Moss will report to the Board (proposed 7:45)

Student Representative Jessica Moss reported

- Brought another SAC member - Liza
 - SAC is trying to figure out who will be next president and student representative to the Board
- Floor hockey competition last Friday
- Quiz Bowl is coming

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item.
(proposed 7:50 duration 20 min)

John Tish – Talk to other districts about how they negotiate their budgets with school employees. Why is Onteora budget so high? Investigate how other districts keep budget down

Winnie Paetow - worked as a teacher in Onteora from 1984-2011 – gave kudos to certain former and current students achieving in music. As a taxpayer, parent and substitute teacher – in reconfiguration the loss of string teacher will weaken strings music program. Even in declining enrollment, music program has maintained enrollment

Jill Ann Schwartz – President of Woodstock PTA – she has been asked about plans to create a committee to help design a monitoring or mentoring program for the multi-age buses in reconfiguration

9. Budget Presentation

9.01 The Superintendent will present the 2012-2013 Budget (proposed 8:10 duration 20 min)

8:20

Superintendent Phyllis McGill and Assistant Superintendent McLaren presented:

- Most importantly is to educate students
- Updated school report card is not out
- Last year 2 schools identified as schools in need of improvement in students with disabilities
 - Phoenicia and Middle School
- Roll over budget would be 4.4% budget increase and 7.3% levy
- 2012-2013 budget is reduced by 1.69% so levy has no increase
- 0% levy increase does not mean actual property taxes will not increase – the towns set the levy by property value
- Went over reconfiguration cuts previously presented
 - Reducing 5 instead of 7 elementary teachers

- Keeping 3rd grade at Bennett, need extra teacher
 - Over 90 kindergarteners – need extra teacher
- May bring reading teacher back in Title I grant and Social Worker in the 619 Special Education grant for supplemental services
- Retirements saved some elimination of jobs
- 9 Teaching Assistants will be eliminated – none are Special Education positions
- Hire OT instead of 2 COTA
- Unemployment cost reduced due to retirements
- MOA for retirement incentive for those past eligibility or retire with penalty in Ontario Teachers Association Saved \$375,000
- Health insurance increases were lower than expected
 - Increased rates for active employees 8-10% but decreased rates for Medicaid eligible retirees health insurance, averages out to increase of 3%
 - Lower health insurance budget because of retirees and lower increases
- District contribution to Teacher Retirement System is lower than expected
- Went over current reserves
 - Unemployment
 - Employee Retirement System – not allowed to have Teacher Retirement reserve
 - Tax Cert
 - Employee Benefit
 - Capital Reserve
 - Repair reserve
- This budget does not touch reserves
- Continue to monitor
 - Fund balance
 - Tax certiorari
 - Enrollment
 - Plan for staffing
 - NYS budget finalization

Discussion:

- All stipends are remaining
- More surprises at state level?
 - Some flexibility to restore aid instead of competitive grants – to high needs district
 - Senate is favoring the gap elimination adjustment
- \$2 million for tax levy from fund balance
 - Do this every year
 - As long as we are able
- Health Benefits – DEHIC is consortium name for Blue Cross Blue Shield
- Budget is reducing
 - Due to reconfiguration
 - Readjustment – will not see it every year
- Retirement incentives
 - saved money but really saved lay offs of younger faculty

- Professional development not cut in budget
 - Invest in staff that will be with Onteora for long term
- Is transportation number the same even with high gas prices?
 - Not cutting anything very close
 - Will be planning committees for transportation
- Onteora tax rate as compared to other districts
- Senior tax exemption is good to get information out there
 - Put in newsletter and in next presentation
- In other presentations report on if there is a goal district wide to reduce energy consumption – how will that effect spending?
 - Seems like lighting is saving \$5,000 a month instead of \$6,500
 - Has asked administrators to remind staff about saving energy by turning off printers, etc.
- Why is budget lower than we thought?
 - Health care, unemployment insurance
- ONTEA retirements may save reduction of one clerical and Teaching Assistants
- Next meeting is adoption
 - What happens if budget is voted down
 - Can decide to not have another vote, since we are at 0% levy
 - Must live in contingency budget regulations
 - Community can not use buildings free of charge
 - Put in next budget presentation
- In next presentation have current enrollment and next year's projected

10. **** 10 Minute Break

10.01 The Board will take a 10 minute break at 8:30

The Board took a break at 9:00

11. Discussion and Possible Action

11.01 Extension of Attorney Retainer (proposed 8:40 duration 10 min)

9:15

Motion: Adjust the 2011-2012 retainer based on a modified cap of 384 hours, increasing the retainer by a total of \$19,023.36 for the remainder of the school year.
OR Charge the excess hours at the current hourly rates in addition to the existing retainer sums due for the remainder of the 2011-2012 school year.

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Discussion:

- Increase hours by paying rate outside of retainer or increase retainer hours by 109 hours
- Prevention and protection for district
- How many hours are we going to use?
 - Assistant Superintendent McLaren and Superintendent Phyllis McGill to sit down and see what legal hours have been used

Tabled until next meeting

11.02 The Board will discuss the Energy Performance Contract (proposed 8:50 duration 10 min)

9:25

Superintendent Phyllis McGill explained that this is initial discussion to talk about moving forward with EPC

- Looking at repairs from which will offset the expenditures over 18 years
- Improvements include:
 - Furnace in Phoenicia
 - Controls to manage heat and hot water
- Richard Kohrs from Ameresco needs to do full energy audit
- Facilities committee wants to move forward
- Even if we eventually close a building, it is completely ethical to use an EPC on the buildings

Trustee Kurnit added:

- Project is downsized because of the Central Hudson lighting program
- The energy audit would be much more comprehensive
 - They will come back with actual numbers
 - Go before SED
 - State aid involved – which is why there was an ethical question about closing a building in the near future

Discussion:

- Is there any plan to look at some sort of heating using wood or bio mass for one of the boilers planning for Phoenicia?
- Local green builder discussed conserving on lighting fixtures by putting in solar tubes to refract light to reduce need for electrical lighting
 - Very complicated
 - Ameresco is willing to look at all alternatives
 - Total sum of performance contract has to fit into 18 years

Motion: Motion to move forward with the energy performance contract with Ameresco

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit

Not Present: Trustee Hickey, Trustee McKeon

11.03 Side letter of Agreement between ONTEA and OCSD (proposed 9:00)

Motion: The Board of Education hereby approves the Side Letter of Agreement for an ONTEA retirement incentive and authorizes the Superintendent to sign such an agreement.

9:40

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

12. Consent Agenda

12.01 Approve consent agenda item numbers 12.02- 12.08 (proposed 9:05 duration 5 min)

Motion: Approve consent agenda item numbers 12.02 - 12.08

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,
Trustee Kurnit

Not Present: Trustee Hickey, Trustee McKeon

12.02 Personnel Agenda

APPOINTMENTS: ADMINISTRATIVE**FULL TIME APPOINTMENT**

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY STEP	REMARKS
*Bishop, Cynthia	School District Administrator	Director of Pupil Personnel Services	05/07/12 – 05/06/15	\$118,000.00	Replaces J.Long

***Pending satisfactory completion of pre-employment processing**

APPOINTMENTS: INSTRUCTIONAL**LONG-TERM SUBSTITUTE**

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Vogt, Kristie	Students with Disabilities, Grade 1-6	Special Education Teacher - BN	02/03/12 – 03/09/12**	1MA	LOA Replacement

****Revised ending date**

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Cohen, Wendy	AIS/Regents Prep (After School) 2	\$1,877.00
Conroy, Elaine	School Newspaper Advisor (PRO-RATED)	\$ 720.00
*LaFera, Nicholas	Softball – Modified – Head Coach	\$1,185.00
Savatgy, Matthew	Elementary Resource – Bennett 1 (.30 FTE)	\$ 593.10

***Pending satisfactory completion of pre-employment processing**

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Gallin, Anne	Certified Substitute Teacher	\$95.00/day

RESIGNATION: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Delle Donne, Lynn	Elementary Teacher - WD	06/30/12	Retirement
Douglas, Jean	Business Teacher - HS	06/30/12	Retirement
Funccius, Michele	Reading Teacher – PH	06/30/12	Retirement
Goodemote, Patricia	Speech Teacher - BN	06/30/12	Retirement
Lanton, Bonnie	Special Education Teacher - WD	06/30/12	Retirement
Rowe, Veronica	Elementary Teacher – PH	06/30/12	Retirement

Spada, Maureen	Library Media Specialist – BN	06/30/12	Retirement
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LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#2508	03/12/12 – 04/29/12**	Medical – Paid Family Medical Leave	
#2325	03/14/12	Administrative - Unpaid	
#3187	02/06/12 – 03/07/12***	Medical – Paid Family Medical Leave	

**Revision of leave dates

***Revised ending date

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#2174	03/10/12 – 03/23/12*	Medical – Unpaid Family Medical Leave	
#2482	01/17/12 – 02/24/12**	Medical – Unpaid Leave	
#2457	02/06/12 – 04/09/12	Medical – Paid Family Medical Leave	
#2733	01/04/12 – 03/06/12*	Medical – Paid Family Medical Leave	
#2733	03/07/12 – 03/16/12*	Medical – Unpaid Family Medical Leave	

*Extension of leave

***Final confirmation of leave dates

SALARY CHANGES: INSTRUCTIONAL

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of **EDUCATIONAL INCREMENT**, effective February 1, 2012.

Name	Position	School	Current Step +Credits/Salary	Rec'd Step +Credits/Salary
Battista, Lynn	Spec Ed Teacher	HS	13M+36 \$85,436	13M+42 \$86,216
Cook, Debra	Science Teacher	HS	18M+0 \$89,934	18M+6 \$90,714
Ferraro, Aubree	Math Teacher	HS	7M+30 \$74,514	7M+36 \$75,294
Hoyt-Friedman, Jacob	Physical Education Teacher	HS	5M+0 \$67,149	5M+6 \$67,929
LaFera, Adam	Elementary Teacher	BN	6M+0 \$68,886	6M+6 \$69,666
Lim, Rachel	Elementary Teacher	WD	3M+6 \$64,618	3M+12 \$65,398
Patschke, Stephen	Library Media Specialist	PH	22M*+ *23M-Longevity 48 \$109,728	22M*+54 \$110,508 *23M-Longevity
Pezzello, Eric	Physical Education Teacher	HS	9M+0 \$74,067	9M+12 \$75,627
Turck, Sarah	Guidance Counselor	HS	4M+18 \$74,585.50	4M+24 \$74,443.50
Warren, Kristen	Elementary Teacher	BN	4M+12 \$67,025	4M+18 \$67,805
Wilson, Molly	Elementary Teacher	WD	5M+0 \$67,149	5M+6 \$67,929
Wiltzie, Candice	Guidance Counselor	HS	5M+24 \$77,295.90	5M+30 \$78,153.90
Wunderlich, Brian	Psychologist	MS	16M+36 \$91,186	16M+42 \$91,966

12.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #3/12, Confidential, as reviewed by Trustee Fletcher

12.04 Inter-School Transfer

Motion: The Board hereby approves the Inter-School transfer for the student named below to go from Phoenicia to Bennett

12.05 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule #G-611

One check is cut per vendor per warrant

12.06 NYCLASS Agreement

Motion: Whereas; the Onteora Central School District is currently a participant of the NYCLASS program; Whereas; the Onteora Central School District, has been notified of an amendment to the Cooperation Agreement governing NYCLASS which reflects that the Village of Potsdam will become the new Lead Participant and provides for changes to the Investment Advisor from time to time as determined by the Governing Board of NYCLASS (the form of such Amendment which is attached hereto); Whereas; the Superintendent recommends that the Board of Education of the Onteora Central School District approve an Amendment to the Cooperative Liquid Assists Securities System Municipal Cooperation Agreement, in which certain terms are modified to reflect the change in the Lead Participant and Investment Advisor for the program. NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Onteora Central School District does hereby authorize the Superintendent to execute the amendment.

Just one of the opportunities for investing money. Must have a lead agency – the one they had left. This replaces them or we can leave consortium.

12.07 Ulster BOCES Cooperative Bid

Motion: WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2012-13 school year, NOW, therefore, be it RESOLVED that the Onteora School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

12.08 ECA End of Year Balances

Motion: BE IT RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the following Extraclassroom Clubs end of year balances.

Extra-classroom Clubs

<u>Club Name</u>	<u>Balances as of December 31, 2011</u>
Art Club-HS	783.57
Bookstore	4,510.42
Belleayre Bash	1,958.37
Class of 2011	00.00
Class of 2012	8,949.52
Class of 2013	5,829.36
Class of 2014	6,117.56
Class of 2015	201.20
Class of 2016	3,995.62
Computer Club	679.00
DECA	5,593.66
Diversity Club	655.65
French Club	5,730.44
Gay-Straight Alliance	925.00
Honor Society	2,654.75
Model Congress	5,803.96
MS Yearbook	850.95
SADD	791.69
Spanish Club	201.95
Student Activities Club	4,503.79
Theatre Club	11,472.04
Tomahawk HS Yearbook	4,116.51
Bennett Council	28,675.86
Phoenicia Council	733.16
Woodstock Council	1,843.90

13. Committee Reports -5 min each

13.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 5/7/12 (proposed 9:10)

9:40

Trustee Spencer reported that they had not met since last board meeting. He is meeting with Internal Auditor on Friday to look over first set of findings in the Risk Assessment

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 4/16/12

Trustee Kurnit reported:

- Went over 5 year facility plan priorities
- AHERA issue
- Discussed
 - EPC again and how it integrates into 5 year plan
 - General facilities
 - Central Hudson lighting program savings

13.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on 4/5/12

Trustee Osmond reported:

- They have not met since last board meeting
- Suggest that committee is a club instead of committee
 - Mostly of students

- Participation going down
- Faculty member has other demands – can't participate as much
- Would like to fund raise

13.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on TBD

Trustee McGillicuddy reported that they have not met since last board meeting

13.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at Trustee McGillicuddy reported

- Meeting at 6:30 in the Central Administration Conference room on 3/22/12

13.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 3/22/12

Trustee Fletcher reported they are meeting Thursday 3/22 at 2:45

13.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Committee has not met since last Board meeting

14. Old Business

14.01 The Board will discuss Old Business (proposed 9:20 duration 10 min)
9:45

Trustee Osmond reported:

- The report received by administration said that USDA has not purchased any "pink slime" beef
- Today thedaily.com said 6.5% of beef purchase for school lunch program came from BPI (company that produces the "pink slime" beef) and will continue purchasing into next year.
- Health and Wellness committee will discuss

15. New Business

15.01 Nat. School Board Assoc. Conference in Boston April 21-23, 2012 (proposed 9:45 duration 10 min)

9:55

Motion: The Board of Education hereby approves up to \$1500 per Board Member to attend the NSBA Conference on 4/20/12-4/23/12 in Boston, MA.

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Trustee Fletcher reported:

- First time held in north east
- Enormous time commitment
- Went through the agenda and feels Onteora is staying involved at state and local level
- Big difference between state and federal level
 - National School Boards discussion is very different – 100,000 students and \$5 million campaign

- o New York School Boards deal with our laws

Trustee Kurnit reported:

- Other board members have gone and found it beneficial

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit

Not Present: Trustee Hickey, Trustee McKeon

No Longer Present

Trustee Fletcher left at approximately 10:00

15.02 The Board will create Superintendent Goals (proposed 9:55 duration 15 min)
10:00

Trustee McGillicuddy clarified:

- In December 2011 the BOE conducted the Supt. Evaluation as per her contract, and could not evaluate on goals set since they had not been established. They should be set soon, so that the BOE can evaluate the Supt. next December 2012 on goals established.
- Ask each Trustee to come back with a 3 goals

Send goals to District Clerk to compile

15.03 The Board will discuss New Business (proposed 10:10 duration 10 min)
No other New Business was discussed

16. Request For Information

16.01 The Board will request information (proposed 10:20 duration 10 min)

Assistant Superintendent McLaren and Superintendent Phyllis McGill to sit down and see what legal hours have been used (from Legal retainer)

Trustee Spencer asked for a floorplan of the West Hurley buildings
Send PDFs to all board members

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:30 duration 10 min)
No comment was made

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, April 10, 2012 at the Middle School/High School – Budget Adoption (proposed 10:40)

Motion: The meeting is adjourned at 10:05

Motioned By: Trustee McGillicuddy

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit

Not Present: Trustee Hickey, Trustee McKeon, Trustee Fletcher

Minutes Recorded By:
Fern Amster, District Clerk

A handwritten signature in cursive script, appearing to read "Fern Amster".

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
TUESDAY, April 10, 2012
Middle School/High School

Minutes

1. Opening Items

1.01 Call to Order 6:00 6:05

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Fletcher, Trustee Kurnit

Now Present: Trustee Kurnit arrived at approximately 6:08

Trustee McKeon arrived at approximately 6:30

2. Executive Session

2.01 The Board will vote to enter Executive Session (proposed 6:05)

Motion: Motion to enter Executive Session to discuss negotiations

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Osmond,

Trustee McKeon, Trustee Kurnit

Not Present: Trustee Fletcher

2.02 The Board will vote to exit Executive Session

Motion: Motion to exit Executive Session

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Osmond,

Trustee McKeon, Trustee Kurnit

Not Present: Trustee Fletcher

2.03 The Board will vote to re-enter Public Session (proposed 6:45)

Motion: Motion to re-enter Public Session

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Osmond,

Trustee McKeon, Trustee Kurnit

Not Present: Trustee Fletcher

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes of the 3/20/12 Board meeting (proposed 6:45)

Motion: The Board of Education hereby accepts the minutes of the 3/20/12 Board Meeting

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Osmond, Trustee McKeon, Trustee Kurnit

Not Present: Trustee Fletcher

4. Welcome

4.01 Principal Lance Edelman will introduce Teachers Shelly Hamilton and Lynn Battista to report on No Name Calling Week (proposed 6:50 duration 10 min)

7:10

High School Principal Lance Edelman suggested visiting the High School web page to see achievements of students and upcoming events. He introduced Shelley Hamilton and Lynn Battista to present on No Name Calling Week 2/13/12-2/17/12:

- Ordered wrist bands that say, "Onteora HS No Bullying" in the school colors
- Student-written quotes of the day were read on the morning announcements
- Inspirational music played in the morning as students entered building
- Students wore tie dyed "badges of kindness" to show support
- Students created black banners with inspirational quotes in oil pastels which were displayed around building
- Students wrote pledges, which are displayed outside cafeteria
- Students created a video which was submitted to a nation-wide contest
- Students created short Public Service Announcements which will be on local stations
- Students created activities to do with elementary students

5. Board District News

5.01 The Board will announce district news (proposed 7:00)

7:20

Trustee McGillicuddy reported:

- 3/22/12 – Onteora Legislative Action Committee meeting
 - Continuing to try to meet with Legislatures locally
- 3/23/12 District wide PTA Family night
 - Families from all 3 elementary school were present
- Sleep Walk play was intense and moving
- 3/28/12 was 2nd negotiations with Onteora Teachers Association
 - next one will be in May
- 4/13/12 the Ulster Legislative Action Committee will be meeting with Assemblyman Cahill
- 4/12/12 Annual Ulster County School Board Assoc. dinner
 - culinary students will cook dinner for Ulster County Board of Education members
- Calendar of all the Community Budget Talk calendar is completed
 - Board members should contact District Clerk with availability
- Friday night is the Quiz Bowl
- Baseball Tournament starts Thursday

6. Superintendent District News**6.01 Comprehensive Educational Plan report (proposed 7:10 duration 30 min)**

7:20

Superintendent Phyllis McGill introduced Curriculum Specialist Marki Clar-O'Rourke to report on the Comprehensive Education Plan created to remediate students in Phoenicia Elementary School and the Middle School, which were identified as schools in need of improvement for students with disabilities

Marki Clar O'Rourke presented:

- Schools are identified based on 2009-2010 data
- Specifically cited for English Language Arts for students with disabilities and economically disadvantaged in Phoenicia and Middle School
- Worked on identifying root causes and put forward proactive measures
- Implications of being cited:
 - Each building has to provide SES Supplemental Educational Services which is support directly to students
 - Vendors came to a "fair" to show parents what they can do
 - Portion of Title I grant had to be allocated for that purpose
 - Each school had to identify a team for a School Quality Review (SQR) process
 - Team collects and reviews data:
 - what they are doing well
 - Review in 6 areas:
 - Collection, Analysis and Utilization of Data
 - Teaching and Learning
 - School Leadership
 - Infrastructure for Student Success
 - Professional Development
 - Facilities and Resources
 - Classroom walk-throughs looked at continuum of services in the schools
 - Execution of a summary report
 - Celebrations and area of improvement
 - Reports sent to Superintendent Phyllis McGill and to Dr. Charles Khorey, BOCES Superintendent
 - Detailed action plan that was created by each team

Middle School Principal Jennifer O'Connor reported on the Middle School Comprehensive Educational Plan

- Tremendous support from BOCES, Pupil Personnel Director Jim Walker, Special Education Teacher Denise Connolly and Parent Representative Maxanne Resnick
- Middle School priorities:
 - Each teacher will incorporate CCLS into her instruction
 - ELA teachers will create and follow a curriculum guideline for both reading and writing
 - All teachers will consistently teach reading comprehension and test taking strategies

Phoenicia Principal Linda Sella presented the Phoenicia Comprehensive Educational Plan Priorities:

- Teachers will implement a K-1 District Wide Literacy Assessment
- Teachers will dedicate no less than a 90 minute, uninterrupted literacy block daily
- Teachers will identify gaps in Teachers College Reading and Writing Workshop for Students With Disabilities
- Teachers will determine and adopt strategies to fill the identified gaps in Teachers College instruction for Students with Disabilities

Discussion

- Past deadline, but State department delayed in getting information to us
- Teams will be reviewing what evidence can be collected that proves the plan is having the intended progress. Plan will be updated and reported to the State
- CEP is a 2 year plan
- Not sure of how reconfiguration will impact this status
- Teams streamlined the plans to be within the requirements of RTTT, so it is not additional work, but work already required by the State
- Bring back to board guidelines on what happens to these students included in CEP with reconfiguration

6.02 Update on Reconfiguration (proposed 7:40 duration 10 min)

Superintendent Phyllis McGill reported:

- Sent a letter to all faculty as to their building assignments
- If assignment was changed, faculty received a personal letter
- Principal Gabriel Buono met with 2012-2013 faculty at Bennett
- Project Based Learning trainers came to meet with him and core staff
- Similar meetings with Phoenicia and Woodstock
- Principal Gabriel Buono meeting with music faculty and different grade level teachers
- PTAs are opening activities as district wide
 - Will attend the PIP meeting to lay out plan to welcome children and families in different schools

Now Present:

Trustee Fletcher arrived at 8:00

6.03 Transportation Report (proposed 7:50 duration 15 min)

8:00

Transportation Director Betty Hughes and Dispatcher Nicole Sommer presented the development of another transportation plan:

- Due to:
 - Outcry from public in multi-age busing
 - Not starting buses until 7am caused a problem with BOCES students
 - Shuttles and 3-tier busing was not viable
- Same number of buses (34), but assigned differently
- Small additional cost can be offset by eliminating shuttles currently running
- Each elementary school has its own buses

- Dismissal time is same as now
- 4-6 students can
 - come home on the MS/HS late bus
 - come in early on MS/HS bus
- Still working on not having MS or HS run starting before 7 am
 - Now 13 start pick up after 7 am
 - Working on other runs
- This plan in cooperation of Principals, Director of Food Services and Dispatcher Nicole Sommer

Superintendent Phyllis McGill clarified:

- Needing instructional time for Project Based Learning
- Move music to before or after school
- Also talking about doing chorus during general music, since most concepts overlap
- More efficiently use the day, so students do not necessarily come in early or late

Discussion:

- Cost will increase due to extra miles
- K- 6 start time is 8:45, but each school would have their own buses
- Start time for MS and HS would be 7:30 instead of 7:22
 - BOCES students will come to high school first
 - Have homeroom
 - Have Breakfast
 - When buses arrive, they will let students off buses as they come instead of waiting on bus until 7:25
 - Bus will proceed to Bennett, if any Bennett students are on the bus
 - Helps cafeteria; not everyone there at the same time
- Elementary students who come in early for music will be picked up on MS/HS runs, if the parents do not drive them
- Before and after school options need to be sorted out
 - Before school music would be 45 min., instead of 1 hr. 20 min. after school with all 4-6 on MS/HS bus
 - Strong intra-mural program after school
- Traveling on buses with older students and coming in early were 2 problems that this solves
- Discussion on plans to clarify music teachers' preferences
- Plan is to continue to teach recorder in grades K-3
- Create updated sheet on pros and cons on transportation and put up on web site
- Advocate in the future for later start time for MS/HS

6.04 The Superintendent will report on District News (proposed 8:05)
8:40

- This weekend is the Middle School science fair

7. Student Representative Report

7.01 Student Representative Jessica Moss will report to the Board (proposed 8:10)
Katelyn Sudik reported for Jessica Moss:

- Quiz Bowl Friday presented by National Honors Society
 - Retired Teacher Phyllis Rosato will MC
- Senior class is presenting a Hypnosis show Friday, tickets are \$10
- School play, Sleepwalk was 3/23/12-3/25/12
- Junior class presented a Badminton tournament on 3/14/12

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item.
(proposed 8:15 duration 20 min)

8:45

Wendy Wolfenson – Variances should be decided sooner to be better able to prepare students, why are Bennett's students who are changing schools only participating in PTA events and no school events?

Rebecca Balzac – Research shows that Project Based Learning needs more than 6 months to implemented properly

Letter was read from the Ulster County Music Educators Association, Phillip Stevenson, President about the cuts to the music program

9. Budget Presentation

9.01 The Superintendent will present the 2012-2013 Budget (proposed 8:35 duration 20 min)

8:55

Superintendent Phyllis McGill began by congratulating the student participants in All County Music, then presented the 2012-2013 Budget:

- 2010-2011 District Report Card
 - District wide Onteora made Adequate Yearly Project (AYP) in all areas except:
 - Students with Disabilities for ELA, Math and Science
 - Economically disadvantaged students graduation rate
 - Phoenicia ELA and Math Students with Disabilities not make AYP
 - Middle School Students with Disabilities in ELA did not make AYP
- Financial Report Card
 - Expenditure per pupil
 - Very simple formula – budget divided by number of students
 - \$15,495 per student
 - \$40,000 per student
 - Above state average per student
 - New York City helps to offset these costs, due to the taxes collected for the reservoir property
 - Paying less per \$1,000 than all the other districts in Ulster County
- Amount of integration with Students of Disabilities educated in the mainstream
 - Lower than other districts
- Believes we have stabilized and enrollment is will level off at 1,100 and 1,200 students
- Reducing budget and proposing a 0% levy increase
 - Able to reduce due to reconfiguration savings of \$2 million and other line item trimming
 - Tax cap is not effecting Onteora this year, does not project it will affect us

- next year
- Does not mean that taxes will not go up – each town is impacted by their own assessment
- Money was saved due to retirement incentive to teachers
- Additional needs due to keeping 3rd grade at Bennett and large Kindergarten class, reducing Certified Occupational Therapist Assistant and replacing with an Occupational Therapist
- Health insurance costs increase is less than anticipated
- Reviewed Reserve accounts
- Contingent Budget implications:
 - Can not allow groups to use schools unless they pay for all expenses
 - Can not purchase equipment for students to borrow
 - Can not purchase uniforms
 - Can not purchase service to evaluate anything in the district

Discussion:

- Clarify if the district can not transport teams in a contingent budget
- Enrollment is higher than FACTS report
 - If kindergarten classes continue to come in at 108, we will level off at 1,400
- RUPCO development is still under construction, will likely bring in students
- Board conference line increased
 - Line was not increased, funds were re-allocated
- In Phoenicia there are more Students with Disabilities than other schools, so not meeting AYP could be at any school where these students are being educated
- Can levy be decreased?
 - Don't want to cut the budget so close
 - The Board can apply more funds to the levy
 - levy is not set until August
 - The maximum increase in the levy will be 0%
- Tax Levy Cap did effect the district this year, as the reconfiguration was necessary
- Much of the budget line items have been reallocated, as supervisors carefully went through their budgets

9.02 2012-2013 Budget Adoption (proposed 8:55)

9:40

Motion: Superintendent recommends Board of Education approval of the following Proposition: Proposition # 1 – 2012-2013 Budget BE IT RESOLVED, that the Onteora Central School District Board of Education be and is hereby authorized to expend the sums set forth under the various headings which are voted upon in gross and not in detail in the total amount of \$49,686,922 (which includes \$20,000 to support public library) for the year commencing July 1, 2012 and ending June 30, 2013, and the Board is authorized to levy and collect the necessary tax thereof on the taxable property of the District.

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Osmond, Trustee McKeon, Trustee Kurnit, Trustee Fletcher

No Longer Present

Trustee Osmond and Trustee Hickey left at approximately 9:40

10. ** 10 Minute Break**

10.01 The Board will take a 10 minute break at 9:40

No Longer Present

Trustee McKeon left at approximately 9:50

11. Discussion and Possible Action

11.01 Extension of Attorney Retainer (proposed 9:10 duration 10 min)

9:50

Motion: Adjust the 2011-2012 retainer based on a modified cap of 384 hours, increasing the retainer by a total of \$19,023.36 for the remainder of the school year.

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Fletcher

Not Present: Trustee Hickey, Trustee Osmond, Trustee McKeon

11.02 Transportation Change in Reconfiguration (proposed 9:20 duration 10 min)

Motion: WHEREAS, the Board of Education of the Onteora Central School District has adopted the reconfiguration plan of Phoenicia Elementary School and Woodstock Elementary School as K-3 grade schools and the Bennett Elementary School as a 4-6 grade school ("Reconfiguration Plan") commencing with the 2012-2013 school year; and WHEREAS, as adopted such Reconfiguration Plan contemplated transporting the 4-6 grade students, who would be attending Bennett Elementary School, with the 7-12 grade students attending the Onteora Middle/High School; and WHEREAS, the Superintendent has recommended that, based on age range considerations, the 4-6 grade students continue to be transported with the K-3 grade students attending Phoenicia and Woodstock Elementary Schools during the 2012-2013 school year; NOW, THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Onteora Central School District amends the Reconfiguration Plan, but only to the extent necessary to continue transporting the 4-6 grade students attending Bennett Elementary School with the K-3 grade students attending the Phoenicia and Woodstock Elementary Schools during the 2012-2013 school year.

Tabled until next meeting

11.03 Wind Turbine at Bennett (proposed 9:30)

Motion: WHEREAS, the Onteora Central School District ("District") Board of Education ("Board") is proposing to install at the Bennett Elementary School, a 37 foot tall wind turbine that was donated to the District ("Project"); and WHEREAS, the Project serves a dual purpose; first, the turbine operation will be incorporated into the educational curriculum offered to students; second, the turbine will supplement the

District's electrical supply; and WHEREAS, the Project is a routine activity of the District that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA"): WHEREAS, the proposed Project includes no other potential involved agencies that have been identified in regards to the project; and WHEREAS, the Board has considered the information and documentation, which describe the design and intent of the proposed Project. NOW, THEREFORE, BE IT RESOLVED, that the Onteora Central School District Board of Education, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that: a. The proposed Project is classified as a Type II Action; and b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is precluded from further environmental review.

Motioned By: Trustee Spencer
Second By: Trustee Fletcher

Who will decide where it goes?

Experts have walked the site with Principal Gabriel Buono

Why is Bennett raising money if it's donated?

Donated by the Bennett Student Government to the District

Who will do the installation?

Directed by the vendor some of our staff will erect

Fence, landscape and other aspects will come with further donations

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Fletcher

Not Present: Trustee Hickey, Trustee Osmond, Trustee McKeon

Trustee Spencer to look at detailed information

11.04 Stipulation of Settlement (proposed 9:35)

Motion: Resolution No. 11.04 Settlement of Claims in Lieu of Special Education Impartial Due Process Hearing WHEREAS, the parents of Student No. 04102012 have communicated certain claims to the District with regard to Student No. 04102012 special education services; and WHEREAS, the parents and the District are desirous of settling these claims prior to the commencement of a Impartial Due Process Hearing; NOW, THEREFORE, BE IT RESOLVED, that all claims for tuition, tutoring, services, evaluations, compensatory education, attorney or expert fees, or damages for the student for the 2011-2012 school year, as defined in the Stipulation of Settlement, be resolved by payment in an amount of \$55,000.00 by the District in accordance with the terms and conditions of a Stipulation of Settlement to be entered into between the Board and the parents; and BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to execute all documents in furtherance of this resolution.

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Fletcher

Not Present: Trustee Hickey, Trustee Osmond, Trustee McKeon

12. Consent Agenda

12.01 Approve consent agenda item numbers 12.02-12.08 (proposed 9:40 duration 5 min)

Motion: Approve consent agenda item numbers 12.02-12.08

Motioned By: Trustee Fletcher

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Fletcher

Not Present: Trustee Hickey, Trustee Osmond, Trustee McKeon

12.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

SHORT-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Melvin Jr., William	Special Education	Special Education Teacher - MS	03/14/12 – 03/26/12	1MA	LOA Replacement
Melvin Jr., William	Special Education	Special Education Teacher - MS	04/09/12 – 04/27/12	1MA	LOA Replacement

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Bucher, Donald	AIS/Earth Science (After School)	\$1,877.00
Ferraro, Aubree	AIS/Regents Prep (After School) 3 (.50 FTE) Algebra Regents (split w/Edward Whitlow)	\$ 938.50
Keenan, Bryan	AIS/Chemistry (After School) 1	\$1,877.00
Knoche, Stephen	AIS Instructor (After School) 1 Global Regents	\$1,877.00
Whitlow, Edward	AIS/Regents Pres (After School) 3 (.50 FTE) Algebra Regents (split w/Aubree Ferraro)	\$ 938.50

Per Diem Substitutes

NAME	POSITION	AMOUNT
Dorrity, Mark	Substitute Clerical Worker	\$ 9.50/hour
Edison, Fern	Certified Substitute Teacher	\$95.00/day
Gale, Trevor	Uncertified Substitute Teaching Assistant	\$ 9.00/hour
Gale, Trevor	Substitute School Monitor	\$ 9.00/hour
Mayfield, Kathleen	Uncertified Substitute Teacher	\$80.00/day
Scott, Rachel	Substitute Registered School Nurse	\$95.00/day
Vogt, Kristie	Certified Substitute Teacher	\$95.00/day

RESIGNATION: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Cocozza, Susan	Certified Teaching Assistant - BN	06/30/12	Retirement
Lundberg, Janet	Certified Teaching Assistant - PH	06/30/12	Retirement
Oakes, Janet	Certified Teaching Assistant - PH	06/30/12	Retirement
Wisneski, Janet	Typist – PH	06/30/12	Retirement

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#3170	04/18/12 – 06/19/12*	Medical – Paid Family Medical Leave	
#2325	03/14/12 – 03/26/12**	Administrative – Paid Leave	

*Estimated dates

**Revision

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2342	03/30/12	Administrative – Paid Leave
#3394	03/29/12 – 04/04/12	Medical – Unpaid Family Medical Leave
#2174	03/10/12 – 04/19/12*	Medical – Unpaid Family Medical Leave
#2733	03/07/12 – 03/28/12*	Medical – Unpaid Family Medical Leave
#2733	03/29/12 – 04/05/12*	Medical – Unpaid Medical Leave
#3196	03/14/12 – 06/17/12	Medical – Unpaid Leave

*Extension of leave

SALARY CHANGES: INSTRUCTIONAL**SCHEDULE T 11/11**

Board Meeting – April 10, 2012

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of **EDUCATIONAL INCREMENT**, effective **February 1, 2012**.

NAME	POSITION/SCHOOL	CURRENT STEP (SALARY)	RECEIVED STEP (SALARY)
Kuhne, LeeAnn	Special Education Teacher - PH	21M+36 (\$104,199)	21M+42 (\$104,979)

12.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #3/12, Confidential, as reviewed by Trustee Fletcher

12.04 Declare Surplus Vehicles

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following vehicles as surplus and authorizes the sale of these items at the Ulster County BOCES Auction to be held on April 14, 2012: 1999 Ford E-350 rack truck Vin# 1FDSE37FXXHA3595 2003 Ford E-450 Vin# 1FDWE45F7*3HB35090 1995 International Vin# 1HVBBAMX*SH249512 1995 Oldsmobile Vin# 1G3AJ85M3*S6412103 1996 Chevrolet Vin# 1GBJK34F7*TE197694

12.05 Donation

Motion: The Superintendent recommends acceptance of a donation totaling \$180.00 CASH, from Hannaford Helps Schools, to be used to support PBIS. The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations: Hannaford Helps Schools A2110.431.01 HS Supplemental \$180.00

12.06 Financial Report Feb 2012

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Financial Report from Feb. 2012

12.07 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule H7-11

12.08 Approve Volunteer

Motion: The Board of Education hereby approves Tori St. Pierre as a volunteer for the Phoenicia Elementary School.

13. Committee Reports -5 min each

13.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 5/7/12 (proposed 9:45)

10:15

Will be meeting with Internal Auditor to review findings

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 4/16/12

Has not met since last Board meeting

13.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on 4/11/12

Has not met since last Board meeting

13.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 4/23/12

Has not met since last Board meeting

13.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Has not met since last Board meeting

13.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 4/26/12

Met on 3/22/12 – minutes are up on the web site. School Lunch Manager Christine Downs presented changes in food services which will be put up on web site

13.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Has not met since last Board meeting

14. Old Business

14.01 The Board will discuss Old Business (proposed 9:55 duration 10 min)

No Old Business was discussed

15. New Business

15.01 The Board will create Superintendent Goals (proposed 10:05 duration 15 min)

Tabled until next Board meeting

15.02 The Board will discuss New Business (proposed 10:20 duration 10 min)

Email from NYSSBA asking for a music group to perform at the NYSSBA Convention.
Superintendent Phyllis McGill to follow up.

One Voice for Laos would like to start club at the high school

- Tend not to do a club around 1 area
- Superintendent Phyllis McGill will follow up after speaking with High School Principal Lance Edelman

Work harder to keep website updated more regularly.

Superintendent Phyllis McGill to look at other models of PR people

Have to work to end meetings at 10:00

16. Request For Information

16.01 The Board will request information (proposed 10:30 duration 10 min)

10:30

Trustee McGillicuddy asked:

- List of all stipends go for web pages and BOCES cost for communication
- Proposed new bus runs to Board
- New bus runs to schools
- Frequently Asked Questions as a menu item on the web site

Trustee Kurnit asked:

- How much early childhood discretionary time are speech paths are given to go into kindergarten in the new configuration?
- What is the plan for personnel for increasing the discretionary services time for K-3?
- What is the process on variances with the reconfiguration?
- On website under upcoming events – put in dates rather than “today” and “tomorrow”

Trustee Fletcher asked:

- Do not send bus runs to all schools until Board approves the plan
 - Transportation Director Betty Hughes should say that this is not final
 - Should talk in generalities when presenting to PTA meetings
- Create Q & A for Transportation
- Answer a past RFI of which bus model is being used for the assigning of students to schools

Trustee Spencer asked:

- General information sheet beefed up with pros and cons of what this new transportation option will bring
 - Bring this to PTA meetings
- Why does 2 tier work and 3 tier not work?

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:40 duration 10 min)

11:00

Rebecca Balzac – New transportation model needs to be communicated completely so parents can voice concerns before Board makes their decision

18. Adjournment

18.01 Adjourn Meeting. Next meeting is WEDNESDAY April 25, 2012 at the Middle School/High School (proposed 10:50)

Motion: The meeting is adjourned at 11:00

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Fletcher

Not Present: Trustee Hickey, Trustee Osmond, Trustee McKeon

Minutes Recorded By:
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING & COUNTY WIDE BOCES VOTE & ELECTION

6:00 p.m.

Wednesday, April 25, 2012

Middle School/High School

MINUTES

1. Opening Items

- 1.01 Call to Order 5:50
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee Osmond, Trustee Hickey, Trustee McKeon

2. Executive Session

- 2.01 The Board will vote to enter Executive Session (proposed 5:45)
Motion: Motion to enter Executive Session to discuss negotiations
Motioned By: Trustee Spencer
Second By: Trustee Kurnit
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,
Not Present: Trustee Osmond, Trustee Hickey, Trustee McKeon

Now Present

Trustee Osmond arrived at approximately 5:51
Trustee Hickey arrived at approximately 5:55

- 2.02 The Board will vote to exit Executive Session
Motion: Motion to exit Executive Session at approximately 7:10
Motioned By: Trustee Fletcher
Second By: Trustee Spencer
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,
Trustee Osmond, Trustee Hickey
Not Present: Trustee McKeon

- 2.03 The Board will vote to re-enter Public Session (proposed 7:00)
Motion: Motion to re-enter Public Session
Motioned By: Trustee Hickey
Second By: Trustee Osmond
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,
Trustee Osmond, Trustee Hickey
Not Present: Trustee McKeon

Change of Agenda

Consensus to move agenda number 9.07 to 9.01

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes of the 4/10/12 Board meeting (proposed 7:00)

Motion: The Board of Education hereby accepts the minutes of the 4/10/12 Board Meeting

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey

Not Present: Trustee McKeon

4. Tenure Celebration

4.01 Dr. McGill will introduce the principals to present the tenure recipients (proposed 7:05 duration 20 min)

Superintendent Phyllis McGill introduced Woodstock Principal Barbara Schnell, Pupil Personnel Director Jim Walker, and Phoenicia Elementary School Principal Linda Sella

Mr. Walker introduced **Linnea Welker**, school Psychologist, graduate of Marist and has chaired the CSE meetings in Woodstock and Phoenicia. Ms. Schnell spoke of her wonderful rapport with children, staff and parents

Mr. Walker introduced **Robin Osswald**, teacher of English Language Learners, graduate of New Paltz. Last year had 9 ELL Kindergarten students, this year will have 8 coming into Kindergarten. Worked exclusively in Phoenicia. Ms. Sella spoke of her exceptional teaching skills and pleasant, caring, understanding, compassionate manner. Co-chaired Diversity Week and on Spirit Week committee in the building.

Ms. Schnell introduced **Rachel Lim**, Elementary Teacher graduated with Elementary Ed with a concentration in math. Ms. Schnell asked the students in Ms. Lim's class what they thought of her: caring, creative, nice, loving.

Dr. McGill introduced **Nicholas Millas**, Director of Physical Education, Athletics, and Health, Dean of Students- graduated SUNY Cortland. Based on his performance and leadership as an administrator recommending for tenure.

4.02 Award Tenure

Motion: The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

TENURE APPOINTMENTS: INSTRUCTIONAL SCHEDULE P #04/12

The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing

satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATE	TENURE DATE
Rachel Lim	Professional	Elementary Education	9/1/09	9/1/12
Robin Osswald	Permanent	English to Speakers of Other Languages (ESL)	9/1/10	9/1/12
Linnea Welker	Permanent	School Psychologist	9/1/09	9/1/12

TENURE APPOINTMENTS: ADMINISTRATIVE

The following named ADMINISTRATIVE PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York, and provisions of the Commissioner's Regulations; and having received continuing satisfactory evaluations of performance are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATE	TENURE DATE
Nicholas Millas	Professional	Director of Physical Education, Athletics, and Health, Dean of Students	7/13/09	7/14/12

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey

Not Present: Trustee McKeon

5. Board District News

5.01 The Board will announce district news (proposed 7:25)

The Board asked for a moment of silence for Levon Helm.

Trustee McGillicuddy reported:

- Thursday 4/12 attended the annual BOCES meeting with Trustee Kurnit.
 - District Superintendent presented budget
 - Culinary students prepared dinner
- Friday 4/13 UC Legislative Action Committee met with Assemblyman Cahill with Superintendent Phyllis McGill and Trustee Fletcher
 - Committee should meet fairly regularly with him
- Budget presentations at Woodstock and Hurley are the beginning of the Community Budget Presentations – all the PTA groups and all Town Board Meetings
- Attending a symposium on Fostering Empathy in our Schools at the Catskill Center

Trustee Fletcher

- Attended school events
 - MS Science Fair
 - Bird and wonderful exhibits
 - Comedy and hypnosis at HS– extremely entertaining

6. Superintendent District News

6.02 The Superintendent will report on District News (proposed 7:40)

Superintendent Phyllis McGill reported:

- Parent in Partnership meeting
 - Set up Levon Helm scholarships in his name
- Student art show at Ulster Savings Bank at Phoenicia on Main St.
 - The art department at Onteora High School is displaying a collection of artwork created by students in grades 10-12 at the Ulster Savings Bank on Main Street in Phoenicia.
 - Displayed is art work by: Maggie Iapocce, Nikki Mayone, Jesse Ditzkoff, Roxanne Rutledge, Lauren Peters, Ursula Ore, Stephanie Walkowiak, Alexa Oakes, Autumn Carter, Faith Nameth, Farhana Quayum, Shirin Nikfetrat, Katelyn Klercker, Sophie Rust, Campbell Fletcher, Elyssia Johnan, Sophia Viola
- Transition activities posted on web site:
 - The elementary schools are planning for team building and Project Adventure activities across students entering grades 4, 5 and 6 during the school day.
 - Grade 3 will attend the Ashokan Center on June 13th and grade 4 will attend the Ashokan Center on May 14th. Grade 5 will attend Frost Valley on May 21st.
 - Field Day: Rather than having Junior Olympics, the Superintendent will work with the Board of Education and the OTA to reassign the stipends for this Field Day.
 - The purpose of the event should be more one of cooperation and collaboration, rather than competition. The tentative date is Saturday June 9th.
 - The district will also hold Open House Days for families to visit the elementary schools in August
 - Each respective PTA will specifically invite its new students (based on the reconfiguration) to one of their PTA events this spring.
 - Woodstock will invite incoming 1st and 2nd graders and their families from Bennett to their Bingo Night on April 27th, Phoenicia will invite incoming 1st and 2nd graders and their families from Bennett to their Square Dance on May 4th, and Bennett will invite incoming 4th, 5th, and 6th graders and their families from Woodstock and Phoenicia to an event with the date and event to be determined.
 - Trying to get all students to visit their respective buildings for next year on June 18th in the morning; this is in the planning stages.
- Clarification Music program
 - Common music curriculum K-3; with recorders used in grades 2nd & 3rd.

- Instrumental music and chorus will formally take place beginning in grades 4-6, we anticipate a strong program with much support and collaboration
 - Two full time music teachers, one ½ music teacher teaching strings, and a fourth part-time teacher offering general music and possibly chorus
 - ensembles will probably occur before school
 - chorus will probably occur during the day in conjunction with general music
 - lesson rotations will occur during the school day
 - music and art will be embedded into the Project based learning
- Still working with Principal Gabriel Buono on having the music ensembles during the day
- Model is evolving – will collect data on how the program is progressing

6.01 Update on Reconfiguration (proposed 7:30 duration 10 min)

8:00

- Planning to have the art and music teachers involved in Project Based Learning
- Working with 3 consultants: a internationally known musician, an expert in humanities and an art & gifted and talented certified person

7. Student Representative Report

7.01 Student Representative Jessica Moss will report to the Board (proposed 7:45)

Student Representative Jessica Moss was not present to give report

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item.

(proposed 7:50 duration 20 min)

8:15

Rebecca Balzac – 2 months since voted in Reconfiguration – still waiting for K-2 transition planning. How will you be ready to implement Project Based Learning if the K-2 site visitation is not able to be implemented?

9. Discussion and Possible Action

9.07 Comprehensive Educational Plans (proposed 8:45)

Motion: The Board of Education hereby accepts the Comprehensive Educational Plans for the Phoenicia Elementary School and the Middle School

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey

Not Present: Trustee McKeon

9.01 Transportation Change in Reconfiguration (proposed 8:10 duration 10 min)

Motion: WHEREAS, the Board of Education of the Onteora Central School District has adopted the reconfiguration plan of Phoenicia Elementary School and Woodstock Elementary School as K-3 grade schools and the Bennett Elementary School as a 4-6 grade school ("Reconfiguration Plan") commencing with the 2012-2013 school year; and WHEREAS, as adopted such Reconfiguration Plan contemplated transporting the 4-6 grade students, who would be attending Bennett Elementary School, with the 7-12 grade students attending the Onteora Middle/High School; and WHEREAS, the Superintendent has recommended that, based on age range considerations, the 4-6 grade students continue to be transported with the K-3 grade students attending Phoenicia and Woodstock Elementary Schools during the 2012-2013 school year; NOW, THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Onteora Central School District amends the Reconfiguration Plan, but only to the extent necessary to continue transporting the 4-6 grade students attending Bennett Elementary School with the K-3 grade students attending the Phoenicia and Woodstock Elementary Schools during the 2012-2013 school year. Those 3rd grade students attending the Bennett Elementary School will ride the same buses as students in grades 4-6 at Bennett Elementary.

Motioned By: Trustee Osmond

Second By: Trustee Hickey

- Bennett students will take Bennett designated bus at the K-3 time
- If they want to do before and after school – can be dropped off by parents or take the HS bus early or the HS late bus
- No more buses than now
- Creating more efficient routes
- Minimal additional miles
- Eliminate shuttles between schools
- 7-12 some students will be later pick up so a little later drop off
- Bennett 3rd graders will be on K-3 buses
- If this could have been done 2-3 months ago – saved a lot of trouble
- Commend Nicole Sommer and Betty Hughes for figuring this out – and Superintendent Phyllis McGill for understanding and hearing the parents
- Encourage District to continue to advocate for a later start time for the secondary students

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey

Not Present: Trustee McKeon

9.02 Stipulation of Settlement (proposed 8:20)

Motion: BE IT RESOLVED, that the Board of Education of the Onteora Central School District hereby approves the Stipulation of Settlement (redacted copy attached) between the District and Employee #04272012 in accordance with the material terms and conditions of the Agreement on file with the Clerk's office. BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central School

District hereby authorizes the Superintendent to execute the Stipulation of Settlement.

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey

Not Present: Trustee McKeon

9.03 BOCES Budget (proposed 8:25)

Motion: It is hereby resolved by the Onteora Central School District Board of Education to approve the Board of Cooperative Educational Services Administrative Budget in the amount of \$2,423,957

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey

Not Present: Trustee McKeon

9.04 BOCES Election (proposed 8:30)

Motion: It is hereby resolved that the Onteora Central School District Board of Education casts its votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the ballots.

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey

Not Present: Trustee McKeon

9.05 Abolish Positions (proposed 8:35)

Motion: The Board of Education hereby abolishes the following positions:

5.0 FTE Elementary Teacher

2.0 FTE Music Teacher

2.0 FTE Library Media Specialist

1.0 FTE Reading Teacher

2.0 FTE Typists

3.0 FTE Special Education Teacher

1.0 FTE Social Worker

1.0 FTE Speech Therapist

9.0 FTE Teaching Assistants

2.0 FTE Certified Occupational Therapy Assistants

1.0 FTE Program Secretary

1.0 FTE Account Clerk/Typist

Motioned By: Trustee Hickey

Second By: Trustee Spencer

- Heavy hearted to have to abolish positions, know the value

- Acknowledging that due to retirements, less people were laid off
- Trustee Kurnit does not agree with library lay offs

Results: Passed

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Osmond, Trustee Hickey

Nay: Trustee Kurnit

Not Present: Trustee McKeon

9.06 Create Position (proposed 8:40)

Motion: The Board of Education hereby creates the following position:

1.0 FTE Occupational Therapist

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey

Not Present: Trustee McKeon

9.08 Approve Tuition Waiver for Foreign Exchange Student (proposed 8:50)

9:45

Motion: The Board of Education agrees to allow an AFS (American Field Service International Programs) Exchange student to come here in 2012-2013 and waive tuition.

Policy committee will review this policy to see amount limiting the number of students that attend tuition free in one year.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey

Not Present: Trustee McKeon

9.09 The Board will create Superintendent Goals (proposed 8:55 duration 15 min)

9:00

Discussion of Board goals ensued

Timeline for goals to be completed.

As NYSSBA for samples Superintendent goals

10. ** 10 Minute Break**

10.01 The Board will take a 10 minute break at 9:10

A break was not taken

11. Consent Agenda

11.01 Approve consent agenda item numbers 11.02 - 11.05 (proposed 9:20 duration 5 min)

9:25

Motion: Approve consent agenda item numbers 11.02-11.05

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Trustee Osmond stated that the process of retaining teachers based on seniority instead of performance is antiquated

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey
Not Present: Trustee McKeon

11.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Motzkin, Joseph	Baseball – JV/Varsity – Coach (UNPAID)	\$0
Opalka, Daniel	6 th Teaching Assignment – MS/HS (AIS Civics) PRO-RATED 04/16/12 – 06/22/12	\$2,065.50

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Bennett, Jeanenne	Certified Substitute Teacher (effective 02/01/2012)	\$95.00/day

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#2342	03/30/12 – 04/12/12*	Administrative – Paid Leave	
#2733	03/29/12 – 04/20/12**	Medical – Unpaid Medical Leave	

*Amendment of dates

* *Extension of leave

SALARY CHANGES: INSTRUCTIONAL

Board Meeting – April 25, 2012

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of **EDUCATIONAL INCREMENT**, effective **February 1, 2012**.

NAME	POSITION/SCHOOL	CURRENT STEP (SALARY)	RECEIVED STEP (SALARY)
Turck, Sarah	Guidance Counselor - HS	4M+18 (\$74,585.50)	4M+24 (\$75,443.50*)

*Correction

TERMINATIONS: INSTRUCTIONAL

The Superintendent of Schools hereby recommends the TERMINATION of the following INSTRUCTIONAL staff members. These terminations are in accordance with and subject to the Education Laws of New York State, the rules and regulations of the Commissioner of Education, and the policies of the Ontario Board of Education.

BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the following individuals, having the least seniority in the tenure area affected by the abolishment, shall be laid off from their positions with the District effective June 30, 2012.

Any individual who is laid off shall have his or her name placed on a preferred eligibility list consistent with the requirements of the Education Law.

NAME	FTE/TENURE AREA	REMARKS
Albamont, Brian	1.0/Math	Will be offered a .60 FTE Math Teacher position
Behling, Kenneth	1.0/Library Media Specialist	
Dearden, Jessica	1.0/Teaching Assistant	
DeSantis, Ernest	1.0/Teaching Assistant	
Dornan, Mark	1.0/Special Education	
Gilbert, Gina	1.0/Music	
LeClerc, Lisa	1.0/Teaching Assistant	
Lohrer, Veronica	1.0/Teaching Assistant	
May, Barbara	1.0/Teaching Assistant	
McKenna, Karen	1.0/Music	
Nieves, Leana	1.0/Teaching Assistant	
Polacco, Nicole	1.0/Elementary	
Schenker, Meagan	1.0/Social Worker	

TERMINATIONS: NON-INSTRUCTIONAL

The Superintendent of Schools hereby recommends the TERMINATION of the following NON-INSTRUCTIONAL staff members. These terminations are in accordance with and subject to the Education Laws of New York State, Civil Service Law, the rules and regulations of the Commissioner of Education, and the policies of the Ontario Board of Education.

BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the following individuals shall be laid off from their positions with the District effective June 30, 2012.

NAME	FTE/TENURE AREA	REMARKS
Paskoff, Lisa	1.0/COTA	
Poremba, Patrece	1.0/COTA	
VanDyke, Maureen	1.0/School Program Secretary	

11.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #3/12, Confidential, as reviewed by Trustee Spencer

11.04 Amend the 403 (b) Retirement Plan

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the amendment of the 403(b) Retirement Plan to conform with the IRS requirements concerning the Heroes earnings Assistance and Relief Tax Act of 2008 (HEART) and the Worker, Retiree, and Employer Recovery Act of 2008 (WRERA) and authorizes the Assistant Superintendent for Business to sign the amendment.

11.05 Athletic Bid

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the award of the Athletic Supply Bid for the amount \$11,218.82 based on the bid documents of March 28, 2012 to the lowest responsible bidder as follows: Anaconda Sports \$ 1,837.90 Cannon Sports, Inc. \$ 6.80 Longstreth Sporting Goods \$ 143.70 Mercury Sports \$ 4,807.40 Passons \$ 733.72 Riddell/All American \$ 156.00 Sportsman's \$ 1,832.70 Toledo Physical Education Supply Inc. \$ 860.40 Triple Crown Sports Inc. \$ 840.20

12. Committee Reports -5 min each

12.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 5/7/12 (proposed 9:25)

Trustee Spencer reported that they are meeting on 5/7 to meet with Internal Auditor for first round of findings

12.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 5/14/12

Trustee Kurnit reported that the committee has not met since last Board meeting

12.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on TBD

Trustee Osmond reported that the committee has not met since last Board meeting

12.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 5/7/12

Trustee McGillicuddy reported that the committee has not met since last Board meeting

12.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Trustee McGillicuddy reported that the committee has not met since last Board meeting

12.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 4/26/12

Trustee Fletcher reported that the committee has not met since last Board meeting

12.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Superintendent Phyllis McGill reported that the committee has not met since last Board meeting

13. Old Business

13.01 The Board will discuss Old Business (proposed 9:30 duration 10 min)
9:30

- Status of APPR for principals
 - Superintendent Phyllis McGill reported that it is at the attorney, needs to meet with OAA again and will be ready for the Board soo
- Trustee McGillicuddy will be sending email about Board and Superintendent retreat
 - Asking if they should use the same Facilitator

14. New Business

Trustee Fletcher asked about the email sent by NYSSBA asking for questions on transportation for a Transportation Summit
Opportunity to help answer questions Board have had

14.01 Exit Survey for Budget Vote & Election (proposed 9:40 duration 10 min)
Consensus to email exit survey ideas to District Clerk, Fern Amster

14.02 Discuss the website (proposed 9:50 duration 10 min)
9:40

- Computer Coordinator stipends are used for staff that have problems
 - they go to these people first, then contact the IT person. Are also usually web master for their buildings
- Find out what BOCES might offer in web master duties
- Technology Committee to discuss roles of Computer people, and improve the content on the web site
 - Add videos to web site – introduction from Board, Superintendent Phyllis McGill, etc.

14.03 The Board will discuss other new business (proposed 10:00 duration 10 min)
No other new business was discussed

15. Request For Information

15.01 The Board will request information (proposed 10:10 duration 10 min)

9:50

Trustee Spencer

- How much of the computer stipend is toward being the web master for a building?
 - Superintendent Phyllis McGill to bring to Technology Committee

Trustee McGillicuddy

- What would a communications person would cost (through BOCES)
- Rosetta Stone – how many children have initially signed up how many are now, frequency and cost
- Fast Forward program – how is it working, how effective is it, how many students use it, cost to district
- Mentorship program – information on what is done
- Offering chorus in K-3 buildings?

Trustee Osmond

- Rosetta Stone – drop off – more in before school or after school. See where children are dropping out

Trustee Kurnit

- Programs in place that deal with students relationships that deal with drugs in the HS – met Marie Shultis Awareness program

Trustee Spencer

- Better understanding of what the students are expected to learn in CCLS
 - Timeline milestones – to measure ourselves – what steps are we taking to get this done. Administration has goals and if they stay on track we will be ready in Sept. Share that with the Board and public

16. Public Comment

16.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:20 duration 10 min)

No public comment was made

17. Adjournment

17.01 Adjourn Meeting. Next meeting is the Budget Hearing, Tuesday, May 1, 2012 at the Middle School/High School (proposed 10:30)

Motion: The meeting is adjourned at 10:00

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Osmond, Trustee Hickey

Not Present: Trustee McKeon

Minutes Recorded By:
Fern Amster, District Clerk

A handwritten signature in cursive script, appearing to read "Fern Amster".

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING and BUDGET HEARING

MINUTES

6:00 p.m.

TUESDAY, MAY 1, 2012

Middle School/High School

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Fletcher, Trustee Spencer

2. Executive Session

2.01 The Board will vote to enter Executive Session (proposed 6:00)

Motion: Motion to enter Executive Session to discuss negotiations

Motioned By: Trustee Hickey

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Fletcher, Trustee Spencer

Now Present

Trustee Spencer arrived at approximately 6:01

Trustee Fletcher arrived at approximately 6:05

2.02 The Board will vote to exit Executive Session

Motion: Motion to exit Executive Session

Motioned By: Trustee Osmond

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Fletcher, Trustee Spencer

2.03 The Board will vote to re-enter Public Session (proposed 6:30)

Motion: Motion to re-enter Public Session

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Fletcher, Trustee Spencer

3. Board District News

3.01 The Board will announce district news (proposed 6:35)

6:55

Trustee McGillicuddy reported:

- Attended Modified Track meet – students showed good sportsmanship
- Upcoming Budget presentation with administration
 - Woodstock PTA
 - Shandaken Town Board
 - Shandaken Seniors, Phoenicia and Bennett PTAs
 - Olive Town Board Meeting, High School Alliance
- Tuesday is Onteora Teachers Association negotiations
- Empathy in Education Symposium – Dignity for all students act, update code of conduct

4. Superintendent District News

4.01 The Superintendent will report on District News (proposed 6:40)

Superintendent Phyllis McGill reported:

- Rotary meeting last Thursday for Budget Presentation
- NYS Math assessments grades 3-8 last week and this week
- Tomorrow is no school for staff to score assessments and those not scoring will participate in Staff Development
- Snow Day give back – 1 more snow day – will be on Friday May 25
- The Middle School Science Olympiad team finished 3rd at Regionals and qualified for participation in the state competition. At the state competition, we had students do well in the following events: Food Science, Optics, Science Crime Busters, and Mousetrap Vehicle. The members of the team are listed below:
 - 7th grade: Aidan Calinda, Sammy Corwin, Emily Downs, Gavin Katona, Kaya Nodelman, Fayth Ryder, Keely Terpening
 - 8th Grade: Wyatt Baker, Eddie Faurote, Molly Greene, Keenan Jones, Stephanie Smith
 - 9th Grade: Myranda Polhemus
- The Sounds of Jazz worked with clinician, Kirby Shaw, at LeMoyne College in Syracuse- 10 NYS schools participated

4.02 Update on Reconfiguration (proposed 6:45)

Transition activities:

- Woodstock PTA event occurred last Friday night
- Phoenicia Square Dance event – Bennett students attending there in the Fall were specifically invited
- Principal Gabriel Buono is working on before and after school activities
- Working on TA assignments for next year

Common Core Learning Standards (CCLS)

- All teachers and administrators attended training at BOCES
- All teachers developed and submitted lesson plans to align with CCLS
- Developing unit plans aligned to CCLS
- Teachers have been given time over the course of the year to work collaboratively on the development of these learning experiences. Support for this work has been provided in a number of ways, including, but not limited to regional and/or on-site facilitation and support of BOCES personnel, sharing of

CCLS aligned lesson plan and unit plan templates and exemplars, and sharing of other rich resources on websites such as moodle (go to literacy and/or math, then CCLS) and engage ny.

Discussion on Ensemble practice:

- Rotational schedule twice a week
- If it goes during the day, we will have to see how children are doing missing parts of the day
- Principal Gabriel Buono reported that after school activities conflict with music, so before school is better
- At recess – the groups would have to rotate through
 - Still working on this
- Mr. Boyer supplied a possible twice a week meeting during the school day for ensemble practice
 - Need to discuss with music teachers

4.03 School Report Card Presentation (proposed 6:50 duration 30min + 10min Bd Discussion)

7:20

Superintendent Phyllis McGill reported:

- Officially released the same week that the budget came out
- Static piece of information
 - Taken once a year
 - Compares our students to others in state
- Used as one of multiple measure of student learning
 - Is measure comparatively
 - Quantitative not qualitative
 - Tells that a student is having a problem in an area, but not why
- Enrollment
 - Have been losing approximately 87 students per year
 - Starting to level off
 - 33% poverty rate –shown by free and reduced lunch rate
- Teacher Qualifications
 - Teacher turn over is because we have faculty retiring
- Percentage of Classified Students
 - State wants 11%
 - State average is 13%
 - Onteora is at 18%
- Student Performance
 - All students – made Adequate Yearly Progress (AYP)
 - Students with Disabilities in MS and Phoenicia did not make AYP in ELA or Math
 - 2nd year in a row
 - About half the students in 8th grade need remedial reading
 - Statewide sets an 80% graduation rate – with the 5 cities
 - Onteora at 80%
 - In Special Ed 41% are passing English regents
 - 85% of Onteora students go onto college

- But are they ready for college?
- Summarize
 - HS, Bennett and Woodstock are in good standing
 - MS and Phoenicia are schools in need of improvement
 - In Students with Disabilities and economically disadvantaged

Board discussion

7:55

- Child Study Teams look at specific students
 - Looking for Curriculum gaps
 - What concepts in which they need help
- Music – K-2 spend 45 min or more in core content (english, math, science, social studies) than the older grades, because of ensemble practice.
- Very instructive to see other districts as compared to Onteora
 - See correlation between percentage of free and reduced lunch and classified students
- Early childhood learning centers.
- Transition from 6th to 7th grade drop off
- Inviting 7th grade teachers to join with elementary teachers for training this summer in Project Based Learning

5. Student Representative Report

5.01 Student Representative Jessica Moss will report to the Board (proposed 7:30)

8:06

Student Representative Jessica Moss reported:

Things to go to:

Musical review – Sat. May 19th – Broadway songs

To support music program in Onteora

Friday May 11th – Friday night Live – support Belleayre Bash

6. Public/Student Comment

6.01 The public and students may comment on any agenda or non agenda item.

(proposed 7:35 duration 20 min)

8:07

Molly Hyde – Third graders can try Mini-Band during the day to see if they will like music. If it's before school, they will not do it.

Scott Owitz – Spoke about the pride of being in the Marching Band going to St.

Patrick's Day parade. Let the music program stay the way it is so children don't have to wake up early.

Brandt Estes – 8th grader. Part of music program since 3rd grade. Develop fine motor skills, in front of an audience self worth and confidence. Taking care of an instrument helps responsibilities.

Spencer Estes – 5th grade – Played in All County Band. Tried Rosetta Stone in the morning and it was too much. Unfair for students to have to choose between

Karen Wemple-Estes – Clarification – no need to fix music program, so why change it?

How will students be monitored after HS bus drops students off. How much time will there be by the time students there, get music together, and ready for music.

Adrianne Cox – Students will have to drop out because they could not come in the

morning – bands will get smaller and smaller. Practice before and after school now, when will they practice

Eliza Siegel, Sara Rauschendorfer, Sabrina Mason, Anna Compton, Katie Viglielmo – Music to them is like sports is to an athlete – a family. Very important part of their Onteora success

Harvey Boyer – Inherited a great program from Ron Westervelt, Successfully guided many students to participate in All County. The changes of cut positions and losing 3rd grade music program will hurt, but moving the ensembles before schools will destroy the program

Rebecca Balzac – What time is school starting next year? Where will my child be going to school? When is music? Superintendent contract is being extended for 4 years, when there is still 2 ½ years left on her contract. Negotiations have been going on for months. No time to evaluate Superintendent on reconfiguration. Superintendent is disregarding the Shared Decision Making on music.

Mary Leonard – 1. Comparison of our elementary Band to Saugerties: Band teachers travelled between schools. Saugerties had practice outside of the school day. Their program was much smaller. 2. Parents – elementary level most successful students had support at home. Additional burden to get up early. Participation in a music group should be open to all students.

Elana Schaef – Use time we have during the day more effectively

Andrew Russell – Wrong to change music program

Katie Martucci – Look further for a solution. The music students are the ones in AP classes

Elmo Tinti – Music Rehearsals to beginning of day will not work. Would you move sports practice before school?

Tom Shimmerling – Music Program crown jewel of school district

7. Budget Hearing

7.01 Assistant Superintendent for Business Victoria McLaren will present the Budget Hearing (proposed 7:55 duration 15 min)

8:55

Assistant Superintendent McLaren presented a condensed, summary of the budget, as there have been many detailed presentation

- The levy is not increasing, but individually tax bills may change due to fluctuations in the town's assessments
 - Allowable increase by the state is 2.31%
- Budget has decreased by 1.69%
- Budget is comprised of 3 parts
 - Program is largest part - a little over 80%
 - Administrative is approximately 9%
 - Capital is approximately 10%
- If Budget does not pass and there is a contingent budget:
 - Equipment out of budget - approximately \$80,000
 - Will not affect any programs
 - Cannot buy uniforms for sports
 - Would have to charge a fee for building use if a custodian is needed (except PTAs) such as Sat. program

8. Discussion and Possible Action

8.01 The Board will create Superintendent Goals (proposed 8:10 duration 30 min)
9:00

- Separated the document among the Board to “distill the document” Mission sentence and couple of measurable goals
- To be completed by the May 29th meeting
- Re-evaluate goals after Superintendent evaluation in December

8.02 Board of Registration for the Election and Vote on May 15, 2012 (proposed 8:40)

Motion: The Board of Education hereby approves the Board of Registration for the Election and Vote on May 15, 2012.

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Trustee Fletcher would feel better if there was more equity among the number of machines at each site

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Fletcher, Trustee Spencer

8.03 Adoption of Textbook for Family and Consumer Sciences (proposed 8:45 duration 10 min)

Ordering one set so the classes will share it. Textbook is not published yet, will be out by the summer.

8.04 New Superintendent Contract (proposed 8:55)

Motion: Be it hereby resolved by the Board of Education of the Onteora Central School District that the employment contract between the District and Phyllis McGill covering the period of May 1, 2012 through June 30, 2016 is hereby approved.

Motioned By: Trustee Osmond

Second By: Trustee Spencer

Board Discussion:

- Superintendent's contract needs to be reviewed by the end of June
- By law no superintendent contract can be shorter than 3 years
- Superintendent taking a reduction in her salary
 - \$10,000 each year for 4 years plus FICA decrease
- Not a sudden decision – processes followed
- Need to be proactive in establishing a stable superintendent
- Contract extension awarded on merit
- Goals as Superintendent are yet to be achieved, not time to be evaluated on goals
 - Support a 3 year contract

Results: Passed

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee Fletcher
Nay: Trustee McKeon, Trustee Spencer

9. ** 10 Minute Break**

9.01 The Board took a 10 minute break at 10:10

10. Consent Agenda

10.01 Approve consent agenda item numbers 10.02 - 10.08 (proposed 9:10 duration 5 min) 10:20

Motion: Approve consent agenda item numbers 10.02 - 10.08

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Fletcher, Trustee Spencer

10.02 Personnel Agenda

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2508	03/12/12 – 04/30/12*	Medical – Paid Family Medical Leave
#3170	04/16/12 – 06/15/12**	Medical – Paid Family Medical Leave
#3170	06/16/12 – 06/22/12***	Parental Leave – Unpaid

*Extension of leave

**Revised dates

***Estimated dates

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2174	03/10/12 – 04/18/12**	Medical – Unpaid Family Medical Leave
#2174	04/19/12 – 04/24/12***	Medical – Unpaid Medical Leave
#2733	03/29/12 – 04/27/12*	Medical – Unpaid Leave

*Extension of leave

**Revised dates

***Finalized dates

10.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #5/12, Confidential, as reviewed by Trustee Osmond

10.04 Fire Alarm Bids

Motion: WHEREAS, the Onteora Central School District ("District") Board of Education ("Board") previously classified a proposed project to replace the existing Fire Alarm System at the Middle/High School and the Bus Garage ("Project") as a Type II Action under SEQRA and the regulations promulgated thereunder; and

WHEREAS, on May 17, 2011 the Board previously authorized such Project at a cost not to exceed \$400,000, to be funded from the District's 2010-2011 undesignated general fund balance; and WHEREAS, the Board previously determined that all costs to be incurred on the Project are ordinary and contingent expenses, as defined under Section 2023 of the Education Law; and WHEREAS, on November 2, 2011 after advertising and opening bids on the Project, the Board rejected such bids because the prices came in significantly over budget; and WHEREAS, the Board subsequently modified the Project and re-advertised for bids on the Project; and WHEREAS, bids were opened on April 24, 2012 and the lowest bid submitted was for \$411,333; and WHEREAS, the total cost of the Project, if the lowest bid was awarded, inclusive of design and administration fees to date, would equal \$455,499.80; and WHEREAS, the Board desires for this work to be completed this summer in order to safeguard the health and safety of occupants of the Middle/High School and Bus Garage buildings and to meet updated State Fire and Building Codes; NOW, THEREFORE, BE IT RESOLVED, that the Board increase the Project Budget to \$460,000, the additional funding of which will be transferred from the District's 2011-2012 undesignated general fund balance; and BE IT FURTHER RESOLVED, that the Board award the Fire Alarm Construction Contract to J & J Sass Electric Inc. in the sum of \$411,333, subject to adjustments in accordance with the Project Plans and Specifications.

10.05 Quarterly Financial Report

BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the Quarter of Jan - Mar 2012

10.06 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule 18/11

10.07 Donation

Motion: Bennett Elementary School ECA to be used for a wind turbine. The Superintendent recommends approval to increase the 2011-2012 Budget per the following donations: Bennett Elementary School ECA A2110.431.03 Supplemental \$17,318.00

10.08 Corrected Athletic Bid

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Athletic Supply Bid for the corrected amount \$11,198.57 based on the bid documents of March 28, 2012 to the lowest responsible bidder as follows: Anaconda Sports \$ 1,837.90 Cannon Sports, Inc. \$ 6.80 Longstreth Sporting Goods \$ 106.20 Mercury Sports \$ 4,807.40 Passons \$ 733.72 Riddell/All American \$ 156.00 Sportsman's \$ 1,849.95 Toledo Physical Education Supply Inc. \$ 860.40 Triple Crown Sports Inc. \$ 840.20

(NOTE: In the Bid approved on 4/25/12, one item was awarded to the second highest bidder. The difference was \$0.27 for this item.)

11. Committee Reports -5 min each

11.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 5/7/12 (proposed 9:15)

Meeting with Internal Auditor on Monday to discuss his findings

11.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 5/14/12

Trustee Kurnit reported that the committee has not met since the last Board meeting

11.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on TBD

Trustee Osmond reported that the committee has not met since the last Board meeting

11.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 5/7/12

Trustee McGillicuddy reported that the committee has not met since the last Board meeting

11.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Trustee McGillicuddy reported that the committee has not met since the last Board meeting

11.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 6/7/12

Trustee Fletcher reported - met this afternoon

- Looking at concussion and sportsmanship policies
- Also the strategic plans
- Next meeting will look at NYSSBA's sample wellness policy

11.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Superintendent Phyllis McGill reported that the committee has not met since the last Board meeting

12. Old Business

12.01 The Board will discuss Old Business (proposed 9:30 duration 10 min)

No Old Business was discussed

13. New Business

13.01 Exit Survey for Budget Vote & Election (proposed 9:40 duration 10 min)

10:30

NYSSBA suggests school boards do an exit survey. Sample NYSSBA surveys to be on Google Docs

13.02 The Board will discuss other new business (proposed 9:50 duration 10 min)

Warrant schedule is 75 pages. Help identify unexpected encumbrances or things that are not in the expected forecast.

14. Request For Information

14.01 The Board will request information (proposed 10:00 duration 10 min)

Trustee Fletcher – PTA is it common place for some or all candidates running for candidates to speak.

Requested before - Rosetta Stone numbers. Is it being used to its potential?

15. Public Comment

15.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:10 duration 10 min)

No public comment was made

16. Adjournment

16.01 Adjourn Meeting. Next meeting is the Budget Vote and Election, Tuesday, May 15, 2012 at the Middle School/High School (proposed 10:20)

Motion: The meeting is adjourned at 10:35

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Fletcher, Trustee Spencer

Minutes Recorded By:
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR & ANNUAL MEETING

6:00 p.m.

TUESDAY, MAY 15, 2012

Middle School/High School

MINUTES

1. Opening Items

- 1.01 Call to Order 8:05
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit,
Trustee McKeon

Not Present: Trustee Fletcher, Trustee Osmond

2. Public/Student Comment

- 2.01 The public and students may comment on any agenda or non agenda item (proposed 8:05 duration 10 min)

No comment was made

3. Discussion and Possible Action

- 3.01 2012-2013 School Calendar (proposed 8:20)

8:07

Superintendent Phyllis McGill updated the Board:

- 6 snow days
- Would have liked more Superintendent's Conference Day, but won't have enough days
- Ontario Teachers Association contract is 180 class days with students, State allows for 176 class days with students and 4 staff development days
- Will have Yom Kippur off, but not Rosh Hashana too
- Start with an opening day for staff, and then start school the next day

Motion: The Board of Education hereby approves the 2012-2013 School Calendar.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Fletcher, Trustee Osmond

- 3.02 2012 Revised Board of Registration (proposed 8:30)

Motion: The Board of Education hereby approves the changes to the 2012 Board of Registration for the Vote and Election

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Fletcher, Trustee Osmond

3.03 Personnel Agenda (proposed 8:35)

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Fletcher, Trustee Osmond

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Deak, Elizabeth	6 th Teaching Assignment – MS/HS (“Acting”) (RETROACTIVE: 09/07/11 – 06/30/12)	\$7,500.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Ferraro, Aubree	Home Tutor	\$36.00/hour

3.04 Discussion on foreign exchange students (proposed 8:40)

Superintendent Phyllis McGill explained:

- Already approved a foreign exchange student
- This year have 3 applications
- How many will we accept without tuition? Should we be setting a limit?
- Beneficial for students to have foreign students in the school, have some type of measure.
- Look at policy and maybe limit how many students can come because it is a gift of taxpayer money
- Support tuition paying foreign students
- Look into programs that are ongoing now
 - Set a process so the district knows about these students earlier
- Discuss further at next Board meeting

4. Public Comment

4.01 The public will comment on any agenda or non-agenda item (proposed 8:50 duration 10 min)

No comment was made

The Board took a break at 8:45

Now Present

Trustee Fletcher arrived at 9:00

Trustee Osmond arrived at 9:05

5. Canvass Votes

5.01 Declaration of Votes Cast (proposed 9:00)

9:20

Motion: The Board of Education hereby accepts the votes cast for Proposition 1
Proposition #1 2012-2013 Budget: \$49,686,922

Yes - 1201 No - 509

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond, Trustee Fletcher

5.02 Board Seats - Declaration of Votes Cast

9:25

Motion: The Board hereby accepts the votes cast for the 2 board seats

Two Vacancies: 3 year terms - Effective July 1, 2012 to June 30, 2015

Declaration of Votes Cast:

Tony Fletcher - 907

Cybele Nielsen - 824

Rebecca Balzac - 762

Laurie Osmond - 872

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Trustee McGillicuddy thanked everyone involved and especially the 4 candidates who were willing to give their time to the students of this district. It is a volunteer position and an awesome responsibility

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond, Trustee Fletcher

6. Adjournment

6.01 Adjourn Meeting. Next meeting Tuesday 5/29/12 at Bennett Elementary School (proposed 9:20)

Motion: The meeting is adjourned at 9:25

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond, Trustee Fletcher

Minutes Recorded By:
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, May 29, 2012

Bennett Elementary School

MINUTES

1. Opening Items

- 1.01 Call to Order 6:10
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call – Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Not Present - Trustee McKeon, Trustee Hickey, Trustee Spencer

2. Executive Session

- 2.01 The Board will vote to enter Executive Session (proposed 6:00)
Motion: Motion to enter Executive Session to hold a quasi-judicial hearing and to discuss OTA and OAA negotiations
Motioned By: Trustee Osmond
Second By: Trustee Fletcher
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Not Present - Trustee McKeon, Trustee Hickey, Trustee Spencer

Now Present

Trustee McKeon arrived at approximately 6:20

- 2.02 The Board will vote to exit Executive Session (proposed 7:15)
Motion: Motion to exit Executive Session
Motioned By: Trustee Fletcher
Second By: Trustee McGillicuddy
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee McKeon
Not Present: Trustee Hickey, Trustee Spencer

- 2.03 The Board will vote to re-enter Public Session (proposed 7:15)
7:35
Motion: Motion to re-enter Public Session
Motioned By: Trustee Fletcher
Second By: Trustee Osmond
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee McKeon
Not Present: Trustee Hickey, Trustee Spencer

3. Acceptance of Minutes

- 3.01 The Board will accept the minutes of 4/25/12, 5/1/12 and 5/15/12
Motion: The Board of Education hereby accepts the minutes of 4/12/12, 5/1/12,
5/15/12

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey, Trustee Spencer

4. Board District News

4.01 The Board will announce district news (proposed 7:15)

Trustee McGillicuddy reported:

- Middle School Concert was wonderful
- Young Broadway production which was student directed and produced was very enjoyable
- Scholastic Award dinner honored 4 students
 - Tyler Barringer – valedictorian
 - Elena Schaef – salutatorian
 - Zach Doyle – outstanding business student
 - Clair Casto – valedictorian at BOCES Career Tech
- Jazz Ensemble concert was wonderful as well

Trustee Fletcher reported:

- Meet, Greet and Eat event was wonderful again this year
 - Thanks to all restaurants and chefs for participating
 - Great to see how many restaurants are run by Onteora graduates
- Friday Night Live Belleayre Bash fundraiser
 - Good to see an informal event by our students

5. Superintendent District News

5.01 The Superintendent will report on District News (proposed 7:20)

Superintendent Phyllis McGill reported:

- Meet Greet and Eat raised about \$8,600
 - Thanks to Maxanne Resnick and Marybeth Mills for an extraordinary event
- State Education Dept. continues to bring new things in May/June to implement for September
 - Can't insist that teachers come in over the summer
 - Newest one:
 - Student Learning Objectives are required to be written to evaluate students where there are no state tests or Regents
- NYS science testing in 4-8 next week

5.02 Update on Reconfiguration (proposed 7:25)

- Last week the 4-6 grade teachers spent ½ day on Project Based Learning
 - There will be a day in June for faculty to get together with trainers
- Response To Intervention committee is meeting tomorrow
 - Plan needs to be in place by 7/1/12
- Professional Development Committee meeting
 - Plan will be on Reorganization meeting

- Host of Professional Development being offered this summer
- Transition Planning
 - Team building 5th graders
 - Asked for volunteer parents to help run the Field Day
 - Still hopeful it can happen
 - June 18th is a big transition day
 - Visitation to schools
 - Planning August visitations
- Started initial conversation on Inter School Transfers (variances)
 - Try to make decisions early
 - Hard because a lot of mobility in the summer
 - don't want to over-staff or under-staff

6. Student Representative Report

- 6.01 Student Representative Jessica Moss will report to the Board (proposed 7:30)
Student Representative Jessica Moss was not present to give her report

7. Public/Student Comment

- 7.01 The public and students may comment on any agenda or non agenda item.
(proposed 7:35 duration 20 min)
No public or student comment was made

8. Discussion and Possible Action

- 8.01 The Board will create Superintendent Goals (proposed 7:55 duration 30 min)
7:40
The Board crafted some of the Superintendent Goals

- 8.02 Adoption of Textbook for Family and Consumer Sciences (proposed 8:25 duration 10 min)

8:50

Motion: Be it hereby resolved that the Board of Education of the Onteora Central School District, upon recommendation by the Superintendent of Schools, hereby adopts the following textbook: Preparing for Life and Career for the Family and Consumer Science Program

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey, Trustee Spencer

- 8.03 MOA #05292012 between ONTEA and OCSD for Yom Kippur (proposed 8:35)
Motion: Upon recommendation from the Superintendent of Schools, the Board of Education hereby agrees to the Memorandum of Agreement #05292012 and authorizes the Superintendent to sign such agreement.
Motioned By: Trustee Osmond
Second By: Trustee Kurnit
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,

Trustee McKeon

Not Present: Trustee Hickey, Trustee Spencer

8.04 Tuition waiver for 2 foreign exchange students (proposed 8:40 duration 10 min)

Motion: The Board of Education agrees to allow an ASSE International Student Exchange Program from Germany and a Rotary student from Belgium to come to Onteora for the 2012-2013 school year and waive tuition.

Motioned By: Trustee Osmond

Second By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey, Trustee Spencer

8.05 Approve Volunteer Applications (proposed 8:50)

Motion: The Board of Education hereby approves the following volunteers to work at the Phoenicia Elementary School: Laura Fraser and Karl Geary

Motioned By: Trustee Kurnit

Second By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey, Trustee Spencer

8.06 Accept Donation of stump grinding (proposed 8:55)

Motion: The Board of Education hereby accepts the donation of \$1000 worth of stump grinding by Jordan Voelker, owner of Limber Tree Services to the Woodstock Elementary School.

Motioned By: Trustee Fletcher

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey, Trustee Spencer

8.07 Statement of the Chair for the 2012 Vote and Election

Motion: The Board of Education hereby approves the Statement of the Chair for the 2012 Vote and Election

Motioned By: Trustee Kurnit

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey, Trustee Spencer

9. **** 10 Minute Break

9.01 The Board will take a 10 minute break at 9:00

The Board took a break at approximately 8:55

Action from Executive Session

Resolved, that the Board of Education affirm the decision of the Superintendent of Schools regarding an appeal on behalf of student number 052912.

9:05

Motioned By: Trustee Fletcher

Second By: Trustee Osmond

Results: Passed

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee McKeon

Nay: Trustee Kurnit

Not Present: Trustee Hickey, Trustee Spencer

10. Consent Agenda

10.01 Approve consent agenda item numbers 10.02 -10.11 (proposed 9:10 duration 5 min)

Motion: Approve consent agenda item numbers 10.02-10.11

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey, Trustee Spencer

10.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL**TEMPORARY APPOINTMENT**

NAME	POSITION	EFFECTIVE DATE FROM - TO	RATE OF PAY	REMARKS
Georgiou, Constandia	Psychologist	07/01/12 – 08/30/12	\$36.00/hour	Summer

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM - TO	RATE OF PAY	REMARKS
Elmendorf, Suellen	Summer Nursing	07/1/12 – 08/31/12	Hourly rate	32.5 Summer hours
McDaniel, Colleen	Summer Nursing	07/1/12 – 08/31/12	Hourly rate	180 Summer hours
Panza, Marcia	Summer Nursing	07/1/12 – 08/31/12	Hourly rate	32.5 Summer hours
Paton, Stephanie	Summer Nursing	07/1/12 – 08/31/12	Hourly rate	32.5 Summer hours
Skeats, Susan	Summer Nursing	07/1/12 – 08/31/12	Hourly rate	32.5 Summer hours

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM - TO	RATE OF PAY
Barber, Katryna	Exam/IEP Proctor	01/01/12 – 06/30/12	\$36/hour
Colevas, Paul	Exam/IEP Proctor	01/01/12 – 06/30/12	\$36/hour
Kelder, Tina	Exam/IEP Proctor	01/01/12 – 06/30/12	\$36/hour
Poulten, Geordarna	Exam/IEP Proctor	01/01/12 – 06/30/12	\$36/hour
Santos, Jesus	Exam/IEP Proctor	01/01/12 – 06/30/12	\$36/hour
Ulrich, James	Exam/IEP Proctor	01/01/12 – 06/30/12	\$36/hour
Warren, Michelle	Exam/IEP Proctor	01/01/12 – 06/30/12	\$36/hour
Zygmunt, Debra	Exam/IEP Proctor	01/01/12 – 06/30/12	\$36/hour

SHORT TERM SUBSTITUTES

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM - TO	SALAR Y	REASON
Melvin Jr., William	Special Education	Special Education Teacher - MS	04/09/12 – 04/30/12*	1MA	LOA Replacement M. Frandino

*Revised dates

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Paetow, Rowena	Commencement Orchestra Director	\$312.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Byron, Ginger	Substitute Food Service Worker	\$9.00/hour
Iapoe, John	Uncertified Substitute Teaching Assistant	\$9.00/hour
Nagle, Brian	Certified Substitute Teacher	\$95.00/day
Olin, Chelsea	Uncertified Substitute Teacher	\$80.00/day

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2381	04/20/12 – 05/28/12	Medical – Paid Family Medical Leave
#3170	06/19/12 – 06/22/12*	Parental Leave – Unpaid Family Medical Leave*
*Revision		

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3207	07/01/12 – 12/31/12	Unpaid Leave
#2733	03/29/12 – 08/04/12*	Medical – Unpaid Leave
*Extension of leave		

APPOINTMENTS: NON-INSTRUCTIONAL**PROVISIONAL APPOINTMENT**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Sommer, Nicole	Director of Transportation	07/01/12	\$63,500.00	Replaces – D. Moraca

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
*Hoornbeek, Brian	Custodial Worker	07/01/12 – 01/01/13	Step 1	Replaces – J. Maxim
*Pending pre-employment processing				

TEMPORARY APPOINTMENTS

NAME	POSITION/SCHOOL	EFFECTIVE RATES FROM - TO	PAY RATE	REMARKS
Benjamin, Katelyn*	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Caprotti, Patricia	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Clinton, Lessia*	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Crotty, Erin*	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Cole, Dale	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
DeSantis, Ernest	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Gale, Wanda	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Gille, Ella	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Jansen, Tina	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Krebser, Sarah	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
LaFera, Adam	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Lepak, Thomas*	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer

TEMPORARY APPOINTMENTS - continued

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM - TO	PAY RATE	REMARKS
Maloney, Paul	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer

Piland, Dennis	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Roosa, Esther	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Scheible, Elizabeth	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Schiappa, Elizabeth	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Sommer, Torre*	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
VanLeuvan, Chris*	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
VanLeuvan, Sarah*	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Walters, Nancy	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Weir, Alexandra*	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer
Woller, Frederick	Summer Custodial Worker	6/25/12 – 8/31/12	\$10.00/hour	Summer

*Pending pre-employment processing

10.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #5/12, Confidential, as reviewed by Trustee Osmond

10.04 April Financial Report

Motion: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for April 2012

10.05 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule J 9/11

10.06 Contract for the Catskill Watershed Grant

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the Catskill Watershed Corporation to accept the public education program grant for the Phoenicia Elementary School in the amount of \$1,850.00 for the 2012-2013 school year and authorizes the Superintendent to sign such an agreement ensuring that activities and programs funded by said grant are carried out in accordance with grant requirements.

10.07 Head Start Lease

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the lease between Onteora Central School District and Ulster Community Action Committee, Inc. for the Ulster County Head Start Program for the period of 07/01/2012 to 6/30/2017 at a cost of \$1.00 per year at the Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

10.08 Award Boiler Cleaning Bid

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Boiler Cleaning & Service based on the bid documents of May 10, 2012 to the lowest responsible bidder, Ashley Mechanical, Inc. in the amount

of \$14,900 for boiler cleaning, \$120.00 Labor per hour, and material mark 20% and authorizes the Superintendent to sign the agreement.

10.09 Award Phoenicia Roof Bid

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the award of the bid for the Roof Replacement on the Phoenicia Elementary School Modulares based on the bid documents of May 10, 2012 to the lowest responsible bidder, Aaron Perer, for the base bid amount of \$9,400.00 and \$45.00 per 32 sq. ft. for replacement plywood installed; and authorizes the Superintendent to sign the agreement.

10.10 Reject Asbestos Bid

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District reject all bids submitted on April 25, 2012 for the Asbestos Tile Abatement Project.

Note: Will rebid with larger scope of work

10.11 Reject Tile Bids

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District reject all bids submitted on April 26, 2012 for the Vinyl Tile Replacement Project.

Note: Will rebid with larger scope of work

11. Committee Reports -5 min each

11.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 6/4/12 (proposed 9:15)

The committee has not met since the last Board meeting

11.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Trustee Kurnit reported:

- Investigation of companies that place solar panels on school roofs and municipal buildings
 - The company own the panels, and charge schools lower rate than electric company
 - Approximately \$5000 savings per school, per year
- Discussed Asbestos and AHERA reports
- Discussed the contract with AMERESCO
 - They are in the process of doing a detailed survey
 - Needs to come back to the Board
- West Hurley School
 - Some clean up and took down dangerous play ground equipment
- Discussed Fire Alarm project
- Discussed the water in the brick veneer in walls
 - not structural, but needs to be replaced
- Transformers in Middle School/High School
 - Sent electrical engineer to assess existing transformer

- Top priority in 5 year facility plan

11.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on TBD

Trustee Osmond reported that she received email from Catskill Mountain Keeper regarding solar program

- Installing PV systems for schools at no cost
- They would like to do presentation
 - maybe to Facilities committee and Green committee

11.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 6/4/12

Will give detailed report at the next Board meeting

11.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

The committee has not met since the last Board meeting

11.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 6/7/12

The committee has not met since the last Board meeting

11.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

The committee has not met since the last Board meeting

12. Old Business

12.01 The Board will discuss Old Business (proposed 9:30)

9:25

Board Retreat can only happen on a Fri., Sat. or Sun.

Try for July 15

Additional updates of the West Hurley property

Put on next agenda

Make sure that action items be moved ahead of breaks

12.02 Board meeting frequency & day (proposed 9:35 duration 10 min)

- Day of the week should stay
- Ask NYSSBA how often Boards meet
- Go back to educational workshops
- Have students at highlighted at meeting

13. New Business

13.01 The Board will discuss other new business (proposed 9:45)

13.02 NYSSBA convention October 25-27, 2012 (proposed 9:50 duration 10 min)

9:35

It is in Rochester this year

Trustee Fletcher is willing to attend

13.03 Increasing Voter Turn-Out (proposed 10:00)

9:45

Trustee Fletcher stated:

- Possible to vote at any elementary school?
- Have polls open with elementary school open
- Have PTA activities during vote out
- Longer poll hours
- Events leading up to budget vote – announcement at all school concerts

Have committee or discuss on agenda of how to increase voter turn-out

14. Request For Information

14.01 The Board will request information (proposed 10:05)

9:50

Update on having more than one student representative

Clearly explain how the NYSSMA competition works and the process

15. Public Comment

15.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:10 duration 10 min)

No public comment was made

16. Adjournment

16.01 Adjourn Meeting. Next meeting is Tuesday, June 12, 2012 at the Phoenicia Elementary School (proposed 10:20)

Motion: The meeting is adjourned at 9:55

Motioned By: Trustee McGillicuddy

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey, Trustee Spencer

Minutes Recorded By:
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, JUNE 12, 2012

Phoenicia Elementary School

MINUTES

Congratulations to the Class of 2012

The Board of Education wishes to congratulate the Graduating Class of the Onteora Central School District of 2012, to thank them for their contribution to the District and to wish them every success and happiness for the future.

1. Opening Items

1.01 Call to Order 6:05

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not present: Trustee Fletcher, Trustee McKeon

2. Acceptance of Minutes

2.01 The Board will accept the minutes of 5/29/12 (proposed 6:05)

Motion: The Board of Education hereby accepts the minutes of 5/29/12

Motioned By: Trustee Osmond

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not present Trustee Fletcher, Trustee McKeon

3. Welcome

3.01 Phoenicia Principal, Linda Sella, will welcome the Board (proposed 6:10 duration 10 min)

Woodstock Principal Barbara Schnell and Phoenicia Principal Linda Sella reported on the transition activities in the elementary schools:

- 3rd and 4th grade went to Ashokan, 5th grade to Frost Valley
- On 6/18/12:
 - 6th grade will go to the Middle School
 - 5th & 6th grades will go to Bennett
 - K-2 from Bennett will go to Woodstock and Phoenicia
- Each elementary school had at least 2 district wide family nights
- K and 1st grade parents and students have had play dates and picnics
- Junior Olympics was well attended, students showed their personal best
- Ali Baily, 5th grader at Woodstock – so many new people to meet. Excited to go to Bennett

4. Board District News

4.01 The Board will announce district news (proposed 6:20)

6:15

Trustee McGillicuddy reported:

- Woodstock Elementary School concert – school spirit was wonderful
- Middle School awards were well done
- Junior Olympics- students had fun and tried hard, had good sportsmanship
- Last night UCSBA meeting
 - Mike Hein spoke – had a personal message that each Board of Education member makes a difference in their community
 - County Wide Legislative Action committee meeting
 - 13 people attended– almost every board in county was represented
 - Executive director of NYSSBA attended
- Reminded the Board that it is time to do self – evaluation

5. Superintendent District News

5.01 The Superintendent will report on District News (proposed 6:25)

6:15

Superintendent Phyllis McGill reported:

- Junior Olympics – thanked staff members there, volunteers, parent organization groups, principals
- Over 100 students attended
- About personal best instead of one school against another
- Grant from Dutchess County Arts is for 7th grade Arts and Science to study organisms in the Esopus
- Meet, Eat and Greet raised \$7,100
- High School Band received a gold rating at NYSSMA
 - Kelly Ambrosch, Rachel Bortin, Alex Brooks, Amanda Brunner, Hannah Bush, Autumn Carter, Rebecca Castellano, Kendra Cornelis, Sal D'Ottavio, Cassidy Dickman, Zachary Doyle, Aaron Eighmey, Jaymes Flournoy, Travis Freer, John Hagedorn, Cassandra Hastie, Ryan Hickey, Sean Hickey, Tess Howard, Molly Hyde, Kayla Kennedy, Aidan Klein, Hayden LaMotte, Lukas Lerner, Bobby Lovaglio-Emry, Nathaniel Mapstone, Evan Martin, James Martucci, Ellen McCutcheon, James McCutcheon, Andy Meci, Rio Morales, Dylan Nelsen-Epstein, Kristian Osterhoudt, Seth Owitz, Matthew Preisendorfer, Laura Price, Sella Rega, Ashley Rose, Elena Schaef, Sequoia Sellinger, Dylan Serfis, Avery Serfis, Eliza Siegel, Joshua Slater, Jeremiah Tart, Kristian Tialios, Elmo Tinti, Peter Vesely, Kealey Viglielmo, Bobby Volk, Stephanie Walkowiak, Austin Weigel, Raymond Wu, Micah Yannatos, The following Onteora
- Students were accepted into the 2012-2012vBusiness & Marketing Honor Society of NYS.
 - Danielle Barringer, Josh Dubois, Dalton Evans, Elijah Fitzgerald - Tuttle, Andrew Friedel, Griffin Gramzow, Judd Heesenberger, Tim Kenley, Nick LaMonda, John Loizou, Noah Magrane, Harrison Molmed, Brandon Moore, Ryne Perry, Sella Rega, Nicholas Smith, Michael Smith, Robert Tumisian, Drew Wolff,

5.02 Spring Sports Update by Athletic Director Nick Millas (proposed 6:30)

- 182 students grades 7-12 participated on a spring team
- 46 Varsity athletes earned all academic honors for the Mid-Hudson Athletic

League

- The following teams earned the New York State Public High School Athletic Association Scholar Team Award: Girl's and Boy's Track teams, Softball, and Boy's Tennis. These teams had an average of 90 or higher.
- Team Highlights:
 - Girl's Track
 - 2nd place in section IX
 - MHAL- Team Champions for back to back titles
 - 4th at Monroe-Woodbury Invitational
 - 3rd at Bethlehem Invitational
- Section 9 individual champions
 - Emily Waligurski finished 8th in the 3,000 and 11th in the 1500 at States
 - Avery Maillet finished 10th in the Long Jump setting a school record at 17-1.75
 - Girls 4 X 100 team of Avery Maillet, Isabelle LaMotte, Tess Howard, and Katie Klercker set a school record of 50.7- 4th fastest time in D2 in the state
 - 16 MHAL Scholar Athletes
- Boy's Track- Regular season 3-2 in dual meets
 - MHAL- 8th place
 - Ryan Hickey won Shot put at MHAL, Sectionals, and State quals
 - Jacob Combe won triple Jump at MHAL, Sectionals and 2nd place at State qualifiers
- Section 9 – 13th – State Championships
 - Jacob Combe and Ryan Hickey qualified for states.
 - Jacob Finished 13th in the Long Jump.
 - Ryan finished 8th in the shot put.
 - *15 MHAL Scholar Athletes
- Boy's Tennis
 - Finished the regular season 8-3
 - Myann Mcann qualified for sectionals as a singles player before losing in the first round to the MHAL Champion.
 - *5 MHAL Scholar Athletes
- Baseball
 - Hosted the Travis Nissen Memorial baseball tournament that raised money for the scholarship fund in his name with donations from local businesses.
 - The team served those in need at the Queens Galley soup kitchen in Kingston.
 - Sectionals- Hosted Highland in the first rounds of Sectionals winning 13-1. Lost in the semis to eventual section IX champions Spackenkill in the bottom of the 11th inning 3-2.
 - *3 MHAL Scholar Athletes
- Softball
 - Overall record of 1-13
 - Had a very young team consisting of 6 players from 8th-10th grade
 - *7 MHAL Scholar Athletes
 - Nick Occhi and Addison Muller were named Most Valuable athletes as

voted on by the coaching staff.

- Elena Schaef and Zachary Doyle were the Onteora winners for the MHAL Scholar Athlete recognition breakfast held at Wiltwyck CC on May 30.

5.03 Update on Reconfiguration (proposed 6:35)

See Welcome (3.01)

6. Student Representative Report

6.01 Student Representative Jessica Moss will report to the Board (proposed 6:40)

6:25

Student Representative Jessica Moss reported:

- Last day of school
 - Bittersweet to be finished
 - Did "Senior Lap"
 - Thanked the Board

7. Public/Student Comment

7.01 The public and students may comment on any agenda or non agenda item.
(proposed 6:45 duration 15-20 min)

Wendy Wolfenson – Rosh Hashana not on 12-13 calendar- anti-semitic history.

Hayden Hartmann – save Meagan Schenker position

Dimitri Hernandez - save Meagan Schenker position

Lori Matteson - save Meagan Schenker position

8. Retirement Celebration

8.01 The Board and Superintendent with honor the 2012 retirees (proposed 7:00 duration 20 min)

Karen Cahill
Elementary Teacher

Bonnie Lanton
Special Education Teacher

Linda Primiano
Elementary Teacher

Susan Coccozza
Teaching Assistant

Janet Lundberg
Teaching Assistant

Veronica Rowe
Elementary Teacher

Lynn DelleDonne
Elementary Teacher

Janet Oakes
Teaching Assistant

Sheila Sjursen
Teaching Assistant

Jean Douglas
Business Teacher

Jill Stempler Olin
Special Education Teacher

Maureen Spada
Librarian

Michele Funccius
Reading Teacher

Eva Park
Secretary

Janet Wisneski
Secretary

Patricia Goodemote
Speech Teacher

9. Discussion and Possible Action

9.01 The Board will create Superintendent Goals (proposed 7:20 duration 30 min)

Executive Session

8:35

Motion: The Board will enter into Executive Session to discuss discipline of personnel and negotiations for OAA

Motioned By: Trustee Hickey
Second By: Trustee Osmond
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit
Not present: Trustee Fletcher, Trustee McKeon

Motion: The Board will exit Executive Session at approximately 9:30
Motioned By: Trustee Spencer
Second By: Trustee Hickey
Results: Unanimous
Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit
Not present: Trustee Fletcher, Trustee McKeon

No Longer Present

Trustee Osmond left at approximately 9:30

Motion: The Board will re-enter public session
Motioned By: Trustee Spencer
Second By: Trustee Hickey
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit
Not present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

9.02 Abolish positions (proposed 7:50)

Motion: The Board hereby abolishes the following positions: Earth Science .6 FTE; Spanish .6 FTE
Motioned By: Trustee Spencer
Second By: Trustee Hickey
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit
Not present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

9.03 Create positions (proposed 7:55)

Motion: The Board hereby creates the following positions: Earth Science .5 FTE; Music .5 FTE; Special Education 1.0 FTE; Speech 1.0 FTE
Motioned By: Trustee Kurnit
Second By: Trustee Spencer
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit
Not present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

9.04 2011-2012 CPSE/CSE Membership Revised (proposed 8:00)

Motion: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that

the revised CPSE/CSE membership for the 2011-2012 School Year is hereby approved.

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

9.05 Fund Reserves (proposed 8:05 duration 10 min)

Motion: WHEREAS, the Board of Education has previously established reserve funds in accordance with New York State Laws, and WHEREAS, reserve funds are an important component in the District's financial planning, now THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District hereby authorizes the funding of the District's approved reserves with the excess of 4% from unassigned fund balance at June 30, 2012, after the designated amount for tax reduction has been set. BE IT FURTHER RESOLVED, that the allocation of such excess fund balance will be determined subsequent to June 30, 2012 and prior to setting the tax levy.

BE IT RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District approve that the Capital Reserve Fund be funded in an amount up to \$4,000,000.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

9.06 First Reading of Policy 1511 Agenda Preparation and Dissemination (proposed 8:15)

~~2002-1511 By-Laws~~ **SUBJECT: AGENDA FORMAT**

~~The agenda of the Board of Education regular meetings will be developed as follows:~~

~~a) The Superintendent shall prepare a written agenda in consultation with the Board President.~~

~~b) Organizations, groups, and individuals seeking space on the agenda should contact the Superintendent six (6) days in advance of the meeting. They shall state the subject and purpose of the agenda item.~~

~~Education Law Section 1606~~

~~Public Officers Law, Section 104(2)~~

~~Adopted: 6/29/09~~

2012 1511 Students

SUBJECT: AGENDA PREPARATION AND DISSEMINATION

The Superintendent and/or the Board President shall prepare the agenda for each board meeting according to the order of business, to facilitate orderly and efficient meetings, and to allow board members sufficient preparation time. The Vice President shall attend and participate when available. The Board President may include other Board members from time to time.

Items of business may be suggested by any Board member, district employee, parent, student, or other member of the public, and must relate directly to district business. The inclusion of items suggested by district employees, parents, students, or other members of the public shall be at the discretion of the Superintendent, subject to the approval of the Board President.

Persons suggesting items of business must submit the item to the Superintendent at least 7 days prior to a regular meeting.

Once the agenda is set, items will not be added, unless the item is of an emergency nature and authorized by the Superintendent in consultation with the Board President. The agenda can be modified by a majority vote of the Board.

The agenda shall specify whether the item is an action item, a consent item, a discussion item or an information item.

The agenda and any supporting materials will be distributed to board members the Friday before the board meeting to permit careful consideration of items of business. The agenda and supporting material to be discussed at the board meeting that is permissible to be released to the public will be posted on the district's website, to the extent practicable, two days before the meeting. In addition, the agenda will be released to the news media including local newspapers, radio stations and television stations in advance of the meeting. The agenda and supporting material to be discussed at the board meeting that is permissible to be released to the public will also be available in the Superintendent's office two days before the meeting and at the Board meeting to anyone who requests a copy.

The District Clerk shall be responsible for ensuring that the agenda is available to the public and the media.

Cross-ref: 1510 Regular Board Meetings, 1520 Special Meetings of the Board of Education

Ref: Public Officers Law 103(e)

9.07 First Reading of Policy 1510 Regular Board Meetings (proposed 8:20)

2002 2012 1510 By-Laws

SUBJECT: REGULAR BOARD MEETINGS

All Board of Education meetings must be open to the public except those portions of the meetings which qualify as executive sessions. A "meeting" is defined as an official convening of a public body for the purpose of conducting public business and a "public body" is defined as an entity ~~of two (2) or more persons~~ which requires a quorum to conduct public business, including committees and subcommittees.

Whenever such a meeting is to take place, there must be at least seventy-two (72) hours advance notice in accordance with the provisions of the Open Meetings Law. Notice of other meetings shall be given as soon as is practicable in accordance with law.

If videoconferencing is used to conduct a meeting, the public notice for the meeting shall inform the public that videoconferencing will be used, identify the locations for the meeting, and state that the public has the right to attend the meeting at any of the locations.

Regular meetings of the Board of Education of Onteora Central School District shall take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified at subsequent meetings of the Board.

~~It is the responsibility of the Superintendent to prepare the agenda and review it with the Board President for each meeting of the Board. The agenda for each meeting shall be prepared during the week prior to the meeting. The agenda shall be distributed to Board members no later than the Friday before such regular meeting. Whenever the President or other members of the Board wish to bring a matter to the attention of the Board, such request should be made to the Superintendent so that the same can be placed on the agenda. Whenever individuals or groups wish to bring a matter to the attention of the Board, such request shall be addressed to the Superintendent. The Superintendent shall present such matter to the Board.~~

The District Clerk shall notify the members of the Board of Education in advance of each regular meeting. Such notice, in writing, shall include an agenda and the time of the meeting.

In the event that a meeting date falls on a legal holiday, interferes with other area meetings, or there is an inability to attend the meeting by Board members to the extent that a quorum would not be present, the Board shall select a date for a postponed meeting at the previous regular meeting, and shall direct the Clerk to notify all members.

Any meeting of the Board may be adjourned to a given future date and hour if voted by a majority of the Board present.

The Superintendent and members of his/her staff at the Superintendent's discretion shall attend all meetings of the Board. The Superintendent shall attend all executive session meetings of the Board except those that concern his/her evaluation and salary determination. The Board may request the attendance of such additional persons as it desires.

Public Officers Law Article 7

Education Law Section 1708

NOTE: Refer also to Policy #1520 -- Special Meetings of the Board of Education

Policy 1710 Quorum

Policy 1511 Agenda Preparation and Dissemination

9.08 First Reading of Policy 7421 Sportsmanship (proposed 8:25)

2012 7421 Students

SUBJECT: SPORTSMANSHIP POLICY

The Onteora Central School District Board of Education recognizes the valuable role athletics play in the development of our student population and public recognition of the school district. In doing so, the promotion of good sportsmanship as it pertains to student-athletes, parents, coaches, officials, and spectators will be emphasized for the betterment of the program.

The conduct of all those who participate will be aligned with the expectations established by league, section, and state governing bodies. The following expectations shall be followed at all competitions home and away:

1. Role models play a vital role to the development of the student population and therefore should demonstrate good sportsmanship. Those role models include but are not limited to Principal/Administrative staff, Athletic Director, Coaches, Players, Faculty Members, Booster club members, and Parents
2. Coaches, players, and spectators generally set the tone for the contest and create the public image for the school.

- a. Therefore they will respect the integrity and judgment of sports officials.
 - b. They shall refrain from all conduct, which is meant to degrade, bait, intimidate, or discredit their opponent, officials or other athletes.
 - c. Coaches are expected to demonstrate an understanding of the educational values of interscholastic athletics by showing restraint and composure in the emotional climate of an athletic contest. The coaches are expected to educate and encourage such restraint with their players.
 - d. Spectators are expected to cheer in a positive tone for their team and avoid negative cheers/comments to the officials, other teams coach, players, and spectators.
 - e. Players, coaches, and spectators are expected to follow the expectations for behavior as established in the Athletic Codes, and Coach's Handbook.
3. In order that all persons may experience maximum enjoyment at an Ontario athletic event and to enhance and encourage good public order, spectators shall be encouraged to sit in designated areas that are closest to their team. Spectators, players, and coaches may not encroach on the playing area so as to disrupt the action of the game.
 4. When applicable, announcements will be made prior to the start of the contest to reinforce the expectations of sportsmanship. Consequences for poor sportsmanship are at the discretion of the administrator on site or the coach and may involve any one of the following actions:
 1. Verbal Warning
 2. Moved seating
 3. Removal from the remainder of the contest
 4. Banned from future contests
 5. Removal from team

9.09 First Reading of Policy 7422 Concussion Management (proposed 8:30)

2012 7422 Students

SUBJECT: CONCUSSION MANAGEMENT POLICY

The Ontario Board of Education and the Ontario Central School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activities and can have serious consequences if not managed carefully.

Concussion is a mild traumatic brain injury. Concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from a concussion will vary. Avoiding re-injury until fully recovered is the cornerstone of proper concussion management.

While district staff will exercise reasonable care to protect students, head injuries may still occur. Physical education teachers, coaches, nurses, and other appropriate staff will receive training to recognize the signs, symptoms and behaviors consistent with a concussion. Any student exhibiting those signs, symptoms, or behaviors while participating in a school sponsored class, recess, extracurricular activity, or intramural/interscholastic athletic activity shall be immediately removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. The athletic trainer, coach, school nurse, or other District employee in charge of or supervising the activity will notify the student's parents or guardians.

If a student sustains a concussion at a time other than when engaged in a school-sponsored activity, the district requires the parent/legal guardian to report the condition to the appropriate school nurse so that the district can support the proper management of the condition.

In the event of any concussion, regardless of where it was sustained, the student shall not return to school or activity until he/she is symptom free for at least 24 hours, has been evaluated by and provides written authorization from an appropriate health care professional. The school's chief medical officer or their designee will have the final decision on return to activity including recess, physical education class and after-school sports. Any student who continues to exhibit signs or symptoms upon return to activity must be removed from play and reevaluated by his/her health care provider.

The district will establish a concussion management team which may consist of, but not be limited to the Athletic Director, School Physician, School Nurse, and representatives from the administration, faculty and coaching staff. Any changes or modifications to the policy and procedures will be reviewed with the athletic department staff and appropriate school personnel verbally and in writing.

Those who come in contact with our students including but not limited to school nurses, physical education teachers, coaches, and athletic trainers will be required to complete biennially a course related to recognizing the symptoms of a mild traumatic brain injury, and monitoring and seeking proper medical treatment for pupils who suffer one. The school district will provide education to the public on mild traumatic brain injury in student handbooks, athletic codes of conduct and on the website.

The Superintendent, in consultation with appropriate district staff, including the chief school medical officer, will develop regulations and protocols to guide the return to activity.

9.10 First Reading of Policy 7551 Sexual Harassment of Students (proposed 8:35)

Policy 7551: SUBJECT: SEXUAL HARASSMENT OF STUDENTS

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of ~~sexual~~ harassment **on the basis of sex, gender and/or sexual orientation**, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place on a school bus at locations off school premises or those that take place in another state. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

Sex-based harassment can be comprised of two types of behavior: sexual harassment and/or gender-based harassment. Sexual harassment is unwelcome conduct of a sexual nature, which can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Gender-based harassment includes verbal, nonverbal or physical aggression, intimidation or hostility that is based on actual or perceived gender and sexual stereotypes. Sexual or gender-based harassment of a student can deny or limit the student's ability to participate in or to receive benefits, services, or opportunities from the school's program.

Sexual Harassment

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, bullying because of sexual orientation (means heterosexuality, homosexuality, bisexuality or asexuality, whether actual or perceived) and other verbal or physical conduct or communication of a sexual nature.

Gender-based harassment' means verbal, non-verbal, or physical aggression, intimidation or hostility that is based on actual or perceived gender identity or expression

Sexual or gender-based harassment occurs when:

- a) Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;
- b) Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of a sexual nature; and
- c) Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

Sexual Violence

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the offender and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a hostile environment in the school and a student may experience the continuing effects from off-campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment. Such report shall be directed to or forwarded to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Sexual Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse. However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace. In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

Age-appropriate instructional materials will be incorporated into the curriculum to educate students so that they can recognize and reduce the incidence of sexual harassment.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published **on the district's website, and in** appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297

New York State Human Right Law

Onteora Bullying Policy 7380

9.11 First Reading of Policy 8130 Equal Educational Opportunities (proposed 8:40)

~~2009~~ 2012 8130 Instruction

SUBJECT: EQUAL EDUCATIONAL OPPORTUNITIES

It is the policy of this District that each student attending its public schools shall have equal educational opportunities and will not be excluded or prevented from participating in or having admittance to the educational courses, programs or activities; school services; and extracurricular events on the basis of **actual or perceived** race, color, **weight**, creed, religion, **religious practice**, national origin, **ethnic group**, political affiliation, sex, **sexual orientation**, **gender (including gender identity or expression)**, age, marital status or disability.

Administration shall establish grievance procedures that provide for the prompt and equitable resolution of complaints pertaining to discrimination on the basis of race, color, creed, religion, national origin, political affiliation, sex, age, marital status, military status, disability, or use of a recognized guide dog, hearing dog or service dog.

Prohibition of Retaliatory Behavior

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of discrimination. Follow-up inquiries shall be made to ensure that discrimination has not resumed and that all those involved in the investigation of the discrimination complaint have not suffered retaliation.

Age Discrimination in Employment Act, 29 United States Code Section 621

Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq.
Prohibits discrimination on the basis of disability.
Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.
Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000d et seq.
Prohibits discrimination on the basis of race, color or national origin.
Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.
Prohibits discrimination on the basis of race, color, religion, sex or national origin.
Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.
Prohibits discrimination on the basis of sex.
Civil Rights Law Section 40-c
Prohibits discrimination on the basis of race, creed, color, national origin, sex, marital status, sexual orientation or disability.
Executive Law Section 290 et seq.
Prohibits discrimination on the basis of age, race, creed, color, national origin, sex, sexual orientation, disability, military status, marital status, or use of a recognized guide dog, hearing dog or service dog.

9.12 Approve APPR for Onteora Administrators Association (proposed 8:45)

Motion: WHEREAS, the Onteora Administrators Association and Phyllis McGill, Superintendent, on behalf of the Onteora Central School District, have negotiated in good faith an annual professional performance review (APPR) plan document in accordance with Education Law 3012-c; BE IT HERE RESOLVED by the Board of Education of the Onteora Central School District that the APPR plan document is hereby approved.

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

9.13 NYSSBA convention October 25-27, 2012 (proposed 8:50)

Motion: The Board of Education hereby approves up to 4 Board members to attend the NYSSBA conference on 10/25/12-10/27/12 at \$1000 per person.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

9.14 Rural Schools Conference (proposed 8:55)

Motion: The Board of Education hereby approves Trustee Fletcher to attend the Rural Schools conference and authorizes \$1000 for conference registration, hotel and mileage.

Motioned By: Trustee Kurnit

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

10. **** 10 Minute Break

10.01 The Board will take a 10 minute break at 9:00

Board did not take a break

11. Consent Agenda

9:50

11.01 Approve consent agenda item numbers 11.02 -11.12 (proposed 9:10 duration 5 min)

Motion: Approve consent agenda item numbers 11.02-11.12

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

11.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/ STEP	REMARKS
*Caprotti, Colette	Business and Marketing	Business Education	09/01/12 – 08/31/15	2MA	Replacing J. Douglas
*Pending pre-employment processing					

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Buono, Gabriel	CIO for Student Management System Elementary/Technology (RETRO to 07/01/11)	\$7,500.00
Edelman, Lance	CIO for Student Management System Secondary/Technology (RETRO to 07/01/11)	\$7,500.00
Robertson, Jessica	Coordinator of Secondary Education w/Jennifer O'Connor (RETRO to 07/01/11)	split \$2,250.00
O'Connor, Jennifer	Coordinator of Secondary Education w/Jessica Robertson (RETRO to 07/01/11)	split \$2,250.00
Schnell, Barbara	Coordinator of Elementary Education (supercedes 09/29/11 appointment at \$3,750.00; RETRO to 07/01/11)	\$4,500.00
Chartrand, Louis	Junior Olympics Coach 4	\$ 201.00
Iapoce, John	Junior Olympics Coach 3	\$ 201.00
Rothe, Sonja	Junior Olympics Coach 2	\$ 201.00
Ryan, Matthew	Junior Olympics Coach 1	\$ 201.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Byron, Ginger	Substitute Food Service Helper*	\$ 9.00/hour
DeSantis, Ernest	Home Tutor	\$36.00/hour
Lundberg, Janet	Certified Substitute Teaching Assistant (retiree - effective 07/01/12)	\$10.00/hour
Oakes, Janet	Certified Substitute Teaching Assistant (retiree - effective 07/01/12)	\$10.00/hour
Strauss, Elizabeth Kim	Certified Substitute Teacher	\$95.00/day
Warnes, Carsten	Substitute School Monitor (RETRO to 06/04/12)	\$ 9.00/hour
Wisneski, Janet	Substitute Clerical Worker (retire - effective 07/01/12)	\$15.00/hour

***Correction**

APPOINTMENTS: NON-INSTRUCTIONAL

TEMPORARY APPOINTMENTS

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM - TO	PAY RATE	REMARKS
Benjamin, Roger	Summer School Bus Driver	07/01/12 – 08/31/12	On Step	Summer
Benjamin, Stewart	Summer School Bus Driver	07/01/12 – 08/31/12	On Step	Summer
Kaiser, Laura	Summer School Bus Driver	07/01/12 – 08/31/12	On Step	Summer
Wisniewski, Gary	Summer School Bus Driver	07/01/12 – 08/31/12	On Step	Summer
Wolfrom, William	Summer School Bus Driver	07/01/12 – 08/31/12	On Step	Summer
Anderson, Rose	Summer School Bus Attendant	07/01/12 – 08/31/12	On Step	Summer
Billadeau, Brenda	Summer School Bus Attendant	07/01/12 – 08/31/12	On Step	Summer
Krebsner, Lynn	Summer School Bus Attendant	07/01/12 – 08/31/12	On Step	Summer
Ravetier, Franca	Summer School Bus Attendant	07/01/12 – 08/31/12	On Step	Summer
Sorbellini, Dianne	Summer School Bus Attendant	07/01/12 – 08/31/12	On Step	Summer
Faulkner, Kim	Summer Substitute School Bus Attendant	07/01/12 – 08/31/12	On Step	Summer
Fischer, Sandra	Summer Substitute School Bus Attendant	07/01/12 – 08/31/12	On Step	Summer
Knight, Patricia	Cook Manager	06/25/12 – 08/31/12	Hourly rate Max: 70	Summer hours–
Weir, Alexandria*	Summer Custodial Worker	06/25/12 – 08/31/12	\$10.00/hour	Summer

Correction*LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3310	05/24/12 – 06/15/12	Medical – Paid Family Medical leave

RESIGNATION: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Higley, Marilyn	P/T Food Service Helper	06/12/12	Personal

11.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #6/12, Confidential, as reviewed by Trustee Hickey

11.04 Dutchess Arts Council Grant

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Dutchess County Arts Council, Inc. to accept the Arts in Education Grant for the Middle School in the amount of \$1,500.00 for the 2012-2013 school year and authorizes the Superintendent to sign such an agreement.

11.05 Accept Donations

Motion: The Superintendent recommends acceptance of donations totaling \$14,100.00, CASH, from various donors (listed below) as scholarship awards for the Class of 2012.

\$100.00 Jacquelyn Earley
\$500.00 Olive American Legion Memorial Post
#1627

\$150.00 Lake Hill Sportsman Club, Inc.
\$250.00 Matthew Ostoyich
\$900.00 Paul and Karen Wereszynski

\$100.00 Phoenicia Post of the American Legion
 \$600.00 Evelyn Stone
 \$ 50.00 Amie Semancik
 \$200.00 Town of Olive Historical Society
 \$500.00 Maverick Family Medical, P.C.
 \$800.00 Onteora Teachers Association
 \$250.00 The Hunter Family
 \$200.00 American Legion Auxiliary, Unit 950 of
 Phoenicia
 \$150.00 Jeanne Blank
 \$300.00 Patricia Tosi
 \$500.00 Tischler Dental PC
 \$100.00 Historical Society of Woodstock
 \$300.00 Richard and Deborah Heppner
 \$1,000.00 Rose & Kiernan
 \$400.00 Vincent Bernstein
 \$200.00 Onteora Non-Teaching Employees
 Association
 \$200.00 John and Diana Klippel

\$100.00 Nicholas Millas
 \$500.00 Nick Alba
 \$ 50.00 Elena Garcia-McWhinnie
 \$ 50.00 Kim DiGiovanni
 \$ 50.00 Valerie Stewart
 \$200.00 Olive Senior Citizens Inc.
 \$100.00 Deborah J. Cease
 \$1,250.00 C.A.R.E. for O.C.S.
 \$200.00 Community Bank, N.A.
 \$500.00 Imagine Onteora
 \$100.00 Woodstock Garden Club
 \$400.00 Margit Kaindl-Richer
 \$100.00 Robin Perls
 \$150.00 Monir Evers-Parker
 \$500.00 Onteora Flag Football
 \$100.00 Tongore Garden Club
 \$1,000.00 Patrick and Jeannine Burkhardt
 \$500.00 Phoenicia Rotary Club
 \$500.00 Wojtek Foundation LTD

11.06 Defer Wind Turbine Money to Next Year

Motion: The Superintendent recommends the transfer of a donation totaling \$17,318.00 CASH, from the Bennett Elementary School ECA to be used for a wind turbine originally increasing the 2011-2012 supplemental budget A2110.431.03 to be moved to A691 deferred revenue based on the project completion date expected to be in the 2012-2013 school year. Original Revision A2110.431.03 Supplemental A691 Deferred Revenue

11.07 Approve Warrant Schedule #K 10/11

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule #K 10/11

11.08 Revised 2011-2012 Calendar

Motion: The Board of Education hereby approves the changes to the 2011-2012 calendar.

11.09 Side Letter of Agreement between OTA and OCSD regarding the 11-12 calendar

Motion: The Board of Education, upon recommendation from the Superintendent of Schools, hereby approves the Side Letter of Agreement between the Onteora Teachers Association and the Onteora Central School District regarding the changes to the 2011-2012 calendar.

11.10 Disciplinary Charges

Resolutions: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that Mr. Kenneth Bernstein is appointed to serve as the hearing officer on the disciplinary charges to be brought against "Employee #06-12-12A" and any amendment thereto.

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the Superintendent of Schools is authorized to file Section 75 disciplinary charges and any amendments thereto against "Employee #06-12-12A".

BE IT FURTHER RESOLVED, by the Board of Education of the Onteora Central School District that "Employee #06-12-12A" is hereby suspended without pay for the period June 13, 2012 through July 12, 2012.

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that Mr. Kenneth Bernstein is appointed to serve as the hearing officer on the disciplinary charges to be brought against "Employee #06-12-12B" and any amendment thereto.

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the Superintendent of Schools is authorized to file Section 75 disciplinary charges and any amendments thereto against "Employee #06-12-12B".

BE IT FURTHER RESOLVED, by the Board of Education of the Onteora Central School District that "Employee #06-12-12B" is hereby suspended without pay for the period June 13, 2012 through July 12, 2012.

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that Mr. Kenneth Bernstein is appointed to serve as the hearing officer on the disciplinary charges to be brought against "Employee #06-12-12C" and any amendment thereto.

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the Superintendent of Schools is authorized to file Section 75 disciplinary charges and any amendments thereto against "Employee #06-12-12C".

BE IT FURTHER RESOLVED, by the Board of Education of the Onteora Central School District that "Employee #06-12-12C" is hereby suspended without pay for the period June 13, 2012 through July 12, 2012.

11.11 SEQRA for Asbestos Abatement

Resolution:: WHEREAS, the Onteora Central School District ("District") Board of Education ("Board"), as a result of an investigation by its professional consultants, is proposing to abate asbestos containing materials from the following facilities: Onteora Middle School/High School, Bennett Elementary School, Woodstock Elementary School, Phoenicia Elementary School, West Hurley Elementary School and Bus Garage ("Project"); and WHEREAS, the proposed Project is a routine activity of the District and/or the replacement, rehabilitation or reconstruction of an existing facility that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA"); WHEREAS, the proposed Project includes no other potential involved agencies that have been identified in regards to the Project; and WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the proposed Project; NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that: a. The proposed Project is classified as a Type II Action; and b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is not obligated to conduct any further environmental review of the Project.

11.12 District Wide Asbestos Abatement

Resolution:: WHEREAS, the Board of Education of the Onteora Central School District ("Board" or "District"), as a result of an investigation by its professional

consultants, is proposing to abate asbestos containing materials in the following facilities: Onteora Middle School/High School, Bennett Elementary School, Woodstock Elementary School, Phoenicia Elementary School, West Hurley Elementary School and Bus Garage ("Project"); and WHEREAS, the Board previously classified the proposed Project as a Type II Action under State Environmental Quality Review Act ("SEQRA") and the regulations promulgated under SEQRA; and WHEREAS, the Board had been advised by its professional consultants that Project involves an action that is designed to safeguard the health and safety of staff and other occupants of the District's facilities; NOW, THEREFORE, BE IT RESOLVED, that the Onteora Central School District Board of Education, hereby authorizes the Project at a cost not to exceed \$323,400, which costs will be funded from the District's 2011-2012 undesignated general fund balance; and BE IT FURTHER RESOLVED, that the Board determine that all costs related to the Project are ordinary and contingent expenses, as defined under Section 2023 of the Education Law.

12. Committee Reports -5 min each

12.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 8/6/12 (proposed 9:20)

Trustee Spencer reported:

- Met last week with Internal Auditor who presented drafts of Extra Curricular Classroom Report and Risk Assessment
 - Will distribute after Audit Committee has reviewed them
 - Will recommend to accept them
 - Pleased with tact and experience he had with the district
 - Uncovered a lot of things to look at and act on
- Recommend renewal of contract for Questar III– for one year
- Meeting with External Auditor at next meeting
 - External auditor in last year of contract
 - Will put out RFP for external auditor

12.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 6/18/12

Committee has not met since the last Board meeting

12.03 Green Committee - Trustee Osmond to report. Next meeting is 3:30 at Central Administration on 6/18/12

Committee has not met since the last Board meeting

12.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on TBD

Trustee McGillicuddy reported:

- Met on 6/4/12 worked on the policies that are on the agenda today
- Discussed new policies that are being worked on and ready to be before the Board

12.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 7:00 in the Central Administration Conference room on 6/14/12

Committee has not met since the last Board meeting

12.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on TBD

Trustee McGillicuddy reported for Trustee Fletcher:

- The Health and Wellness Committee met last Thursday
- Spent the time going over Wellness Policy 5661, with a view to changes that include the new Federal food guidelines (that replace the former food pyramid) and the incorporation of language regarding positive behavior and anti-bullying, given that they relate to student wellness.
 - Looking to try and simplify some of the language without changing its intent. We may meet over the summer. We welcome new participants, especially from parents.

12.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Committee has not met since the last Board meeting

13. Old Business

13.01 The Board will discuss Old Business (proposed 9:30)

13.02 Board meeting frequency & day (proposed 9:35 duration 10 min)

General agreement that day is good and can't do with one board meeting a month but make have a Workshop and a Regular meeting each month

14. New Business

14.01 The Board will discuss New Business (proposed 9:45)

No New Business was discussed

14.02 Board Self-Evaluation (proposed 9:55)

10:10

Trustee McGillicuddy reported that it has been a year since last self-evaluation

Board members should complete the form before the Board retreat

14.03 Discuss Facility Assessments (proposed 10:00 duration 10 min)

Tabled until next meeting

Have the date put on the reports

15. Request For Information

15.01 The Board will request information (proposed 10:10)

10:15

Trustee Kurnit – Bullying curriculum staff training – is it being incorporated into other things or when will training occur?

District has to comply by September 1, 2012 to Dignity for all Students Act
CSE meetings - when you have consensus and can the Chair overrule the majority when it is supposed to be a shared decision?

16. Public Comment

16.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:15 duration 10 min)

No public comment was made

17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, July 3, 2012 at the MS/HS (proposed 10:25)

Motion: The meeting is adjourned at 10:15

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

Minutes Recorded By:
Fern Amster, District Clerk



Board of Education: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon