

# ONTEORA CENTRAL SCHOOL DISTRICT

**BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412**

## *MINUTES*

**WORK SESSION  
7:00 p.m.  
September 11, 2007  
Bennett Elementary School**

**CALL TO ORDER** Trustee Bernholz called **REGULAR MEETING** to order at approximately 7:05 p.m.

### **TOBACCO POLICY STATEMENT**

### **PLEDGE OF ALLEGIANCE**

**PRESENT** Trustees Mary Jane Bernholz, Cindy O'Connor, Rita Vanacore, Maxanne Resnick, Herb Rosenfeld, Michelle Friedel and Richard Wolff

**ALSO PRESENT** Superintendent of Schools, Leslie G. Ford; Assistant Superintendent, Deborah L. Fox; Assistant Superintendent, Victoria McLaren; Student Board Representative, Nicholas Alba; District Clerk, Jeanne Shultis; and approximately 28 visitors.

Trustee Bernholz called for a moment of silence in memory of the victims of September 11, which happened six years ago.

### **WELCOME TO BENNETT SCHOOL**

Bennett Elementary School Principal Gabriel Buono welcomed everyone to Bennett Elementary School and reported that everyone has been extremely welcoming and helpful in his transition from secondary to elementary. Opening day was excellent with very few tears and a lot of hugs and smiles. He reviewed the upcoming events at Bennett and especially thanked the PTA Presidents Lisa Klein and Victoria Lahr. He recognized Director of Transportation David Moraca and announced that two records were broken this year. The first day it was the latest students were ever dismissed and on the second day it was the earliest. Dismissal has been very smooth since.

### **TOUR OF BENNETT FACILITY**

Bennett Principal Gabriel Buono led the Board and visitors on a tour of the Bennett School.

### **ACCEPTANCE OF MINUTES**

Trustee Rosenfeld moved to approve the following **RESOLUTION**:

**BE IT HEREBY RESOLVED** by the Board of Education of the Onteora Central School District that the minutes of the Regular Meeting of the Board of Education held on August 28, 2007, are hereby accepted as submitted.  
Trustee O'Connor seconded the Motion.

7 Yes 0 No

**CARRIED**

### **DISTRICT NEWS**

Superintendent Ford reported that

- she heard from every site that the opening days were wonderful and everyone felt very positive.
- Phoenicia School will be celebrating the library improvements and thanks to the Phoenicia Green team.

- Woodstock School students are enjoying the Ashokan Field Campus this week in the rain.
- Updates from the High School include a very good opening with two new administrators, Interim Principal John Jordan and Assistant Principal Lance Edelman and new procedures for tardiness and enforcing the no smoking policy. Thanks to everyone who made this happen.
- A High School student has been named as a National Merit Scholarship semi-finalist. Congratulations to him; we are very proud of him.
- We will be putting out letters for invitations to the Budget Advisory Committee this week.

**REPORT FROM  
2007-2008  
STUDENT BOARD  
REPRESENTATIVE**

Student Representative Nicholas Alba reported that:

- The school year has gotten off to a smooth start
- Students don't feel they know the new administrators and were expecting an introduction.
- The senior class wants to discuss 'Senior Rights' with the administration
- New rules concerning homeroom time is difficult especially for student athletes

**STUDENT  
COMMENT**

No student comments were made at this time.

**PUBLIC  
COMMENT –  
Agenda Related  
Items**

Christina Humberger, Phoenicia PTA President, spoke about the bus stop and route problems at the beginning of the year and thanked the Director of Transportation, his office staff and drivers for their quick response and resolutions.

**PRESENTATION  
OF SERVICE  
AWARD**

Marino D'Orazio was presented with a plaque honoring him for his ten years of service to the students of Onteora Central School District as a member and President of the Board of Education.

**REPORTS/  
PRESENTATIONS**

Board Committee Facilitator – Trustee O'Connor announced the meeting dates and times for the committees.

- The Audit Committee is in the process of setting a date for the interviewing for the Internal Auditor.
- The Communication Committee will meet September 24, 2007, at 6:30 p.m.
- The Facilities Committee will meet on September 25, 2007, at 4:00 p.m.
- The Technology Committee will meet on September 24, 2007, at 4:00 p.m.
- The Early Childhood Committee will meet on September 18, 2007 at 4:00 p.m.
- The Green Committee will meet on October 1, 2007, at 3:00 p.m.
- The Policy Committee will meet on October 1, 2007, at 9:15 p.m.

**DISCUSSION**

- Revision of Policy #4212 Administration Organizational Chart

Superintendent Ford reviewed the update of this chart to revise the title for the head of Transportation to Director of Transportation from Transportation Supervisor and to clarify the difference between Business Office Staff who report to the Board with oversight by the Assistant Superintendent for Business for quality control and those who report to the Assistant Superintendent for Business. This Chart should be

included on the agenda for the next meeting for approval with the changes Superintendent Ford outlined.

- Entrance Plan for Transportation – Director of Transportation, David Moraca reviewed his entrance plan in detail for the Board and reported on the transportation concerns and solutions from the first days of school.
- Entrance Plan for New Administrators – Superintendent Ford reviewed the entrance plan for new administrators beginning with the updating of Board policy and the job description for principals, through shared decision making interviews and a second round of questions in an in-depth interview with the Superintendent, a meeting with senior administrators to review policy, procedures and management, their official welcome at the Board meeting where their appointment was approved, attending the BOCES Principals' Training with Michael Fullan, weekly checks by the Superintendent with support, mentoring, introductions to PTA Presidents, Athletic Director, teacher and staff present during the summer, attendance at the Administrative Advance, discussion of professional development opportunities, District Staff Handbooks were provided, as were Administrative Procedure Manuals, and offered additional collaboration time with teachers for the Middle School Principal due to the math issue.

## DISCUSSION AND POSSIBLE ACTION

### MOTION TO APPROVE MOA #09112007 BETWEEN OCSD AND OTA

Trustee O'Connor moved to approve the following RESOLUTION:

**BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Memorandum of Agreement #09112007 between the Onteora Central School District and the Onteora Teachers Association (OTA)

Trustee Wolff seconded the Motion.

*Discussion.*

5 Yes 2 No – Trustees Vanacore and Resnick

**CARRIED**

### MOTION TO APPROVE MOA #9112007-2 BETWEEN OCSD AND ONTEA

Trustee O'Connor moved to approve the following RESOLUTION:

**BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Memorandum of Agreement #9112007-2 between the Onteora Central School District and the Onteora non-Teaching Employees Association (ONTEA).

Trustee Resnick seconded the Motion.

7 Yes 0 No

**CARRIED**

## PERSONNEL

**RESIGNATION(S):** Trustee Friedel moved to approve the following RESIGNATION:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hoffman, Lois	Teaching Assistant – PH	August 31, 2007	Retirement

Trustee O'Connor seconded the Motion.

7 Yes 0 No

**CARRIED**

**LEAVE OF ABSENCE:**

Trustee Friedel moved to approve the following LEAVE OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2293	10/5/07 – 6/26/08	Medical – Unpaid Family Medical Leave
#1915	*10/31/07 – 4/21/08	Medical – Unpaid Family Medical Leave

\* Approximate dates

Trustee O'Connor seconded the Motion.

7 Yes 0 No

**CARRIED**

**APPOINTMENTS: INSTRUCTIONAL**

Trustee Friedel moved to approve the following INSTRUCTIONAL APPOINTMENTS:

**PROBATIONARY APPOINTMENT**

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY STEP	REMARKS
Rodriguez, Katy	English 7-12	English	*9/1/07 – 8/31/09 *Amended dates	4BA	Replaces M. Silander

**RECALL FROM PREFERRED ELIGIBLE LIST**

NAME	TENURE AREA	EFFECTIVE DATE	SALARY STEP	REMARKS
Golds, Tara	1.0/Teaching Assistant	9/12/07	Step2	Retirement replacement

**EXTRA DUTY STIPENDS**

NAME	POSITION	AMOUNT
Bayer, Stephen	Computer Advisor – HS	\$4,533
Formont, Cheryl	District Web Master	\$1,738
Holmquist, Nicole	SADD Advisor	\$725
Holmquist, Nicole	Belleayre Bash Advisor	\$1,734
Iannotti, John	Liaison – Social Studies	\$2,962
Iannotti, John	SAVI Club – Asst. Advisor	\$1,040
Iannotti, John	Debating Club – Model Congress	\$1,199
Iannotti, John	1 <sup>st</sup> Longevity	\$150
Koehn, Andrew	Marching Band Color Guard Instructor	\$1,698
Krembs, Mary	Marching Band Drill Instructor	\$1,698
Lustberg-Goldbeck, Kay	Yearbook Bus Mgr.	\$1,554
Lustberg-Goldbeck, Kay	Yearbook Advisor	\$2,169
Matteson, Lori	6 <sup>th</sup> Teaching Assignment	\$6,935
Murphy, Steven	Marching Band Advisor	\$4,279
*Simco, Jennifer	CSE Coordinator – MS .	*\$8,139.10 Pro-Rated

Simco, Jennifer	Annual Stipend School Psychologist	\$1,973.95 Pro-Rated
		*Amended amount

**PER DIEM SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>CERTIFICATION</u></b>	<b><u>SALARY</u></b>
Sebald, Jaimy	Certified Substitute Teacher	\$95/day

Trustee O'Connor seconded the Motion.

7 Yes 0 No

**CARRIED**

**APPOINTMENTS:  
INSTRUCTIONAL**

Trustee Friedel moved to approve the following INSTRUCTIONAL APPOINTMENTS:

**WHEREAS**, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;

**THEREFORE, BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

**PROBATIONARY APPOINTMENT**

<b><u>NAME</u></b>	<b><u>CERTIFICATION</u></b>	<b><u>TENURE AREA</u></b>	<b><u>PROBA- TIONARY DATES</u></b>	<b><u>SALARY STEP</u></b>	<b><u>REMARKS</u></b>
*Wall, William	Permanent – Special Education	Special Education	*9/14/07 – 9/13/09	11MA	
*pending completion of pre-employment processing.			*Amended dates		

**BE IT FURTHER RESOLVED**, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

**APPOINTMENTS:**

**INSTRUCTIONAL**

**EXTRA DUTY STIPENDS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>AMOUNT</u></b>
Ahouse, Joseph	Elem Rec – BN	\$3,047
Alter, Lori	Soccer – 7/8 grade (Girls)	\$1,712
Burkhardt, Patrick	Track – Cross Country – Head Coach	\$3,475
Grady, James	Senior Class Play – Dir.	\$2,419
McGuire-Milo, Kimberly	A.I.S. /Earth Science (After School)	\$1,734
Robertson, Jessica	Field Hockey – J.V. – Assistant	\$2,705
Stewart, Valerie	Field Hockey – Varsity – Head Coach	\$3,734

**WHEREAS**, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;

**THEREFORE, BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

**EXTRA DUTY STIPENDS**

NAME	POSITION	AMOUNT
*Downes, Troy	Soccer – 7/8 grade (Boys)	\$1,712
*Samodulski, Carolann	Track – Cross Country – Assistant	\$1,317

\*pending completion of pre-employment processing

**BE IT FURTHER RESOLVED**, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Trustee O'Connor seconded the Motion.

7 Yes 0 No

**CARRIED**

**APPOINTMENTS:  
INSTRUCTIONAL**

Trustee Bernholz moved to approve the following INSTRUCTIONAL APPOINTMENT:

**EXTRA DUTY STIPEND**

NAME	POSITION	AMOUNT
Haug, Margaret	Physical Education Coordinator	\$6,174

Trustee O'Connor seconded the Motion.

6 Yes 1 No – Trustee Resnick

**CARRIED**

**APPOINTMENTS:  
NON-  
INSTRUCTIONAL**

Trustee Friedel moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

**PROBATIONARY  
APPOINTMENT**

NAME	POSITION/ SCHOOL	PROBA- TIONARY DATES	SALARY/ STEP	REMARKS
Gunther, Suzanne	Custodial Worker – HS	9/12/07 – 3/12/08	Step 1	Replaces E. Ryder

**PART TIME APPOINTMENT**

NAME	POSITION/ SCHOOL	EFFECTIVE DATE	SALARY/ STEP	REMARKS
VanLeuvan, Maria	Custodial Worker	9/12/07	Step 1	New position

**TEMPORARY APPOINTMENTS**

NAME	POSITION	FROM – TO	PAY RATE
Benjamin, Roger	Summer Substitute Bus Driver	8/30/07 – 8/31/07	On Step
Benjamin, Stewart	Summer Substitute Bus Driver	8/30/07 – 8/31/07	On Step
Montalvo, Peter	Transportation Consultant	9/1/07 – 6/30/08	\$37.50 p/hr 40 hrs MAX

Trustee O'Connor seconded the Motion.

7 Yes 0 No

**CARRIED**

**FINAL NYSED  
CLEARANCE  
HAS NOT YET  
BEEN RECEIVED:**

Trustee Friedel moved to acknowledge that FINAL NYSED CLEARANCE HAS NOT YET BEEN RECEIVED FOR:

NAME	POSITION
Elmendorf, Marissa	Substitute Custodial Worker - Summer
Hass, Barbara	Certified Substitute Teacher
Huben Jacobsen, Julia	Substitute Teaching Assistant
LaFera, Nicholas	Track – Spring – Assistant
Marx, Ida	Substitute Teaching Assistant
Ostrander, Joshua	Football – JV – Assistant Coach
Thompson, Sarah	Uncertified Substitute Teaching Assistant
Turner, Robert	Uncertified Substitute Teaching Assistant
Vos, Christine	Uncertified Substitute Teacher and Teaching Assistant
Whitaker, Louis	Maintenance Mechanic
White, Kevin	School Social Worker - PH

Trustee O'Connor seconded the Motion.

7 Yes 0 No

**CARRIED**

**INSTRUCTION**

**MOTION TO APPROVE  
CSE/CPSE  
RECOMMENDATIONS,  
SCHEDULE U, #09/07  
A0-91107**

Trustee Friedel moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #09/07 A-091107, Confidential, as reviewed by Trustee Rosenfeld.

Trustee O'Connor seconded the Motion.

7 Yes 0 No

**CARRIED**

**BUSINESS AND  
FINANCE**

**MOTION TO  
INCREASE  
CAPITAL  
RESERVE FUND**

Trustee Friedel moved to approve the following RESOLUTION:

**BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve that the Capital Reserve Fund be increased from unexpended 2006-07 funds in an amount not to exceed \$1,800,000.00, for the purpose of the construction of additions and alterations to, and reconstruction and renovation of, District wide facilities, and/or rehabilitation and reconstruction of any of the District's facilities that are identified in the District's building condition survey.

Trustee O'Connor seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**OLD BUSINESS**

- Trustee Vanacore requested information about the completion projection date for the auditorium renovation. The architects will be at the next Board meeting to answer questions.
- Trustee Friedel requested an update on the INDIE program.
- Trustee Resnick requested information about the implementation of a new student management system. The choosing of a new system is in process.

Trustee O'Connor requested a discussion on the Green Committee's recommendations on a near future agenda.

## NEW BUSINESS

Trustee O'Connor said that she feels that Interim High School Principal Jack Jordan's news about what is happening at the High School is really good news.

Trustee Rosenfeld feels the District needs to pay attention to the possible impact of the new Belleayre project and what that may mean in terms of future enrollment changes.

Trustee Bernholz called for a five-minute break at approximately 9:13 p.m.

## PUBLIC COMMENT – Open Microphone

- Sante Moesle spoke about the NYSED Report Card, the 5-8 middle school configuration, rural schools and the 5-8 model.
- Tony Fletcher spoke against the Board's decision to have a 5-8 middle school configuration and questioned the procedure for future decisions on the educational plan.
- Sylvia Tinti, parent, Middle School PTSO President and part of the Sports Fans Booster Club spoke about her concern about the honors English or global not being offered at the 9<sup>th</sup> grade level this year, the confusion over the schedule for late buses and the lack of storage for the PTSO and the Sports Fans Association. She requested a bulletin board be placed in the hallway for posting of events.

## GOAL SETTING SESSION

Superintendent Ford continued leading the Board in exercises designed to facilitate the setting of new goals.

## BOARD MEMBERS REQUEST FOR INFORMATION

Trustee Resnick requested that monthly enrollment reports be provided to the Board as in the past.

Trustee Resnick requested that an explanation of how the new computer Teaching Assistant is being integrated.

Trustee Vanacore requested a presentation on how students are using the software to demonstrate what it is all about.

Trustee Friedel requested information about after school activities (clubs) at the High School.

Trustee Wolff requested that information be requested about the Belleayre project.

## MOTION TO ADJOURN

Trustee Rosenfeld moved to adjourn at approximately 11:08 p.m.

Trustee Friedel seconded the Motion.

7 Yes    0 No

**CARRIED**

Recorded by:  
Jeanne Shultis  
District Clerk

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