

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING

6:00 p.m.

## MINUTES

**TUESDAY, AUGUST 25, 2015**

Middle School/High School

### 1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Schnell, Trustee Moor, Trustee Davis, Trustee Storey

Not Present: Trustee Osmond, Trustee Kurnit, Trustee McGillicuddy

### 2. Executive Session

- 2.01 Enter executive session (proposed 6:00 duration 1 hour)

*Recommended Action:* Motion to enter into executive session to discuss OTA negotiations, terms of a stipulation of settlement agreement with an employee, the appointment of a particular person and the sale of real property.

Motioned: Trustee Storey

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Schnell, Trustee Moor, Trustee Davis, Trustee Storey

Not Present: Trustee Osmond, Trustee Kurnit, Trustee McGillicuddy

### Now Present:

Trustee Kurnit arrived at 6:05

Trustee McGillicuddy arrived at 6:05

Trustee Osmond arrived at 6:35

- 2.02 Exit Executive Session and Return to Public Session (proposed 7pm)

*Recommended Action:* Motion to exit executive session and return to public session

Motioned: Trustee Moor

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Schnell, Trustee Moor, Trustee Davis, Trustee Storey, Trustee Osmond, Trustee Kurnit, Trustee McGillicuddy

### 3. Acceptance of Minutes

- 3.01 Acceptance of Minutes (proposed 7:05)

*Recommended Action:* The Board of Education hereby accepts minutes of August 11, 2015 and July 22, 2015

7:05

Motioned: Trustee Storey

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Schnell, Trustee Moor, Trustee Davis, Trustee Storey, Trustee Osmond, Trustee Kurnit, Trustee McGillicuddy

**4. Board District News**

4.01 The Board will report District News (proposed 7:10)

- Tonight is Trustee Moor's final meeting
  - The Board expressed appreciation for his service dedication and commitment
- Condolences to family of Jason Spiotta who died suddenly
  - The Board honored his memory with a moment of silence
- Friday is Board retreat with Jim Butterworth, formally of NYSED

Trustee McGillicuddy contacted by area 9 representative of NYSSBA to invite her to a meeting with Representative Chris Gibson and she will report back to Board

**5. Superintendent District News**

5.01 The Superintendent will report District News (proposed 7:15)

Interim Superintendent Victoria McLaren reported:

- School registrations going on
- Still have half-day UPK slots, full day is full
- New teacher orientation on 9/1/15
  - Thanked Corey Cavallaro, who agreed to be a large part of the day
- 9/2/15 All staff back
- 9/3/15 Students return
- 2 playground builds happening:
  - Phoenicia 9/11-12 Woodstock 9/17-18

**6. Acknowledge Public Be Heard Comments**

6.01 The Board will acknowledge the public be heard comments from the last meeting  
No comments were made at that last meeting

**7. Public and Student Comment**

7.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:20 duration 10 min or more)  
No comment was made

**8. Discussion**

8.01 Discussion on Board Goals for the 2015-2016 school year (proposed 7:25 duration 30 min)

7:10

One of the items on the agenda for retreat is how to develop Board goals – wait to work on goals until after retreat

Motion to remove discussion about Board goals to a future agenda

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Yea: Trustee Schnell, Trustee Moor, Trustee Davis, Trustee Storey, Trustee Osmond, Trustee Kurnit, Trustee McGillicuddy

**8.02 Discussion of Committee Members (proposed 7:55 duration 20 min)**

Audit Committee  
Policy Committee  
Primary School Planning Committee  
Communications Committee  
Facilities Committee

7:15

- All Board members chose a committee – 4 for Policy
- Will have another trustee soon
- Discussion on the Health and Wellness committee
  - Is a District Committee that has always have had a Board member
  - Trustee McGillicuddy will try to be on the committee
  - Committee has charted out meetings for the year
- Policy has 4 people – need to decrease or send notice
  - Lose continuity of conversation when Board members rotate participation
  - Trustee Schnell to speak to people who have signed up and work out
- Discussion on whether Board members should be on the Wifi Task Force
  - Board decides if they should participate

## 9. Break

9.01 The Board will take a 5 minute break at approximately 8:15

7:20

The Board did not take a break

## 10. Discussion (cont'd)

10.01 New Board Member Process (proposed 8:20 duration 15 min)

Process for replacing Trustee Moor on the Board of Education

- Board has options of appointing someone without interview or post and interview
  - Interview process last time went well
  - Transparency in allowing people to apply and interview
  - Interview in Executive Session
  - Consensus to have interviews
- District Clerk to put out notice of interviews for open seat
- Timeline – not until October since most people are not tuned into school
  - Consensus to have interviews at the 10/13/15 BOE Meeting

10.02 Planning for Wifi Task Force (proposed 8:35 duration 10 min)

7:25

Task:

To gather and organize:

1. Research pertaining to the health implications of Wi-Fi
  2. Information regarding the educational and fiscal implications of current Wi-Fi use at Onteora
- Interested Task Force should contact District Clerk
    - Staff, parent, community members
  - Ask PTAs to have parents come

- Task Force should not be stacked by people who have an opinion one way or another
- Objective unbiased way to let the data speak for itself
- Would be good to have Task Force populated with unbiased people to hear experts and then make a decision
- Much discussion of elementary schools, discussion on whether the charge should include delineation between young children and older children
  - Is Primary school the most important?
- Interim Superintendent Victoria McLaren sent an email about the fact that administrators began conversation about removing Wifi from the primary schools
- Perhaps include in task the strength of Wifi in the schools since that is of most concern
  - Our network specialist said it is not 12 times stronger – does not go through the walls, that is why need so many connections
- Include true experts on task force, perhaps university professors, to help digest research
- Elementary schools do not have same routers as MS/HS
- Every room in MS/HS has a unit in the room
- All constituent groups involved and send to PTA
- Discussed expectation of Board from time point of view, how often meeting – all takes time – volunteers have busy life
- People interested in this are also on the Technology Committee
- Interim Superintendent Victoria McLaren to discuss the effect on the education of temporarily disabling Wifi in primary and intermediate schools with administrators on 9/9/15 while the Task Force works
- Let the Task Force choose meeting dates when they understand how much data and the task at hand
- Hope to have multiple points of view on the Task Force

## 11. Discussion and Possible Action

### 11.01 MOA for Middle School TUFS (Teaming Up For Success) Advisor (proposed 8:45)

*Recommended Action:* The Board of Education hereby approves Memorandum of Agreement number 08252015 between the Ontario Central School District and the Ontario Teachers Association regarding the Middle School TUFS (Teaming Up for Success) Advisor.

8:00

Middle School Principal Jen O'Connor explained that this was suggested by the guidance office, this year is the first time guidance office is 7-12

- Was approached by guidance to bring this program to 7<sup>th</sup> grade from HS
- Co-advisors in MS worked with co-advisors in HS to create program in MS
- Focus in MS will be on academic success, in HS focus is on graduation
- Match one adult to one student – meet during school once a day or more with focus on academic success- organization, homework, etc.
  - Have list of 8<sup>th</sup> grade students to start the program
- Formalizes a relationship that may happen naturally
- No current stipend would cover this work

Motioned: Trustee Davis  
 Seconded: Trustee Moor  
 Result: Unanimous  
 Yea: Trustee Schnell, Trustee Moor, Trustee Davis, Trustee Storey, Trustee Osmond, Trustee Kurnit, Trustee McGillicuddy

## 12. Consent Agenda

### 12.01 Approve Consent Agenda (proposed 8:50)

*Recommended Action:* The Board hereby approves item numbers 12.02 - 12.15

Motioned: Trustee Davis

Seconded: Trustee Storey

- Summer Cafeteria help is needed because there is only 1 day of staff orientation so they need more time to prepare

Result: Unanimous

Yea: Trustee Schnell, Trustee Moor, Trustee Davis, Trustee Storey, Trustee Osmond, Trustee Kurnit, Trustee McGillicuddy

### 12.02 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #82515, Confidential, as reviewed by Trustee Kurnit

### 12.03 Personnel Agenda

#### APPOINTMENTS: INSTRUCTIONAL

##### LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3812	7/21/15-9/30/15*	Administrative w/pay
3758	8/17/15-8/26/15	Administrative w/pay

\*extension of leave

#### SHORT TERM SUBSTITUTE

NAME	POSITION	EFFECTIVE DATE FROM - TO	PAY RATE	REASON
Cioffi, Louis	Acting Director of Athletics, Health & P.E. & Dean of Students	7/22/15-9/30/15*	\$510/day	LOA Replacement

\*extension of appointment

#### RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Carney, Michael	Director of Athletics, Health & P.E. & Dean of Students	9/30/2015	Personal
Clair-O'Rourke, Marki	Assistant Superintendent for Curriculum & Instruction	8/26/2015	Personal
Genna, Linda	Teaching Assistant/BN	8/11/2015	Retirement

#### RECALL FROM PREFERRED ELIGIBLE LIST: FULL TIME TENURED APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	EFFECTIVE DATE	SALARY	REMARKS
Tomlinson, Christmas	Teaching Assistant	Teaching Assistant	9/1/2015	Step 6	Replace L. Genna

PER DIEM

NAME	POSITION	EFFECTIVE DATE	PAY RATE
Gottlieb, Donald	Assistant Superintendent for Business	8/31/2015	\$550/day
Cioffi, Louis	Interim Director of Athletics, Health & P.E. & Dean of Students	10/1/2015	\$510/day

## EXTRA DUTY STIPENDS 2015-16

NAME	POSITION	AMOUNT
Formont, Cheryl	Computer Advisor - BN	\$5,000.00
Formont, Cheryl	Elementary Resource - Bennett 2 (split w/J. Mayone-Allison)	\$1,007.50
Mayone-Allison, Joan	Elementary Resource - Bennett 2 (split w/C. Formont)	\$1,007.50
Osswald, Robin	ESL Coordinator	\$3,267.00
Stewart, Valerie	6th Teaching Assignment (LOTE)	\$7,644.00
Murphy, Nicole	Field Hockey - JV - Assistant Coach (RESCIND)	\$2,983.00
Allison, Michael	Football Modified - Assistant Coach	\$2,328.00
Jones, Jessica	Field Hockey - JV - Assistant Coach (8/26/15-10/23/15)	\$2,565.38
Kight, Eric*	Football Modified - Assistant Coach	\$2,328.00
Murphy, Nicole	Field Hockey - JV Assistant Coach (8/17/15-8/25/15)	\$417.62
Swain, Joseph	Football Modified - Head Coach	\$3,195.00
Thomas, Christopher	Track - Cross Country - Assistant Coach (RESCIND)	\$1,452.00
Vanacore, Emily*	Field Hockey - Modified - Assistant Coach	\$1,888.00

\*pending pre-employment processing

## SUBSTITUTES: RESCISSION

NAME	POSITION	AMOUNT	
DePasquale, Kristy	Certified Substitute Teacher	\$110.00/day	Effective 9/1/15

## SUBSTITUTES

NAME	POSITION	AMOUNT	
Depasquale, Kristy	Uncertified Substitute Teacher	\$85.00/day	Effective 9/1/15
Nerp, Kerry	Certified Teaching Assistant	\$13.00/hr	
Pascone, Anthony	Certified Substitute Teacher	\$110.00/day	
Sellers-Brekke, Amy	Certified Substitute Teacher	\$110.00/day	
Swain, Joseph	Certified Substitute Teacher	\$110.00/day	
Swain, Joseph	Home Tutor	\$37.00/hr	

## APPOINTMENTS: NON INSTRUCTIONAL

## PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Baughman, Lisa*	Custodial Worker/HS	8/31/15-2/29/16	Step 1	Replace D. Piland
Blakley, Sabrina	Registered Professional Nurse/District	9/2/15-3/1/16	Step 9	Replace E. Sanford
Hanley, John	Building Maintenance Mechanic/District	8/26/15-2/25/16**	Step 4	Replace P. Ryan

\*pending pre-employment processing

\*\* revised start date

## TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE	SALARY	REMARKS
Anderson, Rose	Summer PT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Burns, LeAnne	Summer PT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Byron, Ginger	Summer PT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Calderale, Stacia	Summer FT Cook	9/1/2015	On Step	Maximum of 4 hrs
Carr, Donna	Summer PT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Davis, Sally	Summer FT Cook	9/1/2015	On Step	Maximum of 4 hrs
DeLong, Hazel	Summer FT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Gale, Wanda	Summer FT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Gille, Ella	Summer FT Cook	9/1/2015	On Step	Maximum of 4 hrs

Jameson, Barbara	Summer PT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Jamet, Colette	Summer FT Cook	9/1/2015	On Step	Maximum of 4 hrs
Jansen, Tina	Summer PT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Kothe, Robert	Summer FT Cook	9/1/2015	On Step	Maximum of 4 hrs
May, Marcella	Summer FT Cook	9/1/2015	On Step	Maximum of 4 hrs
Roberts, Carole	Summer PT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Smith, Estelle	Summer PT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Tucciarone, Christine	Summer PT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs
Winne, Jennifer	Summer PT Food Service Helper	9/1/2015	On Step	Maximum of 4 hrs

#### 12.04 Other Appointments

*Recommended Action:*

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the following appointments:

Acting Purchasing Agent effective 8/31/15: Donald Gottlieb @ \$0

Acting Residency Officer effective 8/31/15: Donald Gottlieb @ \$0

Acting Records Access Officer effective 8/31/15: Donald Gottlieb @ \$0

Acting Records Management Officer effective 8/31/15: Donald Gottlieb @ \$0

Title IX Officers: Gabriel Buono @ \$0 and Jennifer O'Connor @ \$0

#### 12.05 Other Authorizations

*Recommended Action:*

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the following authorizations:

Payroll Certificate: Cynthia Bishop 8/1/15-8/31/15 @ \$0

Payroll Certificate: Victoria McLaren effective 9/1/15 @ \$0

Budget Transfers: Donald Gottlieb effective 8/31/15 @ \$0

#### 12.06 Settlement Agreement

*Recommended Action:* BE IT RESOLVED, that the Board of Education of the Onteora Central School District ("Board") does hereby approve the Separation and Release Agreement ("Agreement") with Employee #082515A, a copy of which is available at the District Clerk's office; and BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of Schools to execute all documents to effectuate such Agreement.

#### 12.07 Settlement Agreement

*Recommended Action:* BE IT RESOLVED, that the Board of Education of the Onteora Central School District ("Board") does hereby approve the Separation and Release Agreement ("Agreement") with Employee #082515B, a copy of which is available at the District Clerk's office; and BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of Schools to execute all documents to effectuate such Agreement.

#### 12.08 Approve Facilitator for Board Retreat

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Capital

Area School Development Association (CASDA) to facilitate the Board of Education Retreat on August 28, 2015 for the amount of \$1,000.00 and authorizes the Superintendent to sign such an agreement.

12.09 Rescind Building Condition Survey Vendor Award

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District rescind the approval the award of the Building Condition Survey RFP to comply with NYS Education Regulations 155.4(a)(1) Five-Year Building Condition Survey to Mosaic Associates Architects for the amount of \$0.035 per square foot for the basic proposal, 0.033 per square foot for Option A – Roof Scan Survey, an amount not to exceed \$2,750.00 for Option B – Roof Inspection and Detailed report, and an amount not to exceed \$3000.00 for Option C – Engineering Calculations and Written Report – Heating Circulating Pumps, based on the RFP documents of May 22, 2015.

12.10 Award Building Condition Survey Vendor

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Building Condition Survey RFP to comply with NYS Education Regulations 155.4(a)(1) Five-Year Building Condition Survey to Clark Patterson Lee for the amount of \$15,000 for the basic proposal, \$4,000 for Option A – Roof Scan Survey, an amount not to exceed \$4,500.00 for Option B – Roof Inspection and Detailed report, and an amount not to exceed \$10,000.00 for Option C – Engineering Calculations and Written Report – Heating Circulating Pumps, based on the RFP documents of May 22, 2015.

12.11 Declare Textbooks Surplus

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of textbooks as surplus and authorizes sale and/or disposal of these items.

12.12 Budget Transfer

*Recommended Action:* The Superintendent recommends the transfer of payroll funds to support ESL teacher assignments for the 2015-2016 school year.

Transfer Amount From Budget Code To Budget Code

\$284,666 A2270.150-00 A2110.120-00

\$70,000 A2270.150-00 A2110.130-00

12.13 Warrants

*Recommended Action:* The Board of Education has reviewed and hereby accepts Warrant Schedule 2

12.14 Financial Management Report

*Recommended Action:* The Board has reviewed and hereby accepts the Financial Management Report for June 2015

12.15 Inter-School Transfers



*Recommended Action:* The Board of Education hereby approves the following Inter-School Transfers:

2nd grade from Woodstock to Phoenicia;  
2nd grade from Phoenicia to Woodstock;  
2nd grade from Phoenicia to Woodstock;  
1st grade from Woodstock to Phoenicia;  
2nd grade from Woodstock to Phoenicia;

### 13. Old Business

13.01 The Board will discuss Old Business (proposed 8:55)  
8:10

- Discussion of timeline to review the Shared Decision Making document on next agenda
- Information about the technology grants will be presented to the Board

### 14. New Business

14.01 The Board will discuss New Business (proposed 9:00)  
No New Business was discussed

### 15. Request For Information

15.01 The Board will request information (proposed 9:05)  
No information was requested

### Executive Session

Motion to enter into executive session to discuss the sale of real property

Motioned: Trustee Davis

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Moor, Trustee Davis, Trustee Storey, Trustee Osmond, Trustee Kurnit, Trustee McGillicuddy

### 16. Adjournment

16.01 Adjourn Meeting. Next meeting September 15, 2015 in the Woodstock School.  
(proposed 9:10)

*Recommended Action:* To return to public session and adjourn at 9:10

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Schnell, Trustee Moor, Trustee Davis, Trustee Storey, Trustee Osmond, Trustee Kurnit, Trustee McGillicuddy

Minutes Recorded By:  
Fern Amster



Board of Education: Bobbi Schnell, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Valerie Storey