

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR/REORGANIZATION MEETING

DRAFT MINUTES

6:00 p.m.

**TUESDAY, JULY 7, 2020**

TELECONFERENCING

### **1. Opening Items**

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Roll Call:

Present: Trustee Osmond Trustee Kurnit Trustee Storey Trustee Salem, Trustee Ratcliff

Not Present: Trustee DeJesus, Emily Sherry

### **2. Oath of Office**

2.01 District Clerk will administer the Oath of Office to Board Trustees whose term starts July 1st

District Clerk will administer the Oath of Office Board Trustees as follows:

Laurie Osmond (7/1/20 - 6/30/23)

Bennet Ratcliff (7/1/20 - 6/30/23)

Emily Sherry (7/1/20 - 6/30/23)

- District Clerk will administer the oath of office within 1 month in-person

### **3. Nominations for 2020-2021 Board President**

3.01 District Clerk will call for Nominations for Board President (proposed 6:05)

*Recommended Action:* The Board of Education hereby nominates Laurie Osmond for President for the 2020-2021 School year

Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

### **4. Nominations for 2020-2021 Board Vice President**

4.01 Board President will Call for Nominations for a Board Vice President

*Recommended Action:* The Board of Education hereby nominates Rob Kurnit for Vice President for the 2020-2021 School year

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

### **5. Oath of Office**

5.01 The District Clerk will administer the Oath of Office to the 2020-2021 Board of Education President and Vice President

- The District Clerk will administer the oath of office within 30 days in person

**6. Hearing for the Repair Reserve**

6.01 The Board President will open the Hearing for the authorizing the use of funds from the Repair Reserve Fund for the Football Field Project

Engineer, Tim Moot of Clark, Patterson Lee explained the project

- A few years ago did video of football field due to a small sinkhole on west end of track to behind maintenance shop in the grass area
  - Noted that it is a concrete pipe in sections – soil washing in from above
  - Will expand field for other sports while fixing draining problem
- Pave gravel lot
- Work to be done Summer of 2021

6.02 The Board President will close the Hearing

**7. Executive Session**

7.01 Enter Executive Session

*Recommended Action:* Motion to enter executive session to discuss the financial history of a particular company and to discuss the sale of real property at approximately 6:30

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

7.02 Exit Executive Session and Return to Public Session

*Recommended Action:* The Board of Education hereby exits executive session and return to public session at approximately 7:30

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

**8. Annual Appointments**

8.01 Other Appointments

*Recommended Action:* The Board of Education hereby approves Other Appointments and Stipends/Fees listed effective July 1, 2020, as well as resolutions on Independent Contract Retainers, and authorizes the Superintendent of Schools to sign all necessary contracts

|    |                                |  |   |
|----|--------------------------------|--|---|
| 1. | School Attorney:               | Drohan, Thomas, Waxman, Petigrow & Mayle | \$ 174.28/hr for attorney retainer- \$205 per month after 350 hours; \$95/hr for paralegal services \$5,083.33/month General Counsel (see attached) |
| 2. | Bond Counsel:                  | Squire Patton Boggs LLP                  | TBD as needed   |
| 3. | Independent Auditor:           | West & Company                           | \$20,500 ( see attached)  |
| 4. | District Medical Director:     | Suellen Elmendorf                        | \$20,022 (contract approved at 6/23 mtg)  |
| 5. | Alcohol and Drug Testing Site: | Kingston Worx                            | See attached  |

|     |  |   |                    |
|-----|--|---|--------------------|
| 6.  | Fingerprinting:  | Reimbursement per District Policy           | \$101.75           |
| 7.  | CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations: |   | As per Policy 7670 |
| 8.  | ECA Central Treasurer  | Debra D'Aprile                              | -0-                |
| 9.  | ECA Chief Faculty Counselors Bennett Elementary, Middle School and High School:  | Building Principals                         | -0-                |
| 10. | Title VI & IX Officer:   | Jodi DeLucia                                | -0-                |
| 11. | Coordinator for Section 504:   | Cynthia Bishop                              | -0-                |
| 12. | Residency Officer:   | Monica LaClair                              | -0-                |
| 13. | Records Access Officer:  | Monica LaClair                              | -0-                |
| 14. | Substance Abuse Officer  | TBD   | TBD                |
| 15. | Records Management Officer:  | Monica LaClair                              | -0-                |
| 16. | Homeless Liaison:  | Cynthia Bishop                              | -0-                |
| 17. | Broker of Record:  | Rose & Kiernan, Inc.                        | -0-                |
| 18. | Asbestos Designee:   | Dr. Michael O'Rourke                        | -0-                |
| 19. | School Building Structural Inspector and Fire Inspector:   | Ulster County BOCES Risk Management Program | N/A                |
| 20. | Financial Advisor:   | Fiscal Advisors & Marketing, Inc.           | See attached       |

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that all Independent Contractor Retainers will be presented to the Board of Education for approval prior to executing these contracts.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District authorizes the Superintendent to execute an Independent Contractor Retainer on behalf of the District on an emergency basis only, subject to approval and ratification at the next regularly scheduled Board of Education meeting.

Motioned: Trustee DeJesus

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

## 9. Authorizations & Designations

### 9.01 Authorizations

*Recommended Action:* The Board hereby authorizes Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

|                         |                  |     |
|-------------------------|------------------|-----|
| A. Payroll Certificate: | Victoria McLaren | -0- |
| B. Budget Transfers:    | Monica LaClair   | -0- |
| C. Check Signature:     | Debra D'Aprile   | -0- |

|                                  |              |     |
|----------------------------------|--------------|-----|
| D. Alternate Check<br>Signature: | Amanda Gates | -0- |
|----------------------------------|--------------|-----|

**Bonding of Personnel:**

1. Blanket limit - \$100,000
2. \$215,000 each for Assistant Superintendent for Business, Account Clerk/Typist, Payroll/Personnel Assistant and District Clerk
3. \$1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor
4. \$2,000,000 for Tax Collector, Deputy Tax Collector
5. \$400,000 for Central ECA Treasurer and ECA Chief Faculty Counselors

**9.02 Designations**

*Recommended Action:* The Board hereby authorizes Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

| FUND                              | Account Names                | BANK                 |
|-----------------------------------|------------------------------|----------------------|
| General/T&A/T&E/Federal/Cafeteria | Community Bank MultiFund     | Community Bank       |
|                                   | Community Bank Payroll       | Community Bank       |
|                                   | NYCLASS Money Market         | NYCLASS              |
|                                   | TDBank Money Market          | TD Banknorth         |
|                                   | NY Liquid Asset Fund         | NYLAF                |
|                                   | Catskill Hudson Tax          | Catskill Hudson Bank |
|                                   | Catskill Hudson Money Market | Catskill Hudson Bank |
| Capital                           | Construction                 | Catskill Hudson Bank |
| Extraclassroom                    | HS/MS                        | Community Bank       |
|                                   | Bennett                      | Community Bank       |

16. Official Newspaper for Legal Notices and Bids: Daily Freeman  
C. Board Meeting Schedule as attached

**10. Other Approvals****10.01 Other Approvals**

*Recommended Action:* The Board hereby authorizes Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2020-2021 Board of Registration.

Motioned: Trustee Storey

Seconded: Trustee Osmond

- \$15 an hour rate does not come into effect yet
- Substitutes do not make a living wage
  - It is not a full time job

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

|                             |                        |
|-----------------------------|------------------------|
| A. Mileage Reimbursement    | per current I.R.S Rate |
| B. Substitute Teacher Rates | CERTIFIED- \$125/day   |

|   |   |
|---|---|
|   | UNCERTIFIED- \$90/day   |
|   | Registered Nurse- \$125/day   |
| C. Substitute Support Staff rates   | Teaching Assistant- CERTIFIED- \$90/day   |
|   | Teaching Assistant- UNCERTIFIED- \$80/day   |
|   | Monitor- \$80/day   |
|   | Custodial- \$13.50/hour   |
|   | Clerical- \$13.50/hour  |
|   | Food Service- \$12.50/hour  |
|   | Bus Driver- \$13.50/hour  |
| Substitute Short and Long Term Pay  | As per regulation 6220R   |
| D. Home Instruction Teacher   | \$50/hour   |
| E. Non-Profit Use of Facilities-staffing charges  | \$25/hour/employee cafeteria staff; -<br>\$35/hour/custodial-overtime charge only;<br>\$32/hour/auditorium technician   |
| F. School Lunch Prices  | K-5 Lunch= \$2.45, 6-8 \$2.70, HS Lunch= \$2.95,<br>Elementary Breakfast= \$1.40 MS/HS Breakfast<br>\$1.65  |
| G. Copy Rate  | \$0.25/page   |
| H. 2020 – 2021 Board of Registration  | Keymasters and ballot masters \$120.00<br>Chief Registrar Inspector – Vote Day \$20<br>Extra hours shall be pro rata for whatever additional<br>hours are actually worked |
| Public Library Tax as approved by voters – Library<br>Tax approved by voters on June 16, 2020 with a<br>total of \$20,000 | Pine Hill Library - \$700<br>Phoenicia Library - \$3,500<br>Olive Free Library - \$5,600<br>West Hurley Library - \$3,300<br>Woodstock Library - \$6,900                  |
| Grant Funding   | The Superintendent is authorized to apply for grants  |
| Credit Card Limit   | \$10,000  |

## 10.02 Insurance Carriers

*Recommended Action:* BE IT RESOLVED, that the Board hereby confirms and gives notice that, on the date of this resolution:

The carrier for the District's umbrella (general liability and basic educational liability) policy is Utica National, and bears a policy number of CULP-1563772;

The carrier for the District's commercial property policy is Utica National, and bears a policy number of CPP-1563770; and

The District's insurance broker is the Reis Group.

Motioned: Trustee Salem

Seconded: Trustee Storey

- Never done this before, but records only require 7 year retention, so this is for historical records

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

## 10.03 Cell Phone Assignments

*Recommended Action:* The Board of Education hereby approved the following cell phone assignments as below:

|   |
|---|
| Cell Phone Assignments 2020/2021                        |
| MIFI Access Points – Victoria McLaren and Lance Edelman |
| Michael Provenzano                                      |

|                        |
|------------------------|
| Linda Sella            |
| Lance Edelman          |
| Jennifer O'Connor      |
| Victoria McLaren       |
| Gabriel Buono          |
| Scott Richards         |
| Dieter Schimmelpfennig |
| Nicole Sommer          |
| Kyle Harjes            |
| SRO                    |
| Kimberly Pilla         |
| Elizabeth Fallo        |
| Jodi DeLucia           |

Motioned: Trustee Salem

Seconded: Trustee DeJesus

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

#### 10.04 Approve Academic Tutoring Contract

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and The Learning Center (LearnWell) for providing academic tutoring services in a hospital or behavioral health center from July 1, 2020 to June 30, 2021 at a rate of \$60.00 per hour and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Kurnit

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

### 11. Authorize District Treasurer to borrow sums of money

#### 11.01 BOE authorizes District Treasurer to borrow sums of money

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed \$3,000,000 at any one time, during the 2020/2021 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation NOTES – RAN)

Motioned: Trustee Salem

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

### 12. Review Policies

#### 12.01 The Board will review Policies 5220, 5410, 3410 and 3170 as per Policy 1330, Board Organizational Meeting

Motioned: Trustee Kurnit

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

### 13. Establishment of Committees

13.01 The Board of Education will discuss and establish Board Committees for the 2020-2021 school year

*Recommended Action:* The Board of Education hereby approves the following temporary committees

- **Facilities Committee**
- **Policy Committee**
- **Health and Wellness Committee**

Motioned: Trustee DeJesus

Seconded: Trustee Salem

- Should the Communications Committee be a temporary committee or as a keep it as an Ad Hoc Committee?
  - Former committee didn't meet
  - Would have to meet monthly, but can be helpful to have it as a committee for certain circumstances
  - Won't need to activate one when needed

Motion to add **Communications Committee**

Motioned: Trustee Osmond

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

### 14. Acceptance of Minutes

14.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts minutes of June 23, 2020

Motioned: Trustee Salem

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

### 15. Superintendent District News

15.02 Construction Update from Mike DeLima, BBL

- Working on plumbing in locker rooms, electrical items
- Bathrooms – partition constructions, each area is progressing
- At ballfield 24" of storm line installed
- Scoreboard relocation in next few weeks
- In HS gym, ADA ramp poured by end of week
- Bennett roof – couple of weeks left of work

## 15.01 The Superintendent will report District News

Jodi DeLucia, Assistant Superintendent for Curriculum & Instruction on K-6 students who want to work this summer

- Staff will work on a voluntary basis
- Summer Skills Academy cannot happen this year
- Teachers designed a K-3 and 4-6 classroom online
  - Reading, writing and math resources
  - For parents who want resources to use over the summer
  - Teachers usually send resources home and Summer Skills runs for skill reinforcement
    - Will stay available all summer
  - Chromebooks are available
  - No assignments, no registration, just log in to get materials on web
  - ESL teachers will interact with their students over the summer
- Very impressed by the teachers – volunteer to help families that are in need
- IT Director John Reimer has been wonderful with the parents

## Discussion:

- Don't know an anticipated number of families that may use the online materials
  - Parents have reached out to teachers to ask for materials
  - Will know at the end of the summer; put behind a classroom wall, so children will have to log in
    - Notice was sent home to every K-6 family, website and Shoutpoint

## Superintendent Victoria McLaren

- Have not received guidance from State on opening school in September
  - Guidance for Higher Education:
    - Maintain social distance, wear masks, eliminate places where people might congregate
- Creating mock classrooms to simulate desks with 6 feet apart
  - Will walk through with elementary principals
  - May use cafeterias for additional space
  - How can we social distance them and serve as many students as possible?
  - Review recommendation from medical director – need additional medical spaces for isolation
  - Reviewing bus routes to see how many additional buses for different scenarios
  - Received significant summer work proposals from staff to get ready for a remote leading or hybrid model
- Kingston Reads event – community participates in virtual book club
  - Reading “So You Want To Talk About Race?”
  - Spoke to Golden Notebook to collaborate to have a book club in Onteora
    - Will reach out to town libraries to participate
- Identified a significant amount of books for administrator library
- Will create lending libraries for staff and be sure appropriate books for each school



- Will start Superintendent Book Club when we are back
- Will be a guest speaker at the Phoenicia Library's Tuesday night meetings through Zoom
  - Talk about living with the Pandemic

**16. Board District News****16.01 The Board will report District News**

Trustee Osmond reported that graduation was very special

Trustee Salem reported that for the first time saw the entire community come out for graduation

**17. Acknowledge Public Be Heard Comments****17.01 The Board will acknowledge the public be heard comments from the last meeting**  
No comment was made**18. Public and Student Comment****18.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:05 duration 10 min or more)**  
No comment was made**19. Discussion and Possible Action****19.01 The Board will Re-Adopt the Board Norms**

Motion to re-adopt board norms

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

**Ask for consensus to adopt these Board Norms:**

Before Board Meetings, Members Will:

1. Submit items to be placed on the agenda in ample time so the Superintendent may assemble information bearing on the item before the meeting.
2. Ensure there is adequate time for Board members to prepare and review all relevant materials, information, data, etc. related to the agenda items. Whenever possible, contact the Superintendent with agenda questions well in advance of the meeting, allowing time for Superintendent and staff to gather pertinent information. Additional questions may still be presented during the Board meeting as necessary.
3. Request information from or through the Superintendent, and only from staff members with the prior knowledge of the Superintendent.
4. Refer all persons with positive or negative comments regarding school district operations to the proper staff person or administrator directly responsible for the operational activity. Focus on the Board's role and not become involved in the day-to-day operations of the school system. We will not engage in the resolution of problems; rather we will refer these concerns to the Superintendent.
5. Limit the amount of time Board members spend in schools and Central Administration to only scheduled Board meetings, committee meetings, agenda setting and other Board approved meetings or tours, of which the entire Board is aware.

During Board Meetings, Members Will:

1. Ensure they are fully prepared, on time and ready to participate.
2. Endeavor to start and end meetings on time.
3. Avoid hidden agendas and springing any surprises on other members.
4. Once recognized by the Board President, ensure that each board member is allowed to speak

without interruption.

5. Focus on an agenda item until it is resolved or until a specified time has been reached to resume the resolution process.
6. Say it once, say it well.
7. Model the behaviors the Board expects of students, staff, and community members.
8. Before committing to a position on an agenda item or issue make sure all relevant information has been presented, including the Superintendent's recommendation.

After Board Meetings, Members Will:

1. Support the decisions of the Board, and will not work to undermine Board decisions or encourage others to do so.
2. Abide by the confidentiality laws of executive session and ensure all documents, records, reports, etc. are treated in accordance with applicable laws, regulations, policies, etc.

#### 19.02 Review 2019-2020 Student Attendance by Building (as per Policies 1330 and 7110)

Motioned: Trustee Kurnit

Seconded: Trustee Storey

- First time Board has done this – no data from the past

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

#### 19.03 Travel Reimbursement for Board Members

*Recommended Action:* The Board of Education hereby approves the reimbursement of Board Members' registration and travel expenses for any member who attend in or out of District meetings for the 2020-2021 school year.

Motioned: Trustee Kurnit

Seconded: Trustee Salem

- Cut all Board travel – approve on a case-by-case basis
  - Lead by example in District – be fiscally prudent
- Some Board members use the mileage reimbursement – will need to bring to Board each month
- Put thought into the conferences the Board attends

Motion to Table this motion indefinitely

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

#### 19.04 Approve Board Member to sign for Impartial Hearing Officers

*Recommended Action:* As per Commissioner's Regulation §200.5 j ii The Board of Education approves the Board President as the Board of Education designee to approve Impartial Hearing Officers. In the absence of the Board President the Board of Education approves the Vice President as the designee

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

19.05 Scholarship Donations

*Recommended Action:* The Superintendent recommends acceptance of donations totaling \$2,181.25 CASH, from various donors as scholarship awards for the Class of 2020.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name  
\$1500.00 Peter Giambrone Memorial  
\$200.00 Onteora Science Department  
\$200.00 West Hurley Fire Department  
\$100.00 Eric Pezzello  
\$31.25 Liz Fallo  
\$150.00 ECA Deca Club

Motioned: Trustee DeJesus

Seconded: Trustee Salem

- Thank you to everyone so generous to help our seniors

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

19.06 Donation for Rocket Club

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$30.00 CASH, from Roger Ricco to support the Onteora Rocket Club.

The Superintendent recommends approval of the following donation:

Donation Amount and Donee's Name:

\$30.00 Roger Ricco

Motioned: Trustee Salem

Seconded: Trustee Osmond

- Thank you

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

19.07 Donation for Phoenicia End-of-Year Celebration

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$52.03 CASH, from Linda Sella to support the Phoenicia Elementary Drive-Thru/Year-End Celebration.

The Superintendent recommends approval to increase the 2019-20 Budget per the following donation:

Linda Sella

A5510.161-00 Transportation Salary \$52.03

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

19.08 Approve Contract with Panorama

*Recommended Action:* The Board of Education hereby approves the contract with

Panorama Education and allows the Superintendent to sign such an agreement but subject to final recommendations by its attorneys of adequate terms and conditions.

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

- Concerned with Panorama time line – too late for us
  - They may not be ready until mid to late next week
- Thank you to the Board Ad Hoc Committee for Communications, who got feedback from the Board for questions
  - Ad Hoc Committee recommends using Panorama
- Give to Panorama so does not tax administrators with more work
  - Right now, concerned with getting survey out
  - Year-long contract and we will need information as the year goes on
  - Can do in-house, Panorama may have questions we did not consider

Result: Passed

Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Ratcliff,  
Trustee DeJesus, Trustee Sherry

Nay: Trustee Storey

#### 19.09 Approve Addendum with First Student

*Recommended Action:* RESOLVED, that the Board of Education of the Ontario Central School District approves an addendum to the transportation contract with First Student, Inc., and authorizes the President and Superintendent of Schools to sign such addendum, a fully executed copy of which shall be placed on file with the District Clerk subject to review and recommendation by the District Attorney.

Motioned: Trustee Storey

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

## 20. Independent Contract Retainers

#### 20.01 Approve All ICRs

*Recommended Action:* The Board of Education hereby approves the ICRs in items 20.02-20.07

Motioned: Trustee Salem

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

#### 20.02 ICR Complete OT-PT

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Complete OT/PT/SLP retained as the PT/OT Providers – Student # 1107 effective July 6, 2020 through June 30, 2021 at a rate of \$250.00 per 60 min. sessions to a maximum of \$20,000.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

## 20.03 ICR - Marcellino

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Thomas Marcellino retained as the Physical Therapist – Student # 1107 effective July 6, 2020 through June 25, 2021 at a rate of \$185.00 per hour to a maximum of \$20,000.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

## 20.04 ICR - Perry

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Lorri Perry, AUD retained as the Audiologist effective July 1, 2020 through June 30, 2021 at a rate of \$150.00 per hearing evaluation to a maximum of \$1,500.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

## 20.05 ICR - Calabro

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Louis E. Calabro, Ph.D., ABPP retained as a Board Certified Neuropsychologist effective July 1, 2020 through June 30, 2021 at a rate of \$3,600.00 per evaluation to a maximum of \$10,800.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

## 20.06 ICR - DeVre

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Jean C. DeVre retained as a Certified Academic Language Therapist effective July 1, 2020 through June 30, 2021 at a rate of \$75.00 per hour to a maximum of \$10,000.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

## 20.07 ICR - Sheth

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Snehal R. Sheth, MD retained as a Psychiatrist/Psychiatric Evaluations effective July 1, 2020 through June 30, 2021 at a rate of \$325.00 per hour to a maximum of \$10,000.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

**21. Consent Agenda**

## 21.01 Approve Consent Agenda

*Recommended Action:* The Board hereby approves item numbers 21.02-21.09  
Motioned: Trustee Osmond

## Seconded: Trustee Salem

- Fitness Equipment – lease includes finance charges – interest built into payments
  - Will have little worth after the 5 year lease

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

## 21.02 Personnel Agenda

Be it hereby resolved that the Board appoints:

Darling, Rachel, certified in Special Education, to a 4 year probationary period in the tenure area of Special Education at a salary of 2MA commencing on 8/1/2020 and ending on 7/31/2024.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received and APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Be it hereby resolved that the Board appoints:

Pominville, Christine, certified in Science, to a 4 year probationary period in the tenure area of Science at a salary of 5MA commencing on 8/1/2020 and ending on 7/31/2024.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received and APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Be it hereby resolved that the Board appoints:

Hackett, Alissa, certified in Elementary Education, to a 4 year probationary period in the tenure area of Elementary Education at a salary of 4MA commencing on 8/1/2020 and ending on 7/31/2024.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received and APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Be it hereby resolved that the Board appoints:

Mitchell, Allison, certified in Elementary Education, to a 4 year probationary period in the tenure area of Elementary Education at a salary of 5MA commencing on 8/1/2020 and ending on 7/31/2024.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received and APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Be it hereby resolved that the Board appoints:**\*REVISED\*** Weidner, Sandra, certified in Business and Distributive Education, to a 4 year probationary period in the tenure area of Business and Distributive Education at a salary of 3MA (replaces Prutzman, Wilbur) commencing on 7/1/2020 and ending on 6/30/2024.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received and APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Be it hereby resolved that the Board appoints:**\*REVISED\*** Agostinoni, Carly, certified in Special Education, to a 4 year probationary period in the tenure area of Special Education at a salary of 6MA commencing on 8/1/2020 and ending on 7/31/2024.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received and APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

**APPOINTMENT: NON-INSTRUCTIONAL  
PROBATIONARY APPOINTMENT**

| NAME | POSITION/SCHOOL | EFFECTIVE DATE | REMARKS |
|------|-----------------|----------------|---------|
|------|-----------------|----------------|---------|

Provenzano, Michael     Assistant Director of Facilities     7/7/20 – 1/7/21     Extended Probation

**TEMPORARY APPOINTMENT: NON-INSTRUCTIONAL**

| NAME                | POSITION/SCHOOL           | EFFECTIVE DATE   | RATE    | REMARKS       |
|---------------------|---------------------------|------------------|---------|---------------|
| Hasbrouck, Jennifer | Summer School Bus Monitor | 7/1/20 – 8/31/20 | On Step |               |
| Jubie, Peter        | Summer School Bus Driver  | 7/1/20 – 8/31/20 | On Step |               |
| Perry, Janelle      | Typist/High School        | 7/1/20 – 8/31/20 | On Step | Up to 15 days |
| Weber, Anthony      | Summer School Bus Driver  | 7/1/20 - 8/31/20 | On Step |               |

**EXTRA DUTY STIPENDS**

| NAME                | POSITION                                   | AMOUNT      |
|---------------------|--|-------------|
| Babcock, Alyssa     | Science Fair Coordinator – MS              | \$576       |
| Babcock, Alyssa     | Science Olympiad Coach – MS                | \$1,942     |
| Kocher, Michael     | MS Cabinet 1                               | \$3,469     |
| Stewart, Valerie    | MS Cabinet 2                               | \$3,469     |
| Frاندino, Megan     | MS Cabinet 3                               | \$3,469     |
| Cavallaro, Corey    | MS Cabinet 4                               | \$3,469     |
| Cavallaro, Corey    | National Junior Honor Society Advisor – MS | \$ 1,019.50 |
|                     | *split with B. Schaffer*                   |             |
| Schaffer, Brian     | National Junior Honor Society Advisor – MS | \$1,019.50  |
|                     | *split with C. Cavallaro*                  |             |
| Roosa, Esther       | Elementary Rec – Woodstock                 | \$3,569     |
| Battista, Lynn      | Diversity Club Advisor #1                  | \$678       |
| Ferraro, Aubree     | Diversity Club Advisor #2                  | \$678       |
| Ahl, Denise         | PPS Coordinator – HS                       | \$4,162     |
| Ahl, Denise         | Liaison – PPS                              | \$3,469     |
| Goho, Colette       | Liaison – Occup. Ed                        | \$2,082     |
| Hamilton, Shelly    | Liaison – Art                              | \$2,082     |
| Burkhardt, Jeannine | Liaison – Math                             | \$3,469     |
| Curlew, Alicia      | Liaison – Social Studies                   | \$3,469     |
| Allison, Bridget    | Liaison – English                          | \$3,469     |
| Via, M. Scott       | Liaison – Science                          | \$3,469     |
| Stewart, Valerie    | Liaison – Foreign Language                 | \$3,469     |
| Boyer, Erica        | Liaison – Music                            | \$2,082     |
| Boyer, Erica        | Productions Account Manager                | \$537       |
| Boyer, Erica        | Commencement Orchestra Director            | \$338       |
| Boyer, Erica        | Chamber Ensemble Director                  | \$1,850     |
| Carroll, Brittany   | Musical – Coordinator                      | \$504       |
| Carroll, Brittany   | Musical – Vocal Coach                      | \$1,177     |
| Carroll, Brittany   | Musical – Orchestra Director               | \$842       |
| Colevas, Paul       | Lyceum Club Advisor                        | \$1,298     |
| Sidler, Anita       | Art Club Advisor – MS                      | \$1,202     |
| Connolly, Brian     | Yearbook Advisor – HS                      | \$2,539     |
| Connolly, Brian     | Yearbook Business Manager                  | \$1,819     |
| Connolly, Brian     | Student Advisory Council (Student Gov't)   | \$2,039     |
| Connolly, Brian     | Association of Student Gov't               | \$2,039     |
| Connolly, Brian     | SAVI – Club Advisor                        | \$2,030     |
| Conroy, Elaine      | School Newspaper Advisor                   | \$1,298     |
| Conroy, Elaine      | Marching Band Color Guard Instructor       | \$1,989     |
| Murphy, Steven      | Marching Band Advisor                      | \$5,009     |
| Murphy, Steven      | Jazz Ensemble Director                     | \$1,512     |
| Murphy, Steven      | Theatre Technical Director                 | \$1,688.50  |
|                     | *split with J.Reimer*                      |             |
| Reimer, John        | Theatre Technical Director                 | \$1,688.50  |
|                     | *split with S. Murphy*                     |             |
| Edelman, Lance      | CIO for Student Management System          | \$7,500     |
|                     | Secondary/Technology                       |             |
| Buono, Gabriel      | CIO for Student Management System          | \$7,500     |
|                     | Secondary/Technology                       |             |

|                           |  |            |
|---------------------------|--|------------|
| Garcia, Elena             | Spanish Club Advisor – HS              | \$1,779    |
| Goho, Colette             | DECA Advisor - *split with S. Weidner* | \$2,260    |
| Weidner, Sandra           | DECA Advisor - *split with C. Goho*    | \$2,260    |
| Knoche, Steve             | Human Rights Club Advisor              | \$1,298    |
| Loheide, Laura            | National Honor Society Advisor #1      | \$1,019.50 |
| Turck, Sarah              | National Honor Society #2              | \$1,019.50 |
| Frandino, Megan           | Computer Advisor – MS                  | \$5,307    |
| Via, M. Scott             | Computer Advisor – HS                  | \$5,307    |
| Brueckner, Jennifer       | Robotics/Computer Club Advisor         | \$1,202    |
| Nelsen-Epstein, David     | Literary Magazine Advisor              | \$1,298    |
| Samuelsen-Grimm,<br>Karen | TUFS Advisor – MS                      | \$1,287    |
| Schenker, Maegan          | TUFS Advisor #1                        | \$1,287    |
| Weisz, Amy                | TUFS Advisor #2                        | \$1,287    |
| Weisz, Amy                | HS Book Challenge                      | \$1,744    |
| Weisz, Amy                | Battle of the Books – MS               | \$1,198.50 |
|                           | *split with E. Lastner*                |            |
| Lastner, Elizabeth        | Battle of the Books – MS               | \$1,198.50 |
|                           | *Split with A. Weisz*                  |            |
| Wentland, Jennifer        | Art Club Advisor – HS                  | \$1,779    |
| Wentland, Jennifer        | Olympics of Visual Arts Advisor        | \$1,778    |

#### 21.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #7/20, Confidential, as reviewed by Trustee Kurnit

#### 21.04 Membership in Committee on Special Education (CSE) and the Committee on Preschool Special Education (CPSE)

*Recommended Action:* The Board of Education hereby approves the members of the CSE and CPSE committees, as attached.

#### 21.05 Repair Reserve Proposal

*Recommended Action:* BE IT RESOLVED, that the Board of Education of the Onteora Central School District retains the firm of Clark Patterson Lee (“CPL”) to provide professional services, as set forth in CPL’s letter proposal dated June 22, 2020, in an amount not to exceed \$33,600; and  
BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent to sign the June 22, 2020 letter proposal from Clark Patterson Lee, a fully-executed copy of which shall be placed on file with the District Clerk, as well as any other documents necessary for the acceptance of the work described herein.

#### 21.06 Expend Money from Repair Reserve

*Recommended Action:* WHEREAS, the Board of Education (“Board”) of the Onteora Central School District (“District”) has established and funded a repair reserve fund pursuant to Section 6-d of the General Municipal Law, which currently has a balance of \$1,567,809.54; and  
WHEREAS, the Board has declared the work necessary to perform repairs to the drainage in and around the MS/HS Football field/Track area to be a Type II Action under the State Environmental Quality Review Act (“SEQRA”); and



WHEREAS, the Board desires to appropriate an amount not to exceed \$580,000 from the repair reserve fund in order to fund repairs to the drainage in and around the MS/HS Football field/Track area; and

WHEREAS, the Board has noticed and conducted a public hearing to discuss the appropriation of an amount not to exceed \$580,000 from the repair reserve fund to pay for repairs to the drainage in and around the Football field/Track area;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District appropriate an amount not to exceed the sum of \$580,000 from its repair reserve fund and transfer such amounts to the capital fund previously authorized for the repairs to the drainage in and around the MS/HS Football field/track area.

**21.07 Approve Warrants**

*Recommended Action:* The Board of Education has reviewed and hereby accepts Warrants Schedule 1

**21.08 Approve Lease for Fitness Equipment**

*Recommended Action:* WHEREAS, the School District is looking to update its fitness facility for instructional use; and

WHEREAS, the Board of Education desires to lease the equipment and ancillary items per the attached quote; and

WHEREAS, the School District's administration has received a quote based off state contract for the necessary items;

NOW, THEREFORE, the Board of Education hereby resolves to:

1. Approve the attached lease and authorizes the Superintendent to sign such an agreement
2. This Resolution shall become effective immediately.

**21.09 Approve Change Order**

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #01 increasing the contract between Weatherproofing Technologies, Inc. and the Onteora Central School District for the for labor and material to install CDX Ply Wood onto existing tectum deck in the amount of \$82,805.48 and authorizes the Superintendent to sign such a change order

**22. Old Business**

**22.01 The Board will discuss Old Business**

No old business was discussed

**22.02 The Ad Hoc Communications Committee will give an update**

Update was given earlier

**23. New Business**

**23.01 The Board will discuss New Business**

No new business was discussed

**Request for Information**

Trustee Kurnit asked how long it will take to get surveys out to staff and students

- First finalize contract, then can find that out

Trustee Storey asked how will students answer surveys- don't check email and not all students have internet at home

- Survey will go out on Shoutpoint and will send hard copy to all families getting hard copy work and send self-addressed staffed envelope
  - Panorama won't send surveys by mail

Trustee Salem asked what is the priority for survey - expedience or having survey professionally administered?

Trustee Osmond asked if Onteora is seeing an increase in enrollment

## 24. Adjournment

24.01 Adjourn Meeting. Next meeting August 4, 2020

*Recommended Action:* The meeting is adjourned at 9:10

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Sherry

Minutes Recorded by Fern Amster,  
District Clerk



Board of Education: Laurie Osmond, Rob Kurnit, Valerie Storey, Kevin Salem, Bennet Ratcliff, Robert Burke Warren, Dafne DeJesus