

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, FEBRUARY 19, 2013

Bennett Elementary School

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee Spencer, Trustee McKeon
Not Present: Trustee Hickey

2. Executive Session

- 2.01 Enter Executive Session (proposed 6:05 duration 1 hour)

Motion: Motion to enter into Executive Session to discuss ONTSA and ONTEA negotiations and the discipline of a particular employee at approximately 6:05

Motioned By: Trustee Fletcher

Seconded By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

- 2.02 Exit Executive Session (proposed 7:00)

Motion: Motion to exit Executive Session

Motioned By: Trustee Fletcher

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

2.03 Re-enter Public Session

Motion: Motion to re-enter public session at approximately 7:25

Motioned By: Trustee Spencer

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

3. Acceptance of Minutes

- 3.01 Acceptance of minutes (proposed 7:05)

Motion: The Board of Education hereby accepts the minutes of 1/22/13 and 2/5/13

Motioned By: Trustee Spencer

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

4. Welcome

4.01 Principal Gabe Buono welcomed the Board (proposed 7:10)
7:30

- Showed Bennett web site:
 - 3rd grade students are doing non-fiction reading writing unit
 - Poetry in 5th grade
- Science Expo in 2 weeks- Students will present ideas and inventions 2/27/13
 - Special thanks to Heather Roberts
 - Students are meeting Friday evenings to plan and create ideas for their inventions
 - Dodgeball Tournament Friday 3/1/13
 - Random Acts of Kindness is an across-the-school project to help promote character in school and PBIS
 - 5th grade had a celebration for Mardi Gras as part of the New Orleans Project Based Learning
 - Students in Science club – met Bob Berman, a local astronomer
 - Did hands-on experiments with students

5. Board District News

5.01 The Board will announce district news (proposed 7:15)

Trustee McGillicuddy reported:

- Ulster Legislative Action Committee Education Symposium slowly getting volunteers
- Girls Basketball Varsity Game at home was great
- Discussed Alternative Education with BOCES rep Bob Curran
- Attending with Dr. McGill a meeting with Senator Cecilia Tkacyak and County Executive Mike Hein. Then attending a luncheon by Congressman Kevin Cahill for Cecilia Tkacyak
- Next Ulster County Legislative Action Committee, Commissioner John King will attend
 - Board members and Superintendents are invited, as well as heads of unions

6. Superintendent District News

6.01 The Superintendent reported on District News (proposed 7:20)

- Continue to lobby elected officials for state aid cut to Onteora, positive responses
 - Shared letter to Governor with Parents in Partnership
 - They are writing letters as well
- Follow up to Communications Meeting of Ad Hoc committee
 - Concerns with Facebook, but is in support of District Facebook page
 - Purpose of the Facebook page
 - District news and events

- Communicate news quickly
- Sense of community
- Shared pride in students and successes
- Not suitable for confidential or to express dissatisfaction
 - Places district in danger of liability
- Revising guidelines for engagement

6.02 Budget Update (proposed 7:25 duration 20 min)

7:40

Assistant Superintendent for Business, Victoria McLaren and Superintendent Phyllis McGill reported:

- BOCES costs are still current year costs – begun going through service request to see what services we will have
- Special Education needs are not finalized
- Health rates not set yet – hoping to have by end of February
- State aid reduced by over \$500,000
- Staffing not yet finalized
- Proposed reductions and additions
- Unsure of number of TAs needed
 - once annual reviews are completed TAs will be determined
- Been looking at budget for what lines have not been utilized in last few years
- Calculation of tax levy limit
 - maximum allowable is 4.96% with a simple majority
- With current budget will be 4.43%
- Will develop a plan to return the money released from the tax certiorari to the taxpayers

Discussion:

- Staffing assumptions: current cuts – what is their basis?
 - Superintendent will provide a better analysis
 - been through all social worker and counselors case loads
 - Some people have lighter in case loads
 - imbalance in case loads
 - Guidance reductions are due to reduced enrollment
- Cut \$100,000 for 1 teaching position – may be as many as 3
 - Depending on kindergarten enrollment
 - Creating special classes at Woodstock
 - Some cuts, such as art teacher are due to retirement
 - Need to bring someone in for ½ load
 - Math and science are part time people
 - Monitors reduction due to bring in SRO
 - if no SRO, may not be able to cut
- Cuts in social worker, guidance counselor, psychologist
 - Psychologist and social worker between 2 primary schools
 - Psychologist and social worker at intermediate school
 - Psychologist & social worker and 3 guidance counselors at MS/HS
- Losing more State Aid than any District around us
- Losing enrollment but demographics are changing

- Superintendent feels enrollment is not decreasing any longer
 - Enrollment is stable at this point
- Get detail on staffing reductions and locations
- Develop a budget spreadsheet
 - Educational/non-educational
 - Definitive cuts and thoughts
 - Consultants outside of actual education of kids
 - Less related to teaching
 - Mandated vs. unmandated

7. Student Representative Report

7.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:45)

8:05

Liza Tumen sent in her report:

- Girls basketball team is having their semi-final game at UCCC tonight
- Just had a successful anti-bullying week and anti-bullying assembly
- Foreign language week is coming up and all High School students are currently making foreign language posters that will be hung in the hallways
- Harvard Model Congress leaves on Thursday for the four day mock-congress meeting.

ADDITION TO AGENDA

BE IT RESOLVED that the Board of Education of the Onteora Central School District hereby places employee No. 2192013 on paid administrative leave effective February 19, 2013.

Motioned by: Trustee Spencer

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. (proposed 7:50 duration 10 min or more)

No comment was made

9. Presentation

9.01 Principal Gabriel Buono will present a new textbook series for the Board to consider (proposed 8:00 duration 10 min)

8:05

Working with Bennett staff on math and ELA curriculum and trying to align our spelling series

- Currently have 2 series at 3 grade level
- Grades 4, 5, 6 discussed all spelling series

Discussion:

- How many books would you like to purchase?
 - Reused each year? Photocopy from book?
 - Not sure if copyright will allow photocopying
- If all students equipped with Ipads is this available through digital world?
- Are the books more rigorous than what is currently being used?
 - Yes- teachers felt that current series is repetitive and mundane
 - Felt that this workbook can incorporate spelling into reading
- Consumables right now – will explore to see if we can go into digital world
 - Explore cost of photocopies vs. workbooks

10. Discussion and Possible Action

10.01 Second Reading and adoption of Policy 8440 Homework (proposed 8:10)

8:15

Motion: The Board of Education hereby adopts policy 8440 as written

Motedion By: Trustee Fletcher

Seconded By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

~~2002 8440 Instruction~~ **SUBJECT: HOMEWORK**~~The Board of Education recognizes that a reasonable amount of independent study and preparation is necessary for the scholastic growth of pupils. It is also aware that the amount of preparation should increase as the child progresses through the grades.~~~~Administrative regulations will be developed to address this policy.~~2013 8440 Instruction **SUBJECT: HOMEWORK**

The Board of Education recognizes that a reasonable amount of independent study and preparation is an important component of the educational process, and holds the potential to support classroom instruction and further the primary goal of the educational program- the academic growth and achievement of every student.

MEANING

Homework consists of learning activities and tasks assigned by the teacher to be performed by the student primarily outside of the class by a defined date, without the direct supervision of the teacher.

Homework assignments are used for a variety of purposes, such as to:

Foster a love of reading and writing;

Provide reinforcement, practice, application and enrichment of what is taught in class;

Foster explicitly taught independent study skills

Check for understanding of previously taught skills and concepts

Foster the development of individual curiosity, inquiry, and imagination

TIME EXPECTATIONS

Time expectations and guidelines for how homework assignments will be weighted in grading shall be determined at the school building and will take into account the age-group and individual student level: developmental considerations (social/cognitive);

time demands from other aspects of students' lives (i.e. music, sports, clubs, etc.);

assignments from other courses of study.

Completion of thoughtful homework assignments may provide one indicator of student growth. The impact of homework on student grades is dependent on each course and its scope and content and should be communicated to both students and parents. Large amounts of repetitive homework should not be given.

Homework should not be used expressly as an indicator or measure of student behavior, or exclusively as a mechanism to teach responsibility and discipline.

COMMUNICATION of Policy

PRINCIPALS

These guidelines shall be communicated to parents/guardians and students in the student/parent handbook, **AND** other appropriate forms of communication. The Building Principals will be responsible for ensuring that this policy is communicated with all faculty, that guidelines are developed at the school site, and that issues that present themselves are addressed in accordance with this policy.

CLASSROOM TEACHERS

Teachers shall differentiate homework assignments to meet the individual needs of students when appropriate, and should be careful to assign homework that matches students' current skills and knowledge. Teachers should take into consideration students' access to educational and technological resources when developing and assigning homework, and assignments should be assessed by the teacher upon completion. Assignments should not be predicated on the assumption that parents/guardians will provide materials, resources, assistance, or direct instruction to their child. Homework is an important vehicle for home-school communication. Schools should communicate to parents/guardians how to best provide a supportive environment for study and to assist their child to be successful, such as accessing school and community resources that can be helpful to the student when completing homework.

STUDENTS

Students are expected to give their best effort to complete the assigned homework fully and accurately within the grade-level timeframe outlined. If they cannot successfully complete the assignments students **AND/OR PARENTS** are expected **AND ENCOURAGED** to seek assistance from their teachers, and to inform teachers if they believe assignments or time demands from other teachers' ~~(take-out apostrophe)~~ merit consideration.

10.02 Create position (proposed 8:15)

Motion: The Board of Education hereby creates the following position to begin 7/1/13:
1.0 FTE District Wide Building Assistant Principal/CSE-CPSE Chair

Motioned By: Trustee Fletcher

Seconded By: Trustee Osmond

Superintendent Phyllis McGill clarified:

- Change the name to add the word building
- Also changing the position title for this year to District Wide Building Assistant Principal because reporting to different building principals instead of an Assistant Superintendent
 - Accountable on APPR - appeals process after Assistant Principal would be Building Principal
- Duties include filling in and supporting the administrators, but the need is because of the APPR observation
- Anyone who can do CSE meetings, with administrative certification, can also do APPR observations
- Posting internally, then externally if do not find someone internally
- Adding the word building in there makes us more flexible?
 - Appeal process, if teacher is not comfortable with observation teacher can go to building principal
- 2 temporary administrators now
 - One is person helping with observation, one for CSE/CPSE chair
 - Next year will be both

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

10.03 Inter-School Transfers (proposed 8:20)

Motion: The Board of Education hereby approves the 2 ISTs below:

1 from Bennett to Phoenicia

1 from Phoenicia to Woodstock

Motioned By: Trustee Fletcher

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

10.04 Attendance of Capital Conference (proposed 8:25)

Motion: The Board of Education hereby approves 2 Board members to attend the Capital Conference on March 9-11 @\$75 per registrant plus travel expenses and 2 number of hotel rooms @\$152 per room.

Motioned By: Trustee Fletcher

Seconded By: Trustee Spencer

Results: Unanimous Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond,
Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

10.05 Revise Title of Position

Motion: The Board of Education hereby changes the title of "Temporary District Wide Assistant Principal" to "Temporary District Wide Building Assistant Principal"

Motioned By: Trustee Fletcher

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

ADDITION TO MEETING

Be it resolved that the waiver of tenure for Robert Wood which is annexed to the minutes is hereby approved

Motioned By: Trustee Osmond

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

11. Consent Agenda

11.01 Approve Consent Agenda (proposed 8:30 duration 5 min)

Motion: Approve consent agenda item numbers 11.02-11.07

Motioned By: Trustee Osmond

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,
Trustee Spencer, Trustee McKeon
Not Present: Trustee Hickey

11.02 Personnel Agenda

APPOINTMENTS: ADMINISTRATIVE**TEMPORARY APPOINTMENT**

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Wood, Robert*	District-Wide Building Assistant Principal	02/25/13 – 6/30/13	\$400.00/day	New Position

*Pending pre-employment processing

APPOINTMENTS: INSTRUCTIONAL**PART TIME APPOINTMENT**

NAME	POSITION	EFFECTIVE DATES FROM - TO	SALARY/ STEP	REMARKS
Malgieri, Marin	0.6 FTE Math–MS/HS	02/08/13* – 06/30/13	1MA	Replaces J. Torok

*Revised starting date

EXTRA DUTY STIPENDS 2012-2013

NAME	POSITION	AMOUNT
Paetow, Rowena*	Musical – Orchestra Director	\$ 777.00

*Correction of legal name

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Schiappa, Elizabeth	Home Tutor	\$36.00/hour

APPOINTMENTS: NON-INSTRUCTIONAL**PART TIME APPOINTMENT**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Singer, Angelina*	Typist	02/20/13	Step 1	New position (15 hrs/wk)

*Pending pre-employment processing

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Ingalsbe, Lysa	Substitute Registered School Nurse	\$95.00/day
Papa, Nicholas	Substitute Custodial Worker	\$10.00/hour

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hyde, Susan	Teaching Assistant – PH/WD	06/30/13	Retirement
White, Elaine	Teaching Assistant – PH	06/30/13	Retirement

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Davis, Arlene	Cook - BN	06/30/13	Retirement

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1051	12/17/12 – 02/04/13*	Medical Leave – Paid Family Medical Leave

*Finalization of leave dates

11.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #02/13, Confidential, as reviewed by Trustee Spencer

11.04 Financial Report

Motion: The Board of Education has reviewed and hereby accepts the Quarterly Financial Report ending December 2012.

11.05 Warrant Schedule

Motion: The Board of Education has reviewed and hereby accepts Warrant Schedule 7

11.06 Surplus Books

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the used library books and books on cassette tape on the attached list as surplus and authorizes sale and/or disposal of these items.

11.07 Accept Donation of items

Motion: The Board of Education hereby accepts the following donation from Simulaids with a value of \$1,678:

- Instructor's Economy Starter package: 4 pack of Economy Adult Sani-Manikin with storage bag
- 4 pack of San-Baby Manikin
- Adolescent Choking Manikin with Carry Bag

12. **5 Minute Break

12.01 The Board will break for 5 minutes (proposed 8:35)
8:35

13. Committee Reports -5 min each

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 3/4/13 (proposed 8:40)

Committee has not met since the last Board meeting

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since the last Board meeting

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 4/1/13

Committee has not met since the last Board meeting

13.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Committee has not met since the last Board meeting

13.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 2/28/13

Trustee Fletcher reported:

- Revisited purpose of committee
- Very good attendance
- Refocus what are trying to do: nutrition, PE, etc.

13.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Bennett Computer Lab at 4:00 on 2/19

Committee has not met since the last Board meeting

13.07 West Hurley Committee: Victoria McLaren to report. Next meeting is in the Woodstock School at 6:00 on 2/25/13

Committee has not met since the last Board meeting

13.08 Ad Hoc Communications Committee Report

Superintendent Phyllis McGill reported:

- Talked about all vehicles for communications
- Best use of Facebook
- What information to share about the District

13.09 Ad Hoc EPC/Capital Project Committee Report

Trustee Kurnit reported:

- Rehashed a number of matters and timeline
- Tried to focus on what is needed to proceed
- Went over current information
- Plan is for 3 Board members to meet and come up with an outline of the process
 - make a schedule that will work

14. Old Business

14.01 The Board will discuss Old Business (proposed 8:50)

8:50

No Old Business was discussed

15. New Business

15.01 The Board will discuss New Business (proposed 8:55)

Biomass Energy Conference in Saratoga–vendors, NYSERDA, have someone attend?

- Put on next agenda

16. Request For Information

16.01 The Board will request information (proposed 9:00)

8:50

Trustee Kurnit:

- Reach out to Rick Timbs to ask about any data on high tax aid
 - collected any data on wealthy districts vs. small rural districts?
- Method of structure and process in aligning District wide curriculum with CCLS
- P-Tech school in Brooklyn built out of collaborative effort – CUNY, NYC Public Schools, IBM
 - HS students graduating after a 5 year program with Associates Degrees
 - Board to have an introduction in what UCCC is doing with Onteora

Trustee Fletcher:

- Where are we with CCLS?
 - Presentation at Board meeting
- Staff use of tablets
 - Superintendent replied that the Technology Plan is in the works of being rewritten and there will be a presentation on the Draft Plan
- Discussion and presentation on SRO

Trustee McGillicuddy:

- more information on number of workbooks needed

Trustee Spencer:

- Develop a budget spreadsheet
 - Educational/non-educational
 - Definitive cuts and thoughts
 - Consultants outside of actual education of kids
 - Less related to teaching
 - Mandated vs unmandated
- In budget presentation says that Board is responsible for plan to return money to taxpayers
 - any guidance or guidelines as to what is expected?
 - Timelines and guidelines

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:05 duration 10 min)

9:05

Harris Cohn – reject recommendation that Monitors, Social Workers, Psychologists be cut at a time when administrative positions are being added. They have no contact with students

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, March 5, 2013 at Phoenicia (proposed 9:15)

Motion: The meeting is adjourned at 9:05

Motioned By: Trustee Spencer

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

Minutes Recorded By:
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon