

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

CORRECTED **MINUTES**

REGULAR MEETING
7:00 p.m.
August 19, 2008
Phoenicia Elementary School

CALL TO ORDER Trustee Legnini called **REGULAR MEETING** to order at approximately 7:07 p.m.

TOBACCO POLICY STATEMENT

PLEDGE OF ALLEGIANCE

PRESENT Trustee Laurie Osmond, Trustee Michelle Friedel, Trustee Ralph Legnini, and Trustee Richard Wolff, Student Representative William Melvin

NOT PRESENT Trustee Maxanne Resnick, Trustee Donna Flayhan, Trustee Ann McGillicuddy

ALSO PRESENT Superintendent of Schools, Leslie G. Ford; Assistant Superintendent, Victoria McLaren; and approximately 29 visitors.

APPOINTMENT OF CLERK Trustee Osmond moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that Victoria McLaren be appointed as Clerk Pro Tem in the absence of a District Clerk.
Trustee Friedel seconded the Motion.
6 Yes 0 No
CARRIED

ACCEPTANCE OF MINUTES Trustee Friedel moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the minutes of the Regular Board of Education meeting held on August 5, 2008 are hereby accepted as revised.
Trustee Osmond seconded the Motion.
6 Yes 0 No
CARRIED

WELCOME TO PHOENICIA ELEMENTARY SCHOOL Phoenicia Elementary School Principal Linda Sella welcomed everyone.

STUDENT COMMENT Student Representative William Melvin had no report due to school not being in session.

PUBLIC BE HEARD

- Russell Richardson – Indie Program
- Suzanne Chavez – Indie Program

**REPORTS/
PRESENTATIONS**

- Dr. Michael O'Rourke – water quality
- David Moraca – Transportation Update
- Principal Schnell and Principal Buono – State Test Reports K-8

**MOTION TO
APPROVE SIDE
LETTER OF
UNDERSTANDING
WITH ONTEORA
ADMINISTRATORS'
ASSOCIATION**

Trustee Friedel moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Side Letter of Understanding between the Onteora Central School District and the Onteora Administrators' Association (OAA) and hereby authorizes the Superintendent to sign such agreement.

Trustee Osmond seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE
MEMORANDUM
OF AGREEMENT
WITH THE
ONTEORA
TEACHERS
ASSOCIATION**

Trustee Friedel moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Memorandum of Agreement between the Onteora Central School District and the Onteora Teachers Association (OTA) and hereby authorizes the Superintendent to sign such agreement.

Trustee Osmond seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPOINT AUDIT
COMMITTEE
MEMBERS**

Trustee Osmond moved to table the following RESOLUTION:

BE IT HEREBY RESOLVED that the following individuals shall be appointed to the Audit Committee:

Sante Moesle

Tim Rands

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED TABLED

**MOTION TO
APPROVE TAX
WARRANT**

Trustee Friedel moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed 35,220,498.

Trustee Osmond seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE
ATTENDANCE AT
NYSSBA BOARD
OFFICERS
ACADEMY**

Trustee Friedel moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the newly elected Board President and Vice President are authorized to attend the NYSSBA Board Officers Academy options at the location and on the dates chosen at a maximum registration fee of \$265 each plus housing, mileage and meals.

Trustee Wolff seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE BOARD
MEMBERS TO
ATTEND SUMMER
INSTITUTE**

Trustee Friedel moved to approve the following RESOLUTION:

- **BE IT HEREBY RESOLVED** by the Board of Education of the Onteora Central School District that the members of the Board of Education are authorized to attend the Summer Institute for School Board Members options at the location and on the dates chosen at a maximum registration fee of \$265 each plus housing and mileage.

Trustee Wolff seconded the Motion.

4 Yes 0 No

CARRIED

PERSONNEL

**MOTION TO
APPROVE
PROBATIONARY
ADMINISTRATIVE
APPOINTMENT:**

Trustee Osmond moved to approve the following ADMINISTRATIVE APPOINTMENT:

NAME	CERTIFI- CATION	TENURE AREA	PROBA- TIONARY DATES	SALARY STEP	REMARKS
*Long, Joyce	School District Administrator	Director of Pupil Personnel Services	9/22/08 – 9/21/11	\$95,000	Replaces B. Boyce

*pending pre-employment processing

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE LEAVE
OF ABSENCE:
INSTRUCTIONAL**

Trustee Osmond moved to approve the following LEAVE OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE	REASON
FROM – TO		
#2795	9/3/08 – 2/28/09	Medical – Unpaid Leave

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE
INSTRUCTIONAL
PROBATIONARY
APPOINTMENT**

Trustee Osmond moved to approve the following INSTRUCTIONAL PROBATIONARY APPOINTMENT:

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY STEP	REMARKS
Ziemba Roberta	Permanent - Art	Art	9/1/08 – 8/31/11	7MA+24	Increased position From 0.5 FTE to 1.0 FTE

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE PART
TIME
INSTRUCTIONAL
APPOINTMENT**

Trustee Osmond moved to approve the following INSTRUCTIONAL APPOINTMENT:

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Rubin, Linda F.	0.7 Speech/Language Therapist	9/4/08 – 6/25/09	8MA	Annual Appointment to part-time position Increased from 0.3FTE to 0.7FTE

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE LONG
TERM
INSTRUCTIONAL
SUBSTITUTE
APPOINTMENT**

Trustee Osmond moved to approve the following INSTRUCTIONAL LONG TERM SUBSTITUTE APPOINTMENT:

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Grady, Jason	Physical Education- PH	9/9/08 – 3/31/09	1MA	Replaces P. Burkhardt (Leave)

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE EXTRA
DUTY STIPENDS**

Trustee Osmond moved to approve the following EXTRA DUTY STIPEND APPOINTMENTS:

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Cahill, Karen	Computer Co-Advisor – PH	\$2,266.50
Formont, Cheryl	District Web Master	\$4,533
Haug, Margaret	District Health Coordinator	\$4,623
Hollander, Francine	Senior Class Advisor (1/3)	\$806.33
Laks, David	Elementary Resource Co-Coordinator (Audio/Visual) – PH	\$913
McGurgan, Erin	Senior Class Advisor (1/3)	\$806.33
Patschke, Stephen	Elementary Resource Co-Coordinator (Audio/Visual) – PH	\$913
Roszkowski, Michele	Computer Co-Advisor – PH	\$2,266.50
Simco, Jennifer	CSE Coordinator	\$8,799
Wolfson, Jane	Gifted/Talented Advisor – PH	\$2,047

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;
THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Viglielmo, Jeffrey	Soccer – 7/8 Grade (Boys)	\$1,712

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
ACCEPT NON-
INSTRUCTION
RESIGNATION**

Trustee Osmond moved to approve the following NON-INSTRUCTIONAL RESIGNATION:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
VanLeuvan, Dillon	Part time Custodian	August 20, 2008	Personal

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE NON-
INSTRUCTIONAL
PROBATIONARY
APPOINTMENTS**

Trustee Osmond moved to approve the following NON-INSTRUCTIONAL PROBATIONARY APPOINTMENTS:

NAME	POSITION/SCHOOL	PROBATIONARY DATES	SALARY/ STEP	REMARKS
Kaiser, Laura	School Bus Driver	9/2/08 – 3/2/09	Step 1	Replaces F. Buffa

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting; **THEREFORE, BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

NAME	POSITION/SCHOOL	PROBATIONARY DATES	SALARY/ STEP	REMARKS
Beesimer, Paul	School Bus Driver	9/2/08 – 3/2/09	Step 1	Replaces G.Borden

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE NON-
INSTRUCTIONAL
PART TIME
APPOINTMENTS**

Trustee Osmond moved to approve the following NON-INSTRUCTIONAL PART TIME APPOINTMENTS:

NAME	POSITION	EFFECTIVE DATE	STEP	REMARKS
Piccininno, Vito	School Bus Driver	9/2/08	Step 1	Replaces L.Palmer
Smith, Estelle	School Monitor (Bus)	9/2/08	Step 1	Replaces N. Hudler
Sorbellini, Dianne	Food Service Worker- PH	9/2/08	Step 1	New Position – 3/hr per day

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE NON-
INSTRUCTIONAL
TEMPORARY
APPOINTMENT**

Trustee Osmond moved to approve the following NON-INSTRUCTIONAL PART TIME APPOINTMENT:

NAME	POSITION	PERIOD	RATE OF PAY	REMARKS
Shultis, Jeanne	District Clerk Trainer	42 Hours Max	\$25/hr	To train new District Clerk

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPOINT
DISTRICT CLERK**

Trustee Osmond moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED, that Ms. Denise Palmerini is hereby appointed as District Clerk, effective August 19, 2008, and **BE IT FURTHER RESOLVED** that for all hours worked beyond 37.5 in the function of the District Clerk be paid at one and a half times Ms. Palmerini's hourly rate. Any hours worked between 37.5 and 40 in the function of Personnel Clerk (Account Clerk/Typist) in the Business Office will be paid at Ms. Palmerini's straight hourly rate.

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**FINAL NYSED
CLEARANCE HAS
NOT YET BEEN
RECEIVED**

Trustee Osmond moved to acknowledge that final NYSED Clearance has not yet been received for:

NAME	POSITION
Beesimer, Paul	School Bus Driver
Benjamin, Amanda	Summer Substitute Custodial Worker
Benjamin, Katelyn	Summer Substitute Custodial Worker
Bergenn, Brandon	Baseball – J.V. – Head Coach
Cservak, Jacob	Summer Substitute Custodial Worker
Henderson, Robin	Uncertified Substitute Teacher
Kerwin, Michelina	Uncertified Substitute Teaching Assistant
Kiersted, Amanda	Summer Substitute Custodial Worker
Lejeune, Deborah	Certified Substitute School Nurse
Puertas, Lucas	Summer Substitute Custodial Worker
Trimboli, Johanna	Uncertified Substitute Teacher
Viglielmo, Jeffrey	Soccer – 7/8 Grade (Boys)

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
INCREASE
INSTRUCTIONAL
POSITION**

Trustee Osmond moved to approve the following RESOLUTION:

BE IT FURTHER RESOLVED by the Board of Education of the Onteora Central School District, that the following position be increased effective September 1, 2008:

**Instructional
Speech from .3 FTE to .7 FTE**

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE CSE/CPSE
RECOMMENDATIONS,
SCHEDULE U, #07/07
A-0071107**

Trustee Osmond moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #07/07 A-071107, Confidential, as reviewed by Trustee Richard Wolff.

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
APPROVE
CONTRACT WITH
OMNI GROUP,
INC.**

Trustee Osmond moved to approve the following RESOLUTION:

BE IT RESOLVED that the Board of Education hereby authorizes the OMNI Group, Inc. to serve as the District's third-party administrator pursuant to the District's Section 403(b) Internal Revenue Code Retirement Basic Plan document and Adoption Agreement; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to sign or have signed the OMNI Group, Inc. Model Section 403 (b) Plan Adoption Agreement dated August 18, 2008.

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

OLD BUSINESS

Superintendent Ford discussed the following issues with the Board:

- Strategic Planning Update
- Woodstock Boiler
- MS/HS Water
- District Blog
- Electric Panels at MS/HS and Woodstock Elementary School
- Non-Enrolled Family Survey
- Committee Meeting Schedule

NEW BUSINESS

The following subjects were discussed:

- NYSSBA Annual Conference Attendance
- Shared Decision Making
- INDIE Program
- Dress Code
- Messaging Service
- ~~Phoenixia~~ Phoenixia Parking

**PUBLIC
COMMENT**

Sante E. Moesle

- Emissions from diesel fuel
- Water quality
- District blog
- Trinity Foundation Charitable Trust

**MOTION TO
ENTER INTO
EXECUTIVE
SESSION**

Trustee Osmond moved to enter into EXECUTIVE SESSION, not to conduct or discuss matters of public business, but rather to improve teambuilding and communication skills at approximately 10:16 p.m.

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
RETURN TO
REGULAR
SESSION**

Trustee Osmond moved to return to REGULAR SESSION at approximately 10:22 p.m.

Trustee Friedel seconded the Motion.

4 Yes 0 No

CARRIED

**MOTION TO
ADJOURN**

Trustee Osmond moved to adjourn at approximately 10:23 p.m.

Trustee Wolff seconded the Motion.

4 Yes 0 No

CARRIED

Recorded by:
Victoria McLaren
Clerk Pro Tem
