

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## WORKSHOP MEETING

6:00 p.m.

**MARCH 31, 2020**

TELECONFERENCING

## Minutes

### 1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy

1.03 Roll Call

Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff

Not Present: Trustee Warren, Trustee DeJesus

- Attempting to only deal with important business at this meeting
- Pass the Board's gratitude on everyone in food service and transportation for feeding the students
- To speak during public be heard, use the chat

### 2. Acceptance of Minutes

2.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts the minutes of the March 10 and March 18, 2020 Board Meetings

Motioned: Trustee Salem

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff

Not Present: Trustee Warren, Trustee DeJesus

Do voice roll call vote for rest of meeting to account for everyone

### 3. Superintendent District News

3.01 The Superintendent will report District News

- Governor said State aid will be far below than expected
- Intended to do Superintendent recommended budget
  - Too many unknowns
  - Governor said there will be quarterly adjustments throughout the year next year
    - Can lose aid as we go through the year
- Closed until April 15<sup>th</sup> – don't anticipate open at that time
- Talking with Administrative Cabinet about spending less this year to carry over to next year
- Districts are considering going in excess of 4% fund balance next year
- Food service and transportation has been delivering meals to over 300 children
- Thank you to Food Service Director Christine Downs, Transportation Director Nicole Sommer, Dispatcher Ray Clinton who are working so hard
  - Families are so grateful, they are leaving notes for the drivers

- Potential huge gap with families with food– Project Resilience is helping
  - Gave flyers about it with the food deliveries – provide dinners for entire family

Assistant Superintendent for Curriculum & Instruction Jodi DeLucia

- K-6 Grade level meetings last week, MS meeting with Cabinet, HS meeting with liaisons
  - Working across grade levels – every teacher does a read aloud
- All teachers available with office hours
- Showed Kindergarten classroom online – trying to make it accessible and fun
- Teacher and related service providers are helping students get access to the internet
  - Sending work to students without internet
  - Provide work and answer sheets to parents to be able to check students' work
- Created schedule for teachers to go online for households with more than 1 grade level– by grade level, by department in secondary
- Special Educators and Related service providers are in the classrooms with teachers
  - Are working on their own classroom set up online
- Taking the right approach to teaching, learning and evaluating
- Finding a role for Teaching Assistants and 1 to 1 monitors
  - They will be receiving devices to be able to reach out to students

Discussion:

- 50 students do not have internet access in District
- Annual Reviews – do online? Any testing done?
  - Special Ed is a problem - how to deliver services
  - Rescheduling the annual reviews that were scheduled during the first 2 weeks we were closed
  - Annual Reviews will continue April 13<sup>th</sup> using online technology
  - PPS Directors in county are meeting

6:15

Trustee DeJesus now present

#### **4. Board District News**

##### **4.01 The Board will report District News**

Trustee Osmond reported that she got a call today from Patrick Longo from NYSSBA who is reaching out to Board officials across state

- Can contact him with questions and concerns
- He has spoken with about 300 Board trustees and most functioning under assumption that school will not resume this year

Trustee Storey participated in NYSSBA webinar – a lot of information from Acting Commissioner

Trustee Kurnit reported that in some districts over 40% of homes are without internet

#### **5. Student Representative Report**

**5.01 The Student Representative, Leon Savage will report to the Board**

- Online learning has been positive
  - Students have minor concerns about online learning
    - Everyone seems to be into it
- AP college board switched from a 4 hour test to a single test
- Food distribution systems are excellent
- Some concerns about students without internet and time for lab activities required for Regents
- Scheduling office hours is very good – students were talking about how they miss a scheduled life style – hard to do work without a schedule

**6. Acknowledge Public Be Heard Comments**

6.01 The Board will acknowledge the public be heard comments from the last public be heard

Peter Jubie, Lysa Engalsbe

**7. Public and Student Comment**

7.01 Public and Students may comment on any agenda or non-agenda item  
No comment was made

**8. Budget Presentation****8.01 2020-2021 Budget & Capital Project Update**

Assistant Superintendent for Business, Monica LaClair will present the Budget Update & Capital Project Update

Capital Project Update:

Phase 1 –Summer 2020 – one side of the building

- HS Boys Locker Room
- HS Girls Locker Room and Fitness Center expansion
- Ramp outside the Gym doors, Bathrooms in the Gym lobby
- 4 new interior doors between Gym lobby and HS Gym
- Staff Bathrooms in Main Hallway
- Site work/drain work at the Field Hockey/Baseball Field
- Bennett Roof (dependent on SED approval)

Phase 2 –Summer 2021

- Modified Boys Locker Room
- Modified Girls Locker Room
- Remainder of the MS/HS Bathrooms
- Bid openings virtually - award beginning of May
- This summer work 1 side of building

Budget Update

- Predicated on old information – no new information
- Expense projections based on revenue projections – unsure for 2020-2021
  - Will have to adjust expenses
- Instruction: increase of \$233,000
- Athletics: increase \$71,000
- Operations & Maintenance: decrease of \$101,000
- Transportation: decrease of \$13,000
- General Support: decrease of \$65,000

- Employee Benefits: increase of \$587,000
- Debt Service: decrease of \$175,000
- Proposition #1 - \$57,938,542 Expenditure Budget
- Proposition #2 - Allow the District to establish a 2020 Capital Reserve Fund in the ultimate amount of \$10 million over a period not to exceed 10 years
- In a contingent budget, the 2020-2021 tax levy would remain at the same level as the 19-20 school year – will need to cut additional \$1.1 million
- In Board Docs is line by line proposed budget
- Vote and election – not sure will be able to use machines in June – may have to be paper ballot vote
  - May not have trustee elections to avoid petitions getting signed
    - Stay in seat until the next election

#### Discussion:

- SED said they cannot do construction unless it is for health and safety
  - July 1 Governor will want people back to work
- SED confident that there will be no issue getting bids and with the supply line
- Are we obliged to do construction if approved? Can use for budget if necessary
  - Is potentially a safety issue because of ADA bathrooms
  - When we go back to school have to look at spending with a careful eye

## 9. Discussion & Possible Action

### 9.01 Approve Resolution for Capital Reserve for Public Vote

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District submit the following proposition to be included on the ballot for the creation of a capital reserve fund at the Annual Meeting and Election, to be held on June 1, 2020 RESOLVED, that the Board of Education of the Onteora Central School District is hereby authorized to establish a Building Capital Reserve Fund pursuant to Section 3651 of the Education Law (to be known as the “2020 Building Capital Reserve Fund”) with the purpose of such fund being to finance reconstruction, renovation and equipping of the middle/high school, elementary school, transportation building and district office buildings and facilities, including the school track and fields, pavements and grounds, fire suppression, phone and security systems, heating, plumbing, electrical and ventilation systems, structural repair to doors, windows, floors and roofs, various improvements for energy efficiency and costs incidental thereto. The ultimate amount of such fund is to be \$10,000,000.00, plus earnings thereon. The probable term of such fund is to be ten (10) years, but such fund shall continue in existence until liquidated in accordance with the Education Law or until the funds are exhausted. The sources from which the funds shall be obtained for such Reserve are (i) amounts from budgetary appropriations from time to time, and (ii) unappropriated fund balance made available by the Board of Education from time to time, and (iii) New York State Aid received and made available by the Board of Education from time to time, all as permitted by law.

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Roll call vote: Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Warren

### 9.02 Approve Donation for Belleayre Bash

*Recommended Action:* The Superintendent recommends acceptance of a donation

totaling \$1,000.00 CASH, from the Health & Wellness Meet, Greet, & Eat Fundraiser to use specifically for the 2020 Onteora Senior Class Belleayre Bash.

\$500.00 from Catskill Hudson Bank; \$250.00 from Ingalsbe Law PLLC; \$250.00 Community Bank, NA

Motioned: Trustee Kurnit

Seconded: Trustee DeJesus

- Thank everyone for generous donations

Result: Unanimous

Roll call vote: Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Warren

#### 9.03 Approve Donation for Scholarships

*Recommended Action:* The Superintendent recommends acceptance of donations totaling \$8,200.00 CASH, from various donors as scholarship awards for the Class of 2020.

\$100.00 from Deborah Cease; \$500.00 from Community Bank, NA; \$1,000.00 from Tischler & Patch Dental; \$500.00 from Matthew & Sandra Ostoyich; \$100.00 Aubree Ferraro; \$3,500.00 John Iannotti; \$2,000.00 Butler Realty Group / Marlene Butler; \$500.00 Rose & Kiernan

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Roll call vote: Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Warren

#### 9.04 Approve Superintendent Contract

*Recommended Action:* RESOLVED, that the Board of Education of the Onteora Central School District approves a contract for Victoria McLaren, as Superintendent of Schools, for a five year term commencing July 1, 2020 in accordance with the terms and conditions of a contract negotiated between the parties, a fully-executed copy of which will be filed with the District Clerk; and further authorizes the President to sign the contract.

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Roll call vote: Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Warren

### 10. Consent Agenda

#### 10.01 Approve Consent Agenda

*Recommended Action:* The Board hereby approves item numbers 10.02 to 10.04

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

Result: Unanimous

Roll call vote: Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Warren

**10.02 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations**

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/20, Confidential, as reviewed by Trustee Osmond

**10.03 Approve Warrants**

*Recommended Action:* The Board of Education has reviewed and hereby accepts Warrant Schedule 7

**10.04 Financial Report**

*Recommended Action:* The Board of Education has reviewed and hereby accepts the Financial Report for February 2020

**11. New Business****11.01 The Board will discuss New Business**

- Acknowledge:
  - The food service staff
  - Transportation delivering food to students
  - Additional staff who have offered to deliver meals for Project Resilience
  - Marty's, Olive's and Phoenicia Diner, Table at Woodstock, Bread Alone

**12. Old Business****12.01 The Board will discuss Old Business**

No old business was discussed

**13. Request For Information****13.01 Discuss Requests for Information**

No requests for information were discussed

**14. Adjournment****14.01 Adjourn Meeting. Next scheduled meeting is April 22, 2020. Location - TBD**

*Recommended Action:* The meeting is adjourned at 7:10

Motioned: Trustee DeJesus

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff

Not Present: Trustee Warren, Trustee DeJesus

Minutes Recorded by Fern Amster,  
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren, Dafne DeJesus