

ONTEORA CENTRAL SCHOOL DISTRICT

**BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412**

MINUTES

**REGULAR MEETING
7:00 p.m.
Tuesday, March 20, 2007
Middle-High School**

CALL TO ORDER Trustee D'Orazio called **REGULAR MEETING** to order at approximately 7:04 p.m.

PLEDGE OF ALLEGIANCE

TOBACCO POLICY STATEMENT

PRESENT Trustees D'Orazio, Bernholz, Patterson, O'Connor, Resnick, Rosenfeld

NOT PRESENT Trustee Vanacore

ALSO PRESENT Superintendent, Leslie G. Ford; Assistant Superintendent, Deborah Fox; Assistant Superintendent, Victoria McLaren; Student Board Representative, Frances Barlow; District Clerk, Jeanne Shultis; and approximately 60 visitors.

APPROVAL OF MINUTES

Trustee O'Connor moved to approve the following **RESOLUTION**:

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the minutes of the Community Forum held on March 3, 2007 and the Regular Meeting of the Board of Education held on March 6, 2007, are hereby approved as submitted.

Trustee D'Orazio seconded the Motion.

6 Yes 0 No

CARRIED

WELCOME TO MIDDLE SCHOOL

Middle School Principal Gayle Kavanagh welcomed everyone and reported recent and upcoming events in the Middle School. She introduced Paul Schubert, elementary music teacher, who described the All County Music Festivals and directed a group of seventeen Onteora students from the All-County Elementary Chorus in a performance of "Our Festival of Music" for the pleasure of the Board and visitors.

DISTRICT NEWS

Trustee O'Connor reported that Assemblyman Cahill's office contacted her with information about the 28% reduction in transportation aid from last year. One interesting reason is that there is an increase in our land value and an increase in our wealth. The data showed that second-home owners are registering their homes as their primary residence here. He is making it a priority to get the formula changed.

Superintendent Ford announced that:

- The High School Art Department has four students officially accepted into the New York State Summer School of the Arts visual arts program.
- Phoenicia Elementary had 3 winners in the recent Dental Health Month Drawing Contest sponsored by Dr. Vivian Letizia.

- The District PTA Council has a District Family Night featuring the dance troupe, Kibola Sougei, scheduled at Phoenicia Elementary School on March 23, 2007, beginning at 7:00 p.m.

**REPORT FROM 2006-
2007 STUDENT
BOARD
REPRESENTATIVE**

Student Representative Frances Barlow announced that:

- Amnesty International is having a benefit concert to raise money for Darfur on Friday, March 23, 2007 at 7:00 p.m.
- The Art Department is selling coffee to raise money for a field trip to the Whitney Museum in New York City in May.

STUDENT COMMENT

No student comments were made at this time.

PUBLIC COMMENT

- Robin Sears presented Board members with the new edition of the Youth Yellow Pages.
- Tania Andre spoke about a recent disciplinary action at the High School, which raised questions on the District policy and requested that the District review its policy.
- Shelly Salinger spoke in opposition to proposed music department budget cuts
- Winnie Paetow spoke about the 40 orchestra students who went to Lincoln Center to participate in the National Orchestra Cup and were 6th runner up in the nation and first place in New York State. She thanked the Board for their financial help in sending the students to this event.
- Isabella Schwartz spoke in support of the music and strings program.

**REPORTS/
PRESENTATIONS**

- Audit Committee Report – Trustee Bernholz reported that the Committee met on March 20 in an entrance meeting with the Comptroller's auditing team to discuss the expectations of the audit process. For 1-2 months, two people will be here regularly to look over and ensure that everything is in order financially. The next meeting will be on March 26, 2007, at 8:45 a.m.

Trustee D'Orazio reported that the State auditors welcome input, questions and suggestions from anyone on the Board and in the District while they are here. Contact Superintendent Ford for information on how to contact them.

- Communications Committee – Assistant Superintendent Deborah Fox reported that the Committee met on March 19 and discussed the District calendar, which will have a photo contest to get the artwork. They will be working on a District brochure, which will be developed over the summer, as well as signage within the buildings so that it is easier for parents and visitors to find meeting and event locations. The Capital Project and Excel Aid newsletter went to the printers on Monday and should be mailed this week. The next meeting will be on Monday, April 23, 2007, at 6:30 p.m. in the Middle-High School Library.
- Facilities Committee – no report was given at this time.
- Green Sub-Committee – no report was given at this time.

- Policy Committee – Trustee O'Connor reported that the next meeting will be April 2 at 8:45 a.m. and she requested that the attendance policy be ready for the Committee to review to see how it is affecting our State aid and how that could be improved.
- Technology Committee – In Trustee Vanacore's absence, Trustee Resnick reported that the Committee met on March 19 and focused on review and revision of an acceptable use policy which is required on the Federal level for E-Rate and NCLB. It will be turned over to the Policy Committee for their work. There has been a draft technology plan, which has been folded into the CDEP process. The four main goals are: (1) an equitable district-wide curricular integration of technology, (2) connectivity (3) communicating, and (4) professional development. The next meeting will be on May 21, at 3:45 p.m.
- Early Childhood Committee – No report was given in the absence of Trustee Vanacore.

DISCUSSION AND POSSIBLE ACTION

MOTION TO INCREASE 10 MONTH TYPIST POSITION TO 12 MONTH

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District upon recommendation by the Superintendent of Schools that the ten-month typist position in the High School Health Office be increased to a 12-month typist position due to increased need for clerical support for athletics and physical education during the summer months.

Trustee Bernholz seconded the Motion.

Discussion.

6 Yes 0 No

CARRIED

PERSONNEL

RESIGNATION(S):

Trustee D'Orazio moved to approve the following NON-INSTRUCTIONAL RESIGNATION:

NAME	POSITION/ SCHOOL	EFFECTIVE DATE	REMARKS
Spisak, Barbara	Typist B&G	4/27/07	Retirement

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

LEAVE OF ABSENCE: INSTRUCTIONAL

Trustee D'Orazio moved to approve the following LEAVE OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2795	2/23/07 – 3/16/07	Medical – Paid Family Medical Leave

*Amended dates

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

**APPOINTMENTS:
INSTRUCTIONAL**

Trustee D'Orazio moved to approve the following INSTRUCTIONAL APPOINTMENTS:

SHORT-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Ayers, James	Mathematics 7-12	0.4 FTE Math Teacher (HS)	3/13/07 – 6/22/07*	1M	Replace J.Burkhardt
Barringer, Lisa	Elementary Education K-6	Special Education Teacher - MAPS	3/20/07 – 6/22/07*	1MA	Replace L. VanDeBogart
Thongs, John	Speech/Language Therapist (pending)	Speech Teacher (WD)	3/19/07 – 6/30/07	1BA	Replace K. Kaftan

*Amended dates

PROBATIONARY APPOINTMENTS

NAME	CERTIFICATION	TENURE AREA	PROBA- TIONARY DATES	SALARY STEP	REASON
Perkins, Lauren	Teaching Assistant	Teaching Assistant	3/7/07 – 3/6/10	Step 2	New Position - WD

*correct probationary ending date

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Heppner, Holly	Elementary Resource (Science) – BN	\$1760
Sebald, Jaimy	Track – Spring – Assistant	\$2,854
VanBuren, Cindy	Softball – J.V. – Head Coach	\$2,607
Cahill, Joseph	Track – Spring – Head Coach (Boys)	Rescinded
Chartrand, Louis	Track – Spring – Assistant	Resigned

PER DIEM SUBSTITUTES

NAME	CERTIFICATION	SALARY
Davidson, Mark	Uncertified Substitute Teaching Assistant	\$9/hr

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

**LEAVE OF ABSENCE:
NON-
INSTRUCTIONAL**

Trustee D'Orazio moved to approve the following NON-INSTRUCTIONAL LEAVE(S) OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2403	3/3/07 – 3/16/07	Medical – Paid Family Medical Leave
#1756	3/3/07 – 4/18/07	Extended Medical – Paid Family Medical Leave
#1803	3/6/07 – 3/16/07	Medical – Paid Family Medical Leave

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

APPOINTMENTS:
NON-
INSTRUCTIONAL

Trustee D'Orazio moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

PER DIEM SUBSTITUTES

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Masterson, Vanna	Substitute Food Service Helper	\$9/hr
Estelle, Smith	Substitute Food Service Helper	\$9/hr

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

FINAL NYSED
CLEARANCE
HAS NOT YET BEEN
RECEIVED:

Trustee D'Orazio moved to acknowledge that the FINAL SED CLEARANCE HAS NOT YET BEEN RECEIVED for:

<u>NAME</u>	<u>POSITION</u>
Aten, Katherine	Substitute Bus Attendant
Eiferd, Mae	Substitute Nurse (RN)
Hass, Barbara	Certified Substitute Teacher
Huben Jacobsen, Julia	Substitute Teaching Assistant
Krebser, Lynn	Substitute Bus Attendant
Marx, Ida	Substitute Teaching Assistant
Perkins, Laurie	Uncertified Substitute Teaching Assistant
Story, Sue	Uncertified Substitute Teacher
Turck, Sarah	Uncertified Substitute Teacher
Vos, Christine	Uncertified Substitute Teacher and Teaching Assistant
Wilber, Abigail	Uncertified Substitute Teacher and Home Instruction
Woodard, Colette	Uncertified Substitute Teacher and Home Instruction

Trustee Rosenfeld seconded the Motion.

Discussion.

6 Yes 0 No

CARRIED

TENURE
APPOINTMENTS:
INSTRUCTIONAL
SCHEDULE P
#03/20/2007

Trustee D'Orazio moved to approve the following INSTRUCTIONAL TENURE APPOINTMENTS:

The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York, and provisions of the Commissioner's Regulations; and having received continuing satisfactory evaluations of performance are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS:

<u>NAME</u>	<u>CERTIFI- CATION</u>	<u>TENURE AREA</u>	<u>PROBA- TIONARY DATE</u>	<u>TENURE DATE</u>
Stewart, Valerie	Spanish 7 – 12	Foreign Language	3/1/04	3/1/07
Cattabiani, Catherine	Continuing	Teaching Assistant	2/1/04	6/5/07
Tomlinson, Christmas	Level I	Teaching Assistant	2/1/04	4/1/07

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

INSTRUCTION

Trustee D'Orazio moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #03/07 A-032007, Confidential, as reviewed by Trustee Patterson.

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

BUSINESS AND FINANCE

MOTION TO DECLARE ITEMS ON SCHEDULE D AS SURPLUS EQUIPMENT

Trustee D'Orazio moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the items on Schedule D as surplus equipment and authorize the disposition of these items.

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

DONATIONS

The acceptance of the following donation(s) to the Onteora Central School District is with sincere thanks and appreciation for these generous donations to be used by students and staff in the District.

MOTION TO ACCEPT DONATION FOR SUPPLIES FOR WOODSTOCK SCHOOL

Trustee D'Orazio moved to accept a donation from Cheryl Colbert in the amount of \$1,243 for the purchase of kindergarten classroom supplies for the Woodstock Elementary School.

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

MOTION TO INCREASE THE 2006-2007 BUDGET PER DONATION

Trustee D'Orazio moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the 2006-2007 Budget be increased per the following donations:

Cheryl C. Colbert

A2705 Donations

A2110.531.07 Supplemental – Woodstock \$1,243.00

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

BUSINESS REPORTS

MOTION TO APPROVE THE FINANCIAL MANAGEMENT REPORT

Trustee D'Orazio moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby approves the FINANCIAL MANAGEMENT REPORTS for:

- March 2007

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

Trustee D'Orazio reminded everyone about the Superintendent's initial budget presentation, which is a work in progress. There will be one more meeting on March 29, 2007, beginning at 6:00 p.m. to review the budget further. The Board will approve the final budget on April 10. He thanked Superintendent Ford, Assistant Superintendents Victoria McLaren and Deborah Fox and all the administrators who worked on these presentations.

BUDGET PRESENTATION

Superintendent's 2007-2008 Budget Recommendations -

Superintendent Leslie Ford and Assistant Superintendent for Business Victoria McLaren

- District Priorities
- Budgeting Styles
- Imperative to Plan Responsibly
- Historical County Wide Per Pupil Expenditure Comparison
- Budgeting Practices
- Drivers
- Area of potential cost savings?
- Salary and Benefits as Percentage of Total Budget
- Budget Structure
- Breakage Example Retirement of Teaching Staff
- Projected Savings: Current Teaching Retirements
- Current Elementary Enrollment by Grade
- Projected Elementary Enrollment by Grade
- Drivers Summary – Per Pupil Expense
- Leadership
- Current Education Initiatives
- Rightsizing of programs allows for creativity and choices
- Recommended Reductions
- Itemized Recommended Reductions
- Additions Incorporated into Proposed Budget
- Contingent Budget Calculation
- What would a contingent budget mean to Onteora?
- Potential Areas of Reduction
- Superintendent's Recommended Budget – 5.28% Increase

OLD BUSINESS

Trustee Bernholz requested and received a consensus of the Board to place an ad the same as last year in the program for the High School musical "Oklahoma" and to pay for it out of the Sunshine Fund.

NEW BUSINESS

No new business was introduced at this time.

GOALS UPDATE

Trustee D'Orazio reported that the Board is working on the budget.

Trustee Patterson suggested that before the end of the year the goals be reset in a goal setting meeting scheduled after the budget and include the new board members.

BOARD MEMBERS REQUEST FOR INFORMATION

- Trustee O'Connor requested a statement of net assets for the years 2002-2003-2004 with the statement of activities for the same years. The Board came to consensus for this request.
- Trustee Bernholz requested a copy of the fund balance impact sheet that was in the presentation today for all Board members.

- Trustee Resnick requested the Kindergarten enrollment numbers from the recent enrollment in the schools.

PUBLIC COMMENT

The following people spoke in opposition to the proposed music department budget cuts:

- Luke White
- Laurie Alter
- Cindy Sherry
- Pam Walkowiak

Robert Curran spoke about looking forward for the District.

Corey Cavallaro spoke in opposition of cutting music and teaching assistant positions.

Lisa Valvo requested clarification of whether the music cuts would be program cutting or teacher cuts.

MOTION TO ENTER INTO EXECUTIVE SESSION

Trustee Bernholz moved to enter into EXECUTIVE SESSION at approximately 9:44 p.m. to discuss matters pertaining to the discipline of a particular person and the employment history of a particular person. Trustee D'Orazio seconded the Motion.

6 Yes 0 No

CARRIED

PRESENT

Trustees D'Orazio, Bernholz, Patterson, O'Connor, Resnick, Rosenfeld

NOT PRESENT

Trustee Vanacore

MOTION TO RETURN TO REGULAR SESSION

Trustee O'Connor moved to return to REGULAR SESSION at approximately 10:02 p.m.

Trustee Patterson seconded the Motion.

6 Yes 0 No

CARRIED

MOTION TO DENY APPEAL OF STUDENT #3202007

Trustee D'Orazio moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the appeal of the Superintendent's decision for Student #3202007 is hereby denied.

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

MOTION TO DENY REQUEST OF EMPLOYEE #03202007

Trustee D'Orazio moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the request for extension of longevity for Employee #03202007 is hereby denied.

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

**MOTION TO
ADJOURN**

Trustee Bernholz moved to adjourn at approximately 10:04 p.m.
Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

Recorded by:
Jeanne Shultis
District Clerk
