ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

WEDNESDAY, APRIL 19, 2017 WOODSTOCK SCHOOL

MINUTES

1. Opening Items

- 1.01 Call to Order 5:35 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss OAA negotiations and the raise for confidential staff.

Motioned: Trustee Storey Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session 6:40

Motioned: Trustee Allison Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 4/4/17 and 4/7/17 Board Meetings

Motioned: Trustee Ratcliff Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

4. Welcome

4.01 Scott Richards, Woodstock School Principal will welcome the Board (proposed 6:30 duration 10 min)

6:45

Culture and Climate survey - dance, movement, PE and music were suggested by the students

 Physical Education teacher Sonja Rothe contacted the Center for Creative Education to arrange a dance residency

Mr. Richards introduced Bryant Andrews from the Center for Creative Education who presented a professional development proposal to the Board of Education for teachers and staff during a Superintendent's Conference Day next year

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:40) 6:55

Phoenicia

- Earth Day will be celebrated on 4/21/17
 - Sponsoring organizations include Phoenicia PTA, Ulster County Resource Recovery Agency, NYS Department for Environmental Conservation, and the Cornell Cooperative Extension of Ulster County
- During the week of April 24th the Phoenicia Book Fair hosted by The Golden Notebook will coincide with Phoenicia Kindergarten Screening to promote our reading initiative to children and families entering the school in the Fall 2017
- Kool Skool is its second week of a four week rotation offering Kids N'Clay Pottery, Kids in the Kitchen, and The Art of Batik
- NYSESLAT testing begins this week for our ENL students and next week we will administer the New York State Math Tests to our 3rd grade students
- Phoenicia had a very successful Read-A-Thon with total minutes read in excess of 37,000 minutes

Bennett

- The Bennett Drama Club gave two wonderful performances of the Complaint Department and Lemonade on 4/7/17
 - They brought down the house with rapid successions of hysterical grievances

Monday there was a fire at the Bennett School, thank all those that responded – Director of Facilities, custodian personnel from Bennett, principal Gabriel Buono, Bennett response team

School opened on time

6. Board District News

6.01 The Board will announce District news (proposed 6:45) 7:00

Trustee Ratcliff reported that the Bennett School was fully running thanks to leadership from the principal, teachers and teams in place

Trustee Salem reported that Trustee Storey, Superintendent Bruce Watson and Assistant Superintendent for Business Victoria McLaren will attend a training on Restorative Justice

7. Student Representative Report

- 7.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 6:50)
 - Human Rights Club & Student Government created ribbons widened from immigration to all prejudice

 May 1st is College Decision Day - widened the celebration to those following a career instead of college

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting Doug Eighmey

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:55 duration 10 min or more)

Michele Darling: Worked in all buildings at Onteora for many years and have worked with most of the staff. Special education cuts eliminates the youngest MAPS class teacher and he: was able to quickly help a class where behaviors prevented learning and services, was able to have a 69% reduction in the time-out room, now all staff work as a team.

<u>Amy Gustafson</u> – Special Education teacher in district. Speak about the need for consistency in programs – keep special education position in district. Reinstate an IMLI (specialized reading program) position – paying extra money for students to receive services outside of school day for IMLI. Cost less to provide services to students

<u>Brigit Kelly</u> – 4th grade Special Education teacher. Continue what Amy said – need for a special education reading program for those students that need more intensive services. AIS teachers in co-taught and self-contained classes are overloaded and there not enough time to provide specialized, multi-sensory reading.

10. 2017-2018 Budget

10.01 Victoria McLaren, Assistant Superintendent for Business will present the Superintendent's Recommended Budget for Adoption (proposed 7:00 duration 20 min) 7:15

Review of everything said previously

- Tax levy increase is 1.8%
 - Was a 2% increase in budget, but received additional state aid so
 - o Looked for reductions elsewhere
- Salaries and Benefits are 80% of budget
- Contingent Budget potential additional reductions include:
 - Summer skills academy (approximately \$68,500 for salary and transportation expenses)
 - Field trips (\$116,327)
 - Additional cuts of \$293,781 to lower levy to prior year amount

Discussion:

- Special Education teacher being cut is a gifted teacher had success where others had not – very expensive to send students out of district
 - Does not seem there was consensus for this cut from PPS due to the number of teachers that came out tonight
 - o Don't feel comfortable supporting this cut

Motion to enter into executive session to discuss the employment of a particular

person

Motioned: Trustee Shands Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

Motion to exit executive session and return to public session

Motioned: Trustee Ratcliff Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

Trustee Salem stated:

- They have been told that the administrators have echoed what the teachers have said – acknowledge that the teacher is excellent
- Adopting the budget, but it does not necessitate that the positions will be cut or not
- This is about number of staff, not the person
- Will look at budget as creatively as can

Recommended Action: Superintendent recommends Board of Education approval of the following Proposition: Proposition # 1 – 2017-2018 Budget: BE IT RESOLVED, that the Onteora Central School District Board of Education be and is hereby authorized to expend the sums set forth under the various headings which are voted upon in gross and not in detail in the total amount of \$54,296,155 (which includes \$20,000 to support public library) for the year commencing July 1, 2017 and ending June 30, 2018, and the Board is authorized to levy and collect the necessary tax thereof on the taxable property of the District.

Motioned: Trustee Ratcliff Seconded: Trustee Storey

Result: Passed

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Allison

Nay: Trustee Osmond Trustee Shands

11. Discussion and Possible Action

11.01 Approve BOCES 2017-2018 Budget (proposed 7:20)

Recommended Action: It is hereby resolved by the Onteora Central School District Board of Education to approve the Board of Cooperative Educational Services Administrative Budget in the amount of \$4,092,407.00

Motioned: Trustee Storey Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

11.02 BOCES Election (proposed 7:25)

Recommended Action: The Board of Education of the Onteora Central School District hereby casts votes for the candidates as attached.

Motioned: Trustee Shands Seconded: Trustee Allison Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

Motion to amend 11.03 to eliminate one special education teacher

Motioned: Trustee Ratcliff Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

11.03 Abolish Positions (proposed 7:30)

8:00

Recommended Action: The Board of Education hereby abolishes the following positions as of June 30, 2017: 2.0-1.0 FTE Special Education Teacher, 1.0 FTE

Elementary Education Teacher; 1.0 FTE School Monitor

Motioned: Trustee Shands Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

11.04 First Reading of Policy 4250 Use of Committees

Information 20022017 4250 Administration SUBJECT: USE OF COMMITTEES

Standing and/or ad hoc committees may be appointed to study and to recommend courses of action in response to department, building or District needs. These committees may be appointed by the Board of Education, the Superintendent or other administrators, with the knowledge of the Superintendent, and in accordance with the range of responsibilities of the appointing body or administrator to whom the committee shall report. The composition of each committee shall reflect its purpose and each committee shall have a clear assignment. Board of Education committees, with the exception of State mandated committees, may be reinstated annually at the reorganization meeting.

11.05 First Reading of Policy 4310 Superintendent of Schools

20022017 4310 Administration SUBJECT: SUPERINTENDENT OF SCHOOLS

The role and responsibilities of the Superintendent of School include, but are not limited to, the following:

- a. As Chief Executive Officer of the Board of Education, he/shethey shall attend all regular, special, and work meetings of the Board except that the Superintendent may be excluded when his/her employment contract or performance is discussed in executive session.
- b. He/sheThey shall administer all policies and enforce all rules and regulations of the Board.
- c. He/she They shall constantly review the local school situation and recommend to the Board areas in which new policies seem to be needed
- d. He/she<u>Thev</u> shall be responsible for organizing, administering, evaluating, and supervising the programs and personnel of all school departments, instructional and non-instructional.
- e. He/sheThey shall recommend to the Board the appointment of all instructional and support personnel.
- f. He/she<u>They</u> shall be responsible for the preparation and recommendation to the Board of the annual School District budget in accordance with the format and development plan specified by the Board.
- g. He/sheThey shall acquaint the public with the activities and needs of the schools through his/her written and spoken statements, and shall be responsible for all news releases emanating from the local schools.

- h. He/she<u>Thev</u> shall be responsible for the construction of all salary scales and for the administration of the salary plan approved by the Board. Some of these salary scales will be developed within staff contracts negotiated under the provisions of the Taylor Law.
- He/sheThey shall determine the need and make plans for plant-facilities expansion and renovation.
- He/sheThey shall be responsible for recommending for hire, evaluating, promoting, and dismissing all professional and non-professional staff personnel.
- He/she<u>They</u> shall prepare or supervise the preparation of the teacher's handbook, staff bulletins, and all other District-wide staff materials.
- He/she<u>They</u> shall plan and coordinate the recruitment of teachers and other staff to assure the District of the best available personnel.
- m. He/sheThey shall plan and conduct a program of supervision of teaching staff that will have as its goal the improvement of instruction, and, at the same time, will assure that only the teachers found to be of a high degree of competence will be recommended for tenure.
- n. He/she They shall continually strive to distinguish for all concerned between the areas of policy decisions appropriate to the Board and management decisions appropriate to the District's administrative personnel.
- He/she<u>They</u> shall, when necessary and/or desirable, transfer such personnel as he/shethey anticipates will
 function more effectively in other positions. These transfers shall be made within the guidelines of state laws,
 District policies and negotiated contracts.
- p. He/she<u>They</u> shall submit the data from the School Report Card and/or other such reports of student/District performance as prescribed by and in accordance with requirements of the Commissioner of Education. Education Law Sections 1711 and 3003; 8 New York Code of Rules and Regulations; (NYCRR) Section 100.2(m)

11.06 First Reading of Policy 4320 Superintendent-Board of Education Relations 20022017 4320 Administration SUBJECT: SUPERINTENDENT-BOARD OF EDUCATION RELATIONS

The Board of Education, in its role as Governance Body, is accountable for all pursuits, achievements and duties of the School District. The Board's specific role is to deliberate, and to establish policies, and for the organization. The Board delegates the necessary authority to the Superintendent who, acting as Chief Executive Officer, is held accountable to the Board for compliance with its policies.

The Board focuses on the ends, whereas the Superintendent focuses on the means. The Board is responsible for overseeing the education of students, and for school district operations, but does not run the district's day to day operations.

- a. With respect to School District goals and objectives, the Board will establish broad guidelines to be observed in the development of further policy and action. The Board reserves the right to issue either restrictive or general policy statements.
- b. Generally, the Superintendent will be empowered to assign and use resources; employ, promote, discipline and deploy staff; to translate policies of the Board into action; to speak as agent of the Board; to organize and delegate administrative responsibilities; and to exercise such other powers as are customary for chief executives.
- c. The Superintendent may not perform, cause, or allow to be performed any act that is unlawful, in violation of commonly accepted business and professional ethics; in violation of any contract into which the Board has entered; or, in violation of policies adopted by the Board that limit the Superintendent's authority.
- d. Should the Superintendent or <u>his/hertheir</u> designee consider it unwise or impractical to comply with an explicit Board policy, the Superintendent will inform the Board of that determination. The Board will decide whether such judgment was warranted.
- e. When law or other authority calls for Board approval of decisions that the Board has delegated to the Superintendent, Board approval will be routinely given if those decisions have been made within the limits of Board policies.

Education Law Section 1711

12. **Break**

12.01 The Board will take a 5 Minute Break (proposed 7:40)

No break was taken

13. Presentation

13.01 Presentation on Homework Survey (proposed 7:45 duration 30 min)

Bennett Principal Gabriel Buono presented the Homework Survey

- 4 Stakeholder groups participated Students, Parents, Teaching Assistants & Teachers
 - Recommendations for change:

- o Reduce amount of homework time, inclusive of reading and reflections:
 - 4th grade from 60 minutes to 40
 - 5th grade from 75 minutes to 50
 - 6th grade from 75 minutes to 60
- Homework will not be assigned over school breaks
- Every effort will be made to keep homework to keep to a minimum on weekends
- It may be assigned five nights per week
- Assignments given weekly may need to be completed by students on weekends if that is how a student chooses to manage his or her time
- Need parents to be involved in homework
 - o Encourage parents to discuss with teachers
- Staff Covers 5 subjects in a little over 4 hours, so there is a value of homework

Discussion:

- If student goes over the 10 minute per grade level guidelines frequently, should stop and contact the teacher
- Parents are asking for more information on concepts taught to be able to help with homework
- Independent reading is part of time guidelines
- Can use this model with other elementary schools but MS & HS should be done differently
- Long term projects will be included in the 10 minutes per grade level guideline

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 8:15)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 14.02-14.13

Motioned: Trustee Shands Seconded: Trustee Ratcliff

 Bid rejection – want to rebid as 2 projects because pipe repair is specialized and there is site work, hope to get more competitive bids if they are smaller Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

14.02 Personnel Agenda

RESIGNATIONS: ADMINISTRATIVE

NAME POSITION/SCHOOL EFFECTIVE DATE REMARKS Watson, Bruce Superintendent June 30, 2017 Personal

RESIGNATIONS: INSTRUCTIONAL

NAME POSITION/SCHOOL EFFECTIVE DATE REMARKS Hodder, Marjorie Family & Consumer Science/ MS/HS June 30, 2017 Retirement

LEAVE OF ABSENCE INSTRUCTIONAL

3053 01/03/2017 – 05/11/2017 Unpaid Medical Leave Extension

PROCTOR

NAME POSITION/SCHOOL EFFECTIVE DATE PAY RATE Gray, Melissa Proctor/District 05/04/2017 \$38.00 per hour

TERMINATION OF APPOINTMENT

NAME POSITION EFFECTIVE DATE Minsky, Julius Certified Substitute Teacher 04/10/2017

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Battista, Lynn	AIS/Regents Prep (After-school)3 – CC Alg.1 (0.5)	\$977.50
Calinda, Jason	US History Regents Prep (After School)	\$1,955.00
Cohen, Wendy	AIS/Regents Prep (After-school)2 – Geometry CC	\$1,955.00
Curlew, Alicia	AIS/Instructor(After-school)1 - Global	\$1,955.00
Rivera, Stephanie	AIS/Regents Prep (After-school)3 – CC Alg.1	\$977.50
Via, M. Scott	AIS/Earth Science (After-school)	\$1,955.00

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to

PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME POSITION PROBATIONARY DATE PERMANENT DATE SALARY STEP

Wood, Sharon Typist 10/19/2016 04/18/2017 Step 3

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

1448 03/20/2017 - 04/07/2017 Paid Family Medical Leave

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/17, Confidential, as reviewed by Trustee Osmond

14.04 Approve Appropriation of Repair Reserve Funds

Recommended Action: WHEREAS, the Board of Education ("Board") of the Onteora Central School District ("District") has established and funded a repair reserve fund pursuant to Section 6-d of the General Municipal Law, which currently has a balance of \$1,743,530.60; and

WHEREAS, the Board has previously authorized a capital project to perform site improvements at the Bennett Elementary School playground, including alternates to repair an underground culvert pipe extension from the Bennett Elementary School to New York State Route 28; and

WHEREAS, the Board has previously declared the work necessary to perform the site improvements, including the repairs to the underground culvert pipe extension to be a Type II Action under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the Board desires to appropriate an amount not to exceed \$200,000 from the repair reserve fund in order to fund the repairs to the underground culvert pipe extension at the Bennett Elementary School; and

WHEREAS, the Board has noticed and conducted a public hearing to discuss the appropriation of an amount not to exceed \$200,000 from the repair reserve fund to pay for repairs to the underground culvert pipe extension;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District appropriate an amount not to exceed the sum of \$200,000 from its repair reserve fund and transfer such amounts to the capital fund previously authorized for the Bennett Elementary School playground improvement project in

order to pay for repairs to the underground culvert pipe extension.

14.05 Property Tax Report Card

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Property Tax Report Card for 2017-2018 for submission to the New York State Education Department.

14.06 Agreement with Ulster County Board of Elections

Recommended Action: The Onteora Board of Education hereby approves the Polling Agreement with the Ulster County Board of Elections.

14.07 Approve 2017 Board of Registration

Recommended Action: The Board of Education hereby approves the Board of Registration for the Vote and Election on May 16, 2017

14.08 Approve Donation of Books

Recommended Action: The Board of Education hereby approves the donation of children's books valued at \$1,750 to be split between Woodstock and Phoenicia Elementary Schools

14.09 Approve Donation of Violin, Case and Bow

Recommended Action: The Board of Education hereby approves the donation of a violin, a case and a bow valued at \$300

14.10 Approve Donation of Drafting Equipment

Recommended Action: The Board of Education hereby approves the donation of Drafting Equipment valued at \$630

14.11 Approve Donations for Scholarships

Recommended Action: The Superintendent recommends acceptance of donations totaling \$10,513.00, CASH, from donors as scholarship awards for the Graduating Class of 2017.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name \$500.00 Theodore & Lynne Byron \$200.00 Olive Senior Citizens, Inc \$200.00 Town of Olive Historical Soc \$250.00 Imagine Onteora Ltd \$250.00 Imagine Onteora Ltd \$21.00 Louis & Cynthia Cioffi \$250.00 Tischler Dental \$250.00 Tischler and Patch Dental \$700.00 John Sorich & Sally Rothchild \$500.00 Rose & Kiernan Charitable Found \$2,000.00 John Iannotti \$21.00 Lance & Sondra Edelman \$150.00 Beverly Kelder

\$500.00 Olive Memorial Post 1627 \$800.00 Onteora Lions Club \$100.00 Jean Douglas \$400.00 West Hurley Fire Dept \$250.00 Wojtek Foundation Ltd \$2,000.00 Ron H Pape Memorial-Marlene Anderson Butler \$250.00 Robin & Audrey Hunter \$250.00 Mathew & Sandra Ostoyich \$250.00 Phoenicia Post American Legion \$100.00 Wadler Bros \$21.00 Scott Richards \$300.00 Richard & Deborah Heppner

14.12 Approve Donation

Recommended Action: The Superintendent recommends acceptance of a donation

totaling \$201.00 CASH, from Hannaford Helps Schools Program, to be used to support the high school PBIS program.

The Superintendent recommends approval to increase the 2016-2017 Budget per the following donations:

Hannaford Helps Schools A2110.431.01 HS Supplemental \$201.00

14.13 Reject Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District reject the Site Work bid submitted on April 13, 2017 for the Bennett Site Improvement.

15. Committee Reports

15.01 Facilities Committee - Trustee Storey to report. Next meeting is 2:45 in the MS/HS Conference Room on TBD (proposed 8:20)

8:30

- Discussed bid and playground
- Discussed shed damage from fire still investigating cause of fire discussing with insurance companies

15.02 Policy Committee - Trustee Salem to report. Next meeting is 10:00 in the Central Conference Room on TBD

Reviewed policies on agenda

16. Old Business

16.01 The Board will discuss Old Business (proposed 8:30)

- Update West Hurley property
- Reminder that on Monday is Meet Greet and Eat to benefit Belleayre Bash
- Request an update on the athletic director
- Request Board discussion on dress code

17. New Business

17.01 The Board will discuss New Business (proposed 8:35)

No New Business was discussed

Enter into Executive Session

Motion to enter into executive session to discuss the employment of a particular person

Motioned: Trustee Shands Second: Trustee Ratcliff Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

Motion to exit executive session & return to public session

Motioned: Trustee Storey Second: Trustee Allison Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Fern anoter

Shands, Trustee Allison

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, May 2, 2017, at the MS/HS (proposed 8:40)

Recommended Action: Motion to adjourn the meeting at 9:30

Motioned: Trustee Storey Second: Trustee Shands Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

Minutes Recorded by Fern Amster, District Clerk

Board of Education: Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison