ONTIEORA CIENTIRAL SCHOOL DISTRICT

BOARD OF EDUCATION BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING

6:00 p.m.

Tuesday, August 18, 2009

Middle School/High School Cafeteria

0. Executive Session

Action: 0.01 It is anticipated that the Board will enter into EXECUTIVE SESSION at approximately 5:30 p.m. for the purpose of a hearing.

1. Opening Items

Information: 1.01 Call to Order (Proposed 6:00)

Meeting was called to order at approximately 6:15 p.m. by Trustee Osmond

Information: 1.02 Tobacco Policy Statement Information: 1.03 Pledge of Allegiance

Information: 1.04 Present

Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Ann McGillicuddy, Trustee Spencer

Information: 1.05 Also Present

Superintendent Ford, Assistant Superintendent McLaren, Assistant Superintendent O'Brien, Student Representative Suzie Sofranko, District Clerk, Fern Amster and approximately 12 quests

Information: 1.06 Not Present Information: 1.07 Also Not Present

2. Acceptance of Minutes

Action: 2.01 Acceptance of Minutes of 8/4/09

It was moved by Trustee Osmond and seconded by Trustee Spencer to accept the minutes of the August 4, 2009 Regular Meeting.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Ann McGillicuddy, Trustee Spencer

3. Welcome Message

Discussion: 3.01 Welcome Message No welcome message was given

4. District News

Information: 4.01 Notable district news will be discussed/presented at this time Superintendent Ford reported:

- Banisters painted
- · Roof is still being completed
- HS schedules out today with a letter including the military opt out form
 Annese working with SED on getting things moving
- · Fall sports started yesterday

Assistant Superintendent McLaren explained the large parcel vote

Assistant Superintendent O'Brien reported on the work on the Strategic Plan and CDEP Trustee Osmond reported that Killian Mansfield has CD out produced by Ralph Legnini to benefit integrated therapy for children with life threatening diseases The family is asking for paper origami cranes - send them to a PO

5. Student Representative Report

Information: 5.01 The Student Representative to the Board, Suzie Sofranko, will give a report at this time. (proposed 6:05)

Student Representative Suzie Sofranko had no report. 6:30

6. Response to last meeting's Public/Student Be Heard

Information: 6.01 The Board will respond to the last meeting's Public/Student Be Heard. (proposed 6:10)

Trustee Osmond thanked everyone who spoke last week – Marie Shultis and Sante E.Moesle

7. Student Comment

Information: 7.01 Students may comment on any agenda or non-agenda items at this time. (proposed 6:15)

Erica Beesmer - Sports Program

8. Public Comment

Information: 8.01 The public may comment on any agenda or non-agenda items at this time. (proposed 6:20)

Richard R. Wolff – New Negotiating Attorney, Redistricting and Air Conditioning in one 5th grade class 6:45

9. Reports/Presentations

Report: 9.01 Collin Miller - Woody Bio Mass Report (proposed 6:35)

Collin Miller presented about installing a Woody Bio Mass system to replace boiler in HS and Bennett 7:25

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Report: 9.02 Mark Hahn - Atlantic Energy Presentation (proposed 7:05)

7:30

Mark Hahn from Atlantic Energy presented about the use of performance contracts to install energy saving measures

Report: 9.03 5 MINUTE BREAK (proposed 7:35)

7:55 Break

10. Consent Agenda

Action: 10.01 Approval of Consent Agenda items 10.02 - 11.05 (proposed 7:40) 8:05

It was moved by Trustee Osmond and seconded by Trustee Spencer Motion to pass consent agenda items 10.02 - 10.05.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Ann McGillicuddy, Trustee Spencer

Action: 10.02 Approval of Schedule U CSE and CPSE as reviewed by Trustee Trustee Spencer

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, 08/09 Confidential, as reviewed by Trustee Spencer is hereby approved

Action: 10.03 Approval of Memorandum of Agreements for GSA, Modified Baseball, Middle School Cabinet, Regents Prep Living Environment, District Web Master and Music Liaison.

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Memorandum of Agreements for GSA, Modified Baseball, Middle School Cabinet, District Web Master and Music Liaison.

Action: 10.04 Approval of Personnel Agenda

APPOINTMENTS: ADMINISTRATIVE

ATT GINTIMENTO: ADMINIOTRATIVE				
NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	
Jordan, John	Interim Principal/MS	8/24/09 - 12/18/09	\$550 Per Diem	

<u>APPOINTMENTS</u>: INSTRUCTIONAL <u>PROBATIONARY APPOINTMENT</u>

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/ STEP	REMARKS
Clark-Barringer, Stephanie	Social Studies	Social Studies	9/1/09 – 8/31/12	1MA	MS - Replaces N.Serkowski
*Theiss, Crystal Jean	Health Education	Health	9/1/09 – 8/31/12	1MA	MS - Replaces R.Sassano

*pending pre-employment processing

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Herzog, Melinda	Biology 7-12 - Initial	Science – MS	*9/2/09 — 6/24/10 *amended end date	1MA	Replace A. Babcock (LOA)

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Ahouse, Joseph	Elem Rec – BN	\$3,047
Babcock, Alyssa	Eighth Grade Class Advisor	\$762
Barthel, Virginia	Belleayre Bash Co-Advisor	\$578
Boyer, Harvey	Musical Play Production Elementary – WD	\$718
Bucher, Donald	Science Olympiad Asst. Coach – HS	\$1,185
Buono, Gabriel	Co-Coordinator of Elementary Ed. (w/Schnell)	\$1,875
Burkhardt, Jeannine	Liaison – Math	\$2,962
Cahill, Karen	Computer Co-Advisor – PH (w/Roszko)	\$2,266.50
Castle, Mark	School Newspaper – HS	\$1,108
Cayea, Krista	Musical – Sound of Jazz – Dir	\$1,293
Connolly, Denise	PPS Coordinator – HS	\$3,554
Conroy, Elaine	Senior Class Co-Advisor (w/Rosato)	\$1,209.50
Cook, Debra	Liaison – Science	\$2,962
Curlew, Alicia	Debating Club – Model Congress	\$1,199
Douglas, Jean	DECA Advisor	\$3,860
Douglas, Jean	Liaison – Occup. Ed.	\$1,777
Dudek, Allison	Yearbook Advisor	\$2,169
Dudek, Allison	Yearbook Business Manager	\$1,554
Erlwein, Doreen	G/T Advisor – BN	\$2,047
Godfrey, Diane	Art Club – MS (after school)	\$1,026
Haaland, Kenneth	Elementary Resource (A/V) – BN	\$1,826
Hartmann, Hayden	CSE Coordinator – HS	\$8,799
Haug, Margaret	District Health Coordinator	\$4,623
Haug, Margaret	SAVI Club Advisor	\$1,734
Hodder, Marjorie	Future Homemakers	\$921
Kaindl-Richer, Margit	Liaison – Foreign Lang.	\$2,962
Keenan, Bryan	M.S. Science Fair Coord	\$492
Keenan, Bryan	Science Olympiad Asst. Coach – MS	\$1,185
Loheide, Laura	G/T Advisor – MS	\$2,047
Margolis, JoAnn	G/T Advisor – WD	\$2,047
Margolis, JoAnn	Peer Mediation 2	\$2,537
McDaniel, Colleen	District Nursing Coordinator	\$2,233
+ 1 Longevity		+\$150
+ 2 Longevity		+\$200
McGurgan, Erin	Liaison – English	\$2,962
McLean, Kelly	Elementary Resource (ELA) – PH	\$1,826
Melvin, William	Computer Advisor – MS	\$4,533
Michalicka, Rebecca	DECA Asst. Advisor	\$1,062
Patschke, Stephen	Elementary Resource Co-Advisor (A/V) – PH (w/Laks)	\$913
Rosato, Phyllis	Quiz Bowl Advisor	\$1,490
Rosato, Phyllis	Senior Class Co-Advisor (w/Conroy)	\$1,209.50
Ryan, Matthew	Computer Advisor – WD	\$4,533
Ryan, Matthew	Elem Rec – WD	\$3,047
Schaffer, Brian	STEP Advisor	\$2,137
Schaffer, Brian	Dept. Chair - Guidance Department	\$6,174
+ \$59 Per Counselor (•	+\$236
Schaffer, Brian	Peer Mediation	\$2,537

Schnell, Barbara	Co-Coordinator of Elementary Ed. (w/Buono)	\$1,875
Schubert, Paul	Music (K-12) Co-Chair	\$3,087
Seche, Joanne	Science Olympiad Coach – HS	\$1,659
Singer, Angelina	SADD Advisor	\$725
Singer, Angelina	Belleayre Bash Advisor	\$1,734
Singer, Angelina	Junior Class Advisor	\$2,419
Vagle, Patricia	Math Club Advisor – MS	\$1,026
VanBaren, Kathleen	Science Olympiad Coach – MS	\$1,659
Whitlow, Edward	Math Club Advisor (SHS)	\$1,519
Wolfield, Dale	Liaison – Art	\$1,777
Wolfrom, Jane	G/T Advisor – PH	\$2,047

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Boice, Caroline	Certified Substitute Teacher	\$95/day
Glover, Melissa	Uncertified Substitute Teacher	\$80/day
Graham, Jeffrey	Certified Substitute Teacher	\$95/day
Hutton, Lawrence	Uncertified Substitute Teacher	\$80/day
Mitzel, Desiree	Certified Substitute School Nurse	\$95/day

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE	EFFECTIVE DATE	REASON
NUMBER	FROM – TO	
#1549	6/26/09 - 8/17/09	Medical – Paid Family Medical Leave

APPOINTMENTS: NON-INSTRUCTIONAL

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Krebser, Lynn	Substitute School Monitor	\$9/hr
Krebser, Lynn	Substitute School Bus Monitor	\$9/hr
Krebser, Lynn	Substitute Food Service Worker	\$9/hr

FINAL NYSED CLEARANCE RECEIVED:

NAME	POSITION
Kight, Justin	Football – J.V. – Head Coach
Leighton, Michael	Football – J.V. – Assistant
Perer, Aaron	Football – Jr. H.S. – Assistant
Sebald, Katy	Field Hockey – J.V. – Assistant
VanBuren, Amanda	Volleyball – J.V. – Assistant

FINAL NYSED CLEARANCE HAS NOT YET BEEN RECEIVED:

NAME	POSITION
Carroll, Megan	Field Hockey – 7/8 Grade – Assistant
Weir. Linda	PT School Monitor – BN

11. Consent Agenda/Business and Finance

Action: 11.01 Music Instruments, Supplies, & Equipment

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Music Instruments, Supplies, and Equipment Bid based on the bid documents of June 30, 2009 to the lowest responsible bidder as follows:

Alto Music	\$ 588.25
Cascio Interstate Music	\$1,248.02
Cornet Music	\$ 86.67
Shar Products Company	\$ 500.19
Southwest Strings	\$ 347.56
Washington Music Center	\$2,066.65

Action (Consent): 11.02 Tax Warrant

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed \$37,480,647.

Action (Consent): 11.03 Surplus Item - high cyclone slide at the West Hurley Elementary School

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the high cyclone slide at the West Hurley Elementary School as surplus and authorizes the disposal of this slide.

Action (Consent): 11.04 Surplus Items - curtains from the stage in the Middle High School auditorium and the Library Security System at the Middle High School

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the curtains from the stage in the Middle High School auditorium and the Library Security System at the Middle High School as surplus and authorizes the disposal of these items.

Action (Consent): 11.05 Surplus Item - Lighting Control Board with accessories

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the Lighting Control Board with accessories from the Middle High School auditorium as surplus and authorizes the sale or disposal of this item.

8:05

12. Discussion and Possible Action

Action: 12.01 Survey Information from K12 Insights, Westchester Institute for Human Services Research, NYSSBA surveys (proposed 7:45)

8:10

Superintendent Ford reported on 3 survey companies and recommended K12 Insights

Action: 12.02 Class Size Discussion/ Questions about Redistricting (proposed 7:55) 8:20

Redistricting Discussion:

- Need to get a grid to see what the cluster of students is
- Linda Sella reported:
 - o that a TA will be in the 5th grade class at Phoenicia full time(6hours)
 - 4th 5th and 6th grades do team teaching in PH homeroom and switch during day
- Trustee Osmond read emails from teachers
- Board would like to move slowly and cautiously
- Onteora currently does have 18-22 average class size
 - o need to address the fact that class size in district changes from 13 –28
- Board consensus for Dave Moraca, Director of Transportation to put together map grids (splatters) at 2nd meeting in Sept.
- Several parents spoke and read statements

9:25

Action: 12.03 Update on iNDIE (proposed 8:55)

Assistant Superintendent McLaren reported that they are still finalizing details 9:30

Action: 12.04- 5 MINUTE BREAK (proposed (9:00)

9:30 break

Action: 12.05 Board Goals (proposed 9:05)

9:40

It was moved by Trustee Osmond and seconded by Trustee Spencer Motion accept the Board of Education Goals as stated below

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Ann McGillicuddy, Trustee Spencer

Completed Board Goals as follows:

1) Student Achievement

Promote an exciting, challenging and supportive learning environment that actively engages all students.

- Implement initiatives and practices as outlined in the district Strategic Plan
- Periodic review and enhance curricular and extracurricular programs
- Increase interaction between district and community members who have skills that enhance student learning (artistic, historical, technical, environmental, etc.)

2) Culture and Climate

Reflect the distinct characteristics of our natural surroundings by prominently integrating the arts and environmental sciences in all schools' mainstream curriculum while concurrently striving for excellence in core subjects.

- a) Students
 - Ensure district procedures create a safe, orderly environment (i.e. electronics, dress code consistency, district-wide building safety plans, etc.)
 - At least one annual Board meeting with high school students
- b) Community Outreach/Collaboration

- Provide information regularly to the local newspapers announcing school news, focusing on student achievement and district events
- Reach out to non-enrolled families
- Create and maintain open, timely and informative communications with the community, including district newsletter, web-site, blog, up-to-date building signage, email notification, surveys, forums and board/community coffee chats.
- Superintendent and Board of Education President to meet with press quarterly
- Promote regular communication between PTAs, Superintendent and Board
- Practice transparency

3) Human Resources

Support, retain and attract the highest quality staff to enhance student learning.

- Recruit and retain quality staff to advance the vision and goals of the district. Review staff recruitment process. Update as necessary
- Identify and mentor district staff for future administrative positions
- Annually articulate goal-planning model for staff.
- Ensure that personnel are trained. Establish half-yearly review process
- Establish a procedure for frequently soliciting feedback from teaching and administrative staff with regard to district needs. This information will be compiled and distributed to the Board
- Prioritize health and wellness for students and staff.
 - Create annual plan for PE and Food Services, including input from district Health and Wellness Advisory Committee
- Establish exit interview process to analyze patterns why staff leave, and take required corrective action

4) Board Development

Encourage and support a democratic, professional governance team, and maintain collaborative relationships to support the district vision.

a) Board Goals

- Create Board goals reflecting student achievement as the priority
- Align goals with district's Strategic Plan and CDEP

b) Meetings

- Ensure that meetings educate Board members and community and reflect student achievement as the priority
- Board conduct should align with policy: Civility Procedure and "Statement of Values and Protocol" Policy #2103
- Reflect transparency
- Enhance use of Board Docs
- Create bi-annual Board evaluation

c) Committees

- Establish annual committee charges at district reorganization meeting
- Encourage community participation
- Publish committee agendas and minutes

d) Collaboration

- · Board to increase visibility with both in-school visits and attendance at district events and in classrooms
- Identify and provide opportunities for informal gatherings with stakeholders
- invite town boards and supervisors to visit

5) Fiscal Responsibility

Utilize behaviors, practices and planning that protect and maximize the fiscal assets of the district, while encouraging the reduction of facility operating and maintenance costs.

a) Budget Planning

Use 3-year average model to aid in formulating budget

- Align district goals with budget
- Detail specific programs supported by budget
- Student learning should be prioritized when looking at Budget reductions
- Analyze tax certiorari implications
- · Project pending retirements annually
- Establish rotating departmental budget review to insure effective use of funds matched with student learning

b) Maximize Revenues

- Review federal and state funding sources and advocate for their receipt
- Review program reimbursements (i.e. EXCEL moneys, Medicaid reimbursement, BOCES co-services, etc.)
- Incorporate energy efficient systems and practices into operation and maintenance of district buildings as cost savings measures
- · Hire grant writer as needed
- Attract families and students to the district to foster growth. (i.e. advertising, press releases, media relations, radio, etc.)
- Pursue creative funding sources

c) Fiscal Practices

- To insure a minimum of 3 respondents for each RFP (Request For Proposal); seek quality bidders through advertising, and if specialized, through relevant associations
- Investigate the use of performance contracts and other resources where possible
- Complete contract negotiations as soon as possible
- Foster the use of alternative energy sources and practice energy conservation consistent with district Sustainability Policy #5651
- Employ local work forces, where possible, to support our communities consistent with district Sustainability Policy
- Explore avenues for reducing the burden of local school property taxes at the state level through alternative funding, while maintaining excellence in education

6) Facilities/Technology

Renew and maintain the facilities, grounds and services of the district incorporating environmental sustainability practices.

a) Future direction

- Develop district long term plan for all buildings, including middle school configuration, with community input and support.
- Review buildings' space usage as part of long term plan
- Research/discuss and, if necessary, create policy on class size
- Discuss/research and evaluate grade configurations and district lines

b) District Infrastructure Plan

- Facilities committee to update 3-year prioritized repair plan
- · Consider repair vs. replacement when possible
- Align with district's Sustainability Policy

c) Technology

- Utilize technology where it improves instructional delivery, student achievement or organizational efficiency
- Provide technology training for staff
- Prioritize MS/HS building for technology updates
- Align with requirements for current/future technology when updating infrastructure
- Improve district website with broader range of information, regular updates and checks for timeliness/accuracy
- Develop district-wide email distribution list for disseminating information
- Expand wireless connectivity throughout district buildings
- Explore sources for hardware/software funding or no-cost options

Action: 12.06 Committee Tasks (proposed 9:35)

10:20

Finish Facilities and Policy committee tasks at next meeting 10:45

Action: 12.07 Questions for Board Candidates (proposed 9:55)

10:45

It was decided to formulate questions privately and formulate questions and hand them out that night to candidates

13. Old Business

Discussion: 13.01 (proposed 10:10)

10:50

Print Ad Update - Trustee Osmond reported that there is no news. Still working on the ad being created

Teen Mentoring Program - It was decided to ask Marie Shultis to discuss at next meeting or one after it

14. New Business

Discussion: 14.01 Board Members will request new business (proposed 10:20)

- New auditorium is a great place to host the Speaker Series
- Do thematic nights
 - Ulster County Executive and other town supervisors speak
- negotiations lawyer change clarify that pro bono agreement had expired
- Energy contract grant NYSERTA- how fits into performance contract Superintendent Ford will give an update to Board ASAP
 - o deadline moved to October
- Tobe Carey interested in submitted grant on behalf of district for voltaic arrays as teaching tool.

15. Board Members Requests for Information

Information: 15.01 Board members may request information at this time. (proposed 10:30)

- Look at status of waiting list for Woodstock School
- Get the information from the Future Of The District committee on redistricting
 11:00

16. Public Be Heard

Information: 16.01 The public may comment on agenda items at this time. (proposed 10:35)

11:00 2 minutes Sante E Moesle - PTA directive in goals 11:05

17. Adjournment

Action: 17.01 Meeting Adjourned (proposed 10:35)

It was moved by Trustee Osmond and seconded by Trustee Fletcher to adjourn the meeting at approximately 11:05 p.m.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Ann McGillicuddy, Trustee Spencer

18. Next Meeting

Information: 18.01 Meeting Schedule

July 7, 2009		Reorganization/Regular Meeting	Middle-High School	6:00 p.m.
August 4, 2009		Regular Meeting	Middle-High School	6:00 p.m.
August 18, 2009		Regular Meeting	Middle-High School	6:00 p.m.
September 8, 2009		Regular Meeting	Woodstock School	6:00 p.m.
September 22, 2009		Regular Meeting	Middle-High School	6:00 p.m.
October 6, 2009		Regular Meeting	Bennett School	6:00 p.m.
October 20, 2009		Regular Meeting	Phoenicia School	6:00 p.m.
November 3, 2009		Regular Meeting	Woodstock School	6:00 p.m.
November 17, 2009		Regular Meeting	Middle-High School	6:00 p.m.
December 1, 2009		Regular Meeting	Bennett School	6:00 p.m.
December 15, 2009		Regular Meeting	Phoenicia School	6:00 p.m.
January 5, 2010		Regular Meeting	Woodstock School	6:00 p.m.
January 19, 2010		Regular Meeting	Middle-High School	6:00 p.m.
February 2, 2010		Regular Meeting	Bennett School	6:00 p.m.
February 16, 2010		Regular Meeting	Phoenicia School	6:00 p.m.
March 2, 2010		Regular Meeting	Woodstock School	6:00 p.m.
March 16, 2010		Regular Meeting	Bennett School	6:00 p.m.
April 6, 2010		Regular Meeting	Middle-High School	6:00 p.m.
		Superintendent's 2010-2011 Budget Reco	mmendation	
April 28, 2010 W	ednesday	Regular Meeting	Middle-High School	6:00 p.m.
		Onteora Board of Education 2010-2011 Budget Adoption		
		(also a countywide vote date for BOC	ES Board Seats and BOCES Adi	ministrative
3.5 4.2040		Budget)	N. 1.11 AV. 1. G. 1. 1.	
May 4, 2010		Regular Meeting	Middle-High School	6:00 p.m.
7. 10. 4010		Budget Hearing		• • • •
May 18, 2010		Budget Vote	All four (4) Elementary Schools	2:00 to 9:00 p.m.
May 18, 2010		Special Meeting (Declaration of Votes Cast)	Middle-High School	9:30 p.m.
June 1, 2010		Regular Meeting	Woodstock School	6:00 p.m.
June 15, 2010		Regular Meeting	Phoenicia School	6:00 p.m.
July 6, 2010		Reorganization/Regular Meeting	Middle-High School	6:00 p.m.