

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, MARCH 6, 2012

Phoenicia Elementary School

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon

2. Executive Session

- 2.01 The Board will vote to enter Executive Session (proposed 6:05)

Motion: Motion to enter Executive Session to discuss negotiations at 6:10

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon

Now Present

Trustee Spencer arrived at approximately 6:10

- 2.02 The Board will vote to exit Executive Session

Motion: Motion to exit Executive Session

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea : Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee Spencer

Not Present: Trustee McKeon

- 2.03 The Board will vote to re-enter Public Session (proposed 6:30)

Motion: Motion to re-enter Public Session at approximately 6:40

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea : Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee Spencer

Not Present: Trustee McKeon

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes of the 2/21/12 Board meeting (proposed 6:30)

Motion: The Board of Education hereby accepts the minutes of the 2/21/12 Board Meeting

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit,

Not Present: Trustee McKeon

4. Welcome

4.01 Principal Linda Sella will give the welcome address (proposed 6:35 duration 5 min)

Principal Linda Sella showed a Dodgeball "Pep Rally" film by David Laks

- Used the Phoenicia chorus to digitally replace the words "It's time for Africa" to "It's time for Phoenicia"
- Digitally added a minute to the song, used as a lesson in music class
- Phoenicia 6th grade team won the Dodgeball Tournament

5. Board District News

5.01 The Board will announce district news (proposed 6:40)

Trustee McGillicuddy reported:

- Dodgeball Tournament was very fun
- This Thursday Ulster County School Board meeting and first ever county wide Legislative Action Committee Meeting
- She and Trustee Kurnit are going to "Lobby Day" in Albany on Monday
 - Has meetings with Assemblyman Cahill and Senator Bonacic
- Tuesday Onteora is hosting NYSSBA Governmental Relations Director David Little at the Middle School/High School auditorium at 6:30
 - Facts on the "Tax Cap"

Trustee Fletcher reported:

- Woodstock Science Fair was wonderful
- Dodgeball was one of the most fun events he attended
 - real competition but really in the spirit of community
 - wonderful community spirit
- Going to events in different schools gives you the sense of spirit in each school and depth of character of the district

6. Superintendent District News

6.01 Update on Reconfiguration (proposed 6:45)

Superintendent Phyllis McGill reported:

- Have been planning with administration since Tuesday night's meeting
 - How staff might be reassigned and processes used to do that
 - Staff going along with children
 - How to implement RTI (Response to Intervention) and PBL (Project Based Learning)
 - Focused in on Kindergarten screening taking place just at Phoenicia

and Woodstock

- children will register at schools at which they are attending
- PBL – concerns on how will kids get to homework if they stay after school for enrichment activities
 - In PBL much less homework
 - Children working with each other on projects and research
 - Not too much of a need to go home and do homework
 - Hope children will work at home because they choose to

6.02 Update on AHERA at Bennett (proposed 6:50)

Director of Facilities Jared Mance reported in the AHERA (Asbestos Hazardous Emergency Report Act):

- Parent at Bennett expressed interest in asbestos report
 - based on her concerns did some air testing
 - Results back shortly
 - Being completed to put everyone's minds to rest
 - 8 samples taken in the older areas of building
- Tiles are degrading but not to the point where they need to be abated
 - When they do, they are abated
- Very common in older buildings to have asbestos
- Concern is to how the condition of materials are labeled on the report
- Safety and Risk Management Team from BOCES will be speaking at the 3/14/12 PTA meeting at Bennett
- Inspections are done every 6 months
 - all materials suspected to be asbestos are surveyed

6.03 Update on 5 Year Building Condition Survey

Tabled until the next meeting

6.04 The Superintendent will report on District News (proposed 7:00)

Superintendent Phyllis McGill reported:

- Attended NYS Council of School Superintendents Conference
 - Superintendents across the state attended and representation of State Ed. and NYS School Board Association
 - Completed a workshop on Principal Evaluation
 - Will be working out evaluation piece of Administrators' contract
 - Commissioner spoke about APPR, CCLS
 - All unfunded mandates – but in the best interest of children
 - Attended workshops on reading
 - Engage NY web site (sister web site to State Ed)
 - Parents, teachers, staff can all get information on where state is going

7. Student Representative Report

7.01 Student Representative Jessica Moss will report to the Board (proposed 7:05) 7:10

Student Representative Jessica Moss reported:

- Harvard Model Congress went to Boston for 4 days

- Over 1000 students from across the country and abroad
- Some Onteora students won awards and recognitions
- Dodgeball Tournament
 - Incredible amount of people attended
 - A lot of support
- Floor hockey competition this Friday as Fundraiser
- DECA got into the State Competition this year
 - Competition is Wednesday to Friday

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. NOTE: Speakers will be limited to 3 minutes (proposed 7:10 duration 20 min)

No comment was made

9. Budget Discussion

9.01 The Superintendent will update the Board on the Budget progress (proposed 7:30 duration 10 min)

7:15

Superintendent Phyllis McGill reported:

- Having meetings with different departments
 - Reviewing budgets with transportation, secondary school principals
 - Waiting to see what happens with MOA for an Onteora Teachers Association Retirement Incentive
 - Offered incentive in contract for Onteora Teachers Association members who are passed eligibility for incentive and ones who can retire with penalty
 - Need to have teachers who may retire in 2-3 years, leave now and open positions to younger teachers who can make a commitment to Professional Development and the future of the district
 - Also positive impact on budget for less unemployment
 - Maybe open the ONTEA contract incentive for people passed eligibility or people might want to go early with penalty
 - Need to discuss how much the Board wants to offer in the incentive

Trustee Fletcher asked about reconsidering the 2.31% levy since we are \$350,000 - \$400,000 under budget; how close we wanted to go to the 2.31% Levy limit, are we driven by our actual Budget or our potential levy

Discussion:

Superintendent will determine what staff is needed:

- Need to keep a teacher that we thought would be cut, because of 3rd grade staying at Bennett

Assistant Superintendent for Business still needs some information:

- Buses are contracted by time, so still need definitive start and end times to finalize the transportation budget

- Health insurance numbers should be in soon
- Onteora Teachers Association retirement incentive results

Board made promise to make cuts and reduce the budget

10. Discussion and Possible Action

10.01 Memorandum of Agreement #03062012 between OCSD and OTA (proposed 7:40)
7:30

Motion: The Board of Education, with the recommendation of the Superintendent of Schools hereby approves Memorandum of Agreement #03062012 between the Onteora Central School District and the Onteora Teachers Union

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Carried

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey,

Nay: Trustee Kurnit

Not Present: Trustee McKeon

10.02 BOCES Board nomination (proposed 7:45)

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the nomination of Bob Curran to represent Onteora Central School District on the Ulster County BOCES Board of Education for the three (3) year term beginning July 1, 2012 through and including June 30, 2015.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit,

Not Present: Trustee McKeon

11. **** 10 Minute Break

11.01 The Board will take a 10 minute break at 7:50
7:30

12. Consent Agenda

12.01 Approve consent agenda item numbers 12.02- 12.07 (proposed 8:00 duration 5 min)

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit,

Not Present: Trustee McKeon

12.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Track – Spring – Assistant Coach	\$0

	(approved at BOE meeting of 02/21/12)	
	• 1 st Longevity	\$153.00
	Track – Spring – Head Coach (Girls)	\$0
	(approved at BOE meeting of 02/21/12)	
Chartrand, Louis	• 1 st Longevity	\$153.00
	• 2 nd Longevity	\$204.00
	• 3 rd Longevity	\$306.00
Cytryn, Herbert	Tennis – Coach (Boys) UNPAID	\$0
Fein, Peter	Tennis – Varsity – Head Coach (Boys)	\$0
	(approved at BOE meeting of 02/21/12)	
	• 1st Longevity	\$ 153.00
	• 2nd Longevity	\$ 204.00
	• 3rd Longevity	\$ 306.00
	Baseball – Varsity – Head Coach (split w/ M.Scott Via)	\$0
	(approved at BOE meeting of 02/21/12)	
Kocher, Michael	• 1 st Longevity (50% of \$153.00)	\$76.50
	Softball – Varsity – Head Coach	\$0
	(approved at BOE meeting of 02/21/12)	
Thomas, Doris	• 1 st Longevity	\$153.00

APPOINTMENTS: NON-INSTRUCTIONAL**LONG-TERM SUBSTITUTE**

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Allison, Angela	School Monitor	02/28/12 – 6/30/12	Step 1	Replaces S.Sjursen

RESIGNATION: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Cahill, Karen	Elementary Teacher - PH	06/30/12	Retirement
Olin, Jill Stempler	Special Education Teacher - HS	06/30/12	Retirement
Primiano, Linda	Elementary Teacher – WD	06/30/12	Retirement

TERMINATION: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Maxim, Jarrod	Custodial Worker – MS/HS	03/07/12	Termination

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3187	02/06/12 – 03/02/12*	Medical – Paid Family Medical Leave

*Revision of leave dates

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2174	01/27/12 – 03/09/12*	Medical – Paid Family Medical Leave
#2482	01/17/12 – 03/02/12*	Medical – Unpaid Leave

*Extension of leave

12.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #3/12, Confidential, as reviewed by Trustee Fletcher

12.04 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule #F-511

- Monthly report

12.05 Quarterly Financial

Motion: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the quarter ending December 31, 2011

- Report on every fund in the account

12.06 Financial Report

Motion: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for January 2012.

- General fund report

12.07 Stipulation of Settlement

Motion: BE IT RESOLVED, that the Board of Education of the Onteora Central School District hereby approves the Stipulation of Settlement between the District and Employee #2733 in accordance with the material terms and conditions of the Agreement on file with the Clerk's office. BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central School District hereby authorizes the Superintendent to execute the Stipulation of Settlement.

13. Committee Reports -5 min each

13.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 5/7/12 (proposed 8:05)
7:50

Trustee Spencer reported:

- Met with new Internal Audit Company – Questar IIII
 - Overview of new process for Onteora
 - Instead of direct employee working weekly, more streamlined approach
 - set up schedule to produce Risk Assessment
 - come in for 15 days
 - Then some of the Audit committee will meet as to what to investigate on Risk Assessment
 - Report to identify areas of concern and how to proceed to protect district
 - Milestones and cost of contract was specified

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 3/19/12

Have not met since last Board of Education meeting

13.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on 4/5/12

Have not met since last Board of Education meeting

13.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 3/19/12

Have not met since last Board of Education meeting

13.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Have not met since last Board of Education meeting

13.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 3/29/12

Have not met since last Board of Education meeting

13.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Have not met since last Board of Education meeting

14. Old Business

14.01 West Hurley Property (proposed 8:10 duration 10)
7:55

- Decision needs to be made on property
 - Offer for lease to see if anyone is interested
- Need to address this now that Reconfiguration process is complete and we know the use of the currently used buildings
- Get appraisals on all properties
- Ask for what buildings can be used
 - What is involved in getting zoning changed?
- Current state of playgrounds equipment?
 - Equipment is degrading
- There are signs posted that it is Onteora property
- West Hurley Fire Dept. wants the 2 acres directly next to the Fire Department
 - Board had decided to give them right of first refusal when the property is leased or sold
- Assessed value is \$3.7 million
- Market value \$650-\$750,000

14.02 Onteora Foundation (proposed 8:20 duration 10 min)

8:05

Do we have a foundation and is there a desire to create a foundation for the district?

- Different districts use foundations for different reasons
- Onteora needs a foundation to centralize donations
- Ask counsel
 - What is a not for profit that can donate to the school?
 - How is that different than the educational foundation?
 - What is the difference between private foundation 501c3 and public charity?
 - What are the restrictions?
 - Who can form one?
 - Who can participate?
 - Certain number of Board members?
 - Can board members be involved?
 - What are the basics as to what is needed to start an educational foundation?
- Imagine Onteora is set up as a Public Charity
 - They would like to come to present to Board
- What are the advantages and benefits of a foundation for the district?

14.03 More than 1 Student Rep (proposed 8:30 duration 10 min)

Board discussed having more than 1 Student rep in the 2012-2013 school year so there can be more student input, open schedules, bigger attempt to gather details, maybe bring more students to meetings

14.04 The Board will discuss the District Facebook Page (proposed 8:40 duration 10 min)

8:25

- People use it as a place to express not just opinion, but frustration – things got vulgar on the district Facebook page
 - posts were taken down because of language
- Not sure if it reflects a balanced approach to what is going on
- People have expressed that it is uncomfortable to comment due to the anger
 - How does it reflect on district to a new family looking at the Onteora Facebook page?
 - Civility needs to be part of the comments of participants
- Have not had Facebook that long, may take a while for people to get used to it
- Take down 2 comments so far because of the language used and personal attacks, which are against the rules
- Introduced Facebook at a contentious time
 - May see things calm down
 - Maybe more monitors
- Every time the Superintendent takes away time to deal with Facebook, it takes away from her work
- Can be problematic when a Board member comments on Facebook or any comment page

14.05 The Board will discuss Old Business (proposed 8:50 duration 10 min)

8:50

Trustee Osmond asked

- If the ground beef the districts is purchasing contains any “pink slime”?
 - This is a beef product is created by Beef Products Inc. by “taking rejected fat, sinew, bloody effluvia, and occasional bits of meat cut from carcasses in the slaughterhouse... liquefies the trimmings and uses a spinning centrifuge to separate the sinews and fats from the meat, leaving a mash that has been described as 'pink slime,' which is then frozen into small squares and sold as a low-cost additive to hamburger... there's an issue with pathogens, such as *E. coli* ...disinfecting the slime with ammonia. And convinced the FDA to allow them to list it as a 'processing ingredient' so that we wouldn't know we were eating ammonia” (From TLC.com, Pink Slime and Ammonia: Two Main Ingredients in Some Ground Beef, by Colleen Vanderlinden, Planet Green)
 - Superintendent Phyllis McGill asked Assistant Superintendent McLaren to follow up with Food Lunch Manager Christine Downs
- Be conscious of resources we are using and try to save money
 - Use ½ sheets of paper when possible for notices to parents
 - Have records every year to compare energy use an consumption

If the Board approves the Energy Performance Contract, there is a management system that will provide data on computers, etc.

Superintendent Phyllis McGill mistakenly said at the last meeting that the roll over budget is 7%, but that would be for the levy not the percentage increasing the budget

- Roll over budget would be 4.4%, resulting in a 7% levy

15. New Business

15.01 Nat. School Board Assoc. Conference in Boston April 21-23, 2012 (proposed 9:00 duration 10 min)

- Trustee McGillicuddy to ask at UCSBA if anyone has gone and if they found it beneficial
- Need to get there on the 20th so it is a 4 day commitment
- Trustee Kurnit is considering
- Discuss again at next Board meeting
- Try to send 2 people, more interactive, see more of the conference

15.02 The Board will discuss New Business (proposed 9:10 duration 10 min)

Solar 4 R Schools program that provides hands on activity guides working with local funding partners to show commitment to alternative energy

- One classroom at Woodstock is working
- 100 schools in nation received solar equipment
- Trustee Osmond will discuss this with the Green Committee

Onteora Non-Teachers Employee Association incentive:

- Superintendent Phyllis McGill reported:
 - Reasons looking at this
 - Model 3 has reductions of 2 secretarial and 9 teaching assistants positions
 - Looking at same guidelines as Ontario Teachers Association
 - Still paying health insurance into retirement
 - Need breakage information for Board and who may be targeted
 - To see if there is money to be saved
 - Discuss at next Board meeting
 - Have in place by middle of April

How many vacant classrooms are there and how they can be used?

- In 2012-2013 there are 3 kindergartens at Woodstock, 2 Kindergartens at Phoenicia

Can the deadline to ask for Transportation to Private/Parochial school be extended?

- It is regulation that we know by April 1st

16. Request For Information

16.01 The Board will request information (proposed 9:20 duration 10 min)

Trustee Fletcher asked:

- Confirmation that the map looking at for Model 3 – is the one being used
- Cost of bus run for grades 4-6
 - Know what the cost is to run a separate 4-6 run?

Trustee Spencer asked:

- Definition of “Zone for School”
- Space utilization – in new configuration (from New Business)
- How many vacant classrooms are there and how they can be used? (from New Business)
- Consensus to get space utilization (from New Business)
- Establish a baseline to see where savings from reconfiguration are taking place – updated yearly
 - Track savings and where money is spent

Trustee Kurnit asked (from New Business)

- What’s happening with head start?
- Can we move pre-k to school what are rules and regulations?

From Old Business and New Business:

- Get appraisals on all properties
- What is involved in getting West Hurley zoning changed?
- Current state of playground equipment?
- Schedule tour of West Hurley again
- Ask counsel:
 - What is a not for profit that can donate to the school?
 - Difference between private foundation 501c3 and public charity?

- Basics as to what is needed to start an educational foundation
- What are the restrictions? Who can form one? Who can participate? Is there a certain number of Board members required? Can board members be involved?
- What are the benefits and advantages of a foundation?
- Have more than 1 Student Rep for the 2012-2013 school year
- Have records every year to compare energy use and consumption
- Use ½ sheets of paper when possible for notices to parents
- Does the ground beef we are purchasing contain any “pink slime”?

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:30 duration 10 min)

9:20

Lysa Ingalsbe: PTAs giving helping hand, such as special orientation at the schools-school day or family night. Parents get involved in bussing idea – mentoring program, or Peaceable Bus. What can be done proactively to make even more of an effort to go out and get budget passed. Put a letter out to get a more positive spin on Facebook page and let more people know about it.

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, March 20, 2012 at the Woodstock Elementary School (proposed 9:40)

Motion: The meeting is adjourned at 9:20

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit,
Not Present: Trustee McKeon

Minutes Recorded By:
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Trustee Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon