

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING

### MINUTES

6:00 p.m.

**TUESDAY, MARCH 10, 2015**

WOODSTOCK SCHOOL

### 1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

### 2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts the minutes of the 2/24/15 BOE meeting

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

### 3. Welcome

- 3.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:05 duration 10 min)

- 3<sup>rd</sup> graders working on peer mediation video for parents, community and students to see what they do and how they get involved, also what the peer mediation process looks like
  - Students wrote script
  - Editing down from 5 min
  - Will be posted on website by end of week, early next week
- PTA sponsored activities:
  - Kidstock After School Program
    - 10 events including yoga, music, Legos, sewing, cartooning
      - Sewing is a surprisingly popular
        - Not sure of gender breakdown
    - 130 students signed up
  - Bird rehabber assembly at the end of this month
  - District wide event – BINGO this Friday at 6pm
- 2 residencies:
  - Lysa Ingalsbe on nutrition - discussed food and how it affects students' lives
  - Matt Savatgy environmental sciences - students went outside using snow snows
    - Studied rocks, minerals, etc.
    - Discussed what does an experiment looks like in preparation for science fair on 3/26/15<sup>th</sup>

- 2<sup>nd</sup> graders posted their poetry in the hallway – culmination of their unit of study

#### 4. Board District News

##### 4.01 School Visitation Reports (proposed 6:15 duration 10 min)

6:15

Trustees Schnell reported:

- Finished visits to all schools
- Board members visited schools in teams of 2 or 3
  - worked together to come up with own report to describe visits
- Thank you to Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke and principals for arranging visits, as well as to teachers and students

Trustee Osmond reported:

- Visited 6 classes at the Middle School - Principal Jen O'Connor put together a good overview
- MS Special Education rate is approximately 30% so that has a large impact on school function and how programs are designed
  - Visited Life Skills class – only one student there, others out for specials
- 8<sup>th</sup> grade science class was building in groups using computers and Legos
- Math class was using the Smart Board
- Social Studies class student teacher engaged students using Civics Jeopardy
  - Students seemed happy, engaged, and on task
- Visited 7<sup>th</sup> grade intensive English class and English 7 with mainstream students

Trustee Kurnit reported:

- Visited 2 classrooms with in-depth time in each one at Phoenicia
  - Observed readers and writers workshop in action
  - Co-taught 3<sup>rd</sup> grade class –speech writing checklist, craft of speech writing
  - Observed discussion on the craft of speech writing –using the pen is mightier than sword
    - Announced thesis statements then turned and talked to their peers about what they are doing then all reported back whole group
  - Students very involved, teachers were very positive and genuinely inspired by what they were doing
  - 2<sup>nd</sup> grade was using sign language- teacher signs words followed by an animated discussion on empathy and compassion
    - Asks “why” questions of content and how related to their lives
    - Students were very interested
- Visited almost every class at Woodstock with Trustee Fletcher
  - Short visits to different teachers and different grades
    - Many teacher and students were out sick schedule had to be modified
  - Visited 8 classrooms for 10 min.
  - Handwriting without Tears, new math, critical writing, art projects and 2 PE classes

- Good general sense of school and climate of school
- Observed a class in snack time
  - Wonderful to see students relax for a bit and speaking to their peers
- Visited Bennett with Trustee Fletcher of longer lessons in each visited classroom
  - 5<sup>th</sup> grade class in Writers Workshop discussion point using text from book “Rats to the Rescue”
    - Co-taught class – well run students were involved and interested in the work
  - 6<sup>th</sup> grade math class was using bar model graphs for problem solving
    - Called Singapore Math
      - 2 teachers in the room each used different way to solve problem- intriguing
  - Art room – no students, spoke to art teacher about program
  - 4<sup>th</sup> grade using Writers Workshop – reviewing work from earlier in the week for children that had been out
    - Posters and animated conversations, then worked on own notebooks
- HS tour with Trustee McGillicuddy included 10 visits
  - In self-contained classroom students were using the short story book “Flash Fiction Forward” to work on reading and writing and using this to work on writing their own essays as the class progresses
  - In AP Chemistry students were going over material on plotting curves
    - The students seemed highly engaged with their instructor
    - Using methods learned, as well as new technology to challenge themselves and succeed
  - Visited an ongoing general art class, which is a prerequisite for other classes in the program
    - Students were working independently in small groups on montages using shapes of paper cutouts
  - In Beginning Drafting students were using traditional tools for learning scale, elevation, and plan views in drawing
    - Also toured the traditional Photography Lab that is connected to this art room
  - Approximately 16 students were in Algebra class working on trigonometry
    - Using completed problem from the instructor with the wrong answer students were encouraged to find the correct solution, and share this with the class
      - There were multiple correct methods to find an answer.
  - Visiting the Introduction to Coding Class was a very brief stop in a computer lab, where students were working on learning to code, using a provided methodology
    - Different students were at different working levels
  - In the Social Studies class, the teacher was using a podium and computer to show a video on the Boxer Rebellion from 1900

- In the English Honors class, students sat in desks in a circle listening to the instructor relate text to students about current times and had an interactive discussion with these highly verbal students
  - Students were interested in the subject, especially when it was applied to how they think about their own generation
    - Discussed Reagonites, Millennials, how the culture has changed because of terrorism-specifically since 9-11
    - Also discussed the increased dependence on technology, and how it is shaping family structure
      - Students seemed invested and interested
- Went to see the 3D Printer and discussed the program and how it is developing in the school
- Observed a music class, but students were not in class yet
  - Discussed how individual instruction of students is incorporated into their schedules

Trustee Fletcher reported:

- Was at Bennett for early dismissal, so tour was cut short
  - Impressive to see how a school adjusts to when school was being released early
  - Wonderful to see the seamless process
  - Invited to come back and finish visit
- Met with Mr. Boyer and he shared information about the Bennett Jazz Band on WKZE

#### 4.02 The Board will announce District news (proposed 6:25)

6:30

Trustee Davis reported:

- Life skills class was cooking meatloaf and mashed potatoes today
- All County Choral concert was wonderful and Onteora had a strong showing

Trustee McGillicuddy reported legislative updates:

- UC Legislative Action Committee finalized what to do with GEA petition
  - Trustee McGillicuddy wrote a letter to Governor Cuomo that will be delivered on Monday when in Albany for Lobby Day
  - Little over 1500 signatures so far – tomorrow last day to sign petition
- UCSBA Underfunding Forum was well attended and all 8 school districts were represented
  - Assistant Superintendent for Business Victoria McLaren and Trustee Fletcher spoke on behalf of Onteora
  - YNN news there – see if we can get the video clip
- Task Force on Testing Reduction Meeting is tomorrow
- Going with Trustee Kurnit to Albany on Sunday, to meet with representatives on Monday and demand that they end the GEA

Trustee Fletcher reported:

- Forum on Underfunding for school in Ulster County's focus is on the elimination of the GAP
  - Onteora's position is not as dire as other schools

- 6 of 8 districts' Superintendent there to present
- Helped humanize that everyone is going through same predicament
  - Parents participated
- Talks more about other funding issues
  - How heavily Onteora depends on taxpayers
  - No State aid runs this year yet
- The forum helped to unite the 8 school districts with Superintendents, parents and the media present
- Woodstock PTA had a Forum on Testing
  - Heather Roberts from the Bennett PTA attended to speak
  - Approximately 30 people attended
- Invention Convention at Phoenicia
  - Rather than a compulsory science fair - all volunteer
    - Great ideas – railroad powered by solar, toothbrush with toothpaste in it
- Next meeting of 2020 Vision for Ulster County is at Rondout Valley School District
  - Trustees and Superintendent are invited 4:30-5:30 on Wed 3/18/15
    - Hoping other Trustees can attend

Trustee Osmond reported:

- Suburban Buffalo School District has proposal on agenda to have the Board seriously consider not administer mandatory tests unless school funding changes are made
- Superintendent said did not support boycott because of potential loss of funding from the State

Trustee Kurnit reported:

- Hoped the forum on Friday would encouraged more Board member to come to Albany on Monday
  - The more people that lobby legislators, the more attention it will create in Albany
  - Important that parents were there to hear the united front of Districts

## 5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:30)

6:40

- The Superintendent read the following statement:
 

“Since this fall, the District and the OTA regularly met for the purpose of discussing changes to the APPR that would take effect with the current school year. Unfortunately, the parties could not reach an agreement on all proposed changes by the March 1st SED deadline. It is the District’s intent to continue discussions with the OTA relative to changes to the APPR. We are cautiously optimistic that the differences between the District and the OTA could be resolved so that all changes could take effect with the start of the 2015-2016 school year. We will keep the public updated on any further developments of note.”
- Will be on Family Medical Leave from 3/15/15-6/10/15
  - At tonight’s meeting Assistant Superintendent for Business Victoria McLaren will be named as Acting Superintendent for this period

- Next budget update will be at 3/24/15 BOE meeting
  - No new information since last presentation
  - Assistant Superintendent for Business Victoria McLaren will know DEHIC increase around 3/18/15
  - Master schedule is being developed
  - Assistant Superintendent for Business Victoria McLaren, PPS Director Cindy Bishop and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke looking at number of kindergarten sections based on registration and new class size regulation
- Received results of National School Climate Center
  - Coming to Bennett to work with leadership team
  - Working with staff on 4/7/14 and will present findings that evening at the BOE meeting
- Have used all snow days, but District is in good position to have full spring break
- Will have 15-16 Calendar at next Board meeting
- Superintendent Phyllis McGill and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke attended the NYS Council of School Superintendent Conference 3/9/15-3/10/15
  - Head Regent Meryl Tisch gave opening statement in the absence of a Commissioner of Education

5.02 The Superintendent will present on the Graduation Rates (proposed 6:35 duration 20 min - 10 present, 10 ques.)

6:45

- Thanked Lance and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke for support in developing this presentation together
- Graduation is based on a cohort which is a group of students that begin 9<sup>th</sup> grade together – does not matter where or when they end
  - Graduates are “Completers” – Earned a Local, Regents Diploma, or Regents Diploma with Advanced Designation
  - Non-Completer – GED, IEP Diploma, Drop Out/Withdrawn/Long Term Absence, Left without completing for other reasons (online schools, early college admission, switched to being home schooled, etc.)
- Graduation Rate data is shown by cohort and changes as more graduate; students pass summer school and regents or take 2 more years to graduate
  - 2 ways to see data
    - With all students only at the HS building (which includes BOCES and Career and Tech)
    - With all students at HS building as well as, out of district placement, BOCES Alternative Education and BOCES Special Education, State approved Special Education Programs
- At end of June 2014 rate was 84.6%, now 86% due to 2 more students passing regents – can change .5% to .7% with each students that graduates

Discussion:

- From NYSED site District cohort rate was 84% in 2009 and 85% in 2010
- Superintendent Phyllis McGill quoted in paper that the graduation rate is 91%

and had grown from 77% when she first came 4 years ago

- As a school Board must account for all students in the cohort and are very proud of all graduates and understand might be circumstances to non-completers
  - Looking to correct what might be misinformation to public
    - According to NYSED, graduation rate has gone from 84%-86% in 4 years
    - Has improved since 2006, but papers are quoting higher rates
- How to increase graduation rate:
  - Everyone using Readers/Writers Workshop
  - Articulated curriculum with teachers having deep understanding
    - Aligned and not wasting students' time – be sure they are learning, growing and expanding
  - Teachers understand what is to be accomplished in the current year to be ready for the next year
    - Understand curriculum vertically and horizontally
  - Catch students early using MAPs data
  - Strong RTI program
- Home schooling population is only part of the cohort if they start 9<sup>th</sup> grade and leave to be home schooled then they are a non-completer
  - Parents submit curriculum and plan to address content
    - Few guidelines from State
  - Parents must complete quarterly reports
  - Monthly enrollment reports shows number of home schooled students
- Unfortunate that IEP diploma students are considered non-completers
  - They are acknowledged at graduation
  - Does District and students a disservice, as they are truly earned
  - District cohort and HS cohort data shows no change in graduation rate in the past 5 years
  - Support students early
  - Speaks to harm of retention at early grades as they may need additional year at higher grade level

HS Principal Lance Edelman explained:

- Local diplomas being phased out:
  - State is creating alternate pathways of graduation called 4+1
    - Alternate exams being offered are just as difficult as regents
    - Hopeful the State will approve more alternate exams called Checkpoint B, - regionally developed exams that students can pass
    - CDOS – endorsement onto diploma for career development
      - Only through BOCES
      - Have a teacher taking coursework to be able to give these exams
  - As cohort numbers go down, with 100 students in a cohort, each student is 1% of graduation rate
    - 5 students make it 95% and these students may need an additional year to graduate

- Students come back from private school without enough credits to graduate
- Qualitative and anecdotal data - very proud of the program
- Graduation rate is not just a HS issue – it starts in the primary schools
  - Team effort

The qualitative data is more important than the quantitative data, but important to get the quantitative data correct

## **6. Student Representative Report**

- 6.01 Student Representative Mary Sorich will report to the Board (proposed 6:55)  
Student Representative Mary Sorich was not present to give her report

## **7. Acknowledge Public Be Heard Comments**

- 7.01 The Board will acknowledge the public be heard comments from the last meeting  
No Comments were made last meeting

## **8. Public/Student Comment**

- 8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:00 duration 10 min or more)

7:30

Caro Turba, Michele Garner, Rena Backer, Yuki Asada - Officers of Phoenicia PTA: Thanked Board for everything done for District. Happy about the new playground but are concerned that needs of the Phoenicia students are met. Do not appreciate the way the funds are being split with the Woodstock playground (60-40) because of population. Seems it will be a less comparable playground after meeting with playground architect– almost \$70,000 difference. Looking purely at population does not take into account the number of special needs students.

## **9. Textbook Adoption Presentations (20 min)**

- 9.01 Textbook for AP European History Class (proposed 7:10)  
9.02 Textbook for AP English Language & Composition Curriculum  
9.03 Textbook for AP Spanish

7:40

Secondary School Coordinator Jen O'Connor presented 3 textbooks for High School College Board AP classes

### **AP European History Class**

- #1 book use in US for AP European History
- 12 students signed up for elective – purchase 15 books
- Online study guide at no additional cost – on line audio and video interactive activities

### **AP Language and Composition**

- #1 book use in US for AP :Language and Composition
- 38 students signed up in 11<sup>th</sup> grade – order 40 books
- Best online platform – is an eReader - matches page by page so students don't



- have to carry the heavy book
  - Teacher and students can annotate and communicate
- Audio and video available

#### AP Spanish

- Just purchase text – incorrect in proposal
- 12 students – purchase 15
- Comes with supersite code giving Video/audio and practice activities

#### Discussion:

- Spanish and European wanted hard cover textbooks
- Online study guides will be used with their I-pads
  - E-readers will be used to help with weight of textbooks
- Will be approved at the next Board meeting
- These are new courses being offered
- Prices are in-line with other high quality textbooks

### 10. Policies - 10 min

#### 10.01 Second Reading and Adoption of Policy 5640 Tobacco-Free, Smoke-Free Environment (proposed 7:30)

*Recommended Action:* The Board of Education hereby adopts Policy 5640 as written.

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

~~2010~~ 2015 5640Non-Instructional/Business Operations

#### **SUBJECT TOBACCO-FREE, SMOKE-FREE ENVIRONMENT POLICY**

The following tobacco policy was developed in accordance with the Goals 2000 Educate America Act, § 1043 (Non-Smoking Policy for Children Services), the New York State Public Health Law's Expanded Clean Indoor Air Act 2003, § 1399-opt and New York State Education Law - Article 9 Section 409.

#### **Intent**

All students shall possess the knowledge and skills necessary to avoid all tobacco use, and school leaders shall actively discourage all use of tobacco products by students, staff, and school visitors while on school property, at a school-sponsored event, or in a school-owned or school- contracted vehicle. To achieve these ends, Onteora leaders shall prepare, adopt, and implement a comprehensive plan to prevent tobacco use that includes

- a) A sequential educational program to prevent tobacco use that is integrated within the school health education curriculum; that is aimed at influencing student' attitudes, skills, and behaviors; and that is taught by well-prepared and well-supported staff;
- b) Establishment and strict enforcement of completely tobacco-free school environments at all times;
- c) Prohibition of tobacco advertising;
- d) Appropriate counseling services and/or referrals for students and staff to help them overcome tobacco addiction;
- e) Cooperation with community-wide efforts to prevent tobacco use; and
- f) Strategies to involve family members in program development and implementation.

#### **Rationale**

Cigarette smoking is considered the chief preventable cause of premature disease and death in the United States. Schools have a responsibility to help prevent tobacco use for the sake of students' and staff members' health and the well being of their families. Research conclusively proves that

- a) Regular use of tobacco is ultimately harmful to every user's health, directly causing cancer, respiratory and cardiovascular diseases, adverse pregnancy outcomes, and premature death;
- b) Second-hand smoke is a threat to the personal health of everyone;
- c) Nicotine is a powerfully addictive substance;
- d) Tobacco use most often begins during childhood or adolescence; and use of tobacco interferes with students' attendance and learning.

**Tobacco Use Prohibited**

Tobacco sale or distribution shall not be permitted and no person shall use tobacco on school grounds or in any vehicles used to transport children or school personnel at any time. For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds contained within the District's legally defined property boundaries as registered in the County Clerk's Office. Smoking or tobacco use is also prohibited within 100 feet of all school entrances, exits and outdoor areas, except where that is a residence or residential property. Furthermore, tobacco use shall not be permitted at any time indoors or on the grounds of any facility owned, operated, leased, or contracted by the District as educational or library service for students pre-k through 12, unless legally excepted.

For purposes of this policy, tobacco is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, and any other smoking product and smokeless tobacco, and spit, dip, chew, spitless snuff and/or snuff, smokeless, dip, in any form and electronic cigarettes.

**Tobacco Promotion**

Tobacco promotional items (i.e., brand names, logos, and other identifiers), including clothing, bags, lighters, and other personal articles, are not permitted on school grounds, in school vehicles, or at school-sponsored events. Tobacco advertising is prohibited in all school-sponsored publications and at all school-sponsored events. Tobacco industry sponsorship and marketing (eg. Gifts, funding, or parent/classroom educational materials from the tobacco industry) is prohibited. When possible, school libraries shall order periodicals with a request for school editions which exclude tobacco advertising.

**Closed Campus**

No student may leave the school campus during breaks in the school day to use a tobacco product. Signs to this effect will be posted at appropriate locations. School authorities shall consult with local law enforcement agencies to enforce laws and District policies that prohibit the sale of tobacco to minors, within the immediate proximity of school grounds.

The school administrator shall notify students, families, education personnel, and school visitors of the tobacco-free policy in handbooks and newsletters, on posted notices or signs at every school entrance and other appropriate locations, and by other efficient means. Public announcements will be made at District-sponsored events such as public board of education meetings, sporting events, musical concerts, open houses, and parent/family activity events. Outside interest groups who use District facilities will be notified in writing regarding this Tobacco Policy. To the extent possible, schools and districts may use local media to publicize the policies and help influence community norms about tobacco use.

**Enforcement**

The District shall designate school officials to enforce this policy and to address any violations. All staff members are asked to cooperate and to report violations to the designated administrator. Any tobacco product, rolling papers, or other paraphernalia, lighter, matches, or similar incendiary devices found in the possession of a [minor] student shall be confiscated by staff and discarded. Students and employees also may be subject to relevant sanctions as determined by written school policy, including disciplinary action. Student participation in a tobacco cessation program and/or tobacco education class may be allowed. Other individuals in violation of this policy will be asked to refrain or leave the premises. School staff shall be encouraged to participate in training on the correct and fair enforcement of tobacco-free policies.

**Instructional Program Design**

Tobacco use prevention education shall be integrated within the comprehensive health education. The educational program shall be based on theories and methods that have been proven effective by published research and consistent with the New York State health education standards.

**Staff Preparation**

Staff responsible for teaching tobacco use prevention shall have access to adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program as planned.

**Educational Reinforcement**

Tobacco use prevention education shall be closely coordinated with the other components of the school health program. Tobacco-use prevention concepts shall also be integrated into the instruction of other subject areas to the greatest extent possible.

School instructional staff shall collaborate with agencies and groups that conduct tobacco-use prevention education in the community. School staff shall also help interested students become involved with agencies and other organizations in the community that are working to prevent tobacco use.

**Program Availability**

The school health program shall include referrals to community resources and programs to help students and staff overcome tobacco addiction. School counselors or community agencies are encouraged to establish voluntary tobacco use cessation programs at school.

**Program Attendance**

Attendance or completion of a tobacco use cessation program shall not be mandatory for anyone or used as a penalty. Attendance or completion of a tobacco use cessation program is allowed as a voluntary substitute to suspension for possession or use of tobacco.

**Cooperation**

The existence of a tobacco-free environment for the benefit of all who occupy School District property will depend upon the thoughtfulness, consideration, and cooperation of all school personnel, students, and other individuals on school property. We invite the cooperation and understanding of all individuals in assuming responsibility for keeping our School District premises tobacco-free.

Safe and Drug-Free Schools and Communities Act, 20 United States Code (USC) Section 7101 et seq.

Pro-Children Act of 2001, as amended by the No Child Left Behind Act of 2001, 20 United States Code (USC)

Sections 7181-7184

Education Law Sections 409, 2801(1) and 3020-a, Public Health Law Article 13-E

**10.02 Second Reading and Adoption of Policy 3272 Advertising in the Schools**

*Recommended Action:* The Board of Education hereby adopts Policy 3272 as written.

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

**20022015 3272 Community Relations SUBJECT ADVERTISING IN THE SCHOOLS**

Neither the facilities, the staff, nor the students of the School District shall be employed in any manner for advertising or otherwise promoting the interests of any commercial, political, or other non-school agency, individual or organization, except that

a) Schools may cooperate in furthering the work of any non-profit, community-wide, social service agency, provided that such cooperation does not restrict or impair the educational program of the schools or conflict with Section 19.6 of the Rules of the Board of Regents;

b) The schools may use films or other educational materials bearing only simple mention of the producing firm;

c) The Superintendent of Schools may, at his/her discretion, announce or authorize to be announced, any lecture or other community activity of particular educational merit;

d) The schools may, upon approval of the Superintendent of Schools, cooperate with any agency in promoting activities in the general public interest that ~~are non-partisan and non-controversial, and that~~ promote the education and other best interests of the students.

No materials of a commercial nature shall be distributed through the children in attendance in the Onteora Central School District except as authorized by law or the Commissioner's Regulations.

New York State Constitution

Article 8, Section 1

8 New York Code of Rules and Regulations

(NYCRR) Section 19.6

**10.03 Second Reading and Adoption of Policy 7511 Immunization of Students**

*Recommended Action:* The Board of Education hereby adopts Policy 7511 as written.

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

OYea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

~~2002~~ 2015 7511 Students **SUBJECT IMMUNIZATION OF STUDENTS**

Every child entering or attending a District school must present proof of immunization in accordance with Public Health Law Section 2164 unless

- a) A New York State licensed physician certifies that such immunization may be detrimental to the child's health; or
- b) The student's parent, parents, or persons in parental relation hold genuine and sincere religious beliefs which are contrary to the requirement. In such cases, the Building Principal will make a case-by-case determination whether a parent/guardian is entitled to invoke this religious exemption from required immunizations after receiving a written and signed statement from the parent(s) or persons in parental relation to such child.

Except for the above two (2) exemptions, the District may not permit a student lacking evidence of immunization to remain in school for more than fourteen (14) days, or more than thirty (30) days for an out-of-state or out-of-country transferee who can show a good faith effort to get the necessary certification or other evidence of immunization.

The administration will notify the local health authority of the name and address of excluded students and provide the parent/person in parental relation a statement of his/her duty regarding immunization as well as a consent form prescribed by the Commissioner of Health. The school shall cooperate with the local health authorities to provide a time and place for the immunization of these students.

During an outbreak of communicable diseases, if the Commissioner of Health or his/her designee so orders, the district will exclude students from school who have an exemption from immunization or who are in the process of obtaining immunization.

Parents, guardians or other persons in parental relation may appeal to the Commissioner of Education if their child is denied school entrance or attendance for failing to meet health immunization standards.

The District will provide an annual summary of compliance with immunization requirements to the Commissioner of Health.

For current information regarding immunization requirements, refer to website <http://schoolhealthservices.org>.

Education Law Sections 310 and 914 Public Health Law Section 2164

8 New York Code of Rules and Regulations (NYCRR) Part 136

10 New York Code of Rules and Regulations (NYCRR) Subpart 66-1

NOTE Refer also to Policy #7131 -- Education of Homeless Children and Youth

#### 10.04 Second Reading and Adoption of Policy 5671 Information Security Breach and Notification

*Recommended Action:* The Board of Education hereby adopts Policy 5671 as written.

Motioned: Trustee Davis

Seconded: Trustee Osmond

- May need to review again due to public security issues

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

~~2007~~ 2015 5671 Non-Instructional/Business Operations

#### **SUBJECT INFORMATION SECURITY BREACH AND NOTIFICATION**

The School District values the protection of private information of individuals in accordance with applicable law and regulations. Further, pursuant to the Information Security Breach and Notification Act, the District is required to notify individuals when there has been or is reasonably believed to have been a compromise of the security, confidentiality, or integrity of personal information maintained by the District.

a) "*Private information*" shall mean *\*\*personal information* in combination with anyone or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been acquired

1. Social security number;

2. Driver's license number or non-driver identification card number; or

3. Account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account.

"*Private information*" does not include publicly available information that is lawfully made available to the general public from federal, state or local government records.

*\*\*\*Personal information* shall mean any information concerning a person which, because of name, number, symbol, mark or other identifier, can be used to identify that person.

b) "*Breach of the security of the system*," shall mean unauthorized acquisition or acquisition without valid authorization of computerized data which compromises the security, confidentiality, or integrity of personal information maintained by the District. Good faith acquisition of personal information by an employee or agent of the District for the purposes of the District is not a breach of the security of the system, provided that private information is not used or subject to unauthorized disclosure.

#### **Examples of Determining Factors**

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or person without valid authorization, the District may consider the following factors, among others

a) Indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or

b) Indications that the information has been downloaded or copied; or

c) Indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported.

#### **Notification Requirements**

a) For any computerized data owned or licensed by the School District that includes private information, the District shall disclose any breach of the security of the system following discovery or notification of the breach to any New York State resident whose private information was, or is reasonably believed to have been, acquired by a person without valid authorization. The disclosure to affected individuals shall be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system. The District shall consult with the State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) to determine the scope of the breach and restoration measures.

b) For any computerized data maintained by the District that includes private information which the District does not own, the District shall notify the owner or licensee of the information of any breach of the security of the system immediately following discovery, if the private information was, or is reasonably believed to have been, acquired by a person without valid authorization.

The notification requirement may be delayed if a law enforcement agency determines that such notification impedes a criminal investigation. The required notification shall be made after the law enforcement agency determines that such notification does not compromise the investigation.

#### **Methods of Notification**

The required notice shall be directly provided to the affected persons by one (1) of the following methods

a) Written notice;

b) Electronic notice, provided that the person to whom notice is required has expressly consented to receiving the notice in electronic form; and a log of each such notification is kept by the District when notifying affected persons in electronic form. However, in no case shall the District require a person to consent to accepting such notice in electronic form as a condition of establishing any business relationship or engaging in any transaction;

c) Telephone notification, provided that a log of each such notification is kept by the District when notifying affected persons by phone; or

d) Substitute notice, if the District demonstrates to the State Attorney General that the cost of providing notice would exceed \$250,000, or that the affected class of subject persons to be notified exceeds 500,000, or that the District does not have sufficient contact information. Substitute notice shall consist of **all** of the following

1. E-mail notice when the District has an e-mail address for the subject persons;

2. Conspicuous posting of the notice on the District's website page, if the District maintains one; and
3. Notification to major statewide media.

Regardless of the method by which notice is provided, the notice shall include contact information for the notifying District and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of personal information and private information were, or are reasonably believed to have been, so acquired.

In the event that any New York State residents are to be notified, the District shall notify the State Attorney General, the ~~Consumer Protection Board~~ Department of State Division of Consumer Protection, and the State Office of ~~CyberSecurity and Critical Infrastructure Coordination~~ Information Technology Services as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents.

In the event that more than 5,000 New York State residents are to be notified at one time, the District shall also notify consumer reporting agencies, as defined pursuant to State Technology Law Section 208, as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents. A list of consumer reporting agencies shall be compiled by the State Attorney General and furnished upon request to school districts required to make a notification in accordance with Section 208(2) of the State Technology Law, regarding notification of breach of security of the system for any computerized data owned or licensed by the District that includes private information.

State Technology Law Sections 202 and 208

Adopted

## Change to Agenda

Motion to postpone Board Goals until after Discussion and Possible Action

Motioned: Trustee Fletcher

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

## 12. Discussion and Possible Action

### 12.01 Approve Acting Superintendent (proposed 8:10)

*Recommended Action:* Be it hereby resolved that the Board of Education appoints Victoria McLaren to be Acting Superintendent of Schools effective 3/15/15 – 6/10/15 at \$2,000 per month.

Motioned: Trustee Davis

Seconded: Trustee Osmond

- Acting Superintendent role will actually make Mrs. McLaren Superintendent for these three months- she will inherit all the duties of the Superintendent
  - Regulations will get written, school closings decided, policies passed, all responsibilities will be undertaken by Victoria McLaren
    - No business will stop
    - That is why there is a financial aspect
  - Superintendent will be off email and off the District phone
    - Processes in place to keep business as usual

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell



## 12.02 Approve BOCES Board Representative

*Recommended Action:* BE IT HEREBY RESOLVED that the Board of Education of the Onteora Central School District hereby approve the nomination of Robert Curran to represent Onteora Central School District on the Ulster County BOCES Board of Education for the three (3) year term beginning July 1, 2015 through and including June 30, 2018.

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

- Thanked Bob Curran for his hard work

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

## 11. Discussion of Board Goals

11.01 The Board will review the progress of their goals (proposed 7:40 duration 30 min)  
8:00

Complete a document that summarizes the progress

Educational Vision, Values and Ethics Leadership

1. After careful study, develop and adopt an actionable policy and/or plan regarding testing, reflecting the Board's desire to avoid over-testing, 'teaching to the test,' the infringement upon instructional time, and the perception thereof. Work in collaboration with PTAs, Administrators, Teachers and other staff members to develop a policy and/or plan that can be supported by all stake-holders.

Trustee McGillicuddy reported:

- Tomorrow is a meeting of the Task Force on Testing Reduction to complete the policy they have been writing and send to policy committee for their Thursday meeting
  - Tests are next month, need to move forward
- The Task Force to write an administrative regulation for the policy
  - The regulation would then go to Administrative Cabinet
- Became a priority because of outcry of community
- Have worked with staff and parents
- Conversation changing daily as people in education take different stands so work may not be done
  - May be resolutions for Board to review
- Task Force's policy must go before the Board, may not be able to move very quickly
  - District obligations at this point in time

Note: Intent is not to edit goals during the year, set concrete targets this year

2. Address the needs of English Language Learners across the District and at all grades, from pre-K through High School. Work collaboratively with the Superintendent to recommend improvements to ESL programming and offerings, including considering bringing the ESL program in-house. Improve communication with ESL families of English Language Learners.
  - Sub-committee on Primary Planning committee working on English as a New Language (formally ESL/ELL) students' program
  - Budget presentations show that we are hiring enough staff to meet the new Part 154 State mandates

- Have created an ESL coordinator position
  - There are more communication in Spanish to parents
  - Communication has been with ESL families of ENL Students
  - Communications Committee has been working on increasing communication in languages other than English
3. Analyze School and Student Safety and Well-Being from a whole child/whole building perspective, including but not limited to the use of social workers, psychologists, guidance counselors, school resource/safety officers, external emergency forces, and study of District Safety Plan and reports on Building Safety Plans, and any and all other necessary data. Recommend improvements accordingly.
- Not had opportunity to bring to Board table
    - Need as an agenda item
  - Things that need to be done legally are being done, such as District Safety Team
  - Health and Wellness policy was expanded to mental health and health of environment of things that are potentially harmful
  - Social Workers/Psychologist to explain what is being done with culture and climate – K-12
    - As an agenda item

### 13. Executive Session

#### 13.01 Enter executive session (proposed 8:15 duration approx. 1 hour)

*Recommended Action:* Motion to enter into executive session to discuss OTA negotiations at approximately 8:15

Motioned: Trustee Schnell

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

#### 13.02 Exit Executive Session and Return to Public Session (proposed 9:15 pm)

*Recommended Action:* Motion to exit executive session and return to public session at approximately 9:50

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

Now Present: Trustee Davis came back in the room at 9:51

4. Promote a stimulating, healthy and safe environment conducive to learning and that improves the educational experience for all students. Support professional development opportunities, especially those that (1) help educators incorporate experiential and project-based learning in classrooms, (2) connects students' classroom experiences with the outside world, and (3) trains faculty to offer new computer and other "hard" science courses such that students acquire skills to become producers of technology. Continue to study feasibility of integrating programs like Project Lead the Way, International Baccalaureate, Blended Learning, Steam, and E-Learning into the educational program.
- Outside of Board's purview - maybe an agenda item



- 4/24/15 presentation by MS Principal Jen O'Connor and HS Principal Lance Edelman on I-pads at HS Will provide more information to Board
- Next meeting other Board Goals
- Put item 3 here as possible item at next Board meeting

Budget and Finance

5. Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform, and energy conservation to create a positive campus that attracts both families and successful teachers to our district.

Board Development

6. Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances. Supply new Trustees with a mentor. Work with the Superintendent to constantly improve Board-Superintendent relations and communications, including but not limited to an annual retreat with approved facilitator. Each board member commits, individually, to the very best of their abilities, to attend every regularly scheduled Board meeting, to sit on at least one Board/District committee, and to attend at least one NYSSBA/RSA conference or seminar annually.

Community & Culture

7. Foster an open, positive, collaborative relationship with the Community that is responsive to stakeholder concerns. Improve the district-wide school culture through clear communication of Board priorities, and appreciation for staff initiatives and student achievement. Encourage collaborative work that integrates and aligns curriculum and improves students' educational experience district-wide. Continue to grow and enlist community help in legislatively advocating for our students.

Facilities

8. Study and develop ways that District property could be used to support agricultural and botanical science programs, including the production of organic fruits and vegetables that could be used in District food services. This also includes the incorporation of sustainability practices into the educational program

**14. Independent Contract Retainers****14.01 Approve Independent Contract Retainers (proposed 9:25)**

*Recommended Action:* The Board of Education hereby approves Independent Contract Retainers in items 14.02-14.06

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

**14.02 ICR - Knowles**

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Martin Knowles, LCSW as a Psychotherapist for the period beginning March 11, 2015 to June 30, 2015 at a rate of \$120.00 per hour to a maximum of \$6,000.00 and authorizes the Superintendent to sign such an agreement.

**14.03 ICR Kingston PT**

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Kingston Physical Therapy & Sports Rehab PLLC. for Physical Therapy for the period beginning March 11, 2015 to June 30, 2015 at a rate of \$100.00

per visit to a maximum of \$5,000.00 and authorizes the Superintendent to sign such an agreement.

- There are closer PT companies that can be used

#### 14.04 ICR- NYU Child Study Center

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and NYU Child Study Center as a Neuropsychologist for the period beginning March 11, 2015 to June 30, 2015 at a maximum rate of \$3,000.00 authorizes the Superintendent to sign such an agreement.

#### 14.05 ICR Kingston OT

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kingston Physical -Occupational Therapy & Sports Rehab PLLC. for Occupational Therapy the period beginning March 11, 2015 to June 30, 2015 at a rate of \$100.00 per visit to a maximum of \$5,000.00 and authorizes the Superintendent to sign such an agreement.

- Why not use BOCES?

#### 14.06 ICR- Greenwood

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Robert H. Greenwood as a Hearing Officer for the period beginning March 11, 2015 to March 11, 2015 at a rate of \$100.00 per hour plus travel from Kingston, NY and authorizes the Superintendent to sign such an agreement.

### 15. Consent Agenda

#### 15.01 Approve Consent Agenda (proposed 9:30)

*Recommended Action:* Approve consent agenda item numbers 15.02-15.12

Motioned: Trustee Osmond

- Starting to see retirements, look forward to opportunity to congratulate and thank them

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

#### 15.02 Personnel Agenda

##### APPOINTMENTS INSTRUCTIONAL

##### SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL
Maisenhelder, Ariel	Speech Language Pathologist - WD

##### EFFECTIVE DATES

FROM-TO
3/26/15-5/11/15*

##### PAY RATE REMARKS

1MA	LOA Replacement
-----	-----------------

\*approximate dates

##### RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Olson, Pamela	Speech Language Pathologist/PH	6/30/2015	Retirement
Scherry, Cynthia	Elementary Teacher/BN	6/30/2015	Retirement
Schuenemann, Stewart	Art Teacher/MHS	6/30/2015	Retirement
Speers, Louise	Special Education Teacher/BN	6/30/2015	Retirement

## EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	EFFECTIVE DATE	
McLaren, Victoria	Acting Superintendent	3/15/15-6/10/15	\$2,000/month
Hoyt-Friedman, Jacob	Track-Modified-Head Coach		\$2,328.00
Occhi, Andrew	Girls Golf Team Coach		\$2,983.00

## SUBSTITUTES

NAME	POSITION	EFFECTIVE DATE
Guillon, Alice	Certified Substitute Teaching Assistant	\$10.00/hr
Ottulich, Joan	Certified Substitute Teaching Assistant	\$10.00/hr 3/4/15 (Retroactive)

APPOINTMENTS NON INSTRUCTIONAL  
LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1333	2/23/15-4/5/15	FMLA - Paid
3310	2/10/15-3/17/15	Medical - Paid
3310	3/18/15-3/20/15	Medical - Unpaid
1749	2/3/15-3/6/15*	FMLA - Paid
1629	2/3/15-2/11/15(1/2day)	Medical - Paid
1629	2/11/15(1/2 day)-3/8/15*	Medical - Unpaid

\*extension of leave

## 15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/15, Confidential, as reviewed by Trustee Fletcher

## 15.04 Approve Inter-School Transfer

*Recommended Action:* The Board of Education hereby approves the interschool transfer from Woodstock to Phoenicia

## 15.05 Certify Payroll

*Recommended Action:* The Board of Education hereby approves Assistant Superintendent Marki Clair-O'Rourke to certify payroll from 3/15/15 - 6/10/15

## 15.06 Budget Transfers Authority

*Recommended Action:* Budget Transfers Acting Superintendent of Schools, Victoria McLaren up to \$50,000 for the period of 3/15/15 to 6/10/15

## 15.07 Approve Stipulation of Settlement

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation By the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Separation and Release Agreement between the District and employee #03102015. BE IT FURTHERED RESOLVED, that the Board of Education of the Onteora Central School District hereby authorizes the Superintendent to execute the Separation and Release Agreement

#### 15.08 Accept Donations

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$153.64 CASH, from Target's "2015 Take Charge of Education" program, to be used to support Woodstock Elementary School Trout Program.

The Superintendent recommends approval to increase the 2014-2015 budget per the following donations

Target A2110.431.07 Supplemental \$153.64

The Superintendent recommends acceptance of a donation totaling \$84.70 CASH, from Target's "2015 Take Charge of Education" program, to be used to support the high school PBIS program.

The Superintendent recommends approval to increase the 2014-2015 budget per the following donations

Target A2110.431.01 Supplemental \$84.70

The Superintendent recommends acceptance of donations totaling \$3,000.00 CASH, from various donors as scholarship awards for the Class of 2015.

The Superintendent recommends approval of the following donations

\$100.00 - Jacquelyn Earley

\$100.00 - The Tongore Garden Club

\$150.00 - Lake Hill Sportsman Club

\$900.00 - Paul and Karen Wereszynski

\$250.00 – Robin and Audrey Hunter

\$800.00 – The Onteora Teacher's Association

\$200.00 – Olive Historical Society

\$500.00 - Rose and Kiernan

#### 15.09 Write Off Stale Dated Checks

As of March 10, 2015, the following stale dated check will be written off.

Check #	Description	Date	Payee	Amount
18367	School Tax Overpayment	11/25/13	Clare Richardson & Daniel Martensen	\$182.01
18413	School Tax Overpayment	11/25/13	Nairn Dunlop	\$20.49
20124	Medicare Reimbursement	6/2/14	The Estate of Gregory Gregor	\$209.80
20577	Cafeteria Account	6/26/14	Michelle Fernandez	\$3.17
20684	Accounts Payable	7/14/14	A.K. Trading Co.	\$119.95
18385	School Tax Overpayment	11/25/13	Herbert Waichman	\$69.96
19642	Meal Reimbursement	3/31/14	Sarah Rudge	\$27.65
20379	Scholarship	6/16/14	Autumn Carter	\$150.00
20740	Found Library Book	7/14/14	Sophia Musialkiewicz	\$11.00

As of March 10, 2015, the following stale dated ECA check will be written off and the funds will be returned to DECA's ECA account.

Check #351 DECA Reimbursement – Fundraising Funds Issued 06/10/13 Payee:  
Raoul Bastianelli Amount: \$25.00

15.10 ECA Second Quarter

*Recommended Action:* The Board of Education hereby approves the ECA Report for the Second Quarter

15.11 Financial Report

*Recommended Action:* The Board of Education has reviewed and hereby approves the Financial Management Report for January 2015

15.12 Warrants

*Recommended Action:* The Board of Education has reviewed and hereby approves Warrant Schedule 6

**16. Board Committees Report - 5 min each**

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 5/11/15 (proposed 9:35)

- Met on Monday – acknowledged resignation of Wendy Trojak
  - Looking for a 5<sup>th</sup> member
- Revised some wording in charter to have methods of removing members
- Requirements of membership: No financial ties to district and cannot be related to an employee

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 4/6/15

- Discussed existing building condition survey and RFP for new survey
- Planning for Facilities Committee to tour the buildings and working on a written format to use
  - Will send to Principals ahead of time after Facilities Director Jared Mance completes some information
  - Will ask Principals to tour with committee
- Discussing K-Solar program – Facilities Director Jared Mance going to conference
- Informed committee of work that the sub-committee had done to redo brick masonry project bid
- Meetings with playground committees in both elementary schools
  - Director of Facilities Jared Mance, Chairman Rob Kurnit, Assistant Superintendent for Business Victoria McLaren attended the meetings with Parkitecks (playground architects)

Discussion:

- Meetings were with playground sub-committees of PTA, not whole group

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:30 3/12/15

- Not met since the last Board meeting
- Meeting will be at 3:30
- Trustee Kurnit, Trustee Fletcher to attend

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 3/19/15

- Discussed regulations for policy just approved
- Next meeting will be a presentation on WIFI
  - Board members are free to attend as audience

16.05 Ad Hoc Committee Primary School. Next meeting is at Woodstock at 5 pm on 4/23/15

- Library Media Specialist Steve Patschke is joining Curriculum Enhancement sub-committee
- Discussion in large group each sub-committee reported then sub-committees worked individually
- In March sub-committees will work and report back before or after the whole group report
- Woodstock Principal Scott Richards will try to bring more Woodstock community on committee

16.06 Ad Hoc Committee Communications Trustee Osmond to Report. Next meeting is 8:45 am 3/19/15

- Not met since the last meeting
- Communications committee will work on information about the playgrounds

16.07 Update of the Task Force on Testing Reduction

- Next meeting is tomorrow - will work on finalizing policy and discuss working on draft regulations

## 17. Old Business

17.01 The Board will discuss Old Business (proposed 10:00)  
10:10

- Unsettled feeling since the vote on split of playground money
  - PTA said that their population needs different equipment
  - Consensus given by Board was not formal action
  - Revisit at the next Board meeting
- Wifi in the schools was scheduled to be upgraded so we have enough band width for staff and guests especially where there is no cell service
  - MS/HS system got upgraded and their system went to Bennett
  - Bennett system has not yet been sent to primary schools
    - Work stopped due to discussions on dangers of Wifi
      - Administration concerned about whether to be moving forward
  - Follow up on documentation of what was previously agreed

## 18. New Business

18.01 The Board will Discuss NYSSBA resolutions to propose before August 1 Deadline (proposed 10:05 )  
Move to next meeting

18.02 The Board will discuss New Business (proposed 10:10)

10:20

- Board to look at Policy 1411 Procedures for Development of Policy – need to follow this process – gives necessary equal voice in developing policy
  - Policy 1411 procedures:
    1. Need recognized for new policy or change in existing policy by Board member(s) and/or Superintendent
    2. Board Member(s) complete(s) worksheet for policy development then forwards form to Superintendent of Schools
    3. Superintendent prepares abstract
    4. Board reviews first draft in workshop session(s)
- Appreciate members of Phoenicia PTA coming to speak and writing letter:
  - Ask Facilities committee to look into the items they raised specifically that Phoenicia has special needs population that requires playground equipment that cannot be adequately provided with current budget
  - Find out who asked PTA to raise \$70,000
  - Co-chairs to look at PTA letter

**19. Request For Information**

19.01 The Board will request information (proposed 10:15)

From Board Goal Discussion:

- Presentation by Social Workers/Psychologist to explain what is being done with culture and climate – K-12
- There are closer PT companies that can be used- why always use Kingston PT?
- Why use private OT instead of BOCES services?

Trustee Osmond asked:

- Plan before the end of this school year as to how PBL will be rolled out at Bennett and how it will be the same or different from this year with Cindy Scherry's retirement
  - Outline for each grades and disciplines to be rolled out in a true form throughout the grades at Bennett
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke is to work on report
  - Would like report before June meetings

Trustee Kurnit asked for levy percentages increase for every town to get an approximate of what levy will look like each year

- Becomes frustrating for taxpayer, because has more to do with assessments which come out in the summer

Trustee Fletcher asked:

- Student that don't graduate -the 15-20% – what is their situation? What is happening to these students? – go back 3 years
  - IEP, drop outs, etc.
- Average completion rate of IEP diplomas
- Is HS Principal Lance Edelman in charge of all students in the District

cohort?

- If not, who is in charge
- Testing – is it true that students lose science in 5<sup>th</sup> grade at Bennett?
- How much instructional time are we losing to delays/early closing for this year in terms of our 180 days?
  - CRREO is doing a paper on this
- Can something be done on the cell coverage at Phoenicia using a cell booster?

Trustee Schnell asked for the total number of full size classrooms

- What is capacity of primary buildings?

## 20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:20 duration 10 min or more)

No public comment was made

## 21. Adjournment

21.01 Adjourn Meeting (proposed 10:30). Next meeting is Tuesday, March 24, 2015 at 6pm in the Bennett School

*Recommended Action:* The meeting is adjourned at 10:40

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Minutes Recorded By:  
Fern Amster



Board of Education Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell