

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 pm

MINUTES

TUESDAY, OCTOBER 18, 2016

PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Allison

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss ONTEA negotiations

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Allison

Now Present:

Trustee Allison arrived at approx. 6:05

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 9/27/16 and 10/5/16 BOE Meetings

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

4. Tenure Acknowledgement**4.01 Award Tenure (proposed 6:35 duration 10 min)**

The Supervisors will introduce these teachers who are receiving tenure:

Dominique Fields- ESL, Elizabeth Schiappa - Elem Education, Anne Gallin - Foreign Language

Recommended Action:

TENURE APPOINTMENTS: INSTRUCTIONAL

The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

NAME	TENURE AREA	PROBATIONARY DATE	TENURE DATE
Fields, Dominique	ESL	11/6/14	11/5/16
Schiappa, Elizabeth	Childhood Education	11/12/13	11/11/16
Gallin, Anne	Foreign Lang	12/10/12	12/09/16

Motioned: Trustee Salem

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

5. Welcome**5.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:45 duration 10 min)**

6:30

- PBIS kickoff – 10/5/16 skits of inappropriate behavior by adults and children correct the behavior
- Fire prevention day 10/14/16
- Excavation of labyrinth in school yard 11/5/16
 - Collaboration of parents, community and staff
- Teachers College 10/24 and 10/25
- Pumpkin painting at end of the month donated Local Post 120
- Mrs. Sella introduced Library Media Specialist Steve Patschke, who presented on the new school newspaper to support school literacy goal
 - Started news club for 2nd and 3rd graders who will visit every classroom and report on lessons
 - Will go deep into instruction so parents know what is going on
 - Name is Shorter Reporter
 - Students interview, take pictures and write stories
 - Will be available on home page of website
 - Showed a short video on the newspaper

6. Board District News**6.01 The Board will announce District news (proposed 6:50)**

6:40

Trustee Salem reported:

- Some fall sports finished, some winding down, great time watching athletes
 - Hope more people will come out

Trustee Shands reported:

- At the Open House, parents were asking for more outdoor time for students in MS/HS

7. Superintendent District News

7.01 The Superintendent announce District news (proposed 6:55)

- Working on District Technology position, met today with Technology Committee
 - Good learning experience
 - Will continue to go forward

Construction Update:

- Phoenicia pellet boiler is expected sometime in November according to the latest estimates, then 2-3 weeks for installation
- The heating system in the MS/HS building is not complete but the great majority of the building has heat now and the contractor is working on finishing the small items that are left
- Ameresco continues to work on lighting upgrades and are currently working at Woodstock Elementary

Woodstock

- Students are working in the greenhouse, filling the raised beds with soil, transporting plants from the outside garden, and planting cold-tolerant crops like spinach and kale
- The Woodstock Fire Department visited with all of our K-3 students last week to help us celebrate and bring awareness to fire safety week
- Our teachers have started using the new Fountas and Pinnell Benchmark reading assessments
 - The new assessments are providing us with a good deal of information that is helping them inform their small group reading instruction
- Kidstock starts on 10/26/16 - The school has partnered with the PTA to help organize and recruit a number of new classes, including: Intro to Engineering, Classic Board Games, STEM, Tinker Lab, and Play-Doh Creations

MS/HS

- HS principal Lance Edelman was a guest presenter at Ulster BOCES
 - At the request of BOCES, Mr. Edelman presented to the county-wide traumatic events team on effective incident management
- On 10/14/16 100 students from Onteora, Ellenville, Red Hook and the homeschool community came together in the Harry Simon Auditorium for Career Day with the Woodstock Film Festival
 - Great opportunity for the students
 - It began with a screening of Little Boxes, a narrative drama that explores issues of race, class and gender, followed by a Q&A with the filmmaker
 - Later industry professionals participated in small roundtable discussions with the students for the remainder of the day
- The High School Parent Alliance will hold its first meeting of the year this Thursday at 5:30 PM in the high school's library

- As a reminder, on 10/25/16 the presentation “From There and Back” will be shown in assemblies and the Onteora Community later that evening at 7 PM
 - An information fair has also been organized and will run from 6 pm-7 pm and then from 8 pm to 9 pm
 - As of this morning, the following agencies/groups will have tables at the fair Health Alliance:
 - Bridgeback, NAMI (National Alliance for the Mentally Ill)
 - Rt 212 Coalition
 - Al-ateen
 - Liberty Management /Armes Acres/Conifer Park
 - Ulster Prevention
 - SPEAK(Suicide Prevention Education Awareness and Knowledge)
 - Ulster County Sheriff’s Department (SRO Schiller and Sgt. Storey)
 - Family of Woodstock Youth Prevention
 - Woodstock Youth Center
- Flyers have been sent home and emailed to all parents and guardians of students in the district
- The Daily Freeman and the Catskill Mountain News have already picked up our press release

7.02 Superintendent Report from the NYS Commissioner (proposed 7:00 duration 30 min)
6:50

- Information from the Commissioner of Education at the NYSOSS Fall Summit
 - ESSA (Every Student Succeeds Act) replaces NCLB (No Child Left Behind Act) Federal Legislation
 - Waiver granted to NYSED
 - Federal Dollars may flow to NYSED so they need to stay involved
 - Common Core and State Assessments are part
 - In a few years, will hold Districts to 95% participation
 - In favor of assessments, as long as state assessments are improved
- This year no changes in the standards
- NYSED looking to submit their suggested changes to the ELA & Math standards in March of 2017 while they continue to look at the Global Social Studies and the New Generation Science Standards for New York
 - Normal progression is: 1st standards, curriculum align to standards, assessments for feedback, teacher evaluations
 - Commissioner has put aside student assessments as part of teacher evaluation
 - Curriculum is local – up to District to have a great curriculum
- In April 2016, SED convened ELA & Math Learning Standards Review Committees made up of 130 teachers, administrators, parents, and higher education representatives
 - Acknowledgement of what was heard when standards came out
 - Recommended changes to 60% of the ELA Standards and 55% of the Math Standards

- This is the reason parents did not want students to participate, but assessments are necessary
- Questions that didn't match to the Standards were removed and the new draft Standards were posted for comments until 11/14/16
- This past Superintendents Conference Day Onteora had teams of teachers working together to review the new draft and submit our comments, concerns, and suggestions
 - Teachers were happy to be included in the process
- Beginning with the 2018 school year grades 3-8 ELA & Math exams-all test questions will be written and reviewed by New York State Educators
- Going forward we need to create opportunities for teachers to meet together
 - Professional conversation and sharing – vertical or horizontal
- Communication to parents is necessary- change attitude toward tests
- Computer Based Testing is coming
 - This year districts can volunteer by grade level, subject level, or school
 - Time to take test and time to get results are shortened
- Reviewed the Board goals– they are umbrella goals so administrators can make goals that go under them
 - Any goal is written with student achievement in mind
 - Working with principals on their goals and working on team goals
 - Exceptionally proud of administration
 - Working together – creating individual goals, building goals and a team goal
 - All goals are linked so all work together toward all goals
- Read press release:

Onteora is joining public school districts from across the State in celebrating School Board Recognition Week from October 24 to 28. The New York State School Boards Association sponsors School Board Recognition Week to promote awareness and understanding of the important work performed by school board members. "It takes strong schools to build a strong community, and these men and women devote countless hours to making sure our schools are helping every child learn at a higher level," said Onteora Superintendent Bruce Watson. "They make the tough decisions every month and spend many hours studying education issues and regulations in order to provide the kind of accountability our citizens expect."

Watson explained that the key role of school boards is to raise student achievement by:

- Creating a shared vision for the future of education;
- Setting the direction of the school district to achieve the highest student performance;
- Providing accountability for student achievement results;
- Developing a budget that aligns district resources to improve achievement; and
- Supporting a healthy school district culture in which to work and to learn.

"School board members give the Onteora community a voice in education decision-making," Watson remarked. "Even though we make a special effort to show our appreciation in October, their contribution is a year-round commitment."

The school board members currently serving the Onteora Central School District are as follows: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, and Dale Allison.

With no meeting next week, recognize the Board members tonight and want to say thank you for all you do

- Give time and hearts are for students as a volunteer
- Gave certificate to each Board member
- Called for a round of applause for the Board members

Discussion:

- Waiver granted is to abandon NCLB testing, grading and ranking rules, so NYSED has to present a plan for these now

- State is looking for Districts to volunteer grades/buildings to take assessments on computer this school year
- Nice to see that the teachers worked in teams on conference day to give feedback to the State
 - Due on 11/14/16
 - Get teacher feedback to the Board

8. Student Representative Report

8.01 Student Representative Alternate, Sophie Heckelman will report to the Board (proposed 7:30)

7:10

- A week ago had a service for Maddy Creagan – 50 students and community members were there
 - A donated tree in her honor was planted
- Mascot contest and submission – will create a gmail account for submissions
 - All submissions will be online
 - Disclosure statement – may have to modify some pieces for reproduction
- Fun activities for Halloween to increase school spirit and participation– healthy trick or treating – teachers provide healthy snacks right before lunch, not interfere with any class period
- Proposing mock election for 11/8/16
 - To get more students informed to be better educated voters
 - Register week before, following procedures for vote
 - Will announce results next school day

9. Acknowledge Public Be Heard

9.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made last meeting

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:35 duration 10 min or more)

7:15

Doug Eighmey – none of the Indian reservations are protesting the Indian Mascot. Seneca Nation's letter said that they don't want racial or demeaning Indian mascots – Oteora mascot not racial or demeaning. Not the wishes of majority of community or student body. Should not have done this without majority – violated oath of office because constitution says that ruled by majority

11. Policies

11.01 First reading of Policy 7110 Comprehensive Student Attendance Policy (proposed 7:40)

7:20

- Updated policy and was reviewed by principals
- Discussion of why "by mail" was stricken
 - During the beginning of school what goes home should only be the essential paperwork

- Other ways sent home such as parent portal

2015-2016 7110 Students **SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE POLICY**

Statement of Overall Objectives

School attendance is both a right and a responsibility. The School District is an active partner with students and parents in the task of ensuring that all students meet or exceed the New York State Learning Standards, and state aid is affected by average daily attendance. Because the School District recognizes that consistent school attendance, academic success and school completion have a positive correlation, the School District will develop, review and, if necessary, revise a Comprehensive Student Attendance Policy to meet the following objectives:

- To increase school completion for all students;
- To raise student achievement and close gaps in student performance;
- To identify attendance patterns in order to design attendance improvement efforts;
- To know the whereabouts of every student for safety and other reasons;
- To verify that individual students are complying with education laws relating to compulsory attendance;
- To determine the District's average daily attendance for State aid purposes.

Description of Strategies to Meet Objectives

The School District will:

- Create and maintain a positive school building culture by fostering a positive physical and psychological environment where the presence of strong adult role models encourages respectful and nurturing interactions between adults and students. This positive school culture is aimed at encouraging a high level of student bonding to the school, which in turn should lead to increased attendance.
 - Maintain accurate recordkeeping to record attendance, absence, tardiness or early departure of each student.
 - Utilize data analysis systems for tracking individual student attendance and individual and group trends in student attendance problems.
 - Develop early intervention strategies to improve school attendance for all students.
 - Provide attendance procedures to parents and students:
- A plain language summary of this attendance policy will be included in student handbooks and will be reviewed with students at the start of the school year.
 - Parents will receive a plain language summary of this policy ~~by mail~~ at the start of the school year. Parents will be asked to sign and return a statement indicating that they have read and understand the policy.

Excused and Unexcused Absences, Tardiness and Early Departures

All absences must be accounted for. It is the parent's responsibility to notify the school office within 24 hours of the Absences, Tardy or Early Departure and to provide a written excuse upon the student's return to school.

- Excused:** An absence, tardiness or early departure may be excused if due to personal illness, illness or death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinics, approved college visits, approved cooperative work programs, military obligations, school-sponsored events, field trips, or other such reasons as may be approved by the appropriate building administrator.
- Unexcused:** Any absence, tardiness, or early departure will be considered unexcused unless valid written documentation is provided within three (3) days. Any absence in excess of three (3) consecutive days without documentation will result in a phone call to the child's family and potential conference with the principal.

All other ~~ATEDs~~ (Absence, Tardy, Early Departures) are considered unexcused absences.

Student Attendance Recordkeeping/Data Collection

The record of each student's presence, absence, tardiness and early departure shall be kept in a register of attendance within the district's student management system in a manner consistent with Commissioner's Regulations. An absence, tardiness or early departure will be entered as "excused" or "unexcused" along with the District code for the reason.

A record shall be kept of each scheduled day of instruction during which the school is closed for all or part of the day because of extraordinary circumstances including adverse weather conditions, impairment of heating facilities, insufficiency of water supply, shortage of fuel, destruction of or damage to a school building, or such other cause as may be found satisfactory to the Commissioner of Education.

Attendance records shall also indicate the date when a student withdraws from enrollment or is dropped from enrollment in accordance with Education Law Section 3202(1-a).

Student Attendance/Course Credit

The District believes that classroom participation is related to and affects a student's performance and grasp of the subject matter and, as such, is properly reflected in a student's final grade. For purposes of this policy, classroom participation means that a student is in class and prepared to work.

Consequently, for each marking period a certain percentage of a student's final grade will be based on classroom participation by attendance as well as the student's performance on homework, tests, papers, projects, etc. as determined by the building administrator and/or classroom teacher.

Students are expected to attend all scheduled classes. Consistent with the importance of classroom participation by attendance, unexcused student absences, tardiness, and early departures may impact a student's grade, including credit for classroom participation, for the marking period.

At the middle school/high school level, any student with more than twenty (20) unexcused absences in a course in a semester may not receive credit for the course. However, it is District policy that students with properly excused absences, tardiness and early departures for which the student has performed any assigned make-up work, assignments and/or tests may be awarded ~~for~~ course credit. ~~District procedures will specify how student tardiness and early departures will be calculated and factored into the District's minimum attendance standard.~~

For courses meeting one-half (1/2) year or one quarter (1/4) year, the same policy will apply and a calculation of the absences will be prorated accordingly.

Transfer students and students re-enrolling after having dropped out will be expected to attend a prorated minimum number of the scheduled class meetings during their time of enrollment.

Students will be considered in attendance if the student is:

- a) Physically present in the classroom or working under the direction of the classroom teacher during the class scheduled meeting time; or
- b) Working pursuant to an approved independent study program; or
- c) Receiving approved alternative instruction.

Students who are absent from class due to their participation in a school-sponsored activity are to arrange with their teachers to make up any missed work deemed necessary in a timely manner. ~~as determined by the student's teacher, unless the student's teacher determines that attendance at the school-sponsored event is substantially equivalent to the instruction which was missed.~~

Upon returning to school following a properly excused absence, tardiness or early departure, it shall be the responsibility of the student to consult with his/her teacher(s) regarding arrangements to make up missed work, assignments and/or tests in accordance with the time schedule specified by the teacher.

Attendance Incentives at the Elementary Schools

In order to encourage student attendance, the Building Principal and teachers will develop and implement a variety of grade-appropriate/building-level strategies and programs that may include, but are not limited to ~~Grade-level rewards at each building for best attendance assigning special responsibilities (distribute and collect materials, lead groups, assist the teacher, etc.) to students who may need extra motivation to come to school.~~

Notice of Minimum Attendance Standard/Intervention Strategies Prior to the Denial of Course Credit At the Secondary Level

In order to ensure that parents/persons in parental relation and students are informed of the District's policy regarding minimum attendance and course credit, and the implementation of specific intervention strategies to be employed prior to the denial of course credit to the student for insufficient attendance, the following guidelines shall be followed:

- a) Copies of the District's Comprehensive Student Attendance Policy will be provided to parents/persons in parental relation and provided to students by the registrar at the beginning of each school year or at the time of enrollment in the District.
- b) School newsletters and publications will include periodic reminders of the components of the District's Comprehensive Student Attendance Policy. A summary of the Attendance Policy will also be included in parent/student handbooks.
- c) The middle and high school utilize an automated notification system to alert parents when a student's daily attendance record is in question.
- d) The Principal, school counselor as well as or the teacher will review the District's Attendance Policy with parents and students who have excessive and/or unexcused absences, tardiness or early departures. Further, appropriate student support services/personnel within the District, as well as the possible collaboration/referral to community support services and agencies, will be implemented prior to the denial of course credit for insufficient attendance by the student.

~~Disciplinary Consequences~~ Disciplinary Consequences and Appeal Process

1. Unexcused absences, tardiness and early departures will may result in ~~disciplinary sanctions as described in the District's Code of Conduct.~~ cConsequences may include inge, but are not limited to, denial of participation in interscholastic and extracurricular activities, ~~field trips~~, etc. Parents/persons in parental relation will be notified by designated District personnel at periodic intervals to discuss their child's absences, tardiness or early departures and the importance of class attendance and appropriate interventions. Individual buildings/grade levels will address procedures to implement the notification process to the parent/person in parental relation.

2. All appeals related to unexcused absences and/or denial of course credit will be made directly to the principal on the following basis:

- (a) Regarding the accuracy of a student's attendance record;
- (b) To ascertain whether it appears that students with disabilities are treated consistently with IDEA or Section 504 Plans.
- (c) To consider "extenuating circumstances" including, but not limited to absences due to circumstances related to homelessness and education neglect.

3. Parent/Guardian will have twenty (20) calendar days from the issue of the written notification of unexcused absences to appeal the building principal's decision to the Assistant Superintendent for Curriculum & Instruction, who shall make the final decision regarding all appeals.

3. The building principal shall make the final decision regarding all appeals.

Intervention Strategy Process

In order to effectively intervene when an identified pattern of unexcused absences, tardiness or early departures occur, the teacher, Principal, Assistant Principal, or ~~Guidance~~ School Counselor may implement a variety of strategies and interventions to address the issue including but not limited to the following:

- a) Identify specific element(s) of the pattern (e.g., grade level, building, time frame, type of unexcused absences, tardiness or early departures);
- b) Notify the student and parent/person in parental relation;
- c) Discuss strategies to directly intervene with specific element;
- d) Recommend intervention to Superintendent or his/her designee if it relates to change in District policy or procedure;
- e) Implement changes, as approved by appropriate administration;
- f) Utilize appropriate District and/or community resources to address and help remediate student unexcused absences, tardiness or early departures;
- g) Monitor and report short and long term effects of intervention.

Building Review of Attendance Records

The Building Principal will work with designated staff in reviewing attendance records during and at the end of each term. This review is conducted to identify individual and group attendance patterns and to initiate appropriate action to address the problem of unexcused absences, tardiness and early departures.

Annual Review by the Board of Education

The Board of Education must periodically at least annually review the building level student attendance records and if such records show a decline in student attendance, the Board shall make any revisions to the Policy ~~and plan~~ deemed necessary to improve student attendance.

Community Awareness

The Board of Education shall promote necessary community awareness of the District's Comprehensive Student Attendance Policy by:

- a) Providing a plain language summary of the policy to parents or persons in parental relation to students at the beginning of the each school year and promoting the understanding of such a policy to students and their parents/persons in parental relation;
- b) Providing each teacher, at the beginning of the school year or upon employment, with a copy of the policy; and
- c) Providing copies of the policy to any other member of the community upon request.

Education Law Sections 3024, 3025, 3202, 3205, 3206, 3210, 3211, and 3213

8 New York Code of Rules and Regulations (NYCRR)

Sections 104.1, 109.2 and 175.6

11.02 First Reading of Policy 5321 Use of the District Credit Card (proposed 7:45)

- Update policy to raise credit card limit
 - Requested because people going to conferences sometimes need to charge a hotel room on the credit card

~~2013~~2016 5321 Non-Instructional/Business Operations **SUBJECT: USE OF THE DISTRICT CREDIT CARD**

The Trustees of the Ontario Central School District do recognize the need for a District credit card for District use for miscellaneous expenses, such as conference registration and hotel reservations in the event that a facility does not hold a reservation with a Purchase Order. The District credit card is maintained in Central Administration under the care and control of the Assistant Superintendent for Business. The credit card has a maximum credit limit of ~~\$1,000.~~ **\$3,000.**

The Trustees of the Ontario Central School District also recognize the need for a gas card for use on long trips to purchase fuel for District vehicles. The Transportation Department maintains an account with Sunoco Suntrak that has five (5) cards associated with the account. Four (4) cards are under the care and control of the Director of Transportation, and one (1) card is under the care and control of the Assistant Superintendent for Business to be used only in the absence of the Director of Transportation. The credit card account has a maximum credit limit of \$500 in total, not per card.

11.03 First Reading of Policy 7141 Inter-School Transfers (proposed 7:50) 7:30

- Inter-school transfers will no longer need Board approval, was put in policy by an interim superintendent, but ISTs are at the Superintendent's discretion and waiting for Board approval can take time

~~2014~~2016 7141 Students **SUBJECT: INTER-SCHOOL TRANSFERS/("VARIANCES")**

This policy governs the transfer of students from one school to another to meet the needs of parents and students. Transfers may be requested to meet the educational or other special needs of students and their families. The school district shall be responsible for determining the location and extent of available space in its schools for the purpose of inter-school transfers. Priority for available space must go first to the neighborhood schools students and mandated programs. The Superintendent or his/her designee must approve all inter-school transfers.

Transfers will need to be renewed and will be reviewed annually. Transfers will occur during the summer of the school year and are otherwise at the discretion of building and district administration. ~~Transfers require Board of Education approval.~~

REF: Regulation 7141

11.04 First Reading of Policy 7691 Reimbursement of Parental Expenses Incurred During In-State/Out-of-State Visits in Residential Placement Programs as Required by the IEP (proposed 7:55)

- When we place a child outside of the State, it is required by law for the District to reimburse parent's travel expenses (pick-up, drop off, educational meetings)

~~2004~~2016 7691 Students **SUBJECT: REIMBURSEMENT OF PARENTAL EXPENSES INCURRED DURING IN-STATE/OUT-OF-STATE VISITS IN RESIDENTIAL PLACEMENT PROGRAMS AS REQUIRED BY THE IEP**

The Ontario Central School District promulgates the following policy with regard to reimbursement of expenses incurred by a Custodial parent (siblings traveling with parents will not be reimbursed) during trips to their child's in-state or out-of-state residential placement program as may be required or approved under the student's IEP and/or pursuant to Section 200.12 of the Commissioner's Regulations:

- All trip requests must be submitted in writing one (1) week in advance to the Director of Pupil Personnel Services along with a written itinerary to include number of miles to be covered, number of meals to be consumed, and number of nights to be spent in a hotel.
- The District will, upon review and approval of properly submitted receipts, reimburse a parent who needs to travel with their child to the school for automobile travel at the IRS approved rate and for tolls reasonably and necessarily incurred. Total miles submitted will be subject to verification through MapQuest or a similar Internet map source. The District will, when appropriate, review requests for alternate transportation.
- The District shall pay reasonable and necessary costs of rooms and meals. The total rate for a hotel room will not exceed the contract rate as per the Ontario Teacher's Association contract. Every reasonable effort must be made to obtain a hotel room in the immediate vicinity of the child's school.
- Two (2) meals per person per day will be allowed, not to exceed the contract rate as per the Ontario Teacher's Association contract, which cannot include alcoholic beverages; an itemized receipt must be included for all meals. A credit card receipt not itemized will not be acceptable/reimbursed.
- No reimbursement will be issued for activities which are not listed in the itinerary preapproved by the District.

The maximum number of trips will normally be no more than ~~five (5)~~ three (3) per year for a ten-month student or ~~six (6)~~ four (4) per year for a twelve-month student.

12. NYSSBA Rebuttals

12.01 The Board will review the NYSSBA Rebuttals (proposed 8:00 duration 10 min)

Proposed Resolution 20 had 2 rebuttals: RESOLVED, that the New York State School Boards Association calls upon the New York State Department of Education to revise the current pathways toward achieving a high school diploma for New York students including the reinstatement of the Local High School Diploma, the use of performance-based assessments and multiple pathways to graduation, the modification of requirements for students completing a BOCES, career, or technical education program, and the reinstatement of the Regents Competency Tests.

- NYSSBA does not recommend passing the resolution
 - 6 yea, 1 nay

Proposed Resolution 23 had 1 rebuttal: RESOLVED, the New York State School Boards Association shall provide all members with an annual report going forward and for each of the past ten years, detailing any funds or services received outside of school district member dues in excess of \$5,000.

- NYSSBA does not recommend passing the resolution
 - Rebuttal was from District who felt that NYSSBA did not appropriately represent their position
 - 6 yea, 1 nay

13. Break

- 13.01 The Board will take a break (proposed 8:10)
7:40

14. Independent Contract Retainers

- 14.01 Approve all Independent Contract Retainers (proposed 8:15)

Recommended Action: The Board of Education hereby approves Independent Contract Retainers in items 14.02 - 14.06

7:50

Motioned: Trustee Osmond

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

- 14.02 ICR- Goldin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and David Goldin as a mentor in authoring and illustrating for the period beginning October 1, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement

- 14.03 ICR- Mad Science

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mad Science of the Mid Hudson as a Performer – Sounds like Science, on March 15, 2017 at a rate of \$400.00 per assembly, to a maximum of \$400.00, at Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

- 14.04 ICR- Neden

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Terianne Neden, for a Nutrition Residency from October 25, 2016 through October 28, 2016 at a rate of \$125.00 per hour, to a maximum of \$1,500.00, at Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

- 14.05 ICR -Rinzler

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Curry Rinzler as a mentor in architecture for the period beginning October 1, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

14.06 ICR - Vogt

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Franco Vogt as a mentor in professional photography for the period beginning October 1, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 8:20)

Recommended Action: Approve consent agenda item numbers 15.02-15.09

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

- 3 custodial positions open, at next Board meeting will have 2 filled, need to fill 1

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME PROBATIONARY

APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Fallo, Elizabeth	School District Admin	Assistant Director of Pupil Personnel Services	11/1/16-10/31/19*	\$89,000	Replace S. Smith/ 10 mo. position

*revised probationary dates

EXTRA DUTY STIPENDS 2016-17

NAME	POSITION	AMOUNT
Chartrand, Louis	Wrestling - Varsity - Head Coach	\$4,934.00
	1st Longevity	\$158.00
	2nd Longevity	\$210.00
	3rd Longevity	\$317.00
Cytryn, Herbert	Skiing -Varsity-Head Coach (Girls)	\$3,049.00
	1st Longevity	\$158.00
	2nd Longevity	\$210.00
	3rd Longevity	\$317.00
Dixon, Willie	Basketball - JV - Head Coach (Boys)	\$3,770.00
Gale, Trevor	Wrestling - Modified - Assistant Coach	\$2,004.00
Gale, Wyatt	Wrestling Volunteer Coach - Modified & Varsity	UNPAID
Groeters, Michael	Basketball - Varsity - Head Coach (Girls)	\$4,934.00
Guest, Samuel	Basketball - Varsity - Head Coach (Boys)	\$4,934.00
Kasprzyk, Christopher	Elementary Rec - Bennett(split w/M. Ryan)	\$1,718.50
Osswald, Robin	ESL Coordinator - District	\$3,340.00
Perez, Brian	Skiing -Varsity-Head Coach (Boys)	\$3,049.00
Pezzello, Eric	Wrestling - JV - Assistant Coach	\$3,484.00
Provenzano, Coralei	Basketball - JV - Head Coach (Girls)	\$3,770.00
Ryan, Matthew	Elementary Rec - Bennett(split w/C. Kasprzyk)	\$1,718.50
	1st Longevity	\$79.00
	2nd Longevity	\$105.00

SUBSTITUTES

NAME	POSITION	AMOUNT	
Basalone, Marissa	Certified Substitute Teaching Assistant	\$13.00/hr	effective 10/5/2016
Flanagan, Mary	Uncertified Substitute Teaching Assistant	\$10.00/hr	
Konior, Jeannette	Certified Substitute Teacher	\$110.00/day	
Martindale, Monique	Home Tutor	\$38.00/hr	
Noecker, Katelyn	Uncertified Substitute Teacher	\$85.00/day	
Provenzano, Coralie	Certified Substitute Teacher	\$110.00/day	
Silver, Lauren	Certified Substitute Teaching Assistant	\$13.00/hr	

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2612	9/6/16-10/30/16*	Medical - Unpaid
3742	9/7/16-11/3/16**	Medical - Paid
3742	11/4/16-2/3/17**	Parental - Unpaid

APPOINTMENTS: NON INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Wood, Sharon	Typist/District	10/19/16-4/18/17	Step 3	Replace E. Ostrander

PART TIME APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Lavelle, James	School Bus Driver	10/19/2016	Step 1	Replace R. Houst

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hoorbeek, Brian	Custodial Worker/WD	10/7/2016	Personal
Langan, Henry	Custodial Worker/HS	10/28/2016	Retirement

SUBSTITUTES

NAME	POSITION	AMOUNT
DeSantis, Lisa	Food Service Substitute	\$10.00/hr
Flanagan, Mary	Substitute School Monitor	\$10.00/hr
Flanagan, Mary	Clerical Substitute	\$11.00/hr

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	8/1/16-8/23/16 (0.5 day)	Medical - Paid
3239	8/23/16 (0.5 day) -11/2/16*	Medical - Unpaid
3877	8/29/16-9/25/16*	Medical - Paid

*extension of
leave

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/16, Confidential, as reviewed by Trustee Ratcliff

15.04 Approve Change Order

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #GC-04 increasing the contract between Key Construction Services, LLC and the Onteora Central School District for General Construction at the Middle High School in the amount of \$46,712.00 and authorizes the Superintendent to sign such a change order.

15.05 Contract for Anderson Center

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Service Agreement between the Onteora Central School District and Anderson Center for Autism DBA Anderson Center Consulting Services on November 23, 2016 at a rate of \$800.00 for half-day training and \$1,200.00 for full-day for a flat rate of \$2000.00 for Providing Support for Challenging Behaviors During Transport (1 half-day training) and Promoting Student Independence (1 full-day training) and authorizes the Assistant Superintendent for Business to sign such an agreement.

15.06 CASDA Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Capital Area School Development Association (CASDA) to facilitate/train the Onteora Central School District Board of Education on October 22, 2016 at a rate of \$1000 per day to a maximum of \$1000 and authorizes the Superintendent to sign such an agreement.

15.07 Inter-School Transfer

Recommended Action: The Board of Education hereby approves the IST for a 3rd grader from Phoenicia to Woodstock

15.08 Approve Donation

Recommended Action: The Board of Education hereby approves the donation of book on grief in memory of Madison Creagan for the MS/HS Library Media Center from the Adirondack Hawks Baseball Team

15.09 Financial Report

Recommended Action: The Board has reviewed and hereby accepts the Financial Report for August 2016

16. Committee Reports

16.01 Facilities Committee - Trustee Storey to report. Next meeting is at the Phoenicia School at 3:00 on 11/15/16 (proposed 8:25)

- Got update on construction
- Starting tours of facilities on 11/15/16, each month to a different school
- Will go through building condition survey
- Discussed Bennett playground- hope to get it to SED to begin site work for playground

16.02 Policy Committee - Trustee Salem to report. Next meeting is at Central Administration 10:00 on 11/18/16

- First readings here, will clarify Attendance policy question

Health and Wellness Committee meeting will be meeting, asking if Board has any goals for the committee

17. Old Business

17.01 The Board will discuss Old Business (proposed 8:35)

Discussion about Homework started with the recess forums – RFIs were asked at that time that are still pending

- Bennett's guidelines for homework are 60 minutes for 4th grade to 75 min for 6th grade
- Board asked an RFI in January and February about a survey to parents and students K-6 to see how much time homework takes
- Ask input from teachers
- Means for gathering information should be determined by Superintendent in conjunction with Communications Committee
- Get information from Superintendent Watson before proceeding
- MS/HS can also have guidelines as well
- Discussion on homework will be long and lively - should be driven by data
 - Superintendent Watson to look into this and get back to Board – discussion at Board table or Policy Committee

18. New Business

18.01 The Board will discuss New Business (proposed 8:40)

Trustee Storey will send the schedule of Board visits to the classrooms received from the principals to the Board

Superintendent Watson reported on a situation in the HS:

- Teacher out on temporary leave, having trouble finding a replacement
 - Solution - will have MOA on the next BOE meeting agenda and will be approved retroactively, is starting Monday

19. Request For Information

19.01 The Board will request information (proposed 8:45)
8:00

Trustee Storey asked:

- Question from the Bennett PTA:
 - What the Board is doing at a K-6 level addressing drug use
 - Updated Drug curriculum is an outstanding RFI
- Information through texts from Board – can personal texts be FOIled?
 - Don't have school cell phones – don't want personal cell phones FOIled

Trustee Schnell asked for a temporary leave for emergency family obligations, approximately 2 months

The Board of Education accepts a temporary leave of absence for Bobbi Schnell, and

excuses attendance from all regularly scheduled meetings and any other BOE meetings between November 2016 and January 2017.

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, November 8, 2016 at the MS/HS (proposed 8:50)

Recommended Action: The meeting is adjourned at 8:10


Motioned: Trustee Salem

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison