

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## WORKSHOP MEETING

6:00 p.m.

## MINUTES

**TUESDAY, NOVEMBER 24, 2015**

BENNETT SCHOOL

### **1. Opening Items**

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Schnell, Trustee Davis, Trustee Storey, Trustee Salem  
Not Present: Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy

### **2. Executive Session**

- 2.01 Enter executive session (proposed 6:00 duration 1 hour)

*Recommended Action:* Motion to enter into executive session to discuss pending litigation and OTA negotiations

Motioned: Trustee Schnell

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Schnell, Trustee Davis, Trustee Storey, Trustee Salem

Not Present: Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy

Now Present:

Trustee Osmond arrived at 6:12

- 2.02 Exit Executive Session and Return to Public Session (proposed 7:00)

*Recommended Action:* Motion to exit executive session and return to public session 7:05

Motioned: Trustee Davis

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Schnell, Trustee Davis, Trustee Storey, Trustee Salem, Trustee Osmond

Not Present: Trustee Kurnit, Trustee McGillicuddy

### **3. Acceptance of Minutes**

- 3.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts the minutes of the 11/10/15 Recess Forum and Board meeting.

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Davis, Trustee Storey, Trustee Salem, Trustee Osmond

Not Present: Trustee Kurnit, Trustee McGillicuddy

#### 4. Welcome

4.01 Bennett Principal Gabriel Buono will welcome the Board (proposed 7:05 duration 10 min)

- Local community member and Vietnam vet, Terry Brightenstein came to speak to 4<sup>th</sup> grade students about what it is to be a veteran
  - One student wrote a poem for him
  - Students brought in pictures of veteran family members to display
- 5<sup>th</sup> graders went to Ashokan – slide show on the website
  - Mr. LaFera's 4<sup>th</sup> grade class is writing realistic fiction - very high quality work
- Ms. Bruck's 6<sup>th</sup> grade writing study class celebrating Language Arts
- All available on website

#### 5. Board District News

5.01 The Board will announce District news (proposed 7:15)  
7:10

Trustee Storey reported:

- Thanked principals and teachers for allowing the Board in to observe their classrooms
- Observed MS, HS and Phoenicia
  - Interesting to see the variety of classes at HS and quality of discussions
- Saw how hard the teachers and administrators work to give students the education they need
  - Thanked them for their hard work

Trustee Schnell reported:

- Went to WD and HS – interesting to see Teachers' College Reading and Writing Workshop as well as the math program

Trustee Salem reported:

- Went to HS, BN WD – always striking to see teachers doing job
  - Reinforces positive attitude toward them
- AP World class in HS being taught for the 1<sup>st</sup> time
  - Good we are developing new curriculum
- Community isn't aware of everything the HS has available to them
  - Design a way for HS students to interact with community
- WD – always great to see the school; a beautifully settled, quiet place
- BN was most striking – school has challenges that you don't see in other grades
  - Students' personality change from 4<sup>th</sup>-6<sup>th</sup> grade is huge

Trustee Davis reported:

- Toured MS, PH and BN
- MS- French and Spanish using the Smart Board in different ways
  - French class watched French movie – used stills from movie to study adjectives in French
- PH was a very thorough tour
- Across all tours – seeing the many and varied way that reading is being taught
  - All children were engaged

## 6. Superintendent District News

### 6.01 The Superintendent announce District news (proposed 7:20)

Interim Superintendent Victoria McLaren reported:

- Attended all tours except MS
  - Great to go into the classrooms
- District Wide PTA Family Night event, DJ Dance Party
  - Lots of children had a great time dancing.
- MS Science Fair had many interesting presentations
  - The students were thoughtful and well spoken
- Senior Citizens Luncheon – attended Bennett's luncheon
  - Was well attended by seniors and featured impressive student musical selections under the direction of Mr. Boyer
- New Shared Decision Making Committee met and has begun to work with a facilitator
  - The facilitator and the group decided that the District Wide committee should include a Board member
  - Will be discussed at the next Board meeting

#### Phoenicia

- 47 seniors enjoyed a Thanksgiving feast on 11/19/15
  - K-3 students hosted the event providing service to our seniors citizens
    - Paul Schubert was accompanist, Tracy Quick was hostess
- This week many classrooms celebrated with feasts of their own
- Phoenicia staff and students collected food items for Thanksgiving Food Baskets to give to families in the school community who may have a difficult time during the holiday
  - Turkeys are donated by Woodstock Meats and the Boiceville Market
- Kool Skool returns next week - 60 students have enrolled in after school activities
  - New activity is a field and track workshop facilitated by Mr. Burkhardt and assisted by 2 H.S. seniors; Jeremy Melite and Jordan Melite and H.S. freshman, Aaron Luborsky
- Phoenicia PTA Annual Holiday Boutique begins on 12/17/15
  - Hundreds of small gift items are wrapped to be purchased by students for family members

#### Woodstock

- Jerrice Baptiste, a local author read her new book My Cat Adeline - a poetic rendition of the true story of Adeline, Ms. Baptiste's rescued cat
- Final week for Kidstock
- PTA hosted a DJ dance party last week that was well attended
- The PTA Holiday Craft was last weekend
- Kindergarten students are working on developing their reading by practicing printing and sight words
- 1<sup>st</sup> grade students are working on their how to books
- 2<sup>nd</sup> grade students are reading nonfiction books
- 3<sup>rd</sup> grade students are currently working on their own informational writing
- Earlier this month Mr. Savatgy worked with all of the 3<sup>rd</sup> grade students building bug barns
- Peer Mediation- 12 students being trained as peer mediators

**High School**

- HS report cards were mailed home
  - 1<sup>st</sup> quarter honor roll will be released
- 11/14/15 the high school's Sounds of Jazz group traveled to Le Moyne College in Syracuse to perform
- 11/21/15 3 students participated in NYSSMA's Area All State Music Festival at Suffern, HS: Daniel Foster (Mixed Choir), Gabriel McKenna (Symphonic Band), and Brandt Estes (Symphony Orchestra)
- Upcoming High School Concerts: 12/2/15– HS Chorus and Orchestra, 12/16/15 HS Band and Small Ensembles

**Student Representative Report**

Student Representative Raegan Loheide updated the Board

- The Student Government honored the environment talks going on in Paris by making climate ribbons during lunch
  - Students wrote what they can do for climate change
  - Asking students to wear green shirts on Tuesday to show solidarity

**7. Acknowledge Public Be Heard**

7.01 The Board will acknowledge the public be heard comments from the last meeting  
No comment was made

**8. Public/Student Comment**

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:25 duration 10 min or more)  
No comment was made

**9. Discussion**

9.01 The Board will discuss the Nomination Form for the Superintendent Search Process (proposed 7:30 duration 30 min)  
7:20  
No Board member had comments – will move forward with this form

9.02 The Board will discuss the Recess Forum (proposed 8:00 duration 30 min)  
7:25

- Trustee Kurnit welcomed everyone
- 53 people were present
- Good information, good comments
- This was the 2<sup>nd</sup> forum– sounded as though the same comments were made at both forums
- Overwhelming, people who spoke were opposed to the Board creating a recess policy
  - Takes the autonomy away from teachers and principals
- Trustee Kurnit did an excellent job facilitating
- A lot of different points of view, very civil discussion
- Noticed the misperception that the Board was going to create a policy that mandated that children go out at recess
  - Students there expressed that they would like a choice

- Exposes that the schedule does not allow children any other time to do chorus and other activities
- Need to have a discussion about homework at Board level
  - Many spoke about staying in to finish homework
- Presenter at NYSSBA made a point that HW creates inequity because not all students have someone at home to help and some students have other things they must do
  - Board and administration should discuss homework and if too much is assigned
- Students who spoke were very impressive
- Some students choose to stay in for recess instead of doing homework at home
- Teachers have said if a child is having trouble, stop trying and teacher will help
- In comments in survey –students want choice during recess
  - Many prefer to stay in
- Not in favor of policy for recess, a policy would be micro-managing teachers
  - Do on a case by case basis because every child is different
- Parents and teachers know their students and children well enough to deal with recess
- Current policy on homework says that teachers should coordinate scheduled homework
- Beginning of discussion – next meeting discussion and possible action
- One major concern is parents are surprised when students are kept in
  - Need to give parents notice about recess missed
- Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones reported that she discussed recess notice with elementary principals and appropriate protocol for notifying parents – reached consensus:
  - If child missed a full recess period of 30 min, parents notified
  - If teachers is helping student – wouldn't warrant parent notification because it is a portion of recess
- Leave discretion of recess to teachers and principals – deal with “frequent flyers’ with teachers on a 1 to 1 basis
- Board to look at sentence in the Homework policy – “District recognizes that homework is an important vehicle in parent- teacher communication”
- If student is kept in several days in a row for 15 min, will parents be informed?
  - Look for patterns of children staying in involuntarily
- Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones to verify how records are kept on students being kept in

**10. \*\*Break\*\***

- 10.01 The Board will take a 5 minute break at 8:30  
Consensus to skip the break

**11. Discussion (cont'd)**

- 11.01 The Board will discuss the 2016-2017 Budget Calendar (proposed 8:35 duration 10 min)  
7:45  
Interim Superintendent Victoria McLaren reviewed Budget calendar:

- Same format that has been used for last few years, updated every year to put in current board dates and deadlines
- Looking like it will be a 0% increase in levy
- Holding the budget similar to what it was this year
- If Foundation Aid restored, will have more money
- December start to talk about parameters, January will get feedback from principals and Supervisors to go over budget requests and look at enrollment projections
- Board presentations from February and until board adopts budget
- Adopt budget on 4/5/16 adopt, latest date to adopt is 4/23/16
- Budget Hearing 5/3/16, Budget Vote is 5/17/16
- Interim Assistant Superintendent for Business, Don Gottlieb has done salary rollover and allow for contracts not settled

## 12. Independent Contract Retainers (proposed 8:45)

### 12.01 ICR- Mueller

7:50

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Karl Mueller for the period beginning November 16, 2015 to June 2, 2016 at a rate of \$250.00, to a maximum of \$250.00, as a mentor in Computer Programming and authorizes the Superintendent to sign such an agreement.

### 12.02 ICR- Busby

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jodi Busby for the period beginning November 13, 2015 to June 2, 2016 at a rate of \$250.00, to a maximum of \$250.00, as a mentor in Fashion Merchandising and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Davis, Trustee Storey, Trustee Salem, Trustee Osmond

Not Present: Trustee Kurnit, Trustee McGillicuddy

## 13. Consent Agenda

### 13.01 Approve Consent Agenda (proposed 8:50)

*Recommended Action:* Approve consent agenda item numbers 13.02-13.10

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Davis, Trustee Storey, Trustee Salem, Trustee Osmond

Not Present: Trustee Kurnit, Trustee McGillicuddy

## 13.02 Personnel Agenda

## APPOINTMENTS: INSTRUCTIONAL

## FULL TIME APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Fields, Dominique *revised dates	ESL - Initial	ESL	11/6/14-11/5/16*	1MA	New Position

## EXTRA DUTY STIPENDS 2015-16

NAME	POSITION	AMOUNT
Groeters, Michael	Basketball - JV - Head Coach (Girls)- Pro-rated 11/18/15-3/1/16	\$3,471.06
Swain, Joseph	Basketball - JV - Head Coach (Girls)- Pro-rated 11/11/15-11/17/15*	\$216.94
Swain, Joseph	Basketball - Modified - Head Coach (Boys)	\$2,452.00

\* revised appointment

## SUBSTITUTES

NAME	POSITION	AMOUNT
Ferraro, Edna	Home Tutor	\$37.00/hr

## LEAVE OF ABSENCE

EMPLOYEE NUM	EFFECTIVE DATE FROM - TO	REASON
2612	9/17/15-11/5/15 (.5)	Medical - Paid
2612	11/5/15 (.5) -12/4/15*	Medical - Unpaid

\*extension of leave

## APPOINTMENTS: NON INSTRUCTIONAL

## SUBSTITUTES

NAME	POSITION	AMOUNT
Jarrett, Thomas	Custodial Worker Substitute	\$11.00/hr
Jones, Margaret	School Monitor Substitute	\$10.00/hr

## LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3619	5/4/15 & 5/7/15-5/11/15	Medical - Paid
3619	5/5/15-5/6/15 & 5/12/15-1/18/16*	Medical - Unpaid

\*extension of leave

## 13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/15, Confidential, as reviewed by Trustee Davis

## 13.04 Approve Budget Calendar

*Recommended Action:* The Board of Education hereby approves the 2016-2017 Budget Calendar

## 13.05 Approve Unpaid Tax Warrant

*Recommended Action:* BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$4,193,072.06 for Ulster County and agree by signing such warrant.

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$208,989.11 for Greene County.

14-15 Ulster County: \$4,046,907.51

14-15 Greene County: \$216,013.08

### 13.06 Approve Inter-School Transfers

*Recommended Action:* The Board of Education hereby approves the following Inter-School Transfers:

From Woodstock to Phoenicia

From Phoenicia to Woodstock

### 13.07 Surplus Vehicles

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following vehicles as surplus and authorizes the sale and/or disposal of these vehicles:

Fleet # 78 1999 Chevrolet Suburban VIN # 3GNFK16R4XG259829

Fleet # 79 2003 Chevrolet Suburban VIN # 3GNFK16Z23G323733

Fleet # 62 2005 Ford School Bus VIN # 1FDXE45P55HB39266.

### 13.08 Budget Transfer

*Recommended Action:* The Superintendent recommends the transfer of payroll funds for the 2015-2016 school year.

Transfer Amount	From Budget Code	To Budget Code
\$38,065.11	A1310.150-00	A1240.150-00
\$27,233.14	A2020.150-00	A2020.160-00
\$63,213.00	A2110.120-00	A2110.121-00
\$27,657.00	A2110.130-00	A2110.131-00
\$ 5,945.14	A2250.160-00	A2250.152-00

### 13.09 Certify Lead Evaluator of Teachers

*Recommended Action:* BE IT RESOLVED THAT Suzanne Smith, is hereby certified as a Qualified Lead Evaluator of teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals,



including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.

6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;

7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR §30-2, including:

a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and

b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and

8. Specific considerations in evaluating building principals of English language learners and students with disabilities

9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

#### 13.10 Certify Lead Evaluator of Administrators

*Recommended Action:* BE IT RESOLVED THAT Marystephanie Corsones is hereby certified as a Qualified Lead Evaluator of administrators having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership

Standards and their related functions;

2. Evidence-based observation techniques that are grounded in research;

3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;

4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;

5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.

6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;

7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR §30-2, including:
  - a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
  - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating building principals of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

#### **14. Board Committee Reports**

- 14.01 Audit Committee Trustee Schnell to report. Next Meeting is at Central Administration 4:30 on 12/14/15 (proposed 8:55)  
Committee has not met since the last Board meeting
- 14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on TBD  
Committee has not met since the last Board meeting
- 14.03 Policy Committee - Trustee Davis to report. Next meeting is at Central Administration 9:00 on 12/10/15  
Reviewed 4 policies, 3 will be up for first readings next meeting, 1 needs more information
- 14.04 Health and Wellness Committee Trustee McGillicuddy to report. Next meeting is 4:00 in the MS/HS Conference Room on TBD  
Trustee McGillicuddy was not here to report
- 14.05 Wi-Fi Task Force Report from Board Member Observers
  - Last Board meeting decided to have Board members observe meeting: Trustee Schnell, Trustee McGillicuddy, Trustee Storey
  - Trustee Schnell
    - Attended as observers, not part of discussion, by end of the meeting, the Task Force was ready to move forward as a cohesive group
      - They put protocols in place and hope they will be able to follow them
  - Trustee Storey
    - Agree with the way the procedure was put through
    - Have reservations that this Task Force will be able to come to

conclusion because not everyone had open mind

- One side Wi-Fi completely shut off, other side keep it on
- People have resigned from the Task Force committee
- Reservation that we will get a consensus recommendation
- There have been 4 resignations
- When single issue task force are created, have people who come in with minds made up
  - As SDM Team is established maybe that will be a vehicle for these types of issues
  - Hard to get a group on single issue that are all on middle ground

## 15. Old Business

15.01 The Board will discuss Old Business (proposed 9:15)

7:55

No old business was discussed

## 16. New Business

16.01 The Board will discuss New Business (proposed 9:20)

- Perhaps article in newsletter on HS offerings
  - Student Representative Raegan Loheide offered that perhaps Student Government can write something for the newsletter
- Update Onteora App Directories

## 17. Request For Information

17.01 The Board will request information (proposed 9:25)

No requests were made

## 18. Public Comment

18.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes

To comment was made

## 19. Adjournment

19.01 Adjourn Meeting (proposed 9:30). Next meeting is Tuesday, December 15, 2015 at 6pm at the Phoenicia School

*Recommended Action:* The meeting is adjourned at 8:00

Motioned: Trustee Salem

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Schnell, Trustee Davis, Trustee Storey, Trustee Salem, Trustee Osmond

Not Present: Trustee Kurnit, Trustee McGillicuddy

Minutes Recorded by Fern Amster,  
District Clerk



Board of Education: Bobbi Schnell, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Tanya Davis, Valerie Storey, Kevin Salem