

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## *MINUTES*

**SPECIAL MEETING**

**7:00 p.m.**

**August 22, 2005**

**Onteora Middle-High School**

**CALL TO ORDER** Trustee Patterson called **SPECIAL MEETING** to order at approximately 7:06 p.m.

### **PLEDGE OF ALLEGIANCE**

**PRESENT** Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Flournoy, Bernholz, O'Connor

**ALSO PRESENT** Superintendent, Justine Winters; Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 65 visitors

**WELCOME TO HIGH SCHOOL** Assistant High School Principal Gabe Buono welcomed everyone to the High School where preparation is underway for the opening of school and asked each Board member for one word that describes how things are going in regard to their goal as a Board member:  
Trustee Bernholz – educational  
Trustee D'Orazio – restful  
Trustee Rosenfeld – schooling/education  
Trustee Vanacore – motivating  
Trustee Patterson – informative  
Trustee Flournoy – informative  
Trustee O'Connor – interesting  
Gabe Buono's word would be – busy - and he wished the Board good luck.  
**DISTRICT NEWS** Superintendent Justine Winters announced that:

- Everyone is looking forward to welcoming our students back on Tuesday, September 6, the day right after Labor Day weekend..
- The newsletter should be coming out in the next week or so.
- Staff is returning on September 1 for two days of staff training and our emphasis this year in our opening day's training is making school safety a priority. Trooper Pirtle will speak with our staff that day on safety issues.
- Tomorrow administrators have a full day retreat planned to set goals for the coming year and we are devoting a portion of the day's training to school safety and to goal setting as well as reflections on what was successful in the past year and what we need to improve.
- Welcome and congratulations to Victoria McLaren who just returned from her honeymoon last night.

**REPORT FROM 2005-  
2006 STUDENT  
BOARD  
REPRESENTATIVE**

Interim Student Representative Frances Barlow was not present to give a report.

**STUDENT COMMENT**

No student comment was made at this time.

**PUBLIC COMMENT**

The following people spoke in opposition to the Large Parcel Legislation:

- Simon Ennis
- Berndt Leifeld, Town of Olive Supervisor, who also thanked the Board for planning a way to commemorate his friend, Larry Stowe
- Bruce LaMonda, Town of Olive Councilperson, who also thanked the Board for honoring Larry Stowe, who was a family friend
- Judith Boggess
- Henrietta Wise
- John Tisch
- Amy Friedman
- Frank Voorhis
- Linda Burkhardt, Town of Olive Councilperson
- Byron Hudley
- Charles Blumstein, who asked about the Board's intention to make sure all towns do a reval

The following people spoke in support of the Large Parcel Legislation:

- Jeremy Wilber, Town of Woodstock Supervisor
- Gilda Kopf

**REPORTS/  
PRESENTATIONS**

- High School Parking Restrictions

High School Assistant Principal, Gabe Buono, asked for the Board's support for a strict parking restriction system at the High School. School is opening soon and it would be beneficial to have a plan in place based on safety concerns. Past attempts at a parking system have failed. The new plan to have improperly parked cars ticketed and towed is included in the newsletter that will be out shortly. It was suggested that the administrators work on this at tomorrow's Retreat and come up with a plan to present to the Board. Enforcement is key. Consequences are a must. Fire lanes must be kept clear.

**DISCUSSION AND  
POSSIBLE ACTION**

**APPROVAL OF TAX  
WARRANT**

Trustee Rosenfeld moved to approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed \$32,877,100.00.

Trustee Flournoy seconded the Motion.

*Discussion.*

ROLL CALL VOTE:

7 Yes – Trustees Patterson, Vanacore, Rosenfeld, D'Orazio, Flournoy, Bernholz, O'Connor

0 No

**CARRIED - Unanimously**

**MOTION TO  
APPROVE KSQ  
ARCHITECTS, P.C. TO  
CONDUCT  
FACILITIES REVIEW**

Trustee Flournoy moved to approve the fee proposal for architectural and engineering services between Onteora Central School District and KSQ Architects, P.C. to conduct a thorough review of all Onteora facilities, provide a Building Conditions Survey, 5 year Capital Facilities Plan and Pre-Bond services and recommend the best use of our facilities in an amount not to exceed \$50,000.00 and authorizes the Superintendent to sign such an agreement.

Trustee Vanacore seconded the Motion.

*Discussion. The Future of the District Commission recommended that this be done.*

7 Yes    0 No

**CARRIED**

**MOTION TO  
APPROVE LARGE  
PARCEL  
LEGISLATION**

Trustee Flournoy moved to approve the following RESOLUTION:

WHEREAS, section 1316 of the Real Property Tax Law authorizes school districts which consist of property in more than one city or town and which include designated large property that: (a) constitute at least five percent (5%) of the total assessed value of the property in the district that is used to establish the latest state equalization rates; (b) have a full value estimate of at least five million dollars; and (c) if removed from the total assessed value or full value estimate used for computing the latest state equalization rate would cause the equalization rate to be changed by at least five percent (5%); and

WHEREAS, the State Board of Real Property Services has identified properties owned by the New York City Water Board in the Town of Hurley and the New York Department of Environmental Protection in the Town of Olive as such designated large property; and

WHEREAS, the Board of Education desires to opt for use of the alternative apportionment methodology pursuant to section 1316 of the Education Law for the 2005-06 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does hereby authorize apportionment of its school taxes pursuant to the provisions of section 1316 of the Real property Tax Law for the 2005-06 school year.

Trustee D'Orazio seconded the Motion.

*Discussion. Each Trustee had the opportunity to state their feelings about this Resolution.*

ROLL CALL VOTE:

5 No – Trustees Patterson, O'Connor, Bernholz, Vanacore, Flournoy

2 Yes – Trustees Rosenfeld, D'Orazio

**DEFEATED 2 – 5**

Trustee Patterson thanked Trustee D'Orazio for returning early from his vacation to be here for tonight's meeting.

PERSONNEL

APPOINTMENT(S):  
INSTRUCTIONAL  
SCHEDULE N #08/05

D. PER DIEM SUBSTITUTE  
G. EXTRA DUTY STIPENDS

Trustee Flournoy moved to approve the following INSTRUCTIONAL APPOINTMENT(S):

**WHEREAS**, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting:

**THEREFORE, BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

NAME	CERTIFICATION	SALARY
<b>D. PER DIEM SUBSTITUTE(S)</b>		
*Bare, Geoffrey	Uncertified	\$90/day
*pending completion of pre-employment processing		

**BE IT FURTHER RESOLVED**, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

NAME	POSITION	AMOUNT
<b>G. EXTRA DUTY STIPENDS</b>		
Buono, Gabriel	District Webmaster	\$0
Cahill, Karen	Computer Co-Advisor – PH	\$2105.50
Bayer, Steve	Computer Advisor – HS	\$4211.00
Delle Donne, Lynn	Computer Co-Advisor – WD	\$2105.50
Frandino, Megan	Computer Advisor – MS	\$4211.00
Roszko, Michele	Computer Co-Advisor – PH	\$2105.50
Vail, Andrew	Computer Co-Advisor – WD	\$2105.50
White, Luke	Computer Advisor – BT	\$4211.00

Trustee Patterson seconded the Motion.

*Discussion on the issue of stipends, job descriptions for them, and accountability. This information is to be collected and reports are to be made during the year and at year's end by the people receiving stipends.*

*Superintendent Winters read the existing job description for Computer Advisor.*

7 Yes 0 No

**CARRIED**

BUSINESS AND  
FINANCE

MOTION TO  
APPROVE CLOSURE  
OF TAX CERTIORARI  
RESERVE FOR 2000-  
2001

Trustee Flournoy moved to approve that the Tax Certiorari Reserve for the 2000-2001 school year with a balance of \$339,811.15 be closed in accordance with law (maximum time period four (4) years).

Trustee Patterson seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO  
ESTABLISH TAX  
CERTIORARI  
RESERVE FOR 2004-  
2005**

Trustee Flournoy moved to approve that the Tax Certiorari Reserve for the 2004-2005 school year be established in the amount of \$1,586,811.12, to safeguard the district when and if claims from 2004-2005 fiscal year for assessment petitions are resolved and tax refunds are required.

Trustee Patterson seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO  
APPROVE INCREASE  
OF PROPERTY LOSS  
AND LIABILITY  
RESERVE FUND**

Trustee Flournoy moved to approve that the Property Loss and Liability Reserve Fund be increased in the amount of \$500,000.00, for the purpose of covering actions, claims, and judgments arising from the Large Parcel Legislation.

Trustee Patterson seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO  
APPROVE INCREASE  
IN EMPLOYEE  
BENEFITS ACCRUED  
LIABILITY RESERVE  
FUND**

Trustee Flournoy moved to approve that the Employee Benefits Accrued Liability Reserve Fund be increased in the amount of \$928,225.54, for the purpose of compensating unused and unpaid sick leave, personal leave, holiday leave, vacation time, time allowances granted in lieu of overtime compensation and any other forms of payment of accrued but unliquidated time earned by its employees.

Trustee Patterson seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO  
PURCHASE  
REPLACEMENT  
SCHOOL BUS**

Trustee Flournoy moved to approve the following **RESOLUTION:**

**WHEREAS**, one 66 passenger school bus (1995 International) has been determined to be total loss by the Onteora Central School District's insurance carrier, Utica Mutual, as a result of an accident that occurred on or about July 14, 2005, and accordingly is no longer fit for use to transport pupils residing within the District: and

**WHEREAS**, the Board of Education needs to replace such lost vehicle in order to meet legal obligation to transport pupils within the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Onteora Central School District, Ulster County, New York, pursuant to §1709[25][a] of the Education Law, be authorized to purchase one 65 passenger school bus at an estimated maximum cost not to exceed \$76,200.00 , which total estimated maximum sum of \$76,200.00 or so much thereof as may be necessary, shall be paid from the unencumbered funds in the general fund for the 2005-06 school year, and any insurance proceeds, to the extent available.

Trustee Patterson seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTIN TO APPROVE  
TRANSPORTATION  
CONTRACTS AND  
ROUTES FOR  
2005/2006**

Trustee Flournoy moved to approve the **transportation contracts and routes** listed on Attachment A totaling \$1,490,010.53 for the 2005/2006 school year and authorizes the President of the Board of Education and the Superintendent to sign such agreements.

Trustee Patterson seconded the Motion.

7 Yes 0 No

**CARRIED**

**NEW BUSINESS**

There was no new business introduced at this time.

**OLD BUSINESS**

- Board Committees

Trustee Patterson announced that they are looking for people to participate in the district wide committees. If anyone is interested in participating in the Facilities Committee, Technology Committee, or the Future of the District Committee, contact the District Clerk and let her know what committee you are interested in joining.

- Lawrence Stowe Memorial

Trustee Rosenfeld moved to approve the naming of the Onteora High School Band Room in memory of Lawrence Stowe, and authorizes the placing of a plaque commemorating his dedication and service to the Onteora Central School District.

Trustee Vanacore seconded the Motion.

*Discussion. The motion is to be amended to include the location of the plaque to be in the Band Room.*

7 Yes 0 NO

**CARRIED**

**BOARD MEMBERS  
REQUEST FOR  
INFORMATION**

- Trustee Flournoy requested information on the cost of technology for the past 2-3 years from BOCES for the Technology Committee
- Trustee D'Orazio reported that the school's insurance company has now said that they will pay for our costs of the litigation.
- Trustee Vanacore mentioned the possibility of looking at our insurance coverage
- Trustee Bernholz requested a breakdown of the cost per student figure

**PUBLIC COMMENT**

There were no public comments at this time.

**EXECUTIVE SESSION**

Trustee Flournoy moved to enter into **EXECUTIVE SESSION** at approximately 9:40 p.m. to discuss the employment history of a particular person.

Trustee Rosenfeld seconded the Motion.

7 Yes 0 No

**CARRIED**

**RETURN TO  
REGULAR SESSION**

Trustee Flournoy moved to return to REGULAR SESSION at approximately 10:14 p.m.

Trustee Bernholz seconded the Motion.

7 Yes 0 No

**CARRIED**

**PRESENT**

Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Flournoy, Bernholz, O'Connor

**ALSO PRESENT**

Superintendent, Justine Winters; and approximately 0 visitors

**NOT ALSO PRESENT** Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis;

**MOTION TO APPROVE LEAVE OF ABSENCE** Trustee Vanacore moved to approve the following request for LEAVE OF ABSENCE (Instructional) for the period indicated:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1071	8/22/05 – 10/1/05	Extend Medical – Paid; Family Medical Leave

Trustee O'Connor seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO APPROVE INSTRUCTIONAL APPOINTMENT** Trustee D'Orazio moved to approve the following INSTRUCTIONAL APPOINTMENT:

Connie Hayes	Interim Director of Pupil Personnel Services	No less than 30 days and no more than 6 months	Salary TBD
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Trustee Rosenfeld seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO APPROVE INSTRUCTIONAL APPOINTMENT** Trustee Flournoy moved to approve the following INSTRUCTIONAL APPOINTMENT:

Jeffrey Hanna	Interim Assistant Director Elementary Pupil Personnel Services	As needed, for no less than 30 days and no more than 6 months	\$450 per diem
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Trustee Patterson seconded the Motion.

7 Yes 0 No

**CARRIED**

**ADJOURNMENT** Trustee Bernholz moved to adjourn at approximately 10:17 p.m.

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

**CARRIED**

Recorded by:  
Justine C. Winters  
Clerk Pro Tem

Recorded by:  
Jeanne Shultis  
District Clerk

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