

ONTEORA CENTRAL SCHOOL DISTRICT

REVISED

MINUTES

**BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412**

WORK SESSION

6:00 p.m.

March 4, 2008

Bennett Elementary School

CALL TO ORDER Trustee Bernholz called **REGULAR MEETING** to order at approximately 6:00 p.m.

TOBACCO POLICY STATEMENT

PLEDGE OF ALLEGIANCE

PRESENT Trustees Mary Jane Bernholz, Cindy O'Connor, Maxanne Resnick, Herb Rosenfeld, Michelle Friedel and Richard Wolff

NOT PRESENT Trustee Rita Vanacore

ALSO PRESENT Superintendent of Schools, Leslie G. Ford; Assistant Superintendent, Victoria McLaren; Student Board Representative, Nicholas Alba; and approximately 12 visitors.

NOT ALSO PRESENT Assistant Superintendent, Deborah L. Fox; District Clerk, Jeanne Shultis

**MOTION TO
APPOINT CLERK
PRO TEM** Trustee O'Connor moved to appoint Teresa Snyder as Clerk Pro Tem in the absence of the District Clerk.
Trustee Friedel seconded the Motion.
6 Yes 0 No
CARRIED

Trustee Bernholz called for a Moment of Silence in Honor of Deborah Leshkevich

**MOTION TO
ACCEPT MINUTES** Trustee Rosenfeld moved to approve the following **RESOLUTION**:

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the minutes of the Regular Meeting of the Board of Education held on January 29, 2008, are hereby accepted as submitted.

Trustee O'Connor seconded the Motion.
6 Yes 0 No
CARRIED

DISTRICT NEWS

Superintendent Ford reported that:

- Wrestling Team made the NYS Finals in Rochester on March 8th & 9th and thanked the coaches for all that they do.
- Pee Wee Wrestling has 45 participants – 23 girls & 22 boys
- Jean Douglas was elected as an Honorary Life Member in DECA for her active work as a marketing director and volunteer in New York State.

REPORT FROM
2007-2008
STUDENT BOARD
REPRESENTATIVE

Student Representative Nicholas Alba reported that:

- DECA will be competing at the State Level which gives the students the opportunity to possibly move on to the National Level in Atlanta, GA
- Students participated in Harvard Model Congress in Boston engaging in the legislative process as mock legislators, District Attorneys, and Supreme Court Justices.
- Senior Class fund raiser - Dodgeball Tournament on April 5, 2008

STUDENT
COMMENT

No student comments were made at this time.

PUBLIC COMMENT

No public comments were made at this time

REPORTS/
PRESENTATIONS

Business Reports– District Treasurer Monica Kim reviewed the business reports.

Budget Presentation – Assistant Superintendent Victoria McLaren
Transportation

- Transportation Budget Status
- Transportation Department
- District Owned Vehicles
- Current Fleet Replacement Statistics
- Requested Vehicle Proposition
- Hybrid School Bus Project

BOCES

- BOCES Services
- BOCES Initial Service Request
- BOCES Current Year Increases

Full Budget Summary

- Full Budget Status
- Items for Continuous Analysis

DISCUSSION AND
POSSIBLE ACTION

MOTION TO
APPROVE SIDE
LETTER OF
AGREEMENT
#T21208 BETWEEN
OCSD AND THE
OTA

Trustee O'Connor moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Side Letter of Agreement # T21208 between the Onteora Central School District and the Onteora Teachers Association (OTA) and hereby authorizes the Superintendent to sign such agreement.

Trustee Resnick seconded the Motion.

6 Yes 0 No

CARRIED

APPOINTMENT(S): Trustee O'Connor moved to approve the following ADMINISTRATIVE
ADMINISTRATIVE APPOINTMENT:

NAME	POSITION/ SCHOOL	EFFECTIVE DATE	SALARY	COMMENT
DiGiovanni, Joseph	Interim Administrator	2/14/08 – 2/28/08	\$400 Per Diem	Extend Appointment

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

APPOINTMENTS: Trustee O'Connor moved to approve the following INSTRUCTIONAL
INSTRUCTIONAL APPOINTMENTS:

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Track – Spring – Assistant (Boys & Girls)	\$2,961
Fein, Peter	Tennis – Varsity – Head Coach (Boys)	\$2,416
Hoyt-Friedman, Jacob	Track – Jr. H.S. – Head Coach (Boys)	\$2,109
Lafera, Nicholas	Track – Spring – Assistant (Boys)	\$2,961
Myers, Adam	Track – Winter – Assistant	\$710.59
		Pro-rated
		1/28/08 –
		2/28/08
Okoren, Carol	Track – Spring – Head Coach (Girls)	\$4,375
Pezzello, Eric	Track – Spring – Head Coach (Boys)	\$4,375
Sebald, Jaimy	Track – Spring – Assistant (Girls)	\$2,961
Thomas, Doris	Softball – Varsity – Head Coach	\$3,603
VanBuren, Cindy	Softball – J.V. – Head Coach	\$2,705
Via, M. Scott	Baseball – Varsity – Head Coach	\$3,603
Wise, Betsy	Track – Jr. H.S. – Head Coach (Girls)	\$2,109
Ziemba, Roberta	Musical Play Production – Elementary – BN (07-08)	\$718

PER DIEM SUBSTITUTES

NAME	CERTIFICATION	SALARY
Alter, Lori	Uncertified Substitute Teacher	\$80/day
Amodeo, Bernadette	Certified Substitute Teacher	\$95/day
Bier, Allison	Uncertified Substitute Teacher	\$80/day
Ferguson, Melinda	Certified Substitute Teacher	\$95/day
Georgiou, Constandia	Certified Substitute Teacher	\$95/day
Greene, Susan	Uncertified Substitute Teacher	\$80/day
Lanzarone, Anne	Certified Substitute Teacher	\$95/day
Rose, Dinath	Certified Substitute Teacher	\$95/day
Rose, Dinath	Home Instruction Teacher	\$32/hour
Schofield, Thomas	Certified Substitute Teacher	\$95/day
Shimer, Tracy	Uncertified Substitute Teacher	\$80/day

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

PER DIEM SUBSTITUTES

NAME	CERTIFICATION	SALARY
Altman, Ellen	Uncertified Substitute Teacher	\$80/day
Cuneo, Jan	Uncertified Substitute Teacher	\$80/day
Dittus, John	Uncertified Substitute Teacher	\$80/day
Henderson, Robin	Uncertified Substitute Teacher	\$80/day
Keller, Jane	Certified Substitute Teacher	\$95/day
Ryan, Sarah	Certified Substitute Teacher	\$95/day
Till Justine	Uncertified Substitute Teacher	\$80/day

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

**LEAVE(S) OF
ABSENCE:
NON-
INSTRUCTIONAL**

Trustee O'Connor moved to approve the following NON-INSTRUCTIONAL LEAVE(S) OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2299	1/16/08 – 2/26/08	Medical –Paid Family Medical Leave
#1378	3/4/08 – *5/1/08	Medical – Paid Family Medical Leave
#2403	1/1/08 – 2/19/08	Medical – Unpaid Medical Leave
#1438	2/6/08 – 2/8/08	Administrative – Paid
#1585	1/24/08 – 2/5/08	Medical –Paid Family Medical Leave
#1707	2/25/08 – 4/25/08	Medical –Paid Family Medical Leave
#1707	4/28/08 – 5/1/08	Medical – Unpaid Family Medical Leave
#2378	12/3/07 – 2/4/08	Administrative – Paid Medical Leave

*Approximate date

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

RESIGNATION(S):
**NON-
INSTRUCTIONAL**

Trustee O'Connor moved to approve the following NON-INSTRUCTIONAL RESIGNATIONS(S):

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Maouris, Nicholas	Custodial Worker – WD	February 20, 2008	Personal
Markle, Jamie	Building Maintenance Helper - HS	February 8, 2008	Personal

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

APPOINTMENTS:
**NON-
INSTRUCTIONAL**

Trustee O'Connor moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

PART TIME TEMPORARY APPOINTMENT

NAME	POSITION/ SCHOOL	FROM – TO	SALARY/ STEP
Sorbellini, Dianne	Food Service Worker – PH	2/13/08 – 6/30/08	\$12.06/hr

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

PER DIEM SUBSTITUTES

NAME	CERTIFICATION	SALARY
Croswell, David	Substitute Custodial Worker	\$9/hr

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

**PROVISIONAL
APPOINTMENTS:**
**NON-
INSTRUCTIONAL**

Trustee O'Connor moved to approve the following RESOLUTION:

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

PROVISIONAL APPOINTMENT

NAME	POSITION/ SCHOOL	START DATE	SALARY/ STEP	REMARKS
*Walkowiak, Pamela	School District Database Program Specialist	3/10/08	\$39,868	New position: Pending exam

*pending completion of pre-employment processing

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED. Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

**PERMANENT
STATUS:
NON-
INSTRUCTIONAL**

Trustee O'Connor moved to approve the following named NON-INSTRUCTIONAL personnel who have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBA- TIONARY DATE	PERMANENT DATE	SALARY/ STEP
Calderale, Stacia	Cook – HS	9/4/07	3/04/08	Step 2
Ryder, Edward L.	Custodian – BN	8/1/07	2/1/08	Step 12
Whitaker, Louis	Maintenance Mechanic	8/20/07	2/20/08	Step 5

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

**FINAL NYSED
CLEARANCE
HAS NOT YET
BEEN RECEIVED:**

Trustee O'Connor moved to acknowledge that FINAL NYSED CLEARANCE HAS NOT YET BEEN RECEIVED FOR:

NAME	POSITION
Altman, Ellen	Uncertified Substitute Teacher
Arnold-Mays, MaryAnn	Certified Substitute School Nurse
Croswell, David	Part Time School Bus Driver
Cuneo, Jan	Uncertified Substitute Teacher
Dittus, John	Uncertified Substitute Teacher
Downes, Troy	Soccer – 7/8 grade (Boys)
Henderson, Robin	Uncertified Substitute Teacher
Keller, Jane	Certified Substitute Teacher
Malloy, Alison	Substitute Food Service Worker
Moore, Maureen	Short-term substitute Library Media Specialist
Perez, Brian	Soccer – J.V. (Boys)
Post, Cheryl	Typist – WD
Russell, Amy	Typist – Central Administration
Ryan, Sarah	Certified Substitute Teacher
Storch, Mark	Certified Substitute Teacher
Thompson, Sarah	Uncertified Substitute Teaching Assistant
Till Justine	Certified Substitute Teacher
Turner, Robert	Uncertified Substitute Teaching Assistant

Trustee Bernholz seconded the Motion.

Discussion

6 Yes 0 No

CARRIED

**CPSE/CSE
MEMBERSHIP**

Trustee O'Connor moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the additions to the CPSE/CSE membership for the 2007-2008 School Year are hereby approved.

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

INSTRUCTION

**MOTION TO APPROVE
CSE/CPSE
RECOMMENDATIONS,
SCHEDULE U, #02/08
A 021208 and A-
022608**

Trustee O'Connor moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE)

Recommendations, Schedule U, #02/08 A-021208 & A-022608, Confidential, as reviewed by Trustee Vanacore.

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

**BUSINESS AND
FINANCE**

**MOTION TO
APPROVE THE
REVISED AUDIT
COMMITTEE
CHARTER**

Trustee O'Connor moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation of the Audit Committee that the Board of Education of the Onteora Central School District accept the revised Audit Committee Charter.

Trustee Bernholz seconded the Motion.

Discussion

6 Yes 0 No

CARRIED

DONATIONS

**MINI-GRANT FROM
MID-HUDSON
SERVICE
LEARNING
INSTITUTE**

Trustee O'Connor moved to accept a 2007-2008 Service Learning, Mini-Grant for the "Senior Prom" project in the amount of \$1,000 from the Mid-Hudson Service Learning Institute for Watershed and Environmental Studies funded through their Lower Esopus River Watch's Learn and Service America program, NYS Education Department and the corporation for National & Community Service.

Trustee Bernholz seconded the Motion.

Discussion

6 Yes 0 No

CARRIED

**DONATION BY
BARBIZON
ELECTRIC TO
PHOENICIA
SCHOOL**

Trustee O'Connor moved to accept the donation of Stage Lighting Diffusers to the Phoenicia Elementary School Music Department from Barbizon Electric valued at approximately \$30.00.

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

**DONATION BY
TRINITY
FOUNDATION
CHARITABLE
TRUST**

Trustee O'Connor moved to accept the donation of \$531.25 CASH for the purchase of 125 well known and best loved children's books for the District's Kindergarten Registration and Screening from The Trinity Foundation Charitable Trust.

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

**MOTION TO
INCREASE THE
2007-2008 BUDGET**

Trustee O'Connor moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the increase of the 2007-2008 Budget per the following grants:

Mid-Hudson Service Learning Institute for Watershed and Environmental Studies

A2110.431.01	Supplemental – High School	\$1,000.00
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The Trinity Foundation Charitable Trust

A2020.431.10	Supplemental - District	\$531.25
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Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

**MOTION TO
APPROVE
BUSINESS
REPORTS**

Trustee O'Connor moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby approves the FINANCIAL MANAGEMENT REPORT for February 2008 and the following WARRANT:

WARRANTS – Schedule E - # 208

Trustee Bernholz seconded the Motion.

6 Yes 0 No

CARRIED

OLD BUSINESS

Trustee Friedel asked about the status of the Child Safety Zone Petition.

Superintendent Ford stated that the signatures have been verified.

Trustee O'Connor asked if there were any additional petitions for areas other than the Route 28 corridor.

Assistant Superintendent McLaren stated that an additional petition for Upper Boiceville Road has also had the signatures verified and the district is waiting for the State Education Department to do an analysis.

NEW BUSINESS

Trustee Resnick asked about best strategies for lobbying the legislators regarding reimbursement rates.

Superintendent Ford has contacted Kevin Cahill and will contact him to ask what would be the most effective way to demonstrate our desire to have a response.

Trustee O'Connor recommended that Budget Advisory Committee's presentation be taken to each town board meeting at the beginning of April. Superintendent Ford suggested that a combination of Board Members, Budget Advisory Committee Members, Assistant Superintendent McLaren and herself attend these meetings.

Superintendent Ford discussed the Management of funds memo.

- Top priority for the Capital Reserve is the MS/HS roof project and the technology upgrade. The Board will need to act in March in order to move to public vote.
- Some unanticipated funds have been approved for expenditure. Others will be discussed in April.

GOALS UPDATE

No goal updates were given at this time.

BOARD MEMBERS REQUEST FOR INFORMATION

Trustee Resnick requested that a column be added to the 3 year average proposed 2008/2009 budget report to include ~~the~~ per cent increase ~~from 3 year average to proposed budget.~~

Assistant Superintendent McLaren added that a second column should be added to show dollar increase.

PUBLIC COMMENT – Open Microphone

Tim Rands –

- asked for clarification on the increase in time limits for public to be heard,
- requested a timeline for Strategic Planning and Decision for Middle School
- suggested a date in service of buses be added to budget report slide

MOTION TO APPOINT CLERK PRO TEM

Trustee Bernholz moved to appoint herself as Clerk Pro Tem for the remainder of this meeting.

Trustee Resnick seconded the Motion.

6 Yes 0 No

CARRIED

MOTION TO ENTER INTO EXECUTIVE SESSION

Trustee Friedel moved to enter into EXECUTIVE SESSION at approximately 7:20 p.m. to discuss matters leading to the discipline of a particular person and the employment history of a particular person or persons.

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

Clerk Pro Tem Teresa Snyder was excused at approximately 7:25 p.m.

MOTION TO RETURN TO REGULAR SESSION

Trustee Wolff moved to return to REGULAR SESSION at approximately 8:42 p.m.

Trustee Rosenfeld seconded the Motion.

5 Yes 1 Abstained

CARRIED

PRESENT Trustees Bernholz, O'Connor, Resnick, Rosenfeld, Friedel, Wolff

ALSO PRESENT Superintendent Ford

**MOTION TO
ADJOURN** Trustee Resnick moved to adjourn at approximately 8:43 p.m.
Trustee Friedel seconded the Motion.
6 Yes 0 No
CARRIED

Recorded by:
Mary Jane Bernholz
Clerk Pro Tem

Recorded by:
Teresa Snyder
Clerk Pro Tem
