

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING

6:00 p.m.

## MINUTES

**TUESDAY, OCTOBER 8, 2019**

PHOENICIA SCHOOL

### 1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

### 2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts the minutes of the September 24, 2019 Board Meeting

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

### 3. Welcome

- 3.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:05 duration 10 min)

Well on our way to the end of the first quarter

- Building Level Team for Shared Decision Making met using the data collected by Data Team, Safety Team created the Safety Plan and PBIS (positive behavior) met to plan for the year
  - All completed goal setting
- Best attended PTA meeting – 30 plus parents – planned events
  - Back to School breakfast
  - Fall Book Fair- sold \$2500 – get 40%
- Safety Patrol now at Phoenicia – sworn in by SRO Anthony Scarselli
- Open House more informal – allowed parents to see whole school and talk to all teachers and visit all special areas
- Healthy Kids After school program- 22 students in 1<sup>st</sup> session, have 20-22 students in 2<sup>nd</sup> session, 15-18 students in 3<sup>rd</sup> session
  - Attendance is wonderful
- Successful Back to School picnic
- Kool School started this afternoon
  - Professional Potter to do pottery, logos, whiffle ball
- Professional development:
  - Phonics training for 1<sup>st</sup> grade teachers – WD & PH
  - Teachers College for new teachers

- Therapeutic Crisis Intervention, IEP and 504 training
- Sept. 27<sup>th</sup> Conference Day was fantastic- one of the best
  - Was on Social-Emotional Learning
  - All K-3 teachers learn together
    - Most important work to do as a professional because it can change lives- learn to relate to each other and manage conflict

#### 4. Superintendent District News

- 4.01 The Superintendent will report District News (proposed 6:15)
- Several student government members attended the climate change summit with AP Environmental students
    - HS Principal, Mr. Edelman offered this to student government in support of their advocacy related to the climate crisis
  - At the Superintendent's Conference day the majority of staff began work with the Morningside Center on the Social Emotional Learning initiative
    - Work will continue throughout the year
  - First PTA summit of the year was September 25<sup>th</sup>
    - Valuable meeting time for the PTA leaders from all three elementary buildings to come together and all update the group
    - Have set a standing meeting
  - Dr. Baughman is finalizing the survey, as well as the schedule for community meetings on October 29<sup>th</sup>
    - Meeting with students, parents, staff, Town Supervisors, and community members
    - We are finalizing a flyer to publicize both events
      - Will have them translated and will be distributing them as widely as possible
  - Attended the Woodstock PTA meeting last week, and the Phoenicia PTA meeting last night
    - Shared the Board goals, the draft resolution related to secondary school start times and had discussion about Dr. Baughman's work at both meetings
  - Worked on a procedure and permission slip to be utilized when students are leaving school to participate in events such as the climate strike
  - Received the results of the soil testing of the Field Hockey fields - no suspected contamination on the fields
  - Finalized the job description for our ENL Coordinator stipend
    - Posting on Thursday, anticipate making an appointment at the next Board meeting
  - Entire 9<sup>th</sup> grade participated in a county-wide event on September 26<sup>th</sup> with help from the founders of RYAN (Raising Your Awareness about Narcotics) featuring Tony Hoffman, a former BMX Elite Pro and Olympic Coach, as the speaker
    - Recovering addict - speaks nationally
    - Students returned to the district and participated in a culminating activity with our Health Teachers and Social Workers leading a debrief and identifying individual student strengths.
  - Now have the Press Box and Bleachers
    - Final punch list is being reviewed and completed
    - Once the certificate of substantial completion is received, we can file for the certificate of occupancy with NYSED for the press box

- Prior to receiving the certificate of occupancy, we can utilize the bleachers, but we cannot occupy the press box
  - Also investigating purchasing a vinyl screen to wrap around the back of the bleachers both for aesthetic purposes, and enhance safety
- Upcoming Middle School programs: the Mental Health Association returning this year to speak to the 7<sup>th</sup> grade and we also have the Ulster Prevention Council coming in to create a vape escape room for 8th grade students to increase awareness of dangers of vaping

#### Discussion

- New screen is within budget

### 5. Board District News

#### 5.01 The Board will report District News

Trustee Kurnit reported that Thursday is the first UCSBA meeting – introductory meeting, all districts will be presenting what they are working on from last year and what their goals are this year

Trustee Ratcliff reported that the MS and Bennett elections are done for both schools –high moment of civic engagement – part of Board goals

### 6. Acknowledge Public Be Heard Comments

#### 6.01 The Board will acknowledge the public be heard comments from the last meeting No comments were made at the last meeting

### 7. Public and Student Comment

#### 7.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:25 duration 10 min or more)

Sierra Smith – Many parents are not aware that the Board is considering later start times. Last time brought up, did not happen. How will the logistics work?

Lori Matteson – on committee years ago when considering later start time – some information was that it would exclude several students. What's changed that would make this possible now, when it was not years ago? Wait to get full feedback from Dr. Baughman and change everything once.

Corrine Gervai – Very complex issue – many aspects to consider. Anyway to take in concerns and needs of various people? Her 11<sup>th</sup> grader has trouble waking up every morning. Change is always a challenge, take all students into consideration

### 8. Discussion & Possible Action

#### 8.01 Resolution for Secondary Start Time (proposed 6:35 duration 30 min)

*Recommended Action:* The Board of Education hereby takes from the table the resolution for later secondary start time

Motioned: Trustee Ratcliff

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

In order to support student health and wellness, in response to the recommendation from The American Academy of Pediatrics, move secondary school start times to no

earlier than 8am by September 2020.

Motioned: Trustee Warren

Seconded: Trustee Osmond

- Board took up in 2014, after reading the research on sleep and adolescence bio-rhythms change making it difficult to go to sleep early and wake up early
- Board is concerned with health and well-being of students
- A lot of considerations
  - Superintendent pointed out that we have the longest school day in region
- Conversation with Athletic Director, it would not affect teams adversely
- Issue as a lesson in progress
- Years ago tried to move to 8:30 start, this is different
- Spoke to Athletic Director in our section, where some schools start later than 8 and it's fine
- Immediately benefits 600 students
- Less than 1 year, so can't have year-long engagement
- Concerned about special education population – MS has to have 9 periods to get curriculum in
  - 7-8 does not allow for the whole curriculum to be in (need 3 years)
  - Students have to leave early for sports, services cannot be done in last 2 periods of the day
  - Dr. Baughman's report not back until Dec or Jan.
  - September 2020 is pushing it - take out of resolution
  - Need to fully investigate
  - Difficult to get children to lessons after school with 20 minutes later end time
- Superintendent of BOCES said he can accommodate early start time
  - May be students in programs that are morning only – need to accommodate them
- Supports Board 2019-2020 goals – always be sure actions do
- Board needs to model the behavior for the administration to use with teaching core, teaching core would use with students, which is: compromise, collaboration, working together, listening and accomplishing something
  - Board to commit to strong engagement throughout the 2019-2020 school year with stakeholders that might have questions, want clarification or ideas that can be incorporated
  - Meet with all outside after-school providers – how will this affect you?
  - Listen to community members
    - Can explain that the start time has not happened, trying to get everyone's ideas and commitment for this
  - Model behavior –compromising- Trustee Ratcliff wants 9:00, but will compromise for 8:00, others need to follow
  - Must model behavior – paragraph in amendment go to H & W committee
  - Use money for renting of facilities, advertising
  - Our school year's project to do this
  - Go to UCSBA – other schools what screwed up and worked well, implement the best ones
  - Need to be clear about what the Board is doing
  - Glad was put on the table and for the amendment
    - The 2 youngest members of the Board brought to Board
  - Committed to this because it is what is best for the students

- Felt that the resolution needed to have more specificity, so lengthened resolution
- Received letters of commendation and concern – need to have dialogue with parents
- Can't meet with people without logistics worked out by administration
  - Takes time, can't happen so quickly- 2020 is a difficult thing
- If at end of school year, don't have it worked out, will not try for September
- How will this impact delivery of Special Ed services?
- Length of class times, athletics, etc.
- How many years to continue conversation? Need action
- Have enough information and have very strong and capable administrators
  - Support them as they look at the options
- Trustee Ratcliff is committing to, wants to get done and looking for Board members to help:
  - Hold school board sessions with community leaders, community members, associations, vendors and groups, parents, teachers, bus drivers, BOCES officials
    - Solicit what we can get and what they can give
  - Parallel – administration will be working on logistics
    - Will bring input back to them to be enlightened, guided
  - Project for the year

Motion to amend language of resolution:

WHEREAS, it is the responsibility of the Onteora school board to consider the health and well being of our students; and

WHEREAS, our districts future well-being relies on a high-quality public education system that prepares all students for college, careers, democracy, and lifelong learning; and

WHEREAS, there is substantial documentation regarding the later school start times benefit to student health and wellness by many accredited organizations such as The American Academy of Pediatrics and others; and

WHEREAS, our Onteora school board commits to an engagement throughout the 2019-2020 school year with all the stakeholders in our community regarding school start times, in order to facilitate best practices, and possibilities including direct communication in the form of meetings, forums, etc.; and

THEREFORE, let it be resolved that the Onteora School Board, in order to support student wellness resolves to move secondary start times to no earlier than 8am by September 2020.

Motioned: Trustee Salem

Seconded: Trustee Ratcliff

Result: Passed

Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

Nay: Trustee Storey

Vote on amended resolution

Motioned: Trustee Salem

Seconded: Trustee DeJesus

Result: Passed

Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

Nay: Trustee Storey

8.02 Donation from All-American Publishing

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$126.30 CASH, from All-American Publishing, LLC, to be used towards the athletic program at the high school. The Superintendent recommends approval to increase budget line A2855.431.18 (Athletic Supplemental) by \$126.30

Motioned: Trustee Kurnit

Seconded: Trustee DeJesus

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

8.03 Donation from Hannaford Helps Schools

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$1,000.00 CASH, from Hannaford Helps Schools Program, to be used towards the P.B.I.S. program at the high school. The Superintendent recommends approval to increase the 2019-2020 Budget line A2110.431.01 (HS Supplemental) by \$1,000.00

Motioned: Trustee Ratcliff

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

8.04 Donation from Imagine Onteora

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$925.25 CASH, from Imagine Onteora LTD to support the high school homecoming 2019. The Superintendent recommends approval to increase budget line A2855.431.18 (Athletic Supplemental) by \$925.25

Motioned: Trustee Kurnit

Seconded: Trustee DeJesus

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

8.05 The Board will vote on the NYSSBA proposed resolutions Numbers 8 & 14-26 (proposed 7:20 duration 20 min)

8. RESOLVED, that the New York State School Boards Association oppose legislative curriculum mandates. YES\_\_7\_\_ NO \_\_0\_\_

14. RESOLVED, that the New York State School Boards Association support federal and state legislative and regulatory action in addressing the educational and fiscal needs attendant to the increase of unaccompanied minors into New York State. YES\_\_7\_\_ NO \_\_0\_\_

15. RESOLVED, that the New York State School Boards Association seek to initiate legislation at the state or federal level that would provide for regulations to identify proper practices and enforce sanctions for improper practices related to the participation of parent advocates at Committee on Special Education meetings and hearings. YES\_\_7\_\_ NO \_\_0\_\_

16. RESOLVED, that the New York State School Boards Association urge the

Commissioner of Education to increase the maximum age of participation in inclusion sports for alternately assessed students. YES\_7\_\_ NO \_\_0\_\_

17. RESOLVED, that the New York State School Boards Association 1 support reducing the flexibility provided to charter schools for hiring teachers without a valid New York State teaching certificate. YES\_7\_\_ NO \_\_0\_\_

18. RESOLVED, that the New York State School Boards Association support legislation that would increase the penalties against any business that sells vaping products to or adult purchasing vaping products for any person who is under age. YES\_7\_\_ NO \_\_0\_\_

19. RESOLVED that the New York State School Boards Association produce, and widely recommend the adoption of a sample board policy stating that members who have been newly elected to serve as officers will participate in at least one accredited officer training. YES\_\_7\_ NO \_\_0\_\_

20. RESOLVED, that the New York State School Boards Association produce, and widely recommend the adoption of a sample board policy stating that all Board of Education members will, each year, participate in at least one new training which has been approved by that Board. YES\_\_1\_ NO \_\_6\_\_

21. RESOLVED, that the New York State School Boards Association oppose lowering the age of eligibility for a commercial driver license, required to be a school bus driver, from 21 to 18. YES\_\_7\_ NO \_\_0\_\_

22. RESOLVED, that the New York State School Boards Association support legislation to allow retired law enforcement officers to work in public schools as security guards, Directors of Security, or Supervisors of Security without effect on their pensions and without pension waivers. YES\_2\_\_ NO \_5\_\_

23. RESOLVED, that the New York State School Boards Association advocate for state action to create appropriate parameters for social media and electronic communications between students and school district employees. YES\_0\_\_ NO 7\_\_

24. RESOLVED, that the New York State School Boards Association advocate for action that requires school districts to provide a professional development program related to the ethical practices and protocols employees should follow when using social media and electronic communications. YES\_0\_\_ NO \_7\_\_

25. RESOLVED, that the New York State School Boards Association advocate for an update to the New York State Education Department's Educator's Code of Ethics to include principles related to proper use of technology in fostering positive learning experiences for children. YES\_0\_\_ NO \_7\_\_

26. RESOLVED, that the New York State School Boards Association support legislation that prevents the accumulation of exorbitant costs to schools associated with impartial hearings, independent evaluations, compensatory damages and attorney fees associated with formal due-process complaints. YES\_0\_\_ NO 7\_\_

#### 8.06 The Board will discuss the current Ad Hoc Committee and possibly a Communications Committee (proposed 7:40 duration 10 min)

- Discussion at the beginning of the school year, need to decide
- Ad Hoc Committee to deal with a current communication problem
  - Look at protocols as they stand and see how to better address complex issues
- Ad Hoc Committee can function well, in doing the things that are envisioned in the start time resolution
  - Communications committee has a role in that and another set of things that need to go on – how is the board communicating with

stakeholders? Formalize a process so the Board has robust communication

- Take current Ad Hoc Committee and change charge to look at communication protocols, not do the communicating
  - Charge: for a road map for communicating about later start times
  - Intra-Board communication come later
  - If works out, see if Ad Hoc Communication Committee should be a standing committee
    - Consensus to establish an Ad Hoc Communications Committee
      - Members: Trustee Ratcliff, Trustee Salem, Trustee DeJesus
- Ad Hoc Committee to look at declining enrollment and rising budget
  - Should keep, going into long term planning

## 9. Break

9.01 The Board will take a break at 7:55

## 10. Policies

10.01 Second Reading and Adoption of Policy 7422 Concussion Management

*Recommended Action:* The Board of Education hereby adopts Policy 7422 as written 8:15

Motioned: Trustee Kurnit

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

Information ~~2014~~ 2019 7422 Students CONCUSSION MANAGEMENT POLICY

The Ontario Board of Education and the Ontario Central School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activities and can have serious consequences if not managed carefully.

Concussion is a mild traumatic brain injury. Concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from a concussion will vary. Avoiding re-injury until fully recovered is the cornerstone of proper concussion management.

While district staff will exercise reasonable care to protect students, head injuries may still occur.

Physical education teachers, coaches, nurses, and other appropriate staff will receive training to recognize the signs, symptoms and behaviors consistent with a concussion. Any student exhibiting those signs, symptoms, or behaviors while participating in a school sponsored class, recess, extracurricular activity, or intramural/interscholastic athletic activity shall be immediately removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. The athletic trainer, coach, school nurse, or other District employee in charge of or supervising the activity will notify the student's parents or guardians.

If a student sustains a concussion at a time other than when engaged in a school-sponsored activity, the district requires the parent/legal guardian to report the condition to the appropriate school nurse so that the district can support the proper management of the condition.

In the event of any concussion, regardless of where it was sustained, the student shall not return to physical activities of any kind including but not limited to physical education class, recess, and athletics until they are symptom free for at least 24 hours and has been evaluated by and provides written authorization from an appropriate health care professional. The school's ~~chief medical officer~~ **Medical Director** or their designee will have the final decision on ~~return to physical activity~~ **beginning the Return to Play process**. Any student who continues to exhibit signs or symptoms upon return to physical activity must be removed from play and reevaluated by their health care provider.

The district will establish a concussion management team which may consist of, but not be limited to the Athletic Director, ~~School Physician~~ **Medical Director**, School Nurse, and representatives from the



administration, faculty and coaching staff. Any changes or modifications to the policy and procedures will be reviewed with the athletic department staff and appropriate school personnel verbally and in writing.

Those who come in contact with our students including but not limited to school nurses, physical education teachers, coaches, and athletic trainers will be required to complete biennially a course related to recognizing the symptoms of a mild traumatic brain injury, and monitoring and seeking proper medical treatment for pupils who suffer one. The school district will provide education to the public on mild traumatic brain injury in student handbooks, athletic codes of conduct and on the website.

The Superintendent, in consultation with appropriate district staff, including the ~~chief~~ school ~~medical officer~~ **Medical Director**, will develop regulations and protocols to guide the ~~return-to-activity~~ **Return to Play Process**.

#### 10.02 Second Reading and Adoption of Policy 1730 Executive Sessions

*Recommended Action:* The Board of Education hereby adopts Policy 1730 as written

Motioned: Trustee Osmond

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

NYSSBA's Policy is below- changed from ours

#### 2019 1730 By-laws EXECUTIVE SESSIONS

The Board of Education may hold executive sessions at which only the members of the Board or persons invited by the Board shall be present. However, the executive session is only available for the purpose of discussion, and except as the law allows, formal action must be taken in an open session.

Executive sessions can be requested by any member of the Board or the Superintendent of Schools.

A Board member must make a motion during an open meeting to convene in executive session. Upon a majority vote of its members, the Board may convene in executive session at a place which the Board President or said members may designate within the district to discuss the subjects enumerated below. Matters which may be considered in executive session are:

1. matters which will imperil the public safety if disclosed;
2. any matter which may disclose the identity of a law enforcement agent or informer;
3. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
4. discussions regarding proposed, pending or current litigation;
5. collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law);
6. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. the preparation, grading or administration of examinations; and
8. the proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value thereof.

The motion to go into executive session shall be detailed enough to allow the public to understand the topic the Board will be discussing, without disclosing specifics. Discussion in executive session shall be limited to the topic(s) identified in the motion.

A Board may not take action in executive session except to vote on 3020-a probable cause finding.

Individual Board members, acting on their own, shall not disclose matters discussed in executive session. However, the Board, acting as a whole, may decide to disclose such information where disclosure is not prohibited under the law.

Minutes shall be taken at executive sessions of any action that is taken by a formal vote and should consist of a record or summary of the final determination of such action and the date and vote thereon, provided, however, that such summary shall not include any matter which is not required to be made public by the Freedom of Information Law. Minutes taken shall be available to the public within one week from the date of the executive session.

Cross-ref: 2160, Code of Ethics

Ref: Education Law §1708 (3); Public Officers Law §§100 et seq.; *Application of the Board of Education*, 57 EDR Dec. No. 17,147 (2017); *Application of Nett and Raby*, 45 EDR 259 (2005); Formal Opinion of Counsel No. 239, 16 EDR 457 (1976)

## 11. Independent Contract Retainers

### 11.01 Approve all ICRs (proposed 8:05)

*Recommended Action:* The Board of Education hereby approves item numbers 11.02-11.05

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

### 11.02 ICR- Baughman revised

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Revised Independent Contractor Retainer between the Onteora Central School District and Dr. Kevin Baughman as a Consultant to implement a School Utilization and Configuration Study effective June 5, 2019 to January 1, 2020 at a rate of \$85.00 per hour to a maximum of \$14,025 (increased from \$11,985) and authorizes the Superintendent to sign such an agreement.

### 11.03 ICR Kitty Jones

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Kit's Interactive Theatre effective January 22, 2020 at a total rate of \$1,350.00 and authorizes the Superintendent to sign such an agreement.

### 11.04 ICR - Gottlieb

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Howard Gottlieb M.D retained as the Psychiatrist-Evaluator effective 10/9/19 to 6/30/20 at a rate of \$350.00 per hour to a maximum of \$7,000.00 and authorizes the Superintendent to sign such an agreement.

### 11.05 ICR Savatgy -Phoenicia

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy retained as Phoenicia Nature Trail Scientist in Residence effective 9/30/19 – 6/16/20 at a rate of \$1,500.00 per residency. To be paid 11/15/19 and 6/16/20 and authorizes the Superintendent to sign such an agreement.

## 12. Consent Agenda

### 12.01 Approve Consent Agenda (proposed 8:10)

*Recommended Action:* The Board hereby approves item numbers 12.02-12.11

Motioned: Trustee Storey

Seconded: Trustee Salem

- Corrective Action Plan is to rectify what was noted in the External Audit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

## 12.02 Personnel Agenda

### RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Prutzman, Wilbur Jr.	Business Teacher/High School	10/12/19	Retirement

### RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Cutler, Phyllis	Monitor/Woodstock	9/3/19	personal

### SUBSTITUTE

NAME	POSITION	AMOUNT
Lamb, Karen	Certified Teaching Assistant	\$85.00/day
Skoa, Joshua	Certified Teaching Assistant	\$85.00/day
Haug, Margaret	Certified Teacher	\$115.00/day
Felton, Catherine*	Uncertified Teaching Assistant	\$75.00/day

\*Pending pre-employment

### APPOINTMENT:

#### NON-INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE
Gaddis, Kerri	School Monitor	10/10/19	Step 1

### LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3294	*approx.*1/2/20-2/18/20	FMLA-paid

## 12.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/19, Confidential, as reviewed by Trustee ~~Warren~~ Kurnit

## 12.04 Accept Safety Plan

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation of the Superintendent, the Board of Education of the Onteora Central School District does accept the Final District Safety plan.

## 12.05 Approve Corrective Action Plan

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Corrective Action Plan to the Management Letter for the Independent Audit for the 2018/2019 school year.

## 12.06 Adopt the Special Education Plan for 2019-2021

*Recommended Action:* The Board of Education hereby adopts the Special Education Plan for 2019-2021

**12.07 Financial Report**

*Recommended Action:* The Board of Education has reviewed and hereby accepts the Financial Report from July 2019

**12.08 Warrants**

*Recommended Action:* The Board of Education has reviewed and hereby accepts Warrant Schedule 2

**12.09 Surplus Books**

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of textbooks as surplus and authorizes the sale and/or disposal of these books.

**12.10 Approval for External Auditors**

*Recommended Action:* BE IT RESOLVED, on recommendation of the Audit Committee of the Onteora Central School District, that the Board of Education appoint West & Company as the External Auditors for the District for the fiscal years ending June 30, 2020, 2021, 2022, 2023 and 2024.

**12.11 Change Order**

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #02 increasing the contract between Clark Patterson Lee and the Onteora Central School District for the Press Box and Bleacher project in the amount of \$21,308.04 and authorizes the Superintendent to sign such a change order.

**13. Committee Reports**

**13.01 Audit Committee:** Trustee Salem to report. Next meeting is at 9:30 at Central Administration on TBD

Trustee Warren gave the report

- Reviewed 3 proposals from External Auditors – decided to stay with West & Co. until 2024

**14. New Business**

**14.01 Book Review** (proposed 8:15 duration 15 min)

Each Board member, the Superintendent, the Assistant Superintendent for Business, and the Assistant Superintendent for Curriculum & Instruction described a book they read this summer

**14.02 The Board will discuss New Business**

- Make this our last Columbus Day off of school – change calendar and how we teach about the day
- Putting on the agenda for Board to respond after public or student comment-discuss how to do that and maintain the structure
  - Acknowledge that they are being heard, make it a warmer process
  - Can note if something is being said that is untrue
  - 2 options – meet before or after to have open conversation with public

**15. Old Business**

- 15.01 The Board will discuss Old Business  
No old business was discussed

**16. Request For Information**

- 16.01 Discuss Requests for Information  
Trustee Storey asked how are our MS teachers supporting those students who do not have internet or computers at home to do homework?

**17. Adjournment**

- 17.01 Adjourn Meeting. Next meeting Tuesday, October 22, 2019 in the MS/HS (proposed 8:45)

*Recommended Action:* The meeting is adjourned at 8:45

Motioned: Trustee Storey

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee Warren, Trustee DeJesus

Minutes Recorded by Fern Amster,  
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren, Dafne DeJesus