

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
Wednesday, October 5, 2005
7:30 p.m.
West Hurley Elementary School

CALL TO ORDER Trustee Patterson called **REGULAR MEETING** to order at approximately 7:33 p.m.

PLEDGE OF ALLEGIANCE

PRESENT Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Flournoy, Bernholz, O'Connor

ALSO PRESENT Superintendent, Justine Winters; Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 18 visitors

APPROVAL OF MINUTES Trustee Vanacore moved to approve the minutes of the following meeting:
 • Regular Meeting – September 20, 2005
 Trustee Bernholz seconded the Motion.
 7 Yes 0 No
CARRIED

DISTRICT NEWS

Superintendent Winters reported that:

- The District PTA Council held a very successful event last Friday with the Uncle Brothers Band performance at the High School. Tomorrow evening they have a dinner meeting planned and we look forward to launching the new year with regards to programs and activities they are planning.
- Homecoming is coming up the weekend of October 14th and one of our parents, Kim Burgess is working very hard to make this event even more diverse and meaningful than it's been in the past. She is working with Athletic Director, Mike Kocher and we want to commend and thank her because it takes people pulling together to change an event and I know she has lots of things that she and other parents and members of our staff are working on to make it a meaningful weekend.

Tonight you will be hearing from our architects. It has been my pleasure to participate in some walk-throughs with them at Bennett with the principal, the custodian, Jim O'Neill and Pete Giambrone. Then we went to Phoenicia. Tomorrow we will be doing Woodstock, West Hurley and the Ryan Building. We are pleased to be following up on the recommendation that the Commission for the Future of the District made to this Board of Education last spring, asking that we bring in consultants to look at all of our facilities.

**REPORT FROM 2005-
2006 STUDENT
BOARD
REPRESENTATIVE**

Interim Student Representative Frances Barlow had no report to make at this time.

STUDENT COMMENT

Nick Sveikauskas requested that students' use of backpacks be allowed for the remainder of the year and for following years.

Trustee Patterson reminded everyone that in all upcoming meetings, presentations, and school events, as adopted at the last meeting, we are to remind everybody that New York State policy has established that school buildings and school grounds are tobacco free zones. We appreciate your cooperation. This comes out of our Health and Safety Committee and we will be announcing this at each Board meeting and at assemblies, events like last Friday and all gatherings in the District.

PUBLIC COMMENT

Sue Pilla, mother of Nick Sveikauskas and another student at Onteora High School spoke in support of the students' request to have the use of their backpacks returned.

**REPORTS/
PRESENTATIONS**

- Trustee Bernholz, Chairperson of the Audit Committee explained how this committee came about and introduced the members of the newly formed Audit Committee: Phyllis Wolfield, Henry Gleich, Edward Baldyga, Victoria McLaren, Cindy O'Connor and Monica Kim, the newly appointed Internal Claims Auditor, who explained the function and procedures of her position and her background for the position.
- Kathy Hochman, Chairperson of the Communication Committee reported on the accomplishments of the reorganization meeting of the committee. Vice Chairperson is Lisa Valvo; Secretary is a threesome: Connie Hayes, takes the minutes, Margaret Tinti-Harkin types the minutes, and Gabe Buono distributes the minutes. Last year the focus of the committee was the newsletter and thanks to the support of the Board last year we came out with the newsletter and won an award of excellence for our first newsletter, an award of excellence for our main newsletter article "Onteora Music Program Nurtures Intellect" – a writing award - and an award of merit for the first newsletter that went out on the overall graphics and design category from the New York State Public Relations Association. We need to thank the staff at BOCES and the support that the Board gave us in hiring the staff from BOCES to put together the newsletter for us, our liaison, Deborah Fox, all the staff who gives her the information that goes into the newsletter and the members of the Communications Committee. This year the committee wants to really focus on an overall communications program. The next meeting will be October 18, 2005, at 6:00 p.m. at the Woodstock Elementary School prior to the 7:00 p.m. Board meeting and Holly Brooker will be making a presentation on a complete communication program. They will be working this year on a school logo for the District. Usual meetings will be the third Monday of the month unless it is a holiday then it will be the fourth Monday of the month.

- Facilities Committee: Lev Flournoy reported that no meetings have been set yet. They will wait for KSQ to complete their work.
- Future of the District Commission report by Rita Vanacore. The reorganization meeting has been set for Tuesday, October 11th at 6:30 p.m. in the High School Library. A reminder notice will be sent out to the members of the Commission. Joe DeCaro has agreed to be the Chairperson again this year.
- Policy Committee – Dave Patterson reported that the first meeting was held tonight and identified some policies that need immediate attention from a State mandated requirement. One of those is the Audit Policy. Other policies we will be looking at have been identified through our attorney or Erie BOCES . We will be looking at other policies following those. The next meeting is scheduled November 1, 2005, at 6:00 p.m. and the following meeting on November 15, 2005. Both meetings will be held prior to the Board meetings.
- Technology Committee – Trustee Vanacore reported that Kathy Conklin is organizing and working on scheduling a reorganization meeting. The committee will be reviewing the technology report that is already in place and provide more input for the architects.
- KSQ Architects Scott Hillje and Armand Quadrini, presented the scope of their assignment and the schedule of building tours and meetings. They are reviewing each of our buildings, meetings will be held for the Board members, school staff, and interested community members to provide their input and the end result will be that KSQ will provide a master plan with long term goals for all District buildings.

Trustee Patterson called for a break at approximately 8:26 p.m.

DISCUSSION AND POSSIBLE ACTION

- 2005 Proposed Bylaw Amendments and Resolutions for the NYSSBA Annual Business Meeting

Trustee Patterson moved to accept the 2005 Proposed Bylaw Amendments and Resolutions for the NYSSBA Annual Business Meeting as presented by NYSSBA.

Trustee Flournoy seconded the Motion.

Discussion.

6 Yes 1 No – Trustee Vanacore

CARRIED

- Trustee Rosenfeld moved that at least two more meetings take place in Woodstock and two more at Phoenicia with the dates to be set by the administrators.

Trustee D'Orazio seconded the Motion.

Discussion.

Roll call vote

- 2 Yes – Trustees Rosenfeld and D'Orazio
- 5 No - Trustees O'Connor, Bernholz, Flourney, Vanacore and Patterson

DEFEATED

PERSONNEL

LEAVE OF ABSENCE: INSTRUCTIONAL SCHEDULE Q #10/05

Trustee Bernholz moved to approve the following request(s) for LEAVE OF ABSENCE (Instructional) for the period indicated:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1071	10/2/05 – 1/27/06	Medical – Paid; Family Medical Leave

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

RESIGNATION(S): INSTRUCTIONAL SCHEDULE O #10/05

Trustee Bernholz moved to accept the following INSTRUCTIONAL RESIGNATION(S):

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Quick, Louis	Football – Head Coach	9/22/05	Personal

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

APPOINTMENT(S): INSTRUCTIONAL SCHEDULE N #10/05

C. TEMPORARY APPOINTMENT

Trustee Bernholz moved to approve the following INSTRUCTIONAL APPOINTMENTS:

NAME	POSITION	EFFECTIVE DATE	SALARY
Bare, Geoffrey	Physics Teacher – HS	9/1/05	4BA

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

APPOINTMENT(S):
INSTRUCTIONAL
SCHEDULE N #10/05

G. EXTRA DUTY STIPENDS

Trustee Bernholz moved to approve the following INSTRUCTIONAL APPOINTMENTS:

G. EXTRA DUTY STIPENDS

NAME	POSITION
Bruck, Mary Ann	Gifted/Talented Advisor – MS
Caputo, Bridget	Student Affairs Council – MS
Carle, Kathy	Gifted/Talented Advisor – BN
Margolis, JoAnn	Gifted/Talented Advisor – WD
Ryan, Matthew	Elementary Resource – WD (Audio/Visual)
Thompson, Carolyn	Yearbook Advisor – MS
Wolfrom, Jane	Gifted/Talented Advisor – PH

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

APPOINTMENT(S):
INSTRUCTIONAL
SCHEDULE N #10/05

D. PER DIEM SUBSTITUTE

E. SHORT-TERM SUBSTITUTE

Trustee Bernholz moved to approve the following INSTRUCTIONAL APPOINTMENTS:

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

D. PER DIEM SUBSTITUTE

NAME	POSITION	SALARY
Catalano, Shirley	Certified Substitute Teacher	\$95/day

E. SHORT-TERM SUBSTITUTE

NAME	POSITION	EFFECTIVE DATE	SALARY	REMARKS
Massee, Elizabeth	Short-Term Substitute Librarian - HS	11/1/05 – 1/3/06	\$95/day (On step after 15 days)	Leave Replacement (C. Wildermuth)

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

LEAVE OF ABSENCE: Trustee Bernholz moved to approve the following request(s) for LEAVE OF ABSENCE (Non-Instructional) for the period indicated:

**NON-
INSTRUCTIONAL
SCHEDULE QQ
#10/05**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2321	10/20/05 – 11/3/05	Medical – Paid; Family Medical Leave
#1948	9/22/05 – 10/12/05	Medical – Paid; Family Medical Leave
#1948	10/13/05 – 11/3/05*	Medical – Unpaid; Family Medical Leave
#1628	9/19/05 – 10/3/05	Medical – Paid; Family Medical Leave
#1707	Tuesdays & Thursdays (9/20/05-12/31/06)	Cancel leave previously approved

*dates are approximate

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

**APPOINTMENT(S):
NON-
INSTRUCTIONAL
SCHEDULE NN
#10/05**

D. SUBSTITUTE

Trustee Bernholz moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

NAME	POSITION	RATE OF PAY
<u>D. SUBSTITUTE</u>		
Donohue, Sheila	Certified Substitute Teaching Assistant	\$10.00/hour
Ridolph, Ronald E	Substitute Bus Driver	\$11.50/hour
Short, James A	Substitute Bus Attendant	\$9.00/hour

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

**RESIGNATION(S):
NON-
INSTRUCTIONAL
SCHEDULE OO
#10/05**

Trustee Bernholz moved to accept the following NON-INSTRUCTIONAL RESIGNATION(S):

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Berryann, Carol	Bus Attendant	9/27/05	Personal
Donohue, Sheila	Teaching Assistant – BN	9/30/05	Personal
Weir, Linda	Bus Attendant	10/14/05	Personal

APPOINTMENT(S): FINAL SED CLEARANCE

Notification that the applicant named below has filed their fingerprints with the New York State Education Department and has been cleared for employment:

Bare, Geoffrey
Woerthman, Sara

Substitute Teacher
School Tax Collector

Trustee D'Orazio seconded the Motion.
7 Yes 0 No

CARRIED

INSTRUCTION

Trustee Bernholz moved to approve the following changes in substitute rates:

MOTION TO APPROVE INCREASE IN SUBSTUTE RATES FOR NURSES

Substitute	-	Registered Nurse –	Retroactive
Teacher Rates		\$95.00/day	to 9/30/05
	-	Licensed Professional Nurse –	Retroactive
		\$80.00/day	to 9/30/05

Trustee D'Orazio seconded the Motion.
7 Yes 0 No

CARRIED

MOTION TO APPROVE CSE/CPSE RECOMMENDATIONS SCHEDULE U, #10/05 A-100505

Trustee Bernholz moved to approve Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/05 A-100505, Confidential, as reviewed by Trustee D'Orazio.

Trustee D'Orazio seconded the Motion.
7 Yes 0 No

CARRIED

GIFTS/DONATIONS

Trustee Bernholz moved to approve acceptance of the donation of a collection of 51 Fine Art Reproductions valued at approximately \$1895 to the Onteora High School Art Department by Mr. Mitch Morse.

Trustee D'Orazio seconded the Motion.
7 Yes 0 No

CARRIED

BUSINESS AND FINANCE

MOTION TO APPROVE CONTRACT BETWEEN ONTEORA CSD AND CATSKILL WATERSHIP CORPORATION TO ACCEPT GRANT FOR THE PHOENICIA ELEMENTARY SCHOOL

Trustee Bernholz moved to approve the contract between the Onteora Central School District and the Catskill Watershed Corporation to accept a public education program grant for the Phoenicia Elementary School in the amount of \$1,969.95 and authorizes the Superintendent to sign such an agreement.

Trustee D'Orazio seconded the Motion.
7 Yes 0 No

CARRIED

**MOTION TO ACCEPT
DONATION OF AN
IVERS AND POND
STUDIO PIANO**

Trustee Bernholz moved to accept the donation of an Ivers & Pond studio piano to the Onteora High School Music Department valued at approximately \$800 by Mr. Bob Neilsen.

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

BUSINESS REPORTS

**MOTION TO ACCEPT
BUSINESS REPORTS**

Trustee Bernholz moved to accept the following BUSINESS REPORTS:

- FINANCIAL MANAGEMENT REPORT – July 2005
August 2005
- WARRANTS – Schedule J - #07/05
#08/05

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

**MOTION TO
APPROVE INCREASE
IN 2005-2006 BUDGET
PER DONATION
FROM BENNETT
SCHOOL PTA**

Trustee Bernholz moved to approve to increase the 2005-2006 Budget per the following donation:

R. R. Bennett Elementary School PTA

A2110.201.03 Equipment – Bennett \$3,694.31

Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

OLD BUSINESS

- Trustee Patterson requested that Victoria McLaren explain the status of the update on the TAS survey. The proposal that was recommended previously will be reviewed at a meeting that has been scheduled for October 20, 2005, and Board members are invited to attend.
- Trustee O'Connor requested a status report from Victoria McLaren regarding the vending machines. We are waiting for a quote from the supplier. The offerings available from the vendor are being reviewed with a view to nutritional guidelines.

NEW BUSINESS

No new business was introduced at this time.

**BOARD MEMBERS
REQUEST FOR
INFORMATION**

- Trustee Rosenfeld requested that the Housing Affordability and Real Property Tax Reform Bill that Senator Bonacic is proposing be included on the agenda for the next meeting of the Board of Education under Discussion and Possible Action.
- Trustee Rosenfeld also requested that another item be included under Discussion and Possible Action on the agenda for the next meeting. In working with the architects whether each school should develop a vision and mission and connect that to needs

that they might have to implement their mission.

- Trustee Flourney requested that an comprehensive overview of the Head Start Program be provided at the next Board meeting.
- Trustee Vanacore requested that a review of our athletic program be included on the agenda for the next Board meeting under Discussion and Possible Action with a view towards considering the possible need for changes or improvements. Trustee Patterson remarked that may be postponed until a future meeting where the Policy Committee plans on addressing this issue and discussing the athletic policy with an anticipated presentation by the Athletic Director, administrators and coaches
- Trustee O'Connor requested a presentation on our standardized testing content and an explanation of the State mandate tests.
- Trustee Patterson suggested some workshop meetings to have topics such as those requested tonight presented.
- Trustee Vanacore expressed her concern over the need for more discussion prior to votes and she agreed that workshop meetings would be helpful.

PUBLIC COMMENT

John Hurd spoke in regard to Trustee Rosenfeld's motion to reschedule the location of some meetings to Woodstock and Phoenicia. He strongly suggested that when additional meetings are required next spring during budget season that they be scheduled to be held at Woodstock and Phoenicia in order to avoid the criticism of not being open during budget time.

MOTION TO ENTER EXECUTIVE SESSION

Trustee Bernholz moved to enter into EXECUTIVE SESSION at approximately 9:13 p.m. to discuss the employment history of particular persons and a student matter.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

MOTION TO RETURN TO REGULAR SESSION

Trustee Bernholz moved to return to REGULAR SESSION at approximately 10:19 p.m.

Trustee Rosenfeld seconded the Motion.

7 Yes 0 No

CARRIED

PRESENT

Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Flourney, Bernholz, O'Connor

ALSO PRESENT

Superintendent and Clerk Pro Tem, Justine Winters; and approximately 0 visitors

**MOTION TO
ADJOURN**

Trustee Flournoy moved to adjourn at approximately 10:20 p.m.
Trustee D'Orazio seconded the Motion.

7 Yes 0 No

CARRIED

Recorded by:
Justine C. Winters
Clerk Pro Tem

Recorded by:
Jeanne Shultis
District Clerk
