

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR/REORGANIZATION MEETING

6:00 p.m.

Minutes

**THURSDAY, JULY 7, 2011**

Middle School/High School

### 1. Opening Items

1.1. Call to Order 6:00

1.2. Tobacco Policy Statement

Tobacco sale or distribution shall not be permitted and no person shall use tobacco on school grounds or in any vehicles used to transport children or school personnel at any time.

1.3. Pledge of Allegiance

1.4. Roll Call

**In attendance:** Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

**Absent:** Trustee Spencer

### 2. Oath of Office

District Clerk will administer the Oath of Office to elected Board Trustees as follows:

Ann McGillicuddy (3) three year term 7/1/11 - 6/30/14

Dan Spencer (3) three year term 7/1/11 - 6/30/14

Michael McKeon (3) three year term 7/1/11 - 6/30/14

### 3. Nominations for 2011-2012 Board President

Call for Nominations by the District Clerk for President of the 2011-2012 Board of Education

Board of Education hereby nominates Trustee McGillicuddy for President for the 2011-2012 School year

Nominate By: Trustee Osmond

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

### 4. Nominations for 2011-2012 Board Vice President

Call for Nominations by the District Clerk for Vice President of the 2011-2012 Board of Education

The Board of Education hereby nominates Trustee Fletcher for Vice President for the 2011-2012 School year

Nominate By: Trustee Osmond

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee

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Kurnit, Trustee McKeon  
Not Present: Trustee Spencer

5. Oath of Office

The District Clerk will administer the Oath of Office to the 2011-2012 Board of Education President and Vice President

6. Executive Session

*Motion:* The Board of Education will vote to go into Executive Session to discuss the hiring of specific personnel and negotiations at approximately 6:20 pm. (duration 1 hour)

Motioned By: Trustee Hickey  
Second By: Trustee Kurnit

Result: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon  
Not Present: Trustee Spencer

*Motion:* The Board of Education will vote to exit Executive Session  
Motioned By: Trustee Osmond  
Second By: Trustee McKeon

Result: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon  
Not Present: Trustee Spencer

*Motion:* The Board of Education will vote to re-enter the public session 7:50  
Motioned By: Trustee McGillicuddy  
Second By: Trustee Fletcher

Result: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon  
Not Present: Trustee Spencer

*Motion:* The Board of Education hereby accepts the following resignation:

D'Aprile, Debra	Accounts Payable Clerk	July 8, 2011	To accept District Treasurer position
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Motioned By: Trustee Hickey  
Second By: Trustee Fletcher

Result: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon  
Not Present: Trustee Spencer

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**Resolution: BE IT HEREBY RESOLVED** by the Board of Education of the Onteora Central School District that the employment contract between the District and Victoria McLaren covering the period of July 1, 2011 through June 30, 2014 is hereby approved as discussed in Executive Session, and

**BE IT FURTHER RESOLVED** that the Superintendent of Schools is hereby authorized to execute the contract on the District's behalf.

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

## 7. Annual Appointments (proposed 7:15)

**7.1. Resolution:** The Board of Education hereby approves the following as specified below: Appointments of District Officers, Stipends/Fees, effective July 1, 2011, and authorizes the Superintendent of Schools to sign all necessary contracts:

District Clerk:	Fern Amster	As per 3/22/11 resolution – combines pay for Superintendent Secretary and District Clerk
Treasurer:	Deb D'Aprile	As per terms of employment
Deputy District Treasurer:	Maureen VanDyke	-0-
Internal Auditor:	TBD	
Claims Auditor	Julie Wright*	\$4,774
School Tax Collector:	Mary Hornung	\$16.44/hr
Deputy School Tax Collector:	TBD	\$15.91/hr
Purchasing Agent:	Victoria McLaren	-0-
Deputy Purchasing Agent:	Phyllis McGill	-0-

\* Pending pre-employment processing

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

**7.2. Resolution:** The Board of Education hereby approves the following as specified below: Stipends/Fees, effective July 1, 2011, and authorizes the Superintendent of Schools to sign all necessary contracts: School Attorney, Bond Counsel, Independent Auditor, School Physician, Nurse Practitioner, New Employee Physicals, Alcohol and Drug Testing Site, Fingerprinting, Athletic Events Physician, CSE Impartial Hearing Officer, ECA Treasurer for High School, ECA Chief Faculty Counselors Three (3) elementary schools and High School, Title IX Officer, Coordinator for Section 504, School Community Relations Coordinator, Residency Officer, Records Access Officer, Records Management Officer, Homeless Liaison, Broker of Record, District Health Coordinator, District Nursing Coordinator, Asbestos Designee, School Buildings Structural Inspector and Fire Inspector, Substitute Calling Service

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1.	School Attorney:	Donoghue, Thomas, Auslander & Drohan	\$200/hr for attorneys \$90/hr for paralegal services \$4,000/month General Counsel (see attached)
2.	Bond Counsel:	Squire, Sanders & Dempsey L.L.P.	As per RFP fee schedule (see attached)
3.	Independent Auditor:	West & Company	\$19,000 (see attached)
4.	School Physician/Nurse Practitioner	Arthur DiNapoli, M.D. Ph.D., Inc.	\$39,433(see attached)
5.	New Employee Physicals:	Kingston Worx	See attached
6.	Alcohol and Drug Testing Site:	Kingston Worx	See Attached
7.	Fingerprinting:	Reimbursement per District Policy	\$94.25
8.	Athletic Events Physician:	Arthur DiNapoli	-0-
9.	CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations:	-	As per Policy 7670
10.	ECA Treasurer for High School	TBD	\$4,377.50
	ECA Chief Faculty Counselors Three (3) elementary schools and High School:	Building Principals	-0-
11.	Title IX Officer:	Gabriel Buono and Jennifer O'Connor	-0-
12.	Coordinator for Section 504:	PPS Director	-0-
13.	Residency Officer:	Victoria McLaren	-0-
15.	Records Access Officer:	Victoria McLaren	-0-
16.	Records Management Officer:	Victoria McLaren	-0-
17.	Homeless Liaison	PPS Director	-0-
18.	Broker of Record	Rose & Kiernan, Inc.	-0-
19.	District Nursing Coordinator:	Colleen McDaniel	\$2,417 (11-12 rate as per OTA contract)
20.	Asbestos Designee:	Dr. Michael O'Rourke	-0-
21.	School Buildings Structural Inspector and Fire Inspector:	Ulster County BOCES Risk Management Program.	N/A
22.	Substitute Calling Service:	Sharon Rushkoski	\$8,763

Moted By: Trustee Fletcher

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

**8. Authorizations (proposed 7:20)**

**Resolution:** The Board of Education hereby approves the following as specified below: Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel.

A. Payroll Certificate:	Superintendent, Dr. Phyllis McGill	-0-
B. Budget Transfers:	Superintendent of Schools, Dr. Phyllis McGill up to \$500,000	-0-
C. Check Signature:	Deb D'Aprile	-0-
D. Alternate Check Signature:	Maureen VanDyke	-0-
E. Petty Cash Funds:	for Central Office Terry Snyder custodian	\$100

Bonding of Personnel:

1. Blanket limit - \$100,000

2. \$215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk, ECA Chief Faculty Counselors

3. \$1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor

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4. \$2,000,000 for Tax Collector, Deputy Tax Collector

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

9. Designations (proposed 7:25)

8:00

*Resolution:* The Board of Education hereby approves the following as specified below: Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule

FUND

BANK

General/T&A/T&E/

Federal/Cafeteria

Account Names

Community Bank MultiFund

Community Bank

Community Bank Payroll

Community Bank

Chase MoneyMarket

JP Morgan/Chase

MBIA Money Market

MBIA

TDBank Money Market

TD Banknorth

Catskill Hudson Tax

Catskill Hudson Bank

Catskill Hudson Money Market

Catskill Hudson Bank

Capital

Construction

KeyBank

Extraclassroom

HS/MS

Community Bank

Woodstock

TD Banknorth

Bennett

Community Bank

Phoenicia

KeyBank

B. Official Newspaper for Legal Notices and Bids: Daily Freeman

C. Board Meeting Schedule

*Resolution:* The Board of Education hereby approves the revised meeting schedule for 2011-2012

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

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**10. Other Approvals (proposed 7:30)**

*Resolution:* The Board of Education hereby approves the following as specified below:  
 Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, Musical Instrument Rental Fee, 2011-2012 Board of Registration Pay

A. Mileage Reimbursement	-Per Current I.R.S. Rate
B Substitute Teacher Rates	-CERTIFIED - \$95.00/day
	- UNCERTIFIED- \$80.00/day
	- Registered Nurse - \$95.00/day
	- Licensed Practical Nurse - \$80.00/day
C. Substitute Support Staff Rates	- Teaching Assistant – CERTIFIED - \$10.00/hr.
	- Teaching Assistant – UNCERTIFIED - \$9.00/hr
	- Custodial - 10.00/hr
	- Clerical - \$9.50/hr.
	- Clerical Retiree - \$15.00/hr
	- Monitor - \$9.00/hr
	- Food Service - \$9.00/hr.
	- Bus Driver - \$11.50/hr.
Substitute Short and Long Term Pay	As per Regulation 6220R
D. Home Instruction Teacher	- \$36/hr. (includes travel and prep) per OTA Contract
E. Use of Facilities - staffing charges	- \$25/hr/employee cafeteria Staff; \$30/hr. custodial – overtime charge only
F. School Lunch Prices	- Elementary Lunch = \$1.80, MS/HS Lunch = \$2.30, Elementary Breakfast = \$1.25 MS/HS Breakfast = \$1.50
G. Copy rate	-\$0.25/page
H. Musical Instrument Rental Fee	-\$50 (Note: For families with more than two instruments being rented, a \$100 fee is the maximum to be paid.)
I. 2011-2012 Board of Registration	- Registrars – Registration and/or Vote Day - \$85.00 - Chief Registrar Inspectors – Vote Day \$180.00 - Two Machine Custodians – Vote Date Only - \$80.00 - Two Machine Inspectors - \$380.00 - One Chief Machine Inspector - \$115.00 - Extra hours shall be pro rata for whatever additional hours are actually worked
Public Library Tax as approved by voters – Library Tax approved by voters on May 17, 2011 with a total of \$20,000	Pine Hill Library - \$700 Phoenicia Library - \$3,500 Olive Free Library - \$5,600 West Hurley Library - \$3,300 Woodstock Library - \$6,900
Grant Funding	The Superintendent is authorized to apply for grants

Motioned By: Trustee Hickey

Second By: Trustee Kurnit

Assistant Superintendent McLaren clarified that the increase in lunch prices are as per Federal Regulations, but breakfast price is increased by the District, as the price has not been increased in recent years.

Trustee McGillicuddy relayed that the libraries are appreciative of the Board of Education's support

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

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11. Cell Phone Assignments (proposed 7:35)

*Resolution:* The Board of Education hereby approved the following cell phone assignments as specified in the attached file.

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Trustee Kurnit asked if the Board President can have one of the loaner phones

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

12. Policies (proposed 7:40)

*Resolution:* All policies shall remain in effect for the 2011-2012 school year.

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

13. Borrowing of Money (proposed 7:45)

8:15

*Resolution:* Resolved, that the Board of Education hereby authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed \$3,000,000 at any one time, during the 2011-2012 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation Notes – RAN)

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

14. Establishment of Committees (proposed 7:50 duration 10 min)

*Resolution:* The Board of Education hereby establishes the following committees

**Audit Committee**

The Board of Education approves a temporary committee and committee chairperson whose responsibilities include:

- Provide recommendations on the appointment of the internal and external auditor

- Meet with the external auditor to review draft audit, management letter, and risk assessment
- Oversee the risk assessment, review findings and recommendations
- Provide recommendation to Board regarding implementation of corrective action plan for the external auditor and any other recommendations regarding district finances as per the Audit Committee's Charter

### **Facilities Committee**

The Board of Education approves a temporary committee and committee chairperson: whose purpose will be to review facilities issues, including proposed projects, change orders, and review project bids and facilities needs

### **Green Committee**

The Board of Education approves a temporary committee and chairperson whose purpose is to provide research and advice to the district on

- ecological innovations
- building methods
- sound environmental practices
- purchasing and curriculum inclusions that can aid the district in responsible citizenship, fiscal responsibility and sustainability practices in line with district sustainability policy (policy #5651)

### **Policy Committee**

The Board of Education approves a temporary committee and committee chairperson, whose purpose is to assist the Superintendent of Schools in:

- reviewing, revising and tracking the implementation of the written policies in order to keep them current.
- new policies that may need to be written policies that may require revision due to changes in the law, effectiveness of the policy, or new developments.

### **Legislative Action Committee**

The Board of Education approves a temporary committee and committee chairperson whose purpose is to inform, educate and advise the BOE and community concerning legislative issues and matters affecting public education.

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

The Legislative Action commit is a new committee to advocate on behalf of the children and district and to be able to have an impact and say in a proactive way with the NYS Education policies being developed. This is a way to have community and students be more engaged in what is happening to public education in Albany.

New Paltz School District set up this committee and, with permission, Onteora used their mission statement.

Should Audit Committee be a temporary committee? Audit committee mission should be as per Audit Committee policy and Charter

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

15. Acceptance of Minutes (proposed 8:00)

8:15

*Motion:* The Board of Education hereby accepts the minutes of 6/21/11

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Changes to minutes:

Omit - Get definition of extra curricular

Rich DeRuvo - spelling

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

16. Board District News (proposed 8:05)

Trustee McGillicuddy reported:

- High School graduation was in the gymnasium because of rain
  - wonderful event, wonderful music
  - Honorary diploma was given to Killian Mansfield's parents
- School year ended on a happy note
- Board retreat is Monday 7/25/11
- Board should complete the BOE self evaluation form

Trustee Fletcher is going to Rural Schools Conference this weekend

17. Superintendent District News (proposed 8:10)

Superintendent Phyllis McGill reported:

- Speeches were wonderful at graduation
- Attended Belleayre Bash 2am – 4:30am
  - It was an amazing event
- The retreat with Administration was a good chance to regroup
- Thanked Board of Education and community, faculty and staff for a great start
- The instructional team of principals went to the Principal's Academy
  - Speakers about what is changing in law and regulation

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- By 2012-2013 new core standards in effect with curriculum maps
- This winter the state is going to set up model lessons to take complex pieces of literature, such as the Declaration of Independence, and get students engaged with complex non-fiction text
- Students will need to spend a minimum of 1 ½ hours a day on writing
- By 2014-2015 assessments in grades 3-11 will be on line
- Overall in the country we need to raise the standard of where the students are in terms of being career or college ready
  - Taking RTTT money and initiatives to move country forward and stay competitive
- Training is happening this summer with staff to stay compliant

**18. Student Representative Report (proposed 8:15)**

SAC Vice President Katelyn Sudlik reported:

- Belleayre Bash
  - air hockey tables, air brush tattoo artist, inflatable giant chair with photographer
  - 6 buses of students attended

**19. Acknowledge the last Public Be Heard participants**

Rebecca Balzac, Brandt Estes, Karen Wemple-Estes, Carolyn Mow, Rebecca Shultis, William Melvin, Mimi Goese, Elena Schaef, Rich DeRuvo, Wini Paetow, Lysa Ingalsbe

**20. Public and Student Comment (proposed 8:20 duration 10 min)**

8:40

No public or students comment was made

**21. Discussion and Possible Action**

**21.1. *Motion: The Board of Education hereby approves the recommended CPSE and CSE Membership for 7/1/11 – 6/30/12 as listed below (proposed 8:30)***

**RECOMMENDED CPSE MEMBERSHIP FOR 2011-2012:**

<b>District Representative/Chairpersons:</b>	James Walker	Hayden Hartmann	Jennifer Vierstra	Linnea Welker
<b>Alternate Chairperson:</b>	Patricia Goodemote			
<b>Additional Parent Member(s):</b>	Sarah Berk	Laura LaBarbera	Stacy Mapstone	Roseline Simon
	Pat Walley	Ann Frasier Winfield	Karen Clapper	
<b>Evaluator(s):</b>	Onteora Central School District		Ulster ARC (Brookside School)	
	Ulster UCP (Community Rehabilitation Center)		Partnership for Education	
	The Center for Spectrum Services		Dynamic Center, Inc.	

A certified or licensed professional designated by the agency charged with the responsibility for the child in the birth to two system, if any.

<b>County Representative(s):</b>	Rita Wood	Lynda Edmundson	Jeannette Baggott
<b>Regular Educator:</b>	Ginger Weiser	Kindergarten Teacher provided by District	

**RECOMMENDED CSE MEMBERSHIP FOR 2011-2012:**

<b>District Representative/Chairperson:</b>	James Walker	Jennifer Vierstra	Hayden Hartmann	Linnea Welker
<b>Alternate Chairpersons:</b>	Patricia Goodemote			
<b>School Physician:</b>	Dr. Arthur DiNapoli	Jane Young, FNP		
<b>Additional Parent Member(s):</b>	Sarah Berk	Ann Fraser-Winfield	Laura LaBarbera	Barbara Lawrence
	Stacy Mapstone	Roseline Simon	Pat Walley	Karen Clapper
<b>Teacher:</b>	The child's teacher (regular and/or special education); the person(s) "who knows the student best."			

Motioned by: Trustee Hickey  
Second by: Trustee McKeon

The Board questioned about the need for Alternate Chair person. Asked the Superintendent to get clarification from PPS

Result: Unanimous

Motioned By: Trustee Hickey

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

**21.2. Professional Development Plan and Committee (proposed 8:35)**

*Motion:* The Board of Education hereby approves the Professional Development Plan as attached and the committee:

Phyllis McGill, Ph.D.  
Gabriel Buono  
Jeannine Burkhardt  
Jane Wolfrom  
Richard DeRuvo  
Corey Cavallaro  
Doreen Erlwein  
Mary Naccarato  
Pamela Free  
Anne Gallin  
Liz Estes Ryan

Motioned By: Trustee Fletcher  
Second By: Trustee Hickey

Superintendent Phyllis McGill clarified:

- University people and parents will be added to this committee.
- The document needs to be changed according to new information from the State.
- This is a “living document” as new changes come from the State

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

**21.3. Abolishment of Position (proposed 8:40)**

*Motion:* The Board of Education hereby abolishes the following position:  
Auto Mechanic Helper 1.0 FTE

Motioned By: Trustee Osmond

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Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

**21.4. Creation of Position (proposed 8:45)**

*Motion:* The Board of Education hereby creates the following position:

Auto Mechanic 1.0 FTE

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the revised 2011-2012 School Calendar.

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Superintendent Phyllis McGill clarified changes:

- Regents testing in January was eliminated
- Onteora Teachers Association changed Conference Days to Staff Development Days

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

Break at 8:55

**22. Discussion**

**22.1. The Board will discuss using volunteers for the lost stipend positions (proposed 8:50 duration 10 min)**

9:05

Get movement in place so we don't lose events that have lost their stipends

Trustee Fletcher asked for consensus to acknowledge that we will have a problem paying for everything we want, but programs should not be cut. Pass onto Superintendent Phyllis McGill as something the Board of Education wants  
Board has consensus

**22.2. The Board will discuss hiring a communications person (proposed 9:00 duration 10 min)**

9:20

- There needs to be a better job of PR and communicating what is going on in the district.
- Superintendent Phyllis McGill will follow up with BOCES to see the cost and what services they have. She will talk to other superintendents to see what they are doing as well.

Communication person:

- Someone who keeps in touch with what is happening in the schools and gets the word out through web site videos and press releases immediately. Also invite senior groups to events and provide busing for events
- When taxpayers see clear communication it helps with their perception of district
- Approach it as more than a budgetary issue

Discussion about the Communication Committee that was disbanded last year

**22.3. The Board will discuss an Education foundation (proposed 9:10 duration 10 min)**

9:40

<http://www.redhookeducationfoundation.org/>:

Why a Public School Foundation?

Education foundations are privately run, not for profit organizations established to enhance public school experience. Working with private donors, local businesses, and corporations, a public school foundation can provide funding for equipment, programs, and projects that are not funded, or are underfunded, by the school district's budget or membership organizations. And an education foundation can leverage resources such as grants and donations from both within and outside the district.

Trustee Fletcher found that during the Arts Task Force meetings there are people that want to donate time and finances to District. There needs to be a clear way to donate money

**23. Consent Agenda (proposed 9:20)**

10:00

**23.1. *Motion:* The Board hereby approves item numbers 23.2 – 23.12**

Motioned by: Trustee Hickey

Second by: Trustee Fletcher

Result: Unanimous

Yea: Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

### 23.2. Instruction - Schedule U

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE)  
 Recommendations, Schedule U, #7/11, Confidential, as reviewed by Trustee McKeon

### 23.3. Personnel Agenda

#### **APPOINTMENTS:** **INSTRUCTIONAL**

##### **RECALL FROM PREFERRED ELIGIBLE LIST PROBATIONARY APPOINTMENT**

<b>NAME</b>	<b>CERTIFICATION</b>	<b>TENURE AREA</b>	<b>PROBATIONARY DATES</b>	<b>SALARY STEP</b>	<b>REMARKS</b>
Polacco, Nicole	Childhood Education (Grades 1-6)	Elementary	9/1/11 – 11/29/13	1MA	New position

##### **PROBATIONARY 0.6 APPOINTMENT**

<b>NAME</b>	<b>CERTIFICATION</b>	<b>TENURE AREA</b>	<b>PROBATIONARY DATES</b>	<b>SALARY/ STEP</b>	<b>REMARKS</b>
Gallin, Anne	Spanish 7-12	English as a Second Language	8/31/11 – 6/30/12	1MA	New Position

##### **TEMPORARY APPOINTMENT**

<b>NAME</b>	<b>POSITION</b>	<b>PERIOD</b>	<b>RATE OF PAY</b>	<b>REMARKS</b>
Mastrangelo, Nicole	Special Education Evaluator	7/1/11 – 8/31/11	\$36/hr	Summer

##### **EXTRA DUTY STIPENDS 2010-2011**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Rothe, Sonja	Junior Olympics Coach – 1	\$197
Iapocce, Judith	Junior Olympics Coach – 1	\$197

##### **EXTRA DUTY STIPENDS 2011-2012**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Cahill, Veronica	Peer Mediation Advisor 1	\$2,747
Formont, Cheryl	District Webmaster	\$5,888
Hartmann, Hayden	CSE Coordinator – Secondary	\$9,525
Rebock, Melissa	Computer Co-Advisor – Woodstock (split w/ M.Ryan)	\$2,453
Robideaux, Kristen	Soccer JV – Head Coach (Girls)	\$3,345
Ryan, Matthew	Elementary Rec – Woodstock	\$3,298
Ryan, Matthew	Computer Co-Advisor – Woodstock (split w/ M. Rebock)	\$2,453
Vierstra, Jennifer	CSE Co-Coordinator – Elementary (split w/ L.Welker)	\$4,762.50
Welker, Linnea	CSE Co-Coordinator – Elementary (split w/ J.Vierstra)	\$4,762.50
Wilson, Molly	Elementary Resource – Woodstock 1	\$1,977

##### **PER DIEM SUBSTITUTES**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Hutton, Kaitlyn	Home Instruction	\$35/hr
Margolis, JoAnn	Certified Substitute Teacher	\$95/day
Melvin Jr., William	Certified Substitute Teacher	\$95/day

#### **LEAVE OF ABSENCE:** **INSTRUCTIONAL**

THURSDAY, JULY 7, 2011

Middle School/High School

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3572	9/1/11 – 10/10/11	Medical – Paid Family Medical Leave

**RESIGNATION(S): NON-INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Clinton Jr., Raymond	Auto Mechanic Helper – TR	June 30, 2011	To accept Auto Mechanic position
Palmerini, Denise	Account Clerk Typist – Personnel	July 31, 2011 *anticipated	Personal

**APPOINTMENTS: NON-INSTRUCTIONAL****PROBATIONARY APPOINTMENT**

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/ STEP	REMARKS
Clinton Jr., Raymond	Auto Mechanic – TR	7/1/11 – 1/1/12	Step 8	Replaces L. Partridge
Murphy, James	Auto Mechanic – TR	8/15/11 – 2/15/12	Step 7	New position

\*Pending pre-employment processing

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Maloney, Paul	Substitute Custodial Worker	\$9/hr

**TEMPORARY APPOINTMENTS**

NAME	POSITION/SCHOOL	FROM - TO	PAY RATE
Krebsner, Sarah	Rescind Summer Substitute Bus Attendant	7/1/11 – 8/31/11	\$9/hr
Roberts, Carole	Summer Substitute Bus Attendant	7/1/11 – 8/31/11	On Step

**23.4. Acceptance of Donation**

*Motion:* The Superintendent recommends acceptance of donations totaling \$3,775, CASH, from various donors as scholarship awards for the Class of 2011.

The Superintendent recommends approval of the following donations:

OCS Bookstore \$ 900.00

OCS SAAD \$ 250.00

OCS Nat'l Honor Society \$ 200.00

Karen Wereszynski \$ 250.00

Jeannine Burkhardt \$ 75.00

Amos Fleisher Memorial \$1500.00

Linda Sella \$ 100.00

Phoenicia Rotary Club \$ 500.00

**23.5. May Financials**

*Resolution:* BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the month of May 2011

**23.6. Warrant Schedule**

*Resolution:* BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule G

**23.7. Primary Depository Bank**

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve that the Catskill Hudson Bank be the primary depository of funds for the district's property tax collection and directs the Treasurer to open accounts at Catskill Hudson Bank, as needed, to a maximum of two (2) separate accounts.

**23.8. Athletic Bid**

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Athletic Bid for the 2011-2012 school year based on the bid documents of June 15, 2011 to the lowest responsible bidder as follows:

Aluminum Athletic Equipment	\$ 128.70
Anaconda Sports Equipment	\$14,398.75
Cannon Sports, Inc.	\$ 381.40
Longstreth Sporting Goods, LLC	\$ 15.95
M-F Athletic	\$ 270.00
Stadium System Inc.	\$ 540.00
Sport Supply Group, Inc.	\$ 2,039.77
(dba BSN, Passon's, US Games)	
Triple Crown Sports	\$ 507.10

**23.9. Management Advisory Group**

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Management Advisory Group Business Operations, Inc. for accounting services in the amount of \$1,000.00 per month and authorizes the Superintendent to sign such an agreement.

**23.10. Surplus Library Books**

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the used library books on the attached lists as surplus for donation to the Phoenicia Public Library or disposal.

**23.11. District Architect of Record**

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare Mosaic Associates Architects as the District Architect of record.

Trustee Kurnit asked if it is state regulation to have an architect of record

**23.12. Universal Pre-K**

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve First Steps Day Care Center as the agency retained as Universal PreK provider for the District and authorizes the Superintendent to sign the Independent Contractor Retainer.

Trustee Kurnit asked for information about Universal Pre-K with First Steps. Is there any other program in district that could have this program?

**24. Committee Reports (5 minutes each)(proposed 9:25)**

**24.1. Audit Committee**

Trustee Spencer will report on the Audit Committee (proposed duration 20 min)

10:05

Trustee Spencer is not present to give a report

**24.2. Facilities Committee**

Trustee Kurnit will report on the Facility Committee.

Trustee Kurnit reported that the committee has not met since last board meeting. Next committee meeting is on 7/18/11 at the Woodstock school

**24.3. Green Committee**

Trustee Osmond will report on the Green Committee

The committee has not met since last board meeting.

**24.4. Policy Committee**

Trustee McGillicuddy will report on the Policy Committee

Trustee McGillicuddy reported that the committee has not met since last board meeting.

**24.5. Health and Wellness Committee**

Trustee Fletcher will report on the Health and Wellness Committee

Trustee Fletcher reported on the June 9<sup>th</sup> meeting

- Reviewed and approved CDEP goals that fall under Health, Wellness and Safety goals, as well as Physical Education
- Went through goals and tasks for the year and found that they had met them
- Federal Food Regulations are changing:
  - Potatoes are no longer a vegetable, but is a starch, so it changes how often children can have potatoes
  - No more Nutrition Pyramid, but a plate
  - 1% milk must be served
  - Amount of starch is limited
  - Meal servings size will be regulated according to grade levels
  - Free potable water must be available for all students

THURSDAY, JULY 7, 2011

Middle School/High School

- Athletic Director Nick Millas will chair the committee next year

The Committee will implement school health index with sub-committees and report back to Committee

25. Old Business (proposed 10:05 duration 10 min)

10:15

Trustee Kurnit asked if the cameras are operational.

Once the policy was approved, Superintendent Phyllis McGill had the cameras turned on

Superintendent Phyllis McGill reported that we have 24 names on the Music Shared Decision Making Committee. It needs rounding out with teachers from grades 4-6. The Committee will start meeting in the fall

The Board would like a really clear title for committee

26. New Business (proposed 10:15 duration 10 min)

10:20

Trustee Fletcher asked that Board Members bring consent agenda questions to superintendent or Board President before hand

Trustee McGillicuddy asked that all Board members look at tasks of all committees to assign new tasks for the 2011-2012 school year.

27. Request For Information (proposed 10:25 duration 10 min)

The Board asked for updated kindergarten numbers

The Board asked for the parameters of a Board retreat

Should Audit Committee be a temporary committee? Audit committee mission should be as per Audit Committee policy and Charter (from Establishment of Committees)

The Board questioned about the need for Alternate Chair person. Asked the Superintendent to get clarification from PPS (from CSE and CPSE membership)

Trustee Kurnit asked if having an architect of record is a state regulation (from Consent Agenda)

Trustee Kurnit asked if the Board President can have one of the loaner cell phones (from Cell Phone Assignments)

Trustee Kurnit asked for information about Universal Pre-K with First Steps. Is there any other program in district that could have this program? (from Consent Agenda)

28. Adjournment. Next meeting is Tuesday, August 2, 2011 at the Middle School/High School (proposed 10:35)

**THURSDAY, JULY 7, 2011**

Middle School/High School

10:30

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

Minutes Recorded By:

Fern Amster

District Clerk

A handwritten signature in cursive script, appearing to read "Fern Amster".

Board of Education

Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon