

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING

6:00 p.m.

## MINUTES

**WEDNESDAY, APRIL 22, 2015**

Middle School/High School

### **1. Opening Items**

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee McGillicuddy

### **2. Executive Session**

2.01 Enter executive session (proposed 6:00 duration 45 min)

*Recommended Action:* Motion to enter into executive session to discuss OTA negotiations and matters leading to the appointment of a particular person.

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee McGillicuddy

#### Now Present

Trustee McGillicuddy arrived at approximately 6:05

2.02 Exit Executive Session and Return to Public Session (proposed 6:45)

*Recommended Action:* Motion to exit executive session and return to public session

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

### **3. Acceptance of Minutes**

3.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts the minutes of the 4/7/15 and 4/11/15 BOE meetings

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

### **4. Welcome**

4.01 MS Principal Jen O'Connor will welcome the Board (6:50)

6:55

- Onteora's Got Talent – MS/HS talent show 7pm this Friday
- Letters About Literature Contest
  - In the past MS had 1<sup>st</sup> and 2<sup>nd</sup> place winners of the State Competition
  - Students are asked to read a book or poem and write to author about the book affected them
    - Out of 500 submissions, 1<sup>st</sup> place winner this year is Helen Schauffler who will advance to the National level competition

## 5. Board District News

5.01 The Board will announce District news (proposed 6:55)

7:00

- Quiz Bowl Team – 3 Board members and Jen O'Connor formed a team
- 3/11/15 was a Special Board meeting to discuss the Superintendent contract and a Retreat to discuss the Superintendent search process and Board Communications
- Budget forums are scheduled – available on the District website
- 3 seats up and 3 candidates: Bobbi Schnell, Laurie Osmond and Valerie Storey
  - Trustee Schnell's seat is up on the night of the vote, whoever gets the lowest amount of votes sits at the table
  - If Trustee Osmond get the lowest amount of votes, the Board can appoint someone to the seat for 6 weeks

Trustee Davis reported:

- Attended 2 showings of Ghost – was wonderful
- MS life skills class this morning had a celebration of the completion of alternate assessments

Trustee Kurnit reported:

- Ghost was quite a production - students and staff were involved
  - Would rather do a play every year instead of every other year
- Trustee McGillicuddy, Trustee Kurnit and Assistant Superintendent for Business Victoria McLaren went to BOCES Budget presentation
- Wonderful dinner prepared by Culinary students

Trustee Schnell reported:

- Went to Ghost – wonderful to see kindergarteners from her time as a Principal all grown up
- Went to UCSBA dinner as well
- Great joy to see how far students have come

Trustee McGillicuddy report

- UCSBA dinner by culinary students was the best dinner of last 7 years
  - Server was an Onteora student
- Math refusals are higher than ELA
  - Gives support for students and parents right to refuse the test
  - Thanked PTA for educating the parents

**6. Superintendent District News**

6.01 The Superintendent announce District news (proposed 7:00)

7:10

- Ghost was amazing
- UCSBA dinner and dessert was enjoyable
- Today is Earth day
  - Woodstock went outside to beautify the grounds
    - Further celebration scheduled on 6/15/15- Go Green Day
  - Bennett celebrate Earth Day on 5/5/15 with series of presenters meeting with students throughout the day
  - Phoenicia will celebrate on 4/28/15 by rotating through 6 stations about protecting and celebrating the earth
    - Smoothie booth by the PTA
- Onteora High School students Leahetta Sanicola and Myranda Polhemus, along with eight other Ulster BOCES students, will be competing at the Skills USA State Competition in Syracuse from April 22-24
  - They qualified to compete at the State level during the Skills USA regional competition at Rockland Community College in January
  - The regional contest drew more than 200 students from Westchester, Putnam, Rockland, Orange, Dutchess, Ulster, and Sullivan counties. Leahetta, who is enrolled in the Ulster BOCES CISCO training program, placed second in the Action Skills Basic category, while Culinary student Myranda placed third in the Job Demo A category
- Quiz Bowl was very successful - \$220 raised
- 4/17/15 was the Day of Silence which is the largest single student-led action when concerned students, from middle school to college, take some form of a vow of silence to bring attention to the name-calling, bullying and harassment - in effect, the silencing -- experienced by LGBT (lesbian, gay, bisexual and transgender) students and their allies
  - The goal of the Day of Silence is to make schools safer for all students, regardless of sexual orientation and gender identity/expression
  - Several students took a vow of silence for part or all of the day - other students showed their support by wearing a sticker or pin
- The musical Ghost raised approximately \$6,000.
- HS senior Eliza Siegel performed in the All Eastern Ensemble and Orchestra for Tremble Chorus

**7. Student Representative Report**

7.01 Student Representative Mary Sorich will report to the Board (proposed 7:05)

Student representative was not present to give her report

**8. Acknowledge Public Be Heard Comments**

8.01 The Board will acknowledge the public be heard comments from the last meeting  
Stephanie Gindele & Steve Romine

**9. Public/Student Comment**

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:10 duration 10 min or more)

Rick Wolff – frustrated that Board meetings are here instead of auditorium because it

is difficult to hear

## 10. Presentations

10.01 HS Principal, Lance Edelman and MS Principal Jen O'Connor will present their I-Pad program and the Professional Development support (proposed 7:20 duration 30 min 15 present 15 Q & A)

7:15

- Technology integration is for 21<sup>st</sup> Century Skills
  - To enhance skills in all curricular areas: Creativity, Collaboration, Problem Solving, Digital Citizenship
- 8<sup>th</sup> and 9<sup>th</sup> graders are using completely digital portfolios for specific topics
  - Students who are college and career ready use technology and digital media strategically and capably
    - Now are capable, use technology to enhance instruction not replacing instruction
- I-Pads are not new in HS started in 2010-11 when purchased first I-Pad cart for AP US History Course
  - Mixed reviews but kept trying in AP courses in 11<sup>th</sup> and 12<sup>th</sup>
  - Recommendation was to purchase another cart and try with 10<sup>th</sup> grade science
  - After feedback tried with 9<sup>th</sup> graders in 12-13 school year
    - Common theme was that students have to be able to take them home
    - Tested with a teacher in 1 class
- Made sure that teachers received I-Pads prior to students
- At start of 13-14 school year, all teachers had I-Pads
- January started preparing for 14-15 school year gave to 7-12 teachers I-Pads
- Started with AIS sections then class by class
- By spring of 2014 all had I-Pads
- Not best device for more advanced classes in 12th grade
  - This year started Chromebook initiative with 60 students in English 101 & 102 and AP History
- Staff development in I-Pads at every conference day
  - Difficult because all teachers at different level of knowledge
  - Teachers turn-key train each other- go to training and show colleagues what they have learned
- Professional development has included Beginner and Intermediate classes, study groups, E-Backpack Training, BOCES trainings and outside trainings in which teachers participate
  - More advanced teachers go to Apple trainings and come back to teach others
- I-Pad coordinators give user support to teacher and students
  - Hand out I-Pads, troubleshooting any problems
- Mr. Edelman is system administrator
  - Programs, apps, and purchases
  - Utilize a program that manages I-Pads
    - Tracks all I-Pads, see what is on their I-Pads, control I-Pad camera, locating services for misplaced devices

- MS under the age of 13 not able to maintain I-Tunes account, so they are controlled by Mr. Edelman
- HS students establish their own free iTunes account
  - No credit card needed
  - Encourage them to seek out apps that will be beneficial to them
- Teachers have identified 30 apps that are pre-loaded that are on every I-Pad
  - If teacher wants an app, they complete an electronic form which is reviewed by administrator
  - Most are free apps
  - All departments are requesting apps: Guidance, Ulster County Mental Health app
- HS has 1001 different apps installed on I-Pads, 11,670 downloaded this year to I-Pads at HS
- MS teachers identified 12 pre-loaded apps on I-Pads
  - 24 hours or less turn-around time when request app
- MS students cannot download apps on their own without I-Tunes account
  - 400 apps with 6,786 Installs
- Overall assessments - roll out of apps 4 years - was rushed
- Learned toward end of summer that network specialist was leaving
  - He was instrumental in pushing I-Pads out
  - Mr. Edelman picked up the responsibility
- Student Communication piece was effective
  - Grade level meetings – Mr. Via went to classes and explained student agreement
  - Ms. Jen O'Connor went into classrooms and explained everything
- Parent communication was not as good
  - User agreements went home and were signed
    - Questions asked after were answered on the user agreement
    - Parents were informed and re-sent agreements
  - Adding safe WiFi use and safe Internet use
- Re-evaluating 7<sup>th</sup> and 8<sup>th</sup> grade – may not take home
  - I-pads carts in each classroom

#### Discussion:

- Supposed to bring I-Pads to school charged everyday
  - Not been punitive, but is frustrating to teachers when students do not have them
    - Can use a loaner from the library
- Not 100% consistency in use among teachers or teaching team subjects
  - Teachers are still getting used to devices and how to integrate them into curriculum
  - Study groups help
  - I-Pads should not drive instruction but are encouraging use
- Work on communication with parents
- WiFi secondary perspective – students are going to be expected to use mobile devices in college, need to be able to navigate
  - Disservice to HS students to shut off the WiFi
  - Need to teach students certain lessons about I-Pads should go to their

phones as well – i.e. don't use before bed

- Teacher requested app are pushed out to every students who takes the class
- Teachers, students and parent current feedback is positive
- Students have adapted these devices to their needs
  - Use as a planner and set reminders
  - Another tool for special education students
- HS Students are allowed to download games
- I-Pads were purchased through HS budget
- Limited life- need to keep up with technology
- Apple Vice President is personally invested – technology is only technology to those before technology, those born after technology, it is a natural part of life
- Be able to do things with technology that you could not do without
  - Challenging students with Project Based Learning
- How are I-Pads used for flip classroom, individualize education, and to challenge students
  - No flipped classroom in MS or HS, but some components are used
    - Lessons developed are also available on the I-Pads to view at home
  - Students need to approach assignments in a problem solving way
    - Have an app where the students put in what they are researching, program provides links to get deeper and deeper into the information
  - Individualized App
    - Spanish curriculum and a math app is individualized on I-Pads
    - Teacher gets immediate feedback when student completes assignments and can tailor instruction
      - Digital learning gives teachers immediate feedback - on individual students as well as whole class through item analysis
- Purchase vs. lease – these devices will be obsolete may not be valuable with a lease
  - Devices have a 5 year life span in District, lease may not be necessary
- All brand new technology – Ontario is on cutting edge
- Technology is so new – no books to look up – need to ask other users
- Challenge is how to do lesson planning – shifting professional development toward lesson planning instead of how to use the I-Pads
  - Study groups and summer curriculum workshops share apps, review apps, overcome fear
  - Are now at the point where the teachers have overcome the fear
- Technology audit suggested leasing equipment
- Come back next year and report again

10.02 Acting Superintendent/Assistant Superintendent for Business Victoria McLaren will present the 2015-2016 Recommended Budget to the Board of Education for Adoption (proposed 7:50 duration 20 min)

8:00

- Small reduction in HS Science
- Elementary has 1 reduction – 2 vacancies 1 is filled, 1 held in case needed

- Add a Library Media Specialist for the Elementary schools
- Stayed with 2 ESL positions and .5 FET with BOCES as a shared serve
- Hiring a 2<sup>nd</sup> Database Program Specialist to deal with the amount of data to report to the State
  - Current person continues to need a significant amount of overtime and has a .5 typist to help with the work load
    - Eliminate both with a full time person
  - State continues to increase reporting requirements
- Budget of \$51,656,975 is a slight reduction - largely by reduction capital line to support smaller projects
  - Now have Energy Performance Contract and \$7 million for the Capital Project to take care of major facility issues
- Instruction over ½ of budget
  - Historically same
- .87% increase in levy - was reduced due to recent increase in State Aid
- Budget increase was 0% for 3 years now is less than 1%
- Budget Hearing will be at the 5/5/15 meeting and Budget Vote and Election on 5/19/15

Discussion:

- 5/1/15 is BOCES deadline for commitment to services
  - District that shares the ESL position with Onteora is unsure if they will need their part
- Database Specialist supervisor is shared by Technology Coordinators Lance Edelman and Gabriel Buono
  - Working on student data so not fully technology
  - Will be part of Director of Technology if Onteora creates that position
- Concerns about draft Summer Academic Program
- Enrollment in kindergarten at Phoenicia is outside of desired range of Class Size Regulation
  - Regulations guidelines don't work mathematically – gap at top of the range does not match bottom range
  - Operational range was determined exclusively as to research on optimal educational environment
  - Do whatever is in the best interest of the students, no matter the cost
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke clarified that there are difference of opinion among administration and it is ongoing discussion
  - If numbers increase, can see going with 2 classes
- Update kindergarten screen numbers in a Management Updates
  - Typically see a 20-40% growth from Feb to June
- Classes of 10 and 11 are very small – a few students absent makes a difference
- Used to be bridge and mixed grade classes in District

*Recommended Action:* Superintendent recommends Board of Education approval of the following Proposition: Proposition # 1 – 2015-2016 Budget BE IT RESOLVED, that the Onteora Central School District Board of Education be and is hereby

authorized to expend the sums set forth under the various headings which are voted upon in gross and not in detail in the total amount of \$51,656,975 (which includes \$20,000 to support public library) for the year commencing July 1, 2015 and ending June 30, 2016, and the Board is authorized to levy and collect the necessary tax thereof on the taxable property of the District.

Motioned: Trustee McGillicuddy

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

11.01 Discussion of Next Steps with WiFi information (proposed 8:10 duration 10 min)  
8:20

Trustee McGillicuddy suggested that a Shared Decision Making Committee be organized to educate, empower and gain support from all stakeholders educated about health risks

- If use SDM instead of Task Force, update SDM document first
- Send to building level teams
- Get as many stakeholders as possible - set up a Task Force instead of SDM because have to revise the SDM document
- Task force is the most aptly named group to set forth task with research and recommendations
- Concerned about removing WiFi from the MS/HS
- Environmental Committee/Green Committee folded into Facilities
- Start Task Force now but really get started in next school year
- Consensus to start a Task Force and craft charge at next meeting

11.02 Discussion on revising the Shared Decision Making (SDM) document (proposed 8:20 duration 10 min)  
8:30

- Review the rules and regulations for SDM – have a refresher training
  - Format, what the SDM groups should look like and what should be tasked to this group
- Board has responsibility to review and update document
- Perhaps have attorney come to present information
  - Process that takes the individuals out of it
  - Address as efficiently as expeditiously as possible
  - Bringing attorney to have conversation in public could benefit everyone
- Make haste to be in compliance by reviewing document
- Check NYSSBA for a model document

11.03 Next Steps for Task Force on Testing Reduction (proposed 8:30 duration 10 min)  
8:35

- Come back with another policy for secondary students
  - Policy is for grades 3-8, Task force was supposed to address 3-12
- Recommendations on Task Force or Policy Committee to create policy for 9-12 or leave policy as is
- Policy Committee to look at language omitted about secondary testing, if the



meeting is before next BOE Meeting

## 12. Break

12.01 The Board will take a 5 minute break (proposed 8:40)

No break was taken

## Executive Session

Recommended Action: Motion to enter exec OTA negotiations, matters leading to the appointment of a particular person and the Superintendent's contract at approximately 8:40

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Motion to exit executive session and return to public session

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Move postpone 13.01 to next meeting

Motioned: Trustee Fletcher

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Agreement to move second Public be Heard

## 20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:45 duration 5 min or more)

Steve Romine – Gave Board information from leading expert in environmental hazards in the world on dangers of microwave radiation. Dangerous to expose children to possible biological effects of WiFi

Raji Nevin – Gave Board documents – Read letter from American Academy of Environmental Medicine on the Effects of WiFi

## 13. Policies

13.01 Should the Policy Committee Update Policies 1410 and 1411 to reflect/define current practice (proposed 8:45 duration 10 min)

Move item to next meeting

13.02 First Reading of Policy 1210 Board of Education Qualifications (proposed 8:55 duration 10 min for 3 policies)

[20022015](#) 1210 By-Laws **SUBJECT: BOARD OF EDUCATION MEMBERS: QUALIFICATIONS**

A Board of Education member of the Onteora Central School District must meet the following qualifications:

1. must be a qualified voter of the district; that is, a citizen of the United States, at least 18 years of age or older, and not adjudged to be an incompetent;

(Note: a convicted felon is barred from running for a seat on a board of education if his or her maximum prison sentence has not expired or if he or she has not been pardoned or discharged from parole)

a) A citizen of the United States;

a) Eighteen (18) years of age or older;

2. Able to read and write;
3. A legal resident one (1) year prior to the election;
4. Cannot be an employee of the Onteora Central School District;
5. The only member of his/her family (that is, cannot be a member of the same household) on the Onteora Central School District Board;
6. May not simultaneously hold another, incompatible public office;
7. Must not have been removed from a School District office within one (1) year preceding the date of election to the Board.

Education Law Section 2102, 2103, 2103-a, and 2502(7)

Public Officers Law Section 3

7 is disciplinary action

### 13.03 First Reading of Policy 5660 Food Service Program

~~2012-2015~~ 5660 Non-Instructional/Business Operations

#### **SUBJECT: SCHOOL ~~FOOD MEAL~~ SERVICE PROGRAM (LUNCH AND BREAKFAST)**

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price food services to qualified district students.

~~The Superintendent or his/her designee shall have the responsibility to carry out the rules of the School Lunch and Breakfast Programs. The determination of which students are eligible is the responsibility of the Superintendent or his/her designee. Appeals regarding eligibility should be submitted to the Superintendent.~~

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free [or reduced price] meal services to qualified district students.

~~Availability, Application and Notification~~to

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

To apply for the free [or reduced price] meal program:

a. Application forms will be available in the main office of each school building and on the district web site <http://www.onteora.k12.ny.us/domain/20> and can be completed and submitted at any time during the year.

b. Completed forms must be submitted to the main office of the school which the student attends prior to any determination of eligibility.

c. The parent or guardian will be informed of the determination within one week of receiving a properly completed application.

Applications will be kept confidential.

Upon written request, the Assistant Superintendent for Business will hear appeals of determinations regarding such services in compliance with federal regulations governing the National School Lunch Program.

In addition, in order to reach students who are categorically eligible for free [and reduced price] meals and to comply with state law, three times per school year the School Lunch Manager will review the list made available by the State Education Department of children ages three to 18 who are in households receiving federal food assistance, Medicaid benefits (for certain recipients), or Temporary Assistance for Needy Families (TANF) to identify students within the district. The district will send a notice to those families apprising them of their student's eligibility to participate in the school meal

[programs without further application. Parents may decline participation by informing the district in writing. If the service is declined, the student will be removed from the eligibility list.](#)

[Procedures for the administration of the free and reduced price meal program of this School District will be the same as those prescribed in current state and federal laws and regulations.](#)

### Child Nutrition Program

Because of the District's participation in the child nutrition program, the Board of Education approves the establishment of a system to allow a student to charge a meal. The Superintendent is directed to develop rules which address:

- What can be charged;
- The limit on the number of charges per student;
- The system used for identifying and recording charged meals;
- The system used for collection of repayments.

### Restriction of Sweetened Foods in School

Only whole foods and naturally sweetened food will be available. The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period. Sweetened foods consist of sweetened soda water, chewing gum, candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn, and water ices except those which contain fruit or fruit juices.

National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)

Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)

7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)

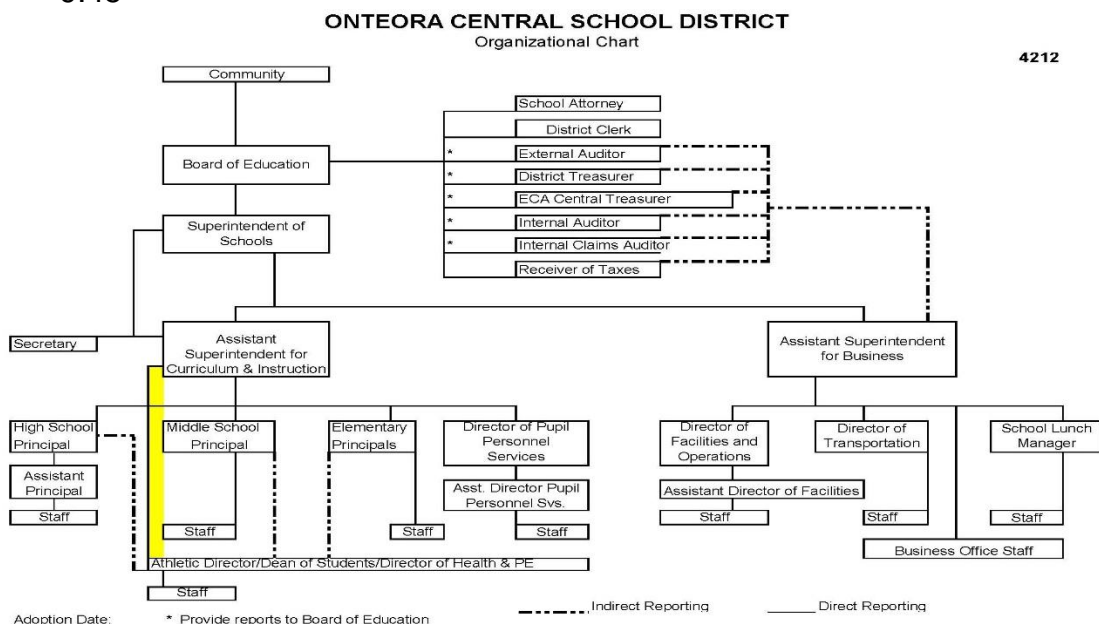
Social Services Law §95(7)

Education Law Sections 915, 1709(22) and (23)

[Policy 5661 District Health and Wellness Policy](#)

## 13.04 First Reading of Policy 4212 Organizational Chart

9:45



## 14. Discussion & Possible Action

### 14.01 BOCES Election (proposed 9:05)

**Recommended Action:** It is hereby resolved that the Onteora Central School District Board of Education casts its votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the ballots.

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

- May not know candidates, but Boards trust each other for their recommended candidates
- All running uncontested

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee McGillicuddy

Abstain: Trustee Schnell

#### 14.02 BOCES Budget Vote (proposed 9:10)

9:50

*Recommended Action:* It is hereby resolved by the Onteora Central School District Board of Education to approve the Board of Cooperative Educational Services Administrative Budget in the amount of \$2,979,458.00

Motioned: Trustee Davis

Seconded: Trustee Osmond

- Culinary Dinner had a presentation by the BOCES Superintendent to go over changes
  - Budget changed because had to take retirement costs out of Co-Sers

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

### 15. Consent Agenda

#### 15.01 Approve Consent Agenda (proposed 9:15)

*Recommended Action:* Approve consent agenda item numbers 15.02-15.12

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

- Grateful for Donations listed

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

#### 15.02 Personnel Agenda

##### **APPOINTMENTS: INSTRUCTIONAL EXTRA DUTY STIPENDS 2014-2015**

NAME	POSITION	AMOUNT
Bishop, Cynthia	Summer School Academic Intervention Principal 1 (Planning: 07/01/15 – 07/19/15)	\$2,750.00
Bishop, Cynthia	Summer School Academic Intervention Principal 2 (Principal: 07/20/15 – 08/07/15)	\$2,750.00
Keenan, Bryan	AIS/Chemistry (After School) 1	\$1,913.00
Thompson, Carolyn	AIS/Regents Prep (After School) 1 - Science	\$1,913.00
Via, M. Scott	AIS/Earth Science (After School)	\$1,913.00

##### **SUBSTITUTES**

NAME	POSITION	AMOUNT
Brueckner, Jennifer	Home Tutor	\$37.00/hour

##### **APPOINTMENTS: NON-INSTRUCTIONAL**

##### **TEMPORARY APPOINTMENTS**

NAME	POSITION	EFFECTIVE DATES	RATE OF PAY	REMARKS
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FROM - TO				
Elmendorf, Suellen	Summer Nursing	06/29/15 – 08/31/15	Hourly rate	32.5 Summer hours
Hansen, Karen	Summer Nursing	06/29/15 – 08/31/15	Hourly rate	32.5 Summer hours
McDaniel, Colleen	Summer Nursing	06/29/15 – 08/31/15	Hourly rate	180 Summer hours
Panza, Marcia	Summer School	07/20/15 – 08/07/15	\$37.00/hour	
Panza, Marcia	Summer Nursing	06/29/15 – 08/31/15	Hourly rate	32.5 Summer hours
Sanford, Edward	Summer Nursing	06/29/15 – 08/31/15	Hourly rate	32.5 Summer hours

**LEAVE OF ABSENCE: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3572	05/04/15 – 06/04/15 (.50)*	Medical – Paid
#3572	06/04/15 (.50) – 06/15/15*	Medical – Unpaid

\*Estimated dates

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1051	02/26/15 – 04/12/15**	Medical – Paid

\*\*Finalization of leave

## 15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/15, Confidential, as reviewed by Trustee Schnell

## 15.04 Approve the 2015-2016 Calendar

*Recommended Action:* The Board of Education hereby approves the District Calendar for 2015-2016 as attached.

## 15.05 Donations - Hanneford, Lifetouch, Imagine Onteora Central School District

*Recommended Action:*

The Superintendent recommends acceptance of a donation totaling \$147.00 CASH, from Hannaford Helps Schools Program, to be used to support the high school PBIS program.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Hannaford Helps Schools A2110.431.01 HS Supplemental \$147.00

The Superintendent recommends acceptance of a donation totaling \$486.45 CASH, from Lifetouch National School Studios, to support the Woodstock Primary School Trout in the Classroom program.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Lifetouch National School Studios A2110.431.07 Supplemental \$486.45

The Superintendent recommends acceptance of a donation totaling \$450.00 CASH, from Imagine Onteora LTD for One Hundred Fifty dollars each to the 4th, 5th and 6th grades to support field trips or other activities as deemed necessary at the Bennett Intermediate School.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Imagine Onteora LTD A2110.431.03 Supplemental \$450.00

The Superintendent recommends acceptance of a donation totaling \$600.00 CASH, from Imagine Onteora LTD for three hundred dollars each to the 7th and 8th grades to support field trips or other activities as deemed necessary at the Middle School.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Imagine Onteora LTD A2110.431.02 Supplemental \$600.00

The Superintendent recommends acceptance of a donation totaling \$2,100.00 CASH, from Imagine Onteora LTD for the purchase of one Smart TV with necessary accessories for the Onteora Middle School.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Imagine Onteora LTD A2110.431.02 Supplemental \$2,100.00

#### 15.06 Accept BOCES Cooperative Bidding

*Recommended Action:* WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2015-16 school year, NOW, therefore, be it

RESOLVED that the Onteora School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further

RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further

RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

#### 15.07 Accept Masonry Bid for Brick Facade Work

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the General Construction of the Masonry Repair Work at the District Facilities based on the bid documents of March 18, 2015 to the lowest responsible bidder, Lupini Construction, Inc., for the Base Bid amount of \$809,700 and the Alternate Bid amount of \$34,700 for a total bid amount of \$844,400 and authorizes the Superintendent to sign such an agreement.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the Asbestos Abatement of the Masonry Repair Work at the District Facilities based on the bid documents of March 18, 2015 to the lowest responsible bidder, A-Tech Group LLC, for the Base Bid amount of \$136,800 and the Alternate Bid amount of \$13,000 for a total bid amount of \$149,800 and authorizes the Superintendent to sign such an agreement.

#### 15.08 Accept Door Reconstruction Bid

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Door Reconstruction at Phoenicia, Woodstock, & Bennett Schools based on the bid documents of March 26, 2015 to the lowest responsible bidder, Ashcrafts Lock and Door, Inc., in the amount of \$116,000 and authorizes the Superintendent to sign such an agreement.

15.09 Approve Property Tax Report Card

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Property Tax Report Card for 2015-2016 for submission to the New York State Education Department.

15.10 Warrant Schedule 8

*Recommended Action:* The Board of Education has reviewed and hereby accepts Warrant Schedule 8

15.11 Financial Management Quarterly Report

*Recommended Action:* The Board of Education has reviewed and hereby accepts the Quarterly Management Report ending March 31, 2015

15.12 Juul Agreement

*Recommended Action:* RESOLVED, that the Board of Education of the Onteora Central School District accepts the terms stated in the Juul Agreement dated April 16, 2015, between the District and Employee # 04222015 and, upon such terms, extends the probationary period through close of business August 31, 2016.

**16. Board Committees Report - 5 min each**

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 5/11/15 (proposed 9:20)

- Unable to achieve a quorum in April

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 5/4/15

- Started touring buildings- met in Phoenicia to tour building
  - 3 hour tour
  - Report will be shared with Board
- Will put together all reports for the Board
  - Information to be used for the 5 Year Facility Plan

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 3:30 TBD

Trustee Fletcher reported:

- 4 policies reviewed – 3 to first reading
- Policy 7210 needs to be reviewed by administrators due to new policy on testing and how it affects the retention procedures
- Going back to Assistant Superintendent for Curriculum and Instruction and PPS Directory

- Discussed Recess policy with worksheet
  - Looked at policy preamble from CDC on physical needs of students
  - Then use paragraph from Alliance of Healthy Schools- Ulster BOCES Health Department Representatives
  - Identified specifics – need to be addressed by cabinet as to alternatives to punishment and scheduling alternatives to orchestra
  - And what they are doing indoor recess for physical activities
  - Keep policy simple, work on to have in place in next school year
- Ask PTAs to come and express opinion on policy during first reading or at the policy committee meeting
- Important teachers and administrators to also voice opinions, as they are the ones who deal with this everyday
  - Using recess as a consequence may be the best way to achieve results with students
- Not all agree that recess should be taken off table completely despite advise from various prestigious organizations
- Recess is an easy time to get things done
  - Need time to clarify that recess needs to happen
  - Orchestra needs to fit into day
- In the past many activities have happened during recess – important for physical activity but also for mental wellness
  - Peer mediation
  - Community service
  - Private time with teacher
- Give teachers and students leeway to use as see fit
- All voices need to be represented
- Get a better sense from Principals of how recess is used

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 5/28/15

- Discussed regulations for H & W Policy regulations - update are being handled by Administrative Cabinet
- Charge for committee to monitor and report progress on an annual basis
  - Table discussions until regulations are complete
- Bulk of conversation on sleep deprivation
  - May send a letter to DCPT on later MS/HS start times in support
- Trustee Moor is to come to next meeting to discuss the Board goal of a greenhouse
- Committee is well attended by many stakeholder groups

16.05 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am TBD

Committee has not met since the last Board meeting

16.06 Ad Hoc Committee: Primary School. Next meeting is at Woodstock at 5 pm on 4/23/15

Subcommittees met during March



**17. Old Business**

17.01 The Board will discuss Old Business (proposed 9:30)

10:15

- Put Core Values on next agenda - there was no public input

17.02 Team to draft Resolution for NYSSBA Convention (proposed 9:35)

- Board to think about – send email for volunteers

**18. New Business**

18.01 The Board will discuss New Business (proposed 9:40)

10:15

WAAM would like to use Woodstock School for annual fundraiser

18.02 Code of Conduct Review (proposed 9:45)

- Recess policy will be in conflict with the Code of Conduct
- Need to review Code of Conduct yearly
  - Code of conduct says how it to be reviewed
- Student Handbook has pieces of the Code of Conduct
- Code of Conduct specifies a committee to review its effectiveness
- As things come up keep track of items
- Reviewed before reorganization meeting - build into calendar for board
- If asking for feedback from stakeholders, ask for written submissions for changes with a deadline
- Not clear as to what behaviors constitute missing recess

18.03 Retreat Date and Forum Dates

- Retreat for Administration/Board with a topic of qualities or skills look for in a new Superintendent
  - Brainstorm and something positive to work toward
  - Consensus to hold retreat from 5pm – 7pm the night of the Vote and Election- 5/19/15

**19. Request For Information**

19.01 The Board will request information (proposed 9:40)

Trustee Fletcher asked:

- Why are students going to their non-zoned school
- Update on UPK grant

Trustee McGillicuddy asked:

- A copy of our insurance coverage and if it covers WiFi and EMF radiation
- Scope of the playgrounds for Woodstock and Phoenicia

Trustee Kurnit asked:

- How the line was drawn for the Phoenicia school
- What are the multiple activities happening during recess
- Delivered as a presentation

## 21. Adjournment

21.01 Adjourn Meeting (proposed 9:50). Next meeting is Tuesday, May 5, 2015 at 6pm

\*NOTE: Budget Hearing \*in the Middle/High School

*Recommended Action:* The meeting is adjourned at 10:40

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Minutes Recorded By:  
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell