

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

TUESDAY, DECEMBER 18, 2018
MIDDLE SCHOOL/HIGH SCHOOL

Minutes

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren

Not Present: Trustee Shands, Trustee Ratcliff

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)

Recommended Action: The Board of Education hereby accepts minutes of the December 4, 2018 and December 13, 2018 Board Meetings

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren

Not Present: Trustee Shands, Trustee Ratcliff

Now Present:

Trustee Shands arrived at 6:05

3. Presentation

3.01 Athletic Director, Kim Pilla will give an Update on Athletic Program (proposed 6:10 duration 30 min)

- Showed a slide presentation set to music of Onteora athletes
- Booster Club in full swing - have by-laws and financials set up
 - 11 Board members representing all the townships in Onteora
 - Mission is to support athletics and promote school spirit through sports
 - Parent representatives are welcome
- Switching from 11 to 8 man football team
 - Designed for smaller schools in county
 - Modified and varsity will be 8 player
 - Width of field is narrower
- Recognized senior athletes, coaches and outstanding athletes in each sport
- Winter Senior Athletic Recognition Nights: Wrestling-Jan. 16th; Boys Basketball- Feb. 5th; Girls Basketball- Feb. 14th; Spirit team- Feb. 14th or 15th
- Worked with Olive Rec to create Youth Basketball Night –Feb. 1st
- Onteora Athletic Awards Night - May 30th

Discussion:

- Have had Mixed Competition Football in past years - allows females to play
- Differences with 8 vs 11 Man Football: 3 man offensive and different formations for defense
 - Field is 40 yards wide instead of 50 yards
 - Compete only with smaller school districts, more like Onteora
- Thanked Ms. Pilla, coaches and all community for dedication to students
- In conversation with Student Government to survey students about Homecoming to get more input

4. Welcome

4.01 HS Principal, Lance Edelman will welcome the Board (proposed 6:40 duration 10 min)

6:50

- Have 25 clubs running with 143 students participating
- Going to use Student Government to promote clubs
- Tonight highlighting Science Olympiad Team – achieve so many awards with 24 students
 - Run practice Monday through Thursday
- Bryan Keenan and Don Bucher are advisors- introduced Bryan Keenan
- Science Olympiad participates in 25 competitions every year- 440 teams in State
 - Students study for college-level science exams, lab events and performance events then go in to compete against other schools
 - Build Event example design a device that will hold a certain amount of weight
- Introduced student James Davis who explained more:
 - Been in Science Olympiad since 7th grade – enjoys building
 - Use 3-D Printing – will be in future work force - gives real world skills
 - Pairs older and younger students
 - For students who want to learn more about different areas of science
 - For example: Built an instrument from scratch
- Very difficult to make top 10 – against very competitive schools
 - Top accomplishments – last 4 out of 6 years placed in top 10 in several categories
- Feeder program from Middle School allows program to continue its success

Discussion:

- Required to do all 25 events – team of 15, not more than 7 seniors on team

5. Superintendent District News

5.01 The Superintendent will report District News (proposed 6:50)

- Holiday concerts were wonderful this year – good turn out
 - Thank you to our fantastic music department for the guidance and support that they provide to our students
 - The success of our program is evident in the number of students that participate as well as the skills they display
 - High and Middle School concert videos are on the School websites
- Including in the five week reports will be a letter informing parents of the new protocols that will be in place at the MS/HS when we return from break
 - Have been communicated to students during this week

- Use of bus passes was suspended this year to see if it would increase student participation in afterschool activities and athletics and if it would make it easier for students to support their peers by attending afterschool events and games
 - Found that it generates concerns regarding supervision and safety
- Loading dock entrance has historically been unlocked after dismissal, now will be locked and we will maintain an employee at the desk to monitor the door until the second late bus departs at 5:15
- Any members of the public that want to attend an athletic contest must enter through the gymnasium entrance
- Will be securing hallways after the second late bus departs each day to minimize the ability of visitors to access many areas of the building
- Struggle between welcoming in community and keeping students safe
- New signage now on the entrances to Central Administration, the student entrance by the loading dock and the gymnasium
 - Thank you to Assistant Superintendent for Business, Monica LaClair and Director of Facilities Mr. Mance for making that happen
 - One more sign will be installed once the ground thaws to replace the white wooden sign that is in the lawn area outside the high school
- Met with all three elementary PTAs this month and shared information related to the Board goals
- Will be going to future meetings with updates on our work in this area and budget related updates to review the various projects that are being proposed by the Facilities committee for inclusion in our budget
 - There may be a large number of projects to be funded in different ways
- Assistant Superintendent for Business, Monica LaClair give some information on a few areas that the Facilities Committee is considering proposing so that our parents know about the work we are doing
 - Field Hockey/Baseball Field is an issue due to large amount of rain
 - Cannot fix with in-house staff - waiting for architecture plan
 - Football field - looking to see if it can be used for other sports – problem for soccer – would need to modify field
 - Cross Country track – walked course in spring – needs work –
 - Cannot do with in-house staff- looking to incorporate improvements in 2019-2020 budget
 - Thank you to Facilities Director, Jared Mance for emergency phone at the Emerson Soccer field
 - There is no cell service at the field – nothing we can do
 - Facilities Committee always wants to hear about facilities issues – meetings are open to public
- Providing a presentation on our various programs that address the social emotional health of our students on February 19th
 - BOCES has launched a new educational and clinical service program for students that are experiencing a mental health trauma or crisis that puts them at risk for hospitalization, also provides them a transition to acclimate them back into their home district.
- Thank the Elementary Principals for hosting Board classroom visits last week and this week – teachers were very gracious

Lastly, I want to wish everyone a wonderful holiday season. I'm sure everyone will thoroughly enjoy the winter break and we will return ready to take on 2019.

Discussion:

- Students will not be able to leave the building after school
 - No way to account for them once they leave the building

6. Board District News

6.01 The Board will report District News (proposed 6:55)

Trustee Shands reported on Varsity Girls Basketball Spaghetti Dinner - raised some money for Carnival and Coaches vs. Cancer

Trustee Kurnit reported:

- UCSBA meeting– Julie Marlette spoke about things happening at State level
- Attended a webinar on legislative priorities – was beneficial
- Attended all 3 elementary visits – pleasure to see the students with staff
 - Would like to spend more time in one room

Trustee Storey attended the elementary visits – thanked the teachers and administration – good reminder of why we are on the Board

Trustee Salem reported that the Marist Study sent to the Board outlines what drives declining enrollment; District Clerk setting up appointments with legislature to discuss bringing more jobs into the area, fill technology gaps (cell phone service) and education funding

Meet with Mike Hein on voting machines taken away by the county

7. Student Representative Report

7.01 Student Representative, Satch Sumner-Waldman will report to the Board

- Student Government meetings do not have good turn out and are poorly run – very hard to get grades 6-12 at one meeting, usually just 11th and 12th graders and a few underclassmen
 - Don't understand objective of Student Government
 - Working on by-laws – they change every year
 - Not enough people there to pass by-laws – need 12 votes
- Not running as smoothly as in the past – things aren't getting done
- Don't understand what should be, meetings are not productive

Discussion:

- Discussed ways to help Student Government run more smoothly

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made

9. Public and Student Comment

9.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:00 duration 10 min or more)

7:40

Rita Vanacore – Very excited to have Kim Pilla in district– brought school spirit and excitement to school – starts with athletics. Is the president of Imagine Onteora – foundation for school district – now part of Booster Club. Consider possibility that the maintenance of the sports fields should be a separate line in budget – not part of facilities

Heather Roberts – Reiterate the concern for the athletic facilities – and make the football field a multi-use field

The Board took a break at approximately 7:50

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 7:10)

Recommended Action: The Board hereby approves item numbers 10.02-10.09

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff

10.02 Personnel Agenda

APPOINTMENT: INSTRUCTIONAL

FULL-TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Sam Smith certified in School Counseling, to a 4 year probationary period in the tenure area of School Counselor at a salary of 1MA commencing on 1/14/19 and ending on 1/13/23. Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Phillips, Carol	Teaching Assistant/High School	2/1/19	Retirement

SUBSTITUTE

NAME	POSITION
Collins, Kaitlin	Uncertified TA – Non-Instructional
Smith, Sam	Certified Teacher

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Bergenson, Erika	Elementary Resource Additional 3 Split w/M.Heekin	\$1,055.50
Heekin, Molly	Elementary Resource Additional 3 Split w/E.Bergenson	\$1,055.50

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2615	11/13/18 – As needed	FMLA Medical

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY START DATE	PERMANENT DATE
Casey, Lisa	Senior Typist	7/1/18	1/1/19

Galuska, Susan	Senior Typist	7/1/18	1/1/19
Tucker, Gina	Senior Typist	7/1/18	1/1/19

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/18, Confidential, as reviewed by Trustee Salem

10.04 Abolish Positions

Recommended Action: The Board of Education hereby abolishes the following positions: 1.0 FTE ESL and 3.0 FTE Typist

10.05 Create Position

Recommended Action: The Board of Education hereby creates the following position: 0.6 FTE ESL

10.06 Award Bid for Bennett Partition

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the Folding Partition at the Bennett Elementary School Gym based on the bid documents of November 27, 2018 to the lowest responsible bidder, Tri-State Folding Partition, for the amount of \$78,250.00 and authorizes the Superintendent to sign such an agreement.

10.07 Memorandum of Agreement for Medical Director

Recommended Action: The Board of Education hereby approves MOA #12182018 regarding the medical director

10.08 Contract for Medical Director

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Suellen Elmendorf, as District Medical Director effective January 1, 2019 to June 30, 2019 at a rate of \$9,882.50 to a maximum of \$9,882.50 and authorizes the Superintendent to sign such an agreement.

10.09 Appoint Medical Director

Recommended Action: The Board of Education hereby approves Other Appointments: Suellen Elmendorf as District Medical Director at \$9,882.50

11. Committee Reports

11.01 Audit Committee - Trustee Salem to report. Next meeting is at Central Administration on 3/4/19 (proposed 7:15)

8:00

- Reviewed internal Audit recommendations for risk factors
- Revised Audit Committee Charter

Recommended Action: The Board of Education hereby approves the revised Charter of the Audit Committee as attached

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands
Not Present: Trustee Ratcliff

11.02 Facilities Committee - Trustee Storey to report. Next meeting is in the Central Conference Room at 4:00 on 1/7/19

Discussed potential future Capital Projects (See Assistant Superintendent for Business, Monica LaClair's report in Item 5.01)

12. New Business

12.01 The Board will discuss New Business

New federal school food regulations – Onteora will maintain same level of high quality ingredients

13. Old Business

13.01 The Board will discuss Old Business

Send Shared Decision Making Plan to Board

14. Request For Information

14.01 Discuss Requests for Information

Trustee Kurnit asked:

- Why district is not participating in BOCES California trip?
 - Not in a place to take advantage of that –need to follow the Professional Development Plan
 - Will be an ongoing program and when our teachers are ready, they will attend
- Why do you have to give license at each school rather than once for the District?

Trustee Storey asked for each building's staff counts

Trustee Salem asked about Onteora students full time at who BOCES don't get student pictures taken – BOCES do not take pictures

Trustee Osmond asked if we could create a coalition of photographers from community that could take senior pictures to save students money

Discussion: Lifetouch creates the yearbook and subsidizes it

15. Adjournment

15.01 Adjourn Meeting. Next meeting January 8, 2019 in the Woodstock School - Happy New Year! (proposed 7:25)

Recommended Action: The meeting is adjourned at 8:20

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk

