

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## *MINUTES*

REGULAR MEETING  
Tuesday, September 6, 2005  
7:00 p.m.  
Bennett Elementary School

**CALL TO ORDER** Trustee Patterson called **SPECIAL MEETING** to order at approximately 7:03 p.m.

### PLEDGE OF ALLEGIANCE

**MOMENT OF SILENCE** In memory of Ashley Fauci, member of the Class of 2005, who was killed in a car accident Sunday night.

**PRESENT** Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Flournoy, Bernholz, O'Connor

**ALSO PRESENT** Superintendent, Justine Winters; Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 16 visitors

**APPROVAL OF MINUTES** Trustee Vanacore moved to approve the minutes of the following meetings:

- Regular Meeting – August 16, 2005
- Special Meeting – August 22, 2005

Trustee Flournoy seconded the Motion.  
7 Yes 0 No  
**CARRIED**

**WELCOME TO BENNETT ELEMENTARY SCHOOL** Bennett Elementary School Principal, Laurie Cassel presented a brief slide show of students' smiling faces today -- the first day of school. She presented Board members with a "Survival Kit" from fifth grade teachers.

**DISTRICT NEWS** Superintendent Justine Winters announced:

- It is always uplifting on the opening day of school to see some faces of our children because that is why we are all here. To see those smiles reminds us that the hard work that was done over the summer and each day reaps huge benefits for the children of Onteora. It was a very smooth opening. It was bittersweet in that we are mourning the loss of a family's child in the Onteora community as we launch the school year. She commended the crisis teams that came in this morning at 6:30 a.m. so that they could meet and set up counseling services for both staff and students. They met again at 1:30 p.m. this afternoon and they will continue to provide counseling for those who need it. Also, Mrs. Ruben has notified the staff at the High School who worked with the young lady who passed away most recently that if they would like to attend the

funeral services, she will make arrangements for coverage so that they can be in attendance. We continue to reach out in our other schools – the siblings attend 3 different schools in Onteora and the crisis teams will be reaching out to the siblings when they return and to the family.

- Things ran very smoothly for the opening of school. A few happenings were particularly noteworthy:
  - The Transportation Department under the leadership of Maureen Stancage did a stellar job today.
  - Superintendent Winters had the pleasure and honor of riding the White Rabbit bus from Bennett this afternoon. Flo Buffa was the bus driver and spent about an hour getting home a full busload of very happy children. The driver did a wonderful job. There was a little bit of a late dismissal today.
  - The custodial and maintenance staff was also commended. In particular, there was a problem at the Woodstock School with a floor that had been scheduled for both asbestos abatement and for tile to be laid this summer. The tile was done on schedule. On the first weekend within a day after it was laid, we had a torrential rain that let some water seep in under the doors near the cafetorium and lifted the tile because it hadn't yet had time to set. That floor had to be stripped. A storm drain also overflowed and contributed to the flooding. After consulting with our architect and a number of other people, we decided to proceed with replacement of that floor this weekend and there were a number of people who worked very hard to make that happen. The Woodstock cafetorium now has a beautiful white and blue shiny floor all in place. Peter Giambrone and his staff were there helping to make this happen. We thank them for that.
- The enrollment at Woodstock Elementary is down substantially. As predicted there was a natural attrition. As of today, 355 students at Woodstock – approximately 50 less than last year. While walking that building today, it was a treat to see the Art class in a spacious classroom and to see the Reading teachers in a very large and spacious area to work in. The building is up and running and not as congested as last year and people seemed very happy.
- Deborah Fox toured the Phoenicia Elementary School this morning and said things were in great shape.
- Superintendent Winters toured the Bennett School this afternoon and saw lots of happy faces, and also did the High School and Middle School.
- Superintendent was particularly pleased and proud to report a smooth opening and again she thanked everyone who contributed to that.

**REPORT FROM 2005-2006 STUDENT BOARD REPRESENTATIVE** No report was given at this time.

**STUDENT COMMENT** No student comments were made at this time.

**PUBLIC COMMENT** No public comments were made at this time.

**DISCUSSION AND POSSIBLE ACTION**

- Proposed Timeline from KSQ Architects
  - The timeline proposed by KSQ Architects includes meetings with various people and groups as well as walk throughs of all District buildings, including the West Hurley buildings, was discussed.
  - The architects will be making their presentation at the first meeting in October which is scheduled for October 5, 2005.
  - It was requested by the Board that once the timeline is approved, it be shared with the school community by all communication avenues available: website, newspapers, report cards at Middle/High School and flyers at Elementary Schools.
- Opt Out Policy for Military Recruitment
  - In response to a letter from a parent to the Board of Education, Trustee Rosenfeld requested that the three proposals to improve communication of the "Opt Out" Policy made be considered and implemented, if possible.
  - Superintendent Winters reported that the "Opt Out Form" was mailed to all parents of secondary students last year and this year. It was the intent to include it in this year's Student Handbook. She will check to be sure it is posted on the web site and she will also check to see if there is a need to have it translated for any of our students and parents. She stated that this might be a good topic for our Policy Committee to address and to survey other districts beyond New Paltz to see how they are dealing with it.
  - Trustee Vanacore mentioned, for example, that the Boy Scouts are a privately funded group. The military, on the other hand, is funded by all of us. This makes a very distinct separation between those types of organizations.
  - Trustee D'Orazio said that there are two separate issues which the Board needs to address. The first is the notice going to the parents. He requested revision of the first sentence in the "Opt Out Form" to comply with proper rules of grammar. The second is the issue of the No Child Left Behind Act's requirement that schools allow the military recruiters on school campuses. He reviewed the action taken by the Board on this issue last year.
  - Trustee O'Connor mentioned that the Communications Committee will be looking for topics for the District Stakeholders Council to address.

Trustee Patterson directed Superintendent Winters to respond to the parent who wrote the letter with the information about what is being done about her request.

Board Meeting Schedule

- Trustee Rosenfeld recommended that the Meeting Schedule be revised to include at least 4 meetings be moved from the High School to West Hurley to accommodate the community members residing in the “eastern end” of the District.
- General discussion followed concerning feasibility, additional costs, physical problems and practical difficulties, as well as communication requirements.
- Trustee Vanacore suggested having additional meetings held at Woodstock. She also requested cost information for opening the West Hurley School for meetings.
- Trustee Rosenfeld requested additional meeting be added at Phoenicia, as well.
- Trustee Flournoy agreed that additional meetings at Phoenicia should be considered.
- Superintendent Winters was requested to research this possibility and report to the Board with costs at the next meeting.

**MOTION TO ABOLISH  
2.0 FTE NON-  
INSTRUCTIONAL  
TEACHING  
ASSISTANT  
POSITIONS**

Trustee Rosenfeld moved to approve the following Resolution:  
BE IT HEREBY RESOLVED by the Board of Education of the  
Onteora Central School District, that the following positions shall  
be abolished effective on  
September 7, 2005:

**Non-Instructional**

Teaching Assistant 2.0 FTE

Trustee Vanacore seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**MOTION TO CREATE  
.5 FTE NON-  
INSTRUCTIONAL  
TEACHING  
ASSISTANT  
POSITION**

- Trustee Rosenfeld moved to approve the following Resolution:  
BE IT HEREBY RESOLVED by the Board of Education  
of the Onteora Central School District that the following position  
shall be created effective on September 7, 2005:

**Non-Instructional**

Teaching Assistant .5 FTE

Trustee Vanacore seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**PERSONNEL**

**LEAVE OF ABSENCE:  
INSTRUCTIONAL  
SCHEDULE Q #09/05**

Trustee D’Orazio moved to approve the following request(s) for LEAVE  
OF ABSENCE (Instructional) for the period indicated:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1097	9/1/05 – 10/17/05	Medical – Paid; Family Medical Leave

#1097	10/18/05 – 1/3/06	Medical – Unpaid; Family Medical Leave
#3008	*11/7/05 – 12/19/05	Medical – Paid; Family Medical Leave
#3008	*12/20/05 – 2/13/05	Medical – Unpaid; Family Medical Leave

\*dates are approximate

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**LEAVE OF ABSENCE:**  
**NON-**  
**INSTRUCTIONAL**  
**SCHEDULE QQ**  
**#09/05**

Trustee D'Orazio moved to approve the following request(s) for LEAVE OF ABSENCE (Non-Instructional) for the period indicated:

<b>EMPLOYEE NUMBER</b>	<b>EFFECTIVE DATE FROM – TO</b>	<b>REASON</b>
#2781	8/1/05 – 9/2/05	Extend Medical – Paid; Family Medical Leave
#2781	9/6/05 – 10/1/05	Extend Medical – Unpaid; Family Medical Leave
#1707	Tuesdays & Thursdays (9/6/05- 12/31/06)	Medical – Paid; Family Medical Leave

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**APPOINTMENT(S):**  
**INSTRUCTIONAL**  
**SCHEDULE N #09/05**

- D. PER DIEM SUBSTITUTE**  
**G. EXTRA-DUTY STIPEND**

Trustee D'Orazio moved to approve the following INSTRUCTIONAL APPOINTMENTS:

**D. PER DIEM SUBSTITUTE**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Bare, Geoffrey	Uncertified Substitute	\$80/day*

\*correcting amount

**G. EXTRA DUTY STIPENDS**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Bronder, Craig	Football – JV – Head Coach	\$3,106

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**APPOINTMENT(S):**  
**NON-**  
**INSTRUCTIONAL**  
**SCHEDULE NN**  
**#09/05**

**A. APPOINTMENT**

Trustee D'Orazio moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

NAME	POSITION	EFFECTIVE DATE	RATE OF PAY	REMARKS
<b><u>A. APPOINTMENT</u></b>				
Phelan, Anne Marie	Typist *	9/19/05	Step 13	Recall from PEL
			*	

**correction**

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**RESIGNATION(S):**  
**INSTRUCTIONAL**  
**SCHEDULE O #09/05**

Trustee D'Orazio moved to accept the following INSTRUCTIONAL RESIGNATION:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Fredericks, Nicholas	Football – JV – Assistant	9/2/05	Personal

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**APPOINTMENT(S):**  
**NON-**  
**INSTRUCTIONAL**  
**SCHEDULE NN**  
**#09/05**

**D. SUBSTITUTE**

**F. TRANSFER**

Trustee D'Orazio moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

NAME	POSITION		RATE OF PAY
<b><u>D. SUBSTITUTE</u></b>			
Gentilin, Frances Ann	Certified Substitute Teaching Assistant		\$10.00/hr
NAME	POSITION	FROM – TO	EFFECTIVE DATE
<b><u>F. TRANSFER</u></b>			
Skilowich, Linda	Typist	High School to Pupil Personnel Services	9/1/05

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**APPOINTMENT(S):**  
**INSTRUCTIONAL**  
**SCHEDULE N #09/05**

**G. EXTRA DUTY STIPENDS**

Trustee D'Orazio moved to approve the following INSTRUCTIONAL APPOINTMENTS:

**G. EXTRA DUTY STIPENDS**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Geertsema, Jeffrey	Football – JV – Assistant (Effective 9/3/05 to replace N. Fredericks)	*\$2,871.00

\*pro-rated

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**RESIGNATION(S):**  
**NON-**  
**INSTRUCTIONAL**  
**SCHEDULE OO**  
**#09/05**

Trustee D'Orazio moved to accept the following NON-INSTRUCTIONAL RESIGNATION(S):

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE DATE</b>	<b>REMARKS</b>
Morelli, John	Custodial Worker – WD	9/2/05	Personal

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**TERMINATIONS:**  
**NON-**  
**INSTRUCTIONAL**  
**SCHEDULE VV #09/05**

Trustee D'Orazio moved to approve the TERMINATION of the following NON-INSTRUCTIONAL staff members. These terminations are in accordance with and subject to the Education Laws of New York State, Civil Service Law, the rules and regulations of the Commissioner of Education, and the policies of the Ontario Board of Education.

<b>NAME</b>	<b>POSITION</b>	<b>EMPLOYMENT STATUS</b>	<b>EFFECTIVE DATE</b>	<b>REMARKS</b>
Baker, Lisa	Teaching Assistant	Probationary	9/7/05	
Persons, Jacqueline	Teaching Assistant	Probationary	9/7/05	Has accepted a 0.5 FTE position

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**APPOINTMENT(S):**  
**NON-**  
**INSTRUCTIONAL**  
**SCHEDULE NN**  
**#09/05**

**A. APPOINTMENT**

Trustee D'Orazio moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

NAME	POSITION	EFFECTIVE DATE	REMARKS
<b><u>A. APPOINTMENT</u></b>			
Persons, Jacqueline	0.5 FTE Teaching Assistant	9/7/05 – 6/30/06	Remains on PEL list

**APPOINTMENT(S):**                      **FINAL SED CLEARANCE**

Notification that the applicant named below has filed their fingerprints with the New York State Education Department and has been cleared for employment:

Groeters, Michael	Coach
Schenker, Maegan	Social Worker
Taylor, Alyssa	Family & Consumer Sciences

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes    0 No

**CARRIED**

**MOTION TO**  
**APPROVE CSE/CPSE**  
**SCHEDULE U,**  
**#09/05 A-090605**

Trustee D'Orazio moved to approve Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #09/05 A-090605, Confidential, as reviewed by Trustee Rosenfeld.

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes    0 No

**CARRIED**

**BUSINESS AND**  
**FINANCE**

**MOTION TO AWARD**  
**BID FOR MUSIC**  
**EQUIPMENT AND**  
**INSTRUMENTS**

Trustee D'Orazio moved to award the bid to the lowest responsible bidders as listed for **Music Equipment and Instruments** at a total cost of \$9,269.20 for the 2005-2006 school year.

Sam Ash Music	\$4,967.00
Shar Products Company	\$516.00
Southwest Strings	\$505.20
Washington Music Center	\$3,281.00

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes    0 No

**CARRIED**



**MOTION TO  
APPROVE  
TRANSPORTATION  
CONTRACTS AND  
ROUTES FOR EVCO  
TRANSPORT, INC,  
BEATRICE SHADER  
AND TONCHE  
TRANSIT, INC.**

Trustee D'Orazio moved to approve the **transportation contracts and routes** listed below totaling \$157,770.00 for the 2005/2006 school year and authorizes the President of the Board of Education and the Superintendent to sign such agreements.

Evco Transport, Inc.	\$42,120.00
Beatrice Shader	\$31,950.00
Tonche Transit, Inc.	\$83,700.00

Trustee Patterson seconded the Motion.

*Discussion.* More information concerning inspection rates is to be provided to the Board at a future meeting by Transportation Supervisor, Maureen Stancage.

7 Yes 0 No

**CARRIED**

**MOTION TO  
APPROVE INCREASE  
TO CONTRACT WITH  
BMI SUPPLY  
(Change Order #1)**

Trustee D'Orazio moved to approve an increase to the contract between the Onteora Central School District and **BMI Supply** for the amount of \$3,436.00 (Change Order #1) for the Stage Rigging Reconstruction and authorizes the School Business Administrator to sign such an agreement. Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**MOTION TO  
APPROVE INCREASE  
TO CONTRACT WITH  
BMI SUPPLY  
(Change Order #2)**

Trustee D'Orazio moved to approve an increase to the contract between the Onteora Central School District and **BMI Supply** for the amount of \$1,552.00 (Change Order #2) for the Stage Rigging Reconstruction and authorizes the School Business Administrator to sign such an agreement. Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**MOTION TO  
APPROVE INCREASE  
TO CONTRACT WITH  
J. WASE  
CONSTRUCTION  
CORP. (\$1,694.40)**

Trustee D'Orazio moved to approve an increase to the contract between the Onteora Central School District and **J. Wase Construction Corporation** for the amount of \$1,694.40 for the SPDES Upgrade Project Buried Sand Filter Improvements and authorizes the School Business Administrator to sign such an agreement. Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**MOTION TO  
APPROVE INCREASE  
TO CONTRACT WITH  
J. WASE  
CONSTRUCTION  
CORP. (\$3,549.00)**

Trustee D'Orazio moved to approve an increase to the contract between the Onteora Central School District and **J. Wase Construction Corporation** for the amount of \$3,549.00 for the SPDES Upgrade Project Buried Sand Filter Improvements and authorizes the School Business Administrator to sign such an agreement. Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**MOTION TO  
APPROVE INCREASE  
TO CONTRACT WITH  
J. WASE  
CONSTRUCTION  
CORP. (\$5,901.60)**

Trustee D'Orazio moved to approve an increase to the contract between the Onteora Central School District and **J. Wase Construction Corporation** for the amount of \$5,901.60 for the SPDES Upgrade Project Buried Sand Filter Improvements and authorizes the School Business Administrator to sign such an agreement  
Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**MOTION TO AWARD  
BID FOR THE  
REMOVAL OF  
WASTE, ETC. TO  
WASTE  
MANAGEMENT OF NY**

Trustee D'Orazio moved to award the bid for the Removal of Waste, Rubbish, Garbage, & Recycling (Cooperative Bid through Ulster County BOCES) to **Waste Management of New York** effective September 1, 2005 for a period of 5 years.

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**DONATIONS**

Trustee D'Orazio moved to accept a donation from the R. R. Bennett Elementary School PTA in the amount of \$3,694.31 for the sole purpose of providing a sound system for the Bennett Elementary School gymnasium and cafeteria.

Trustee Patterson seconded the Motion.

*Discussion.*

7 Yes 0 No

**CARRIED**

**NEW BUSINESS**

- Trustee Vanacore recommended that the Board develop a committee to review Kingston CSD's new dress code and develop a dress code for the Onteora Central School District. Trustee Patterson said that this will be something the Policy Committee will address.
- Trustee Vanacore is doing research on other school boards who have gone paperless and would like to recommend that possibility be investigated. Superintendent Winters knows that the Spackenkill School District has done this and will try to arrange for someone from there to come to speak to us about it. Trustee Patterson attended a NYSSBA seminar where they spoke about this. He will try to get that information for the Board also.
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**OLD BUSINESS**

Trustee O'Connor asked for an update on the parking situation at the High School. Superintendent Winters reported that efforts need to be made to keep the fire lanes clear, but there are not sufficient parking spaces for all the students who wish to drive to school. She has requested the architect to look at additional possibilities when he is here. Our school attorney advised that a Board resolution is not required by statute to initiate a "ticket and tow" procedure. However, it would add leverage. She requested more time to see if a few more parking spaces could be created before a more restrictive parking policy is implemented. Superintendent Winters reported that Trustee Bernholz suggested that the possibility of leasing parking space for staff volunteers across Rt. 28

from the High School be investigated. Car-pooling was another suggestion received.

**BOARD MEMBERS  
REQUEST FOR  
INFORMATION**

Trustee Bernholz requested information on the status of the Board committees.

- Trustee Patterson reported that the Communication Committee has a meeting scheduled for September 12 and the Audit Committee has a deadline of September 15 for responses for additional people. He reminded everyone that at the last meeting he had requested the Committees to start scheduling dates so that goals can be set.
- Superintendent Winters requested that the Policy Committee be activated fairly quickly as she would like the Board to consider a tuition policy.
- Trustee Flournoy requested information on the required six hours of financial training for new and re-elected Board members.
- Trustee Patterson directed the District Clerk to provide the Board members in the next packet with a list of scheduled seminars which would provide the necessary training.
- Trustee Vanacore asked about the District and Board goals being set before the committees set their goals.
- Trustee Patterson stated that the goals set by the committees would need to be approved by the Board prior to their implementation.
- Trustee Bernholz reported that the current District goals were formed by a District Shared Decision Making Team, not just the Board.
- Trustee Patterson said that there are a number of stakeholder groups that need to be included and it does need to be done as quickly as possible this year.
- Trustee O'Connor reported being contacted by parents concerned with a transportation issue and she inquired about the appropriate time to discuss this issue since they had already taken this to Superintendent Winters. Discussion and explanations followed. Trustee D'Orazio objected to discussing such an item in a public session since it is a Superintendent's decision. Trustee Patterson said that it could be an agenda item for the Executive Session at a future meeting.

**PUBLIC COMMENT**

There were no public comments at this time.

**EXECUTIVE SESSION**

Trustee Bernholz moved to enter into **EXECUTIVE SESSION** at approximately 8:47 p.m. to discuss contract negotiations. Trustee Rosenfeld seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO RETURN  
TO REGULAR  
SESSION**

Trustee Patterson moved to return to REGULAR SESSION at approximately 9:50 p.m.

Trustee Flournoy seconded the Motion.

7 Yes 0 No

**CARRIED**

**ADJOURNMENT**

Trustee Flournoy moved to adjourn at approximately 9:53 p.m.  
Trustee D'Orazio seconded the Motion.

7 Yes    0 No

***CARRIED***

Recorded by:  
Justine C. Winters  
Clerk Pro Tem

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Recorded by:  
Jeanne Shultis  
District Clerk

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