

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING

6:00 p.m.

## MINUTES

**TUESDAY, FEBRUARY 4, 2020**

PHOENICIA SCHOOL

### 1. Opening Items

[Note: The Board did not vote to go into Executive Session, they met with their attorney at 5:00]

1.01 Call to Order 6:00 by Trustee Salem in the absence of President and Vice President

1.02 Tobacco Policy

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Osmond, Trustee Kurnit, Trustee Warren

### 3. Acceptance of Minutes

3.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts the minutes of the January 21, 2020 Board Meeting

Motioned: Trustee Storey

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Osmond, Trustee Kurnit, Trustee Warren

### 4. Welcome

4.01 Phenicia Principal, Linda Sella will welcome the Board (proposed 6:00 duration 10 min)\

Extremely grateful for new technology in the building; introduced 3<sup>rd</sup> grade teacher Robert Hallock who demonstrated how the Chromebooks have enriched the learning experience in reading and math

- BOCES Integration Specialist gave a workshop on Google Classroom
- What teacher puts on screen, they see on their Chromebooks –every student has their own Chromebook
- Saves on paper – pull up reading books and read as a group
  - Can give assignments to do on Chromebook and teacher will see
    - Uses Google Docs
    - Links to reading program RAZ Kids (Reading A to Z)
- Also Math – interactive videos, ask questions to see background knowledge
  - Inquiry – give questions, put answer in Google Docs
    - Also, answer in discussion board
  - Play game, watch video
- Everything done with a textbook can be done with interactive on-line tools
- Also for science and social studies
- Saves on waiting for computer lab
- Makes learning more fun for students

## Discussion:

- Teachers were trained on using the technology and creating games by the BOCES Integration Specialist

## Now Present

Trustee Warren arrived at 6:15

**5. Superintendent District News**

## 5.01 The Superintendent will report District News (proposed 6:10)

- The winter Pep Rally and Community night went really well
  - Booster Club showed appreciation to Athletic Director Kim Pilla and her assistant, Leah Smith
  - Trustee Kurnit and Trustee Storey attended
- HS students had an opportunity to interact with Jewish and Arab students from Israel
  - The visiting students spent time in different classes all day and interacted with our students in small group discussions
- Attended the State of the County Address last week and sat with 11 HS students
  - The County Executive focused on improving the county for our youth
    - Keep young people from leaving Ulster county
- As mentioned at the last Board meeting, the newest edition of our Literary Magazine, The Reservoir, is available
  - I have purchased a copy for each Trustee
- The Board of Regents and the State Education Department are holding a series of regional informational meetings around the state to gather information on what a state diploma should signify to ensure educational excellence and equity for every student in New York State
  - Is the beginning of the review of graduation measures being undertaken by the Regents and NYSED
  - Our local meeting will be held on March 11th from 5 – 7pm at Ulster BOCES in New Paltz

**6. Board District News**

## 6.01 The Board will report District News (proposed 6:15)

Trustee Storey reported she attended the Winter Pep Rally – students had a great time

**7. Student Representative Report**

## 7.01 The Student Representative, Leon Savage will report to the Board

- Pep Rally and visit with Israeli students were both fantastic
- Read statement from Student Government:  
*In the beginning of the year, around October, the Onteora Booster Club emailed Principal Edleman and Mr. Connolly. They wished to change our mascot for athletic jerseys, letterheads, and more so that every team would have slight variations of the Eagle Mascot. However, the student board voted against that because we believed that it would dishearten the Onteora students that created this mascot. While it is not necessarily a bad idea to make slight modifications, simply copying a photo of an Eagle online when students poured hours into the changing of the mascot and drawing up concepts we believed would make the students feel like their decision had no impact. Under the new student government, we believe*

*that our opinions are only used to confirm the beliefs of higher ups, and when disagreeing, are swept under the rug. The Booster club, even after getting disapproval, decided to use an alternate mascot and sell it as a fundraiser for the athletics teams. While the Booster Club did have Onteora's best interests at heart, they still broke multiple guidelines surrounding their jurisdiction.*

*Due to recent issues surrounding alternate logos and apparel being produced, was it the Board of Education's intention for the images designed by and voted on by the student body to be the sole designs used for banners, athletic teams, Apparel and other purposes?*

Discussion:

- Board made decision about mascot, rest is up to Superintendent
- Met with Superintendent and will be resolving it in the near future
- Very well done by Student Government

## 8. Presentation

8.01 BOCES Superintendent, Dr. Khoury will present to the Board (proposed 6:25 duration 30 min)

Recognized Bob Curran, the Onteora Rep on the BOCES Board, introduced Assistant Superintendent Allison Dodd and Deputy Superintendent Jonah Schenker

- Spent a little over \$4.6 million with BOCES – increase in Special Ed
- Aid ratio went up to 37.5% from 36% - \$471,000 in BOCES aid, refund of \$432,000 given already
- Student Participation in Career and Tech Program– largest enrollment in automotive
  - Have students in most BOCES programs
- Continue affiliation with High Tech High in CA- took 40-50 teachers to CA to see project and process based learning
- Finalizing partnership with Nobel Teacher Summit – Nobel Prize Museum
  - Have 2-3 Nobel Prize winners to speak to teachers

Dr. Schenker on professional development:

- Monthly all Assistant Superintendent for Curriculum & Instruction come together to discuss
  - Initiatives, standards
  - Speak about detailed plans at Onteora and deploy specialists in needed areas
  - Therapeutic Transition Program (TTP) program came out of Pupil Personnel Services (PPS) Directors meeting expressing needs
    - Short term psychiatric support after hospitalization – 5 week intense program
    - Send here instead of directly back to classroom
    - Is a complete academic program so they won't fall behind

Amy Storenski – Principal of Career & Tech Education (CTE)

- Last year 99% completed trade program, 95% earned diploma
  - Graduation above State (93%) and National (80%) average
- Few dozen 2 year CTE programs that offer alternate path to graduation
- Next year – adding Animal Science
- Half day – hands on experiences in classroom and in the field
  - All programs taught by experts in their field
- Increase opportunity to voice –formed a Senior Council –representative of programs and component districts

- Feedback from businesses – need to focus on employable skills
  - Being on time, thinking independently, being responsible, etc.
    - Have monthly employability activities
- Increase number of external experiences students have
  - 151 students school based enterprise – beauty
  - 180 supervised clinical experiences – education, health
  - 345 student in Community service
  - 142 students school based projects with local businesses
  - 340 job shadowing experiences
  - Paid internships – 9 students last year, 14 this year - can lead to full time employment
    - Get foundation skills to be ready for college, career
- Introduced 2 students
  - Audrey VanBlarcom – Senior and at BOCES for nursing
    - shadowed nurses and other people
    - Works with residents
    - Got scholarships with BOCES help
  - Akanksha Robiso– senior and student in New Visions – studying education
    - Interned this year as a senior, rather than waiting until college
    - Collaborate with peers

Discussion:

- TTP – waiting list now – looking to build in longer term placements– space constraints will be rectified

## 9. Acknowledge Public Be Heard Comments

- 9.01 The Board will acknowledge the public be heard comments from the last meeting  
Maxanne Resnick, Ben Schachter, Christina Davis

## 10. Public and Student Comment

- 10.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:55 duration 10 min or more)

Marcey Brownstein – parent at the MS. Each town deserves their own school. Have had a great experience with current configuration. Seemed that the Bennett students that had to go to Phoenicia and Woodstock were the most upset. Starting in a small school like Phoenicia and transitioning to a bigger school like Bennett was fantastic.

## 11. Budget Presentation

- 11.01 2020-2021 Budget Update (proposed 7:05 duration 20 min)

- Maximum allowable tax levy of \$44,717,836 - about \$1 million more than last year
  - Not the tax rate, but the tax levy – not the same
  - Still have lowest tax rates in the county
- Revenue down from last year
- 2.7% increase in expenditures from last year
  - Seems skewed – Every Student Succeeds Act (ESSA) requires school districts to report expenditures by building, had to move money to different areas
    - SRO in instruction, needs to be in security – general support

- Other items pulled out of instruction and into general support
- Expecting gap of just over \$1 million
- Purchase of 165 passenger bus and large items for Facilities– part of budget
- DEHIC meeting is March 11<sup>th</sup> – maybe get some idea next week
- Have not hit deadline for teachers to retire – March 1<sup>st</sup>
- BOCES final service request due in May
- Changing and adding to Fitness Room – looking at options - lease instead of buy

Discussion:

- Run with everything in last year's place to see without the discrepancy in expenses from this year to next
  - Can do with big ticket lines – will be 85%
- 65 passenger bus is a gas bus – research on electric
  - Limited because of size of district
  - Not economically viable yet

Now Present:

Trustee Osmond arrived at 7:05

## 12. Discussion & Possible Action

### 12.01 Create Position

*Recommended Action:* The Board of Education hereby creates the following position:

1.0 FTE Special Education Teacher

- Have had increase in special education students – may need this position and want to have this in place

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Osmond, Trustee Warren

Not Present: Trustee Kurnit

### 12.02 Donations

*Recommended Action:* The Superintendent recommends acceptance of the following donations to support the Onteora Rocket Club:

\$200.00 CASH, from Eiger 3970 Consulting

\$200.00 from Storage 28 LLC

\$200.00 from The Law Firm of Sharon C. Fletcher, PLLC

\$300 from James and Joan Lonergan

Motioned: Trustee Storey

Seconded: Trustee DeJesus

- Thank you for supporting the Rocket Club and students

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Osmond, Trustee Warren

Not Present: Trustee Kurnit

### 12.03 Discuss the Forum logistics on Later Start Times on Feb. 18th (proposed 7:30 duration 15 min)

- Begin with brief overview of Board goal, work done on fact sheet, research
- Have Board meeting from 5:30 – 6:30, Forum 6:30 – 8:00
- Flip schedule of Board Meeting– early part of meeting do consent, ICRs, then do district news, student rep news, etc. – hope people would want to hear news
- Trustee Kurnit to moderate, as he did before?
  - If not, Trustee Warren will moderate
- Audio record, not video
- Put a more detailed agenda on easel so people know what is happening
  - Person at door to familiarize everyone with what is going on
- Soft time limit – with timer – respond directly
- Listen to information from the public – moderator will give responses
  - Moderator will:
    - prevent the same question over and over
    - make sure no one gets left out
    - give public instructions – take 3 minutes - meant to be dialogue
    - public doesn't need to make statement and get all questions out – conversational flow
    - be sure the topic is later start times only
    - how to start and end
    - get people to speak
- Cafeteria more welcoming environment than auditorium
- Make sure that regular business done by 6:30
- No tables – less separation with stakeholders
- Coffee and water, child care
- Administrators will be invited – Superintendent will get back to questioners
  - Will invite the team that devised plan
- Give public information that this is a dialogue – don't need to make a long statement and any question that can't be answered directly, the answer will be posted on the website and social media
- Keep everyone updated on this by email

#### 12.04 Discuss Other Board Self-Evaluation Tools (proposed 7:45 duration 10 min)

- Several up on Board Docs for review – like new NYSSBA one
- Consensus to use new NYSSBA tool this year

#### 12.05 The Board will discuss putting an ad in the Woodstock Times (proposed 7:55 duration 10 min)

- Several years ago ran an ad in same issue as when private schools advertise
- Marketing is something we should be doing with declining enrollment
- Lucky to have a physical paper locally that is read
- Go to other papers as well, radio, online, broader range
- Start with a goal – what is strategy, how branded, budget, how adhere to best practices of advertising
  - Advertise when parents are looking for schools
    - Must live in school district – no longer take tuition-paying students
  - Ad Hoc committee on Communication to take care of ad

**13. Policies****13.01 First Reading of Policy 3150 Flag Display (proposed 8:05 duration 15 min)**

- Combination of existing policy and NYSSBA recommended policy
- Flag not only on poles– also can be at entrance of school
- Come back with revised language because law allows flag to not be flown, but displayed in school

**2020 3150 Community Relations FLAG DISPLAY****[Policy 3150]**

In keeping with State Education Law and Executive Law, the Board of Education accepts its duty to display the United States flag upon or near each public school building during school hours, weather permitting, and such other times as the statutes may require or the Board may direct.

**[NYSSBA:]**

The flag shall be flown at full- or half-staff pursuant to law. In addition, the flag may be flown at half-staff to commemorate the death of a present or former Board member, present employee or student.

Consistent with national and state law and regulations and this policy, the Superintendent of Schools shall develop rules and regulations for the proper custody, care and display of the flag.

Ref: 4 U.S.C. §§5-9 (display of the flag)

Education Law §§418; 419; 420 (requirement for the school to purchase display and develop rules and regulations for the care and custody of the flag)

Executive Law §§400-403 (rules for display of the flag)

8 NYCRR Part 108 (flag regulations)

**13.02 First Reading of Policy 3160 School Volunteers**

- Volunteers should not be alone with students, principals does reference check
- Leave in line about administrative regulations, put up with second reading

**2012 2020 3160 Community Relations SCHOOL VOLUNTEERS**

The Board recognizes the need to develop a school volunteer program to support District instructional programs and extracurricular activities. The Board encourages volunteers from all backgrounds and age groups who are willing to share their time, training, experience or personal characteristics to benefit the students of the district. The purpose of the volunteer program will be to:

**ca) Strengthen school/community relations through positive participation.**

**ab)** Assist employees in providing more individualization and enrichment of instruction;

**bc)** Build an understanding of school programs among interested citizens, thus stimulating widespread involvement in a total educational process;

**c) Strengthen school/community relations through positive participation.**

Volunteers are persons who are willing to donate their time and energies to assist Principals, teachers, and other school personnel in implementing various phases of school programs. Volunteers shall serve in that capacity without compensation or employee benefits except for liability protection under the District's insurance program.

**Volunteers shall not be used to provide transportation for school-sponsored activities.**

**No volunteer shall be permitted to have unsupervised direct contact with students.**

**All volunteers are required to act in accordance with district policies, regulations and school rules. Any staff member who supervises volunteers may ask any volunteer who violates district policies, regulations or school rules to leave school grounds.**

**School volunteers may not access student personally identifiable information, except if permitted under policy 7240, Student Records.**

An application shall be filled out by each prospective volunteer and forwarded to the District Office for evaluation. The Building Principal will forward their decisions concerning selection, placement and replacement of volunteers to the Superintendent for final evaluation. Following approval from the Superintendent of Schools, volunteers selected for work in the District shall be placed on the list of approved volunteers, subject to approval by the Board of Education. **Each Building Principal shall be responsible for maintaining a current and complete list of all active volunteers.**

**Administrative regulations will be developed to implement the terms of this policy.**

Volunteer Protection Act of 1997, 42 United States Code (USC) Section 14501 et seq.; Education Law Sections 3023 and 3028; Public Officers Law Section 18; NOTE: Refer also to Policy #6540 – Defense and Indemnification of Board Members and Employees; **Policy 7240**

### 13.03 First Reading of Policy 5241 Senior Citizens Exemptions (formally Property Tax Exemption for Senior Citizens)

- Combined policy about property tax exemptions for seniors and no admission for seniors

~~2002 2020~~ 5241 Non-Instructional/Business Operations ~~PROPERTY TAX EXEMPTION FOR SENIOR CITIZENS~~ **SENIOR CITIZENS EXEMPTIONS**

**Property Tax:**  
FROM NYSSBA:

Unless specifically exempted by law, real property used exclusively for residential purposes and owned by one (1) or more persons, each of whom is sixty-five (65) years of age or over, or real property owned by husband and wife or by siblings, one (1) of whom is sixty-five (65) years of age or over, shall be exempt from taxation to the extent of percentum of the assessed valuation determined by the Board if the owners meet the criteria established annually by the Board.

The real property tax exemption of real property owned by husband and wife, when one (1) of them is sixty-five (65) years of age or over, once granted, shall not be rescinded solely because of the death of the older spouse so long as the surviving spouse is at least sixty-two (62) years of age.

The District may permit a property tax exemption to an otherwise eligible senior citizen even if a child who attends a public school resides at that address. The Board must adopt a resolution allowing such an exemption following a public hearing on this specific issue.

**School Events:**

**Senior citizens will be admitted to all school events, except group sponsored events, without charge.** (from 3140- whole policy)  
Real Property Tax Law Section 467

Motion to waive second reading of Policy 5241

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Osmond, Trustee Warren

Not Present: Trustee Kurnit

Motion to adopt Policy 5241 as written

Motioned: Trustee Storey

Seconded: Trustee DeJesus

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Osmond, Trustee Warren

Not Present: Trustee Kurnit

### 13.04 First Reading of Policy 6161 Travel Reimbursement

2020 2330 Internal Operations **EXPENSE REIMBURSEMENT**

- Reference union contracts' spending limits in regulations/procedures

~~Members of the Board of Education, school officials and staff members shall be reimbursed for reasonable out-of-pocket expenses incurred while traveling for school-related activities. Only expenses necessary to the purpose of the travel shall be reimbursable.~~

~~The Board of Education shall determine, by duly adopted resolution, whether the attendance of members of the Board of Education at any conference or professional meeting is in the best interest of the District and whether they are eligible for reimbursement of expenses under this policy.~~

~~The Superintendent of Schools shall determine, in accordance with administrative procedures, whether attendance by District staff at any conference or professional meeting is in the best interest of the District and whether such staff members are eligible for reimbursement of expenses under this policy.~~



**~~The Superintendent of Schools shall establish regulations to implement this policy.~~**

## NYSSBA:

School district employees, officials and members of the Board of Education will be reimbursed for reasonable, actual and necessary out-of-pocket expenses which are legally authorized and incurred while traveling for school related activities.

Only expenses necessary to the purpose of the travel shall be reimbursable. Transportation costs are allowable only for essential transportation. Mileage will be paid at the rate fixed by the federal Internal Revenue Service for business travel. Tax exemption certificates shall be issued and utilized as appropriate.

The Board, by majority vote, shall determine and approve which meetings and conferences may be attended by Board members and the Superintendent of Schools.

The Superintendent shall determine, in the first instance, whether attendance by district staff at any conference or professional meeting is in the best interest of the district and eligible for reimbursement of expenses under this policy.

To obtain reimbursement, the claimant must complete and sign an expense voucher, attach all receipts or other expense documentation, and submit the same to the appropriate administrator. Reimbursement shall only be made after such claim has been audited and allowed.

Regulations concerning expense reimbursement shall be attached to this policy and shall be reviewed annually and revised as appropriate.

Ref: Education Law §§1604(27); 1709(30); 1804; 2118; 3023; 3028

General Municipal Law §77-b

Motion to waive second reading of Policy 6161

Motioned: Trustee Ratcliff

Seconded: Trustee DeJesus

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee

Osmond, Trustee Warren

Not Present: Trustee Kurnit

Motion to adopt Policy 6161

Motioned: Trustee DeJesus

Seconded: Trustee Ratcliff

- District will only reimburse for travel from school district for employees

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee

Osmond, Trustee Warren

Not Present: Trustee Kurnit

**13.05 Rescind Policies**

*Recommended Action:* The Board of Education hereby rescinds the following policies: 2330 Compensation and Expenses (covered in Policy 6161) and 3140 Senior Citizens (covered in Policy 5241)

Motioned: Trustee Ratcliff

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee

Osmond, Trustee Warren

Not Present: Trustee Kurnit

**14. Independent Contract Retainers**

14.01 Approve All ICRs (proposed 8:20)

*Recommended Action:* The Board of Education hereby approves item numbers 14.02-14.06

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Osmond, Trustee Warren

Not Present: Trustee Kurnit

14.02 ICR- Neden for Phoenicia

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Terianne Neden retained as a Nutrition Residency Teacher at Phoenicia Elementary effective March 9, 2020 to March 12, 2020 at a rate of a \$ 125.00 per hour to a maximum of \$1,500.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

14.03 ICR - Schwartz for Woodstock

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Jill Ann Schwartz retained as a Teaching Artist (Dance) effective March 30, 2020 to April 30, 2020 at a maximum rate of a \$1,500.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

14.04 ICR - Neden for Woodstock

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Terianne Neden retained as a Nutrition Residency Teacher at Woodstock Elementary effective April 21, 2020 to May 24, 2020 at a rate of a \$ 125.00 per hour to a maximum of \$1,500.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

14.05 ICR - Dias for Woodstock

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Aaron Dias retained as a Yoga Teacher effective May 8, 2020 to May 14, 2020 at a rate of a \$ 1,000.00 per 5 days with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

14.06 ICR - American Made Monitor Studies

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and American Made Monitor Studies retained as a Community Mentor in custom fabrication-prop and set design sculptures effective February 5, 2020 to

June 4, 2020 at a rate of a \$ 250.00 stipend with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

## 15. Consent Agenda

### 15.01 Approve Consent Agenda (proposed 8:25)

*Recommended Action:* The Board hereby approves item numbers 15.02-15.08

Motioned: Trustee DeJesus

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee

Osmond, Trustee Warren

Not Present: Trustee Kurnit

### 15.02 Personnel Agenda

#### LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2238	*approx. dates* 2/19/20- 5/13/20	FMLA

#### LEAVE OF ABSENCES: NON INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2299	2/4/20-3/15/20	FMLA, Sick Bank Paid

#### APPOINTMENT: NON-INSTRUCTIONAL

##### PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Whigham, Tommie*	School District Computer Technician	2/18/20-8/18/20	Step 5	Replace A. Witte

\*Pending pre-processing employment

#### EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Barringer, Lisa	Elementary Resource-Bennett #1	\$1,208.00 *prorated 1/13/20-6/26/20*

#### SUBSTITUTE

NAME	POSITION	AMOUNT
Berryann, Julia	Buildings and Grounds	\$13.00/hr
Scott, Brittany	Buildings and Grounds	\$13.00/hr

#### RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
DeSantis, Ernest	Teaching Asst. /Woodstock	2/14/20	Personal

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Wood, Sharon	School Program Secretary	8/7/2019	2/6/2020

### 15.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/20, Confidential, as reviewed by Trustee Kurnit

### 15.04 ECA Quarterly Report

*Recommended Action:* The Board of Education hereby accepts the ECA Report for the second quarter.

#### 15.05 Financial Report

*Recommended Action:* The Board of Education has reviewed and hereby accepts the Quarterly Financial Report.

#### 15.06 Classification of proposed corrective action as Type II SEQRA action

*Recommended Action:* WHEREAS, the Board of Education of the Onteora Central School District has been directed by the New York State Department of Environmental Conservation to address certain deficiencies in the wastewater treatment system at the West Hurley Elementary School (the "West Hurley Wastewater System"); and

WHEREAS, in order to comply with the above-referenced directive, the District is preparing to initiate certain work in order to maintain or repair (with no substantial changes) the existing structures and/or facilities associated with the West Hurley Wastewater System, and/or to replace, rehabilitate and/or reconstruct the structures and/or facilities associated with the West Hurley Wastewater System, including the repair/replacement of pumps in the pump station, repair/replacement of an effluent pipe, and repair/maintenance of a swale and headwall at an outfall point, and related work (collectively the "Proposed Action"); and

WHEREAS, the Proposed Action qualifies as a Type II action set forth in 6 NYCRR Part 617.5 of the State Environmental Quality Review Act (SEQRA), as it is being undertaken in order to comply with a directive from the New York State Department of Environmental Conservation, and involves: (i) the maintenance or repair (with no substantial changes) of an existing structure or facility; and/or (ii) the replacement, rehabilitation and/or reconstruction of a structure or facility, in kind, on the same site; and WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the Proposed Action:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the Proposed Action and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:

- a. the Proposed Action is classified as a Type II Action; and
- b. in accordance with Article 8 of the New York State Environmental Conservation Law, the Board is not obligated to conduct any further environmental review of the Proposed Action.

#### 15.07 Authorizing corrective action and appropriating funds

*Recommended Action:* WHEREAS, the Board of Education of the Onteora Central School District has been directed by the New York State Department of Environmental Conservation to address certain deficiencies in the wastewater treatment system at the West Hurley Elementary School (the "West Hurley Wastewater System"); and

WHEREAS, the District's engineering consultant, Clark Patterson Lee ("CPL"), has inspected the West Hurley Wastewater System and recommends work including, but not limited to, repairing/replacing the pumps in the pump station, repairing/replacing an effluent pipe, and the repair/maintenance of a swale and headwall at an outfall point; and

WHEREAS, CPL has estimated that the total cost for the corrective action for the System, inclusive of equipment, repairs, labor, and engineering services, will not exceed \$25,000; and

WHEREAS, the Board of Education has determined that said corrective action to the System is a Type II action under the State Environmental Quality Review Act (SEQRA):

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Onteora Central School District:

1. declares the expenses associated with the corrective action regarding the West Hurley Wastewater System to be an ordinary contingent expense; and
2. appropriates a sum not to exceed \$25,000, from undesignated fund balance, to pay the cost of such corrective action; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent to enter into and sign any contracts necessary for the corrective action described herein.

#### 15.08 Professional Services

*Recommended Action:* BE IT RESOLVED, that the Board of Education of the Onteora Central School District retains the firm of Clark Patterson Lee ("CPL") to provide engineering services, as set forth in CPL's letter proposal dated February 3, 2020, in an amount not to exceed \$10,000; and BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent to sign the February 3, 2020 letter proposal from Clark Patterson Lee, a fully-executed copy of which shall be placed on file with the District Clerk, as well as any other documents necessary for the acceptance of the work described herein.

## 16. Committee Reports

### 16.01 Ad Hoc Committee on Communications: Trustee Salem to report

- Feel that job with start times will be done after the forum

### 16.02 Ad Hoc Committee on best practices with declining enrollment and lower budgets

- Committee has not met – will go over Building Utilization & Grade Configuration Study

## 17. New Business

### 17.01 The Board will discuss New Business

Received envelope at home with anonymous letters – first letter said that they were sent to school board at District, inquired and found that it is Board procedure to not address anonymous letters – set a long time ago

- All correspondence should be sent to Board members
  - Is Board's job as elected officials to read all correspondence
- Create file to be kept with District Clerk and offer Board access
- Put on another agenda for discussion

## 18. Old Business

### 18.01 The Board will discuss Old Business

No old business was discussed

## 19. Request For Information

### 19.01 Discuss Requests for Information

No requests for information were discussed

## 20. Adjournment

### 20.01 Adjourn Meeting. Next meeting February 18th at the MS/HS (proposed 8:45)

*Recommended Action:* The meeting is adjourned at 8:15

Motioned: Trustee Storey

Seconded: Trustee DeJesus

Result: Unanimous

Yea: Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus, Trustee Osmond, Trustee Warren

Not Present: Trustee Kurnit

Minutes Recorded by Fern Amster,  
District Clerk



Board of Education: Laurie Osmond, Rob Kurnit, Valerie Storey, Kevin Salem, Bennet Ratcliff, Robert Burke Warren, Dafne DeJesus