

# ONTEORA CENTRAL SCHOOL DISTRICT

**BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412**

## ***MINUTES***

**REGULAR MEETING  
7:00 p.m.  
Tuesday, April 25, 2007  
Middle-High School**

**CALL TO ORDER** Trustee D'Orazio called **REGULAR MEETING** to order at approximately 7:01 p.m.

Trustee D'Orazio called for a moment of silence in memory of all the students and faculty who died at Virginia Tech.

### **PLEDGE OF ALLEGIANCE**

### **TOBACCO POLICY STATEMENT**

**PRESENT** Trustees D'Orazio, Bernholz, O'Connor, Vanacore, Resnick, Rosenfeld

**NOT PRESENT** Trustee Patterson

**ALSO PRESENT** Superintendent, Leslie G. Ford; Assistant Superintendent, Victoria McLaren; Substitute Student Representative, Nicholas Alba; District Clerk, Jeanne Shultis; and approximately 30 visitors.

**NOT ALSO PRESENT** Assistant Superintendent, Deborah Fox

Students in the cast of the High School musical "Oklahoma", directed by Joan Rose, performed a production number for the pleasure of the Board and visitors.

**APPROVAL OF MINUTES** Trustee O'Connor moved to approve the following RESOLUTION:  
**BE IT HEREBY RESOLVED** by the Board of Education of the Onteora Central School District that the minutes of the Regular Meeting of the Board of Education held on April 10, 2007, , are hereby approved as submitted.  
 Trustee Bernholz seconded the Motion.  
 6 Yes 0 No  
**CARRIED**

**WELCOME TO HIGH SCHOOL** High School Principal Barbara Ruben reported on recent events at the High School:

- Early notification of 6 students who will receive scholarships from the State Education Department
- Last Saturday's Staff Show raised over \$1600 for the Senior Class
- The musical "Oklahoma" open on Thursday, April 26
- The busy month of May will include:
  - AP Exams
  - Senior Prom
  - Junior Prom
  - Spring Music Concerts
  - Consumer Smart Conference

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### DISTRICT NEWS

Superintendent Ford reported that:

- May 11 at 6:30 p.m. Phoenicia Elementary School will enjoy a chili eating followed at 7:00 p.m. by a square dance
- May 11 at 7:00 Woodstock Elementary School will hold a Talent Show
- Bennett Elementary School will have an additional voting machine borrowed from the Town of Olive for the vote coming up, thanks to Trustee Vanacore who was instrumental in proactively addressing the problem.

Trustee D'Orazio reported that he, Trustee Bernholz and Superintendent Ford attended the Senior Citizen's Prom on April 18 in Phoenicia. He commended teacher Nicole Holmquist and the Life Skills Class for putting on a great event. The students were fabulous.

### REPORT FROM 2006-2007 STUDENT BOARD REPRESENTATIVE

No report was given in the absence of Student Representative Frances Barlow.

### STUDENT COMMENT

No student comments were made at this time.

### PUBLIC COMMENT

The following people spoke in opposition to the music department cut in the proposed budget:

- Mary Leonard
- Wendy Wolfensen
- Mary Ann Shepard
- Winnie Paetow

### REPORTS/ PRESENTATIONS

- Audit Committee Report – no report was given at this time.
- Communications Committee – Trustee O'Connor reported that the next meeting is scheduled for May 7 at 6:30 p.m.
- Facilities Committee – Trustee Resnick reported that this committee will not be meeting for some time.
- Policy Committee – Trustee O'Connor reported that the next meeting is scheduled for May 7 at 8:45 a.m.
- Technology Committee – No report was given at this time.
- Early Childhood Committee – Trustee Vanacore reported that the next meeting is scheduled for May 7 at 4:00 p.m.
- Title Grant Monitoring Visit – In the absence of Assistant Superintendent Deborah Fox, Superintendent Ford reported that the auditors from the State came to look at how our percentage of Highly Qualified teachers is improving and how money is spent on staff development. We did very well. In five years we have moved from 71% to close to 100% of Highly Qualified teachers. They were very impressed with our CDEP Plan and will be using the format of our

plan as a model for other districts. The audit wound up in a record 2 ½ hours. Kudos to Deborah Fox and Victoria McLaren and everyone who serve on the committee specially Brigid Shultis who put together a huge binder of necessary information. They will have a report for us in about 30-60 days.

- Principal Job Description – Superintendent Leslie Ford reported that since Gayle Kavanagh is retiring as our Middle School principal, we are now screening applicants and as part of the hiring process have updated the job description to identify behaviors we will expect an administrator to be able to do.

Trustee O'Connor requested that Board members be provided with a copy of the old requirements for principal.

**DISCUSSION**

- Class Size Guidelines – Discussion of this topic was postponed in the absence of Trustee Patterson
- Elementary Summer School and Pre-K Summer Programs – Trustee Vanacore presented her views on the importance of retaining these programs in the budget for the 2007-08 school year.
- Repeal of Automatic Increment (Triborough Amendment) – In the absence of Trustee Patterson, Trustee Vanacore stated that the Board had already voted to have BOCES support this through NYSSBA.

Trustee D'Orazio concluded that there was nothing further that the Board needs to do now on this topic.

**DISCUSSION AND  
POSSIBLE ACTION**

Trustee D'Orazio moved to approve the following RESOLUTION:

- Superintendent recommends the Board of Education approve the Ulster County Board of Cooperative Educational Services Administrative Budget for the 2007-2008 school year in the amount of \$2,147,727.

Trustee Bernholz seconded the Motion.

*Discussion.*

6 Yes    0 NO

**CARRIED**

Trustee Vanacore moved to approve the following RESOLUTION:

- Superintendent recommends the Board of Education approve the votes cast in the annual election of members of the Ulster County Board of Cooperative Education Services for the person indicated on the Ballot for election as follows:
  - o Barbara Carroll                      Seat #1 – New Paltz (3-year term)
  - o Arnold Gottesman                      Seat #2 – Rondout Valley (3-year term)
  - o Emily Johnson                      Seat #3 – At large (3-year term)

Trustee Bernholz seconded the Motion.

*Discussion*

6 Yes    0 No

**CARRIED**

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**MOTION TO  
INCREASE SPEECH  
POSITION**

Trustee Bernholz moved to approve the following RESOLUTION:

- **BE IT HEREBY RESOLVED** by the Board of Education of the Ontario Central School upon recommendation of the Superintendent of Schools that the following position shall be increased effective April 11, 2007:

*Instructional*

Speech from .3 FTE to .33 FTE

Trustee Resnick seconded the Motion.

*Discussion.*

6 Yes 0 No

**CARRIED****MOTION TO CREATE  
SPEECH POSITION**

Trustee Bernholz moved to approve the following RESOLUTION:

- **BE IT HEREBY RESOLVED** by the Board of Education of the Ontario Central School upon recommendation of the Superintendent of Schools that the following position shall be created effective April 26, 2007:

*Instructional*

Speech .04 FTE

Trustee Vanacore seconded the Motion.

*Discussion*

6 Yes 0 No

**CARRIED****PERSONNEL****RESIGNATION(S):**

Trustee O'Connor moved to approve the following RESIGNATION:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Marrin, Heather	Guidance – MS/HS	2/13/07	Resignation

Trustee D'Orazio seconded the Motion.

6 Yes 0 NO

**CARRIED****LEAVE OF ABSENCE:  
INSTRUCTIONAL**

Trustee O'Connor moved to approve the following INSTRUCTIONAL LEAVE OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2810	4/16/07 – 6/22/07	Medical – Unpaid Family Medical Leave

Trustee D'Orazio seconded the Motion.

6 Yes 0 NO

**CARRIED**

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**APPOINTMENTS:**  
**INSTRUCTIONAL**

Trustee O'Connor moved to approve the following INSTRUCTIONAL APPOINTMENTS:

**SHORT-TERM**  
**SUBSTITUTE**

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
VanKleeck, Deborah	Teaching Assistant	Teaching Assistant – PH	4/26/07 – 6/22/07	Step 1	Replace E. Holland Kern

Trustee D'Orazio seconded the Motion.

6 Yes 0 NO

***CARRIED*****INCREASE**  
**POSITION:**  
**INSTRUCTIONAL**

Trustee O'Connor moved to approve the following INSTRUCTIONAL POSITION INCREASE:

NAME	FROM FTE/ TENURE AREA	TO FTE/ TENURE AREA	REMARKS
Rubin, Linda F	0.3 Speech/Language Therapist	0.33 Speech/Language Therapist	Increase 0.03 effective 4/11/07

Trustee D'Orazio seconded the Motion.

6 Yes 0 NO

***CARRIED*****EMERGENCY**  
**CONDITIONAL**  
**INSTRUCTIONAL**  
**APPOINTMENTS:**  
**PER DIEM**  
**SUBSTITUTES**

Trustee O'Connor moved to approve the following INSTRUCTIONAL APPOINTMENTS:

**WHEREAS**, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;**THEREFORE, BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:**PER DIEM SUBSTITUTES**

NAME	CERTIFICATION	SALARY
Turner, Robert	Uncertified Substitute Teaching Assistant	\$9/hr

**BE IT FURTHER RESOLVED**, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Trustee D'Orazio seconded the Motion.

6 Yes 0 NO

***CARRIED***

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**APPOINTMENTS:**  
**NON-**  
**INSTRUCTIONAL**

Trustee O'Connor moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

**SHORT-TERM SUBSTITUTE**

NAME	POSITION/ SCHOOL	EFFECTIVE DATE FROM – TO	SALARY	REMARKS
Spisak, Barbara	Typist B&G	4/30/07- 6/30/07	\$18.94/hour	As needed until replaced

Trustee D'Orazio seconded the Motion.

6 Yes 0 NO

***CARRIED*****PERMANENT**  
**STATUS:**  
**NON-**  
**INSTRUCTIONAL**

Trustee O'Connor moved to approve the following NON-INSTRUCTIONAL PERMANENT STATUS:

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY/ STEP
Cook, Mary	School Lunch Cook – HS	2/21/07	4/18/07	Step 3

Trustee D'Orazio seconded the Motion.

6 Yes 0 NO

***CARRIED*****FINAL NYSED**  
**CLEARANCE**  
**RECEIVED:**

Trustee O'Connor moved to acknowledge that FINAL NYSED CLEARANCE HAS BEEN RECEIVED FOR:

NAME	POSITION
Aten, Katherine	Substitute Bus Attendant
Leimgruber, Patricia	Internal Auditor
Wilber, Abigail	Uncertified Substitute Teacher and Home Instruction

Trustee D'Orazio seconded the Motion.

6 Yes 0 NO

***CARRIED*****FINAL NYSED**  
**CLEARANCE**  
**HAS NOT YET BEEN**  
**RECEIVED:**

Trustee O'Connor moved to acknowledge that FINAL NYSED CLEARANCE HAS NOT YET BEEN RECEIVED FOR:

NAME	POSITION
Eiferd, Mae	Substitute Nurse (RN)
Hass, Barbara	Certified Substitute Teacher
Huben Jacobsen, Julia	Substitute Teaching Assistant
Krebser, Lynn	Substitute Bus Attendant
Marx, Ida	Substitute Teaching Assistant
Masterson, Vanna	Substitute Food Service Worker
Smith, Estelle	Substitute Food Service Worker
Story, Sue	Uncertified Substitute Teacher
Turck, Sarah	Uncertified Substitute Teacher
Turner, Robert	Uncertified Substitute Teaching Assistant
Vos, Christine	Uncertified Substitute Teacher and Teaching Assistant

Trustee D'Orazio seconded the Motion.

6 Yes 0 NO

***CARRIED*****INSTRUCTION**

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**MOTION TO  
APPROVE THE  
CSE/CPSE  
RECOMMENDATIONS  
SCHEDULE U, #04/07  
A-042507**

Trustee O'Connor moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #04/07 A-042507, Confidential, as reviewed by Trustee Rosenfeld.

Trustee D'Orazio seconded the Motion.

6 Yes 0 NO

**CARRIED**

**TENURE  
APPOINTMENTS:  
INSTRUCTIONAL  
SCHEDULE P #04/07**

Trustee Bernholz moved to approve the following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York, and provisions of the Commissioner's Regulations; and having received continuing satisfactory evaluations of performance are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

NAME	CERTIFI- CATION	TENURE AREA	PROBATIONARY DATE	TENURE DATE
Burkhardt, Patrick	Provisional	P.E.	9/1/04	9/1/07
Maille, Julie	Initial	Reading	9/1/04	9/1/07
Pezzello, Eric	Provisional	P.E.	9/1/04	9/1/07
Via, M. Scott	Provisional	Biology	9/1/04	9/1/07

Trustee D'Orazio seconded the Motion.

*Discussion.*

5 Yes 1 No – Trustee Vanacore

**CARRIED**

**SALARY CHANGES:  
INSTRUCTIONAL  
SCHEDULE T 4/07**

Trustee O'Connor moved to approve the following SALARY CHANGES (INSTRUCTIONAL) for the reason(s) indicated and effective dates:

NAME	POSITION/ SCHOOL	CURRENT STEP	REC'D STEP	EFFECTIVE DATE	REASON
Brower, Carol	Elementary – WD	8M + 18	8M + 24	2/1/07	Educational Increment
Burkhardt, Patrick	P.E. – High School	5BA + 18	5BA + 24	2/1/07	Educational Increment
Curlew, Alicia	Social Studies – HS	6BA + 30	6 MA	2/1/07	Completed Master's Degree
Evans, Phyllis	Elementary – WD	15M + 6	15M + 12	2/1/07	Educational Increment
Fuhr, Gil	Math – MS	3BA + 18	3BA + 30	2/1/07	Educational Increment
Groom, Christine	Elementary - WD	17M + 48	17M + 60	2/1/07	Educational Increment
Haller, Lisa	Special Ed. – WD	15M + 18	15M + 24	2/1/07	Educational Increment
Kaftan, Kathleen	Speech – WD	15M + 30	15M + 42	2/1/07	Educational Increment
Kenly, Maryanne	Elementary – PH	15M + 48	15M + 54	2/1/07	Educational Increment
Kuhn, Claudia	Special Ed – BN	13M + 54	13M + 60	2/1/07	Educational Increment
Kuhne, LeeAnn	Special Ed – MS	16M + 12	16M + 18	2/1/07	Educational Increment
Martin, Michelle	Elementary – BN	14M + 12	14M + 18	2/1/07	Educational Increment
Massee, Elizabeth	Librarian – MS/HS	4M + 6	4M + 12	2/1/07	Educational Increment
Merritt, Cathy	Special Ed – HS	20M + 18	20M + 24	2/1/07	Educational Increment
Primiano, Linda	Elementary - WD	22M + 42	22M + 48	2/1/07	Educational Increment
VanBaren, Kathleen	Science – MS	11M + 30	11M + 36	2/1/07	Educational Increment
Wade, Paula	OT - District	22BA	22BA + 6	2/1/07	Educational Increment
White, Ingrid	Elementary – PH	17M + 12	17M + 18	2/1/07	Educational Increment

Trustee D'Orazio seconded the Motion. *Discussion. Corrections were made to the current step for Alida Curlew and the recommended step for Phyllis Evans.*

6 Yes 0 No

**CARRIED**

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### OLD BUSINESS

No old business was discussed at this time.

### NEW BUSINESS

Trustee Resnick has researched the tax certiorari issue with its financial burden and reported the experience of some other districts.

### GOALS UPDATE

Trustee D'Orazio reported that a Board Retreat will be scheduled with the new Board in the beginning of the new school year with respect to the Board goals for the coming year and for the superintendent.

### BOARD MEMBERS REQUEST FOR INFORMATION

No requests for information were made at this time.

### PUBLIC COMMENT

No public comments were made at this time.

Trustee D'Orazio called for a fifteen minute break at approximately 8:15 p.m. for refreshments to celebrate the tenure appointment of Patrick Burkhardt, Julie Maille, Eric Pezzello, M. Scott Via, Christmas Tomlinson, Catherine Cattabiani, Valerie Stewart and Susan Hyde.

### EXECUTIVE SESSION

Trustee Vanacore moved to enter into EXECUTIVE SESSION at approximately 8:30 p.m. to discuss the employment history of a particular person.

Trustee Bernholz seconded the Motion.

6 Yes 0 No

**CARRIED**

### MOTION TO RETURN TO REGULAR SESSION

Trustee Bernholz moved to return to REGULAR SESSION at approximately 9:34 p.m.

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

**CARRIED**

### MOTION TO ADJOURN

Trustee Bernholz moved to adjourn at approximately 9:35 p.m.

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

**CARRIED**

Recorded by:  
Jeanne Shultis  
District Clerk

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