

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING

7:00 P.M.

Tuesday, October 19, 2004
Woodstock Elementary School

CALL TO ORDER

President Marino D'Orazio called REGULAR MEETING to order at approximately 7:08 p.m.

PRESENT

Trustees Marino D'Orazio, Neil Eisenberg, Kathleen Hochman, David Patterson, Lev Flournoy, Herb Rosenfeld

ALSO PRESENT

Superintendent of Schools, Justine C. Winters; Assistant Superintendent, Deborah L. Fox; Interim School Business Manager, Donald Gottlieb; Director of Pupil Personnel Services, Barbara Boyce; Student Representative, Joel Spinac; District Clerk, Jeanne Shultis, and approximately 45 visitors.

NOT PRESENT

Trustee Rosato

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Trustee Hochman moved to approve Minutes of the following:

Regular Meeting – August 19, 2004

Trustee D'Orazio seconded the Motion.

6 Yes 0 No

CARRIED

Trustee D'Orazio introduced Joel Spinac, the newly elected Student Representative to the Board and President of the Student Advisory Council and the alternate Student Representative, Dean McGee.

WELCOME TO WOODSTOCK ELEMENTARY SCHOOL

- Woodstock Elementary School Principal, Bobbi Schnell described the Artist In Residence Program with Patrick Wadden of Arm of the Sea Theatre for Grade 4 students.
- Perdita Finn, Parent, described the Writing Program she is coordinating with JoAnn Margolis, Woodstock School Librarian.
- In honor of School Board Recognition Week and to say “Thank You” to Board Members, Superintendent Winters had arranged for Woodstock students Hannah Bush and Sylvie Cherwin to present each Board Member with a gift that they had wrapped and decorated themselves.

DISTRICT NEWS

- Future of the District Commission met prior to the Board meeting. More meetings have been scheduled. The Commission will bring recommendations to the Board.
- A letter has been drafted and will be sent to the State Education Department regarding State Assessments for students with disabilities. The following will be added to the letter: “We too feel that the bar should have been raised for special education students but in some cases the bar has been unrealistic.”
- Superintendent’s Conference Day has been planned for November 2, 2004. A number of training sessions have been planned. A report will follow upon completion of the day.
- The Communications Committee will have its first meeting on Wednesday, November 10, 2004 at the Middle/High School at 7:00 p.m. Everyone is welcome.

REPORT FROM 2004-2005 STUDENT BOARD REPRESENTATIVE

No report was given at this time.

STUDENT COMMENT

No Student Comments were made at this time.

PUBLIC COMMENT

No Public Comments were made at this time.

**MOTION TO APPROVE CONTRACT WITH
LORRI PERRY – KINGSTON AUDIOLOGY CENTER**

Trustee Patterson moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between the Onteora Central School District (approved by Director of Pupil Personnel Barbara Boyce) and **Lorri Perry – Kingston Audiology Center**, for the period covering 10/20/04 to 06/30/05 at a rate of \$40.00 per hour to a maximum of \$80.00, to perform services as an audiologist, and authorizes the Superintendent of Schools to sign such agreement.

Trustee D’Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE LEAVE OF ABSENCE,
INSTRUCTIONAL, SCHEDULE Q #10/04**

Trustee Patterson moved to approve the following request(s) for LEAVE OF ABSENCE
(Instructional) for the period indicated:

NAME	CURRENT POSITION	EFFECTIVE DATE	REASON
		FROM – TO*	
Pamela Ciaccio	Special Education – HS	10/3/04 – 10/22/04	Extend Medical – Paid; Family Medical Leave
Pamela Ciaccio	Special Education – HS	10/23/04 – 11/1/04	Extend Medical – Unpaid; Family Medical Leave

Trustee D’Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE APPOINTMENT(S),
INSTRUCTIONAL, SCHEDULE N #10/04,**

D. PER DIEM SUBSTITUTE

G. EXTRA DUTY STIPENDS

Trustee Patterson moved to approve the following INSTRUCTIONAL APPOINTMENTS:

D. PER DIEM SUBSTITUTE

NAME	CERTIFICATION	SALARY
Danielle Every	Certified Substitute Teacher	\$85/day

Trustee D’Orazio seconded the Motion

6 Yes 0 No

CARRIED

Trustee Patterson moved to approve the following INSTRUCTIONAL APPOINTMENTS:

G. EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Chaikin, Francine	Elementary Resource (ELA) – PH	\$1,635.00
Kaindl-Richer, Margit	Liaison – Foreign Language – HS	\$2,652.00
Koehn, Andrew	Marching Band Color Guard Inst.	\$1,520.00
Krembs, Mary	Marching Band Drill Instructor	\$1,520.00
Laks, David	Elementary Resource Co-Advisor (Multi-Media) - PH	\$817.50
LaMonda, Carol	Eighth Grade Advisor	\$682.00
Melvin, Jr., William	PPS Coordinator – MS	\$3,183.00
Melvin, Jr., William	CSE Coordinator – MS	\$7,879.00
Mulford, Lori	PPS Coordinator – HS	\$3,183.00
Mulford, Lori	CSE Coordinator – HS	\$7,879.00
Murphy, Steven	Marching Band Advisor	\$3,832.00
Murphy, Steven	Jazz Ensemble Director	\$1,157.00
Patschke, Steven	Elementary Resource Co-Advisor (Multi-Media) – PH	\$817.50
Pennacchio, Maureen	Dept Chair – Guidance	\$5,528.00
Pennacchio, Maureen	Dept Chair – Guidance \$53 Per Counselor (4)	\$212.00
Placencia, Dion	Marching Band Percussion Instructor	\$1,520.00
Sears, Robin	SAVI Club Co-Advisor	\$932.00
Wolfrom, Jane	G/T Advisor – PH	\$1,833.00

Trustee D’Orazio seconded the Motion

Discussion.

TABLED

REGULAR MEETING
Tuesday, October 19, 2004

85

Woodstock Elementary School

**MOTION TO APPROVE LEAVE OF ABSENCE,
NON-INSTRUCTIONAL, SCHEDULE QQ #10/04**

Trustee Patterson moved to approve the following request for NON-INSTRUCTIONAL LEAVE OF ABSENCE for the period indicated:

NAME	CURRENT POSITION	EFFECTIVE DATE		REASON
		FROM	TO	
Susan Hyde	Teaching Assistant – HS	10/6/04 – 11/2/04		Extend Medical Leave Without Pay; Family Medical Leave
Sandra Shultis	Teaching Assistant – HS	From 11:30am – 2:30 pm on 15 consecutive Wednesdays: 9/8/04;9/15/04;9/22/04;9/29/04; 10/6/04;10/13/04;10/20/04;10/27/04; 11/3/04;11/10/04;11/17/04;11/24/04; 12/1/04;12/8/04;12/15/04		Leave of Absence Without Pay to attend College Course at UCCC

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE NON-INSTRUCTIONAL
APPOINTMENTS, SCHEDULE NN#10/04**

Trustee Patterson moved to approve the following NON-INSTRUCTIONAL APPOINTMENTS:

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following non-instructional employees on an emergency conditional basis:

NAME	POSITION/SCHOOL	FROM - TO	GRADE/STEP	REMARKS
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A. PROBATIONARY APPOINTMENT

David Padusnak	Building Maintenance Mechanic – District	11/8/04 – 5/8/05	Step 4	Replace E. Sangaline - resignation
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NAME	POSITION	RATE OF PAY
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D. SUBSTITUTE

*Celsina Bertorelli Food Service Substitute \$7.50 per hour

*pending completion of pre-employment processing

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO RESCIND NON-INSTRUCTIONAL
RESIGNATION**

Trustee Patterson moved to rescind the following NON-INSTRUCTIONAL RESIGNATION:

NAME	POSITION	
Brigid Shultis	Typist (PPS)	10/5/2004

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO RESCIND NON-INSTRUCTIONAL
APPOINTMENT**

Trustee Patterson moved to rescind the following
NON-INSTRUCTIONAL APPOINTMENT:

NAME	POSITION	EFFECTIVE DATE
<u>A. APPOINTMENT</u>		
Brigid Shultis	Typist (Secretary to the Asst. Supt)	10/6/2004

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE
NON-INSTRUCTIONAL TRANSFER**

Trustee Patterson moved to approve the following NON-INSTRUCTIONAL TRANSFER:

NAME	TRANSFER FROM	TRANSFER TO	
<u>F. TRANSFER</u>			
Brigid Shultis	Typist – PPS	Typist – Secretary to the Asst. Supt.	10/6/2004

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE APPOINTMENT(S):
FINAL SED CLEARANCE**

Trustee Patterson moved to approve the following appointments:

Notification that the applicant named below has filed their fingerprints with the
New York State Education Department and has been cleared for employment:

Nancy Heagle Bus Attendant

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE CSE/CPSE
RECOMMENDATIONS, SCHEDULE U,
#10/04, CONFIDENTIAL**

Trustee Patterson moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/04, Confidential, as reviewed by Trustee Eisenberg.

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE CSE/CPSE
RECOMMENDATIONS, SCHEDULE U,
#10/04, CONFIDENTIAL**

Trustee Patterson moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/04, Confidential, as reviewed by Trustee Eisenberg.

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE CSE/CPSE
RECOMMENDATIONS, SCHEDULE U,
#01/03, CONFIDENTIAL**

Superintendent recommends approval of Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #01/03, Confidential, as reviewed by Trustee Neil Eisenberg.

BUSINESS AND FINANCE

**MOTION TO APPROVE CONTRACT
WITH FOUR WINDS SARATOGA**

Trustee Patterson moved to approve the contract between the Onteora Central School District and **Four Winds Saratoga** for tutorial services for inpatient students at a rate of \$26.00 per hour for 10 hours of instruction per week for middle and high school students and 5 hours of instruction per week for elementary students for the 2004/2005 school year and authorizes the Superintendent to sign this agreement.

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE LOCATION OF
REPLACEMENT REGULATORY BUILDING**

Trustee Patterson moved to approve the **general location of the replacement regulatory building** as depicted on the accompanying sketch of September 30, 2004. It is further stipulated that this agreement is contingent upon acceptable accommodations being made for the school schedule and for existing parking during the construction.

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE INCREASE IN
CONTRACT WITH B&L CONTROL
SERVICE, INC.**

Trustee Patterson moved to approve the increase in the contract between Onteora Central School District and **B & L Control Service Inc.** for Glycol Installation in an amount not to exceed \$3,000.00 to meet the desired level of 40% solution saturation.

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO APPROVE CONTRACT WITH
BARBER MARKETING, INC. (DBA BMI SUPPLY)**

Trustee Patterson moved to approve the contract between Onteora Central School District and Barber Marketing, Inc. (dba BMI Supply) for the Head Block Beam Reconstruction Project at the High School at the bid amount not to exceed \$176,240.00 and authorizes the Superintendent to sign such agreement.

Trustee D'Orazio seconded the Motion

Discussion. Interim School Business Administrator, Donald Gottlieb, recommended tabling this bid.

TABLED

**MOTION TO APPROVE CONTRACT WITH
THE CHILDREN'S HEALTH MARKET, INC.**

Trustee Patterson moved to approve the following RESOLUTION:

BE IT RESOLVED, that the Onteora Board of Education authorizes the Independent Contractor Retainer between Onteora Central School District (approved by Deborah Fox, Assistant Superintendent) and The Children's Health Market, Inc., Barbara Burditt, for the period covering 11/02/04 to 11/02/04 at a rate of \$500.00 per day to a maximum of \$500.00, to perform services as a Program Consultant/Trainer for the "Great Body Shop" for Teachers K-3 (funded by the OASAS Grant) and authorizes the Superintendent to sign such agreement.

Trustee D'Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO ACCEPT DONATION
OF CAR SEAT**

Trustee Patterson moved to accept the donation by Esther Schnurnberger of a Century “Breverra Contour” car seat to the Onteora Central School District Office of Pupil Personnel. This model is suitable for children weighing from 30 to 60 pounds. The car seat is lightly used, in very good condition.

Trustee D’Orazio seconded the Motion

6 Yes 0 No

CARRIED

**MOTION TO ACCEPT DONATION
OF PING PONG TABLE**

Trustee Patterson moved to accept the of a donation by Kathy and Jack Jordan of a new ping pong table valued at \$150.00 to the Onteora Central School District Middle School for the new ping pong club.

Trustee D’Orazio seconded the Motion

6 Yes 0 No

CARRIED

REPORTS

- Assistant Superintendent, Deborah Fox, reported on Academic Intervention Services, and introduced:
- Rich Morris, Social Worker, who reported on Counseling Services, provided a summary statement for all Board members, and introduced Judy Dagirmanjian and Susan Hansen of Ulster County Mental Health who reported on the FACETS program in place in the District, and introduced the Social Workers who work in the District: Maegan Schenker at the Middle/High School, Eleanor Anderson at Woodstock and Phoenicia Elementary Schools, and Mary Ellen Schneider at Woodstock and Bennett Elementary Schools. Marshall Beckman, Director of Ulster County Mental Health was present to answer questions about the partnership between Onteora Central School District and Ulster County Mental Health.
- Trustee D’Orazio reported on the Large Parcel Legislation. The Board of Education is taking a proactive role to revise the way in which this law is implemented. The Board has met with Town Supervisors and David Little of NYSSBA. Assemblyman Cahill will be meeting with Superintendent Winters, Trustee Eisenberg and Trustee D’Orazio to discuss the drafting of a request for amendment.
- At the November 3, 2004, Board Meeting at Bennett Elementary School, Assistant Superintendent, Deborah Fox, will present the next report in her series. The last report will be presented at the November 16, 2004 Board Meeting at Phoenicia Elementary School.
- Woodstock/West Hurley PTA President, Monica Kim, reported that there are still issues that need to be worked out, but the kids are happy and that is the most important thing.

SECOND READING AND ADOPTION
POLICY 7691 STUDENTS

Trustee Hochman moved to adopt Policy 7691 Students:

REIMBURSEMENT OF PARENTAL EXPENSES INCURRED DURING IN-STATE/OUT-OF-
STATE VISITS IN RESIDENTIAL PLACEMENT PROGRAMS
AS REQUIRED BY THE IEP

The Onteora Central School District promulgates the following policy with regard to reimbursement of expenses incurred by a Custodial parent (siblings traveling with parents will not be reimbursed) during trips to their child's in-state or out-of-state residential placement program as may be required or approved under the students' IEP and/or pursuant to §200.12 of the Commissioner's Regulations:

1. All trip requests must be submitted in writing one week in advance to the Director of Pupil Personnel Services along with a written itinerary to include number of miles to be covered, number of meals to be consumed, and number of nights to be spent in a hotel.
2. The District will, upon review and approval of properly submitted receipts, reimburse a parent who needs to travel with their child to the school for automobile travel at the IRS approved rate and for tolls reasonably and necessarily incurred. Total miles submitted will be subject to verification through Mapquest or a similar internet map source. The District will, when appropriate, review requests for alternate transportation.
3. The District shall pay reasonable and necessary costs of rooms and meals. The total rate for a hotel room will not exceed the contract rate as per the Onteora Teacher's Association contract. Every reasonable effort must be made to obtain a hotel room in the immediate vicinity of the child's school.
4. Two meals per person per day will be allowed, not to exceed the contract rate as per the Onteora Teacher's Association contract, which cannot include alcoholic beverages; an itemized receipt must be included for all meals. A credit card receipt not itemized will not be acceptable/reimbursed.
5. No reimbursement will be issued for activities which are not listed in the itinerary pre-approved by the District.

The maximum number of trips will normally be no more than five (5) per year for a ten-month student or six (6) per year for a twelve-month student.

Trustee Eisenberg seconded the Motion.

6 Yes 0 No

CARRIED

BUSINESS AND FINANCE

- Interim School Business Administrator, Donald Gottlieb reported on the Replacement of the Regulatory Building at High School. Bid will be in May, 2005 and construction will begin as soon as school is over. It is estimated that completion will take six months.
- Mr. Gottlieb also reported that the leach field at the High School, which had a failure last spring, which was repaired, had another minor failure, which was reported October 18, 2004. Steps were taken to halt the flow and the DEP was contacted as well as the School Attorneys.
- Interim School Business Administrator, Donald Gottlieb, gave an update on the Bid process for Stage Rigging at the High School. Since the work cannot be completed until the end of January, 2005, his recommendation is that this bid be tabled until alternatives can be checked on that might be less expensive. It was suggested that the stage might be able to be made safe to use for scheduled concerts and other events by complete removal of all rigging. The engineer who closed it would need to review the condition of the beam.

NON-INSTRUCTION

Trustee D'Orazio moved that the Board of Education approve the following RESOLUTION:

BE IT RESOLVED, that the Ontario Board of Education authorize the CREATION of two 10-month Bus Driver positions (approved by Interim Transportation Supervisor, Betty Hughes) as provided for in the budget, effective as soon as possible (per contract), and authorized the Superintendent to post these positions.

Trustee Eisenberg seconded the Motion.

Discussion,

6 Yes 0 No

CARRIED

DISCUSSION AND POSSIBLE ACTION

OLD BUSINESS

Trustee Hochman moved to have the District delegate to the NYSSBA Convention support the requirement for Internal Claims Auditors to be residents of the District.

Trustee D'Orazio seconded the Motion.

Discussion.

6 Yes 0 No

CARRIED

NYSSBA DELEGATE

Lev Flournoy declined the nomination for NYSSBA delegate.

Discussion. Trustee D'Orazio raised the question about whether or not the delegate is required to be a Board Member.

No delegate was appointed.

BOARD MEMBERS REQUEST FOR INFORMATION

- Trustee Patterson requested information about possible reduction of costs in the Special Education area.
- Trustee Patterson requested alternatives for the parking situation at Woodstock Elementary School. Principal Bobbi Schnell will provide an update.

EXECUTIVE SESSION

Trustee Eisenberg moved to enter into Executive Session at approximately 8:34 p.m. to discuss litigation and employment history of a particular person.

Trustee Flournoy seconded the Motion.

6 Yes 0 No

CARRIED

RETURN TO REGULAR SESSION

Trustee Eisenberg moved to return to REGULAR SESSION at approximately 9:32 p.m.

Trustee Patterson seconded the motion.

6 Yes 0 No

CARRIED

ADJOURNMENT

Trustee Eisenberg moved to adjourn at approximately 9:34 p.m.

Trustee Rosenfeld seconded the Motion.

6 Yes 0 No

CARRIED

Recorded by: _____

Justine Winters

Clerk Pro Tem

Recorded by: _____

Jeanne Shultis

District Clerk