

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, NOVEMBER 22, 2016

BENNETT SCHOOL

1. Opening Items

- 1.01 Call to Order 6:05 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Ratcliff

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 11/8/16 BOE Meeting

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Ratcliff

3. Welcome

- 3.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:05 duration 10 min)

- Acknowledged a letter sent to the Board of Education, Bennett Staff, NYSED, Gov. Cuomo and President Obama from a former parent about his daughter's positive experience at Bennett
- Website has 6th graders personal narratives
- Student Council is working on a non-event fundraiser
 - Theme this year is "Go to the Movies"
 - Invitations are available
 - Proceeds will go to band risers and sound proofing the wall between the music rooms
- Giving Tree is in the front hallway – nurse coordinates with families in need and others to identify children in need
 - Tags have recommended gifts – pull tag, get the gift and give to nurse who will give out gifts by 12/9/16
- Student government hosted the annual community luncheon for Senior citizens
 - Credit to PTA and Chris Downs – students served community and jazz band performed
 - Senior Citizens felt welcome and special
 - Provides a rewarding experience for the students

4. Board District News

4.01 The Board will announce District news (proposed 6:15)
6:15

Trustee Allison reported

- Quite a bit of money raised for Maddie Creagon Scholarship fund and families in need in the community
- Finished football season with the annual banquet
 - About 150 people attended

Trustee Shands reported:

- JV and varsity soccer banquet – girls really seem to be a team
 - Slide show of varsity team working hard and having fun

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:20)
Phoenicia

- On Tuesday, 11/15/16 celebrated National Education Week
 - Many parents enjoyed spending part of the day in their children's classroom/s
 - It's a great opportunity for parents to become familiar with curriculum and instruction and see it in action
 - On 11/17/16 over 40 senior citizens, to include grandparents and great grandparents, attended the Senior Citizen Thanksgiving Luncheon sponsored by the Phoenicia PTA
 - Students in grades 2 and 3 were greeters and servers throughout the event
 - All students in grades K-3 entertained the guests with song and dance led by our music teacher, Mr. Paul Schubert
- Phoenicia partnered with the Radburn Elementary School in Fairlawn, NJ to be the recipients of their December book drive
- Phoenicia PTA will host an evening event at Barnes and Noble in Kinston on Friday, December 9th from 6-8 PM
 - The theme for the evening is Magical, Harry Potter
 - Proceeds will go to indoor winter recess activities such as yoga and dance classes during the months of January and February
- 15 thanksgiving food baskets have been distributed to Phoenicia families through the combined efforts of Phoenicia staff and families, St. Mary's Church, and the Boiceville Market

High School

- The DECA's Coats For Kids coats pick up is changed to 11/30/16
Congratulations to Onteora senior Justin Lane, who signed a letter of intent on November 9th in the high school's auditorium, to play Division I Golf at Binghamton University
- Last Monday representatives from Ulster BOCES visited 10th and 11th grade classes to present career and tech programs that will be available during the

2017-18 school year, as well as the New Visions program

- Last Friday, our TUFS (Teaming Up For Success) program went on a field trip to Hyde Park
 - 17 of students visited the Franklin D. Roosevelt National Historic Site and then the Vanderbilt Mansion National Historic Site
- Also on Friday, high school photography students visited the Center for Photography in Woodstock, the Woodstock Artists Association and Museum and the Woodstock Framing Gallery

Middle School

- Girls Modified Field Hockey players, assisted by family members and Modified Field Hockey Coach Lori Matteson, teamed up to bake approximately 140 apple and pumpkin pies in a fund-raiser that doubled as a community service project
 - Ms. Matteson, a special education teacher, reported that they have sold 135 pies for \$12 each, and are making an extra six to donate to families who have been identified as needing support for the holidays
 - The team also received \$118 in donations from staff members
 - Profits will be earmarked for the purchase of warm-up gear and team sweatshirts, as well as for a \$250 scholarship for a graduating senior
 - Thanks to ShopRite, Adams Fairacre Farms, Stewart's, the Loizou family of Dietz Stadium, and the Nguyen family of Tremper Hill Farms
 - Also thanks to School Lunch Manger, Christine Downs who made all the dough and donated her time and expertise
- The MS had a successful science fair this afternoon, despite two shortened days
 - There were about 250 science research projects on display for teachers, parents, and students
 - Kudos to the MS science teachers for the dedication and hard work

Public Information meeting for Ashokan Rail Tail Project 12/1/16 at 6pm in the Onteora Auditorium

Discussion

- Anyone can donate books directly to Phoenicia
- Interesting partnerships between schools

6. Student Representative Report

- 6.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 6:25)
- Chose 4 eagle mascot drawings to be voted on by the students after break
 - 2 for jerseys and t-shirts
 - 2 for painting a mural/other artistic purposes

7. Acknowledge Public Be Heard

- 7.01 The Board will acknowledge the public be heard comments from the last meeting
No comments were made

8. Public/Student Comment

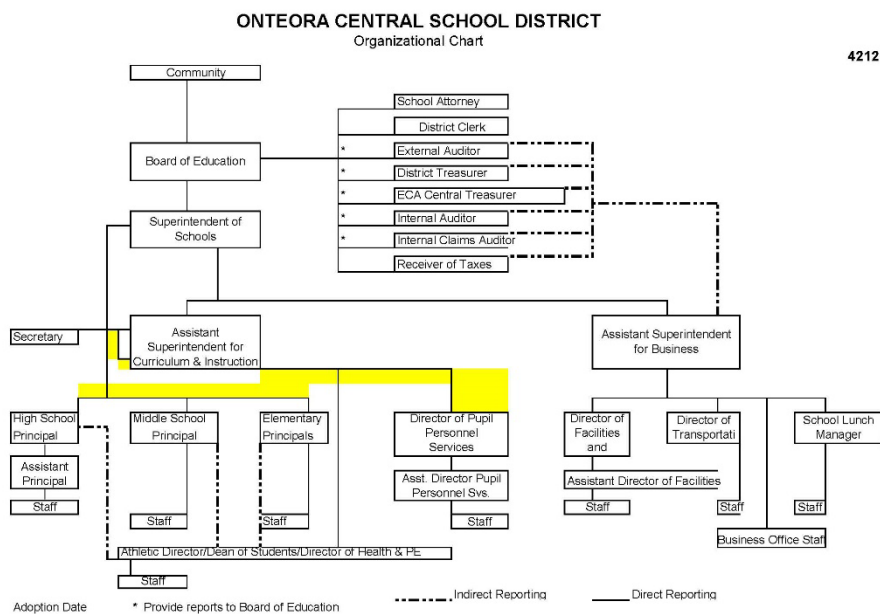
8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:30 duration 10 min or more)

Weston Blelock: read letter to the new Superintendent – internet service should be hard wired in school district because Wi-Fi is harmful to children.

9. Policies (proposed 6:35 duration 10 min)

9.01 First Reading of Policy 4212 Organization Chart

- District operations of accountability, have responsibility to evaluate leadership
 - Principals are educational leaders
- Lead evaluator in APPR document is Superintendent
 - Make organization chart reflect reality of evaluation system
- Assistant Superintendent for Curriculum & Instruction will be in charge of instruction

**9.02 First Reading of Policy 5220 District Investments**

2016 5220 Non-Instructional/Business Operations **SUBJECT: DISTRICT INVESTMENTS**

Scope

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

Objectives

The primary objectives of the local government's investment activities are, in priority order:

- a) To ~~confirm~~ conform with all applicable federal, state and other legal requirements (legal);
- b) To adequately safeguard principal (safety);
- c) To provide sufficient liquidity to meet all operating requirements (liquidity); and
- d) To obtain a reasonable rate of return (yield).

Delegation of Authority

The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment

guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

Prudence

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Ontario Central School District to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Diversification

It is the policy of the Ontario Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

Designation of Depositories

The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:

<u>Depository Name</u>	<u>Maximum Amount</u>
Catskill Hudson Bank	varies
Community Bank N.A.	varies
Key Bank	varies
JP Morgan Chase	varies
NYCLASS	varies
TD Bank	varies
NYLAF	varies

Collateralizing of Deposits

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Ontario Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

- By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.
- By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
- By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.
- By an irrevocable letter of credit in favor of the School District issued by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one (1) nationally recognized statistical rating organization, as security for the payment of 100% of the aggregate amount of public deposits and the agreed upon interest, if any.

Safekeeping and Collateralization

Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default.

It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Permitted Investments

As authorized by General Municipal Law, Section 11, the Onteora Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- a) Special time deposit accounts;
- b) Certificates of deposit;
- c) Obligations of the United States of America;
- d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- e) Obligations of the State of New York;
- f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Onteora Central School District;
- g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
- h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b;
- i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n;
- j) Saving accounts placed through a depository institution that has a main office or branch office in this state and that contractually agrees to place the funds in a federally insured depository institution through the Insured Cash Sweep Services (ICS).

All investment obligations shall be payable or redeemable at the option of the Onteora Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Onteora Central School District within two (2) years of the date of purchase.

Authorized Financial Institutions and Dealers

The Onteora Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent

Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Purchase of Investments

The Treasurer or designee is authorized to contract for the purchase of investments:

- a) Directly, including through a repurchase agreement, from an authorized trading partner.
- b) By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.
- c) By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the School District.

All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Onteora Central School District by

the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:

- a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
- d) No substitution of securities will be allowed.
- e) The custodian shall be a party other than the trading partner.

APPENDIX A Schedule of Eligible Securities

Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.

Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.

Zero coupon obligations of the United States government marketed as "Treasury strips."

9.03 First Reading of Policy 5571 Internal Audit Function

~~2009~~2016 5571 Non-Instructional/Business Operations SUBJECT: INTERNAL AUDIT FUNCTION

No later than July 1, 2006, the District shall establish an Internal Audit Function to be in operation no later than December 31, 2006. The Internal Audit Function shall include:

- a) Development of a risk assessment of District operations including, but not limited to, a review of financial policies and procedures and the testing and evaluation of District internal controls;
- b) ~~An annual~~ A biennial review and update of such risk assessment unless recommended by the Audit Committee to be done more frequently;
- c) Preparation of reports, at least annually following the risk assessment update or more frequently as the Board may direct, which analyze significant risk assessment findings; and
- d) Recommendation of changes for strengthening controls and reducing identified risks, and the specification of time frames for implementation of such recommendations.

The District is permitted to utilize existing District personnel to fulfill the Internal Audit Function, but such persons shall not have any responsibility for other business operations of the District while performing Internal Audit Functions. The District shall also be permitted to use inter-municipal cooperative agreements, shared services to the extent authorized by Education Law Section 1950 or independent contractors to fulfill the Internal Audit Function as long as the personnel or entities performing this Function comply with any Regulations issued by the Commissioner of Education and meet professional auditing standards for independence between the auditor and the District.

Personnel or entities performing the Internal Audit Function shall report directly to the Board of Education. The Audit Committee shall assist in the oversight of the Internal Audit Function on behalf of the Board.
Education Law Sections 1950, 2116-b and 2116-c

9.04 New Policy 7510 Student Health Service

- Policy Committee met – compliment the thoroughness of Trustee Osmond and Trustee Salem in committee on this policy
 - Several policies rolled into 1 policy, reviewed by nurses

This policy replaces Health policies 7511-7522 2016 7510 Students **SUBJECT: STUDENT HEALTH SERVICES**

The Board of Education recognizes that good student health is vital to successful learning and acknowledges its responsibility, along with that of parent(s) or guardian(s), to protect and foster a safe and healthful environment for the students.

The school shall work closely with students' families to provide detection and preventive health services. In accordance with law, the school will provide vision, hearing, and scoliosis screening. Problems shall be referred to the parent(s) or guardian(s) who shall be encouraged to have their family physician/dentist provide appropriate care.

In order to enroll in school a student must submit a health certificate within 15 calendar days after entering school, and upon entering second, fourth, seventh and tenth grades. The examination, which must conform to state requirements, must have been conducted no more than 12 months before the first day of the school year in question. If a student is unable to furnish the health certificate, the school will provide a physical examination by a licensed provider. A request for exemption from the physical examination, or the requirement to provide a health certificate, must be made in writing to the school principal or designee, who may require documents supporting the request. The only basis for exemption is a claim that the physical examination is in conflict with the parent or guardian's genuine and sincere religious belief.

In order to enroll in school, students must also furnish documentation of required immunizations against certain communicable diseases, as set forth in state law and regulations, unless exempted from immunizations for medical or religious reasons as permitted by state law and regulation.

The Board recognizes that the State of New York may authorize and require the collection of data from health certificates in furtherance of tracking and understanding health care issues that affect children. The Board supports these efforts and expects administrators to cooperate and to observe the appropriate laws and regulations in carrying out those responsibilities, including those that relate to student privacy.

In addition, students will be asked to provide a dental health certificate when they enroll in school and in accordance with the same schedule as the health certificate.

A permanent student health record shall be part of a student's cumulative school record and should follow the student from grade to grade and school to school along with his/her academic record. This record folder shall be maintained by the school nurse.

Student Medical Exams

In accordance with Sections 903 and 904 of the state Education Law, each student shall have a physical exam given by the school doctor or licensed health provider (including a physician, physician assistant or nurse practitioner) upon entrance to school and at grades pre-kindergarten or kindergarten, two, four, seven and ten. Findings are to be kept on record at the school on forms that can be obtained from the school nurse. In addition, the school will request a dental health certificate according to the same schedule.

A student may be excluded from the medical examination requirements because the child's parent/guardian holds a genuine and sincere religious belief which is contrary to medical examinations. The request for exemption must be in writing to the principal or his/her designee.

Emergency Care

Schools shall also provide emergency care for students in accidental or unexpected medical situations. Each school in the district will include in its emergency plan a protocol for responding to health care emergencies, including anaphylaxis, and head injury. Parents/guardians will be notified of any emergency medical situation as soon as is practicable. Parents/guardians will receive notification of non-emergent medical situations that have been reported to the nurse in a timely manner.

The district permits emergency administration of opioid antagonists, such as naloxone, by the school nurse to prevent opioid overdose, as specified in policy 7523, Opioid Overdose Prevention.

Medical Emergency Record

All students shall have on file a medical emergency record which shall state the name and telephone numbers of the following:

1. the student's parent(s) or guardian(s) at home and work;
2. the student's next of kin;
3. additional emergency contacts
4. the student's licensed health care provider;

Students diagnosed with diabetes shall have a written diabetes management plan maintained as part of the student's cumulative health record. The management plan shall be developed in accordance with state regulation and district procedures. Students diagnosed with asthma or other respiratory disease requiring a rescue inhaler, students diagnosed with

life-threatening allergy or diabetes shall have an emergency action plan maintained as part of the student's cumulative medical record. The emergency action plan will be developed in accordance with state regulation and district procedures.

Immunization

Under state Public Health Law 2164, in order to be enrolled in or attend district schools, children must be fully immunized against certain communicable diseases. Those diseases are: poliomyelitis, mumps, measles, diphtheria, rubella, varicella (chicken pox), Haemophilus influenzae type b (Hib), pertussis, tetanus, pneumococcal disease, meningococcal disease, and hepatitis B.

"Fully immunized" means that the child has either (1) received the required vaccinations for these diseases as set forth in state regulations; (2) for measles, mumps, rubella, hepatitis B, poliomyelitis, or varicella only, shown immunity with a positive blood test for those disease antibodies; or (3) for varicella only, has had the disease, verified by a physician, nurse practitioner, or physician's assistant.

Children who are not fully immunized may only be admitted to school if they (1) are in the process of receiving immunization or obtaining blood tests; or (2) have been granted a medical or religious exemption.

Medical exemptions may be issued if immunization is detrimental to a child's health. Medical exemptions must either be (1) the medical exemption form issued by the New York State Department of Health or the New York City Department of Health and Mental Hygiene, or (2) a statement signed by a physician licensed to practice medicine in New York State indicating the specific immunization, the medical contraindication, and the length of time the exemption is for. Medical exemptions must be reissued annually to remain valid. The Building Principal may require supporting documents for medical exemptions.

Religious exemptions may be granted by the district upon either (1) a signed, completed and notarized Request for Religious Exemption to Immunization created by the NYSED, or (2) a written, signed and notarized statement from a parent/guardian stating an objection to immunization because of genuine and sincere religious beliefs which prohibit immunization. The Building Principal may require supporting documents for religious exemptions.

All students must present appropriate documentation of their immunization status, as set forth in the Regulations of the Commissioner of Health 10 NYCRR Subpart 66-1.

The Building Principal may permit students without adequate documentation to attend school up to 14 calendar days while the parent/guardian furnishes the necessary documents. This time period may be extended to 30 days for students transferring from another state or country, as long as they show a good faith effort to obtain the necessary documentation.

District schools may access the New York State Immunization Information System (NYSIIS) or the New York City Citywide Immunization Registry (CIR) to verify the immunization history of students entering or registered in that school.

When a child is excluded from school for immunization reasons, the Building Principal shall notify the parent/guardian of their responsibility to have the child immunized, and the public resources available for doing so. The Principal shall also notify the local health authority of the child's name and address and the immunization(s) the child lacks, and shall cooperate with that authority to provide a time and place for the required immunization(s) to be administered.

The district will maintain a list of all students who have been exempted from immunization for medical or religious reasons, or who are in the process of receiving immunization, and shall exclude such students from school when so ordered by the Commissioner of Health, in the event of an outbreak in school of the vaccine-preventable diseases listed in Public Health Law 2164 and the first paragraph of this section.

When a student transfers out of the district, the parent/guardian will be provided with an immunization transfer record showing the student's current immunization status which will be signed by the school nursing personnel or the school physician. A transcript or photocopy of the immunization portion of the cumulative health record will be provided to the new educational institution upon request.

Communicable Diseases

It is the responsibility of the Board to provide all students with a safe and healthy school environment. To meet this responsibility, it is sometimes necessary to exclude students with contagious and infectious diseases, as defined in the Public Health Law, from attendance in school. Students will be excluded during periods of contagion for time periods indicated on a chart developed by the school nurse.

During an outbreak of these communicable diseases, if the Commissioner of Health or his/her designee so orders, the district will exclude students from school who have an exemption from immunization or who are in the process of obtaining immunization.

It is the responsibility of the Superintendent of Schools, working through district health personnel, to enforce this policy and to contact the county or local health department when a reportable case of a communicable disease is identified in the student or staff population.

Administering Medication to Students

Neither the Board nor district staff members shall be responsible for the diagnosis or treatment of student illness. The administration of prescribed medication to a student during school hours shall be permitted only when failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school if the medicine were not made available to him/her during school hours, or where it is done pursuant to law requiring accommodation to a student's special medical needs (e.g., Section 504 of the Rehabilitation Act of 1973). "Medication" will include all medicines prescribed by an authorized medical provider.

Before any medication may be administered to or by any student during school hours, the Board requires:

1. the written request of the parent(s) or guardian(s), which shall give permission for such administration and relieve the Board and its employees of liability for administration of medication;

2. the written order of the prescribing authorized medical provider, which will include the purpose of the medication, the dosage, the time at which or the special circumstances under which medication shall be administered, the period for which medication is prescribed, and the possible side effects of the medication; and
3. Students are permitted to self-administer medication under certain circumstances, in accordance with state law and regulation. A student is authorized to carry and use the following medications included but not limited to: rescue inhaler, epinephrine auto-injector, insulin, glucagon (and associated diabetes testing supplies), if the following conditions are met:
 - a. An authorized medical provider must provide written permission that includes an attestation that the student's diagnosis requires the medication; the student has demonstrated that he/she can self-administer the prescribed medication effectively; the name of the medication, the dose, the times when it is to be taken, the circumstances which may warrant use and the length of time during which the student may use it.
 - b. Written parental permission.

The administration of prescribed medication to a student during school hours is permitted only when the medication is necessary to allow the student to attend school or failure to administer the medication would seriously affect the student's health.

Parent(s) or guardian(s) must present the following information:

1. a written order from a NYS licensed health care provider (e.g. physician, nurse practitioner or physician assistant) containing the following: student's name, the date and name of the medicine, dosage and time to be administered, and list of possible side effects; and
2. A written note from the parent/guardian giving appropriate licensed school personnel permission to administer the medication to their child during school or for trained unlicensed personnel to assist their child in taking their own medication.

If a student is authorized to carry and use medication as described above, the parent/guardian is permitted to give extra medication and supplies that the district will maintain in accordance with the written directions submitted by the authorized medical provider. Such extra medication and supplies shall be readily accessible to the student.

All documents, including permission slips and medical orders will be kept on file in the nurse's office.

The school nurse shall develop procedures for the administration of medication, which require that:

1. all medications will be administered by a licensed person unless the child is a "supervised student" (able to self-administer with assistance and supervision) or an "independent student" (able to self-administer and self-carry);
2. medications, other than as noted above, shall be securely stored in the office and kept in their original labeled container, which specifies the type of medication, the amount to be given and the times of administration; the school nurse shall maintain a record of the name of the student to whom medication may be administered, the prescribing physician, the dosage and timing of medication, and a notation of each instance of administration; and
3. all medications shall be brought to school by the parent(s) or guardian(s) and shall be picked up by the parent(s) or guardian(s) at the end of the school year or the end of the period of medication, whichever is earlier. If not picked up within five days of the period of medication, the medication shall be discarded.

An adult must bring the medication to school in the original container. The administering staff member should clearly label the medication with the time to be given and dosage.

Sunscreen. Students are permitted to carry and apply parentally provided sunscreen without a medical provider's order under the following conditions:

1. the sunscreen is used to avoid overexposure to the sun and not for medical treatment of an injury or illness, if sunscreen is required to treat a medical condition, the procedures for administering medication (above) apply;
2. the sunscreen is FDA approved for over the counter use;

The school nurse will keep written permission for students on file and develop procedures pertaining to this policy.

Taking medication on field trips and at after-school activities is permitted if a student is supervised or independent in administering their own medication. On field trips or at other after-school activities, teachers or other school staff may carry the medication so that the supervised student can take it at the proper time.

If a student is going on a field trip but is not supervised or independent (i.e., fully aware and capable of understanding the need and assuming responsibility for taking medicine), then the district may:

1. permit the parent or guardian to attend the activity and administer the medication.
2. permit the parent to personally request another adult who is not employed by the school to voluntarily administer the medication on the field trip or activity and inform the school district in writing of such request.
3. allow the student's health care provider to be consulted and, if he/she permits, order the medication time to be adjusted or the dose eliminated.

If no other alternative can be found, a school nurse or licensed person must administer the medication.

The administration of epinephrine by epi-pen has become an accepted and extremely beneficial practice in protecting individuals subject to serious allergic reactions (e.g., individual has an anaphylactic reaction to a wasp sting or the ingestion of peanut butter).

Pursuant to Commissioner's regulations, registered professional nurses may carry and administer agents used in non-patient specific emergency treatment of anaphylaxis.

In addition, pursuant to SED guidelines, school nurses may provide training to unlicensed school staff in administering epi-pens, epinephrine auto-injectors and glucagon prescribed by a licensed medical provider, to a child who has been diagnosed with the associated disease in accordance with the process described in this policy and regulation.

Life-Threatening Allergies and Anaphylaxis Management

The Board recognizes its role and responsibility in supporting a healthy learning environment for all students, including those who have, or develop, life-threatening allergies. The district will work cooperatively with the student, their parent/guardian and healthcare provider to allow the child to participate as fully and as safely as possible in school activities. When a student has a known life-threatening allergy reported on their health form or if the district has been informed by the parent of the presence of a life-threatening allergy, the district will assemble a team, which may include the parent, the school nurse, the child's teacher, the building principal and other appropriate personnel, which will be charged with developing an individual health care plan and/or an emergency action plan. The plan(s) will be maintained by the school nurse. The plan(s) will guide prevention and response. If the student is eligible for accommodations based upon the IDEA, Section 504 or the Americans with Disabilities Act, the appropriate procedures will be followed regarding identification, evaluation and implementation of accommodations.

In the event that the student's medical history reveals that they have a known life-threatening allergy, the school nurse, in conjunction with the family, student, child's teacher, and other appropriate staff, will develop and implement an individual health care plan which will guide prevention and response.

The district will work with students in the self-management of their life-threatening allergy, or other chronic health conditions, by:

1. Adequately training staff involved in the care of the child.
2. Assuring the availability of the necessary equipment and/or medications.
3. Providing appropriately licensed and trained persons on school premises, as required by law.
4. Providing ongoing staff and student education.

Training

Training to support the fulfillment of staff responsibilities in regard to student health services will be provided as part of the district's ongoing professional development plan and in conformity with Commissioner's regulations.

Illness or Injury in School

If a student becomes ill or injured in school:

1. The nurse will determine if the student should receive further medical attention, remain in the dispensary or return to class.
2. The nurse will call the parent, guardian or designated emergency contact if he/she feels the student should go home. In general, a parent or guardian will pick up the student from school.
3. The nurse will contact the Building Principal if he/she feels the child should be transported by bus to the home.
4. If there is to be a change in bus routing in order to carry the student to his/her home, that decision will be made by the administrator and the transportation supervisor.
5. If the route is to be changed, the transportation supervisor shall inform the bus driver.
6. The nurse will maintain appropriate records of all student visits.

The district permits the administration of opioid antagonists, such as naloxone, to prevent opioid overdose, pursuant to policy 7523 Opioid Overdose Prevention. Nursing staff shall follow all regulations regarding the storage, accessibility, administration, recordkeeping, and reporting of naloxone use.

Student Return to School after Illness/Injury

In general, students should be symptom-free before returning to school and resuming normal activities. In some instances, students may be asked to provide a note from their licensed health care provider before they return to school or participate in the full range of school activities. The final decision to permit participation rests with the school physician. The Superintendent, in consultation with the school physician, nurse and other appropriate staff, will develop protocols to address a student's return to activities when there has been a serious illness or injury.

Cross-ref: 7611, Children with Disabilities; 7620, 7621 Students with Disabilities and Section 504; 7420, Interscholastic Athletics; 7250, Student Privacy; 7523 Opioid Overdose Prevention; 5681, School Safety Plans and Teams; 4410, Staff Professional Development

Ref: Education Law §§310 (provisions for appeal of child denied school entrance for failure to comply with immunization requirements); 901 et seq. (medical, dental and health services, BMI reporting); 916 (student self-administration of rescue inhalers); 916-a (student self-administration of epinephrine); 916-b (students with diabetes); 919 (provide and maintain nebulizers); 921 (epinephrine auto-injectors; training of unlicensed personnel); 922 (naloxone); 6527 (emergency treatment: anaphylaxis; naloxone); 6909 (emergency treatment: anaphylaxis; naloxone) Public Health Law §§613 (annual survey); 2164 (immunization requirements); 3000-c (collaborative agreements with emergency health care providers); 3309 (naloxone) 8 NYCRR §§ 64.7 (anaphylaxis; naloxone); 135.4 (Physical Education); Part 136 (school health services program; concussion, anaphylaxis, medication, naloxone) 10 NYCRR Part 66-1 (immunization requirements); § 80.138 (naloxone) *Guidelines for Medication Management in Schools*, State Education Department, September 2015, www.p12.nysed.gov/sss/documents/MedicationManagement-final2015.pdf *Immunization Guidelines: Vaccine Preventable Communicable Disease Control*, State Education Department, revised August 2000 *Making the Difference: Caring for Students with Life-Threatening Allergies*, New York State Department of Health, New York State Education Department, New York Statewide School Health Service Center, June 2008 *Concussion Management Guidelines and Procedures*, www.nysphsaa.org *New Policy for Stocking Albuterol Metered Dose Inhalers (MDIs)*, State Education Department, August 2011, www.p12.nysed.gov/sss/schoolhealth/schoolhealthservices/Albuterol2011memo.pdf.

10. Discussion

10.01 The Board will discuss the revised Director of Technology job description (proposed 6:45 duration 15 min)

6:30

- Change in job description reflects the Technology Audit completed
- First began to interview, didn't find anyone that met the qualifications
 - Original job description was vague – highly technical skill set and lead technology into the classroom
 - Need focus of skill set for the job
- Met with Central Office, Administration, District Technology Committee
- Looked at all technology positions needed and found that someone needs to be in charge of these positions
- Change to reflect the needs – first get a handle on technology
 - Infrastructure strong – someone to put together a plan
 - Professional development will be handled in other ways – internal people and outside workshops
- Focuses on technology needs

Discussion

- Board meeting in 2/18/16 it was decided that that Director of Technology would oversee technical support within curriculum
 - Will start with this position, then look at needs
- District did technology survey in 2014 – found that District has a double forked approach to have professional development and someone to be in charge of technology
 - Now have in-house people given extra duties to be a leader in technology, but they have other responsibilities
 - Principal needs to focus on running the school, have a hand in technology but responsibilities need to change
- Need someone that can speak an intelligent language in technology – be the lead IT person
- Will work with Tech TAs and IT people in District
- Would be in ONTSA
- Will replace OAA stipends for CIOs- allow principals to focus on their buildings
- This position will be able to keep up with technology advances and implement them
- Position will report to Assistant Superintendent for Business
 - Professional development and support will go through Assistant Superintendent for Curriculum & Instruction

10.02 Decide on a Board member to be the President/Vice President designee for signing documents from November 30 - December 13, 2016

6:45

- Trustee Storey volunteered because she has a flexible schedule and is available
- Trustee Osmond has served as president and vice president – now has time

through holidays

- Then could continue to serve as Acting Vice President

Trustee Shands nominates Trustee Storey to be the as the President/Vice President designee for signing documents and be the liaison between the Superintendent and Board of Education for the period of November 30, 2016 - December 13, 2016

Seconded by Trustee Allison

Vote: Unanimous

11. Break

11.01 The Board will take a break (proposed 7:00)

No break was taken

12. Independent Contract Retainers

12.01 Approve ICRs (proposed 7:05)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.05

Motioned: Trustee Allison

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Ratcliff

12.02 ICR- Catskill Fungi

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Catskill Fungi LLC to perform a Science Lab Demo - Fungi for the period beginning October 26, 2016 through June 23, 2017 at a rate of \$75.00 per hour, to a maximum of \$150.00, and authorizes the Superintendent to sign such an agreement.

12.03 ICR-Aragon

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Georgina Aragon as a mentor in Dance for the period beginning November 4, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

12.04 ICR-LeFever

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Edith LeFever as a mentor in Acting for the period beginning November 2, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

12.05 ICR Messerle

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Patricia Messerle as a Mindfulness Presenter for the period beginning November 23, 2016 through June 30, 2017 at a rate of \$80.00 per hour plus mileage as per IRS rate, to a maximum of \$2000.00, and authorizes the Superintendent to sign such an agreement.

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 7:10)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.13

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Ratcliff

13.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUM	EFFECTIVE DATE FROM - TO	REASON
2612	9/6/16 – 11/30/16	Medical – Unpaid (extension)
2180	11/21/16 - 12/23/16(0.5 day)*	Medical - Paid
2180	12/23/16 (0.5 day) – 1/20/17*	Medical – Unpaid
3056	10/3/16 – 1/7/17	Medical – Paid (extension)

*approximate dates

SUBSTITUTE

NAME	POSITION	AMOUNT
Fitzsimmons, Kathleen	Certified Substitute Teacher	\$110/day
George, Robert	Uncertified Substitute Teacher	\$85/day
O'Connor-Sadler, Theresa	Uncertified Substitute Teacher	\$85/day
Williams, Keyana	Uncertified Substitute Teacher	\$85/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Allison, Michael	Wrestling – Modified (Volunteer)	Unpaid
Apolito, A. Craig	Basketball – Modified – Head Coach (Boys)	Rescind
Apolito, A. Craig	Track – Winter – Head Coach	\$3,049.00
Burkhardt, Patrick	Track – Winter – Assistant Coach (pro-rated for 60 of 69 days)	\$2,367.60
Downs, Kelly	Track – Winter – Assistant Coach (pro-rated for 9 of 69 days)	\$355.40
Hamlet, Javohn	Basketball – Modified – Co-Head Coach (Boys)	\$1,253.50
Nunez, Alejandro	Basketball – Modified – Co-Head Coach (Boys)	\$1,253.50
Occhi, Andrew	Basketball – Modified (Girls) (Volunteer)	Unpaid

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Elementary Rec – Phoenicia (pro-rated 9/1/16 – 11/9/16)	\$818.35
Colevas, Paul	Lyceum Club Advisor (pro-rated 11/23/16 – 6/23/17)	\$891.36
Hallock, Robert	Elementary Rec – Phoenicia (pro-rated 11/10/16 – 6/23/17)	\$2,618.65
Nelsen-Epstein, David	Computer Club Advisor (Tech Crew) (pro-rated 11/23/16 – 6/23/17)	\$1,410.50
Nelsen-Epstein, David	Mock Trial Advisor A	\$555.00
Thompson, Carolyn	Science Olympiad – HS (Volunteer)	Unpaid

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUM
1885EFFECTIVE DATE FROM - TO
10/25/16 (0.5 day) – 11/10/16REASON
Medical leave - Paid**13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations**

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/16, Confidential, as reviewed by Trustee Salem

13.04 Approve Lead Evaluator

Recommended Action: The Board of Education hereby approves the resolution below, certifying the Principal's Lead Evaluators for the 2016-2017 school year

BE IT RESOLVED THAT Marystephanie Corsones is hereby certified as a Qualified Lead Evaluator of principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a principal under 8 NYCRR §30-2, including:
 - a. how scores are generated for each subcomponent and the composite effectiveness score of principals and
 - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating principals of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

13.05 Appoint additional Title IX Officer

Recommended Action: The Board of Education hereby appoints Victoria McLaren as the Alternate District Title IX Officer with no extra compensation.

13.06 Donations to Phoenicia

Recommended Action: The Board of Education hereby accepts the following donations to the Phoenicia School for the building of the labyrinth:
from Kingston Herzog's of pavers and stone dust valued at \$1,225
from Joe's NY bluestone of benches value at \$300
from Target of a gift card valued at \$50

13.07 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Quarterly Financial Report ending September 30, 2016

13.08 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 4

13.09 Unpaid Tax Warrants

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$2,020,588.33 for Ulster County and agree by signing such warrant. BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$203,828.96 for Greene County.

13.10 Approve Grant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the grant from the Field Trip Fund through Community Foundations of the Hudson Valley for transportation for Field Trips for the Bennett Elementary School for the amount of \$1,955.00 and authorizes the Superintendent to accept this award.

13.11 Surplus Instruments

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following items as surplus and authorizes sale and/or disposal of these items:

Cello – Kay #35743 Model 122

Violin – OCS #54 ½ size

Violin – OCS #57 ½ size.

13.12 Contract with Mid-Hudson Investigative Group

Recommended Action: RESOLVED, that the Board of Education approves the contract with the Mid-Hudson Valley Investigative Group, LLC, from 1/1/17 to 12/31/17 to investigate Title IX matters, as directed by the Superintendent, and authorizes the Superintendent to sign such contract.

13.13 Approve Board Designee

Recommended Action: The Board of Education hereby appoints Trustee Storey as the President/Vice President designee for signing documents and be the liaison between the Superintendent and Board of Education for the period of November 30, 2016 - December 13, 2016.

14. Committee Reports

14.01 Audit Committee Trustee Salem to report. Next Meeting is at Central Administration 10:00 on 1/23/17 (proposed 7:15)

Met yesterday, were brought up to date on the corrective actions recommended

- Both are standard recommendations
 - Fiduciary funds for the Extra Classroom Funds need to be

- monitored through faculty advisors
- School lunch program, which is funded by the district, runs in a deficit

14.02 Facilities Committee - Trustee Storey to report. Next meeting is at the Woodstock School at 3:00 on 12/13/16

- Met on 11/15/16 at Phoenicia to do the yearly tours of buildings and look at 5 year building condition survey to see what architect has prioritized
 - Woodstock next on 12/13/16
- Will then look at building condition survey as a committee
- The pellet boiler has been delivered to Phoenicia
 - Great to use locally sourced fuel
- Lights at Bennett are still being finished, Phoenicia lights make a big difference

14.03 Policy Committee - Trustee Salem to report. Next meeting is at Central Administration 10:00 on 12/16/16
Reviewed the policies on this agenda

14.04 Health and Wellness Committee - Trustee Shands to report. Next meeting is 2:45 in the MS/HS Conference Room on TBD

Met on 11/17/16- spoke with Chair Chris Downs

- Looking into Farm to Table and are bringing back Meet Greet and Eat
 - Fundraiser beneficiary is TBD

15. Old Business

15.01 The Board will discuss Old Business (proposed 7:35)
6:55

- Is there a mentor for the Superintendent from one of the local districts? The previous Superintendent never had a mentor – Board discussion said that it would be a good tool for Superintendent
 - Spending time at the Council of Superintendent, Ulster County Superintendent Group, close with BOCES – received a great deal of help from BOCES, developed relationship with Rondout Superintendent, both have an interest in sports; using multiple mentors
 - NY is extremely different than NJ – especially in Education Law
 - Some principals are very knowledgeable on NY Law, unions, committees – getting great support internally
- Building tours – classroom visits, principals are sending dates – Jan/Feb dates

16. New Business

16.01 The Board will discuss New Business (proposed 7:40)
7:00
No New Business was discussed

17. Request For Information

17.01 The Board will request information (proposed 7:45)

Trustee Shands asked if it is usual for Varsity Basketball practice to be from 5 to 7

Trustee Osmond asked about bridge closure on Route 212 – DOT said it will open on 11/30/16 – can parents be alerted ahead of time about the bus schedule changes?

Trustee Salem asked for an update on the booster club inquiry

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, December 6, 2016 at the Phoenicia School (proposed 7:50)

Recommended Action: The meeting is adjourned at 7:10

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison