

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REORGANIZATION/REGULAR MEETING

Minutes

6:00 p.m.

TUESDAY, JULY 3, 2018
Middle School/High School

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

2. Oath of Office

2.01 District Clerk will administer the Oath of Office to Board Trustees whose term starts July 1st

District Clerk will administer the Oath of Office Board Trustees as follows:

Valerie Storey (3 Year Term 7/1/18-6/30/2021)

Rob Kurnit (3 Year Term 7/1/18-6/30/21)

3. Nominations for 2018-2019 Board President

3.01 District Clerk will Call for Nominations for Board President (proposed 6:05)

Recommended Action: The Board of Education hereby nominates Kevin Salem for President for the 2018-2019 School year

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

4. Nominations for 2018-2019 Board Vice President

4.01 Board President will Call for Nominations for a Board Vice President

Recommended Action: The Board of Education hereby nominates Laurie Osmond for Vice President for the 2018-2019 School year

Motioned: Trustee Ratcliff

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

5. Oath of Office

5.01 The District Clerk will administer the Oath of Office to the 2018-2019 Board of Education President and Vice President

6. Annual Appointments

6.01 Appointments (proposed 6:10)

Recommended Action: The Board of Education hereby approves the Appointments of District Officers, Stipends/Fees, effective July 1, 2018, and authorizes the

Superintendent of Schools to sign all necessary contracts:

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

District Clerk:	Fern Amster	As per 3/22/11 resolution – combines pay for Superintendent Secretary and District Clerk
Treasurer:	Deb D'Aprile	As per terms of employment
Deputy District Treasurer:	Terry Snyder	-0-
Claims Auditor	Julie Wright	\$5600
School Tax Collector:	Cheryl Berryann	-0-
Purchasing Agent:	Monica LaClair	-0-

6.02 Other Appointments (proposed 6:15)

Recommended Action: The Board of Education hereby approves Other Appointments and Stipends/Fees listed effective July 1, 2018, as well as resolutions on Independent Contract Retainers, and authorizes the Superintendent of Schools to sign all necessary contracts

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

1.	School Attorney:	Drohan, Thomas, Waxman, Petigrow & Mayle	\$174.29/hr for attorney retainer- \$200 per month after 350 hours; \$90/hr for paralegal services \$5,083.33/month General Counsel (see attached)
2.	Bond Counsel:	Squire Patton Boggs LLP	As per RFP fee schedule (see attached)
3.	Independent Auditor:	West & Company	\$20,500 (see attached)
4.	District Medical Director	Jane Young, NP 7/1/18-8/30/18) Tanjia Hynes, NP (in-district beginning 9/1/18)	see attached for Jane Young -\$0 - for Tanjia Hynes
6.	Alcohol and Drug Testing Site:	Kingston Worx	See Attached
7.	Fingerprinting:	Reimbursement per District Policy	\$102
8.	Athletic Events Physician:	Jane Young, NP 7/1/18-8/30/18) Tanjia Hynes, NP (in-district beginning 9/1/18)	-0-
9.	CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations:		As per Policy 7670
10.	ECA Central Treasurer	Janelle Perry	\$5127

	ECA Chief Faculty Counselors Bennett Elementary, Middle School and High School:	Building Principals	-0-
11.	Title VI & IX Officer:	Jodi DeLucia	-0-
12.	Coordinator for Section 504:	Cindy Bishop	-0-
13.	Residency Officer:	Monica LaClair	-0-
14.	Records Access Officer:	Monica LaClair	-0-
15.	Records Management Officer:	Monica LaClair	-0-
16.	Homeless Liaison	Cindy Bishop	-0-
17.	Broker of Record	Rose & Kiernan, Inc.	-0-
19.	Asbestos Designee:	Dr. Michael O'Rourke	-0-
20.	School Buildings Structural Inspector and Fire Inspector:	Ulster County BOCES Risk Management Program.	N/A

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that all Independent Contractor Retainers will be presented to the Board of Education for approval prior to executing these contracts.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District authorizes the Superintendent to execute an Independent Contractor Retainer on behalf of the District on an emergency basis only, subject to approval and ratification at the next regularly scheduled Board of Education meeting.

7. Authorizations & Designations

7.01 Authorizations

Recommended Action: The Board hereby authorizes Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

A. Payroll Certificate:	Victoria McLaren	-0-
B. Budget Transfers:	Monica LaClair	-0-
C. Check Signature:	Deb D'Aprile	-0-
D. Alternate Check Signature:	Terry Snyder	-0-

Bonding of Personnel:

1. Blanket limit - \$100,000
2. \$215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk
3. \$1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor
4. \$2,000,000 for Tax Collector, Deputy Tax Collector
5. \$400,000 for Central ECA Treasurer and ECA Chief Faculty Counselor

7.02 Designations (proposed 6:20)

Recommended Action: The Board hereby authorizes Official Bank Depositories,

Official Newspaper for Legal Notices and Bids, Board Meeting Schedule

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

FUND	Account Names	BANK
General/T&A/T&E/ Federal/Cafeteria	Community Bank MultiFund	Community Bank
	Community Bank Payroll	Community Bank
	NYCLASS Money Market	NYCLASS
	TDBank Money Market	TD Banknorth
	NY Liquid Asset Fund	NYLAF
	Catskill Hudson Tax	Catskill Hudson Bank
	Catskill Hudson Money Market	Catskill Hudson Bank
Capital	Construction	Catskill Hudson Bank
Extraclassroom	HS/MS Bennett	Community Bank Community Bank

B. Official Newspaper for Legal Notices and Bids: Daily Freeman

C. Board Meeting Schedule as attached

8. Other Approvals

8.01 Other Approvals (proposed 6:25)

Recommended Action: The Board hereby authorizes Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2018-2019 Board of Registration.

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

A. Mileage Reimbursement	-Per Current I.R.S. Rate
B Substitute Teacher Rates	-CERTIFIED - \$115.00/day
	- UNCERTIFIED- \$85.00/day
	- Registered Nurse - \$115.00/day
C. Substitute Support Staff Rates	- Teaching Assistant – CERTIFIED -\$85.00/day
	- Teaching Assistant – UNCERTIFIED - \$75.00/day
	- Buildings and Grounds- \$13.00/hr
	- Clerical - \$13.00/hr.
	- Monitor - \$75.00/day
	- Food Service - \$12.00/hr.
	- Bus Driver - \$13.00/hr.
Substitute Short and Long Term Pay	As per Regulation 6220R
D. Home Instruction Teacher	- \$50/hour
E. Non-Profit Use of Facilities - staffing charges	- \$25/hr/employee cafeteria Staff; \$30/hr/ custodial – overtime charge only; \$32/hr/Auditorium Technician

F. School Lunch Prices	- K-5 Lunch = \$2.35, 6-8 \$2.60 HS Lunch = \$2.85, Elementary Breakfast = \$1.35 MS/HS Breakfast = \$1.60
G. Copy rate	-\$0.25/page
H. 2018-2019 Board of Registration	- Keymasters and ballot masters \$100.00 - Chief Registrar Inspectors – Vote Day \$80 - Extra hours shall be pro rata for whatever additional hours are actually worked
Public Library Tax as approved by voters – Library Tax approved by voters on May 15, 2018 with a total of \$20,000	Pine Hill Library - \$700 Phoenicia Library - \$3,500 Olive Free Library - \$5,600 West Hurley Library - \$3,300 Woodstock Library - \$6,900
Grant Funding	The Superintendent is authorized to apply for grants
Credit Card Limit	\$3000

8.02 Cell Phone Assignments

Recommended Action: The Board of Education hereby approved the following cell phone assignments as below:

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

Cell Phone Assignments 2018-19

MIFI Access Points - Victoria McLaren and Lance Edelman

Jared Mance

Linda Sella

Lance Edelman

Jennifer O'Connor

Victoria McLaren

Gabriel Buono

Scott Richards

Dieter Schimmelpfennig

Nicole Sommer

Kyle Harjes

SRO

Kim Pilla

Elizabeth Fallo

Jodi DeLucia

9. Authorize District Treasurer to borrow sums of money

9.01 BOE authorizes District Treasurer to borrow sums of money

Recommended Action: Resolved, that the Board of Education hereby authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed \$3,000,000 at any one time, during the 2018-2019 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation Notes – RAN)

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

10. Establishment of Committees

10.01 The Board of Education will discuss and establish Board Committees for the 2018-2019 school year (proposed 6:30 duration 10 min)

Recommended Action: The Board of Education hereby approves the following temporary committees

- Facilities Committee
- Policy Committee
- Health and Wellness Committee

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Discussion on having policy committee be the whole Board
 - May turn out to be a very long meeting
- Policy committee should be more communicative about policies being reviewed and get input
 - Create agenda for policy and put in management update
 - Discussed Board members rotating through
- Get all committee agendas in advance of meeting and minutes after meeting
- Discussed goal of Communication Committee
 - Needs specific goals – is too broad a topic
 - Disband committee – not a useful tool for this Board
- Decided to not re-form Legislative Action Committee
- Audit Committee is mandated by NY State

Result: Passed

Yea: Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

Nay: Trustee Kurnit

11. Hearing on Code of Conduct

11.01 The Board of Education President will open the hearing on the 2018-2019 Code of Conduct (proposed 6:40)

No comment was made

11.02 Close the Hearing on the Code of Conduct

Recommended Action: The Board of Education hereby adopts the revised Code of Conduct

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Passed

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Kurnit, Trustee Warren

Nay: Trustee Ratcliff

12. Acceptance of Minutes

12.01 Acceptance of Minutes (proposed 6:50)

Recommended Action: The Board of Education hereby accepts minutes of June 19, 2018

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Passed

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Kurnit, Trustee Ratcliff

13. Superintendent District News

13.01 The Superintendent will report District News (proposed 6:55)

- Wonderful graduation ceremony- very gratifying event
- Summer Skills Academy will be starting Thursday with 78 students enrolled
 - Teachers are planning with Summer Academy Principal Kim Pilla
- Welcome to new Assistant Superintendent for Curriculum & Instruction, Dr. Jodi DeLucia

14. Board District News

14.01 The Board will report District News (proposed 7:00)

Trustee Storey reported – at the Career and Tech graduation received yearbook – giving to Superintendent for the District

Trustee Ratcliff attended 6th grade moving up ceremony – was inspiring to see young people excited to get a certificate

15. Acknowledge Public Be Heard Comments

15.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made

16. Public and Student Comment

16.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:05 duration 10 min or more)
No comment was made

17. Discussion and Possible Action/Policies

17.01 The Board will Re-Adopt the Board Norms

Consensus reached to adopt these Board Norms:

Before Board Meetings, Members Will:

1. Submit items to be placed on the agenda in ample time so the Superintendent may assemble information bearing on the item before the meeting.
2. Ensure there is adequate time for Board members to prepare and review all relevant materials, information, data, etc. related to the agenda items. Whenever possible, contact the Superintendent with agenda questions well in advance of the meeting, allowing time for Superintendent and staff to gather pertinent information. Additional questions may still be presented during the Board meeting as necessary.
3. Request information from or through the Superintendent, and only from staff members with the prior knowledge of the Superintendent.
4. Refer all persons with positive or negative comments regarding school district operations to the proper staff person or administrator directly responsible for the operational activity. Focus on the Board's role and not become involved in the day-to-day operations of the school system. We will not engage in the resolution of problems; rather we will refer these concerns to the Superintendent.
5. Limit the amount of time Board members spend in schools and Central Administration to only scheduled Board meetings, committee meetings, agenda setting and other Board approved meetings or tours, of which the entire Board is aware.

During Board Meetings, Members Will:

1. Ensure they are fully prepared, on time and ready to participate.

2. Endeavor to start and end meetings on time.
3. Avoid hidden agendas and springing any surprises on other members.
4. Once recognized by the Board President, ensure that each board member is allowed to speak without interruption.
5. Focus on an agenda item until it is resolved or until a specified time has been reached to resume the resolution process.
6. Say it once, say it well.
7. Model the behaviors the Board expects of students, staff, and community members.
8. Before committing to a position on an agenda item or issue make sure all relevant information has been presented, including the Superintendent's recommendation.

After Board Meetings, Members Will:

1. Support the decisions of the Board, and will not work to undermine Board decisions or encourage others to do so.
2. Abide by the confidentiality laws of executive session and ensure all documents, records, reports, etc. are treated in accordance with applicable laws, regulations, policies, etc.

17.02 Travel Reimbursement for Board Members (proposed 7:10)

Recommended Action: The Board of Education hereby approves the reimbursement of Board Members' travel expenses who attend out of District meetings for the 2018-2019 school year.

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

17.03 Approve Board Member to sign for Impartial Hearing Officers (proposed 7:15)

Recommended Action: As per Commissioner's Regulation §200.5 j ii The Board of Education approves the Board President as the Board of Education designee to approve Impartial Hearing Officers. In the absence of the Board President the Board of Education approves Vice President as the designee

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

17.04 MOA 07032018- PD Remuneration

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #07032018 between the Ontario Central School District and the Ontario Teachers Association regarding remuneration for professional development

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

- Board was reassured that there is high level of excitement for professional development
- This MOA is for 1 particular situation

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

Following tech policies are from Questar or were created – all due to internal tech audit

17.05 First Reading of Policy 5672 Computer Resources**2018 5672 Non-Instructional Operations COMPUTER RESOURCES , DATA MANAGEMENT AND CLOUD BASED COMPUTING**

The Board of Education recognizes that computers are a powerful and valuable education and research tool and as such are an important part of the instructional program. In addition, the district depends upon computers as an integral part of administering and managing the schools' resources, including the compilation of data and recordkeeping for personnel, students, finances, supplies and materials. This policy outlines the Boards expectations in regard to these different aspects of the district's computer resources.

General Provisions

The Director of Technology will oversee the use of district computer resources.

The Assistant Superintendent for Curriculum & Instruction will prepare in-service programs for the training and development of district staff in computer skills, appropriate use of computers and for the incorporation of computer use in subject areas.

The Superintendent, working in conjunction with the Assistant Superintendent for Business, Assistant Superintendent for Curriculum & Instruction, and the Director of Technology will be responsible for the approval of purchases and the distribution of computer software and hardware throughout the schools. They shall prepare and submit for the Board's approval a comprehensive multi-year technology plan which shall be revised as necessary to reflect changing technology and/or district needs.

The Superintendent, working with the Director of Technology, shall establish a regulation (6470R) governing the use and security of the district's computer resources (computer resources include all devices that process data, including but not limited to, desktops, laptops, Chromebooks, tablets, copiers and scanners). The security and integrity of the district computer network and data is a serious concern to the Board and the district will make every reasonable effort to maintain the security of the system. All users of the district's computer resources shall comply with this policy, as well as the district's policies 6470, Employee Acceptable Use of District Technology, 8271 Children's Internet Protection and 7314 Student Use of Computerized Information Resources. Failure to comply may result in disciplinary action, as well as suspension and/or revocation of computer access privileges.

All users of the district's computer resources must understand that use is a privilege, not a right, and that use entails responsibility. Users of the district's computer network must not expect, nor does the district guarantee, privacy for electronic mail (e-mail) or any use of the district's computer network. The district reserves the right to access and view any material stored on district equipment or any material used in conjunction with the district's computer network.

Management of Computer Records

The Board recognizes that since district data is managed by computer, it is critical to exercise appropriate control over computer records, including financial, personnel and student information. The Superintendent, working with the Director of Technology and the district's Assistant Superintendent for Business, shall establish procedures governing management of computer records taking into account whether the records are stored onsite on district servers or on remote servers in the "cloud". The procedures will address:

- passwords,
- system administration,
- separation of duties,
- remote access,
- encryption,
- user access and permissions appropriate to job titles and duties,
- disposal of computer equipment and resources (including deleting district data or destroying the equipment),
- inventory of computer resources (including hardware and software),
- data back-up (including archiving of e-mail),
- record retention, and
- disaster recovery plans and notification plans
- Downloading software/data
- Appropriate use of personal devices

If the district contracts with a third-party vendor for computing services, the Superintendent, in consultation with the Director of Technology, Assistant Superintendent for Business, Assistant Superintendent for Curriculum & Instruction and the School Attorney, will ensure that all agreements address the procedures listed above, as applicable.

Review and Dissemination

Since computer technology is a rapidly changing area, it is important that this policy be reviewed periodically by the Board and the district's internal and external auditors. The regulation governing appropriate computer use will be distributed annually to staff and students and will be included in both employee and student handbooks.

Cross-ref: 5670, School District Records

6470, Employee Acceptable Use of District Technology
8271, Internet Safety
7240, Student Records
7242 Directory Information
5510, Accounting of Funds
5410, Purchasing
5250, Sale and Disposal of District Property
5671, Information Security Breach and Notification

17.06 First Reading of Policy 5670 School District Records Management

~~2002~~5670 5670 Non-Instructional/Business Operations **SCHOOL DISTRICT RECORDS**

MANAGEMENT ~~A records management officer shall be designated by the Superintendent, subject to the approval of the Board of Education. Such records management officer shall coordinate the development of and oversee a program for the orderly and efficient management of records, including the legal disposition or destruction of obsolete records, and be given the authority and responsibility to work with other local officials at all levels in the development and maintenance of the records management program.~~

~~Appropriate regulations and procedures shall be developed.~~

Retention and Disposition of Records

~~The Superintendent shall retain records for such a period and dispose of them in the manner described in Records Retention and Disposition Schedule ED-1, established pursuant to Part 185, Title VIII of the Official Compilation of Codes, Rules and Regulations of the State of New York and Article 57-A of the Arts and Cultural Affairs Law.~~

~~8 New York Code of Rules and Regulations~~

~~(NYCRR) Section 185~~

~~Local Government Records Act of 1987~~

- It is the policy of the Board of Education to inform members of the public about the administration and operation of the public schools in accordance with the Freedom of Information Law of the State of New York.

The Superintendent of Schools shall develop regulations ensuring compliance with the Freedom of Information Law and setting forth the procedures to be followed to obtain access to district records. Such regulations shall address ensuring applicable confidentiality and security of district information. The Superintendent shall designate, with Board approval, a Records Access and Records Management Officer, pursuant to law.

Retention and Destruction of Records

The Board hereby adopts the Records Retention and Disposition Schedule ED-1 issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, which contains the legal minimum retention periods for district records. In accordance with Article 57-A, the district will dispose of only those records described in the schedule after they have met the minimum retention periods set forth in the schedule. The district will dispose of only those records that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond the established legal minimum periods.

The manner of destruction will be determined by the format of the record (i.e., paper, digital, etc.). In addition, destruction will be appropriately documented.

Litigation-Hold

The Superintendent will establish procedures in the event that the school district is served with legal papers. The Superintendent will communicate with applicable parties, including the school attorney and the records management official, to ensure that, when appropriate, a litigation-hold is properly implemented. The litigation-hold is intended to prevent the destruction or disposal of records that may need to be produced as part of discovery. It is the intention of the Board of Education to comply with applicable rules and regulations regarding the production of necessary documents, data, files, etc. The Board directs the Superintendent to institute such procedures to implement this policy.

The Superintendent or his/her designee, with assistance from the Records Management Officer, shall be responsible for developing and disseminating department-specific retention schedules and guidance to staff, as necessary, to ensure adherence to this policy.

Cross-ref: 5672, Computer Resources and Data Management

Ref: Public Officers Law §84 *et seq.* (Freedom of Information Law)

Education Law §2116

Arts and Cultural Affairs Law §57.11

Arts and Cultural Affairs Law Article 57-A (Local Government Records Law)

Federal Rules of Civil Procedure, 16, 26

8 NYCRR Part 185 (Appendix I) – Records Retention and Disposition Schedule ED-1

17.07 First Reading of Policy 6470 Employee Acceptable Use

2018 6470 Personnel **SUBJECT: EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY**

Purpose

Onteora Central School District (OCSD) encourages use of the District Computing Systems (DCS) to explore educational topics, conduct research and engage in work-related professional communication to further the mission of OCSD. It is anticipated that access to various electronic information resources will expedite and enhance the performance of work related tasks and assignments.

Use of the DCS shall cease and the equipment returned to OCSD or the user's access revoked under any of the following circumstances:

1. A user separates from service as an employee of OCSD.
2. Status as a person authorized to access the DCS or use OCSD equipment terminates.
3. A user is assigned a new position and/or responsibilities pursuant to which use of the DCS, or a portion thereof, has not been authorized.
4. User violated this policy.

Anyone who is aware of any misuse or abuse of any software or electronic communication system owned or leased by OCSD shall notify his/her immediate supervisor or building principal.

An administrator who is aware of any misuse or abuse shall notify the Superintendent, Assistant Superintendent, or designee, and appropriate disciplinary action may occur based on the circumstances and in accordance with all applicable laws, bargaining agreements, Board policies, and administrative regulations.

User Responsibilities

Each user of the OCSD systems and/or services shall submit a signed Technology Acceptable Use Agreement Form to acknowledge the receipt of this policy and its accompanying regulation

With increased concern about identity theft, unwarranted invasion of privacy and the need to protect personally identifiable information, prior to students being directed by staff to use any cloud-based educational software/application, staff must get approval from the Building Principal and Director of Technology. The Building Principal and Director of Technology will determine if a formal contract is required or if the terms of service are sufficient to address privacy and security requirements, and if parental permission is needed.

See Regulation 6470R

17.08 Second Reading and Adoption of Policy 3120 School News Releases (proposed 7:30)

Recommended Action: The Board of Education hereby adopts Policy 3120 as written
Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

20022018 3120 Community Relations **SUBJECT: SCHOOL NEWS RELEASES SPONSORED MEDIA**

As the official spokesperson, the Superintendent or their designee shall issue all news releases concerning the District. All statements of the Board will be released through the Office of the Superintendent and/or the District Clerk.

~~The Principal of each building is responsible for the preparation of news releases or announcements concerning the activities within that building. ,and for reviewing them with the Superintendent prior to release. Copies of all final news releases will be sent to the Superintendent's Office. The Board accepts the funding obligation for the necessary staff and production costs.~~

~~In addition, a periodic newsletter may be prepared and mailed to each resident of the School District. Included in the newsletter will be information regarding school activities, a monthly calendar and other items of interest to the community. The Board accepts the funding obligation for the necessary staff and production costs.~~

~~As the official spokesperson, the Superintendent or his/her designee shall issue all news releases concerning the District. All statements of the Board will be released through the Office of the Superintendent and/or the District Clerk.~~

17.09 Second Reading and Adoption of Policy 3281 Use of School Owned Materials & Equipment

Recommended Action: The Board of Education hereby adopts Policy 3281 as written
Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

~~2002~~2018

3281

Community Relations **SUBJECT: USE OF SCHOOL-OWNED**

MATERIALS AND EQUIPMENT

Except when used in connection with or when rented under provisions of Education Law Section 414, school-owned materials or equipment may be used by members of the community or by District employees and/or students for school related purposes only. Private and/or personal use of school-owned materials and equipment is strictly prohibited.

The Board will permit school materials and equipment to be loaned to staff members when such use is directly or peripherally related to their employment and loaned to students when the material and equipment is to be used in connection with their studies or extracurricular activities. Community members will be allowed to use school-owned materials and equipment only for educational purposes that relate to school operations.

~~Administrative regulations will be developed to assure the lender's responsibility for, and return of, all such materials and equipment.~~

Education Law Section 414

17.10 Second Reading and Adoption of Policy 3140 Senior Citizens

Motioned: Benn

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

Recommended Action: The Board of Education hereby adopts Policy 3140 as written

~~2002~~2018 3140 Community Relations **SUBJECT: SENIOR CITIZENS**

Senior citizens will be admitted to all school events, except group sponsored events, without charge. ~~if they present a Senior Citizens Card.~~

Education Law Sections 1502 and 1709(22)

Real Property Tax Law Section 467

17.11 Second Reading and Adoption of Policy 3150 Flag Display

Recommended Action: The Board of Education hereby adopts Policy 3150 as written

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

20022018 3150 Community Relations **SUBJECT: FLAG DISPLAY**

In keeping with State Education Law and Executive Law, the Board of Education accepts its duty to display the United States flag upon or near each public school building during school hours, weather permitting, and such other times as the statutes may require or the Board may direct.

When ordered by the President, Governor, or local official, to commemorate a tragic event or the death of an outstanding individual, the flag shall be flown at half-staff. The Superintendent's approval shall be required for the flag to be flown at half-staff upon any other occasion. **Regulations for seeking such approval shall be established in the Administrative Manual of the District.**

Education Law Sections 418 and 419

Executive Law Sections 402 and 403

17.12 Rescind Policy 8270 Instructional Technology

Recommended Action: The Board of Education hereby rescinds Policy 8270 Instructional Technology

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Very old policy – covered in other technology policies

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

2002 8270 Instruction **SUBJECT: INSTRUCTIONAL TECHNOLOGY**

The Board of Education recognizes its responsibility to further the District's educational goals through the use of appropriate and high quality technological materials and equipment. For the purpose of this policy, technology refers to computers, interactive videodiscs, Compact Disc-Read Only Memory (CD-ROM) devices, local area networks, satellite transmission and other telecommunications equipment.

Continuing advances in technology are bringing about changes that have an increasing impact on the way we obtain, process, evaluate and use information. Therefore, the District is committed to:

- A comprehensive staff development program to ensure appropriate and effective use of technology.
- The preparation of students to utilize multiple types of technology.
- The integration of technology within and across all curriculum areas.
- The equitable distribution and access to technological equipment and materials for all students.
- The promotion of technology as an alternative to traditional methods of gathering, organizing and synthesizing information.
- The provision of sufficient funds, within the budgetary constraints of the Board, for the implementation of technology instruction.

The Board directs the Superintendent or their designee to assess the technological needs of the District's instructional program, research and review current materials and make recommendations to

18. Independent Contract Retainers

18.01 Approve all ICRs (proposed 7:35)

Recommended Action: The Board of Education approves the Independent Contract Retainers in items 18.02-18.08

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

18.02 ICR - Pimentel

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Joseph Pimentel, as a muralist effective October 9, 2018 to October 15, 2018 at a rate of \$3500.00 to a maximum of \$3500.00 and authorizes the Superintendent to sign such an agreement.

18.03 ICR - First Steps Half Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and First Steps Early Childhood Education Center, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of \$304.48 per half day student/month, to a maximum of \$60,896.00 and authorizes the Superintendent to sign such an agreement.

18.04 ICR - First Steps Full Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and First Steps Early Childhood Education Center, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of \$875.00 per full day student/month, to a maximum of \$131,250.00 and authorizes the Superintendent to sign such an agreement.

18.05 ICR - Woodland Playhouse - Half Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Woodland Playhouse, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of \$304.48 per half day student/month, to a maximum of \$30,448.00 and authorizes the Superintendent to sign such an agreement.

18.06 ICR - Woodland Playhouse - Full Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Woodland Playhouse, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of \$695.00 per full day student/month, to a maximum of \$69,500.00 and authorizes the Superintendent to sign such an agreement.

18.07 ICR - Beginnings Half Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Beginnings PreSchool, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of \$304.48 per half day

student/month, to a maximum of \$30,448.00 and authorizes the Superintendent to sign such an agreement.

18.08 ICR - Beginnings Full Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Beginnings Preschool, as a Universal Pre-K Provider, for the period beginning July 1, 2018 to June 30, 2019, at a rate of \$750.00 per full day student/month, to a maximum of \$75,000 and authorizes the Superintendent to sign such an agreement.

19. Consent Agenda

19.01 Approve Consent Agenda (proposed 7:40)

Recommended Action: The Board hereby approves item numbers 19.02 - 19.10

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

19.02 Personnel Agenda

APPOINTMENT: INSTRUCTIONAL

FULL-TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Terri Versace, certified in Special Education, to a 4 year probationary period in the tenure area of Special Education at a salary of 2MA (replaces Jeanenne Bennett) commencing on 8/1/18 and ending on 7/31/22.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

SUBSTITUTE

NAME	POSITION
Martin, Colleen	School Nurse
Panza, Marcia	School Nurse
Wright, Janet	Certified Instructional

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	SALARY
Rushford, Michael	Summer PE Credit Recovery	7/9/2018 – 7/19/2018	\$39.00 Hr.

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Edelman, Lance	CIO for Student Management/Technology - Secondary	\$7,500.00
Liverani, Michael	Football Modified – Assistant Coach	\$2,439.00
Logan, Maris	Volleyball Varsity – Head Coach	\$3,865.00
Rokitowski, Brian	Soccer JV – Head Coach (Boys)	\$3,572.00
Allison, Bridget	Liaison – English	\$3,424.00
Boyer, Erica	Chamber Ensemble Director	\$1,826.00
Boyer, Erica	Commencement Orchestra Director	\$334.00

Boyer, Erica	Liaison – Music	\$2,055.00
Burkhardt, Jeannine	Liaison – Math	\$3,424.00
Casey, Lisa	Class Advisor – Junior	\$2,795.00
Casey, Lisa	Class Advisor – Freshman Split w/P.Colevas	\$439.50
Colevas, Paul	Class Advisor – Freshman Split w/L.Casey	\$439.50
Colevas, Paul	Class Advisor – Senior	\$2,795.00
Colevas, Paul	Lyceum Club Advisor	\$1,281.00
Condon-Krieger, Janet	Tufs Advisor #1	\$1,270.00
Connolly, Brian	Yearbook Advisor – HS	\$2,506.00
Connolly, Brian	Yearbook Business manager	\$1,796.00
Curlew, Alicia	Debating Club – Model Congress Advisor	\$1,386.00
Kenly, Maryanne	Math Coordinator Split w/V. Occhi	\$2,381.50
Murphy, Steven	Marching Band Advisor	\$4,945.00
Murphy, Steven	Jazz Ensemble Director	\$1,493.00
Murphy, Steven	Theatre Technical Director Split w/TBD	\$1,667.00
Occhi, Virginia	Math Coordinator Split w/M. Kenly	\$2,381.50
Partridge, Hilary	Elementary Resource – Additional 1	\$2,111.00
Perls-Shultis, Robin	Tufs Advisor #2	\$1,270.00
Prutzman, Wilbur	Liaison – Occupational Education	\$2,055.00
Stewart, Valerie	Liaison – Foreign Language	\$3,424.00
Via, M. Scott	Liaison – Science	\$3,424.00
Via, M. Scott	Computer Advisor - HS	\$5,239.00
Wolfied, Dale	Liaison – Art	\$2,055.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Lavelle, James	Part Time Bus Driver	06/20/18	Personal

APPOINTMENT: NON-INSTRUCTIONAL
TEMPORARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
*Blakely, Sabrina	Summer Academy Nurse	7/5/18 – 8/2/18	\$39.00/hr	Sharing w/M.Panza and S.Elmendorf
*Elmendorf, Suellen	Summer Academy Nurse	7/5/18 – 8/2/18	\$39.00/hr	Sharing w/M.Panza and S.Blakely
*Panza, Marcia	Summer Academy Nurse	7/5/18 – 8/2/18	\$39.00/hr	Sharing w/S.Blakely and S.Elmendorf
VanLeuvan, Robert	Custodial Worker/District	7/5/18 – 8/31/18	\$12.00/hr	Summer Position
*Date Adjustment				

SUBSTITUTE

NAME	POSITION
Oster, Jackie	Uncertified TA

19.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #7/18, Confidential, as reviewed by Trustee Kurnit

19.04 Approve Extension of Capital Markets Advisors

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve the extension of the contract between Onteora Central School District and Capital Markets Advisors, LLC for Financial Advisory Services for the 2018-19 school year and authorizes the Superintendent to sign such an agreement.

19.05 Approve Watershed Grant

Recommended Action: Resolved that the Board of Education is authorized and hereby directs the Superintendent of Schools to sign the contract with the Catskill Watershed Corporation for an education grant in the amount of \$10,000 for a project titled "5th Grade Frost Valley Environmental Field Trip", and to ensure that activities and programs by said grant are carried out in accordance with grant requirements.

19.06 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare The Developing Child, World History and Life Skills Heath textbooks from the Middle School as surplus and authorizes the sale or disposal of these items.

19.07 Motion for District to Reimburse Fingerprint Fee

Recommended Action: BE IT RESOLVED, that the Board of Education hereby agrees to reimburse the fingerprinting fee for all prospective coaches hired on or after July 1, 2018 who are subject to the fingerprinting requirements of the Education Law and whose annual salary is less than \$15,000 and
BE IT FURTHER RESOLVED, that the Board of Education hereby agrees to reimburse coaches hired on or after July 1, 2018 who are subject to the fingerprinting requirements of the Education Law, for the fingerprinting fees incurred by the coach after they have worked for the Onteora Central School District for one full sports season
BE IT FURTHER RESOLVED, that the Board of Education hereby approves the expenditure of funds for the reimbursement of fingerprinting fees in accordance with this Resolution.

19.08 Approve Contract for Stand-By Ambulance

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Olive First Aid Unit, Inc. for stand by ambulance service and authorizes the Superintendent to sign such an agreement.

19.09 Adjust Budget for Shed replacement

Recommended Action: The Superintendent recommends approval to adjust the 2017-2018 budget for insurance recoveries received from Utica National Insurance for replacement of sheds due to the fire at Bennett Elementary School.
Utica National Insurance \$41,819.66
H1620.293-03SHED Bennett Shed Replacement \$23,475
A1620.466-17 Building Repair \$18,344.66.66

19.10 Accept Bid for Sheds

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the Storage Sheds at the Bennett Elementary School based on the bid documents of June 26, 2018 to the lowest responsible bidder, Brads Barns & Gazebos, in the amount of \$23,475.00 and authorizes the Superintendent to sign such an agreement.

20. Old Business

20.01 The Board will discuss Old Business (proposed 7:45)

Motion to create an Ad Hoc Committee to do literature review and research to better inform the Board on what other districts have done to mitigate the budget as health care costs continue to rise and enrollment continues to decline

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

- Needs more than just Board members to do strategic plan
 - Is not for strategic plan to suggestions, just research committee
 - Look only at NYS due to NY regulations
 - Resource for Board members to ask questions
- Trustee Ratcliff, Trustee Kurnit, Trustee Storey are Ad Hoc Committee

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

21. New Business

21.01 The Board will discuss New Business

No New Business was discussed

22. Adjournment

22.01 Adjourn Meeting. Next meeting August 7, 2018 in the Middle School/High School (proposed 7:50)

Recommended Action: The meeting is adjourned at 7:05

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Ratcliff, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

9:00 a.m.

MINUTES

WEDNESDAY, AUGUST 1, 2018

CENTRAL ADMINISTRATION CONFERENCE ROOM

1. Opening Items

1.01 Call to Order 9:00 am

1.02 Appoint Clerk Pro-Tem

Recommended Action: The Board of Education hereby appoints Monica LaClair as Clerk Pro Tem in the absence of the District Clerk

Motioned: Trustee Kurnit

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

1.03 Roll Call

Present: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

1.04 Tobacco Policy Statement

2. Policies

2.01 Waive First Reading

Recommended Action: The Board of Education hereby waives the first reading of Policies 5660, 7220 and 7222.

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

2.02 Adopt Policy 5660

Recommended Action: The Board of Education hereby adopts Policy 5660 as written.

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

2018 5660 Non-Instructional/Business Operations **SUBJECT: SCHOOL MEAL SERVICE PROGRAM (LUNCH AND BREAKFAST)**

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price meal services to qualified district students.

Availability, Application and Notification

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

To apply for the free [or reduced price] meal program:

WEDNESDAY, AUGUST 1, 2018

CENTRAL ADMINISTRATION CONFERENCE ROOM

- a. Application forms will be available in the main office of each school building and on the district web site <http://www.onteora.k12.ny.us/domain/20> and can be completed and submitted at any time during the year.
- b. Completed forms must be submitted to the main office of the school which the student attends prior to any determination of eligibility.
- c. The parent or guardian will be informed of the determination within one week of receiving a properly completed application.

Applications will be kept confidential.

Upon written request, the Assistant Superintendent for Business will hear appeals of determinations regarding such services in compliance with federal regulations governing the National School Lunch Program.

In addition, in order to reach students who are categorically eligible for free [and reduced price] meals and to comply with state law, three times per school year the School Lunch Manager will review the list made available by the State Education Department of children ages three to 18 who are in households receiving federal food assistance, Medicaid benefits (for certain recipients), or Temporary Assistance for Needy Families (TANF) to identify students within the district. The district will send a notice to those families apprising them of their student's eligibility to participate in the school meal programs without further application. Parents may decline participation by informing the district in writing. If the service is declined, the student will be removed from the eligibility list.

Meal Charge Policy

The goal of the *Onteora Central School District* is to provide student access to nutritious no- or low-cost meals each school day and to ensure that a pupil whose parent/guardian has unpaid school meal fees is not shamed or treated differently than a pupil whose parent/guardian does not have unpaid meal fees. The intent of this policy is to establish procedures to address unpaid meal charges throughout the *Onteora Central School District* in a way that does not stigmatize, distress or embarrass students. The provisions of this policy pertain to regular priced school breakfast ~~and~~, lunch ~~and snack (if applicable)~~ meals only. The *Onteora Central School District* provides this policy as a courtesy to those students in the event that they forget or lose their lunch money. Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.

- Free Meal Benefit - Free eligible students will be allowed to receive a free breakfast and lunch each day. A la carte purchases must be paid/prepaid.
- Reduced Meal Benefit - Reduced eligible students will be allowed to receive a breakfast for \$.25 and lunch for \$.25 each day. ~~A student will be allowed to charge a maximum of 5 meals to their account after the balance reaches zero.~~ The charge meals offered to students will be reimbursable meals that are available to all students unless the student's parent or guardian has specifically provided written permission to the school to withhold a meal. A la carte items or other similar items must be paid/prepaid.
- Full Pay Students – Students will pay for meals at the school's published paid meal rate each day. If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child if applicable. ~~A student will be allowed to charge a maximum of 5 reimbursable meals to their account after the balance reaches zero (grades 9-12 max \$8.40, grades 5-8 max \$7.65, grades K-3 max \$6.90.)~~ The charge meals offered to students will be reimbursable meals that are available to all students.
- Parents/Guardians are responsible for meal payment to the food service program. Discreet notices of ~~low~~ ~~or~~ deficit balances will be sent to parents/guardians at regular intervals during the school year.
- Students/Parents/Guardians may pay for meals in advance via *the Parent Portal* or with a check payable to *Onteora CSD Food Service*. Further details are available on our webpage at Onteora.k12.ny.us. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.
- Refunds for withdrawn, and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will automatically be refunded any balance over \$10.00 unless they have a sibling and then be given the option to request a refund or it will automatically be transferred to a sibling's account.
- Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of the *Onteora Central School District* Food Service Program.
- Balances Owed collection will follow the policies and procedures set by the school.

ONGOING STAFF TRAINING:

- Staff will be trained annually and throughout the year as needed on the procedures for managing meal charges using the NYSED Webinar or the school's training program.
- Staff training includes ongoing eligibility certification for free or reduced price meals.

PARENT NOTIFICATION:

- Parents/guardians will be notified that a student's ~~meal card or~~ account balance is exhausted every Wednesday and Sunday by email.
- Parents/guardians will be notified that a student has accrued meal charges every Wednesday and Sunday by email.

PARENT OUTREACH:

- Staff will communicate with parents/guardians with five or more meal charges to determine eligibility for free or reduced price meals.
- School staff will make two documented attempts to reach out to parents/guardians to complete a meal application in addition to the application and instructions provided in the school enrollment packet.
- School staff will contact the parent/guardian to offer assistance with completion of meal application to determine if there are other issues within the household causing the child to have insufficient funds, offering any other assistance that is appropriate.

MINIMIZING STUDENT DISTRESS:

- School will not publicly identify or stigmatize any student on the line or discuss any outstanding meal debt in the presence of any other students.
- Students who incur meal charges will not be required to wear a wristband or handstamp, or to do chores or work to pay for meals.
- Schools will not throw away a meal after it has been served because of the student's inability to pay for the meal or because of previous meal charges.
- Schools will not take any action directed at a pupil to collect unpaid school meal fees.
- Schools will deal directly with parents/guardians regarding unpaid school meal fees.

ONGOING ELIGIBILITY CERTIFICATION:

- School staff will conduct direct certification with NYSSIS or using NYSED Roster Upload at least monthly to maximize free eligibility.
- School staff will provide parents/guardians with free and reduced price application and instructions at the beginning of each school year in school enrollment packet.
- Schools using electronic meal application will provide an explanation of the process in the school enrollment packet and instructions on how to request a paper application at no cost.
- Schools will provide at least two additional free and reduced price applications throughout the school year to families identified as owing meal charges.
- Schools will coordinate with the foster, homeless, migrant, runaway coordinators at least monthly to certify eligible students.

National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)

Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)

7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)

Social Services Law §95(7)

Education Law Sections 915, 1709(22) and (23)

Policy 5661 District Health and Wellness Policy

2.03 Adopt Policy 7220

Recommended Action: The Board of Education hereby adopts Policy 7220 as written
 Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

20022018 7220 Students SUBJECT: GRADUATION REQUIREMENTS

In order to graduate from Onteora Central School District, a student must complete or may exceed the requirements set forth in Part 100 of the Commissioner's Regulations.

~~8 New York Code of Rules and Regulations~~

~~(NYCRR) Sections 100.1(i) and 100.5~~

Participation in the graduation exercises will be predicated on satisfactory completion of all graduation requirements, except as permitted by policy 7222.

Cross-ref: 7222, Diploma and Credential Options for Students with Disabilities

Ref: 8 NYCRR §§100.5; 100.6

Now Present

Trustee Osmond arrived at 9:10

2.04 Adopt Policy 7222

Recommended Action: The Board of Education hereby adopts Policy 7222 as written

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Shands, Trustee Warren

20082018 7222 Students SUBJECT: DIPLOMA and CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

~~— The Board of Education is committed to ensuring that students with disabilities are provided appropriate opportunities to earn a high school diploma in accordance with the provisions of Commissioner's Regulations Section 100.5. However, when necessary, the District may award high school individualized education program (IEP) diplomas to students with disabilities.~~

High School Diplomas

~~— Students pursuing either a Regents or a local high school diploma must acquire a certain number of units of credit in specified courses and also meet subject sequence requirements. It is critical that students with disabilities be provided access to the required courses and testing programs needed for graduation with these awards.~~

High School Individualized Program (IEP) Diplomas

~~— Each individualized education program (IEP) diploma awarded shall be accompanied by a written statement of assurance that the student named as its recipient shall continue to be eligible to attend school until the student has earned a high school diploma or until the end of the school year of such student's twenty-first birthday, whichever is earlier.~~

~~— The Superintendent shall report to the State Education Department, within fifteen (15) days after the June graduation, the total number and the names of the students awarded IEP diplomas that school year.~~

Regents Competency Test (RCT) Safety Net and 55-64 Passing Score Option for Students with Disabilities

~~— In October 2003, the Board of Regents approved an extension of the Regents Competency Test (RCT) "safety net" for students with disabilities who pursue a Regents or local high school diploma.~~

~~— The following students qualify for the RCT safety net and the 55-64 passing score:~~

~~— a) Students with disabilities identified through a Committee on Special Education (CSE). Specific language regarding the availability of the safety net does not have to be indicated on the student's IEP.~~

~~— b) Students with disabilities identified through the Section 504 Multidisciplinary Team (MDT) if recommended and documented by the MDT on the student's Accommodation Plan.~~

~~— c) Students with disabilities declassified while in grades 8 through 12 if recommended and documented by the CSE on the student's IEP.~~

RCT Safety Net

~~— In order to earn a high school Regents diploma, all students need to take and pass five (5) specific Regents examinations with a score of 65 or higher. Vocational and Educational Services for Individuals with Disabilities (VESID) has developed a chart on the "Diploma Requirements Based on June 2005 Board of Regents Action to Phase in the 65 Graduation Standard on Required Regents Exams" which is available at: <http://vesid.nysed.gov/specialed/publications/policy/chart-diploma.htm>~~

~~— The safety net allows students with disabilities who fail a required Regents exam to instead meet the requirements for a local diploma by passing the RCT in that subject or the Department approved alternative. The safety net is available to all eligible students with disabilities entering grade 9 through the 2009-10 school year. The school may administer the RCT before or after the Regents examination, but in all cases the student must take the required Regents examination in order to earn the local diploma. The RCT exams will be available until the student graduates or reaches the age of twenty-one (21).~~

~~55-64 Passing Score~~

~~— For students with disabilities who first enter grade 9 in September 2005 and thereafter, a score by the student of 55-64 may also be met by achieving a passing score on any Regents examination (English, Mathematics, Science, Global History and U.S. History) required for graduation; and, in such event, the District may issue a local diploma to such student. The 55-64 passing score must be made available to students with disabilities and is no longer a District option. This provision shall apply only to students with disabilities who are entitled to attend school pursuant to Education Law Sections 3202 or 4402(5). ~~Education Law Sections 3202 and 4402(5) 8 New York Code of Rules and Regulations (NYCRR) Sections 100.5(a-f) and 100.9~~~~

~~— The Board of Education is committed to supporting all students so they are college- and career-ready upon graduation. The Committee on Special Education (CSE), which includes parents/guardians, will work with students with disabilities to attain the appropriate diploma or credential based on their Individualized Education Plan (IEP).~~

Regents Diploma or Regents Diploma with Advanced Designation

Students with disabilities are encouraged to work toward the completion of requirements for a Regents diploma or Regents diploma with an advanced designation, as established by New York State and the Board.

Local Diploma

Students with disabilities may work toward completion of the requirements of a local diploma. The local diploma may be earned by meeting the standards set forth in state regulations, including by Superintendent's determination.

Career Development and Occupational Studies Commencement Credential

Students with disabilities, who are not students with severe disabilities under Commissioner's Regulations, may be issued a New York State Career Development and Occupational Studies Commencement Credential (CDOS), pursuant to the requirements of those regulations. The student may pursue a CDOS either in addition to or instead of a high school diploma. The district shall ensure that such students have been provided with appropriate opportunities to earn a high school diploma.

Skills and Achievement Commencement Credential

A student who meets the state definition of a student with severe disabilities, who has taken the State assessment for students with severe disabilities, may be issued a skills and achievement commencement credential pursuant to the requirements of Commissioner's Regulations 8 NYCRR §100.6.

Continued Right to Educational Services

If a student receiving a Career Development and Occupational Studies Commencement Credential or a Skills and Achievement Commencement Credential is less than twenty-one years of age, the credential shall be accompanied by a written assurance of the student's continued right to attend public school until the end of the school year in which the student reaches the age of twenty-one or until the student has earned a high school diploma, whichever is earlier.

Graduation Ceremonies

Students with disabilities may participate in graduation ceremonies as permitted under state law.
Cross-ref: 7220, Graduation Requirements; Ref: 8 NYCRR §§100.1; 100.5; 100.6; 100.9

3. Independent Contract Retainers

3.01 Approve All Independent Contract Retainer

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 3.02-3.03

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Shands, Trustee Warren

3.02 ICR - Szakmary

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Linda Szakmary, as a Literacy Coach for the period beginning July 1, 2018 to June 30, 2019 at a rate of \$400.00 per day, to a maximum of \$32,000.00 and authorizes the Superintendent to sign such an agreement

3.03 ICR - Werner

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kathy Werner, as a Literacy Coach for the period beginning July 1, 2018 to June 30, 2019 at a rate of \$400.00 per day, to a maximum of \$32,000.00 and authorizes the Superintendent to sign such an agreement

4. Consent Agenda

4.01 Approve Consent Agenda

Recommended Action: The Board of Education hereby approves Consent Agenda Item Numbers 4.02-4.12

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Shands, Trustee Warren

4.02 MOA for Cross Country Track Assistant Coach

Recommended Action: The Board of Education hereby approves the Memorandum of Agreement number 08012018 between the Onteora Central School District and the Onteora Teachers Association for a cross country track assistant coach.

4.03 MOA for Cross Country Track Modified Coach

Recommended Action: The Board of Education hereby approves the Memorandum of Agreement number 08012018A between the Onteora Central School District and the

WEDNESDAY, AUGUST 1, 2018

CENTRAL ADMINISTRATION CONFERENCE ROOM

Onteora Teachers Association for a cross country track modified coach.

4.04 Personnel Agenda

RESIGNATIONS:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Donadio, Margaret	TA/Bennett	06/30/18	Retirement
Logan, Maris	Physical Education Teacher K/12	09/01/18	Personal

APPOINTMENT: INSTRUCTIONAL

RECALL FROM PREFERRED ELIGIBLE LIST: FULL-TIME PROBATIONARY APPOINTMENT

NAME	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
*Bergenson, Erika	Elementary	8/1/18 – 8/31/21	3MA	Recall
*Date Adjustment				

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Rokitowski, Brian	Soccer JV – Head Coach (Boys)	Rescind
Logan, Maris	Volleyball Varsity – Head Coach	Rescind
Calinda, Jason	Track – Cross Country – Assistant Coach MOA# 08012018	\$2,439.00
Groeters, Michael	Soccer JV – Head Coach (Girls)	\$3,572.00
Rokitowski, Brian	Volleyball Varsity – Head Coach	\$3,865.00
Schimmelpfennig, Dieter	Coordinator for the Dignity For All Students Act	\$4,500.00

APPOINTMENT: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY STEP	REMARKS
Galuska, Susan	12 Month 40 hr. Senior Typist	7/1/18 - 12/31/18	9	From 12 Month 37.5 hr. Typist
Tucker, Gina	12 Month 40 hr. Senior Typist	7/1/18 – 12/31/18	13	From 12 Month 37.5 hr. Typist
*Bennett, Joshua	Groundskeeper II/District	8/6/18 – 2/5/18	1	Replace N. VanLeuvan
*Pending pre-employment processing				

TEMPORARY SUMMER APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	AMOUNT	REMARKS
Iapoce, Judy	Summer School Teacher Sub	7/19/18 – 8/3/18	\$39.00/hr	Summer Academy
Kasprzyk, Christopher	Summer School Teacher	7/11/18 – 8/3/18	\$39.00/hr	Summer Academy

4.05 Donation for Bennett Risers

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$9,054.18 CASH, from the Bennett ECA to apply towards the purchase of speakers and risers for the Bennett Music Department.

The Superintendent recommends approval to increase the 2018-2019 Budget per the following donations:

Bennett ECA

A2110.431.01-03 BN Supplemental \$9,054.18

4.06 Revised Board Meeting Schedule

Recommended Action: The Board of Education hereby approves the revised Board Meeting Schedule for 2018-2019

4.07 Warrants

Recommended Action: The Board of Education has reviewed and hereby approves Warrant Schedule 1

4.08 Close Scholarship Account

Recommended Action: The Superintendent recommends the closing of the expendable trust account TE92.033 Scholarship Bruck and moving the remaining funds of \$1.75 to the Scholarship General account of TE92.1000.

4.09 Create Position

Recommended Action: The Board of Education hereby creates the following position:
1.0 School Program Secretary

4.10 Bond Anticipation Notes

Recommended Action: WHEREAS, the qualified voters of the Onteora Central School District, New York, (the "District") at the annual District meeting of such voters duly held on the 15th day of May, 2018, duly approved a proposition authorizing the issuance of general obligation bonds in an aggregate principal amount not to exceed \$175,000 to finance the purchase of two (2) school buses, the levy of a tax to be collected in installments in payment thereof and the expenditure of such sum for such purpose; now therefore,

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The District shall purchase two (2) school buses, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the District at the annual District meeting duly held on May 15, 2018.

Section 2. The District is hereby authorized to issue its general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$175,000 pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the purchase of two (2) school buses.

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$175,000 (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose entirely from funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is five (5) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable, taking into account aid received by the

District from the State of New York.

Section 9. This Resolution shall constitute the declaration of the District's official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 10. This Resolution shall be published in full by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. This Resolution shall take effect immediately upon its adoption.

4.11 Stipulation of Settlement

Recommended Action: RESOLVED, that all claims asserted in the Impartial Hearing Complaint brought by the Parent(s) of Student No. 08012018 as well as any and all future claims be resolved in their entirety in accordance with the terms and conditions of the Stipulation to be entered into between the Board and the Parent(s), in a form satisfactory to the District's attorney.

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent of Schools to execute the aforementioned Stipulation.

4.12 Increase Credit Card Limit

Recommended Action: The Board hereby authorized the Credit Card limit to be raised to \$10,000.

5. Closing Items

5.01 Adjournment

Recommended Action: The meeting is adjourned at 9:25

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Shands, Trustee Warren

Motion to re-open meeting

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Shands, Trustee Warren

Motion to appoint Rob Kurnit as an alternate signature in the absence of the Board President and Vice President

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Shands, Trustee Warren

Motion to adjourn meeting at 9:36

Motioned: Trustee Ratcliff

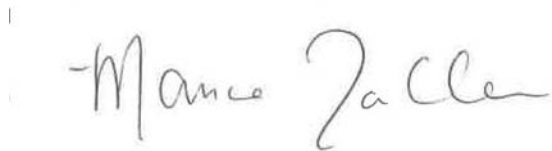
Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Shands, Trustee Warren

Minutes Recorded by Monica
LaClair, Clerk Pro Tem

A handwritten signature in dark ink, appearing to read "Monica LaClair". The signature is written in a cursive, flowing style.

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, AUGUST 14, 2018

MIDDLE SCHOOL/HIGH SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff, Trustee Osmond

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes (proposed 6:05)

Recommended Action: The Board of Education hereby accepts minutes of the July 3, 2018 and August 1, 2018 Board Meetings

Motioned: Trustee Kurnit

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff, Trustee Osmond

3. Superintendent District News

- 3.01 The Superintendent will report District News (proposed 6:10)

- Results of the Advanced Placement exams - a score of 3 or higher will often be accepted
 - Over 120 exams taken in June and the average score was 3.4
 - Average score for NYS was 2.97, and across US was 2.87
- Ordering new signs for this campus to make things clearer for visitors
 - Will show the location of Central Administration, the Student Drop Off, and the entrance for athletic events
- Buildings are being cleaned and prepped for the start of school
- Sports have begun and kids are on campus again
- Dr. DeLucia, Ms. Bishop and I attended a conference in Ithaca entitled the Diversity Symposium of Thought Leaders
 - Asking the Board to approve a contract with the NYU Metropolitan Center for Research on Equity and the Transformation of Schools to support the staff at the secondary level
- Raptor Visitor Management System - moving forward with a new visitor management system as an additional enhancement to school safety
- Tax Rates are finalized - the total assessed value of Onteora has increased by \$20M
 - Tax rate in Hurley, Marbletown, Shandaken and Lexington increased by

- 0.59%
- Tax rate in Olive has increased by 1.58%; tax rate in Woodstock has increased by 5.38%

Now Present:

Trustee Osmond arrived at 6:05

4. Board District News

- 4.01 The Board will report District News (proposed 6:15)
No Board News was reported

5. Acknowledge Public Be Heard Comments

- 5.01 No comment was made at the last Board meeting

6. Public and Student Comment

- 6.01 Public and Students may comment on any agenda or non-agenda item. (proposed 6:20 duration 10 min or more)
No comment was made

7. Discussion and Possible Action/Policies

- 7.01 Approve Donation from Hannaford (proposed 6:30)
Recommended Action: The Superintendent recommends acceptance of a donation totaling \$11.00 CASH, from Hannaford Helps Reusable Bag Program, to be used to support the middle school PBIS program and recommends approval to increase the 2018-2019 Budget line A2110.431.02 MS Supplemental by \$11.00
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff
- 7.02 Approve Donation from New York State Correctional Officers & Police Benevolent Association
Recommended Action: The Superintendent recommends acceptance of a donation totaling \$500.00 CASH, from NYSCOPBA, to be used to purchase athletic equipment for the high school football team and recommends approval to increase the 2018-2019 budget line A2855.431.18 Athletic Supplemental by \$500.00
Motioned: Trustee Storey
Seconded: Trustee Shands
 - Donations are not solicited, but are often targeted for a specific programResult: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff
- 7.03 Approve CSE and CPSE Committee Members
Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of

Schools that the CPSE and CSE membership for the 2018-2019 School Year is hereby approved, as attached

Motioned: Trustee Storey

Seconded: Trustee Shands

- The county reps are the ones that will actually be working with District

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

7.04 Approve Contract with Mid-Hudson Valley Investigative Group

Recommended Action: RESOLVED, that the Board of Education approves the contract with the Mid-Hudson Valley Investigative Group, LLC, from 7/20/18 to 7/20/19 to investigate Title IX matters, as directed by the Superintendent, and authorizes the Superintendent to sign such contract.

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

7.05 Approve Contract with New York University for Professional Development

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the contract between Ontario Central School District and New York University on behalf of the Metropolitan Center for Research on Equity and the Transformation of Schools for professional development in the amount of \$19,075.00 to a maximum of \$19,075.00 and authorizes the Superintendent to sign such an agreement

Motioned: Trustee Osmond

Seconded: Trustee Storey

- Came out of Diversity Cadre work last year –recommended by Central Administrators
- Measure program's success through staff feedback
- Look into culture and climate survey
- No parent forums – only for staff

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

7.06 Second Reading and Adoption of Policy 5672 Computer Resources (proposed 6:40)

Recommended Action: The Board of Education hereby adopts Policy 5672 as written

Motioned: Trustee Kurnit

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee

Shands, Trustee Osmond
Not Present: Trustee Ratcliff

2018 5672 Non-Instructional Operations **COMPUTER RESOURCES , DATA MANAGEMENT AND CLOUD BASED COMPUTING**

The Board of Education recognizes that computers are a powerful and valuable education and research tool and as such are an important part of the instructional program. In addition, the district depends upon computers as an integral part of administering and managing the schools' resources, including the compilation of data and recordkeeping for personnel, students, finances, supplies and materials. This policy outlines the Boards expectations in regard to these different aspects of the district's computer resources.

General Provisions

The Director of Technology will oversee the use of district computer resources.

The Assistant Superintendent for Curriculum & Instruction will prepare in-service programs for the training and development of district staff in computer skills, appropriate use of computers and for the incorporation of computer use in subject areas.

The Superintendent, working in conjunction with the Assistant Superintendent for Business, Assistant Superintendent for Curriculum & Instruction, and the Director of Technology will be responsible for the approval of purchases and the distribution of computer software and hardware throughout the schools. They shall prepare and submit for the Board's approval a comprehensive multi-year technology plan which shall be revised as necessary to reflect changing technology and/or district needs.

The Superintendent, working with the Director of Technology, shall establish a regulation (6470R) governing the use and security of the district's computer resources (computer resources include all devices that process data, including but not limited to, desktops, laptops, Chromebooks, tablets, copiers and scanners). The security and integrity of the district computer network and data is a serious concern to the Board and the district will make every reasonable effort to maintain the security of the system. All users of the district's computer resources shall comply with this policy, as well as the district's policies 6470, Employee Acceptable Use of District Technology, 8271 Children's Internet Protection and 7314 Student Use of Computerized Information Resources. Failure to comply may result in disciplinary action, as well as suspension and/or revocation of computer access privileges.

All users of the district's computer resources must understand that use is a privilege, not a right, and that use entails responsibility. Users of the district's computer network must not expect, nor does the district guarantee, privacy for electronic mail (e-mail) or any use of the district's computer network. The district reserves the right to access and view any material stored on district equipment or any material used in conjunction with the district's computer network.

Management of Computer Records

The Board recognizes that since district data is managed by computer, it is critical to exercise appropriate control over computer records, including financial, personnel and student information. The Superintendent, working with the Director of Technology and the district's Assistant Superintendent for Business, shall establish procedures governing management of computer records taking into account whether the records are stored onsite on district servers or on remote servers in the "cloud". The procedures will address:

- passwords,
- system administration,
- separation of duties,
- remote access,
- encryption,
- user access and permissions appropriate to job titles and duties,
- disposal of computer equipment and resources (including deleting district data or destroying the equipment),
- inventory of computer resources (including hardware and software),
- data back-up (including archiving of e-mail),
- record retention, and
- disaster recovery plans and notification plans
- Downloading software/data
- Appropriate use of personal devices

If the district contracts with a third-party vendor for computing services, the Superintendent, in consultation with the Director of Technology, Assistant Superintendent for Business, Assistant Superintendent for Curriculum & Instruction and the School Attorney, will ensure that all agreements address the procedures listed above, as applicable.

Review and Dissemination

Since computer technology is a rapidly changing area, it is important that this policy be reviewed periodically by the Board and the district's internal and external auditors. The regulation governing appropriate computer use will be distributed annually to staff and students and will be included in both employee and student handbooks.

Cross-ref: 5670 School District Records; 6470 Employee Acceptable Use of District Technology; 8271 Internet Safety; 7240 Student Records; 7242 Directory Information; 5510 Accounting of Funds; 5410 Purchasing; 5250 Sale and Disposal of District Property; 5671 Information Security Breach and Notification

7.07 Second Reading and Adoption of Policy 5670 School District Records Management

Recommended Action: The Board of Education hereby adopts Policy 5670 as written

Motioned: Trustee Kurnit

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

20025670 Non-Instructional/Business; Operations SCHOOL DISTRICT RECORDS MANAGEMENT

~~A records management officer shall be designated by the Superintendent, subject to the approval of the Board of Education. Such records management officer shall coordinate the development of and oversee a program for the orderly and efficient management of records, including the legal disposition or destruction of obsolete records, and be given the authority and responsibility to work with other local officials at all levels in the development and maintenance of the records management program.~~

~~Appropriate regulations and procedures shall be developed.~~

~~**Retention and Disposition of Records**~~

~~The Superintendent shall retain records for such a period and dispose of them in the manner described in Records Retention and Disposition Schedule ED-1, established pursuant to Part 185, Title VIII of the Official Compilation of Codes, Rules and Regulations of the State of New York and Article 57-A of the Arts and Cultural Affairs Law. 8 New York Code of Rules and Regulations; (NYCRR) Section 185; Local Government Records Act of 1987~~

It is the policy of the Board of Education to inform members of the public about the administration and operation of the public schools in accordance with the Freedom of Information Law of the State of New York.

The Superintendent of Schools shall develop regulations ensuring compliance with the Freedom of Information Law and setting forth the procedures to be followed to obtain access to district records. Such regulations shall address ensuring applicable confidentiality and security of district information. The Superintendent shall designate, with Board approval, a Records Access and Records Management Officer, pursuant to law.

Retention and Destruction of Records

The Board hereby adopts the Records Retention and Disposition Schedule ED-1 issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, which contains the legal minimum retention periods for district records. In accordance with Article 57-A, the district will dispose of only those records described in the schedule after they have met the minimum retention periods set forth in the schedule. The district will dispose of only those records that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond the established legal minimum periods.

The manner of destruction will be determined by the format of the record (i.e., paper, digital, etc.). In addition, destruction will be appropriately documented.

Litigation-Hold

The Superintendent will establish procedures in the event that the school district is served with legal papers. The Superintendent will communicate with applicable parties, including the school attorney and the records management official, to ensure that, when appropriate, a litigation-hold is properly implemented. The litigation-hold is intended to prevent the destruction or disposal of records that may need to be produced as part of discovery. It is the intention of the Board of Education to comply with applicable rules and regulations regarding the production of necessary documents, data, files, etc. The Board directs the Superintendent to institute such procedures to implement this policy.

The Superintendent or his/her designee, with assistance from the Records Management Officer, shall be responsible for developing and disseminating department-specific retention schedules and guidance to staff, as necessary, to ensure adherence to this policy.

Cross-ref:5672 Computer Resources and Data Management; Ref: Public Officers Law §84 et seq. (Freedom of Information Law); Education Law §2116; Arts and Cultural Affairs Law §57.11; Arts and Cultural Affairs Law Article 57-A (Local Government Records Law); Federal Rules of Civil Procedure, 16, 26; 8 NYCRR Part 185 (Appendix I) – Records Retention and Disposition Schedule ED-1

7.08 Second Reading and Adoption of Policy 6470 Employee Acceptable Use

Recommended Action: The Board of Education hereby adopts Policy 6470 as written

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee

Shands, Trustee Osmond

Not Present: Trustee Ratcliff

2018 6470 Personnel **SUBJECT: EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY Purpose**

Onteora Central School District (OCSD) encourages use of the District Computing Systems (DCS) to explore educational topics, conduct research and engage in work-related professional communication to further the mission of OCSD. It is anticipated that access to various electronic information resources will expedite and enhance the performance of work related tasks and assignments.

Use of the DCS shall cease and the equipment returned to OCSD or the user's access revoked under any of the following circumstances:

1. A user separates from service as an employee of OCSD.
2. Status as a person authorized to access the DCS or use OCSD equipment terminates.
3. A user is assigned a new position and/or responsibilities pursuant to which use of the DCS, or a portion thereof, has not been authorized.
4. User violated this policy.

Anyone who is aware of any misuse or abuse of any software or electronic communication system owned or leased by OCSD shall notify his/her immediate supervisor or building principal.

An administrator who is aware of any misuse or abuse shall notify the Superintendent, Assistant Superintendent, or designee, and appropriate disciplinary action may occur based on the circumstances and in accordance with all applicable laws, bargaining agreements, Board policies, and administrative regulations.

User Responsibilities

Each user of the OCSD systems and/or services shall submit a signed Technology Acceptable Use Agreement Form to acknowledge the receipt of this policy and its accompanying regulation

With increased concern about identity theft, unwarranted invasion of privacy and the need to protect personally identifiable information, prior to students being directed by staff to use any cloud-based educational software/application, staff must get approval from the Building Principal and Director of Technology. The Building Principal and Director of Technology will determine if a formal contract is required or if the terms of service are sufficient to address privacy and security requirements, and if parental permission is needed.

See Regulation 6470R

7.09 Discuss Board Self Evaluation (proposed 6:45 duration 15 min)

- Great starting point for Board retreat with emphasis on problematic areas
- Almost unanimous in knowing procedure but not necessarily following procedure
- Board goals – be more specific
- Continue to be transparent about intention on policies
- Discuss how to structure first retreat of year
- Next year look at new evaluation tool that gives more definitive answers
- Check in on Board Norms

7.10 Discussion Calendar Revision for an 8th Snow Day (proposed 7:00 duration 15 min)

Recommended Action: The Board of Education hereby approves the revised calendar for the 2018-2019 school year

Motioned: Trustee Storey

Seconded: Trustee Osmond

- Originally had Easter Monday as part of spring break, as in 17-18
 - Had to take that day back and change last days of school to be full days to be in compliance with State
- Great to do this early so people can plan

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

8. Independent Contract Retainers

8.01 Approve all ICRs

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Item numbers 8.02-8.04

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Third Literacy Coach for Elementary

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

8.02 ICR- Chaikin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Steven Chaikin, as an Impartial Superintendent's Hearing Officer for Superintendent Hearings for the period beginning September 1, 2018 to June 30, 2019 at a rate of \$425.00 per hearing, and authorizes the Superintendent to sign such an agreement

8.03 ICR - Mad Science

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Mad Science of the Mid Hudson to present a Science Program at the Phoenicia Elementary School on March 13, 2019 at the rate of \$450.00 per performance to a maximum of \$450.00 and authorizes the Superintendent to sign such an agreement.

8.04 ICR - Barton

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Lindsay Barton as a Literacy Coach for the period beginning July 1, 2018 to June 30, 2019 at a rate of \$400.00 per day, to a maximum of \$32,000 and authorizes the Superintendent to sign such an agreement.

9. Consent Agenda

9.01 Approve Consent Agenda (proposed 7:15)

Recommended Action: The Board hereby approves item numbers 9.02 - 9.12

Motioned: Trustee Shands

Seconded: Trustee Storey

- Many staff members have multiple stipends – takes a lot of time
- Most surplus items are not salvageable
- Need a HS government advisor

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

9.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL (Addendum)

APPOINTMENT: INSTRUCTIONAL

FULL-TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Rondeau, Brittany, certified in Music, to a 4 year probationary period in the tenure area of Music at a salary of 5BA (replaces Eldridge, Jonathan) commencing on 9/1/18 and ending on 6/30/22.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Kothe, Cassandra, certified in Pre-Kindergarten, Kindergarten and Grades 1 - 6 to a 3 year probationary period in the tenure area of Elementary Education at a salary of 11MA (replaces Brower, Carol) commencing on 9/1/18 and ending on 6/30/21.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in two of the three probationary years and must not receive an ineffective in the third year.

RESIGNATION:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Persons, Jacqueline	Teaching Assistant/Phoenicia	08/24/18	Retirement

APPOINTMENT: INSTRUCTIONAL

PART-TIME

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE FROM - TO	SALARY
Colevas, Paul	Social Studies/HS	0.4 FTE	9/1/2018 – 6/30/2019	6 MA
Harrington, Brooke	Physical Education/HS	0.4 FTE	9/1/2018 – 6/30/2019	1 MA
Morganstern-Perl, Lisa	Science/HS	0.6 FTE	9/1/2018 – 6/30/2019	5 MA

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Rokitowski, Brian	Volleyball Varsity – Head Coach	Rescind
Rokitowski, Brian	Soccer JV – Head Coach (Boys)	\$3,752.00
Harrington, Brooke	Volleyball Varsity – Head Coach	\$3,865.00
Babcock, Alyssa	Science Fair Coordinator - MS	\$569.00
Babcock, Alyssa	Science Olympiad Assistant Coach – MS	\$1,371.00
Conroy, Elaine	School Newspaper Advisor	\$1,281.00
Curlew, Alicia	Gay – Straight Alliance Club advisor 2	\$1,003.00
D'Aprile, Debra	Belleayre Bash Advisor	\$2,004.00
Douglas, Jean	DECA Advisor	\$4,462.00
Cavallaro, Corey	National Jr. Honor Society (Split w/B. Schaffer)	\$1,006.50
Cavallaro, Corey	MS Cabinet 1	\$3,424.00
Connolly, Denise	Liaison – PPS	\$3,424.00
Connolly, Denise	PPS Coordination – HS	\$4,109.00
Formont, Cheryl	Computer Advisor – Bennett	\$5,239.00
Formont, Cheryl	Elementary Resource – Bennett 2	\$2,111.00
Formont, Cheryl	Elementary Resource – Bennett 1	\$2,111.00
Frاندino, Megan	Computer Advisor – MS	\$5,239.00
Frاندino, Megan	Yearbook Advisor – MS	\$1,710.00
Frاندino, Megan	MS Cabinet 4	\$3,424.00
Haug, Margaret	Liaison – Health	\$2,055.00
Haug, Margaret	SADD Advisor 1	\$839.00
Haug, Margaret	SAVI Club Advisor	\$2,004.00
Knoche, Stephen	Liaison – Social Studies	\$3,424.00
Kocher, Michael	MS Cabinet 2	\$3,424.00
Laster, Elizabeth	Gifted/Talented Advisor – MS (Split w/A. Weisz)	\$1,183.00
Loheide, Laura	National Honor Society Advisor #1	\$697.00
Maltese, Denise	Student Affairs council Advisor – MS	\$2,013.00
Matteson, Lori	Seventh Grade Trip Coordinator	\$498.00
Nelson-Epstein, Christi	French Club Advisor	\$1,756.00
Nelson-Epstein, Christi	Gay-Straight Alliance Club Advisor 1	\$1,003.00
Samuelsen-Grimm, Karen	TUFS Advisor – MS	\$1,270.00
Schaffer, Brian	National Jr. Honor Society (Split w/C. Cavallaro)	\$1,006.50
Stewart, Valerie	MS Cabinet 3	\$3,424.00
Turck, Sarah	Department Chairs – Guidance	\$7,137.00
Turck, Sarah	Department Chairs – Guidance Per Counselor	\$276.00
Turck, Sarah	National Honor Society Advisor #2	\$697.00
VanBaren, Kathleen	Science Olympiad Coach – MS	\$1,917.00
Weisz, Amy	Gifted/Talented Advisor – MS (Split w/B. Lastner)	\$1,183.00
Wentland, Jennifer	Art Club Advisor – HS	\$1,756.00
*Wiswall, Virginia	Belleayre Bash Assistant Advisor	\$669.00
Wolfeld, Dale	Art Club Advisor – MS	\$1,187.00

*pending pre-employment processing

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Hilty, Michele	School Monitor/District	9/4/18 – 3/3/19	4	35.0 hrs to replace F. Ravetier

PERMANENT APPOINTMENT				
NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Bonestell, Bernice	School Monitor/District	9/4/18	4	Return to F/T (32.5 hrs) to replace R. Anderson

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Sebald, Katy	Custodial Worker	2/12/18	8/11/18

SUBSTITUTE	
NAME	POSITION
Lane, Kaitlin	Non-Instructional
Anderson, Rose	Non-Instructional

9.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/18, Confidential, as reviewed by Trustee Osmond

9.04 ECA Report

Recommended Action: The Board of Education hereby approves the Extra Curricular Account report for the third quarter.

9.05 Claims Auditor Report

Recommended Action: The Board of Education hereby accepts the Claims Auditor Report for the 2017-2018 school year

9.06 Reimburse Fingerprinting fees for Non-Employee Club Advisors and Coaches

Recommended Action: BE IT RESOLVED, that the Board of Education hereby agrees to reimburse the fingerprinting fee for all prospective coaches/club advisors hired on or after July 1, 2018 who are subject to the fingerprinting requirements of the Education Law and whose annual salary is less than \$15,000 and
BE IT FURTHER RESOLVED, that the Board of Education hereby agrees to reimburse coaches/club advisors hired on or after July 1, 2018 who are subject to the fingerprinting requirements of the Education Law, for the fingerprinting fees incurred by the coach/club advisor after they have worked for the Onteora Central School District for one full sports season/full school year.
BE IT FURTHER RESOLVED, that the Board of Education hereby approves the expenditure of funds for the reimbursement of fingerprinting fees in accordance with this Resolution.

9.07 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following attached list of books as surplus and authorizes the sale

or disposal of these books.

9.08 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following items as surplus and authorizes the sale or disposal of these items:

- 24 TI-83 Plus Calculators
- 16 TI-84 Calculators
- 30 TI-82 Calculators
- 1 – Lowel DP Halogen Lamp
- 1 – Lowel OMNI Halogen Lamp
- 1 – Honeywell Strobonab Camera
- 1 – Model 200 Powelite Strips
- 20 – Plastic Developing Tanks
- 1 – Light Stand
- 4 – Tripods
- 1 – DeKa Draw & Iron Pencil
- 1 – Box of Air Brush Equipment.

9.09 Surplus Buses

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following buses as surplus and authorizes the trade in of these buses to offset the purchase price of the new buses:

- 1) Bus # 60 VIN #1FDWE35P94HA84003
- 2) Bus # 61 VIN #1FXE45P75HB39267
- 3) Bus # 63 VIN #4DRBYAAN05984605

9.10 Award Pellet Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Wood Pellets for the Phoenicia Elementary School based on the bid documents of July 31, 2018 to the lowest responsible bidder, Vincent's Heating & Fuel Service LLC., in the amount of \$235.00 per ton and authorizes the Superintendent to sign such an agreement

9.11 Approve Tax Warrant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed \$42,571,819 for the 2018-2019 school year.

9.12 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the Inter-School Transfer from Phoenicia to Woodstock for a 3rd grader

10. Old Business

10.01 The Board will discuss Old Business (proposed 7:20)

No Old Business was discussed

11. New Business

11.01 The Board will discuss New Business

- Real time App for parents to be able to find where their child's bus is
 - Installed like a GPS on the bus
- Hierarchical procedure for complaints is nowhere on website
- Enrollment numbers – schools with vigorous marketing do not have declining enrollment- Ad Hoc committee to check into other schools that might have had success with this
- Universal Pre-K Program – how is it advertised?
 - Perhaps flyers in supermarkets
- Working on new school website
- Non-employees can take stipend positions

RFI – How do we advertise the UPK program- Trustee Shands

Trustee Osmond – at beginning of budget – list of stipends to analyze them

12. Adjournment

12.01 Adjourn Meeting. Next meeting August 28, 2018 in the Middle School/High School (proposed 7:25)

Recommended Action: The meeting is adjourned at 6:55

Motioned: Trustee Storey

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

TUESDAY, AUGUST 28, 2018

Middle School/High School

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes (proposed 6:05)

Recommended Action: The Board of Education hereby accepts minutes of the August 14, 2018 Board Meeting

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

3. Superintendent District News

- 3.01 The Superintendent will report District News (proposed 6:10)

- The date for Homecoming conflicts with the date of the PSATs
 - The PSATs will be administered October 10th during the school day
 - Allows the District to utilize the results to inform instruction and pay for the exams, making it accessible to students that might not otherwise have been able to take the exam due to financial or transportation constraints
- There was a Board question regarding the communication of the changes the Board made to the Dress Code Policy in December and to the section of the Code of Conduct that references the dress code
 - Board policies are not sent to students, parents and guardians, a letter will be sent to all of our families covering a variety of topics and will include a section discussing the changes that were made as well as the intent of the changes
 - The student hand books for each building include information related to the Code of Conduct and the dress code and this is the tool used by each building to communicate expectations to students and families
 - The other topics in the letter include:
 - our snow day procedure
 - the additional snow day added to the calendar (In session Easter Monday)
 - the changes made by NYS Education Dept. that no longer allow

- a three-hour delay schedule to count for a full day of school
 - an invitation to provide suggestions for information to be added to our website
 - a reminder to check the parent portal to ensure that the contact information for each family is current
 - We are excited to welcome our new teaching staff to Onteora and Dr. DeLucia has planned an orientation for them tomorrow
 - Working closely with the OTA leadership and the OTA is sponsoring the lunch
 - Our first day of school for staff is Tuesday and we welcome back our students on Wednesday
 - Buildings and grounds staff have been working to get the buildings and grounds ready - this has been a particularly trying summer due to the heat and rain
 - One of our Trustees has requested that we provide additional explanation regarding the disparity in the increases of taxes between towns
- Assistant Superintendent for Business, Monica LaClair:
- 2.9% is tax levy increase but tax rate is different due to the equalization rate and assessments
 - increase of \$20 million in assessments in district, due to new construction and addition to homes, expanding businesses
 - Individual and residence assessments are measured
 - If too low- equalization rate kicks in and taxes increase
 - Woodstock and Olive have a lower assessment rate than rest of District towns, so equalization rate equals out taxes
 - Woodstock will do a town re-assessment in 2019-2020
 - Office of Real Property in NYS dictates equalization rates
 - Shandaken has not done reassessment in 20 or 30 years, homes could be assessed too low so equalization rate equals out with other towns
 - Tax bills out Thursday, accepting credit card payments

4. Presentation

4.01 Facilities Update by Director of Facilities Jared Mance (proposed 6:15 duration 20 min)

- Largest part of summer jobs is classroom cleaning: breakdown every classroom – pull all furniture out - check for safety and is cleaned – rooms are then cleaned top to bottom
 - Hats off to the great custodial staff and summer staff - start right after graduation and continues until first day back to school
- Radon mitigation in Phoenicia – started right after graduation
 - Had to break out concrete floor for ventilation – had hard time getting concrete to dry – got floor down on Monday
- Ready for classes next week
- Painted 12 instructional spaces, back wing of Woodstock
- General work orders – 173 completed and closed from July 1st to today
- Parking lot lines were freshened in all buildings
- Minor paving repairs at MS/HS
- New Football scoreboard went up today
- New stage curtains at Bennett completed today

- Mulch added to playgrounds
- Mention hard work Don Clark does in Inventory Warehouse – 1500 instructional items ordered, processed and delivered to the buildings
- Issues with geese on football field, also affecting soccer/field hockey fields
 - Assistant Director of Facilities found coyote decoys that were reasonably priced- almost immediate that geese were gone

Discussion:

- Bennett partition- rejected bids in late spring, working with architects to put out for new bid
 - Hope to have work done spring break
- Facilities priorities: press box, science lab renovation

5. Board District News

5.01 The Board will report District News (proposed 6:35)

- Woodstock Library has been dealing with what to do with library – demolish and build new or repair
 - Independent group forced a referendum vote to change political organization behind library– options:
 - Become an association library, school district library, or give facility to town to run
- Onteora had “Soccer Friendly” with Margaretville- showed what can be done with the Onteora Booster Club; many people were there
- Tip hat to local businesses who hire so many of our students in the summer
 - Try to give every student a great education – makes them good employees

6. Acknowledge Public Be Heard Comments

6.01 The Board will acknowledge the public be heard comments from the last meeting No comment was made at the last meeting

7. Public and Student Comment

7.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:40 duration 10 min or more) No comment was made

8. Policies/Discussion

8.01 Waive First Reading of Policy 3260 Booster Club

Recommended Action: The Board of Education hereby waives the first reading of Policy 3260

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

- Insurance company said that since the policy lays out that the Booster Club is under direct control of the District, and if Booster dissolves money goes to District, they are covered under our insurance

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

8.02 Adoption of Policy 3260 Booster Club

Recommended Action: The Board of Education hereby adopts Policy 3260 as written

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

2018 3260 Community Relations **SUBJECT: BOOSTER CLUBS**

Purpose

The Board of Education recognizes and appreciates the cooperation and support given by booster clubs and parent organizations. The Board of Education, the administration and all other personnel of the district shall each endeavor to foster a positive and productive relationship with booster clubs and parent organizations.

Guidelines

In order for this process to flow appropriately, the following guidelines are put in place by the Board:

Organization

1. The Board shall provide booster clubs and parent organizations opportunities to support local school athletic, extracurricular, and student club efforts. Each booster club and parent organization must maintain current by-laws. Booster clubs and parent organizations shall also follow the district policies and Code of Conduct regulations.
2. The district's Athletic Director shall be the administrative liaison for booster clubs and parent organizations that support district athletic programs.
3. Building principals shall be the administrative liaison for building-based booster clubs and parent organizations that support district extracurricular and student club activities. The Superintendent shall designate the administrative liaison for all nonathletic district-wide booster clubs.
4. Each booster club and parent organization shall yearly submit a listing of its officers to the appropriate district administrative liaison after the annual organizational meeting of the booster club or the parent organization.

Other Guidelines and Restrictions

1. The following classifications of individuals are not eligible for membership in booster clubs or parent organizations:
 - a. District students.
2. Coaches of district athletics or teacher activity sponsors/advisors should, when possible, attend the meetings of booster clubs and parent organizations in an advisory capacity.
3. When using any school facility for meetings, fundraising, socials, banquets, and other activities, booster clubs and parent organizations must make a request in writing as per Board Policy 3280.
4. Booster clubs and parent organizations are not permitted to use the district's name or logo without license or express permission granted in writing by the Superintendent. If an organization desires to use a logo other than the designated district logo for use by the club or organization on merchandise or for any other reason, such use must be approved in writing by the Superintendent..

Financial Records

1. All booster clubs and parent organizations must elect or otherwise designate a Treasurer.
2. a) Financial records must be maintained and made available, upon request, for Board and/or public inspection;

Concerns

1. Concerns or issues of individual members of booster clubs regarding the organization should be made following the chain of command as indicated below:
 - a. **Step 1** – Organization officers.
 - b. **Step 2** – Director of Athletics, PE, Health & Dean of Students
 - c. **Step 3** – Superintendent.
 - d. **Step 4** – Board of Education

Fundraising

1. All fundraising activities shall comply with Policy #7450.
2. Parents/Guardians should be given the option to participate, donate money of equal value, or not participate in any fundraiser. In other words, mandatory fundraisers are not permitted.

Improvements to the District Buildings and Grounds

1. Proposed improvements to the district buildings and grounds being made by the booster club or parent organization must have the approval of the Superintendent. Paid consultants to the boosters clubs or parent organizations for various projects, including but not limited to construction, should not be engaged without School Board approval.

Recognition Functions (Banquets)

Each booster club or parent organization may sponsor athletic, extracurricular, or club banquets to which all participating students shall be invited either with or without charging admission to such students.

Printed Programs

Booster clubs and parent organizations which print programs for any reason shall follow the procedures as outlined in the administrative regulation related to this policy in regard to such printed programs.

Expenditures for Equipment, Supplies, Etc.

1. All game uniforms shall be purchased by the district.
 - a. The "game uniform" includes any clothing that is worn during the athletic contest and that:
 - b. Displays the school colors or logo (except shoes) and
 - c. Is purchased by the district and
 - d. Is intended to be collected by the school at the conclusion of the season.
2. Ancillary gear and apparel such as coaching aid equipment items, bags, totes, etc., may be purchased and/or donated by booster clubs, parent organizations, corporate sponsors, or other nonschool sanctioned entities to the district for use by the district team or student club.
3. Items purchased or donated other than by the district must meet the criteria as established in Policies 3271 and 5220 on donations.

Disbanding Booster Clubs or Parent Organizations

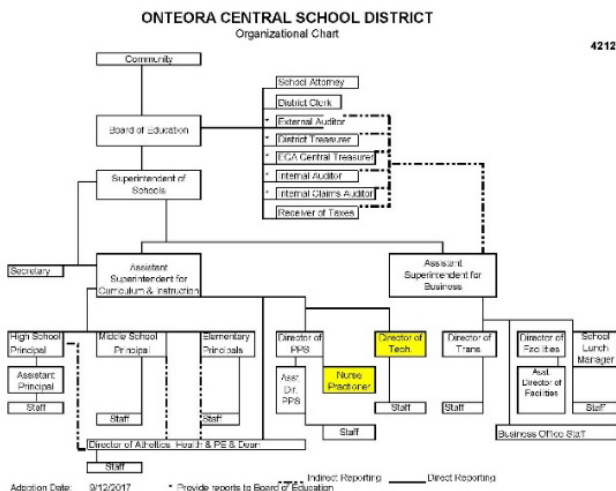
A booster club or parent organization may disband on its own accord by submitting a written notice to the designated administrative liaison. All monies remaining in the organization's account must be turned over to the district for use in connection with the team or activity which the organization had supported to the extent permitted by law, with any residual amount going to support district athletics or other student activities generally.

~~Exclusion From Liability~~

~~The district and its Board of Education does not assume any financial responsibility for booster clubs or parent organizations, and it also excludes itself from any liability such organizations may incur.~~

Compliance

1. No booster club or parent organization shall engage in any activity outside established Board policies and administrative regulations.
2. Violation of Board policy, Board administrative regulation, Title IX of the U.S. Code, as well as any other applicable state or federal laws and regulations may lead to revocation of a booster club's or parent organization's function in district activities.
3. Should any issues of compliance regarding this or other district policy or administrative regulation emerge between a booster club or parent organization and the district, the Superintendent shall resolve the situation.



8.03 First Reading of Policy 4212 Organizational Chart

- Under Nurse Practitioner – staff
- Discussion on school counselors' hierarchy- work under direction of Principal
- Will be guidance plan – principal is accountable

8.04 First Reading of Policy 3412 Threats of Violence in School

- Last sentence crossed out as regulations are not needed
- Need policy references and citations

~~2002~~2018 3412 Community Relations **SUBJECT: THREATS OF VIOLENCE IN SCHOOL**

The School District is committed to the prevention of violence against any individual or property in the schools or at school activities whether such acts and/or threats of violence are made by students, staff, or others. Threats of violence against students, school personnel and/or school property will not be tolerated whether or not such threats occur on school grounds or during the school day.

Any acts and/or threats of violence, including bomb threats, whether made orally, in writing, ~~or~~ by e-mail, or on any social media platform, shall be subject to appropriate discipline in accordance with applicable law, District policies and regulations, as well as the *Code of Conduct* ~~for the Maintenance of Order on School Property~~ and collective bargaining agreements, as may be necessary.

While acknowledging an individual's constitutional rights, including applicable due process rights, the District refuses to condone acts and/or threats of violence which threaten the safety and well-being of students, staff, ~~students~~ and the school environment. Employees and students shall refrain from engaging in threats or physical actions which create a safety hazard for others.

All staff who are made aware of physical acts and/or threats of violence directed to students or staff are to report such incidents to the Building Principal/designee, who shall report such occurrences to the Superintendent. Additionally, the Building Principal/designee will also report occurrences of violence, whether involving an actual confrontation or threat of potential violence, to the school psychologist and/or Director of Special Education if applicable. Local law enforcement agencies may be called as necessary upon the determination of the Superintendent/designee.

Students are to report all acts and/or threats of violence, including threats of suicide, of which they are aware by reporting such incidents to the staff, a faculty member, or the Building Principal.

The District reserves the right to seek restitution, in accordance with law, from the parent/guardian and/or student for any costs or damages which had been incurred by the District as a result of the threats or acts of violence in the schools.

This policy will be enforced in accordance with applicable laws and regulations, as well as collective bargaining agreements and the *Code of Conduct* as may be necessary. Additionally, this policy will be disseminated, as appropriate, to students, staff, and parents and will be available to the general public upon request.

~~Regulations will be developed to address safety concerns in the schools, and appropriate sanctions for violations of this policy by students will be addressed in the Code of Conduct.~~

8.05 First Reading of Policy 3290 Operation of Motor-Driven Vehicles on District Property

- Sentence struck because we do not have a system of registering vehicles and no staff to enforce it
- Language in policy is ambiguous

Information ~~2002~~2018 3290 Community Relations **SUBJECT: OPERATION OF MOTOR-DRIVEN VEHICLES ON DISTRICT PROPERTY**

The use of motor-driven vehicles, including cars, snowmobiles, mini-bikes, motorcycles, all-terrain vehicles (ATV's) and other such vehicles is prohibited on any school grounds or authorized areas except for authorized school functions or purposes.

~~All student vehicles are to be registered with the High School Administrator and parked in authorized areas only.~~

Vehicle and Traffic Law Section 1670

8.06 Reviewed 2002 Policy - no changes

2018 3320 Community Relations

SUBJECT: CONFIDENTIALITY OF COMPUTERIZED INFORMATION

The development of centralized computer banks of educational data gives rise to the question of the maintenance of confidentiality of such data while still conforming to the New York State Freedom of Information Law. The safeguarding of confidential data from inappropriate use is essential to the success of the District's operation. Access to confidential computerized data shall be limited only to authorized personnel of the School District.

It shall be a violation of the District's policy to release confidential computerized data to any unauthorized person or agency. Any employee who releases or otherwise makes improper use of such computerized data shall be subject to disciplinary action.

However, if the computerized information sought is available under the Freedom of Information Law and can be retrieved by means of existing computer programs, the District is required to disclose such information.

Public Officers Law Sections 84 et seq.

8.07 Discuss Process for Establishing 2018-2019 Board Goals (proposed 6:45 duration 20 min)

7:00

- Have specific goals instead of umbrella goals – limit to a few
- Trustee Osmond to collect ideas from trustees into Google Docs
- Trustee Ratcliff to find NYSSBA materials on setting Board Goals

9. Independent Contract Retainers

9.01 ICR- Kitty Jones

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kitty Jones as an Interactive Theater Performer at the Phoenicia Elementary School on April 24, 2019 at the rate of \$750.00 per day to a maximum of \$750.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 7:10)

Recommended Action: The Board hereby approves item numbers 10.02 - 10.06

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

- Civil Service has a 6 month probationary appointment
- Need to approve BAN resolution a second time because need super majority to borrow funds
 - Typo in BAN resolution – passed with the addition of the word “no” to last paragraph

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

10.02 Personnel Agenda

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Rosenbloom, Patti	Social Worker/Phoenicia	08/17/18	Retirement

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
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TUESDAY, AUGUST 28, 2018

Middle School/High School

Adler, Marianne	DECA Assistant Advisor	\$1,228.00
Casey, Lisa	Class – Advisor – Freshman (Revision)	\$879.00
Colevas, Paul	Class Advisor - Freshman	Rescind
Colevas, Paul	Class Advisor - Sophomore	\$879.00
Mayone-Allison, Joan	Elementary Resource – Additional 2	\$2,111.00

SUBSTITUTE

NAME	POSITION
LaFever, Diane	Non-Instructional
Zindulka, Kim	Food Service

Addendum**PART-TIME: INSTRUCTIONAL**

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE	REMARKS
Pellegrini, Teresa	Art Teacher - Phoenicia & Woodstock	0.4	9/4/18 – 6/28/19	Fill Vacancy

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	REMARKS
Weidner, Sandra	Business Teacher/High School	9/5/18 – 1/25/19	Leave Replacement

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Katz, Emma	Field Hockey – JV – Asst. Coach- Prorated	\$2,605
Kim, Hayley	JV Field Hockey	Volunteer

APPOINTMENT: NON-INSTRUCTIONAL**PROBATIONARY APPOINTMENT**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Perry, Janelle	10 Month Typist/District	9/1/18 – 2/28/19	Step 7	Fill Vacancy
Ryan, Lisa	40 Hr. Monitor/District	9/4/18 – 3/3/19	Step 2	Fill Vacancy
Silver, Lauren	32.5 Hr. Monitor/District	9/4/18 – 3/3/19	Step 2	Fill Vacancy
Smith, Leah	12 Month Typist/District	9/1/18 – 2/28/19	Step 12	Fill Vacancy
Lapinski, Lois*	35 Hr. Monitor/District	9/4/18 – 3/3/19	Step 1	Fill Vacancy

* Pending Pre-employment Processing

APPOINTMENT: NON-INSTRUCTIONAL**PROVISIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	REMARKS
Wood, Sharon	School Program Secretary	8/29/18	\$42,000.00	New Position Pending Exam

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/18, Confidential, as reviewed by Trustee Osmond

10.04 Approve Bond Anticipation Note (BAN)

Recommended Action: WHEREAS, the qualified voters of the Onteora Central School District, a school district of the State of New York, located in counties of Ulster and Greene, New York (the "School District"), adopted a proposition on May 15, 2018 to authorize the purchase of two (2) school buses at a maximum cost of \$175,000 to be financed through the issuance of serial or bond anticipation notes issued in anticipation of the issuance of serial bonds; and

WHEREAS, the Board of Education of the School District (the "School District"), pursuant to the Local Finance Law, hereby determines that it is in the public interest to finance the costs of the acquisition of school buses, in and for the School District, including any preliminary and incidental costs related thereto, in the amount of \$175,000;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Onteora Central School District, located in the counties of Ulster and Greene, State of New York, as follows:

Section 1. There is hereby authorized to be issued serial bonds of the School District, and/or bond anticipation notes issued in anticipation of the issuance of such serial bonds, in the aggregate principal amount not to exceed \$175,000, pursuant to the Local Finance Law, in order to finance the costs of the acquisition of two (2) school buses, in and for the School District, including any preliminary and incidental costs related thereto (the "Project").

Section 2. The Board of Education of the School District has ascertained and hereby states that (a) the estimated maximum costs of the Project are not to exceed \$175,000; (b) no money has heretofore been authorized to be applied to the payment of the costs of the Project; (c) the Board of Education of the School District plans to finance the costs of the Project from the proceeds of the serial bonds, and/or bond anticipation notes issued in anticipation of the issuance of such serial bonds, as authorized by the qualified voters of the School District on May 15, 2018, and as authorized herein, except to the extent of New York State aid received by the School District, which shall reduce the principal amount of such obligations pro tanto and (d) the maturity of such serial bonds authorized herein shall not be in excess of five (5) years.

Section 3. It is hereby determined that the Project is a specific object or purpose, or of a class of object or purpose, as described in subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law, the period of probable usefulness of the Project is five (5) years, and the serial bonds authorized and issued pursuant to this bond resolution shall have a maximum maturity of five (5) years computed from the earlier of (a) the date of the first issue of such serial bonds, or (b) the date of the first issue of bond anticipation notes issued in anticipation of the issuance of such serial bonds.

Section 4. Subject to the terms and conditions of this bond resolution and the Local Finance Law, including the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 60.00, inclusive, the power to authorize the serial bonds authorized herein, and/or bond anticipation notes issued in anticipation of the issuance of such serial bonds, including renewals thereof, the power to prescribe the terms, form and contents of such serial bonds and such bond anticipation notes, and the power to issue, sell and deliver such serial bonds and such bond anticipation notes, are hereby delegated to the President of the Board of Education, as chief fiscal officer of the School District. The President of the Board of Education of the School District is hereby authorized to execute by manual or facsimile signature on behalf of the School District, all serial bonds issued pursuant to this bond resolution, and all bond anticipation notes issued in anticipation of the issuance of such serial bonds, and the School District Clerk is hereby authorized to impress the seal of the School District (or to have imprinted a facsimile thereof) on all such serial bonds and all such bond anticipation notes and to attest such seal. Each interest coupon, if any, representing interest payable on such serial bonds shall be authenticated by the manual or facsimile signature of the President of the Board of Education of the School District.

Section 5. If this bond resolution is adopted on or before August 16, 2018, the School District Clerk shall cause the same, or a summary thereof, to be published, together with a notice in substantially the form prescribed by Section 81.00 of the Local Finance Law, in the Daily Freeman, a newspaper having a general circulation in the School District. The validity of the serial bonds authorized herein, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, may be contested only if such obligations are authorized for an object or purpose, or class of object or purpose, for which the School District is not authorized to expend money, or the provisions of law, which should have been complied with as of the date of the publication of this bond resolution, were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or if such obligations were authorized in violation of the provisions of the Constitution of the State of New York.

Section 6. The faith and credit of the School District are hereby and shall be irrevocably pledged for the punctual payment of the principal of and interest on all obligations authorized and issued pursuant to this bond resolution as the same shall become due and payable.

Section 7. Prior to the issuance of the serial bonds authorized herein, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, the Board of Education of the School District shall comply with all relevant provisions prescribed in Article 8 of the Environmental Conservation Law, all regulations promulgated there under by the New York State Department of Environmental Conservation, and all applicable Federal Laws and Regulations in connection with environmental quality review relating to the Project (collectively, the "environmental compliance proceedings"). In the event that any of the environmental compliance proceedings are not completed or require amendment or modification subsequent to the date of adoption of this bond resolution, the Board of Education of the School District will re-adopt, amend or modify this bond resolution prior to the issuance of any obligations authorized herein upon the advice of bond counsel. It is hereby determined by the Board of Education of the School District that the Project will not have significant effect on the environment.

Section 8. The School District hereby declares its intention to issue the serial bonds authorized herein, and/or bond anticipation notes issued in anticipation of the issuance of such serial bonds (collectively, the "obligations"), to finance the costs of the Project. The School District hereby covenants for the benefit of the holders of such obligations that it will not make any use of the proceeds of such obligations, any funds reasonably expected to be used to pay the principal of or interest on such obligations or any other funds of the School District, and will not make any use of the Project, which would cause the interest on such obligations to become subject to federal income taxation under the Internal Revenue Code of 1986, as amended (the "Code") (except for the federal alternative minimum tax imposed on corporations by Section 55 of the Code), or subject the School District to any penalties under Section 148 of the Code, and that it will not take any action or omit to take any action with respect to such obligations, the proceeds thereof or the Project financed thereby, if such action or omission would cause

the interest on such obligations to become subject to federal income taxation under the Code (except for the federal alternative minimum tax imposed on corporations by Section 55 of the Code), or subject the School District to any penalties under Section 148 of the Code. The foregoing covenants shall remain in full force and effect notwithstanding the defeasance of the serial bonds authorized herein or any other provision hereof, until the date which is sixty (60) days after the final maturity date or earlier prior redemption date thereof. The proceeds of any obligations authorized herein may be applied to reimburse expenditures or commitments made in connection with the Project on or after a date which is not more than sixty (60) days prior to the date of adoption of this bond resolution by the Board of Education of the School District.

Section 9. For the benefit of the holders and beneficial owners from time to time of the serial bonds authorized herein, and of bond anticipation notes issued in anticipation of the issuance of such serial bonds, the School District agrees, in accordance with and as an obligated person with respect to such obligations under, Rule 15c2-12 (the "Rule") promulgated by the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934, to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner as may be required for purposes of the Rule. In order to describe and specify certain terms of the School District's continuing disclosure agreement for that purpose, and thereby implement that agreement, including provisions for enforcement, amendment and termination, the President of the Board of Education of the School District is authorized and directed to sign and deliver, in the name and on behalf of the School District, the commitment authorized by subsection 6(c) of the Rule (the "Commitment"), to be placed on file with the School District Clerk, and which shall constitute the continuing disclosure agreement made by the School District for the benefit of holders and beneficial owners of the obligations authorized herein in accordance with the Rule, with any changes or amendments that are not inconsistent with this bond resolution and not substantially adverse to the School District and that are approved by the President of the Board of Education on behalf of the School District, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed collectively by this paragraph and the Commitment shall be the School District's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds and their annual appropriation to meet the costs the School District would be required to incur to perform thereunder. The President of the Board of Education of the School District is further authorized and directed to establish procedures in order to ensure compliance by the School District with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the President of the Board of Education of the School District shall consult with, as appropriate, the School District attorney and bond counsel or other qualified independent special counsel to the School District, and shall be entitled to rely upon any legal advice provided by the School District attorney and such bond counsel or other qualified independent special counsel in determining whether a filing should be made.

Section 10. This bond resolution shall take effect immediately upon its adoption by the Board of Education of the School District. A bond resolution adopted by the Board of Education of the School District on August 1, 2018 for the purpose set forth herein is hereby repealed, revoked and rescinded and shall be of [no] force and effect whatsoever.

10.05 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District declare the following items as surplus and authorizes the sale or disposal of these items:

SURPLUS BOOKS FROM THE HIGH SCHOOL

13 Tuesdays with Morrie	4 Vocabulary
2 British Literature	14 3 Plays about Crime & Criminals
33 Much Ado About Nothing	5 King Lear
1 Short Story	80 When Legends Die
11 Intro to Shakespeare	27 Tempest
1 Our Town	54 Grapes of Wrath
67 Richard the Third	12 Plays from the 1940's
1 Earth Science	33 Twelfth Night
90 10 Short Plays	47 Romeo and Juliet

SUPPLIES & EQUIPMENT FROM THE ATHLETIC DEPARTMENT

These items are unsafe, not usable, rotted or broken.

Soccer balls	Balls	Volleyball Standards
Pitching Machine	Shopping Cart	Metal Brackets
Backstop	Plastic Bins	Archery Bows
Cross Country Ski Poles	Softball Gear Bags	Storage Cages
Uniforms	Sneakers	
Softball Catching Gear	Track Shoes	

10.06 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the following Inter-School Transfer: Woodstock Kindergartner to Phoenicia

11. Old Business**11.01 The Board will discuss Old Business (proposed 7:15)**

- Remind Board that they created an Ad Hoc Committee but have not met
 - A member should attend the NYSSBA 2030 Summit
 - Dr. DeLucia went in Poughkeepsie in May
 - Summit had wonderful, motivational speech by Commissioner Elia, followed by vendor presentations
 - Malverne, NY has a lower decline in enrollment than other districts
 - Look for any correlation between social media advertising and steady enrollment
- Remind Board about writing a more general resolution about opposing PILOTS

12. Request For Information**12.01 Discuss Requests for Information**

Trustee Ratcliff asked what PILOTS are currently in District

13. New Business**13.01 The Board will discuss New Business**

- NYSSBA resolutions to all Board members to review
- Board goals on next agenda

14. Adjournment**14.01 Adjourn Meeting. Next meeting September 11, 2018 in the Woodstock School (proposed 7:25)**

Recommended Action: The meeting is adjourned at 7:30

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren