

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
Tuesday, November 15, 2005
Phoenicia Elementary School
7:00 p.m.

CALL TO ORDER Trustee Patterson called **REGULAR MEETING** to order at approximately 7:08 p.m.

TOBACCO POLICY STATEMENT

PLEDGE OF ALLEGIANCE

PRESENT Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Flournoy, Bernholz, O'Connor

ALSO PRESENT Superintendent, Justine Winters; Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 40 visitors

MOTION TO APPROVE MINUTES Trustee Bernholz moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the minutes of the Regular Meeting of the Board of Education held on November 1, 2005, are hereby approved as submitted.
Trustee O'Connor seconded the Motion.

7 Yes 0 No

CARRIED

WELCOME TO PHOENICIA ELEMENTARY SCHOOL

- Phoenicia Elementary School Principal Linda Sella welcomed everyone to Phoenicia Elementary School and described one of Phoenicia's grant programs, Trout In The Classroom, a favorite at Phoenicia School, which is meaningful because it depicts our natural environment and it is that in which we live and work. It is relevant because our students learn through their experiences as teachers incorporate the language arts, sciences, social studies, math, the arts and even technology. Second grade teacher Veronica Rowe introduced some of the students who participate in this program. Students Nicky LaMonda, Dana LaMonda, Rachael Harp, Josh Harp, Autumn Carter, Mary Sorich and Rowan Cruickshank presented a snapshot of the program which included each stage of the program. Their presentations were accompanied by pictures which had been enlarged by parent Rob Cruickshank. The first year of Trout In The Classroom was sponsored by a grant through Jerry Bartlett Angling Collection at the Phoenicia Library and Trout Unlimited. Since then grants have been obtained each year for three years through the Catskill Watershed Corporation. Mrs. Rowe invited Board members, parents, community members, and Headstart to stop by anytime to see the Trout in this exciting program.

DISTRICT NEWS

Superintendent Justine Winters announced that:

- The architects will be meeting with PTA/community groups at each of our schools beginning this Thursday, November 17th, at Bennett Elementary School. They will also be meeting with staff members prior to the evening meetings. Then after Thanksgiving, on Monday, November 28th at 6:00 p.m. at Phoenicia Elementary School. We will do periodic reminders, but the meetings will continue through the end of December. We're really hoping for a good turnout from the community. We would like to hear your ideas and share them with our architects as we develop a vision for the future of our facilities at Onteora. Your input is essential.
- There was an outstanding sports award program last evening.
- Senior citizens in the community have been invited to Thanksgiving luncheons at our elementary schools on November 17th. Our food service staff does a wonderful job preparing the meal which is served by students who also provide entertainment for the senior citizens. We look forward to this as an annual event for our seniors.
- This weekend our marching band was at Giants Stadium competing and they had a fantastic time. They are in a new level of competition. They have raised the bar so they didn't come in with a first place win, actually they came in tenth, but they were excited to be there and we are proud to have them there. A full busload of parents went to support them.
- Our track team was at a championship upstate this weekend. They are the MHAL and Section 9 championship team and they are having an award program tomorrow evening. We are very proud of their accomplishments.
- We sent a team from the Middle School to a Middle School conference. Gayle Kavanagh and four of her staff members went, had an outstanding time and will be bringing back ideas and information they picked up at that conference.
- Diversity Day is scheduled for November 22 at the Middle School. We have a large contingent coming in from the community for that. We look forward to it.
- Fifth graders at Woodstock have been busy with a dance residency with Susan Slotnick. They performed in Kingston and I hear they were marvelous.

Trustee Patterson reported that Gayle Kavanagh and Gabe Buono, who were present at the meeting, and Barbara Ruben and Mike Kocher, are to be commended for their efforts which resulted in a tremendous showing of energy on the part of students, parents, coaches and everybody involved in the athletic program last night. Students are so excited to be part of this program.

- Gayle Kavanagh, Middle School Principal, reported that Kim Burgess, parent, PTSO Fundraising Chair and President of the Sports Fan Association, was instrumental in organizing the award program last night.

MOTION TO ENTER EXECUTIVE SESSION

Trustee Rosenfeld moved to enter into **EXECUTIVE SESSION** at approximately 7:23 p.m. to discuss the employment history of a particular person, litigation and a student matter.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

MOTION TO RETURN TO REGULAR SESSION	Trustee Flournoy moved to return to REGULAR SESSION at approximately 8:36 p.m. Trustee Bernholz seconded the Motion. 7 Yes 0 No CARRIED
PRESENT	Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Flournoy, Bernholz, O'Connor
ALSO PRESENT	Superintendent, Justine Winters; Assistant Superintendent, Deborah Fox; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 18 visitors
REPORT FROM 2005-2006 STUDENT BOARD REPRESENTATIVE	Student Representative Louis Jargow reported that: <ul style="list-style-type: none">• Starting on Monday, five minute passing time instead of four minutes began to prevent students being tardy to class because of the backpack issue.• The Forum might include a day or a half day with a lecture on Diversity Awareness or another controversial issue where students would sign up to speak their thoughts.• Teen Hotline – Family of Woodstock. The person in charge recommended six students who will be trained and then will be receiving phone calls from students who need support in certain areas.• They spoke to Maintenance about bathrooms and water fountains and were told that everything can be fixed during the holidays. The problem is students tear them down. Representative Jargow is working on why students do this and preventing it.
STUDENT COMMENT	District Clerk read a letter from students Zack Hilty and Jayson DeBellis, who could not be present tonight, regarding their proposal for an open campus at the High School.
PUBLIC COMMENT	No public comments were made at this time
REPORTS/ PRESENTATIONS	<ul style="list-style-type: none">• Update by KSQ Architects – Scott Hillje and Armand Quadrini presented the preliminary analysis of their findings district wide. They have finalized the schedules to meet with the PTA and Community Members.• Headstart Program Overview – Lynn O'Brophy outlined the program and its benefits for families. The impact of government cuts was detailed. She thanked the District for all their help and support, especially with community awareness. Trustee Patterson announced that the Board would write a letter in support of the Headstart Program. The Board members were invited to tour the Headstart facility.• Audit Committee Report – Trustees Bernholz reported that there is no news at this time.• Communications Committee – Trustee Patterson reported that there is

no news since the last meeting. The next meeting has been rescheduled to November 21st.

- Facilities Committee – Trustee Flournoy reported no update from this committee at this time.
- Future of the District Commission – There ensued a detailed discussion by Board members as to whether or not there is a continued need for the Commission and if so, what its goal from now on would be and how a balance of District stakeholders should be attained. The Commission's relationship to the Facilities Committee was also discussed.
- Policy Committee – Trustee Patterson reported that there was no news from this committee. The next meeting is scheduled for December 6, 2005.
- Technology Committee – Trustee Vanacore reported that a very productive meeting was held yesterday afternoon. The next meeting is scheduled for December 12, 2005, at 3:45 p.m.

DISCUSSION AND POSSIBLE ACTION

RESOLUTION APPROVING THE MENTORING PLAN AND APPOINTING THE MENTORS AS LISTED

- Mentoring Plan

Trustee Vanacore moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the Mentoring Plan is hereby adopted and the mentors are hereby appointed as listed:

Mentor

Mentee

JoEllen Schermerhorn
Dimitri Hernandez
Linda Mandano
Elaine Conroy
Linda Cavallaro
Donna Marrin
Janet Krieger
Erica Blum
Bridget Allison

Alyssa Taylor
Megan Schenker
Patti Rosenbloom
David Nelsen-Epstein
Aubree Bilyeu
Geoff Bare
Kyra Freeburg
Aurora Northland
Adelia Hunter

Trustee Flournoy seconded the Motion.

Discussion.

6 Yes 1 No – Trustee Rosenfeld

CARRIED

RESOLUTION APPROVING THE ONTEORA GIRLS VARSITY SOFTBALL TEAM FIELD TRIP TO

- Girls Softball Trip Request

Trustee D'Orazio moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED by recommendation of the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the following field trip for the Ontario Girls Varsity Softball Team to the Disney

FLORIDA

Sportsplex in Orlando, Florida for seven days, April 7 - 13, 2006. The participants will fund this trip.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

PERSONNEL

**LEAVE OF ABSENCE:
INSTRUCTIONAL
SCHEDULE Q #11/05**

Trustee Flournoy moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following LEAVE OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2846	11/5/05 – 11/20/05	Amend ending date of Parental Leave – Unpaid; Family Medical Leave

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

**APPOINTMENTS:
INSTRUCTIONAL
SCHEDULE N #11/05**

Trustee Flournoy moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following INSTRUCTIONAL APPOINTMENTS:

PER DIEM SUBSTITUTES

NAME	CERTIFICATION	SALARY
Hopper, Elizabeth	Uncertified Substitute Teacher	\$80/day
Maliha, Sara	Uncertified Substitute Teacher	\$80/day
Whiting, Suzan	Uncertified Substitute Teacher	\$80/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Kaindl-Richer, Margit	Foreign Language Trip/Exchange Coordinator (#2)	\$401
Paetow, Rowena	Chamber Ensemble Director	\$1,468

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

**PERSONNEL
APPOINTMENTS:
INSTRUCTIONAL
SCHEDULE N #11/05**

Trustee Flournoy moved to approve the following RESOLUTION:

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such

employees as of the date of this meeting;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees conditioned upon the District's receipt of clearance for employment from the State Education Department relating to the fingerprinting and criminal history record check:

PER DIEM SUBSTITUTE(S)

<u>NAME</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
Spindler, John	Uncertified Substitute Teacher	\$80/day

EXTRA DUTY STIPENDS

<u>NAME</u>	<u>POSITION</u>	<u>AMOUNT</u>
Sebald, Jamie	Basketball – J.V. (Girls)	\$3,106
Worczak, Heather	Cheerleading – Advisor (Winter)	\$1,468

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

**APPOINTMENTS:
NON-
INSTRUCTIONAL
SCHEDULE NN
#11/05**

Trustee Flournoy moved to approve the following RESOLUTION:

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Onteora Central School District hereby appoints the following instructional employees conditioned upon the District's receipt of clearance for employment from the State Education Department relating to the fingerprinting and criminal history record check:

<u>NAME</u>	<u>POSITION/ SCHOOL</u>	<u>FROM - TO</u>	<u>STEP</u>	<u>REMARKS</u>
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**PROBATIONARY
APPOINTMENT**

Berryann, Alan	Custodial Worker – WD	11/21/05 – 5/21/06	Step 1	Replace J. Morelli (resignation)
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Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

**LEAVE OF ABSENCE:
NON-
INSTRUCTIONAL
SCHEDULE QQ
#11/05**

Trustee Flournoy moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following LEAVE(S) OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2781	10/22/05 – 11/2/05	Extend Medical Leave – Paid; Family Medical Leave
#2781	11/3/05 – 11/15/05	Extend Medical Leave – Unpaid; Family Medical Leave

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

**APPOINTMENT(S):
NON-
INSTRUCTIONAL
SCHEDULE NN
#11/05**

Trustee Flournoy moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following NON-INSTRUCTIONAL APPOINTMENTS:

NAME	POSITION/ SCHOOL	FROM - TO	STEP	REMARKS
<u>PROBATIONARY APPOINTMENT</u>				
Dupree, Justin	Teaching Assistant – HS	11/16/05 – 4/16/06	Step 3	Recall from PEL; New position

NAME	POSITION	RATE OF PAY
<u>SUBSTITUTE</u>		
Hopper, Elizabeth	Non-Teaching Substitute	\$9.00/hr

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

**RESIGNATION(S):
NON-
INSTRUCTIONAL
SCHEDULE OO
#11/05**

Trustee Flournoy moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following NON-INSTRUCTIONAL RESIGNATIONS:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Devens, Kim	Teaching Assistant – WD	2/1/06	Personal

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

**TITLE CHANGE:
ADMINISTRATIVE**

Trustee Flournoy moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the following TITLE CHANGE:

Pursuant to the agreement between the Onteora Central School District and Ms. Victoria McLaren, School Business Administrator, the Board

recognizes her acquisition of the title of School Business Administrator, effective February 10, 2005, and appoints her to a probationary period of three (3) years as required by law, to be inclusive of all time served in the role of either School Business Manager or School Business Administrator, effective November 8, 2004. Ms. McLaren's probationary period shall expire on November 7, 2007, and she shall be entitled to a vote on tenure as provided by law.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

**SALARY CHANGES:
ADMINISTRATIVE**

Trustee Flournoy moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District hereby approve the following SALARY CHANGES:

The salaries of the Superintendent of Schools, Assistant Superintendent for Curriculum and Instruction and the School Business Administrator be each increased by 3.75% for the school year July 1, 2005 through June 30, 2006.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

**SALARY CHANGES:
INSTRUCTIONAL
SCHEDULE T 11/05**

Trustee Flournoy moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District hereby approve the following INSTRUCTIONAL SALARY CHANGES:

NAME	POSITION/ SCHOOL	CURRENT STEP	REC'D STEP	EFFEC. DATE	REASON
Babcock, Alyssa	Science – MS	6BA + 30	6BA + 36 to 6M	9/1/05	Educational Increment
Battista, Lynn	Special Ed. – MS	7MA	7MA + 12	9/1/05	Educational Increment
Bilyeu, Aubree	Math – MS	1BA + 30	1BA + 36	9/1/05	Educational Increment
Cahill, Karen	K – 6, Phoenicia	22M + 30	22M + 36	9/1/05	Educational Increment
Cahill, Veronica	K – 6, Woodstock	22M + 54	22M + 60	9/1/05	Educational Increment
Clinton, Lynn	K – 6, Bennett	22M + 42	22M + 48	9/1/05	Educational Increment
Dickinson, Rosalind	K – 6, Bennett	10M + 30	10M + 36	9/1/05	Educational Increment
Erlwein, Doreen	K – 6, Bennett	8M + 36	8M + 54	9/1/05	Educational Increment
Finnegan, Justin	Speech, Bennett	10M + 36	10M + 42	9/1/05	Educational Increment
Fuhr, Gil	Math – MS	2BA	2BA + 6	9/1/05	Educational Increment
Haug, Margaret	Health – MS	6M + 30	6M + 36	9/1/05	Educational Increment
Kuhne,	Special Ed –	15M + 6	15M + 12	9/1/05	Educational

LeeAnn	MS				Increment
Laks, David	Music – Phoenicia	22M + 30	22M + 42	9/1/05	Educational Increment
LaMonda, Kevin	K – 6, Phoenicia	7M + 6	7M + 12	9/1/05	Educational Increment
Lanton, Bonnie	Special Ed – WD	22M + 48	22M + 54	9/1/05	Educational Increment
Maille, Julie	Reading – MS	8M	8M + 6	9/1/05	Educational Increment
Margolis, JoAnn	Librarian, WD	15M + 18	15M + 24	9/1/05	Educational Increment
Mayone- Allison, Joan	K – 6, Bennett	8M + 6	8M + 12	9/1/05	Educational Increment
McDaniel, Colleen	School Nurse – HS	<u>School nurse</u> <u>per OTA</u> Art. XXIII	90 In-service hrs converted to 6 credit hrs at \$56.00 / hr	9/1/05	Edu. Increment
McInerney, Sharon	K – 6, Phoenicia	14M + 42	14M + 54	9/1/05	Educational Increment
Morra, Valerie	For. Lang. – MS	3BA + 12	3BA + 24	9/1/05	Educational Increment
Occhi, Virginia	K – 6, Bennett	11M + 36	11M + 42	9/1/05	Educational Increment
Olin, Jill	Sp. Ed. – HS	22M + 18	22M + 24	9/1/05	Educational Increment
Patschke, Steven	Librarian – PH	17M + 12	17M + 18	9/1/05	Educational Increment
Robertson, Jessica	Math – HS	4BA + 24	4BA + 30 to 4M	9/1/05	Educational Increment
Rothe, Sonja	P.E. – Bennett	11M + 42	11M + 48	9/1/05	Educational Increment
Schaffer, Brian	Guidance Counselor MS/HS	9M + 18	9M + 24	9/1/05	Educational Increment
Schauman, Heather	Sp. Ed. – Bennett	4M	4M + 6	9/1/05	Educational Increment
Sellitti, Kathy	Sp. Ed. – HS	5M + 12	5M + 24	9/1/05	Educational Increment
VanDeBogart, Leigh	Sp. Ed. – Bennett	12M + 18	12M + 24	9/1/05	Educational Increment
VanWagner, Alice	Social Worker – BN	9M + 6	9M + 18	9/1/05	Educational Increment
Via, Scott	Biology – HS	3BA	3BA + 18	9/1/05	Educational Increment
Wolfield, Dale	Art – HS	16M + 54	16M + 60	9/1/05	Educational Increment
Wolfrom, Jane	K – 6, Phoenicia	11M + 12	11M + 18	9/1/05	Educational Increment

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

**MOTION TO
APPROVE CSE/CPSE
RECOMMENDATIONS
SCHEDULE U #11/05
A-111505**

Trustee Flournoy moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the
Superintendent of Schools that the Board of Education of the Onteora
Central School District hereby approve the following :

The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/05 A-111505, Confidential, as reviewed by Trustee Vanacore.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

BUSINESS AND FINANCE

BUSINESS REPORTS

Trustee Flournoy moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District hereby approve the following BUSINESS REPORTS:

- FINANCIAL MANAGEMENT REPORT – September 2005
- WARRANTS – Schedule J - # 10/05

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

NEW BUSINESS

No new business was introduced at this time.

OLD BUSINESS

- Board of Education Goal Setting – the possibilities for approaching this topic were discussed. Trustee Patterson suggested a small group of Board members (not a quorum) meet with administrators and then report back to the Board. Superintendent Winters reported that Susan Goldman (who facilitated a goal setting session in the past) is willing to advise or facilitate a goal setting session if she is needed.

MOTION TO HAVE SUPERINTENDENT INVESTIGATE CONTAINING HEATING COSTS

- Trustee Vanacore moved that Superintendent Winters investigate how we can contain our heating costs.

Trustee Flournoy seconded the Motion.

7 Yes 0 No

CARRIED

- West Hurley Public Library Proposal

The Board has met with the West Hurley Public Library personnel. Victoria McLaren reviewed the update on using the West Hurley Levins Building or closing the West Hurley Public Library during the renovations. The West Hurley Public Library would use a small space, would maintain the building temperature the same as it is when closed, and would pay for additional kilowatt-hours of electric used over usual District usage. The West Hurley Public Library will stay contained in the library of the school building, also using the smaller offices adjoining that plus one bathroom. The West Hurley Public Library would provide for cleaning. If the Board supports this proposal an agreement would be drawn up to be reviewed by our attorneys and checked by the District's insurance carrier.

**BOARD MEMBERS
REQUEST FOR
INFORMATION**

- Trustee D'Orazio reported that the PBS Documentary "Paper Clips" is an amazing lesson in the power of a specific project undertaken by students that provided them with more education than 17 regents ever could. It shows how that happens. He wondered if the District could obtain a copy of this film.

PUBLIC COMMENT

No public comments were made at this time.

**MOTION TO ENTER
EXECUTIVE SESSION**

Trustee Bernholz moved to enter into EXECUTIVE SESSION at approximately 10:07 a.m. to discuss the employment history of a particular person.

Trustee Rosenfeld seconded the Motion.

7 Yes 0 No

CARRIED

**MOTION TO RETURN
TO REGULAR
SESSION**

Trustee Patterson moved to return to **REGULAR SESSION** at approximately 11:10 p.m.

Trustee Flournoy seconded the Motion.

7 Yes 0 No

CARRIED

**MOTION TO
ADJOURN**

Trustee Patterson moved to adjourn at approximately 11:11 p.m.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

CARRIED

Recorded by:
Justine C. Winters
Clerk Pro Tem

Recorded by:
Jeanne Shultis
District Clerk
