

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, FEBRUARY 5, 2019

PHOENICIA SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes (proposed 6:05)

Recommended Action: The Board of Education hereby accepts the minutes of the January 22, 2019 Board Meeting

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

3. Welcome

- 3.01 Phenicia Principal, Linda Sella will welcome the Board (proposed 6:10 duration 10 min)

- New nurse, Alison Brower, getting acclimated to working with young children
- Assistant Superintendent for Business, Monica LaClair was Mystery Reader
 - Read to students during lunch to promote literacy
- Shout out to Director of Food Services, Chris Downs, who provided healthy snacks for kids on 2 hour delay
- Valentine's Day party – inviting kindergarten and 1st grade children
 - In past only have with 2nd and 3rd grade
- Feb 19-22 is Spirit Week – related to PBIS program
 - Through data collection found that January and February attendance is low, so created a week to improve attendance and has worked
- 100 day celebration – celebrate 100 days of teaching and learning – whole school event including parents
- Started map assessment to inform teaching
- Getting ready for Computer Based Testing

4. Superintendent District News

- 4.01 The Superintendent will report District News (proposed 6:20)

- Delay, early dismissal and snow days interruptions to our schedule have upset a number of plans

- Will reschedule the District SDM meeting from last week
 - Discussing choosing a consultant to help us with our long range planning process
- Met with the Town Supervisors, with the Director of Facilities, for the second time this year
 - Provided them with an update on our budget process
 - Discussed the projects we are proposing
- Met with the Phoenicia PTA last night to review our budget status and the capital projects that we are contemplating in conjunction with the budget
 - Staying in touch with the PTAs this year to share budget progress and long term plan process
- Instructional Cabinet viewed a web based demo of the Panorama Survey tool on school culture that is available through a BOCES coser last week for students, staff and family, and a Social Emotional Learning survey that is for students and staff
- West Hurley buildings sale- Director of Facilities is working on getting the remaining items still housed in those buildings onto the on-line auction website for sale
- The food service program is no longer utilizing plastic straws – they are using paper straws in the K-3 buildings and in the other buildings they are available upon request
- School Lunch Manager and Assistant Superintendent for Business will be attending a workshop on composting food waste to see if that is something that would be viable for us
- Snow day or delay notifications from the Onteora App are in English and Spanish
 - If Infinite Campus indicates that your home language is Spanish your text notification or call will be in Spanish
 - If you use the website as your source of information, the notice will appear in whichever language you have set as your preference
- Community basketball event last Friday at the Varsity Boys basketball game
 - The Olive Youth basketball program came in and participated in some relays during halftime
 - The Booster Club had a good variety of food available that seemed to be selling well
- There was a fire alarm in the bus garage last night due to an outlet malfunction- no damage other than the outlet which needs to be replaced

5. Board District News

5.01 The Board will report District News (proposed 6:25)

Trustee Storey reported on the Freidel Wrestling Tournament - was well attended and a good deal of teams participated; raised a good deal of money

Trustee Kurnit reported:

- UCSBA Meeting
 - Trying to set up streaming meetings live that can be accessed on the web
 - Legislators came to the meeting- Senator Seward, Senator Metzger,

- Representative Valle, Assemblyman Cahill, Assemblyman Jacobson
- Announced State budget problems
- Capital Conference has 7 people from Ulster committed to attend
 - Good to be in front of legislators all the time
 - Trying to generate more interest in UC School Boards

6. Student Representative Report

6.01 Student Representative, Satch Sumner-Waldman will report to the Board

- Mr. Colevas asked him to read statement because too long for Public Be Heard
- Important points discussed today:
 - Constitution has been typed up, but not complete – language to be formalized and ordered logically – then will present to Board
 - Peace and Reconciliation assembly – after school forums for issues at school, such as Confederate flag ban
 - Set up anonymous survey about Confederate flag
 - Want a Student Lounge – a place for students to have alone time

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting
No one spoke at the last meeting

8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:35 duration 10 min or more)
No comments were made

9. 2019-2020 Budget Update

9.01 Assistant Superintendent for Business, Monica LaClair will give an update on the 2019-2020 Budget (proposed 6:45 duration 30 min)

- Tax Cap is due March 1st
- Tax base growth factor has increased– brick and mortar growth within district
- No more carryover – when didn't meet tax cap, have carryover
- CPI is greater than 2%
- Don't have exact number on PILOTs
- Max allowable levy at 2.36% increase
- Tax levy and tax rate
 - Levy is what we collect, tax rate is decided after assessments are done,
 - Tax rate is well below any other school district in Ulster County, has been for last 3 years
- Looking at 3.8% increase in expenses
 - Biggest expenses: employee benefits, transportation, debt service
 - Debt service- pay off bus, add it to tax cap calculation
- \$750,000 transfer to capital – adjusting how it will be expended
 - Science lab came in above projection – add money there, pull out baseball/field hockey work and put in budget
 - If budget doesn't pass, over \$500,000 left over in Capital Fund can be used by the Board for current projects

- Science lab –needs to be redesigned and rebid- came in over \$500,000
- Repair reserve – ADA capital project (separate proposition)
- Projected gap \$4.2 million, subtract appropriated fund balance is \$936,000
- Won't have health insurance information until March
- Don't have transportation contract for 2019-2020
 - If did RFP, would be higher than current contract
- Don't know Special Education needs
- Staff retirements – Teachers must decide by March 1st
- Will have transportation at next meeting, but no other information until March

Discussion:

- Not sure about bidding transportation contract- will have conversation with Superintendent and Transportation Director
- Health benefits – based on estimated health insurance number
 - If teachers retire, employee line will decrease, but insurance will go up
 - Pay 100% health insurance of retiree and 80% of new employees
- Lights for the field estimate was \$750,000
- Science Lab will get done summer of 2020
 - Put floor back so can be used as classroom space

Now Present

Trustee Warren arrived at 6:30

10. Discussion & Possible Action

10.01 Approve Science Lab Agreement

Recommended Action: WHEREAS the Onteora Central School District is situated within Ulster County or the 103rd assembly district of the State of New York;

AND WHEREAS the Onteora Central School District has agreed to participate in the Science Lab Initiative II, which aims to encourage scientific curiosity and creativity, build student interest in science, and promote science education in elementary schools in the 103rd Legislative Assembly District and Ulster County through the creation of state-of-the-art science labs;

AND WHEREAS the Science Lab Initiative II will allow school districts to purchase equipment toward the creation of such a science lab, and funds can be used for the purchase of science-related equipment;

AND WHEREAS The Benjamin Center at SUNY New Paltz will coordinate this effort and be the liaison to all school districts;

AND WHEREAS The Benjamin Center at SUNY New Paltz is responsible for purchasing all equipment related to the Science Lab Initiative II and thus SUNY New Paltz maintains ownership over said equipment;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Onteora Central School District understands this arrangement and agrees to participate in the Science Lab Initiative II.

Motioned: Trustee Storey

Seconded: Trustee Kurnit

- Assistant Superintendent for Curriculum & Instruction, Jodi DeLucia and Superintendent Victoria McLaren attended a meeting at BOCES where Assemblyman Cahill discussed giving funds for science labs at elementary level in conjunction with SUNY New Paltz Benjamin Center
 - Purchased \$50,000 worth of science equipment for the HS
 - Will purchase \$20,000 per elementary building
 - After 5 years, equipment becomes property of district

- Common practice with purchases from BOCES

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

10.02 Memorandum of Agreement about Renaming Stipend

Recommended Action: The Board of Education hereby approves MOA #02052019A between the Onteora Central School District and the Onteora Teachers Association regarding the renaming of the Weightlifting stipend.

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

10.03 Memorandum of Agreement about Creating 2 Stipends

Recommended Action: The Board of Education hereby approves MOA #02052019B regarding the creation of 2 Fitness Room stipends

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

- Component of after school program – students can go to Fitness Room as an option for after school activities
 - Weightlifting stipend was used differently over the years
 - Now open 4 days a week for 3-10 week sections
 - Program is currently running

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

10.04 Approve Professional Development Committee with Additional Members

Recommended Action: The Board of Education hereby approves the membership of the full Professional Development Committee as listed below

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

PDC Committee		
Name	Building	Position
Jodi DeLucia	Central	Asst. Supt. For Curriculum & Instruction
Gabriel Buono	Bennett	Principal, President OAA
Jeannine Burkhardt	HS	Math teacher
Jane Wolfrom	Phoenicia	Grade 2 teacher
Laura Loheide	HS	English Teacher, ELA Coordinator 7-12
Brigid Kelly	Bennett	Special Education teacher

Doreen Erlwein	Bennett	Grade 5 teacher
Corey Cavallaro	MS	Social Studies teacher
Megan Frandino	MS	Special Education teacher
Lori Matteson	MS	Special Education teacher
Lance Edelman	HS	Principal
Pam Ciaccio	Phoenicia	Special Education teacher
Cynthia Bishop	Central	Director of Pupil Personnel Services
Jennifer O'Connor	MS	Principal
		Teaching Assistant
Hal Denton*		Parent Representative
Dr. Robin Jacobowitz		SUNY New Paltz
Valerie Stewart*	MS	World Languages Teacher
Denise Connolly*	HS	Special Education Teacher

* Added since last Board meeting

11. Consent Agenda

11.01 Approve Consent Agenda (proposed 7:30 duration 20 min)

Recommended Action: The Board hereby approves item numbers 11.02-11.09

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

11.02 Personnel Agenda

APPOINTMENT: INSTRUCTIONAL PART-TIME

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE FROM - TO	SALARY
Jenkins, Evan	ENL/HS	0.6 FTE	3/4/2019 – 6/30/2019	Step 4

SUBSTITUTE

NAME	POSITION
Hall, Raymond	Custodial

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3604	11/28/18 – 2/14/19	Extend Paid Medical FMLA
3239	09/21/18 – 3/11/19	Extend Unpaid Medical

APPOINTMENT: NON-INSTRUCTIONAL PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY STEP	REMARKS
Perry, Janelle	10 Month Typist	3/1/19 – 10/31/19	7	Extended Probation

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Track – Spring – Head Coach (Girls)	\$5,058.00
Calinda, Jason	Track – Spring – Head Coach (Boys)	\$5,058.00
Harder, William	Baseball – Varsity – Head Coach	\$4,165.00
Harrington, Brooke	Softball – Modified – Head Coach	\$1,266.00
Kasprzyk, Chris	Softball – Varsity – Head Coach	\$4,165.00

King, Thomas	Track – Spring – Assistant Coach	\$3,423.00
Occhi, Andrew	Golf – Varsity Head Coach (Girls)	\$3,126.00
Rider, Christina	Track – Spring – Assistant Coach	\$3,423.00
Rokitowski, Brian	Baseball Modified – Head Coach	\$1,266.00
Warnes, Carsten	Track – Modified – Assistant Coach	\$1,523.00

11.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/19, Confidential, as reviewed by Trustee Shands

11.04 Approve Budget Transfers

Recommended Action: The Superintendent recommends the transfer of \$729,529.17 in payroll funds to re-align negative salary codes due to ESSA requirements.

Amount		From Budget Code		To Budget Code
\$14,493.51	A2020.160-00-BN	Supervision Regular School. Salaries-BN	A2020.160-00- PH	Supervision Regular School. Salaries-PH
\$9,555.00	A2110.122-00	Teaching Regular School.Homework Salary	A2110.122-00- BN	Teaching Regular School.Homework Salary- BN
\$20,551.00	A2110.125-00	Teaching Regular School.Homework Salary	A2110.125-00- BN	Teaching Regular School.Homework Salary - BN
\$9,856.00	A2110.125-00	Teaching Regular School.Stipend Salaries	A2110.125-00- PH	Teaching Regular School.Stipend Salary-PH
\$10,679.00	A2110.125-00	Teaching Regular School.Stipend Salaries	A2110.125-00- WD	Teaching Regular School.Stipend Salary-WD
\$3,510.00	A2110.126-00	Teaching Regular School.Summer Salaries	A2110.126-00- BN	Teaching Regular School.Summer Salary- BN
\$81,067.50	A2110.130-00-HS	Teaching Regular School.Salaries 7-12 HS	A2110.130-00	Teaching Regular School.Salaries 7-12
\$36,661.70	A2110.130-00-HS	Teaching Regular School.Salaries 7-12 HS	A2110.130-00- MS	Teaching Regular School.Salaries 7-12 MS
\$5,869.50	A2110.132-00	Teaching Regular School.Homework Salary	A2110.132-00- HS	Teaching Regular School.Homework Salary HS
\$5,625.75	A2110.132-00	Teaching Regular School.Homework Salary	A2110.132-00- MS	Teaching Regular School.Homework Salary MS
\$3,321.75	A2110.133-00	Teaching Regular School.Supervision Salary	A2110.133-00- HS	Teaching Regular School.Supervision Salary HS
\$304.44	A2110.134-00	Teaching Regular School.Chaparone Salary	A2110.134-00- MS	Teaching Regular School.Chaparone Salary MS
\$18,655.60	A2250.151-00-HS	Programs for Students with Disabilities.Salaries Teaching Assistants HS	A2110.131-00- HS	Teaching Regular School.Salaries Teaching Assistants HS
\$17,587.70	A2250.151-00-MS	Programs for Students with Disabilities.Salaries Teaching Assistants MS	A2110.131-00- MS	Programs for Students with Disabilities.Salaries Teaching Assistants MS
\$9,350.60	A2270.150-00-MS	Reading.Salaries Instructional MS	A2250.150-00	Programs for Students with Disabilities.Salaries Instructional
\$7,292.70	A2270.150-00-MS	Reading.Salaries Instructional MS	A2250.150-00- BN	Programs for Students with Disabilities.Salaries Instructional BN

Amount		From Budget Code		To Budget Code
\$8,974.30	A2270.150-00-MS	Reading.Salaries Instructional MS	A2250.150-00- PH	Programs for Students with Disabilities-Salaries Instructional PH
\$49,137.10	A2820.150-00-HS	Psychological Services.Salaries Instructional HS	A2820.150-00- PH	Psychological Services.Salaries Instructional PH
\$733.40	A2820.150-00-WD	Psychological Services.Salaries Instructional WD	A2820.150-00- PH	Psychological Services.Salaries Instructional PH
\$5,000.00	A2825.150-00-BN	Social Work Services.Salaries Instructional BN	A2825.150-00- MS	Social Work Services.Salaries Instructional MS
\$15,729.50	A2825.150-00-HS	Social Work Services.Salaries Instructional HS	A2825.150-00- MS	Social Work Services.Salaries Instructional MS
\$39,706.10	A2820.150-00-MS	Social Work Services.Salaries Instructional MS	A2820.150-00- PH	Social Work Services.Salaries Instructional PH
\$7,450.40	A2110.120-00	Teaching Regular School.Salaries K-6	A2610.150-00- PH	School Library & Audiovisual.Salaries Instructional PH
\$30,319.60	A2110.120-00	Teaching Regular School.Salaries K-6	A2610.150-00- WD	School Library & Audiovisual.Salaries Instructional WD
\$16,007.00	A2610.150-00	Teaching Regular School.Salaries K-6	A2610.150-00- MS	School Library & Audiovisual.Salaries Instructional MS
\$40,744.67	A2810.150-00-HS	Guidance.Salaries - Instructional - HS	A2810.150-00- MS	Guidance.Salaries - Instructional - MS
\$22,642.50	A2810.160-00-HS	Guidance.Salaries - Noninstructional HS	A2810.160-00	Guidance.Salaries Noninstructional
\$22,642.50	A2810.160-00-MS	Guidance.Salaries - Noninstructional MS	A2810.160-00	Guidance.Salaries Noninstructional
\$152,574.80	A2110.135-00	Teaching Regular School.Salaries Stipends	A2110.135-00- HS	Teaching Regular School.Salaries Stipends HS
\$33,468.00	A2110.135-00	Teaching Regular School.Salaries Stipends	A2110.135-00- MS	Teaching Regular School.Salaries Stipends MS
\$1,131.00	A2110.136-00	Teaching Regular School.Salaries Summer	A2110.136-00- HS	Teaching Regular School.Salaries Summer HS
\$6,207.50	A2110.164-00	Teaching Regular School.Salaries Substitutes	A2110.164-00- BN	Teaching Regular School.Salaries Substitutes BN
\$3,872.50	A2110.164-00	Teaching Regular School.Salaries Substitutes	A2110.164-00- HS	Teaching Regular School.Salaries Substitutes HS
\$7,114.96	A2110.164-00	Teaching Regular School.Salaries Substitutes	A2110.164-00- PH	Teaching Regular School.Salaries Substitutes PH
\$6,128.34	A2110.164-00	Teaching Regular School.Salaries Substitutes	A2110.164-00- WD	Teaching Regular School.Salaries Substitutes WD
\$3,838.25	A2815.164-00	Health Services.Salary Substitutes	A2815.164-00- HS	Health Services.Salary Substitutes -HS
\$1,092.50	A2815.164-00	Health Services.Salary Substitutes	A2815.164-00- PH	Health Services.Salary Substitutes PH
\$632.50	A2815.164-00	Health Services.Salary Substitutes	A2815.164-00- WD	Health Services.Salary Substitutes WD

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for the quarter ending 12/31/18

11.06 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 6

11.07 Award Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the High School Press Box/Bleachers and Bennett Site Work projects based on the bid documents of January 16, 2019 to the lowest responsible bidder, Kingston Equipment Rental, Inc., for the amount of \$908,345.00 and authorizes the Superintendent to sign such an agreement.

11.08 Reject Bids

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District reject the High School Chemistry Lab project bids submitted on January 9, 2019.

11.09 Surplus Books, Tapes and Laminator

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of library books from Phoenicia Elementary School and VHS tapes along with Laminator Model 2700 W/Shutoff Timer Tag ID 15518 from Woodstock Elementary School as surplus and authorizes sale and/or disposal of these items.

12. Committee Reports

12.01 Health & Wellness Committee - Trustee Shands to report. Next meeting is in the Central Conference Room at 4:00 on TBD (proposed 7:40)

In the absence of Trustee Shands, Trustee Salem gave report

- Meet, Greet and Eat will be April 29th
- Discussed Sella Rega, former student who wants to break record for jump rope
- No feedback on policy submitted as part of food service review
 - Any board member questions, email Trustee Shands

12.02 Facilities Committee - Trustee Storey to report. Next meeting is in the Phoenicia School at 4:00 on 2/25/19

- Discussed capital projects, chemistry lab going out to bid again, bleachers and press box

13. New Business

13.01 The Board will discuss New Business

- Would like to see graduating seniors walking in elementary schools in June

- NOVO Foundation has a Social Emotional Learning grant – popular one in third year open to school district, teachers, schools
- Have a BOCES grant writer, need to give them information on what we need

14. Old Business

- 14.01 The Board will discuss Old Business
No old business was discussed

15. Request For Information

- 15.01 Discuss Requests for Information

Trustee Storey asked:

- For the staffing levels at each building (2nd time asked)
- Schedule BOCES visit, include Special Education
- How much do we spend on state testing?
 - No cost to give the test, but pay to score through BOCES

16. Adjournment

- 16.01 Adjourn Meeting. Next meeting February 19, 2019 in the Middle/High School (proposed 7:30)

Recommended Action: The meeting is adjourned at 7:00

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren