

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REORGANIZATION/REGULAR MEETING

MINUTES

6:00 p.m.

TUESDAY, JULY 5, 2016

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

Present: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison

Not Present: Trustee Osmond, Trustee Ratcliff

2. Oath of Office

2.01 District Clerk will administer the Oath of Office to Board Trustees whose term starts July 1st

District Clerk will administer the Oath of Office Board Trustees as follows:

Lindsay Shands (3 Year Term 7/1/16-6/30/19)

Kevin Salem (3 Year Term 7/1/16-6/30/19)

3. Nominations for 2016-2017 Board President

3.01 District Clerk will Call for Nominations for 2016-2017 Board President (proposed 6:05)
Recommended Action: The Board of Education hereby nominates Trustee Schnell for President for the 2016-2017 School year

Motioned: Trustee Salem

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison

Not Present: Trustee Osmond, Trustee Ratcliff

4. Nominations for 2016-2017 Board Vice President

4.01 District Clerk will Call for Nominations for 2016-2017 Board Vice President

Recommended Action: The Board of Education hereby nominates Trustee Salem for Vice President for the 2016-2017 School year

Motioned: Trustee Schnell

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison

Not Present: Trustee Osmond, Trustee Ratcliff

5. Oath of Office

5.01 The District Clerk will administer the Oath of Office to the 2016-2017 Board of Education President and Vice President

6. Executive Session

6.01 Enter executive session (proposed 6:05 duration 1 hour 45min)

Recommended Action: Motion to enter into executive session to discuss ONTEA negotiations and the evaluation of specific personnel

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison

Not Present: Trustee Osmond, Trustee Ratcliff

Now Present:

Trustee Osmond arrived at 6:15

Trustee Ratcliff arrived at 6:40

6.02 Exit Executive Session and Return to Public Session (proposed 7:45 pm)

8:00

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

7. Annual Appointments

7.01 Appointments of District Officers, Stipends/Fees, effective July 1, 2016, and authorizes the Superintendent of Schools to sign all necessary contracts for District Clerk, District Treasurer, Deputy District Treasurer, Internal Auditor, Claims Auditor, School Tax Collector, Deputy School Tax Collector, Purchasing Agent (proposed 7:50)

Appointments of District Officers, Stipends/Fees, effective July 1, 2016, and authorizes the Superintendent of Schools to sign all necessary contracts:

District Clerk:	Fern Amster	As per 3/22/11 resolution – combines pay for Superintendent Secretary and District Clerk
Treasurer:	Deb D'Aprile	As per terms of employment
Deputy District Treasurer:	Terry Snyder	-0-
Claims Auditor	Julie Wright	\$5322
School Tax Collector:	Cheryl Berryann	-0-
Deputy School Tax Collector:	Janelle Perry	\$15.60/hour
Purchasing Agent:	Don Gottlieb	-0-

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

7.02 Other Appointments, Stipends/Fees, effective July 1, 2016, and authorizes the Superintendent of Schools to sign all necessary contracts: School Attorney, Bond Counsel, Independent Auditor, School Physician, Nurse Practitioner, New Employee

Physicals, Alcohol and Drug Testing Site, Fingerprinting, Athletic Events Physician, CSE Impartial Hearing Officer, ECA Treasurer for High School, ECA Chief Faculty Counselors Three (3) elementary schools and High School, Title IX Officer, Coordinator for Section 504, School Community Relations Coordinator, Residency Officer, Records Access Officer, Records Management Officer, Homeless Liaison, Broker of Record, District Health Coordinator, District Nursing Coordinator, Asbestos Designee, School Buildings Structural Inspector and Fire Inspector, Substitute Calling Service (proposed 7:55)

Recommended Action: Other Appointments, Stipends/Fees, effective July 1, 2016, and authorizes the Superintendent of Schools to sign all necessary contracts

1.	School Attorney:	Drohan, Thomas, Waxman, Petigrow & Mayle	\$200/hr for attorneys \$90/hr for paralegal services \$5,083.33/month General Counsel (see attached)
2.	Bond Counsel:	Squire, Sanders & Dempsey L.L.P.	As per RFP fee schedule (see attached)
3.	Independent Auditor:	West & Company	\$20,000 (see attached)
4.	School Physician (MD)/Nurse Practitioner (NP)	Arthur DiNapoli, M.D. Ph.D., Inc.	\$40,000(NP) + \$5,000 (MD) (as per attached contract)
6.	Alcohol and Drug Testing Site:	Kingston Worx	See Attached
7.	Fingerprinting:	Reimbursement per District Policy	\$102
8.	Athletic Events Physician:	Arthur DiNapoli	-0-
9.	CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations:	-	As per Policy 7670
10.	ECA Central Treasurer	Janelle Perry	\$4880
	ECA Chief Faculty Counselors Bennett Elementary, Middle School and High School:	Building Principals	-0-
11.	Title IX Officer:	Gabriel Buono, Jen O'Connor	-0-
12.	Coordinator for Section 504:	Cindy Bishop	-0-
13.	Residency Officer:	Don Gottlieb	-0-
14.	Records Access Officer:	Don Gottlieb	-0-
15.	Records Management Officer:	Don Gottlieb	-0-
16.	Homeless Liaison	Cindy Bishop	-0-
17.	Broker of Record	Rose & Kiernan, Inc.	-0-
18.	District Nursing Coordinator:	Colleen McDaniel	As per OTA contact
19.	Asbestos Designee:	Dr. Michael O'Rourke	-0-
20.	School Buildings Structural Inspector and Fire Inspector:	Ulster County BOCES Risk Management Program.	N/A
21.	Substitute Calling Service:	Sharon Rushkoski	\$9,769.80

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that all Independent Contractor Retainers will be presented to the Board of Education for approval prior to executing these contracts.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District authorizes the Superintendent to execute an Independent Contractor Retainer on behalf of the District on an emergency basis only, subject to approval and ratification at the next regularly scheduled Board of Education meeting.

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

8. Authorizations

8.01 Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel.

Recommended Action: The Board hereby authorizes Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel

A. Payroll Certificate:	Victoria McLaren	-0-
B. Budget Transfers:	Victoria McLaren	-0-
C. Check Signature:	Deb D'Aprile	-0-
D. Alternate Check Signature:	Terry Snyder	-0-

Bonding of Personnel:

1. Blanket limit - \$100,000
2. \$215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk
3. \$1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor
4. \$2,000,000 for Tax Collector, Deputy Tax Collector
5. \$400,000 for Central ECA Treasurer and ECA Chief Faculty Counselor

Motioned: Trustee Salem

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

9. Designations

9.01 Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule (proposed 8:00)

Recommended Action: The Board hereby authorizes Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule

FUND	Account Names	BANK
General/T&A/T&E/ Federal/Cafeteria		
	Community Bank MultiFund	Community Bank
	Community Bank Payroll	Community Bank
	Chase MoneyMarket	JP Morgan/Chase
	NYCLASS Money Market	NYCLASS
	TDBank Money Market	TD Banknorth

	NY Liquid Asset Fund	NYLAF
	Catskill Hudson Tax	Catskill Hudson Bank
	Catskill Hudson Money Market	Catskill Hudson Bank
Capital		
	Construction	Catskill Hudson Bank
Extraclassroom		
	HS/MS	Community Bank
	Bennett	Community Bank

B. Official Newspaper for Legal Notices and Bids: Daily Freeman

C. Board Meeting Schedule as attached

Motioned: Trustee Salem

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

10. Other Approvals

10.01 Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2016-2017 Board of Registration. (proposed 8:05)

Recommended Action: The Board hereby authorizes Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2016-2017 Board of Registration.

A. Mileage Reimbursement	-Per Current I.R.S. Rate
B Substitute Teacher Rates	-CERTIFIED - \$110.00/day
	- UNCERTIFIED- \$85.00/day
	- Registered Nurse - \$110/day
	- Licensed Practical Nurse - \$85.00/day
C. Substitute Support Staff Rates	- Teaching Assistant – CERTIFIED - \$13.00/hr.
	- Teaching Assistant – UNCERTIFIED - \$10.00/hr
	- Buildings and Grounds- \$11.00/hr
	- Clerical - \$11.00/hr.
	- Clerical Retiree - \$15.00/hr
	- Monitor - \$10.00/hr
	- Food Service - \$10.00/hr.
	- Bus Driver - \$11.50/hr.
Substitute Short and Long Term Pay	As per Regulation 6220R
D. Home Instruction Teacher	- As per OTA contract
E. Non-Profit Use of Facilities - staffing charges	- \$25/hr/employee cafeteria Staff; \$30/hr/ custodial – overtime charge only; \$32/hr/Auditorium Technician
F. School Lunch Prices	- K-5 Lunch = \$2.30, 6-8 \$2.55 HS Lunch = \$2.80, Elementary Breakfast = \$1.30 MS/HS Breakfast = \$1.55
G. Copy rate	-\$0.25/page
H. 2016-2017 Board of Registration	- Keymasters and ballot masters \$100.00 - Chief Registrar Inspectors – Vote Day \$180.00 - Asst Chief on Vote Day \$120 - Extra hours shall be pro rata for whatever additional hours are actually worked

Public Library Tax as approved by voters – Library Tax approved by voters on May 17, 2016 with a total of \$20,000	Pine Hill Library - \$700 Phoenicia Library - \$3,500 Olive Free Library - \$5,600 West Hurley Library - \$3,300 Woodstock Library - \$6,900
Grant Funding	The Superintendent is authorized to apply for grants
Credit Card Limit	\$1000

Motioned: Trustee Storey

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

10.02 Cell Phone Assignments

Recommended Action: The Board of Education hereby approved the following cell phone assignments as below:

Cell Phone Assignments 2016-2017

MIFI Access Points - Victoria McLaren and Lance Edelman

Jared Mance

Linda Sella

Lance Edelman

Jennifer O'Connor

Victoria McLaren

Gabe Buono

Scott Richards

Dieter Schimmelpfennig

Lou Cioffi

Sub Service

Cynthia Bishop

Nicole Sommer

Kyle Harjes

Bruce Watson

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

11. Policies and Code of Conduct

11.01 Policies (proposed 8:10)

Recommended Action: All policies in effect shall remain in effect for the 2016-2017 school year

Motioned: Trustee Osmond

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

11.02 Code of Conduct

Recommended Action: The Code of Conduct shall be in effect for the 2016-2017 School Year

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

12. Authorize District Treasurer to borrow sums of money

12.01 BOE authorizes District Treasurer to borrow sums of money (proposed 8:15)

Recommended Action: Resolved, that the Board of Education hereby authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed \$3,000,000 at any one time, during the 2016-2017 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation Notes – RAN)

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

13. Establishment of Committees

13.01 The Board of Education will discuss and establish Board Committees for the 2016-2017 school year (proposed 8:20 duration 20 min)

Recommended Action: The Board of Education hereby approves the following temporary committees

Facilities Committee

Policy Committee

Health and Wellness Committee

Motioned: Trustee Shands

Seconded: Trustee Storey

- Communications Committee not on this, but was last year
 - Committee's function is covered by the District contract with BOCES who takes care of all communication needs
 - Director of Technology job description also includes social media

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

14. Break

14.01 The Board will take a 5 minute break at approximately 8:40

8:15

No break was taken

15. Acceptance of Minutes

15.01 Acceptance of Minutes (proposed 8:45)

Motioned: Trustee Ratcliff

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

16. Board District News

16.01 The Board will report District News (proposed 8:50)

Trustee Storey reported that she participated in graduation with Trustee Ratcliff, Trustee Osmond and Trustee Schnell

- Thanked the students and parents

Trustee Schnell congratulated the graduates

- Wonderful to see the teachers march with their excited students

Trustee Osmond reported bridge on 212 in Mt. Tremper to be closed 7/7/16 could be until October

- What will happen to the students?
- How much time will it add to their travel time
 - Onteora's transportation department has been to all the meetings with the State Dept. of Transportation

17. Superintendent District News

17.01 The Superintendent will report District News (proposed 8:55)

Interim Superintendent Victoria McLaren introduced Assistant Superintendent for Business Don Gottlieb to report on the Facilities Projects in District and Interim Assistant Superintendent for Curriculum & Instruction, Marystephanie Corsones to update on Summer School

17.02 Acting Assistant Superintendent for Business will update the Board on the Capital Work

- Replacing the fuel pumps by the Bus Garage
 - Replacing computer system to be finished by Thursday
- Received grant to update dish washers at Woodstock and Bennett, which are from the 1950s
 - Will be ready for school
- Bennett stairs –will begin demolition this soon
- Bennett playground involves a lot of work because of drainage system
 - Need to go through NYS approval process –waiting for information from the State, then will be 4-5 months
 - Will wait until next summer
- Largest project is replacing the High School boiler from steam to hot water:
 - All 4 contractors have been excellent
 - Fully expect to be mostly operational by the start of school
 - Two change orders on this agenda
- Phoenicia's boiler will be demolished soon

- Slab and wiring have been in place, waiting for completion of pellet boiler
- Also have an Energy Performance Contract so need to coordinate among the 4 contractors at High School and the EPC contractors
 - Jared Mance meets weekly with all formans to coordinate
 - Woodstock windows have been taken out and replaced with ply wood
 - Caulking had asbestos
 - All windows delivered working
 - All work to be completed in the first week of August
 - Windows are dramatically different
 - Temperature control work and lighting work still to be done
 - Lights at Phoenicia are being changed, replacing all hallway ceilings for new lighting
 - All buildings will be on the energy control
 - Will be operational by September, boilers will be ready in time for the heating season
 - EPC through a bond – use Capital Market Advisors
 - Best bid was 2.03% with the right of no pre-payment penalty

Discussion:

- The Board thanked Dr. Gottlieb for his hard work, nice to finally see the EPC go through
 - EPC process started almost 7 years ago

17.03 Interim Assistant Superintendent for Curriculum & Instruction will report on the Summer Academy (proposed 9:05)

8:35

- Students arrive tomorrow, staff started today
 - 18 days to 7/29/16 at Bennett; 90 students enrolled
- Curriculum includes the integration of science into literacy, both reading and writing
 - Persuasive essays around experiences they have through environmental piece
- Using Teachers College curriculum summer pacing guide and “If, Then” non-fiction books
- Math from pre-k – grade 2 will be basic skills with manipulatives
 - 3-6 targeting skills that were identified through post tests from June
- Sending 3 communications home to parents- for the final 3 weeks
 - First 2 will give a sneak peek into classroom – skills teacher focused on that week and final will be a summary pre and post test
- Goal to minimize or eliminate “summer learning loss” in an exciting and fun way
- Sending out surveys for parents and staff for feedback
 - Will be in Spanish and English
- Ms. Bishop is the principal, will create a final report in August, which will be communicated to the Board

Discussion

- Summary from teachers will go in students files
- To select students for the program got background information through "Running Records" and their services
- ELA and Math are using the Pre assessments from June and post assessments will be comparable tests math
 - Using running records for Reading

18. Acknowledge Public Be Heard Comments**18.01 The Board will acknowledge the public be heard comments from the last meeting**

Cindy O'Connor, Brooklyn Parslow, Kathy Jordan, Sierra Smith, Lisa Phillips, Sally Rothchild, Alexandra Bailey, Robert Burke Warren, Aiden Ferris, Rachel Marco-Havens, Natalie Rubin, Troy O'Connor, Megan Wiacek, Dawn Wiacek, Herb Cytrin, Rhona Schiffres, Jack Warren, Mikaila Bergenn, Joseph Prusack, Douglas Eighmey, Kelly Sinclair, Jacob Bergenn, Alexander Wacksman, Ernest Longhi Jr., Keith Davis, Debbie Lejeune, Sue Greene, Mike Shultis, Danyelle Kovacs, Bernie Zahn, Carol Maltby, Matoaka Little Eagle, Bridget Chatrand, Evan Puccini, Ava Ratcliff, Hilary Partridge, Linda Arnold, Kristen Rotella, Margaret Jones

19. Public and Student Comment**19.01 Public and Students may comment on any agenda or non-agenda item (proposed 9:10 duration 10 min or more)**

8:40

Victoria Becker: Sent an email to the Board and attached a letter sent to Ms. Bishop about her son's services; ask that they deny the IEP. Annual CSE are never completed within the hour allowed. Last year' meeting lasted 3 hours. Also worried about transportation

George Becker: Assists the district in mileage for his son's tutor. Need to pay attention to parents who are not speaking up, whose children are not succeeding here. Asking for Board's assistance to get what he son needs

Debra Legune: Appreciate that Board are elected volunteers, but elected to represent the community and they were not consulted in the vote to change the mascot. Never heard about the mascot in any campaigns in the vote.

20. Discussion and Possible Action**20.01 Professional Development Committee and Plan (proposed 9:20)**

Recommended Action: The Board of Education hereby approves the Professional Development Committee and Professional Development Plan for 2014-2017

Gabriel Buono	Bennett Elementary Principal, President OAA
Jeannine Burkhardt	HS Math Teacher
Brigid Kelly	Phoenicia Special Education Teacher
TBD	Teaching Assistant
Mary Naccarato	Woodstock Kindergarten Teacher
Jane Wolfrom	Phoenicia Grade 2 Teacher
Marystephanie Corsones	Interim Asst. Supt. for Curriculum and Instruction
TBD	Parent
Dr. Margaret Veve	SUNY New Paltz
Cynthia Bishop	Director of Pupil Services
Amy Weisz	Librarian
Jennifer O'Connor	MS Principal

Marystephanie Corsones clarified that this is basically the same plan passed at the March 2016 Board meeting, but the State changed requirements later in March, so

those were incorporated

Motioned: Trustee Storey

Seconded: Trustee Osmond

- Discussed articulation from grades 6 & 7 through 9-12
 - Completing an articulation this summer through grade 8 and have completed for math to grade 9
- Will continue teachers going to NYC and the trainers coming up also have incorporated teachers college lab setting and our coaches go in to support teachers
- Project based learning is not a priority/focus for the 16-17 school year-
 - Continue on curriculum roll out
 - Once the teachers have time with new curriculum, they can look at how to incorporate PBL
 - First identify what we are talking about in PBL then develop support
 - takes an enormous amount of training to truly do PBL
- Bennett will continue to do the PBL they have been doing for years
- Some aspects of PBL is being used with administrators
- Do not have a parent or TA on committee , hopeful by Sept to have parent
- Parent responsibility is to attend meetings and voice of parent perspective
- Committee will now meet 3 times in the year for 1 ½ hours with some work in-between
 - George Becker volunteered

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

20.02 Travel Reimbursement for Board Members (proposed 9:25)

Recommended Action: The Board of Education hereby approves the reimbursement of Board Members' travel expenses who attend out of District meetings for the 2016-2017 school year.

Motioned: Trustee Storey

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

20.03 Approve Board Member to sign for Impartial Hearing Officers (proposed 9:30)

Recommended Action: As per Commissioner's Regulation §200.5 j ii The Board of Education approves Trustee Schnell as the Board of Education designee to approve Impartial Hearing Officers. In the absence of the Board of Education approves Trustee Salem as the designee

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

20.04 CSE/CPSE Membership

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District upon recommendation by the Superintendent of Schools that the CPSE/CSE membership for the 2016-2017 School Year is hereby approved, as attached

Motioned: Trustee Storey

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

20.05 Realtor Contract (proposed 9:35)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Exclusive Brokerage Agreement between Ontario Central School District and John J. Lease Realtors, effective July 10, 2016 through April 10, 2017, for the sale of West Hurley Elementary School and authorizes the Superintendent to sign such an agreement.

9:05

Motioned: Trustee Salem

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

20.06 School Resource Office (proposed 9:40)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the contract between Ontario Central School District and County of Ulster, effective September 1, 2016 through June 30, 2017, for School Resource Officer services in the amount of \$85,739.57 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Ratcliff

Seconded: Trustee Allison

- Contract contains language about gangs and gang violence – boilerplate contract with some modifications to protect the district
 - Not meant to imply there is a gang problem here

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

21. Discussion

21.01 The Board will discuss a plan for changing the mascot (proposed 9:45 duration 20 min)

9:05

- Approached by more upset people than not upset at the changing of the mascot
 - Lost trust and undermined by the school board because of the way it happened and the timing

- People did not know it went to a student vote
 - Tell taxpayers the financial cost
- Ask to table decision of mascot, bring back to student and possibly taxpayers
 - Small percentage of students voted, 5th and 6th grade students did not get to vote; student driven issue, was not enough of a voice from students
 - Community will feel heard
- Be sure community has a voice in this issue
 - Educate ourselves and the community
- Any group that makes recommendation to Board – is a recommendation and not binding
 - Board then does research and thinks through and makes decision
 - Board did not have a chance to do research, was voted on the same night as recommendation
 - When the issue was raised in a student issue in November, went on Board's radar
- Received contact from Seneca Indians
 - Indigenous people from here now live in WI and OK – tribal council in WI is having a meeting tonight on a resolution – same resolution as Seneca Nation
- Referendum – recommended in NYS Education Law book that these decisions are not put out on referendum because they are Board decisions
- After the vote, was said that the Superintendent would be formulating a plan to make changes to structure, etc.
 - Interim Superintendent working with Interim Athletic Director to put together orders for uniforms to replace and the wrestling mat – orders will be placed soon
 - Appointment with Director of Facilities to review the facilities that need to be changed due to the Indian depiction
 - Press box, gym, cafeteria
- VP of Athletic Teams of Adidas offered design services at no charge for logo and typography design, also offer logistical help with using a new logo with no contract
 - Parents still have to pay to replace children's athletic warm ups
- State may have asked districts to change from Indian mascot, but Schoharie and Catskill still are the Indians mascot
- Need to listen to the people at Public Be Heard - step back and fully do research with input from community who elected the Board
- How do we listen to all members of community in the future?
 - Even people in favor of changing mascot felt blindsided by vote
 - Staff members that needed to deal with students would rather have planned for it
- How do we move forward to explain why it was changed what changed to, what was the process?
- Student rep reported on mascot change all year – Board did hear about it
 - Going forward make a plan to explain these changes to community, staff, students before they take place
- Teachable moment – moving forward bring in Native American tribal leaders to

- talk to students and Board
- Student rep put petition up without Board knowledge then a keep the mascot petition went up
 - Should have been a plan before hand – should not blindsides Board members or Superintendent
 - Issues people have are with the fast decision
 - In December asked for information from Student Rep to allow the students to have a voice
 - Student Rep didn't report about it at every meeting and sometimes said that no one showed up to a forum on the mascot
 - How can we bring trust back to Board and community?
 - Put together a committee to design the new mascot to include all constituent groups

22. Independent Contract Retainers

22.01 Approve all ICRs (proposed 10:05)

9:35

Recommended Action: The Board of Education approves the Independent Contract Retainers in items 22.02-22.19

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

- Most ICRs are for specialists for special education services

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

22.02 ICR- Calabro

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Louis Calabro as a Neuropsychologist effective July 1, 2016 to June 30, 2017 at a rate of \$3,600.00 per evaluation to a maximum of \$7,200.00 and authorizes the Superintendent to sign such an agreement.

22.03 ICR- Castro-Jensen

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Amy Castro-Jensen as a School Psychologist – Deafness Specialist effective July 1, 2016 to June 30, 2017 at a rate of \$1,200.00 per evaluation to a maximum of \$2,400.00 and authorizes the Superintendent to sign such an agreement.

22.04 ICR- Center for Spectrum Services

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Center for Spectrum Services as an Educational Consultant

effective July 1, 2016 to June 30, 2017 at a rate of \$180.00 per hour to a maximum of \$5,400.00 and authorizes the Superintendent to sign such an agreement.

22.05 ICR- Chasin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Drs. Chasin & Guarente Optometrists, PC as Optometrists effective July 1, 2016 to June 30, 2017 at the rates on the attached fee schedule to a maximum of \$2,000.00 and authorizes the Superintendent to sign such an agreement.

22.06 ICR Collymore

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Dr. Simone Collymore as an Independent Clinical Neuropsychologist effective July 1, 2016 to June 30, 2017 at a rate of \$325.00 per hour to a maximum of \$7,200.00 and authorizes the Superintendent to sign such an agreement.

22.07 ICR- DuBois

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Maria DuBois as a Psychiatric Medical Provider effective July 1, 2016 to June 30, 2017 at a rate of \$150.00 per hour to a maximum of \$3,000.00 and authorizes the Superintendent to sign such an agreement.

22.08 ICR- Fiorile

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Dr. Carol Fiorile as a Board Certified Behavior Analyst effective July 1, 2016 to June 30, 2017 at a rate of \$270.00 per hour or \$3,300.00 per evaluation to a maximum of \$6,600.00 and authorizes the Superintendent to sign such an agreement.

22.09 ICR - Holistic Psychiatry

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Holistic Psychiatry of NY/Theresa Yonker, MD as a Psychiatrist effective July 1, 2016 to June 30, 2017 at a rate of \$325.00 per hour to a maximum of \$6,500.00 and authorizes the Superintendent to sign such an agreement.

22.10 ICR - Kingston Hand Therapy-OT

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School

District approve the Independent Contractor Retainer between the Onteora Central School District and Kingston Hand Therapy/OT as an Occupational Therapist effective July 1, 2016 to June 30, 2017 at a rate of \$100.00 per visit to a maximum of \$2,000.00 and authorizes the Superintendent to sign such an agreement.

22.11 ICR- Kingston Physical Therapy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Kingston Physical Therapy & Sports Rehab PC as a provider of Physical Therapy effective July 1, 2016 to June 30, 2017 at a rate of \$100.00 per visit to a maximum of \$2,000.00 and authorizes the Superintendent to sign such an agreement.

22.12 ICR- Westchester Medical Center (Center for Communication Disorders)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Westchester Medical Center (Center for Communication Disorders) for Speech and Audiology Services effective July 1, 2016 to June 30, 2017 at a rates on the attached Schedule A and authorizes the Superintendent to sign such an agreement.

22.13 ICR Kingston Audiology Center

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Lorri Perry – Kingston Audiology Center as an Audiologist effective July 1, 2016 to June 30, 2017 at a rate of \$150.00 per hearing evaluation to a maximum of \$1,500.00 and authorizes the Superintendent to sign such an agreement.

22.14 ICR - Pediatric OT Solutions

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Pediatric OT Solutions as an Occupational Therapy Contractor effective July 1, 2016 to June 30, 2017 at a rate of \$95.00 per hour/\$350.00 per evaluation to a maximum of \$700.00 and authorizes the Superintendent to sign such an agreement.

22.15 ICR- Staples

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Susan Staples as a Consulting Psychologist/School Neuropsychologist effective July 1, 2016 to June 30, 2017 at a rate of \$2,200.00 per evaluation to a maximum of \$6,600.00 and authorizes the Superintendent to sign such an agreement.

22.16 ICR - Tankard

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Deborah Tankard as an Assistive Technology Evaluator effective July 1, 2016 to June 30, 2017 at a rate of \$135.00 per hour to a maximum of \$5,400.00 and authorizes the Superintendent to sign such an agreement.

22.17 ICR - United Cerebral Palsy of UC

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and United Cerebral Palsy of Ulster County, Inc. as a Vision Evaluator effective July 1, 2016 to June 30, 2017 at a rate of \$380.00 per evaluation to a maximum of \$760.00 and authorizes the Superintendent to sign such an agreement.

22.18 ICR- Zhao

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Qianhe "Grace" Zhao as a Chinese Interpreter effective July 1, 2016 to June 30, 2017 at a rate of \$100.00 per hour for oral interpretation by phone and \$200.00 per hour for interpretation in person to a maximum of \$4,000.00 and authorizes the Superintendent to sign such an agreement.

22.19 ICR- Savatgy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy for the period beginning July 5, 2016 to July 29, 2016 at a rate of \$37 per hour, to a maximum of 32 hours, as an environmental teacher for the Summer Academy and authorizes the Superintendent to sign such an agreement.

Point of clarification

- Board meetings are meetings of the Board held in public, not a forum where there is a back and forth discussion
- Public be heard comment portion is at the beginning of each

23. Consent Agenda

23.01 Approve Consent Agenda (proposed 10:10)

Recommended Action: The Board hereby approves item numbers 23.02 – 23.10

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

- Have pulled things from Schedule U in the past as needed

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

23.02 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #7/16, Confidential, as reviewed by Trustee Shands

23.03 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Rebecca Joslin, certified in Spanish 7-12 to a 4 year probationary period in the tenure area of Foreign Language at a salary of 2BA (replaces J. Blank);

Stephanie Rivera, certified in Mathematics 7-12 to a 4 year probationary period in the tenure area of Mathematics at a salary of 2BA (replaces M. Liefeld);

Corinne Bouchard, certified in Music K-12 to a 4 year probationary period in the tenure area of Music at a salary of 1BA (replaces D. Thomas) commencing on 9/1/16 and ending on 8/31/20.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

PER DIEM

NAME	POSITION	EFFECTIVE DATE	PAY RATE
Cioffi, Louis	Interim Director of Athletics, Health & P.E. & Dean of Students	7/1/2016	\$520/day

EXTRA DUTY STIPENDS 2016-17

NAME	POSITION	AMOUNT
Groom, Christine	Elementary Resource - Woodstock 1	\$2,059.00
McDaniel, Colleen	District Nursing Coordinator	\$2,518.00
Polacco, Nicole	Peer Mediation Advisor 1	\$2,862.00
Schiappa, Elizabeth	Elementary Resource - Additional 1 (split w/M. Wilson)	\$1,029.50
Vail, Andrew	Elementary Resource - Woodstock 2	\$2,059.00
Wilson, Molly	Elementary Resource - Additional 1 (split w/E. Schiappa)	\$1,029.50
King, Thomas*	Soccer Varsity - Head Coach (Girls)	\$3,049.00

*pending certification

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1868	4/26/16-4/28/16(1/2 day)	Medical - Paid
1868	4/28/16(1/2 day)-5/13/16(1/2day)	Medical - Unpaid (Sick Bank Requirement)
1868	5/13/16(1/2day)-5/26/16 &	Medical - Paid (Sick Bank)
1868	6/2/16-6/3/16 & 6/10/16*	Medical - Paid (Sick Bank)

*extension of leave

APPOINTMENTS: NON INSTRUCTIONAL

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
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Kothe, Robert	Cook/Woodstock	7/31/2016	Personal
Perry, Janelle	P/T Account Clerk/Typist - Confidential Managerial	7/5/2016	To accept P/T Typist position

PART TIME APPOINTMENTS

NAME	POSITION	EFFECTIVE DATE	PAY RATE	REMARKS
Perry, Janelle	Typist/Confidential Managerial	7/6/2016	\$16.00	Maximum of 15 hrs/wk

TERMINATION

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Hellman, Suzanne	Account Clerk/Typist - Confidential Managerial	7/25/2016

TEMPORARY APPOINTMENTS RESCISSIONS

NAME	POSITION	EFFECTIVE DATES FROM - TO
Calderale, Stacia	Summer Custodial Worker	6/27/16-8/26/16
Jarrett, Thomas	Summer Custodial Worker	6/27/16-8/26/16
Roosa, Esther	Summer Custodial Worker	6/27/16-8/26/16

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3882	6/25/16-7/24/16	Administrative - Paid
3239	5/17/16-7/17/16*	Medical - Unpaid
2969	4/13/16-5/16/16	Medical - Paid
2969	5/17/16-6/30/16*	Medical - Unpaid

* extension of leave

23.04 BOCES Career and Technical Education Reserve Fund

Recommended Action: RESOLVED, that the Board of Education of the Onteora School District, upon the recommendation of the District Superintendent, approve the establishment of a Career and Technical Education (CTE) Equipment Reserve Fund at Ulster BOCES, in accordance with the requirements of Education Law, Section 1950(4)(ee), as added by Chapter 530 of the Laws of 1985, and the requirement of Section 170.3(k) of the Regulations of the Commissioner of Education.

23.05 Approve Claims Auditor's Report

Recommended Action: The Board of Education hereby accepts the Claims Auditor Report for 2015-2016

23.06 Financial Report May 2016

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for May 2016

23.07 Lease Agreement for Energy Performance Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Tax Exempt Lease/ Purchase Financing Proposal, for the equipment lease in connection with the Energy Performance Contract, between Onteora Central School District and Bank of America based on the results of the Request for Proposal on June 27, 2016 for the amount of \$2,805,967.00 and

authorizes the Superintendent to sign such an agreement

23.08 Agreement with Capital Market Advisors

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Capital Markets Advisors, LLC for Financial Advisory Services for the 2016-17 school year and authorizes the Superintendent to sign such an agreement.

23.09 Change Order - Key Construction

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve change order #GC-01 to the contract with Key Construction Services LLC, for general contracting at the Middle High School project # 62-12-01-06-0-001-026, decreasing the contract amount by \$2,487.16 and authorizes the Superintendent to sign the change order.

23.10 Change Order - Suburban Restoration

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve change order #AA-01 with Suburban Restoration Co. Inc., for asbestos abatement at the Middle High School project # 62-12-01-06-0-001-026, increasing the contract amount by \$35,226.00 and authorizes the Superintendent to sign the change order.

24. Old Business

24.01 The Board will discuss Old Business (proposed 10:15)

9:40

No old business was discussed

25. New Business

25.01 The Board will discuss New Business (proposed 10:20)

Inform the Board on the impact of the road closures and what they may do to student travel times and bus routes

Do something larger with graduation to recognize the colleges/universities they are attending and/or other great plans our students have after graduation

26. Request For Information

26.01 The Board will request information (proposed 10:25)

Trustee Osmond asked:

- Be informed on the impact of the road closures and what they may do to student travel times and bus routes (from New Business)
- Are the area pre-school teachers still working with elementary school teachers?

Trustee Storey asked for an update on summer hires and if more positions need to be filled

Trustee Salem – medical center interested in funding studies and giving consultants regarding opioid addiction- will them put in touch with Superintendent

27. Adjournment

27.01 Adjourn Meeting. Next meeting August 2, 2016 in the Middle School/High School (proposed 10:30)

Recommended Action: The meeting is adjourned at 9:45

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Salem, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

5:45 p.m.

TUESDAY, AUGUST 2, 2016

Middle School/High School

MINUTES

1. Opening Items

1.01 Call to Order 5:15 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Salem, Trustee Osmond

2. Executive Session

2.01 Enter executive session (proposed 5:15 duration 2 hours, 15 min)

Recommended Action: Motion to enter into executive session to discuss pending litigation, the evaluation of specific personnel, matters leading to the appointment of specific personnel, OTA and OAA APPR negotiations and the sale or lease of property

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Salem, Trustee Osmond

Now Present:

Trustee Osmond arrived at approximately 5:55

2.02 Exit Executive Session and Return to Public Session (proposed 7:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell, Trustee Salem

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 7/5/16 and 7/7/16 BOE Meetings

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Yea: Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell, Trustee Salem

4. Board District News

4.01 The Board will announce District news (proposed 7:35) 7:25

Trustee Storey reported that she went to the Rural Schools Conference in July

- Host of panelists, interesting workshops, speakers included: Commissioner Elia, US Dept. of Education Assistant, Government for Rural Housing Service
 - Workshop on Google in the Classroom showed an almost paperless classroom
 - Only 1 student in that district that didn't have adequate access
 - Teacher can keep track of student's progress on assignments

Trustee Ratcliff remarked that the Google in the Classroom workshop showed the teachers embracing the more personalized approach to teaching

- Access to Broadband in home and community made this work for that district

5. Superintendent District News

5.01 The Superintendent announce District news

Interim Superintendent Victoria McLaren introduced Dr. Don Gottlieb

5.02 Acting Assistant Superintendent Don Gottlieb will give an update on the construction projects (proposed 7:40 duration 10 min)

7:30

Phoenicia all hallway lighting has been completed, ceiling grid work is complete, classroom lighting to LED in the fall on second shift work, all weatherization has been completed, computerized temperature and lighting controls rough wiring has been completed, old boiler is out, new boiler pieces on site, will be installing it in the next few days, pellet boiler slab is poured, boiler is being constructed and will be delivered in October, have up and running by Thanksgiving – on schedule

Bennett School: Control work in progress and completed shortly, weatherization completed, staircase will be finished by late August, new dishwasher will be installed in next few days

Bus Garage: All weatherization done, work on fuel pump completed, control work not started

Woodstock: Replacing of all windows is almost completed, weatherization done, exterior lighting done, some interior lighting done second shift in fall, control work in progress, dishwasher next few days

MS/HS – Bulk of work is occurring: asbestos abatement completed except for unforeseen situations and extras- on schedule, general contractor is on schedule with ceiling work, floor patching, electrician on schedule, plumbing and HVAC problem with delivery of unit ventilators for the classrooms

- Need 60 have received 15 units- must be hung on the walls
- Architect wrote letter to contractor that there are concerns – should be done by opening of school
- May not be time to do proper cleaning of school, but will be fine

- Custodial Staff doing a wonderful job in difficult circumstances

External Auditor completed independent audit today – no findings of significance

- Victoria McLaren has trained a very good group of people

This is Dr. Gottlieb's last Board meeting

- Was his 3rd trip to District

Discussion:

- Facilities Committee was told all materials would be on site by 6/15/16, but pre-work on ventilators in contractor's shop is not being completed as quickly as possible
 - Are checking to be sure there are 60 ventilators there
- The Board and Interim Superintendent Victoria McLaren thanked Dr. Gottlieb for helping the District

6. Acknowledge Public Be Heard

6.01 The Board will acknowledge the public be heard comments from the last meeting
Victoria Becker, George Becker, Debra Legune

7. Public/Student Comment

7.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:50 duration 10 min or more)

Adam Baker – Read letter sent to the Board- Represent the Oteora Indians that want to be respected; adopted Land in the Sky as their land. Board blindsided the school and community by voting to change the mascot without consultation. Oteora Indians see pride and honor in the mascot. Have a public debate with the whole student body, let students decide with a vote- show them the true democratic way.

Doug Eighmey – Met with Kevin Salem after last Board meeting about mascot. Left meeting saying he would do research. Seneca Nation letter written by someone he couldn't find on their website. Have not heard from any Native Americans – why did the Board speak for the Indians? Reverse vote and wait to see what the students do and public does – if a petition comes, make sure it is a majority of the students.

Indians are not all that oppressed

Rick Wolff – Been to a great deal of Board meetings – many contentious meetings. Saw 2 of the worst Board meetings this year: where the Board voted on the mascot without the vote being on the agenda and the Board president losing control of the meeting with people yelling from audience.

8. Discussion & Possible Action

8.01 Shared Decision Making Plan (proposed 7:55)

Assistant Superintendent for Business Victoria McLaren explained the District Team met all year to create this document

- Buildings have brought their Building Level Teams together for training
 - Started creating goals for this year
 - Will bring to next Board meeting for approval
- Team did a wonderful job, facilitator was very effective
 - Long time since the District has had such a clear concise plan

- Working together like this is part of the culture that makes this District great
- Not sure if 1 parent be allowed to be on both a building level team and the district team
 - Will be easier to get parents because the District team will not meet as frequently

8.02 First Reading of Policy 6470 Employee Acceptable Use (proposed 8:00)

- Both this policy and next were outdated and Comptroller's report said that our Acceptable Use policies did not include all electronics, so decided to review the whole policy

2016 6470 Personnel SUBJECT: EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY
System Definition

Onteora Central School District (OCSD) provides access to electronic information resources such as computer hardware, software, networks, and electronic communication systems including, but not limited to, computers, telephones, fax machines, photocopiers, smart phones, tablets, projection units, video camera, monitors, speaker systems, microphones, Apple TVs, Smart Boards, televisions, laptops and any other technology available to employees through the District Computing Systems (DCS). This may include access to electronic mail (e-mail), social networking sites, texting, online services, WI-FI, and to the DCS from home or other remote locations. All use of the DCS, including independent use of OCSD premises, shall be subject to this Board policy. All components of the DCS, including but not limited to, computers and computer accounts belong to OCSD shall be used solely for educational and work-related tasks and assignments. It is the employee's responsibility to restrict his/her use of said technology and information resources to these purposes.

Purpose

OCSD encourages use of the DCS to explore educational topics, conduct research and engage in work-related professional communication to further the mission of OCSD. It is anticipated that access to various electronic information resources will expedite and enhance the performance of work related tasks and assignments.

Acceptable/Unacceptable Use

Generally, the same standards of acceptable conduct that apply to any aspect of OCSD job performance shall apply to use of the DCS. Users are expected to communicate in a professional manner consistent with Board policies. Transmission of confidential information outside the agency requires the authorization of the District Superintendent or his/her designee. Copying of such confidential information to removable storage devices is strictly forbidden unless authorized by the District Superintendent or his/her designee. There should be a risk assessment which includes approved security consideration such as password and encryption as needed. OCSD confidential data shall not be stored on personal devices. Users who willfully, maliciously, or unlawfully damage or destroy OCSD electronic information resources sometimes referred to as "hacking" may be subject to disciplinary and/or legal action.

In addition to Board policies, users shall also adhere to Federal and State laws and regulations governing electronic communications and terms of service for other authorized social networking sites, including, but not limited to copyright laws, rights of software publishers, license agreements, and rights of privacy.

This policy does not attempt to articulate all required and/or acceptable uses of the DCS, nor is it the intention of this policy to define all inappropriate usage, however, following is a non-exhaustive list of prohibited behavior/unacceptable uses:

Use of inappropriate language- obscene, lewd, profane or vulgar language is prohibited.

Creating, storing, displaying or the transmission of pictures, video, or audio that represents illegal, obscene, pornographic or bias images

Harassment and unwanted contact - this includes the use of email to harass another person or organization; to personally attack another person or organization; or to disseminate false or defamatory material about a person or organization.

Dangerous information - information that, if acted upon, could cause damage or present a danger of disruption.

Any other activity that would violate State or federal law, or school policy

Violations of privacy and/or public safety - revealing personal information about others or self that could be deemed private and/or dangerous

Abuse of resources - chain letters, spamming, i.e., the mass-mailing of email for solicitation purposes.

Infringement on any copyrights or other intellectual property rights, including copying, installing, receiving, transmitting, or making available any copyrighted software on the OCSD computer network.

Data mining or the inappropriate dissemination of confidential information.

Engaging in commercial activities including but not limited to the promotion of a personal business, financial gain, advertising or solicitation purposes shall be considered a direct violation of this policy.

Distribution of political campaign material, unless otherwise permitted by applicable collective bargaining agreements.

Gaming

Accessing social media sites for non-business purposes.

Sharing of confidential passwords necessary to access the DCS.

Any use as a forum for communicating by e-mail or any other medium with other school users or outside parties to solicit, proselytize, advocate or communicate the views of an individual or non-school sponsored organization; or to raise funds for any non-school sponsored purposes, whether for profit or not-for-profit, is prohibited.

Any use involving materials that are defamatory or sexually explicit are prohibited.

Any communication with students or minors that is not age appropriate or appropriate for a student-teacher relationship is prohibited.

1. Knowingly providing school e-mail addresses to outside parties whose intent it is to communicate with school employees, students and/or their families for non-school purposes is prohibited.
2. Intentionally opening or forwarding any e-mail, attachments or other files from any source that is known to contain a virus or viruses is prohibited.
3. Using on-line programs not leased by OCSD.
4. Technology resources are expensive to maintain and operate. It shall be each employee's responsibility to use district systems and supplies judiciously and at all times in accordance with this Regulation/Agreement. Spilling food and/or drinks on District equipment or other actions which compromise the District's equipment should be avoided.
5. Modifications to hardware, networks or software is prohibited. Additionally, employees and or students do not have a right to load software on any district system. Any new software should be requested through the Building Principal and purchased through the Technology Department. Software will then be loaded by the Network Technology staff.
6. Employees are responsible to insure the security of any district technology equipment, files, information, data, passwords assigned to or created by them.
7. Employees with access to student records may not use, release, or share these records except as authorized by the OCSD, and /or Federal or State Law.
8. Employees should shut down and power off equipment at the end of the work day.
Use of the DCS shall cease and the equipment returned to OCSD or the user's access revoked under any of the following circumstances:
 1. A user separates from service as an employee of OCSD.
 2. Status as a person authorized to access the DCS or use OCSD equipment terminates.
 3. A user is assigned a new position and/or responsibilities pursuant to which use of the DCS, or a portion thereof, has not been authorized.
 4. User violated this policy.

Anyone who is aware of any misuse or abuse of any software or electronic communication system owned or leased by OCSD shall notify his/her immediate supervisor or building principal.

An administrator who is aware of any misuse or abuse shall notify the Superintendent, Assistant Superintendent, or designee, and appropriate disciplinary action may occur based on the circumstances and in accordance with all applicable laws, bargaining agreements, Board policies, and administrative regulations.

Student Personal Safety:

1. Employees who supervise students with use and access to "Technology Systems" shall be familiar with the Ontario Central School District Student Use Policy Agreement and enforce all of its provisions.
2. All Student "technology systems" use will be supervised by a responsible staff member.
3. It is the responsibility of the staff member supervising students to report any resulting misuse by their students to the building administrator and/or the Technology staff.

Limitation of Liability

OCSD will make reasonable efforts to assist users who are experiencing work-related technical problems. However, OCSD makes no warranties of any kind, either expressed or implied, that the functions or the services provided by or through the DCS will be error-free or without defect. OCSD will not be responsible for damages users may incur, including, but not limited to, loss of data or interruptions of service. OCSD is not responsible for the accuracy or quality of the information obtained through or stored on the DCS. OCSD will not be responsible for obligations, financial or otherwise, incurred as a result of the unauthorized use of the DCS.

No Expectation of Privacy

Users should not have an expectation of privacy in anything they create, store, send or receive on the computer system. By accessing/using the DCS, the user has consented to OCSD exercising its authority and the rights set forth in this policy, including the right to monitor any information or communication stored or transmitted over the DCS.

Users consent to allow OCSD employees to access and review all materials users create, store, send or receive through the DCS, including the computer and through computer networks and the Internet. Users understand that OCSD may use human or automated means to monitor use of the DCS resources.

E-mail has been provided for correspondence and communication as related to your employment in an educational environment and not for personal business use. The district understands that occasional personal communication may occur. However, the district reserves the right to determine when such use is excessive and in violation of this policy.

User Responsibilities

Each user of the OCSD systems and/or services shall submit a signed Technology Acceptable Use Agreement Form to acknowledge the receipt of this policy and the District's expectation of compliance.

Every user shall safeguard the integrity of all systems and shall protect their ID and passwords. Users shall not share their ID or password with others. Unauthorized use of another Account Holder/User account password is prohibited.

Employees may not move any equipment from the room where it is assigned or reconfigure any of the technology/network resources, which may result in damage or unnecessary "downtime" to any district data, video or voice system and/or component. It shall be the employee's responsibility to secure appropriate permission to move, adjust, or reconfigure such resources and arrange for assistance from the Network Technology Staff.

1. Employees assigned "technology equipment" are responsible for its basic care and safety. Any damage to equipment or other issues with equipment must be reported immediately.
 2. It shall be each employee's responsibility to report any attempts or actions of a person to vandalize, degrade or disrupt technology equipment or system performance.
 3. All employees who utilize school computers for instructional purposes with students have a duty to supervise and monitor online activities of students while in school, including but not limited to use of e-mail, chat rooms and other forms of direct electronic communication, "hacking" and other unlawful activities of minors, and access to materials harmful to minors. Such employees must be familiar with the school district's policies and rules concerning student computer and Internet use and enforce them. When, in the course of their duties, employees become aware of student violations, they shall stop the activity and inform the building principal (or other appropriate administrator) immediately.
- Best Practices For Wi-Fi:
- Turn off the device when not in use and at the end of each day.
 - If device is to stay on, turn Wi-Fi off when not in use (switch on side, or airplane mode on iPad).
 - Always place the device on a solid surface.
 - Viewing distance should be a minimum of 12 inches from the screen.

8.03 First Reading of Policy 7314 Student Acceptable Use (proposed 8:05)

2016 7314 Students SUBJECT: STUDENT ACCEPTABLE USE OF DISTRICT TECHNOLOGY

Students of the **Onteora Central School District** have access to vast amounts of information through the District's computer system (DCS). Text, photographs, and sound from local agencies, governments, universities, individuals and businesses in every corner of the globe are available for educational purposes through the Internet. All use of the DCS, including independent use off school premises, shall be subject to this policy. Further, all such use must be in support of education and/or research and consistent with the goals and purposes of the School District.

One (1) purpose of this policy is to provide notice to students and parents/guardians that, unlike most traditional instructional or library media materials, the DCS will allow student access to external computer networks not controlled by the School District where it is impossible for the District to screen or review all of the available materials. Some of the available materials may be deemed unsuitable by parents/guardians for student use or access. This policy is intended to establish general guidelines for acceptable student use. However, despite the existence of such District policy, it will not be possible to completely prevent access to computerized information that is inappropriate for students. Furthermore, students may have the ability to access such information from their home or other locations off school premises. Parents/guardians of students must be willing to set and convey standards for appropriate and acceptable use to their children when using the DCS or any other electronic media or communications. The District respects the right of each family to decide whether or not to apply for independent computer access.

Any student who is determined to have used District owned electronic devices (e.g., computers, laptops, iPads, Chromebooks, tablets, etc.), networked information resources and/or the Internet in violation of this Policy may have his/her user account suspended and/or revoked. Also, a breach of the terms of the Policy may result in disciplinary action consistent with District policy, the Student Code of Conduct and applicable laws and regulations. A breach of the terms of this Policy shall result in a referral to appropriate law enforcement officials where the breach involves suspected illegal or criminal activities. Further, the District may bring suit in civil court against the parents/guardians of any student who willfully, maliciously or unlawfully damages or destroys District property pursuant to General Obligations Law Section 3-112.

Generally, the same standards of acceptable student conduct which apply to any school activity shall apply to use of the DCS. This policy does not attempt to articulate all required and/or acceptable uses of the DCS; nor is it the intention of this policy to define all inappropriate usage.

District students shall also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

Technology use in the school setting must be related to educational purposes consistent with course and District curricula and goals. Prior to establishing a user account, each student must directly take responsibility of adhering to this policy by the student and his/her parent or legal guardian signing an agreement.

Student data files and other electronic storage areas will be treated like school lockers. This means that such areas shall be considered to be School District property subject to control and inspection. The Superintendent and/or his/her designee may access all such files and communications to insure system integrity and that users are complying with the requirements of this policy and accompanying regulations. Students should NOT expect that information stored on the DCS will be private.

This policy does not attempt to articulate all required and/or acceptable uses of the DCS, nor is it the intention of this policy to define all inappropriate usage, however, following is a non-exhaustive list of expected behavior and use of the DCS:

1. Only authorized users may use District owned electronic devices and the Network. Students shall only access the school/District network with their own user identification and password. You and your parent/guardian must sign and

you must return to the school an agreement to adhere to this policy before receiving a username and password. This form is available in your school's office.

2. Students are expected to adhere to school standards of appropriate behavior when using the Network and the Internet in accordance with the Student Code of Conduct and all applicable District policies.
3. Students shall not seek information on, obtain copies of, or modify the files, other data, or passwords belonging to others.
4. Students shall not disrupt the use of the Network by others nor damage or tamper with electronic devices, computer systems, networks, or other users' folders, work, or files. Students shall not hack into, vandalize, read, modify, edit, delete or otherwise engage in unauthorized use of any computer files, including other users' that are accessible over the District's computer network.
5. Due to the wide availability of services and information on the Internet, some of which may be potentially offensive to certain groups of users, the individual user must be responsible for his/her actions in navigating the network.
6. Students shall not save any type of inappropriate file on the network, electronic device/computer, or other district owned storage sites or devices.
7. Students shall not destroy, modify, copy, damage, or abuse hardware or software in any way. Students shall also not post, send, transmit, publish, download, upload, copy, print or otherwise disseminate information containing any advertising or solicitation of other students to use goods and services that are not for school-related purposes.
8. Students shall not use the Network or Internet to develop programs that harass others or infiltrate a computer, computer system, or network or knowingly introduce a virus, worm or any other harmful program into a computer system, device, or network.
9. Students using the Internet may not reveal any personal information over the Internet relating to him/herself or other individuals.
10. Students shall not use school equipment, the Network or Internet for commercial or for non-school related purposes such as for-profit purposes, product advertisement, political lobbying, personal business, illegal activity or for any personal, charitable, religious, or not-for-profit purpose.
11. Students are expected to abide by the generally accepted rules of network etiquette and shall not use school equipment, the Network or the Internet for antisocial activities. Such activities include but are not limited to: hate mail, bullying/harassment, profanity, obscenity, misrepresentation, impersonation.
12. Students shall not use school equipment, the Network or Internet for illegal activities or to access or transmit pornographic or educationally inappropriate materials, or files, which are harmful to both students and the integrity of the Network.
13. Students shall use only school approved software or view material on the Internet that is related to the District's curricula or teacher approved project.
14. Students are not permitted to make copies of software found on school computers.
15. Students shall not incur any financial obligations on behalf of the District through the use of the Internet or District resources.
16. Web based email shall be only accessed for educational purposes (i.e. transfer of homework, reports etc.) from school to home or from home to school. No personal messages, instant messaging or text messaging are allowed.
17. No remote access to the internal network will be granted. The use of proxy servers is prohibited.
18. Students shall not utilize District equipment to upload any photographs of themselves or others to the Internet without permission from the course instructor/administration.
19. Students acknowledge that in the course of using the Internet, there may occur interruptions in service beyond the control of the District which may result in the loss of data, information or files. The District disclaims any and all responsibility for loss of data, information or files, caused by such service interruptions.
20. Students who have identified a security problem on the Internet must notify their building principal or network administrator.
21. Students acknowledge that a network administrator may periodically need to review on-line activities in the course of performing routine maintenance of the system.
22. Students who are suspected of having violated this policy or any other District policy, rule and/or regulation, or any law, in any manner may have their files accessed and on-line activities reviewed by a network administrator and/or appropriate school official. The District, and/or any of its agents and employees who review on-line activities of account holders suspected of having violated this policy, shall not be subject to any claims arising out of such review of on-line activities.
23. Students must respect all copyright issues regarding software and attributions of authoring. The unauthorized copying or transfer of copyrighted materials may result in the suspension or revocation of a user's account.
24. It should be recognized that not all materials found on the Internet are appropriate for students. Although the District utilizes an Internet content filter, it is possible that some inappropriate content may not be properly filtered. If a user encounters material that is not acceptable, s/he should report it immediately to the teacher in charge or to the building administrator.
25. Any student who is suspected of using the Internet in a manner that would violate this policy or any other District policy, rule and/or regulation, or would violate any State or Federal law or regulation, will be notified of the alleged violation and provided with an opportunity to respond to and discuss the allegations.

Best Practices For Wi-Fi:

- Turn off the device when not in use and at the end of each day.
- If device is to stay on, turn Wi-Fi off when not in use (switch on side, or airplane mode on iPad).

- Always place the device on a solid surface
- Viewing distance should be a minimum of 12 inches from the screen.

8.04 First review of rescinding Policy 7131 Non-Resident Students (proposed 8:10)

- This policy causes the District more liability than benefit –new policy still allows for foreign students

~~2012 7131 Students~~ **SUBJECT: NON-RESIDENT STUDENTS** Non-resident families who wish to enroll children in the School System shall submit a request in writing to the Superintendent, who shall determine whether or not the student(s) will be admitted. The Superintendent will also determine which building the student will attend. The following guidelines will be followed: a) Parents/guardians must work out transfer conditions with home school district. b) There is sufficient space to accommodate the non-resident student. c) No increase in the size of faculty or staff will be necessary to accommodate them. d) All rules and regulations in effect for District students will be applicable to non-District students. e) A student whose parents intend to become residents of the Ontario Central School District within sixty (60) days of the beginning of the semester in which the enrollment is sought may enter the school if they can provide bona fide evidence of their intent; i.e., sales contract, deed, etc. f) A student who moves from the District after October 15 of the school year may be given permission to complete that school year on a tuition basis payable in monthly installments. g) Where there is reasonable cause to question the residence of a student, the Superintendent of Schools will investigate the following in order to either admit or continue a student in attendance in the School District without assessing a tuition charge: the actual and only residence of the pupil, the legal residence of the parents, the status of other siblings, the manner in which the student is being supported, other unusual circumstances which may have a bearing on the legal residence of the student. In those instances where a legal guardian does not exercise care, custody and control, the residence of the guardian is not necessarily the residence of the child for school purposes. h) Foreign students participating in a recognized Student Exchange Program may attend District schools. The administration is authorized to file with the U.S. Immigration and Naturalization Service the forms necessary for such students to obtain a student visa. The District will neither sponsor nor accept for admission students whose permanent residence is outside of the United States who are not participating in a recognized foreign student exchange program. i) In all cases described above and any unusual circumstances not covered above, a written request must be submitted to the Superintendent. Non-Resident students may use the District transportation, provided that there will be no additional cost to the district: there is an existing bus stop and the bus has space for the non-resident student. Tuition may be charged to families of non-resident students in accordance with formulas approved by the State Education Department. Education Law Sections 1709(13), 2045 and 3202-8 New York Code of Rules and Regulations (NYCRR) Section 174.2

8.05 First Reading of New Policy 7131 Admission of Foreign Exchange Students (proposed 8:15)

2016 7131 Students **SUBJECT: ADMISSION OF FOREIGN EXCHANGE STUDENTS**

The Board of Education recognizes that foreign exchange students can add to the cultural diversity and enrichment of the School District and, therefore, enhance the school environment and the school community. As a general rule, foreign exchange students shall not be admitted to the District's schools for longer than one (1) school year.

The District shall retain the sole discretion to deny admission to any student who does not meet the requirements set forth in this policy. The District may also terminate any approval of a foreign student program when the Board believes that it would be in the best interest of the District.

- All foreign exchange students seeking admission into the District must participate through a recognized accredited foreign exchange program through J-1 Visas, approved by the Superintendent of Schools. Foreign exchange students must be of school age and must be currently enrolled as a student in their home country.
- All foreign exchange students must be formally accepted into the District, in writing, by the Superintendent of Schools or designees. The Superintendent shall consult with the Building Principal prior to acceptance or rejection of an application.
- Foreign exchange students must:
 - Have demonstrated sufficient scholastic achievement in his/her home school to indicate the possibility of success in the District school they will attend.
 - Ensure that their academic records and credentials are available to school officials in advance of the student's admission.
 - Be in good health and provide an immunization record demonstrating that the student complies with current student immunization requirements.
 - Have health and accident insurance in acceptable form to the District.
 - Enroll in the District on a full-time basis for one (1) semester or one (1) school year.
 - Agree to conform to district's code of conduct and building's student handbook.
- A foreign exchange student's enrollment in the School District may be terminated at any time by school officials for failure to abide by the established guidelines, including:
 - Failing grades in two or more courses of study;
 - Failure to conform to established rules and regulations;
 - Failure to conform to the regulations established by the sponsoring organization; and/or

h. Excessive absences.

Foreign exchange students will be treated as nearly as possible like any other student in the school, including grading, and will be encouraged to participate in all eligible school activities and special events.

Foreign students shall be subject to the District's Code of Conduct and all applicable policies and regulations. The District reserves the right to remove a non-resident student from the District without the need for a hearing under Education Law §3214.

9. Independent Contract Retainers

9.01 Approve all ICRs (proposed 8:20)

8:00

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 9.02 - 9.08

Motioned: Trustee Osmond

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Salem

9.02 ICR - Full Day Pre-K Beginnings

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contract Retainer between the Ontario Central School District and Beginnings Preschool, as a Universal Pre-K Provider, for the period beginning September 1, 2016 to June 30, 2017 at a rate of \$725 per student, to a maximum of \$65,250.00 and authorizes the Superintendent to sign such an agreement.

9.03 ICR- Half Day Pre- K Beginnings

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contract Retainer between the Ontario Central School District and Beginnings Preschool, as a Universal Pre-K Provider, for the period beginning September 1, 2016 to June 30, 2017 at a rate of \$309.50 per student, to a maximum of \$7,000.00 and authorizes the Superintendent to sign such an agreement.

9.04 ICR- Full Day Pre-K First Steps

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contract Retainer between the Ontario Central School District and First Steps Day Care Center, as a Universal Pre-K Provider, for the period beginning September 1, 2016 to June 30, 2017 at a rate of \$7,750 per student, to a maximum of \$85,250.00 and authorizes the Superintendent to sign such an agreement.

9.05 ICR - Half Day Pre-K First Steps

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contract Retainer between the Ontario Central School District and First Steps Day Care Center, as a Universal Pre-K Provider, for

the period beginning September 1, 2016 to June 30, 2017 at a rate of \$3,097.35 per student, to a maximum of \$61,913.00 and authorizes the Superintendent to sign such an agreement.

9.06 ICR - Borchert

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alba Borchert for the period beginning July 1, 2016 to June 30, 2017 at a rate of \$50.00 per hour, to a maximum of \$5,000.00, as a Foreign Language Interpreter/Translator and authorizes the Superintendent to sign such an agreement

9.07 ICR - Wilkes

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Donna Wilkes for the period beginning July 1, 2016 to June 30, 2017 at a rate of \$60.00 per hour, to a maximum of \$1,200.00, as a Foreign Language Interpreter and authorizes the Superintendent to sign such an agreement

9.08 ICR - Smelter

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Karen Smelter for the period beginning July 1, 2016 to June 30, 2017 at a rate of \$2,000.00 per evaluation, to a maximum of \$8,000.00, as a Neuropsych Consultant/Evaluator and authorizes the Superintendent to sign such an agreement

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 8:25)

Recommended Action: Approve consent agenda item numbers 10.02-10.18

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

- Items that are surplus are put out to bid or auction – our obligation to try to get best price, then dispose of them if not sold

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Salem

10.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Jacob Millman, certified as a Special Education Teacher to a 4 year probationary period in the tenure area of Health at a salary of 1MA commencing on 8/3/16 and ending on 8/2/20.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure,

the above teacher must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

TEMPORARY APPOINTMENTS

NAME	POSITION	EFFECTIVE DATE FROM - TO	REMARKS
Thompson, Carolyn	Instructional Science Lab Coach	9/1/16-11/11/16	New Position

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Bohringer, Kerri	1.0 FTE ESL/MHS & Bennett	8/31/2016	Personal
Weiss, Michelle	0.6 FTE Art/Phoenicia & Woodstock	6/30/2016	Personal

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3742	9/10/16-10/21/16*	Medical -Paid
3742	10/22/16-2/6/17*	Parental - Unpaid

* approximate dates

SHORT TERM SUBSTITUTE

NAME	POSITION	EFFECTIVE DATE FROM - TO	PAY RATE	REASON
Circosta, Jana	Reading Teacher	9/10/16-2/6/17*	1MA	LOA Replacement

*approximate dates

EXTRA DUTY STIPENDS 2016-17

NAME	POSITION	AMOUNT
Allison, Bridget	Liaison - English	\$3,340.00
Battista, Lynn	Diversity Club Advisor 1	\$652.00
Battista, Lynn	Gay-Straight Alliance Advisor 1	\$978.00
Buono, Gabriel	CIO for Student Management System Elementary/Technology	\$7,500.00
Calinda, Jason	Liaison - Social Studies	\$3,340.00
Cavallaro, Corey	Middle School Cabinet 1	\$3,340.00
Connolly, Brian	Yearbook Business Manager	\$1,752.00
Connolly, Brian	Yearbook Advisor - HS	\$2,445.00
Connolly, Brian	Student Affairs Council Advisor - HS	\$1,963.00
Connolly, Denise	Liaison - PPS	\$3,340.00
Connolly, Denise	PPS Coordinator - HS	\$4,008.00
Ferraro, Aubree	Diversity Club Advisor 2	\$652.00
Haug, Margaret	SAVI Club Advisor	\$1,955.00
Kocher, Michael	Middle School Cabinet 2	\$3,340.00
Rebock, Melissa	Elementary Rec - Woodstock (split w/E. Roosa)	\$1,718.50
Rebock, Melissa	Computer Advisor - Woodstock	\$5,111.00
Roosa, Esther	Elementary Rec - Woodstock (split w/M. Rebock)	\$1,718.50
Samuelsen-Grimm, Karen	Middle School Cabinet 4	\$3,340.00
Stewart, Valerie	Middle School Cabinet 3	\$3,340.00
VanBaren, Kathleen	Science Olympiad Coach - MS	\$1,870.00
	1st & 2nd Longevity	\$368.00
Dixon, Willie	Football JV - Head Coach	\$3,770.00
Groeters, Michael	Soccer JV - Head Coach (Girls) - RESCISSION	
Gage, Mackenzie	Soccer JV - Head Coach (Girls)	\$3,484.00
Hamlet, Javohn*	Football JV - Assistant Coach	\$3,484.00
Matteson, Lori	Field Hockey - Modified - Assistant coach	\$1,930.00
Nunez, Alejandro*	Football JV - Assistant Coach	\$3,484.00
Provenzano, Coralei	Volleyball - JV - Assistant Coach	\$2,902.00

*pending completion of coaching requirements

APPOINTMENTS: NON INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION	PROBATIONARY PERIOD	SALARY/ STEP	REMARKS
Burns, LeAnne	Cook (35 hrs)	9/6/16-3/5/17	Step 6	Replace R. Kothe

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Walkowiak, Pamela	School District Database Program Specialist/District	7/29/2016	Personal

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	5/17/16-7/24/16	Medical - Unpaid

* extension of leave

10.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/16, Confidential, as reviewed by Trustee Allison

10.04 Surplus electronics

Recommended Action: BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the Electronics with the Fixed Assets Tag Number on the attached list as surplus and authorizes the disposal of these items.

10.05 Surplus Vehicle

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following vehicle and plow as surplus and authorizes the sale public auction and/or disposal of these vehicles:

1-2006 Ford 550 Truck with Dump Body VIN # 1FDAF56S53EC65914

1-Boss 10 ft. Hydraulic Plow & Controls mounted to this truck

10.06 Watershed Grant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the Catskill Watershed Corporation to accept the public education program grant entitled Ashokan Center Field Campus for the Bennett Elementary School in the amount of \$9,000.00 for the 2016-2017 school year and authorizes the Superintendent to sign such an agreement ensuring that activities and programs funded by said grant are carried out in accordance with grant requirements.

10.07 Budget Transfer

Recommended Action: The Superintendent recommends the transfer of funds from

the Unemployment Reserve to the Unemployment Insurance budget code to pay for NYS Unemployment Insurance billing. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose.
Transfer Amount From Reserve Description To Budget Code Description
\$9,645.21 A815 Unemployment Reserve A9050.800-10 Unemployment Insurance

10.08 Donation - Bennett

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$1,000.00 CASH, from an anonymous donor to support the Bennett Jazz Band and Orchestra for the upcoming school year.

The Superintendent recommends approval to increase the 2016-2017 Budget per the following donations:

Anonymous Donor A2110.431-03 Supplemental \$1,000.00

10.09 Donation - High School

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$2,588.58, CASH, from The Student Activities Club Class of 2016. The amount of \$500 is to be used towards the purchase of a memorial honoring all of those the Onteora community has lost over the years. The amount of \$2,088.58 is to be used for the Onteora television station in any manner those running the station deem necessary.

The Superintendent recommends approval to increase the 2016-2017 Budget per the following donations:

Student Activities Fund A2110.431.01 High School Supplemental \$2,588.58

10.10 Scholarships- donations

Recommended Action: The Superintendent recommends acceptance of donations totaling \$3,600.00 CASH, from various donors as scholarship awards for the Class of 2016.

The Superintendent recommends approval of the following donations:

\$300.00 Patricia Tosi	\$250.00 Matthew John & Sandra Ostoyich
\$200.00 Historical Society Town of Olive	\$200.00 M. Scott Via
\$250.00 Jeannine & Patrick Burkhardt	\$150.00 Dean Shultis & Robin Perls-Shultis
\$100.00 Colleen McDaniel	\$50.00 Darlene Griffin
\$100.00 Monir Evers Parker	\$100.00 Joseph & Cheryl Koserek
\$50.00 Kyle Beesmer	\$150.00 Brian & Denise Connelly
\$50.00 Joan Beesmer and Lisa Casey	\$1,000.00 ECA/DECA
\$50.00 Mark & Lisa Casey	\$200.00 ECA/French Club
\$50.00 Elena Garcia McWhinnie	\$250.00 ECA/Tomahawk
\$100.00 Chesterfield & Valerie Stewart	

10.11 Settlement Agreement

Recommended Action: BE IT RESOLVED, that all claims regarding an Impartial Hearing brought by the Parents of Student No. 08022016, be resolved by payment in the amount of \$10,358.64 in settlement of all claims up to and including the 2015-16 school year in accordance with the terms and conditions of the Stipulation to be entered into between the Board and the Parents, in a form satisfactory to the District's attorney.

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent of Schools to execute the aforementioned Stipulation.

10.12 NYLAF Agreement to join fund

Recommended Action: WHEREAS, the Participant, pursuant to the provisions of the General Municipal Law and its investment policy, after due investigation, evaluation and deliberation, has determined that it is in the best interest of the Participant to invest a portion of its public funds on a cooperative basis pursuant to the terms of a Municipal Cooperation Agreement dated as of April 29, 2016 (the "Agreement") among the Red Hook Central School District, as Lead Agent, and various other municipal corporations, under the trade name "New York Liquid Asset Fund" ("NYLAF"); NOW, THEREFORE, be it resolved by the Governing Body (the "Finance Board") of the Participant, located in Ulster County, State of New York, as follows:

Section 1. The terms, conditions and provisions of the Agreement attached hereto are hereby approved. The Title of Chief Fiscal Officer (the "Chief Fiscal Officer") of the Participant is hereby authorized to execute and deliver the Agreement, and the Chief Fiscal Officer is hereby authorized to affix the seal of the Participant thereto and attest such seal. The Chief Fiscal Officer is hereby authorized to from time to time effect and consent to such changes to the Agreement in the form attached hereto as may be necessary or convenient in order to further carry out the purposes of the Agreement or to clarify or correct the terms thereof. The Chief Fiscal Officer is hereby authorized to delegate the foregoing duties to his or her designees as authorized by the Law (as that term is defined in the Agreement), which designee is an authorized employee officer of the Participant. Upon the execution in full and delivery of the Agreement, the Participant shall become a Participant, as that term is defined in the Agreement.

Section 2. Notwithstanding any term or provision of the Agreement to the contrary, the Participant may withdraw from the Agreement at any time upon thirty (30) days written notice to the Governing Board of NYLAF by the Chief Fiscal Officer and thereafter the Participant shall cease to have any rights or obligations under the Agreement.

Section 3. This resolution shall be effective immediately upon its due adoption by the Finance Board.

10.13 Warrant Schedule 1

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 1

10.14 Rescind Scholarship Donation (missing data)

Recommended Action: The following donation is hereby rescinded:

The Superintendent recommends acceptance of donations totaling \$5,950.00 CASH, from various donors as scholarship awards for the Class of 2016.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$150.00 - Lake Hill Sportsmans Club

\$2,100.00 - C.A.R.E. for OCS

\$500.00 - Imagine Onteora

\$1,500.00 – John Iannotti

\$150.00 – Olive Fire Department Ladies Auxillary

\$200.00 – Olive Senior Citizens

\$100.00 – Historical Society of Woodstock

\$250.00 – Spotted Dog Ventrues, LLC

10.15 Scholarship Donation (Corrected)

Recommended Action: The Superintendent recommends acceptance of donations totaling \$5,950.00 CASH, from various donors as scholarship awards for the Class of 2016.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$150.00 - Lake Hill Sportsmans Club

\$2,100.00 - C.A.R.E. for OCS

\$500.00 - Imagine Onteora

\$1,500.00 – John Iannotti

\$150.00 – Olive Fire Department Ladies Auxillary

\$200.00 – Olive Senior Citizens

\$100.00 – Historical Society of Woodstock

\$250.00 – Spotted Dog Ventrues, LLC

\$500.00 – Tishler Dental PC

\$500.00 – The Wojtek Foundation LLC

10.16 Energy Performance Contract Agreement

Recommended Action: WHEREAS, the Onteora Central School District, a school district and a body politic and corporate duly organized and existing as a political subdivision, municipal corporation of the State of New York (the "Lessee"), is authorized by the laws of the State of New York (the State") to purchase, acquire and lease personal property through financing under Section 109-B of the General municipal Law of the State (the "Act") for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the Lessee desires to purchase, acquire and lease certain equipment with a cost not to exceed \$2,900,000, including the cost of financing, plus interest not to exceed 2.03% per annum as calculated by the Lessor (hereinbelow defined) constituting personal property necessary for the Lessee to perform essential governmental functions (the "Equipment"); and

WHEREAS, in order to acquire such equipment, the Lessee proposes to enter into that certain Equipment Lease/Purchase Agreement (the "Agreement") with Banc of America Public Capital Corp (or one of its affiliates)(the "Lessor"), the form of which has been presented to the Board of Education of the Lessee at this meeting; and

WHEREAS, the Board of education of the Lessee deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Agreement and the documentation relate to the financing of the Equipment for the purchase, acquisition and leasing of the equipment to be therein described on the terms and conditions therein provided;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Education of the Onteora Central School District, as follows:

Section 1. Approval of Documents. The form, terms and provisions of the Agreement are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the Board of Education of the Lessee executing the same, the execution of such documents being conclusive evidence of such approval; and the President of the Board of Education of the Lessee is hereby authorized and directed to execute, and the School District Clerk of the Lessee is hereby authorized and directed to attest and countersign, the Agreement and any related Exhibits attached thereto and to deliver the Agreement (including such Exhibits) to the respective parties thereto, and the School District Clerk of the Lessee is hereby authorized to affix the seal of the Lessee to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of Acceptance Certificates and any tax certificate and agreement, as contemplated in the Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement.

Section 3. No General Liability. Nothing contained in this Resolution, the Agreement nor any other instrument shall be construed with respect to the Lessee as incurring a pecuniary liability or charge upon the general credit of the Lessee or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Lessee or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under the Agreement are special limited obligations of the Lessee as provided in the Agreement. The Agreement

shall contain the following provision required of subsection 2(f) of the Act:

The Agreement and related documents shall be deemed executory only to the extent of monies appropriated and available for the purpose of the Agreement, and no liability on account thereof shall be incurred by the Onteora Central School District beyond the amount of such monies. The Agreement is not a general obligation of the Onteora Central School District. Neither the full faith and credit nor the taxing power of the Onteora Central School District is pledged to the payment of any amount due or to become due under the Agreement. It is understood that neither the Agreement nor any representation by any public employee or officer creates any legal or moral obligation to appropriate or make monies available for the purpose of the Agreement.

Section 4. Appointment of Authorized Lessee Representatives. The President of the Board of Education of the School District and the Assistant Superintendent for Business of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of the Agreement until such time as the governing body of the Lessee shall designate any other or different authorized representative for purposes of the Agreement.

Section 5. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

Resolution of the Board of Education of the Onteora Central School District, authorizing the execution and delivery of an Equipment Lease/Purchase Agreement with respect to the acquisition, purchase, Financing and leasing of certain equipment for the public benefit; authorizing the execution and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by this resolution.

10.17 Approve change in roles as of August 12, 2016

Recommended Action: The Board of Education hereby approves the following changes as of August 12, 2016

Purchasing Agent:	Don Gottlieb Victoria McLaren	-0-
Residency Officer:	Don Gottlieb Victoria McLaren	-0-
Records Access Officer:	Don Gottlieb Victoria McLaren	-0-
Records Management Officer:	Don Gottlieb Victoria McLaren	-0-
Payroll Certificate:	Victoria McLaren Marystephanie Corsones	-0-

10.18 Extra Curricular Accounts (ECA) 4th quarter Report

Recommended Action: The Board of Education hereby approves the 2015-2016 fourth quarter ECA report

11. Old Business

- 11.01 The Board will discuss Old Business (proposed 8:30)
No old business was discussed

12. New Business

- 12.01 The Board will discuss New Business (proposed 8:35)
No new business was discussed

13. Request For Information

- 13.01 The Board will request information (proposed 8:40)
Trustee Storey asked:
- Why are the graduation gown colors changing?

- RFI about In-School Suspensions needs to be clarified

Trustee Osmond asked for an update on Bruce Watson's arrival, if he will be here before he starts

14. Adjournment

14.01 Adjourn Meeting (proposed 8:45). Next meeting is Tuesday, August 16, 2016 in the MS/HS

Recommended Action: The meeting is adjourned at 8:05

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell, Trustee Salem

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

5:30 p.m.

MINUTES

TUESDAY, AUGUST 16, 2016

Middle School/High School

1. Opening Items

1.01 Call to Order 5:30 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Osmond, Trustee Allison

Moment of silence for Madison Creagan

2. Executive Session

2.01 Enter executive session (proposed 5:30 duration 2 hours)

Recommended Action: Motion to enter into executive session to discuss ONTEA negotiations, tenure for a particular person, the evaluation of specific personnel, matters leading to the appointment of specific personnel

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Osmond, Trustee Allison

Now Present:

Trustee Osmond arrived at approximately 6:00

Second moment of silence for Madison Creagan

2.02 Exit Executive Session and Return to Public Session (proposed 7:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Salem

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 8/2/16 BOE Meeting

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

4. Board District News

4.01 The Board will announce District news (proposed 7:35)

- Trustee Schnell thanked Victoria McLaren for guidance as Interim Superintendent this year
- Ms. McLaren was awarded the Women in Leadership award from YWCA
 - Award dinner is in October

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 7:40)

- Phoenixia – everything is looking great, new lighting brightens hallway
- Woodstock – working on greenhouse
 - Project started on Monday with many volunteers, should be complete tomorrow
 - Will be used to teach students about plants, gardening, science, healthy choice of foods etc.
 - Chef Bob will come back to help children
 - Sponsored by PTA, Longyear Farms, Spinaweber donations

5.02 Director of Facilities Jared Mance will update the Board on the Capital Projects (proposed 7:45)

- Unit ventilators are arriving and being installed as they arrive in the HS
 - Electrical and control contractors are keeping up behind them
 - General contractor on pace with mechanical contractor
- Asbestos Abatement work continues- unexpected abatement work will prevent future problems
- Contractor had aggressive schedule and kept it on time
- Mechanical contractor is behind on schedule
 - Do everything possible to out of instructional spaces before school starts, but will still be some work in instructional spaces
 - Work will be done second shift
- Met with mechanical contractors to go over schedule and delays - productive meeting
 - Some issues remain unresolved
 - All working together to move forward
- EPC – Happy with completed work by Ameresco- impressed by quality of work and organization
 - Work is on schedule
 - Lighting improvements will continue into the fall – mostly in classrooms
 - Will be diligent on making sure work is done and working properly
- Both gymnasiums are ready and fall sports have started
 - Not finished in HS locker rooms, should be done by the end of next week, using MS and varsity lockers

- Bennett stairs – weather delays- pouring the upper stairs did not go well
 - Forms for steps bowed
 - Conference call with contractor to resolve
 - Will jack-hammer out concrete and re-do
 - Will work long days and weekends to be on schedule for end of next week
- Commended Buildings and Grounds staff working around all the contracting work
 - Took on a lot of work ourselves
 - Good deal of prep and post work

Discussion

- Board thanked Mr. Mance for his and his staff's hard work
- Bennett steps should be ready first day
- Visited MS/HS's unit ventilators at contractor's site to be they are sure all there
 - 5 are missing, but should be arriving soon
 - Anticipated that this work would be done after start of school, but hoped to be further along in the instructional spaces

6. Acknowledge Public Be Heard

6.01 The Board will acknowledge the public be heard comments from the last meeting
Adam Baker, Doug Eighmey, Rick Wolff

7. Public/Student Comment

7.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:50 duration 10 min or more)

Ava Ratcliff – Was the student representative on the team that developed the Shared Decision Making Document. Plan will help with collaborating and making decisions with community.

8. Discussion and Possible Action proposed 8:00)

8.01 Second Reading and Adoption of Policy 6470 Employee Acceptable Use

Recommended Action: The Board of Education hereby adopts Policy 6470 as written

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

2016 6470 Personnel SUBJECT: EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY
System Definition

Onteora Central School District (OCSD) provides access to electronic information resources such as computer hardware, software, networks, and electronic communication systems including, but not limited to, computers, telephones, fax machines, photocopiers, smart phones, tablets, projection units, video camera, monitors, speaker systems, microphones, Apple TVs, Smart Boards, televisions, laptops and any other technology available to employees through the District Computing Systems (DCS). This may include access to electronic mail (e-mail), social networking sites, texting, online services, WI-FI, and to the DCS from home or other remote locations. All use of the DCS, including independent use of OCSD premises, shall be subject to this Board policy. All components of the DCS, including but not limited to, computers and computer accounts belong to OCSD shall be used solely for educational

and work-related tasks and assignments. It is the employee's responsibility to restrict his/her use of said technology and information resources to these purposes.

Purpose

OCSD encourages use of the DCS to explore educational topics, conduct research and engage in work-related professional communication to further the mission of OCSD. It is anticipated that access to various electronic information resources will expedite and enhance the performance of work related tasks and assignments.

Acceptable/Unacceptable Use

Generally, the same standards of acceptable conduct that apply to any aspect of OCSD job performance shall apply to use of the DCS. Users are expected to communicate in a professional manner consistent with Board policies.

Transmission of confidential information outside the agency requires the authorization of the District Superintendent or his/her designee. Copying of such confidential information to removable storage devices is strictly forbidden unless authorized by the District Superintendent or his/her designee. There should be a risk assessment which includes approved security consideration such as password and encryption as needed. OCSD confidential data shall not be stored on personal devices. Users who willfully, maliciously, or unlawfully damage or destroy OCSD electronic information resources sometimes referred to as "hacking" may be subject to disciplinary and/or legal action.

In addition to Board policies, users shall also adhere to Federal and State laws and regulations governing electronic communications and terms of service for other authorized social networking sites, including, but not limited to copyright laws, rights of software publishers, license agreements, and rights of privacy.

This policy does not attempt to articulate all required and/or acceptable uses of the DCS, nor is it the intention of this policy to define all inappropriate usage, however, following is a non-exhaustive list of prohibited behavior/unacceptable uses:

Use of inappropriate language- obscene, lewd, profane or vulgar language is prohibited.

Creating, storing, displaying or the transmission of pictures, video, or audio that represents illegal, obscene, pornographic or bias images

Harassment and unwanted contact - this includes the use of email to harass another person or organization; to personally attack another person or organization; or to disseminate false or defamatory material about a person or organization.

Dangerous information - information that, if acted upon, could cause damage or present a danger of disruption.

Any other activity that would violate State or federal law, or school policy

Violations of privacy and/or public safety - revealing personal information about others or self that could be deemed private and/or dangerous

Abuse of resources - chain letters, spamming, i.e., the mass-mailing of email for solicitation purposes.

Infringement on any copyrights or other intellectual property rights, including copying, installing, receiving, transmitting, or making available any copyrighted software on the OCSD computer network.

Data mining or the inappropriate dissemination of confidential information.

Engaging in commercial activities including but not limited to the promotion of a personal business, financial gain, advertising or solicitation purposes shall be considered a direct violation of this policy.

Distribution of political campaign material, unless otherwise permitted by applicable collective bargaining agreements.

Gaming

Accessing social media sites for non-business purposes.

Sharing of confidential passwords necessary to access the DCS.

Any use as a forum for communicating by e-mail or any other medium with other school users or outside parties to solicit, proselytize, advocate or communicate the views of an individual or non-school sponsored organization; or to raise funds for any non-school sponsored purposes, whether for profit or not-for-profit, is prohibited.

Any use involving materials that are defamatory or sexually explicit are prohibited.

Any communication with students or minors that is not age appropriate or appropriate for a student-teacher relationship is prohibited.

1. Knowingly providing school e-mail addresses to outside parties whose intent it is to communicate with school employees, students and/or their families for non-school purposes is prohibited.
2. Intentionally opening or forwarding any e-mail, attachments or other files from any source that is known to contain a virus or viruses is prohibited.
3. Using on-line programs not leased by OCSD.
4. Technology resources are expensive to maintain and operate. It shall be each employee's responsibility to use district systems and supplies judiciously and at all times in accordance with this Regulation/Agreement. Spilling food and/or drinks on District equipment or other actions which compromise the District's equipment should be avoided
5. Modifications to hardware, networks or software is prohibited. Additionally, employees and or students do not have a right to load software on any district system. Any new software should be requested through the Building Principal and purchased through the Technology Department. Software will then be loaded by the Network Technology staff.
6. Employees are responsible to insure the security of any district technology equipment, files, information, data, passwords assigned to or created by them.
7. Employees with access to student records may not use, release, or share these records except as authorized by the OCSD, and /or Federal or State Law.
8. Employees should shut down and power off equipment at the end of the work day.

Use of the DCS shall cease and the equipment returned to OCSD or the user's access revoked under any of the following circumstances:

1. A user separates from service as an employee of OCSD.
2. Status as a person authorized to access the DCS or use OCSD equipment terminates.
3. A user is assigned a new position and/or responsibilities pursuant to which use of the DCS, or a portion thereof, has not been authorized.
4. User violated this policy.

Anyone who is aware of any misuse or abuse of any software or electronic communication system owned or leased by OCSD shall notify his/her immediate supervisor or building principal.

An administrator who is aware of any misuse or abuse shall notify the Superintendent, Assistant Superintendent, or designee, and appropriate disciplinary action may occur based on the circumstances and in accordance with all applicable laws, bargaining agreements, Board policies, and administrative regulations.

Student Personal Safety:

1. Employees who supervise students with use and access to "Technology Systems" shall be familiar with the Ontario Central School District Student Use Policy Agreement and enforce all of its provisions.
2. All Student "technology systems" use will be supervised by a responsible staff member.
3. It is the responsibility of the staff member supervising students to report any resulting misuse by their students to the building administrator and/or the Technology staff.

Limitation of Liability

OCSD will make reasonable efforts to assist users who are experiencing work-related technical problems. However, OCSD makes no warranties of any kind, either expressed or implied, that the functions or the services provided by or through the DCS will be error-free or without defect. OCSD will not be responsible for damages users may incur, including, but not limited to, loss of data or interruptions of service. OCSD is not responsible for the accuracy or quality of the information obtained through or stored on the DCS. OCSD will not be responsible for obligations, financial or otherwise, incurred as a result of the unauthorized use of the DCS.

No Expectation of Privacy

Users should not have an expectation of privacy in anything they create, store, send or receive on the computer system. By accessing/using the DCS, the user has consented to OCSD exercising its authority and the rights set forth in this policy, including the right to monitor any information or communication stored or transmitted over the DCS.

Users consent to allow OCSD employees to access and review all materials users create, store, send or receive through the DCS, including the computer and through computer networks and the Internet. Users understand that OCSD may use human or automated means to monitor use of the DCS resources.

E-mail has been provided for correspondence and communication as related to your employment in an educational environment and not for personal business use. The district understands that occasional personal communication may occur. However, the district reserves the right to determine when such use is excessive and in violation of this policy.

User Responsibilities

Each user of the OCSD systems and/or services shall submit a signed Technology Acceptable Use Agreement Form to acknowledge the receipt of this policy and the District's expectation of compliance.

Every user shall safeguard the integrity of all systems and shall protect their ID and passwords. Users shall not share their ID or password with others. Unauthorized use of another Account Holder/User account password is prohibited.

Employees may not move any equipment from the room where it is assigned or reconfigure any of the technology/network resources, which may result in damage or unnecessary "downtime" to any district data, video or voice system and/or component. It shall be the employee's responsibility to secure appropriate permission to move, adjust, or reconfigure such resources and arrange for assistance from the Network Technology Staff.

1. Employees assigned "technology equipment" are responsible for its basic care and safety. Any damage to equipment or other issues with equipment must be reported immediately.
2. It shall be each employee's responsibility to report any attempts or actions of a person to vandalize, degrade or disrupt technology equipment or system performance.
3. All employees who utilize school computers for instructional purposes with students have a duty to supervise and monitor online activities of students while in school, including but not limited to use of e-mail, chat rooms and other forms of direct electronic communication, "hacking" and other unlawful activities of minors, and access to materials harmful to minors. Such employees must be familiar with the school district's policies and rules concerning student computer and Internet use and enforce them. When, in the course of their duties, employees become aware of student violations, they shall stop the activity and inform the building principal (or other appropriate administrator) immediately.

Best Practices For Wi-Fi:

- Turn off the device when not in use and at the end of each day.
- If device is to stay on, turn Wi-Fi off when not in use (switch on side, or airplane mode on iPad).
- Always place the device on a solid surface.
- Viewing distance should be a minimum of 12 inches from the screen.

8.02 Second Reading and Adoption of Policy 7314 Student Acceptable Use

Recommended Action: The Board of Education hereby adopts Policy 7314 as written
Motedion: Trustee Osmond

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

2016 7314 Students SUBJECT: STUDENT ACCEPTABLE USE OF DISTRICT TECHNOLOGY

Students of the **Onteora Central School District** have access to vast amounts of information through the District's computer system (DCS). Text, photographs, and sound from local agencies, governments, universities, individuals and businesses in every corner of the globe are available for educational purposes through the Internet. All use of the DCS, including independent use off school premises, shall be subject to this policy. Further, all such use must be in support of education and/or research and consistent with the goals and purposes of the School District.

One (1) purpose of this policy is to provide notice to students and parents/guardians that, unlike most traditional instructional or library media materials, the DCS will allow student access to external computer networks not controlled by the School District where it is impossible for the District to screen or review all of the available materials. Some of the available materials may be deemed unsuitable by parents/guardians for student use or access. This policy is intended to establish general guidelines for acceptable student use. However, despite the existence of such District policy, it will not be possible to completely prevent access to computerized information that is inappropriate for students. Furthermore, students may have the ability to access such information from their home or other locations off school premises. Parents/guardians of students must be willing to set and convey standards for appropriate and acceptable use to their children when using the DCS or any other electronic media or communications. The District respects the right of each family to decide whether or not to apply for independent computer access.

Any student who is determined to have used District owned electronic devices (e.g., computers, laptops, iPads, Chromebooks, tablets, etc.), networked information resources and/or the Internet in violation of this Policy may have his/her user account suspended and/or revoked. Also, a breach of the terms of the Policy may result in disciplinary action consistent with District policy, the Student Code of Conduct and applicable laws and regulations. A breach of the terms of this Policy shall result in a referral to appropriate law enforcement officials where the breach involves suspected illegal or criminal activities. Further, the District may bring suit in civil court against the parents/guardians of any student who willfully, maliciously or unlawfully damages or destroys District property pursuant to General Obligations Law Section 3-112.

Generally, the same standards of acceptable student conduct which apply to any school activity shall apply to use of the DCS. This policy does not attempt to articulate all required and/or acceptable uses of the DCS; nor is it the intention of this policy to define all inappropriate usage.

District students shall also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

Technology use in the school setting must be related to educational purposes consistent with course and District curricula and goals. Prior to establishing a user account, each student must directly take responsibility of adhering to this policy by the student and his/her parent or legal guardian signing an agreement.

Student data files and other electronic storage areas will be treated like school lockers. This means that such areas shall be considered to be School District property subject to control and inspection. The Superintendent and/or his/her designee may access all such files and communications to insure system integrity and that users are complying with the requirements of this policy and accompanying regulations. Students should NOT expect that information stored on the DCS will be private.

This policy does not attempt to articulate all required and/or acceptable uses of the DCS, nor is it the intention of this policy to define all inappropriate usage, however, following is a non-exhaustive list of expected behavior and use of the DCS:

1. Only authorized users may use District owned electronic devices and the Network. Students shall only access the school/District network with their own user identification and password. You and your parent/guardian must sign and you must return to the school an agreement to adhere to this policy before receiving a username and password. This form is available in your school's office.
2. Students are expected to adhere to school standards of appropriate behavior when using the Network and the Internet in accordance with the Student Code of Conduct and all applicable District policies.
3. Students shall not seek information on, obtain copies of, or modify the files, other data, or passwords belonging to others.
4. Students shall not disrupt the use of the Network by others nor damage or tamper with electronic devices, computer systems, networks, or other users' folders, work, or files. Students shall not hack into, vandalize, read, modify, edit, delete or otherwise engage in unauthorized use of any computer files, including other users' that are accessible over the District's computer network.
5. Due to the wide availability of services and information on the Internet, some of which may be potentially offensive to certain groups of users, the individual user must be responsible for his/her actions in navigating the network.
6. Students shall not save any type of inappropriate file on the network, electronic device/computer, or other district owned storage sites or devices.

7. Students shall not destroy, modify, copy, damage, or abuse hardware or software in any way. Students shall also not post, send, transmit, publish, download, upload, copy, print or otherwise disseminate information containing any advertising or solicitation of other students to use goods and services that are not for school-related purposes.
 8. Students shall not use the Network or Internet to develop programs that harass others or infiltrate a computer, computer system, or network or knowingly introduce a virus, worm or any other harmful program into a computer system, device, or network.
 9. Students using the Internet may not reveal any personal information over the Internet relating to him/herself or other individuals.
 10. Students shall not use school equipment, the Network or Internet for commercial or for non-school related purposes such as for-profit purposes, product advertisement, political lobbying, personal business, illegal activity or for any personal, charitable, religious, or not-for-profit purpose.
 11. Students are expected to abide by the generally accepted rules of network etiquette and shall not use school equipment, the Network or the Internet for antisocial activities. Such activities include but are not limited to: hate mail, bullying/harassment, profanity, obscenity, misrepresentation, impersonation.
 12. Students shall not use school equipment, the Network or Internet for illegal activities or to access or transmit pornographic or educationally inappropriate materials, or files, which are harmful to both students and the integrity of the Network.
 13. Students shall use only school approved software or view material on the Internet that is related to the District's curricula or teacher approved project.
 14. Students are not permitted to make copies of software found on school computers.
 15. Students shall not incur any financial obligations on behalf of the District through the use of the Internet or District resources.
 16. Web based email shall be only accessed for educational purposes (i.e. transfer of homework, reports etc.) from school to home or from home to school. No personal messages, instant messaging or text messaging are allowed.
 17. No remote access to the internal network will be granted. The use of proxy servers is prohibited.
 18. Students shall not utilize District equipment to upload any photographs of themselves or others to the Internet without permission from the course instructor/administration.
 19. Students acknowledge that in the course of using the Internet, there may occur interruptions in service beyond the control of the District which may result in the loss of data, information or files. The District disclaims any and all responsibility for loss of data, information or files, caused by such service interruptions.
 20. Students who have identified a security problem on the Internet must notify their building principal or network administrator.
 21. Students acknowledge that a network administrator may periodically need to review on-line activities in the course of performing routine maintenance of the system.
 22. Students who are suspected of having violated this policy or any other District policy, rule and/or regulation, or any law, in any manner may have their files accessed and on-line activities reviewed by a network administrator and/or appropriate school official. The District, and/or any of its agents and employees who review on-line activities of account holders suspected of having violated this policy, shall not be subject to any claims arising out of such review of on-line activities.
 23. Students must respect all copyright issues regarding software and attributions of authoring. The unauthorized copying or transfer of copyrighted materials may result in the suspension or revocation of a user's account.
 24. It should be recognized that not all materials found on the Internet are appropriate for students. Although the District utilizes an Internet content filter, it is possible that some inappropriate content may not be properly filtered. If a user encounters material that is not acceptable, s/he should report it immediately to the teacher in charge or to the building administrator.
 25. Any student who is suspected of using the Internet in a manner that would violate this policy or any other District policy, rule and/or regulation, or would violate any State or Federal law or regulation, will be notified of the alleged violation and provided with an opportunity to respond to and discuss the allegations.
- Best Practices For Wi-Fi:
- Turn off the device when not in use and at the end of each day.
 - If device is to stay on, turn Wi-Fi off when not in use (switch on side, or airplane mode on iPad).
 - Always place the device on a solid surface
 - Viewing distance should be a minimum of 12 inches from the screen.

8.03 Rescind Policy 7131 Non-Resident Students

Recommended Action: The Board of Education hereby rescinds Policy 7131

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea:

Not Present:

~~2012 7131 Students SUBJECT: NON-RESIDENT STUDENTS Non-resident families who wish to enroll children in the School System shall submit a request in writing to the Superintendent, who shall determine whether or not the student(s) will be admitted. The Superintendent will also determine which building the student will attend. The following guidelines will be followed: a) Parents/guardians must work out transfer conditions with home school district. b) There is sufficient space to accommodate the non-resident student. c) No increase in the size of faculty or staff will be necessary to accommodate them. d) All rules and regulations in effect for District students will be applicable to non-District students. e) A student whose parents intend to become residents of the Ontario Central School District within sixty (60) days of the beginning of the semester in which the enrollment is sought may enter the school if they can provide bona fide evidence of their intent; i.e., sales contract, deed, etc. f) A student who moves from the District after October 15 of the school year may be given permission to complete that school year on a tuition basis payable in monthly installments. g) Where there is reasonable cause to question the residence of a student, the Superintendent of Schools will investigate the following in order to either admit or continue a student in attendance in the School District without assessing a tuition charge: the actual and only residence of the pupil, the legal residence of the parents, the status of other siblings, the manner in which the student is being supported, other unusual circumstances which may have a bearing on the legal residence of the student. In those instances where a legal guardian does not exercise care, custody and control, the residence of the guardian is not necessarily the residence of the child for school purposes. h) Foreign students participating in a recognized Student Exchange Program may attend District schools. The administration is authorized to file with the U.S. Immigration and Naturalization Service the forms necessary for such students to obtain a student visa. The District will neither sponsor nor accept for admission students whose permanent residence is outside of the United States who are not participating in a recognized foreign student exchange program. i) In all cases described above and any unusual circumstances not covered above, a written request must be submitted to the Superintendent. Non-Resident students may use the District transportation, provided that there will be no additional cost to the district: there is an existing bus stop and the bus has space for the non-resident student. Tuition may be charged to families of non-resident students in accordance with formulas approved by the State Education Department. Education Law Sections 1709(13), 2045 and 3202-8 New York Code of Rules and Regulations (NYCRR) Section 174.2~~

8.04 Second Reading and Adoption of New Policy 7131 Admission of Foreign Exchange Students

Recommended Action: The Board of Education hereby adopts Policy 7131 as written

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Osmond

Not Present: Trustee Allison

2016 7131 Students SUBJECT: ADMISSION OF FOREIGN EXCHANGE STUDENTS

The Board of Education recognizes that foreign exchange students can add to the cultural diversity and enrichment of the School District and, therefore, enhance the school environment and the school community. As a general rule, foreign exchange students shall not be admitted to the District's schools for longer than one (1) school year.

The District shall retain the sole discretion to deny admission to any student who does not meet the requirements set forth in this policy. The District may also terminate any approval of a foreign student program when the Board believes that it would be in the best interest of the District.

- a. All foreign exchange students seeking admission into the District must participate through a recognized accredited foreign exchange program through J-1 Visas, approved by the Superintendent of Schools. Foreign exchange students must be of school age and must be currently enrolled as a student in their home country.
- b. All foreign exchange students must be formally accepted into the District, in writing, by the Superintendent of Schools or designees. The Superintendent shall consult with the Building Principal prior to acceptance or rejection of an application.
- c. Foreign exchange students must:
 1. Have demonstrated sufficient scholastic achievement in his/her home school to indicate the possibility of success in the District school they will attend.
 2. Ensure that their academic records and credentials are available to school officials in advance of the student's admission.
 3. Be in good health and provide an immunization record demonstrating that the student complies with current student immunization requirements.
 4. Have health and accident insurance in acceptable form to the District.
 5. Enroll in the District on a full-time basis for one (1) semester or one (1) school year.
 6. Agree to conform to district's code of conduct and building's student handbook.
- d. A foreign exchange student's enrollment in the School District may be terminated at any time by school officials for failure to abide by the established guidelines, including:
- e. Failing grades in two or more courses of study;
- f. Failure to conform to established rules and regulations;

- g. Failure to conform to the regulations established by the sponsoring organization; and/or
- h. Excessive absences.

Foreign exchange students will be treated as nearly as possible like any other student in the school, including grading, and will be encouraged to participate in all eligible school activities and special events.

Foreign students shall be subject to the District's Code of Conduct and all applicable policies and regulations. The District reserves the right to remove a non-resident student from the District without the need for a hearing under Education Law §3214.

8.05 Approve Onteora Administrators Association Annual Professional Performance Review

Recommended Action: WHEREAS, the Onteora Administrators Association and Marystephanie Corsones, Assistant Superintendent for Curriculum & Instruction, on behalf of the Onteora Central School District, have negotiated in good faith an annual professional performance review (APPR) plan document in accordance with Education Law 3012-d;

BE IT HERE RESOLVED by the Board of Education of the Onteora Central School District that the APPR plan document is hereby approved.

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

- Acknowledge the OAA executive committee to help bring forward a plan that will benefit students

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

8.06 Approve Annual Professional Performance Review for the Onteora Teachers Association

Recommended Action: WHEREAS, the Onteora Teachers Association and Marystephanie Corsones, Assistant Superintendent for Curriculum & Instruction, on behalf of the Onteora Central School District, have negotiated in good faith an annual professional performance review (APPR) plan document in accordance with Education Law 3012-d;

BE IT HERE RESOLVED by the Board of Education of the Onteora Central School District that the APPR plan document is hereby approved.

Motioned: Trustee Salem

Seconded: Trustee Osmond

- Acknowledge the OTA APPR committee to help bring forward a plan that will benefit students
- Application for a waiver for the independent evaluator deadline is 2/17/16
 - Will see how many evaluations each administrator needs to do then will discuss using an administrator from a different building for the independent evaluator or applying for the waiver

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

8.07 Memorandum of Agreement - APPR for OAA

Recommended Action: The Board of Education hereby approves MOA 08162016 regarding the Onteora Administrator's Association Annual Professional Performance

Review

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff,
Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

8.08 Memorandum of Agreement for Gifted/Talented Stipend

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #08162016A regarding the Gifted/Talented stipend

Motioned: Trustee Shands

Seconded: Trustee Salem

- Structure of this MOA has been like this for a few years
 - Could structure MOA differently in the future
 - This MOA funds the HS Community Mentor Program

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff,
Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

8.09 Memorandum of Agreement for new OAA Stipend

Recommended Action: The Board of Education hereby approved MOA # 08162016B for a new OAA stipend

Motioned: Trustee Storey

Seconded: Trustee Osmond

- Monthly stipend because seen as temporary until it is no longer needed
 - Recognize provided support and continued support

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff,
Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

8.10 Abolish Position

Recommended Action: The Board of Education hereby abolishes the following position: 1.0 Account Clerk/Typist

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff,
Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

8.11 Create New Position

Recommended Action: The Board of Education hereby creates the following position:
1.0 Payroll/Personnel Assistant

Motioned: Trustee Storey

Seconded: Trustee Salem

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff,
Trustee Shands, Trustee Osmond
Not Present: Trustee Allison

8.12 Approve Revised Board of Education Meeting Schedule

Recommended Action: The Board of Education hereby approves the revised Board Meeting Schedule

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

- Needed to change the 10/11/16 meeting due to the start of Yom Kippur
- Resolutions for NYSSBA Convention take 2 meetings
 - Resolution packets due by end of August/beginning of September
 - Decide on a special meeting after the 9/27/16 meeting

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff,
Trustee Shands, Trustee Osmond
Not Present: Trustee Allison

8.13 Approve Contract for Michael Fowlin Assembly

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Michael Fowlin for two assemblies on January 5, 2017 at a rate of \$3,500.00 not to exceed \$3,500.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Osmond

Seconded: Trustee Salem

- Topic is well worth doing a deep dive into– make sure that doing more than holding assemblies and hitting the surface on these issues
- Look at an additional, more comprehensive form of engagement with students, teachers and administrators on topics he brings forward
- Gage students and teachers on what they have learned
 - Was highly spoken of last year, made a huge impact on many students
- Ask him for individual workshops with students and teachers or other offerings
 - This was the first date we could get from him – his schedule is full
- One assembly is for students during the day and one is in the evening for community – will promote assembly to community more than last year
- Continuation of last year for 9-12 – not for MS
- If snow-day, will try to reschedule

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff,
Trustee Shands, Trustee Osmond
Not Present: Trustee Allison

9. Consent Agenda

9.01 Approve Consent Agenda (proposed 8:30)

Recommended Action: Approve consent agenda item numbers 9.02-9.11

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff,
Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

9.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Jacob Millman, certified as a Special Education Teacher to a 4 year probationary period in the tenure area of Special Education* at a salary of 1MA commencing on 8/3/16 and ending on 8/2/20. Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teacher must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

*correction in tenure area

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM-TO	SALARY
Morganstern-Perl, Lisa	0.6 FTE Science	9/1/16-6/30/17	3MA

PER DIEM

NAME	POSITION	EFFECTIVE DATE	PAY RATE
Cioffi, Louis	Interim Director of Athletics, Health & P.E. & Dean of Students	9/1/2016	\$525.00/day

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Luchmee, Dawn	Elementary/Bennett	8/12/2016	Personal
Smith, Suzanne	Assistant Director of Pupil Personnel Services	8/4/2016	Personal

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM - TO	SALARY	REMARKS
Goho, Colette	Summer IEP Proctor	8/17/16-8/18/16	\$38.00/hr	Summer BOCES
Haug, Margaret	Summer IEP Proctor	8/17/16-8/18/16	\$38.00/hr	Summer BOCES
Horan, Roseann	Summer IEP Proctor	8/17/16-8/18/16	\$38.00/hr	Summer BOCES
Rushkoski, Sharon	Summer IEP Proctor	8/17/16-8/18/16	On Step	Summer BOCES

EXTRA DUTY STIPENDS 2015-16

NAME	POSITION	AMOUNT
Babcock, Alyssa	Science Olympiad Assist. Coach - MS	\$1,337.00
Babcock, Alyssa	Science Fair Copordinator - MS	\$555.00
	1st Longivity	\$158.00
Boyer, Erica	Chamber Ensemble Director	\$1,782.00
Boyer, Erica	Commencement Orchestra Director	\$326.00
Burkhardt, Patrick	Elementary Rec - Phoenicia	\$3,437.00
Cayea, Krista	Sounds of Jazz - Director	\$1,457.00
	1st Longivity	\$158.00
	2nd Longivity	\$210.00
	3rd Longivity	\$317.00
Cayea, Krista	Production Account Manager	\$517.00
Edelman, Lance	CIO for Student Mangement System Secondary/Technology	\$7,500.00

Edelman, Lance	Coordinator of Instructional Technology	\$850.00/month
Formont, Cheryl	Computer Advisor - Bennett	\$5,111.00
Formont, Cheryl	Elementary Resource - Bennett 2	\$2,059.00
Formont, Cheryl	Elementary Resource - Additional 3	\$2,059.00
Frاندino, Megan	Yearbook Advisor - MS	\$1,668.00
Frاندino, Megan	Computer Advisor - MS	\$5,111.00
Haug, Margaret	SADD Advisor 1	\$818.00
Matteson, Lori	Seventh Grade Trip Coordinator	\$486.00
Mayone-Allison, Joan	Elementary Resource - Bennett 1	\$2,059.00
Murphy, Steven	Jazz Ensemble Director	\$1,457.00
	1st Longivity	\$158.00
	2nd Longivity	\$210.00
Murphy, Steven	Marching Band Advisor	\$4,824.00
	1st Longivity	\$158.00
	2nd Longivity	\$210.00
	3rd Longivity	\$317.00
Partridge, Hilary	Elementary Resource - Phoenicia 2	\$2,059.00
Persons, Jacqueline	Computer Advisor - Phoenicia	\$5,111.00
Schimmelpfennig, D	Coordinator of the Dignity for All Students Act	\$4,500.00
Turck, Sarah	Dept. Chairs - Guidance	\$6,961.00
Turck, Sarah	Dept. Chairs - Guidance per counselor (4@\$67.00)	\$268.00
DeLisio, Emma	Soccer - Varsity - Volunteer (Girls)	Unpaid

SUBSTITUTES

NAME	POSITION	AMOUNT
Figurelli, Rebecca	Certified Substitute Teaching Assistant	\$13.00/hr

APPOINTMENTS: NON INSTRUCTIONAL
RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Ostrander, Elaine	Typist/High School	8/31/2016	Retirement

9.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/16, Confidential, as reviewed by Trustee Allison

9.04 Approve Shared Decision Making Plan

Recommended Action: The Board of Education hereby approves the District Shared Decision Making Plan

9.05 Approve Assistant Superintendent for Business Contract

Recommended Action: The Board of Education hereby approves the revised contract for the Assistant Superintendent for Business

9.06 Approved revised cell phone assignments

Recommended Action: The Board of Education hereby approves the following cell phone assignments

Cell Phone Assignments 2016-2017

MIFI Access Points - Victoria McLaren and Lance Edelman

Jared Mance
Linda Sella
Lance Edelman
Jennifer O'Connor
Victoria McLaren
Gabe Buono
Scott Richards

Dieter Schimmelpfennig
Lou Cioffi
Sub Service
Cynthia Bishop
Nicole Sommer
Kyle Harjes
Brandon Schiller (SRO)

9.07 Approve Tax Warrant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed \$41,077,250 for the 2016-2017 school year.

9.08 Financial Report for June 2016

Recommended Action: The Board of Education has reviewed and hereby approves the Financial Report for June 2016

9.09 Warrant Schedule 2

Recommended Action: The Board of Education has reviewed and hereby approves Warrant Schedule 2

9.10 Change Authorizations

Recommended Action: The Board of Education hereby appoints the following as of August 22, 2016

A. Payroll Certificate: Bruce Watson \$0

B. Budget Transfers: Bruce Watson \$0

9.11 Settlement Agreement

Recommended Action: BE IT RESOLVED, that all claims regarding an Impartial Hearing brought by the Parents of Student No. 08022016, be resolved by payment in the amount of \$10,358.64 in settlement of all claims up to and including the 2015-16 school year in accordance with the terms and conditions of the Stipulation to be entered into between the Board and the Parents, in a form satisfactory to the District's attorney.

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent of Schools to execute the aforementioned Stipulation.

10. Old Business

10.01 The Board will discuss Old Business (proposed 8:40)
8:15

- Bridge closure on Route 212 will cause 30 minutes of added travel time
 - Transportation runs will be out for families soon
 - Will communicate to families affected by road work what run will look like when work is done
 - Transportation Dept. always tries to be as flexible as possible and do the best for the students

11. New Business

11.01 The Board will discuss New Business (proposed 8:45)

Transition plan for new Superintendent has not been discussed at a Board meeting

- Mr. Watson gave a draft that was emailed to Board to have input
 - Wait for him to start and review plan with him

- Discuss publically at his first meeting
 - Falls under administrative purview for him to work on when he starts
- Most district's transition plans are set before the Superintendent starts
 - Public is asking about a public plan
- Hope community comes to the Board meetings to meet this seasoned veteran
 - His emphasis is on listening for 6 months

12. Request For Information

12.01 The Board will request information (proposed 8:50)

8:30

Trustee Ratcliff asked for an update on the Communications Plan and see a draft

Trustee Storey asked:

- There is a new law that all school buildings have child abuse posters up- where are they in the schools?
- When are the CSE meetings? How many CSE meetings are held during the summer for program reviews or complete meetings?
- What does the Asst PPS Director do besides chairing meeting?
 - Do we need a 12 month position?
- Have an update what Board members are on what committees
 - Trustee Schnell will send email tomorrow
- Parents are asking about school supply lists sent home
 - Why do some teachers request nothing and others have a lot of requested supplies?

Trustee Schnell asked again for Drug curriculum K-12

Trustee Shands asked where we are with West Hurley realtor

13. Adjournment

13.01 Adjourn Meeting (proposed 8:55). Next meeting is Tuesday, September 13, 2016 in the Woodstock School

Recommended Action: The meeting is adjourned at 8:35

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Osmond

Not Present: Trustee Allison

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

10:00 a.m.

MINUTES

WEDNESDAY, AUGUST 31, 2016

Central Administration Conference Room

1. Opening Items

1.01 Call to Order 10:00 am

1.02 Roll Call

Present: Trustee Schnell, Trustee Shands, Trustee Ratcliff, Trustee Allison

Not Present: Trustee Salem, Trustee Osmond, Trustee Storey

2. Independent Contract Retainers

2.01 Approve all ICRs

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 2.02-2.05

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Shands, Trustee Ratcliff, Trustee Allison

Not Present: Trustee Salem, Trustee Osmond, Trustee Storey

2.02 ICR - Castro-Jensen

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the revised Independent Contractor Retainer between the Onteora Central School District and Amy Castro-Jensen for the period beginning July 1, 2016 to June 30, 2017 at a rate of \$1,500.00 per evaluation, to a maximum of \$3,000.00, as a School Psychologist – Deafness Specialist and authorizes the Superintendent to sign such an agreement.

2.03 ICR- Speirs

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Michael Speirs for a presentation on February 3, 2017 at a rate of \$400.00 per presentation, to a maximum of \$400.00, for an Anti-Bullying presentation at Woodstock Elementary School and authorizes the Superintendent to sign such an agreement.

2.04 ICR - There and Back

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and There and Back Inc. for a speaker on October 25, 2016 at a rate of \$2,900.00 per day, to a maximum of \$2,900.00, as an Alcohol & Substance Abuse Speaker and authorizes the Superintendent to sign such an agreement.

2.05 ICR- Wurtz

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alison Wurtz for the period beginning July 1, 2016 to June 30, 2017 at a rate of \$1,200.00 per evaluation, to a maximum of \$2,400.00, as a Certified Academic Language Therapist/Reading Specialist and authorizes the Superintendent to sign such an agreement.

3. Consent Agenda

3.01 Approve Consent Agenda

Recommended Action: The Board of Education hereby approves consent agenda items 3.02-3.03

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Shands, Trustee Ratcliff, Trustee Allison

Not Present: Trustee Salem, Trustee Osmond, Trustee Storey

3.02 Approve CASDA Contract for 2016-2017

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Capital Area School Development Association (CASDA) to facilitate/train the Onteora Central School District Shared Decision-Making Team from July 1, 2016 through August 31, 2016 at a rate of \$137.50 per hour to a maximum of \$3643 (26.5 hours) and authorizes the Superintendent to sign such an agreement.

3.03 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Erika Bergenson, certified as an Elementary Teacher to a 4 year probationary period in the tenure area of Elementary at a salary of 2MA commencing on 9/1/16 and ending on 8/31/20. Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teacher must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM-TO	SALARY
Provenzano, Coralei	0.4 Physical Education	9/1/16-6/30/17	
Sandberg, Anna	0.5 FTE Art	9/1/16-6/30/17	2MA

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Gage, Mackenzie	0.4 FTE Physical Ed./MHS	8/30/2016	Personal
Wilson, Amelia	0.6 FTE Music/Bennett	8/25/2016	Personal

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2612	9/6/16-10/2/16	Medical - Unpaid

3105

9/6/16-9/26/16*

Medical - Paid

*approximate dates

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REASON
Sameulsen-Grimm, Karen	0.4 FTE English/MHS	9/6/16-9/26/16*	7MA	LOA Replacement

EXTRA DUTY STIPENDS 2016-17

NAME	POSITION	AMOUNT
Burkhardt, Jeannine	Liaison - Math	\$3,340.00
	1st Longevity	\$158.00
Casey, Lisa	Class Advisor - Junior	\$2,726.00
Cavallaro, Corey	Student Affairs Council - MS (split w/B. Schaffer)	\$981.50
Cayea, Krista	Liaison - Music	\$2,005.00
Chartrand, Louis	Sixth Teaching Assignment (Technology)	\$7,813.00
Colevas, Paul	Class Advisor - Senior	\$2,726.00
Goho, Colette	Liaison, Occup. Ed.	\$2,005.00
Lastner, Elizabeth	Gifted/Talented Advisor - MS (split w/A. Weisz)	\$1,154.00
Lustberg-Goldbeck, Kay	HS Gifted/Talented Advisor	\$11,500.00
Lustberg-Goldbeck, Kay	HS Gifted/Talented Advisor 2	\$13,750.00
McInerney, Sharon	Elementary Resource - Additional 2	\$2,059.00
McLean, Kelly	Elementary Resource - Phoenicia 1 (split w/N. Ryan)	\$1,029.50
Murphy, Steven	Theatre Technical Director (split w/D. Nelsen-Epstein)	\$1,626.00
Nelsen, Epstein, David	Theatre Technical Director (split w/S. Murphy)	\$1,626.00
Ryan, Nicole	Elementary Resource - Phoenicia 1 (split w/K. McLean)	\$1,029.50
Schaffer, Brian	Student Affairs Council - MS (split w/C. Cavallaro)	\$981.50
Stewart, Valerie	Liaison - Foreign Language	\$3,340.00
VanBaren, Kathleen	Sixth Teaching Assignment (Pre-engineering)	\$7,813.00
Via, M. Scott	Computer Advisor - HS	\$5,111.00
Via, M. Scott	Liaison - Science	\$3,340.00
Weiz, Amy	Gifted/Talented Advisor - MS (split w/E. Lastner)	\$1,154.00
Wolfeld, Dale	Art Club Advisor - MS	\$1,158.00
Apolito, A. Craig	Football - Modified - Assistant Coach	\$2,379.00
Burkhardt, Patrick	Track - Cross Country - Assistant Coach	\$1,485.00
	1st Longevity	\$158.00
	2nd Longevity	\$210.00
Gage, Mackenzie	Soccer JV - Head Coach (Girls) (8/15/16-9/2/16) Prorated	\$804.00
Groeters, Michael	Soccer JV - Head Coach (Girls) (9/5/16-11/1/16) Prorated	\$2,680.00
King, Thomas*	Soccer Varsity - Head Coach (Girls)	\$4,643.00

*stipend amount correction

APPOINTMENTS: NON INSTRUCTIONAL

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Burns, LeAnne	Part Time Food Service Helper	8/17/2016	To accept Full Time Cook Position

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	8/1/16-8/23/16 (0.5 day)	Medical - Paid
3239	8/23/16 (0.5 day) - 8/31/16	Medical - Unpaid

Now Present

Trustee Osmond entered at 10:05

Motion to add Request For Information to the Agenda

Motioned: Trustee Allison

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Shands, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Salem, Trustee Storey

Request For Information

Trustee Osmond asked if the Meetup Group Hudson Valley Tech can be contacted to see about a Director of Technology

The procedure for hiring new people was discussed

4. Adjourn

4.01 Adjourn Meeting

Recommended Action: The meeting is hereby adjourned at 10:15

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Shands, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Salem, Trustee Storey

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, SEPTEMBER 13, 2016

WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Allison

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 45 min)

Recommended Action: Motion to enter into executive session to discuss the sale of real property

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Allison

Now Present

Trustee Osmond arrived at 6:03

2.02 Exit Executive Session and Return to Public Session (proposed 6:45 pm)
6:50

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Allison

Trustee Schnell welcomed new Superintendent Bruce Watson

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 8/16/16 and 8/31/16 BOE Meetings

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee

Ratcliff, Trustee Osmond
Not Present: Trustee Allison

4. Welcome

4.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:45 duration 10 min)

Welcomed the Board and new Superintendent Bruce Watson to Woodstock

Year has started off smoothly

- Kindergarten Orientation went well– teachers did an excellent job with students and parents
 - 2nd day with Kindergarten without parents went well
 - Credit to faculty and staff making students feel welcome

Update on Summer Projects:

- Teachers worked on curriculum maps and assessments
- Worked on transition plans – where curriculum ends and following year begins to ensure a smooth transition
- 4 building teams met over the summer
 - Response To Intervention – support teachers, AIS teachers
 - Continued work done through last year
 - PBIS – planned assemblies and other activities
 - Looked at where more support may be needed
 - Safety Team updated plan
 - Shared Decision Making Building Level Team - Lynn McCann helped to set goals and understand what is shared decision making
 - Student engagement – quantify and measure
 - Will continue discussion to set goal for the year
- TCI training took place – with 2 Maps programs have 10 people trained in de-escalation
 - Helped to start school year off right
- Greenhouse: garden part of cafeteria and PTA – worked hard to bring components of garden into the school
 - Matt Longyear from Longyear Farms helped build the greenhouse
 - Took wood from his house, created parts and brought here to create the greenhouse in 2 days
 - Still need doors and raised beds
- Windows make a big difference in the building
- New desktop computers in WD and PH were badly needed in labs and classrooms
 - Is inspiring teachers to use technology
- Open House is 9/19/16, Welcome Back Picnic is 9/23/16
- 3rd grade news program is starting up
 - Most 3rd graders sign up to write, perform and film the story
- Have converted a room to a Reading Room with help from Literacy Coach Veronica Cahill
 - Purchased a lot of books for guided reading small group work

5. Board District News

- 5.01 The Board will announce District news (proposed 6:55)
No Board news was announced

6. Superintendent District News

- 6.01 The Superintendent announce District news (proposed 7:00)
7:00

Thank everyone for making him feel so welcome coming into district

- People so kind wherever he goes in District, introducing themselves

Phoenicia

- “Back To School” began with a “play date” to meet and greet all incoming kindergarten students and their families on 8/25/16 hosted by the Kindergarten teachers
- All of the school wide teams; PBIS, Safety, Data and Shared Decision Making Building Team have met in preparation for the new school year during the summer
- On Tuesday, 9/6/16 the “Teachers College Book Room” opened, which will be an invaluable resource for our teachers, to support and guide our reading instruction to ensure a balanced literacy program
 - Many thanks to Marystephanie Corsones and Linda Szakmary for their shared vision, and commitment to the TC Reading and Writing Project
- Phoenicia is continuing the development of their playground/outdoor play space by building a labyrinth originally designed by Parkitechs, as a place of solitude and serenity and reflection for students and adults
 - This is a collaborative effort on the part of our PBIS Team, PTA, and the District
- The Open House is scheduled for 9/19/16

Bennett

- Bennett Elementary had a very successful start to the school
- Thanks to Mr. Mance's leadership the Bennett staff was able to roll out the red carpet down a new set of stairs on opening day
- Before school started the 4th and 5th grade teachers volunteered their time to open their classrooms so that their new students and parents could visit and become more acclimated
 - The 6th grade teachers had their welcome this past Friday evening

Middle School

- The Middle/High School will hold its Open House on 9/22/16, from 6:00 to 8:30
 - Parents will have the opportunity to meet their child's teachers in order to learn about course curriculum and teacher expectations

High School

- Picture days for students was today and tomorrow
- Onteora's College Fair is 9/20/16
- Admission counselors/representatives from approximately forty institutions will be on hand to provide information to students about their programs
- The names of the attending colleges can be found the high school's website
- 9/23/16 is the Pep Rally for students only
- Homecoming is 9/24/16

- On 9/22/16 Students will vote for the homecoming court during their lunch periods

Thanked Director of Facilities Jared Mance and Assistant Superintendent for Business Victoria McLaren for their diligence with lead testing

- They put together a schedule and are responding immediately to State's directive

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting
Ava Ratcliff

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:05 duration 10 min or more)

9. Discussion & Possible Action

9.01 External Auditor, Mike Rossi from West & Company will present the External Audit of 2015-2016 (proposed 7:15 duration 20 min)
7:10

- Business Office under the direction of Dr. Gottlieb, did a wonderful job according to the audit
- Audit Committee reviewed the document and they made a recommendation to the Board to pass the External Audit
- Page 1 shows an unqualified opinion, highest opinion available
- Went over reserve funds, fund balance assigned and unassigned
 - Assigned is outstanding POs
 - Unassigned is the allowable 4% of budget
 - Important to have cushion in an emergency
 - All reserves are allowed by law
- On Internal Controls, give a clean opinion- books and records are clean
 - Business Office did a wonderful job getting books ready for audit
- Compliance Audit – no non-compliance with grants – give a clean opinion
- Extra Classroom Activity Fund – Board has over-site and they must be part of audit

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District accept the External Audit Report for the 2015-2016 School Year

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Allison

9.02 Review Superintendent Transition Plan (proposed 7:35 duration 15 min)
7:25

- Fast transition from one district to another
- Quite a bit has already been accomplished
- Partnership of meeting with people, attorney, auditors, PTA, business people
 - Keep meeting people – moving quickly
- One of the goals is to have people know the Superintendent as a person

Discussion:

- Transition teams are forming now with administrators, committee of Board
 - Working on knowing what needs to be done to form teams
 - Work with current teams
- Literacy is one focus – will write 2 goals with Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones
 - Shared goals to have district perspective along with building goals
- Listening to people who have been here and have been successful
 - Spent time with transportation dept. – gone through the bus routes
- Building working relationship with PPS director
- Another goal is to have success for each and every child
 - Who is looking at areas, who is responsible
- Once gone to faculty meetings will schedule coffees with staff

9.03 The Board will discuss their 2016-2017 Goals (proposed 7:50 duration 20 min)

7:40

2016-2017 Goals [capital letters indicate it is new for this year]:

Educational Vision, Values and Ethics Leadership

1. Promote and maintain a stimulating, healthy and safe environment conducive to learning that improves the educational experience for all students.

Budget and Finance

2. Maintain a SHORT AND long term fiscal plan that protects and maximizes the district assets through continuous review of programs and practices in a cost effective manner, and provide the funding to support the aforementioned.

Community & Culture

3. Foster an open, collaborative and responsive relationship with the Community. Improve the district-wide school culture through INTERACTION, clear communication of Board priorities, and appreciation for staff initiatives and student achievement.

9.04 NYSSBA Resolutions (proposed 8:10 duration 20 min)

8:10

1. RESOLVED, that Article 6 of the bylaws of the New York State School Boards Association shall be amended to expand membership on the Board of Directors to include a director from the New York State Caucus of Black School Board Members.
6 Yea 0 Nay
2. RESOLVED, that Article 8 of the bylaws of the New York State School Boards Association shall be amended to expand membership on the Board of Directors to include a director from the New York State Caucus of Black School Board Members.
6 Yea 0 Nay
3. RESOLVED, that Article 9 of the bylaws of the New York State School Boards Association 1 ("Association") shall be amended to change the date for the election of additional members to the Executive Committee and provide that the Association will annually set a due date for proposed

resolutions and bylaw amendments.

6 Yea 0 Nay

4. RESOLVED, that Article 17 of the bylaws of the New York State School Boards Association ("Association") shall be amended to provide that the Association will annually set a due date for proposed bylaw amendments.

6 Yea 0 Nay

5. RESOLVED, that the New York State School Boards Association support state proposals affecting public education that:

- Provide access to programs that prepare students to be college-and-career-ready;
- Achieve equity and adequacy in funding;
- Promote efficiency and cost-effectiveness;
- Advance high expectations for all students;
- Embrace innovative approaches and assessments;
- Foster community engagement and regional cooperation.

6 Yea 0 Nay

6. RESOLVED, that the New York State School Boards Association support legislation requiring current district employees to contribute at least 15 percent of the cost of individual health care coverage and at least 25 percent of the cost of family health care coverage.

1 Yea 5 Nay

7. RESOLVED, that the New York State School Boards Association oppose legislation that would provide tuition tax credits or educational vouchers that benefit private or parochial schools.

6 Yea 0 Nay

8. RESOLVED, that the New York State School Boards Association urges the NYS Board of Regents to reconsider the higher passing scores* and high school graduation requirements under consideration for future graduating classes, starting in the year 2022.

5 Yea 1 Nay

9. RESOLVED, that the New York State School Boards Association support limiting the duration of teacher and principal tenure protections to renewable periods of not more than five years.

Get more information before voting

10. RESOLVED, that the New York State School Boards Association support proposals that would allow all district employees the option to join a defined contribution retirement plan.

6 Yea 0 Nay

11. RESOLVED, that the New York State School Boards Association support proposals that would allow students with disabilities to be tested at their developmental age.

6 Yea 0 Nay

12. RESOLVED, that the New York State School Boards Association support proposals authorizing school districts to create a reserve fund to finance employee benefit obligations.

6 Yea 0 Nay

13. RESOLVED, that the New York State School Boards Association support the appropriate use of technology to enhance academic programs.

6 Yea 0 Nay

14. RESOLVED, that the New York State School Boards Association seek legislation to amend limitations on BOCES district superintendents compensation.

4 Yea 2 Nay

15. RESOLVED, that the New York State School Boards Association (NYSSBA) support legislation at the state level that would modify the reimbursement formula for school lunches.

6 Yea 0 Nay

16. RESOLVED, that the New York State School Boards Association include as a legislative priority issue, reforms to Article 18-A of the General Municipal Law to obligate Industrial Development Agencies across New York State:

- To provide notice of any proposed tax exemption to each affected taxing jurisdiction, including 5 each affected school district,
- To respond to requests for information from such affected taxing jurisdiction regarding the 8 financial implications of proposed tax exemptions, and
- To provide a meaningful opportunity for school districts to be heard prior to voting upon or approving any such tax exemption.

6 Yea 0 Nay

Break

Board took a break at approximately 8:35

9.05 Approve MOA with OTA about MS TUFS Advisor (proposed 8:30)
8:40

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #09132016 between the Onteora School District and the Onteora Teachers Association regarding the MS TUFS Advisor Stipend and authorizes the Superintendent to sign such agreement

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Allison

9.06 Approve MOA with OTA about new MS Club

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #09132016A between the Onteora School District and the Onteora Teachers Association regarding a new club stipend for MS Wilderness Club and authorizes the Superintendent to sign such agreement

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Allison

9.07 Approve MOA with OTA about adding a Miscellaneous Salary Expense to Schedule G of the OTA Contract

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #09132016B between the Onteora School District and the Onteora Teachers Association regarding an addition to Schedule G and authorizes the Superintendent to sign such agreement.

Motioned: Trustee Salem

Seconded: Trustee Ratcliff

- Will be on an “as needed” basis – where there are known problems with schools/teams or rivalries
 - Most schools we play have someone in this position
 - It will benefit us to have a district employee be present in case of an emergency
- Has not been in contract before
- Parking issues at events is assigned to non-teaching unions at hourly or overtime rate
 - Using this stipend would be taking the job from non-teaching union
- School dances use teacher chaperones – this MOA is specific to sporting events

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond
Not Present: Trustee Allison

9.08 Discuss Creating a Social Worker/Drug & Alcohol Counselor position (proposed 8:40)

Recommended Action: The Board of Education hereby creates the following position:

1.0 FTE School Social Worker (with a specialty in Behavior Management)

9:00

Motioned: Trustee Shands

Seconded: Trustee Salem

- HS principal and Director of PPS came up with solution on a needed position for drug and alcohol counselor
 - Can fill with internal position
- Employee that cannot work in the Maps program at this time due to the physical nature of the job
 - Responding to a need now, will look at future budgets to will evaluate if position is still needed
 - Will help with drug and alcohol awareness

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Allison

10. Independent Contract Retainers

10.01 Approve all ICRs (proposed 8:45)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 10.02-10.03

Motioned: Trustee Salem

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Allison

10.02 ICR Savatgy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as an Environmental Scientist in Residence for the period beginning September 26, 2016 through June 2, 2017 at a rate of \$1,500.00 per residency, to a maximum of \$1,500.00, at Woodstock Elementary School and authorizes the Superintendent to sign such an agreement.

Motioned:

Seconded:

Result:

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Allison

10.03 ICR- Speirs (PH)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Michael Speirs for a presentation on February 3, 2017 at a rate of \$400.00 per presentation, to a maximum of \$400.00, for an Anti-Bullying presentation at Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

11. Consent Agenda

11.01 Approve Consent Agenda (proposed 8:50)

9:05

Recommended Action: Approve consent agenda item numbers 11.02-11.13

Motioned: Trustee Osmond

Seconded: Trustee Storey

- Placements in Schedule U drive up per-pupil costs
- Donation from Bread Alone will be very useful to School Lunch Manager
 - Very grateful to Bread Alone for thinking of us

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Allison

11.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY
Mayfield, Kathleen	School Counselor	Teaching Assistant	9/1/16-8/31/19(RETRO)	Step 3

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM-TO	SALARY
Wegrzyn, James	0.6 FTE Music	9/14/16-6/30/17	1MA

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Circosta, Jana	Reading/Bennett	9/6/2016	Personal - Short Term Leave Replacement

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REASON
Davis, Rose *approximate dates	Reading/Bennett	9/7/16-2/6/17* (RETRO)	1MA	LOA Replacement

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2612	10/21/16-12/2/16*	Medical - Paid

*approximate dates

EXTRA DUTY STIPENDS 2016-17

NAME	POSITION	AMOUNT
Dornan, Mark	Drama Club Advisor - MS/HS	\$1,549.00

Samuelson-Grimm, Karen	TUFS Advisor - MS	\$1,239.00
Wolfield, Dale	Liaison - Art	\$2,005.00

SUBSTITUTES

NAME	POSITION	AMOUNT
Bermo, Stacy	Uncertified Substitute Teaching Assistant	\$10.00/hr

APPOINTMENTS: NON INSTRUCTIONAL

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Bonestell, Bernice	Part Time School Monitor (Bus)/ District	9/13/2016	To accept Full Time School Monitor Position (Bus)

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY STEP	SALARY/	REMARKS
Bonestell, Bernice	School Monitor (Bus) District	9/14/16-3/13/17	Step 2 (32.5 hrs/wk)	Replace D. Sorbellini

PART TIME APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Cutler, Phyllis	School Monitor/WD	9/14/2016	Step 1	2 hrs/day

PERMANENT STATUS

The following named NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY/STEP
Benjamin, Scott	School Bus Driver	2/3/2016	10/2/2016	Step 8
Krebser, Lynn	School Monitor	1/21/2016	9/21/2016	Step 11
Oakes, Russell Jr.	Building Maintenance Mechanic	3/21/2016	9/20/2016	Step 6

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	8/1/16-8/23/16 (0.5 day)	Medical - Paid
3239	8/23/16 (0.5 day) - 9/25/16*	Medical - Unpaid
3877	8/29/16-9/13/16	Medical - Paid

*extension of leave

11.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #9/16, Confidential, as reviewed by Trustee Osmond

11.04 Rescind an Other Appointment from Reorganization Meeting

Recommended Action: The Board hereby rescinds the following appointment:
Substitute Calling Service: Sharon Rushkoski \$9,769.80

11.05 Approve Interschool Transfers

Recommended Action: The Board of Education hereby approves the Interschool Transfers below

Grade	Home School	Transfer School
3	Woodstock	Phoenicia

K	Woodstock	Phoenicia
2	Woodstock	Phoenicia
2	Woodstock	Phoenicia
3	Woodstock	Phoenicia
2	Woodstock	Phoenicia
3	Phoenicia	Woodstock
2	Phoenicia	Woodstock
3	Phoenicia	Woodstock
3	Phoenicia	Woodstock
3	Phoenicia	Woodstock
3	Phoenicia	Woodstock

11.06 Abolish a position

Recommended Action: The Board of Education hereby abolishes the following positions: .6 FTE Art; 1.0 FTE ESL

11.07 Create a position

Recommended Action: The Board of Education hereby creates the following positions: 0.5 FTE Art ; 0.6 FTE ESL

11.08 Mifi Assignment

Recommended Action: The Board of Education hereby assigns a MiFi to the following people: Lance Edelman, Victoria McLaren and Bruce Watson

11.09 Approve Superintendent to attend conferences

Recommended Action: The Board of Education approves the following conferences and related expenses for Superintendent Bruce Watson: New York State Council of School Superintendents Fall and Winter Conferences.

11.10 Approve donation

Recommended Action: The Board of Education approves the donation of kitchen items from Bread Alone valued at \$100

11.11 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Management Report from July 2016

11.12 Change Order - MS Gym

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #GC-02 increasing the contract between Key Construction Services, LLC and the Onteora Central School District for General Construction at the Middle High School in the amount of \$6,871.48 and authorizes the Superintendent to sign such a change order.

11.13 Change Order - PH

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #GC-03 increasing the contract between Key Construction Services, LLC and the Onteora Central School District for General Construction at the Phoenicia Elementary School in the amount of \$3,139.50 and authorizes the Superintendent to sign such a change order.

12. Committee Reports

12.01 Audit Committee Trustee Schnell to report. Next Meeting is at Central Administration 10:00 on 11/21/16 (proposed 8:55)

- Reviewed the external audit report from Mike Rossi

12.02 Facilities Committee - Trustee Storey to report. Next meeting is in the MS/HS Conference Room 3:30 on 10/4/16

- Update on Capital Project – Mr. Mance has updated the Board all summer
- EPC – windows at Woodstock, lighting at Phoenicia is almost finished then will finish Woodstock, then Bennett
- Bennett stairs done
- Lead testing will be done by Dr. O'Rourke and Mr. Mance
- Architect Clark Patterson Lee came with site drawings for Bennett playground
 - Will try to get plan to SED by 11/1/16
- Trustee Storey and Assistant Superintendent for Business Victoria McLaren are co-chairs of committee

12.03 Policy Committee - Trustee Salem to report. Next meeting is at Central Administration 9:30 on TBD
Committee has not met

12.04 Health and Wellness Committee - Trustee Shands to report. Next meeting is 2:45 in the MS/HS Conference Room on 10/20/16
Committee has not met

13. Old Business

13.01 The Board will discuss Old Business (proposed 9:05)
9:10

Add Communication Committee to the Board committees and person to work with BOCES Communication Specialist Valerie Havas

- Last year met once last year as a “check-in”
- Trustee that was very interested in Communications Committee, even though one was not established
 - Superintendent Watson thought it would be a good idea to have this committee

Motion to add the Communications Committee to the Board committees

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Allison

14. New Business

14.01 The Board will discuss New Business (proposed 9:10)
Schedule Board classroom visits

15. Request For Information

15.01 The Board will request information (proposed 9:15)
Trustee Shands asked for the number of athletes per team – i.e. JV soccer has 13

and varsity has 19 or 20

- Clarification on how the teams handle the small numbers
- Bruce will get numbers of all teams to Board
-

Trustee Osmond asked about the reading material for secondary students- without Special Education or Honors classes, how many works of fiction do students read per grade level per year? Are they considered to be notable works of fiction? Or of cultural importance?

Trustee Ratcliff asked about information on the tax calendar: who sets dates for taxes to be paid and penalties? Who determines percentages on unpaid taxes?

How much we collect in penalties? How does it affect the revenue?

Trustee Salem asked for information to be put out to community on the SRO

- Give information to public what he does and who he is
- Could include video statement from SRO on website
 - Trustee Osmond volunteers equipment and time to shoot it

Trustee Storey asked:

- How specialty teachers are notified when student has a 504 or an IEP and so that their disability does not impact grade?
- When there is an offer on West Hurley, what law firm will we use?
 - The current district realtor or a real estate attorney?

16. Adjournment

16.01 Adjourn Meeting (proposed 9:20). Next meeting is Tuesday, September 27, 2016 at the Bennett School

Recommended Action: The meeting is adjourned at 9:25

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Osmond

Not Present: Trustee Allison

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, SEPTEMBER 27, 2016

BENNETT SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance

Welcome to Student Representative, Gabrielle Raphael

1.04 Roll Call

Present: Trustee Schnell, Trustee Salem, Trustee Ratcliff, Trustee Allison
Not Present: Trustee Shands, Trustee Osmond

2. Acceptance of Minutes

2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 9/13/16 BOE Meeting

Motioned: Trustee Salem

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Ratcliff, Trustee Allison

Not Present: Trustee Shands, Trustee Osmond

3. Welcome

3.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:05 duration 10 min)

- Parent partnerships are stronger than ever
 - Thanks to the teachers who have put the “T” in PTA
- Concern of students in playground equipment– keep making improvements
- Good attendance at Open House
 - PowerPoint on website for parents who could not attend
- 5th grade does the Red Dress Run during Homecoming to raise money for different causes each year
- Teacher Jenn Bruck is working with BOCES for a grant for a field trip to see the Chamber Theater productions of famous authors’ work in Albany
 - See a performance of authors live on stage – work famous for irony and humor
- PTA hosting picnic this Friday

Now Present

Trustee Osmond arrived at 6:05

4. Board District News

4.01 The Board will announce District news (proposed 6:15)
6:05

Trustee Storey reported:

- Open houses at BN and MS/HS were enjoyable
- Homecoming was amazing – great amount of people came out to support community
 - Best attended Homecoming in a long time
 - DECA sold out of food; by 2:30 all food sold out
 - Great to see community engaged
 - People got to meet SRO Deputy Schiller
 - Brought community together

Trustee Allison reported:

- Not had a homecoming like this since in HS at Onteora
 - Steve Murphy had marching band involved
 - Football Booster club raised money to release pink balloons for Maddy Creagan, and yellow balloons for Damien Kovacs
 - Great to see Principal Gabriel Buono announce the JV game and teacher Lou Chartrand announce the modified game

Trustee Ratcliff reported:

- Attended Red Dress Run, great to see so many participants supporting athletics and schools
- MS Open House – teaching staff was fantastic – one teacher spoke of how important to teach not just subject matter but that failure is a part of trying
 - Compliment MS Principal Jen O'Connor for great teaching core

Trustee Schnell reported:

- Homecoming – echo comments about attendance
- Great to see school spirit, so different than last year

Trustee Salem reported:

- HS Open House- teaching teams fantastic – couldn't be more impressed with teachers, their sense of community with each other and dedication to the students
- Homecoming – hope attendance will continue at sporting events
- Very impressed with the SRO

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:20)

Superintendent Bruce Watson reported:

- Proud to have administrators at Board meetings- listening to Board and seeing what goes on, taking it back and sharing it
- ONTEA President in attendance, great representation
- In audience is Ms. Elizabeth Fallo, new Assistant PPS Director
 - Fortunate to have her join our team

Introduced Director of Facilities Jared Mance who will give overview on construction projects and water testing

- Complimented Mr. Mance for the job he has done with the construction

projects

- Thanked Assistant Superintendent for Business Victoria McLaren for being on top of State requirements

Mr. Mance reported:

- Mechanical contractor continues to be behind on project
 - Holding weekly job meetings to address issues quickly
 - They worked the last 3 Saturdays
- Electrical and general contractors have either completed or are following close behind
 - General Contractor is done, will have punch-list
- Phoenicia - one oil boiler was started, other oil boiler should be started next week
- Progress every evening at MS/HS – should be done soon

Lead testing

- Focus sampling last spring at PH and WD
- Have done some testing at BN and MS/HS
 - Found issues at PH last spring
- NYS past law that all cold water sources in all elementary buildings to be tested by 9/30/16, MS/HS by 10/31/16
 - Longer than 2 -3 weeks to get results since all the NYS schools need to be tested

Discussion:

- West Hurley does not have to be tested – only student occupied buildings

Woodstock:

- Some teachers have begun using the newly purchased Fountas and Pinnell Benchmark Assessment System for reading
 - The early discussions have been very positive and all teachers are looking forward to the training on Friday
- The Back to School Picnic is scheduled for Wednesday at 5:30

Phoenicia

- The PTA hosted 2 successful back to school events
 - Back to School Picnic and Back To School Breakfast for all Phoenicia staff and our bus drivers
- Staff will participate in our 1st Superintendent's Conference Day on 9/30/16
 - Specific to each of our K-3 buildings are presentations by our literacy coaches and reading teachers on Fountas and Pinnell Bench Mark Assessments
- Our first lock down drill is scheduled for 9/29/16 at 10:00 AM
 - Various branches of law enforcement plan to attend as well as Central Office Staff
 - This is the 1st of 4 and the only "announced" lock down
 - Parents and staff have been notified in advance
- The PBIS Team is planning the PBIS Kick Off for 10/5/16
 - Staff have prepared a well organized assembly via a game show

venue to familiarize all students with our school values of being responsible, caring, honest and respectful on the playground, in the building, and on the school buses

- On 10/7/16, the Phoenicia staff will meet and greet our new Superintendent Bruce Watson
- Phoenicia will celebrate Fire Prevention Week on 10/14/16 with the Phoenicia Fire Company members demonstrating fire safety practices and protocol
 - Students get up close and personal to the fire trucks and equipment

MS

- All 107 new 7th graders now can open their lockers and get to class on time
- More than half (54%) of middle school students are enthusiastically involved in modified sports

HS

- Pep Rally and Homecoming was this past weekend
 - There was positive feedback from students and parents about Pep Rally on Friday
 - Homecoming was very successful
 - Many commented that there were noticeably more students, parents, and community members in attendance than in previous years
 - Festivities concluded with a student dance on Saturday evening
 - Approximately 170 students attended the dance, which was very well received
- Living in the Catskill watershed prompted AP Environmental Science teacher Don Bucher to begin the school year with a learning unit on land and water use
 - On 9/21/16, his students visited the Boiceville Wastewater Treatment Facility on Route 28 across from the High School

Attended NYSCOSS fall convention – personally met commissioner – very impressed with her and her focus

- Commissioner announced that they have released Common Core draft changes
 - Asking for input from teachers

Asked Assistant Superintendent for Curriculum & Instruction, Marystephanie Corsones to expand:

- Teachers and administrators worked throughout the summer in the State to make changes
- Since received last week, teachers will review them on the Superintendent Conference Day on Friday
 - Teachers will formulate a group response – send to State as a District by grade level
 - Comments due by 11/4/16
- State will review changes and feedback and adopt standards by March
 - Will review Curriculum Maps and change as needed
 - They are living documents

6. Student Representative Report

6.01 Student Representative, Gabrielle Raphael will report to the Board

6:30

- Senior now, started Onteora in Kindergarten
- Student Government organized a memorial ceremony for Madison Creagon planting a pink flowering cherry tree, donated by Woodstock Landscaping
- Homecoming was great
 - Student Government nominated 2 people from each grade to get students rallied
- Discussed in last meeting – holding a mascot image contest of eagle – open up to 7-12 graders – good supportive of the artists in school
 - Submitted by electronics or by paper, choose a few and hold as a school vote
- National Honor Society and French club helped at Open House

Superintendent Bruce Watson clarified that he and HS Principal Lance Edelman met with Student Government and they asked that the contest be on the Board agenda

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:20 duration 10 min or more)

No comment was made

9. Discussion

9.01 Discussion on Mascot Drawing Contest for Students (proposed 6:30 duration 10 min)

6:30

- Looked at other schools mascot contest online – all had created a brief that outlines parameters of contest
 - For example: Graphics DPI, file types, fit on paper and be able to be reduced down to 1' and color guidelines, must be original and not taken from other work, some had prizes for winners
- Great opportunity to learn about graphic arts and how the graphic arts world works
- At Homecoming, when Onteora Eagles was announced – there were boos from the crowd
 - Rough couple of months – testament to students that they came back together for Homecoming
 - Starting to rebuild community, concerned that if this starts up again- will pull community apart again
 - Find it disappointing, but not surprising
- Milton Grazer is in community – famous graphic designer
- Any logo created can be recreated in Photoshop – give to students in that

elective

- Process to create and select a drawing of some sort- with guidance
- Board should put together guidelines, not student government due to legalities in reproduction
- Can do as 2 phase: 1. Students create an eagle mascot, can use student's winning eagle as mural 2. Have a professional recreate it as a logo
 - Allow students to enjoy the contest
 - Have them participate in phase 2 to receive advice and counseling
- Superintendent Watson suggested that we need to foster enough support in student population to go forward, which is an administrative task
 - In the next few weeks will work with the administration

9.02 Discussion about Possible Drug Forum as a follow up to last year's forum (proposed 6:40 duration 10 min)

6:50

- Complimented HS Principal, Lance Edelman has already started on a Board goal by contracting with Ken Bartolo to come to have a drug forum on 10/25/16

Mr. Edelman updated the Board

- As a follow-up from last year's assemblies, Ken Bartolo will give his presentation, "There and Back"
 - College athlete who lost everything due to drug addiction
- Researched feedback with other Districts, will be well received by students
- 3 separate assembly 7-8, 9-10, 11-12 to be age appropriate
- In evening, will have presentation for community
 - Assistant Superintendent for Business Victoria McLaren was very supportive and found funding to have in the evening
- Informational Fair from 6pm-7pm and 8pm-9pm; Parent forum from 7pm-8pm;
- Working with Ulster County Prevention Council and school counselors and have lined up several agencies to have tables for the Informational Fair
 - Sheriff, Ulster Prevention Agency, Family of Woodstock, SPEAK (Ulster County Suicide Prevention Coalition), Route 212 Coalition, Step 1 (Outpatient substantive treatment service), Bridge Back, Arnold Acres, Astor services, National Alliance for Mental Health
 - HS will also have a table to highlight programs in school, such as Prim For Life
- To get more parents out, have contacted BOCES Communication Specialist Valerie Havas to create literature to publicize it
- Child Trafficking is also a big issue, perhaps bring in a speaker and workshop at a later time
 - There are tell signs from children, which most parents do not recognize

9.03 NYSSBA Resolutions (proposed 6:50 duration 20 min)

NYSSBA 2016 Resolutions

Proposed Resolution 5

RESOLVED, that the New York State School Boards Association support limiting the duration of teacher and principal tenure protections to renewable periods of not more than five years.
Onteora Vote 4 Yea 2 Nay

Proposed Resolution 13

RESOLVED, that the New York State School Boards Association support legislation and regulations that ensure that Special Act School Districts are treated equitably with all other public school districts, including a tuition rate that reflects public expenses.
Onteora Vote 6 Yea 0 Nay

Proposed Resolution 14

RESOLVED, that the New York State School Boards Association support legislation that ensures aid provided to districts is not correlated to the percentage of students taking state or federally required tests, recognizing parents will make decisions in the best interest of their individual children, independent of Districts' overall requirements.
Onteora Vote 6 Yea 0 Nay

Proposed Resolution 15

RESOLVED, that the New York State School Boards Association pursue and support legislation that will fully restore to all school districts, over a period of five to ten years, those funds withheld through Gap Elimination Adjustments (GEA)
Onteora Vote 6 Yea 0 Nay

Proposed Resolution 16

RESOLVED, that the New York State School Boards Association support legislation requiring the State to repay all public school districts over a five year period every dollar withheld under the GEA for the period 2010-2016
Onteora Vote 6 Yea 0 Nay

Proposed Resolution 17

RESOLVED, that the New York State School Boards Association calls upon the state Legislature and the Governor to reform New York State education funding in accordance with the following tenets to ensure adequate resources to public schools in the State of New York by providing for:

- Adequacy that provides sufficient resources to assure the opportunity for a sound basic 5 education for all students; and
- Equity to distribute a foundation level of state aid for every student that is based on the actual cost of providing a sound basic education that fairly compensates for differences in community costs, needs and resources while precluding municipalities from using state aid to replace local education resources; and
- Flexibility to increase the percentage of operating aid so that boards of education retain the discretion to determine what educational programs best address local needs while local communities should not be restrained from determining the level of funding they will expend to support educational programs; and
- Predictability based on timely passage of the state budget and stable funding distributed through a consistent, uniformly applied formula that would not require annual manipulation by the Legislature and that would facilitate long-term planning by school districts; and
- Clarity by establishing a funding formula that is easily explained and understood.

Onteora Vote 0 Yea 6 Nay

Proposed Resolution 18

RESOLVED, that the New York State School Boards Association will advocate for statewide policies 1 and legislation that would update education funding formulas with 2015-16 student enrollment, wealth 2 and poverty factors, and the needs resource capacity index data for districts experiencing increased 3 enrollments and significant student population changes over the past eight years.
Onteora Vote 0 Yea 6 Nay

NOT RECOMMENDED BY THE RESOLUTIONS COMMITTEE FOR ADOPTION

RESOLVED, that Article 4 of the bylaws of the New York State School Boards Association be amended to allow the Annual Meeting to continue all business on the agenda even if a quorum no longer remains in the room.

Onteora Vote 0 Yea 6 Nay

Proposed Resolution 19

RESOLVED, that the New York State School Boards Association support proposals to allow any school district that has successfully completed three consecutive internal audits, with no significant findings, to change its internal audit schedule to a two-year cycle rather than one.

Onteora Vote 0 Yea 6 Nay

Proposed Resolution 20

RESOLVED, that the New York State School Boards Association calls upon the New York State Department of Education to revise the current pathways toward achieving a high school diploma for New York students including the reinstatement of the Local High School Diploma, the use of performance-based assessments and multiple pathways to graduation, the modification of requirements for students completing a BOCES, career, or technical education program, and the reinstatement of the Regents Competency Tests.

Onteora Vote 5 Yea 0 Nay 1 abstain

Proposed Resolution 21

RESOLVED, that the New York State School Boards Association support legislation that recognizes parents/guardians, with support from their local school district, are best qualified to determine the educational needs of their children.

Onteora Vote 0 Yea 6 Nay

Proposed Resolution 22

RESOLVED, that the New York State School Boards Association work with the Governor, legislators, and NYSED to support the adoption of well-founded, researched-based educational policies and programs such as:

- Programs that are deemed developmentally appropriate for children by education professionals.
- Providing appropriate and legally required financial support to local school districts that are not tied to any political agendas.
- Locally controlled human resource practices.
- Eliminating high-stakes tests bound to teacher evaluations.

Onteora Vote 6 Yea 0 Nay

Proposed Resolution 23

RESOLVED, the New York State School Boards Association shall provide all members with an annual report going forward and for each of the past ten years, detailing any funds or services received outside of school district member dues in excess of \$5,000.

Onteora Vote 5 Yea 1 Nay

Proposed Resolution 24

RESOLVED, the New York State School Boards Association supports legislation that allows school districts to provide, and count toward the required 180 days, on-line instruction on those scheduled school days on which schools are unable to open due to adverse weather, utility failure, and other unanticipated emergencies.

Onteora Vote 4 Yea 2 Nay

10. Independent Contract Retainers

10.01 Approve all Independent Contract Retainers (proposed 7:10)

Recommended Action: The Board of Education hereby approves Independent Contract Retainers in items 10-02-10.06

Motioned: Trustee Osmond

Seconded: Trustee Salem

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Shands

10.02 ICR- Meyer

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Monica R. Meyer, MD as a Developmental Behavior Pediatrician for the period beginning July 1, 2016 through June 30, 2017 at a rate of \$300.00 per hour, to a maximum of \$6,000.00, and authorizes the Superintendent to sign such an agreement

10.03 ICR- Savatgy for PH

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as a Nature Trail Scientist in Residence for the period beginning September 26, 2016 through June 2, 2017 at a rate of \$1,500.00 per residency, to a maximum of \$1,500.00, at Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

10.04 ICR-Savatgy at BN

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as an Environmental Scientist in Residence for the period beginning September 26, 2016 through June 2, 2017 at a rate of \$3,000.00 per residency, to a maximum of \$3,000.00, at Bennett Elementary School and authorizes the Superintendent to sign such an agreement.

10.05 ICR- Krause

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Eugenia Krause as a mentor in fashion design for the period beginning September 21, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

10.06 ICR- Chaikin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Steve Chaikin as an Impartial Hearing Officer for the period beginning September 28, 2016 through June 30, 2017 at a rate of \$425 per hearing, and authorizes the Superintendent to sign such an agreement.

11. Consent Agenda**11.01 Approve Consent Agenda (proposed 7:15)***Recommended Action:* Approve consent agenda item numbers 11.02-11.08

Motioned: Trustee Storey

Seconded: Trustee Salem

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Ratcliff, Trustee Allison,
Trustee Osmond

Not Present: Trustee Shands

11.02 Personnel Agenda

Be it hereby resolved that the Board appoints Elizabeth Fallo, certified as a District Administrator, to a 4 year probationary period in the tenure area of Assistant Director of Pupil Personnel Services at a salary of \$89,000 commencing on 11/1/16 and ending on 10/31/20. Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, Elizabeth Fallo must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3105	9/6/16-10/11/16	Medical - Paid

*extension of leave

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REASON
Sameulsen-Grimm, Karen	0.4 FTE English/MHS	9/6/16-10/11/16*	7MA	LOA Replacement

*extension of appointment

EXTRA DUTY STIPENDS 2016-17

NAME	POSITION	AMOUNT
Adler, Marianne	DECA Assistant Advisor	\$1,198.00
Bouchard, Corinne	Marching Band Drill Instructor	\$1,915.00
Bucher, Donald	Science Olympiad Asst. Coach - HS	\$1,337.00
Calinda, Jason	Diversity Club Advisor 1	\$652.00
Condon-Kreiger, Janet	TUFS Advisor (split w/R. Perls-Shultis)	\$619.50
Conroy, Elaine	School Newspaper Advisor	\$1,250.00
Curlew, Alicia	Debating Club - Model Congress	\$1,352.00
DeRuvo, Richard	MS Wilderness Club Advisor	\$1,158.00
Garcia-McWhinnie, Elena	Spanish Club Advisor - HS	\$1,712.00
Goho, Colette	DECA Advisor	\$4,353.00
Keenan, Bryan	Science Olympiad Coach - HS	\$1,870.00
Loheide, Laura	National Honor Society Advisor 1	\$680.00
Nelsen-Epstein, Christi	French Club Advisor-HS	\$1,712.00
Perls-Shultis, Robin	TUFS Advisor (split w/J. Condon-Kreiger)	\$619.50
Samuelson-Grimm, Karen*	TUFS Advisor - MS	\$1,212.00
Turck, Sarah	National Honor Society - Advisor 2	\$680.00
Wentland, Jennifer	Art Club Advisor - HS	\$1,712.00

*revised stipend amount

SUBSTITUTES

NAME	POSITION	AMOUNT
Basalone, Marissa	Uncertified Substitute Teaching Assistant	\$10.00/hr
Kopf, Donna	Certified Substitute Teaching Assistant	\$13.00/hr
Ross, Scott	Uncertified Substitute Teacher	\$85.00/day

Wegrzyn, James Certified Substitute Teacher \$110.00/day

APPOINTMENTS: NON INSTRUCTIONAL
PROVISIONAL APPOINTMENT

NAME	POSITION	START DATE	SALARY	REMARKS
*Marchand-Brueckner, Jennifer	Payroll/Personnel Assistant	10/6/2016	\$35,000	New Position: Pending exam
*pending pre-employment processing				Replaces S. Hellman

11.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U- The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #9/16, Confidential, as reviewed by Trustee Osmond

11.04 Approve MOA 09272016 for an ESL/ENL Coordinator

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #09272016 between the Onteora School District and the Onteora Teachers Association regarding the ESL [ENL] Coordinator Stipend and authorizes the Superintendent to sign such agreement

11.05 Approve Donation- Bennett

Recommended Action: The Superintendent recommends acceptance of a grant totaling \$9,000.00, CASH, from the Catskill Watershed Corporation to be used for the Bennett Intermediate School Public Education Grant – Round 19 Ashokan Field Trip day program.

The Superintendent recommends approval to increase the 2016-2017 budget per the following donations:

The Catskill Watershed Corporation
A2110.431.03 Supplemental \$9,000.00

11.06 Approve Donation- Scholarship

Recommended Action: The Superintendent recommends acceptance of donations totaling \$2,185.00, CASH, from donors as scholarship awards for the Graduating Class of 2017.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$50.00 Jackie Schechter

\$100.00 Mary Ellen Kondysar & Ellen M. Miller

\$25.00 Madeline Pezzino

\$35.00 Frank Sicolo & Jeanne Reisigl

\$200.00 Shirley Krembs

\$100.00 Patrick Howard

\$100.00 William & Denise Rose

\$500.00 Susan Krembs

\$50.00 Joseph & Roberta Gavner

\$500.00 Diane & Gary Kvistad-The Woodstock Chimes Fund

\$100.00 Mary Leonard

\$50.00 Sylvan & Joan Avari

\$100.00 William & Mathilde Bellmer

\$150.00 Elisabeth Bengtson & Matthew Gillis
\$100.00 Dori Smith
\$25.00 Victoria Simone

11.07 Approve Volunteers

Recommended Action: The Board of Education hereby approves the following volunteer: Robert Kothe- WD; Deborah Spivack & Carol Miserlian - PH

11.08 Approve Warrant Schedule 3

Recommended Action: The Board has reviewed and hereby accepts Warrant Schedule 3

12. Committee Reports - No Committees Have Met

13. Old Business

- 13.01 The Board will discuss Old Business (proposed 7:20)
No Old Business was discussed

14. New Business

- 14.01 The Board will discuss New Business (proposed 7:25)
7:45
Superintendent Watson reported that there was a good overview from the Commissioner, will review her goals at the next Board meeting

15. Request For Information

- 15.01 The Board will request information (proposed 7:30)
Trustee Salem List of Onteora Athletic Stipends and comparison to MHAL

Trustee Ratcliff asked for a comparative schedule of penalties for failure to pay taxes in a timely manner for other districts in Ulster County

Trustee Storey asked to see the teachers' feedback on the changes to the Common Core Standards

16. Executive Session

- 16.01 Enter executive session (proposed 7:35)
7:50

Recommended Action: Motion to enter into executive session to discuss the sale or lease of real property

Motioned: Trustee Allison

Seconded: Trustee Osmond

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Shands

- 16.02 Exit executive session (proposed 7:35)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Ratcliff

Seconded: Trustee Salem

Result:

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Shands

17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, October 18, 2016 at the Phoenicia School

Recommended Action: The meeting is adjourned at 8:20

Motioned: Trustee Storey

Seconded: Trustee Allison

Result: Unanimous

Yea: Present: Trustee Schnell, Trustee Salem, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

10:15 a.m.

MINUTES

WEDNESDAY, OCTOBER 5, 2016

CENTRAL ADMINISTRATION CONFERENCE ROOM

1. Opening Items

1.01 Call to Order 10:20 am

1.02 Roll Call

Present: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Shands, Trustee Allison

2. Executive Session

2.01 Enter executive session

Recommended Action: Motion to enter into executive session to discuss the sale of real property

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Shands, Trustee Allison

2.02 Exit Executive Session and Return to Public Session to Adjourn

Recommended Action: Motion to exit executive session and return to public session to adjourn

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Shands, Trustee Allison

3. Closing Items

3.01 Adjourn Meeting

Recommended Action: Motion to adjourn meeting at 10:30

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Shands, Trustee Allison

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 pm

MINUTES

TUESDAY, OCTOBER 18, 2016

PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Allison

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss ONTEA negotiations

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Allison

Now Present:

Trustee Allison arrived at approx. 6:05

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 9/27/16 and 10/5/16 BOE Meetings

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

4. Tenure Acknowledgement**4.01 Award Tenure (proposed 6:35 duration 10 min)**

The Supervisors will introduce these teachers who are receiving tenure:

Dominique Fields- ESL, Elizabeth Schiappa - Elem Education, Anne Gallin - Foreign Language

Recommended Action:

TENURE APPOINTMENTS: INSTRUCTIONAL

The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

NAME	TENURE AREA	PROBATIONARY DATE	TENURE DATE
Fields, Dominique	ESL	11/6/14	11/5/16
Schiappa, Elizabeth	Childhood Education	11/12/13	11/11/16
Gallin, Anne	Foreign Lang	12/10/12	12/09/16

Motioned: Trustee Salem

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

5. Welcome**5.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:45 duration 10 min)**

6:30

- PBIS kickoff – 10/5/16 skits of inappropriate behavior by adults and children correct the behavior
- Fire prevention day 10/14/16
- Excavation of labyrinth in school yard 11/5/16
 - Collaboration of parents, community and staff
- Teachers College 10/24 and 10/25
- Pumpkin painting at end of the month donated Local Post 120
- Mrs. Sella introduced Library Media Specialist Steve Patschke, who presented on the new school newspaper to support school literacy goal
 - Started news club for 2nd and 3rd graders who will visit every classroom and report on lessons
 - Will go deep into instruction so parents know what is going on
 - Name is Shorter Reporter
 - Students interview, take pictures and write stories
 - Will be available on home page of website
 - Showed a short video on the newspaper

6. Board District News**6.01 The Board will announce District news (proposed 6:50)**

6:40

Trustee Salem reported:

- Some fall sports finished, some winding down, great time watching athletes
 - Hope more people will come out

Trustee Shands reported:

- At the Open House, parents were asking for more outdoor time for students in MS/HS

7. Superintendent District News

7.01 The Superintendent announce District news (proposed 6:55)

- Working on District Technology position, met today with Technology Committee
 - Good learning experience
 - Will continue to go forward

Construction Update:

- Phoenicia pellet boiler is expected sometime in November according to the latest estimates, then 2-3 weeks for installation
- The heating system in the MS/HS building is not complete but the great majority of the building has heat now and the contractor is working on finishing the small items that are left
- Ameresco continues to work on lighting upgrades and are currently working at Woodstock Elementary

Woodstock

- Students are working in the greenhouse, filling the raised beds with soil, transporting plants from the outside garden, and planting cold-tolerant crops like spinach and kale
- The Woodstock Fire Department visited with all of our K-3 students last week to help us celebrate and bring awareness to fire safety week
- Our teachers have started using the new Fountas and Pinnell Benchmark reading assessments
 - The new assessments are providing us with a good deal of information that is helping them inform their small group reading instruction
- Kidstock starts on 10/26/16 - The school has partnered with the PTA to help organize and recruit a number of new classes, including: Intro to Engineering, Classic Board Games, STEM, Tinker Lab, and Play-Doh Creations

MS/HS

- HS principal Lance Edelman was a guest presenter at Ulster BOCES
 - At the request of BOCES, Mr. Edelman presented to the county-wide traumatic events team on effective incident management
- On 10/14/16 100 students from Onteora, Ellenville, Red Hook and the homeschool community came together in the Harry Simon Auditorium for Career Day with the Woodstock Film Festival
 - Great opportunity for the students
 - It began with a screening of Little Boxes, a narrative drama that explores issues of race, class and gender, followed by a Q&A with the filmmaker
 - Later industry professionals participated in small roundtable discussions with the students for the remainder of the day
- The High School Parent Alliance will hold its first meeting of the year this Thursday at 5:30 PM in the high school's library

- As a reminder, on 10/25/16 the presentation “From There and Back” will be shown in assemblies and the Onteora Community later that evening at 7 PM
 - An information fair has also been organized and will run from 6 pm-7 pm and then from 8 pm to 9 pm
 - As of this morning, the following agencies/groups will have tables at the fair Health Alliance:
 - Bridgeback, NAMI (National Alliance for the Mentally Ill)
 - Rt 212 Coalition
 - Al-ateen
 - Liberty Management /Armes Acres/Conifer Park
 - Ulster Prevention
 - SPEAK(Suicide Prevention Education Awareness and Knowledge)
 - Ulster County Sheriff’s Department (SRO Schiller and Sgt. Storey)
 - Family of Woodstock Youth Prevention
 - Woodstock Youth Center
- Flyers have been sent home and emailed to all parents and guardians of students in the district
- The Daily Freeman and the Catskill Mountain News have already picked up our press release

7.02 Superintendent Report from the NYS Commissioner (proposed 7:00 duration 30 min)
6:50

- Information from the Commissioner of Education at the NYSOSS Fall Summit
 - ESSA (Every Student Succeeds Act) replaces NCLB (No Child Left Behind Act) Federal Legislation
 - Waiver granted to NYSED
 - Federal Dollars may flow to NYSED so they need to stay involved
 - Common Core and State Assessments are part
 - In a few years, will hold Districts to 95% participation
 - In favor of assessments, as long as state assessments are improved
- This year no changes in the standards
- NYSED looking to submit their suggested changes to the ELA & Math standards in March of 2017 while they continue to look at the Global Social Studies and the New Generation Science Standards for New York
 - Normal progression is: 1st standards, curriculum align to standards, assessments for feedback, teacher evaluations
 - Commissioner has put aside student assessments as part of teacher evaluation
 - Curriculum is local – up to District to have a great curriculum
- In April 2016, SED convened ELA & Math Learning Standards Review Committees made up of 130 teachers, administrators, parents, and higher education representatives
 - Acknowledgement of what was heard when standards came out
 - Recommended changes to 60% of the ELA Standards and 55% of the Math Standards

- This is the reason parents did not want students to participate, but assessments are necessary
- Questions that didn't match to the Standards were removed and the new draft Standards were posted for comments until 11/14/16
- This past Superintendents Conference Day Onteora had teams of teachers working together to review the new draft and submit our comments, concerns, and suggestions
 - Teachers were happy to be included in the process
- Beginning with the 2018 school year grades 3-8 ELA & Math exams-all test questions will be written and reviewed by New York State Educators
- Going forward we need to create opportunities for teachers to meet together
 - Professional conversation and sharing – vertical or horizontal
- Communication to parents is necessary- change attitude toward tests
- Computer Based Testing is coming
 - This year districts can volunteer by grade level, subject level, or school
 - Time to take test and time to get results are shortened
- Reviewed the Board goals– they are umbrella goals so administrators can make goals that go under them
 - Any goal is written with student achievement in mind
 - Working with principals on their goals and working on team goals
 - Exceptionally proud of administration
 - Working together – creating individual goals, building goals and a team goal
 - All goals are linked so all work together toward all goals
- Read press release:

Onteora is joining public school districts from across the State in celebrating School Board Recognition Week from October 24 to 28. The New York State School Boards Association sponsors School Board Recognition Week to promote awareness and understanding of the important work performed by school board members. "It takes strong schools to build a strong community, and these men and women devote countless hours to making sure our schools are helping every child learn at a higher level," said Onteora Superintendent Bruce Watson. "They make the tough decisions every month and spend many hours studying education issues and regulations in order to provide the kind of accountability our citizens expect."

Watson explained that the key role of school boards is to raise student achievement by:

- Creating a shared vision for the future of education;
- Setting the direction of the school district to achieve the highest student performance;
- Providing accountability for student achievement results;
- Developing a budget that aligns district resources to improve achievement; and
- Supporting a healthy school district culture in which to work and to learn.

"School board members give the Onteora community a voice in education decision-making," Watson remarked. "Even though we make a special effort to show our appreciation in October, their contribution is a year-round commitment."

The school board members currently serving the Onteora Central School District are as follows: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, and Dale Allison.

With no meeting next week, recognize the Board members tonight and want to say thank you for all you do

- Give time and hearts are for students as a volunteer
- Gave certificate to each Board member
- Called for a round of applause for the Board members

Discussion:

- Waiver granted is to abandon NCLB testing, grading and ranking rules, so NYSED has to present a plan for these now

- State is looking for Districts to volunteer grades/buildings to take assessments on computer this school year
- Nice to see that the teachers worked in teams on conference day to give feedback to the State
 - Due on 11/14/16
 - Get teacher feedback to the Board

8. Student Representative Report

8.01 Student Representative Alternate, Sophie Heckelman will report to the Board (proposed 7:30)

7:10

- A week ago had a service for Maddy Creagan – 50 students and community members were there
 - A donated tree in her honor was planted
- Mascot contest and submission – will create a gmail account for submissions
 - All submissions will be online
 - Disclosure statement – may have to modify some pieces for reproduction
- Fun activities for Halloween to increase school spirit and participation– healthy trick or treating – teachers provide healthy snacks right before lunch, not interfere with any class period
- Proposing mock election for 11/8/16
 - To get more students informed to be better educated voters
 - Register week before, following procedures for vote
 - Will announce results next school day

9. Acknowledge Public Be Heard

9.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made last meeting

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:35 duration 10 min or more)

7:15

Doug Eighmey – none of the Indian reservations are protesting the Indian Mascot. Seneca Nation's letter said that they don't want racial or demeaning Indian mascots – Oteora mascot not racial or demeaning. Not the wishes of majority of community or student body. Should not have done this without majority – violated oath of office because constitution says that ruled by majority

11. Policies

11.01 First reading of Policy 7110 Comprehensive Student Attendance Policy (proposed 7:40)

7:20

- Updated policy and was reviewed by principals
- Discussion of why "by mail" was stricken
 - During the beginning of school what goes home should only be the essential paperwork

- Other ways sent home such as parent portal

2015-2016 7110 Students **SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE POLICY**

Statement of Overall Objectives

School attendance is both a right and a responsibility. The School District is an active partner with students and parents in the task of ensuring that all students meet or exceed the New York State Learning Standards, and state aid is affected by average daily attendance. Because the School District recognizes that consistent school attendance, academic success and school completion have a positive correlation, the School District will develop, review and, if necessary, revise a Comprehensive Student Attendance Policy to meet the following objectives:

- To increase school completion for all students;
- To raise student achievement and close gaps in student performance;
- To identify attendance patterns in order to design attendance improvement efforts;
- To know the whereabouts of every student for safety and other reasons;
- To verify that individual students are complying with education laws relating to compulsory attendance;
- To determine the District's average daily attendance for State aid purposes.

Description of Strategies to Meet Objectives

The School District will:

- Create and maintain a positive school building culture by fostering a positive physical and psychological environment where the presence of strong adult role models encourages respectful and nurturing interactions between adults and students. This positive school culture is aimed at encouraging a high level of student bonding to the school, which in turn should lead to increased attendance.
 - Maintain accurate recordkeeping to record attendance, absence, tardiness or early departure of each student.
 - Utilize data analysis systems for tracking individual student attendance and individual and group trends in student attendance problems.
 - Develop early intervention strategies to improve school attendance for all students.
 - Provide attendance procedures to parents and students:
- A plain language summary of this attendance policy will be included in student handbooks and will be reviewed with students at the start of the school year.
 - Parents will receive a plain language summary of this policy ~~by mail~~ at the start of the school year. Parents will be asked to sign and return a statement indicating that they have read and understand the policy.

Excused and Unexcused Absences, Tardiness and Early Departures

All absences must be accounted for. It is the parent's responsibility to notify the school office within 24 hours of the Absences, Tardy or Early Departure and to provide a written excuse upon the student's return to school.

- Excused:** An absence, tardiness or early departure may be excused if due to personal illness, illness or death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinics, approved college visits, approved cooperative work programs, military obligations, school-sponsored events, field trips, or other such reasons as may be approved by the appropriate building administrator.
- Unexcused:** Any absence, tardiness, or early departure will be considered unexcused unless valid written documentation is provided within three (3) days. Any absence in excess of three (3) consecutive days without documentation will result in a phone call to the child's family and potential conference with the principal.

All other ~~ATEDs~~ (Absence, Tardy, Early Departures) are considered unexcused absences.

Student Attendance Recordkeeping/Data Collection

The record of each student's presence, absence, tardiness and early departure shall be kept in a register of attendance within the district's student management system in a manner consistent with Commissioner's Regulations. An absence, tardiness or early departure will be entered as "excused" or "unexcused" along with the District code for the reason.

A record shall be kept of each scheduled day of instruction during which the school is closed for all or part of the day because of extraordinary circumstances including adverse weather conditions, impairment of heating facilities, insufficiency of water supply, shortage of fuel, destruction of or damage to a school building, or such other cause as may be found satisfactory to the Commissioner of Education.

Attendance records shall also indicate the date when a student withdraws from enrollment or is dropped from enrollment in accordance with Education Law Section 3202(1-a).

Student Attendance/Course Credit

The District believes that classroom participation is related to and affects a student's performance and grasp of the subject matter and, as such, is properly reflected in a student's final grade. For purposes of this policy, classroom participation means that a student is in class and prepared to work.

Consequently, for each marking period a certain percentage of a student's final grade will be based on classroom participation by attendance as well as the student's performance on homework, tests, papers, projects, etc. as determined by the building administrator and/or classroom teacher.

Students are expected to attend all scheduled classes. Consistent with the importance of classroom participation by attendance, unexcused student absences, tardiness, and early departures may impact a student's grade, including credit for classroom participation, for the marking period.

At the middle school/high school level, any student with more than twenty (20) unexcused absences in a course in a semester may not receive credit for the course. However, it is District policy that students with properly excused absences, tardiness and early departures for which the student has performed any assigned make-up work, assignments and/or tests may be awarded ~~for~~ course credit. ~~District procedures will specify how student tardiness and early departures will be calculated and factored into the District's minimum attendance standard.~~

For courses meeting one-half (1/2) year or one quarter (1/4) year, the same policy will apply and a calculation of the absences will be prorated accordingly.

Transfer students and students re-enrolling after having dropped out will be expected to attend a prorated minimum number of the scheduled class meetings during their time of enrollment.

Students will be considered in attendance if the student is:

- a) Physically present in the classroom or working under the direction of the classroom teacher during the class scheduled meeting time; or
- b) Working pursuant to an approved independent study program; or
- c) Receiving approved alternative instruction.

Students who are absent from class due to their participation in a school-sponsored activity are to arrange with their teachers to make up any missed work deemed necessary in a timely manner. ~~as determined by the student's teacher, unless the student's teacher determines that attendance at the school-sponsored event is substantially equivalent to the instruction which was missed.~~

Upon returning to school following a properly excused absence, tardiness or early departure, it shall be the responsibility of the student to consult with his/her teacher(s) regarding arrangements to make up missed work, assignments and/or tests in accordance with the time schedule specified by the teacher.

Attendance Incentives at the Elementary Schools

In order to encourage student attendance, the Building Principal and teachers will develop and implement a variety of grade-appropriate/building-level strategies and programs that may include, but are not limited to ~~Grade-level rewards at each building for best attendance assigning special responsibilities (distribute and collect materials, lead groups, assist the teacher, etc.) to students who may need extra motivation to come to school.~~

Notice of Minimum Attendance Standard/Intervention Strategies Prior to the Denial of Course Credit At the Secondary Level

In order to ensure that parents/persons in parental relation and students are informed of the District's policy regarding minimum attendance and course credit, and the implementation of specific intervention strategies to be employed prior to the denial of course credit to the student for insufficient attendance, the following guidelines shall be followed:

- a) Copies of the District's Comprehensive Student Attendance Policy will be provided to parents/persons in parental relation and provided to students by the registrar at the beginning of each school year or at the time of enrollment in the District.
- b) School newsletters and publications will include periodic reminders of the components of the District's Comprehensive Student Attendance Policy. A summary of the Attendance Policy will also be included in parent/student handbooks.
- c) The middle and high school utilize an automated notification system to alert parents when a student's daily attendance record is in question.
- d) The Principal, school counselor as well as or the teacher will review the District's Attendance Policy with parents and students who have excessive and/or unexcused absences, tardiness or early departures. Further, appropriate student support services/personnel within the District, as well as the possible collaboration/referral to community support services and agencies, will be implemented prior to the denial of course credit for insufficient attendance by the student.

~~Disciplinary Consequences~~ Disciplinary Consequences and Appeal Process

1. Unexcused absences, tardiness and early departures will may result in ~~disciplinary sanctions as described in the District's Code of Conduct.~~ cConsequences may include inge, but are not limited to, denial of participation in interscholastic and extracurricular activities, field trips, etc. Parents/persons in parental relation will be notified by designated District personnel at periodic intervals to discuss their child's absences, tardiness or early departures and the importance of class attendance and appropriate interventions. Individual buildings/grade levels will address procedures to implement the notification process to the parent/person in parental relation.

2. All appeals related to unexcused absences and/or denial of course credit will be made directly to the principal on the following basis:

- (a) Regarding the accuracy of a student's attendance record;
- (b) To ascertain whether it appears that students with disabilities are treated consistently with IDEA or Section 504 Plans.
- (c) To consider "extenuating circumstances" including, but not limited to absences due to circumstances related to homelessness and education neglect.

3. Parent/Guardian will have twenty (20) calendar days from the issue of the written notification of unexcused absences to appeal the building principal's decision to the Assistant Superintendent for Curriculum & Instruction, who shall make the final decision regarding all appeals.

3. The building principal shall make the final decision regarding all appeals.

Intervention Strategy Process

In order to effectively intervene when an identified pattern of unexcused absences, tardiness or early departures occur, the teacher, Principal, Assistant Principal, or ~~Guidance~~ School Counselor may implement a variety of strategies and interventions to address the issue including but not limited to the following:

- a) Identify specific element(s) of the pattern (e.g., grade level, building, time frame, type of unexcused absences, tardiness or early departures);
- b) Notify the student and parent/person in parental relation;
- c) Discuss strategies to directly intervene with specific element;
- d) Recommend intervention to Superintendent or his/her designee if it relates to change in District policy or procedure;
- e) Implement changes, as approved by appropriate administration;
- f) Utilize appropriate District and/or community resources to address and help remediate student unexcused absences, tardiness or early departures;
- g) Monitor and report short and long term effects of intervention.

Building Review of Attendance Records

The Building Principal will work with designated staff in reviewing attendance records during and at the end of each term. This review is conducted to identify individual and group attendance patterns and to initiate appropriate action to address the problem of unexcused absences, tardiness and early departures.

Annual Review by the Board of Education

The Board of Education must periodically at least annually review the building level student attendance records and if such records show a decline in student attendance, the Board shall make any revisions to the Policy ~~and plan~~ deemed necessary to improve student attendance.

Community Awareness

The Board of Education shall promote necessary community awareness of the District's Comprehensive Student Attendance Policy by:

- a) Providing a plain language summary of the policy to parents or persons in parental relation to students at the beginning of the each school year and promoting the understanding of such a policy to students and their parents/persons in parental relation;
- b) Providing each teacher, at the beginning of the school year or upon employment, with a copy of the policy; and
- c) Providing copies of the policy to any other member of the community upon request.

Education Law Sections 3024, 3025, 3202, 3205, 3206, 3210, 3211, and 3213

8 New York Code of Rules and Regulations (NYCRR)

Sections 104.1, 109.2 and 175.6

11.02 First Reading of Policy 5321 Use of the District Credit Card (proposed 7:45)

- Update policy to raise credit card limit
 - Requested because people going to conferences sometimes need to charge a hotel room on the credit card

~~2013~~2016 5321 Non-Instructional/Business Operations **SUBJECT: USE OF THE DISTRICT CREDIT CARD**

The Trustees of the Ontario Central School District do recognize the need for a District credit card for District use for miscellaneous expenses, such as conference registration and hotel reservations in the event that a facility does not hold a reservation with a Purchase Order. The District credit card is maintained in Central Administration under the care and control of the Assistant Superintendent for Business. The credit card has a maximum credit limit of ~~\$1,000.~~ **\$3,000.**

The Trustees of the Ontario Central School District also recognize the need for a gas card for use on long trips to purchase fuel for District vehicles. The Transportation Department maintains an account with Sunoco Suntrak that has five (5) cards associated with the account. Four (4) cards are under the care and control of the Director of Transportation, and one (1) card is under the care and control of the Assistant Superintendent for Business to be used only in the absence of the Director of Transportation. The credit card account has a maximum credit limit of \$500 in total, not per card.

11.03 First Reading of Policy 7141 Inter-School Transfers (proposed 7:50)

7:30

- Inter-school transfers will no longer need Board approval, was put in policy by an interim superintendent, but ISTs are at the Superintendent's discretion and waiting for Board approval can take time

~~2014~~2016 7141 Students **SUBJECT: INTER-SCHOOL TRANSFERS/("VARIANCES")**

This policy governs the transfer of students from one school to another to meet the needs of parents and students. Transfers may be requested to meet the educational or other special needs of students and their families. The school district shall be responsible for determining the location and extent of available space in its schools for the purpose of inter-school transfers. Priority for available space must go first to the neighborhood schools students and mandated programs. The Superintendent or his/her designee must approve all inter-school transfers.

Transfers will need to be renewed and will be reviewed annually. Transfers will occur during the summer of the school year and are otherwise at the discretion of building and district administration. ~~Transfers require Board of Education approval.~~

REF: Regulation 7141

11.04 First Reading of Policy 7691 Reimbursement of Parental Expenses Incurred During In-State/Out-of-State Visits in Residential Placement Programs as Required by the IEP (proposed 7:55)

- When we place a child outside of the State, it is required by law for the District to reimburse parent's travel expenses (pick-up, drop off, educational meetings)

~~2004~~2016 7691 Students **SUBJECT: REIMBURSEMENT OF PARENTAL EXPENSES INCURRED DURING IN-STATE/OUT-OF-STATE VISITS IN RESIDENTIAL PLACEMENT PROGRAMS AS REQUIRED BY THE IEP**

The Ontario Central School District promulgates the following policy with regard to reimbursement of expenses incurred by a Custodial parent (siblings traveling with parents will not be reimbursed) during trips to their child's in-state or out-of-state residential placement program as may be required or approved under the student's IEP and/or pursuant to Section 200.12 of the Commissioner's Regulations:

- All trip requests must be submitted in writing one (1) week in advance to the Director of Pupil Personnel Services along with a written itinerary to include number of miles to be covered, number of meals to be consumed, and number of nights to be spent in a hotel.
- The District will, upon review and approval of properly submitted receipts, reimburse a parent who needs to travel with their child to the school for automobile travel at the IRS approved rate and for tolls reasonably and necessarily incurred. Total miles submitted will be subject to verification through MapQuest or a similar Internet map source. The District will, when appropriate, review requests for alternate transportation.
- The District shall pay reasonable and necessary costs of rooms and meals. The total rate for a hotel room will not exceed the contract rate as per the Ontario Teacher's Association contract. Every reasonable effort must be made to obtain a hotel room in the immediate vicinity of the child's school.
- Two (2) meals per person per day will be allowed, not to exceed the contract rate as per the Ontario Teacher's Association contract, which cannot include alcoholic beverages; an itemized receipt must be included for all meals. A credit card receipt not itemized will not be acceptable/reimbursed.
- No reimbursement will be issued for activities which are not listed in the itinerary preapproved by the District.

The maximum number of trips will normally be no more than ~~five (5)~~ three (3) per year for a ten-month student or ~~six (6)~~ four (4) per year for a twelve-month student.

12. NYSSBA Rebuttals

12.01 The Board will review the NYSSBA Rebuttals (proposed 8:00 duration 10 min)

Proposed Resolution 20 had 2 rebuttals: RESOLVED, that the New York State School Boards Association calls upon the New York State Department of Education to revise the current pathways toward achieving a high school diploma for New York students including the reinstatement of the Local High School Diploma, the use of performance-based assessments and multiple pathways to graduation, the modification of requirements for students completing a BOCES, career, or technical education program, and the reinstatement of the Regents Competency Tests.

- NYSSBA does not recommend passing the resolution
 - 6 yea, 1 nay

Proposed Resolution 23 had 1 rebuttal: RESOLVED, the New York State School Boards Association shall provide all members with an annual report going forward and for each of the past ten years, detailing any funds or services received outside of school district member dues in excess of \$5,000.

- NYSSBA does not recommend passing the resolution
 - Rebuttal was from District who felt that NYSSBA did not appropriately represent their position
 - 6 yea, 1 nay

13. Break

- 13.01 The Board will take a break (proposed 8:10)
7:40

14. Independent Contract Retainers

- 14.01 Approve all Independent Contract Retainers (proposed 8:15)

Recommended Action: The Board of Education hereby approves Independent Contract Retainers in items 14.02 - 14.06

7:50

Motioned: Trustee Osmond

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

- 14.02 ICR- Goldin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and David Goldin as a mentor in authoring and illustrating for the period beginning October 1, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement

- 14.03 ICR- Mad Science

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mad Science of the Mid Hudson as a Performer – Sounds like Science, on March 15, 2017 at a rate of \$400.00 per assembly, to a maximum of \$400.00, at Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

- 14.04 ICR- Neden

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Terianne Neden, for a Nutrition Residency from October 25, 2016 through October 28, 2016 at a rate of \$125.00 per hour, to a maximum of \$1,500.00, at Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

- 14.05 ICR -Rinzler

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Curry Rinzler as a mentor in architecture for the period beginning October 1, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

14.06 ICR - Vogt

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Franco Vogt as a mentor in professional photography for the period beginning October 1, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 8:20)

Recommended Action: Approve consent agenda item numbers 15.02-15.09

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

- 3 custodial positions open, at next Board meeting will have 2 filled, need to fill 1

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME PROBATIONARY

APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Fallo, Elizabeth	School District Admin	Assistant Director of Pupil Personnel Services	11/1/16-10/31/19*	\$89,000	Replace S. Smith/ 10 mo. position

*revised probationary dates

EXTRA DUTY STIPENDS 2016-17

NAME	POSITION	AMOUNT
Chartrand, Louis	Wrestling - Varsity - Head Coach	\$4,934.00
	1st Longevity	\$158.00
	2nd Longevity	\$210.00
	3rd Longevity	\$317.00
Cytryn, Herbert	Skiing -Varsity-Head Coach (Girls)	\$3,049.00
	1st Longevity	\$158.00
	2nd Longevity	\$210.00
	3rd Longevity	\$317.00
Dixon, Willie	Basketball - JV - Head Coach (Boys)	\$3,770.00
Gale, Trevor	Wrestling - Modified - Assistant Coach	\$2,004.00
Gale, Wyatt	Wrestling Volunteer Coach - Modified & Varsity	UNPAID
Groeters, Michael	Basketball - Varsity - Head Coach (Girls)	\$4,934.00
Guest, Samuel	Basketball - Varsity - Head Coach (Boys)	\$4,934.00
Kasprzyk, Christopher	Elementary Rec - Bennett(split w/M. Ryan)	\$1,718.50
Osswald, Robin	ESL Coordinator - District	\$3,340.00
Perez, Brian	Skiing -Varsity-Head Coach (Boys)	\$3,049.00
Pezzello, Eric	Wrestling - JV - Assistant Coach	\$3,484.00
Provenzano, Coralei	Basketball - JV - Head Coach (Girls)	\$3,770.00
Ryan, Matthew	Elementary Rec - Bennett(split w/C. Kasprzyk)	\$1,718.50
	1st Longevity	\$79.00
	2nd Longevity	\$105.00

SUBSTITUTES

NAME	POSITION	AMOUNT	
Basalone, Marissa	Certified Substitute Teaching Assistant	\$13.00/hr	effective 10/5/2016
Flanagan, Mary	Uncertified Substitute Teaching Assistant	\$10.00/hr	
Konior, Jeannette	Certified Substitute Teacher	\$110.00/day	
Martindale, Monique	Home Tutor	\$38.00/hr	
Noecker, Katelyn	Uncertified Substitute Teacher	\$85.00/day	
Provenzano, Coralie	Certified Substitute Teacher	\$110.00/day	
Silver, Lauren	Certified Substitute Teaching Assistant	\$13.00/hr	

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2612	9/6/16-10/30/16*	Medical - Unpaid
3742	9/7/16-11/3/16**	Medical - Paid
3742	11/4/16-2/3/17**	Parental - Unpaid

APPOINTMENTS: NON INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Wood, Sharon	Typist/District	10/19/16-4/18/17	Step 3	Replace E. Ostrander

PART TIME APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Lavelle, James	School Bus Driver	10/19/2016	Step 1	Replace R. Houst

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hoorbeek, Brian	Custodial Worker/WD	10/7/2016	Personal
Langan, Henry	Custodial Worker/HS	10/28/2016	Retirement

SUBSTITUTES

NAME	POSITION	AMOUNT
DeSantis, Lisa	Food Service Substitute	\$10.00/hr
Flanagan, Mary	Substitute School Monitor	\$10.00/hr
Flanagan, Mary	Clerical Substitute	\$11.00/hr

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	8/1/16-8/23/16 (0.5 day)	Medical - Paid
3239	8/23/16 (0.5 day) -11/2/16*	Medical - Unpaid
3877	8/29/16-9/25/16*	Medical - Paid

*extension of
leave

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/16, Confidential, as reviewed by Trustee Ratcliff

15.04 Approve Change Order

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #GC-04 increasing the contract between Key Construction Services, LLC and the Onteora Central School District for General Construction at the Middle High School in the amount of \$46,712.00 and authorizes the Superintendent to sign such a change order.

15.05 Contract for Anderson Center

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Service Agreement between the Onteora Central School District and Anderson Center for Autism DBA Anderson Center Consulting Services on November 23, 2016 at a rate of \$800.00 for half-day training and \$1,200.00 for full-day for a flat rate of \$2000.00 for Providing Support for Challenging Behaviors During Transport (1 half-day training) and Promoting Student Independence (1 full-day training) and authorizes the Assistant Superintendent for Business to sign such an agreement.

15.06 CASDA Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Capital Area School Development Association (CASDA) to facilitate/train the Onteora Central School District Board of Education on October 22, 2016 at a rate of \$1000 per day to a maximum of \$1000 and authorizes the Superintendent to sign such an agreement.

15.07 Inter-School Transfer

Recommended Action: The Board of Education hereby approves the IST for a 3rd grader from Phoenicia to Woodstock

15.08 Approve Donation

Recommended Action: The Board of Education hereby approves the donation of book on grief in memory of Madison Creagan for the MS/HS Library Media Center from the Adirondack Hawks Baseball Team

15.09 Financial Report

Recommended Action: The Board has reviewed and hereby accepts the Financial Report for August 2016

16. Committee Reports

16.01 Facilities Committee - Trustee Storey to report. Next meeting is at the Phoenicia School at 3:00 on 11/15/16 (proposed 8:25)

- Got update on construction
- Starting tours of facilities on 11/15/16, each month to a different school
- Will go through building condition survey
- Discussed Bennett playground- hope to get it to SED to begin site work for playground

16.02 Policy Committee - Trustee Salem to report. Next meeting is at Central Administration 10:00 on 11/18/16

- First readings here, will clarify Attendance policy question

Health and Wellness Committee meeting will be meeting, asking if Board has any goals for the committee

17. Old Business

17.01 The Board will discuss Old Business (proposed 8:35)

Discussion about Homework started with the recess forums – RFIs were asked at that time that are still pending

- Bennett's guidelines for homework are 60 minutes for 4th grade to 75 min for 6th grade
- Board asked an RFI in January and February about a survey to parents and students K-6 to see how much time homework takes
- Ask input from teachers
- Means for gathering information should be determined by Superintendent in conjunction with Communications Committee
- Get information from Superintendent Watson before proceeding
- MS/HS can also have guidelines as well
- Discussion on homework will be long and lively - should be driven by data
 - Superintendent Watson to look into this and get back to Board – discussion at Board table or Policy Committee

18. New Business

18.01 The Board will discuss New Business (proposed 8:40)

Trustee Storey will send the schedule of Board visits to the classrooms received from the principals to the Board

Superintendent Watson reported on a situation in the HS:

- Teacher out on temporary leave, having trouble finding a replacement
 - Solution - will have MOA on the next BOE meeting agenda and will be approved retroactively, is starting Monday

19. Request For Information

19.01 The Board will request information (proposed 8:45)
8:00

Trustee Storey asked:

- Question from the Bennett PTA:
 - What the Board is doing at a K-6 level addressing drug use
 - Updated Drug curriculum is an outstanding RFI
- Information through texts from Board – can personal texts be FOIled?
 - Don't have school cell phones – don't want personal cell phones FOIled

Trustee Schnell asked for a temporary leave for emergency family obligations, approximately 2 months

The Board of Education accepts a temporary leave of absence for Bobbi Schnell, and

excuses attendance from all regularly scheduled meetings and any other BOE meetings between November 2016 and January 2017.

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, November 8, 2016 at the MS/HS (proposed 8:50)

Recommended Action: The meeting is adjourned at 8:10


Motioned: Trustee Salem

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, NOVEMBER 8, 2016

Middle School/High School

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison
Not Present: Trustee Schnell

2. Executive Session

- 2.01 Enter executive session (proposed 6:00 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss the sale of real property 6:50

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 10/18/16 BOE Meeting

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

4. Welcome

- 4.01 MS Principal, Jen O'Connor will welcome the Board (proposed 6:30 duration 10 min)

- 10/28/16 was annual MS Halloween Dance

- 137 students attended, 60% of school
- Last Thursday evening and Friday was Parent/Teacher conferences
- Results of first Onteora Presidential Election held today
 - Registered last week during lunch periods and social studies classes
 - Good learning experience for students
 - BOCES students voted through absentee ballots
 - Only registered people could vote today
 - Students signed in and then casted votes
 - Total 335 students voted
 - Brian Connelly spearheaded election
 - Hillary Clinton won 2 to 1
- MS Science Fair 11/22/16 1:30 – 2:30

5. Board District News

5.01 The Board will announce District news (proposed 6:35)

6:55

Trustee Ratcliff reported:

- Read letter sent to 5th grade parents about civic engagement lesson about the 2nd amendment – safe forum to discuss
 - They will read documents to prepare for a Socratic seminar next week
 - Be prepared to talk about both sides
 - Commend the teachers involved

Trustee Shands reported:

- Attended 2020 Meeting – looking at Farm to Table in every district
- Discussion of later start times – especially Rondout and New Paltz
 - They will make a final decision soon

Trustee Storey reported:

- Read a letter from the DJ that worked at the Homecoming dance, who was very impressed with the students' behavior
- Chaperones were also very impressed
- Thanked all staff and teachers for their dedication to our students
- Last weekend – attended the NYSSBA Convention with Trustee Schnell, Trustee Salem, Trustee Osmond, Trustee Ratcliff
 - 3 days – all went to different workshops – will be sharing in the future

Trustee Osmond reported:

- Meet the teachers night at HS – well attended, enthusiastic parents and student helpers, school felt alive and spirited

Trustee Salem reported:

- Attended HS parent teacher conferences night – every parent should take advantage of many things offered in District and should attend

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 6:40)

7:00

- Ulster BOCES Community Relations work done on behalf of Onteora was recognized by the New York State Public Relations Association in their annual communications contest
- On 11/17/16 all 3 elementary schools will hold a Thanksgiving Luncheon for senior citizens in our community
 - The event includes a thanksgiving meal and soft entertainment provided by students

Woodstock

- Tomorrow the Kidstock Intro to Engineering group will be testing their egg drop designs
 - Most of the students created and implemented plans that protected their eggs from drops of 5 to 12 feet
 - Tomorrow they will be testing the designs by dropping the eggs from a height of thirty feet
- Last week all of the Woodstock K-3 teachers received additional Fountas and Pinnell Benchmark Assessment training from Woodstock Literacy Coach Veronica Cahill
 - The ½ day sessions went very well
- Last week the Woodstock Playground Committee reorganized and held its first meeting since the playground was built
 - It is made up of community members and teachers
 - The group is hoping to meet on a monthly basis and offer ideas and suggestions on how to improve the playground and surrounding space for our students

Phoenicia

- The labyrinth build went off without a hitch on Saturday
 - Enthusiastic teachers, administrators, students, and community members came together to build a beautiful and peaceful labyrinth for reflection for children
 - The opening celebration is scheduled for Spring 2017
- Education Week is celebrated during the week of 11/14/16
 - Phoenicia parents are invited to attend classroom instruction with their children during the course of the day
- With the completion of the MAP Assessments and Fountas and Pinnell Running records, teachers are engaged in grade level meetings to discuss and implement small group strategies for improvement in Reading and Math to align with our school goals
- Kool Skool, after school activities, begin today, and go through 12/13/16
 - Activities include: Karate Kid, Lego Builders, Kids in the Kitchen, Computer Crafting and Stone Gnome Homes

Bennett

- Thanks to Bennett Library Media Specialist Sara Space we have new after school extra learning opportunities
 - In the Coding Class, students started out by learning the basics in Code.org, and then continue on to Scratch where students will

- eventually be able to create the components of their own games and animations while sharing their accomplishments with each other
- In the Digital Storytelling class, students are currently drafting stories that they will be turning into videos and narrating in Adobe Spark
- The STEAM Challenges class is currently working on building bridges out of only toothpicks and Elmer's glue
 - After learning about what makes an effective bridge, students began drafting designs of a bridge that they believed could withstand the most weight while maintaining a minimal cost
- Enrollment for both Coding and the STEAM Challenge group maxed out at their limits
- Through these fun programs, these students are on their way to conquering the skills required to succeed in science, technology, engineering, arts and math

HS

- On 10/25/16, high school students attended the "There and Back" presentation about substance abuse
 - Students also had the opportunity to speak to various agencies who attended the event
 - Feedback from students and staff was positive
 - Although the evening event for parents did not draw a large crowd, the agencies that attended were impressed by our effort and encouraged us to continue moving forward
- Yesterday the Varsity and Junior Varsity sports season began
- Tomorrow the high school will host two separate parent presentations:
 - "The College Admissions Process" with the Director of Admissions from SUNY Ulster, geared toward parents of 11th graders, is at 6 P.M. in the library
 - "The Financial Aid Process", with the Director of Financial Aid from SUNY Ulster, geared toward parents of 12th graders, is at 7 P.M. in the library
- This Friday is the end of the 1st quarter
 - Report cards will be mailed out early next week
- Each year Onteora DECA, our high school business club, organizes a winter coat drive
 - DECA collects and distributes winter coats to students in our district
 - If a child is in need of a winter coat, parents will be able to pick up a coat from the MS/HS cafeteria on 11/21/16 from 6:00-8:00PM

An organization called Healthy Kids 21st Century Literacy Grant Program

- 8 schools in Hudson Valley are being considered – Phoenicia is 1 of them

Linda Sella reported that the grant process will take a full year- not easy

- Healthy Kids has been awarded the 21st Century Grants before
 - Given to Middle Schools and Elementary Schools that are considered to be Focus Schools by State Ed
- The building Literacy Goal is to increase reading by 2 levels

- Had tried to get after school tutorial program to help support children
 - Transportation and cost of program made it impossible
- If awarded grant, will focus on 2nd and 3rd grade students in fall then K and 1st in the spring
 - Literacy program will use Fontas & Pinell
- Will link to food program for children in need- would be able to feed children
- Will serve approximately 40 children in need of support

7. Student Representative Report

7.01 Student Representative Alternative, Sophie Heckelman will report to the Board (proposed 6:45)

7:15

- Student Government mascot competition launched a week ago
 - Received 4 submissions – student government will vote on 3 of them to present to student body
 - By next meeting will bring images to Board

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting
Doug Eighmey

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:50 duration 10 min or more)
No public comment was made

10. Policies (proposed 7:00 duration 10 min)

10.01 Second Reading and Adoption of Policy 7110 Comprehensive Student Attendance Policy

Recommended Action: The Board of Education hereby adopts Policy 7110 as written

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell **2015-2016** 7110 Students **SUBJECT: COMPREHENSIVE STUDENT ATTENDANCE POLICY**

Statement of Overall Objectives

School attendance is both a right and a responsibility. The School District is an active partner with students and parents in the task of ensuring that all students meet or exceed the New York State Learning Standards, and state aid is affected by average daily attendance. Because the School District recognizes that consistent school attendance, academic success and school completion have a positive correlation, the School District will develop, review and, if necessary, revise a Comprehensive Student Attendance Policy to meet the following objectives:

- a) To increase school completion for all students;
- b) To raise student achievement and close gaps in student performance;
- c) To identify attendance patterns in order to design attendance improvement efforts;
- d) To know the whereabouts of every student for safety and other reasons;
- e) To verify that individual students are complying with education laws relating to compulsory attendance;
- f) To determine the District's average daily attendance for State aid purposes.

Description of Strategies to Meet Objectives

The School District will:

- a) Create and maintain a positive school building culture by fostering a positive physical and psychological environment where the presence of strong adult role models encourages respectful and nurturing interactions between adults and students. This positive school culture is aimed at encouraging a high level of student bonding to the school, which in turn should lead to increased attendance.
- b) Maintain accurate recordkeeping to record attendance, absence, tardiness or early departure of each student.
- c) Utilize data analysis systems for tracking individual student attendance and individual and group trends in student attendance problems.
- d) Develop early intervention strategies to improve school attendance for all students.
- e) Provide attendance procedures to parents and students:
- A plain language summary of this attendance policy will be included in student handbooks and will be reviewed with students at the start of the school year.
- ~~Parents will receive a plain language summary of this policy by mail at the start of the school year. Parents will be asked to sign and return a statement indicating that they have read and understand the policy.~~

Excused and Unexcused Absences, Tardiness and Early Departures

All absences must be accounted for. It is the parent's responsibility to notify the school office within 24 hours of the Absences, Tardy or Early Departure and to provide a written excuse upon the student's return to school.

- a) **Excused:** An absence, tardiness or early departure may be excused if due to personal illness, illness or death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinics, approved college visits, approved cooperative work programs, military obligations, school-sponsored events, field trips, or other such reasons as may be approved by the appropriate building administrator.
- b) **Unexcused:** Any absence, tardiness, or early departure will be considered unexcused unless valid written documentation is provided within three (3) days. Any absence in excess of three (3) consecutive days without documentation will result in a phone call to the child's family and potential conference with the principal.

All other **ATEDs** (Absence, Tardy, Early Departures) are considered unexcused absences.

Student Attendance Recordkeeping/Data Collection

The record of each student's presence, absence, tardiness and early departure shall be kept in a register of attendance within the district's student management system in a manner consistent with Commissioner's Regulations. An absence, tardiness or early departure will be entered as "excused" or "unexcused" along with the District code for the reason.

A record shall be kept of each scheduled day of instruction during which the school is closed for all or part of the day because of extraordinary circumstances including adverse weather conditions, impairment of heating facilities, insufficiency of water supply, shortage of fuel, destruction of or damage to a school building, or such other cause as may be found satisfactory to the Commissioner of Education.

Attendance records shall also indicate the date when a student withdraws from enrollment or is dropped from enrollment in accordance with Education Law Section 3202(1-a).

Student Attendance/Course Credit

The District believes that classroom participation is related to and affects a student's performance and grasp of the subject matter and, as such, is properly reflected in a student's final grade. For purposes of this policy, classroom participation means that a student is in class and prepared to work.

Consequently, for each marking period a certain percentage of a student's final grade will be based on classroom participation by attendance as well as the student's performance on homework, tests, papers, projects, etc. as determined by the building administrator and/or classroom teacher.

Students are expected to attend all scheduled classes. Consistent with the importance of classroom participation by attendance, unexcused student absences, tardiness, and early departures may impact a student's grade, including credit for classroom participation, for the marking period.

At the middle school/high school level, any student with more than twenty (20) unexcused absences in a course in a semester may not receive credit for the course. However, it is District policy that students with properly excused absences, tardiness and early departures for which the student has performed any assigned make-up work, assignments and/or tests may be awarded ~~for~~ course credit. **District procedures will specify how student tardiness and early departures will be calculated and factored into the District's minimum attendance standard.**

For courses meeting one-half (1/2) year or one quarter (1/4) year, the same policy will apply and a calculation of the absences will be prorated accordingly.

Transfer students and students re-enrolling after having dropped out will be expected to attend a prorated minimum number of the scheduled class meetings during their time of enrollment.

Students will be considered in attendance if the student is:

- a) Physically present in the classroom or working under the direction of the classroom teacher during the class scheduled meeting time; or
- b) Working pursuant to an approved independent study program; or
- c) Receiving approved alternative instruction.

Students who are absent from class due to their participation in a school-sponsored activity are to arrange with their teachers to make up any missed work deemed necessary in a timely manner. **as determined by the student's teacher, unless the student's teacher determines that attendance at the school sponsored event is substantially equivalent to the instruction which was missed.**

Upon returning to school following a properly excused absence, tardiness or early departure, it shall be the responsibility of the student to consult with his/her teacher(s) regarding arrangements to make up missed work, assignments and/or tests in accordance with the time schedule specified by the teacher.

Attendance Incentives at the Elementary Schools

In order to encourage student attendance, the Building Principal **and teachers** will develop and implement a variety of grade-appropriate/building-level strategies and programs that may include, but are not limited to **Grade-level rewards at each building for best attendance assigning special responsibilities (distribute and collect materials, lead groups, assist the teacher, etc.) to students who may need extra motivation to come to school.**

Notice of Minimum Attendance Standard/Intervention Strategies Prior to the Denial of Course Credit At the Secondary Level

In order to ensure that parents/persons in parental relation and students are informed of the District's policy regarding minimum attendance and course credit, and the implementation of specific intervention strategies to be employed prior to the denial of course credit to the student for insufficient attendance, the following guidelines shall be followed:

- a) Copies of the District's Comprehensive Student Attendance Policy will be provided to parents/persons in parental relation and provided to students **by the registrar at the beginning of each school year or** at the time of enrollment in the District.
- b) School newsletters and publications will include periodic reminders of the components of the District's Comprehensive Student Attendance Policy. A summary of the Attendance Policy will also be included in parent/student handbooks.
- c) The middle and high school utilize an automated notification system to alert parents when a student's daily attendance record is in question.
- d) The Principal, **school counselor as well as or the** teacher will review the District's Attendance Policy with parents and students who have excessive and/or unexcused absences, tardiness or early departures. Further, appropriate student support services/personnel within the District, as well as the possible collaboration/referral to community support services and agencies, will be implemented **prior to** the denial of course credit for insufficient attendance by the student.

Disciplinary Consequences Disciplinary Consequences and Appeal Process

1. Unexcused absences, tardiness and early departures **will may** result in **disciplinary sanctions as described in the District's Code of Conduct. c**Consequences **may** including **ing**, but **are** not limited to, denial of participation in interscholastic and extracurricular activities, **field trips**, etc. Parents/persons in parental relation will be notified by designated District personnel at periodic intervals to discuss their child's absences, tardiness or early departures and the importance of class attendance and appropriate interventions. Individual buildings/grade levels will address procedures to implement the notification process to the parent/person in parental relation.
- 2.** All appeals related to unexcused absences and/or denial of course credit will be made directly to the principal on the following basis:
 - (a) Regarding the accuracy of a student's attendance record;
 - (b) To ascertain whether it appears that students with disabilities are treated consistently with IDEA or Section 504 Plans.
 - (c) To consider "extenuating circumstances" **including, but not limited to absences due to circumstances related to homelessness and education neglect.**
- 3.** Parent/Guardian will have twenty (20) calendar days from the issue of the written notification of unexcused absences to appeal the **building principal's decision to the Assistant Superintendent for Curriculum & Instruction, who shall make the final decision regarding all appeals.**
- 3. The building principal shall make the final decision regarding all appeals.**

Intervention Strategy Process

In order to effectively intervene when an identified pattern of unexcused absences, tardiness or early departures occur, the teacher, Principal, Assistant Principal, or ~~Guidance~~ School Counselor may implement a variety of strategies and interventions to address the issue including but not limited to the following:

- a) Identify specific element(s) of the pattern (e.g., grade level, building, time frame, type of unexcused absences, tardiness or early departures);
- b) Notify the student and parent/person in parental relation;
- c) Discuss strategies to directly intervene with specific element;
- d) Recommend intervention to Superintendent or his/her designee if it relates to change in District policy or procedure;
- e) Implement changes, as approved by appropriate administration;
- f) Utilize appropriate District and/or community resources to address and help remediate student unexcused absences, tardiness or early departures;
- g) Monitor and report short and long term effects of intervention.

Building Review of Attendance Records

The Building Principal will work with designated staff in reviewing attendance records during and at the end of each term. This review is conducted to identify individual and group attendance patterns and to initiate appropriate action to address the problem of unexcused absences, tardiness and early departures.

Annual Review by the Board of Education

The Board of Education must ~~periodically at least annually~~ review the building level student attendance records and if such records show a decline in student attendance, the Board shall make any revisions to the Policy ~~and plan~~ deemed necessary to improve student attendance.

Community Awareness

The Board of Education shall promote necessary community awareness of the District's Comprehensive Student Attendance Policy by:

- a) Providing a plain language summary of the policy to parents or persons in parental relation to students at the beginning of the each school year and promoting the understanding of such a policy to students and their parents/persons in parental relation;
- b) Providing each teacher, at the beginning of the school year or upon employment, with a copy of the policy; and
- c) Providing copies of the policy to any other member of the community upon request.

Education Law Sections 3024, 3025, 3202, 3205, 3206, 3210, 3211, and 3213

8 New York Code of Rules and Regulations (NYCRR)

Sections 104.1, 109.2 and 175.6

10.02 Second Reading and Adoption of Policy 5321 Use of the District Credit Card

Recommended Action: The Board of Education hereby adopts Policy 5321 as written

Motioned: Trustee Osmond

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

~~2013~~2016 5321 Non-Instructional/Business Operations SUBJECT: USE OF THE DISTRICT CREDIT CARD

The Trustees of the Ontario Central School District do recognize the need for a District credit card for District use for miscellaneous expenses, such as conference registration and hotel reservations in the event that a facility does not hold a reservation with a Purchase Order. The District credit card is maintained in Central Administration under the care and control of the Assistant Superintendent for Business. The credit card has a maximum credit limit of ~~\$1,000.~~ **\$3,000.**

The Trustees of the Ontario Central School District also recognize the need for a gas card for use on long trips to purchase fuel for District vehicles. The Transportation Department maintains an account with Sunoco Suntrak that has five (5) cards associated with the account. Four (4) cards are under the care and control of the Director of Transportation, and one (1) card is under the care and control of the Assistant Superintendent for Business to be used only in the absence of the Director of Transportation. The credit card account has a maximum credit limit of \$500 in total, not per card.

10.03 Second Reading and Adoption of Policy 7141 Inter-School Transfers

Recommended Action: The Board of Education hereby adopts Policy 7141 as written

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

~~2011~~2016 7141 Students SUBJECT: INTER-SCHOOL TRANSFERS/("VARIANCES")

This policy governs the transfer of students from one school to another to meet the needs of parents and students. Transfers may be requested to meet the educational or other special needs of students and their families. The school district shall be responsible for determining the location and extent of available space in its schools for the purpose of inter-school transfers. Priority for available space must go first to the neighborhood schools students and mandated programs. The Superintendent or his/her designee must approve all inter-school transfers.

Transfers will need to be renewed and will be reviewed annually. Transfers will occur during the summer of the school year and are otherwise at the discretion of building and district administration. ~~Transfers require Board of Education approval.~~

REF: Regulation 7141

10.04 Second Reading and Adoption of Policy 7691 Reimbursement of Parental Expenses Incurred During In-State/Out-of-State Visits in Residential Placement Programs as Required by the IEP

Recommended Action: The Board of Education hereby adopts Policy 7691 as written

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

20042016 7691 Students **SUBJECT: REIMBURSEMENT OF PARENTAL EXPENSES INCURRED DURING IN-STATE/OUT-OF-STATE VISITS IN RESIDENTIAL PLACEMENT PROGRAMS AS REQUIRED BY THE IEP**

The Ontario Central School District promulgates the following policy with regard to reimbursement of expenses incurred by a Custodial parent (siblings traveling with parents will not be reimbursed) during trips to their child's in-state or out-of-state residential placement program as may be required or approved under the student's IEP and/or pursuant to Section 200.12 of the Commissioner's Regulations:

a) All trip requests must be submitted in writing one (1) week in advance to the Director of Pupil Personnel Services along with a written itinerary to include number of miles to be covered, number of meals to be consumed, and number of nights to be spent in a hotel.

b) The District will, upon review and approval of properly submitted receipts, reimburse a parent who needs to travel with their child to the school for automobile travel at the IRS approved rate and for tolls reasonably and necessarily incurred. Total miles submitted will be subject to verification through MapQuest or a similar Internet map source. The District will, when appropriate, review requests for alternate transportation.

c) The District shall pay reasonable and necessary costs of rooms and meals. The total rate for a hotel room will not exceed the contract rate as per the Ontario Teacher's Association contract. Every reasonable effort must be made to obtain a hotel room in the immediate vicinity of the child's school.

d) Two (2) meals per person per day will be allowed, not to exceed the contract rate as per the Ontario Teacher's Association contract, which cannot include alcoholic beverages; an itemized receipt must be included for all meals. A credit card receipt not itemized will not be acceptable/reimbursed.

e) No reimbursement will be issued for activities which are not listed in the itinerary preapproved by the District.

The maximum number of trips will normally be no more than ~~five (5)~~ three (3) per year for a ten-month student or ~~six (6)~~ four (4) per year for a twelve-month student.

11. Discussion and Possible Action

11.01 Approve Lead Evaluators (proposed 7:10)

Recommended Action: The Board of Education hereby approves the resolution below, certifying Lead Evaluators for the 2016-2017 school year.

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

BE IT RESOLVED THAT Cynthia Bishop, Gabriel Buono, Lou Cioffi, Lance Edelman, Jennifer O'Connor, Scott Richards, Dieter Schimmelpfennig, Linda Sella, Elizabeth Fallo are hereby certified as a Qualified Lead Evaluators of teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.

6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a teacher under 8 NYCRR §30-2, including:
 - a. how scores are generated for each subcomponent and the composite effectiveness score of teachers and
 - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and their subcomponent ratings; and
8. Specific considerations in evaluating teachers of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

11.02 Approve New Superintendent Institute for Bruce Watson

Recommended Action: The Board of Education hereby approves for Bruce Watson to attend the November 17, 2016 session of the New Superintendent Institute in Albany at a cost of \$175 plus travel expenses.

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

11.03 Appoint different Title IX Officers (proposed 7:15)

Recommended Action: The Board of Education hereby appoints Marystephanie Corsones as the District Title IX Officer with no extra compensation.

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

11.04 Abolish Position

Recommended Action: The Board of Education hereby abolishes the following position: 1.0 FTE Instructional Science Lab Coach

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

11.05 MOA with OTA for a 6th Period Stipend (proposed 7:20)

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #11082016 with the Onteora Teachers Association regarding a sixth period stipend for secondary math retroactive to October 24, 2016

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison
Not Present: Trustee Schnell

11.06 MOA with OTA for the Lyceum Club Advisor

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #11082016A with the Ontario Teachers Association regarding the creation of the Lyceum Club Advisor stipend for the 2016-2017 school year.

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

11.07 MOA with OTA for Longevity in Stipends

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #11082016B with the Ontario Teachers Association to clarify language in the contract about longevity in stipends.

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

11.08 Discuss Goals for the Health and Wellness Committee (proposed 7:25 duration 15 min)

7:15

- Committee can follow the detailed Health and Wellness policy instead of Board creating goals
 - Committee wanted to know if there is anything the Board wants to be their focus
 - Later Start Times and Farm to Table initiative

12. Break

12.01 The Board will take a break (proposed 7:40)

No Break was taken

13. Independent Contract Retainers

13.01 Approve all Independent Contract Retainers (proposed 7:45)

Recommended Action: The Board of Education hereby approves Independent Contract Retainers in items 13.02 - 13.07

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

13.02 ICR- Brody

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jeffrey Brody as a mentor in Law for the period beginning October 11, 2016 through May 25, 2017 at a rate of \$0.00 for 25 hours, to a maximum of \$0.00, and authorizes the Superintendent to sign such an agreement.

13.03 ICR-Chetkof

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Gary Chetkof as a mentor in Radio Broadcasting & Live Events Production for the period beginning October 7, 2016 through May 25, 2017 at a rate of \$0.00 for 25 hours, to a maximum of \$0.00, and authorizes the Superintendent to sign such an agreement.

13.04 ICR- Lydick

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and David Lydick as a mentor in Culinary Arts for the period beginning October 20, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

13.05 ICR- Viglielmo

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jeffrey Viglielmo as a mentor in Dentistry for the period beginning October 25, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

13.06 ICR- Town of Olive

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Town of Olive WWTP as a mentor in Environmental Studies for the period beginning October 25, 2016 through May 25, 2017 at a rate of \$0.00 for 25 hours, to a maximum of \$0.00, and authorizes the Superintendent to sign such an agreement

13.07 ICR- Johnan

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Cathy Johnan as a mentor in Early Childhood Education for the period beginning October 24, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an

agreement

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 7:50)

Recommended Action: The Board of Education Approve consent agenda item numbers 14.02-14.08

Motioned: Trustee Ratcliff

Seconded: Trustee Allison

- Environmental review is for lower part of Bennett field -to change the field where playground is into a playing field
 - Needs to be approved before going out to bid
- Contract is a special education placement between districts – not a non-resident student, as district is paying our special education rate
 - We have students placed in other districts
 - Clause in contract that we do not take non-resident students
 - Contract allows us to place priority on our students, if we don't have room anymore in the class, they would not be able to come here

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

14.02 Personnel Agenda

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective September 1, 2016:

Name	Position	School	Current Step1	Credits1	Salary1	Additional Credits2	Salary2	Totals Step1	Credits3	Salary3
Jennifer Bruck	Elem Teacher	Bennett	18MA	12	\$95,313.00	6	\$816.00	18MA	18	\$96,129.00
Kelly Downs	Elem Teacher	Bennett	16MA	36	\$95,007.00	6	\$816.00	16MA	42	\$95,823.00
Phyllis Evans	Elem Teacher	Woodstock	22MA	18	\$113,983.00	6	\$816.00	22MA	24	\$114,799.00
Judith Iapocce	Sp Ed Teacher	Bennett	22MA	48	\$121,799.00	12	\$1,632.00	22MA	60	\$123,431.00
Rebecca Joslin	Foreign Lang	HS	2BA	0	\$61,145.00	12	\$852.00	2BA	12	\$61,997.00
LeeAnn Kuhne	Sp Ed Teacher	Bennett	22MA	48	\$118,063.00	12	\$1,632.00	22MA	60	\$119,695.00
Adam LaFera	Elem Teacher	Bennett	11MA	12	\$82,369.00	6	\$816.00	11MA	18	\$83,185.00
Elizabeth Lastner	English Teacher	MS	19MA	6	\$96,211.00	6	\$816.00	19MA	12	\$97,027.00
Laura Loheide	English Teacher	HS	22MA	54	\$115,143.00	6	\$816.00	22MA	60	\$115,959.00
William Michella II	Sp Ed Teacher	Bennett	4MA	6	\$69,008.00	6	\$816.00	4MA	12	\$69,824.00
Virginia Occhi	Elem Teacher	Bennett	22MA	54	\$115,143.00	6	\$816.00	22MA	60	\$115,959.00
Robin Panico	ENL Teacher	Bennett	6MA	12	\$73,388.00	6	\$816.00	6MA	18	\$74,204.00
Nicole Polacco	Reading Teacher	Woodstock	7MA	24	\$76,820.00	6	\$816.00	7MA	30	\$77,636.00
Patti Rosenbloom	Social Worker	Phoenicia	22MA	18	\$110,247.00	6	\$816.00	22MA	24	\$111,063.00
Karen Samuelsen-Grimm	.6 English	MS	7M	6	\$44,623.20	6	\$489.60	7M	12	\$45,112.80
Tamika Sorbellini	Elem Teacher	Woodstock	18MA	36	\$98,577.00	6	\$816.00	18MA	42	\$99,393.00
Laurn Tervenski	Elem Teacher	Woodstock	11MA	30	\$84,817.00	6	\$816.00	11MA	36	\$85,633.00
William Wall	Sp Ed Teacher	HS	20MA	0	\$99,528.00	6	\$816.00	20MA	6	\$100,344.00
Kristen Warren	Elem Teacher	Bennett	9MA	42	\$82,866.00	12	\$1,632.00	9MA	54	\$84,498.00

APPOINTMENTS: INSTRUCTIONAL

FULL TIME PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Blake, Courtney	School Social Worker	Social Worker	11/14/16-11/13/19	2MA	New Position

EXTRA DUTY STIPENDS 2016-17

NAME	POSITION	AMOUNT
Downs, Christine	Belleayre Bash Advisor	\$1,955.00
Downs, Kelly	Belleayre Bash Assistant Advisor	\$652.00
Helm, Wendy	Musical Play Production - Elementary - Bennett	\$810.00
Kenly, Maryanne	Math Coordinator (split w/ V. Occhi)	\$2,323.00
Loheide, Laura	ELA Coordinator	\$4,646.00
Occhi, Virginia	Math Coordinator (split w/ M. Kenly)	\$2,323.00
Apolito, Craig	Basketball - Modified - Head Coach (Boys)	\$2,507.00
Occhi, Julia	Basketball - Modified - Head Coach (Girls)	\$2,507.00

SUBSTITUTES

NAME	POSITION	AMOUNT
Carey, Zachary	Certified Substitute Teacher	\$110.00/day
Carey, Zachary	Home Tutor	\$38.00/hr
Jean Pierre, Manualla	Certified Substitute Teaching Assistant	\$13.00/hr effective 9/1/16
Langdon, Kaitlin	Certified Substitute Teacher	\$110.00/day
McCants, Deborah	Uncertified Substitute Teacher	\$85.00/day
Sofaer, Emily	Home Tutor	\$38.00/hr effective 9/1/16

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2612	9/6/16-11/22/16*	Medical - Unpaid
3056	10/3/16-11/25/16	Medical - Paid

*extension of leave

APPOINTMENTS: NON INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION	PROBATIONARY PERIOD	SALARY/ STEP	REMARKS
Neal, Katelynn	Custodial Worker	12/1/16-5/31/17	Step 2	Replace B. Hoornbeeck
Parker, Bradley	Custodial Worker	11/28/16-5/27/17	Step 2	Replace P. Maloney

SUBSTITUTES

NAME	POSITION	AMOUNT
Martin, James	Clerical Substitute	\$11.00/hr effective 9/1/16
Ottulich, Joan	School Monitor Substitute	\$10.00/hr effective 9/1/16

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	8/1/16-8/23/16 (0.5 day)	Medical - Paid
3239	8/23/16 (0.5 day) -11/14/16*	Medical - Unpaid

*extension of leave

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/16, Confidential, as reviewed by Trustee Salem

14.04 State Environmental Quality Review Act for the Bennett School Playground Upgrade Project Type II Action

Recommended Action: WHEREAS, the Board of Education ("Board") of the Onteora

Central School District ("District"), is proposing a capital improvement project to upgrade the playground area at the Bennett Elementary School by repairing the existing storm pipe, re-grading the existing play area to a new grass playfield (approximately 80' x 140'), and constructing a paved parking area for 3 disabled accessible spaces ("Project"); and

WHEREAS, the proposed scope of the Project constitutes: (1) a maintenance or repair involving no substantial changes in an existing structure or facility; and/or (2) a replacement, reconstruction or rehabilitation of a facility, in kind that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the proposed Project includes no other potential involved agencies that have been identified in regards to the project; and

WHEREAS, the Board has considered the information and documentation, which describe the design and intent of the proposed Project.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:

- a. The proposed Project is classified as a Type II Action; and
- b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is precluded from further environmental review.

14.05 Donations to Phoenicia

Recommended Action: The Board of Education hereby accepts the donation from the Phoenicia PTA for \$569 to purchase children's books and from First Book for the donation of children's books valued at \$2,000 to the Phoenicia Elementary School.

The Board of Education hereby accepts a donation of 15 pumpkins to Phoenicia from the Shandaken American Legion Post #950

14.06 Approve Volunteer

Recommended Action: The Board of Education hereby approves the following volunteer: Judith Moran for Bennett

14.07 Approve Grant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Bus on Us Award from The National Park Service through Teaching the Hudson Valley for transportation of 25 students and staff members from the Middle High School on a field trip to the Franklin D. Roosevelt National Historic Site & Presidential Library/Museum and Vanderbilt Mansion in the amount not to exceed \$500.00 and authorizes the Superintendent to accept this award.

14.08 Approve Contract with Kingston School District

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Non-Resident Student Contract between the Onteora Central School District and Kingston City School District for the period of November 9, 2016

through June 23, 2017 and authorizes the Superintendent to sign such an agreement.

15. Committee Reports - No Committees Have Met

16. Old Business

16.01 The Board will discuss Old Business (proposed 7:55)
7:25

Board visits to classrooms— Robert Freeman said that more than 3 Board members can visit schools

- Suggest postpone visits until spring when the whole Board is back
 - Last year was the first year the visits were in the fall
- Earlier in spring is better- before election, before test prep starts
- Continue to visit schools on own because hard to get all 7 Board members
 - Just majority would visit schools

17. New Business

17.01 The Board will discuss New Business (proposed 8:00)
7:30

Went to NYSSBA convention all came away energized and ready to make suggestions

- Instead of reporting in Board news, will report over the next months

18. Request For Information

18.01 The Board will request information (proposed 8:05)

Trustee Storey asked for information about letter home about change of reading – are we staying with Teachers College? Letter said that they are retooling everything, students level can go down

- Switched from an imbedded assessment TC to Fontas and Pinnell –Phoenicia was using it, Woodstock was not
 - Needed parody in district and F & P gives better data on reading levels and comprehension levels, to better instruction
 - Slightly different scaling system

19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, November 22, 2016 at the Bennett School (proposed 8:10)

Recommended Action: The meeting is adjourned at 7:35

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, NOVEMBER 22, 2016

BENNETT SCHOOL

1. Opening Items

- 1.01 Call to Order 6:05 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Ratcliff

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 11/8/16 BOE Meeting

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Ratcliff

3. Welcome

- 3.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:05 duration 10 min)

- Acknowledged a letter sent to the Board of Education, Bennett Staff, NYSED, Gov. Cuomo and President Obama from a former parent about his daughter's positive experience at Bennett
- Website has 6th graders personal narratives
- Student Council is working on a non-event fundraiser
 - Theme this year is "Go to the Movies"
 - Invitations are available
 - Proceeds will go to band risers and sound proofing the wall between the music rooms
- Giving Tree is in the front hallway – nurse coordinates with families in need and others to identify children in need
 - Tags have recommended gifts – pull tag, get the gift and give to nurse who will give out gifts by 12/9/16
- Student government hosted the annual community luncheon for Senior citizens
 - Credit to PTA and Chris Downs – students served community and jazz band performed
 - Senior Citizens felt welcome and special
 - Provides a rewarding experience for the students

4. Board District News

4.01 The Board will announce District news (proposed 6:15)
6:15

Trustee Allison reported

- Quite a bit of money raised for Maddie Creagon Scholarship fund and families in need in the community
- Finished football season with the annual banquet
 - About 150 people attended

Trustee Shands reported:

- JV and varsity soccer banquet – girls really seem to be a team
 - Slide show of varsity team working hard and having fun

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:20)
Phoenicia

- On Tuesday, 11/15/16 celebrated National Education Week
 - Many parents enjoyed spending part of the day in their children's classroom/s
 - It's a great opportunity for parents to become familiar with curriculum and instruction and see it in action
 - On 11/17/16 over 40 senior citizens, to include grandparents and great grandparents, attended the Senior Citizen Thanksgiving Luncheon sponsored by the Phoenicia PTA
 - Students in grades 2 and 3 were greeters and servers throughout the event
 - All students in grades K-3 entertained the guests with song and dance led by our music teacher, Mr. Paul Schubert
- Phoenicia partnered with the Radburn Elementary School in Fairlawn, NJ to be the recipients of their December book drive
- Phoenicia PTA will host an evening event at Barnes and Noble in Kinston on Friday, December 9th from 6-8 PM
 - The theme for the evening is Magical, Harry Potter
 - Proceeds will go to indoor winter recess activities such as yoga and dance classes during the months of January and February
- 15 thanksgiving food baskets have been distributed to Phoenicia families through the combined efforts of Phoenicia staff and families, St. Mary's Church, and the Boiceville Market

High School

- The DECA's Coats For Kids coats pick up is changed to 11/30/16
Congratulations to Onteora senior Justin Lane, who signed a letter of intent on November 9th in the high school's auditorium, to play Division I Golf at Binghamton University
- Last Monday representatives from Ulster BOCES visited 10th and 11th grade classes to present career and tech programs that will be available during the

2017-18 school year, as well as the New Visions program

- Last Friday, our TUFS (Teaming Up For Success) program went on a field trip to Hyde Park
 - 17 of students visited the Franklin D. Roosevelt National Historic Site and then the Vanderbilt Mansion National Historic Site
- Also on Friday, high school photography students visited the Center for Photography in Woodstock, the Woodstock Artists Association and Museum and the Woodstock Framing Gallery

Middle School

- Girls Modified Field Hockey players, assisted by family members and Modified Field Hockey Coach Lori Matteson, teamed up to bake approximately 140 apple and pumpkin pies in a fund-raiser that doubled as a community service project
 - Ms. Matteson, a special education teacher, reported that they have sold 135 pies for \$12 each, and are making an extra six to donate to families who have been identified as needing support for the holidays
 - The team also received \$118 in donations from staff members
 - Profits will be earmarked for the purchase of warm-up gear and team sweatshirts, as well as for a \$250 scholarship for a graduating senior
 - Thanks to ShopRite, Adams Fairacre Farms, Stewart's, the Loizou family of Dietz Stadium, and the Nguyen family of Tremper Hill Farms
 - Also thanks to School Lunch Manger, Christine Downs who made all the dough and donated her time and expertise
- The MS had a successful science fair this afternoon, despite two shortened days
 - There were about 250 science research projects on display for teachers, parents, and students
 - Kudos to the MS science teachers for the dedication and hard work

Public Information meeting for Ashokan Rail Tail Project 12/1/16 at 6pm in the Onteora Auditorium

Discussion

- Anyone can donate books directly to Phoenicia
- Interesting partnerships between schools

6. Student Representative Report

- 6.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 6:25)
- Chose 4 eagle mascot drawings to be voted on by the students after break
 - 2 for jerseys and t-shirts
 - 2 for painting a mural/other artistic purposes

7. Acknowledge Public Be Heard

- 7.01 The Board will acknowledge the public be heard comments from the last meeting
No comments were made

8. Public/Student Comment

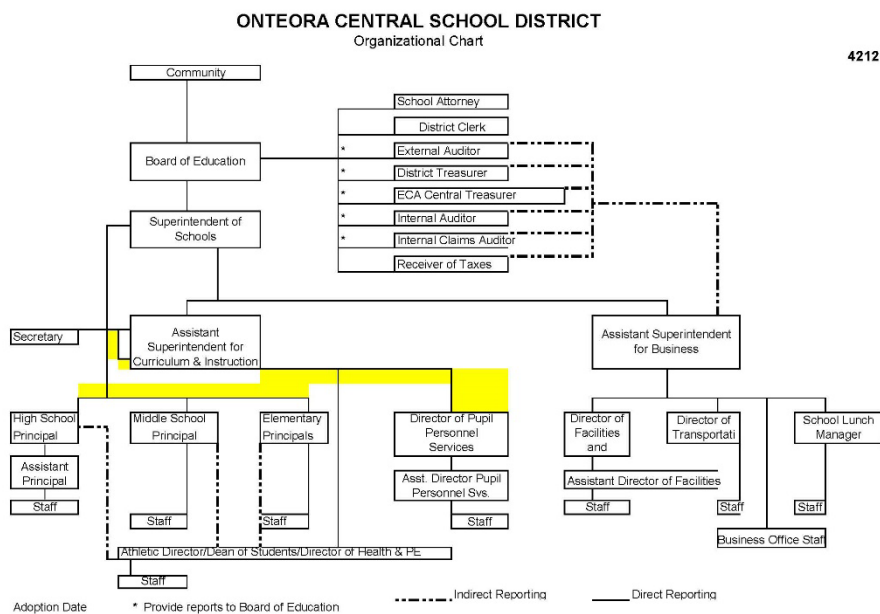
8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:30 duration 10 min or more)

Weston Blelock: read letter to the new Superintendent – internet service should be hard wired in school district because Wi-Fi is harmful to children.

9. Policies (proposed 6:35 duration 10 min)

9.01 First Reading of Policy 4212 Organization Chart

- District operations of accountability, have responsibility to evaluate leadership
 - Principals are educational leaders
- Lead evaluator in APPR document is Superintendent
 - Make organization chart reflect reality of evaluation system
- Assistant Superintendent for Curriculum & Instruction will be in charge of instruction

**9.02 First Reading of Policy 5220 District Investments**

2016 5220 Non-Instructional/Business Operations **SUBJECT: DISTRICT INVESTMENTS**

Scope

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

Objectives

The primary objectives of the local government's investment activities are, in priority order:

- To ~~confirm~~ conform with all applicable federal, state and other legal requirements (legal);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity); and
- To obtain a reasonable rate of return (yield).

Delegation of Authority

The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment

guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

Prudence

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Ontario Central School District to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Diversification

It is the policy of the Ontario Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

Designation of Depositories

The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:

<u>Depository Name</u>	<u>Maximum Amount</u>
Catskill Hudson Bank	varies
Community Bank N.A.	varies
Key Bank	varies
JP Morgan Chase	varies
NYCLASS	varies
TD Bank	varies
NYLAF	varies

Collateralizing of Deposits

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Ontario Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

- By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.
- By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
- By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.
- By an irrevocable letter of credit in favor of the School District issued by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one (1) nationally recognized statistical rating organization, as security for the payment of 100% of the aggregate amount of public deposits and the agreed upon interest, if any.

Safekeeping and Collateralization

Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default.

It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Permitted Investments

As authorized by General Municipal Law, Section 11, the Onteora Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- a) Special time deposit accounts;
- b) Certificates of deposit;
- c) Obligations of the United States of America;
- d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- e) Obligations of the State of New York;
- f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Onteora Central School District;
- g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
- h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b;
- i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n;
- j) Saving accounts placed through a depository institution that has a main office or branch office in this state and that contractually agrees to place the funds in a federally insured depository institution through the Insured Cash Sweep Services (ICS).

All investment obligations shall be payable or redeemable at the option of the Onteora Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Onteora Central School District within two (2) years of the date of purchase.

Authorized Financial Institutions and Dealers

The Onteora Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent

Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Purchase of Investments

The Treasurer or designee is authorized to contract for the purchase of investments:

- a) Directly, including through a repurchase agreement, from an authorized trading partner.
- b) By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.
- c) By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the School District.

All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Onteora Central School District by

the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:

- a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
- d) No substitution of securities will be allowed.
- e) The custodian shall be a party other than the trading partner.

APPENDIX A Schedule of Eligible Securities

Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.

Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.

Zero coupon obligations of the United States government marketed as "Treasury strips."

9.03 First Reading of Policy 5571 Internal Audit Function

~~2009~~2016 5571 Non-Instructional/Business Operations SUBJECT: INTERNAL AUDIT FUNCTION

No later than July 1, 2006, the District shall establish an Internal Audit Function to be in operation no later than December 31, 2006. The Internal Audit Function shall include:

- a) Development of a risk assessment of District operations including, but not limited to, a review of financial policies and procedures and the testing and evaluation of District internal controls;
- b) ~~An annual~~ A biennial review and update of such risk assessment unless recommended by the Audit Committee to be done more frequently;
- c) Preparation of reports, at least annually following the risk assessment update or more frequently as the Board may direct, which analyze significant risk assessment findings; and
- d) Recommendation of changes for strengthening controls and reducing identified risks, and the specification of time frames for implementation of such recommendations.

The District is permitted to utilize existing District personnel to fulfill the Internal Audit Function, but such persons shall not have any responsibility for other business operations of the District while performing Internal Audit Functions. The District shall also be permitted to use inter-municipal cooperative agreements, shared services to the extent authorized by Education Law Section 1950 or independent contractors to fulfill the Internal Audit Function as long as the personnel or entities performing this Function comply with any Regulations issued by the Commissioner of Education and meet professional auditing standards for independence between the auditor and the District.

Personnel or entities performing the Internal Audit Function shall report directly to the Board of Education. The Audit Committee shall assist in the oversight of the Internal Audit Function on behalf of the Board.
Education Law Sections 1950, 2116-b and 2116-c

9.04 New Policy 7510 Student Health Service

- Policy Committee met – compliment the thoroughness of Trustee Osmond and Trustee Salem in committee on this policy
 - Several policies rolled into 1 policy, reviewed by nurses

This policy replaces Health policies 7511-7522 2016 7510 Students **SUBJECT: STUDENT HEALTH SERVICES**

The Board of Education recognizes that good student health is vital to successful learning and acknowledges its responsibility, along with that of parent(s) or guardian(s), to protect and foster a safe and healthful environment for the students.

The school shall work closely with students' families to provide detection and preventive health services. In accordance with law, the school will provide vision, hearing, and scoliosis screening. Problems shall be referred to the parent(s) or guardian(s) who shall be encouraged to have their family physician/dentist provide appropriate care.

In order to enroll in school a student must submit a health certificate within 15 calendar days after entering school, and upon entering second, fourth, seventh and tenth grades. The examination, which must conform to state requirements, must have been conducted no more than 12 months before the first day of the school year in question. If a student is unable to furnish the health certificate, the school will provide a physical examination by a licensed provider. A request for exemption from the physical examination, or the requirement to provide a health certificate, must be made in writing to the school principal or designee, who may require documents supporting the request. The only basis for exemption is a claim that the physical examination is in conflict with the parent or guardian's genuine and sincere religious belief.

In order to enroll in school, students must also furnish documentation of required immunizations against certain communicable diseases, as set forth in state law and regulations, unless exempted from immunizations for medical or religious reasons as permitted by state law and regulation.

The Board recognizes that the State of New York may authorize and require the collection of data from health certificates in furtherance of tracking and understanding health care issues that affect children. The Board supports these efforts and expects administrators to cooperate and to observe the appropriate laws and regulations in carrying out those responsibilities, including those that relate to student privacy.

In addition, students will be asked to provide a dental health certificate when they enroll in school and in accordance with the same schedule as the health certificate.

A permanent student health record shall be part of a student's cumulative school record and should follow the student from grade to grade and school to school along with his/her academic record. This record folder shall be maintained by the school nurse.

Student Medical Exams

In accordance with Sections 903 and 904 of the state Education Law, each student shall have a physical exam given by the school doctor or licensed health provider (including a physician, physician assistant or nurse practitioner) upon entrance to school and at grades pre-kindergarten or kindergarten, two, four, seven and ten. Findings are to be kept on record at the school on forms that can be obtained from the school nurse. In addition, the school will request a dental health certificate according to the same schedule.

A student may be excluded from the medical examination requirements because the child's parent/guardian holds a genuine and sincere religious belief which is contrary to medical examinations. The request for exemption must be in writing to the principal or his/her designee.

Emergency Care

Schools shall also provide emergency care for students in accidental or unexpected medical situations. Each school in the district will include in its emergency plan a protocol for responding to health care emergencies, including anaphylaxis, and head injury. Parents/guardians will be notified of any emergency medical situation as soon as is practicable. Parents/guardians will receive notification of non-emergent medical situations that have been reported to the nurse in a timely manner.

The district permits emergency administration of opioid antagonists, such as naloxone, by the school nurse to prevent opioid overdose, as specified in policy 7523, Opioid Overdose Prevention.

Medical Emergency Record

All students shall have on file a medical emergency record which shall state the name and telephone numbers of the following:

1. the student's parent(s) or guardian(s) at home and work;
2. the student's next of kin;
3. additional emergency contacts
4. the student's licensed health care provider;

Students diagnosed with diabetes shall have a written diabetes management plan maintained as part of the student's cumulative health record. The management plan shall be developed in accordance with state regulation and district procedures. Students diagnosed with asthma or other respiratory disease requiring a rescue inhaler, students diagnosed with

life-threatening allergy or diabetes shall have an emergency action plan maintained as part of the student's cumulative medical record. The emergency action plan will be developed in accordance with state regulation and district procedures.

Immunization

Under state Public Health Law 2164, in order to be enrolled in or attend district schools, children must be fully immunized against certain communicable diseases. Those diseases are: poliomyelitis, mumps, measles, diphtheria, rubella, varicella (chicken pox), Haemophilus influenzae type b (Hib), pertussis, tetanus, pneumococcal disease, meningococcal disease, and hepatitis B.

"Fully immunized" means that the child has either (1) received the required vaccinations for these diseases as set forth in state regulations; (2) for measles, mumps, rubella, hepatitis B, poliomyelitis, or varicella only, shown immunity with a positive blood test for those disease antibodies; or (3) for varicella only, has had the disease, verified by a physician, nurse practitioner, or physician's assistant.

Children who are not fully immunized may only be admitted to school if they (1) are in the process of receiving immunization or obtaining blood tests; or (2) have been granted a medical or religious exemption.

Medical exemptions may be issued if immunization is detrimental to a child's health. Medical exemptions must either be (1) the medical exemption form issued by the New York State Department of Health or the New York City Department of Health and Mental Hygiene, or (2) a statement signed by a physician licensed to practice medicine in New York State indicating the specific immunization, the medical contraindication, and the length of time the exemption is for. Medical exemptions must be reissued annually to remain valid. The Building Principal may require supporting documents for medical exemptions.

Religious exemptions may be granted by the district upon either (1) a signed, completed and notarized Request for Religious Exemption to Immunization created by the NYSED, or (2) a written, signed and notarized statement from a parent/guardian stating an objection to immunization because of genuine and sincere religious beliefs which prohibit immunization. The Building Principal may require supporting documents for religious exemptions.

All students must present appropriate documentation of their immunization status, as set forth in the Regulations of the Commissioner of Health 10 NYCRR Subpart 66-1.

The Building Principal may permit students without adequate documentation to attend school up to 14 calendar days while the parent/guardian furnishes the necessary documents. This time period may be extended to 30 days for students transferring from another state or country, as long as they show a good faith effort to obtain the necessary documentation.

District schools may access the New York State Immunization Information System (NYSIIS) or the New York City Citywide Immunization Registry (CIR) to verify the immunization history of students entering or registered in that school.

When a child is excluded from school for immunization reasons, the Building Principal shall notify the parent/guardian of their responsibility to have the child immunized, and the public resources available for doing so. The Principal shall also notify the local health authority of the child's name and address and the immunization(s) the child lacks, and shall cooperate with that authority to provide a time and place for the required immunization(s) to be administered.

The district will maintain a list of all students who have been exempted from immunization for medical or religious reasons, or who are in the process of receiving immunization, and shall exclude such students from school when so ordered by the Commissioner of Health, in the event of an outbreak in school of the vaccine-preventable diseases listed in Public Health Law 2164 and the first paragraph of this section.

When a student transfers out of the district, the parent/guardian will be provided with an immunization transfer record showing the student's current immunization status which will be signed by the school nursing personnel or the school physician. A transcript or photocopy of the immunization portion of the cumulative health record will be provided to the new educational institution upon request.

Communicable Diseases

It is the responsibility of the Board to provide all students with a safe and healthy school environment. To meet this responsibility, it is sometimes necessary to exclude students with contagious and infectious diseases, as defined in the Public Health Law, from attendance in school. Students will be excluded during periods of contagion for time periods indicated on a chart developed by the school nurse.

During an outbreak of these communicable diseases, if the Commissioner of Health or his/her designee so orders, the district will exclude students from school who have an exemption from immunization or who are in the process of obtaining immunization.

It is the responsibility of the Superintendent of Schools, working through district health personnel, to enforce this policy and to contact the county or local health department when a reportable case of a communicable disease is identified in the student or staff population.

Administering Medication to Students

Neither the Board nor district staff members shall be responsible for the diagnosis or treatment of student illness. The administration of prescribed medication to a student during school hours shall be permitted only when failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school if the medicine were not made available to him/her during school hours, or where it is done pursuant to law requiring accommodation to a student's special medical needs (e.g., Section 504 of the Rehabilitation Act of 1973). "Medication" will include all medicines prescribed by an authorized medical provider.

Before any medication may be administered to or by any student during school hours, the Board requires:

1. the written request of the parent(s) or guardian(s), which shall give permission for such administration and relieve the Board and its employees of liability for administration of medication;

2. the written order of the prescribing authorized medical provider, which will include the purpose of the medication, the dosage, the time at which or the special circumstances under which medication shall be administered, the period for which medication is prescribed, and the possible side effects of the medication; and
3. Students are permitted to self-administer medication under certain circumstances, in accordance with state law and regulation. A student is authorized to carry and use the following medications included but not limited to: rescue inhaler, epinephrine auto-injector, insulin, glucagon (and associated diabetes testing supplies), if the following conditions are met:
 - a. An authorized medical provider must provide written permission that includes an attestation that the student's diagnosis requires the medication; the student has demonstrated that he/she can self-administer the prescribed medication effectively; the name of the medication, the dose, the times when it is to be taken, the circumstances which may warrant use and the length of time during which the student may use it.
 - b. Written parental permission.

The administration of prescribed medication to a student during school hours is permitted only when the medication is necessary to allow the student to attend school or failure to administer the medication would seriously affect the student's health.

Parent(s) or guardian(s) must present the following information:

1. a written order from a NYS licensed health care provider (e.g. physician, nurse practitioner or physician assistant) containing the following: student's name, the date and name of the medicine, dosage and time to be administered, and list of possible side effects; and
2. A written note from the parent/guardian giving appropriate licensed school personnel permission to administer the medication to their child during school or for trained unlicensed personnel to assist their child in taking their own medication.

If a student is authorized to carry and use medication as described above, the parent/guardian is permitted to give extra medication and supplies that the district will maintain in accordance with the written directions submitted by the authorized medical provider. Such extra medication and supplies shall be readily accessible to the student.

All documents, including permission slips and medical orders will be kept on file in the nurse's office.

The school nurse shall develop procedures for the administration of medication, which require that:

1. all medications will be administered by a licensed person unless the child is a "supervised student" (able to self-administer with assistance and supervision) or an "independent student" (able to self-administer and self-carry);
2. medications, other than as noted above, shall be securely stored in the office and kept in their original labeled container, which specifies the type of medication, the amount to be given and the times of administration; the school nurse shall maintain a record of the name of the student to whom medication may be administered, the prescribing physician, the dosage and timing of medication, and a notation of each instance of administration; and
3. all medications shall be brought to school by the parent(s) or guardian(s) and shall be picked up by the parent(s) or guardian(s) at the end of the school year or the end of the period of medication, whichever is earlier. If not picked up within five days of the period of medication, the medication shall be discarded.

An adult must bring the medication to school in the original container. The administering staff member should clearly label the medication with the time to be given and dosage.

Sunscreen. Students are permitted to carry and apply parentally provided sunscreen without a medical provider's order under the following conditions:

1. the sunscreen is used to avoid overexposure to the sun and not for medical treatment of an injury or illness, if sunscreen is required to treat a medical condition, the procedures for administering medication (above) apply;
2. the sunscreen is FDA approved for over the counter use;

The school nurse will keep written permission for students on file and develop procedures pertaining to this policy.

Taking medication on field trips and at after-school activities is permitted if a student is supervised or independent in administering their own medication. On field trips or at other after-school activities, teachers or other school staff may carry the medication so that the supervised student can take it at the proper time.

If a student is going on a field trip but is not supervised or independent (i.e., fully aware and capable of understanding the need and assuming responsibility for taking medicine), then the district may:

1. permit the parent or guardian to attend the activity and administer the medication.
2. permit the parent to personally request another adult who is not employed by the school to voluntarily administer the medication on the field trip or activity and inform the school district in writing of such request.
3. allow the student's health care provider to be consulted and, if he/she permits, order the medication time to be adjusted or the dose eliminated.

If no other alternative can be found, a school nurse or licensed person must administer the medication.

The administration of epinephrine by epi-pen has become an accepted and extremely beneficial practice in protecting individuals subject to serious allergic reactions (e.g., individual has an anaphylactic reaction to a wasp sting or the ingestion of peanut butter).

Pursuant to Commissioner's regulations, registered professional nurses may carry and administer agents used in non-patient specific emergency treatment of anaphylaxis.

In addition, pursuant to SED guidelines, school nurses may provide training to unlicensed school staff in administering epi-pens, epinephrine auto-injectors and glucagon prescribed by a licensed medical provider, to a child who has been diagnosed with the associated disease in accordance with the process described in this policy and regulation.

Life-Threatening Allergies and Anaphylaxis Management

The Board recognizes its role and responsibility in supporting a healthy learning environment for all students, including those who have, or develop, life-threatening allergies. The district will work cooperatively with the student, their parent/guardian and healthcare provider to allow the child to participate as fully and as safely as possible in school activities. When a student has a known life-threatening allergy reported on their health form or if the district has been informed by the parent of the presence of a life-threatening allergy, the district will assemble a team, which may include the parent, the school nurse, the child's teacher, the building principal and other appropriate personnel, which will be charged with developing an individual health care plan and/or an emergency action plan. The plan(s) will be maintained by the school nurse. The plan(s) will guide prevention and response. If the student is eligible for accommodations based upon the IDEA, Section 504 or the Americans with Disabilities Act, the appropriate procedures will be followed regarding identification, evaluation and implementation of accommodations.

In the event that the student's medical history reveals that they have a known life-threatening allergy, the school nurse, in conjunction with the family, student, child's teacher, and other appropriate staff, will develop and implement an individual health care plan which will guide prevention and response.

The district will work with students in the self-management of their life-threatening allergy, or other chronic health conditions, by:

1. Adequately training staff involved in the care of the child.
2. Assuring the availability of the necessary equipment and/or medications.
3. Providing appropriately licensed and trained persons on school premises, as required by law.
4. Providing ongoing staff and student education.

Training

Training to support the fulfillment of staff responsibilities in regard to student health services will be provided as part of the district's ongoing professional development plan and in conformity with Commissioner's regulations.

Illness or Injury in School

If a student becomes ill or injured in school:

1. The nurse will determine if the student should receive further medical attention, remain in the dispensary or return to class.
2. The nurse will call the parent, guardian or designated emergency contact if he/she feels the student should go home. In general, a parent or guardian will pick up the student from school.
3. The nurse will contact the Building Principal if he/she feels the child should be transported by bus to the home.
4. If there is to be a change in bus routing in order to carry the student to his/her home, that decision will be made by the administrator and the transportation supervisor.
5. If the route is to be changed, the transportation supervisor shall inform the bus driver.
6. The nurse will maintain appropriate records of all student visits.

The district permits the administration of opioid antagonists, such as naloxone, to prevent opioid overdose, pursuant to policy 7523 Opioid Overdose Prevention. Nursing staff shall follow all regulations regarding the storage, accessibility, administration, recordkeeping, and reporting of naloxone use.

Student Return to School after Illness/Injury

In general, students should be symptom-free before returning to school and resuming normal activities. In some instances, students may be asked to provide a note from their licensed health care provider before they return to school or participate in the full range of school activities. The final decision to permit participation rests with the school physician. The Superintendent, in consultation with the school physician, nurse and other appropriate staff, will develop protocols to address a student's return to activities when there has been a serious illness or injury.

Cross-ref: 7611, Children with Disabilities; 7620, 7621 Students with Disabilities and Section 504; 7420, Interscholastic Athletics; 7250, Student Privacy; 7523 Opioid Overdose Prevention; 5681, School Safety Plans and Teams; 4410, Staff Professional Development

Ref: Education Law §§310 (provisions for appeal of child denied school entrance for failure to comply with immunization requirements); 901 et seq. (medical, dental and health services, BMI reporting); 916 (student self-administration of rescue inhalers); 916-a (student self-administration of epinephrine); 916-b (students with diabetes); 919 (provide and maintain nebulizers); 921 (epinephrine auto-injectors; training of unlicensed personnel); 922 (naloxone); 6527 (emergency treatment: anaphylaxis; naloxone); 6909 (emergency treatment: anaphylaxis; naloxone) Public Health Law §§613 (annual survey); 2164 (immunization requirements); 3000-c (collaborative agreements with emergency health care providers); 3309 (naloxone) 8 NYCRR §§ 64.7 (anaphylaxis; naloxone); 135.4 (Physical Education); Part 136 (school health services program; concussion, anaphylaxis, medication, naloxone) 10 NYCRR Part 66-1 (immunization requirements); § 80.138 (naloxone) *Guidelines for Medication Management in Schools*, State Education Department, September 2015, www.p12.nysed.gov/sss/documents/MedicationManagement-final2015.pdf *Immunization Guidelines: Vaccine Preventable Communicable Disease Control*, State Education Department, revised August 2000 *Making the Difference: Caring for Students with Life-Threatening Allergies*, New York State Department of Health, New York State Education Department, New York Statewide School Health Service Center, June 2008 *Concussion Management Guidelines and Procedures*, www.nysphsaa.org *New Policy for Stocking Albuterol Metered Dose Inhalers (MDIs)*, State Education Department, August 2011, www.p12.nysed.gov/sss/schoolhealth/schoolhealthservices/Albuterol2011memo.pdf.

10. Discussion

10.01 The Board will discuss the revised Director of Technology job description (proposed 6:45 duration 15 min)

6:30

- Change in job description reflects the Technology Audit completed
- First began to interview, didn't find anyone that met the qualifications
 - Original job description was vague – highly technical skill set and lead technology into the classroom
 - Need focus of skill set for the job
- Met with Central Office, Administration, District Technology Committee
- Looked at all technology positions needed and found that someone needs to be in charge of these positions
- Change to reflect the needs – first get a handle on technology
 - Infrastructure strong – someone to put together a plan
 - Professional development will be handled in other ways – internal people and outside workshops
- Focuses on technology needs

Discussion

- Board meeting in 2/18/16 it was decided that that Director of Technology would oversee technical support within curriculum
 - Will start with this position, then look at needs
- District did technology survey in 2014 – found that District has a double forked approach to have professional development and someone to be in charge of technology
 - Now have in-house people given extra duties to be a leader in technology, but they have other responsibilities
 - Principal needs to focus on running the school, have a hand in technology but responsibilities need to change
- Need someone that can speak an intelligent language in technology – be the lead IT person
- Will work with Tech TAs and IT people in District
- Would be in ONTSA
- Will replace OAA stipends for CIOs- allow principals to focus on their buildings
- This position will be able to keep up with technology advances and implement them
- Position will report to Assistant Superintendent for Business
 - Professional development and support will go through Assistant Superintendent for Curriculum & Instruction

10.02 Decide on a Board member to be the President/Vice President designee for signing documents from November 30 - December 13, 2016

6:45

- Trustee Storey volunteered because she has a flexible schedule and is available
- Trustee Osmond has served as president and vice president – now has time

through holidays

- Then could continue to serve as Acting Vice President

Trustee Shands nominates Trustee Storey to be the as the President/Vice President designee for signing documents and be the liaison between the Superintendent and Board of Education for the period of November 30, 2016 - December 13, 2016

Seconded by Trustee Allison

Vote: Unanimous

11. Break

11.01 The Board will take a break (proposed 7:00)

No break was taken

12. Independent Contract Retainers

12.01 Approve ICRs (proposed 7:05)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.05

Motioned: Trustee Allison

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Ratcliff

12.02 ICR- Catskill Fungi

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Catskill Fungi LLC to perform a Science Lab Demo - Fungi for the period beginning October 26, 2016 through June 23, 2017 at a rate of \$75.00 per hour, to a maximum of \$150.00, and authorizes the Superintendent to sign such an agreement.

12.03 ICR-Aragon

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Georgina Aragon as a mentor in Dance for the period beginning November 4, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

12.04 ICR-LeFever

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Edith LeFever as a mentor in Acting for the period beginning November 2, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

12.05 ICR Messerle

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Patricia Messerle as a Mindfulness Presenter for the period beginning November 23, 2016 through June 30, 2017 at a rate of \$80.00 per hour plus mileage as per IRS rate, to a maximum of \$2000.00, and authorizes the Superintendent to sign such an agreement.

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 7:10)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.13

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Ratcliff

13.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUM	EFFECTIVE DATE FROM - TO	REASON
2612	9/6/16 – 11/30/16	Medical – Unpaid (extension)
2180	11/21/16 - 12/23/16(0.5 day)*	Medical - Paid
2180	12/23/16 (0.5 day) – 1/20/17*	Medical – Unpaid
3056	10/3/16 – 1/7/17	Medical – Paid (extension)

*approximate dates

SUBSTITUTE

NAME	POSITION	AMOUNT
Fitzsimmons, Kathleen	Certified Substitute Teacher	\$110/day
George, Robert	Uncertified Substitute Teacher	\$85/day
O'Connor-Sadler, Theresa	Uncertified Substitute Teacher	\$85/day
Williams, Keyana	Uncertified Substitute Teacher	\$85/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Allison, Michael	Wrestling – Modified (Volunteer)	Unpaid
Apolito, A. Craig	Basketball – Modified – Head Coach (Boys)	Rescind
Apolito, A. Craig	Track – Winter – Head Coach	\$3,049.00
Burkhardt, Patrick	Track – Winter – Assistant Coach (pro-rated for 60 of 69 days)	\$2,367.60
Downs, Kelly	Track – Winter – Assistant Coach (pro-rated for 9 of 69 days)	\$355.40
Hamlet, Javohn	Basketball – Modified – Co-Head Coach (Boys)	\$1,253.50
Nunez, Alejandro	Basketball – Modified – Co-Head Coach (Boys)	\$1,253.50
Occhi, Andrew	Basketball – Modified (Girls) (Volunteer)	Unpaid

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Elementary Rec – Phoenicia (pro-rated 9/1/16 – 11/9/16)	\$818.35
Colevas, Paul	Lyceum Club Advisor (pro-rated 11/23/16 – 6/23/17)	\$891.36
Hallock, Robert	Elementary Rec – Phoenicia (pro-rated 11/10/16 – 6/23/17)	\$2,618.65
Nelsen-Epstein, David	Computer Club Advisor (Tech Crew) (pro-rated 11/23/16 – 6/23/17)	\$1,410.50
Nelsen-Epstein, David	Mock Trial Advisor A	\$555.00
Thompson, Carolyn	Science Olympiad – HS (Volunteer)	Unpaid

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUM
1885EFFECTIVE DATE FROM - TO
10/25/16 (0.5 day) – 11/10/16REASON
Medical leave - Paid**13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations**

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/16, Confidential, as reviewed by Trustee Salem

13.04 Approve Lead Evaluator

Recommended Action: The Board of Education hereby approves the resolution below, certifying the Principal's Lead Evaluators for the 2016-2017 school year

BE IT RESOLVED THAT Marystephanie Corsones is hereby certified as a Qualified Lead Evaluator of principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a principal under 8 NYCRR §30-2, including:
 - a. how scores are generated for each subcomponent and the composite effectiveness score of principals and
 - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating principals of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

13.05 Appoint additional Title IX Officer

Recommended Action: The Board of Education hereby appoints Victoria McLaren as the Alternate District Title IX Officer with no extra compensation.

13.06 Donations to Phoenicia

Recommended Action: The Board of Education hereby accepts the following donations to the Phoenicia School for the building of the labyrinth:
from Kingston Herzog's of pavers and stone dust valued at \$1,225
from Joe's NY bluestone of benches value at \$300
from Target of a gift card valued at \$50

13.07 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Quarterly Financial Report ending September 30, 2016

13.08 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 4

13.09 Unpaid Tax Warrants

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$2,020,588.33 for Ulster County and agree by signing such warrant. BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$203,828.96 for Greene County.

13.10 Approve Grant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the grant from the Field Trip Fund through Community Foundations of the Hudson Valley for transportation for Field Trips for the Bennett Elementary School for the amount of \$1,955.00 and authorizes the Superintendent to accept this award.

13.11 Surplus Instruments

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following items as surplus and authorizes sale and/or disposal of these items:

Cello – Kay #35743 Model 122

Violin – OCS #54 ½ size

Violin – OCS #57 ½ size.

13.12 Contract with Mid-Hudson Investigative Group

Recommended Action: RESOLVED, that the Board of Education approves the contract with the Mid-Hudson Valley Investigative Group, LLC, from 1/1/17 to 12/31/17 to investigate Title IX matters, as directed by the Superintendent, and authorizes the Superintendent to sign such contract.

13.13 Approve Board Designee

Recommended Action: The Board of Education hereby appoints Trustee Storey as the President/Vice President designee for signing documents and be the liaison between the Superintendent and Board of Education for the period of November 30, 2016 - December 13, 2016.

14. Committee Reports

14.01 Audit Committee Trustee Salem to report. Next Meeting is at Central Administration 10:00 on 1/23/17 (proposed 7:15)

Met yesterday, were brought up to date on the corrective actions recommended

- Both are standard recommendations
 - Fiduciary funds for the Extra Classroom Funds need to be

- monitored through faculty advisors
- School lunch program, which is funded by the district, runs in a deficit

14.02 Facilities Committee - Trustee Storey to report. Next meeting is at the Woodstock School at 3:00 on 12/13/16

- Met on 11/15/16 at Phoenicia to do the yearly tours of buildings and look at 5 year building condition survey to see what architect has prioritized
 - Woodstock next on 12/13/16
- Will then look at building condition survey as a committee
- The pellet boiler has been delivered to Phoenicia
 - Great to use locally sourced fuel
- Lights at Bennett are still being finished, Phoenicia lights make a big difference

14.03 Policy Committee - Trustee Salem to report. Next meeting is at Central Administration 10:00 on 12/16/16
Reviewed the policies on this agenda

14.04 Health and Wellness Committee - Trustee Shands to report. Next meeting is 2:45 in the MS/HS Conference Room on TBD

Met on 11/17/16- spoke with Chair Chris Downs

- Looking into Farm to Table and are bringing back Meet Greet and Eat
 - Fundraiser beneficiary is TBD

15. Old Business

15.01 The Board will discuss Old Business (proposed 7:35)
6:55

- Is there a mentor for the Superintendent from one of the local districts? The previous Superintendent never had a mentor – Board discussion said that it would be a good tool for Superintendent
 - Spending time at the Council of Superintendent, Ulster County Superintendent Group, close with BOCES – received a great deal of help from BOCES, developed relationship with Rondout Superintendent, both have an interest in sports; using multiple mentors
 - NY is extremely different than NJ – especially in Education Law
 - Some principals are very knowledgeable on NY Law, unions, committees – getting great support internally
- Building tours – classroom visits, principals are sending dates – Jan/Feb dates

16. New Business

16.01 The Board will discuss New Business (proposed 7:40)
7:00
No New Business was discussed

17. Request For Information

17.01 The Board will request information (proposed 7:45)

Trustee Shands asked if it is usual for Varsity Basketball practice to be from 5 to 7

Trustee Osmond asked about bridge closure on Route 212 – DOT said it will open on 11/30/16 – can parents be alerted ahead of time about the bus schedule changes?

Trustee Salem asked for an update on the booster club inquiry

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, December 6, 2016 at the Phoenicia School (proposed 7:50)

Recommended Action: The meeting is adjourned at 7:10

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, DECEMBER 6, 2016

PHOENICIA SCHOOL

Minutes

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 45 min)

Recommended Action: Motion to enter into executive session to discuss the sale of real property

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Present: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

2.02 Exit Executive Session and Return to Public Session (proposed 6:45 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Present: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

3. Acceptance of Minutes

3.01 Acceptance of Minutes

6:45

Recommended Action: The Board of Education hereby accepts the minutes of the 11/22/16 BOE Meeting

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Trustee Storey

Yea: Present: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

4. Welcome

4.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:50 duration 10 min) 6:50

- Curricular Information Night with Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones, Superintendent Bruce Watson & ELA Coach Linda Szakmary - 10-12 parents attended
 - Well worth the effort
 - Important to give good information
- This Friday at Barnes and Noble, PTA hosting an evening in Kingston
 - Every item sold that evening 15-20% of net profit goes to Phoenicia School
 - Theme is Magical Harry Potter evening
 - Evening is also Kingston Holiday Celebration
- Continuing Mystery Reader Series at lunchtime
 - Students get clues all week on who it is, don't know until person comes in and identifies themselves
- Holiday boutique for students to shop – small gifts – need volunteers to wrap 1100 small gifts, the week of the 12/12/16
- 12/16/16 is Craft Fair children – parents and community set up as vendors all goods are donated for students to give to parents
- Holiday cheer sponsored by Phoenicia faculty – 15 families will receive holiday food baskets
- Holiday Cheer Fund sponsors families- choose someone anonymously and support needs for children of the family from donations
- PTA wrote a grant to Annie's Grants to expand garden and put in irrigation system for \$3000
- Teachers submitted a grant to OTA for \$150 to support the Book Drive
- Personal Safety program coming to Phoenicia on 1/12/17
 - By Center for Prevention of Child Abuse – to empower children with strategies to keep them safe with an all-puppet program for K-3

5. Board District News

5.01 The Board will announce District news (proposed 7:00) 7:00

Trustee Osmond went to the Ashokan Rail Trail information session

- Thorough presentation -11 ½ miles with trail heads and parking
 - Looking for feedback
- Possibility for students to bike to school but will need a light across Route 28 – Ulster Planning Dept. will be raising the issue

Trustee Storey reported:

- Attended UCSBA meeting with Superintendent Watson, PPS Director Cindy Bishop, Assistant PPS Director Liz Fallo, Trustee Allison and Trustee Shands
 - Rita Wood, Director for Early Intervention and CPSE gave a discussion of what county does and how school districts are reimbursed, etc.
 - Also, what services are available – looking for service providers – Speech Pathologists, OT, PT, Social Worker
- Legislative Action Committee discussed for what they will advocate

- NYSSBA's Annual Lobby Day is 2/12/17-2/13/17 to meet with different area representatives
- Attending the NYSSBA Fiscal Fitness Workshop with Trustee Shands in Poughkeepsie on 1/28/17 about building your budgets
- Judge has ruled that Belleayre can proceed with Crossroads Venture resort

7. Student Representative Report

7.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 7:15)
7:05

- Survey on which image to choose for mascot completed on Thursday – will have images next meeting
- Will set up computers tomorrow and Thurs to be sure people can log on and vote
- Move forward with printing t-shirts when images are finished
- May put together Love Wall – put post its of positive messages about anything

Only students can vote on the images through student portal

- 2 images will be picked – 1 for uniforms and 1 for mural on wall
- Letter from teacher given to Board with another mascot image

6. Superintendent District News

6.02 Athletic Director Lou Cioffi will update the Board on the Sports Program (proposed 7:10)
7:10

- Participation: Fall 280 Winter 161
- NYSPHAS designated all our fall varsity teams with Scholar Athletes status
- Field Hockey girls finished 2nd in playoffs
- Justin Lane –senior golfer signed letter of intent for Binghamton University
- Homecoming Day – 8 home athletic events - large amount of people came out
- JV Football (10th and 11th) and Modified Football (7, 8, 9) Winter season began
 - Timing is right to restart a Varsity Football program – sustained good numbers in our JV and modified
 - Didn't want young players to play at varsity level
 - Had too few players – played both offense and defense
- Consider hiring a full time Athletic Trainer – important vehicle for athletes, coaches, nurses, helps the athletes when injured with rehab and education
 - Important for rehabilitation and be sure protocols are followed
 - Hard for a coach to deal with a rehabbing a player and work with rest of team
 - Volunteer trainer is here 5-6 days a week during games and at practices
- Facility needs: repair press box and tower near football field, more bleachers, scoreboards, resurface tennis courts, field renovations (drainage on baseball field)
- Need gymnasium space/wrestling room – during winter months very hard for practices
 - Hard to get athletes home at a reasonable hour

- Wrestling room is too small for modified, JV and V wrestling teams
- Need to attract coaches – due to location of school district, difficult to get coaches, if they are not on teaching staff or live locally
 - Look at salaries to be competitive or above average
 - Strong program has a lot of teacher coaches – need to look at qualifications when hiring -ask about athletics and extra-curricular

Discussion:

- Athletic Trainer could be a PE teacher if they are certified
 - It is a very involved certification
 - If students get injured, coach should look to Athletic Trainer
- Facility committee is looking at Building Condition Survey- press box and bleachers are being looked at – not toured at MS/HS yet
- Commend program - student athletes are wearing ties the day they are playing a game
 - Red ties bought by Football Booster Club- coach was adamant about wearing ties, then used for other sports
 - Increase awareness and spirit during the day
- To have all varsity teams designated as scholar athletes is outstanding
 - Thanks to faculty, coaches, administration, AD, Board and students
- Thanks to Mr. Cioffi – helped the new Superintendent to get to know district, athletic program, coaches, as well as challenges with New York State

6.01 The Superintendent announce District news (proposed 7:05)

7:25

Woodstock

- The Woodstock School Leadership Team met again on Monday and continued to work on their building goal
 - The team is focusing on those areas that were identified on their school culture and climate survey
- With support from the PTA, Woodstock will be holding the last Fall/Winter Kidstock session this Wednesday
 - 130 students participated
- The kindergarten teachers hosted the kindergarten feast- students did an excellent job sharing for what they are thankful
- The third grade teachers organized a very successful hands-on Colonial Fair
- The kitchen staff, led by Ms. May, did an excellent job feeding nearly forty guests at our senior luncheon
 - Entertainment by our kindergarten and first grade students
 - Décor by the second grade students by providing table decorations
 - The third grade students were kind and respectful hosts and hostesses
- Launching the 1000 Book Club in partnership with the West Hurley Library on 12/16/16
 - Program will put books in the hands of all incoming and current students

Bennett

- On 12/1/16 & 12/2/16 Personal Safety Educators Sandra DeVito and Amy Quinn visited classrooms to address the prevention of childhood sexual abuse

- The presenters, from the Child Abuse Prevention Center in Poughkeepsie, NY, aimed to alert students to the realities of abuse and empower them with strategies for keeping themselves safe
 - The program was very well received by staff and students

The Middle School Winter Concert is Wednesday, December 14, at 7:00

High School:

- National Honor Society is sponsoring a blood drive on 12/22/16 from 8 A.M. to 2 P.M. in the High School Gymnasium
 - Also accepting donations through 12/14/16 for their Holiday Helping Hands Fundraiser, which raises money for students in need in our district
 - Information for both is posted on the high school's website
- Congratulations to the all students who made the high honor roll, honor roll, merit roll for the first quarter
- Today, 24 of our high school students visiting the Empire State Convention Center in Albany to listen to speakers regarding AIDS prevention and to view panels of the AIDS Memorial Quilt
- Tomorrow evening at 7 PM is the HS Chorus and Orchestra's Winter Concert
- Onteora's annual Poetry Out Loud Contest is scheduled for 12/8/16
 - Our finest reciters will step onto the stage and breathe life into traditional and modern canons of poetry, merging the past with the present through the language arts
 - This event is free and open to the public

Other Information:

- Update on lead testing: MS/HS came back – all drinking fountains, sinks in kitchen for food preparation and other uses tested below levels
- Some custodial areas tested above – very infrequent use
- High proportion of faucets above level in Science Labs – very expensive repair
- Replacement of lead free faucets in Phoenicia need to be re-tested
 - That will help to decide how to remediate and repair
- Science Initiative Grant – support complete renovation of a science lab to go into a STEM direction
- Zone 9 Area All State Music Festival on 11/19/16 at NYSSMA in Cornwall
 - William Davis (Chorus) and Jacqueline Katz (orchestra)

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting
Weston Blelock

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:20 duration 10 min or more)

Doug Eighmey – Comments about Indian and actions Board is taking – Board and District are not taking action on wrong that has been committed

10. Discussion & Possible Action**10.01 Abolish position (proposed 7:25)**

Recommended Action: The Board of Education hereby abolishes the following position: 0.8 FTE ESL Teacher

Motioned: Trustee Allison

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

10.02 Create Position

Recommended Action: The Board of Education hereby creates the following position: 1.0 FTE ESL Teacher

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

- Needed for the rest of this school year – next year depends on student need
- How many more students that demands more time from teachers?

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

10.03 Science Initiative Grant (proposed 7:30)

Recommended Action: The Board of Education hereby approves the resolution below

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

WHEREAS the Onteora Central School District is situated within the 103rd assembly district of the State of New York;

AND WHEREAS the Onteora Central School District has agreed to participate in the Science Lab Initiative, which aims to encourage scientific curiosity and creativity, build student interest in science, and promote science education in middle and high schools in the 103rd Legislative Assembly District through the creation of state-of-the-art science labs and accompanying programming;

AND WHEREAS the Science Lab Initiative will provide up to \$50,000 toward the creation of such a science lab, and funds can be used for the renovation of space appropriate for a science lab and/or the purchase of science-related equipment;

AND WHEREAS The Benjamin Center at SUNY New Paltz will coordinate this effort and be the liaison to all school districts;

AND WHEREAS The Benjamin Center at SUNY New Paltz is responsible for purchasing all equipment and supporting construction related to the Science Lab Initiative and thus SUNY New Paltz maintains ownership over said equipment;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Onteora Central School District understands this arrangement and, with grateful appreciation, agrees to participate in the Science Lab Initiative.

10.04 Second Reading and Adoption of Policy 4212 Organization Chart (proposed 7:35)

Recommended Action: The Board of Education hereby adopts policy 4212 as written

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

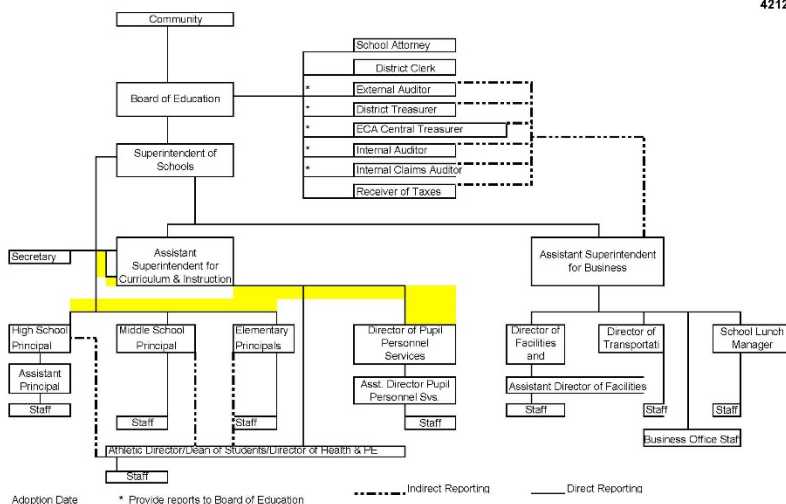
Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

ONTEORA CENTRAL SCHOOL DISTRICT
Organizational Chart

4212



10.05 Second Reading and Adoption of Policy 5220 District Investments

Recommended Action: The Board of Education hereby adopts Policy 5220 as written

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Present: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

2016 5220 Non-Instructional/Business Operations **SUBJECT: DISTRICT INVESTMENTS**

Scope

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

Objectives

The primary objectives of the local government's investment activities are, in priority order:

- To ~~confirm~~ conform with all applicable federal, state and other legal requirements (legal);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity); and
- To obtain a reasonable rate of return (yield).

Delegation of Authority

The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

Prudence

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Ontario Central School District to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Diversification

It is the policy of the Onteora Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

Designation of Depositories

The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:

<u>Depository Name</u>	<u>Maximum Amount</u>
Catskill Hudson Bank	varies
Community Bank N.A.	varies
Key Bank	varies
JP Morgan Chase	varies
NYCLASS	varies
TD Bank	varies
NYLAF	varies

Collateralizing of Deposits

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Onteora Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

- a) By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.
- b) By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
- c) By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.
- d) By an irrevocable letter of credit in favor of the School District issued by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one (1) nationally recognized statistical rating organization, as security for the payment of 100% of the aggregate amount of public deposits and the agreed upon interest, if any.

Safekeeping and Collateralization

Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of

a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Permitted Investments

As authorized by General Municipal Law, Section 11, the Onteora Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- a) Special time deposit accounts;
- b) Certificates of deposit;
- c) Obligations of the United States of America;
- d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- e) Obligations of the State of New York;
- f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Onteora Central School District;
- g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
- h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b;
- i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n;
- j) Saving accounts placed through a depository institution that has a main office or branch office in this state and that contractually agrees to place the funds in a federally insured depository institution through the Insured Cash Sweep Services (ICS).

All investment obligations shall be payable or redeemable at the option of the Onteora Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Onteora Central School District within two (2) years of the date of purchase.

Authorized Financial Institutions and Dealers

The Onteora Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent

Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Purchase of Investments

The Treasurer or designee is authorized to contract for the purchase of investments:

- a) Directly, including through a repurchase agreement, from an authorized trading partner.
- b) By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.
- c) By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the School District.

All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Onteora Central School District by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:

- a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
- d) No substitution of securities will be allowed.
- e) The custodian shall be a party other than the trading partner.

APPENDIX A Schedule of Eligible Securities

Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.

Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.

Zero coupon obligations of the United States government marketed as "Treasury strips."

10.06 Second Reading and Adoption of Policy 5571 Internal Audit Function (proposed 7:40)

Recommended Action: The Board of Education hereby adopts policy 5571 as written

Motioned: Trustee Ratcliff

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

~~2009~~2016 5571 Non-Instructional/Business Operations SUBJECT: INTERNAL AUDIT FUNCTION

No later than July 1, 2006, the District shall establish an Internal Audit Function to be in operation no later than December 31, 2006. The Internal Audit Function shall include:

- a) Development of a risk assessment of District operations including, but not limited to, a review of financial policies and procedures and the testing and evaluation of District internal controls;
- b) ~~An annual~~ A biennial review and update of such risk assessment unless recommended by the Audit Committee to be done more frequently;
- c) Preparation of reports, at least annually following the risk assessment update or more frequently as the Board may direct, which analyze significant risk assessment findings; and
- d) Recommendation of changes for strengthening controls and reducing identified risks, and the specification of time frames for implementation of such recommendations.

The District is permitted to utilize existing District personnel to fulfill the Internal Audit Function, but such persons shall not have any responsibility for other business operations of the District while performing Internal Audit Functions. The District shall also be permitted to use inter-municipal cooperative agreements, shared services to the extent authorized by Education Law Section 1950 or independent contractors to fulfill the Internal Audit Function as long as the personnel or entities

performing this Function comply with any Regulations issued by the Commissioner of Education and meet professional auditing standards for independence between the auditor and the District.

Personnel or entities performing the Internal Audit Function shall report directly to the Board of Education. The Audit Committee shall assist in the oversight of the Internal Audit Function on behalf of the Board.
Education Law Sections 1950, 2116-b and 2116-c

10.07 Second Reading and Adoption of Policy 7510 Student Health Service

Recommended Action: The Board of Education hereby adopts policy 7510 as written

Motioned: Trustee Storey

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

This policy replaces Health policies 7511-7522 2016 7510 Students **SUBJECT: STUDENT HEALTH SERVICES**

The Board of Education recognizes that good student health is vital to successful learning and acknowledges its responsibility, along with that of parent(s) or guardian(s), to protect and foster a safe and healthful environment for the students.

The school shall work closely with students' families to provide detection and preventive health services. In accordance with law, the school will provide vision, hearing, and scoliosis screening. Problems shall be referred to the parent(s) or guardian(s) who shall be encouraged to have their family physician/dentist provide appropriate care.

In order to enroll in school a student must submit a health certificate within 15 calendar days after entering school, and upon entering second, fourth, seventh and tenth grades. The examination, which must conform to state requirements, must have been conducted no more than 12 months before the first day of the school year in question. If a student is unable to furnish the health certificate, the school will provide a physical examination by a licensed provider. A request for exemption from the physical examination, or the requirement to provide a health certificate, must be made in writing to the school principal or designee, who may require documents supporting the request. The only basis for exemption is a claim that the physical examination is in conflict with the parent or guardian's genuine and sincere religious belief.

In order to enroll in school, students must also furnish documentation of required immunizations against certain communicable diseases, as set forth in state law and regulations, unless exempted from immunizations for medical or religious reasons as permitted by state law and regulation.

The Board recognizes that the State of New York may authorize and require the collection of data from health certificates in furtherance of tracking and understanding health care issues that affect children. The Board supports these efforts and expects administrators to cooperate and to observe the appropriate laws and regulations in carrying out those responsibilities, including those that relate to student privacy.

In addition, students will be asked to provide a dental health certificate when they enroll in school and in accordance with the same schedule as the health certificate.

A permanent student health record shall be part of a student's cumulative school record and should follow the student from grade to grade and school to school along with his/her academic record. This record folder shall be maintained by the school nurse.

Student Medical Exams

In accordance with Sections 903 and 904 of the state Education Law, each student shall have a physical exam given by the school doctor or licensed health provider (including a physician, physician assistant or nurse practitioner) upon entrance to school and at grades pre-kindergarten or kindergarten, two, four, seven and ten. Findings are to be kept on record at the school on forms that can be obtained from the school nurse. In addition, the school will request a dental health certificate according to the same schedule.

A student may be excluded from the medical examination requirements because the child's parent/guardian holds a genuine and sincere religious belief which is contrary to medical examinations. The request for exemption must be in writing to the principal or his/her designee.

Emergency Care

Schools shall also provide emergency care for students in accidental or unexpected medical situations. Each school in the district will include in its emergency plan a protocol for responding to health care emergencies, including anaphylaxis, and head injury. Parents/guardians will be notified of any emergency medical situation as soon as is practicable. Parents/guardians will receive notification of non-emergent medical situations that have been reported to the nurse in a timely manner.

The district permits emergency administration of opioid antagonists, such as naloxone, by the school nurse to prevent opioid overdose, as specified in policy 7523, Opioid Overdose Prevention.

Medical Emergency Record

All students shall have on file a medical emergency record which shall state the name and telephone numbers of the following:

1. the student's parent(s) or guardian(s) at home and work;
2. the student's next of kin;

3. additional emergency contacts
4. the student's licensed health care provider;

Students diagnosed with diabetes shall have a written diabetes management plan maintained as part of the student's cumulative health record. The management plan shall be developed in accordance with state regulation and district procedures. Students diagnosed with asthma or other respiratory disease requiring a rescue inhaler, students diagnosed with life-threatening allergy or diabetes shall have an emergency action plan maintained as part of the student's cumulative medical record. The emergency action plan will be developed in accordance with state regulation and district procedures.

Immunization

Under state Public Health Law 2164, in order to be enrolled in or attend district schools, children must be fully immunized against certain communicable diseases. Those diseases are: poliomyelitis, mumps, measles, diphtheria, rubella, varicella (chicken pox), Haemophilus influenzae type b (Hib), pertussis, tetanus, pneumococcal disease, meningococcal disease, and hepatitis B.

"Fully immunized" means that the child has either (1) received the required vaccinations for these diseases as set forth in state regulations; (2) for measles, mumps, rubella, hepatitis B, poliomyelitis, or varicella only, shown immunity with a positive blood test for those disease antibodies; or (3) for varicella only, has had the disease, verified by a physician, nurse practitioner, or physician's assistant.

Children who are not fully immunized may only be admitted to school if they (1) are in the process of receiving immunization or obtaining blood tests; or (2) have been granted a medical or religious exemption.

Medical exemptions may be issued if immunization is detrimental to a child's health. Medical exemptions must either be (1) the medical exemption form issued by the New York State Department of Health or the New York City Department of Health and Mental Hygiene, or (2) a statement signed by a physician licensed to practice medicine in New York State indicating the specific immunization, the medical contraindication, and the length of time the exemption is for. Medical exemptions must be reissued annually to remain valid. The Building Principal may require supporting documents for medical exemptions.

Religious exemptions may be granted by the district upon either (1) a signed, completed and notarized Request for Religious Exemption to Immunization created by the NYSED, or (2) a written, signed and notarized statement from a parent/guardian stating an objection to immunization because of genuine and sincere religious beliefs which prohibit immunization. The Building Principal may require supporting documents for religious exemptions.

All students must present appropriate documentation of their immunization status, as set forth in the Regulations of the Commissioner of Health 10 NYCRR Subpart 66-1.

The Building Principal may permit students without adequate documentation to attend school up to 14 calendar days while the parent/guardian furnishes the necessary documents. This time period may be extended to 30 days for students transferring from another state or country, as long as they show a good faith effort to obtain the necessary documentation.

District schools may access the New York State Immunization Information System (NYSIIS) or the New York City Citywide Immunization Registry (CIR) to verify the immunization history of students entering or registered in that school.

When a child is excluded from school for immunization reasons, the Building Principal shall notify the parent/guardian of their responsibility to have the child immunized, and the public resources available for doing so. The Principal shall also notify the local health authority of the child's name and address and the immunization(s) the child lacks, and shall cooperate with that authority to provide a time and place for the required immunization(s) to be administered.

The district will maintain a list of all students who have been exempted from immunization for medical or religious reasons, or who are in the process of receiving immunization, and shall exclude such students from school when so ordered by the Commissioner of Health, in the event of an outbreak in school of the vaccine-preventable diseases listed in Public Health Law 2164 and the first paragraph of this section.

When a student transfers out of the district, the parent/guardian will be provided with an immunization transfer record showing the student's current immunization status which will be signed by the school nursing personnel or the school physician. A transcript or photocopy of the immunization portion of the cumulative health record will be provided to the new educational institution upon request.

Communicable Diseases

It is the responsibility of the Board to provide all students with a safe and healthy school environment. To meet this responsibility, it is sometimes necessary to exclude students with contagious and infectious diseases, as defined in the Public Health Law, from attendance in school. Students will be excluded during periods of contagion for time periods indicated on a chart developed by the school nurse.

During an outbreak of these communicable diseases, if the Commissioner of Health or his/her designee so orders, the district will exclude students from school who have an exemption from immunization or who are in the process of obtaining immunization.

It is the responsibility of the Superintendent of Schools, working through district health personnel, to enforce this policy and to contact the county or local health department when a reportable case of a communicable disease is identified in the student or staff population.

Administering Medication to Students

Neither the Board nor district staff members shall be responsible for the diagnosis or treatment of student illness. The administration of prescribed medication to a student during school hours shall be permitted only when failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school if the medicine were not made available to him/her during school hours, or where it is done pursuant to law requiring accommodation to a student's special medical needs (e.g., Section 504 of the Rehabilitation Act of 1973). "Medication" will include all medicines prescribed by an authorized medical provider.

Before any medication may be administered to or by any student during school hours, the Board requires:

1. the written request of the parent(s) or guardian(s), which shall give permission for such administration and relieve the Board and its employees of liability for administration of medication;
2. the written order of the prescribing authorized medical provider, which will include the purpose of the medication, the dosage, the time at which or the special circumstances under which medication shall be administered, the period for which medication is prescribed, and the possible side effects of the medication; and
3. Students are permitted to self-administer medication under certain circumstances, in accordance with state law and regulation. A student is authorized to carry and use the following medications included but not limited to: rescue inhaler, epinephrine auto-injector, insulin, glucagon (and associated diabetes testing supplies), if the following conditions are met:
 - a. An authorized medical provider must provide written permission that includes an attestation that the student's diagnosis requires the medication; the student has demonstrated that he/she can self-administer the prescribed medication effectively; the name of the medication, the dose, the times when it is to be taken, the circumstances which may warrant use and the length of time during which the student may use it.
 - b. Written parental permission.

The administration of prescribed medication to a student during school hours is permitted only when the medication is necessary to allow the student to attend school or failure to administer the medication would seriously affect the student's health.

Parent(s) or guardian(s) must present the following information:

1. a written order from a NYS licensed health care provider (e.g. physician, nurse practitioner or physician assistant) containing the following: student's name, the date and name of the medicine, dosage and time to be administered, and list of possible side effects; and
2. A written note from the parent/guardian giving appropriate licensed school personnel permission to administer the medication to their child during school or for trained unlicensed personnel to assist their child in taking their own medication.

If a student is authorized to carry and use medication as described above, the parent/guardian is permitted to give extra medication and supplies that the district will maintain in accordance with the written directions submitted by the authorized medical provider. Such extra medication and supplies shall be readily accessible to the student.

All documents, including permission slips and medical orders will be kept on file in the nurse's office.

The school nurse shall develop procedures for the administration of medication, which require that:

1. all medications will be administered by a licensed person unless the child is a "supervised student" (able to self-administer with assistance and supervision) or an "independent student" (able to self-administer and self-carry);
2. medications, other than as noted above, shall be securely stored in the office and kept in their original labeled container, which specifies the type of medication, the amount to be given and the times of administration; the school nurse shall maintain a record of the name of the student to whom medication may be administered, the prescribing physician, the dosage and timing of medication, and a notation of each instance of administration; and
3. all medications shall be brought to school by the parent(s) or guardian(s) and shall be picked up by the parent(s) or guardian(s) at the end of the school year or the end of the period of medication, whichever is earlier. If not picked up within five days of the period of medication, the medication shall be discarded.

An adult must bring the medication to school in the original container. The administering staff member should clearly label the medication with the time to be given and dosage.

Sunscreen. Students are permitted to carry and apply parentally provided sunscreen without a medical provider's order under the following conditions:

1. the sunscreen is used to avoid overexposure to the sun and not for medical treatment of an injury or illness, if sunscreen is required to treat a medical condition, the procedures for administering medication (above) apply;
2. the sunscreen is FDA approved for over the counter use;

The school nurse will keep written permission for students on file and develop procedures pertaining to this policy.

Taking medication on field trips and at after-school activities is permitted if a student is supervised or independent in administering their own medication. On field trips or at other after-school activities, teachers or other school staff may carry the medication so that the supervised student can take it at the proper time.

If a student is going on a field trip but is not supervised or independent (i.e., fully aware and capable of understanding the need and assuming responsibility for taking medicine), then the district may:

1. permit the parent or guardian to attend the activity and administer the medication.
2. permit the parent to personally request another adult who is not employed by the school to voluntarily administer the medication on the field trip or activity and inform the school district in writing of such request.
3. allow the student's health care provider to be consulted and, if he/she permits, order the medication time to be adjusted or the dose eliminated.

If no other alternative can be found, a school nurse or licensed person must administer the medication.

The administration of epinephrine by epi-pen has become an accepted and extremely beneficial practice in protecting individuals subject to serious allergic reactions (e.g., individual has an anaphylactic reaction to a wasp sting or the ingestion of peanut butter).

Pursuant to Commissioner's regulations, registered professional nurses may carry and administer agents used in non-patient specific emergency treatment of anaphylaxis.

In addition, pursuant to SED guidelines, school nurses may provide training to unlicensed school staff in administering epi-pens, epinephrine auto-injectors and glucagon prescribed by a licensed medical provider, to a child who has been diagnosed with the associated disease in accordance with the process described in this policy and regulation.

Life-Threatening Allergies and Anaphylaxis Management

The Board recognizes its role and responsibility in supporting a healthy learning environment for all students, including those who have, or develop, life-threatening allergies. The district will work cooperatively with the student, their parent/guardian and healthcare provider to allow the child to participate as fully and as safely as possible in school activities. When a student has a known life-threatening allergy reported on their health form or if the district has been informed by the parent of the presence of a life-threatening allergy, the district will assemble a team, which may include the parent, the school nurse, the child's teacher, the building principal and other appropriate personnel, which will be charged with developing an individual health care plan and/or an emergency action plan. The plan(s) will be maintained by the school nurse. The plan(s) will guide prevention and response. If the student is eligible for accommodations based upon the IDEA, Section 504 or the Americans with Disabilities Act, the appropriate procedures will be followed regarding identification, evaluation and implementation of accommodations.

In the event that the student's medical history reveals that they have a known life-threatening allergy, the school nurse, in conjunction with the family, student, child's teacher, and other appropriate staff, will develop and implement an individual health care plan which will guide prevention and response.

The district will work with students in the self-management of their life-threatening allergy, or other chronic health conditions, by:

1. Adequately training staff involved in the care of the child.
2. Assuring the availability of the necessary equipment and/or medications.
3. Providing appropriately licensed and trained persons on school premises, as required by law.
4. Providing ongoing staff and student education.

Training

Training to support the fulfillment of staff responsibilities in regard to student health services will be provided as part of the district's ongoing professional development plan and in conformity with Commissioner's regulations.

Illness or Injury in School

If a student becomes ill or injured in school:

1. The nurse will determine if the student should receive further medical attention, remain in the dispensary or return to class.
2. The nurse will call the parent, guardian or designated emergency contact if he/she feels the student should go home. In general, a parent or guardian will pick up the student from school.
3. The nurse will contact the Building Principal if he/she feels the child should be transported by bus to the home.
4. If there is to be a change in bus routing in order to carry the student to his/her home, that decision will be made by the administrator and the transportation supervisor.
5. If the route is to be changed, the transportation supervisor shall inform the bus driver.
6. The nurse will maintain appropriate records of all student visits.

The district permits the administration of opioid antagonists, such as naloxone, to prevent opioid overdose, pursuant to policy 7523 Opioid Overdose Prevention. Nursing staff shall follow all regulations regarding the storage, accessibility, administration, recordkeeping, and reporting of naloxone use.

Student Return to School after Illness/Injury

In general, students should be symptom-free before returning to school and resuming normal activities. In some instances, students may be asked to provide a note from their licensed health care provider before they return to school or participate in the full range of school activities. The final decision to permit participation rests with the school physician. The Superintendent, in consultation with the school physician, nurse and other appropriate staff, will develop protocols to address a student's return to activities when there has been a serious illness or injury.

Cross-ref: 7611, Children with Disabilities; 7620, 7621 Students with Disabilities and Section 504; 7420, Interscholastic Athletics; 7250, Student Privacy; 7523 Opioid Overdose Prevention; 5681, School Safety Plans and Teams; 4410, Staff Professional Development

Ref: Education Law §§310 (provisions for appeal of child denied school entrance for failure to comply with immunization requirements); 901 et seq. (medical, dental and health services, BMI reporting); 916 (student self-administration of rescue inhalers); 916-a (student self-administration of epinephrine); 916-b (students with diabetes); 919 (provide and maintain nebulizers); 921 (epinephrine auto-injectors; training of unlicensed personnel); 922 (naloxone); 6527 (emergency treatment: anaphylaxis; naloxone); 6909 (emergency treatment: anaphylaxis; naloxone) Public Health Law §§613 (annual survey); 2164 (immunization requirements); 3000-c (collaborative agreements with emergency health care providers); 3309 (naloxone) 8 NYCRR §§ 64.7 (anaphylaxis; naloxone); 135.4 (Physical Education); Part 136 (school health services program; concussion, anaphylaxis, medication, naloxone) 10 NYCRR Part 66-1 (immunization requirements); § 80.138 (naloxone) *Guidelines for Medication Management in Schools*, State Education Department, September 2015, www.p12.nysed.gov/sss/documents/MedicationManagement-final2015.pdf *Immunization Guidelines: Vaccine Preventable Communicable Disease Control*, State Education Department, revised August 2000 *Making the Difference: Caring for Students with Life-Threatening Allergies*, New York State Department of Health, New York State Education Department, New York Statewide School Health Service Center, June 2008

Concussion Management Guidelines and Procedures, www.nysphsaa.org
New Policy for Stocking Albuterol Metered Dose Inhalers (MDIs), State Education Department, August 2011,
www.p12.nysed.gov/sss/schoolhealth/schoolhealthservices/Albuterol2011memo.pdf.

11. Break

- 11.01 The Board will take a break (proposed 7:45)
No break was taken

12. Independent Contract Retainers

- 12.01 Approve ICRs (proposed 7:50)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.04

Motioned: Trustee Storey

Seconded: Trustee Shands

- Great to see Officer McGrath as mentor, as he is a graduate of Onteora

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

- 12.02 ICR McGrath

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Adam McGrath as a mentor in Law Enforcement for the period beginning November 18, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

- 12.03 ICR Pickhardt

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Barbara Pickhardt as a Chorus Concert Accompanist at the Middle High School for the period beginning November 1, 2016 through May 31, 2017 at a rate of \$45.00 per rehearsal and \$50.00 per concert to a maximum of \$420.00, and authorizes the Superintendent to sign such an agreement

- 12.04 ICR Shaut

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Andrea Shaut as a Chorus Concert Accompanist at the Middle High School for the period beginning November 1, 2016 through May 31, 2017 at a rate of \$45.00 per rehearsal and \$50.00 per concert to a maximum of \$420.00, and authorizes the Superintendent to sign such an agreement.

13. Consent Agenda

- 13.01 Approve Consent Agenda (proposed 7:55)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.03

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

13.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON	
2612	9/6/16 – 01/02/17	Medical – Unpaid (Extension)	
3275	01/03/17-02/15/17 (approx.)	Medical – Paid	
3275	02/16/17-06/30/17 (approx.)	Medical – UnPaid	
SUBSTITUTE NAME	POSITION	AMOUNT	
Murphy, Nicole	Uncertified Substitute Teacher	\$85.00/day	
Ortlieb, Diane	Uncertified Substitute Teaching Assistant	\$10.00/Hr.	
EXTRA DUTY STIPENDS			
NAME	POSITION	AMOUNT	
Bick, Christopher	Musical-Coordinator	\$486.00	
Bouchard, Corinne	Musical-Orchestra Director	\$810.00	
Burkhardt, Jeannine	AIS/Regents Prep (After School)1 + 1st Long	\$2,113.00	
Cayea, Krista	Musical – Vocal Coach + 1 st Long (Split w/ P. Schubert)	\$645.50	
McCarthy, Victoria	Musical-Director	\$3,886.00	
Schubert. Paul	Musical- Vocal Coach	\$566.50	
SUBSTITUTE NAME	POSITION	AMOUNT	
Ortlieb, Diane	Substitute School Monitor	\$10.00/Hr.	
Plourde, Joanne	Substitute School Monitor	\$10.00/Hr.	
Plourde, Joanne	Substitute Food Service Helper	\$10.00/Hr.	

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/16, Confidential, as reviewed by Trustee Shands

14. Committee Reports (no committees met)

15. Old Business

15.01 The Board will discuss Old Business (proposed 8:00)

7:45

Superintendent Watson and Assistant Superintendent McLaren met with negotiation team for ONTEA – next negotiation on 12/15/16 after that the Board committee for negotiations will meet again for discussion

- Request discussion on Homework policy then to committee to see if policy needs to be changed

- Only 3 members on Policy committee, very important discussion
- Parents are asking for a forum on Homework so all stakeholders can be heard, including representatives of extra-curricular activities
 - Superintendent would be the one to gather feedback from staff
 - On agenda for upcoming Principal meeting
 - Utilize Shared Decision Making Building Level Teams in each building, comprised of stakeholders
 - Healthy to hear from people, can invite whoever the Board wishes to have discussion
- Put on next agenda for discussion

16. New Business

16.01 The Board will discuss New Business (proposed 8:05)
8:00

Request presentation of administration goals and any other goals that have been set so taxpayers can know

- Administration has shared goals, building goals, individual goals
 - One is to increase the number of students that sit for state assessments

17. Request For Information

17.01 The Board will request information (proposed 8:10)

Trustee Storey asked how many students moved in that demands more time from ESL teachers (from Item 10.02)

Trustee Allison asked about letter that Ms. McKinley wrote about Indian logo:

- Was image submitted by a student? Why was it refused? Why are the MS not voting?

Trustee Storey asked if the Woodland Valley Bridge closure will affect our students

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, December 20, 2016 at the Woodstock School (proposed 8:15)

Recommended Action: The meeting is adjourned at 8:05

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Schnell

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, DECEMBER 20, 2016

WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 5:30 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands

Not Present: Trustee Schnell, Trustee Allison, Trustee Ratcliff

2. Executive Session

2.01 Enter executive session (proposed 5:30 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss the sale of real property

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands

Not Present: Trustee Schnell, Trustee Allison, Trustee Ratcliff

Now Present

Trustee Allison arrived at 5:40

Trustee Ratcliff arrived at 5:45

2.02 Exit Executive Session and Return to Public Session (proposed 6:00 pm)

Recommended Action: Motion to exit executive session and return to public session 6:10

Motioned: Trustee Osmond

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Schnell

3. Presentation

3.01 BOCES Superintendent, Charles Khoury, will present the BOCES program to the Board (proposed 6:00 duration 30 min)

6:10

Dr. Khoury introduced: BOCES Board of Education President Pat Rausch, Onteora Representative on BOCES Board Bob Curran, Laurie Cassel BOCES Assistant Superintendent

- Thank you for choosing BOCES services- BOCES offerings are worth while because of State aid

- Aid comes year after expenditure – BOCES not allowed to keep excess money, any money not spent gets refunded as surplus
 - In 2015-2016 BOCES participation was \$3.3 million before surplus and State aid
 - \$2.4 million that was eligible for BOCES aid – cost \$1.5 million
 - This year has increased – will yield additional aid
 - Special Education, ELL and transportation not eligible for aid – because aid comes from the state
 - Aid ratio 36% - lowest aid ratio permitted by law because Onteora is land wealthy
 - Region's legislative agenda could press for change in aid ratio
 - Regents are discussing re-defining the variables that go into formulas to determine District wealth
 - Student participation Career Tech Education- grades 11 & 12 program – 25 career programs available – participate in many, but mostly cosmetology
 - Half day programs – other half in high school
 - Center is state of the art – can tour center while in operation
 - For example:
 - Students designed a glove to help stroke victims who lost the use of their hand-worked with neuroscientists – presented at MIT
 - Culinary students competition in Texas- came in 1st place in NY and 7th in US- students won \$30,000 in scholarship
 - New Visions program – grade 12 ½ day program at Elem school in Kingston- 2 students in program
 - 17 students in Special Ed and 1 in P-Tech
- New programs next year:
- Certifying drone pilots for commercial venture
 - Aviation students working with advance manufacturing students to develop clone with cameras to help analyze crops
 - Health and Informatics is computer science and health science
 - Redesigning Alt-Ed program – will be open for September as 2 different schools

Discussion

- Alternative Learning Program (Alt-Ed)– will be a behavior program and a non-traditional learning setting
- Currently visiting Districts to recruit for programs, but HS seniors don't necessarily want to lose ½ day at the HS

4. Acceptance of Minutes

4.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 12/6/16 BOE Meeting

6:40

Motioned: Trustee Allison

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee

Allison, Trustee Ratcliff
Not Present: Trustee Schnell

5. Welcome

5.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:35 duration 10 min)

- School Leadership Team set 2 goals for this year-to increase percentage of students reading on grade level and increase attendance
- Were familiar with the 1000 Book Club Program, but needed community partnership
 - PTA and WH Public Library offered to help
 - Thank you to reading teachers Mr. Vail and Ms. Polacco
 - Met over the summer to design program
 - 1000 Book Club is usually for pre-Kindergarten, but expanded to include all students

6. Board District News

6.01 The Board will announce District news (proposed 6:45)
6:45

Trustee Ratcliff reported:

- Attended the MS Orchestra, Choral and Band performances
 - Recognize our great teachers in the arts – they are inspiring the students
- Attended movie night at Woodstock – teachers and principal were present
 - Great community event

Trustee Storey reported:

- Heard the Bennett students practicing for concert – students were wonderful
- Giving tree at Bennett was a great success
 - A special thank you to Superintendent Bruce Watson and Principal Gabriel Buono because they purchased any tags that had not been taken

Trustee Salem read the following statement:

In acknowledging last meeting's Public Be Heard, I'd like to address a couple of specific issues, and I want to make clear that I'm speaking individually, and not for the entire board. After the meeting, I was contacted by trustees who felt that they were being personally threatened by some things that were said. As soon as I could, I read the transcript and watched the video of the meeting, and what I saw made me aware of a need for clarification of a few things. The first is that it is this board's intention to enable everyone's rights to freely speak their mind. We believe in this absolutely. There have been times when people have criticized, from the podium, our lack of response. We have been accused of "staring blankly". Understand that we consider this your time to be heard. But also understand that we feel it's our responsibility to respond appropriately when inaccuracies are presented or threats are leveled. There is a district code of conduct that prohibits the use of threatening or disrespectful language. Though I'm certain it wasn't anyone's intention to make board members feel physically threatened, I could absolutely see how people would be uncomfortable with phrases like "you won't like" what happens next, or that his response to the Board not agreeing with his position would "not be pretty". Especially because, in the past, surrounding the very issue about which he was speaking, I'm sad to say there has been physical violence and harm to property. Please be aware that your comments don't exist in a vacuum, and if you can't find any other reason to exhibit respect and a sense of decorum, at least temper them for the sake of the students who may be watching, including our student representative.

Second, we fully understand that some issues, in particular the mascot change, have sparked a lot of passion on both sides. Believe me, we have heard it all: from deep gratitude and people telling us it's about time, to people threatening to lynch us, to sue us, to vote down the district budget out of spite, and that specific people would be targeted in the campaign for three open board seats next May. Apart from risking austerity measures purely as a response to a change of mascot, we support the public in all of these endeavors and, obviously, we have a deep belief in the democratic process.

Lastly, I want to address what I would call the slow walking of the implementation of the mascot change. Understand this: for those of us who voted in favor of the change, we wanted to be very careful to make sure that the opposition understood we did not consider this a victory, it was just a change whose time had come. No one wanted to be seen as spiking the ball, so we

moved slowly. And regardless of our personal positions, this board, all seven of us, are bound by our code of conduct to "publicly support the governance team & board's decisions even if you were in the minority", and we will, along with our administration, athletic director and coaches, teachers and student athletes. With our change of administration now well instituted, with our students having participated in a logo design contest, and with the knowledge that further delay in implementing our policy is a disservice to our community, we are going full speed ahead. So run for office, criticize us as you will, but do so with the same kind of respect you ask of our students and faculty.

7. Superintendent District News

7.01 The Superintendent announce District news (proposed 6:50) 6:50

Happy Holidays – a time to focus on giving instead of taking

Phoenicia

- Thank you to:
 - Maverick Family Health for hats and mittens
 - Windy Ridge Pre-School for hats and gloves
 - St Francis De Sales Catholic Church in Phoenicia for new clothing, toys and books
 - St. Johns Church in West Hurley for holiday family meals
- 2nd and 3rd grade students have begun their winter garden curriculum with research on "What's the Dirt on Dirt?"
 - Students learn the critical functions that soil performs in almost any ecosystem
- Kindergarten students are spending this week cooking the vegetables and fruits as they learn about cultural celebrations around the world
 - Latkes and applesauce prepared and eaten by the students were a few of their favorites
- Literacy Coach, Linda Szakmary will begin an afterschool study group for teachers in grades K-3 that will support best practices in early literacy in January

Bennett

- Thank you to the Onteora Community for their generosity regarding the Giving Tree at Bennett
 - The cafeteria was completely filled with approximately 200 toys for more than 55 children in our community
 - The organizers, Mrs. Elmendorf and Ms. Erlwein truly brought the magic of the holiday spirit

High School

- The January Regents, Midterms, & Half Year Course Final Exam schedules were devised by the high school with the intention of spreading out exams to minimize the amount of testing students would have in a day –available on the high school's website
- Congratulations to Onteora senior Milo Hemberger, who has been awarded a "best in school" prize in a Bill of Rights contest sponsored by the Lower Hudson Valley Chapter of the New York Civil Liberties Union
 - Milo won a \$100 prize as well as an invitation to a Bill of Rights Day Awards Ceremony, which was held on 12/15/16 at St. Paul's Church in Mt. Vernon

- There will be a 1/5/17 presentation by Dr. Michael (“Mykee”) Fowlin, the creator of award-winning programs on bullying, discrimination, violence prevention, and diversity
 - The presentation will take place in the High School/Middle School Auditorium at 7 PM
 - Dr. Fowlin will also address Onteora High School students during a daytime assembly as well
 - Presentation is meant for HS students
- Earlier today, progress reports for the first five weeks of the second quarter were mailed out to parents
- Tomorrow at 7 PM is the HS Band and Small Ensembles Winter Concert.
- The high school is pleased to announce that this year’s musical will be Les Miserable
 - Student auditions will be on 1/21/17 & 1/30/17 from 3PM-5PM, the production is scheduled for 3/28/17 through 3/30/17

7.02 Assistant Superintendent for Business, Victoria McLaren will present a 2017-2018 Budget Introduction (proposed 6:55 duration 20 min)

Introduction and review of where we have been and are going – how to proceed through budget process this year

- 16-17 Budget passed with good community support
- Majority of budget is in instruction and employee salary and benefits
 - Out of \$54 million, \$34 is salary and benefits
- With 1 contract not settled and another ending, start budget process with assumptions for these employees
- Meet with directors and principals – what programs are working/not working/additions
- Use transfer to capital line to handle smaller facility projects over the summer
- BOCES budget- will have firmer numbers in February, but as CSE meetings occur will know more
- Tax levy limit calculation due to State in March
- DEHIC may have a 10% increase due to amount of claims DEHIC pays and prescription increase
- GEA money back last year, won’t have this year
- Approximately 317 Employees - full time = 296 Part time = 21
 - Staffing will be reviewed with budget - any positions with current staff members retiring will be reviewed to determine if the position needs to be filled for the 2017-2018 school year
 - Existing programs will be reviewed to determine if staffing is appropriate, needs to be increased or decreased
- State Aid projections will be available in mid-January
- Since we were below maximum allowable levy last year, can have carryover
- Now have just under \$12 million in reserves

8. Student Representative Report

8.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 7:15)

- National Honor Society is holding a Blood drive on Thursday
 - They also raised \$600—for Helping Hands – 30 gift cards from Target

for families in need

- HS Student Government is going to Bennett to help with their Student Government Anti-bullying day
- Mascot survey was completed – 2 images picked one for mural, one for logo on uniforms
 - Announcement made on Monday and put in hallway for students to see

9. Acknowledge Public Be Heard

9.01 The Board will acknowledge the public be heard comments from the last meeting
Doug Eighmey

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:20 duration 10 min or more)

7:20

Corey Cavallaro – President of OTA – thanked Board and administration for having policies about anti-bullying and harassment - will continue to work with Board and administration to maintain a safe and inclusive environment. As a 7th grade cabinet member – had Dr. Fowlin last year in middle school. Will bring him back next year.

11. Discussion

11.01 Discussion on Homework (proposed 7:25 duration 20 min)

7:20

- Board has been discussing this for a little over a year – raised initially in response to recess forum
 - Several students came forward to say that the Board should not make them go out during recess – some wanted/needed to finish homework
- Other districts across country have more detailed homework policy (or administrative regulation) that limits the minutes per day or not give homework on weekends or vacation
- Numerous parents have contacted Board members – parents want a survey – is RFI from last year
- Inconsistency in the amount of homework – some students have a lot, some have none in the same grade
- Need a formal review of literature on homework
 - Then review policy and look at what other districts in the region are doing
- Survey teachers and parents- can't assume what teachers are doing with the policy – need to hear from them
- HS students with college aspirations have to do community service, extra-curricular activities to get into school of choice on top of homework
- Ensure that the current policy is being implemented-policy 8440 adopted in 2013
- The goal is to make better students without tying the hands of our administration and teachers
 - High School students should have a great life and be able to pursue whatever they want outside the school day
- Main issue is grades 4, 5, 6 - Building Leadership Team can review ideas

- A number of Bennett teachers took a course on best practices in homework
 - Discussion of how they applied that information to their teaching is ongoing
- Start with Building principal, Superintendent and Assistant Superintendent for Curriculum & Instruction meeting with various stakeholders
 - Will report back
- Have on agenda again as work is being done

12. Break

12.01 The Board will take a break (proposed 7:45)

7:50

13. Policies (proposed 7:50)

13.01 First Reading of Policy 5681 School Safety Plans

8:05

- Changes were recommended by District wide safety team
 - Have had a broad range of people on the team
- Revise highlighted sentence

~~2009~~—~~2016~~5681 Non-Instructional/Business Operations SUBJECT: SCHOOL SAFETY PLANS

~~The District has developed, and will update by July 1 of each succeeding year, a comprehensive District-wide school safety plan and building-level school safety plans, as enumerated in Education Law and Commissioner's Regulations, and in a form as prescribed by the Commissioner of Education. These plans will be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of schools and the School District with local and county resources in the event of such incidents or emergencies.~~

~~Each plan shall be reviewed by the appropriate school safety team on at least an annual basis, updated as needed and recommended to the Board of Education for approval. However, District-wide and building-level school safety plans shall be adopted by the School Board only after at least one (1) public hearing that provides for the participation of school personnel, parents, students, and any other interested parties. Further, the Board shall make the District-wide and building-level school safety plans available for public comment at least thirty (30) days prior to its adoption, provided that only a summary of each building-level emergency response plan (i.e., building-level school safety plan) shall be made available for public comment.~~

~~District-Wide School Safety Plan~~
~~District-wide school safety plan means a comprehensive, multi-hazard school safety plan that covers all school buildings of the School District, that addresses prevention and intervention strategies, emergency response and management at the District level and has the contents as prescribed in Education Law and Commissioner's Regulations.~~

~~The District-wide school safety plan shall be developed by the District-wide school safety team appointed by the Board of Education. The District-wide team shall include, but not be limited to, representatives of the School Board, student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.~~

~~Building-Level School Safety Plans~~

~~Building-level school safety plan means a building-specific school emergency response plan that addresses prevention and intervention strategies, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's Regulations.~~

~~The building-level plan shall be developed by the building-level school safety team. The building-level school safety team means a building-specific team appointed by the Building Principal, in accordance with regulations or guidelines prescribed by the Board of Education. The building-level organizations, school safety personnel, other school personnel, community members, local law enforcement officials, local ambulance or other emergency response agencies, and any other representatives the School Board deems appropriate.~~

~~If the District receives federal preparedness funds, the District requires appropriate personnel to complete the IS-700 NIMS (National Incident Management System) introductory course.~~

~~Filing/Disclosure Requirements~~

~~The District shall file a copy of its comprehensive District-wide school safety plan and any amendments thereto with the Commissioner of Education no later than thirty (30) days after their adoption. A copy of each building-level school safety plan and any amendments thereto shall be filed with the appropriate local law enforcement agency and with the state police within thirty (30) days of its adoption. Building-level emergency response plans shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other provision of law.~~

~~Homeland Security Presidential Directives—HSPD-5, HSPD-8~~

~~Homeland Security Act of 2002, 6 United States Code (USC) Section 101~~

~~Education Law Section 2801-a~~

~~Public Officers Law Article 6~~

8 New York Code of Rules and Regulations (NYCRR) Section 155.17

Emergencies and violent incidents in schools are critical issues that must be addressed in an expeditious and effective manner. The Board of Education recognizes its responsibility to adopt and keep current a comprehensive district wide school safety plan and building-level emergency response plan(s) which address violence prevention, crisis intervention, emergency response and management.

Taken together, the district-wide and building level plans shall provide a comprehensive approach to addressing school safety and violence prevention, and provide the structure where all individuals can fully understand their roles and responsibilities for promoting the safety of the entire school community. The plans shall be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the district's coordination with local and county resources. The plans shall also address risk reduction/prevention, response and recovery with respect to a variety of types of emergencies and violent incidents in district schools.

In accordance with state law and regulation, the district shall have the following safety teams and plans to deal with violence prevention, crisis intervention and emergency response and management:

Comprehensive District-Wide School Safety Team and Plan

The Board shall annually appoint a district-wide school safety team that includes, but is not be limited to, a representative from the following constituencies: the Board, teachers, administrators, and parent organizations, school safety personnel (including the SRO) and other school personnel. This team shall be responsible for the development and annual review of the comprehensive district-wide school safety plan. The plan shall cover all district school buildings and shall address violence prevention (taking into consideration a range of programs and approaches that are designed to create a positive school climate and culture), crisis intervention, emergency response and management including communication protocols, at the district level. It shall include all those elements required by law and regulation.

The Board may also appoint a student representative to the district-wide school safety team. However, no confidential building-level emergency response plans shall be shared with the student member, nor shall the student member be present during discussion of any confidential building-level emergency response plans, or confidential portions of the district-wide emergency response strategy.

The Superintendent of Schools or his/her designee shall be the district's chief emergency officer, and shall coordinate communication between school staff and law enforcement and first responders. The chief emergency officer shall ensure that all staff understand the district-wide school safety plan and receive training on the building-level emergency response plan, violence prevention and mental health, and shall also ensure that district-wide and building-level emergency response plans are completed, reviewed annually, and updated as needed by the designated dates. The chief emergency officer shall ensure that the district-wide plan is coordinated with the building-level plans, and shall ensure that required evacuation and lock-down drills are conducted.

Building-Level Emergency Response Plans and Teams

Each Building Principal shall be responsible for annually appointing a building-level emergency response team that includes representation from teachers, administrators, parent organizations, school safety personnel, other school personnel, law enforcement officials, fire officials and other emergency response agencies. The emergency response team shall be responsible for the development and review of a building-level emergency response plan for each district building. The plan(s) shall address response to emergency situations, such as those requiring evacuation, sheltering and lock-down at the building level and shall include all components required by law and regulation. These confidential plans shall include evacuation routes, shelter sites, medical needs, transportation and emergency notification of parents and guardians.

Building-level emergency response plans shall include protocols in response to carbon monoxide alarms or detection. Alarm or detection of carbon monoxide will result in the appropriate actions as described by the emergency response plan.

Building-level emergency response plans shall designate:

- an emergency response team for incidents that includes appropriate school personnel, law enforcement officials, fire officials, and representatives from local, regional and/or state emergency response agencies to assist the school community in responding to a serious violent incident or emergency; and
- a post-incident response team that includes appropriate school personnel, medical personnel, mental health counselors and other related personnel to assist the community in coping with the aftermath of a serious violent incident or emergency.

The Building Principal, in consultation with the Superintendent, shall annually designate a threat assessment team to provide ongoing support and information in order to identify, and assess individuals who may be potential threats to safety, with the intent of minimizing acts of violence in the school community. The threat assessment team shall be composed of, but not limited to, the following personnel from both within the school and the larger community, as appropriate: building administrators, legal counsel, the medical director and/or school nurse, school counselors, local mental health and social service providers, law enforcement, school resource officers, security personnel, and facilities and maintenance personnel. The team shall meet regularly. The team shall be mindful of the need for discretion and observance of confidentiality requirements.

Students, staff and parents shall be encouraged to bring their concerns to any district employee. If a district employee becomes aware of a threat to the school community, the Building Principal shall be informed and he/she will convene the threat assessment team. The Building Principal may request the participation of the following additional

individuals who may have specific knowledge of the potential perpetrator: supervisors, teachers, students and parents. The Building Principal is responsible for keeping the Superintendent informed about the activities of the threat assessment team. Threat assessment team members shall receive appropriate training.

The Building Principal shall be responsible for conducting at least one test every school year of the emergency response procedures under this plan including procedures for sheltering and early dismissal.

To maintain security and in accordance with law, the building-level emergency response plan(s) shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other law.

Annual Review and Report

All plans shall be annually reviewed and updated, if necessary, by the appropriate team by July 15. In conducting the review, the teams shall consider any changes in organization, local conditions and other factors including an evaluation of the results of the annual test of the emergency response procedures which may necessitate updating of plans. If the plan requires no changes, then it shall remain in effect. If the district-wide plan requires change, then the updated plan shall be submitted to the Board of Education in time to allow 30-days of public comment and to hold a public hearing which provides for the participation of school personnel, students and other interested parties prior to Board adoption. All plans must be adopted by the Board of Education by July September 1.

The Superintendent of Schools shall be responsible for filing the district-level school safety plan and any amendments to the plan with the Commissioner within 30 days after their adoption. The district-wide plan will be posted on the district's website. Each Building Principal shall be responsible for filing the building-level emergency response plan for his or her building, and any amendments to the plan, with the appropriate local law enforcement agency and the state police within 30 days after their adoption, but no later than October 15 of each year.

Cross-ref: 3420 Anti-Harassment in the School District

7380 Bullying

3410, Code of Conduct on School Property

6160 Professional Growth/Staff Development

Ref: Education Law §2801-a (school safety plans)

Executive Law §2B (state and local natural and manmade disaster preparedness)

8 NYCRR Part 155 (Educational Facilities)

School Safety Plans Guidance, New York State Education Department, June 2010

13.02 First Reading of Policy 8281 Academic Intervention Services

New Policy 2016 8281 Instruction **SUBJECT: ACADEMIC INTERVENTION SERVICES**

The Board of Education is committed to providing academic intervention services to students at risk of not meeting the state learning standards. Such services may include additional instruction supplementing the instruction provided in the general curriculum and/or student support services such as guidance, counseling, attendance and study skills needed to support improved academic performance.

Eligibility for academic intervention services will be determined based on a student's performance on state assessment exams and/or in accordance with the uniformly applied district-developed district-adopted procedures, which are attached to this policy. Eligible students will receive services consistent with law and regulations which shall commence no later than the beginning of the semester following a determination that a student is eligible for such services.

Parental Notification and Involvement

The district shall post on its website and distribute to district parents in writing a description of the district-developed procedures for determining which students are eligible for academic intervention services, as specified in state regulations.

Notification on Commencement of Services. The Building Principal will notify the parents of a student determined to be in need of academic intervention services, in writing, upon the commencement of such services. Such notification will include:

A summary of the academic intervention services to be provided; The reason the student needs such services; and Consequences of not achieving expected performance levels. The criteria for ending services; and The performance levels obtained on district selected assessments, if appropriate.

In addition, the district/schools will provide for ongoing communication with parents which must include opportunities to consult with teachers and other professional staff, regular reports on the student's progress and information on ways to monitor and work with educators to improve the student's performance.

All parental notifications and communications will be done in English and translated, when appropriate, into the native language or mode of communication of the parents.

Description and Review of Academic Intervention Services

The Superintendent of Schools, in consultation with each Building Principal, shall maintain a description of academic intervention and/or student support services for each school. This description will include any variations in services in schools within the district and will specifically delineate:

The district-wide procedures used to determine the need for academic intervention services, which are attached to this policy; the academic intervention instructional and/or support services to be provided; whether instructional services and/or support services are offered during the regular school day or during an extended school day or year; and the criteria for ending services, including, if appropriate, performance levels that students must obtain on district-selected assessments.

Beginning July 1, 2017 and every two years thereafter, the Superintendent shall review and revise the description of academic intervention services based on student performance results and present such revised description to the Board for approval.

13.03 First Reading of Policy 7132 Education of Homeless Children and Youth

2009 2016 7132 Students SUBJECT: EDUCATION OF HOMELESS CHILDREN AND YOUTH

~~The parent/person in parental relation to a homeless child; or the homeless child, together with the homeless liaison designated by the School District in the case of an unaccompanied youth; or the director of a residential program for runaway and homeless youth established pursuant to Executive Law Article 19-H, in consultation with the homeless child, where such homeless child is living in such program, may designate either the school district of current location, the school district of origin, or a school district participating in a regional placement plan as the district the homeless child shall attend.~~

~~Pursuant to Commissioner's Regulations, a "homeless child" means a child or youth who lacks a fixed, regular, and adequate nighttime residence, including a child who is:~~

~~—— a) Sharing the housing of other persons due to a loss of housing, economic hardship or a similar reason;~~

~~—— b) Living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations;~~

~~—— c) Abandoned in hospitals;~~

~~—— d) Awaiting foster care placement; or~~

~~—— e) A migratory child who qualifies as homeless in accordance with Commissioner's Regulations. As defined in the No Child Left Behind Act of 2001, the term "migratory child" includes a child who is, or whose parent or spouse is, a migratory agricultural worker, including a migratory dairy worker, or a migratory fisher, and who has moved from one school district to another in the preceding 36 months, in order to obtain, or accompanies such parent or spouse in order to obtain, temporary or seasonal employment in agricultural or fishing work.~~

~~—— f) A child or youth who has a primary nighttime location that is:~~

~~1. A supervised, publicly or privately operated shelter designed to provide temporary living accommodations including, but not limited to, shelters operated or approved by the state or local department of social services, and residential programs for runaway and homeless youth established pursuant to Executive Law Article 19-H; or~~

~~2. A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings; including a child or youth who is living in a car, park, public space, abandoned building, substandard housing, bus or train station or similar setting.~~

~~—— g) Considered an "unaccompanied youth":~~

~~1. An unaccompanied youth is a homeless child (for whom no parent or person in parental relation is available) or youth not in the physical custody of a parent or legal guardian.~~

~~2. An unaccompanied youth shall not include a child or youth who is residing with someone other than a parent or legal guardian for the sole reason of taking advantage of the schools of the district.~~

~~The term "homeless child" shall not include a child in foster care or receiving educational services pursuant to Education Law Sections 3202(4), (5), (6), (6a) or (7) or pursuant to Articles 81, 85, 87 or 88. For example, a child in a family home at board, a school for the mentally retarded, a hospital or other institution for the care, custody and treatment of children; youths under the direction of the Division for Youth incarcerated in county correctional facilities or youth shelters; or children residing in child care institutions or schools for the deaf or blind would not be considered "homeless."~~

~~Enrollment, Retention and Participation in the Educational Program~~

~~Enrollment of homeless children shall not be delayed and their ability to continue or participate in the educational program shall not be restricted due to issues such as:~~

~~Transportation;~~

~~Immunization requirements;~~

~~Residency requirements;~~

~~Birth certificates, medical records, individualized education programs (IEPs), school records and other documentation;~~

~~Guardianship issues;~~

~~Comprehensive assessment and advocacy referral processes;~~

~~Resolution of disputes regarding school selection;~~

~~Proof of social security numbers;~~

~~Attendance requirements;~~

~~Sports participation rules;~~

~~Inability to pay fees associated with extracurricular activities such as club dues and sports uniforms; or~~

~~Other enrollment issues.~~

~~Educational Programs and Services~~

~~The School District shall provide homeless children and youth with access to all of its programs, activities and services to the same extent that they are provided to resident students.~~

~~Homeless children and youth shall be educated as part of the school's regular academic program. Services must be provided to homeless children and youth through programs and mechanisms that integrate homeless children and youth with~~

their non-homeless counterparts, including programs for special education, vocational and technical education, gifted and talented students, before and after school, English language learners/limited English proficiency, Head Start, Even Start, and school nutrition. Services provided with McKinney-Vento funds must expand upon or improve services provided as part of the regular school program. Consequently, the School District shall ensure that homeless children and youth are not segregated in a separate school, or in a separate program within the school, based on their status as homeless; and to the extent feasible consistent with the requirements of Commissioner's Regulations, keep a homeless child or youth in the school of origin except when doing so is contrary to the wishes of the child's or youth's parent or guardian. Further, the School District shall review and revise policies and practices, including transportation guidelines, that may act as barriers to the enrollment, attendance, school success, and retention of homeless children and youth in the School District.

— All homeless children and youth are automatically eligible for Title I Part A services whether or not they meet the academic standards or live in a Title I school attendance area. Homeless students may receive Title I educational or support services from schoolwide and targeted assistance school programs.

Transportation

— If the local social service district or the Office of Children and Family Services is not required to provide transportation, the designated district is responsible for the provision and the cost of the student's transportation. Where a homeless student designates the school district of current location as the district the student will attend, then that district shall provide transportation to the student on the same basis as a resident student. Where the homeless student designates the school district of origin or a school district participating in a regional placement plan, then that district must provide transportation to and from the homeless child's temporary housing and school.

Transportation responsibilities apply to all school districts regardless of whether or not they receive McKinney-Vento funds. Transportation must be provided during the pendency of enrollment disputes. If the designated district provides transportation for non-homeless preschool children, it must also provide comparable transportation services for homeless preschool children.

School District Liaison for Homeless Children and Youth

— The School District shall designate an appropriate staff person, who may also be a coordinator for other federal programs, as the local educational agency liaison for homeless children and youth to carry out the duties as enumerated in law, Commissioner's Regulations and applicable guidance issued by the U.S. and New York State Education Departments. The District will inform school personnel, local service providers and advocates of the office and duties of the local homeless liaison.

Training

— The District will train all school enrollment staff, secretaries, school counselors, school social workers, and Principals on the legal requirements for enrollment. School nutrition staff, school registered professional nurses, teachers, and bus drivers will receive training on homelessness that is specific to their field.

Outreach

— The District will make every effort to inform the parents or guardians of homeless children and youth of the education, transportation and related opportunities available to their children including transportation to the school of origin. The parent(s)/guardian(s) will be assisted in accessing transportation to the school they select, and will be provided with meaningful opportunities to participate in the education of their children. Public notice of educational rights of homeless children and youth will be disseminated by the District in places where families and youth are likely to be present (e.g., schools, shelters, soup kitchens), and in comprehensible formats (e.g., geared for low-literacy or other community needs).

Dispute Resolution

— The District shall establish procedures for the prompt resolution of disputes regarding school selection or enrollment of a homeless child or youth and provide a written explanation, including a statement regarding the right to appeal to the parent or guardian if the School District sends the student to a school other than the school of origin or the school requested by the parent or guardian. These disputes shall include, but are not limited to, disputes regarding transportation and/or a child's or youth's status as a homeless child or unaccompanied youth.

— If there is a factual dispute over whether a student is homeless, the District will immediately enroll the student and then provide the parent/guardian the opportunity to submit verification of homelessness. The student will remain enrolled until a final determination is made by the District and for a minimum of thirty (30) days after the final determination to allow the parent/guardian opportunity to appeal to the Commissioner of Education. If the student files an appeal that contains a request for a stay within thirty (30) days of such final determination, the District must continue to enroll the student until the Commissioner rules on the stay request.

Record and Reporting Requirements

— If the District, as the school district of origin, receives a request to forward student records to a receiving district, the records must be forwarded within five (5) days.

The School District shall maintain documentation regarding all aspects of the District's contact with and services provided to homeless students and youth for possible on-site monitoring by the State Education Department.

The District shall collect and transmit to the Commissioner of Education, at such time and in the manner as the Commissioner may require, a report containing such information as the Commissioner determines is necessary to assess the educational needs of homeless children and youths within the state.

McKinney-Vento Homeless Education Assistance Act, as reauthorized by the No Child Left Behind Act

— of 2001, 42 United States Code (USC) Section 11431 et seq.

Education Law Sections 902(b) and 3209

8 New York Code of Rules and Regulations (NYCRR) Section 100.2(x)

The Board of Education recognizes its responsibility to identify homeless children within the district, encourage their enrollment and eliminate existing barriers to their education which may exist in district practices. The Board will provide homeless children attending the district's schools with access to the same free and appropriate public education and other school programs and activities, including preschool education, as other children.

A homeless child is a child who lacks a fixed, regular, and adequate nighttime residence or who has a primary nighttime location in a public or private shelter designed to provide temporary living accommodations, or a place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. This definition also includes a child who shares the housing of others due to loss of housing, economic hardship, or similar reason; lives in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; lives in a car, park, public space or abandoned building, substandard housing, bus or train station or similar setting; has been abandoned in a hospital or is awaiting foster care placement; or is a migratory child who qualifies as homeless. An unaccompanied youth is a homeless child for whom no parent or person in parental relation is available.

A homeless child has the right to attend school in either the school of origin (i.e., where he/she resided before becoming homeless, or the school he/she was last enrolled), the school in the district of current location (i.e., where he/she currently resides as a result of his/her homelessness) that he/she is entitled to attend based on attendance zone or general eligibility, or a school in a district participating in a regional placement plan. Such schools include preschools. The homeless child is entitled to attend the designated school on a tuition-free basis for the duration of his or her homelessness. If the child becomes permanently housed, the child is entitled to continue to attendance in the same school building until the end of the school year and for one additional year if that year constitutes the child's terminal year in such building. If a homeless child completes the final grade level in his/her school of origin, the child may also attend the designated receiving school at the next grade level.

The Superintendent of Schools shall develop procedures necessary to expedite the homeless child's access to the designated school. Such procedures shall include:

1. **Admission:** Upon designation, the district shall immediately admit the homeless child to school, even if the child is unable to produce records normally required for enrollment, such as previous academic records, medical or immunization records, proof of age or residency or other documentation and even if there is a dispute with the child's parents regarding school selection or enrollment. During a dispute, the student may continue attending the school until final resolution of the dispute, including all available appeals. Homeless children will have the same opportunity as other children to enroll in and succeed in the district's schools. They will not be placed in separate schools or programs based on their status as homeless. The district shall eliminate barriers to identification, enrollment and retention of homeless children, including barriers to enrollment and retention due to outstanding fees, fines or absences.
2. **Transportation:** The district shall provide transportation for homeless students currently residing within the district as required by applicable law, as described in the accompanying regulation.
3. **School Records:** For homeless students attending school out of the district, the district shall, within five days of receipt of a request for records, forward a complete copy of the homeless child's records including proof of age, academic records, evaluation, immunization records and guardianship paper, if applicable. For homeless students attending school in the district, the district shall request the student's records (academic, medical, etc.) from the school the student last attended.
4. **Coordination:** The district shall coordinate with local social services agencies and other entities providing services to homeless children and their families for the provision of services to homeless children, and shall coordinate with other school districts on issues of prompt identification, transportation, transfer of records, and other inter-district activities. This shall include ensuring the provision of appropriate services to homeless students with disabilities who are eligible for services under either Section 504 or IDEA.

Information about a homeless child's living situation shall be treated as a student education record, and shall not be deemed to be directory information under FERPA (see policy 7240).

The Superintendent shall also designate a liaison for homeless children and ensure that this person is aware of his or her responsibilities under the law. The Superintendent shall ensure that the liaison receives appropriate professional development on identifying and meeting the needs of homeless students, including the definitions of terms related to homelessness. The liaison's responsibilities shall include, but not be limited to, ensuring that:

1. parents or guardians of homeless children are informed of the educational and related opportunities available to their children, and are provided with meaningful opportunities to participate in the education of their children;
2. parents and guardians and unaccompanied youth are fully informed of all transportation services available to them, and are assisted in accessing them;
3. enrollment disputes involving homeless children are promptly mediated and resolved;
4. school personnel, through outreach and in coordination with shelters and social service agencies and other appropriate entities, identify homeless children, including homeless preschoolers;
5. homeless children receive educational services, including Head Start and preschool services to which they are eligible, as well as referrals to health care and other appropriate services for homeless children and their families;
6. public notice of the educational rights of homeless children is disseminated in locations frequented by homeless unaccompanied youth and parents/guardians of homeless children, in a manner and form understandable to them;
7. staff who provide services to homeless students receive required professional development and support on identifying and meeting the needs of homeless students;
8. homeless unaccompanied youth are informed of their rights, are enrolled in school, and have opportunities to meet the same state standards set for all students, including receiving credit for full or partial coursework earned in a prior school pursuant to Commissioner's regulations.

In accordance with law and regulation, the district will offer a prompt dispute resolution process (described in more detail in the accompanying administrative regulation).

In accordance with Commissioner's regulations, the district shall collect and transmit to the Commissioner information necessary to assess the educational needs of homeless children within the State.

Ref: 42 USC §§11431 et seq.

School Enrollment Guidelines on the McKinney-Vento Act, 67 Fed. Reg. 10,697-10,701 (March 8, 2002)

Education Law §§207; 305; 3202; 3205; 3209

Executive Law §§532-b; 532-e

Social Services Law §§17; 62; 397

8 NYCRR §§100.2(x); 175.6

14. Independent Contract Retainers

14.01 Approve all ICRs (proposed 7:55 duration 15 min)

8:15

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 14.02-14.05

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Schnell

14.02 ICR Kowalsky

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Adam Kowalsky as a mentor in Culinary Arts for the period beginning October 30, 2016 through May 26, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

14.03 ICR - Mohonk Preserve

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mohonk Preserve Inc. for the period beginning November 29, 2016 to December 12, 2016 at a rate of \$275.00 per program, to a maximum of \$275.00, for a pond keeper program at the Phoenicia School and authorizes the Superintendent to sign such an agreement.

14.04 ICR - Tang

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Gregory Tang, Creative Smarts Inc., as a Professional Development Consultant on March 3, 2017 at a rate of \$8,200.00 inclusive of travel expenses, to a maximum of \$8,200.00, and authorizes the Superintendent to sign such an agreement,

14.05 ICR- Burke Warren

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Robert Burke Warren as a mentor in Songwriting and Recording for the period beginning December 6, 2016 through May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement.

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 8:05)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 15.02-15.08

8:15

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Schnell

15.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2293	12/21/16-02/01/17	Medical Leave - Paid

SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REASON
Amodeo, Bernadette	Elementary Teacher/Bennett	01/03/17-06/30/17	1MA	Leave Replacement

SUBSTITUTE

NAME	POSITION	AMOUNT
Thompson, Carolyn	Certified Teacher	\$110.00/day
Noecker, Katelyn	Certified Teacher	\$110.00/day Effective 12/2/16

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Downs, Kelly	Track-Winter-Assistant Coach	Rescind

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Smith, Estelle	Food Service Helper	01/06/2017	

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3310	12/02/16-12/23/16	Medical Leave - Paid
3677	12/9/16 (1/2 day) – 12/20/16	Administrative - Paid

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special

Education (CPSE) Recommendations, Schedule U, #12/16, Confidential, as reviewed by Trustee Shands

15.04 Approve new product from Catskill Hudson Bank

Recommended Action: The Board of Education hereby approves Insured Cash Sweep through Catskill Hudson Bank

15.05 MOA OAA- remove Director of Technology

Recommended Action: The Board of Education hereby approves MOA #12202016 between the Onteora Central School District and the Onteora Administrators Association regarding the removal of the Director of Technology title from the contract.

15.06 MOA ONTSA - add Director of Technology

Recommended Action: The Board of Education hereby approves MOA 12202016A between the Onteora Central School District and the Onteora Non-Teaching Supervisors Association to add the Director of Technology title to the contract

15.07 Approve NYSCOSS Conference for Superintendent

Recommended Action: The Board of Education hereby approves Bruce Watson to attend the NYSCOSS Winter Institute and Lobby Day on March 5-7, 2017 for \$619 plus travel expenses.

15.08 Approve Donation

Recommended Action: The Board of Education hereby approves the donation of prom dresses valued at \$425 for the High School.

16. Committee Reports

16.01 Facilities Committee - Trustee Storey to report. Next meeting is at the Bennett School at 3:00 on 1/18/17 (proposed 8:10)

- Continuing tours - in Woodstock reviewed Building Condition Survey
 - Noticed some areas of upgrades
 - Next tour at Bennett

16.02 Health and Wellness Committee - Trustee Shands to report. Next meeting is 2:45 in the MS/HS Conference Room on 1/19/17

- Meet and Greet in May and will benefit Belleayre Bash each year

16.03 Policy Committee - Trustee Salem to report. Next meeting is at Central Administration 10:00 on 1/19/17

- Will meet again January 19th

17. Old Business

17.01 The Board will discuss Old Business (proposed 8:15)

Communications Committee – reviewed information from NYSSBA, then met with communication BOCES specialists Valerie Havas and Holly Booker – received overview of what BOCES provides, then discussed putting committee together

- Will reach out to diverse group of teachers, administrators, community,

parents, with focus of putting together a goal and strategy orientated communication plan

- Then have items to act on immediately

18. New Business

18.01 The Board will discuss New Business (proposed 8:20)

8:20

Dress code- a lot written lately about dress code and gender

- Discuss at Board table- what are norms and are they equitable?

19. Request For Information

19.01 The Board will request information (proposed 8:25)

8:25

Trustee Shands asked what happens if the budget does not pass

- Will include in in budget presentations

Trustee Storey asked what is thought of the Science Learning standards released?

- Science standards are a “tweek” of Next Generation National standards
- HS staff reviewed changes – main changes are in robotics- regents need to align to standards

On behalf of Board of Education, wish students and faculty, staff and administration a Happy Holiday

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, January 10, 2017 at the MS/HS. Happy New Year! (proposed 8:30)

Recommended Action: The meeting is adjourned at 8:30

Motioned: Trustee Shands

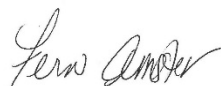
Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Schnell

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

THURSDAY, JANUARY 12, 2017
MIDDLE SCHOOL/HIGH SCHOOL

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Schnell, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Ratcliff, Trustee Osmond

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 45 min)

Recommended Action: Motion to enter into executive session to discuss the sale of real property

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Ratcliff, Trustee Osmond

Now Present:

Trustee Osmond arrived at 6:02

Trustee Salem arrived at 6:05

2.02 Exit Executive Session and Return to Public Session (proposed 6:45 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Shands, Trustee Allison, Trustee

Osmond, Trustee Salem

Not Present: Trustee Ratcliff

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 12/20/16 BOE Meeting

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Shands, Trustee Allison, Trustee

Osmond, Trustee Salem

Not Present: Trustee Ratcliff

Moment of Silence for Woodstock Town Supervisor Jeremy Wilbur

4. Welcome

4.01 High School Principal, Lance Edelman will welcome the Board (proposed 6:50 duration 10 min)

6:50

Assemblies & Presentations

- Earlier in the year Substance Abuse Awareness/Prevention “There and Back”
- Last Week – Dr. Mykee Fowlin – “I am not the enemy.”
 - Well received – asked for more next year
 - Community presentation in the evening
- February – Teen Dating Violence Awareness Month
 - 2/28/17 – working with Ulster County Family & Advocacy Center to present age appropriate grade level assemblies called “Dating 101 – Let’s Have the Talk”
 - Understanding the partner violence continuum; Decision-making; Options, Resources, & Support
 - 3/1/17 Parent Presentation
- 4/20/17 partnered with Ulster County Community College for Driver Safety Awareness Program – speaker on Safe Driving

Events & Good News

- Hosted a county-wide vocal jazz workshop sponsored by the Ulster County Music Educators Association
 - 28 high school students from across Ulster County participated
 - Onteora representatives included seniors, Megan Haaland, Will Davis, Kalena Kwiesinski and Spencer Estes
 - At the evening performance, Onteora’s Sounds of Jazz and Rondout’s Vocal Jazz Ensemble performed, along with the county ensemble
- Onteora High School DECA – Regional Competition 1/10/16
 - Adam Savage placed 5th in Quick Serve Restaurant Management; Sara Chazik placed 5th in Marketing Management; The team of Anya Vereshchagina and Autumn Ward placed 4th in Marketing Communications; The team of Jake Castellano and Alex Meci placed 3rd in Hospitality; The team of Justin Lane and Michael Havens placed 3rd in Sports & Entertainment Marketing; Cecilia Maillet placed 3rd in Human Resources Management; The team of Maia Amellio and Matt Powers placed 2nd in Buying & Merchandising; Emily Downs placed 2nd in job interview
 - DECA will now move on to the state career competition in Rochester
- Science Olympiad invited to Invitational Competition 1/7/17 in East Greenbush, NY
 - Team took home 12 awards, as we came in 10th out of 33 teams. Individual awards were as follows:
 - Mia Amellio and Jackie Katz placed 5th in Chemistry Lab; Lindsay Voelker placed 4th in Herpatology; Grace Hallinan and Yazmin Chefridi placed 3rd in Helicopters; Spencer Cornelis and Jake Castellano placed 2nd in Write It Do It; Mai Amellio and Spencer Cornelis placed 2 in Robot Arm; and Allison Ryan and Jackie Katz placed 1st in Helicopters

- Regional Tournament is February 4th at SUNY Ulster
- The Ontario Central School District was notified by the College Board that Ontario High School is one of 433 school districts in the U.S. and Canada being honored by the College Board with placement on the 7th Annual AP[®] District Honor Roll
 - To be included on the 7th Annual Honor Roll, Ontario High School had to, since 2014, increase the number of students participating in AP while also increasing or maintaining the percentage of students earning AP Exam scores of 3 or higher

5. Board District News

5.01 The Board will announce District news (proposed 6:55)

6:55

Trustee Shands went to presentation by Mykee Fowlin with Trustee Ratcliff, Trustee Storey, Trustee Osmond

- Separate presentation in HS so was able to have a great conversation with child

Trustee Osmond reported Jeremy Wilbur's memorial – learned a lot about history of area; 500 people there

Trustee Allison reported:

- Attended Modified and JV girls sports – all were exciting games
- Volunteering to help out all sports, each season with apparel orders, concessions, etc.

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 7:05)

7:00

Congratulations to HS administration, staff and students for their accomplishments

Phoenicia:

- There will be a Teachers College Afterschool Study Group to learn and share teaching strategies to support our balanced literacy program
- The Shared Decision Making Team is meeting to discuss finalizing the Phoenicia Mission and Vision Statement and reviewing other practices and procedures to enrich and support our literacy goals
- The window for the winter MAP Assessments opens on 1/23/17
 - Data collected from this assessment are used to inform teachers' instruction
 - Both strengths and challenges are identified in Math and ELA
- On 2/3/17 Mike Speirs will present a bully prevention program entitled "Be an Upstander, Not a Bystander" which is an interactive whole school assembly will teach, through demonstration bully prevention strategies for students in grades K-3
 - This is a shared assembly with Woodstock Elementary.

Woodstock:

- 3rd grade students will be visiting Howe Caverns

- 3rd grade peer mediators have completed their training and have been visiting classrooms to share how they can help students solve problems
 - The group is led by our Reading teacher Nicole Polacco.
- Reading buddy event - older students were partnered up with younger students and shared their favorite stories
 - The event was very successful
- Teachers have started administering their second round of the Fountas and Pinnell Reading Benchmark Assessment
 - The students are making nice progress and are adapting to the comprehension questions

Bennett:

- Pink Shirt Day, which is held in support of the anti-bullying movement in schools across the country is to be held on 2/22/17
 - Programs support children's healthy self-esteem and teach empathy, compassion and kindness towards others
 - Last year the majority of Bennett students and staff wore their pink shirts in support of the cause
 - The Bennett Student Council is selling pink "Make Nice" t-shirt as a fundraiser this year
- Regents have adopted new P-12 Learning Standards
 - Looking at a number of activities 4th grade – laid out schedule to work with teachers
 - Focused on inquiry in science
 - Also will look at K-3 science program- Mr. Richards taking lead
- NYSED briefed regents on progress of transition of going to computer based testing
 - Last year was test – concerned on privacy
 - Districts were asked to volunteer this year

7. Student Representative Report

7.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 7:10)
7:10

- Student Government putting up kindness/love wall tomorrow
 - Start with post its with kind words and good quotes
 - Students can take one but must replace it
- Would like to move forward with printing t-shirts with eagle logo ASAP

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting
Corey Cavallaro

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:15 duration 10 min or more)

Doug Eighmey – Vote student body took in regards to eagle mascot is not valid. 650 students in MS & HS - only 115 voted. There was no place on ballot for students to enter opinion about anything- always have a place to write in. Should not move forward with anything.

10. Discussion and Possible Action**10.01 Second Reading and Adoption of Policy 7132 Education of Homeless Children and Youth (proposed 7:25)***Recommended Action:* The Board of Education hereby adopts Policy 7132 as written

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Salem

Not Present: Trustee Ratcliff

2016 7132 Students **SUBJECT: EDUCATION OF HOMELESS CHILDREN AND YOUTH**

The Board of Education recognizes its responsibility to identify homeless children within the district, encourage their enrollment and eliminate existing barriers to their education which may exist in district practices. The Board will provide homeless children attending the district's schools with access to the same free and appropriate public education and other school programs and activities, including preschool education, as other children.

A homeless child is a child who lacks a fixed, regular, and adequate nighttime residence or who has a primary nighttime location in a public or private shelter designed to provide temporary living accommodations, or a place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. This definition also includes a child who shares the housing of others due to loss of housing, economic hardship, or similar reason; lives in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; lives in a car, park, public space or abandoned building, substandard housing, bus or train station or similar setting; has been abandoned in a hospital or is awaiting foster care placement; or is a migratory child who qualifies as homeless. An unaccompanied youth is a homeless child for whom no parent or person in parental relation is available.

A homeless child has the right to attend school in either the school of origin (i.e., where he/she resided before becoming homeless, or the school he/she was last enrolled), the school in the district of current location (i.e., where he/she currently resides as a result of his/her homelessness) that he/she is entitled to attend based on attendance zone or general eligibility, or a school in a district participating in a regional placement plan. Such schools include preschools. The homeless child is entitled to attend the designated school on a tuition-free basis for the duration of his or her homelessness. If the child becomes permanently housed, the child is entitled to continue to attendance in the same school building until the end of the school year and for one additional year if that year constitutes the child's terminal year in such building. If a homeless child completes the final grade level in his/her school of origin, the child may also attend the designated receiving school at the next grade level.

The Superintendent of Schools shall develop procedures necessary to expedite the homeless child's access to the designated school. Such procedures shall include:

1. **Admission:** Upon designation, the district shall immediately admit the homeless child to school, even if the child is unable to produce records normally required for enrollment, such as previous academic records, medical or immunization records, proof of age or residency or other documentation and even if there is a dispute with the child's parents regarding school selection or enrollment. During a dispute, the student may continue attending the school until final resolution of the dispute, including all available appeals. Homeless children will have the same opportunity as other children to enroll in and succeed in the district's schools. They will not be placed in separate schools or programs based on their status as homeless. The district shall eliminate barriers to identification, enrollment and retention of homeless children, including barriers to enrollment and retention due to outstanding fees, fines or absences.
2. **Transportation:** The district shall provide transportation for homeless students currently residing within the district as required by applicable law, as described in the accompanying regulation.
3. **School Records:** For homeless students attending school out of the district, the district shall, within five days of receipt of a request for records, forward a complete copy of the homeless child's records including proof of age, academic records, evaluation, immunization records and guardianship paper, if applicable. For homeless students attending school in the district, the district shall request the student's records (academic, medical, etc.) from the school the student last attended.
4. **Coordination:** The district shall coordinate with local social services agencies and other entities providing services to homeless children and their families for the provision of services to homeless children, and shall coordinate with other school districts on issues of prompt identification, transportation, transfer of records, and other inter-district activities. This shall include ensuring the provision of appropriate services to homeless students with disabilities who are eligible for services under either Section 504 or IDEA.

Information about a homeless child's living situation shall be treated as a student education record, and shall not be deemed to be directory information under FERPA (see policy 7240).

The Superintendent shall also designate a liaison for homeless children and ensure that this person is aware of his or her responsibilities under the law. The Superintendent shall ensure that the liaison receives appropriate professional development on identifying and meeting the needs of homeless students, including the definitions of terms related to homelessness. The liaison's responsibilities shall include, but not be limited to, ensuring that:

1. parents or guardians of homeless children are informed of the educational and related opportunities available to their children, and are provided with meaningful opportunities to participate in the education of their children;
2. parents and guardians and unaccompanied youth are fully informed of all transportation services available to them, and are assisted in accessing them;
3. enrollment disputes involving homeless children are promptly mediated and resolved;
4. school personnel, through outreach and in coordination with shelters and social service agencies and other appropriate entities, identify homeless children, including homeless preschoolers;
5. homeless children receive educational services, including Head Start and preschool services to which they are eligible, as well as referrals to health care and other appropriate services for homeless children and their families;
6. public notice of the educational rights of homeless children is disseminated in locations frequented by homeless unaccompanied youth and parents/guardians of homeless children, in a manner and form understandable to them;
7. staff who provide services to homeless students receive required professional development and support on identifying and meeting the needs of homeless students;

8. homeless unaccompanied youth are informed of their rights, are enrolled in school, and have opportunities to meet the same state standards set for all students, including receiving credit for full or partial coursework earned in a prior school pursuant to Commissioner's regulations.

In accordance with law and regulation, the district will offer a prompt dispute resolution process (described in more detail in the accompanying administrative regulation).

In accordance with Commissioner's regulations, the district shall collect and transmit to the Commissioner information necessary to assess the educational needs of homeless children within the State.

Ref: 42 USC §§11431 et seq.; School Enrollment Guidelines on the McKinney-Vento Act, 67 Fed. Reg. 10,697-10,701 (March 8, 2002); Education Law §§207; 305; 3202; 3205; 3209; Executive Law §§532-b; 532-e; Social Services Law §§17; 62; 397; 8 NYCRR §§100.2(x); 175.6

10.02 Memorandum of Agreement between OTA and OCSD for Girls' Golf Coach

Recommended Action: The Board of Education hereby approves MOA #1102017

Motioned: Trustee Salem

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Shands, Trustee Allison, Trustee

Osmond, Trustee Salem

Not Present: Trustee Ratcliff

11. Consent Agenda

11.01 Approve Consent Agenda (proposed 7:30)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 11.02-11.06

Motioned: Trustee Shands

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Shands, Trustee Allison, Trustee

Osmond, Trustee Salem

Not Present: Trustee Ratcliff

11.02 Personnel Agenda

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Mayfield, Kathleen	Teaching Assistant / WD	1/19/17	Personal

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2612	9/6/16 – 1/25/17	Medical – Unpaid (Extension)
2615	12/08/16 – 12/23/16	Medical – Paid
1988	12/12/16 – 12/23/16	Medical – Paid
3677	12/9/16 (1/2 day) – 1/19/17	Administrative – Paid

SUBSTITUTE

NAME	POSITION	AMOUNT
Kiernan, Katie	Certified Teacher	\$110.00/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Apolito, Craig	Track-Modified-Assistant Coach	\$1,485.00
Burkhardt, Patrick	Track-Spring-Head Coach (Girls) + 1 st & 2 nd Long	\$4,934.00
Christofora, Kevin	Baseball-Modified-Head Coach	\$1,235.00
Gale, Trevor	Track-Modified-Head Coach	\$2,379.00
Groeters, Michael	Track-Modified-Head Coach (Boys)	\$2,379.00
Harder, William	Baseball-Varsity-Head Coach	\$4,063.00
Katz, Emily	Track-Spring-Assistant Coach	\$3,339.00

Occhi, Andrew	Girls Golf-Varsity-Head Coach MOA #1102017	\$3,049.00
Pezzelo, Eric	Track-Spring-Assistant Coach	\$3,339.00
Rushford, Michael	Track-Spring-Head Coach (Boys)	\$4,934.00

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE	SALARY STEP	REMARKS
D'Addario, Jarrett	Auto Mechanics Helper	1/13/17-7/12/17	Step 8	New Position

SUBSTITUTE

NAME	POSITION	AMOUNT
Bernius, Carolann	Clerical	\$11.00/hour
McKinley, Morgan	Uncertified Teaching Assistant	\$10.00/hour

11.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/17, Confidential, as reviewed by Trustee Storey

11.04 Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$133.86 CASH, from ThredUP to support the Onteora High School PBIS Program.

The Superintendent recommends approval to increase the 2016-2017 Budget per the following donations:

ThredUP A2110.431.01 Supplemental \$133.86

The Superintendent recommends acceptance of a donation totaling \$500.00 CASH, from The Greenway Heritage Conservancy HRV, Inc National Parks Service Bus on Us Award to be used for TUFs-Teaming Up For Success Program. This program is a teacher to student mentor program providing academic and personal support to students from 9th-12th grade.

The Superintendent recommends approval to increase the 2016-2017 Budget per the following donations:

Greenway Heritage Conservancy HRV, Inc. A2110.431.01 Supplemental \$500.00

11.05 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for October 2016

11.06 Warrants

Recommended Action: The Board has reviewed and hereby accepts Warrant Schedule 5

12. Committee Reports - no Committees have met

13. Old Business

13.01 The Board will discuss Old Business (proposed 7:35)

7:15

Superintendent Watson clarified the procedure with policies:

- Policies will go to administration first then will go to Policy Committee

Move forward with mascot - basketball players are anxious to move forward

The 100 Club scroll on the HS gym wall is missing names, will be replaced

- Joe Friedel Memorial Wrestling Tournament is 1/28/17- would be great to have up by then

Superintendent Watson reported:

- On marquee sign – says Home of the Eagles
 - Will have banner in the gym as well
- Gave layouts of students' submitted logo to graphic designers to refine so it can be any size you want and not lose detail - then get a design that looks acceptable
 - Also asking to make the eagle wings a little more prominent and reduce talons to not overtake picture
 - Make more attractive and look more like an eagle
- Then will be final recommendation, then starting to duplicate
- HS Art Dept is creating painting on Masonite that will be framed and displayed in gym – will conduct parent meetings for feedback
- Keeping students that created the art in the loop – show what is happening
- Not a lot of money being spent right now, will spend money when orders go in
 - Have money in budget to pay for it
 - Have spent money on uniforms and wrestling mat
- Eagle logo should be painted on a wall

14. New Business

14.01 The Board will discuss New Business (proposed 7:40)

7:35

Opportunity for 7-9 grade students to work with SUNY New Paltz to monitor the Glass Eel population- information passed onto information

HS Clubs should come to Board meeting to give update to Board

Superintendent Watson reported on the Science Lab Initiative

- Lab construction in HS is 2 major projects - renovation of chemical lab and abatement study to remove asbestos
- Start survey to find costs and scope
- Working with science committee: 2 science teachers, HS Principal, both Assistant Superintendent, Director of Facilities
- Consensus to report to Facility committee to expedite the process

15. Request For Information

15.01 The Board will request information (proposed 7:45)

7:40

Trustee Allison asked if anyone has any string instruments to donate

Trustee Shands asked if we have local business support sports team – can't because businesses can't advertise in schools

Proposing to eliminate Request for Information from the Board Meeting agendas:

- Trial period – send email to Superintendent with questions, copy Board and District Clerk
 - Answers will go to all

16. Adjournment

16.01 Adjourn Meeting. Next meeting is Tuesday, January 24, 2017 at the Bennett School.
(proposed 7:50)

Recommended Action: The meeting is adjourned at 7:55

Motioned: Trustee Osmond

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Storey, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Salem

Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

THURSDAY, JANUARY 26, 2016

BENNETT SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Schnell, Trustee Osmond, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Storey, Trustee Ratcliff

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 1/10/17 BOE Meeting

Motioned: Trustee Allison

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Storey, Trustee Ratcliff

4. Board District News

- 4.01 The Board will announce District news (proposed 6:15)

Trustee Schnell reported for Trustee Storey that she attended classroom visits at the Bennett School and will Trustee Storey will give a report the next meeting

3. Welcome

- 3.01 Superintendent Bruce Watson will welcome the Board in Gabriel Buono's absence (proposed 6:05 duration 10 min)

Mr. Buono extends his apologies for his absence, but has asked Superintendent Watson to share a few items of interest taking place:

- Mr. LaFera and Ms. Erlwein are collaborating with SUNY New Paltz to allow two collegiate students 60 hours of fieldwork
- Ms. Parisian and Ms. Occhi have elected to work with 2 of our Onteora seniors who are participating in the New Visions Education Internship
- Bennett is sending 20 students to the All-County Band festival on March 10th and 11th at Ulster County Community College
 - This is the largest number of students to be accepted in one year
 - The festival is being chaired by Ms. McKenna and the band is being conducted by Mr. Boyer
- In addition to All-County Band, Ms. McKenna has 17 of her students who have qualified for All-County Orchestra on March 17th and 18th at Miller Middle School
 - Proportionally, 17 students is exceptional compared to the number of students who are in band

- All student participant names can be found on our web site
- Bennett Elementary important dates:
- 3/3/17 the PTA is hosting its annual Carnival
 - There will be a new booth that is sure to generate a lot of excitement
 - The 4th graders will be giving their first musical performance on 2/10/17
 - The PTA and the teachers are partnering to host the PTA science fair on 2/22/17 - same day as Pink Shirt Day
 - 3/3/17 is the Webb Leonard Dodgeball tournament

Now Present:

Trustee Ratcliff arrived at approx. 6:07

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:20)

High School

- Concert pianist, lecturer and performing arts entrepreneur, Justin Kolb presented to middle school chorus and orchestra students, high school chorus students and a class of high school piano students a program entitled "Why Music Students Excel."
 - He also met with 4th graders and band students at Bennett
 - The goal is to help students understand the essential life skills which the study of music provides
 - Funded in part by a classroom grant from the Ontario Teachers Association
- The high school administration would like to thank all of the students, teachers, and staff for their flexibility in dealing with the snow closing and delay in regards to the midterm and Regents schedule

Middle School

- The MS pre-engineering class is headed to Warwick, NY this Saturday to compete in the First Lego League regional competition

Woodstock

- The 3rd grade students have been studying rocks and minerals in science
 - Field trip to Howe Caverns last week
- Last week Sandy DeVito presented the Personal Safety course to all K-3 students
 - The program is sponsored by The Center for the Prevention of Child Abuse - received very positive feedback
- The Woodstock PTA will be hosting a family fun night on Friday
 - Performers from NYCA will be conducting a workshop for students and adults, culminating in a performance

Phoenicia

- Teachers and 2nd and 3rd grade students are recipients of a grant for \$500.00 to go to the Time and Valleys Museum in Grahamsville, a living and interactive resource that preserves the past, educates the present, and ensures the uniqueness of the watershed in Sullivan County

- Students will become Junior Paleontologists
- The 2nd grade classrooms will celebrate New York Agricultural Literacy Week to be held from March 20th -24th
 - Community volunteers, assigned by the Cornell Cooperative Extension of Ulster County, will read The Grapes Grow Sweet by Lynne Tuft
- The Safety Team has been meeting regularly to improve school safety and security procedures for Phoenicia – using table top meetings

Other

- Banner for 100 club will be up as well as for 1000 point basketball
 - Banners will be hung tomorrow
 - Can discuss something permanent
- Asbestos test was performed in the Chemistry lab –waiting for results
- Thank custodians, maintenance personnel and transportation dept. in their response to the snow and getting the schools open
- Share the procedure for snow closings/delays - compliment Transportation Director Nicole Sommer – so dedicated and works so hard
 - Looking at forecasts and monitoring weather for days before
 - Use the National Oceanic and Atmospheric Administration (NOAA), Hudson Valley Weather, Weather Underground, Accuweather, Joe Ciaffi (seasoned weather forecaster) to get latest and best info to make a decision
 - Ms. Sommer may speak to the Depts. of Transportation in: Olive, Hurley, Woodstock, Lexington, Marbletown, State and County
 - Need a favorable response that they can make the roads safe
 - District also has a variety of elevation so there may be no snow in one area and a storm in another

6. Student Representative Report

6.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 6:25)
Trying to get other clubs to report of what is happening to report to Board

7. Budget Update

7.01 Assistant Superintendent for Business Victoria McLaren will present the 2017-2018 Budget Update (proposed 6:30 duration 20 min)

- Started process of administration submitting budget proposals
- BOCES initial service request has to be by 2/1/17
- First estimate indicates a 10% increase in premium expense for health insurance – set in late March
- Allowable levy limit increase = \$751,491 or 1.83%
 - Allowable levy growth factor: 2017-2018 percentage increase is 1.26%
- Initial state aid runs indicate a slight increase in aid for Onteora
 - Historically the legislature provides additional aid to schools above what the governor proposes when the NYS budget is adopted on 4/1/17
 - 2017-2018 aid is \$180,000 or 2% but includes money expended on Capital improvements
 - The aid increase without the building aid increase is 0.79% or \$66,235

- 2017-2018 enrollment projected to be 1,327 pre-k to 12th grade
- Incoming kindergarten projected to be 74 students
 - Continue to work on staffing requirements, sections that are needed
- If voters reject the budget the Board may do one of the following:
 - Prepare and adopt a contingency budget without going back to the voters
 - Present the original budget for a second vote, or a revised budget on June 20th
 - Adopt a contingency budget and present one or more propositions to the voters, giving them the opportunity to vote to fund services that cannot be provided without voter approval
- A contingent budget may not result in a tax levy that is greater than the tax that was levied for the prior school year.
- A contingent budget may fund teachers' salaries and those items the board deems to be "ordinary contingent expenses"
 - Legal obligations, Debt service, social security, retirement, payroll taxes, pre-existing contractual obligations, collective bargaining agreements, etc.
- Expenditures specifically authorized by statute includes, but not limited to: Teachers' salaries, athletics, field trips, transportation, expenses for cafeteria, textbooks, BOCES, insurance, in-service training for teachers, library books and instructional materials, energy performance contracts, etc.
 - Other items necessary to maintain the educational program, preserve property and ensure the health and safety of the students and staff
- Ordinary contingent expenses: legal expenses, "teacher supplies" but not "student supplies", salaries for non-teaching employees covered by a collective bargaining agreement (Central clerical staff not included), utilities, emergency repairs of school plant, subscriptions for libraries and classroom use where essential for instruction, necessary travel expenses
- Non-ordinary contingent expenses (Items not allowed on a contingent budget): new equipment, public use of facilities except where there is no cost to the district, nonessential maintenance, capital expenditures(except in an emergency), consultant services to review district operations and make recommendation for the creation of the budget
- In February provide preliminary budget forecast and assumptions to Board
- In March receive retirement letters from OTA members
 - Present superintendent's recommended budget to Board

Discussion:

- List of specific equipment that would be cut if budget does not pass
- Public Use of Facilities unless no cost to district
 - If meeting ends by 11, have custodial coverage, but when a group wants to use a building (besides HS) on a weekend, would have to pay for custodian – not allowed in contingent budget
 - Using Auditorium and need a tech, need to pay them – not allowed
 - Most requests for facilities fall within standard
- Teacher supplies vs. student supplies
 - Student supplies – crayons, notebooks, pencils, etc.

- Ask teachers to not send out a “need supply list” – schools are supposed to give supplies to students

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting
Doug Eighmey

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:50 duration 10 min or more)
6:35 – No comment was made

10. Policies

10.01 First Reading of Policy 5686 Use of Surveillance Camera in the School District
(proposed 6:55)
6:35

2014-2017 5686 Non-Instructional/Business Operations SUBJECT: USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. Upon the recommendation of the Superintendent of Schools and after having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of video surveillance cameras in

its Middle/High School and surrounding school grounds. District video surveillance cameras will only be utilized in areas where there is no "reasonable expectation of privacy." Video surveillance does not include audio surveillance; we are not conducting audio surveillance.

To further the Board's objective, the School District's District-wide Safety Team shall meet as appropriate and/or deemed necessary to review District and building level safety practices, including the use of video surveillance cameras. The Team may also make recommendations to the Superintendent regarding the use of video surveillance cameras. The Superintendent shall retain final decision-making authority regarding the recommendations of the Safety Team; and he/she shall notify the Board as to the procedures to be implemented with regard to the use of video surveillance cameras by the School District.

The Superintendent will be responsible for appropriate use of video surveillance. The Superintendent or his/her designee will determine the need to view and/or review video surveillance recordings.

Designees will be limited to the following individual administrators in the following order: the **High School Principal and/or the Middle School Principal Building Administrators**, the Assistant Superintendent for Business, the Director of Buildings and Grounds, the Director of Transportation, the Director of Athletics **and/or the School Resource Officer and/or the High School Assistant Principal**. The Superintendent and/or his/her designee may view live videostreaming in order to assist in the event of an emergency in progress that threatens safety and security of students/building occupants or in order to maintain the system; these events will be specifically authorized. The Superintendent and/or his/her designee may specifically authorize an individual with technology expertise to view live video-streaming, only as necessary, in order to determine repairs to the system. The Superintendent and/or his/her designee will grant viewing of live video-streaming to law enforcement only when there is a crime or emergency in progress that threatens safety and security of students/building occupants. A log will be kept of the date and names of all individuals viewing the videotape.

Any video recording used for video surveillance purposes in school buildings and/or on school property, shall be the sole property of the District; and the Superintendent or his/her designee will be the custodian of such recordings. All video recordings shall be retained for a period of 15 days from the date of its creation. When a recording may be used as evidence in a student disciplinary matter or hearing pursuant to Education Law §3214 or an employee disciplinary proceeding initiated pursuant to procedures set forth in a collective bargaining agreement, Education Law § 3020-a or Civil Service Law § 75, it shall be retained in a secured location by the District in its original format for the period provided for in the Records Retention and Disposition Schedule ED-1 or until the conclusion of any such disciplinary or legal proceeding, whichever is longer.

Disciplinary Hearings

In the event a student is brought up on disciplinary charges pursuant to Education Law §3214 or an employee is subjected to a disciplinary proceeding relative to alleged misconduct that has been recorded on a District-owned video recording, the charged student, student's parent/guardian or employee may request to view such video recording. Requests for viewing such video recording must be made in writing to the Superintendent or his/her designee. The Request for Viewing Form will require a statement detailing the reason for the request. Requests for viewing a video recording must be made in writing to the Superintendent or his/her designee and, if the request is granted, such viewing

must occur in the presence of the District's designated custodian of the recording. Under no circumstances will the District's video recording be duplicated and/or removed from District premises unless in accordance with a court order and/or subpoena or at the discretion of the Superintendent.

A student who is disciplined as a result of the contents of the video recording, as well as his parents and legal guardian, or an employee who is disciplined as a result of the contents of the video recording shall have an opportunity to view the tape which is the basis for the disciplinary action. However, should the results of a formal investigation that is conducted by the District, (relative to a student or employee's misconduct) be unfounded, the student, parent/guardian and/or employee to which the video recording allegedly pertains, shall not be entitled to view such video recording.

Signage/Notification Regarding Use of Video surveillance Cameras in School Buildings, School Buses and/or on School Grounds:

Appropriate signage will be posted at entrances to the school campus and/or at major entrances into school buildings notifying students, staff and the general public of the District's use of video surveillance cameras.

Students and staff will receive additional notification, as appropriate, regarding the use of video surveillance cameras in the schools and on school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook, and student handbook. Such notification does not preclude, as deemed appropriate by administration, the discussion of the use of video surveillance cameras with staff and students to heighten awareness and help foster a sense of security.

Refer to: Policy 5751

10.02 First Reading of Policy 3170 Parent and Family Engagement (proposed 7:00)

~~2014~~2017 3170 Community Relations **SUBJECT: PARENTAL PARTNERSHIP PARENT AND FAMILY ENGAGEMENT**

Rationale

It is the goal of the Onteora Central School District to "develop strong partnerships with home." Parents and schools working as partners increase student achievement and develop positive attitudes about self and school.

~~The key factor in the home-school partnership is the relationship between the teacher and the parent. Teachers are professionals who manage a variety of instructional resources. Parents are an essential resource in the learning process of their children. Organizational support from the School Board, District administrators, and Building Principals enables teachers to effectively develop the partnership.~~

The intent of this policy is to result in consciously doing those things already in practice in a more efficient, consistent and effective manner as well as generating new ways of strengthening the partnership.

The Board of Education believes that positive parent and family engagement is essential to student achievement, and thus encourages such involvement in school educational planning and operations. Parent and family engagement may take place either in the classroom or during extra-curricular activities. However, the Board also encourages parent and family engagement at home (e.g., planned home reading time, informal learning activities, and/or homework "contracts" between parents, family members and children). The Board directs the Superintendent of Schools to develop a home-school communications program in an effort to encourage all forms of parent and family engagement.

The federal definition of the term "parents" refers to a natural parent, legal guardian or other person standing in loco parentis (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the child's welfare).

For purposes of this policy, parental involvement refers to the participation of parents in regular, two-way, and meaningful communication, involving student academic learning and other school activities.

At a minimum, parent and family engagement programs, activities and procedures at both the district and individual school level must ensure that parents and family members:

Play an integral role in assisting their child's learning;

- **Are encouraged to be actively involved in their child's education at school; and**
- **Are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.**

Title I Parent and Family Engagement- District Level Policy

Consistent with the parent and family engagement goals of Title I, Part A of the federal No Child Left Behind Act of 2001 (NCLB) and its reauthorization in the Every Student Succeeds Act (ESSA), the Board of Education will develop and implement programs, activities and procedures that encourage and support the participation of parents and family members of students eligible for Title I services in all aspects of their child's education. The Board also will ensure that all of its schools receiving Title I, Part A funds develop and implement school level parent and family engagement procedures, as further required by federal law.

District and school level Title I parent and family engagement programs, activities and procedures will provide opportunities for the informed participation of parents and family members (including those who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children).

As further required by federal law, parents and family members of students eligible for Title I services will be provided an opportunity to participate in the development of the district's Title I plan, and to submit comments

regarding any aspect of the plan that is not satisfactory to them. Their comments will be forwarded with the plan to the State Education Department.

Parents and family members also will participate in the process for developing either a comprehensive or targeted "support and improvement plan" when the school their child attends is identified by the State as needing this plan.

Parent and family member participation in development of district wide Title I plan

The Board, along with its superintendent of schools and other appropriate district staff will undertake actions to ensure parent and family member involvement in the development of the district wide Title I plan.

Development of school level parent and family engagement approaches

The superintendent of schools will ensure that all district schools receiving federal financial assistance under Title I, Part A are provided coordination, technical assistance and all other support necessary to assist them in planning and implementing effective parent and family engagement programs and activities that improve student achievement and school performance.

Building capacity for parental involvement

To build parent capacity for strong parental involvement to improve their child's academic achievement, the district and its Title I, Part A schools will, at a minimum:

1. Assist parents in understanding such topics as the state's academic content challenging academic standards, state and local academic assessments, Title I requirements, how to monitor their child's progress and how to work with educators to improve the achievement of their child.
2. Provide materials and training to help parents work to improve their child's academic achievement such as literacy training and using technology (including education about the harms of copyright piracy).
3. Educate its teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in understanding the value and utility of a parent's contributions and on:

- a) The development of an infrastructure to continually assess, plan and implement strategies that build the partnership.
1. The use of the District-wide shared decision-making team, a committee of parents, community members, teachers, and administrators, to guide overall program efforts and serve as a home-school partnership network. Shared decision making can not usurp the regulations of the Education Commissioner of New York State
2. Coordination of activities through the staff development system in areas of teacher inservice, assessment of teaching strengths, and communication with parents toward creation of the best possible learning experience for each child.
- b) Self-study of parental involvement practices by the building site teams of parents, teachers and the administrator in each school using the following seven (7) basic principles considered essential to home-school partnerships.
 1. Every aspect of the school climate is open, helpful and friendly.
 2. Communications with parents (whether about school policies and programs or about their own children) are frequent, clear, and two-way.
 3. Parents are treated as collaborators in the educational process, with a strong complementary role to play in their children's school learning and behavior.
 4. Parents are encouraged, both formally and informally, to comment on school policies and share in the decision making.
 5. The Principal and other school administrators actively express and promote the philosophy of partnership with all families.
 6. The school encourages volunteer participation from parents and the community at large.
 7. The school recognizes its responsibility to forge a partnership with all families in the school, not simply those most easily available.
- c) Resources will be provided to Principals, teachers and parents.
4. Ensure that information related to school and parent-related programs, meetings and other activities is sent to the parents of children participating in Title I programs in an understandable and uniform format, including alternative formats, upon request, and to the extent practicable, in a language the parents can understand.

Coordination of parental involvement strategies

The district will coordinate and integrate strategies adopted to comply with Title I, Part A parental involvement requirements with parental involvement strategies adopted in connection with other Federal, State, and local programs, including public preschool programs.

Review of district wide parent and family engagement policy

The Board, along with its superintendent of schools and other appropriate staff will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the academic quality of Title I schools, including the identification of barriers to greater participation by parents in activities under this policy, and the revision of parent and family engagement policies necessary for more effective involvement.

The Ontario Central School District, its School Board, and staff will provide leadership in the development of clear avenues of parental involvement. Full realization of the partnership will be achieved through the on-going commitment and active participation by both home and school.

Cross-ref: 4010, Equivalence in Instruction

Ref: 20 USC §§6318(a)(2); 7801(38), Every Student Succeeds Act (§1116 of the Elementary and Secondary Education Act)

U.S. Department of Education, *Parental Involvement, Title I, Part A, Non-Regulatory Guidance, April 23, 2004*

School-Parent Compact

To help our children achieve, we agree to abide by the following conditions during the [insert school year] school year:

School Responsibilities

The school will:

Provide high-quality curriculum and instruction in a supportive and effective learning environment;

- Hold parent-teacher conferences during these conferences, this compact will be discussed as it relates to your child's academic achievement;
- Provide parents with frequent reports on their child's progress;
- Provide parents reasonable access to staff; and
- Provide parents with opportunities to volunteer and participate in their child's class and to observe classroom activities.
- Ensure regular two-way, meaningful communication between parents and family members and school staff, and, to the extent practicable, in a language that the parents and family members can understand

Parents' Responsibilities

We, as parents, will support our children's learning in all of these equally important ways:

Monitor my child's attendance;

- Make sure that homework is completed;
- Limit amount of daily recreation screen time;
- Volunteer in my child's school when possible;
- Participate in decisions regarding my children's education;
- Promote positive use of my child's extracurricular time; and
- Stay informed about my child's education and communicate with the school regularly.

Student Responsibilities

As a student, I will share the responsibility to improve my grades, and agree to:

- Give to my parents all notices and information received by me from my school every day.
- Do homework every day and ask for help when needed;
- Read at least 20 minutes a day outside of school; and

School
Date

Parent
Date

Student
Date

Motion to change agenda to add a resolution in Support of Public Education and Opposing United States Secretary of Education Nominee Betsy DeVos

Motioned: Trustee Schnell

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Shands, Trustee Allison

Not Present: Trustee Salem, Trustee Storey, Trustee Ratcliff

Resolution in Support of Public Education and Opposing United States Secretary of Education Nominee Betsy DeVos

WHEREAS, the Board of Education of Oteora Central School District is dedicated to fully supporting all our students, regardless of ability, background, race, or gender, to feel secure, focusing on the physical, social, emotional, cognitive, and relational growth of our students; and

WHEREAS, President Trump has called for the nomination of Betsy DeVos as Secretary of Education of the United States, a candidate apparently lacking any credentials in the public school arena — as an educator, parent, or administrator, as evidenced by her performance at the Senate Health, Education, Labor, and Pensions Committee confirmation hearing where she demonstrated lack of knowledge on basic educational issues, including the Individuals with Disabilities in Education Act, and the difference between growth and proficiency. Betsy DeVos demonstrated a pre-

disposition towards and long-history of support for charter schools and school voucher programs, which by their very nature siphon monies away from public schools, and refused to say whether private/charter schools receiving federal funding should be held to the same accountability standards as public schools, refused to say if she would uphold current laws regarding the reporting of sexual abuse on school campuses, and refused to say if she would uphold current laws that protect students from for-profit colleges; and

WHEREAS, at the confirmation hearing, Betsy DeVos stated she would be in support to ban gun free school zones; and

WHEREAS, Betsy DeVos has a history of financially supporting organizations whose actions are detrimental to LGBTQ students; and

WHEREAS, Betsy DeVos advocates for blurring the line between church and state; and

BE IT RESOLVED, that the Onteora Board of Education hereby opposes the confirmation of Betsy DeVos as Secretary of Education and will continue to oppose such a nomination, and calls upon Senator Charles Schumer, Senator Kirsten Gillibrand, and the entire United State Senate to refuse her confirmation to this office and asks them to stand firm by opposing this nominee and affirming this serious need;

BE IT FURTHER RESOLVED, that the Board of Education directs that the District Clerk send a certified copy of this resolution to Senators Schumer and Gillibrand to inform them of this resolution.

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem, Trustee Storey

Public/Student Comment

The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:50 duration 10 min or more)

6:45

Doug Eighmey – Do not get answers to questions when speaking at Public Be Heard. [Board President clarified that there is no conversation during Public Be Heard] Not following Open Meeting Laws. Ridiculous resolution on Betsy DeVos – does not need to be an educator to be Secretary of Education – more of a business at that level.

1. Independent Contract Retainers

11.01 Approve All ICRs (proposed 7:05)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 11.02-11.05

Motioned: Trustee Ratcliff

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem, Trustee Storey

11.02 ICR- Foster

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dr. Teresa Foster/Maverick Family Health as a mentor in medicine for the period beginning January 17, 2017 through May 23, 2017 at a rate of \$0.00 and authorizes the Superintendent to sign such an agreement.

11.03 ICR- Mohonk Preserve

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mohonk Preserve Inc. as a mentor in land protection/environmental science for the period beginning December 16, 2016 to May 25, 2017 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00 and authorizes the Superintendent to sign such an agreement.

11.04 ICR- Salem

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kevin Salem as a mentor in music production for the period beginning January 25, 2017 through May 26, 2017 at a rate of \$0.00 and authorizes the Superintendent to sign such an agreement.

11.05 ICR- Scherry

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Cynthia Scherry as Coordinator of Colonial Trade Fair Instruction/Event for the period beginning February 13, 2017 to June 16, 2017 at a rate of \$50.00 per hour to a maximum of \$3,350.00 and authorizes the Superintendent to sign such an agreement.

12. Consent Agenda**12.01 Approve Consent Agenda (proposed 7:10)**

Recommended Action: The Board of Education hereby approves consent agenda item numbers 12.02-12.09

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem, Trustee Storey

12.02 Abolish & Create Position

Recommended Action: The Board of Education hereby abolishes the following position: 0.6 FTE Social Studies

The Board of Education hereby creates the following position: 0.7 FTE Social Studies

12.03 Personnel Agenda**SUBSTITUTE**

NAME	POSITION	AMOUNT
Kinlin, Urana*	Home Tutor	\$38.00/Hour

*Effective 1/11/17

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
O'Keefe, Shannon	Softball-JV-Head Coach	\$3,049.00
Provenzano, Coralei	Softball-Varsity-Head Coach	\$4,063.00

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3796	3/1/17 – 4/25/17	Sick Leave – Paid
3053	1/3/17 – 1/22/17	Sick Leave - Paid

APPOINTMENTS: INSTRUCTIONAL PART TIME APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	REMARKS
Colevas, Paul	0.7 FTE Social Studies	02/06/17-06/30/17	4MA+0	increase from .6 to .7 FTE

12.04 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/17, Confidential, as reviewed by Trustee Storey

12.05 Approve Cell Phone Assignments as Below

CELL PHONE ASSIGNMENTS
 FALLO, ELIZABETH
 SCHIMMELPFENNIG, DIETER
 BUONO, GABRIEL
 HARJES, KYLE
 EDELMAN, LANCE
 MANCE, JARED
 RICHARDS, SCOTT
 SCHILLER, SRO
 SOMMER, NICOLE
 O'CONNOR, JENNIFER
 MCLAREN, VICTORIA
 SELLA, LINDA
 MIFI - WATSON
 MIFI - MCLAREN
 MIFI - EDELMAN
 PHONE, SPARE

12.06 Teacher's College Reading and Writing Project

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Contract between the Onteora Central School District and the Reading and Writing Project Network for professional development services for the 2016-2017 school year in the amount of \$20,400.00 and authorizes the Superintendent to sign such an agreement.

12.07 Financial Report

Recommended Action: The Board of Education has reviewed and hereby approves the Financial Report for November 2016

12.08 CASDA Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Capital Area School Development Association (CASDA) to facilitate a Shared Decision Making Workshop for the High School on February 6, 2017 at a rate not to exceed \$1,387.50 and authorizes the Superintendent to sign such an agreement.

12.09 Approve Change Order

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #EC-01 decreasing the contract between Veith Electric Co. and the Onteora Central School District for the Reconstruction Project at the Middle High School in the amount of \$13,832.00 and authorizes the Superintendent to sign such a change order.

13. Committee Reports

13.01 Audit Committee Trustee Schnell to report. Next Meeting is at Central Administration 10:00 on 3/20/17 (proposed 7:15)
6:50

- Assistant Superintendent for Business Victoria McLaren reviewed State Aid information
- Discussed future agenda items – possible webinar
- Protocol for interruption of meetings due to weather

13.02 Facilities Committee – Assistant Superintendent for Business Victoria McLaren reported for Trustee Storey. Next meeting is in the Bennett School at 3:00 on 2/1/17

- Will discuss Science Lab and tour building with 5 year facilities plan in mind

13.03 Policy Committee - Trustee Schnell to report. Next meeting is at Central Administration 9:00 on 2/16/17

- Reviewed the 2 policies on this agenda
- Looked at list of older policies that need to be updated and asked Superintendent Watson to work with administration to prioritize them

13.04 Health and Wellness Committee - Trustee Shands to report. Next meeting is 2:45 in the MS/HS Conference Room on 2/16/17

- Going forward with Meet and Greet – getting chefs and silent auction items

14. Old Business

14.01 The Board will discuss Old Business (proposed 7:30)
6:52

Make sure that people who speak at Public Be Heard know that the Board cannot answer questions during that time- it is a time for the public to express comments

- Appreciate comments but not a time to engage in forums
- Have disclosure on sign-in sheet that the person understands that they will not be answered during their time to speak
- Policy committee to review policy

15. New Business

15.01 The Board will discuss New Business (proposed 7:35)

7:00

- Attended the UCSBA meeting agenda review session for tonight's UCSBA meeting with some legislators:
 - Seeking legislation regarding 2% that is true and not from CPI
 - Urges legislature to create legislation that enacts a tax factor so there is always an increase, cannot be a 0% increase
 - Alternative pathways to graduation for special education students – such as introducing a general life skills diploma
- Terracycle recycling program at Bennett– can it be brought to other schools

16. Adjournment

16.01 Adjourn Meeting. Next meeting is Tuesday, February 7, 2017 at the Phoenicia School. (proposed 7:40)

Recommended Action: The meeting is adjourned at 7:00

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem, Trustee Storey

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

5:30 p.m.

MINUTES

WEDNESDAY, FEBRUARY 1, 2017

CENTRAL ADMINISTRATION CONFERENCE ROOM

1. Opening Items

1.01 Call to Order 5:30 pm

1.02 Pledge of Allegiance

1.03 Appoint Clerk Pro Tem

Recommended Action: The Board of Education hereby appoints Victoria McLaren as Clerk Pro Tem in the absence of the District Clerk

First: Trustee Shands

Second: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Allison

1.04 Roll Call:

Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Allison

2. Executive Session

2.01 Enter executive session (proposed 5:30)

Recommended Action: Motion to enter into executive session to discuss the sale of real property

First: Trustee Salem

Second: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Allison

3. Closing

3.01 Exit Executive Session, Return to Public Session and Adjourn

Recommended Action: Motion to exit executive session, return to public session and adjourn

First: Trustee Salem

Second: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Allison

Minutes Recorded By: Victoria McLaren

Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, FEBRUARY 7, 2017

PHOENICIA SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

2. Executive Session

- 2.01 Enter executive session (proposed 6:00 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss the sale of real property and ONTEA negotiations

6:30

Motioned: Trustee Storey

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

- 2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Allison

Result:

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 1/26/17 and 2/1/17 BOE Meetings

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

4. Welcome

- 4.01 Phoenicia Principal Linda Sella will welcome the Board (proposed 6:35 duration 10 min)

- Physical Education teacher, Patrick Burkhardt was tapping maple trees at Phoenicia as he has done for the last 5 years
 - Brings equipment, has open fire pit to boil sap down and make maple

- syrup
 - Shared idea with Woodstock and Bennett
- 2nd and 3rd graders researching & fact finding on vegetables now are writing public service announcements as to why we should eat vegetables
 - 2 large gardens that have bountiful produce
- Read-a-thon during lunch- challenging students to read 30,000 minutes in 7 weeks – not a competition – whole school participation – includes reading with parents
 - Collaborative effort with parents and Phoenicia library- to read with kids
 - Rotary yearly's initiative is early literacy
- Valentine dance for 2nd and 3rd graders 2/14/17
- Shared Decision Making Team meets monthly to update and discuss progress on literacy goals
- Spirit Week is week of 2/21/17 as part of PBIS - Data analysis shows that in January and February behaviors spike
 - Games, quizzes during recess, learning centers throughout classroom
 - kids are excited to come
- 100 days of school – celebrate everything learned - 3rd and 1st grade students visit each other
- District Family Night – magician coming

5. Board District News

5.01 The Board will announce District news (proposed 6:45)

6:45

Trustee Allison reported that on 1/28/17 was the Joe Friedel Wrestling Tournament

- Rondout, Saugerties, Red Hook and Highland participated with Onteora
 - Banners were up in the gym
- This Sunday is sections – money raised from Tournament will help pay for states

Trustee Storey reported

- 1/26/17 visited Bennett for classroom visits – see Board work in practice in the classroom
 - Great to see such dedicated teachers
- Bennett carnival – with tickets – had a Pie-in-the-Face the Principal Booth
 - Students and parents enjoyed it
- Belleayre looking for local schools to do poster contest

Trustee Salem reported – Science Olympiad team placed 3rd in regional competition and go onto States

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 6:50)

Woodstock:

- The Moving Forward with Guided Reading class started last week which is being taught by Veronica Cahill our Woodstock literacy coach
- Last week was an anti-bullying assembly for all students in grades K-3

- The feedback we received was very positive
- This Thursday the students will enjoy a Wildlife Assembly by Bill Robinson sponsored by the Woodstock Public Library
- Patrick Burkhardt will be visiting Woodstock on Monday to share his vast knowledge of the maple syrup process
 - He will take the students from tapping to production
- Mr. Richards and Ms. Sella are going to training on a new science program for K-3 and possibly 4-5

Middle School

- The National Junior Honor Society is finishing up their Valentine's Day sale of carnations.
 - They have raised over \$2000 so far with this fundraiser, combined with other fundraisers and donations, for the Madison Creagan scholarship

High School:

- The high school's guidance department is currently visiting high school classes to review graduation requirements, elective offerings, and course descriptions, as part of the course registration process for the 2017-18 school year
- Congratulations to the Science Olympiad team, which earned 38 medals in an excellent team effort that led to a 3rd place finish out of 30 teams at the Mid-Hudson Regional Science Olympiad Competition on 2/4/17
 - Rather than read all the names, Superintendent sends a congratulatory letter to each student

Attended a workshop with Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones, HS Principal Lance Edelman, MS Principal Jen O'Connor, Assistant Superintendent for Business Victoria McLaren called, "Poverty: Breaking the Silence" – participated in a simulation of the stress involved in a family living in poverty

7. Student Representative Report

7.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 6:55)
6:55

- Last week mounted the Post-it Wall and it is going well
- Sent an email to HS faculty asking about clubs:
 - Lyceum club meets every Friday discuss different topics and produce an academic journal
 - Topics include ethics of cloning, determinism vs. Free will, Marxism
 - Art club has 25-30 members
 - They spend time creating own artwork, and artwork for PBIS, homecoming celebrations and other events
 - Lit Mag published another edition of their magazine in January
 - SADD and DECA – spreading the word of the risk of high blood pressure – especially for women – last Friday was Go Red Day

8. Acknowledge Public Be Heard

- 8.01 The Board will acknowledge the public be heard comments from the last meeting
Doug Eighmey

9. Public/Student Comment

- 9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:00 duration 10 min or more)

7:00

Doug Eighmey – Where is the money coming from to pay for change in mascot? \$12,000 on wrestling mat.

Corey Cavallaro – thank Board for resolution to oppose Betsy DeVos. Encourage school Board to continue to look at the issue and continue to pass resolution. Board of Education is the epitome of democracy and setting a good example for students

10. Discussion and Possible Action

WHEREAS, the Board of Education of the Onteora Central School District (“Board” or “District”) has previously determined that the proposed sale of the real property and improvements constructed thereon, which are located at or known as 97 Cedar Street (also known as 37 Cedar Street), West Hurley, New York 12491, and identified on the Ulster County Tax Map as Section 38.10, Block 3, Lot 5.1 (hereinafter “West Hurley School Property”), is a Type II Action under the State Environmental Quality Review Act (SEQRA), 6 NYCRR Part 617.5; and

WHEREAS, the Board, with the assistance of its broker, John J. Lease Realtors, has negotiated terms and conditions for the sale of the West Hurley School Property by the Board to Kerry Danenberg (“Purchaser”) for the sum of \$800,000.00:

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Onteora Central School District approve a Contract of Sale with the Purchaser for the West Hurley Elementary School Property for the sum of \$800,000.00 and such other terms and conditions as set forth in the Contract of Sale, a copy of which is annexed hereto as Exhibit “A;” and

BE IT FURTHER RESOLVED THAT, the Board President is authorized to execute such Contract of Sale, a fully executed copy of which shall be placed on file with the District Clerk.

Motioned: Trustee Storey

Seconded: Trustee Allison

- Thankful to negotiators and lawyers for a smooth process

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

10.01 First Reading of Policy 7330 (proposed 7:10)

Information **20022017** 7330 — 1 of 3 Students

SUBJECT: STUDENT SEARCHES AND INTERROGATIONS

~~Students are protected by the Constitution from unreasonable searches and seizures. A student may be searched and contraband seized on school grounds or in a school building by a School District employee only when the School District employee has reasonable suspicion to believe the student is engaging in proscribed activity which is in violation of school rules and/or illegal.~~

~~Factors to be considered in determining whether reasonable suspicion exists to search a student include:~~

- ~~The age of the student;~~
- ~~The student's record and past history;~~

- c. The predominance and seriousness of the problem in the school where the search is directed; and
 - d. The urgency to conduct the search without delay.
- If reasonable suspicion exists to believe that a student possesses a weapon, it is permissible for a School District employee to search that student.

Lockers

Lockers are provided by the school for student use and the administration has the right to search lockers. A student may have exclusive use of a locker as far as other students are concerned but he/she does not have such exclusivity over the locker as it relates to the school authorities.

Questioning of Students by School Officials

School officials have the right to question students regarding any violations of school rules and/or illegal activity. In general, administration may conduct investigations concerning reports of misconduct which may include, but are not limited to, questioning students, staff, parents/guardians, or other individuals as may be appropriate and, when necessary, determining disciplinary action in accordance with applicable due process rights.

Should the questioning of students by school officials focus on the actions of one (1) particular student, the student will be questioned, if possible, in private by the appropriate school administrator. The student's parent/guardian may be contacted; the degree, if any, of parental/guardian involvement will vary depending upon the nature and the reason for questioning, and the necessity for further action which may occur as a result.

The questioning of students by school officials does not preclude subsequent questioning/interrogations by police authorities as otherwise permitted by law. Similarly, the questioning of students by school officials does not negate the right/responsibility of school officials to contact appropriate law enforcement agencies, as may be necessary, with regard to such statements given by students to school officials.

School officials acting alone and on their own authority, without the involvement of or on behalf of law enforcement officials (at least until after the questioning of students by school authorities has been conducted) are not required to give the so-called "Miranda warnings" (i.e., advising a person, prior to any custodial interrogations as defined in law, of the right to remain silent; that any statement made by the individual may be used as evidence against him/her; and that the individual has the right to the presence of an attorney, either retained or appointed) prior to the questioning of students.

If deemed appropriate and/or necessary, the Superintendent/designee may also review the circumstances with School District legal counsel so as to address concerns and the course of action, if any, which may pertain to and/or result from the questioning of students by school officials.

Law Enforcement Officials

It shall be the policy of the Ontario Central School District that a cooperative effort shall be maintained between the school administration and law enforcement agencies. Law enforcement officials may be summoned in order to conduct an investigation of alleged criminal conduct on school premises or during a school-sponsored activity, or to maintain the educational environment. They may also be summoned for the purpose of maintaining or restoring order when the presence of such officers is necessary to prevent injury to persons or property.

Administrators have the responsibility and the authority to determine when the assistance of law enforcement officers is necessary within their respective jurisdictions. The School District's administrators shall at all times act in a manner that protects and guarantees the rights of students and parents.

Interrogation of Students by Law Enforcement Officials

If police are involved in the questioning of students on school premises, whether or not at the request of school authorities, it will be in accordance with applicable law and due process rights afforded students. Generally, police authorities may only interview students on school premises without the permission of the parent/guardian in situations where a warrant has been issued for the student's arrest (or removal). Police authorities may also question students for general investigations, general questions regarding crimes committed on school property. In all other situations, unless an immediate health or safety risk exists, if the police wish to speak to a student without a warrant they should take the matter up directly with the student's parent/guardians.

Whenever police wish to question a student on school premises, administration will attempt to notify the student's parent/guardian.

Family Court Act Section 1024

Education Law Sections 1709(2) and (33) and 2801

8 New York Code of Rules and Regulations

(NYCRR) Section 100.2(l)

The Board of Education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this kind of environment, any school official

authorized to impose a disciplinary penalty on a student may question a student about an alleged violation of law or the district code of conduct. Students are not entitled to any sort of "Miranda"-type warning before being questioned by school officials, nor are school officials required to contact a student's parent before questioning the student. However, school officials will tell all students why they are being questioned.

The Board authorizes the Superintendent of Schools, Building Principals, the school nurse and district security officials including the School Resource Officer, to conduct searches of students and their belongings, in most instances, with exceptions set forth below in A. if the authorized school official has reasonable suspicion to believe that the search will result in evidence that the student violated the law or the district code of conduct.

An authorized school official may conduct a search of a student's belongings that is minimally intrusive, such as touching the outside of a book bag, so long as the school official has a legitimate and reasonable suspicion for the very limited search.

An authorized school official may search a student or the student's belongings based upon information received from a reliable informant. Individuals, other than the district employees, will be considered reliable informants if they have previously supplied information that was accurate and verified, or they make an admission against their own interest, or they provide the same information that is received independently from other sources, or they appear to be credible and the information they are communicating relates to an immediate threat to safety. District employees will be considered reliable informants unless they are known to have previously supplied information that they knew was not accurate.

Before searching a student or the student's belongings, the authorized school official should attempt to get the student to admit that he or she possesses physical evidence that they violated the law or the district code, or get the student to voluntarily consent to the search. Searches will be limited to the extent necessary to locate the evidence sought.

Whenever practicable, searches will be conducted in the privacy of administrative offices and students will be present when their possessions are being searched.

A. Student Lockers, Desks and other School Storage Places

The rules in this code of conduct regarding searches of students and their belongings do not apply to student lockers, desks and other school storage places. Students have no reasonable expectation of privacy with respect to these places and school officials retain complete control over them. This means that student lockers, desks and other school storage places may be subject to search at any time by school officials, without prior notice to students and without their consent.

B. Documentation of Searches

The authorized school official conducting the search shall be responsible for promptly recording the name, age, grade of student searched, reasons for the search and any other pertinent information.

The Principal or the Principal's designee shall be responsible for the custody, control and disposition of any illegal or dangerous item taken from a student. The Principal or his or her designee shall clearly label each item taken from the student and retain control of the item(s), until the item is turned over to the police. The Principal or his or her designee shall be responsible for personally delivering dangerous or illegal items to police authorities.

C. Police Involvement in Searches and Interrogations of Students

District officials are committed to cooperating with police officials and other law enforcement authorities to maintain a safe school environment. Police officials, however, have limited authority to interview or search students in schools or at school functions, or to use school facilities in connection with police work. Police officials may enter school property or a school function to question or search a student or to conduct a formal investigation involving students only if they have:

1. A search or an arrest warrant; or
2. Probable cause to believe a crime has been committed on school property or at a school function.

Before police officials are permitted to question or search any student, the Principal or designee shall first try to notify the student's parent/guardian to give the parent the opportunity to be present during the police questioning or search. If the student's parent/guardian cannot be contacted prior to the police questioning or search, the questioning or search shall not be conducted, unless the student is 16 years of age or older. The Principal or designee will also be present during any police questioning or search of a student on school property or at a school function.

Students who are questioned by police officials on school property or at a school function will be afforded the same rights they have outside the school. This means:

1. They must be informed of their legal rights.
2. They may remain silent if they so desire.
3. They may request the presence of an attorney.
- D. Child Protective Services Investigations

Consistent with the district's commitment to keep students safe from harm and the obligation of school officials to report to child protective services when they have reasonable cause to suspect that a student has been abused or maltreated, the district will provide data and assistance to local child protective services workers, or members of a multi-disciplinary team accompanying such workers, who are responding to allegations of suspected child abuse, and/or neglect, or custody investigations. Such data and assistance include access to records relevant to the investigation, as well as interviews with any child named as a victim in a report, or a sibling of that child, or a child residing in the same home as the victim.

All requests by child protective services to interview a student on school property shall be made directly to Principal or his or her designee. Child protective service workers and any associated multi-disciplinary team members must comply with the district's procedures for visitors, provide identification, and identify the child(ren) to be interviewed.

The Principal or designee shall decide if it is necessary and appropriate for a school staff member, including but not limited to an administrator or school nurse, to observe the interview either from inside or outside the interview room.

A child protective services worker may not remove a student from school property without a court order, unless the worker reasonably believes that the student would be subject to danger of abuse if not he or she were not removed from school before a court order can reasonably be obtained. If the worker believes the student would be subject to danger of abuse, the worker may remove the student without a court order and without the parent's consent.

Ref: Social Services Law §425; 18 NYCRR §432.3; Safford Unified School District #1 et al. v. Redding, 129 S. Ct. 2633 (2009); Vassallo v. Lando, 591 F.Supp.2d 172 (E.D.N.Y. (2008)); Phaneuf v. Fraikin 448 F.3rd 591 (2006); New Jersey v. TLO, 469 U.S. 325 (1985); In re Gregory, 82 N.Y.2d 588 (1993); People v. Scott D., 34 N.Y.2d 483 (1974); People v. Singletary, 37 N.Y.2d 310 (1975); People v. Overton, 20 N.Y.2d 360 (1969) M.M. v. Anker, 607 F.2d 588 (2d Cir. 1979); Opinion of Counsel, 1 EDR 800 (1959)

10.02 Second Reading and Adoption of Policy 5686 Use of Surveillance Camera in the School District (proposed 7:15)

Recommended Action: The Board of Education hereby adopts policy 5686 as written 7:04

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

2014-2017 5686 Non-Instructional/Business Operations

SUBJECT: USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. Upon the recommendation of the Superintendent of Schools and after having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of video surveillance cameras in its Middle/High School and surrounding school grounds. District video surveillance cameras will only be utilized in areas where there is no "reasonable expectation of privacy." Video surveillance does not include audio surveillance; we are not conducting audio surveillance.

To further the Board's objective, the School District's District-wide Safety Team shall meet as appropriate and/or deemed necessary to review District and building level safety practices, including the use of video surveillance cameras. The Team may also make recommendations to the Superintendent regarding the use of video surveillance cameras. The Superintendent shall retain final decision-making authority regarding the

recommendations of the Safety Team; and he/she shall notify the Board as to the procedures to be implemented with regard to the use of video surveillance cameras by the School District.

The Superintendent will be responsible for appropriate use of video surveillance. The Superintendent or his/her designee will determine the need to view and/or review video surveillance recordings.

Designees will be limited to the following individual administrators in the following order: the ~~High School Principal and/or the Middle School Principal~~ **Building Administrators**, the Assistant Superintendent for Business, the Director of Buildings and Grounds, the Director of Transportation, the Director of Athletics ~~and/or the School Resource Officer and/or the High School Assistant Principal~~. The Superintendent and/or his/her designee may view live videostreaming in order to assist in the event of an emergency in progress that threatens safety and security of students/building occupants or in order to maintain the system; these events will be specifically authorized. The Superintendent and/or his/her designee may specifically authorize an individual with technology expertise to view live video-streaming, only as necessary, in order to determine repairs to the system. The Superintendent and/or his/her designee will grant viewing of live video-streaming to law enforcement only when there is a crime or emergency in progress that threatens safety and security of students/building occupants. A log will be kept of the date and names of all individuals viewing the videotape.

Any video recording used for video surveillance purposes in school buildings and/or on school property, shall be the sole property of the District; and the Superintendent or his/her designee will be the custodian of such recordings. All video recordings shall be retained for a period of 15 days from the date of its creation. When a recording may be used as evidence in a student disciplinary matter or hearing pursuant to Education Law §3214 or an employee disciplinary proceeding initiated pursuant to procedures set forth in a collective bargaining agreement, Education Law § 3020-a or Civil Service Law § 75, it shall be retained in a secured location by the District in its original format for the period provided for in the Records Retention and Disposition Schedule ED-1 or until the conclusion of any such disciplinary or legal proceeding, whichever is longer.

Disciplinary Hearings

In the event a student is brought up on disciplinary charges pursuant to Education Law §3214 or an employee is subjected to a disciplinary proceeding relative to alleged misconduct that has been recorded on a District-owned video recording, the charged student, student's parent/guardian or employee may request to view such video recording. Requests for viewing such video recording must be made in writing to the Superintendent or his/her designee. The Request for Viewing Form will require a statement detailing the reason for the request. Requests for viewing a video recording must be made in writing to the Superintendent or his/her designee and, if the request is granted, such viewing must occur in the presence of the District's designated custodian of the recording. Under no circumstances will the District's video recording be duplicated and/or removed from District premises unless in accordance with a court order and/or subpoena or at the discretion of the Superintendent.

A student who is disciplined as a result of the contents of the video recording, as well as his parents and legal guardian, or an employee who is disciplined as a result of the contents of the video recording shall have an opportunity to view the tape which is the basis for the disciplinary action. However, should the results of a formal investigation that is conducted by the District, (relative to a student or employee's misconduct) be unfounded, the student, parent/guardian and/or employee to which the video recording allegedly pertains, shall not be entitled to view such video recording.

Signage/Notification Regarding Use of Video surveillance Cameras in School Buildings, School Buses and/or on School Grounds:

Appropriate signage will be posted at entrances to the school campus and/or at major entrances into school buildings notifying students, staff and the general public of the District's use of video surveillance cameras.

Students and staff will receive additional notification, as appropriate, regarding the use of video surveillance cameras in the schools and on school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook, and student handbook. Such notification does not preclude, as deemed appropriate by administration, the discussion of the use of video surveillance cameras with staff and students to heighten awareness and help foster a sense of security.

Refer to: Policy 5751

10.03 Second Reading and Adoption of Policy 3170 Parent and Family Engagement

Recommended Action: The Board of Education hereby adopts Policy 3170 as written
Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

~~2014-2017~~ 3170 Community Relations **SUBJECT: PARENTAL PARTNERSHIP PARENT AND FAMILY ENGAGEMENT**

Rationale

It is the goal of the Ontario Central School District to "develop strong partnerships with home." Parents and schools working as partners increase student achievement and develop positive attitudes about self and school.

~~The key factor in the home-school partnership is the relationship between the teacher and the parent. Teachers are professionals who manage a variety of instructional resources. Parents are an essential resource in the learning process of their children. Organizational support from the School Board, District administrators, and Building Principals enables teachers to effectively develop the partnership.~~

The intent of this policy is to result in consciously doing those things already in practice in a more efficient, consistent and effective manner as well as generating new ways of strengthening the partnership.

The Board of Education believes that positive parent and family engagement is essential to student achievement, and thus encourages such involvement in school educational planning and operations. Parent and family engagement may take place either in the classroom or during extra-curricular activities. However, the Board also encourages parent and family engagement at home (e.g., planned home reading time, informal learning activities, and/or homework "contracts" between parents, family members and children). The Board directs the Superintendent of Schools to develop a home-school communications program in an effort to encourage all forms of parent and family engagement.

The federal definition of the term "parents" refers to a natural parent, legal guardian or other person standing in loco parentis (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the child's welfare).

For purposes of this policy, parental involvement refers to the participation of parents in regular, two-way, and meaningful communication, involving student academic learning and other school activities.

At a minimum, parent and family engagement programs, activities and procedures at both the district and individual school level must ensure that parents and family members:

- Play an integral role in assisting their child's learning;
- Are encouraged to be actively involved in their child's education at school; and
- Are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

Title I Parent and Family Engagement- District Level Policy

Consistent with the parent and family engagement goals of Title I, Part A of the federal No Child Left Behind Act of 2001 (NCLB) and its reauthorization in the Every Student Succeeds Act (ESSA), the Board of Education will develop and implement programs, activities and procedures that encourage and support the participation of parents and family members of students eligible for Title I services in all aspects of their child's education. The Board also will ensure that all of its schools receiving Title I, Part A funds develop and implement school level parent and family engagement procedures, as further required by federal law.

District and school level Title I parent and family engagement programs, activities and procedures will provide opportunities for the informed participation of parents and family members (including those who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children.

As further required by federal law, parents and family members of students eligible for Title I services will be provided an opportunity to participate in the development of the district's Title I plan, and to submit comments regarding any aspect of the plan that is not satisfactory to them. Their comments will be forwarded with the plan to the State Education Department.

Parents and family members also will participate in the process for developing either a comprehensive or targeted "support and improvement plan" when the school their child attends is identified by the State as needing this plan.

Parent and family member participation in development of district wide Title I plan

The Board, along with its superintendent of schools and other appropriate district staff will undertake actions to ensure parent and family member involvement in the development of the district wide Title I plan.

Development of school level parent and family engagement approaches

The superintendent of schools will ensure that all district schools receiving federal financial assistance under Title I, Part A are provided coordination, technical assistance and all other support necessary to assist them in planning and implementing effective parent and family engagement programs and activities that improve student achievement and school performance.

Building capacity for parental involvement

To build parent capacity for strong parental involvement to improve their child's academic achievement, the district and its Title I, Part A schools will, at a minimum:

1. Assist parents in understanding such topics as the state's academic content challenging academic standards, state and local academic assessments, Title I requirements, how to monitor their child's progress and how to work with educators to improve the achievement of their child.
2. Provide materials and training to help parents work to improve their child's academic achievement such as literacy training and using technology (including education about the harms of copyright piracy).
3. Educate its teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in understanding the value and utility of a parent's contributions and on:

a) The development of an infrastructure to continually assess, plan and implement strategies that build the partnership.

1. The use of the District-wide shared decision-making team, a committee of parents, community members, teachers, and administrators, to guide overall program efforts and serve as a home-school partnership network.

Shared decision making can not usurp the regulations of the Education Commissioner of New York State

2. Coordination of activities through the staff development system in areas of teacher inservice, assessment of teaching strengths, and communication with parents toward creation of the best possible learning experience for each child.

b) Self-study of parental involvement practices by the building site teams of parents, teachers and the administrator in each school using the following seven (7) basic principles considered essential to home-school partnerships.

1. Every aspect of the school climate is open, helpful and friendly.
2. Communications with parents (whether about school policies and programs or about their own children) are frequent, clear, and two-way.
3. Parents are treated as collaborators in the educational process, with a strong complementary role to play in their children's school learning and behavior.
4. Parents are encouraged, both formally and informally, to comment on school policies and share in the decision making.
5. The Principal and other school administrators actively express and promote the philosophy of partnership with all families.
6. The school encourages volunteer participation from parents and the community at large.
7. The school recognizes its responsibility to forge a partnership with all families in the school, not simply those most easily available.

c) Resources will be provided to Principals, teachers and parents.

4. Ensure that information related to school and parent-related programs, meetings and other activities is sent to the parents of children participating in Title I programs in an understandable and uniform format, including alternative formats, upon request, and to the extent practicable, in a language the parents can understand.

Coordination of parental involvement strategies

The district will coordinate and integrate strategies adopted to comply with Title I, Part A parental involvement requirements with parental involvement strategies adopted in connection with other Federal, State, and local programs, including public preschool programs.

Review of district wide parent and family engagement policy

The Board, along with its superintendent of schools and other appropriate staff will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the academic quality of Title I schools, including the identification of barriers to greater participation by parents in activities

under this policy, and the revision of parent and family engagement policies necessary for more effective involvement.

The Onteora Central School District, its School Board, and staff will provide leadership in the development of clear avenues of parental involvement. Full realization of the partnership will be achieved through the on-going commitment and active participation by both home and school.

Cross-ref: 4010, Equivalence in Instruction; Ref: 20 USC §§6318(a)(2); 7801(38), Every Student Succeeds Act (§1116 of the Elementary and Secondary Education Act); U.S. Department of Education, Parental Involvement, Title I, Part A, Non-Regulatory Guidance, April 23, 2004
School-Parent Compact

To help our children achieve, we agree to abide by the following conditions during the [insert school year] school year:

School Responsibilities

The school will:

Provide high-quality curriculum and instruction in a supportive and effective learning environment;

- Hold parent-teacher conferences during these conferences, this compact will be discussed as it relates to your child's academic achievement;
- Provide parents with frequent reports on their child's progress;
- Provide parents reasonable access to staff; and
- Provide parents with opportunities to volunteer and participate in their child's class and to observe classroom activities.
- Ensure regular two-way, meaningful communication between parents and family members and school staff, and, to the extent practicable, in a language that the parents and family members can understand

Parents' Responsibilities

We, as parents, will support our children's learning in all of these equally important ways:

- Monitor my child's attendance;
- Make sure that homework is completed;
- Limit amount of daily recreation screen time;
- Volunteer in my child's school when possible;
- Participate in decisions regarding my children's education;
- Promote positive use of my child's extracurricular time; and
- Stay informed about my child's education and communicate with the school regularly.

Student Responsibilities

As a student, I will share the responsibility to improve my grades, and agree to:

- Give to my parents all notices and information received by me from my school every day.
- Do homework every day and ask for help when needed;
- Read at least 20 minutes a day outside of school; and

School
Date

Parent
Date

Student
Date

10.04 Approve Science Initiative Proposal and Contract (proposed 7:20)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District accept the proposal from Clark Patterson Lee for architectural and engineering services for the Chemistry Room Renovation in the amount of \$49,900.00 and authorizes the Superintendent to sign the proposal and the contract upon review by the District's attorney.

Motioned: Trustee Allison

Seconded: Trustee Storey

- Facilities Committee met with architect and reviewed the plans
- Classroom is room 203 – Chemistry Room
- Abatement done during summer but classroom will not usable next year
- Board has approved a grant through the Benjamin center for \$50,000 for equipment

- Whole project will cost \$500,000
- This resolution is the proposal by architects from Clark, Patterson, Lee so the abatement can move forward this summer

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

11. ****Break****

- 11.01 The Board will take a 5 Minute Break (proposed 7:25)
7:10

12. **Independent Contract Retainer**

- 12.01 Approve all ICRs (proposed 7:30)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.03

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

- 12.02 ICR - Nakkab

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Sylvain Nakkab, M.D. as a Psychiatric Consultant/Evaluator for the period beginning January 26, 2017 to June 30, 2017 at a rate of \$1,200.00 per in office assessment, \$1,550.00 per office assessment with testing, \$1,500.00 per assessment on site, to a maximum of \$4,650.00 and authorizes the Superintendent to sign such an agreement.

- 12.03 ICR - Neden

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Terianne Neden. as a Nutrition Residency Teacher at Woodstock Elementary School for the period beginning April 3, 2017 to April 6, 2017 at a rate of \$1,500.00 per program, to a maximum of \$1,500.00 and authorizes the Superintendent to sign such an agreement.

13. **Consent Agenda**

- 13.01 Approve Consent Agenda (proposed 7:35)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.05

Motioned: Trustee Storey

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

- 13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
FULL TIME PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY
Basalone, Marissa	Teaching Assistant	Teaching assistant	2/8/17 – 2/7/20	Step 1

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2612	9/6/16-3/15/17	Unpaid Medical (extension)
3742	11/7/16-4/17/17*	Parental (extension)
1988	2/3/17-2/24/17	Paid - Medical
3053	1/3/17-2/16/17	Paid – Medical

*Approximate date

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REASON
Davis, Rose	Reading/Bennett	9/7/16-4/17/17*	1MA	LOA Replacement

*Approximate Date

SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE
Graig-Tiso, Patricia	Certified Teacher/District	02/08/17	\$110.00/per day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Warnes, Carsten	Track-Modified-Assistant Coach	\$1,485.00

APPOINTMENT: NON-INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Albright, Nancy	P/T Food Service/District	2/8/17	Step 2	Vacant Position

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE	REASON
1960	2/2/17	Administrative - Paid

SUBSTITUTE

NAME	POSITION	AMOUNT
Cagan, Nicole	Food Service/District	\$10.00/hr

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/17, Confidential, as reviewed by Trustee Schnell

13.04 Approve Change Order

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #PC-01 decreasing the contract between DiGesare, Inc. and the Onteora Central School District for the Reconstruction Project at the Middle High School in the amount of \$25,669.00 and authorizes the Superintendent to sign such a change order.

13.05 Quarterly Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Quarterly Financial Report ending Dec. 31, 2016

14. Committee Reports

14.01 Policy Committee- Trustee Salem to report. Next meeting is in Central Administration on 2/16/17 (proposed 7:40)

7:20

Reviewed policy on agenda and sent one back for clarification

14.02 Facilities Committee - Trustee Storey to report. Next meeting is in the MS/HS at 3:00 on 2/23/17

- Met on 2/1/17 at Bennett –discussed the science initiative with architects then continued building tour of Bennett with the Building Condition Survey
- Next meeting touring the MS/HS with BCS –after that will review all schools with BCS

15. Old Business

15.01 The Board will discuss Old Business (proposed 7:50)

Packet with artwork for eagle logo – 4 representations in packet

- Superintendent recommends #4 which is a slightly adapted version of the student designed logo
- HS principals, Athletic Director and Superintendent recommend #4 then can go forward using logo on uniforms etc.

Trustee Storey stated that she can't vote for any of them for the students who did not vote because they were not given option to keep the Indian

Trustee Shands – go forward with #4

Trustee Allison -Stands neutral

- Will revisit at the next Board meeting

16. New Business

16.01 The Board will discuss New Business (proposed 7:55)

7:30

On 3/4/17 – there is a Peoples March for Education Justice – contact Citizen Action of Kingston

This coming Sunday and Monday are NYSBA lobby days in Albany

- Monday Board will meet with local legislators

17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, February 21, 2017 at the Woodstock School. (proposed 8:00)

Recommended Action: The meeting is adjourned at 7:30

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond, Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, FEBRUARY 21, 2017

WOODSTOCK SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Schnell, Trustee Osmond, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 2/7/17 BOE Meeting

Motioned: Trustee Salem

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

3. Welcome

- 3.01 Woodstock Principal Scott Richards will welcome the Board (proposed 6:05 duration 10 min)

New software Woodstock is currently using:

- Raz Plus: has 2 parts, both have great benefit
 - Learning A – Z: online resource for teachers, parents and students
 - Books can be printed or projected
 - Raz Kids: 30 students piloting this year
 - Gives access to each student's level texts at home or at school
- Sumdog: Reading, Writing and Math – games that assess each student's skill level to provide skills at their level and progressively get harder as they improve
 - Teacher can assign a skill for students for upcoming units
 - County-wide competitions run by program- motivates them to be on program
 - Can also set up competitions in school or student can play the world
- Mystery Science – 1 year free pilot – good resource for teachers

Discussion:

- Mystery Science is aligned to NextGen standards
- Data is collected as students work on programs
- Still looking at how they will evaluate programs

4. Board District News

4.01 The Board will announce District news (proposed 6:15)
6:15

Trustee Shands reported that she attended girls varsity basketball game –was senior night – a freshman teammate wrote a letter to the senior

Trustee Allison reported:

- At the wrestling tournament all 4 Ross boys and Zach Chartrand won
 - First time in section history that 4 brothers made finals
- Miles Eberhard, who has been named to the Scholar All State First Team by the New York State High School Football Coaches Association

Trustee Storey reported that Facilities Committee attended meeting about Bennett playground structures with Parkitech and architects

- Could be done in the fall, but will probably be more like spring
 - Will be a community build
- Went to Mad Science Presentation last week – very enjoyable program
- Homework survey is up on Survey Monkey for Bennett parents

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:20)

Thanks to Principal Richard for his presentation of what is happening in curriculum

Met with Science Initiative team – cost has come down because the abatement is a fraction of what originally thought

Miles Eberhard – quite an achievement

Middle & High School

- High School students excelled at the Regional Poetry Out Loud competition, a poetry recitation contest
 - Junior Kira Daniels took 1st place and Senior Kalo Talley took 2nd place
 - Both students will now advance to the New York State Recitation finals in Syracuse on 3/10/17
- On Thursday, 22 of our high school students will be traveling to Boston to participate in Harvard Model Congress
 - Students will spend three days at Harvard where they will compete in a mock legislative experience
- On 2/28/17, high school students will have grade level assemblies on Teen Dating Violence Prevention, which is being presented by the Ulster Family and Child Advocacy Center
 - There will also be a parent presentation on 3/1/17 at 6:30 PM in the MS/HS auditorium
- On 3/1/17, middle and high school students will be participating in the Youth Risk Survey, formerly known as the Pride Survey
 - It is conducted biannually by the Ulster Prevention Council and the survey results are used to determine risk and protective factors and

measure a wide variety of behaviors, perceptions that possibly exist within the community

- Due to several snow delays/cancellations and early dismissals, the middle and high school have decided to alter the period schedule for Friday, 3/3/17 which is a half-day for students, as there is staff development scheduled in the afternoon
 - Instead of running periods 1 through 4, the secondary will be running periods 6 through 9
 - Accommodations have been made to send all BOCES Career and Tech students to BOCES during the A.M. session
- Friday, 3/3/17 is also the 5-week midpoint of the third quarter
- Middle and High School Honor Roll lists for the 2nd quarter will be out
- On 2/28/17 is Basketball Dinner and National Honor Society

Bennett:

- A tremendous thank you needs to be extended to the Bennett PTA
 - They supported the Mad Science assembly and approximately 130 students have signed up to participate in the science fair and a good number of volunteers have agreed to help
 - Science fair presentations will be tomorrow evening for the parents
 - They also held a very successful carnival

Phoenicia

- On Friday the Phoenicia PTA will host District Family Night at 6 PM
 - Students and families from all 3 elementary schools will be treated to an evening with Illusionist, Steven Burchard
- Under the advisement of Sharon McInerney, 2nd grade teacher, students have begun to prepare for the Invention Convention to take place 3/16/16 at 2pm and 6pm
 - It is an event that will encourage our students to “think out of the box” and create/invent something new and exciting that people may need now or in the near future
- Phoenicia School will be highlighted in the Catskill Mountain News
 - They are featuring the “Spring Into Spring Reading Marathon”
 - During the first week the Phoenicia students read for a total 3,296 minutes
 - The school goal is 15,000 minutes
 - If you would like to read with a student at 3 PM, any day Monday through Friday, please contact the Phoenicia Principal

6. Student Representative Report

6.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 6:25)
6:30

- Going to Bennett for Pink Shirt Day to help and support the initiative
- National Honor Society is on 2/28/17 and will be inducting rising juniors in May
 - Expanding make-up of club – juniors will be involved
- Eagle: Students on both sides of the issue, but there are a lot of students that

- do not have a strong opinion
 - Encouraging Board to move forward

7. Acknowledge Public Be Heard

- 7.01 The Board will acknowledge the public be heard comments from the last meeting
Doug Eighmney, Corey Cavallaro

8. Public/Student Comment

- 8.01 The public and students may comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 6:30 duration 10 min or more)

Tony Fletcher: Unenrolled his child because system as it stands at Bennett is not working. It's not about the teachers. Creativity is stifled, there is an unnecessary amount of homework. Every teacher should read the homework policy. Switching from subject to subject is too much for students.

Doug Eighmney: Thanked Board members who did not vote on which Eagle logo to use. Board used majority vote for Eagle logo but not for Indian. Why you think that your own personal agenda comes before the school district and oath of office?

9. Presentation

- 9.01 Budget Update by Assistant Superintendent for Business Victoria McLaren (proposed 6:35 duration 20 min)

6:40

- Principals and department heads are in the process of submitting budget proposals
 - Continuing to work on staffing – retirement letters are due 3/1/17
- BOCES
 - Initial service request was submitted on 2/1/17, final request submitted on 5/1/17
- Health insurance
 - First estimates indicated at least a 10% increase in premium expense, could be 12%-15% - final in March
- Preliminary 2017 –2018 levy limit \$41,828,741
 - Current 2016 –2017 levy \$41,077,250
 - Levy limit increase \$751,491 or 1.83%
- Allowable levy growth factor: 2016-2017 districts used 0.12%
 - 2017-2018 percentage increase is 1.26%
- Revenues will be determined with adoption of NYS budget
 - NYS budget adoption deadline is 4/1/17
- 2016-2017 budget \$53,222,778, 2017-2018 draft budget \$54,674,445
 - Increase of \$1,451,667 or 2.73%
 - \$843,904 is due to increase in health insurance of 10%
- Current draft revenue budget \$54,211,155
 - Expense budget reduction required \$463,290
 - Will continue to fluctuate as the budget process progresses
 - Continues all existing programs

Equipment

- Transportation department bus replacement schedule currently have 16 district vehicles purchased between 2002 through 2014

- (2) -five passenger vehicles
- (1) –six passenger vehicle
- (1) –seven passenger vehicle
- (1) –twenty two passenger vehicle
- (4) –twenty eight passenger vehicles
- (1) –thirty passenger vehicle
- (6) –sixty five passenger vehicles
 - 7 year replacement schedule so never overwhelming expense
 - Draft budget includes replacement of a 28 passenger vehicle and a 30 passenger vehicle
- Buildings and Grounds equipment (\$63,000) Kubota replacement
 - Existing Kubota is over 10 years old
 - Used for maintaining athletic fields and snow removal
 - Floor scrubbers – 2 existing ride on floor scrubbers are approximately fifteen years old - draft budget allocates funds to replace 1 of these and 1 of the walk behind floor scrubbers utilized in the elementary buildings
- Technology department has \$20,000 to create budget for Director of Technology to use for district technology needs

Discussion

- Look at age, mileage and some of the models of vehicles we need to replace
- Uniforms, etc. are supplies
- Can't move money into an equipment code so need to budget in that code
 - That's the \$20,000
 - The \$30,000 in BOCES budget for technology is for technology needs
- Alternative High School will be available next year- committed to 1 seat, but allocated more in our budget

10. Discussion and Possible Action

10.01 Second Reading and Adoption of Policy 7330 Searches and Interrogations (proposed 6:55)

Recommended Action: The Board of Education hereby adopts Policy 7330 as written.

Motioned: Trustee Osmond

Seconded: Trustee Storey

- Search policy – not easy to cover everything
- “A” covers the distinction between personal property and school property
 - If device is owned by student – have the right to take it and call the police to search device
 - Change to School Supplied Electronic Devices
- Students are unaware of policy or potential changes in policy
 - Will discuss with administration- have grade level meetings
 - Majority of students know that their cell phones can be taken if not used properly, can add other electronic equipment to that
 - Difference between what law enforcement and the district can do

Motion to table this action until next meeting

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

~~2002~~2017 7330—1 of 3 Students **SUBJECT: STUDENT SEARCHES AND INTERROGATIONS**

~~Students are protected by the Constitution from unreasonable searches and seizures. A student may be searched and contraband seized on school grounds or in a school building by a School District employee only when the School District employee has reasonable suspicion to believe the student is engaging in proscribed activity which is in violation of school rules and/or illegal.~~

~~Factors to be considered in determining whether reasonable suspicion exists to search a student include:~~

~~< >The age of the student;The student's record and past history;The predominance and seriousness of the problem in the school where the search is directed; andThe urgency to conduct the search without delay.~~

The Board of Education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this kind of environment, any school official authorized to impose a disciplinary penalty on a student may question a student about an alleged violation of law or the district code of conduct. Students are not entitled to any sort of "Miranda"-type warning before being questioned by school officials, nor are school officials required to contact a student's parent before questioning the student. However, school officials will tell all students why they are being questioned.

The Board authorizes the Superintendent of Schools, Administration, the school nurse and district security officials including the School Resource Officer, to conduct searches of students and their belongings, in most instances, with exceptions set forth below in A. if the authorized school official has reasonable suspicion to believe that the search will result in evidence that the student violated the law or the district code of conduct.

An authorized school official may conduct a search of a student's belongings that is minimally intrusive, such as touching the outside of a book bag, so long as the school official has a legitimate and reasonable suspicion for the very limited search.

An authorized school official may search a student or the student's belongings based upon information received from a reliable informant. Individuals, other than the district employees, will be considered reliable informants if they have previously supplied information that was accurate and verified, or they make an admission against their own interest, or they provide the same information that is received independently from other sources, or they appear to be credible and the information they are communicating relates to an immediate threat to safety. District employees will be considered reliable informants unless they are known to have previously supplied information that they knew was not accurate.

Before searching a student or the student's belongings, the authorized school official should attempt to get the student to admit that he or she possesses physical evidence that they violated the law or the district code, or get the student to voluntarily consent to the search. Searches will be limited to the extent necessary to locate the evidence sought.

Whenever practicable, searches will be conducted in the privacy of administrative offices and students will be present when their possessions are being searched.

A. Student Lockers, Desks, SCHOOL SUPPLIED ~~Electronic Devices~~ and other School Storage Places

The rules in this ~~code of conduct~~ policy regarding searches of students and their belongings do not apply to student lockers, desks, , SCHOOL SUPPLIED ~~electronic devices~~ and other school storage places. Students have no reasonable expectation of privacy with respect to these places and school officials retain complete control over them. This means that student lockers, desks, , SCHOOL SUPPLIED ~~electronic devices~~ and other school storage places may be subject to search at any time by school officials, without prior notice to students and without their consent.

B. Documentation of Searches

The authorized school official conducting the search shall be responsible for promptly recording the name, age, grade of student searched, reasons for the search and any other pertinent information.

The Principal or the Principal's designee shall be responsible for the custody, control and disposition of any illegal or dangerous item taken from a student. The Principal or his or her designee shall clearly label each item taken from the student and retain control of the item(s), until the item is turned over to the police. The Principal or his or her designee shall be responsible for personally delivering dangerous or illegal items to police authorities.

C. Police Involvement in Searches and Interrogations of Students

District officials are committed to cooperating with police officials and other law enforcement authorities to maintain a safe school environment. While police officials do not have a general power to interview children in schools, or to use school facilities in connection with police departments work, the police may enter the schools of the District if a crime has been committed on school property, if they have a warrant for arrest or search, or if they have been invited by school officials.

Police officials may be summoned in order to conduct an investigation of alleged criminal conduct on school premises, or during a school-sponsored activity, or to maintain the educational environment. They may also be summoned for the purpose of maintaining or restoring order when the presence of such officers is necessary to prevent injury to persons or property.

District officials have the responsibility and the authority to determine when the assistance of law enforcement officers is necessary within their respective jurisdictions. The District officials shall at all times act in a manner which protects and guarantees the rights of students and parents/guardians.

~~Police officials, however, have limited authority to interview or search students in schools or at school functions, or to use school facilities in connection with police work. Police officials may enter school property or a school function to question or search a student or to conduct a formal investigation involving students only if they have:~~

- ~~1. A search or an arrest warrant; or~~
- ~~2. Probable cause to believe a crime has been committed on school property or at a school function.~~

~~Before police officials are permitted to question or search any student, the Principal or designee shall first try to notify the student's parent/guardian to give the parent the opportunity to be present during the police questioning or search. If the student's parent/guardian cannot be contacted prior to the police questioning or search, the questioning or search shall not be conducted, unless the student is 16 years of age or older. The Principal or designee will also be present during any police questioning or search of a student on school property or at a school function.~~

Students who are questioned by police officials on school property or at a school function will be afforded the same rights they have outside the school. This means:

1. They must be informed of their legal rights.
2. They may remain silent if they so desire.
3. They may request the presence of an attorney.
4. They must be protected from coercion and illegal restraint.

D. Child Protective Services Investigations

Consistent with the district's commitment to keep students safe from harm and the obligation of school officials to report to child protective services when they have reasonable cause to suspect that a student has been abused or maltreated, the district will provide data and assistance to local child protective services workers, or members of a multi-disciplinary team accompanying such workers, who are responding to allegations of suspected child abuse, and/or neglect, or custody investigations. Such data and assistance include access to records relevant to the investigation, as well as interviews with any child named as a victim in a report, or a sibling of that child, or a child residing in the same home as the victim.

All requests by child protective services to interview a student on school property shall be made directly to Principal or his or her designee. Child protective service workers and any associated multi-disciplinary team members must comply with the district's procedures for visitors, provide identification, and identify the child(ren) to be interviewed.

The Principal or designee shall decide if it is necessary and appropriate for a school staff member, including but not limited to an administrator or school nurse, to observe the interview either from inside or outside the interview room.

A child protective services worker may not remove a student from school property without a court order, unless the worker reasonably believes that the student would be subject to danger of abuse if not he or she were not removed from school before a court order can reasonably be obtained. If the worker believes the student would be subject to danger of abuse, the worker may remove the student without a court order and without the parent's consent.

Ref: Social Services Law §425; 18 NYCRR §432.3; Safford Unified School District #1 et al. v. Redding, 129 S. Ct. 2633 (2009); Vassallo v. Lando, 591 F.Supp.2d 172 (E.D.N.Y. (2008)); Phaneuf v. Fraikin 448 F.3rd 591 (2006) New Jersey v. TLO, 469 U.S. 325 (1985); In re Gregory, 82 N.Y.2d 588 (1993); People v. Scott D., 34 N.Y.2d 483 (1974); People v. Singletary, 37 N.Y.2d 310 (1975); People v. Overton, 20 N.Y.2d 360 (1969); M.M. v. Anker, 607 F.2d 588 (2d Cir. 1979); Opinion of Counsel, 1 EDR 800 (1959)

10.02 Rescission of Policy 3220 Public Expression at Meetings (proposed 7:00)

- Redundant with Public Be Heard Policy

Recommended Action: The Board of Education hereby rescinds policy 3220

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

2002 3220 Community Relations SUBJECT: PUBLIC EXPRESSION AT MEETINGS

All meetings of the Board shall be conducted in public, and the public has the right to attend all such meetings. Public expression at such meetings shall be encouraged and a specific portion of the agenda shall provide for this privilege of the floor. At its discretion, the Board may invite visitors to its meetings to participate in the Board's discussion of matters on the agenda.

The Board of Education reserves the right to enter into executive session as specified in Policy #1730.

NOTE: Refer also to Policy #1730 – Executive Sessions

10.03 First Reading of Policy 1512 Public be Heard: Regular Board Meetings/Workshop Sessions

- Came up because needed to reflect current practice – said Public Be Heard was only at Regular Meetings
 - Discussion on adding sign-in sheet disclaimer about the 3 minute rule and not being able to get response from the Board
 - Sign in sheet to reference policy
 - Also add contact District Clerk to sign up

2014-2017 1512 By-Laws SUBJECT: PUBLIC BE HEARD: REGULAR BOARD MEETINGS/WORKSHOP SESSIONS

All meetings of the Board of Education where members meet to conduct public business are meetings which are subject to the Open Meetings Law. The public will be given an opportunity to address the Board at ~~the beginning of~~ the regular monthly business meeting or at any other meeting at the discretion of the Board.

Any individual addressing the Board of Education will be asked to give his/her name at the outset of their comments. Time limits may be set by the Board, ~~if necessary.~~

The following statement of rules will be read by the President of the Board prior to the opening of a public session:

During Public Be Heard, civility is always expected.

Speakers at Public Be Heard understand that the Board of Education cannot engage in discussion nor answer questions during Public Be Heard.

"The Board of Education and Superintendent cannot be party to discussions of discuss individual student or personnel matters in open session. People wishing to express individual student or personnel concerns can bring them to ~~the President's attention, or to~~ the Superintendent's attention during the break."

No action will be taken by the Board of Education at the same meeting on requests from the public which may necessitate either a new policy or a change in existing policy. It is requested that such requests be submitted in writing and preferably at least one (1) week prior to Regular Board Meetings.

The purpose of a Board Workshop Session is to discuss some aspect of the governance of the school program.

Education Law Section 1708

11. ****Break****

11.01 The Board will take a 5 Minute Break (proposed 7:50)

7:30

Motion to change agenda to have the break now

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

10.04 Review Superintendent Evaluation Tool (proposed 7:10 duration 40 min)

7:35

Discussed the sample evaluations and information on Board Docs

- Continue at a later date
- Demo on Super-Eval, like the Oregon and NYSOCSS 2014 models

12. Independent Contract Retainer

12.01 Approve all ICRs (proposed 7:55)

8:00

Recommended Action: The Board of Education hereby approves the Independent

Contract Retainers in items 12.02-12.03

Motioned: Trustee Salem

Seconded: Trustee Ratcliff

Result: Unanimous

Present: Trustee Schnell, Trustee Osmond, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

12.02 ICR- Creative Energy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Creative Energy Productions, LLC. as an Artist in Residency at Woodstock Elementary School for the period beginning February 22, 2017 to March 16, 2017 at a rate of \$250.00 per 1-hour class, to a maximum of \$2,500.00 and authorizes the Superintendent to sign such an agreement.

12.03 ICR -Jones

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kitty Jones as Kit's Interactive Theatre, Inc. at Phoenicia Elementary School on April 27, 2017 at a rate of \$750.00 per day, to a maximum of \$750.00 and authorizes the Superintendent to sign such an agreement.

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 7:50)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.06

Motioned: Trustee Allison

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

13.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2180	11/21/17 – 3/17/17	Medical –Unpaid (extension)
1915	1/27/17 - 2/08/17 (1/2 day)	Family Medical - Paid
1915	2/8/17 (1/2 day) - 2/10/17	Family Medical – Unpaid
1988	1/3/17 – 3/17/17	Medical – Paid
3053	1/03/17 – 3/02/17	Medical – Paid (extension)
3275	1/03/17-3/08/17	Medical - Paid
3275	3/9/17-6/30/17	Medical - Unpaid

SUBSTITUTE

NAME	POSITION	AMOUNT
Aptekar, Emily	Certified Teacher	\$110.00/day
McCabe, Patrick	Certified Teacher	\$110.00/day
*Morganstern-Perl, Lisa	Certified Teacher	\$110.00/day
Weisberg, Judd	Uncertified Teacher	\$85.00/day

*Retroactive to 2/10/17

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Apolito, Craig	Track – Modified- Assistant Coach	Rescind
Apolito, Craig	Baseball – JV – Head Coach	\$3,049.00
King, Thomas	Track – Spring – Assistant Coach	\$3,339.00
Murphy, Nicole	Track – Modified – Assistant Coach	\$1,485.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Jamet, Colette	Food Service Helper/District	3/01/17	Retirement

SUBSTITUTE

NAME	POSITION	AMOUNT
Slater, Molly	Uncertified Teaching Assistant	\$10.00/hr
Slater, Molly	Monitor	\$10.00/hr

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/17, Confidential, as reviewed by Trustee Schnell

13.04 Warrant Schedule 6

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 6

13.05 ECA Treasurer Reports

Recommended Action: The Board of Education hereby accepts the ECA Treasurer Reports from the first and second quarters of 2016-2017 school year

13.06 Accept Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$423.00 CASH, from Lifetouch National School Studios to purchase a Canon photo printer, photo paper, and ink cartridges for the Woodstock Elementary School. The Superintendent recommends approval to increase the 2016-2017 Budget per the following donations:
Donation from Lifetouch National School Studios to A2110.431-07 Supplemental in the amount of \$423.00

14. Committee Reports

14.01 Policy Committee- Trustee Salem to report. Next meeting is in Central Administration on TBD (proposed 7:55)

- Did policies on agenda tonight, will set a meeting date

14.02 Health and Wellness Committee - Trustee Shands to report. Next meeting is 2:45 in the MS/HS Conference Room on TBD

- Several restaurants have confirmed for Meet, Greet and Eat, silent auction items coming in, talking to administration about getting garden people to help

- Date is 4/24/17 5:30- 7:30

15. Old Business

15.01 The Board will discuss Old Business (proposed 8:00)

Superintendent on evaluation discussion:

- Get feedback of people Superintendent works with everyday
- New Board members have not evaluated a Superintendent before
- Use a simple one this year then make it more complex/sophisticated next year
- Oregon or NYSCOSS are Superintendent pick

Superintendent Watson asked if any Board member is not in support of his recommended eagle #4

- No Board member commented

A few years ago the transportation director put together a plan to move secondary school start time to a little later

- Combined Bennett and secondary bus runs, but where the students would be dropped off is a problem
 - Also increase in bus runs is a problem with getting bus drivers
- Facilities Committee: Is this part of the Bennett construction plan?
 - Start a long term plan
- Put on a future agenda

16. New Business

16.01 The Board will discuss New Business (proposed 8:05)
8:20

- Future agenda items: long term plan for the district, curriculum updates
- Form a government affairs committee
 - Be responsive and responsible to government changes

17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, March 7, 2017 at the MS/HS. (proposed 8:10)

Recommended Action: The meeting is adjourned at 8:30

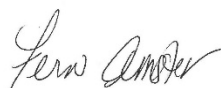
Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Osmond, Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, MARCH 7, 2017

Middle School/High School

MINUTES

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 1 hour)

Recommended Action: Motion to enter into executive session to discuss the raise for confidential staff, the contract of a particular employee, the hiring of specific personnel and tenure appointments

Motioned: Trustee Allison

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

2.02 Exit Executive Session and Return to Public Session (proposed 7pm)

Recommended Action: Motion to exit executive session and return to public session 7:10

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 2/21/17 BOE Meeting

Motioned: Trustee Allison

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

4. Welcome

4.01 Jen O'Connor, Middle School Principal will welcome the Board (proposed 7:05 duration 10 min)

- Posters in hallway for foreign language week
- This past Sat. MS Science Olympiad traveled to Scarsdale regional completion
 - Onteora came in 8th out of 30 and 1 team came in 2nd overall
- Sunday Marching Band performing in Kingston and traveling to NYC for St. Patrick's Day parade
- Modified spring sports starts Monday
 - 60% participation for all sports

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 7:15)

- Literary Club magazine passed around to Board
- In Board packet is letter from people concerned about Wi-Fi
- Last week Highland School District came to observe Teachers' College at Bennett
- Superintendent's Conference Half Day went well – made up for February half conference day that was cancelled
 - Greg Tang workshop focuses on how to teach math under new common core
 - Positive feedback from all teaching staff
 - Secondary teachers worked on creating quarterly benchmark assessments in lieu of the historical mid-term and finals, discussed a recommendation about the timing of transitioning to the CC Global Regents Exam and worked on department goals, curriculum mapping

High School

- Onteora had 20 students participate in a Harvard Model Congress conference
 - They took on roles such as Senators and Representatives on Committees of Homeland Security, Transportation and Infrastructure, Intelligence, Energy and Natural Resources, and Foreign Relations and drafted, introduced, and passed many bills and resolution
 - Four of our seniors earned special recognition at the conference: Devon Anderson, Kalo Talley, Alex Wacksman, and recipient of a "Best Delegate" gavel Sophie Heckelman
- Yesterday the 10th and 11th graders attended a field trip to BOCES to explore career and tech programs that are available to them next school year
- Yesterday was the official start of the Spring JV/V sports season
- This week is World Language Week- students created posters that are being displayed in the main hallway outside of the auditorium
- This Thursday, 14 of our high school DECA students will be traveling to Rochester for the DECA state competition
- On Friday, 19 of our high school Science Olympiad members will be heading to Syracuse for the state science Olympiad competition
- On Sunday, the Marching Band will be participating in Kingston's St. Patrick's Day Parade and on St. Patrick's Day they will participate in the NYC parade
- Next Wednesday our Drawing and Painting and AP Studio Art students will visit R&F Encaustics to see a tour of the paint making facility

- Next Thursday, 11th graders have the opportunity to attend the Ulster County Career Conference to experience a college campus environment and allow them to get relevant real-world feedback on career opportunities in their field of interest
- Next Friday, students from the high school's literary club and literary magazine members will participate at the Literacy Conference sponsored by the Woodstock Day School to meet with professionals in the field of publication to explore career options

Bennett

- Mr. Ronald Westervelt, long time Onteora music teacher, passed away last spring as the result of a car accident
 - To honor Ron's memory and to acknowledge the great impact he had on the music programs in our area a scholarship is being set up in his name for a student who will attend SUNY Ulster and major in music there
 - To fund this scholarship, Onteora will be hosting a memorial concert on Tuesday March 28
 - The beginning band, 5-6 band and Bennett jazz ensemble will share the stage with the Wind Ensemble and Jazz Ensemble from SUNY Ulster, culminating in a finale where every band member from grade 4 to the oldest musician there will participate in the final piece together

Woodstock

- Drew Andrews from Creative Energy Productions will be completing a month long dance residency with all K-3 students
- This week Highland teachers will be visiting Woodstock Elementary to observe their use of the Teacher's College reading curriculum
- Sumdog.com training will take place next week for the Woodstock teachers.

Phoenicia

- Phoenicia students have surpassed their Spring into Spring Read-A-Thon school goal of 15,000 minutes and continue to read on
- Books from the "Book Drive" conducted at Radburn Elementary School in Fairlawn (by students, parents and teachers) were distributed today to our students to encourage them to continue reading through March 31st
 - Donated hundreds of books to Phoenicia
- The celebration P and J (Pizza and Jammies) Party will be hosted by the Phoenicia Rotary Club and the Phoenicia Library on Friday, April 7th.

Scholastic Achievement Breakfast is in June— attending is Board President, Superintendent, Valedictorian, Salutatorian

6. Board District News

6.01 The Board will announce District news (proposed 7:20)
7:25

Trustee Ratcliff reported:

- The Bennett Science Fair was fantastic –student was very well informed

about her project

- Senator Amedore meeting – attended with Trustee Osmond and Trustee Storey
 - Seeking additional funds for upcoming budget
 - Discussed that Foundation Aid formula Onteora would suffer – need hold harmless provision
 - Interested in measures to lessen reliance on taxes for school funding
 - Senator feels that enough protections are in place for transgender and LGBTQ students in NY

Trustee Shands reported on the Dating 101 Community presentation had relevant information – resources to be put on website

Trustee Allison reported:

- The Wrestling Banquet was very nice
 - Superintendent Watson spoke to athletes
- Attended the UCSBA meeting with Trustee Storey and Assistant Superintendent for Business Victoria McLaren
 - President of SUNY Ulster spoke
 - Very informative – SUNY Ulster is ranked #5 Community College out of 121 in NY and is least expensive school
 - Offer a great deal of scholarships
 - Wants to open other campuses
- Dodgeball very good – will be expanded to HS next year

Trustee Osmond reported – met with Senator Amedore, will be meeting with Kevin Cahill on Friday and will set up meeting with Senator Seward's office

Trustee Storey reported:

- SUNY Ulster piloted a program in Rondout with 8th graders
 - Requirement is you are the first person in family to go to college
 - Guarantee scholarship to college in 8th grade
- Dodgeball tournament was very well attended
- Teachers were very thankful about Greg Tang on 3/3/17
- Interviewer at Bennett Science Fair – some incredible ideas – great scientists
- Visited Woodstock classrooms with Trustee Salem
 - Patrick Burkhardt doing maple syrup instruction

Trustee Salem on Woodstock School culture–impressed with culture of learning

7. Student Representative Report

7.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 7:25)
7:40

- National Honor Society induction –Superintendent Watson spoke
- Celebrated Pink Shirt Day with Bennett Student Government
 - Talked to 6th graders about middle school and expectations
- Misspoke at last meeting – do have grade level meetings each year
 - Policies about phones covered

8. Acknowledge Public Be Heard

- 8.01 The Board will acknowledge the public be heard comments from the last meeting
Tony Fletcher, Doug Eighmey

9. Public/Student Comment

- 9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:30 duration 10 min or more)

Doug Eighmey – answer to last question had untrue – claimed that issue was student oriented and student backed. If you believe that this is student oriented – send a copy of ballot, dates vote taken and number of students in the school. Constitution says the majority rules and you did not follow what the majority of people or students wanted. Cut someone off last time during public be heard – sends message that you don't care.

Tom Comerford –understand why don't like Indian mascot – family has been here since 1700s, is part Indian. Mascot picked looks like Nazi eagle. Taking electronic devices from students- daughter has PDM to check blood sugar levels – is touch sensitive and if it is taken from her at wrong time, can changed dosage. Get a clear directive if parents have a problem, instead of ignoring them. Educate staff about problems students may have.

10. Presentation

- 10.01 PPS Director Cindy Bishop and Assistant PPS Director Liz Fallo will present the Transition Plan (proposed 7:25 duration 20 min)

7:55

Introduced by Superintendent Watson: Not every child learns the same way – good school system has to have a clear and concise transition program

Transition Goal: To develop and implement an Onteora Central School District Transition Plan which will benefit all students age 15 or older with IEPs, and will prepare them for the transition from high school.

- One of the reasons did transition plan as goal is because were randomly selected by SED to fulfill self-review of state's goal of transition planning on IEPs
 - Self-review completed
 - Met with 7-12 Special Ed Teachers to show where IEPs may be lacking
 - Will develop written plan by June 2017
- Write measurable goals so that students at age 15 or older with IEPs will be prepared for the transition from high school with clear goals and ideas about their path to a career or college
 - Goals written specifically for each student
 - Mandated part of every student's IEP past age 15
 - Plan includes steps and timeline all through HS
- Faculty will be trained on students' transition goals

Discussion:

- IEPs are living documents that can change at any time during the year
- Procedure been in place for about 12 years

- Transition plan is only for IEP students
 - Have to be in place for the IEP when they are 15 – start conversation sooner
 - Career Assessments at age 12 with questionnaires for students, lead teachers and parents (age appropriate for students)
- Colleges may accommodate a student with disabilities, but it is not mandated
- State will soon mandate reporting amount spent for each student – this is money well spent
- Students are contacted by the State a year out of HS to see if transition plan worked – results are sent to districts

11. Discussion and Possible Action

11.01 Adoption of Policy 7330 Searches and Interrogations (proposed 7:40)

Recommended Action: The Board of Education hereby adopts Policy 7330 as written.

8:20

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

- Trustee Shands reviewed with several attorneys –it was changed to school supplied electronic devices
 - Looked at other schools' policy and this is more protective of students
- Discussion on putting first sentence back in policy to be very clear on rights
- Address public issues through resolution and communication tools
- Put back in first sentence- then policy describes how that will be fulfilled
- Be sure that non-communication devices should be excluded from searches in admin regulations
- Have attorney put language in about non-communication devices
- Policy committee to look at medical policy and see if covers this- medical staff and administration to look as well

Motion to table policy adoption until the next meeting

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

~~2002~~2017

7330

Students

SUBJECT: STUDENT SEARCHES AND INTERROGATIONS

Students are protected by the Constitution from unreasonable searches and seizures. ~~A student may be searched and contraband seized on school grounds or in a school building by a School District employee only when the School District employee has reasonable suspicion to believe the student is engaging in proscribed activity which is in violation of school rules and/or illegal.~~

~~Factors to be considered in determining whether reasonable suspicion exists to search a student include:~~

~~< >The age of the student;The student's record and past history;The predominance and seriousness of the problem in the school where the search is directed; andThe urgency to conduct the search without delay.~~

The Board of Education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this kind of environment, any school official authorized to impose a disciplinary penalty on a student may question a student about an alleged violation of law or the district code of conduct. Students are not entitled to any sort of "Miranda"-type warning before being questioned by school officials, nor are school officials required to contact a student's parent before questioning the student. However, school officials will tell all students why they are being questioned.

The Board authorizes the Superintendent of Schools, Administration, the school nurse and district security officials including the School Resource Officer, to conduct searches of students and their

belongings, in most instances, with exceptions set forth below in A. if the authorized school official has reasonable suspicion to believe that the search will result in evidence that the student violated the law or the district code of conduct.

An authorized school official may conduct a search of a student's belongings that is minimally intrusive, such as touching the outside of a book bag, so long as the school official has a legitimate and reasonable suspicion for the very limited search.

An authorized school official may search a student or the student's belongings based upon information received from a reliable informant. Individuals, other than the district employees, will be considered reliable informants if they have previously supplied information that was accurate and verified, or they make an admission against their own interest, or they provide the same information that is received independently from other sources, or they appear to be credible and the information they are communicating relates to an immediate threat to safety. District employees will be considered reliable informants unless they are known to have previously supplied information that they knew was not accurate.

Before searching a student or the student's belongings, the authorized school official should attempt to get the student to admit that he or she possesses physical evidence that they violated the law or the district code, or get the student to voluntarily consent to the search. Searches will be limited to the extent necessary to locate the evidence sought.

0 Whenever practicable, searches will be conducted in the privacy of administrative offices and students will be present when their possessions are being searched.

A. Student Lockers, Desks, School Supplied Electronic Devices and other School Storage Places

The rules in this code of conduct policy regarding searches of students and their belongings do not apply to student lockers, desks, school supplied electronic devices and other school storage places. Students have no reasonable expectation of privacy with respect to these places and school officials retain complete control over them. This means that student lockers, desks, school supplied electronic devices and other school storage places may be subject to search at any time by school officials, without prior notice to students and without their consent.

B. Documentation of Searches

The authorized school official conducting the search shall be responsible for promptly recording the name, age, grade of student searched, reasons for the search and any other pertinent information.

The Principal or the Principal's designee shall be responsible for the custody, control and disposition of any illegal or dangerous item taken from a student. The Principal or his or her designee shall clearly label each item taken from the student and retain control of the item(s), until the item is turned over to the police. The Principal or his or her designee shall be responsible for personally delivering dangerous or illegal items to police authorities.

C. Police Involvement in Searches and Interrogations of Students

District officials are committed to cooperating with police officials and other law enforcement authorities to maintain a safe school environment. While police officials do not have a general power to interview children in schools, or to use school facilities in connection with police departments work, the police may enter the schools of the District if a crime has been committed on school property, if they have a warrant for arrest or search, or if they have been invited by school officials.

Police officials may be summoned in order to conduct an investigation of alleged criminal conduct on school premises, or during a school-sponsored activity, or to maintain the educational environment. They may also be summoned for the purpose of maintaining or restoring order when the presence of such officers is necessary to prevent injury to persons or property.

District officials have the responsibility and the authority to determine when the assistance of law enforcement officers is necessary within their respective jurisdictions. The District officials shall at all times act in a manner which protects and guarantees the rights of students and parents/guardians.

Police officials, however, have limited authority to interview or search students in schools or at school functions, or to use school facilities in connection with police work. Police officials may enter school property or a school function to question or search a student or to conduct a formal investigation involving students only if they have:

1. A search or an arrest warrant; or
2. Probable cause to believe a crime has been committed on school property or at a school function.

Before police officials are permitted to question or search any student, the Principal or designee shall first try to notify the student's parent/guardian to give the parent the opportunity to be present during the police questioning or search. If the student's parent/guardian cannot be contacted prior to the police questioning or search, the questioning or search shall not be conducted, unless the student is 16 years of age or older. The Principal or designee will also be present during any police questioning or search of a student on school property or at a school function.

Students who are questioned by police officials on school property or at a school function will be afforded the same rights they have outside the school. This means:

1. They must be informed of their legal rights.
2. They may remain silent if they so desire.
3. They may request the presence of an attorney.
4. They must be protected from coercion and illegal restraint.

D. Child Protective Services Investigations

Consistent with the district's commitment to keep students safe from harm and the obligation of school officials to report to child protective services when they have reasonable cause to suspect that a student has been abused or maltreated, the district will provide data and assistance to local child protective services workers, or members of a multi-disciplinary team accompanying such workers, who are responding to allegations of suspected child abuse, and/or neglect, or custody investigations. Such data and assistance include access to records relevant to the investigation, as well as interviews with any child named as a victim in a report, or a sibling of that child, or a child residing in the same home as the victim.

All requests by child protective services to interview a student on school property shall be made directly to Principal or his or her designee. Child protective service workers and any associated multi-disciplinary team members must comply with the district's procedures for visitors, provide identification, and identify the child(ren) to be interviewed.

The Principal or designee shall decide if it is necessary and appropriate for a school staff member, including but not limited to an administrator or school nurse, to observe the interview either from inside or outside the interview room.

A child protective services worker may not remove a student from school property without a court order, unless the worker reasonably believes that the student would be subject to danger of abuse if not he or she were not removed from school before a court order can reasonably be obtained. If the worker believes the student would be subject to danger of abuse, the worker may remove the student without a court order and without the parent's consent.

Ref: Social Services Law §425; 18 NYCRR §432.3; Safford Unified School District #1 et al. v. Redding, 129 S. Ct. 2633 (2009); Vassallo v. Lando, 591 F.Supp.2d 172 (E.D.N.Y. (2008)); Phaneuf v. Fraikin 448 F.3rd 591 (2006); New Jersey v. TLO, 469 U.S. 325 (1985)

In re Gregory, 82 N.Y.2d 588 (1993); People v. Scott D., 34 N.Y.2d 483 (1974); People v. Singletary, 37 N.Y.2d 310 (1975); People v. Overton, 20 N.Y.2d 360 (1969); M.M. v. Anker, 607 F.2d 588 (2d Cir. 1979); Opinion of Counsel, 1 EDR 800 (1959)

11.02 Second Reading and Adoption of Policy 1512 Public be Heard: Regular Board Meetings/Workshop Sessions

Recommended Action: The Board of Education hereby adopts Policy 1512 as written.

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

2017 1512 By-Laws SUBJECT: PUBLIC BE HEARD: REGULAR BOARD MEETINGS/WORKSHOP SESSIONS

All meetings of the Board of Education where members meet to conduct public business are meetings which are subject to the Open Meetings Law. The public will be given an opportunity to address the Board at ~~the beginning of~~ the regular monthly business meeting or at any other meeting at the discretion of the Board.

Any individual addressing the Board of Education will be asked to give his/her name at the outset of their comments. Time limits may be set by the Board, ~~if necessary.~~

To sign up for Public Be Heard, the public can contact the District Clerk prior to the meeting or put their name and topic on the sign-in sheet provided at each meeting.

The following statement of rules will be read by the President of the Board prior to the opening of a public session:

During Public Be Heard, civility is always expected.

Speakers at Public Be Heard understand that the Board of Education cannot engage in discussion nor answer questions during Public Be Heard.

"The Board of Education and Superintendent cannot be party to discussions of individual student or personnel matters in open session. People wishing to express individual student or personnel concerns can bring them to the President's attention, or to the Superintendent's attention during the break."

No action will be taken by the Board of Education at the same meeting on requests from the public which may necessitate either a new policy or a change in existing policy. It is requested that such requests be submitted in writing and preferably at least one (1) week prior to Regular Board Meetings.

The purpose of a Board Workshop Session is to discuss some aspect of the governance of the school program.

Education Law Section 1708

12. **Break**

12.01 The Board will take a 5 Minute Break (proposed 7:45)

8:45

13. Independent Contract Retainer

13.01 Approve ICR for Jean DeVre (proposed 7:50)

8:50

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Jean C. DeVre as a Certified Academic Language Therapist for the period beginning February 21, 2017 through June 30, 2017 at a rate of \$75.00 per hour, to a maximum of \$6,750.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 7:55)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 14.02-14.12

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Budget Vote meetings will be held at the West Hurley Firehouse
- Abstain from voting for Michael Allison for coach

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

14.02 Personnel Agenda**RESIGNATIONS: INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
VanWagner, Alice	Social Worker/Bennett	6/30/2017	Retirement

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2180	11/21/16-3/24/17	Medical – Unpaid (extension)

SUBSTITUTE

NAME	POSITION	AMOUNT
DeLaura, Tina	Uncertified Substitute Teacher	\$85.00/day
George, Robert	Uncertified Teaching Assistant	\$10.00/hr
Mahoney, Maureen	Certified Substitute Teacher	\$110.00/day

EXTRA DUTY STIPENDS 2016-2017

NAME	POSITION	AMOUNT
Apolito, A. Craig	Baseball – JV – Head Coach	Rescind
Fein, Peter	Tennis – Varsity – Head Coach (Boys) +3 rd Long (0.75 FTE)	\$2,556.00
Loizou, Phillip	Baseball – Modified – Assistant (Volunteer)	Unpaid

*Milner, Zachary Tennis – Varsity – Head Coach (Boys) (0.25 FTE) \$680.75
*Pending Certification

EXTRA DUTY STIPENDS 2017-2018

NAME	POSITION	AMOUNT
Allison, Michael	Football Varsity – Head Coach	\$5,726
Burkhardt, Patrick	Track – Cross Country – Head Coach +3 rd Long	\$4,654
Fein, Peter	Tennis – Varsity – Head Coach (Girls)	\$3,445
Hamlet, Javohn	Football Varsity – Assistant Coach	\$4,260
Hoyt-Friedman, Jacob	Soccer – Varsity – Head Coach (Girls)+1 st Long	\$4,858
Murphy, Nicole	Field Hockey – Varsity – Head Coach	\$4,206
Nunez, Alejandro	Football Varsity – Assistant Coach	\$4,260
Occhi, Andrew	Golf – Varsity – Head Coach	\$3,086
Pezzello, Eric	Soccer – Varsity – Head Coach (Boys)	\$4,699
Provenzano, Coralei	Volleyball – Varsity – Head Coach	\$3,815

NON-INSTRUCTIONAL**PROVISIONAL APPOINTMENT**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	STEP	REMARKS
Reimer, John	Director of Technology/District	5/1/2017	\$88,780		New Position/Pending Exam

PERMANENT STATUS

NAME	POSITION/SCHOOL	PROBATIONARY DATE	PERMANENT DATE	REMARKS
Bonestell, Bernice	School Monitor (Bus)	9/14/2016	3/15/2017	Step 2
Burns, LeAnne	Cook – MS/HS	9/6/2016	3/5/2017	Step 6

SUBSTITUTE

NAME	POSITION	AMOUNT
George, Robert	Monitor	\$10.00/hr
Jamet, Colette	Food Service	\$10.00/hr
Vella, Gisela	Food Service	\$10.00/hr

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/17, Confidential, as reviewed by Trustee Allison

14.04 Donations for Scholarships

Recommended Action: The Superintendent recommends acceptance of donations totaling \$7,074.00, CASH, from donors as scholarship awards for the Graduating Class of 2017.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$500.00 Paul & Karen Wereszynski

\$100.00 Susan McConekey

\$20.00 Ashley J. Rose

\$1,500.00 Good JT Deeds Dave Leonard

\$21.00 Bruce Watson

\$21.00 Jennifer O'Connor & Richard Merck

\$21.00 Christine & Kelly Downs

\$27.00 Gabriel & Sondra Buono

\$21.00 Marystephanie Corsones

\$3,000.00 Fidelity Charitable Quaranda Family
\$21.00 Cynthia Bishop
\$150.00 Lake Hill Sportsmans Club
\$200.00 Jacquelyn Earley
\$500.00 Spotted Dog Ventures
\$600.00 Onteora Teachers Association
\$100.00 Colleen McDaniel
\$250.00 Justin Dernison
\$22.00 Linda Sella

14.05 Donation of 3 Octave Deegan Vibes

Recommended Action: The Board of Education hereby approves the donation of 3 Octave Deegan Vibes for the MS/HS Music Program valuing \$1400

14.06 Financial Report - January 2017

Recommended Action: The Board has reviewed and hereby accepts the Financial Report for January 2017

14.07 Stale Dated Checks

Recommended Action: As of March 7, 2017, the following stale dated check will be written off.

Check #25290 Medicare Reimbursement

Issued 12/08/15

Payee: Christine Matteson

Amount: \$419.60

Check #26994 Medicare Reimbursement

Issued 6/7/16

Payee: Christine Matteson

Amount: \$629.40

Check #26586 AP Exam Overpayment

Issued 5/10/16

Payee: Kristen McGlyn

Amount: 20.00

14.08 CASDA Contract for Board Retreat

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Capital Area School Development Association (CASDA) to facilitate a Board of Education Workshop and Goal Setting on an agreed upon date between March 1, 2017 and April 30, 2017 in the amount of \$1,000.00 per day, to a maximum of \$1,000.00 and authorizes the Superintendent to sign such an agreement.

14.09 Change location for Voting in West Hurley

Recommended Action: BE IT RESOLVED that the polling place for election district #4 Town of Hurley shall be changed to the West Hurley Firehouse, located at 24 Wall Street; West Hurley, New York 12491.

14.10 Change Order #GC05

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #GC-05 decreasing the contract between Key Construction Services, LLC. and the Onteora Central School District for the Reconstruction Project at the Middle High School in the amount of \$4,193.00 and authorizes the Superintendent to sign such a change order.

14.11 Change Order #01

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #01 decreasing the contract between DeBrino Caulking Associates, Inc. and the Onteora Central School District for the Entry Stair Replacement at the Bennett Elementary School in the amount of \$7,000.00 and authorizes the Superintendent to sign such a change order.

14.12 Stipulation of Settlement

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Stipulation of Agreement between the District and employee #030717.

15. Committee Reports

15.01 Health and Wellness Committee - Trustee Shands to report. Next meeting is 2:45 in the MS/HS Conference Room on TBD

- 10 confirmed checks for Meet, Greet and Eat
 - Last day for sponsors is March 15th
- Silent auction items are also coming in, next step is promotion
 - Event is 4/24/17 at 6pm

15.02 Communications Committee - Trustee Ratcliff to report. Next meeting is TBD

- Superintendent Watson, Bennett Principal Gabriel Buono, BOCES Communication Specialist Valerie Havas, Rep from OTA Mike Kocher and Parent Heather Roberts met at first meeting
 - Looked at goals, and various layers of communications
 - Board, District, School and Class
- Best practices and what are in place – Superintendent will discuss with the building level teams a pilot communication survey in one of the buildings – then analyze by the committee, then send to other buildings
 - Hope to get a better look at what practices are in place and establish a strategic communication plan

Discussion:

- Discussed utilizing the voice communication system – Shoutpoint - for general communications and not just for emergencies
- Mass email and mass text are being discussed

15.03 Facilities Committee - Trustee Storey to report. Next meeting is in the MS/HS at 3:00 on 3/21/17

- Toured HS at last meeting
- Next meeting touring bus garage then discussing all the tours and what needs be done in 5 year plan

16. Old Business

16.01 The Board will discuss Old Business (proposed 8:10)

9:00

- Need government affairs committee – timely for us from federal, state and local and county level for Onteora's specific issues
 - They are different issues than Legislative Action Committee addresses
- How survey at Bennett went? Any discussion about homework should include MS and HS and in an age appropriate way –get feedback from grades K-3
 - Are gleaning information from survey – will report back at next meeting

17. New Business

17.01 The Board will discuss New Business (proposed 8:15)

9:10

Interested in touring BOCES new P-Tech program

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, March 21, 2017 at the Bennett School.
(proposed 8:20)

Recommended Action: The meeting is adjourned at 9:10

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison,
Trustee Osmond

Not Present: Trustee Schnell

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, MARCH 21, 2017

BENNETT SCHOOL

MINUTES

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss the raise for confidential staff

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

Not Present: Trustee Schnell, Trustee Osmond

Now Present:

Trustee Osmond arrived at 6:02

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 3/7/17 BOE Meeting

Motioned: Trustee Storey

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

4. Welcome

4.01 Gabriel Buono, Bennett School Principal will welcome the Board (proposed 6:35 duration 10 min)

6:35

Mr. Buono introduced 4th grade Science teacher Leigh Ann VanDeBogart

- Partnered with BOCES to learn the Next Generation Standards
- Full Option Science System – students learn in different ways, hands on and acquire information at their own level – individually or in small groups
- Showed one of the projects: the students built a circuit board that lit a light bulb
 - Next is to explore magnetism
- ELA is integrated into the lessons – they had to write clear instructions on how to make the circuit boards

Discussion

- Progressing slowly – starting with 4th grade, 5th grade has other initiatives
- BOCES met with teachers to come up with plan
 - Worked last summer to create kits
- Professional development happened at BOCES and here with BOCES
 - BOCES chose Onteora's application for program
- Learned how to best scaffold learning for students, then learned to be independent learners
- ELA teachers were not involved – they have their curriculum laid out – didn't know we would be selected for this program

Woodstock and Phoenicia principals went to another district for professional development

- Reached out to other BOCES –to see kits already put together for K-3

Discussion on Test Refusal:

- Don't know opt-out numbers yet
- There is an administrative goal to lower refusals
 - Have gone to PTAs to explain why we need assessments – why they are an important part of learning

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:45)

6:50

Phoenicia

- Healthy Kids Grant Application Approved- will provide additional reading instruction in Phoenicia school –after school program
- On Friday, the Phoenicia PTA will host Western Night and a good old fashion Square Dance
- ELA State Testing is 3/28/17-3/30/17
- Phoenicia will also participate in an ELA Field Test in 3rd Grade after the testing is complete
 - The purpose is to collect data on test questions to continuously improve the effectiveness of the testing and inform our instruction
- On March 31st, Phoenicia will celebrate Engineers Week

- For the 7th year, IBM engineers will visit the classrooms and demonstrate the use of their imagination and analytical skills to support STEM

Woodstock

- The students are using Sumdog.com for additional math practice
 - In the current contest, the student in the lead has answered 1,885 questions correctly
- The Science Fair is this Thursday from 5:45-6:45
- Teachers are currently participating in an afterschool class titled “Moving Forward with Guided Reading.” With literacy coach Veronica Cahill as the lead instructor

MS

- National Junior Honor Society inductions are 3/30/17 at 6:30
- The Middle and High School Bands will perform their first ever Pops Concert on 3/23/17, at 7PM in the High School Auditorium
- The concert will feature performances by the Woodwind Ensemble, Middle School Percussion Ensemble, High School Percussion Ensemble (with guest timpanist Garry Kvistad), and the Combined Middle and High School Band

HS

- Congratulations to the Onteora chapter of DECA, which excelled at the New York State Conference, held 3/8/17-3/10/17 in Rochester.
 - Kudos to the following students, whose efforts received special recognition: Michael Frasca (who placed in the top ten overall in Decision Making Marketing), Maia Amellio (who placed in the top ten in the test portion of Buying and Merchandising), and James Angelakis and Spencer Cornelis (who placed in the top ten in Role Play and in the top ten overall in Business Law & Ethics)
- This Friday, engineers from IBM will be visiting our Physics, Robotics, and AP Chemistry classes as part of Engineering Week.
- This Friday, at 7 PM, are auditions for Onteora’s Got Talent, which is a talent show fundraiser for the French Club

6. Board District News

6.01 The Board will announce District news (proposed 6:50)

6:55

Trustee Osmond reported:

- She and Trustee Ratcliff met with Assemblyman Kevin Cahill, still being in touch with James Seward to make an appointment
- Toured the MS –Stopped into most classes– saw French class and impressed with science lab
 - Science teacher had written the textbook they were using because the textbooks were not up to standards

Trustee Ratcliff reported that he and Trustee Osmond met with Kevin Cahill
Discussion included:

- Foundation Aid
- Budget- Regents \$1.3 billion proposal, not a live proposal
- Protecting all students - especially immigrant and LGBT students – suggested to continue to seek guidance with State Ed and he will push them to be more prolific in guidance

Trustee Storey reported on the HS tour she and Trustee Shands attended

- Gave sample of what students were learning that day in math
- Physics- worked on a project of making pigs fly by measuring torque

7. Student Representative Report

7.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 6:55)

- Student Government has been having discussion as to how to celebrate immigrant students without putting anyone on the spot
- Senior class is raising money for prom by selling popcorn

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting
Tom Comerford, Doug Eighmey

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:00 duration 10 min or more)
No comment was made

10. 2017-2018 Budget

10.01 Victoria McLaren, Assistant Superintendent for Business will present on the Draft 2017-2018 Budget (proposed 7:10 duration 20 min)

7:05

- Health insurance provided rate is higher than thought – 15.98% increase
 - Health insurance is over \$9 million in budget
- 2016-2017 budget = \$53,222,778
 - Current Draft 2017–2018 Budget = \$54,296,155
 - Increase of \$1,073,377 or 2.0%
- Current Draft 2017-2018 Tax Levy Increase = 2.02%
- Fund Balance Projection \$18,704,316
- Projects to do with current budget:
 - New scoreboard
 - Laptop carts for elementary buildings
 - Continuation of computer refresh schedule
 - Paving at Woodstock elementary
 - Removal of addition at back of Bennett and placement of new shed for storage
- Small Capital Projects Included in Transfer to Capital - \$685,000
 - Design and construction of Science Lab - \$450,000
 - Project total of \$500,000 includes \$50,000 grant
 - Design and implementation of minor radon remediation in Phoenicia - \$235,000

- Superintendent's Recommended Budget at next meeting – adopt on 4/19/17

Discussion

- Other school districts are dealing with increase in DEHIC – everyone is in similar position
- Grant for science lab is from SUNY New Paltz Benjamin Center
- Include why one science lab costs so much for meetings with town boards
- Assemblyman Cahill said that he helped get us grant for scoreboards – purchased one for girls and one for boys – girls' scoreboard is in storage
- Health insurance increase of this magnitude has been done before

11. ****Break****

11.01 The Board will take a 5 Minute Break (proposed 7:30)
7:25

12. Discussion and Possible Action

12.01 Adoption of Policy 7330 Searches and Interrogations (proposed 7:35)

Recommended Action: The Board of Education hereby adopts Policy 7330 as written.

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

20022017 7330 Students **SUBJECT: STUDENT SEARCHES AND INTERROGATIONS**

Students are protected by the Constitution from unreasonable searches and seizures. A student may be searched and contraband seized on school grounds or in a school building by a School District employee only when the School District employee has reasonable suspicion to believe the student is engaging in proscribed activity which is in violation of school rules and/or illegal.

Factors to be considered in determining whether reasonable suspicion exists to search a student include:

< >The age of the student;The student's record and past history;The predominance and seriousness of the problem in the school where the search is directed; andThe urgency to conduct the search without delay.

The Board of Education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this kind of environment, any school official authorized to impose a disciplinary penalty on a student may question a student about an alleged violation of law or the district code of conduct. Students are not entitled to any sort of "Miranda"-type warning before being questioned by school officials, nor are school officials required to contact a student's parent before questioning the student. However, school officials will tell all students why they are being questioned.

The Board authorizes the Superintendent of Schools, Administration, the school nurse and district security officials including the School Resource Officer, to conduct searches of students and their belongings, in most instances, with exceptions set forth below in A. if the authorized school official has reasonable suspicion to believe that the search will result in evidence that the student violated the law or the district code of conduct.

An authorized school official may conduct a search of a student's belongings that is minimally intrusive, such as touching the outside of a book bag, so long as the school official has a legitimate and reasonable suspicion for the very limited search.

An authorized school official may search a student or the student's belongings based upon information received from a reliable informant. Individuals, other than the district employees, will be considered reliable informants if they have previously supplied information that was accurate and verified, or they make an admission against their own interest, or they provide the same information that is received independently from other sources, or they appear to be credible and the information they are communicating relates to an immediate threat to safety. District employees will be considered reliable informants unless they are known to have previously supplied information that they knew was not accurate.

Before searching a student or the student's belongings, the authorized school official should attempt to get the student to admit that he or she possesses physical evidence that they violated the law or the district code, or get the student to voluntarily consent to the search. Searches will be limited to the extent necessary to locate the evidence sought.

Whenever practicable, searches will be conducted in the privacy of administrative offices and students will be present when their possessions are being searched.

A. Student Lockers, Desks, School Supplied Electronic Devices and other School Storage Places

The rules in this code of conduct policy regarding searches of students and their belongings do not apply to student lockers, desks, school supplied electronic devices and other school storage places. Students have no reasonable expectation of privacy with respect to these places and school officials retain complete control over them. This means that student lockers, desks, school supplied electronic devices and other school storage places may be subject to search at any time by school officials, without prior notice to students and without their consent.

B. Documentation of Searches

The authorized school official conducting the search shall be responsible for promptly recording the name, age, grade of student searched, reasons for the search and any other pertinent information.

The Principal or the Principal's designee shall be responsible for the custody, control and disposition of any illegal or dangerous item taken from a student with the exception of approved personal medical devices, including, but not limited to, epinephrine auto-injectors, rescue inhalers, insulin, glucagon, and associated diabetes testing supplies, which are to remain with the student. The Principal or his or her designee shall clearly label each item taken from the student and retain control of the item(s), until the item is turned over to the police. The Principal or his or her designee shall be responsible for personally delivering dangerous or illegal items to police authorities.

C. Police Involvement in Searches and Interrogations of Students

District officials are committed to cooperating with police officials and other law enforcement authorities to maintain a safe school environment. While police officials do not have a general power to interview children in schools, or to use school facilities in connection with police departments work, the police may enter the schools of the District if a crime has been committed on school property, if they have a warrant for arrest or search, or if they have been invited by school officials.

Police officials may be summoned in order to conduct an investigation of alleged criminal conduct on school premises, or during a school-sponsored activity, or to maintain the educational environment. They may also be summoned for the purpose of maintaining or restoring order when the presence of such officers is necessary to prevent injury to persons or property.

District officials have the responsibility and the authority to determine when the assistance of law enforcement officers is necessary within their respective jurisdictions. The District officials shall at all times act in a manner which protects and guarantees the rights of students and parents/guardians.

Police officials, however, have limited authority to interview or search students in schools or at school functions, or to use school facilities in connection with police work. Police officials may enter school property or a school function to question or search a student or to conduct a formal investigation involving students only if they have:

1. A search or an arrest warrant; or
2. Probable cause to believe a crime has been committed on school property or at a school function.

Before police officials are permitted to question or search any student, the Principal or designee shall first try to notify the student's parent/guardian to give the parent the opportunity to be present during the police questioning or search. If the student's parent/guardian cannot be contacted prior to the police questioning or search, the questioning or search shall not be conducted, unless the student is 16 years of age or older. The Principal or designee will also be present during any police questioning or search of a student on school property or at a school function.

Students who are questioned by police officials on school property or at a school function will be afforded the same rights they have outside the school. This means:

1. They must be informed of their legal rights.
2. They may remain silent if they so desire.
3. They may request the presence of an attorney.
4. They must be protected from coercion and illegal restraint.

D. Child Protective Services Investigations

Consistent with the district's commitment to keep students safe from harm and the obligation of school officials to report to child protective services when they have reasonable cause to suspect that a student has been abused or maltreated, the district will provide data and assistance to local child protective services workers, or members of a multi-disciplinary team accompanying such workers, who are responding to allegations of suspected child abuse, and/or neglect, or custody investigations. Such data and assistance include access to records relevant to the investigation, as well as interviews with any child named as a victim in a report, or a sibling of that child, or a child residing in the same home as the victim.

All requests by child protective services to interview a student on school property shall be made directly to Principal or his or her designee. Child protective service workers and any associated multi-disciplinary team members must comply with the district's procedures for visitors, provide identification, and identify the child(ren) to be interviewed.

The Principal or designee shall decide if it is necessary and appropriate for a school staff member, including but not limited to an administrator or school nurse, to observe the interview either from inside or outside the interview room.

A child protective services worker may not remove a student from school property without a court order, unless the worker reasonably believes that the student would be subject to danger of abuse if not he or she were not removed from school before a court order can reasonably be obtained. If the worker believes the student would be subject to danger of abuse, the worker may remove the student without a court order and without the parent's consent.

Ref: Social Services Law §425; 18 NYCRR §432.3; Safford Unified School District #1 et al. v. Redding, 129 S. Ct. 2633 (2009); Vassallo v. Lando, 591 F.Supp.2d 172 (E.D.N.Y. (2008)); Phaneuf v. Fraikin 448 F.3rd 591 (2006); New Jersey v. TLO, 469 U.S. 325 (1985)
In re Gregory, 82 N.Y.2d 588 (1993); People v. Scott D., 34 N.Y.2d 483 (1974); People v. Singletary, 37 N.Y.2d 310 (1975); People v. Overton, 20 N.Y.2d 360 (1969); M.M. v. Anker, 607 F.2d 588 (2d Cir. 1979); Opinion of Counsel, 1 EDR 800 (1959)

12.02 First Reading of Policy 6220 Temporary Personnel

20142017 6220 Personnel **SUBJECT: TEMPORARY PERSONNEL**

The Onteora Central School District's needs may sometimes require temporary appointments. The Superintendent will recruit Substitutes for board approval. The Superintendent may then draw upon the list of Substitutes for short-term, long-term, and per diem appointments. The Superintendent shall also make an advisory notification on the Board Agenda at the time of such appointments.

Administrators may also draw upon current teachers that are less than a 1.0 FTE to be substitutes as needed

Student Teachers

The Onteora Central School District shall cooperate with teacher training institutions in the placement of student teachers in order to provide beginning teachers with the best possible student teaching experience.

Student teachers shall be protected from liability for negligence or other acts resulting in accidental injury to any person by the School District, as provided by law.

Substitute Teaching Staff

A substitute teacher qualified to teach in the Onteora Central School District shall be employed, whenever possible, by the Superintendent of Schools in the absence of a regular teacher. It is recognized that fully certified persons will not always be available for employment as substitute teachers.

The Board of Education shall annually establish the ordinary rate for per diem, short term, and long term basis substitute teaching staff.

Substitute Non-Teaching Staff

The Board of Education shall annually establish the ordinary rate for per diem, short term, and long term basis substitute non-teaching staff.

8 New York Code of Rules and Regulations; (NYCRR) Section 80-5.4; Education Law Section 3023

12.03 First Reading of Policy 6151 Drug-Free Workplace

20022017 6151 Personnel **SUBJECT: DRUG-FREE WORKPLACE**

It shall be the general policy of the Board of Education to affirm that all programs in the District that receive Federal funds shall guarantee that their workplaces are free of controlled substances. "Controlled substance" means a controlled substance in schedules I through V of Section 202 of the Controlled Substances Act (21 USC 812) and as further defined in regulation at 21 Code of Federal Regulations (CFR) 1308.11-1308.15. An acknowledgment form shall be signed by the Superintendent indicating that, to the best of his/her knowledge, the District is in full compliance with the Drug-Free Workplace Act. This policy shall guarantee that not only Federally funded programs, but the entire District is free of controlled substances.

"Workplace" is defined as a school building or other school premises; any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities; off school property during any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the School District.

The Board of Education directs the administration to develop regulations to comply with this policy, and further supports such actions and activities of the administration as shall be required to maintain a drug-free workplace.

Drug-Free Workplace Act; (Public Law 100-690); 34 Code of Federal Regulations (CFR) Part 85

12.04 First Reading of Policy 4250 Use of Committees

Policy committee to review - If line is added, would not be able to add committees mid-year

- Policy does not address when Committees are reinstated and that committees are not automatically carried over year to year

20022017 4250 Administration **SUBJECT: USE OF COMMITTEES**

Standing and/or ad hoc committees may be appointed to study and to recommend courses of action in response to department, building or District needs. These committees may be appointed by the Board of Education,

the Superintendent or other administrators, with the knowledge of the Superintendent, and in accordance with the range of responsibilities of the appointing body or administrator to whom the committee shall report. The composition of each committee shall reflect its purpose and each committee shall have a clear assignment. Board of Education committees, with the exception of State mandated committees, may be reinstated annually at the reorganization meeting.

12.05 Pass Resolution to Add a Proposition for Voter Registration (proposed 7:45 duration 10 min)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District submit the following proposition to be included on the ballot for a change to voter registration on May 9, 2017 for the Annual Meeting and Election, to be held on May 16, 2017:

Shall the Board of Education of the Onteora Central School District be authorized to permit qualified voters to personally register, for the purpose of voting at annual or special meetings and elections, with the District Clerk during regular business hours at the Office of the District Clerk.

Motioned: Trustee Storey

Seconded: Trustee Osmond

- Currently register at 4 voting places and since using county poll books, only give out county registration forms
 - Less than 5 people have personally registered in the last 7 years

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

12.06 MOA for Retirement Incentive Date (proposed 7:55)

Recommended Action: The Board of Education hereby approves MOA # 03212017 between the Onteora Teachers Association and the Onteora Central School District

Motioned: Trustee Storey

Seconded: Trustee Allison

- Clerical error when meeting with employees retiring – gave date of March 15th instead of March 1st

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 8:00)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.08

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Budget transfer to purchase 180 laptops on 6 laptop carts
 - Took funds from fuel budget line

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

13.02 Personnel Agenda

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
McKinley, Shelly	Special Ed Teacher/Middle School	06/30/2017	Retirement
Cayea, Krista	Music Teacher/Middle/High School	06/30/2017	Retirement

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2180	11/21/16 – 12/23/16(0.5 day)	Paid Medical
2180	12/23/16(0.5 day) - 03/24/17	Unpaid Medical Extension
3275	01/03/17 - 04/10/17	Paid Medical
3275	04/11/17 - 06/30/17	Unpaid Medical
3053	01/03/17 – 04/14/17	Paid Medical

PROBATIONARY APPOINTMENT NON-INSTRUCTIONAL

NAME	POSITION	EFFECTIVE DATE	SALARY STEP	REMARKS
Amarilla, Victor	Custodial Worker/District	4/03/17-10/02/17	Step 1	Replace Henry Langan

SUBSTITUTE

NAME	POSITION	AMOUNT
Greer, Dawn	Nurse	\$110.00/day

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/17, Confidential, as reviewed by Trustee Allison

13.04 Budget Transfer

Recommended Action: The Superintendent recommends the transfer of funds to purchase laptop carts for elementary buildings.

Transfer Amount From Budget Code Description To Budget Code Description
\$118,000.00 A5540.571-15 Contract Fuel A2110.490-10 BOCES Services

13.05 Donation of Photographic Equipment

Recommended Action: The Board of Education hereby approves the donation of photographic equipment worth approximately \$400

13.06 Financial Report Ending February 2017

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for February 2017

13.07 Warrant Schedule 7

Recommended Action: The Board of Education has reviewed and hereby approves Warrant Schedule 7

13.08 Increase rate for Substitute Custodial Workers

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the increase in rate of pay for Substitute Custodial Workers from \$11.00 per hour to \$12.00 per hour effective June 26, 2017

14. Committee Reports

14.01 Audit Committee - Trustee Salem to report. Next meeting is in Central Administration at 10:00 on 5/22/17 (proposed 8:05)

Met yesterday, next meeting on 5/22/17

14.02 Facilities Committee - Trustee Storey to report. Next meeting is in the MS/HS at 3:00 on 3/21/17

- Finished all tours, working on priority of 5 year BCS
- Bids advertised for playground work at Bennett
 - Repair pipe underneath and field work approved by SED start 4/11 – utilized repair reserve

15. Old Business

15.01 The Board will discuss Old Business (proposed 8:10)
7:50

- Would like a curriculum mapping update
 - On target with 3 year plan
- Update on the state of project based learning in K-6– discussed before
- Board discuss existing research on homework while homework survey is going on
 - Tackle homework policy before end of school year
- Homework Survey completed – 482 total responses with 182 comments
 - Will meet on 3/23/17 and 3/28/17 with Bennett Shared Decision Making Committee to review comments – very thoughtful
 - 60% of households participated
 - No plans by administration right now to survey grades 7-12
 - Could consider a plan of action
- Looking at previous budget documents – last year looking at video cameras for outside of elementary schools – what happened?
 - Only district in Ulster county without cameras outside of buildings

16. New Business

16.01 The Board will discuss New Business (proposed 8:15)

Added to agenda:

WHEREAS, the Board of Education of the Onteora Central School District ("District") proposes a capital improvement project to renovate a science room/lab, including abatement of asbestos containing materials, replacement of existing finishes, fixtures and equipment, installation of new electrical and data wiring and plumbing and water supply lines and incidental items at the Onteora Middle School/High School ("Project"); and

WHEREAS, the proposed Project involves the replacement, rehabilitation or reconstruction of an existing facility that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the proposed Project;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:

- a. The proposed Project is classified as a Type II Action; and
- b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is not obligated to conduct any further environmental review of the Project.

Motioned: Trustee Storey

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, April 4, 2017 at the Phoenicia School. (proposed 8:20)

Recommended Action: The meeting is adjourned at 8:00

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison, Trustee Osmond

Not Present: Trustee Schnell

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

4:30 p.m.

TUESDAY, MARCH 28, 2017
CENTRAL ADMINISTRATION

MINUTES

1. Opening Items

1.01 Call to Order 4:30 pm

1.04 Roll Call

Present: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Allison

Not Present: Trustee Osmond, Trustee Shands

2. Executive Session

2.01 Enter executive session (proposed 4:30)

Recommended Action: Motion to enter into executive session to discuss the employment of a particular person

First: Trustee Storey

Second: Trustee Allison

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Allison

Not Present: Trustee Osmond, Trustee Shands

Now Present:

Trustee Osmond arrived at 4:32

Trustee Shands arrived at 4:35

No Longer Present:

Trustee Osmond left at 5:23

Trustee Shands left at 5:38

3. Closing

3.01 Exit Executive Session, Return to Public Session and Adjourn

Recommended Action: Motion to exit executive session, return to public session and adjourn (6:00)

First: Trustee Allison

Second: Trustee Salem

Result: Unanimous

Yea: Trustee Schnell, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Allison

Not Present: Trustee Osmond, Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

5:30 p.m.

TUESDAY, APRIL 4, 2017

PHOENICIA SCHOOL

Minutes

1. Opening Items

1.01 Call to Order 5:50

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call: Present: Trustee Salem, Trustee Salem, Trustee Ratcliff, Trustee Allison
Not Present: Trustee Osmond, Trustee Shands

2. Executive Session

2.01 Enter executive session (proposed 5:30 duration 45 min)

Recommended Action: Motion to enter into executive session to discuss the evaluation of the Superintendent

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Now Present

Trustee Osmond arrived at 5:55

Trustee Shands arrived at 6:00

2.02 Exit Executive Session and Return to Public Session (proposed 6:15 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Allison

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Trustee Salem announced that Trustee Schnell resigned so have a vacant seat

- Because it is April, and in budget season don't have time for interview and process, suggest discuss not filling seat
- Have seat open for election whoever gets votes takes seats – 1 year 6 week term

Trustee Schnell has been an outstanding team member and particularly good Board President – she mentored most of the Board

Nomination for Board president

Trustee Ratcliff nominated Trustee Salem

seconded by Trustee Osmond

Result: Unanimous

Nominations for Vice President:

Trustee Ratcliff nominates Trustee Osmond

Trustee Shands seconded

Result: Unanimous

3. Public Hearing

3.01 The Board President will open the Hearing for the authorization of the use of Repair Reserve Funds to extend the repair of the damaged underground culvert pipe beyond the scope of the Bennett Playground renovations. (proposed 6:20)

Assistant Superintendent for Business Victoria McLaren explained:

- Invest in sink hole repair
- Created bids with alternates to have the option of fixing the entire length of pipe
- Not playground work and is a repair, not a replacement so need to have a hearing to hear comment and questions
- 2 acceptable methods for pipe: spray cement liner or pull liner through that is soaked in resin
 - Opportunity for this to be bid with either method – hopefully a larger pool of vendors
 - Architect estimated at \$200,000 – think it will be less

Discussion:

- No additional environment impact if repair pipe out to 28

Repair of Underground Culvert Pipe

The District has included alternates in the bid package for the site work for the Bennett playground that would repair the culvert pipe beyond the pipe that currently is under the Bennett playground. The alternates would extend the repair to the section of pipe that comes down under the road and all the way out to Route 28. The District bid this additional work as several alternates so that we can repair as much of the culvert as possible in one project in order to keep the costs as low as possible and take advantage of the contractor being on site and already mobilized to for this work.

Method

The bid specs allow for prices for two different methods (commonly acceptable methods for repairing this problem) and therefore opening it up to a larger pool of potential contractors.

Spray a cement liner inside the pipe

Plastic liner that will be soaked in resin, pulled through the pipe and expanded and it then cures in place.

Amount

Architect's estimate of potentially \$200,000

3.02 The Board President will close the hearing (proposed 6:35)

Closed at 6:30

No Longer Present:

Trustee Allison left at 6:30

4. Acceptance of Minutes

4.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the Motioned/21/17 and 3/28/17 Board Meetings

First: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Allison

5. Welcome

5.01 Linda Sella, Phoenicia School Principal will welcome the Board (proposed 6:40 duration 10 min)

6:30

- Mrs. Sella played a video of the 100 Days of School Celebration, Thank you to Radburn Elementary School for book donation and to celebrate the successful reading program
 - Continue reading with volunteers until end of year and into next year
- Thanked Mr. Watson for Radburn Elementary connection
- Gardening plans is in the works – gardening went on all year long with gardening classes – science, reading math integrated
 - Seedlings out front under grow lights
 - Will have opening of labyrinth in the back
 - On Earth Day will have opening of perma garden
- Doing an herb garden this year – working toward full garden and farm stand

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 6:50)

6:45

- Update on Science Initiative-showed pictures of current science lab
- State Test refusal numbers - met goal to reduce by 10% or better at 3 schools

Phoenicia

- Engineers Day was a huge success
 - Tomorrow, will be a follow up assembly called "Sounds Like Science"
- Friday is the wrap up of Spring into Spring Reading Marathon
- The goal was for our students to read, collectively, 15,000 recorded minutes, instead, they read and logged in over 37,000 minutes
- We will celebrate with a special "Mystery Reader"
- April 21st will be the Earth Day celebration with local vendors and activities to include: Natures Water Filter, Forest Fire Safety, Recycling Games, Gardening, and Nature Arts and Crafts
- Kindergarten Screening is scheduled for April 24th and 25th
- On April 27th students will enjoy another Interactive Theater experience...Grace the Pirate by Kitty Jones combines her passion for history and love of theater into an interactive one woman show

Woodstock

- The administration on the NYS ELA exams went very smoothly last week.
- The Woodstock teachers received a second Sumdog.com training last week
 - The program is being well received by students, staff and parents
- The Woodstock Playground Committee of teachers and parents will be meeting on Thursday. So far the group has accomplished:
 - Purchasing a time capsule
 - Locating a designer for our buddy bench
 - Designing a walking path that will be put in over the summer
 - Designing a labyrinth that will be installed this summer
 - Adding a water fountain to the outside of the building

Bennett:

- Testing went well, All Bennett make ups are done

MS

- Thursday night at a lovely ceremony, twelve middle school students were inducted into the National Junior Honor Society

HS

- The high school offers after-school Regents review help, in addition to our regular homework help
 - Check the high school's website
- This Wednesday, the Spanish 201 students will be traveling to the Spanish Theater Repertory in New York City to attend the play *El Quijote* which is performed in Spanish, with headphones available for the English translation
- On Thursday, members of the Art Club will be heading to Saratoga Springs to participate in the Olympics of the Visual Arts which provides an opportunity for students to participate in individual or group artistic problem solving
- Also on Thursday, members of our Sounds of Jazz will travel to the American Legion Hall in Shokan to perform for the senior citizens of Olive
- The Harry Simon Auditorium will be transformed into 19th century France as the Onteora High School presents *Les Misérables* School Edition
 - Performances: 4/28/17 and 4/29/17 at 7:00 and 4/30/17 at 2:00

7. Board District News

7.01 The Board will announce District news (proposed 6:55)

6:50

Trustee Storey reported:

- She attended the UCSBA with Assistant Superintendent for Business Victoria McLaren, Trustee Allison and Trustee Shands for annual proposed budget and the meal presented by BOCES Culinary students
- Last week was Onteora has Talent, a fundraiser for the French Club – amazed at amount of talent our students have
- Went to Vision 2020 – sub of UCSBA –President of UCCC spoke retention of HS students that first go to college – take first classes, high population that has to take below college credit classes
 - Need to bridge the gap from HS to college- Fall Conference Topic
- Discussed later start times- Rondout and New Paltz looking at 18-19 school year if can work it out

Trustee Osmond attended meeting of UC agencies and non-profits for information

- Fidelis has program – free school supplies and coats for schools
- Rep from Mike Hein's Office announced the Annual Human Services Expo – at Hudson Valley Mall 4/20/17 from 10-2
- ACLU benefit – many Onteora students there, one helped to organize it as part of mentorship program
- Close to \$5,000 raised for ACLU

Trustee Shands reported on the UCSBA dinner

- They cooked, prepared and served by BOCES students
- They are working on dessert to send to space station
- Group of them are going to Nationals in South Carolina

Trustee Ratcliff reported that he met with Assemblyman Deb Glick – lower Manhattan

representative and Chair of Higher Education

- Scholarships for students in 10% of class for SUNY and CUNY schools
- Spoke to her about Foundation Aid and how it will hurt this district\
 - Will talk to Kevin Cahill about what can be done at State level

Assistant Superintendent for Business Victoria McLaren reported that at the BOCES dinner Dr. Khoury presented the Administrative Budget that all districts will be voting on 4/19/17

- Students report on programs from BOCES- Aviation, P-tech, BOCES Spec Education program in Port Ewen

8. Student Representative Report

8.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 7:00)

- HS students began AP tests – full cafeteria
- Class officers began selling prom tickets - 5/6/17
- College admissions – a lot of students heard back – very exciting , less stressful part of school year
- BOCES culinary team came in first in State Competition
- Philosophy Club collecting essays for Academic Journal
- Student Government making ribbons attached to plaque for immigration
 - Support those in community

9. Acknowledge Public Be Heard

9.01 The Board will acknowledge the public be heard comments from the last meeting
No comments were made at the last meeting

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:05 duration 10 min or more)

Doug Eighmey – asked a question and am waiting for an answer from the whole Board about the Board provide documentation that the survey for the change in mascot was student driven - proves that it was not student driven.

11. 2017-2018 Budget

11.01 Victoria McLaren, Assistant Superintendent for Business will present the Superintendent's Recommended Budget (proposed 7:15 duration 20 min)

2017–2018 superintendents recommended budget = \$54,296,155

- Increase of \$1,073,377 or 2.0%
 - \$957,904 is due to increase in health insurance
- 2017-2018 tax levy increase = 2.02%
- State budget not adopted so do not know revenue budget
- Seen governor's projection as conservative, usually get more
- Intention any increase state aid will decrease levy
- Staffing reductions:
 - 2.0 FTE special education – one through retirement
 - 1.0 FTE elementary education
 - 1.0 FTE school monitor
 - Staffing reductions are based on reduced student needs, not elimination of programs

2017-2018 Budget Categories:

- Instruction, 50.17%
- Employee Benefits, 29.41%
- Operations & Maintenance, 5.60%
- Transportation, 7.79%
- Debt Service and Interfund Transfers, 3.46%
- General Support, 3.57%

Capital Projects:

- Design and construction of science lab -\$450,000
 - Project total of \$500,000 includes \$50,000 grant
- Design and implementation of minor radon remediation in Phoenicia -\$235,000

Impact of contingent budget would require a reduction of \$821,297

- No equipment can be purchased-budget reduction of \$251,962
- Additional \$569,335 would need to be reduced from the budget
- Potential additional reductions include:
 - Summer skills academy (approximately \$68,500 for salary and transportation expenses)
 - Field trips (\$116,327)
- No capital projects can be funded through the general fund budget while on a contingent budget
 - Science lab renovation and radon remediation

Discussion:

- New buses would not be able to be purchased if contingent budget needed
- Rise in cost of health insurance of employees and former employees is part of the increase in budget
- Will get cost breakdown of science labs
- Events at building may not be impacted by contingent budget because custodians work at night, would look at overtime
- With contingent budget, can't purchase school supplies- last few years purchased as many school supplies so not to put financial burden on parents
- There are 2 spaces that had radon numbers a little high, but wanted to be proactive and take care of it
 - Try to appeal to State Ed to see if we can still do it in contingent budget
- Debt Service and Interfund transfers is much higher than last year
 - Energy Performance Contract required us to have more debt
- Last year employee benefits 29.3% now, 29.41% -salaries went up as well
 - Spending more on benefits and less on salaries
- Reduced budget line by line
 - Look at last 3 years spending to reduce where money has not been used
- Special Education Teacher reductions are sections not needed or changing into different programs, no programs are eliminated
- Health insurance – other districts also have big health insurance increases
 - Increase in health insurance is specific relevant to how we are insured – not tied to national trend
 - We are part of consortium of school districts – rates set by our consortium – do trend analysis
 - Consortium has been discussing lowering health insurance
 - Offering a less expensive plan

- Companies are instituting video chat with doctor instead of going
- Get word out about urgent care vs emergency room
- Looking at more cost efficient ways of providing prescription drugs

13. Discussion and Possible Action

13.01 Second Reading and Adoption of Policy 6220 Temporary Personnel (proposed 7:40)

Recommended Action: The Board of Education hereby adopts Policy 6220 as written

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Allison

~~2014~~2017 6220 Personnel **SUBJECT: TEMPORARY PERSONNEL**

The Onteora Central School District's needs may sometimes require temporary appointments. The Superintendent will recruit Substitutes for board approval. The Superintendent may then draw upon the list of Substitutes for short-term, long-term, and per diem appointments. The Superintendent shall also make an advisory notification on the Board Agenda at the time of such appointments.

Administrators may also draw upon current teachers that are less than a 1.0 FTE to be substitutes as needed

Student Teachers

The Onteora Central School District shall cooperate with teacher training institutions in the placement of student teachers in order to provide beginning teachers with the best possible student teaching experience.

Student teachers shall be protected from liability for negligence or other acts resulting in accidental injury to any person by the School District, as provided by law.

Substitute Teaching Staff

A substitute teacher qualified to teach in the Onteora Central School District shall be employed, whenever possible, by the Superintendent of Schools in the absence of a regular teacher. It is recognized that fully certified persons will not always be available for employment as substitute teachers.

The Board of Education shall annually establish the ordinary rate for per diem, short term, and long term basis substitute teaching staff.

Substitute Non-Teaching Staff

The Board of Education shall annually establish the ordinary rate for per diem, short term, and long term basis substitute non-teaching staff.

8 New York Code of Rules and Regulations; (NYCRR) Section 80-5.4; Education Law Section 3023

13.02 Second Reading and Adoption of Policy 6151 Drug-Free Workplace

Recommended Action: The Board of Education hereby adopts Policy 6151 as written

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea:

Not Present:

~~2002~~2017 6151 Personnel **SUBJECT: DRUG-FREE WORKPLACE**

It shall be the general policy of the Board of Education to affirm that all programs in the District that receive Federal funds shall guarantee that their workplaces are free of controlled substances. "Controlled substance" means a controlled substance in schedules I through V of Section 202 of the Controlled Substances Act (21 USC 812) and as further defined in regulation at 21 Code of Federal Regulations (CFR) 1308.11-1308.15. An acknowledgment form shall be signed by the Superintendent indicating that, to the best of his/her knowledge, the District is in full compliance with the Drug-Free Workplace Act. This policy shall guarantee that not only Federally funded programs, but the entire District is free of controlled substances.

"Workplace" is defined as a school building or other school premises; any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities; off school property during any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the School District.

The Board of Education directs the administration to develop regulations to comply with this policy, and further supports such actions and activities of the administration as shall be required to maintain a drug-free workplace.

Drug-Free Workplace Act; (Public Law 100-690); 34 Code of Federal Regulations (CFR) Part 85

13.03 2017-2018 School Calendar (proposed 7:45)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the 2017-2018 School Calendar

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Allison

14. Independent Contract Retainers

14.01 Approve all ICRs (proposed 7:50)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 14.02-14.03

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Allison

14.02 ICR Diedhiou

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Moustapha Diedhiou for the Diversity Day Assembly at the Middle School on May 12, 2017 at a rate of \$1,100.00 per day, to a maximum of \$1,100.00 and authorizes the Superintendent to sign such an agreement.

14.03 ICR- Schwartz

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jill Ann Schwartz as an Artist in Residency at Woodstock Elementary School for the period beginning May 22, 2017 to May 25, 2017 at a rate of \$375.00 per day, to a maximum of \$1,500.00 and authorizes the Superintendent to sign such an agreement.

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 7:55)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 15.02-15.06

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Allison

15.02 Personnel Agenda

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective 2/1/17:

Name	Position	School	Current Step1 Credits1	Salary1	Additional Credits2	Salary2	Totals Step1 Credits3	Salary3
Jennifer Bruck	Elem Teacher	Bennett	18M 18	\$96,129.006		\$816.0018M	24	\$96,945.00
Pamela Ciaccio	Spec Ed Teacher	Phoenicia	18M 36	\$98,577.006		\$816.0018M	42	\$99,393.00
Denise Connolly	Spec Ed Teacher	MS	19M 6	\$96,211.006		\$816.0019M	12	\$97,027.00
Jacqueline Hanzl	Speech	Woodstock	10M 36	\$83,857.006		\$816.0010M	42	\$84,673.00
Rachel Lim	Elem Teacher	Woodstock	8M 30	\$79,438.006		\$816.008M	36	\$80,254.00
Kevin White	Social Worker	HS	14M 0	\$86,015.006		\$816.0014M	6	\$86,831.00

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective 9/1/16:

Name	Position	School	Current Step1 Credits1	Salary1	Additional Credits2	Salary2	Totals Step1 Credits3	Salary3
Ariel McGrath*	Speech	Phoenicia	2M 30	\$68,561.006		\$816.002M	36	\$69,377.00

* Should have been in fall 2016 salary advancements

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Space, Sara	Library Media Specialist/Bennett	06/30/2017	Personal

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3105	05/30/2017-06/30/2017	Paid Medical Leave
2612	09/06/2016-05/04/2017	Extension Unpaid Medical
2180	03/27/2017-04/10/2017	Unpaid Medical (0.5 days)
3053*	03/24/2017-04/14/2017	Unpaid Medical
3294	02/23/2017-03/13/2017	Paid Medical

*Amended to reflect unpaid days

SUBSTITUTE

NAME	POSITION	AMOUNT
O'Shea, Tina	Certified Teacher	\$110.00/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Katz, Emily	6 th Teaching Assignment ESL (3/27-6/23/17) Pro-rated	\$2,539.23
Keenan, Bryan	AIS/Chemistry (After School)1	\$1,955.00

Nunez, Alejandro Weight Lifting Advisor (4/5-6/30/17) Pro-rated \$1,219.00

EXTRA DUTY STIPENDS 2017/2018

Nunez, Alejandro Weight Lifting Advisor (7/1/17-8/13/17) Pro-rated \$698.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hollander, Fran	Typist/Middle School	06/30/2017	Retirement
Hopper, Ann-Marie	Teaching Assistant/Middle School	06/30/2017	Retirement
Nadal, Kayla	PT Bus Driver/District	03/21/2017	Personal

APPOINTMENT: NON-INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Weber, Anthony	Bus Driver/District	04/05/17	\$18.66	Pending Pre-employment Processing

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/17, Confidential, as reviewed

by Trustee Osmond

15.04 Cooperative Bidding

Recommended Action: WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2017-18 school year, NOW, therefore, be it

RESOLVED that the Onteora Central School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further

RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

15.05 Approve Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$93.30 CASH, from the Bennett Elementary School PTA to purchase teaspoons and dinner forks for the Bennett School Lunch Service.

The Superintendent recommends approval to increase the 2016-2017 budget per the following donations:

Bennett PTA

C2860.501-17 School Lunch Supplies \$93.30

15.06 Budget Transfer

Recommended Action: The Superintendent recommends the transfer of funds to purchase desktops for the MS/HS computer refresh program.

Transfer Amount From Budget Code Description To Budget Code Description

\$186,000.00 A2270.150-00 Instructional Salary A2110.490-10 BOCES Services

16. Committee Reports

16.01 Health and Wellness Committee - Trustee Shands to report. Next meeting is 2:45 in the MS/HS Conference Room on TBD (proposed 8:00)

- Meet Greet and Eat 4/26 5:30- 7:30
- Silent auction items – benefits Belleayre Bash
- Lots of local chefs and restaurant

16.02 Communications Committee - Trustee Ratcliff to report. Next meeting is TBD

- Discussed piloting survey of teachers and administration; Bennett school suggested

- Reviewed list of communication channels at building level – looked at Bennett school
 - 26 individual communications channels, now 27 with Facebook
 - Prioritize what is most efficient and survey which ones are best?
 - Survey: What is best for you? What aren't you using?
 - Lead to better communication district, building and classroom
- Heather Roberts is parent rep

No Longer Present

Trustee Shands left at 7:35

****Break****

12.01 The Board will take a 5 Minute Break (proposed 7:35)
7:35

17. Old Business

17.01 The Board will discuss Old Business (proposed 8:05)
7:45

- Homework Survey is complete, will be a presentation at next meeting
- Director of Transportation presented alternative transportation options during discussion on later start time
 - By following plan – Bennett and Secondary would start at same time, cost reduced, amount of bus time reduced
 - Keep discussion of later start time going
 - Part of transportation plan would be a \$1.5 million capital project to have room for the buses to turn around and to park
- 2020 meeting discussed that it will be revisited by UCSBA

18. New Business

18.01 The Board will discuss New Business (proposed 8:10)
7:55
No new business was discussed

19. Adjournment

19.01 Adjourn Meeting. Next meeting is WEDNESDAY, April 19, 2017 at the Woodstock School. (proposed 8:15)

Recommended Action: The meeting is adjourned at 7:52

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Allison

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

WEDNESDAY, APRIL 19, 2017

WOODSTOCK SCHOOL

MINUTES

1. Opening Items

- 1.01 Call to Order 5:35 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

2. Executive Session

- 2.01 Enter executive session (proposed 6:00 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss OAA negotiations and the raise for confidential staff.

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

- 2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session
6:40

Motioned: Trustee Allison

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 4/4/17 and 4/7/17 Board Meetings

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

4. Welcome

- 4.01 Scott Richards, Woodstock School Principal will welcome the Board (proposed 6:30 duration 10 min)

6:45

Culture and Climate survey - dance, movement, PE and music were suggested by the students

- Physical Education teacher Sonja Rothe contacted the Center for Creative Education to arrange a dance residency

Mr. Richards introduced Bryant Andrews from the Center for Creative Education who presented a professional development proposal to the Board of Education for teachers and staff during a Superintendent's Conference Day next year

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:40)

6:55

Phoenicia

- Earth Day will be celebrated on 4/21/17
 - Sponsoring organizations include Phoenicia PTA, Ulster County Resource Recovery Agency, NYS Department for Environmental Conservation, and the Cornell Cooperative Extension of Ulster County
- During the week of April 24th the Phoenicia Book Fair hosted by The Golden Notebook will coincide with Phoenicia Kindergarten Screening to promote our reading initiative to children and families entering the school in the Fall 2017
- Kool Skool is its second week of a four week rotation offering Kids N'Clay Pottery, Kids in the Kitchen, and The Art of Batik
- NYSESLAT testing begins this week for our ENL students and next week we will administer the New York State Math Tests to our 3rd grade students
- Phoenicia had a very successful Read-A-Thon with total minutes read in excess of 37,000 minutes

Bennett

- The Bennett Drama Club gave two wonderful performances of the Complaint Department and Lemonade on 4/7/17
 - They brought down the house with rapid successions of hysterical grievances

Monday there was a fire at the Bennett School, thank all those that responded – Director of Facilities, custodian personnel from Bennett, principal Gabriel Buono, Bennett response team

- School opened on time

6. Board District News

6.01 The Board will announce District news (proposed 6:45)

7:00

Trustee Ratcliff reported that the Bennett School was fully running thanks to leadership from the principal, teachers and teams in place

Trustee Salem reported that Trustee Storey, Superintendent Bruce Watson and Assistant Superintendent for Business Victoria McLaren will attend a training on Restorative Justice

7. Student Representative Report

7.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 6:50)

- Human Rights Club & Student Government created ribbons – widened from immigration to all prejudice

- May 1st is College Decision Day - widened the celebration to those following a career instead of college

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting
Doug Eighmey

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:55 duration 10 min or more)

Michele Darling: Worked in all buildings at Onteora for many years and have worked with most of the staff. Special education cuts eliminates the youngest MAPS class teacher and he: was able to quickly help a class where behaviors prevented learning and services, was able to have a 69% reduction in the time-out room, now all staff work as a team.

Amy Gustafson – Special Education teacher in district. Speak about the need for consistency in programs – keep special education position in district. Reinstate an IMLI (specialized reading program) position – paying extra money for students to receive services outside of school day for IMLI. Cost less to provide services to students

Brigit Kelly – 4th grade Special Education teacher. Continue what Amy said – need for a special education reading program for those students that need more intensive services. AIS teachers in co-taught and self-contained classes are overloaded and there not enough time to provide specialized, multi-sensory reading.

10. 2017-2018 Budget

10.01 Victoria McLaren, Assistant Superintendent for Business will present the Superintendent's Recommended Budget for Adoption (proposed 7:00 duration 20 min)
7:15

Review of everything said previously

- Tax levy increase is 1.8%
 - Was a 2% increase in budget, but received additional state aid so
 - Looked for reductions elsewhere
- Salaries and Benefits are 80% of budget
- Contingent Budget potential additional reductions include:
 - Summer skills academy (approximately \$68,500 for salary and transportation expenses)
 - Field trips (\$116,327)
 - Additional cuts of \$293,781 to lower levy to prior year amount

Discussion:

- Special Education teacher being cut is a gifted teacher – had success where others had not – very expensive to send students out of district
 - Does not seem there was consensus for this cut from PPS due to the number of teachers that came out tonight
 - Don't feel comfortable supporting this cut

Motion to enter into executive session to discuss the employment of a particular

person

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Motion to exit executive session and return to public session

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Trustee Salem stated:

- They have been told that the administrators have echoed what the teachers have said – acknowledge that the teacher is excellent
- Adopting the budget, but it does not necessitate that the positions will be cut or not
- This is about number of staff, not the person
- Will look at budget as creatively as can

Recommended Action: Superintendent recommends Board of Education approval of the following Proposition: Proposition # 1 – 2017-2018 Budget: BE IT RESOLVED, that the Onteora Central School District Board of Education be and is hereby authorized to expend the sums set forth under the various headings which are voted upon in gross and not in detail in the total amount of \$54,296,155 (which includes \$20,000 to support public library) for the year commencing July 1, 2017 and ending June 30, 2018, and the Board is authorized to levy and collect the necessary tax thereof on the taxable property of the District.

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Passed

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Allison

Nay: Trustee Osmond Trustee Shands

11. Discussion and Possible Action

11.01 Approve BOCES 2017-2018 Budget (proposed 7:20)

Recommended Action: It is hereby resolved by the Onteora Central School District Board of Education to approve the Board of Cooperative Educational Services Administrative Budget in the amount of \$4,092,407.00

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

11.02 BOCES Election (proposed 7:25)

Recommended Action: The Board of Education of the Onteora Central School District hereby casts votes for the candidates as attached.

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Motion to amend 11.03 to eliminate one special education teacher

Motioned: Trustee Ratcliff

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

11.03 Abolish Positions (proposed 7:30)

8:00

Recommended Action: The Board of Education hereby abolishes the following positions as of June 30, 2017: ~~2.0~~ 1.0 FTE Special Education Teacher, 1.0 FTE Elementary Education Teacher; 1.0 FTE School Monitor

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

11.04 First Reading of Policy 4250 Use of Committees

Information ~~2002~~2017 4250 Administration **SUBJECT: USE OF COMMITTEES**

Standing and/or ad hoc committees may be appointed to study and to recommend courses of action in response to department, building or District needs. These committees may be appointed by the Board of Education, the Superintendent or other administrators, with the knowledge of the Superintendent, and in accordance with the range of responsibilities of the appointing body or administrator to whom the committee shall report. The composition of each committee shall reflect its purpose and each committee shall have a clear assignment. Board of Education committees, with the exception of State mandated committees, may be reinstated annually at the reorganization meeting.

11.05 First Reading of Policy 4310 Superintendent of Schools

~~2002~~2017 4310 Administration **SUBJECT: SUPERINTENDENT OF SCHOOLS**

The role and responsibilities of the Superintendent of School include, but are not limited to, the following:

- a. As Chief Executive Officer of the Board of Education, ~~he/she/they~~ shall attend all regular, special, and work meetings of the Board except that the Superintendent may be excluded when his/her employment contract or performance is discussed in executive session.
- b. ~~He/she/They~~ shall administer all policies and enforce all rules and regulations of the Board.
- c. ~~He/she/They~~ shall constantly review the local school situation and recommend to the Board areas in which new policies seem to be needed
- d. ~~He/she/They~~ shall be responsible for organizing, administering, evaluating, and supervising the programs and personnel of all school departments, instructional and non-instructional.
- e. ~~He/she/They~~ shall recommend to the Board the appointment of all instructional and support personnel.
- f. ~~He/she/They~~ shall be responsible for the preparation and recommendation to the Board of the annual School District budget in accordance with the format and development plan specified by the Board.
- g. ~~He/she/They~~ shall acquaint the public with the activities and needs of the schools through his/her written and spoken statements, and shall be responsible for all news releases emanating from the local schools.

- h. ~~He/she/They~~ shall be responsible for the construction of all salary scales and for the administration of the salary plan approved by the Board. Some of these salary scales will be developed within staff contracts negotiated under the provisions of the Taylor Law.
- i. ~~He/she/They~~ shall determine the need and make plans for plant facilities expansion and renovation.
- j. ~~He/she/They~~ shall be responsible for recommending for hire, evaluating, promoting, and dismissing all professional and non-professional staff personnel.
- k. ~~He/she/They~~ shall prepare or supervise the preparation of the teacher's handbook, staff bulletins, and all other District-wide staff materials.
- l. ~~He/she/They~~ shall plan and coordinate the recruitment of teachers and other staff to assure the District of the best available personnel.
- m. ~~He/she/They~~ shall plan and conduct a program of supervision of teaching staff that will have as its goal the improvement of instruction, and, at the same time, will assure that only the teachers found to be of a high degree of competence will be recommended for tenure.
- n. ~~He/she/They~~ shall continually strive to distinguish for all concerned between the areas of policy decisions appropriate to the Board and management decisions appropriate to the District's administrative personnel.
- o. ~~He/she/They~~ shall, when necessary and/or desirable, transfer such personnel as ~~he/she/they~~ anticipates will function more effectively in other positions. These transfers shall be made within the guidelines of state laws, District policies and negotiated contracts.
- p. ~~He/she/They~~ shall submit the data from the School Report Card and/or other such reports of student/District performance as prescribed by and in accordance with requirements of the Commissioner of Education. Education Law Sections 1711 and 3003; 8 New York Code of Rules and Regulations; (NYCRR) Section 100.2(m)

11.06 First Reading of Policy 4320 Superintendent-Board of Education Relations

~~20022017~~ 4320 Administration **SUBJECT: SUPERINTENDENT-BOARD OF EDUCATION RELATIONS**

The Board of Education, in its role as Governance Body, is accountable for all pursuits, achievements and duties of the School District. The Board's specific role is to deliberate, and to establish policies, and for the organization. ~~The Board delegates~~ the necessary authority to the Superintendent who, acting as Chief Executive Officer, is held accountable to the Board for compliance with its policies.

The Board focuses on the ends, whereas the Superintendent focuses on the means. The Board is responsible for overseeing the education of students, and for school district operations, but does not run the district's day to day operations.

- a. With respect to School District goals and objectives, the Board will establish broad guidelines to be observed in the development of further policy and action. The Board reserves the right to issue either restrictive or general policy statements.
- b. Generally, the Superintendent will be empowered to assign and use resources; employ, promote, discipline and deploy staff; to translate policies of the Board into action; to speak as agent of the Board; to organize and delegate administrative responsibilities; and to exercise such other powers as are customary for chief executives.
- c. The Superintendent may not perform, cause, or allow to be performed any act that is unlawful, in violation of commonly accepted business and professional ethics; in violation of any contract into which the Board has entered; or, in violation of policies adopted by the Board that limit the Superintendent's authority.
- d. Should the Superintendent or his/her/their designee consider it unwise or impractical to comply with an explicit Board policy, the Superintendent will inform the Board of that determination. The Board will decide whether such judgment was warranted.
- e. When law or other authority calls for Board approval of decisions that the Board has delegated to the Superintendent, Board approval will be routinely given if those decisions have been made within the limits of Board policies.

Education Law Section 1711

12. ****Break****

12.01 The Board will take a 5 Minute Break (proposed 7:40)

No break was taken

13. Presentation

13.01 Presentation on Homework Survey (proposed 7:45 duration 30 min)

8:00

Bennett Principal Gabriel Buono presented the Homework Survey

- 4 Stakeholder groups participated Students, Parents, Teaching Assistants & Teachers
- Recommendations for change:

- Reduce amount of homework time, inclusive of reading and reflections:
 - 4th grade from 60 minutes to 40
 - 5th grade from 75 minutes to 50
 - 6th grade from 75 minutes to 60
- Homework will not be assigned over school breaks
- Every effort will be made to keep homework to keep to a minimum on weekends
- It may be assigned five nights per week
- Assignments given weekly may need to be completed by students on weekends if that is how a student chooses to manage his or her time
- Need parents to be involved in homework
 - Encourage parents to discuss with teachers
- Staff Covers 5 subjects in a little over 4 hours, so there is a value of homework

Discussion:

- If student goes over the 10 minute per grade level guidelines frequently, should stop and contact the teacher
- Parents are asking for more information on concepts taught to be able to help with homework
- Independent reading is part of time guidelines
- Can use this model with other elementary schools but MS & HS should be done differently
- Long term projects will be included in the 10 minutes per grade level guideline

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 8:15)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 14.02-14.13

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

- Bid rejection – want to rebid as 2 projects because pipe repair is specialized and there is site work, hope to get more competitive bids if they are smaller

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

14.02 Personnel Agenda

RESIGNATIONS: ADMINISTRATIVE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Watson, Bruce	Superintendent	June 30, 2017	Personal

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hodder, Marjorie	Family & Consumer Science/ MS/HS	June 30, 2017	Retirement

LEAVE OF ABSENCE INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3053	01/03/2017 – 05/11/2017	Unpaid Medical Leave Extension

PROCTOR

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE
Gray, Melissa	Proctor/District	05/04/2017	\$38.00 per hour

TERMINATION OF APPOINTMENT

NAME	POSITION	EFFECTIVE DATE
Minsky, Julius	Certified Substitute Teacher	04/10/2017

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Battista, Lynn	AIS/Regents Prep (After-school)3 – CC Alg.1 (0.5)	\$977.50
Calinda, Jason	US History Regents Prep (After School)	\$1,955.00
Cohen, Wendy	AIS/Regents Prep (After-school)2 – Geometry CC	\$1,955.00
Curlew, Alicia	AIS/Instructor(After-school)1 – Global	\$1,955.00
Rivera, Stephanie	AIS/Regents Prep (After-school)3 – CC Alg.1	\$977.50
Via, M. Scott	AIS/Earth Science (After-school)	\$1,955.00

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY STEP
Wood, Sharon	Typist	10/19/2016	04/18/2017	Step 3

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1448	03/20/2017 – 04/07/2017	Paid Family Medical Leave

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/17, Confidential, as reviewed by Trustee Osmond

14.04 Approve Appropriation of Repair Reserve Funds

Recommended Action: WHEREAS, the Board of Education ("Board") of the Ontario Central School District ("District") has established and funded a repair reserve fund pursuant to Section 6-d of the General Municipal Law, which currently has a balance of \$1,743,530.60; and

WHEREAS, the Board has previously authorized a capital project to perform site improvements at the Bennett Elementary School playground, including alternates to repair an underground culvert pipe extension from the Bennett Elementary School to New York State Route 28; and

WHEREAS, the Board has previously declared the work necessary to perform the site improvements, including the repairs to the underground culvert pipe extension to be a Type II Action under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the Board desires to appropriate an amount not to exceed \$200,000 from the repair reserve fund in order to fund the repairs to the underground culvert pipe extension at the Bennett Elementary School; and

WHEREAS, the Board has noticed and conducted a public hearing to discuss the appropriation of an amount not to exceed \$200,000 from the repair reserve fund to pay for repairs to the underground culvert pipe extension;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Ontario Central School District appropriate an amount not to exceed the sum of \$200,000 from its repair reserve fund and transfer such amounts to the capital fund previously authorized for the Bennett Elementary School playground improvement project in

order to pay for repairs to the underground culvert pipe extension.

14.05 Property Tax Report Card

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Property Tax Report Card for 2017-2018 for submission to the New York State Education Department.

14.06 Agreement with Ulster County Board of Elections

Recommended Action: The Onteora Board of Education hereby approves the Polling Agreement with the Ulster County Board of Elections.

14.07 Approve 2017 Board of Registration

Recommended Action: The Board of Education hereby approves the Board of Registration for the Vote and Election on May 16, 2017

14.08 Approve Donation of Books

Recommended Action: The Board of Education hereby approves the donation of children's books valued at \$1,750 to be split between Woodstock and Phoenicia Elementary Schools

14.09 Approve Donation of Violin, Case and Bow

Recommended Action: The Board of Education hereby approves the donation of a violin, a case and a bow valued at \$300

14.10 Approve Donation of Drafting Equipment

Recommended Action: The Board of Education hereby approves the donation of Drafting Equipment valued at \$630

14.11 Approve Donations for Scholarships

Recommended Action: The Superintendent recommends acceptance of donations totaling \$10,513.00, CASH, from donors as scholarship awards for the Graduating Class of 2017.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name	
\$500.00 Theodore & Lynne Byron	\$500.00 Olive Memorial Post 1627
\$200.00 Olive Senior Citizens, Inc	\$800.00 Onteora Lions Club
\$200.00 Town of Olive Historical Soc	\$100.00 Jean Douglas
\$250.00 Imagine Onteora Ltd	\$400.00 West Hurley Fire Dept
\$250.00 Imagine Onteora Ltd	\$250.00 Wojtek Foundation Ltd
\$21.00 Louis & Cynthia Cioffi	\$2,000.00 Ron H Pape Memorial-Marlene Anderson Butler
\$250.00 Tischler Dental	\$250.00 Robin & Audrey Hunter
\$250.00 Tischler and Patch Dental	\$250.00 Mathew & Sandra Ostoyich
\$700.00 John Sorich & Sally Rothchild	\$250.00 Phoenicia Post American Legion
\$500.00 Rose & Kiernan Charitable Found	\$100.00 Wadler Bros
\$2,000.00 John Iannotti	\$21.00 Scott Richards
\$21.00 Lance & Sondra Edelman	\$300.00 Richard & Deborah Heppner
\$150.00 Beverly Kelder	

14.12 Approve Donation

Recommended Action: The Superintendent recommends acceptance of a donation

totaling \$201.00 CASH, from Hannaford Helps Schools Program, to be used to support the high school PBIS program.

The Superintendent recommends approval to increase the 2016-2017 Budget per the following donations:

Hannaford Helps Schools A2110.431.01 HS Supplemental \$201.00

14.13 Reject Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District reject the Site Work bid submitted on April 13, 2017 for the Bennett Site Improvement.

15. Committee Reports

15.01 Facilities Committee - Trustee Storey to report. Next meeting is 2:45 in the MS/HS Conference Room on TBD (proposed 8:20)
8:30

- Discussed bid and playground
- Discussed shed damage from fire – still investigating cause of fire – discussing with insurance companies

15.02 Policy Committee - Trustee Salem to report. Next meeting is 10:00 in the Central Conference Room on TBD
Reviewed policies on agenda

16. Old Business

16.01 The Board will discuss Old Business (proposed 8:30)

- Update West Hurley property
- Reminder that on Monday is Meet Greet and Eat to benefit Belleayre Bash
- Request an update on the athletic director
- Request Board discussion on dress code

17. New Business

17.01 The Board will discuss New Business (proposed 8:35)

- No New Business was discussed

Enter into Executive Session

Motion to enter into executive session to discuss the employment of a particular person

Motioned: Trustee Shands

Second: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Motion to exit executive session & return to public session

Motioned: Trustee Storey

Second: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Allison

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, May 2, 2017, at the MS/HS (proposed 8:40)

Recommended Action: Motion to adjourn the meeting at 9:30

Motioned: Trustee Storey

Second: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

3:00 p.m.

MONDAY, APRIL 24, 2017

Central Administration Conference Room

MINUTES

1. Opening Items

1.01 Call to Order 3:00 pm

1.02 Pledge of Allegiance

1.03 Appoint Clerk Pro Tem

Recommended Action: The Board of Education hereby appoints Victoria McLaren as Clerk Pro Tem in the Absence of a District Clerk

Motioned: Trustee Storey

Second: Trustee Salem

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Storey

Not Present: Trustee Shands, Trustee Allison

1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Storey

Not Present: Trustee Shands, Trustee Allison

2. Executive Session

2.01 Enter executive session

Recommended Action: Motion to enter into executive session to discuss the employment of a particular person

Motioned: Trustee Ratcliff

Second: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Storey

Not Present: Trustee Shands, Trustee Allison

Now Present: Trustee Allison arrived at 3:07

3. Closing

3.01 Exit Executive Session, Return to Public Session and Adjourn

Recommended Action: Motion to exit executive session, enter public session and adjourn meeting at 4:34

Motioned: Trustee Salem

Second: Trustee Salem


Result: Trustee Allison

Yea: Trustee Salem, Trustee Osmond, Trustee Allison, Trustee Storey

Not Present: Trustee Shands, Trustee Ratcliff

No Longer Present: Trustee Ratcliff left at 4:18

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

4:30 p.m.

TUESDAY, MAY 2, 2017

Middle School/High School

Minutes

1. Opening Items

- 1.01 Call to Order 4:35 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

2. Executive Session

- 2.01 Enter executive session (proposed 4:30 duration 90 min)

Recommended Action: Motion to enter into executive session to discuss the employment of a particular person

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

- 2.02 Exit Executive Session and Return to Public Session (proposed 6:00 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

No Longer Present

Trustee Ratcliff left at 6:10

3. 2017-2018 Budget Hearing

- 3.01 Victoria McLaren, Assistant Superintendent for Business will present the Budget Hearing (proposed 6:00 duration 20 min)

6:15

- 2017–2018 Proposed Budget = \$54,296,155
 - Increase of \$1,073,377 or 2.0%
 - Budget includes \$957,904 increase in health insurance
- 2017-2018 tax levy increase = 1.80%
 - Did not levy entire amount allowed
 - Allowable levy increase for current year with carryover would allow district to increase levy approximately an additional \$350,000, but this would be too much of an impact on taxpayers
- Instruction is 50.17% of budget
- Contingent budget would mean a reduction of \$730,570 from the budget

4. Welcome

4.01 Jen O'Connor, Middle School Principal will welcome the Board (proposed 6:20 duration 10 min)

6:20

Introduced English Teacher Denise Maltese and 8th Grade Student Natalie Horberg who won, "Letters About Literature" contest– open to students in grades 4-12

- Students choose a book and write a letter to the author on how the book impacted them
- Tens of thousands of letters each year- judged on state and national level
- State Level Honorable Mention winner for a letter to Colin Beaven for his book "No Impact Man"
 - Natalie read an excerpt from her letter

5. Executive Session #2

5.01 Enter executive session (proposed 6:30 duration 20 min)

Recommended Action: Motion to enter into executive session to discuss the employment of a particular person and tenure of a teacher

Motioned: Trustee Allison

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Ratcliff

5.02 Exit Executive Session and Return to Public Session (proposed 6:50 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Ratcliff

6. Acceptance of Minutes

6.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 4/19/17 and 4/24/17 Board Meetings

Motioned: Trustee Allison

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Ratcliff

7. Superintendent District News

7.01 The Superintendent announce District news (proposed 6:55)

Bennett:

- The Olive Free Library has a display of Art and Poetry created by the 4th grade students
 - The students learned about painter and naturalist John James Audubon's life as a scientist and an artist - created paintings wrote Haikus about their paintings

Woodstock

- Congrats to Carol Brower's 1st grade class for coming in 4th place overall in the Ulster County Sumdog.com competition
 - 1st grade student Harper Mack finished in 6th place overall in the student competition
- The NYS Math Exams went off without a hitch this week
- The Woodstock PTA will be holding a meeting on Thursday afterschool
 - The two topics on the agenda are the school budget and a playground committee report
- IBM engineers will be visiting Woodstock on Friday to share their educational program - This is always a great learning experience
- Both Phoenicia and Woodstock will be continuing the language arts curriculum mapping process, next week

Phoenicia

- 3rd Grade State Math Tests began today
- NYSESLAT (ESL) Testing is in its second week of administration and going smoothly.
- The Creative Energy Productions (Drew Andrews) Residency will begin its 5th consecutive year at Phoenicia next week
- On May 12th the trout will be released into the stream
 - Mrs. Wolfrom and Mrs. White both attest that this is the best year ever for their trout
- Also on May 12th is the Phoenicia Variety Show with performances by students, staff and parents

High School

- The following students have been selected for a prestigious four-week visual arts program at the New York State Summer School of the Arts at SUNY Fredonia: Toni Nguyen, Frida Flores Reininger, Lisette Piera-Tyree, Isabel Stern, Ginger McMahon, Hominy McMahon, Joli Perfit, and Alexis Nguyen
- This was the first year Onteora students competed in the Olympics of the Visual Arts (OVA) program which provides an opportunity for students to participate in individual or group artistic problem solving.
 - Art Teacher Jennifer Wentland coached two teams this year; a High School Illustration Team and a High School Drawing Team.
 - The Illustration team, consisting of Freshmen Siena Beck, Isabel Stern, and Cole Wilber tied for 7th out of 18 high school entries.
 - The Drawing team, consisting of Sophomores Ginger McMahon, Hominy McMahon, and Alexis Nguyen tied for 5th out of 17 high school entries.

- Greta Gottardello is one of five Ulster BOCES Culinary Arts students who were victorious at the New York State ProStart competition
 - The winning teams will now compete in the National ProStart Invitational from April 28 to 30 in Charleston, SC.
- On April 19th students from our AP U.S. Government class traveled to SUNY Ulster to see The Honorable Judge Albert Rosenblatt present on "Federalism and the Importance of State Constitutions"
- Students saw an assembly by Jacy Good about Distracted driving—and its potentially lethal consequences on April 20th. The speakers were provided free of charge thanks to a Governor's Traffic Safety Committee grant.
- On April 21st, 40 of our Physics/AP Physics students traveled down to Six Flags to participate in their Physics Day program, which is designed to get kids out of the classroom to see and feel the principles of physics first hand
- On April 24th, 40 of our Spanish II students visited Fruition Chocolates in Shokan to meet the owners who explained in Spanish the entire making process from bean to bar
- The Meet, Greet, and Eat Belleayre Bash Fundraiser was held on April 24th
 - The event was well attended and was a big success.
- Congratulations to Kyra Hornung and Justice Rosenkranse, who were among 27 Ulster BOCES students from seven local school districts hoping to bring home the gold in the SkillsUSA State Competition, in Syracuse April 26-27.
 - Students were required to complete timed tasks that demonstrated knowledge and skill levels in their technical areas
- The Athletic Department has named Tomas Pesko-West and Cecilia Maillet, as the school's Athletes of the Month for April.
- This past weekend, the high school musical, Les Miserables, was a huge success with a record number of attendees at all three performances
- The preliminary June Regents and Final Exams schedule is posted on the high school's website
 - The high school offers several after-school Regents prep classes, the schedule is also posted on the website\
- 2017 List of Best HS in US News & World Report -172nd in NYS and 2,196th in US
 - Due to 92% graduation rate and AP participation

8. Board District News

8.01 The Board will announce District news (proposed 7:00)

7:05

Trustee Shands reported:

- Meet, Green & Eat – very well attended, over \$6,000 raised for Belleayre Bash
- Tiger Relays Track Event at Dietz Stadium – did very well
 - 5th in Freshman/Sophomore 6th at varsity level

Trustee Allison reported that the Varsity Football program Assistant Coach Nunez coordinated participation in a program at West Point

- All 3 coaches are taking 12-15 players to West Point to Scrimmage and see where we fit in among 15 teams

Trustee Osmond reported:

- Meet Greet and Eat was a great event
- Budget presentations – continue into next week

Trustee Storey reported:

- Went to Latham for a NYSSBA Policy Workshop called, “Rethinking Student Discipline”
 - About restorative justice
 - Full day of information including myths vs reality and phrasing of questions

9. Student Representative Report

9.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 7:05)

- Celebrate your Future Day was Monday – relatively successful, needs better publicity
- Students thought play was wonderful – many attended
- Showed Catie Thompson’s mural of the Onteora Eagle to be hung in the Gym
- Student Government is purchasing an eagle costume

10. Acknowledge Public Be Heard

10.01 The Board will acknowledge the public be heard comments from the last meeting
Michele Darling, Brigid Kelly, Amy Gustafson

11. Public/Student Comment

11.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:10 duration 10 min or more)
No public or students comment was made

12. Discussion and Possible Action

12.01 Second Reading and Adoption of Policy 4250 Use of Committees

Recommended Action: The Board of Education hereby adopts Policy 4250 as written

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Ratcliff

Information **20022017** 4250 Administration **SUBJECT: USE OF COMMITTEES**

Standing and/or ad hoc committees may be appointed to study and to recommend courses of action in response to department, building or District needs. These committees may be appointed by the Board of Education, the Superintendent or other administrators, with the knowledge of the Superintendent, and in accordance with the range of responsibilities of the appointing body or administrator to whom the committee shall report. The composition of each committee shall reflect its purpose and each committee shall have a clear assignment. Board of Education committees, with the exception of State mandated committees, may be reinstated annually at the reorganization meeting.

12.02 Second Reading and Adoption of Policy 4310 Superintendent of Schools

Recommended Action: The Board of Education hereby adopts Policy 4310 as written

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Ratcliff

20022017 4310 Administration SUBJECT: SUPERINTENDENT OF SCHOOLS

The role and responsibilities of the Superintendent of School include, but are not limited to, the following:

- a. As Chief Executive Officer of the Board of Education, ~~he/she/they~~ shall attend all regular, special, and work meetings of the Board except that the Superintendent may be excluded when his/her employment contract or performance is discussed in executive session.
- b. ~~He/she/They~~ shall administer all policies and enforce all rules and regulations of the Board.
- c. ~~He/she/They~~ shall constantly review the local school situation and recommend to the Board areas in which new policies seem to be needed
- d. ~~He/she/They~~ shall be responsible for organizing, administering, evaluating, and supervising the programs and personnel of all school departments, instructional and non-instructional.
- e. ~~He/she/They~~ shall recommend to the Board the appointment of all instructional and support personnel.
- f. ~~He/she/They~~ shall be responsible for the preparation and recommendation to the Board of the annual School District budget in accordance with the format and development plan specified by the Board.
- g. ~~He/she/They~~ shall acquaint the public with the activities and needs of the schools through his/her written and spoken statements, and shall be responsible for all news releases emanating from the local schools.
- h. ~~He/she/They~~ shall be responsible for the construction of all salary scales and for the administration of the salary plan approved by the Board. Some of these salary scales will be developed within staff contracts negotiated under the provisions of the Taylor Law.
- i. ~~He/she/They~~ shall determine the need and make plans for plant facilities expansion and renovation.
- j. ~~He/she/They~~ shall be responsible for recommending for hire, evaluating, promoting, and dismissing all professional and non-professional staff personnel.
- k. ~~He/she/They~~ shall prepare or supervise the preparation of the teacher's handbook, staff bulletins, and all other District-wide staff materials.
- l. ~~He/she/They~~ shall plan and coordinate the recruitment of teachers and other staff to assure the District of the best available personnel.
- m. ~~He/she/They~~ shall plan and conduct a program of supervision of teaching staff that will have as its goal the improvement of instruction, and, at the same time, will assure that only the teachers found to be of a high degree of competence will be recommended for tenure.
- n. ~~He/she/They~~ shall continually strive to distinguish for all concerned between the areas of policy decisions appropriate to the Board and management decisions appropriate to the District's administrative personnel.
- o. ~~He/she/They~~ shall, when necessary and/or desirable, transfer such personnel as ~~he/she/they~~ anticipates will function more effectively in other positions. These transfers shall be made within the guidelines of state laws, District policies and negotiated contracts.
- p. ~~He/she/They~~ shall submit the data from the School Report Card and/or other such reports of student/District performance as prescribed by and in accordance with requirements of the Commissioner of Education. Education Law Sections 1711 and 3003; 8 New York Code of Rules and Regulations; (NYCRR) Section 100.2(m)

12.03 Second Reading and Adoption of Policy 4320 Superintendent-Board of Education Relations (proposed 7:25)

Recommended Action: The Board of Education hereby adopts Policy 4320 as written

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Ratcliff

20022017 4320 Administration SUBJECT: SUPERINTENDENT-BOARD OF EDUCATION RELATIONS

The Board of Education, in its role as Governance Body, is accountable for all pursuits, achievements and duties of the School District. The Board's specific role is to deliberate, and to establish policies, and for the organization. The Board delegates the necessary authority to the Superintendent who, acting as Chief Executive Officer, is held accountable to the Board for compliance with its policies.

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- a. With respect to School District goals and objectives, the Board will establish broad guidelines to be observed in the development of further policy and action. The Board reserves the right to issue either restrictive or general policy statements.
- b. Generally, the Superintendent will be empowered to assign and use resources; employ, promote, discipline and deploy staff; to translate policies of the Board into action; to speak as agent of the Board; to organize and delegate administrative responsibilities; and to exercise such other powers as are customary for chief executives.
- c. The Superintendent may not perform, cause, or allow to be performed any act that is unlawful, in violation of commonly accepted business and professional ethics; in violation of any contract into which the Board has entered; or, in violation of policies adopted by the Board that limit the Superintendent's authority.
- d. Should the Superintendent or ~~his/her~~their designee consider it unwise or impractical to comply with an explicit Board policy, the Superintendent will inform the Board of that determination. The Board will decide whether such judgment was warranted.
- e. When law or other authority calls for Board approval of decisions that the Board has delegated to the Superintendent, Board approval will be routinely given if those decisions have been made within the limits of Board policies.

Education Law Section 1711

12.04 Approve ICR - Savatgy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as the 2017 Bennett Earth Day Coordinator at the Bennett Elementary School for the period beginning May 5, 2017 through June 2, 2017 at a rate of \$1,000.00 per program, to a maximum of \$1,000.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Ratcliff

12.05 Discussion on Dress Code (proposed 7:30 duration 15 min)

7:15

- Policy not updated since 2009
- Heard from female students that they are getting the message that boys' education is more important than theirs, as they are told not be a distraction to boys and heard parents question why wearing a hood is not allowed
- In handbooks – female garments are named and not male
 - Some handbooks are more gender specific than others
 - Parent was recently called to bring clothes because running shorts are too short – don't make shorts long enough for girls
 - Some language seems excessive
- HS principal goes over what is appropriate dress in beginning of year
 - 1-2 students a year get dress code violations – means have consequences
- Social media says that students are getting in trouble – not always the facts
- Dress code is discussed regularly amongst students (from Student Rep)
 - Not sure what defines a dress code violation because students may be talked to by a teacher or sent to principal because of their clothing– happens frequently
 - More of a concern amongst female population

- More of issue besides length of shorts and the fit of shirts fit; dress code is too vague and unrealistic; fundamental problem in society
- Backpack weight and lack of opportunity to get to locker needs to be addressed
- The unconscious orientation tells boys they are not responsible for their actions because the girls will be controlled
- Embarrassing if student has to change clothes during the day
- Policy needs to define violation, anticipate issues, give respect to students and families, define staff responsibilities
- Get information from students

3. **Break**

- 13.01 The Board will take a 5 Minute Break (proposed 7:45)
No break was taken

14. Consent Agenda

- 14.01 Approve Consent Agenda (proposed 7:50)
7:40

Recommended Action: The Board of Education hereby approves consent agenda item numbers 14.02-14.05

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison

Not Present: Trustee Ratcliff

14.02 Personnel Agenda**TERMINATION: INSTRUCTIONAL**

The Superintendent of Schools hereby recommends the TERMINATION of the following INSTRUCTIONAL staff members. These terminations are in accordance with and subject to the Education Laws of New York State, the rules and regulations of the Commissioner of Education, and the policies of the Ontario Board of Education.

BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the following individuals, having the least seniority in the tenure area affected by the abolishment, shall be laid off from their positions with the District effective June 30, 2017.

Any individual who is laid off shall have his or her name placed on a preferred eligibility laid consistent with the requirements of the Education Law.

NAME	FTE/TENURE AREA
Bergenson, Erika	1.0 Elementary Education

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2136	04/18/2017 – 06/23/2017	Paid Medical Leave

APPOINTMENT: INSTRUCTIONAL**FULL-TIME PROBATIONARY APPOINTMENT**

Be it hereby resolved that the Board appoints:

Karen Samuelsen-Grimm, pending certification in Family & Consumer Sciences, to a 4 year probationary period in the tenure area of Family & Consumer Sciences at a salary of 8MA +12 Credits (replaces M. Hodder) commencing on 9/1/17 and ending on 8/31/21.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

RECALL FROM PREFERRED ELIGIBLE LIST: FULL TIME TENURED APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	EFFECTIVE DATE	SALARY	REMARKS
Samuelson-Grimm, Karen	Family & Consumer Sciences (Pending)	Family & Consumer Sciences	9/1/2017	8MA +12	Replace M. Hodder

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Allison, Bridget	AIS/Instructor (After School) 2 (ELA Regents Review)	\$1,955.00
Bucher, Donald	AIS/Living Environment (After School) (Split with Cook)	\$977.50
Cook, Debra	AIS/Living Environment (After School) (Split with Bucher)	\$977.50

TERMINATION: NON-INSTRUCTIONAL

The Superintendent of Schools hereby recommends the TERMINATION of the following NON-INSTRUCTIONAL staff members. These terminations are in accordance with and subject to the Education Laws of New York State, Civil Service Law, the rules and regulations of the Commissioner of Education, and the policies of the Ontario Board of Education.

BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the following individuals, having the least seniority in the Civil Service area affected by the abolishment, shall be laid off from their positions with the District effective June 30, 2017.

NAME	FTE/CIVIL SERVICE TITLE	EFFECTIVE DATE	REMARKS
Bonestell, Bernice	1.0/School Monitor	6/30/17	

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/17, Confidential, as reviewed by Trustee Ratcliff

14.04 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District declare the following items as surplus and authorizes the sale or disposal of these items:

TAG # ITEM

15009 Cello ½ Size

13434 Yamaha Electric Piano with stand

5783 Yamaha Electric Piano

D20549 Cello 4/4 Size

14.05 Approve Volunteer

Recommended Action: The Board of Education hereby approves the following volunteer for Bennett: Juliette Eisenson

15. Committee Reports- no committees have met

16. Old Business

- 16.01 The Board will discuss old business (proposed 7:55)
No old business was discussed

17. New Business

- 17.01 The Board will discuss new business (proposed 8:00)
No new business was discussed

18. Adjournment

- 18.01 Adjourn Meeting. Next meeting is Tuesday, May 16, 2017, at the MS/HS to canvass the Vote and Election (proposed 8:05)
Recommended Action: The meeting is adjourned at 7:40
Motioned: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Allison
Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

5:15 p.m.

TUESDAY, MAY 9, 2017

CENTRAL ADMINISTRATION

MINUTES

1. Opening Items

1.01 Call to Order 5:15 pm

1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Allison

2. Executive Session

2.01 Enter executive session (proposed 5:15)

Recommended Action: Motion to enter into executive session to discuss the employment of a particular person

Motioned: Trustee Shands

Second: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Allison

Now Present

Trustee Allison arrived at 5:20

3. Closing

3.01 Exit Executive Session, Return to Public Session and Adjourn

Recommended Action: Motion to exit executive session, return to public session and adjourn

Motioned: Trustee Shands

Second: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Allison

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff, Dale Allison

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

ANNUAL MEETING FOR VOTE AND ELECTION

MINUTES

7:30 p.m.

TUESDAY, MAY 16, 2017

Middle School/High School

1. Opening Items

1.01 Call to Order 7:30 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Osmond

2. Executive Session

2.01 Enter executive session (proposed 7:30 duration 1 hour 15 min)

Recommended Action: Motion to enter into executive session to discuss ONTEA Negotiations, the discipline of a particular employee, the hiring of a particular person and the raise for Confidential Staff

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Not Present: Trustee Osmond

Now Present

Trustee Osmond arrived at 7:35

2.02 Exit Executive Session and Return to Public Session (proposed 8:45)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby approves the minutes of the 5/2/17 and 5/9/17 Board of Education meetings

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

4. Consent Agenda**4.01 Approve Consent Agenda**

Recommended Action: The Board of Education hereby approves Consent Agenda item numbers 4.02-4.09

Motioned: Trustee Allison

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

4.02 Personnel Agenda**TEMPORARY APPOINTMENT: INSTRUCTIONAL SUMMER**

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	REMARKS
Simco, Jennifer	Psychologist/District	07/01/17 – 08/31/17	Summer Position

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Christofora, Kevin	Baseball – Modified – Head Coach (3/13/17-5/2/17)	\$705.72
Loizou, Phillip	Baseball – Modified – Head Coach 5/2/17-6/2/17)	\$529.28

RESIGNATION: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Neal, Katelynn	Custodial Worker	05/12/17	Personal reasons

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2612	09/06/16 – 06/30/17	Unpaid Medical Leave Extension
1585	04/17/17 – 04/28/17	Paid Medical Leave
3053	01/03/07 – 06/09/17	Unpaid Medical Leave Extension

APPOINTMENT: NON-INSTRUCTIONAL**PROBATIONARY APPOINTMENT**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Carr, Donna	Food Service Worker/District	05/17/17-01/16/18	Step 10	Replacing C. Jamet

APPOINTMENT: NON-INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Bonestell, Bernice	School Monitor(Bus)/District	07/01/17	Step 3	
Plourde, Joanne	Food Service Worker	05/17/17	Step 1	Replacing D. Carr

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY STEP
Parker, Bradley	Custodial Worker	11/28/2016	05/08/2017	Step 2

TEMPORARY APPOINTMENT: NON-INSTRUCTIONAL SUMMER

NAME	POSITION/SCHOOL	EFFECTIVE DATE From - To	PAY RATE	REMARKS
Byrne, Deborah	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position
Calderale, Stacia	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position
Clinton, Lessia	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position
Gille, Ella	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position
Jansen, Tina	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position

Gilsinger, Jeff	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position
Marchand-Nazzaro, Hailey	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position
McKenna, Edward T.	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position
Scheible, Elizabeth	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position
Sommer, Rachel	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position
Walters, Nancy	Custodial Worker/District	06/26/17 – 08/25/17	\$12.00/hr	Summer Position
VanLeuvan, Maria	Custodial Worker/District	06/26/17 – 08/25/17	On Step	Summer Position

4.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/17, Confidential, as reviewed by Trustee Ratcliff

4.04 Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$240.00 CASH, from Imagine Onteora LTD for eighty dollars each to the 4th, 5th and 6th grades to support PBIS at the Bennett Elementary School.

The Superintendent recommends approval to increase the 2016-2017 Budget per the following donations:

Imagine Onteora LTD; A2110.431.03 Bennett Supplemental \$240.00

The Superintendent recommends acceptance of a donation totaling \$80.00 CASH, from Imagine Onteora LTD to support 9th grade activities as deemed necessary at the high school.

The Superintendent recommends approval to increase the 2016-2017 Budget per the following donations:

Imagine Onteora LTD A2110.431.01 High School Supplemental \$80.00

The Superintendent recommends acceptance of a donation totaling \$160.00 CASH, from Imagine Onteora LTD to support field trips or other activities as deemed necessary at the Middle School.

The Superintendent recommends approval to increase the 2016-2017 budget per the following donations:

Imagine Onteora LTD A2110.431.02 MS Supplemental \$160.00

The Superintendent recommends acceptance of donations totaling \$2,675.00, CASH, from donors as scholarship awards for the Graduating Class of 2017.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$100 Historical Society of Woodstock

\$300 Patricia Tosi

\$200 Community Bank, NA

\$600 Onteora Babe Ruth League

\$200 Amanda VanBuren

\$600 Jeannine & Patrick Burkhardt

\$125 OCSD Math Department

\$250 Jessica Morra

\$150 Olive Fire Department Ladies Auxilary

\$150 Deborah Cease

4.05 Warrants

Recommended Action: The Board of Education has reviewed and hereby approves Warrant Schedule 8

4.06 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for the quarter ending March 2017

4.07 Accept Site Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Site Improvements at Bennett Elementary School based on the bid documents of May 9, 2017 to the lowest responsible bidder for Contract #1, Maggio & Sons (Linda Holding Corp.), in the amount of \$195,750.00 and to the lowest responsible bidder for Contract #2, Arold Construction Co. Inc., in the amount of \$220,000.00 for a total amount of \$415,750.00 and authorizes the Superintendent to sign such agreements.

4.08 MOA for ONTEA Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the Onteora Non-Teaching Employees Association which expired on June 30, 2016 be extended for an additional five (5) years and the new contract shall carry forward the language of the old agreement except as modified by the Memo of Agreement dated May 8, 2017 and authorizes the Superintendent to sign such an agreement.

4.09 Approve Section 75 Charges

Recommended Action: BE IT RESOLVED, by the Board of Education of the Onteora Central School District, that Victoria McLaren, the Assistant Superintendent for Business, is hereby authorized to prefer Section 75 charges against Employee # 05162017;

BE IT FURTHER RESOLVED that Employee #05162017 is hereby suspended without pay for a period of five (5) working days, effective immediately after the employee is served with a copy of the Section 75 charges; and

BE IT FURTHER RESOLVED that Joseph Wooley, Esq. is hereby appointed as the hearing officer in the Section 75 proceeding regarding Employee #05162017.

5. Break

5.01 The Board will take a break until the votes are in

Motion to make an addition to the Agenda

Motioned: Trustee Allison

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

New Agenda Item:

RESOLVED, that the Board of Education of the Onteora Central School District appoints Victoria McLaren as Superintendent of Schools for a three year term commencing July 1, 2017 in accordance with the terms and conditions of a contract negotiated between the parties, a fully-executed copy of which will be filed with the District Clerk; and further authorizes the President to sign the contract.

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

6. Canvass Votes

6.01 Declaration of Votes Cast Proposition 1 (proposed 9:10)

Recommended Action: The Board of Education hereby accepts the votes cast for Proposition 1: 2017-2018 Budget: \$54,296,155 Yes 724 No 212

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

6.02 Declaration of Votes Cast Proposition 2

Recommended Action: The Board of Education hereby accepts the votes cast for Proposition 2: Change in Voter Registration Yes No

NOTE: These results were not available during this meeting.

6.03 Board Seats - Declaration of Votes Cast

Recommended Action: The Board hereby accepts the votes cast for the 3 Board Seats

Four Vacancies:

Three- 3 year terms - Effective July 1, 2017 to June 30, 2020

One - 1 year, 6 week term effective May 16, 2017 to June 30, 2018

Declaration of Votes Cast:

Laurie Osmond: 721

Rob Kurnit: 701

Bennet Ratcliff: 714

Robert Burke Warren: 738

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond

6.04 Oath of Office for New Board Members and appoint new Board members

District Clerk administered the oath to Rob Kurnit

7. Adjournment

7.01 Adjourn Meeting. Next meeting Tuesday 6/6/17 at the Bennett School

Recommended Action: The meeting is adjourned at 10:21

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison, Trustee Osmond, Trustee Kurnit

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Dale Allison, Rob Kurnit

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, JUNE 6, 2017

BENNETT SCHOOL

MINUTES

1. Opening Items

1.01 Trustee Osmond Called to Order 5:30 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Kurnit

Not Present: Trustee Ratcliff, Trustee Salem, Trustee Allison

Trustee Ratcliff arrived at 5:31

Motion to add Public Be Heard to agenda at this time

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff,
Trustee Kurnit

Not Present: Trustee Allison

Trustee Salem arrived at 5:35

Public Be Heard

Joan Lawrence Bauer- Appeal on Superintendent hearing decision

2. Executive Session

2.01 Enter executive session (proposed 5:30 duration 1 hour)

Recommended Action: Motion to enter into executive session to hear the appeal of a Superintendent's Hearing decision, discuss OAA negotiations and stipulations of settlement

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session at 7:15

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 5/16/17 Board Meeting

Motioned: Trustee Shands

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

4. Welcome

4.01 Gabriel Buono, Bennett School Principal will welcome the Board (proposed 6:35 duration 10 min)

- Parent orientation for incoming 4th graders – successful event
 - Students attended an orientation a few days later
- Each grade level attended field trips related to their studies
- “At risk” readers at Bennett will receive free books from donations and grant
- Bennett’s Concert Band and Orchestra won awards at competition
- Building Leadership Team working with Student Government, parents, teachers and students decided on playground structure

5. Presentation

5.01 [Phoenicia Garden PTA Committee] Phoenicia PTA Presentation (proposed 6:45 duration 15 min)

7:25

- New project is to run a weekly farm market to raise money for the garden program – July through October
 - Students help to harvest vegetables that shows up in their lunch
 - Make local produce available to families in need during summer
 - Part of grant is community involvement, as a weekly event can involve community
 - Invite local arts and crafts vendors
 - For now, PTA will sponsor and provide insurance

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 7:00)

7:35

Woodstock

- Elizabeth Schiappa was recently trained by the Mid-Hudson Teacher Center to use the Star Lab, which serves as a portable planetarium that gives K-3 students an in depth look at the night sky.
- Last week both Woodstock and Phoenicia Elementary teachers spent productive time making adjustments to their math curriculum maps

Phoenicia

- Phoenicia is in final preparation for the Healthy Kids after school program which will be offered to Phoenicia students in the Fall

- Through a grant, 40 students will participate in the program to support continuous reading improvement throughout the 17-18 school year
- The Homework Survey is nearly complete - all data is expected to be available to the SDM Team by June 9th for review and collation
- Upcoming events:
 - Flag Day Celebration is scheduled for June 14th at 10:30 AM
 - Kindergarten Celebration is scheduled for this June 9th at 10:00
 - 3rd Grade Moving Up Ceremony will be held on June 16th at 6 PM

Middle School

- The MS Academic Awards ceremony will take place on June 8, at 7:00
- The incoming 7th graders will visit the Middle School next week and meet their teachers
- The 8th grade Moving Up ceremony will take place on June 19, at 7:00

High School

- On May 25th our senior class attended the 15th annual Consumer Smarts Summit at Belleayre Mountain. The sessions focused on post-High School issues and how to deal with them
- On May 25th participants of the Community Mentor Program shared what they had learned and accomplished during their mentorships. This year's program included mentorships in medicine, acting, law, ballet choreography, criminal justice, music recording, culinary arts, dentistry, fashion design, and land conservation
- Congratulations to all of the high school students in grades 9-11 who received academic achievement awards on May 31st
- Tomorrow, 18 students will be inducted into the High School's National Honor Society. Following that ceremony will be the Senior Scholarship and Awards Ceremony
 - Approximately 145 awards total about \$170,000 will be provided to our graduating seniors
- The last day of high school classes is on Monday, June 12th and the commencement ceremony is June 23rd
- Athletes of the Month for May are
 - Junior Halle King who qualified for the NYSPHSAA Championships in Binghamton this weekend by winning the Triple Jump at the Section IX qualifier. She is currently ranked 8th all-time in the Onteora top 10 for relay, and 3rd all-time in the triple jump and
 - Senior Justin Lane finished 6th place in the State Golf Tournament at Cornell. Justin will be attending Binghamton University next year to play golf and will be studying in the School of Management.

May 24th 19th annual Scholastic Athletic Breakfast

- Hunter Crawley, Michael Havens were honored

HS Principal Lance Edelman won the Empire State Supervisors Association Administrator of the Year award – the ceremony is Friday

7. Board District News

7.01 The Board will announce District news (proposed 7:05)

7:45

Trustee Storey reported:

- May 25th with Trustee Shands, Assistant Superintendent for Business Victoria McLaren attended UCSBA Friends of Education Award Ceremony
 - Board nominated Levon Helm for his hard work
 - His long-time assistant Barbara O'Brien accepted award
- Bennett Earth Day was fun and great day

Trustee Shands reported:

- Friends of Educator Award great event

Trustee Salem reported that the Community Mentor Program Presentation was fantastic

8. Student Representative Report

8.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 7:10)

- Last student government meeting with 4 days left of school
- This Friday – seniors will do fund raising for Belleayre Bash

9. Acknowledge Public Be Heard

9.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the 5/2 or 5/17 meetings

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:15 duration 10 min or more)

Joan Lawrence Bauer – social problems – racial, bullying etc. in district. Emotionally challenged children are being hurt. Have had difficulty finding written procedures.

11. Discussion and Possible Action

11.01 Stipulation of Settlement (proposed 7:15)

Recommended Action: BE IT RESOLVED that the Board of Education hereby approves the disciplinary settlement agreement with respect to Employee # 06062017, and the Superintendent of Schools or his designee is hereby authorized to execute the agreement on the District's behalf.

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

11.02 Approve Conferences for new Superintendent

Recommended Action: The Board of Education hereby approves Victoria McLaren to attend the following conferences effective 7/1/17: New York State Council of School Superintendents (NYSCOSS) Fall & Winter Conventions, New York State School

Board Association (NYSSBA) Fall Convention and Capital Conference, NYSSBA Law Conference, NYSCOSS Superintendent Institutes (first year and early career), Rural Schools Conference

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

11.03 Approve Statement of the Chair for the 2017 Vote and Election (proposed 7:15)

Recommended Action: The Board of Education hereby approves the Statement of the Chair for the 2017 Election and Budget Vote

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

11.04 Approve the Raise for Confidential Staff & Treasurer

Recommended Action: The Board of Education hereby approves the following raise for Confidential Staff and the Treasurer: 2.5% or \$1500, whichever is higher for each individual.

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

11.05 Approve Changes in Terms and Conditions for Confidential Staff & Treasurer

Recommended Action: The Board of Education approves the revisions to the following items to the Terms and Conditions for Confidential Staff and the Treasurer's Contract:

- Offer the DEHIC EPO 20 health plan with full funding

- Longevity: 10 years \$500, 20 years \$500, 25 years \$500 (longevity for 15 and 17 years remains the same and 30 year is eliminated)

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

11.06 Approve one-time Health Insurance Buyout

Recommended Action: The Board of Education approves a one-time health insurance buy-out for the 2016-2017 school year of \$2500 for Jennifer Marchand

prorated to October 6, 2016

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

11.07 Side Letter of Agreement - OTA (proposed 7:30)

Recommended Action: Be it hereby resolved that the Board of Education hereby approve the Side Letter of Agreement between the Onteora Central School District and the Onteora Teachers Association regarding B. Allison

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

12. ****Break****

12.01 The Board will take a 5 Minute Break (proposed 7:35)

No break was taken

13. **Consent Agenda**

13.01 Approve Consent Agenda (proposed 7:40)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.07

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

13.02 Personnel Agenda

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Byron, Ginger	Food Service Worker	5/31/17	Personal Reasons
Carr, Donna	Food Service/District	5/17/17	To accept full time appointment

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1447	5/22 – 6/21/17(1/2 Day)	Paid Medical
1447	6/21 (1/2 Day) – 6/30/17	Unpaid Medical
2969	5/9-5/31/17 (1/2 day)	Paid Medical
2969	5/31 (1/2 day)-6/28/17	Unpaid Medical
2235	5/16-5/19/17 (1/2 day)	Paid Medical
2235	5/19 (1/2 day)-6/2/17	Unpaid Medical
3053	1/3-6/30/17	Unpaid Medical Extension

APPOINTMENT: NON-INSTRUCTIONAL
TEMPORARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	RATE	REMARKS
Benjamin, Roger	Summer School Bus Driver	7/1/17-8/31/17	On Step	
Benjamin, Scott	Summer School Bus Driver	7/1/17-8/31/17	On Step	
Benjamin, Stewart	Summer School Bus Driver	7/1/17-8/31/17	On Step	
Kaiser, Laura	Summer School Bus Driver	7/1/17-8/31/17	On Step	
Lavelle, James	Summer School Bus Driver	7/1/17-8/31/17	On Step	
Weber, Anthony	Summer School Bus Driver	7/1/17-8/31/17	On Step	
Wolfrom, William	Summer School Bus Driver	7/1/17-8/31/17	On Step	
Anderson, Rose	Summer School Bus Attendant	7/1/17-8/31/17	On Step	
Billadeau, Brenda	Summer School Bus Attendant	7/1/17-8/31/17	On Step	
Bonestell, Bernice	Summer School Bus Attendant	7/1/17-8/31/17	On Step	
Kelder, Patricia	Summer School Bus Attendant	7/1/17-8/31/17	On Step	
Ravetier, Franca	Summer School Bus Attendant	7/1/17-8/31/17	On Step	
Roberts, Carole	Summer School Bus Attendant	7/1/17-8/31/17	On Step	
Blakely, Sabrina	Summer Nursing Hours	6/26/17-8/31/17	Hourly	32.5 Hours
Elmendorf, Suellen	Summer Nursing Hours	6/26/17-8/31/17	Hourly	32.5 Hours
Hansen, Karen	Summer Nursing Hours	6/26/17-8/31/17	Hourly	50.0 Hours
McDaniel, Colleen	Summer Nursing Hours	6/26/17-8/31/17	Hourly	180.0 Hours
Panza, Marcia	Summer Nursing Hours	6/26/17-8/31/17	Hourly	32.5 Hours
Blakely, Sabrina	Summer School Nurse	7/5/17 – 7/28/17	\$38.00/hr	Split w/M.Panza
Panza, Marcia	Summer School Nurse	7/5/17 – 7/28/17	\$38.00/hr	Split w/S.Blakely

SUBSTITUTE

NAME	POSITION	AMOUNT	REMARKS
Northland, Aurora	Home Tutor	\$38.00/hr	
Silver, Lauren	School Monitor	\$10.00/hr	Retroactive to 5/18/17
Thompson, Carolyn	Proctor	\$38.00/hr	

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/17, Confidential, as reviewed by Trustee Salem

13.04 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of books as surplus and authorizes the sale and/or disposal of these items.

13.05 Approve Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for April 2017

13.06 Approve Bid for Pavement Work at Woodstock

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for pavement work at Woodstock Elementary

based on the bid documents of May 15, 2017 to the lowest responsible bidder, Bill DeCicco and Sons, Inc., for the base bid amount of \$45,780.00 and the alternate 1 bid amount of \$13,920.00 and authorizes the Superintendent to sign the agreement.

- Parking lot in Woodstock needs repaving- will be done within budget

13.07 Approve Stipulations of Settlement

Recommended Action: The Board of Education hereby approves the Stipulation of Settlement for Employee #06062017A and 06062017B

14. Committee Reports

14.01 Audit Committee - Trustee Salem to report. Next meeting is in Central Administration at 10:00 on TBD (proposed 7:45)

- Next meeting in July

14.02 Facilities Committee - Trustee Storey to report. Next meeting is 2:45 in the MS/HS Conference Room on 6/20/17

- Went over what will be done this summer and next summer
 - This summer – paving at Woodstock and repairing the water line at Bennett
- Chemistry lab plan is at State Department

14.03 Policy Committee - Trustee Osmond reported. Next meeting is 10:00 in the Central Conference Room on TBD

- Reviewed language from other districts on homework policy while K-3 are compiling data from homework survey
 - Most beneficial to have any revisions in place by September

14.04 Health and Wellness Committee - Trustee Shands to report. Next meeting is 2:45 in the MS/HS Conference Room on TBD

- Will report at next meeting

15. Old Business

15.01 The Board will discuss Old Business (proposed 8:05)

No Old Business was reported

16. New Business

16.01 The Board will discuss New Business (proposed 8:10)
8:00

- ENL services are only at Phoenicia, but Woodstock's non-English speaking children is growing Current numbers
 - Phoenicia there are – 8 and in Woodstock there are – 14
 - Next year projections Phoenicia 9, Woodstock 14
 - Have fuller conversation at Board table about taking students out of community schools
 - Try to keep in neighborhood school where they have friends

Recommended Action: Motion to enter into executive session discuss OAA negotiations

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, June 20, 2017, at the Phoenicia School (proposed 8:15)

Recommended Action: The meeting is adjourned at 8:35

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Allison

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Dale Allison, Rob Kurnit

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

5:00 p.m.

MINUTES

WEDNESDAY, JUNE 14, 2017

Central Administration Conference Room

1. Opening Items

1.01 Call to Order 5:00 pm

1.02 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Clerk Pro tem:

The Board of Education hereby appoints Trustee Storey as Clerk Pro Tem in the absence of the District Clerk

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

2. Executive Session

2.01 Enter executive session

Recommended Action: Motion to enter into executive session to discuss the evaluation of the Superintendent, the discipline of a particular employee and proposed litigation

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

3. Closing

3.01 Exit Executive Session, Return to Public Session and Adjourn

Recommended Action: Motion to exit executive session, return to public session and adjourn

Motioned: Trustee Shands

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Allison

Minutes Typed by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Dale Allison, Rob Kurnit

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

TUESDAY, JUNE 20, 2017

PHOENICIA SCHOOL

MINUTES

Congratulations to the Class of 2017

The Board of Education wishes to congratulate the Graduating Class of the Onteora Central School District of 2017, to thank them for their contribution to the District and to wish them every success and happiness for the future.

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss OAA negotiations

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem

3. Award Tenure

3.01 The Board will award tenure to three recipients (proposed 6:30 duration 15 min)
6:35

HS Principal Lance Edelman introduced Jennifer Wentland

PPS Director Cindy Bishop introduced Robin Panico

Superintendent Bruce Watson introduced Scott Richards

Recommended Action: The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

Jen Wentland, certified as an Art Teacher with a probationary period in the tenure area of Art 9/1/15 - 8/31/17 hereby receives tenure on 9/1/17

Scott Richards, certified as a School Administrator/Supervisor with a probationary period in the tenure area of Principal 7/15/14-7/14/17 hereby receives tenure on 7/15/17

Robin Panico, certified as a Teacher of English to Speakers of Other Languages (TESOL) with a probationary period in the tenure area of ESL 10/8/14 - 10/7/17 hereby receives tenure 10/8/17

Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem

4. Honor Retirees

4.01 The Board and Superintendent will honor the retirees (proposed 6:45 duration 15 min)

Music Teacher	Krista	Cayea
Special Ed Teacher	Shelly	McKinley
Social Worker	Alice	VanWagner
Teaching Assistant	Ann-Marie	Hopper
Secretary	Francine	Hollander
Science Teacher	Carolyn	Thompson
Bus Driver	Robert	Houst
Food Service Worker	Colette	Jamet
Custodial Worker	Henry	Langan
Secretary	Elaine	Ostrander
Family and Consumer Science Teacher	Marge	Hodder

5. **Break**

5.01 The Board will take a Break to celebrate the retirees and tenure recipients (proposed 7:00 duration 15 min)

6. Acceptance of Minutes

6.01 Acceptance of Minutes

7:15

Recommended Action: The Board of Education hereby accepts the minutes of the 6/6/17 and 6/14/17 Board of Education Meetings

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee

Allison, Trustee Ratcliff
Not Present: Trustee Salem

7. Welcome

7.01 Linda Sella, Phoenicia School Principal will welcome the Board (proposed 7:15 duration 10 min)

- All the Phoenicia year end celebrations...Kindergarten Celebration, Flag Day, and 3rd Grade Moving up were very well attended by students, teachers, friends and family
- Staff Appreciation Day was celebrated on Monday, June 19th with a special luncheon provided by the Phoenicia PTA and the Jenkins Award for volunteerism was given to Brett and Rebecca Barry and Anna Millenson for outstanding service over the years to the Phoenicia
- This evening at 6 PM parents and students enjoyed "Catskill Critter Night" in Mrs. Wolfrom's 2nd grade class, a yearlong project based learning experience that focused on informational or non-fiction text integrated our TC reading, and writing
- June 23rd will conclude the school year with a highly competitive kick ball game between staff and 3rd grade students followed up by watermelon slices and make your own snow cones
- Reading continues throughout the summer; Phoenicia parents, teachers and staff support 4 reading programs: New York State Assembly's Reading and Exercise Challenge, The Phoenicia Library Summer Reading Program for adults and children, Summer Reading Bingo sponsored by the Phoenicia Elementary School and the Pine Hill Summer Reading Challenge
- Farmers Market is still in planning stage –start small

8. Superintendent District News

8.01 The Superintendent announce District news (proposed 7:25)
7:25

Last meeting for Superintendent Watson – Board would like to acknowledge everything he has done for the District

Woodstock

- In a little over three months the Woodstock Elementary students have answered over 315,000 questions correctly on Sumdog.com
 - The program has been a great success
- PTA end of year picnic was moved to Wednesday at 5:30
- Woodstock Elementary will be holding its Field Day on Thursday
- Both the Third grade and Kindergarten moving up ceremonies were well attended and a good time was had by all

High School

- Today was the last day of Regents exams for high school students
 - Students continue to do well on these exams
 - Teachers will complete the grading process over the next few days and we hope to be able to open up grades in the student/parent portal

sometime Thursday

Amend Agenda to put Health and Wellness Committee report:

Motioned: Trustee Osmond

Seconded: Trustee Allison

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem

Health and Wellness Committee Report:

- Looking at sports and athletics, gardens, farms, healthy lifestyle- spa, yoga
- Support Wellness Fitness policy
- Increase size of Meet, Greet and Eat
- Third Thursday at every month 2:45 next meeting Oct 19

9. Board District News

9.01 The Board will announce District news (proposed 7:30)

7:25

Trustee Osmond went to National Honor Society Award Ceremony

Board members thanked Mr. Watson for his time as Superintendent

Trustee Storey reported that she attended the Career & Tech graduation with Trustee Kurnit and Assistant Superintendent for Business Victoria McLaren

Trustee Allison reported:

- The MS Moving Up Ceremony was well attended– Ms. Cavallaro did wonderful slide show
- Varsity football players went to West Point were very competitive

Trustee Ratcliff reported he attended:

- Woodstock Elementary 3rd grade moving up ceremony– fantastic event
- MS Awards ceremony – some very talented students

Trustee Kurnit reported:

- C & T graduation was a reminder of the tremendous amount of programs offered
- Moving up ceremony in MS – was well attended and very enjoyable

No Longer Present

Trustee Shands left at 7:30

10. Student Representative Report

10.01 Student Representative, Gabrielle Raphael will report to the Board (proposed 7:35)

7:35

- Scholarship for seniors – thanks to all that donated
- Awards for 9-11 grade students

- Friday is graduation and Belleayre Bash
- Thanks to Board – great experience being Board rep

11. Acknowledge Public Be Heard

- 11.01 The Board will acknowledge the public be heard comments from the last meeting
Joan Lawrence Bauer

12. Public/Student Comment

- 12.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:40 duration 10 min or more)

Laura Loheide & Wendy Cohen– First Reading of K-12 Homework Policy- have reviewed and found that a K-12 policy does not serve HS students. HS teachers would like to work collaboratively with Board to write policy. Cited reasons why policy needs to be by grade level. Let the teachers monitor their own homework. Read letter signed by 43 teachers, staff, guidance counselors all with 20 years experience or more

- Trustee Osmond reminded people speaking to limit to 3 minutes

Doug Eighmey – Students gave him a petition to give to the Board. Mascot was changed saying that the students want it to change. Majority of students were not involved. Board violated their oath of office.

Rick Wolff – Start talking about enrollment declining. Later start times will really jeopardize sports. Space sharing – look at sharing our space with another municipality

13. Presentation

- 13.01 Presentation on the K-3 Homework Survey (proposed 7:45 duration 30 min)
7:55

2 pieces – collection of data and then developing recommendations with Building Leadership Teams using survey results

- 4 stakeholder groups participated: Parents, Students, Teachers, Teaching Assistants
- Changes to Homework:
 - Differentiate between reading for pleasure and independent reading
 - Reading for pleasure is not homework – independent reading is academic on their “just right level” and aligned to work in class
- Homework will not be assigned over school breaks
- Teachers will make every effort to avoid assigning homework on holidays and weekends except where it is an extension of an ongoing required assignment or project
- New time ranges for homework including independent reading:
 - K-(5-15 minutes)
 - 1-(10-20 minutes)
 - 2-(15-25 minutes)
 - 3-(25-35 minutes)
- Worthwhile survey

Discussion

- Most of this will go into administrative regulations

- District will go on to create regulations for 7-12
- 4 groups surveyed but results have teachers and TA in one group
- Will have conversation in District about homework during NYS testing
- Bennett handbook says Homework can be assigned 5 nights per week, but not on weekends- perhaps moving too fast on the policy without input
 - Teachers can assign homework 1 week out to allow student to manage time
- Homework policy was raised 2 years ago and then not followed through, brought as a first reading to allow discussion

14. Independent Contract Retainers

14.01 Approve Independent Contract Retainers

14.02 ICR - Barton

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Lindsay Barton as a Literacy Coach for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$400.00 per day, to a maximum of \$40,000 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem, Trustee Shands

14.03 ICR- Savatgy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as Environment Teacher for the period beginning July 6, 2017 to July 28, 2017 at a rate of \$38 per hour, to a maximum of 32 hours and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Allison

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Salem

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 8:15)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 15.02-15.13

Motioned: Trustee Storey

Seconded: Trustee Kurnit

- Appreciate the great donations on the agenda

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Salem

15.02 MOA with OAA - Summer School Stipend Title

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #06202017 between the OAA and OCSD regarding the title of the Summer School Principal and authorizes the Superintendent to sign the agreement.

15.03 Personnel Agenda

APPOINTMENT: INSTRUCTIONAL

FULL-TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Eldridge, Jonathan, certified in Music, to a 4 year probationary period in the tenure area of Music (K-12) at a salary of 15MA commencing on 9/1/17 and ending on 8/31/21. Replaces Krista Cayea

Renahan, Robin, certified in Library Media, to a 4 year probationary period in the tenure area of Library Media Specialist at a salary of 1MA commencing on 9/1/17 and ending on 6/30/21. Replaces Sara Space.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received and APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE	SALARY
Hommel, Danielle	Music Teacher	.60	9/1/17	.6 of MA Step 4

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2136	3/30/17 – 6/2/17*	Paid Family Medical
3870	5/30/17 – 6/16/17*	Paid Medical
2235	5/16/17 – 6/30/17	Unpaid Medical

*Adjustment to lessen days

TEMPORARY SUMMER APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	AMOUNT	REMARKS
Gustafson, Amy	Special Education Teacher	7/1/17 – 8/31/17	\$38.00/hr	Summer School
Allison, Tammy	Summer School Teacher	7/5/17 – 7/30/17	\$38.00/hr	Summer Academy
Davis, Rose	Summer School Teacher	7/5/17 – 7/30/17	\$38.00/hr	Summer Academy
Erlwein, Doreen	Summer School Teacher	7/5/17 – 7/30/17	\$38.00/hr	Summer Academy
Fields, Dominique	Summer School Teacher	7/5/17 – 7/30/17	\$38.00/hr	Summer Academy
Hull, Julie	Summer School Teacher	7/5/17 – 7/30/17	\$38.00/hr	Summer Academy
Matteson, Lori	Summer School Teacher	7/5/17 – 7/30/17	\$38.00/hr	Summer Academy
Mayone-Allison, Joan	Summer School Teacher	7/5/17 – 7/30/17	\$38.00/hr	Summer Academy
Warren, Kristin	Summer School Teacher	7/5/17 – 7/30/17	\$38.00/hr	Summer Academy
Iapoce, Judy	Substitute Summer School Teacher	7/5/17 – 7/30/17	\$38.00/hr	Summer Academy
Occhi, Virginia	Substitute Summer School Teacher	7/5/17 – 7/30/17	\$38.00/hr	Summer Academy
Knight, Patricia	Cook Manager	7/1/17 – 9/1/17	Hourly Rate	Maximum 70 hrs

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
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Anderson, Coll	Soccer – JV Head Coach 2017/2018	\$3,526.00
Apolito, Craig	Football Modified – Assistant Coach 2017/2018	\$2,408.00
Groeters, Michael	Soccer – JV – Head Coach (Girls) 2017/2018	\$3,526.00
Loizou, Phillip	Football Modified – Head Coach 2017/2018	\$3,305.00
MacKenzie, Dustin	Football Modified – Assistant Coach 2017/2018	\$2,408.00
Rushford, Michael	Soccer Modified – Head Coach Girls 2017/2018	\$1,953.00
Warnes, Carsten	Soccer Modified – Head Coach (Boys) 2017/2018	\$1,953.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
McKenna, Edward	Summer Custodial Worker	Immediately	Declined Appointment
Ostrander, Daniel	Custodial Worker	6/16/17	Personal Reasons

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY STEP
D'Addario, Jarrett	Mechanic's Helper	1/13/2017	07/12/2017	Step 8

SUBSTITUTE

NAME	POSITION	AMOUNT
Hopper, Ann-Marie	Certified Teaching Assistant	\$13.00/hr
McKinley, Shelly	Certified Teacher	\$110.00/day

15.04 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/17, Confidential, as reviewed by Trustee Salem

15.05 Superintendent Hearing Appeal

Recommended Action: BE IT RESOLVED that the Board of Education of the Onteora Central School District does hereby affirms the Superintendent's decision and suspension of Student #06202017 issued pursuant to an Education Law §3214 Superintendent hearing.

15.06 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for May 2017

15.07 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 9

15.08 Approve CASDA Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Capital Area School Development Association (CASDA) to facilitate Shared Decision Making Workshops for each school for the term of June 1, 2017 to June 14, 2018 at a rate not to exceed \$5562.50 and additional days at the rate of \$1,100 per eight hour day

and authorizes the Superintendent to sign such an agreement.

15.09 Superintendent Designee

Recommended Action: As per Policy 4230, the Superintendent designates Victoria McLaren the authority and responsibility for making decisions and taking such actions as may be required during the absence of the Superintendent.

15.10 Donations

The Superintendent recommends acceptance of a donation totaling \$640.00 CASH, from the donors listed below for the Bennett Madison Creagan Award fund to be used for 6th grade moving up ceremony awards.

The Superintendent recommends approval of the following donations:

TE97.024 Bennett Madison Creagan Award

\$100 Jennifer Bruck	\$20 Karen Hadley
\$50 Kristen Warren	\$200 Paul Schubert
\$20 Kelly Downs	\$50 Joan Mayone-Allison
\$20 Leann Kuhne	\$50 Karen McKenna
\$20 Luke White	\$50 Lisa Barringer
\$20 Cass Reep	\$20 Maryann Fraser
\$20 Kevin LaMonda	

The Superintendent recommends acceptance of a donation totaling \$300.00 CASH, from Joan Mayone-Allison and Karl Allison for The VanEtten Award fund to be used for student awards 6th grade moving up ceremony.

The Superintendent recommends approval of the following donations:

Joan Mayone-Allison and Karl Allison

TE97.023	VanEtten Award	\$300.00
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The Superintendent recommends acceptance of a donation totaling \$25.00 CASH, from the Middle School Field Hockey Team for a Middle School Moving Up Ceremony Award.

The Superintendent recommends approval of the following donation:

Donation Amount and Donee's Name

\$25.00	Middle School Field Hockey Team
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The Superintendent recommends acceptance of a donation totaling \$150.00 CASH, from Melissa and John Thongs for two Bennett funds. The Madison Creagan Award and The VanEtten Award to be used for student awards at the 6th grade moving up ceremony.

The Superintendent recommends approval of the following donations:

Melissa and John Thongs

TE97.023	VanEtten Award	\$100.00
TE97.024	Madison Creagan Award	\$50.00

The Superintendent recommends acceptance of a donation totaling \$500.00 CASH, from Time & Valleys Museum to be used towards transportation for Phoenicia's May 25th field trip.

The Superintendent recommends approval to increase the 2016-2017 Budget per the following donations:

Time & Valleys Museum

A2610.431.014	Supplemental	\$500.00
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The Superintendent recommends acceptance of donations totaling \$8,725, CASH, from donors as scholarship awards for the Graduating Class of 2017.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$100 Paul and Kara Colevas	\$150 Darlene Griffin
\$1,000 C.A.R.E. for OCS, Inc	\$550 DECA
\$450 Paul and Karen Wereszynski	\$100 Peg Haug
\$100 Tongore Garden Club	\$100 Robert & Joyce Haug

\$25 F & T Taddeo
 \$100 Stephen and Teresa Slocumb
 \$100 Shane and Sarah Turck
 \$350 Jeannine and Patrick Burkhardt
 \$2,300 Barbara O'Brien
 \$200 Elena Garcia McWhinnie
 \$100 Chesterfield and Valerie Stewart
 \$50 Jonathan and Anne Gallin
 \$200 M. Scott Via
 \$500 Southside Rod and Gun Club

\$50 Richard and Rebecca Joslin
 \$450 Oteora TUFS
 \$200 Ward and Jane Todd
 \$200 Bridget Allison
 \$600 Martin Krakower Health Quest
 \$50 Oteora DECA
 \$250 Oteora HS Yearbook Club
 \$300 Oteora French Club
 \$150 Brian & Denise Connolly

15.11 Funding of Reserve Accounts

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Oteora Central School District authorizes and directs the funding of the following reserve accounts as of June 30, 2017 at the amounts indicated below as presented during the budget process, plus any accrued interest:

Unemployment Insurance Reserve: \$481,976.76

Reserve for Employee Retirement System: \$5,277,487.87

Tax Certiorari Reserve: \$0.00

Capital Reserve: \$2,393,894.00

Repair Reserve: \$1,743,530.60

Reserve for Debt: \$149,891

Employee Benefit Accrued Liability Reserve (to be adjusted in July to reflect leave accrual Balances as of 6/30/17): \$1,457,979.24

Total: \$11,504,759.47

BE IT FURTHER RESOLVED, that the Board of Education of the Oteora Central School District approve that the unassigned fund balance shall be at the legally allowable level of 4% of the 2017-2018 budget, that \$3,385,000 shall be used in the coming school year to offset the levy as presented during the 2017-2018 budget process. BE IT FURTHER RESOLVED, that any additional fund balance be added to the Capital Reserve as created by the voters during the 2016-2017 budget vote.

15.12 Approve MOU with Cornell Cooperative

Recommended Action: The Board of Education hereby approves the Memorandum of Understanding between the Oteora Central School District and Cornell Cooperative Extension of Ulster County regarding the general roles and responsibilities of a K-6 Watershed Youth Education Program and authorizes the Superintendent to the agreement.

15.13 MOA for Oteora Administrators Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Oteora Central School District approve the contract between Oteora Central School District and the Oteora Administrators Association which expires on June 30, 2017 be extended for an additional four (4) years and the new contract shall carry forward the language of the old agreement except as modified by the Memo of Agreement dated June 13, 2017 and authorizes the Superintendent to sign the agreement.

16. Policy Reading

16.01 First Reading of Homework Policy (proposed 8:20 duration 15 min)

8:25

- Should have been discussion, not a first reading
- When came out of Policy Committee (Trustee Salem, Trustee Osmond and Superintendent) Superintendent sent this policy to administration
 - Took 4-6 survey in consideration
- NYS recognizes over 21 different religions - do not include religious holidays in policy- maybe change to school holidays
- AP students have homework during summer to prepare for rigorous work during the school year
- Some students need weekends and holidays to complete homework
- Collaboration with the teachers is important for this policy
- See more data- maybe from surveys
- Policy should reflect thinking in district, should be broad and done collaboratively
- Student Rep –teachers coordinate amount of homework for students
 - Students who have a lot of work over the summer and have a time consuming activity are accommodated
- Should students who cannot hand in work during the summer not be able to take AP?
 - Students are told that if they don't hand in work on the deadline, they cannot take the class
 - Need more information to write in a policy
 - Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones will report at a future board meeting
 - Perhaps should be in regulation
- Will discuss again with full board

2013 8440 Instruction **SUBJECT: HOMEWORK**

The Board of Education recognizes that a reasonable amount of independent study and preparation is an important component of the educational process, and holds the potential to support classroom instruction and further the primary goal of the educational program—the academic growth and achievement of every student.

MEANING

Homework consists of learning activities and tasks assigned by the teacher to be performed by the student primarily outside of the class by a defined date, without the direct supervision of the teacher. Homework assignments are used for a variety of purposes, such as to:

- Foster a love of reading and writing
- Provide reinforcement, practice, application and enrichment of what is taught in class
- Foster explicitly taught independent study skills
- Check for understanding of previously taught skills and concepts
- Foster the development of individual curiosity, inquiry and imagination

The Board's intent is to reserve weekends and vacations for family time. Every effort will be made to avoid homework on weekends and holidays, and to avoid projects over school breaks. Assignments given weekly may need to be completed by students on weekends if that is how the student chooses to manage their time. Summer assignments for courses are not encouraged.

Teachers will not assign homework to be due on the first school day back from break, with the exception of long-range assignments and Advanced Placement and accelerated honors courses. No student shall be prevented from taking Advanced Placement or accelerated honors classes due to an inability to hand in homework during summer vacation.

No homework shall be assigned on major religious holidays that are also school holidays, i.e. Good Friday, eve and day of Yom Kippur, and the eve and first full day of Rosh Hashanah. When such a major holiday falls on a weekend day, no homework will be assigned for that weekend. Students observing religious holidays that are not school holidays shall not be assigned homework on that day if a parent/guardian requests an exemption in a signed letter to the student's teacher. It is expected that the assignment is to be made up within a reasonable time after the holiday.

COMMUNICATION OF POLICY

PRINCIPALS

These guidelines shall be communicated to parents/guardians and students in the student/parent handbook and other appropriate forms of communication, and to the Building Principal through Administrative Regulations. The Building Principals will be responsible for ensuring that this policy is communicated with all faculty, that guidelines are developed at the school site, and that issues that present themselves are addressed in accordance with this policy.

CLASSROOM TEACHERS

Teachers shall differentiate homework assignments to meet the individual needs of students when appropriate, and should be careful to assign homework that matches student's current skills and knowledge. Teachers should take into consideration students' access to educational and technological resources when developing and assigning homework, and assignments should be assessed by the teacher upon completion. Assignments should not be predicated on the assumption that parents/guardians will provide materials, resources, assistance or direct instruction to their child.

Homework is an important vehicle for home-school communication. Schools should communicate to parents/guardians how to best provide a supportive environment for study and to assist their child to be successful, such as accessing school and community resources that can be helpful to the student when completing homework.

STUDENTS

Students are expected to give their best effort to complete the assigned homework fully and accurately within the grade-level timeframe outlined. If they cannot successfully complete their assignments, students and/or parents are expected and encouraged to seek assistance from their teachers, and to inform teacher if they believe assignments or time demands from other teachers merit consideration.

Motion to Add Item to Agenda

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Salem

Motion to appoint Cindy Bishop as Summer School Principal at \$5362.11

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Salem

17. Committee Reports

17.01 Facilities Committee - Trustee Storey to report. Next meeting is 3:00 in the Central Administration Conference Room on TBD (proposed 8:35)

9:05

Went through Building Condition Survey and are prioritizing items

- Meeting over the summer – date TBD

17.02 Health and Wellness Committee - Trustee Shands to report. Next meeting is 2:45 in the MS/HS Conference room on TBD
Report was done before Board District News

18. Old Business

18.01 The Board will discuss Old Business (proposed 8:40)

- Revisit policy on Public Be Heard to completely understand everyone's responsibilities and what can and cannot be done
 - All aspects discussed by policy committee
 - Time, length of time, number of times speaking, coordinated speaking
- Information about Alternative Education program at BOCES that is being started again in the fall
 - Where it is and any other information

19. New Business

19.01 The Board will discuss New Business (proposed 8:45)
No new business was discussed

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, July 11, 2017, at the MS/HS (proposed 8:50)

Recommended Action: The meeting is adjourned at 9:10

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Allison, Trustee Ratcliff

Not Present: Trustee Salem

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Dale Allison, Rob Kurnit