

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## WORKSHOP MEETING

6:00 p.m.

**TUESDAY, OCTOBER 23, 2018**

Middle School/High School

### DRAFT MINUTES

#### **1. Opening Items**

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Kurnit, Trustee Warren

#### **2. Executive Session**

2.01 Enter executive session (proposed 6:00 duration 15 min)

*Recommended Action:* Motion to enter into executive session to discuss matters leading to the appointment of a particular employee

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Kurnit, Trustee Warren

Now Present

Trustee Kurnit arrived at 6:03

2.02 Exit Executive Session and Return to Public Session (proposed 6:15)

*Recommended Action:* Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Osmond, Trustee Warren

#### **3. Acceptance of Minutes**

3.01 Acceptance of Minutes (proposed 6:20)

*Recommended Action:* The Board of Education hereby accepts minutes of the October 9, 2018 Board Meeting

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Osmond, Trustee Warren

#### 4. Welcome

4.01 Middle School Principal, Jennifer O'Connor will welcome the Board (proposed 6:25 duration 10 min)

- Mural created with Artist Joe Pimentel – teaching artist, first did mural in 2012, this was his 29<sup>th</sup> mural
  - Has done murals all over NY, CT and NJ
  - On Oct 1<sup>st</sup> talked to all MS students
    - Was a doodler – showed the kids his doodles and how it progressed over time
    - His point was that if you work very hard, will get far in life
  - Put students in groups of mixed grades to work every period with Joe
  - Took 5 full days
  - Mural gave MS school spirit, collaboration and pride
- Student government has some nice things going on

#### 5. Superintendent District News

5.01 The Superintendent will report District News (proposed 6:30)

- This is School Board Appreciation Week - Our school is supported by seven individuals that are committed to improving the lives of every one of our Onteora students with obvious dedication
- The Pep Rally and Homecoming were wonderful events despite the weather
  - Thank you to Mr. Edelman, Ms. Pilla, Mr. Mance and his staff, the coaches that participated in both days events, all of the HS staff that participated in the Pep Rally and Homecoming, the Boosters and all of the students that participated, attended and manned booths
- The Field Hockey team won their game against Pine Plains 2-1
  - Will move on to play in the finals for the Section IX championship
- The Association of Student Councils has had several meetings so far and are working through the process of establishing themselves
  - They have decided that they need an additional officer position to serve as Board rep - the position has been created, but they have not yet determined who should fill that role – will be a senior
  - The High School Principal has volunteered to attend the next meeting to provide additional support and guidance
    - Will also explain the role and intention of the new Advocacy club and how the club can work with and support the work of the student council
- I have received an invitation to attend a meeting related to the Greater Catskill Region Comprehensive Recreation Plan
  - A targeted outreach to stakeholders to share the draft plan's overarching goals, discuss recommendations and learn about agency and group needs
    - Olive Town Hall on October 30<sup>th</sup> from 3 – 4:30
- Inaugural issue of school newspaper, "The Talon" has gone to print

#### 6. Board District News

6.01 The Board will report District News (proposed 6:35)

Trustee Kurnit reported about the UCSBA meeting – guest speaker was Patrick Longo, Member Relations Manager, spoke on Board's role in dealing with poverty, which can

give children PTSD and other trauma-related disorders  
Meeting is Board professional development  
More speakers at next meeting and legislative panel in January

Trustee Shands reported - Homecoming was a great community event- well attended  
Congratulations to athletes and seniors  
Students said best pep rally and homecoming in years

Trustee Ratcliff reported that parents told him that Homecoming was the best in years  
and the Athletic Director was great  
Kudos to Athletic Department

Trustee Salem reported uptick of school spirit – congratulations to administrators,  
coaches and students  
Varsity soccer girls lost to an undefeated team

## 7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting  
Gabriel Buono

## 8. Public and Student Comment

8.01 Public and Students may comment on any agenda or non-agenda item (proposed  
6:40 duration 10 min or more)  
No comment was made

## 9. Policies/Discussion and Possible Action

9.01 Second Reading and Adoption of Policy 1611 Procedure for Annual Elections  
(proposed 6:45 duration)

*Recommended Action:* The Board of Education hereby adopts Policy 1611 as written

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff,  
Trustee Kurnit

Not Present: Trustee Osmond, Trustee Warren

~~2002~~2018 1611 By-Laws SUBJECT: PROCEDURE FOR THE ANNUAL DISTRICT ELECTION

Voting will be conducted by voting machines or paper ballot at the four (4) Poll Centers between  
the hours of 2 p.m. – 9 p.m.

The machines are to be arranged for a write-in vote. When a write-in vote is used, it  
automatically nullifies any other vote that is made on the machine for that particular candidate or issue.

If a voter is challenged, in order to vote they must complete a Challenge Statement at the  
Registrar's desk. Their name and the name of the Challenger will be recorded on a Challenge list.

Only those voters who are registered will be eligible to vote.

Inspectors of Election are to receive the votes cast, canvass same, and report the results of the  
voting following the closing of Polls.

Location of Polls

Voting on the budget and election of Board of Education members shall take place at the  
following District Poll Centers:

### DISTRICTS

- #1 – Town of Shandaken and that part of  
Lexington in our District
- #2 – Town of Olive and that part of  
Marbletown in our District

### POLL CENTERS

- Phoenicia Elementary School  
Phoenicia, New York
- Bennett Elementary School  
Boiceville, New York

#3 – Town of Woodstock

Woodstock Elementary School  
Woodstock, New York

#4 – Town of Hurley

West Hurley **Elementary School**  
West Hurley, New York

Closing of Poll Centers

After every voter present has had a chance to vote and Polls are closed, the Inspectors are authorized to **telephone send** the results of the voting to the **Central Building District Clerk** in Boiceville. The results of the election will be made public at that time. A special meeting of the Board of Education is to be called within 24 hours following the closing of the Polls to certify the voting results submitted by the Chairman.

Education Law Sections 1716 and 2025

## 9.02 Second Reading and Adoption of Policy 8370 Animals in the School

*Recommended Action:* The Board of Education hereby adopts Policy 8370 as written*Motioned:* Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Osmond, Trustee Warren

**20082018** 8370 Instruction **SUBJECT: ANIMALS IN THE SCHOOL (INSTRUCTIONAL PURPOSES)**

The Board of Education, in recognizing the educational uses of animals in the classroom, requires that permission be obtained from the Building Principal before animals are brought into the school or classrooms. It is the Principal's responsibility to ensure that there is an appropriate educational purpose if any animal is housed in a classroom. Animals are not to be transported on school buses with the exception of animals certified to assist persons with disabilities.

**With prior approval of the Building Principal and Superintendent, therapy dogs are permitted in school.**

**Study and Care of Live Animals**

Any school which cares for or uses animals for study shall ensure that each animal in the school be afforded the following:

- a) Appropriate quarters;
- b) Sufficient space for the normal behavior and postural requirements of the species;
- c) Proper ventilation, lighting, and temperature control;
- d) Adequate food and clean drinking water; and
- e) Quarters, which shall be cleaned on a regular basis and located in an area where undue stress and disturbance are minimized.

Only the teacher or those students designated by the teacher are to handle the animals.

It shall be the responsibility of the Principal or their designee to develop a plan of care for those animals housed in school in the event of an emergency school closing or in the event the animals remain in the classroom on days when school is not in session.

**Dissection of Animals**

Any student expressing a moral or religious objection to the performance or witnessing of the dissection of an animal, either wholly or in part, shall be provided the opportunity to undertake and complete an alternative project approved by the student's teacher; provided, however, that such objection is substantiated in writing by the student's parent or legal guardian. Students who perform alternative projects shall not be penalized.

**Instruction in the Humane Treatment of Animals**

Students in elementary school must receive instruction in the humane treatment and protection of animals and the importance of the part they play in the economy of nature as well as the necessity of controlling the proliferation of animals that are subsequently abandoned and caused to suffer extreme cruelty.

This instruction may be joined with work in literature, reading, language, nature study, or ethnology.

Americans with Disabilities Act. 42 United States Code (USC) Section 12101 et. Seq.

Education Law Section 809

8 New York Code of Rules and Regulations (NYCRR) Section 100.2(c)(8)

**9.03 Approve Science of Survival Overnight Trip**

*Recommended Action:* The Board of Education hereby approves the Science of Survival Overnight Trip for High School students. The Board of Education authorizes spending \$100 plus transportation for this trip.

Motioned: Trustee Kurnit

Seconded: Trustee Shands

- Looks really interesting

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Osmond, Trustee Warren

**10. Independent Contract Retainer****10.01 Approve All Independent Contract Retainer (proposed 6:55)**

*Recommended Action:* The Board of Education hereby approves the Independent Contract Retainers in Items 10.02-10.05

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Osmond, Trustee Warren

**10.02 ICR - Center for Photography**

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Center for Photography at Woodstock as a mentor in photography for the period beginning October 16, 2018 to May 29, 2019 at a rate of \$250.00 per stipend, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement

**10.03 ICR- Rivest**

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Robert Rivest as presenter of "Literacy Alive" at Woodstock Elementary School on November 16, 2018 at a rate of \$500.00 per program, to a maximum of \$500.00, and authorizes the Superintendent to sign such an agreement

**10.04 ICR- Panza**

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Marcia Panza as a mentor in fashion design for the period beginning October 16, 2018 to May 29, 2019 at a rate of \$250.00 per stipend, to a maximum of \$250.00, and authorizes the Superintendent to sign such an agreement

**10.05 ICR- Savatgy**

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as Phoenicia Nature Trail Scientist in Residence at Phoenicia Elementary School for the period beginning September 24, 2018 to June 14, 2019 at a rate of \$1,500.00 per residency, to a maximum of \$1,500.00, and authorizes the Superintendent to sign such an agreement

## 11. Consent Agenda

### 11.01 Approve Consent Agenda (proposed 7:00)

*Recommended Action:* The Board hereby approves item numbers 11.02-11.07

Motioned: Trustee Shands

Seconded: Trustee Storey

Motion to remove Student Advocacy Club Stipend

Motioned: Trustee Salem

Second: Trustee Ratcliff

- Why remove when students want this and Board received the information requested- defeats empowering students
- Confusion among students as to difference between Association of Student Council and the Advocacy Club – need clarification
- Get clear definitions to students by Administration
- Intent is not to stop it, but wait until the students understand
- Student wanted to be in government and signed up for Advocacy Club

Result: Passed

Yea: Trustee Salem, Trustee Ratcliff, Trustee Shands, Trustee Kurnit

Nay: Trustee Storey

Not Present: Trustee Osmond, Trustee Warren

- DEHIC agreement is renewal periodically - Superintendent is representative and Assistant Superintendent for Business is alternate

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Osmond, Trustee Warren

### 11.02 Personnel Agenda

#### SUBSTITUTE

##### NAME

##### POSITION

Woodard, Lindsay

Uncertified Instructional/Noninstructional

#### EXTRA DUTY STIPENDS

##### NAME

##### POSITION

##### AMOUNT

~~Connolly, Brian~~

~~Student Advocacy Club~~

~~\$2472.00~~

Allison, Mike

Wrestling Volunteer

Unpaid

Burkhart, Patrick

Track Winter Volunteer

Unpaid

Calinda, Jason

Track - Winter - Head Coach

\$3,126.00

Cytryn, Herb

Skiing Varsity - Head Coach Girls (Split w/B.Harrington)

\$1,563.00

Guest, Sam

Basketball Varsity – Head Coach Boys

\$5,058.00

Harrington, Brooke

Skiing Varsity - Head Coach Girls (Split w/H.Cytryn)

\$1,563.00

Kasprzyk, Christopher

Basketball – JV – Head Coach Boys

\$3,865.00

TUESDAY, NOVEMBER 6, 2018

Middle School/High School

King, Thomas	Track Winter Volunteer	Unpaid
Matteson, Lori	Basketball – Modified – Head Coach Girls	\$2,570.00
Mckenzie, Dustin	Wrestling – JV – Assistant Coach	\$3,572.00
Occhi, Andrew	Basketball Varsity – Head Coach Girls	\$5,058.00
Perez, Brian	Skiing Varsity Head Coach Boys	\$3,126.00
Pezzello, Eric	Wrestling – Varsity – Head Coach	\$5,058.00
Thomas, Doris	Basketball – JV – Head Coach Girls	\$3,865.00
Willens, Mark	Basketball – Modified – Head Coach Boys	\$2,570.00

## LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	09/21/18 – 11/15/18	Extend Unpaid Medical

## RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Murphy, Carol	Custodial Worker/District	11/28/18	Retirement

## 11.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/18, Confidential, as reviewed by Trustee Warren

## 11.04 Surplus Books

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District declare the books listed below as surplus and authorizes the sale and/or disposal of these items:

3 Textbooks "World History: Patterns of Interaction"

Social Studies MacMillan/McGraw Hill

Grade 2

90 Textbooks

49 Practice & Activity Books

Grade 3

86 Textbooks

16 Practice & Activity Books

Grade 1

29 Practice & Activity Books

Science Scott Foreman

Grade 2

114 Textbooks

91 Workbooks

91 Activity Books

3 Assessment Books

Grade 1

38 Textbooks

8 Books Levels 3-B, 3-G, & 3-Y

## 11.05 Surplus Athletic Gear

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District declare the items on the attached list as surplus and authorizes the sale and/or disposal of these items.

## 11.06 DEHIC Trust Agreement

**Recommended Action:** WHEREAS, Onteora Central School District is a Participant in the Dutchess Educational Health Insurance Consortium ("DEHIC"); and WHEREAS, the Board of Trustees of DEHIC has approved a revised Trust Agreement, to clarify certain provisions in the original Trust Agreement and ensure the continued effective operation of DEHIC.

NOW, THEREFORE, due deliberation having been had, BE IT RESOLVED:

1. That the Onteora Central School District hereby agrees to the amendment of the DEHIC Trust Agreement, as proposed by DEHIC's Board of Trustees.
2. That Victoria McLaren be and is hereby authorized to execute attached Amended Trust Agreement, effective as of January 1, 2019.
3. That a certified copy of this Resolution be prepared and sent, along with the executed Trust Agreement to DEHIC's attorneys at the following address:  
Gleason, Dunn, Walsh & O'Shea  
40 Beaver Street  
Albany, New York 12207  
ATTN: Thomas F. Gleason, Esq.

#### 11.07 Health Insurance Buy-Out

**Recommended Action:** The Board of Education approves a one-time health insurance buy-out for the 2018-2019 school year of \$2500 for Sharon Wood prorated to August 29, 2018

#### 12. New Business

##### 12.01 The Board will discuss New Business

Trustee Shands – Volleyball senior night – no administrators there - maybe discuss with Booster Club

#### 13. Old Business

##### 13.01 The Board will discuss Old Business

Trustee Ratcliff – Discussed during the facilities walk-through making schools look better – thanks for hearing that and doing mural

#### 14. Request For Information

##### 14.01 Discuss Requests for Information

Trustee Storey asked why MS students don't have 1-1 devices anymore

#### 15. Adjournment

##### 15.01 Adjourn Meeting. Next meeting November 6, 2018 in the Woodstock School (proposed 7:20)

**Recommended Action:** The meeting is adjourned at 6:45

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Osmond, Trustee Warren

Minutes Recorded by Fern Amster,  
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren