

ONTEORA CENTRAL SCHOOL DISTRICT

**BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412**

MINUTES

**WORK SESSION
7:00 p.m.
Tuesday, October 9, 2007
Woodstock Elementary School**

CALL TO ORDER Trustee Bernholz called **REGULAR MEETING** to order at approximately 7:00 p.m.

PLEDGE OF ALLEGIANCE

TOBACCO POLICY STATEMENT

PRESENT Trustees Bernholz, O'Connor, Vanacore, Resnick, Rosenfeld, Friedel, Wolff

ALSO PRESENT Superintendent, Leslie G. Ford; Assistant Superintendent, Deborah Fox; Assistant Superintendent, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 28 visitors.

NOT ALSO PRESENT Student Board Representative, Nicholas Alba

EXECUTIVE SESSION Trustee O'Connor moved to enter into **EXECUTIVE SESSION** at approximately 7:02 p.m. to discuss current litigation.
Trustee Wolff seconded the Motion.
7 Yes 0 No
CARRIED

MOTION TO RETURN TO REGULAR SESSION Trustee Wolff moved to return to **REGULAR SESSION** at approximately 8:29 p.m.
Trustee Vanacore seconded the Motion.
7 Yes 0 No
CARRIED

REPORT ON TAX CERTIORARI PROCEEDINGS School Attorney Daniel Petigrow provided an update to the Board on five years of tax certiorari petitions brought by the City of New York involving the Ashokan reservoir properties that are in court and scheduled for trial that is supposed to start in April of 2008. All of the expert reports have been exchanged. The proceedings are being monitored by our school attorneys who will continue to do so for the Board and will provide updates as necessary.

ACCEPTANCE OF MINUTES Trustee Vanacore moved to approve the following **RESOLUTION**:

- **BE IT HEREBY RESOLVED** by the Board of Education of the Onteora Central School District that the minutes of the following meetings are hereby accepted as submitted:
 - Work Session held on September 11, 2007
 - Regular Meeting held on September 25, 2007
 - Special Work Session held on October 2, 2007

Trustee Friedel seconded the Motion.
7 Yes 0 No
CARRIED

**WELCOME TO
WOODSTOCK
SCHOOL**

Woodstock Elementary School Principal Bobbi Schnell welcomed the Board to Woodstock School and provided them with school mugs from the PTA. She thanked everyone at Woodstock Elementary School for making her seven years in Onteora so successful. She then presented a PowerPoint of "A day at Woodstock School, which featured the students, and activities of the school. She announced that there was a taping at the Bearsville Theater with Peter Yarrow for a PBS special and approximately 100 Woodstock students were there.

**TOUR OF
WOODSTOCK
SCHOOL**

Principal Schnell led the Board on a tour of the Woodstock Elementary School building.

DISTRICT NEWS

Superintendent Ford reported that:

- Invitations have been issued from Woodstock grades 2-4 for the Board to join them on October 11 for the annual "Figures in Flight" dance performance
- It is the third year that Woodstock School continues their partnership with the Artists Association. Student artwork will be represented at a gallery in town.
- Seventeen teachers at Woodstock have now been trained at Columbia Teachers College Writing project and they meet every Tuesday for a study group.
- The Phoenicia PTA announced this year's Fall Kool School Program that begins on October 9 for the seventh year.
- The Auditorium Committee had a very productive meeting on October 5 with great community participation.

Trustee Bernholz announced that the District PTA Council will hold a District event at Woodstock on October 19 at 7:00 p.m.

Assistant Superintendent Deborah Fox reported that on Friday, October 5, a very productive staff development program was held on health and wellness with Doug Grunther as keynote speaker followed by 25 different workshops for all staff to chose from.

**REPORT FROM 2007-
2008 STUDENT
BOARD
REPRESENTATIVE**

No report was made in the absence of Student Representative Nicholas Alba.

STUDENT COMMENT

No student comments were made at this time.

PUBLIC COMMENT

- David Patterson spoke about the need to allocate significantly more resources to developing the athletic program which is a critical program citing the late bus run schedule for the winter sports season, the crowded condition of the late buses, making the Athletic Director position full time with a professional person in place, and the need for teachers to participate as coaches. He suggested that potential new teachers be asked if they are willing to coach prior to their

being hired. He also suggested that arrangements be made for elementary teachers to be able to coach as is done in other districts.

- Laurie Osmond spoke in opposition to the 5-8 Middle School Configuration
- Sante Moesle spoke in opposition to the 5-8 Middle School Configuration
- Peter Friedel urged the Board to consider supporting the Town of Olive with the lawsuit New York City brought against the Town.

PRESENTATION OF SERVICE AWARD

Teaching Assistant Lois Hoffman was presented with a plaque citing her 26 years of service to the students of the District in honor of her retirement.

Trustee Bernholz called for a ten-minute break at approximately 9:17 p.m.

REPORTS/ PRESENTATIONS

- Audit Committee Report – Trustee Bernholz reported that the Committee met to interview for an Internal Auditor and a recommendation will be made at the next Board meeting.

Trustee O'Connor reported that the only two committees that have held meetings so far are the Policy Committee and Audit Committee.

- Policy Committee – Trustee Wolff reported that the Committee met on Monday, October 1 and will meet again on Monday, October 15 as there are many policies to review in order to bring them up to date. Two policies should be coming to the Board at the next Board meeting.

DISCUSSION

Late Bus Runs – Assistant Superintendent Victoria McLaren reported that research was done on how much it could cost to add the late bus run that was not included in the budget. The total cost would be slightly less than \$10,000 for the winter sports season. A proposal for action will be brought to the Board at the next meeting.

Dr. Ford will check into the report that the late buses are overcrowded.

DISCUSSION AND POSSIBLE ACTION

Trustee O'Connor moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Memorandum of Agreement #10092007 between the Onteora Central School District and the Onteora Teachers Association (OTA).

Trustee Wolff seconded the Motion.

7 Yes 0 No

CARRIED

PERSONNEL

NON-INSTRUCTION

**MOTION TO ABOLISH
BUS
DRIVER/DISPATCHER
POSITION**

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the abolishment of the following position effective October 10, 2007:

Non-Instructional
Bus Driver/Dispatcher 1 FTE

Trustee Resnick seconded the Motion.

7 Yes 0 No

CARRIED

**MOTION TO CREATE
SCHOOL BUS
DISPATCHER
POSITION**

Trustee O'Connor moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the creation of the following position effective October 11, 2007:

Non-Instructional
School Bus Dispatcher 1 FTE

Trustee Resnick seconded the Motion.

7 Yes 0 No

CARRIED

The Brewster Central School District Resolution for Annual Business Meeting in NYC for State Aid for School Resource Officers was pulled from the agenda as it had been voted on at the September 25, 2007, Board meeting.

*Briarcliff Manor
School District
Resolutions for
Annual Business
Meeting in NYC for
energy conservation
measures*

Trustee Friedel moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED, that the Board of Education of the Onteora Central School District supports the resolution offered by the Briarcliff Manor School District for the Annual Business Meeting in New York City as follows:

BE IT RESOLVED that the New York State School boards Association support the creation of continued financial incentives for public schools, such as EXCEL grants, to install energy conservation measures related to New York State Education Department approved capital projects including roofs, heating and air conditioning systems and other facilities' enhancements, such as window replacements and bathroom and kitchen fixtures and appliances.

Trustee O'Connor seconded the Motion.

7 Yes 0 No

CARRIED

Trustee Bernholz moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED, that the Board of Education of the Onteora Central School District supports the resolution offered by the Briarcliff Manor School District for the Annual Business Meeting in New York City as follows:

BE IT RESOLVED that the New York State School Boards Association support the approval of modification to the lower bid requirements to permit contractual arrangements that include "weighted" specifications to promote energy efficient construction and purchasing of "green" products and energy saving supplies and equipment.

Trustee O'Connor seconded the Motion.

Discussion.

7 Yes 0 No

CARRIED

POLICY

ADOPTION

Trustee O'Connor moved to approve the following RESOLUTION:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the Adoption of Policy # 4212 Administration Organizational Chart Revision # 10/9/07-A.

Trustee Vanacore seconded the Motion.

Discussion.

7 Yes 0 No

CARRIED

PERSONNEL

**LEAVE OF ABSENCE:
INSTRUCTIONAL**

Trustee Rosenfeld moved to approve the following INSTRUCTIONAL LEAVE(S) OF ABSENCE:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2573	10/20/07 – 11/2/07	Medical – Unpaid Extended Parental Leave
#1915	*10/31/07 – 12/12/07	Medical – Paid Family Medical Leave
#1915	*12/13/07 – 4/21/08	Medical – Unpaid Family Medical Leave
#2985	10/1/07 – 10/23/07	Unpaid Leave

* Approximate dates

Trustee O'Connor seconded the Motion.

7 Yes 0 No

CARRIED

**APPOINTMENTS:
INSTRUCTIONAL**

Trustee Rosenfeld moved to approve the following INSTRUCTIONAL APPOINTMENTS:

**SHORT-TERM
 SUBSTITUTE**

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Kelder, Tina	Pre-K, K-6 Permanent	Elementary Teacher – BN	*9/4/07 – 11/2/07	1MA	Replace D.Erlwein (Leave)

*Amended Date

EXTRA DUTY STIPENDS

NAME	POSITION
Brown, Kenneth	6 th Teaching Assignment (1/2 year 9/4/07-1/25/08)
Formont, Cheryl	District Web Master (MOA #10092007)

*Amended Amounts

NAME	POSITION	AMOUNT
Allison, Bridget	Middle School Cabinet	\$2,962
Babcock, Alyssa	M.S. Science Fair Coord.	\$492
Babcock, Alyssa	Eighth Grade Class Advisor	\$762
Bilyeu, Aubree	Yearbook Co-Advisor – MS	\$740
Bilyeu, Aubree	Student Affairs Council – MS	\$1,740
Brown, Kenneth	Science Olympiad Asst. Coach – MS	\$1,185
Bruck, Mary Ann	G/T Advisor – MS	\$2,047
Bucher, Donald	Science Olympiad Asst. Coach – HS	\$1,185
Cahill, Karen	Computer Co-Advisor – PH	\$2,266.50
Connolly, Denise	PPS Coordinator – HS	\$3,554
Frandino, Megan	Computer Advisor – BN	\$4,533
Haug, Margaret	Middle School Cabinet	\$2,962
Hodder, Marjorie	Future Homemakers	\$921
Hodder, Marjorie	1 st Longevity	\$150
Hull, Julie	Middle School Cabinet	\$2,962
Maltese, Denise	School Newspaper – MS	\$1,108
Messmer, Richard	Middle School Cabinet	\$2,962
Roszko, Michele	Computer Co-Advisor – PH	\$2,266.50
Schaffer, Brian	STEP Advisor	\$2,137
Schaffer, Brian	Dept. Chair – Guidance Department	\$6,174
Schaffer, Brian	Dept. Chair – Per Counselor (4)	\$236
Schubert, Paul	Music (K-12) Co-Chair	\$3,087
Seche, Joanne	Science Olympiad Coach – HS	\$1,659
Sosler, Candice	Seventh Grade Class Advisor	\$762
Sosler, Candice	Yearbook Co-Advisor – MS	\$740
Stankus, Patricia	Math Club Advisor – MS	\$1,026
VanBaren, Kathleen	Science Olympiad Coach – MS	\$1,659

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Ostrander, Joshua	Rescind appointment	-\$3,090
	Football – J.V. – Assistant Coach	
Ostrander, Joshua	Football – Jr. H.S. – Head Coach	\$2,897

Trustee O'Connor seconded the Motion.

7 Yes 0 No

CARRIED

APPOINTMENTS:
INSTRUCTIONAL

Trustee Rosenfeld moved to approve the following INSTRUCTIONAL APPOINTMENTS:

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Scherry, Cynthia	Pre-K, K-6 & Special Education Permanent	Kindergarten – PH	*10/31/07 – 4/21/08	1MA	Replace M. Johnson (Leave)

* Approximate dates

Trustee O'Connor seconded the Motion.

7 Yes 0 No

CARRIED

LEAVE OF ABSENCE: Trustee Rosenfeld moved to approve the following NON-
NON INSTRUCTIONAL LEAVE(S) OF ABSENCE:
INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1353	9/10/07 – 9/28/07	Medical –Paid Family Medical Leave

Trustee O'Connor seconded the Motion.
 7 Yes 0 No
CARRIED

APPOINTMENTS: Trustee Rosenfeld moved to approve the following NON-
NON- INSTRUCTIONAL APPOINTMENTS:
INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Gunther, Suzanne	Custodial Worker – HS	*9/17/07 – 3/17/08	Step 1	Replaces E. Ryder
VanDyke, Maureen	School Program Secretary – Secretary to the Asst Supt for Curr & Instr.	10/15/07 – 4/14/08	*\$39,000	Replaces B. Shultis

*Amended Date *Prorated salary

Trustee O'Connor seconded the Motion.
 7 Yes 0 No
CARRIED

APPOINTMENTS: Trustee Rosenfeld moved to approve NON-INSTRUCTIONAL
NON APPOINTMENTS:
INSTRUCTIONAL

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting;

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

PER DIEM SUBSTITUTES

NAME	CERTIFICATION	SALARY
Preisendorfer, Diane	Substitute Food Service Worker	\$9/hr

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Trustee O'Connor seconded the Motion.
 7 Yes 0 No
CARRIED

**FINAL NYSED
CLEARANCE
RECEIVED:**

Trustee Rosenfeld moved to acknowledge the following FINAL NYSED CLEARANCES RECEIVED:

<u>NAME</u>	<u>POSITION</u>
Laferra, Nicholas	Track – Spring – Assistant

Trustee O'Connor seconded the Motion.

7 Yes 0 No

CARRIED

**FINAL NYSED
CLEARANCE
HAS NOT YET BEEN
RECEIVED:**

Trustee Rosenfeld moved to acknowledge the following FINAL NYSED CLEARANCES

<u>NAME</u>	<u>POSITION</u>
Downes, Troy	Soccer – 7/8 grade (Boys)
Giuditta, Jack	Soccer – J.V. (Girls)
Hass, Barbara	Certified Substitute Teacher
Huben Jacobsen, Julia	Substitute Teaching Assistant
Ostrander, Joshua	Football – JV – Assistant Coach
Perez, Brian	Soccer – J.V. (Boys)
Samodulski, Carolann	Track – Cross Country – Assistant
Storch, Mark	Certified Substitute Teacher
Thompson, Sarah	Uncertified Substitute Teaching Assistant
Turner, Robert	Uncertified Substitute Teaching Assistant
Vos, Christine	Uncertified Substitute Teacher and Teaching Assistant
Whitaker, Louis	Maintenance Mechanic
White, Kevin	School Social Worker - PH

Trustee O'Connor seconded the Motion.

7 Yes 0 No

CARRIED

INSTRUCTION

Trustee Rosenfeld moved to approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/07 A-100907, Confidential, as reviewed by Trustee O'Connor.

Trustee O'Connor seconded the Motion.

7 Yes 0 No

CARRIED

DONATIONS

**MOTION TO ACCEPT
DONATION FROM
THE AMERICAN
DAIRY ASSOCIATION
AND DAIRY
COUNCIL, INC.**

Trustee Rosenfeld moved to accept the following DONATION from the American Dairy Association and Dairy Council, Inc. of the following equipment:

1 – TMC58 16 case milk cooler valued at approximately \$2,608.00

1 – Polar cub 1-bay cooler valued at approximately \$ 406.43

2 – School Cool 5-Crate cooler valued at approximately \$1,233.80

to help merchandise milk and dairy products at optimum temperatures.

Trustee O'Connor seconded the Motion.

7 Yes 0 No

CARRIED

**MOTION TO ACCEPT
DONATION FROM
SHOPRITE**

Trustee Rosenfeld moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby accept the donation of merchandise valued at approximately \$50.00 by Shoprite for the Senior Class pancake breakfast on Saturday, October 13, 2007.
Trustee O'Connor seconded the Motion.
7 Yes 0 No
CARRIED

OLD BUSINESS

Trustee Friedel requested the seating capacity for the auditorium renovation and information regarding the global and AP classes not being offered.

NEW BUSINESS

No new business was introduced at this time.

GOALS UPDATE

**MOTION TO ADOPT
GOALS FOR THE
2007-2008 SCHOOL
YEAR**

Trustee O'Connor moved to accept the following RESOLUTION:
BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the following goals be approved and adopted for the 2007-2008 school year:

I. Student Achievement

Plan for the current and future academic needs of students, emphasizing the need to prepare graduates with 21st century skills.

II. Culture and Climate

Dedicate resources to planning for the district future, while attending to the need for an orderly and mutually respectful professional environment.

III. Human Resources

Organize to attract, retain and support the highest quality staff to support student learning

IV. Board Development

Acquire and model professional growth and collaborative relationships consistent with district effort

V. Fiscal Responsibility

Utilize behaviors, practices and planning that protect and extend the fiscal assets of the district

VI. Facilities/Technology

Provide the facilities and grounds of the district with the

appropriate level of attention to renew and maintain structures and services

Trustee Friedel seconded the Motion.
Discussion.

Trustee O'Connor moved to amend the motion to add the word all before students in the first goal and to change the word extend to the word maximize in the fifth goal.

Trustee Friedel seconded the motion to amend.
7 Yes 0 No

Vote on main motion:
7 Yes 0 No

CARRIED

**MOTION TO ADOPT
CURRENT
OBJECTIVES**

Trustee Friedel moved to approve the following RESOLUTION:
BE IT HEREBY RESOLVED that the Board of Education of the Ontario Central School District hereby adopts the current Objectives for the Board goals.

I. Student Achievement

Plan for the current and future academic needs of all students, emphasizing the need to prepare graduates with 21st century skills.

1. Develop consistent expectations over 3 years for student performance and progress, K-12. Ensure curriculum, instruction, lesson planning and assessments are aligned with state standards. Use K-12 ELA, MS Math, Regents scores in the 85-100 range as part of the outcome measurement.
2. Set improvement for graduation, attendance, dropout rates
3. Establish concerted intervention and support plan (RTI, reteaching, enhancement, Summer School, After School, Kindergarten, Pre-K assessment)
4. Establish full Professional Development plan and collaborative opportunities for the entire year as part of CDEP plan. Suggest that CDEP objectives address application and assessment, including attention to differentiation and learning styles necessary for RTI implementation and to meet federal guidelines.
5. Guidance, principals and teachers review expectations for education and employment beyond high school
6. Review enrollment/disenrollment for trends and patterns
7. Prioritize technology for students' engagement in learning

II. Culture and Climate

Dedicate resources to planning for the district future, while attending to the need for an orderly and mutually respectful professional environment.

1. Improve instruction and learning through evaluation for all employees

2. Implement existing procedures to create safe, orderly environment (i.e. closed campus, tobacco, backpack, electronics, dress code, consistent district-wide building safety plans)
3. Implement strategic planning forums for dialogue, trust building, communicate participation and ownership in discussion. Create strategic planning model.

III. Human Resources

Organize to attract, retain and support the highest quality staff to support student learning

1. Prioritize wellness for students and staff through PE mandates and staff development day
2. Update staff recruitment process
3. Use goal planning model for each department
4. Recruit and retain individuals to advance the vision and goals of the districts, its students and programs

IV. Board Development

Acquire and model professional growth and collaborative relationships consistent with district effort

1. Create agendas and work sessions that educate Board members and the community, and reflect on student achievement as a priority
2. Board visibility: Increase visitations of buildings both formally and informally. Identify and provide opportunities for informal gatherings with stakeholders
3. Refine evaluation process of Board and Superintendent
4. Board monitors its progress in advocating district goals
5. Improve Board Committee process to include more community participation, efficiency and effectiveness (i.e. charge, agenda, minutes, reports relative to charge)
6. New Board mentorship

V. Fiscal Responsibility

Utilize behaviors, practices and planning that protect and maximize the fiscal assets of the district

1. Demonstrate fiscal responsibility: Budget Advisory Committee; Review funding sources with state and federal representatives; Analyze tax certiorari implications; project pending retirement, GASB 45 implications)
2. Develop a 3 year budget plan responsibility (i.e. Budget priorities, Budget management; expense analysis by department, site)

3. Prepare and initiate contract negotiations

VI. Facilities/Technology

Provide the facilities and grounds of the district with the appropriate level of attention to renew and maintain structures and services

1. Reach firm decision for reconfiguration by June 2008 for bond vote 2008-09
2. Develop 3 year repair plan through the Facilities Committee using the Budget process
3. Implementation of "green"
4. Integrate up to date technology in infrastructure

Trustee Resnick seconded the Motion.

Discussion.

7 Yes 0 No

CARRIED

Superintendent Ford spoke about the strategic planning process now that the Board has adopted their goals and objectives. The process was discussed.

BOARD MEMBERS REQUEST FOR INFORMATION

Trustee Resnick requested information regarding the participation of students in athletics in the District overall for this year or last. Consensus was reached on this request.

Trustee Bernholz requested that the NYSSBA resolutions that will be voted on by the District delegate at the Conference in New York City later this month be included on the agenda for the next Board meeting.

Trustee Bernholz requested that the packet for the next Board meeting include the evaluation forms for Board members and the community and that be an item for discussion.

Trustee Resnick requested monthly enrollment reports and a report on the procedures for stipends.

Trustee Friedel requested information on the status of the search for the new High School principal.

PUBLIC COMMENT

Trustee Wolff reported that the Onteora Golf team won the league championship.

MOTION TO ENTER INTO EXECUTIVE SESSION

Trustee Bernholz moved to enter into EXECUTIVE SESSION at approximately 10:32 p.m. to discuss the employment history of a particular person or persons.

Trustee Friedel seconded the Motion.

7 Yes 0 No

CARRIED

**MOTION TO RETURN
TO REGULAR
SESSION**

Trustee Vanacore moved to return to REGULAR SESSION at approximately 11:23 p.m.
Trustee Friedel seconded the Motion.
7 Yes 0 No
CARRIED

**MOTION TO
ADJOURN**

Trustee Vanacore moved to ADJOURN at approximately 11:24 p.m.
Trustee O'Connor seconded the Motion.
7 Yes 0 No
CARRIED

Recorded by:
Jeanne Shultis
District Clerk
