

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## *MINUTES*

REGULAR MEETING  
Tuesday, November 1, 2005  
Bennett Elementary School  
7:00 p.m.

**CALL TO ORDER** Trustee Patterson called **REGULAR MEETING** to order at approximately 7:04 p.m.

### TOBACCO POLICY STATEMENT

### PLEDGE OF ALLEGIANCE

**PRESENT** Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Flournoy, Bernholz, O'Connor

**ALSO PRESENT** Superintendent, Justine Winters; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 39 visitors

**NOT ALSO PRESENT** Assistant Superintendent, Deborah Fox

**APPROVAL OF MINUTES** Trustee O'Connor moved to approve the minutes of the following meetings:

- Special Meeting – October 11, 2005
- Regular Meeting – October 18, 2005

Trustee Flournoy seconded the Motion.  
7 Yes    0 No  
**CARRIED**

**WELCOME TO BENNETT ELEMENTARY SCHOOL** Bennett Elementary School Principal Laurie Cassel introduced students Chelsea O'Connell and Sarah Corwin who are published poets. Sara read her poem entitled, "A Breakfast of Flies" and Chelsea read her poem entitled "A Single Rose" both of which were chosen by their fifth grade teachers to be published in the Teachers Anthology of Poetry 2005.

**DISTRICT NEWS** Superintendent Winters announced:

- That the annual countywide emergency early evacuation drill will be held this Thursday, November 3<sup>rd</sup>. Students will be dismissed 15 minutes early. After-school activities are canceled. Reminders have been sent home with students to parents and it has been posted on the District web site.
- Congratulations to all of our fall athletes. They had a very productive season. Now our winter athletes are ready to launch a new season.

**REPORT FROM 2005-2006 STUDENT BOARD REPRESENTATIVE**

Student Representative Louis Jargow reported that the Student Advisory Council met today with administrators Barbara Ruben and Gabe Buono regarding:

1. Writing a proposal to maintenance to fix bathrooms and water fountains.
2. Student Forum on a controversial topic that represents current issues

**STUDENT COMMENT**

No student comments were made at this time.

**PUBLIC COMMENT**

- Marie Shultis, parent volunteer, spoke about her proposal for the Girls' Softball Team to go to Spring Training in Florida
- Tom Heffernan, President of the West Hurley Public Library Board, spoke about their planned renovation and their proposal to use the West Hurley Levins building during the construction.

**REPORTS/ PRESENTATIONS**

- Audit Report for Fiscal Year Ending June 30, 2005 – Gary Theodore and Brent Napoleon of the audit firm of Nugent & Haeussler presented their report for the Fiscal Year ending on June 30, 2005.

**MOTION TO ACCEPT THE 2004-2005 AUDIT REPORT FROM NUGENT & HAEUSSLER, P.C.**

Trustee D'Orazio moved to accept the audit report for the 2004-2005 school year performed by the Independent Auditors from Nugent & Haeussler, P.C.

Trustee Bernholz seconded the Motion.

7 Yes    0 No

**CARRIED**

- Onteora Community Coalition Forum – Robin Sears thanked the Board and Superintendent Winters for making it possible and she thanked Tom Connelly, Prevention Connections and Betsy Sinsapaugh, CAB and Eric Stock, Reis Insurance and Lou Casciaro, and Onteora Mountain House and Bob McBroom for all they did to make the Forum a success. She presented a PowerPoint presentation with pictures of the steps the 55 participants followed throughout the Forum to reach their outcomes. Marist College will be analyzing our data and filing a report.  
Superintendent Winters complimented Robin and all the participants, especially the students.
- Audit Committee Report – Trustees Bernholz reported that the Committee has not met since her last report. The next meeting is scheduled for January 3, 2006, at 8:30 a.m.
- Communications Committee – Trustee Patterson reported that the Committee has not met since the last meeting. Copies of the packets distributed by Holly Brooker of BOCES at that meeting have been provided to the Board members who were not present.

- Facilities Committee – Trustee Flournoy reported that this Committee is on hold while the architects are doing their review.
- Future of the District Commission – Trustee Vanacore reported that the Commission met with the architects who showed them a layout of the land and how the buildings are situated so that the Commission members could get a better idea of the placement of the buildings when they discussed usage. They have some new members. The next meeting is scheduled for November 15, 2005, at 6:00 p.m. in Phoenicia.  
Trustee Rosenfeld reported that the Commission discussed some possibilities of where the Middle School might be. At the last meeting they had a big turnout of volunteers to participate on the Commission.
- Policy Committee – Trustee Patterson reported that the Committee reviewed the Tobacco Policy and are looking for a First Reading in the very near future. The next meeting is scheduled for December 6, 2005.

Technology Committee – Trustees Vanacore reported that the Committee has not met since the last meeting. The next meeting is scheduled for November 14, 2005, at 3:30 p.m. at Central Administration

**DISCUSSION AND  
POSSIBLE ACTION**

There were no items for discussion and possible action.

**BUSINESS AND  
FINANCE**

Trustee D'Orazio has requested a report from the School Business Administrator on fuel costs and projected budgetary allocations in the future for these costs and, if possible, a short report on energy conservation measures in place to offset rising fuel costs. He requested that the architects doing the District evaluation include conservation measures for buildings in their proposal.

Projected heating costs were presented by Victoria McLaren. Possibilities such as cooperative purchasing, alternative energy and conservation measures were suggested and discussed.

**MOTION TO ENTER  
EXECUTIVE SESSION**

Trustee Rosenfeld moved to enter into **EXECUTIVE SESSION** at approximately 7:54 p.m. to discuss the employment history of a particular person.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO RETURN  
TO REGULAR  
SESSION**

Trustee Patterson moved to return to REGULAR SESSION at approximately 8:07 p.m.

Trustee Flournoy seconded the Motion.

7 Yes 0 No

**CARRIED**

**PRESENT** Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Flournoy, Bernholz, O'Connor

**ALSO PRESENT** Superintendent, Justine Winters; School Business Administrator, Victoria McLaren; District Clerk, Jeanne Shultis; and approximately 18 visitors

**MOTION TO  
APPROVE TENURE  
APPOINTMENT:  
INSTRUCTIONAL  
SCHEDULE P #11/05**

The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York, and provisions of the Commissioner's Regulations; and having received continuing satisfactory evaluations of performance are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

Trustee Rosenfeld moved to approve the following Tenure Status:

NAME	CERTIFI- CATION	TENURE AREA	PROBA- TIONARY DATE	TENURE DATE
Heather Schauman	Provisional	Special Ed.	9/1/02 – 10/31/05	11/1/05

Trustee Flournoy seconded the Motion.

6 Yes 0 No Trustee Vanacore abstained.

**CARRIED**

**PERSONNEL**

**MOTION TO  
APPROVE LEAVE OF  
ABSENCE:  
INSTRUCTIONAL  
SCHEDULE Q #11/05**

Trustee Bernholz moved to approve the following request(s) for LEAVE OF ABSENCE (Instructional) for the period indicated:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2846	10/12/05 – 11/4/05	Parental Leave – Paid;
		Family Medical Leave
#2846	11/5/05 – 12/7/05	Parental Leave – Unpaid;
		Family Medical Leave

Trustee Vanacore seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO  
APPROVE  
APPOINTMENT(S):  
INSTRUCTIONAL  
SCHEDULE N #11/05**

**D. PER DIEM SUBSTITUTE  
G. EXTRA DUTY STIPENDS**

Trustee Bernholz moved to approve the following INSTRUCTIONAL APPOINTMENTS:

**D. PER DIEM SUBSTITUTE**

NAME	CERTIFICATION	SALARY
Hafele, Amanda	Certified Substitute Teacher	\$95/day

Morgan, Pamela Certified Substitute Teacher \$95/day

**G. EXTRA DUTY STIPENDS**

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Track – Winter – Head Coach	\$2,513
Cahill, Joseph	Track – Winter – Assistant	\$2,244
Chartrand, Louis	Wrestling – Varsity – Head Coach	\$4,065
Cytryn, Herbert	Skiing – Varsity – Head Coach (Girls)	\$2,513
Funk, John	Basketball – Varsity – Head Coach (Boys)	\$4,065
Goeters, Michael	Basketball – Jr. H.S. – Boys	\$2,066
Haggerty, Michael	Skiing – Varsity – Head Coach (Boys)	\$2,513
Hodder, Marjorie	Future Homemakers	\$855
LaMonda, Carol	Eighth Grade Class Advisor	\$708
Miller, John	Musical – Orchestra Director	\$667
Miller, John	Musical – Vocal Coach	\$933
Occhi, Andrew	Basketball – Varsity – Head Coach (Girls)	\$4,065
Pezzello, Eric	Wrestling – J.V. – Assistant	\$2,871
Prutzman, Wilbur	Weightlifting – Advisor	\$1,706
Rushkoski, Sharon	Musical Coordinator	\$401
Ryan, Matthew	Elem Rec – WD	\$2,831
Ryan, John	Basketball – J.V. – Boys	\$3,106
Silander, Myra	Musical Director	\$3,202
Silander, Myra	Quiz Bowl Advisor	\$1,385
Thomas, Doris	Basketball – Jr. H.S. – Girls	\$2,066
Thompson, Carolyn	Sixth Teaching Assignment – HS Science Lab (1/4)	\$1,610.75
Tosi, Alison	Gymnastics – Varsity – Coach	\$3,106
VanBaren, Kathleen	Science Olympiad Coach – MS	\$1,541
Via, M. Scott	Wrestling – 7/8 grade – Assistant	\$1,650

Trustee Vanacore seconded the Motion.

7 Yes 0 No

***CARRIED***

**MOTION TO  
APPROVE LEAVE OF  
ABSENCE:  
NON-  
INSTRUCTIONAL  
SCHEDULE QQ  
#10/05**

Trustee Bernholz moved to approve the following request(s) for LEAVE OF ABSENCE (Non-Instructional) for the period indicated:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2810	10/28/05 – 1/15/06 (Friday only)	Medical – Paid; Family Medical Leave

Trustee Vanacore seconded the Motion.

7 Yes 0 No

***CARRIED***

## INSTRUCTION

### MOTION TO APPROVE CSE/CPSE RECOMMENDATIONS ,SCHEDULE U #11/05 A-110105

Trustee Bernholz moved to approve Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/05 A-110105, Confidential, as reviewed by Trustee Vanacore.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

**CARRIED**

## NON-INSTRUCTION

### MOTION TO AMEND CPSE/CSE PARENT MEMBER LIST FOR THE 2005-2006 SCHOOL YEAR

Trustee Bernholz moved to approve the Amended CPSE/CSE Parent Member List for the 2005-2005 School Year.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

**CARRIED**

### MOTION TO CREATE TEACHING ASSISTANT POSITIONS

Trustee Bernholz moved to approve the **CREATION** of the following positions:

3 Full time Teaching Assistant Positions effective 11/2/05

Trustee Vanacore seconded the Motion.

7 Yes 0 No

**CARRIED**

## BUSINESS AND FINANCE

### MOTION TO APPROVE CONTRACT WITH TAS

Trustee Bernholz moved to approve the contract between the Onteora Central School District and Transportation Advisory Services for the development of a Request For Proposal and the management of the bid process for the contracted bus runs for the amount of \$9,450.00 plus expenses capped at \$1000.00 and authorizes the Superintendent to sign such an agreement.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

**CARRIED**

### MOTION TO ACCEPT GRANT FROM THE CATSKILL WATERSHED CORPORATION FOR THE WOODSTOCK SCHOOL

Trustee Bernholz moved to approve the contract between the Onteora Central School District and the Catskill Watershed Corporation to accept a public education program grant for the Woodstock Elementary School in the amount of \$2,300.00 and authorizes the Superintendent to sign such an agreement.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO  
APPROVE AWARD  
OF THE FUEL OIL  
LINE REPLACEMENT  
BID TO AMERICAN  
PETROLEUM  
EQUIPMENT &  
CONSTRUCTION  
COMPANY**

Trustee Bernholz moved to approve the award of the following bids to American Petroleum Equipment & Construction Company, the lowest responsible bidder based on the bid documents of November 1, 2005:

<b>Fuel Oil Line Replacement</b>	<b>Bid Amount</b>
Bennett Elementary School	\$ 8,475.00
Phoenicia Elementary School	\$ 8,475.00
West Hurley Elementary School Building 1	\$ 9,045.00
West Hurley Elementary School Building 2	\$10,600.00
<b>Total Bid</b>	<b>\$36,595.00</b>

Trustee Vanacore seconded the Motion.

7 Yes 0 No

**CARRIED**

**MOTION TO ACCEPT  
DONATION TO THE  
BENNETT SCHOOL  
OF A CANON COPIER**

Trustee Bernholz moved to accept the donation to the Bennett Elementary School of a Canon NP 2120 Copier (F125903) No. NGR08983 with an approximate value of \$3000.00 by the American General Store.

Trustee Vanacore seconded the Motion.

7 Yes 0 No

*Discussion. Trustee D'Orazio thanked the American General Store for their generosity.*

**CARRIED**

**NEW BUSINESS**

Board of Education Goals/District Goals – Trustee Vanacore requested that an item be included in the agenda for a future meeting regarding the setting of specific long term and short-term goals for the District and the Board of Education. She requested that the administrators be part of the team working on setting these goals. Trustee Patterson requested all Board members to submit draft opinions of goals to the District Clerk by November 9, 2005.

**OLD BUSINESS**

Trustee Vanacore would like to see the bulletin board at the High School used to announce students' achievements within the District.

**BOARD MEMBERS  
REQUEST FOR  
INFORMATION**

- Trustee Flournoy requested information on the costs of BOCES
- Trustee Flournoy requested that the District Clerk correct the Upcoming Board Meeting Schedule on future agendas to reflect the updated locations.

**PUBLIC COMMENT**

Ed Baldyga, a member of the Audit Committee, suggested that the Board should consider establishing time frames for goal setting and have operating years and strategic years.

**EXECUTIVE SESSION** Trustee O'Connor moved to enter into **EXECUTIVE SESSION** at approximately 8:31 p.m. to discuss the employment history of a particular person and a student matter.  
Trustee Flournoy seconded the Motion.  
7 Yes 0 No  
**CARRIED**

**RETURN TO  
REGULAR SESSION** Trustee Flournoy moved to return to REGULAR SESSION at approximately 9:45 p.m.  
Trustee Rosenfeld seconded the Motion.  
7 Yes 0 No  
**CARRIED**

**PRESENT** Trustees Patterson, Vanacore, D'Orazio, Rosenfeld, Flournoy, Bernholz, O'Connor

**ALSO PRESENT** Superintendent, Justine Winters; District Clerk, Jeanne Shultis; and approximately 0 visitors

**SECOND READING  
AND ADOPTION OF  
POLICY #7131 NON-  
RESIDENT  
STUDENTS** Trustee Bernholz moved to adopt Policy #7131 Non-Resident Students as read.  
Trustee O'Connor seconded the Motion.  
7 Yes 0 No  
**CARRIED**

**ADJOURNMENT** Trustee D'Orazio moved to adjourn at approximately 9:50 p.m.  
Trustee Patterson seconded the Motion.  
7 Yes 0 No  
**CARRIED**

Recorded by:  
Justine C. Winters  
Clerk Pro Tem

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Recorded by:  
Jeanne Shultis  
District Clerk

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