

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, AUGUST 14, 2018

MIDDLE SCHOOL/HIGH SCHOOL

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff, Trustee Osmond

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes (proposed 6:05)

Recommended Action: The Board of Education hereby accepts minutes of the July 3, 2018 and August 1, 2018 Board Meetings

Motioned: Trustee Kurnit

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff, Trustee Osmond

3. Superintendent District News

- 3.01 The Superintendent will report District News (proposed 6:10)

- Results of the Advanced Placement exams - a score of 3 or higher will often be accepted
 - Over 120 exams taken in June and the average score was 3.4
 - Average score for NYS was 2.97, and across US was 2.87
- Ordering new signs for this campus to make things clearer for visitors
 - Will show the location of Central Administration, the Student Drop Off, and the entrance for athletic events
- Buildings are being cleaned and prepped for the start of school
- Sports have begun and kids are on campus again
- Dr. DeLucia, Ms. Bishop and I attended a conference in Ithaca entitled the Diversity Symposium of Thought Leaders
 - Asking the Board to approve a contract with the NYU Metropolitan Center for Research on Equity and the Transformation of Schools to support the staff at the secondary level
- Raptor Visitor Management System - moving forward with a new visitor management system as an additional enhancement to school safety
- Tax Rates are finalized - the total assessed value of Onteora has increased by \$20M
 - Tax rate in Hurley, Marbletown, Shandaken and Lexington increased by

- 0.59%
- Tax rate in Olive has increased by 1.58%; tax rate in Woodstock has increased by 5.38%

Now Present:

Trustee Osmond arrived at 6:05

4. Board District News

- 4.01 The Board will report District News (proposed 6:15)
No Board News was reported

5. Acknowledge Public Be Heard Comments

- 5.01 No comment was made at the last Board meeting

6. Public and Student Comment

- 6.01 Public and Students may comment on any agenda or non-agenda item. (proposed 6:20 duration 10 min or more)
No comment was made

7. Discussion and Possible Action/Policies

- 7.01 Approve Donation from Hannaford (proposed 6:30)
Recommended Action: The Superintendent recommends acceptance of a donation totaling \$11.00 CASH, from Hannaford Helps Reusable Bag Program, to be used to support the middle school PBIS program and recommends approval to increase the 2018-2019 Budget line A2110.431.02 MS Supplemental by \$11.00
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff
- 7.02 Approve Donation from New York State Correctional Officers & Police Benevolent Association
Recommended Action: The Superintendent recommends acceptance of a donation totaling \$500.00 CASH, from NYSCOPBA, to be used to purchase athletic equipment for the high school football team and recommends approval to increase the 2018-2019 budget line A2855.431.18 Athletic Supplemental by \$500.00
Motioned: Trustee Storey
Seconded: Trustee Shands
 - Donations are not solicited, but are often targeted for a specific programResult: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff
- 7.03 Approve CSE and CPSE Committee Members
Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of

Schools that the CPSE and CSE membership for the 2018-2019 School Year is hereby approved, as attached

Motioned: Trustee Storey

Seconded: Trustee Shands

- The county reps are the ones that will actually be working with District

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

7.04 Approve Contract with Mid-Hudson Valley Investigative Group

Recommended Action: RESOLVED, that the Board of Education approves the contract with the Mid-Hudson Valley Investigative Group, LLC, from 7/20/18 to 7/20/19 to investigate Title IX matters, as directed by the Superintendent, and authorizes the Superintendent to sign such contract.

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

7.05 Approve Contract with New York University for Professional Development

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the contract between Ontario Central School District and New York University on behalf of the Metropolitan Center for Research on Equity and the Transformation of Schools for professional development in the amount of \$19,075.00 to a maximum of \$19,075.00 and authorizes the Superintendent to sign such an agreement

Motioned: Trustee Osmond

Seconded: Trustee Storey

- Came out of Diversity Cadre work last year –recommended by Central Administrators
- Measure program's success through staff feedback
- Look into culture and climate survey
- No parent forums – only for staff

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

7.06 Second Reading and Adoption of Policy 5672 Computer Resources (proposed 6:40)

Recommended Action: The Board of Education hereby adopts Policy 5672 as written

Motioned: Trustee Kurnit

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee

Shands, Trustee Osmond
Not Present: Trustee Ratcliff

2018 5672 Non-Instructional Operations **COMPUTER RESOURCES , DATA MANAGEMENT AND CLOUD BASED COMPUTING**

The Board of Education recognizes that computers are a powerful and valuable education and research tool and as such are an important part of the instructional program. In addition, the district depends upon computers as an integral part of administering and managing the schools' resources, including the compilation of data and recordkeeping for personnel, students, finances, supplies and materials. This policy outlines the Boards expectations in regard to these different aspects of the district's computer resources.

General Provisions

The Director of Technology will oversee the use of district computer resources.

The Assistant Superintendent for Curriculum & Instruction will prepare in-service programs for the training and development of district staff in computer skills, appropriate use of computers and for the incorporation of computer use in subject areas.

The Superintendent, working in conjunction with the Assistant Superintendent for Business, Assistant Superintendent for Curriculum & Instruction, and the Director of Technology will be responsible for the approval of purchases and the distribution of computer software and hardware throughout the schools. They shall prepare and submit for the Board's approval a comprehensive multi-year technology plan which shall be revised as necessary to reflect changing technology and/or district needs.

The Superintendent, working with the Director of Technology, shall establish a regulation (6470R) governing the use and security of the district's computer resources (computer resources include all devices that process data, including but not limited to, desktops, laptops, Chromebooks, tablets, copiers and scanners). The security and integrity of the district computer network and data is a serious concern to the Board and the district will make every reasonable effort to maintain the security of the system. All users of the district's computer resources shall comply with this policy, as well as the district's policies 6470, Employee Acceptable Use of District Technology, 8271 Children's Internet Protection and 7314 Student Use of Computerized Information Resources. Failure to comply may result in disciplinary action, as well as suspension and/or revocation of computer access privileges.

All users of the district's computer resources must understand that use is a privilege, not a right, and that use entails responsibility. Users of the district's computer network must not expect, nor does the district guarantee, privacy for electronic mail (e-mail) or any use of the district's computer network. The district reserves the right to access and view any material stored on district equipment or any material used in conjunction with the district's computer network.

Management of Computer Records

The Board recognizes that since district data is managed by computer, it is critical to exercise appropriate control over computer records, including financial, personnel and student information. The Superintendent, working with the Director of Technology and the district's Assistant Superintendent for Business, shall establish procedures governing management of computer records taking into account whether the records are stored onsite on district servers or on remote servers in the "cloud". The procedures will address:

- passwords,
- system administration,
- separation of duties,
- remote access,
- encryption,
- user access and permissions appropriate to job titles and duties,
- disposal of computer equipment and resources (including deleting district data or destroying the equipment),
- inventory of computer resources (including hardware and software),
- data back-up (including archiving of e-mail),
- record retention, and
- disaster recovery plans and notification plans
- Downloading software/data
- Appropriate use of personal devices

If the district contracts with a third-party vendor for computing services, the Superintendent, in consultation with the Director of Technology, Assistant Superintendent for Business, Assistant Superintendent for Curriculum & Instruction and the School Attorney, will ensure that all agreements address the procedures listed above, as applicable.

Review and Dissemination

Since computer technology is a rapidly changing area, it is important that this policy be reviewed periodically by the Board and the district's internal and external auditors. The regulation governing appropriate computer use will be distributed annually to staff and students and will be included in both employee and student handbooks.

Cross-ref: 5670 School District Records; 6470 Employee Acceptable Use of District Technology; 8271 Internet Safety; 7240 Student Records; 7242 Directory Information; 5510 Accounting of Funds; 5410 Purchasing; 5250 Sale and Disposal of District Property; 5671 Information Security Breach and Notification

- 7.07 Second Reading and Adoption of Policy 5670 School District Records Management
Recommended Action: The Board of Education hereby adopts Policy 5670 as written
Motioned: Trustee Kurnit
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond
Not Present: Trustee Ratcliff

20025670 Non-Instructional/Business; Operations SCHOOL DISTRICT RECORDS MANAGEMENT

~~A records management officer shall be designated by the Superintendent, subject to the approval of the Board of Education. Such records management officer shall coordinate the development of and oversee a program for the orderly and efficient management of records, including the legal disposition or destruction of obsolete records, and be given the authority and responsibility to work with other local officials at all levels in the development and maintenance of the records management program.~~

~~Appropriate regulations and procedures shall be developed.~~

~~**Retention and Disposition of Records**~~

~~The Superintendent shall retain records for such a period and dispose of them in the manner described in Records Retention and Disposition Schedule ED-1, established pursuant to Part 185, Title VIII of the Official Compilation of Codes, Rules and Regulations of the State of New York and Article 57-A of the Arts and Cultural Affairs Law. 8 New York Code of Rules and Regulations; (NYCRR) Section 185; Local Government Records Act of 1987~~

It is the policy of the Board of Education to inform members of the public about the administration and operation of the public schools in accordance with the Freedom of Information Law of the State of New York.

The Superintendent of Schools shall develop regulations ensuring compliance with the Freedom of Information Law and setting forth the procedures to be followed to obtain access to district records. Such regulations shall address ensuring applicable confidentiality and security of district information. The Superintendent shall designate, with Board approval, a Records Access and Records Management Officer, pursuant to law.

Retention and Destruction of Records

The Board hereby adopts the Records Retention and Disposition Schedule ED-1 issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, which contains the legal minimum retention periods for district records. In accordance with Article 57-A, the district will dispose of only those records described in the schedule after they have met the minimum retention periods set forth in the schedule. The district will dispose of only those records that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond the established legal minimum periods.

The manner of destruction will be determined by the format of the record (i.e., paper, digital, etc.). In addition, destruction will be appropriately documented.

Litigation-Hold

The Superintendent will establish procedures in the event that the school district is served with legal papers. The Superintendent will communicate with applicable parties, including the school attorney and the records management official, to ensure that, when appropriate, a litigation-hold is properly implemented. The litigation-hold is intended to prevent the destruction or disposal of records that may need to be produced as part of discovery. It is the intention of the Board of Education to comply with applicable rules and regulations regarding the production of necessary documents, data, files, etc. The Board directs the Superintendent to institute such procedures to implement this policy.

The Superintendent or his/her designee, with assistance from the Records Management Officer, shall be responsible for developing and disseminating department-specific retention schedules and guidance to staff, as necessary, to ensure adherence to this policy.

Cross-ref:5672 Computer Resources and Data Management; Ref: Public Officers Law §84 et seq. (Freedom of Information Law); Education Law §2116; Arts and Cultural Affairs Law §57.11; Arts and Cultural Affairs Law Article 57-A (Local Government Records Law); Federal Rules of Civil Procedure, 16, 26; 8 NYCRR Part 185 (Appendix I) – Records Retention and Disposition Schedule ED-1

7.08 Second Reading and Adoption of Policy 6470 Employee Acceptable Use

Recommended Action: The Board of Education hereby adopts Policy 6470 as written

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

2018 6470 Personnel **SUBJECT: EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY** **Purpose**

Onteora Central School District (OCSD) encourages use of the District Computing Systems (DCS) to explore educational topics, conduct research and engage in work-related professional communication to further the mission of OCSD. It is anticipated that access to various electronic information resources will expedite and enhance the performance of work related tasks and assignments.

Use of the DCS shall cease and the equipment returned to OCSD or the user's access revoked under any of the following circumstances:

1. A user separates from service as an employee of OCSD.
2. Status as a person authorized to access the DCS or use OCSD equipment terminates.
3. A user is assigned a new position and/or responsibilities pursuant to which use of the DCS, or a portion thereof, has not been authorized.
4. User violated this policy.

Anyone who is aware of any misuse or abuse of any software or electronic communication system owned or leased by OCSD shall notify his/her immediate supervisor or building principal.

An administrator who is aware of any misuse or abuse shall notify the Superintendent, Assistant Superintendent, or designee, and appropriate disciplinary action may occur based on the circumstances and in accordance with all applicable laws, bargaining agreements, Board policies, and administrative regulations.

User Responsibilities

Each user of the OCSD systems and/or services shall submit a signed Technology Acceptable Use Agreement Form to acknowledge the receipt of this policy and its accompanying regulation

With increased concern about identity theft, unwarranted invasion of privacy and the need to protect personally identifiable information, prior to students being directed by staff to use any cloud-based educational software/application, staff must get approval from the Building Principal and Director of Technology. The Building Principal and Director of Technology will determine if a formal contract is required or if the terms of service are sufficient to address privacy and security requirements, and if parental permission is needed.

See Regulation 6470R

7.09 Discuss Board Self Evaluation (proposed 6:45 duration 15 min)

- Great starting point for Board retreat with emphasis on problematic areas
- Almost unanimous in knowing procedure but not necessarily following procedure
- Board goals – be more specific
- Continue to be transparent about intention on policies
- Discuss how to structure first retreat of year
- Next year look at new evaluation tool that gives more definitive answers
- Check in on Board Norms

7.10 Discussion Calendar Revision for an 8th Snow Day (proposed 7:00 duration 15 min)

Recommended Action: The Board of Education hereby approves the revised calendar for the 2018-2019 school year

Motioned: Trustee Storey

Seconded: Trustee Osmond

- Originally had Easter Monday as part of spring break, as in 17-18
 - Had to take that day back and change last days of school to be full days to be in compliance with State
- Great to do this early so people can plan

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

8. Independent Contract Retainers

8.01 Approve all ICRs

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Item numbers 8.02-8.04

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Third Literacy Coach for Elementary

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

8.02 ICR- Chaikin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Steven Chaikin, as an Impartial Superintendent's Hearing Officer for Superintendent Hearings for the period beginning September 1, 2018 to June 30, 2019 at a rate of \$425.00 per hearing, and authorizes the Superintendent to sign such an agreement

8.03 ICR - Mad Science

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mad Science of the Mid Hudson to present a Science Program at the Phoenicia Elementary School on March 13, 2019 at the rate of \$450.00 per performance to a maximum of \$450.00 and authorizes the Superintendent to sign such an agreement.

8.04 ICR - Barton

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Lindsay Barton as a Literacy Coach for the period beginning July 1, 2018 to June 30, 2019 at a rate of \$400.00 per day, to a maximum of \$32,000 and authorizes the Superintendent to sign such an agreement.

9. Consent Agenda

9.01 Approve Consent Agenda (proposed 7:15)

Recommended Action: The Board hereby approves item numbers 9.02 - 9.12

Motioned: Trustee Shands

Seconded: Trustee Storey

- Many staff members have multiple stipends – takes a lot of time
- Most surplus items are not salvageable
- Need a HS government advisor

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

9.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL (Addendum)

APPOINTMENT: INSTRUCTIONAL

FULL-TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Rondeau, Brittany, certified in Music, to a 4 year probationary period in the tenure area of Music at a salary of 5BA (replaces Eldridge, Jonathan) commencing on 9/1/18 and ending on 6/30/22.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

Kothe, Cassandra, certified in Pre-Kindergarten, Kindergarten and Grades 1 - 6 to a 3 year probationary period in the tenure area of Elementary Education at a salary of 11MA (replaces Brower, Carol) commencing on 9/1/18 and ending on 6/30/21.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in two of the three probationary years and must not receive an ineffective in the third year.

RESIGNATION:

| NAME | POSITION/SCHOOL | EFFECTIVE DATE | REMARKS |
|---------------------|------------------------------|----------------|------------|
| Persons, Jacqueline | Teaching Assistant/Phoenicia | 08/24/18 | Retirement |

APPOINTMENT: INSTRUCTIONAL

PART-TIME

| NAME | POSITION/SCHOOL | FTE | EFFECTIVE DATE FROM - TO | SALARY |
|------------------------|-----------------------|---------|-----------------------------|--------|
| Colevas, Paul | Social Studies/HS | 0.4 FTE | 9/1/2018 – 6/30/2019 | 6 MA |
| Harrington, Brooke | Physical Education/HS | 0.4 FTE | 9/1/2018 – 6/30/2019 | 1 MA |
| Morganstern-Perl, Lisa | Science/HS | 0.6 FTE | 9/1/2018 – 6/30/2019 | 5 MA |

EXTRA DUTY STIPENDS

| NAME | POSITION | AMOUNT |
|--------------------|---------------------------------|------------|
| Rokitowski, Brian | Volleyball Varsity – Head Coach | Rescind |
| Rokitowski, Brian | Soccer JV – Head Coach (Boys) | \$3,752.00 |
| Harrington, Brooke | Volleyball Varsity – Head Coach | \$3,865.00 |

| | | |
|-------------------------|---|------------|
| Babcock, Alyssa | Science Fair Coordinator - MS | \$569.00 |
| Babcock, Alyssa | Science Olympiad Assistant Coach – MS | \$1,371.00 |
| Conroy, Elaine | School Newspaper Advisor | \$1,281.00 |
| Curlew, Alicia | Gay – Straight Alliance Club advisor 2 | \$1,003.00 |
| D'Aprile, Debra | Belleayre Bash Advisor | \$2,004.00 |
| Douglas, Jean | DECA Advisor | \$4,462.00 |
| Cavallaro, Corey | National Jr. Honor Society (Split w/B. Schaffer) | \$1,006.50 |
| Cavallaro, Corey | MS Cabinet 1 | \$3,424.00 |
| Connolly, Denise | Liaison – PPS | \$3,424.00 |
| Connolly, Denise | PPS Coordination – HS | \$4,109.00 |
| Formont, Cheryl | Computer Advisor – Bennett | \$5,239.00 |
| Formont, Cheryl | Elementary Resource – Bennett 2 | \$2,111.00 |
| Formont, Cheryl | Elementary Resource – Bennett 1 | \$2,111.00 |
| Frاندino, Megan | Computer Advisor – MS | \$5,239.00 |
| Frاندino, Megan | Yearbook Advisor – MS | \$1,710.00 |
| Frاندino, Megan | MS Cabinet 4 | \$3,424.00 |
| Haug, Margaret | Liaison – Health | \$2,055.00 |
| Haug, Margaret | SADD Advisor 1 | \$839.00 |
| Haug, Margaret | SAVI Club Advisor | \$2,004.00 |
| Knoche, Stephen | Liaison – Social Studies | \$3,424.00 |
| Kocher, Michael | MS Cabinet 2 | \$3,424.00 |
| Laster, Elizabeth | Gifted/Talented Advisor – MS (Split w/A. Weisz) | \$1,183.00 |
| Loheide, Laura | National Honor Society Advisor #1 | \$697.00 |
| Maltese, Denise | Student Affairs council Advisor – MS | \$2,013.00 |
| Matteson, Lori | Seventh Grade Trip Coordinator | \$498.00 |
| Nelson-Epstein, Christi | French Club Advisor | \$1,756.00 |
| Nelson-Epstein, Christi | Gay-Straight Alliance Club Advisor 1 | \$1,003.00 |
| Samuelsen-Grimm, Karen | TUFS Advisor – MS | \$1,270.00 |
| Schaffer, Brian | National Jr. Honor Society (Split w/C. Cavallaro) | \$1,006.50 |
| Stewart, Valerie | MS Cabinet 3 | \$3,424.00 |
| Turck, Sarah | Department Chairs – Guidance | \$7,137.00 |
| Turck, Sarah | Department Chairs – Guidance Per Counselor | \$276.00 |
| Turck, Sarah | National Honor Society Advisor #2 | \$697.00 |
| VanBaren, Kathleen | Science Olympiad Coach – MS | \$1,917.00 |
| Weisz, Amy | Gifted/Talented Advisor – MS (Split w/B. Lastner) | \$1,183.00 |
| Wentland, Jennifer | Art Club Advisor – HS | \$1,756.00 |
| *Wiswall, Virginia | Belleayre Bash Assistant Advisor | \$669.00 |
| Wolfeld, Dale | Art Club Advisor – MS | \$1,187.00 |

*pending pre-employment processing

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

| NAME | POSITION/SCHOOL | EFFECTIVE DATE | SALARY/STEP | REMARKS |
|----------------|-------------------------|-----------------|-------------|---------------------------------|
| Hilty, Michele | School Monitor/District | 9/4/18 – 3/3/19 | 4 | 35.0 hrs to replace F. Ravetier |

PERMANENT APPOINTMENT

| NAME | POSITION/SCHOOL | EFFECTIVE DATE | SALARY/STEP | REMARKS |
|--------------------|-------------------------|----------------|-------------|---|
| Bonestell, Bernice | School Monitor/District | 9/4/18 | 4 | Return to F/T (32.5 hrs) to replace R. Anderson |

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

| NAME | POSITION | PROBATIONARY DATE | PERMANENT DATE |
|--------------|------------------|-------------------|----------------|
| Sebald, Katy | Custodial Worker | 2/12/18 | 8/11/18 |

SUBSTITUTE

| NAME | POSITION |
|----------------|-------------------|
| Lane, Kaitlin | Non-Instructional |
| Anderson, Rose | Non-Instructional |

9.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/18, Confidential, as reviewed by Trustee Osmond

9.04 ECA Report

Recommended Action: The Board of Education hereby approves the Extra Curricular Account report for the third quarter.

9.05 Claims Auditor Report

Recommended Action: The Board of Education hereby accepts the Claims Auditor Report for the 2017-2018 school year

9.06 Reimburse Fingerprinting fees for Non-Employee Club Advisors and Coaches

Recommended Action: BE IT RESOLVED, that the Board of Education hereby agrees to reimburse the fingerprinting fee for all prospective coaches/club advisors hired on or after July 1, 2018 who are subject to the fingerprinting requirements of the Education Law and whose annual salary is less than \$15,000 and BE IT FURTHER RESOLVED, that the Board of Education hereby agrees to reimburse coaches/club advisors hired on or after July 1, 2018 who are subject to the fingerprinting requirements of the Education Law, for the fingerprinting fees incurred by the coach/club advisor after they have worked for the Onteora Central School District for one full sports season/full school year. BE IT FURTHER RESOLVED, that the Board of Education hereby approves the expenditure of funds for the reimbursement of fingerprinting fees in accordance with this Resolution.

9.07 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following attached list of books as surplus and authorizes the sale

or disposal of these books.

9.08 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following items as surplus and authorizes the sale or disposal of these items:

- 24 TI-83 Plus Calculators
- 16 TI-84 Calculators
- 30 TI-82 Calculators
- 1 – Lowel DP Halogen Lamp
- 1 – Lowel OMNI Halogen Lamp
- 1 – Honeywell Strobonab Camera
- 1 – Model 200 Powelite Strips
- 20 – Plastic Developing Tanks
- 1 – Light Stand
- 4 – Tripods
- 1 – DeKa Draw & Iron Pencil
- 1 – Box of Air Brush Equipment.

9.09 Surplus Buses

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following buses as surplus and authorizes the trade in of these buses to offset the purchase price of the new buses:

- 1) Bus # 60 VIN #1FDWE35P94HA84003
- 2) Bus # 61 VIN #1FXE45P75HB39267
- 3) Bus # 63 VIN #4DRBYAAN05984605

9.10 Award Pellet Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Wood Pellets for the Phoenicia Elementary School based on the bid documents of July 31, 2018 to the lowest responsible bidder, Vincent's Heating & Fuel Service LLC., in the amount of \$235.00 per ton and authorizes the Superintendent to sign such an agreement

9.11 Approve Tax Warrant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed \$42,571,819 for the 2018-2019 school year.

9.12 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the Inter-School Transfer from Phoenicia to Woodstock for a 3rd grader

10. Old Business

10.01 The Board will discuss Old Business (proposed 7:20)

No Old Business was discussed

11. New Business

11.01 The Board will discuss New Business

- Real time App for parents to be able to find where their child's bus is
 - Installed like a GPS on the bus
- Hierarchical procedure for complaints is nowhere on website
- Enrollment numbers – schools with vigorous marketing do not have declining enrollment- Ad Hoc committee to check into other schools that might have had success with this
- Universal Pre-K Program – how is it advertised?
 - Perhaps flyers in supermarkets
- Working on new school website
- Non-employees can take stipend positions

RFI – How do we advertise the UPK program- Trustee Shands

Trustee Osmond – at beginning of budget – list of stipends to analyze them

12. Adjournment

12.01 Adjourn Meeting. Next meeting August 28, 2018 in the Middle School/High School (proposed 7:25)

Recommended Action: The meeting is adjourned at 6:55

Motioned: Trustee Storey

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Shands, Trustee Osmond

Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren