# ONTEORA CENTRAL SCHOOL DISTRICT

# BOARD OF EDUCATION BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

TUESDAY, OCTOBER 24, 2017 MIDDLE SCHOOL/HIGH SCHOOL

**MINUTES** 

## 1. Retreat

1.01 The Board of Education will hold Retreat to discuss Board Norms (proposed 5:00 duration 1 hour)

## 2. Opening Items

2.01 Call to Order 6:00 pm

2.02 Tobacco Policy Statement

2.03 Pledge of Allegiance

2.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Ratcliff, Trustee Warren Not Present: Trustee Shands

# 3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the

10/10/17 Board of Education Meeting

Motioned: Trustee Kurnit Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Ratcliff, Trustee Warren Not Present: Trustee Shands

#### 4. Welcome

4.01 In the absence of High School Principal Lance Edelman, Superintendent Victoria McLaren introduced staff who will present about the Teaming Up For Success (TUFS) Program (proposed 6:05 duration 20 min)

Robin Perls presented

- Robin Perls and Janet Kreiger started small with the program 9 years ago
- Mission Statement: To provide positive and consistent connections with adults through enriching experiences in order for our students to realize their significance and to fulfill their dreams
- Mentoring is the basis of the program the idea that staff and students each have something to gain by connecting with each other, and by committing to growth
- Apply for grants for field trips
- TUFS is a unique model in New York State trained by Mentor NY and utilize the New York State Mentoring Program:
  - Taught to choose student mentees carefully not for most needy students, but will benefit most- match mentors/mentees in 9<sup>th</sup> grade
  - o Onteora model is unique because all other programs use community

volunteers – we use staff, who are used to working with teenagers

- Our staff really cares about the students meet individually with mentees regularly as well as monthly group meetings with mentees- some not comfortable with 1 on 1, so group meetings are better
  - Discuss upcoming transitions: jobs and working papers, driving skills, interview skills, college visits
- Mentors check grades to help or congratulate
- Became a club to be able to fund-raise and accept donations also have a stipend

## Superintendent McLaren thanked Ms. Perls

Not every District has this program or have staff willing to mentor

#### Discussion:

- Mentees are selected by in coming 7<sup>th</sup> graders grades if borderline- ask MS and guidance to recommend or students with referrals
  - o Now that MS has TUFS guidance does that for 7<sup>th</sup> graders
  - o If student is too severe, refer to social workers/psychologists

## 5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:25)

#### Woodstock

- Held a math night organized by Math AIS teacher Chris Groom
  - Supported by teacher volunteers for parents to see the exciting games created by Greg Tang

#### Phoenicia

- On October 13<sup>th</sup> Phoenicia celebrated Fire Prevention Day- video on fire safety, a visit to and through all the safety vehicles, including EMS and Fire Trucks
- That same evening Phoenicia families enjoyed a Welcome Back to School Picnic with a DJ and games
- The Shared Decision Making Team met on October 19<sup>th</sup> and finalized School Smart Goals for 2017/18 - They are Literacy and Math goals
- The Phoenicia Kindergarten Team met on October 23rd to co-plan for kindergarten instruction using a new co-teach model
  - A certified reading teacher will co-teach in both rooms
- Terianne Gogg began a 5-day Health and Nutrition Residency on Monday with knowledge about the digestive system and mindful eating habits through games, arts and crafts and mindful eating
- On October 27th the Phoenicia PTA will sponsor a Pumpkin Painting Party in preparation for our Halloween Celebration on October 31st

#### Bennett

- Director of Technology, Mr. Reimer and Principal, Mr. Buono are taking the necessary steps so that Bennett will be able to offer Computer Based Tests for this year's Field Tests
  - Bennett will serve as the pilot for the District as we work towards
     NYSED's requirement that all State testing will be done on computers in

#### the near future

 The OTA has been participating in a NYSUT book drive for the past two years, which has benefited Bennett students with free books – part of a "First Book Truckload Challenge" hosted by NYSUT

## Middle/High School

- On October 20<sup>th</sup> 8<sup>th</sup> eighth grade students celebrated the National Day on Writing during English class
  - They shared their memoirs and short biographies, signed classmates' guest books, commenting on what they found interesting in the narratives
- Kate VanBaren and her 8th grade science students have been accepted into the Harvard-Smithsonian Youth Astronomy Network, which means they will join the national YouthAstroNet online community and have access to a wide array of curricula and resources
  - They will participate in national webinars and complete a checklist of activities during a self-paced online program
- Dr. Michael ("Mykee") Fowlin's presentation will take place in the High School/Middle School Auditorium from 6:30 – 8:00 PM. on November 8<sup>th</sup>
  - o Programs on bullying, discrimination, violence prevention, and diversity

## This week is School Board Recognition Week

- Superintendent Victoria McLaren left a small token of appreciation for them at their place
  - Incredibly important role and the individuals that choose to take on this responsibility are dedicating what would otherwise be free time

# Introduced Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones to discuss multi-cultural education

- Multi-pronged approach for each grade level
- K-3 want professional development on sensitive conversations in the classroom
  - Small group of teachers to select lessons from Southern Poverty Law Center Curriculum on Teaching Tolerance
    - Roll out in the spring
- Discussion groups started earlier this month at HS
  - Will start with MS staff on next conference day
- Diversity Cadre District wide facilitated group
  - o Identify philosophy and what should goals and priorities be

## 8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting Tony Fletcher

## 9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:40 duration 10 min or more) 6:40 <u>Doug Eighmey</u> – Confederate Flag is part of history – not started as slavery. Send me a list of everyone who has filed a complaint against the confederate flag – would be a list of people who need an American history class

#### 6. Board District News

6.01 The Board will announce District news (proposed 6:30) 6:45

Trustee Osmond reported on NYSSBA – especially interesting workshops on immigration of students, policy, and a district doubled recess time and created outdoor classroom

Trustee Kurnit reported on NYSSBA – 10 sessions – notably 21<sup>st</sup> century professional development; Using Mindcraft in the classroom, Project Based Learning in Rural Schools, Whole Child Education about recess and play, Culture of Professional Learning – using instructional coaches- engage the staff and use them as teacher leaders

Trustee Storey reported:

- NYSSBA is a great opportunity
- Parents Alliance Meeting last week- overview of math program and school year

Trustee Ratcliff reported on the Law Conference attended at NYSSBA –

Seminar panel with former Dept. of Justice and Dept. of Civil Rights –
explained strategy for the Office of Civil Rights in Education and
complementary role Dept. of Justice will play in taking guidance letters and
advisory letters that previous US Presidents approved and begin to rescind
those

#### 7. Student Representative Report

- 7.01 Student Representative, Ben Rauschendorfer will report to the Board (proposed 6:35) 7:00
  - DECA organizing blood drive and coat drive
  - Human Rights initiatives for LGBTQ students

#### 10. Discussion

- 10.01 Continuing National School Board Association membership Consensus needed (proposed 6:50)
  - NSBA had a booth at NYSSBA less than 70 NYS district are members of National organization
  - Did not get strong comments about keeping the membership
  - Lobbying on public schools
  - National connection daily email discusses broad issues
    - Still not worth price

Consensus to let membership lapse

10.02 Discussion on Confederate Flag Ban (proposed 6:55 duration 10 min)

#### 7:10

- Learned at NYSSBA that hate speech should not be banned but is under disruptive behavior – follow policies for disruptive behavior
  - View Confederate Flag as a symbol of hatred and believe if it is around can disrupt education
- What is it about the Onteora culture that can be improved?
- What is substantially disruptive? how bad does bad have to be
- Concerned about teachers that spoke to Board they were so concerned needed to come to the Board – and the students of color who are afraid to speak up but have their learning disrupted
  - o Don't wait for a problem keep students safe, ban the confederate flag
- Flag is not the original flag, was changed and to be specifically for slavery then used against segregation
  - Any other story of what it means to someone is a lie
- Fact that teachers went passed their supervisor, but up the chain of command 2 or 3 levels shows that we need to work better at building level and district level and with union
  - Flags are in the school on hats and other things and are not reported or are otherwise excused – need to address the problem that teachers and students feel threatened – that was evident
- Goal is to encourage better reporting and enable communication between students, teachers, administration and the Board; training that helps building level people use education to addresses the hate speech and apathy
  - Board cannot encourage better reporting from a child who is afraid or to encourage training
- Finding the Confederate Flag offensive is not a subjective thing
- Don't make a policy if you have one that covers the issue can't ban everything that may be a problem
- Create a policy that is clear that symbols of hatred are not things that warrant discussion, but discipline
- Dress code needs be better address hate symbols as things that warrant discipline
  - Dress code violation warrants a discussion first
- Needs to go to Policy Committee to refine policy- hole in policy if flag is on a car – not covered also no regulation on this policy
- Need policy as to how Board want administration to enforce and regulate
  - Add symbols of hatred are prohibited on school grounds by students
- Create policy with how it should implemented, how enforced and how are the enforcers trained
  - Current harassment policy puts onus on person being harassed
- Teachers came forward to report to the Board that they are intimidated system is broken, should focus on that
- Perhaps create a resolution about how the Board feels and send to attorney before voting on it
  - Administration to go forward and train anyone who feels that the Confederate Flag is anything but a symbol of hatred

Resolution: The Board of Education recognizes the confederate flag as a symbol

of hatred and condemns it Motioned: Trustee Ratcliff Seconded: Trustee Osmond

Condemn does not mean ban or prohibit

Table resolution

Motioned: Trustee Ratcliff Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Ratcliff, Trustee Warren
Not Present: Trustee Shands

#### 13. Break

13.01 The Board will take a 5 minute break (proposed 7:20) 8:30

#### 11. Policies

11.01 Second Reading and Adoption of Policy 8460 Field Trips and Excursions (proposed 7:05)

8:40

Recommended Action: The Board of Education hereby adopts Policy 8460 as written

Motioned: Trustee Kurnit Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Ratcliff, Trustee Warren
Not Present: Trustee Shands

SUBJECT: FIELD TRIPS and EXCURSIONS

The Board of Education recognizes that field trips are an educationally sound and important ingredient in the instructional program of the schools.

For purposes of this policy, a field trip shall be defined as any journey by a group of students away from the school premises, under the supervision of a teacher, which is an integral part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom.

Field trips are a part of the curriculum of the schools, and student conduct and attendance on field trips are governed by the same rules that govern regular classroom activities. The School System shall obtain written permission for students going on school sponsored field trips.

The Superintendent shall prepare procedures for the operation of a field trip activity. The Board of Education recognizes the desirability of providing off-campus experiences which will enhance the educational program of the school system. The Superintendent of Schools will determine the frequency and content of class field trips is support shall be determined annually by the Board during its budget deliberations. Regardless of the fiscal support for field trips, the rules of the School District for approval and conduct of such trips shall apply. Each student must secure the permission of their parent or guardian before participating in such activity.

Factors relevant in consideration of approval of such field trips may include the relationship to the curriculum, the distance of the trip, availability of transportation, the cost involved, weather conditions, and full utilization of transportation. All requests for day field trips must be submitted to the appropriate Building Principal at least one week prior to the trip date.

Overnight Field Trips

Students, under the direction of teachers/advisors and the administration, may be permitted to participate in overnight trips as part of a co-curricular or extracurricular activity.

Trips in excess of one day involving overnight travel should be approved by the Superintendent of Schools prior to making any commitments or arrangements. The trip must be approved by the Building Principal. Upon approval, the Principal will make a recommendation to the Superintendent of Schools. Requests for overnight trips should be made at least three months in advance (when possible) of the planned event.

Funding for overnight trips may be done in one (1) of the following three (3) ways:

a) Financed by the School District

- b) Partially financed by the School District
- c) Totally financed by the student/organization

#### Transportation

When the district provides transportation to students on a school-sponsored field trip, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school in the district unless:

- 1. the parent or legal guardian of a student participating in such event has provided the district with a written notice authorizing an alternative form of return transportation for the student; or
- 2. intervening circumstances make such transportation impractical.

Where intervening circumstances have made transportation back to the point of departure or to the appropriate school in the district impractical, a representative of the district shall remain with the student until such student's parent or legal guardian has been contacted and the student has been delivered to their parent or legal guardian.

Medications

The district shall accommodate the needs of students who must take medications during a field trip. Depending on the student's needs and abilities to administer and carry their own medications, district staff or other appropriate adults (e.g., the voluntary participation of the student's parents/guardians or a designee appointed by them) may need to be available during the trip for assistance. Policy 5420, Student Health Services, outlines the requirements and responsibilities for these scenarios. If no district staff or other appropriate adult is available, and if the medication schedule cannot be adjusted by the student's prescriber, the trip will either be rescheduled or canceled. Cross-ref: 5420, Student Health Services

Ref: Education Law §§1604; 1709; 1804; 1903; 2503; 2554; 2590-e Guidelines for Medication Management in Schools (Sept. 2015), http://www.p12.nysed.gov/sss/documents/MedicationManagement-final2015.pdf

# 11.02 First Reading of Policy 7112 Leaving School Grounds (proposed 7:10) 8:35

 Want students to participate after school and if late rehearsal, they need to go get food – happening now, don't have after-school staff to monitor them

#### 20162017 7112 Students SUBJECT: LEAVING SCHOOL GROUNDS

- a) All students must remain on the school grounds through the school day. No student will receive permission to leave the school for any reason during the day unless called for by parent or legal guardian.
- b) Students who are participating in school activities after school hours must remain on the school grounds and may not leave the school grounds. Any middle or high school student who leaves the school grounds without permission, may not be transported on the late bus that evening and further forfeits their privilege to participate in that day's school sponsored activities.
- be) Students leaving school grounds during the school day without permission will be subject to appropriate disciplinary action.

#### 12. Independent Contract Retainers

12.01 Approve all ICRs (proposed 7:15)

Recommended Action: The Board of Education hereby approves the Independent

Contract Retainers in items 12.02-12.03

Motioned: Trustee Storey Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Ratcliff, Trustee Warren
Not Present: Trustee Shands

## 12.02 ICR- Goldin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and David Goldin as a mentor in multimedia presentation for the period beginning October 11, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

#### 12.03 ICR- Stewart

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Andrew Stewart as a mentor in orthopedic surgery for the period beginning October 5, 2017 to May 31, 2018 for a stipend in the amount of \$0.00 and authorizes the Superintendent to sign such an agreement.

## 14. Consent Agenda

## 14.01 Approve Consent Agenda (proposed 7:20 duration)

Recommended Action: The Board of Education hereby approves consent agenda

item numbers 14-02-14.15 Motioned: Trustee Ratcliff Seconded: Trustee Kurnit

Calendar change is due to too many Superintendent Conference Days

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Ratcliff, Trustee Warren
Not Present: Trustee Shands

## 14.02 Memorandum of Agreement with OTA about Ski Coaches

Recommended Action: The Board of Education hereby approves MOA #10242017 about the Ski Coach Stipends

#### 14.03 Personnel Agenda

			_
<b>EXTRA</b>	DUTY	STIP	ENDS

LATINA DOTT STIFLINDS				
NAME	POSITION	AMOUNT		
Allison, Michael	Wrestling Program Volunteer	Unpaid		
Anderson, Coll	Skiing Varsity Assistant Coach	\$1,543.00		
Burkhardt, Patrick	Winter Track Volunteer	Unpaid		
Calinda, Jason	Track Winter Head Coach	\$3,086.00		
Chartrand, Louis	Wrestling – Varsity – Head Coach	\$4,993.00		
Cytryn, Herb	Skiing Varsity Assistant coach	\$1,543.00		
Gale, Trevor	Wrestling – Modified – Assistant Coach	\$2,028.00		
Guest, Samuel	Basketball – Varsity – Head Coach (Boys)	\$4,993.00		
Matteson, Lori	Basketball – Modified – Head Coach (Girls)	\$2,537.00		
Occhi, Andrew	Basketball – Varsity – Head Coach (Girls)	\$4,993.00		
Perez, Brian	Skiing Varsity Head Coach (Boys/Girls)	\$3,086.00		
Pezzello, Eric	Wrestling – JV – Coach	\$3,526.00		
Provenzano, Corelei	Basketball – JV – Head Coach (Girls)	\$3,815.00		
Rushford, Michael	Weightlifting Advisor (Prorated)	\$1,397.00		

#### LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER EFFECTIVE DATE FROM - TO REASON 3239 \*8/8/17 (half) – 11/28/17 Unpaid medical

\*Extension of Leave

SUBSTITUTE

NAME POSITION
Corley, Benjamin Custodial
Cort, Andrew Certified Instructional/Non-instructional

Fazioli, Rachel Certified Instructional/Non-instructional

Huwer, Jessica Uncertified Instructional/Non-instructional Mitchell, Jasmin Uncertified Instructional/Non-instructional Uncertified Instructional/Non-instructional

Sommer, Rachel Non-instructional Walker, Stephen Custodial

Warren, Denise Uncertified Instructional/Non-instructional

# 14.04 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/17, Confidential, as reviewed by Trustee Ratcliff

### 14.05 Revise 2017-2018 Calendar

Recommended Action: The Board of Education hereby approves the revised calendar

# 14.06 Abolish Position

Recommended Action: The Board of Education hereby abolishes the following position: 1.0 FTE Monitor

## 14.07 Create Position

Recommended Action: The Board of Education hereby creates the following position: 1.0 FTE Teaching Assistant

## 14.08 Insurance Recoveries

Recommended Action: The Superintendent recommends approval to increase the 2017-2018 budget for insurance recoveries received from Utica National Insurance for replacement of sheds and its contents due to the fire at Bennett Elementary School.

Utica National Insurance \$63,170.00

A1621.501-16FIRE Supplies – Fire Insurance Recovery \$28,170

A2110.501-03FIRE Supplies – Bennett Fire Insurance Recovery \$35,000

#### 14.09 Transfer of Funds

Recommended Action: The Superintendent recommends the transfer of funds to clear negative salary codes for the 2017-2018 school year.

Transfer Amount	From Budget Code	To Budget Code
\$ 261.15	A1240.150-00	A1240.160-00
\$ 36.00	A1310.150-00	A1325.160-00
\$ 404.69	A1310.150-00	A1345.160-00
\$ 625.00	A1430.161-00	A1430.160-00
\$ 239,477.64	A2250.151-00	A2110.121-00
\$ 15,555.90	A2110.130-00	A2110.126-00
\$ 1,414.00	A2110.130-00	A2110.129-00
\$ 4,702.00	A2110.130-00	A2110.131-00
\$ 224,100.30	A2250.472-09	A2250.150-00
\$ 1,710.00	A2250.161-00	A2250.169-00
\$ 2,202.00	A2810.150-00	A2630.150-00
\$ 689.00	A2815.166-00	A2815.162-00
\$ 6,739.59	A5510.160-00	A5510.162-00

## 14.10 Transfer of Retro Payroll Funds

Recommended Action: The Superintendent recommends the transfer of retro payroll funds to clear negative salary codes for the 2017-2018 school year.

Transfer Amount	From Budget Code	To Budget Code
\$ 13,168.50	A1620.160-00	A1620.160-00-1617
\$ 2,755.53	A1621.160-00	A1621.160-00-1617
\$ 950.06	A1660.160-00	A1660.160-00-1617
\$ 6,514.31	A2020.160-00	A2020.160-00-1617
\$ 11,106.68	A2110.120-00	A2110.121-00-1617
\$ 5,402.72	A2110.130-00	A2110.131-00-1617
\$ 7,052.89	A2110.162-00	A2110.162-00-1617
\$ 70,628.37	A2250.160-00	A2250.151-00-1617
\$ 6,309.53	A2250.160-00	A2250.160-00-1617
\$ 8,241.40	A2810.150-00	A2630.150-00-1617
\$ 617.00	A2810.160-00	A2810.160-00-1617
\$ 758.00	A2815.160-00	A2815.160-00-1617
\$ 6,500.83	A5510.160-00	A5510.160-00-1617
\$ 4,829.39	A5510.161-00	A5510.162-00-1617
\$ 939.37	A5510.161-00	A5510.163-00-1617

## 14.11 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for August 2017

#### 14.12 Warrant Schedule 4

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 4

## 14.13 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following items as surplus and authorizes the sale or disposal of this item:

Table Saw - Serial # 13581

Wrestling Mats – 2 sections stored at the Phoenicia Elementary School.

## 14.14 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following books from Bennett Elementary School as surplus and authorizes the sale or disposal of this item:

MacMillian/McGraw Hill ISBN #

39 - Gr. 6 Reading 0-02-191151-7

53 – Gr. 5 Our Nation 0-02-149267-0

3 - Gr. 5 Reading 0-02-191150-9

5 - Gr. 4 Reading 0-02-191149-5

2 – Gr. 4 Reading 0-02-188570-2

16 - Gr. 6 Reading 0-02-188572-9

along with a variety of approximately 260 fiction books.

### 14.15 Change Order

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #: 001 decreasing the contract between Neoplanta Restoration, Inc. and the Onteora Central School District for the Asbestos Abatement Project in the High School Chemistry Lab to the amount of \$4,000.00 and authorizes the Superintendent to sign such a change order.

## 15. Committee Reports

- 15.01 Health and Wellness Committee Trustee Shands to report. Next meeting is in the MS/HS at 2:45 on TBD (proposed 7:25)
- 15.02 Policy Committee Trustee Osmond to report. Next meeting is in Central TBD
  - Discussed 8460 and 7112
  - Discussed the Dress Code policy will put gender neutral language for whole board
  - Have not worked on Homework Policy
  - Entire policy manual should not be passed at Reorg meeting
- 15.03 Communications Committee Report Trustee Ratcliff to report. Next meeting is TBD Needed to reschedule- looking for a date

#### 16. Old Business

16.01 The Board will discuss Old Business (proposed 7:30 duration 10 min)
No new business was discussed

#### 17. New Business

17.01 The Board will discuss New Business (proposed 7:40)

- Make a practice to not meet at 5:00, since some trustees cannot make it at that time
- Will bring up having a more formal self-evaluation

### 18. Request For Information

18.01 Discuss Requests for Information (proposed 7:45 duration 10 min)

No request for information was discussed

## 19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, November 7, 2017, at the Woodstock School (proposed 7:55)

Recommended Action: The meeting is adjourned at 8:50

Motioned: Trustee Storey Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Fern amore

Ratcliff, Trustee Warren Not Present: Trustee Shands

Minutes Recorded by Fern Amster, District Clerk

Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren