

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REORGANIZATION/REGULAR MEETING

MINUTES

6:00 p.m.

THURSDAY, JULY 3, 2014

Middle School/High School

1. Opening Items

- 1.01 Call to Order 5:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

2. Executive Session

- 2.01 Enter executive session (proposed 5:00 duration 1 hour)

Recommended Action: Motion to enter into executive session to discuss the a change in District Clerk and ONTEA and OAA negotiations at approximately 5:15

Motioned: Trustee Hickey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

- 2.02 Exit Executive Session and Return to Public Session (proposed 6pm)

Recommended Action: Motion to exit executive session and return to public session at approximately 7

Motioned: Trustee McGillicuddy

Seconded: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

3. Oath of Office

- 3.01 District Clerk will administer the Oath of Office to elected Board Trustees

District Clerk will administer the Oath of Office to elected Board Trustees as follows:

Gideon Moor (3) three year term 7/1/14 - 6/30/17

Ann McGillicuddy (3) three year term 7/1/14 - 6/30/17

Tanya Davis (3) three year term 7/1/14 - 6/30/17

4. Nominations for 2014-2015 Board President

- 4.01 District Clerk will Call for Nominations for 2014-2015 Board President (proposed 6:05 duration 15 min)

Recommended Action: The Board of Education hereby nominates Tony Fletcher for President for the 2014-2015 School year

Nominated by: Trustee Kurnit

Seconded by: Trustee McGillicuddy

Result: Unanimous

5. Nominations for 2014-2015 Board Vice President

5.01 District Clerk will Call for Nominations for 2014-2015 Board Vice President

Recommended Action: The Board of Education hereby nominates Rob Kurnit for Vice President for the 2014-2015 School year

Nominated by: Trustee Osmond

Seconded by: Trustee Fletcher

Result: Unanimous

6. Oath of Office

6.01 The District Clerk administered the Oath of Office to the 2014-2015 Board of Education President and Vice President

President Tony Fletcher thanked Trustee McGillicuddy for her 3 ½ years of service as President.

7. Annual Appointments

7.01 Appointments of District Officers, Stipends/Fees, effective July 1, 2014, and authorizes the Superintendent of Schools to sign all necessary contracts for District Clerk, District Treasurer, Deputy District Treasurer, Internal Auditor, Claims Auditor, School Tax Collector, Deputy School Tax Collector, Purchasing Agent (proposed 6:20) 6:25

Appointments of District Officers, Stipends/Fees, effective July 1, 2014, and authorizes the Superintendent of Schools to sign all necessary contracts:

District Clerk:	Fern Amster	As per 3/22/11 resolution – combines pay for Superintendent Secretary and District Clerk
Treasurer:	Deb D'Aprile	As per terms of employment
Deputy District Treasurer:	Terry Snyder	-0-
Internal Auditor:	Questar III BOCES	\$8,300 (see attached)
Claims Auditor	Julie Wright	\$5,066
School Tax Collector:	Cheryl Berryann	-0-
Deputy School Tax Collector:	Janelle Perry	\$14.85/hour
Purchasing Agent:	Victoria McLaren	-0-
Deputy Purchasing Agent:	Phyllis McGill	-0-

Motioned: Trustee Osmond

Seconded: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

7.02 Other Appointments, Stipends/Fees, effective July 1, 2014, and authorizes the Superintendent of Schools to sign all necessary contracts: School Attorney, Bond Counsel, Independent Auditor, School Physician, Nurse Practitioner, New Employee Physicals, Alcohol and Drug Testing Site, Fingerprinting, Athletic Events Physician, CSE Impartial Hearing Officer, ECA Treasurer for High School, ECA Chief Faculty Counselors Three (3) elementary schools and High School, Title IX Officer, Coordinator for Section 504, School Community Relations Coordinator, Residency Officer, Records Access Officer, Records Management Officer, Homeless Liaison, Broker of Record, District Health Coordinator, District Nursing Coordinator, Asbestos

Designee, School Buildings Structural Inspector and Fire Inspector, Substitute Calling Service (proposed 6:25)

Recommended Action: Other Appointments, Stipends/Fees, effective July 1, 2014, and authorizes the Superintendent of Schools to sign all necessary contracts

1.	School Attorney:	Drohan, Thomas, Waxman, Petigrow & Mayle	\$200/hr for attorneys \$90/hr for paralegal services \$5,083.33/month General Counsel (see attached)
2.	Bond Counsel:	Squire, Sanders & Dempsey L.L.P.	As per RFP fee schedule (see attached)
3.	Independent Auditor:	West & Company	\$19,000 (see attached)
4.	School Physician (MD)/Nurse Practitioner (NP)	Arthur DiNapoli, M.D. Ph.D., Inc.	\$ 37,216.50 (NP) + \$5,000 (MD) (as per attached contract)
5.	New Employee Physicals:	Kingston Worx	See attached
6.	Alcohol and Drug Testing Site:	Kingston Worx	See Attached
7.	Fingerprinting:	Reimbursement per District Policy	\$91.50
8.	Athletic Events Physician:	Arthur DiNapoli	-0-
9.	CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations:	-	As per Policy 7670
10.	ECA Central Treasurer	Janelle Perry	\$4,645
	ECA Chief Faculty Counselors Bennett Elementary, Middle School and High School:	Building Principals	-0-
11.	Title IX Officer:	Marki Clair-O'Rourke	-0-
12.	Coordinator for Section 504:	Cindy Bishop	-0-
13.	Residency Officer:	Victoria McLaren	-0-
15.	Records Access Officer:	Victoria McLaren	-0-
16.	Records Management Officer:	Victoria McLaren	-0-
17.	Homeless Liaison	Cindy Bishop	-0-
18.	Broker of Record	Rose & Kiernan, Inc.	-0-
19.	District Nursing Coordinator:	Colleen McDaniel	\$3,140
20.	Asbestos Designee:	Dr. Michael O'Rourke	-0-
21.	School Buildings Structural Inspector and Fire Inspector:	Ulster County BOCES Risk Management Program.	N/A
22.	Substitute Calling Service:	Sharon Rushkoski	\$9,2999

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that all Independent Contractor Retainers will be presented to the Board of Education for approval prior to executing these contracts.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District authorizes the Superintendent to execute an Independent Contractor Retainer on behalf of the District on an emergency basis only, subject to approval and ratification at the next regularly scheduled Board of Education meeting.

Motioned: Trustee Hickey
 Seconded: Trustee Osmond
 Result: Unanimous
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
 Trustee Kurnit, Trustee Davis, Trustee Moor

8. Authorizations

8.01 Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel. (proposed 6:30)

Recommended Action: The Board hereby authorizes Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel

A. Payroll Certificate:	Superintendent, Dr. Phyllis McGill	-0-
B. Budget Transfers:	Superintendent of Schools, Dr. Phyllis McGill up to \$50,000	-0-
C. Check Signature:	Deb D'Aprile	-0-
D. Alternate Check Signature:	Terry Snyder	-0-

Bonding of Personnel:

1. Blanket limit - \$100,000
2. \$215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk
3. \$1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor
4. \$2,000,000 for Tax Collector, Deputy Tax Collector
5. \$400,000 for Central ECA Treasurer and ECA Chief Faculty Counselor

Motioned: Trustee Osmond
 Seconded: Trustee McGillicuddy
 Result: Unanimous
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
 Trustee Kurnit, Trustee Davis, Trustee Moor

9. Designations

9.01 Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule (proposed 6:35)

Recommended Action: The Board hereby authorizes Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule

FUND

BANK

General/T&A/T&E/
Federal/Cafeteria

Account Names

Community Bank MultiFund	Community Bank
Community Bank Payroll	Community Bank
Chase MoneyMarket	JP Morgan/Chase
MBIA Money Market	MBIA
TDBank Money Market	TD Banknorth
Catskill Hudson Tax	Catskill Hudson Bank
Catskill Hudson Money Market	Catskill Hudson Bank

Capital

Construction KeyBank (closing account after July 1, 2014. Will be Catskill Hudson Bank)

Extraclassroom

HS/MS Community Bank
Bennett Community Bank

B. Official Newspaper for Legal Notices and Bids: Daily Freeman

C. Board Meeting Schedule

ONTEORA CENTRAL SCHOOL DISTRICT

(845) 657-6383

2014-2015 Board of Education Meeting Schedule

<u>July 3, 2014</u>	Reorganization/Regular Meeting	Middle-High School	6:00 p.m.
<u>August 5, 2014</u>	Regular Meeting	Middle-High School	6:00 p.m.
<u>August 19, 2014</u>	Workshop Meeting	Middle-High School	6:00 p.m.
<u>September 9, 2014</u>	Regular Meeting	Woodstock School	6:00 p.m.
<u>September 23, 2014</u>	Workshop Meeting	Bennett School	6:00 p.m.
<u>October 7, 2014</u>	Regular Meeting	Phoenicia School	6:00 p.m.
<u>October 21, 2014</u>	Student Board Meeting	Middle School/High School	1:53 p.m.
	Workshop Meeting	Woodstock School	6:00 p.m.
<u>November 4, 2014</u>	Regular Meeting	Bennett School	6:00 p.m.
<u>November 18, 2014</u>	Workshop Meeting	Phoenicia School	6:00 p.m.
<u>December 2, 2014</u>	Regular Meeting	Woodstock School	6:00 p.m.
<u>December 16, 2014</u>	Workshop Meeting	Bennett School	6:00 p.m.
<u>January 13, 2015</u>	Regular Meeting	Phoenicia School	6:00 p.m.
<u>January 27, 2015</u>	Regular Meeting	Woodstock School	6:00 p.m.
<u>February 10, 2015</u>	Regular Meeting	Bennett School	6:00 p.m.
<u>February 24, 2015</u>	Regular Meeting	Phoenicia School	6:00 p.m.
<u>March 10, 2015</u>	Regular Meeting	Woodstock School	6:00 p.m.
<u>March 24, 2015</u>	Regular Meeting Superintendent's 2015-2016 Budget Recommendation	Bennett School	6:00 p.m.
<u>April 7, 2015</u>	Regular Meeting 2015-2016 Budget Adoption	Middle-High School	6:00 p.m.
<u>April 22, 2015</u>	<i>Wed</i> Regular Meeting AND <i>a countywide vote date for BOCES Board Seats and BOCES Administrative Budget</i>	Middle-High School	6:00 p.m.
<u>May 5, 2015</u>	Regular Meeting and Budget Hearing	Middle-High School	6:00 p.m.
<u>May 19, 2015</u>	Budget Vote	All four (4) Elementary Schools	2:00 to 9:00 p.m.
<u>May 19, 2015</u>	Special Meeting (Declaration of Votes Cast)	Middle-High School	9:30 p.m.
<u>June 2, 2015</u>	Regular Meeting	Phoenicia School	6:00 p.m.
<u>June 16, 2015</u>	Regular Meeting	Woodstock School	6:00 p.m.
<u>July 7, 2015</u>	Reorganization/Regular Meeting	Middle-High School	6:00 p.m.

Motioned: Trustee Hickey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

10. Other Approvals

10.01 Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2014-2015 Board of Registration. (proposed 6:40 duration 10 min)

Recommended Action: The Board hereby authorizes Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2014-2015 Board of Registration.

A. Mileage Reimbursement	-Per Current I.R.S. Rate
B Substitute Teacher Rates	-CERTIFIED - \$95.00/day
	- UNCERTIFIED- \$80.00/day
	- Registered Nurse - \$95.00/day
	- Licensed Practical Nurse - \$80.00/day
C. Substitute Support Staff Rates	- Teaching Assistant – CERTIFIED - \$10.00/hr.
	- Teaching Assistant – UNCERTIFIED - \$9.00/hr
	- Buildings and Grounds- \$10.00/hr
	- Clerical - \$10.00/hr.
	- Clerical Retiree - \$15.00/hr
	- Monitor - \$9.00/hr
	- Food Service - \$9.00/hr.
	- Bus Driver - \$11.50/hr.
Substitute Short and Long Term Pay	As per Regulation 6220R
D. Home Instruction Teacher	- \$37/hr (includes travel and prep)
E. Use of Facilities - staffing charges	- \$25/hr/employee cafeteria Staff; \$30/hr/ custodial – overtime charge only; \$32/hr/Auditorium Technician
F. School Lunch Prices	- K-5 Lunch = \$2.10, 6-8 \$2.35 HS Lunch = \$2.60, Elementary Breakfast = \$1.25 MS/HS Breakfast = \$1.50
G. Copy rate	-\$0.25/page
H. 2014-2015 Board of Registration	- Registrars – Registration and/or Vote Day - \$85.00 - Chief Registrar Inspectors – Vote Day \$180.00 - Two Machine Custodians – Vote Date Only - \$80.00 - Two Machine Inspectors - \$380.00 - One Chief Machine Inspector - \$115.00 - Extra hours shall be pro rata for whatever additional hours are actually worked
Public Library Tax as approved by voters – Library Tax approved by voters on May 20, 2014 with a total of \$20,000	Pine Hill Library - \$700 Phoenicia Library - \$3,500 Olive Free Library - \$5,600 West Hurley Library - \$3,300 Woodstock Library - \$6,900
Grant Funding	The Superintendent is authorized to apply for grants
Credit Card Limit	\$1000

Motioned: Trustee Osmond

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

10.02 Cell Phone Assignments

Recommended Action: The Board of Education hereby approved the following cell phone assignments as below:

Cell Phone Assignments 2014-2015

Air Card

Jared Mance

Linda Sella

Phyllis McGill

Lance Edelman

Jennifer O'Connor

John Reimer

Victoria McLaren
Gabe Buono
Scott Richards
Dieter Schimmelpfennig
Nick Millas
Sub Service
Cynthia Bishop
Nicole Sommer
Marki Clair-O'Rourke
Kyle Harjes

Motioned: Trustee McGillicuddy

Seconded: Trustee Kurnit

- A T & T gives the District a very good price through a State contract
- Air Card is a device that allows a wireless "hot spot" in case of power failure

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

11. Policies and Code of Conduct

11.01 Policies (proposed 6:45)

Recommended Action: All policies in effect shall remain in effect for the 2014-2015 school year

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

11.02 Code of Conduct

Recommended Action: The Code of Conduct shall be in effect for the 2014-2015 school year

Motioned: Trustee Davis

Seconded: Trustee Hickey

- Need to correct the page of principals

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

12. Authorize District Treasurer to borrow sums of money

12.01 BOE authorizes District Treasurer to borrow sums of money (proposed 6:50)

Recommended Action: Resolved, that the Board of Education hereby authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed \$3,000,000 at any one time, during the 2014-2015 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation Notes – RAN)

Motioned: Trustee Hickey

Seconded: Trustee Kurnit

- Have not needed to do in 7 years, do this as a failsafe

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

13. Establishment of Committees

13.01 The Board of Education will approve the establishment of Board Committees for the 2014-2015 school year (proposed 6:55 duration 10 min)

Recommended Action: The Board of Education hereby approves the following temporary committees

NOTE: Tasks of these committees will be set at another meeting.

Facilities Committee

Policy Committee

Health and Wellness Committee

Primary School Planning Committee

Communications Committee

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

- Can add committees later in the year
- District Committees that have Board members, are Board committees and notice needs to be sent
- Board members should think about what committees they will want to serve
- Audit committee (mandated committee) needs members

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

14. Acceptance of Minutes

14.01 The Board of Education hereby accepts minutes of June 17, 2014 (proposed 7:05)

Recommended Action: The Board of Education hereby accepts minutes of June 17, 2014

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond
Trustee Kurnit, Trustee Davis, Trustee Moor

15. Board District News

15.01 The Board will report District News (proposed 7:10)
6:45

Trustee McGillicuddy:

- High School graduation was outside and very nice
 - Rewarding as a Board member to be on stage
- Board Retreat 7/22/14 – Jamie McPhearson is facilitator from 9-3

Trustee Kurnit:

- Commencement, Phoenicia 3rd grade and Bennett 6th grade were all special

Trustee Fletcher

- Graduation was wonderful, great ceremony, beautiful weather
- Golden Notebook has the work of Onteora students – “Words for Words” by Eliza Siegel - an anthology by kids for everyone
 - List of Onteora contributors
 - Student created book as part of the the Community Mentor Program and reached out to Bennett school students for work
- Rural Schools – Trustee Fletcher and Trustee Davis are attending
 - It's a hands-on, very informative conference
- Mentors for trustees:
 - Trustee McGillicuddy to mentor Trustee Davis
 - Trustee Hickey to mentor Trustee Moor
- Retreat and mentors will help to get everyone up to speed

16. Superintendent District News

16.01 The Superintendent will report District News (proposed 7:15 duration 10 min)

6:50

Superintendent Phyllis McGill:

- Welcomed Trustees Davis and Moor
- All ceremonies were beautiful
 - Wonderful to hear the music at the Bennett graduation, a product of the schools coming together
- Submitted the grant for UPK Full day grant for 20 slots
 - Hoping to hear by the end of the month to begin in September
- Summer Academy has 89 children and 4 incoming kindergarten program
- Tracking alumni to be done by Naviance will begin soon
- Technology review – all surveys were collected - 112 total respondents
 - ECC will analyze results and get info back to us, do an on-site infrastructure inspection in August, after upgrades are completion
- Senator Jim Seward gave us \$25,000 to help offset state aid
- Kindergarten. 1st and 2nd grade class size is fitting in within regulation guidelines:
 - K – Woodstock: 17 17 Phoenicia: 15 16
 - 1 - Woodstock :18 19 Phoenicia: 13 15
 - 2 – Woodstock: 17 17 20 Phoenicia: 21 22
 - 3 – Woodstock: 16 17 17 Phoenicia: 17 18

Discussion:

- How does Naviance software work – do students know they are being tracked?
- Class size in 2nd grade at Phoenicia is 21 & 22
 - Not in the budget this year to add a teacher
 - No feedback from parents in those grades
 - Idea of sub-committee was to make recommendations to be followed through in 14-15 school year

- Superintendent Regulation goes out from the Superintendent's office to the Administrative Staff
- Formal report as to the on class size sub-committee is being prepared by Trustee Moor, which could be used helping to write policy on Class Size

16.02 Assistant Superintendent Marki Clair-O'Rourke will report on the Primary School Planning Committee

7:00

- Met last week
- Dr. McGill updated the committee on UPK Full Day grant information
- 3 sub committees will work over summer to come up with recommendations
- Re-launch the full committee in September and invite members that could not come this year
- Hope is that other 2 committees will have recommendations by next BOE meeting
 - Social Emotional Sub-Committee are meeting to wrap up their group's recommendations
 - Pre-K sub-committee is waiting for grant application, if it is not awarded, will have other recommendations
 - Grant targeted families that have young children who are not going to pre-school due to:
 - Economic reasons
 - Lack of speaking English
 - A disability but are educationally under-served because their CPSE did not have an educational component
 - Grant looks at wealth ratio, and Onteora's is high due to land wealth

17. Acknowledge Public Be Heard Comments

17.01 The Board will acknowledge the public be heard comments from the last meeting
Fran Hollander & Nancy Parisio, Rich DeRuvo, Gabriel Buono

18. Public and Student Comment

18.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:25 duration 10 min or more) 7:10

Bob Curran: Onteora rep on UCSBA, new President of UCSBA, starting to plan sessions for the year- would like to know what topics would be helpful; meeting 7/23- send ideas by email to the District Clerk

No Longer Present:

Trustee Kurnit left at approximately 7:15

19. Break

19.01 The Board will take a 10 minute break at approximately 7:35
Board took a break at 7:15

20. Discussion and Possible Action

20.01 Professional Development Committee (proposed 7:45)

7:25

Recommended Action: The Board of Education hereby approves the Professional Development Committee:

Cynthia Bishop	Director of PPS
Harvey Boyer	Music Teacher
Gabriel Buono	Bennett Principal
Jeannine Burkhardt	Math Teacher
Marki Clair-O'Rourke	Assistant Superintendent for Curriculum & Instruction
Richard Deruvo	Science Teacher
Doreen Erlwein	Elementary Teacher
Anne Gallin	Spanish Teacher
Nicholas Millas	Director of Athletics, Health and PE
Mary Naccarato	Elementary Teacher
Jennifer O'Connor	Middle School Principal
Sharon Rushkoski	Teaching Assistant
Margaret Veve	SUNY New Paltz
Amy Weisz	Library Media Specialist
Jane Wolfrom	Elementary Teacher
Roberta Ziemba	Art Teacher

Motioned: Trustee Osmond

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee Davis, Trustee Moor

Not Present: Trustee Kurnit

Professional Development Committee will meet in August and will have plan by September

20.02 CSE/CPSE Membership for 2014-2015

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District upon recommendation by the Superintendent of Schools that the CPSE/CSE membership for the 2014-2015 School Year is hereby approved, as attached

Motioned: Trustee Hickey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee Davis, Trustee Moor

Not Present: Trustee Kurnit

20.03 Travel Reimbursement for Board Members (proposed 7:50)

7:30

Recommended Action: The Board of Education hereby approves the reimbursement of Board Members' expenses who attend out of District meetings within Ulster County for the 2014-2015 school year.

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee Davis, Trustee Moor

Not Present: Trustee Kurnit

20.04 Second Reading and Adoption of Policy 3510 Emergency Closings (proposed 7:55)

Recommended Action: The Board of Education hereby adopts Policy 3510
Emergency Closings as written.

Motioned: Trustee Hickey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee Davis, Trustee Moor

Not Present: Trustee Kurnit

~~2002~~2014 3510 Community Relations **SUBJECT: EMERGENCY CLOSINGS**

In the event it is necessary to close school for the day due to inclement weather or other emergency reasons, announcement thereof shall be made ~~over local radio stations~~ [on all available media designated by the Board of Education](#).

When school is closed, all related activities, [including Board of Education meetings](#), athletic events and student activities, will ordinarily be suspended for that day and evening.

The attendance of personnel shall be governed by their respective contracts.

FYI – Not for Board Approval

Regulation 3510P

In the event it is necessary to close school for the day due to inclement weather or other emergency reasons, announcements will be made on the following available media:

- District web page
- Facebook page
- Cancellations.com
- Local radio and TV stations
- Shoutpoint message to all parents and staff
- Onteora App

All communications shall be approved by the Superintendent or his/her designee.

20.05 Separation Agreement (proposed 8:00)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Separation Agreement between the District and employee #070322014. BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central District hereby authorizes the Superintendent to execute the Separation Agreement.

Motioned: Trustee Hickey

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee Davis, Trustee Moor

Not Present: Trustee Kurnit

20.06 Claims Auditor End of Year Report (proposed 8:05)

Recommended Action: The Board of Education hereby accepts the Claims Auditor

End of Year Report for 13-14

Motioned: Trustee McGillicuddy

Seconded: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee Davis, Trustee Moor

Not Present: Trustee Kurnit

20.07 ICR - First Steps (proposed 8:10)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve First Steps Day Care Center as the agency retained as Universal Pre-K provider for the 2014-2015 school year and authorizes the Superintendent to sign the Independent Contractor Retainer.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee Davis, Trustee Moor

Not Present: Trustee Kurnit

20.08 ICR- Hoop Dreams

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Hoop Dreams with Chris Herren as a speaker on November 14, 2014 for the amount of \$5000.00 and travel expenses in the amount of \$226.00 for a total of \$5,226.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Osmond

Seconded: Trustee Davis

- Has not been here before – will discuss effects of drug abuse with secondary school students
 - Mr. Herren fell from fame due to drugs
- Reviewing website revealed that it is a high quality program for the price
- Principal budgeted for this presentation – thought it would be most helpful

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee Davis, Trustee Moor

Not Present: Trustee Kurnit

21. Consent Agenda

21.01 The Board hereby approves item numbers 21.02 – 21.09 (proposed 8:15)

Recommended Action: The Board hereby approves item numbers 21.02 – 21.09
7:40

Motioned: Trustee McGillicuddy

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,
Trustee Davis, Trustee Moor
Not Present: Trustee Kurnit

21.02 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #7/14, Confidential, as reviewed by Trustee Fletcher

21.03 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM-TO	SALARY
Colevas, Paul	0.4 FTE Social Studies	09/01/14-06/30/15	2MA
Groeters, Michael*	0.4 FTE Physical Education	09/01/14-06/30/15	1MA
Rushford, Michael	0.6 FTE Health	09/01/14-06/30/15	4MA
Samuelsen-Grimm, Karen	0.6 FTE English	09/01/14-06/30/15	5MA+6
Weiss, Michelle	0.6 FTE Art	09/01/14-06/30/15	2MA

*pending pre-employment processing

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Jones, Rachael	1.0 Elementary/Woodstock	05/9/14-06/26/14*	1MA	LOA Replacement

*extension of appointment

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM-TO	SALARY
Frاندino, Megan	Summer School Teacher	07/18/14-08/08/14	\$37.00/hr
Stewart, Valerie	Summer School Teacher	07/18/14-08/08/14	\$37.00/hr
Wunderlich, Brian	Summer Psychologist	07/01/14-08/31/14	\$37.00/hr

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Buono, Gabriel	CIO for Student Management System Elementary/Technology	\$7,500.00
Edelman, Lance	CIO for Student Management System Secondary/Technology	\$7,500.00
Kenly, Maryanne	Math Coordinator (split w/V. Occhi)	\$2,273.00
Loheide, Laura	ELA Coordinator	\$4,546.00
McDaniel, Colleen	District Nursing Coordinator	\$2,463.00
	1st Longevity	\$156.00
	2nd Longevity	\$208.00
	3rd Longevity	\$313.00
Occhi, Virginia	Math Coordinator (split w/M. Kenly)	\$2,273.00
O'Connor, Jennifer	Coordinator of Secondary Education	\$4,500.00
Reimer, John	District Web Master	\$6,001.00

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1868	04/21/14-06/26/14*	Medical - Paid

*extension of leave

PROCTORS

NAME	POSITION	EFFECTIVE DATE	AMOUNT
Cangemi, Steven	Proctor	Retro to 05/01/14	\$37.00/hr
Chiarelli, Dawn	Proctor	Retro to 05/01/14	\$37.00/hr
Thomas, Christopher	Proctor	Retro to 05/01/14	\$37.00/hr
Ulrich, James	Proctor	Retro to 05/01/14	\$37.00/hr
Warnes, Carsten	Proctor	Retro to 05/01/14	\$37.00/hr

SUBSTITUTES

NAME	POSITION	AMOUNT
Jones, Margaret	Uncertified Teaching Assistant Substitute	\$9.00/hr

APPOINTMENTS: NON INSTRUCTIONAL

SUBSTITUTES

NAME	POSITION	AMOUNT
Jones, Margaret	Substitute Food Service Worker	\$9.00/hr

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
#3107	07/01/14-06/30/15*	Unpaid Leave
#3207	07/01/14-06/30/15*	Unpaid Leave

*extension of current leave

21.04 Donations

Recommended Action: The Superintendent recommends acceptance of donations totaling \$12,575.00, CASH, from various donors as scholarship awards for the Class of 2014. The Superintendent recommends approval of the following donations:

\$500.00 Tischler Dental	\$250.00 Elena Garcia McWhinnie
\$200.00 West Hurley Rescue Squad	\$300.00 Jeannine Burkhardt
\$100.00 Monir Evers-Parker	\$500.00 Onteora Cross Country & Track
\$150.00 Robin Perls TUFS	\$500.00 Travis Nissen Memorial Scholarship Fund
\$150.00 Sarah Turck	\$100.00 Louis & Charlotte Egbertson
\$500.00 Wojtek Foundation	\$100.00 Jean Douglas
\$300.00 Jeanne Blank	\$50.00 Paul and Karen Wereszynski
\$200.00 ONTEA-Deb Leshkevich Award	\$200.00 Landmark Grille
\$100.00 Deborah Cease	\$600.00 John D. Iannotti
\$1,800.00 C.A.R.E. for OCS, Inc	\$500.00 Southside Rod & Gun Club Inc.
\$250.00 Mathew & Sandra Ostoyich	\$200.00 Olive Senior Citizens Inc.
\$50.00 Sarah Turck	\$1,000.00 PG Memorial Scholarship Fund Inc.
\$150.00 Jessica Robertson	\$250.00 Amanda Winne
\$250.00 Spotted Dog Ventures LLC	\$100.00 Nicholas Millas
\$100.00 OCSD ECA – SADD	\$100.00 Jeannine Burkhardt
\$150.00 OCSD ECA – DECA	\$800.00 Student Activity Club – French Club
\$625.00 OCSD ECA – DECA	\$150.00 Denise Connolly
\$300.00 Paul & Karen Wereszynski	\$150.00 Valerie Stewart, Elena Garcia McWhinnie, Anne Gallin
\$200.00 Onteora Babe Ruth League	\$500.00 Maverick Family Health
\$100.00 Woodstock Garden Club	\$50.00 Anne Gallin

The Superintendent recommends acceptance of a donation totaling \$2,346.77, CASH, from The ECA - Class of 2014 to be used towards the purchase of a 3-D Printer, as well as a fund for the supply and maintenance of said printer.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

ECA – Class of 2014 A2110.431.01 High School Supplemental \$2,346.77

The Superintendent recommends acceptance of a donation totaling \$1,700.00,

CASH, from The Student Activities Club to be used towards the purchase of a 3-D Printer, as well as a fund for the supply and maintenance of said printer.
The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Student Activities Fund	A2110.431.01	High School
Supplemental	\$1,700.00	

21.05 Donation of InSlide Lockdown

~~*Recommended Action:* The Board of Education hereby accepts the donation from Kevin LaMonda for the installation and materials for "InSlide Lockdown" for the entire Bennett School.~~

Trustee Moor motioned to Move this item to New Business

Seconded by Trustee Osmond

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee Davis, Trustee Moor

Not Present: Trustee Kurnit

21.06 Donation of shed from Brad's Barns

Recommended Action: The Board of Education hereby accepts the donation from Joseph Charmello, owner of Brad's Barns for a 4' x 8' utility shed to the Woodstock School at a value of \$848.

21.07 Financial Management Report ending May 2014

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Management report ending May 2014.

21.08 Warrant Schedule 14

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 14

21.09 Accept Boiler Cleaning Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for boiler cleaning and services based on the bid documents of June 30, 2014 to the lowest responsible bidder, Ashley Mechanical, Inc., in the amount of \$14,414 for boiler cleaning and tune up, \$120.00/hr labor for unanticipated extras and 20% for material markup, and authorizes the Superintendent to sign such an agreement.

22. Committee Reports

No committees have met since the last Board meeting

23. Old Business

23.01 Future Agenda Items (proposed 8:20 duration 20 min)

7:45

Priority	Agenda Item	Presentation	Notes
priority-agenda item next agenda	West Hurley School Realtor		

Priority	Agenda Item	Presentation	Notes
immediate priority - before September	School Safety		Get wide angle view – ask pertinent questions to get the whole district picture- Workshop Meeting
Top priority in fall		Presentation by a Library Media Specialist	Presentation and Board Discussion
priority	Develop Educational Vision		Brainstorming process - Workshop Meeting
priority	Develop Mission		Workshop Meeting
priority	Develop Educational Plan		
early in school year		Nutrition in the district	-Presentation by Chris Downs to come and discuss the progress in food and nutrition -Policy is being revised by H & W -- Committee with regulations -Healthy eating program at Phoenicia is also at Woodstock -Ever growing relying on free and reduced lunch
		High stakes testing	-Passed resolution, but need to look at our district and what we can do to avoid negative effects -Presentation and Board discussion
	School start times		- There are proven benefits of later start time for adolescents and great deal of data on the detriment of early start times - CREO is putting together policy brief - Revisit here after it's published - Also good topic for UCSBA
	Attorneys for 15-16		Decide on RFP or not
	Board's role in Facilities Use		
		Leadership Academy	Presentation – saw presentation at NYSSBA from Greece District
	Lever Machines or new Voting Machines for next year		

- Other Items:

- Communication Plan
- Financial Plan
- Board Goals – discuss timetable at retreat
- Superintendent Goals – discuss timetable at retreat
- Superintendent Evaluation – Instrument to be decided before 9/10/14 – discuss soon tie into simplified Board goals – ties into vision and mission
 - Take advice of NYSSBA facilitator at next retreat

23.02 The Board will discuss Old Business (proposed 8:40)

No Old Business was discussed

24. New Business

24.01 The Board will discuss New Business (proposed 8:45)

Donation of InSlide Lockdown (from Consent Agenda)

Trustee Fletcher clarified that the Board does not usually vote after one meeting

Discussion:

- Principal is interested in trying it, no time frame, no urgency
- Not atypical for a donation to have a cost for the District (installatopn)
- All the doors in Bennett are included
- Will use whatever doors are in place – no new doors are needed for InSlide
- Thanked Kevin LaMonda for being proactive on students safety in his generous donation
- Why one school? Donate to rest or purchase for rest of buildings?
- Discuss as of larger safety discussion
 - Board to understand all the steps the District takes in an unsafe situation
 - Try to have safety discussion before September
- Donation seems to be for convenience not safety
- Demonstration from donor to find out why good for school and how it works
- Discuss as part of safety discussion
- Website has video of how it installs and functions
- With great gratitude to Mr. LaMonda, the Board would like more information

Recommended Action: The Board of Education hereby accepts the donation from Kevin LaMonda for the installation and materials for "InSlide Lockdown" for the entire Bennett School.

No vote taken

Other Topics:

- Board members can bring laptops in to be upgraded
- News – see NYSSBA On Board
 - NYS Legislature funds lever machine use through 12/31/15
 - Agenda Item
 - 2 year hold on consequences for teachers with low student test scores
 - Compromise reached about test scores and APPR
 - Eliminate visual inspection of school buildings
 - Extension of BOCES facilities contracts from 10 to 20 years

- Elimination of duplication of background checks for transportation employees
- If students are accepted to perform at NYSSBA have them come to Board meeting and perform

25. Request For Information

25.01 The Board will request information (proposed 8:50)
8:15

Trustee Osmond requested Board consensus to use NYSSBA attorney to get more information about the use of school facilities as movie location

Trustee McGillicuddy requested the administrative regulations being worked on

Trustee Fletcher amount of legal fees in 2013-2014

Trustee Kurnit requested to know if students know they are being tracked by Naviance software (From Superintendent News)

26. Adjournment

26.01 Adjourn Meeting. Next meeting August 5, 2014 in the Middle School/High School (proposed 8:55)

Recommended Action: The meeting is adjourned at 8:20

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee Davis, Trustee Moor

Not Present: Trustee Kurnit

Minutes Recorded By:
Fern Amster



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Gideon Moor, Tom Hickey, Rob Kurnit, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

MINUTES

11:45 am

THURSDAY, JULY 10, 2014

Central Administration Conference Room

1. Opening Items

1.01 Call to Order 11:45 am

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Fletcher, Trustee Osmond, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

1.05 Clerk Pro Tem

Recommended Action: The Board of Education hereby appoints Victoria McLaren as Clerk Pro Tem in the absence of the District Clerk

Motioned:

Seconded:

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

2. Consent Agenda

2.01 Approve Consent Agenda

Recommended Action: The Board of Education hereby approves Consent Agenda items 2.02-2.05

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

2.02 Rescind Cabinet Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District rescind the awarding of the bid for construction and installation of Custom Cabinets and Millwork at Bennett Elementary School based on the bid documents of June 11, 2014 to Trinity Woodworking, Inc., in the amount of \$24,850 at the request of the contractor.

2.03 Award Cabinet Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for construction and installation of Custom Cabinets and Millwork at Bennett Elementary School based on the bid documents of June 11, 2014 to the lowest responsible bidder, DeCicco's Cabinetry, Inc., in the amount of \$38,000 and authorizes the Superintendent to sign such an agreement.

2.04 Legal Conference

Recommended Action: The Board of Education hereby approves Gideon Moor to attend the 2014 Summer Law Conference on July 18, 2014 at a cost of \$260 plus travel expenses.

2.05 Mandatory Board Member Training

Recommended Action: The Board of Education hereby approves Gideon Moor to take the mandatory 6 hour training online from Hudson Valley Community College at a cost of \$300.

3. Adjournment

3.01 Adjourn the meeting

Recommended Action: The Board of Education hereby adjourns the meeting at 11:50am

Motioned: Trustee Osmond

Seconded: Trustee Davis

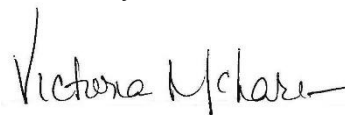
Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

Minutes Recorded By:

Victoria McLaren, Clerk Pro Tem



Minutes Typed By:

Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Tom Hickey, Rob Kurnit, Tanya Davis, Gideon Moor

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

8:45 am

MINUTES

TUESDAY, JULY 22, 2014

Central Administration Conference Room

1. Opening Items

1.01 Call to Order 8:45

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond,
Trustee Davis, Trustee Moor
Not Present: Trustee Hickey

1.05 Clerk Pro Tem

Recommended Action: The Board of Education hereby appoints Phyllis McGill as
Clerk Pro Tem in the absence of the District Clerk

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond,
Trustee Davis, Trustee Moor

Not Present: Trustee Hickey

2. Action Item

2.01 Personnel Agenda

Motioned: Trustee McGillicuddy

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond,
Trustee Davis, Trustee Moor

Not Present: Trustee Hickey

APPOINTMENTS: INSTRUCTIONAL

FULL TIME PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Johnson, Diana*	School Psychologist	Psychologist	09/01/14-08/31/17	8M	Replace L. Welker

*pending pre-employment processing

APPOINTMENTS: NON INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/REMARKS
Hansen, Karen*	Registered Professional Nurse/ District	09/01/14-02/28/15	Step 10 Replace S. Paton

*pending pre-employment processing

3. Adjournment

3.01 Adjourn the meeting

Recommended Action: The Board of Education hereby adjourns the meeting at 8:50 am

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond,
Trustee Davis, Trustee Moor

Not Present: Trustee Hickey

Minutes Recorded By:

Phyllis McGill, Clerk Pro Tem



Minutes Typed By:

Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

5:00 p.m.

TUESDAY, AUGUST 5, 2014

Middle School/High School

MINUTES

1. Opening Items

1.01 Call to Order 5:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Hickey,
Trustee Moor, Trustee Davis
Not Present: Trustee Osmond

2. Executive Session

2.01 Enter Executive Session (proposed 5:00 duration 90 minutes)

Recommended Action: The Board of Education will vote to enter into Executive Session to discuss the wording of the Superintendent's contract, ONTEA and OAA negotiations

Motioned: Trustee Hickey

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Hickey, Trustee Moor, Trustee Davis

Not Present: Trustee Osmond

Now Present

Trustee Osmond arrived at 5:07

2.02 Exit Executive Session & Return to Public Session

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Davis

Seconded: Trustee Hickey

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Moor, Trustee Davis

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 6:30)

Recommended Action: The Board of Education hereby accepts the minutes of the 7/3/14, 7/10/14 and 7/22/14 BOE meeting

Motioned: Trustee McGillicuddy

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Moor, Trustee Davis

4. Grant Tenure

4.01 Approve Tenure Status (proposed 6:35 duration 10 min)

TENURE APPOINTMENTS: INSTRUCTIONAL SCHEDULE P #08/14

The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATE	TENURE DATE
Horan, Roseann	Speech and Hearing Handicapped	Speech	09/01/12	08/31/14

Motioned: Trustee Hickey

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Moor, Trustee Davis

- PPS Director Cindy Bishop spoke about Ms. Horan's talents and contributions to the Onteora Central School District
- Superintendent Phyllis McGill gave Ms. Horan the traditional tenure "goodie" bag

5. Board District News

5.01 Trustees Fletcher and Davis will report from the Rural Schools Association Conference (6:45 duration 10 min)

6:50

Trustee Davis reported:

- The conference is a gathering of school districts much like Onteora
- Sessions on the innovative use of technology
 - BYOD by Mexico School District – let students use their own devices
 - Pre-stem program in Sullivan county
- Scholarship winner for local farming (FFA) spoke about getting fast food to use local produce

Trustee Fletcher reported:

- John Sipple noted in recent years State Ed funding of school budgets has gone from 47.8% to under 40%
- NY rates in 37% in municipality contribution to school budgets
- VAAP – Virtual Advance Placement Classes
 - Follow up at later Board meeting
- An early childhood center operates out of Madison-Oneida BOCES
 - To catch students disabilities early
- Opening door to global awareness
 - Sent students to France
 - Students study about students in other country, exchange information then Skype as virtual pen pals
- State Regent Dawson estimated that the State can provide UPK for 3 times

the money given to NYC

- Draft resolution to end the GEA came from a dinner speech by Rick Timbs
 - GEA came in because the State had a deficit, now the state is in good standing and should give the money back
- CRREO put out paper about education financing in Ulster County
 - Looks at the call for consolidation and why this is not the best way to improve education

5.02 The Board will announce District news

Trustee Fletcher reported on the Board –Superintendent retreat on 7/22/14

- Board procedures and workings
- Process of board goals and evaluation tools
 - Discussion will take place at board table

Trustee McGillicuddy sent input to UCSBA executive board suggesting more round table discussions and continue with LAC to improve communications amongst the Districts and see what can be accomplished as a county

Trustee Fletcher and Trustee Kurnit met with Bob Curran, President of UCSBA this year to discuss other ideas

6. Superintendent District News

6.01 The Superintendent will announce District news (proposed 6:55)

Superintendent Phyllis McGill

- Introduced Mr. Scott Richards, the new Woodstock Principal
- 9/19/14 Phoenicia turns 50 years old – celebration with Welcome Back Picnic
 - Digging up time capsules
- 3rd and final week of summer skills academy
 - 80 students participating
- Submitted full day Pre-K grant application from the state
 - Still do not know about the status of the application
- Informed by State Ed that all schools have preliminary status of good standing for 14-15 school year
- Event for 100 guitarists, “Guitar Mash” is making donations to local schools’ music program

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke
Curriculum Proposal

- 7/9/14 & 7/10/14 Leadership council attended a curriculum mapping institute
 - Administrators, Professional Development committee, teacher leaders in stipended positions
 - That committee planned a “kick off event”
 - Today the curriculum mapping project launched with 36 teachers and 5 administrators focusing on ELA, Math, Social Studies, Science
 - Discussed the curriculum mapping process, then began the work

Director of Facilities, Jared Mance gave an update on the site work

- MS/HS & Woodstock walkways, railing, staircases
- Electrical improvement at Woodstock and Phoenicia
- Concrete base for wind turbine is in at Bennett
- HS track is in process of being re-surfaced
- Cabinet work at Bennett has been concluded
- New library carpet in MSHS
 - Paul Maloney, Walter Ginelewicz and James Martin were instrumental in this difficult project
- New basketball hoops in gym at Bennett are motorized to lower down to accommodate elementary students
- Heating is fixed in 2 rooms at Bennett
- Replaced most of the sewer line at Woodstock so paving work could get done
- Replaced modular floor with tile floor at Phoenicia
- Leveled a playing field area at Bennett
 - Request came from a Student Government survey asking what students are looking for on playground
- Building cleaning in all buildings
- Significant capital work for next year in planning stages
- Thanks to the Building and Grounds Crew and Kyle Harjes projects are running very smoothly

7. Acknowledge Public Be Heard Comments

- 7.01 The Board will acknowledge the public be heard comments from the last meeting
Bob Curran spoke

8. Suspend Policies

- 8.01 Temporarily Rescind Policy 1512 (proposed 7:00)
Recommended Action: The Board of Education hereby rescinds policy 1512 until the Policy Committee's review.
7:20
Motioned: Trustee Moor
Seconded: Trustee Osmond

- Policy requires that Workshop Meetings restrict Public Be Heard
 - Temporarily rescinding so Public Be Heard can go on as usual

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Moor, Trustee Davis

- 8.02 Temporarily rescind Policy 4260 (proposed 7:05)
Recommended Action: The Board of Education hereby rescinds Policy 4260 until the Policy Committee's review.
Motioned: Trustee McGillicuddy
Seconded: Trustee Hickey

- Specifies Superintendent evaluation tool identified by 8/1/14, but State

deadline is 9/10/14

- May be using a different evaluation tool
- If policy committee cannot meet, bring to next meeting with changes in text

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Moor, Trustee Davis

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:10 duration 10 min or more)

Patricia Rudge – representing parents and athletes to appreciate for former Indoor Track Coach, who has lost his job

Fred Perry –Athletic department is unfair to coaches

Gina Tisch – disappointed in the process of hiring the nurse- hiring at high step without committee recommendations

Rowan Cruickshank – Indoor cross country track coach believed in athletes, hope teammates will be left with consistent coaching

10. Discussion

Trustee Fletcher explained that these items are here for short discussion since they came up as Board priorities at the Reorganization meeting

- Board to discuss what information is needed to take next steps or just reach consensus to move forward and come to resolution at next few board meetings

10.01 School Safety (proposed 7:20 duration 10 min)

7:45

- Refresh conversation to view school safety as whole school approach
 - Safety and wellness of all students
 - Comes from different angles: Social Workers, Psychologists, building and district safety plans
- Start by getting VADIR reports for 13-14
 - Violent and Disruptive Instances have been decreasing in last 4 years
 - 13-14 VADIR information will be available in next few weeks
- How often police are called into the buildings and what is the response time?
- Understanding of how the Social Workers and Psychologists interact with administration in terms of potential scenarios and at actual times of incident
 - how are they connected
- Students need someone they can trust to go to confide in if they hear something or are feeling threatened or bullied into drugs or alcohol
- Get a full report to see if there are gaps and fill them to be sure that we are ready, should an incident happen
- Analysis of benefits of an SRO compared to other things the district can do to maintain school safety without an officer in the school

- Make sure we are on top of the drug use and be on top of possible incidents with a pro-active approach
- How do our VADIR reports compare to other Districts in the area?
 - VADIR is going down due to the relationship the students have with the staff and administration
 - Fortunate in the amount of trust in the buildings
 - Smaller buildings, intimate settings
 - Programs in place in each school to help students who seem to be having stress
 - Very attentive adults who care very much for the children cause children to feel comfortable going to them with potential problems
- Come back in 2-3 Board meetings with fuller report for the Board to understand drug alcohol issues from social workers and psychologists as to weaknesses in the current systems in place
- Board to see exit interviews of retired social workers
- Board members are to review this list and add to what information would be helpful

10.02 School Start Times (proposed 7:30 duration 10 min)

8:05

- Onteora Board goal for the last few years
 - Add a timeline to push start time to the Board goal time
- 2020 Vision Group Breakout study groups looking at many issues including school start times – white paper published
 - Robin Jacobovitz and Trustee Fletcher worked on the paper from 30 or 40 different sources and put together in one document
- Benefits of later start times for High Schools are scientifically proven
 - New Paltz already moving 15 minutes later each year with the goal of 8:30
 - Rondout working on it
- What are the specific hurdles to moving the MS/HS start time back in Onteora
 - Consensus as an RFI
- Discuss how to include community in these discussions

10.05 Energy Performance Contract (proposed 8:00 duration 10 min)

8:20

Assistant Superintendent for Business Victoria McLaren reported:

- Met with Richard Kohrs on proposed contract
- Provided \$2.9 million contract
- Hoping to bring contract and scope of services to the next Board meeting for a vote
- Further questions to bring resolution to the EPC at the next meeting
- Board members should email questions

10.04 Discuss a Realtor for West Hurley (proposed 7:50 duration 10 min)

8:25

Assistant Superintendent for Business Victoria McLaren

- Kingston RFP was edited for Onteora

- Consider 3 items:
 - Scoring criteria
 - Weighed values on criteria looking for in a realtor
 - How long a contract
 - Preliminary timeline

Discussion:

- Consensus on scoring criteria
- Need to reach out to realtors to get more of a response
- 9 months may be better, incentive to sell and could get out if not a good relationship
 - Majority of Board for 9 months instead of 1 year
- Consensus on timeline

10.03 District-wide Culture and Climate (proposed 7:40 duration 10 min)

8:30

- Room for more collaboration amongst administrators, teachers and Board
- Desire of Board to have greater communication with administrators
- Other Districts have a greater sense of building wide collaboration at the Board level
- Build collaboration and trust from administrators through to the Board
- Get feedback from administrators as to how process can be improved
 - All groups talking- parents, teachers, administrators, Board
- Some resistance to change by staff and trickling down to children
- Advantages of reconfiguring was bringing children together as an earlier grade
- Needs to be overriding goal – maybe into mission/vision
- Come back next meeting or meeting afterwards with thoughts

10.06 Resolution to end GEA (proposed 8:10 duration 10 min)

8:50

Whereas: The NY State Gap Elimination Adjustment (GEA) was implemented in 2010 as a one-time reduction in education aid to help NY State balance its budget and the GEA has continued in every budget since then:

Whereas: The GEA since its inception has reduced state aid to the Onteora Central School District by \$7,751,283

Whereas: The reduction in aid associated with the GEA has resulted in a cost shift to the local property tax payer in the Onteora Central School District; and

Whereas: This cost shift has resulted in unsustainable measures being implemented to balance the Onteora Central School District's budget, including the reduction and elimination of school programs, personnel, and services, and the reductions of school district reserve funds;

Whereas: Efforts by the Onteora Central School District to sustain programs and services and contain budgets are simultaneously constrained by Property Tax Cap Legislation, unfunded and underfunded mandates, state mandated increases in pension costs, and mandated implementation of Common Core Learning Standards and teacher/principal performance reviews; and

Whereas: State Funding is constitutionally mandated and essential to meet all mandates and obligations to maintain the quality of education in the Onteora Central School District; and

Whereas: New York State touts recent aid increases as generous support to schools, although overall school districts are receiving very little additional aid when compared to 2008-09; and

Whereas: Some school districts have even experienced state aid decreases from 2008-09 to 2014-15;

Resolved, That the Onteora Central School District Board of Education calls upon the New York State Legislature to end Gap Elimination Adjustments when they adopt New York State's 2015-16 Annual Budget.

- Hold politician's accountable
 - The Districts gave the money when there was a deficit
 - Now that there is a surplus, give it back
- Compare what percentage of 09-10 budget came from levy as opposed to the percentage last year
- Free and Appropriate Public Education – right to call for funding
- Superintendent Phyllis McGill to word resolution

11. Break

11.01 The Board will break for 10 minutes (proposed 8:20)
8:55

12. Vision Statement/Mission Statement/Core Values/Evaluation/Board Goals (1 hour)

12.01 The Board will discuss the Vision Statement/Mission Statement/Core Values
(proposed 8:25)

Draft Mission

Onteora Schools exist to educate and nurture the children of our diverse community. The School District creates an engaging and healthy learning environment that empowers all students to pursue their dreams, achieve their goals, and participate meaningfully in the global community

Draft Vision

Onteora believes in fostering intellectual curiosity, mutual respect, creative problem solving, individual expression, ethical decision making, and active engagement in the world. We will achieve this through commitment and collaboration between students, schools, families and the community at large.

13. Break

13.01 The Board will break for 5 minutes (proposed 9:25)

Executive Session

Motion to enter into executive session to discuss the employment of a particular employee at approximately 10:20

Motioned: Trustee Kurnit

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Moor, Trustee Davis

Motion to exit executive session and return to public session

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Moor, Trustee Davis

14. Discussion and Possible Action**14.01 ICR- Mike Wallace (proposed 9:30)**

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Michael Wallace to provide content and facilitation support for the K-6 Curriculum Mapping Initiative for Social Studies Curriculum Development effective August 1, 2014 to June 30, 2015 at a rate of \$148.00 per hour for facilitating curriculum writing sessions and \$58.00 per hour for providing content to group discussions, to a maximum of ~~\$10,000.00~~ \$3,000 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Hickey

Seconded: Trustee Davis

- Not comfortable with this, if proceed with every subject this way, will be costly
- Have proven expertise of staff
- Can reduce amount in contract

Result: Passed

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Hickey, Trustee Moor, Trustee Davis

No: Trustee Osmond

14.02 MOA - OTA and OCSD (proposed 9:35)

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #08052014 regarding the Gifted/Talented Stipend for the Community Mentor Program and authorizes the Superintendent to sign such agreement.

Motioned: Trustee Osmond

Seconded: Trustee Davis

- Program is not geared to gifted and talented, that is the name of the stipend

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Moor, Trustee Davis

15. Consent Agenda**15.01 Approve Consent Agenda (proposed 9:40)**

Recommended Action: Approve consent agenda item numbers 15.02-15.12

Motioned: Trustee Hickey

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Moor, Trustee Davis

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

PART TIME APPOINTMENT

NAME

POSITION

EFFECTIVE DATE

FROM-TO

SALARY

Panico, Robin*	0.6 FTE ESL	09/01/14-06/30/15	4MA
Wilson, Amelia*	0.6 FTE Music	09/01/14-06/30/15	1BA

*pending pre-employment processing

TEMPORARY APPOINTMENT		EFFECTIVE DATES		
NAME	POSITION	FROM-TO	SALARY	REMARKS
Caprotti, Colette	Summer IEP Proctor	08/13/14-08/14/14	\$37.00/hr	Summer BOCES
Haug, Margaret	Summer IEP Proctor	08/13/14-08/14/14	\$37.00/hr	Summer BOCES
Occhi, Andrew	Summer IEP Proctor	08/13/14-08/14/14	\$37.00/hr	Summer BOCES
Pezzello, Eric	Summer IEP Proctor	08/13/14-08/14/14	\$37.00/hr	Summer BOCES
Rushkoski, Sharon	Summer IEP Proctor	08/13/14-08/14/14	On step	Summer BOCES

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Adler, Marianne	DECA Assistant Advisor	\$1,172.00
Allison, Bridget	Liaison - English	\$3,267.00
Babcock, Alyssa	Science Fair Coordinator - MS	\$543.00
Battista, Lynn	Gay-Straight Alliance Club Advisor 1	\$956.00
Battista, Lynn	Diversity Club Advisor 1	\$638.00
Burkhardt, Jeannine	Liaison - Math	\$3,267.00
	1st Longevity	\$156.00
Caprotti, Colette	Liaison Occup. Ed.	\$1,961.00
Caprotti, Colette	DECA Advisor	\$4,258.00
Cayea, Krista	Liaison - Music	\$1,961.00
Chartrand, Louis	Sixth Teaching Assignment (CADD & Creativity and Innovation)	\$7,644.00
Connolly, Brian	Liaison - Social Studies	\$3,267.00
Connolly, Brian	Yearbook Advisor - HS	\$2,392.00
Connolly, Brian	Yearbook Business Manager	\$1,714.00
Connolly, Denise	Liaison - PPS	\$3,267.00
Connolly, Denise	PPS Coordinator - HS	\$3,921.00
Dornan, Mark	Drama Club Advisor - MS/HS	\$1,516.00
Frandino, Megan	Computer Advisor - MS (split w/K. VanBaren)	\$2,500.00
Frandino, Megan	Yearbook Advisor - MS	\$1,632.00
Garcia-McWhinnie, Elena	Spanish Club Advisor- HS	\$1,675.00
Hamilton, Shelly	Diversity Club Advisor 2	\$638.00
Matteson, Lori	Seventh Grade Trip Coordinator	\$475.00
McKinley, Shelly	Sixth Teaching Assignment (CT Math 8))	\$7,644.00
Messmer, Richard	Sixth Teaching Assignment (Social Studies 8 Intensive)	\$7,644.00
Schuenemann, Stewart	Sixth Teaching Assignment (MS Studio Art)	\$7,644.00
Stewart, Valerie	Liaison - Foreign Language	\$3,267.00
Turck, Sarah	Dept. Chairs - Guidance	\$6,810.00
Turck, Sarah	Dept. Chairs - Guidance per counselor (4 @ \$65.00)	\$260.00
VanBaren, Kathleen	Computer Advisor - MS (split w/M. Frandino)	\$2,500.00
Via, M. Scott	Liaison - Science	\$3,267.00
Via, M. Scott	Computer Advisor - HS	\$5,000.00
Wolfeld, Dale	Liaison - Art	\$1,961.00

Alexander, Brittany	Volleyball - Varsity - Head Coach			\$3,688.00
Burkhardt, Patrick	Track - Cross Country - Head Coach	-	-	\$3,834.00
-	1st Longevity	-	-	\$156.00
Dutcher, Stormie	Field Hockey - JV - Assistant Coach			\$2,983.00
Fein, Peter	Tennis - Varsity - Head Coach (Girls)			\$2,664.00
	1st Longevity			\$156.00
	2nd Longevity			\$208.00
	3rd Longevity			\$313.00
Groeters, Michael	Soccer - JV - Head Coach (Girls)			\$3,409.00
Hoyt-Friedman, Jacob	Soccer - Varsity - Head Coach (Girls)			\$4,543.00
Koonz, Erin*	Field Hockey - Varsity - Head Coach			\$4,118.00
McShea, Daniel	Football Modified - Head Coach			\$3,195.00

Murphy, Nicole*	Field Hockey - Modified - Assistant Coach	\$1,888.00
Pezzello, Eric	Soccer Varsity - Head Coach (Boys)	\$4,543.00
Prutzman, Wilbur	Weightlifting Advisor	\$2,025.00
Rushford, Michael	Soccer - Modified - Head Coach (Girls)	\$1,888.00
Ugolino, Andrew	Track - Cross Country - Assistant Coach	\$1,452.00
VanBlarcum, Kevin	Soccer Modified - Head Coach (Boys)	\$1,888.00
Via, M. Scott	Golf - Varsity - Head Coach	\$2,983.00
*pending pre-employment processing		

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Morley, Christine	Teaching Assistant/MHS	8/13/2014	Retirement

LEAVE OF ABSENCE EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2123	02/28/14-03/10/14	Medical - Paid
2123	03/11/14-03/24/14	Medical - Unpaid
2123	03/25/14-06/22/14*	Medical - Paid (Sick Bank)

*revised end date

SUBSTITUTES

NAME	POSITION	AMOUNT
Pidone, MaryJo	Certified Teacher Substitute	\$95.00/day

APPOINTMENTS: NON INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/ STEP	REMARKS
Sanford, Edward*	Registered Professional Nurse/District	11/01/14-04/30/15	Step 6	Replace S. Skeats
*pending pre-employment processing				

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Sanford, Edward*	Registered Professional Nurse/District	09/02/14-10/31/14 09/01/14-10/31/14	Step 6	LOA Replacement
*pending pre-employment processing		Correction to minutes		

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Hansen, Karen	Summer Nurse	8/6/14-8/29/14	Step 10 -Hourly rate	32.5 Hours

TEMPORARY APPOINTMENT - RESCISSION

NAME	POSITION	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Clinton, Lessia	Summer Custodial Worker	6/30/14-8/29/14	\$10.00/hr	Resigned

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/14, Confidential, as reviewed by Trustee Kurnit

15.04 Correct item from Reorganization Meeting

Recommended Action: The Board of Education hereby corrects the amount for the Substitute Calling Service from \$9,2999 to 9,299

22.	Substitute Calling Service:	Sharon Rushkoski	\$9,2999 to \$9,299
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15.05 Agreement with Management Advisory Group

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Management Advisory Group Business Operations, Inc. for additional accounting services not to exceed \$2,000.00 for the 2014-2015 school year and authorizes the Superintendent to sign such an agreement.

15.06 Declare Surplus

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the used textbooks and books on the attached lists as surplus and authorizes sale and/or disposal of these items.

15.07 Warrant Schedule

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 1

15.08 Tax Warrants

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed \$40,296,098 for the 2014-2015 school year.

15.09 Monetary Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$150.00 CASH, from Barry Price to be used towards the High School Mentor Program.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Barry Price, Mentor A2110.431.01 Supplemental \$150.00

The Superintendent recommends acceptance of donations totaling \$200.00, CASH, from donor as scholarship awards for the Class of 2014.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name: \$200.00 Onteora Flag Football

15.10 Gold Scholarship Funds

Recommended Action: As of September 1, 2014, the Gold scholarship will be closed and the funds will be moved to the General scholarship fund TE92.1000.

Gold Fund: TE92.011 Amount: \$5.80

15.11 Donation

Recommended Action: The Board of Education accepts the following donation from the Phoenicia Rotary Club from the Phoenicia Computer Lab:

Book and Bin Holders
Command Slate Terrace Hooks

15.12 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the Inter-School Transfer for a 2nd grader from Woodstock to Phoenicia

16. Board Committee- Discuss membership, timetable and goals

Consensus for the committees to set tasks at their first meeting and bring back to the Board, with the exception of the Audit Committee

16.01 Audit Committee (proposed 9:45)

16.02 Facilities Committee

16.03 Policy Committee

16.04 Health and Wellness Committee

16.05 Ad Hoc Committee: Primary School

16.06 Ad Hoc Committee: Communications

17. Old Business

17.01 The Board will discuss Old Business (proposed 9:50)

No old business was discussed

18. New Business

18.01 The Board will discuss New Business (proposed 9:55)

No new business was discussed

19. Request For Information

19.01 The Board will request information (proposed 10:00)

- What are the specific hurdles to moving the MS/HS start time back in Onteora

Trustee McGillicuddy asked:

- Recommendations from technology company audit
- Victoria add to bargaining unit spreadsheet the retiree contribution amount for each unit that is paid out of budget
 - Board to consider have that spreadsheet for public review on the website
- Student use of pharmaceutical drugs
- Exit interviews from returning employees – social workers

Trustee Kurnit

- Time line on Olive and NYC tax Agreement
- What is the budget for professional development last year and this year
- Coach talked about- update
- More information on how Naviance tracks students once left District
 - NYS or track any college student
- With infrastructure improvements, can we now allow BYOD so the staff can use school Wifi to operate their own technology
 - Possibly policy committee or communication committee

20. Public Comment

- 20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:05 duration 10 min or more)
No public comment was made

21. Adjournment

- 21.01 Adjourn Meeting (proposed 10:15). Next meeting is Tuesday, August 19, 2014 in the MS/HS School at 6:00 pm.
Recommended Action: The meeting is adjourned at 11:15
Motioned: Trustee Davis
Seconded: Trustee McGillicuddy
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Hickey, Trustee Moor, Trustee Davis

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Ann McGillicuddy, Laurie Osmond, Tom Hickey, Gideon Moor, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

5:00 p.m.

MINUTES

TUESDAY, AUGUST 19, 2014

Middle School/High School

1. Opening Items

- 1.01 Call to Order 5:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis
Not Present: Trustee Fletcher, Trustee Hickey, Trustee Osmond

2. Executive Session

- 2.01 Enter Executive Session (proposed 5:00 duration 1 hour 15 min)
Recommended Action: The Board of Education will vote to enter into Executive Session to discuss the ONTEA negotiations, pending litigation and the employment history of a particular employee
Motioned: Trustee Moor
Seconded: Trustee Davis
Result: Unanimous
Yea: Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis
Not Present: Trustee Fletcher, Trustee Hickey, Trustee Osmond

Now Present

Trustee Osmond arrived at 5:07

- 2.02 Exit Executive Session & Return to Public Session
Recommended Action: Motion to exit executive session and return to public session at approximately 6:40
Motioned: Trustee McGillicuddy
Seconded: Trustee Davis
Result: Unanimous
Yea: Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Osmond
Not Present: Trustee Fletcher, Trustee Hickey

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes (proposed 6:15)
Recommended Action: The Board of Education hereby accepts the minutes of the 8/5/14 BOE meeting
Motioned: Trustee Moor
Seconded: Trustee Davis
Result: Unanimous
Yea: Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Osmond
Not Present: Trustee Fletcher, Trustee Hickey

4. Presentations

4.01 American Heart Association Honor Coaches (proposed 6:20 duration 10 min)

6:45

Athletic Director Nicholas Millas introduced Volleyball Coaches Nicole Saunders and Brittany Alexander, who used an AED to save Makaila Ouellette's life when her heart stopped during a volleyball game

Representatives from the American Heart Association awarded Nicole Saunders and Brittany Alexander the Heart Saver Hero award

- Onteora is leading the way among school districts in CPR and use of AEDs
 - This fall 2 elective courses will be offered in advanced CPR and First Aid

4.02 In-Slide Demonstration (proposed 6:30 duration 10 min)

6:50

Kevin LaMonda, 6th grade teacher at Bennett, invented a simple, safe solution for locking down doors during an emergency called In-Slide Lock Down

- Pilot the program at Bennett with a donation of the In-Slide product and installation
 - offer the same for Woodstock and Phoenicia, then move to MS/HS
- Manufactured at a local company that does manufacturing for US defense
- Pre-lock the classroom door and put device in place
 - Bolt is held open by device
 - Pull device in an emergency and door is locked
 - Cannot pull off from bottom so children cannot pull out
 - Don't need to have a key to lock a door, so if in an emergency and the teacher is in the hallway with children, can go into any room and pull the device to lock the door
- Institute of Swedish Safety and Security, a risk management company, gave In-Slide a 5 year contract with exclusive distribution
 - Piloting at 2 schools in UK and 1 in Sweden
- Facilities Director Jared Mance met with OSHA and the BOCES Safety Officer and there were no restriction on the product
- Principal Gabriel Buono highly endorses the product

Discussion:

- Installation 2-5 min per door
- Board expressed appreciation for the donation

4.03 Primary School Sub-Committees Recommendations (proposed 6:40 duration 15 min)

7:04

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported:

- Class Size Sub-Committee presented their final recommendation and created a regulation creating a low, desirable and high range of class size for grades K-3
 - Paying close attention to new regulation when planning classes
- Pre-K Sub-Committee had 4 primary recommendations

- Provide opportunities for Pre-K students at Summer Skills Academy
 - 2 attended this summer and hope to increase participation in future years
- Help families in need to access UC Dept. of Social Services programming funding for pre-school or child care
 - Parent Peer Trainer Louise Guglielmetti helped to find these families
- Explore grant opportunities for Pre-K education
 - Received \$188,000 for 20 full day Pre-K slots
- Provide opportunities to screen 3 and 4 year old children in collaboration with Ulster County, possibly as part of our Kindergarten screening
 - May implement in the coming year
- Social-Emotional Sub-Committee was comprised of administrators, board members, speech teacher, psychologist:
 - Social-Emotional Learning (SEL) is a tremendous part of the classroom
 - Research links social emotional learning to high student success
 - Using “Social Thinking!” by Michelle Garcia Winner in some classes already
 - Social workers and psychologists have endorsed this program
 - Recommendations to the Board to make SEL part of the overall school program:
 - Establish “Social Thinking!” as the District’s SEL curriculum with teachers and mental health professionals working together
 - Develop SEL Professional Learning Communities that will convene to advance competency
 - Supply curricular materials, relevant books, and supplies required for implementation
 - Partner with our PTAs, families and the greater community

Discussion:

- SEL initiatives and small class size are complementary

5. Board District News

5.01 The Board will announce District news (proposed 6:55)

7:18

No Board District News was announced

6. Superintendent District News

6.01 The Superintendent will announce District news (proposed 7:00 duration 10 min)

- Awarded the full amount requested for the Full Day Pre-K grant
 - District was just informed so need to move quickly to get in place by the start of school
 - Up to 20 children, have the names of 15 students who are under served or un-served students
 - At risk – ELL, free and reduced lunch for siblings, have disability and receiving services, but not in an educational program
 - Discovery, Beginnings, First Steps and Woodland Playhouse responded that they were interested in participating

- In Woodstock, Boiceville and Phoenicia
 - Thanked First Steps Pre-School Director Linda Stoodoff, Phoenicia Principal Linda Sella, and Bonnie Meadow in helping to write the grant
 - Grant is 1 year, uncertain about next year
- Scores 2013-14 have been reported. In comparison to the other 8 Districts in Ulster County:
 - 3rd grade – First ELA and Math
 - 4th grade – Second in ELA and third in Math
 - 5th grade – First in ELA and Math
 - 6th grade – First in ELA and Math
 - 7th grade – Second for ELA and Math
 - 8th grade – Fifth in ELA and first in Math (attendance issues)
- Ulster BOCES Superintendent retreat:
 - Spoke with new deputy commissioner of Education spoke about school mergers and consolidation
 - Later start times:
 - New Paltz is talking about going to 8:15 stat goal is 8:20
 - Discussion and some support for Rondout

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting Patricia Rudge, Fred Perry, Gina Tisch, Rowan Cruickshank

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:10 duration 10 min or more)

No public or student comment was made

9. Discussion & Possible Action

9.01 Request For Proposals for Realtor for West Hurley (proposed 7:20 duration 10 min)

Recommended Action: The Board of Education hereby approves the RFP for a Realtor to sell the West Hurley School Property

Motioned: Trustee Moor

Seconded: Trustee Davis

Assistant Superintendent for Business Victoria McLaren did minor changes according to the Board's specifications: weighing assignments, 9 month contract, timeline proposed and spelling error corrected

Result: Unanimous

Yea: Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Osmond

Not Present: Trustee Fletcher, Trustee Hickey

9.02 Energy Performance Contract (proposed 7:35 duration 10 min)

7:35

Recommended Action: The Board of Education hereby approves the Energy Performance Contract and Scope of Work subject to attorney review

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

- Attorneys are still talking about some wording in the contract
- Discussion started 5 years ago

Result: Unanimous

Yea: Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Osmond

Not Present: Trustee Fletcher, Trustee Hickey

9.03 Resolution to end GEA (proposed 7:45 duration 10 min)

Recommended Action:

Whereas: The NY State Gap Elimination Adjustment (GEA) was implemented in 2010 as a one-time reduction in education aid to help NY State balance its budget and the GEA has continued in every budget since then; and
Whereas: The GEA since its inception has reduced state aid to the Onteora Central School District by \$7,751,283; and

Whereas: The reduction in aid associated with the GEA has resulted in a cost shift to the local property tax payer in the Onteora Central School District; and

Whereas: Efforts by the Onteora Central School District to sustain programs and services and contain budgets are simultaneously constrained by Property Tax Cap Legislation, unfunded and underfunded mandates, state mandated increases in pension costs, and mandated implementation of Common Core Learning Standards and teacher/principal performance reviews; and

Whereas: State Funding is constitutionally mandated and essential to meet all mandates and obligations to maintain the quality of education in the Onteora Central School District; and

Whereas: New York State touts recent aid increases as generous support to schools, although overall, school districts are receiving very little additional aid when compared to 2008-09; and

Whereas: Many school districts have experienced state aid decreases from 2008-09 to 2014-15;

Whereas: The State of New York has violated their constitutional responsibility to take appropriate actions to ensure that students are provided the opportunity for a sound basic education at all times, and especially during times of fiscal constraint.

Resolved, that the Onteora Central School District Board of Education calls upon the New York State Legislature to end Gap Elimination Adjustments when they adopt New York State's 2015-16 Annual Budget.

- State legislature has not been fulfilling its obligation to New York State
 - Michael Rebell sued the State has failed to provide students in New York City and throughout the state with the opportunity for a sound basic education as required by the state constitution to say that GEA
- Timely - need to get into State as discussions are happening now in Albany for the 15-16 school year
- The shift onto the taxpayers is not a strong statement for Onteora, as the shift fluctuated due to other financial decisions

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Osmond

Not Present: Trustee Fletcher, Trustee Hickey

9.04 Approve In-Slide Donation (proposed 7:55 duration 10 min)

7:45

Recommended Action:

- The Board of Education hereby accepts the donation from Kevin LaMonda for the installation and materials for "In-Slide Lockdown" for the Bennett School.
- The Board of Education hereby accepts the donation from Kevin LaMonda for

the materials for "In-Slide Lockdown" for the Woodstock and Phoenicia Schools.

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

- Discussion on delaying installation in Woodstock and Phoenicia until feedback from Bennett staff
 - Voted on resolutions as written

Yea: Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Osmond

Not Present: Trustee Fletcher, Trustee Hickey

9.05 Increase ESL position (proposed 8:05 duration 15 min)

7:55

Recommended Action: The Board of Education hereby increases the 0.6 FTE English as a Second Language position to 0.7 FTE

Motioned: Trustee Osmond

Seconded: Trustee Davis

OTA Salary Schedule: 1.0FTE		4MA	66,716.0	Each .1 FTE		4MA	6,671.60			
In-District	FTE	Step	Salary	TRS (17.53%)	FICA/SS	WC	Family Health	Benefit Trust	Total	Increase from 0.6FTE
	0.6	4MA	40,029.60	7,017.19	3,062.26	2,001.48	0	0	52,110.53	
	0.7	4MA	46,701.20	8,186.72	3,572.64	2,335.06	0	0	60,795.62	8,685.09
	0.9	4MA	60,044.40	10,525.78	4,593.40	3,002.22	19,503.05	1,563.00	99,231.85	47,121.32
BOCES ESL	0.1		14,425.00							
	0.2		28,850.00							
	0.3		43,275.00							

Superintendent Phyllis McGill reported:

- Need for more ESL services
- Right now, 1.0 FTE in Phoenicia, .6 in Bennett and BOCES ESL for .4 in MS/HS
 - Interviewed and appointed .6FTE, now need more
 - Can either increase BOCES and our new teacher or just increase the new ESL teacher
- Will have same teacher for 3 periods at HS if we use BOCES for .6
 - Use Internal part time from .6 to .7
- If want more in-house, current part-time teacher would go to HS for 2 periods, and back to Bennett
 - Provide one teacher at MS/HS (BOCES person)
 - Current in-house part time to .7 FTE will stay at Bennett

Discussion:

- Test results of ESL students were recently available
- From last year to this year there is a need for a .7 increase in ESL teacher at Bennett
 - \$10,000 difference in making current part-time ESL full time and increasing BOCES service

- Need someone who can help with the family as well as the student
- Have one ESL person in each school: Bennett and Phoenicia
 - Use BOCES for HS
- Will revisit again during budget season
- In-house teacher can help provide more support for the students
- State is looking at changing the way ESL students are identified
- BOCES ESL teacher has prep time to speak with family
- In-house person can provide more support to students who have test out, but still look for help

Result: Passed

Yea: Trustee Davis, Trustee McGillicuddy, Trustee Moor, Trustee Kurnit

Nay: Trustee Osmond

Not Present: Trustee Hickey, Trustee Fletcher

9.06 International Student (proposed 8:20)

8:25

Recommended Action: The Board of Education agrees to allow an AFS (American Field Service International Programs) Exchange student to come to Onteora for the 2014-2015 School Year pending completing the registration process and waive the tuition

Motioned: Trustee Moor

Seconded: Trustee McGillicuddy

- Having International student join the community enriches the experience for all students

Result: Unanimous

Yea: Trustee Davis, Trustee McGillicuddy, Trustee Moor, Trustee Kurnit, Trustee Osmond

Not Present: Trustee Hickey, Trustee Fletcher

9.07 ICR- Playback Theater (proposed 8:25)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Hudson River Playback Theatre, Inc. on September 23, 2014 and September 24, 2014 for the amount of \$3,600.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Moor

Seconded: Trustee McGillicuddy

- Bennett convened a Shared Decision Group with the PTA
 - Wants this to kick off an anti-bullying campaign for the year
- At a future Board meeting report on how it went and see if it can be used in other schools

Result: Unanimous

Yea: Trustee Davis, Trustee McGillicuddy, Trustee Moor, Trustee Kurnit, Trustee

Osmond
Not Present: Trustee Hickey, Trustee Fletcher

10. Policies (proposed 8:30 duration 10 min)

Motion: Waive the first reading of Policies 1512 and 4260
Motioned: Trustee Davis
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Davis, Trustee McGillicuddy, Trustee Moor, Trustee Kurnit, Trustee Osmond
Not Present: Trustee Hickey, Trustee Fletcher

10.01 First Reading and Adoption of Policy 1512 Public Be Heard 8:30

Motion: To adopt Policy 1512 as written
Motioned: Trustee Moor
Seconded: Trustee McGillicuddy
Result: Unanimous
Yea: Trustee Davis, Trustee McGillicuddy, Trustee Moor, Trustee Kurnit, Trustee Osmond
Not Present: Trustee Hickey, Trustee Fletcher

~~2002~~2014 1512 By-Laws SUBJECT: PUBLIC BE HEARD: REGULAR BOARD MEETINGS/WORKSHOP SESSIONS

All meetings of the Board of Education where members meet to conduct public business are meetings which are subject to the Open Meetings Law. The public will be given an opportunity to address the Board at the beginning of the regular business meeting.

Any individual addressing the Board of Education will be asked to give his/her name at the outset of their comments. Time limits may be set by the Board, if necessary.

The following statement of rules will be read by the President of the Board prior to the opening of a public session:

"The Board of Education cannot discuss individual student or personnel matters in open session. People wishing to express individual concerns can bring them to the President's attention, or to the Superintendent's during the break."

No action will be taken by the Board of Education at the same meeting on requests from the public which may necessitate either a new policy or a change in existing policy. It is requested that such requests be submitted in writing and preferably at least one (1) week prior to Regular Board Meetings.

- The purpose of a Board Workshop Session is to discuss some aspect of the governance of the school program. ~~Because of the nature of the meeting, Public Be Heard will be at the end of the session and limited to the items discussed during the workshop.~~

Education Law Section 1708

10.02 First Reading and adoption of Policy 4260 Evaluation of the Superintendent & Other Administrators

Motion: To adopt policy 4260 as written
Motioned: Trustee Moor
Seconded: Trustee McGillicuddy
Result: Unanimous 0
Yea: Trustee Davis, Trustee McGillicuddy, Trustee Moor, Trustee Kurnit, Trustee Osmond
Not Present: Trustee Hickey, Trustee Fletcher

~~2014~~2014 4260 Administration—**SUBJECT: EVALUATION OF THE SUPERINTENDENT AND OTHER ADMINISTRATIVE STAFF**
Superintendent

The Board of Education shall conduct annually a formal performance evaluation of the Superintendent. The formal procedures used to complete the evaluation are to be filed in the District Office, and to be made available for review by any individual, no later than ~~August 4~~September 10 of each year.

The formal performance procedures shall include written criteria, a description of the review procedures, provisions for post-conferencing, and methods used to record results of the evaluation. The Superintendent shall be granted the opportunity to respond to the evaluation in writing.

Evaluation of Administrative Staff

The Board shall direct the Superintendent to conduct an annual evaluation of all administrative personnel.

The purposes of this evaluation are:

- a) To determine the adequacy of administrative staffing;
- b) To improve administrative effectiveness;
- c) To encourage and promote self-evaluation by administrative personnel;
- d) To provide a basis for evaluative judgments by the Superintendent and the Board;
- e) To make decisions about continued employment with the District.

Evaluation of Supervisory Personnel

The Superintendent shall direct the Assistant Superintendents ~~for Business~~ to conduct an annual evaluations of all supervisory personnel

8 New York Code of Rules and Regulations
(NYCRR) Section 100.2(o)(2)

10.03 First Reading and Adoption of Policy 8260 Title I Parent Involvement Policy

Motion: To waive the first reading of Policy 8260

Motioned: Trustee Davis

Seconded: Trustee Moor

Yea: Trustee Davis, Trustee McGillicuddy, Trustee Moor, Trustee Kurnit, Trustee Osmond

Not Present: Trustee Hickey, Trustee Fletcher

Motion: To adopt Policy 8260 with correction of case inconsistencies and punctuation

Motioned: Trustee Moor

Seconded: Trustee Davis

- Programs and other items that are not part of the program anymore were deleted and replaced with current programs

Result: Unanimous

Yea: Trustee Davis, Trustee McGillicuddy, Trustee Moor, Trustee Kurnit, Trustee Osmond

Not Present: Trustee Hickey, Trustee Fletcher

~~2007~~2014 8260 Instruction **SUBJECT: TITLE I PARENT INVOLVEMENT POLICY**

The Board of Education recognizes the rights of parents/persons in parental relation to be fully informed of all information relevant to their children, including children who participate in programs and projects funded by Title I. Therefore, the Board of Education encourages the participation of parents of students eligible for Title I services in all aspects of their child's education, including the development and implementation of District programs, as well as activities and procedures that are designed to carry out No Child Left Behind (NCLB) parent involvement goals.

District-Wide Parent Involvement Policy

In order to facilitate parental participation, in accordance with NCLB requirements, as outlined in the Elementary and Secondary Education Act Section 6318(B), the District will:

- a) Involve parents in the joint development of the Title I Plan. If the plan is not satisfactory to the parents of children participating in Title I programs, the District will submit any parent comments to the State Education Department along with the District's plan;
- b) Provide the coordination, technical assistance, and support necessary to assist participating schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance;
- c) Build the schools' and parents' capacity for strong parental involvement through implementing and encouraging participation in appropriate parental involvement activities; with activities to include but not limited to: ~~CDEP plan~~, Parent/School Compact, PTA Meetings, RTI Meetings, Parent/Teacher Conferences, Evening Activities (plays, dances, concerts);
- d) Coordinate and integrate parental involvement strategies under Title I with those of other programs including, but not limited to, ~~the Headstart Program, the Reading First Program, Even Start Program~~ Parent Peer Trainer, Parent Resource Centers and other programs; such as Parent Notifications of AIS services, Parent/Teacher Conferences, Parent Night, Reading-Title I - Parents as Reading Partners(PARP), Newsletter;
- e) Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the Title I schools. The evaluation shall include identifying barriers to greater participation by parents in activities under the policy and use the findings of the evaluation to design strategies for more effective parental involvement and, to revise, if necessary, the parental involvement policies at the District and school levels; these meetings are included in CDEP, Title I review meeting;
- f) Involve parents in the activities of the Title I schools;
- g) Involve parents of children in Title I programs in decisions regarding how funds reserved for parental involvement activities are spent.

School-Level Parent Involvement Policy

In accordance with Section 6318(c), the Board of Education directs each school receiving Title I funds to ensure that a building level parental involvement plan is developed with the participation of that school's parents. In addition to the goals stated above, each school building level plan will describe the details to:

- a) Convene an annual meeting, at a convenient time, to inform parents of their school's participation in Title I programs and to explain Title I requirements and the right of the parents to be involved. All parents of children participating in Title I programs will be invited and encouraged to attend the meeting;
 - b) Offer a flexible number of meetings, such as meetings in the morning or evening; and may provide (with funds provided under this provision of law) transportation, child care, or home visits, as such services relate to parental involvement; meeting transcripts will be provided in a language the parents understand;
 - c) Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school parental involvement policy;
 - d) Provide parents of participating children with timely information about programs, a description and explanation of the curriculum in use in Title I programs, the forms of academic assessment used to measure student progress, the proficiency levels students are expected to meet, and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible; and
 - e) Develop a school-parent compact jointly with parents that outlines how the parents, school staff and students will share the responsibility for improved student academic achievement and detail the means by which the school and parents will build and develop a partnership to help all children achieve the state's standards.
 - f) The compact must include:
 - 1. A description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served in Title I schools to meet the State's student academic achievement standards;
 - 2. A description of the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, television watching, volunteering in their child's classroom and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time; and
 - 3. Address the importance of communication between teachers and parents on an ongoing basis including, but not limited to:
 - (a) Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement;
 - (b) Frequent reports to parents on their children's progress; and
 - (c) Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities which include American Education Week, Parent/Teacher Conferences, Quarterly progress reports.
- (d) Observation of classroom activities which include American Education Week, Parent/Teacher Conferences, Quarterly progress reports.

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community in order to improve student academic achievement, the District and each school shall:

a) Provide assistance to parents of children served by the District or school, in understanding such topics as the State's ~~academic content standards and State student academic achievement standards~~ Common Core State Standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children at Open House with curriculum overview, PTA Meetings, Board of Education Meetings, Parent/Teacher Conferences, NYS State testing results.

b) Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. Parents have access to school library, Open House with curriculum overview, District Newsletter, BOCES classes, School's Website and individual class websites.

c) Educate teachers, pupil services personnel, Principals, and other staff, with the assistance of parents, in the value and utility of contribution of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; at PTA Meetings, Homework Program, Parenting Classes with School Social Worker, and through the Parent Peer Trainer and.

~~d) Coordinate and integrate to the extent feasible and appropriate, parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parent as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. Activities include sharing with Head Start the Library Facilities, Kindergarten Screening, Universal Pre Kindergarten Program.~~

MAKE THIS D e) Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

In addition to the above activities which are required for the District and each school, the District and each school:

a) May involve parents in the development of training for teachers, Principals, and other educators to improve the effectiveness of such training;

b) May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;

c) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;

d) May train parents to enhance the involvement of other parents;

e) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;

f) May adopt and implement model approaches to improving parental involvement;

g) May establish a District-wide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;

h) May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and

i) Shall provide such other reasonable support for parental involvement activities under this section as parents may request.

In carrying out the parental involvement requirements, the District and schools, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 6311 of the Elementary and Secondary Education Act in a format and, to the extent practicable, in a language such parents understand.

Procedures for Filing Complaints/Appeals

The District will disseminate free of charge to parents of children in Title I programs, and to appropriate private school officials or representatives, adequate information regarding the District's written complaint procedures for resolving issues of violation(s) of a Federal statute or regulation that applies to Title I, Part A programs.

Comparability of Services

The School District shall ensure equivalence among the schools in the District of the same grade span and levels of instruction with regard to teachers, administrators and auxiliary personnel as well as equivalence in the provision of curriculum materials and instructional supplies in Title I programs.

Title I of the Elementary and Secondary Education Act of 1965
(ESEA), as amended by the No Child Left Behind Act of 2001
20 United States Code (USC) Sections 6318 and 6321
34 Code of Federal Regulations (CFR) Parts 74-86 and 97-99, and 200

10.04 First Reading of Policy 7610 Special Education: District Plan

Motion: To waive the first reading of Policy 7610

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Davis, Trustee McGillicuddy, Trustee Moor, Trustee Kurnit, Trustee Osmond

Not Present: Trustee Hickey, Trustee Fletcher

Motion: To adopt Policy 7610 correcting the inconsistent capitalizations

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Davis, Trustee McGillicuddy, Trustee Moor, Trustee Kurnit, Trustee Osmond

Not Present: Trustee Hickey, Trustee Fletcher

20082014 7610 Students **SUBJECT: SPECIAL EDUCATION: DISTRICT PLAN**

A District plan shall be developed and updated every two (2) years describing the Special Education program in the Ontario Central School District. The District plan shall include the following:

- a) A description of the nature and scope of special education programs and services currently available to students (including preschool students) residing in the District, including but not limited to descriptions of the District's ~~resource room~~ co-teaching programs and each special class program provided by the District in terms of group size and composition.
- b) Identification of the number and age span of students (school age and preschool) to be served by type of disability and recommended setting.
- c) The method to be used to evaluate the extent to which the objectives of the program have been achieved.
- d) A description of the policies and practices of the Board of Education to ensure the allocation of appropriate space within the District for special education programs that meet the needs of students and preschool children with disabilities.
- e) A description of the policies and practices of the Board of Education to ensure that appropriate space will be continually available to meet the needs of resident students and preschool students with disabilities who attend special education programs provided by Boards of Cooperative Educational Services.
- f) A description of how the District intends to ensure that all instructional materials to be used in the schools of the District will be made available in a usable alternative format for each student with a disability at the same time as such instructional materials are available to non-disabled students. The alternative format must meet the National Instructional Materials Accessibility Standard defined in federal law.
- g) The estimated budget to support such plan.
- h) The date on which such plan was adopted by the Board of Education.
- i) A description of how the District plan is consistent with the special education space requirements plan for the region as developed by the Board of Cooperative Educational Services.

The District plan, with personally identifiable student information deleted, shall be filed and available for public inspection and review by the Commissioner.

20 United States Code (USC) Section 1474(e)(3)(B)

8 New York Code of Rules and Regulations (NYCRR) Part 155 and Section 200.2(c)

11. Break

11.01 The Board will break for 5 minutes (proposed 8:40)

The Board took a break at approximately 8:50

12. Vision Statement/Mission Statement/Core Values/Evaluation/Board Goals (1 hour)

12.01 The Board will discuss the Vision Statement/Mission (proposed 8:45)

9:00

The Board worked on the Vision and Mission Statements

- Board discussion on using the vision statement from Brookline, MA
 - Consensus to use Brookline and Superintendent Phyllis McGill to call the Superintendent to ask permission

- **Vision:** Onteora provides an extraordinary education for every child. Each child's unique path to achievement is supported in academically exciting and programmatically rich environments. A dynamic, diverse community of teaching professionals works collaboratively, innovating and inspiring each other and their students. Staff gets to know students intellectually, developmentally and culturally. Students are encouraged to question and challenge ideas and participate as active citizens. Parents are partners with the schools in supporting their children's education, and schools communicate effectively so that parents are confident of the response to their child's circumstances and needs. The community, well informed and involved in the schools, supports these efforts that continue a tradition of challenging ourselves to do better, efforts that ensure the enduring value of an Onteora education.
- **Mission:** Our Onteora schools exist to educate and nurture the children of our diverse community. Our mission is to create an engaging and healthy learning environment that empowers all students to pursue their dreams, achieve their goals, and contribute thoughtfully to the global community.

12.02 The Board will discuss Core Values

Trustee Kurnit explained that the Superintendent evaluation with Board goals need to be in place by 9/10/14

Discussion:

- Core values should be done prior to Board goals, but time is limited
 - Advantage to putting this aside: it will not be rushed and have an opportunity to involve the school community if so inclined
 - The Board has not previously created core values

12.03 The Board will discuss an instrument for the Superintendent's Evaluation

9:40

- The Board discussed the different evaluation tools for the Superintendent evaluation and a 360 degree component, which surveys stakeholders in the District
 - Board needs to decide the intent of 360 tool and to whom it will be distributed before 9/10/14
 - needs to be part of the evaluation tool presented on 9/10/14
- Need to have the Board goals complete if they are part of the evaluation tool
 - Customize to the Board's needs

12.04 Board Goals/Supt Goals

- Use the action items in the Board goals as the Superintendent goals
- Revise action items to delete goals that have been achieved and add goals for the 14-15 year

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 9:45)

10:50

Recommended Action: Approve consent agenda item numbers 13.02-13.06

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Osmond

Not Present: Trustee Fletcher, Trustee Hickey

13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM-TO	SALARY	REMARKS
Panico, Robin	0.7 FTE ESL	09/01/14-06/30/15	4MA	Increase from .6

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Casey, Lisa	Class Advisor - Junior (split w/K. Harkin)	\$1,333.50
Colevas, Paul	Class Advisor - Senior	\$2,667.00
Groom, Christine	Elementary Resource - Woodstock 2	\$2,015.00
Harkin, Karen	Class Advisor - Junior (split w/L. Casey)	\$1,333.50
Lustberg-Goldbeck, Kay	HS Gifted/Talented Advisor	\$11,500.00
Lustberg-Goldbeck, Kay	HS Gifted/Talented Advisor 2	\$13,750.00
Persons, Jacqueline	Computer Advisor - Phoenicia	\$5,000.00
Polacco, Nicole	Peer Mediation Advisor 1	\$2,800.00
Rebock, Melissa	Elementary Rec - Woodstock (split w/E. Roosa)	\$1,681.00
Rebock, Melissa	Computer Advisor - Woodstock	\$5,000.00
Roosa, Esther	Elementary Rec - Woodstock (split w/M. Rebock)	\$1,681.00
Sorbellini, Tamika	Elementary Resource - Additional 1 (split w/M. Wilson)	\$1,007.50
Vail, Andrew	Elementary Resource - Woodstock 1	\$2,015.00
Wilson, Molly	Elementary Resource - Additional 1 (split w/T. Sorbellini)	\$1,007.50
Barton, Katherine*	Volleyball - JV - Assistant Coach	\$2,840.00
Burkhardt, Patrick	Track - Cross Country - Head Coach	\$3,834.00
	1st Longevity	\$156.00
Calinda, Jason	Soccer - JV - Head Coach (Boys)	\$3,409.00

*pending pre-employment processing

APPOINTMENTS: NON INSTRUCTIONAL

SUBSTITUTES

NAME	POSITION	AMOUNT
Baughman, Lisa	Substitute Custodial Worker	\$10.00/hr
Baughman, Lisa	Substitute Food Service Worker	\$9.00/hr

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/14, Confidential, as reviewed by Trustee Kurnit

13.04 Approve Inter-School Transfers

Recommended Action: The Board of Education hereby approves Inter-School Transfers for 5 students:

1 - K to go to Phoenicia from Woodstock

- 2- 1st grade to go to Phoenicia from Woodstock
- 1- 1st grade to go to Woodstock from Phoenicia
- 1- 3rd grade to go to Phoenicia from Woodstock

13.05 Appoint Title VI Officer

Recommended Action: The Board of Education hereby appoints Marki Clair-O'Rourke as the District Title VI Officer

13.06 Approve Non-Resident Student

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Non-Resident contract between Kingston City School District and the Ontario Central School District pending approval by the Board of Education of Kingston City School District and authorizes the Superintendent to sign such an agreement.

14. Board Committees

- 14.01 Audit Committee (proposed 9:50)
- 14.02 Facilities Committee
- 14.03 Policy Committee
- 14.04 Health and Wellness Committee
- 14.05 Ad Hoc Committee: Primary School
- 14.06 Ad Hoc Committee: Communications

15. Old Business

- 15.01 The Board will discuss Old Business (proposed 9:55)
Trustee Osmond requested that at agenda setting, presentations be taken off to end the meeting earlier

16. New Business

- 16.01 The Board will discuss New Business (proposed 10:00)
10:56
No New Business was discussed

17. Request For Information

- 17.01 The Board will request information (proposed 10:05)
Trustee McGillicuddy asked about old RFIs that need to be completed
Trustee Kurnit asked about the senior class gift to the school
 - How much time are our kids involved in testing?

18. Public Comment

- 18.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:10 duration 10 min or more)
No public comment was made

19. Adjournment

- 19.01 Adjourn Meeting (proposed 10:20). Next meeting is Tuesday, September 9, 2014 in the Woodstock School at 6:00 pm.
Recommended Action: The meeting is adjourned at 11:00

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Osmond

Not Present: Trustee Fletcher, Trustee Hickey

Minutes Recorded By:
Fern Amster

A handwritten signature in cursive script, appearing to read "Fern Amster", written in dark ink.

Board of Education: Tony Fletcher, Rob Kurnit, Ann McGillicuddy, Laurie Osmond, Tom Hickey, Gideon Moor, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

10:00 a.m.

MINUTES

FRIDAY, AUGUST 29, 2014

Central Administration Conference Room

1. Opening Items

1.01 Call to Order 10:07 a.m.

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

2. Action Item

2.01 Personnel Agenda

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1868	09/01/14-10/29/14(1/2 day)*	Medical - Paid
1868	10/29/14(1/2 day)-06/30/15*	Medical - Unpaid

*approximate dates for end of paid leave and beginning of unpaid leave - full year leave

LONG TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Allison, Tammy	1.0 FTE Elementary/WD	09/01/14-06/30/15	1BA	LOA Replacement

*pending pre-employment processing

Motioned: Trustee Moor

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

Since the Reorganization meeting this is the 3rd special meeting

- Meetings are meant be in the evenings at the previously arranged time
- Need to stop having special meetings, but take care of business at the regularly scheduled meetings
- Board to look at Policy 1511 about agenda setting
- This meeting was precipitated by the news that an employee required medical leave, acknowledge that this meeting was something that is truly not in our control
- Trustee Moor part of interview committee as a parent and was reporting back as a parent
- Very impressed by Ms. Allison
- Query on if there was information about this leave before calling this meeting – get timeline
- Board should be fully informed of interview committee- consensus
- If Board member is on a committee as a parent, need to let the rest of the

Board know

Executive session

Motion to enter into executive session discuss a CSE at 10:20

Motioned: Trustee Fletcher

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

Motion to exit executive session and return to public session

Motioned: Trustee Kurnit

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

2.02 Approve the Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/14, Confidential, as reviewed by Trustee Kurnit

Motioned: Trustee Kurnit

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

2.03 ICR for the Full Day Pre-School Program

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers for the full day pre-k program: for Beginnings Preschool, Discovery Preschool, First Steps Day Care Center, Woodland Playhouse, with the terms and conditions specified in the contract.

Motioned: Trustee McGillicuddy

Seconded: Trustee Moor

Superintendent Phyllis McGill explained:

- Grant money awarded to reimburse District for the Pre-K Independent Contract Retainers
- Funds per location is based on each preschool tuition rate
 - Fits within rates allowable in grant
 - Woodland Playhouse is less because director/teacher does not have NYS certification so cannot ask for more funds
- An additional local pre-school provided may be included next year

- Making transportation available for those who are in need utilizing a shuttle

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Beginnings Preschool, as a Universal Pre-K Provider, for the period beginning July 1, 2014 to June 30, 2015 at a rate of \$5,000 per student plus \$95.00/day for 4 days of substitute pay, to a maximum of \$25,380.00 and authorizes the Superintendent to sign such an agreement.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Discovery Preschool, as a Universal Pre-K Provider, for the period beginning July 1, 2014 to June 30, 2015 at a rate of \$7,620 per student plus \$95.00/day for 4 days of substitute pay, to a maximum of \$46,100.00 and authorizes the Superintendent to sign such an agreement.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and First Steps Day Care Center, as a Universal Pre-K Provider, for the period beginning July 1, 2014 to June 30, 2015 at a rate of \$7,750 per student plus \$95.00/day for 4 days of substitute pay, to a maximum of \$46,880.00 and authorizes the Superintendent to sign such an agreement.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Woodland Playhouse, as a Universal Pre-K Provider, for the period beginning July 1, 2014 to June 30, 2015 at a rate of \$6,600 per student plus \$95.00/day for 4 days of substitute pay, to a maximum of \$26,780.00 and authorizes the Superintendent to sign such an agreement.

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

3. Board/Supt Goals

3.01 The Board will work on their goals and the Superintendent Evaluation Tool

11:00

- Board action items should be Superintendent's goals

Discussion on 360 component

- Know methodology: who would be surveyed, how they will be chosen and how will it be used in evaluation as part of evaluation tool
- Difficult to keep anonymous in a small community
- Can be beneficial to Board and Superintendent to see how the District perceives the Superintendent
- Done in a thoughtful manner, the Board will maintain anonymity
- Send to all different staff, PTA groups
- Taylor different questions for the staff and parents
- Should not be anonymous to Board, as the Board individually evaluates the Superintendent without anonymity
- Keep simple – multiple choice no written comments
- Board gets more information from a survey with which to evaluate the Superintendent
- Previous Superintendent provided unsolicited evaluations from administrators
- Last year the Board felt some of the items were difficult to address because they are not in the schools – 360 will help with that

- Trustee McGillicuddy to reach out to Bedford to see how they use the 360 component
 - Intent is to have more information for the Board to evaluate the Superintendent
 - Serve as a check on the Board's evaluation
 - Survey all stakeholders about the Board performance as well
 - Survey of all parents will bring people's individual issues
 - Inform a group of individuals that they will be surveyed and choose a few to use
 - Must decide at next meeting on 9/9/14
 - As going through goals try to identify parts for teachers, administrators
 - Choose a certain number of a stakeholder group, get responses, randomly choose ones to use
-
- Discussion on most important items for the Superintendent and each member is to work on a goal
 - Pre K
 - Community
 - Use past Board goal headers
 - Try to stay in 5 goal guideline and/or keep all goals reasonable in terms of time commitment

Most important for Superintendent goals assigned to Board members work on before next meeting:

School/Community Culture and Climate: – Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Improve Board's communication with administrators and other stakeholders

Suggestions:

- Get parents involved by creating a school improvement team that includes teachers and administrators. Use these teams to help in the implementation of Common Core Standards and Professional Development, as well as other facets of education like, Pre-K recommendations, SEL recommendations, and Project Based Learning.
- Formalization of the use the Professional Learning Community model, to create teams of staff organized by grade or subject to help set learning goals, and ways to access student learning and progress

Education Component: - Trustee Moor, Trustee Davis, Trustee McGillicuddy with Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke and Superintendent Phyllis McGill

Suggestions:

- Clearly defined and articulated curriculum aligned horizontally and vertically
- Incorporate true PBL in our classrooms at every opportunity and extend to other elementary grades
 - also for Board members to see it in
- Focus off CCLS testing – teach beyond the test
 - Once curriculum is aligned will look to change to portfolio review as evaluations

- 2 special education teachers have scored developing due to the state tests

MS/HS Start Time Goal of 9am – Superintendent Phyllis McGill and Trustee Fletcher

- Using existing data and coordinating with other districts, create a plan for later start times for the MS/HS

Plan and Articulate a 5 year Financial Plan – Trustee Hickey with Assistant Superintendent for Business Victoria McLaren

Possibly have Communication Committee to meet about survey for Superintendent without BOCES member

4. Adjournment

4.01 Adjourn the meeting 1:00

Recommended Action: The Board of Education hereby adjourns the meeting at

Motioned: Trustee Kurnit

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Ann McGillicuddy, Laurie Osmond, Tom Hickey, Gideon Moor, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

Minutes

TUESDAY, SEPTEMBER 9, 2014
WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 6:05

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Hickey, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Osmond

2. Executive Session

2.01 Enter Executive Session (proposed 6:00 duration 30 min)

Recommended Action: The Board of Education will vote to enter into Executive Session to discuss the ONTEA and OAA negotiations

Motioned: Trustee Hickey

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Hickey, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Osmond

2.02 Exit Executive Session & Return to Public Session

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Hickey

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Hickey, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Osmond

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 6:35)

Recommended Action: The Board of Education hereby accepts the minutes of the 8/19/14 & 8/29/14 BOE meeting

Motioned: Trustee Kurnit

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Hickey, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Osmond

4. Welcome

4.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:40 duration 10 min)

6:55

- Everyone has been welcoming

- Building looks great from outside and inside
- Met with PBIS team and safety team
- Educational initiatives happening:
 - Words Their Way – a word study program
 - Math initiative county wide
 - Teachers College continues

5. Presentations

5.01 The Professional Development Committee will present their Professional Development Plan for 2014-15 (proposed 6:50 duration 15 min present. 10 min ques) 7:05

- Representatives from all buildings, all content areas to look at Professional Development (PD) in the District
- This is the leadership team of the District
 - bringing them together monthly from the summer through the school year
- Research and best practice work for what constitutes effective models of PD
 - Did Professional Development survey K-12
- Summer Retreat looked at all initiatives in District to plan PD
 - Primary School Planning Committee (K-3)
 - Curriculum Mapping in ELA, Math, Science, and Social Studies (K-6)
 - Technology Audit (K-12)
 - Survey to teachers
 - County Wide Math Initiative (K-6)
 - Survey to teachers
- PD survey to colleagues asked about quality of PD in the district to check committee's self-reflection against what was perceived
 - Asked what should be the upcoming focus of PD
 - Received valuable data
- Look at most current data in ELA and Math performance against Ulster County and percent by skill
 - emailed out to all colleagues of analyzed items of celebrations and gaps
- Reviewed and updated mentoring plan and developed a PD Plan with 6 areas identified for priority PD for this year
 - a. Curriculum Mapping will be conducted in ELA, Math, Science, and Social Studies K-6
 - b. Implement the recommendations of the Primary School Planning Committee
 - c. Improve integration of technology into instruction
 - d. Improve ELA instruction aligned with the CCLS
 - e. Improve Math instruction aligned with the CCLS
 - f. Improve District professional development practices aligned with research and best practice

Ongoing Work

- Meet monthly over the course of the year
 - Continue to analyze available data/information
 - Technology Audit Survey, Findings and Recommendations

- Monitor and update PDP, as appropriate
- Review the District Mentoring Plan against NYSED Mentoring Guidance and Mentoring Rubric
- Review District PDP against NYS PDP Resources the NYS PD Standards
 - NYS Standards are much more in depth than national standards – committee will be studying them
- Using MLP, insure alignment of PD requests with the established PD priorities
- Increase opportunities for participants to practice new skills and receive feedback on that practice
- Increase follow up and coaching opportunities for the PD provided
- Develop a PD evaluation and communication process
- Develop consistent expectations and protocols for turnkey training

Committee Members Jane Wolfrom and Mary Naccarato said it was time well spent, full agenda was covered and learned a lot

- Curriculum mapping is easier to understand being involved in the process and being able to communicate to colleagues
- 21st Century Curriculum Mapping by Heidi Hayes Jacobs webinars viewed for 2 days in July to understand the curriculum mapping process
- End of this year will have the diary but it won't be polished, after 3 years will be complete

Discussion:

- Wonderful to have colleagues from all buildings working together
- Last year's math assessment data survey was created by county to shape math initiative this year
- Team went to conference this summer to guide Professional Development Plan
- Curriculum mapping teams will become a Professional Learning Community (PLC)
- Professional Development Committee is also PLC
- This committee has been in existing for 3 years, but Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke has re-invigorated them

6. Board District News

6.01 The Board will announce District news (proposed 7:15 duration 10 min)
7:40

Trustee Moor reported that the Woodstock building looks great and parents and students have reported a good start

Trustee Fletcher reported on Olive Day on Saturday

- 6 students from track team decided to run together to the finish line to show team camaraderie
 - Reflects well on our school
- OTA had tent there – nice to see any of our staff represented
 - Giving away books
- Request from Board member to read the speech given to the staff as the Board President

ADDRESS TO FACULTY AND STAFF SEPTEMBER 2 2014

Thank you for the invitation and welcome to the new school year. I recognize many faces here, and know many names, but please forgive me if occasionally I meet you out and about in the community and don't put the two together. There are, after all, so many different people who come together to make a District successful and I would like, on behalf of the board, to recognize every one of you. Whether your job is that of teacher or janitor, cook or Principal, bus driver or social worker, or any of the dozens of other positions that make up our diverse staff, you are part of an inter-connecting network of professionals who, collectively, create a vibrant community – that of the Onteora Central School District.

As a Board, we appreciate the enormous dedication and devotion you show to your charges – the children of our District – and honor and respect all of you who get up every morning to prepare them for eventual graduation and the wider world that then lies ahead. But your role goes beyond that - and so we also honor and respect all of you who strive to ensure that our students are both welcomed into and delivered home from a safe and secure school environment, that they are nourished physically, educationally and nutritionally, that their minds and bodies are exercised to the full extent of their potential, and that above all, their education is engaging and exciting.

To briefly tell you about your school board... We have two new trustees this year, Tanya Davis and Gideon Moor, joining those of us who have been on the board several years already: Ann McGillicuddy, our previous President; Laurie Osmond, another former President, and Tom Hickey. We moved the chairs around a little bit this year and we have a new Vice President, Rob Kurnit, and a new President – myself, Tony Fletcher. Of our seven trustees, five of us currently have children in the District, attending elementary, intermediate, middle and high school; three of us have additionally seen children graduate from this District in the last couple of years. We have amongst us a teacher (in another school District of course), a spouse of a teacher, and at least four trustees who come from families of teachers. We recognize from our own families that no one enters a career in education to get rich quick, and that education professionals – which means all of you here, regardless of your job title - have historically been under-valued by society at large. That said, we also recognize, and likewise from our own experiences, that a career in education is a noble choice, and that there are rewards that come with the job that are impossible to quantify.

I use that word 'quantify' deliberately, because we are currently in a culture that places a premium on quantifying data. This obsession with data is not limited to the State Education Department or the Governor's office, as anyone who recently checked how many people 'liked' their last Facebook post can testify. However, this obsession is *particularly* prevalent in education right now. We have seen it with the introduction of APPR, with the relentless focus on test scores, and with the equally relentless shifting in cut scores that cause confusion and uncertainty for students, parents and staff alike. We have seen it to some extent with the hasty introduction of the Common Core Learning Standards, as if it is possible to implement a top-down overhaul of education standards on a timetable devised outside of the classrooms, and we have also seen this in the shift towards grant applications for funding that ought to be delivered as a matter of course - as per our successful UPK grant, which replaces and should surely improve upon a Head Start program that had only been cut in the first place because of Federal Sequestration.

Personally, I recognize the need for the wise use of data. Philosophically, I am not opposed to testing itself, nor the demands from above that a District justify its needs for funding. Without test scores, after all, we wouldn't be able to back up our claim that Onteora performs significantly better, in almost every area, than almost all other Districts in Ulster County. What we have to be careful of, however, is the increasing shift towards quantitative data at the potential expense of a quality education. It is vital that we graduate our students, of course, and it is all the better if they can graduate with the best possible results in their Regents, but that means little if they don't leave our schools looking back fondly on the experience, knowing that they were engaged by their teachers and other professionals, not just in core subjects, but in art, music, and sports, and in all the extra-curricular activities that we encourage, foster and sponsor, that they formed friendships and relationships with those adults with whom they came into daily contact, that they felt inspired and motivated every step of the way. That is not something you can put into an xl spread sheet or a grant application. It has to be experienced.

As a school board, we are seeking to define many of these values. We held several meetings this summer during which we worked on Board Goals for the coming school year, and also on updating our District's Mission Statement and Vision Statement. Though the Board Goals are not quite finalized, I can offer you the broad outlines. One is the adoption of models successfully used by other Districts, such as a Professional Learning Community, Leadership Academy, or School Improvement Team, which seek to bring various stakeholders together, including, in some instances, parents and school boards, in a *collaborative* – and I stress that word collaborative - and largely non-hierarchical process, something I believe all of us in the community could greatly benefit from. We also intend to clearly define and articulate our curriculum both horizontally and vertically. We are looking to incorporate true Project Based Learning in our classrooms at every opportunity and extend it beyond the Intermediate School to other elementary grades. Additionally, we are looking to codify our philosophy on the Common Core Learning Standards and our desire to avoid 'teaching to the test.'

From a structural point of view, we are looking to develop and articulate a necessary three-to-five-year financial plan. We are also looking to act on a long-term board goal, fully supported by both quantitative and, I assure you, *qualitative* data: the desperate need for a later start time for our middle and high school students. We are one of at least three school districts in Ulster County in the process of addressing our Administration and our community, and BOCES, to support a shift that affords our students the sleep their unique body clocks require, which would benefit not just their attention in the classroom, and therefore their academic achievement, but also their emotional and physical well-being, from the proven reduction of depression and potential substance abuse, to a proven reduction in teenage traffic accidents.

In our role on the school board, we attend conferences where we come into contact with fellow trustees, and Administrators and other professionals from up and down the State, and we recognize as we talk with them that we are all struggling, to a greater or lesser extent, with the same concerns - not least the state of State Funding, to which end, the Onteora School Board recently passed a resolution calling for the abolishment of the Gap Elimination Adjustment. But in attending these conferences, we also see and hear presentations from other school districts that demonstrate incredible creativity and resourcefulness in the face of constant financial, educational, institutional and demographic constraints. This October, at the annual New York State School Boards Association conference, Dr. McGill and I will be presenting on behalf of the Onteora Central School District, and for the first time: we will talk of the considerable successes we have achieved at this District in the last few years, from the reconfiguration of our elementary schools to the improvements in graduation rates, from the structural improvements of our buildings to the increase in educational opportunities. We have so much to be grateful for here at Onteora, and so much that other school districts admire. And as such, I would, once again, like to thank you for the part that you play in our success, and look forward to continued forward progress this current school year.

Tony Fletcher Onteora CSD Board of Education President 2014-15

7. Superintendent District News

7.01 The Superintendent will announce District news (proposed 7:25)

7:50

- Open of school went extremely well
- Thanks to everyone
- Facility changes most noticeably at Woodstock and MSHS
 - schools look better every year
- UPK grant money filled all 20 full day slots
 - Also 23 ½ day slots with State Aid
- 87 new Kindergarteners this year
 - In district enrollment is 1,374 students ended school year at 1,370
 - Maintaining and taking a lead in enrollment
 - 150 Pho
 - 247 Woo
 - 331 Benn
 - 204 MS
 - 434 HS
- Modified football: have 28 students need 26 for a team so team will happen this year
- Nick Millas has accepted principal position with Sullivan County BOCES will be leaving by end of the week
 - Interim position is on the consent agenda
- Phoenicia having their 50th celebration on Friday 9/19/14
- Onteora Football Booster Club and Kingston Football Booster Club will host a Brooks Chicken BBQ to benefit an Onteora student
 - Tickets are available from Lisa Casey, Lynn Clinton Julie Davisdon, or Cindy Daniels O'Connor to purchase at 845-702-9812 or email her at Doit472ny@aol.com

Discussion:

- With the last large class graduating, the increase in enrollment means people are moving into our District or sending their children back to the District
 - Must be doing something better for people to be coming back

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No public or student comment was made last meeting

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:30 duration 10 min or more)

Linda Sella - Phoenicia 50th anniversary celebration has been planned this summer 9/12/14 from 6-8 pm

10. Discussion & Possible Action

10.01 ICR Mike Ruane (proposed 7:40)

8:00

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Michael Ruane, to provide content and facilitation support for the K-6 Curriculum Mapping Initiative for the Science Curriculum , for the period beginning September 10, 2014 to June 30, 2015 at a rate of \$50.00 per hour, to a maximum of \$3000.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Moor

Seconded: Trustee Davis

Superintendent Phyllis McGill explained done a lot of work with teachers in Boston on PBL lives in Phoenicia

Mapping involves coming up with essential questions first, then how to acquire that knowledge can be through PBL

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Hickey, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Osmond

10.02 Discuss using the schools for external use (proposed 7:45 duration 10 min)

Trustee Fletcher explained that it is on the agenda again because

- The discussion was not closed out
- There was a request for a film to be shot at Onteora this summer and some disparity of opinions from attorneys from NYSSBA who thought it could be done and the District's attorneys, who thought we were better not to
- Part of Board goals are to be open to community as possible without breaking the law

Recommendation for next steps

- Years ago school was used as a film site
- Conflict is in the goals in the use. If purpose of use is for the schools benefit the company, it is not allowed by law
- NYSSBA recommends purchasing a 3rd opinion
 - If they pay a fee to the school, it is beneficial to the school
 - Draw business to the community
 - Worth exploring to accommodate the dual goals of raised funds, additional dollars into community
 - Networking opportunity for community mentorship program – benefit

from shared relationship such as this

- How long has law been in effect and have there been changes
 - What is intent of law, rigidity is not reasonable
 - Board can refuse organizations to come
 - How do other Districts do this?
 - Seems that law is to prevent this from happening
- Look at policy – which elements are state law
- 3rd legal opinion – how?
- Reach out to other District that have had filming done in District
 - Assistant Superintendent for Business Victoria McLaren has reached out to them – see document on Board Docs
- Superintendent to find which parts of policy is law and to reach out to insurance company
- Consensus to move forward in having outside groups to use facilities
 - Even if creative solutions must be found

10.03 NYSSBA Resolutions/Rebuttals (proposed 7:55 duration 10 min)
8:20

- Time table as to when NYSSBA needs resolutions submitted for next year
- The Board had no rebuttals on these resolutions

10.04 Approve Booster Club (proposed 8:05)

Recommended Action: The Board of Education hereby approves the creation of a Field Hockey Booster Club for the JV, Modified and Varsity teams

Motioned: Trustee Davis

Seconded: Trustee Moor

- Trustee Fletcher read the letter from Field Hockey parent Amy Russell requesting the Field Hockey Booster Club to raise funds for clothing and other items that will contribute to the team spirit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Hickey, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Osmond

10.05 School & Student Safety and Well-Being (proposed 8:10)
8:30

Trustee Fletcher explained that there is a need more information so that in at least 2 Board meetings from now do in detail

- Violent And Disruptive Incidents Report and Dignity for All Students Act reports
- Received information from County but data is inconsistent with time span District has noted
 - Request response times from police dept. with 911 calls
 - Consensus to get the data of response times
- District Safety Team meeting 9/29/14 3:30
 - Trustee McGillicuddy is representative from the Board
 - Not limited to 1 Board member
 - Gather data from that meeting as well and have presentation
- Counselors, social workers, psychologists positions involved in conversation as well

10.06 Testing in the Schools (proposed 8:15)

8:33

Trustee Fletcher explained this is on to see if there is more information needed to have a discussion

- Testing document to grade 12
- Of how much energy and time is put into our current testing format
 - To get whole dynamic need the time it takes for teachers to prepare for the tests
- How Student Learning Objectives work, what is their intention, are they meeting the intention and are they effective?
- How much time is taken for the alternative assessments?
 - Are they functioning the way they are intended?
- What is mandated at each level- State and Federal?
- What are we asking of younger children how many tests and how often including daily tests in the classroom?
 - Is that teacher's prerogative or District mandated?

10.07 Appoint Dignity Act Coordinators (proposed 8:30)

8:40

Recommended Action: The Board hereby approves the following people as building coordinators for the Dignity for All Students Act:

HS and MS: Dieter Schimmelpfennig

Woodstock: Scott Richards

Motioned: Trustee Kurnit

Seconded: Trustee Hickey

- Changing due to Nick Millas resignation and to appoint the new Woodstock Principal
- Every building has a coordinator and there is a coordinator of coordinators
 - Everyone has been through training and the attorneys came in the summer to provide additional training

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Hickey, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Osmond

11. Break

11.01 The Board will break for 5 minutes (proposed 8:35)

8:40

12. Mission/Vision; Core Values; Supt Evaluation Tool; Board Goals (1 hour)

12.01 Board Goals/Supt Goals (proposed 8:40)

8:50

Superintendent goals:

Educational Component

Plan and prepare for later start times for secondary students for the 2015-2016 school year, using an 8:45am-9:00am target.

Promote District-wide culture and climate, across staff, administrators, parents and

school board, by improving and developing communications; and implementing leadership models, drawing on examples of Leadership Academy, School Improvement Teams and other models.

Plan and articulate a five year financial plan. The financial plan should incorporate current fiscal parameters and should reflect both fiscal and educational priorities of the District.

Formalization of the use the Professional Learning Community model, to create teams of stakeholders organized by grade or subject to help set learning goals, and ways to access student learning and progress.

The three year plan to write vertically and horizontally aligned K-12 curriculum maps is to include in Year 1:

- a. Develop and write diary maps, identify mapping software and begin training on mapping software
 1. Diary mapping will identify opportunities to incorporate experiential learning and project based learning across all grade levels.
 2. Diary mapping will introduce and integrate additional “hard sciences” into the curriculum, K-12, with an emphasis on Computer Science, Chemistry and Physics, so that all our students acquire the skills to be producers of technology, not simply consumers.

In conjunction with adoption and implementation of K-12 Technology Audit recommendations, vis-a-vis (i) infrastructure, (ii) staffing support, (iii) instructional technology, and (iv) professional development, plan for the introduction and integration of additional computer science into the curriculum K-12.

12.02 The Board will discuss an instrument for the Superintendent's Evaluation 10:20

- Do not have a 360 component due to legal constraints
- Consensus to use NYSCOSS model with 6 Superintendent goals
- Trustee Osmond contributed that having a Superintendent evaluation without a 360 model is like driving a car without rear and side view mirrors

Trustee Fletcher reported that the District has heard from the Brookline District about using their Vision/Mission statement

- They do not expect it to be used verbatim
- Must work on the Board's Vision/Mission

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 9:40)

Recommended Action: Approve consent agenda item numbers 13.02-13.06

Motioned: Trustee Hickey

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Hickey, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Osmond

13.02 Personnel Agenda

APPOINTMENTS: ADMINISTRATIVE

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Millas, Nicholas	Athletic Director, Director of P.E. & Health, & Dean of Students	9/12/2014	Personal

INTERIM APPOINTMENT

NAME	POSITION	EFFECTIVE DATE	SALARY	REMARKS
Cioffi, Louis J. III*	Interim Athletic Director, Director of P.E. & Health & Dean of Students	9/15/2014	\$495/day	replace N. Millas

*pending pre-employment processing

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS RESCISSION 2014-15

NAME	POSITION	AMOUNT
McShea, Daniel	Football Modified - Head Coach	\$3,195.00

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Babcock, Alyssa	Science Olympiad Asst. Coach - MS	\$1,308.00
Blank, Jeanne	National Honor Society Advisor 1	\$665.00
Burkhardt, Patrick	Elementary Rec - Phoenicia	\$3,362.00
Cavallaro, Corey	Middle School Cabinet 1	\$3,267.00
Cavallaro, Corey	Student Affairs Council Advisor - MS (split w/B. Schaffer)	\$960.50
Cayea, Krista	Sounds of Jazz - Director	\$1,426.00
	1st Longevity	\$156.00
	2nd Longevity	\$208.00
Cayea, Krista	Production Account Manager	\$506.00
Deak, Elizabeth	Gifted/Talented Advisor - MS (split w/Amy Weisz)	\$1,129.00
Formont, Cheryl	Computer Advisor - Bennett	\$5,000.00
Formont, Cheryl	Elementary Resource - Bennett 1	\$2,015.00
Haug, Margaret	SAVI Club Advisor	\$1,913.00
Haug, Margaret	SADD Advisor 1	\$800.00
McInerney, Sharon	Elementary Resource - Phoenicia 1	\$2,015.00
Kocher, Michael	Middle School Cabinet 2	\$3,267.00
Mayone-Allison, Joan	Elementary Resource - Bennett 2	\$2,015.00
Murphy, Steven	Jazz Ensemble Director	\$1,426.00
	1st Longevity	\$156.00
	2nd Longevity	\$208.00
Murphy, Steven	Marching Band Advisor	\$4,720.00
	1st Longevity	\$156.00
	2nd Longevity	\$208.00

EXTRA DUTY STIPENDS 2014-15 Continued

NAME	POSITION	AMOUNT
Reimer, John*	District Web Master (Pro-rated 7/07/01/14-09/26/14)	\$1,300.22
*resigned 09/26/14		
Samuelsen-Grimm, Karen	Middle School Cabinet 3	\$3,267.00
Schaffer, Brian	Student Affairs Council Advisor - MS (split w/C. Cavallaro)	\$960.50
Stewart, Valerie	Middle School Cabinet 4	\$3,267.00
VanBaren, Kathleen	Science Olympiad Coach - MS	\$1,830.00
Weisz, Amy	Gifted/Talented Advisor - MS (split w/E. Deak)	\$1,129.00
Wolfield, Dale	Art Club Advisor - MS	\$1,133.00

Kight, Eric	Football Modified - Head Coach	\$3,195.00
Kight, Justin	Football Modified - Assistant Coach	Unpaid
Occhi, Andrew	Football Modified - Assistant Coach	\$2,328.00

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2246	09/11/14-09/22/14	Medical - Paid

SUBSTITUTES

NAME	POSITION	AMOUNT
Primiano, Linda	Home Tutor	\$37.00/hr

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #9/14, Confidential, as reviewed by Trustee Moor

13.04 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Quarterly Financial Report ending June 2014.

13.05 Catskill Watershed Grant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the Catskill Watershed Corporation to accept the public education program grant for the Phoenicia Elementary School in the amount of \$1140.00 for the 2014-2015 school year and authorizes the Superintendent to sign such an agreement ensuring that activities and programs funded by said grant are carried out in accordance with grant requirements.

13.06 Increase Budget Codes

Recommended Action: The Superintendent recommends acceptance of a grant-in-aid totaling \$50,000, from The State Education Department for the purchase of a refrigerator and heated display case for the school lunch program. The balance of the money will be put in a central office budget code to disburse at a later date.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

The State Education Department \$50,000
C2860.501-15 School Lunch Program \$3,500.00
A1310.201-10 Business Office – Equipment \$46,500.00

14. Board Committees 10:26

14.01 Audit Committee Trustee Hickey to report. Next Meeting is at Central Administration 4:30 on 9/22/14 (proposed 9:45)

- Reconfigure committee because 2 members stepped down
 - Have 3 members will discuss adding 2 more members

- Already people that have come forward
- Meet with external auditor for report
- Select focus for Internal Auditor by Questar

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 10/6/14

- Had extensive meeting yesterday and is ready to report, but put off to next Board meeting

14.03 Policy Committee - Trustee Fletcher to report. Next meeting is at Central Administration 3:30 on 9/18/14

- Trustee Fletcher felt as President need to be on committee
- May rotate committee members, or someone will step down

14.04 Health and Wellness Committee. Trustee Davis to report. Next meeting is TBD

- Nick Millas is going over committee information with Interim Athletic Director

14.05 Ad Hoc Committee: Primary School Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report:

- Reaching out to parents to plan a kick-off event early October

14.06 Ad Hoc Committee: Communications - Next Meeting is at Central Administration on at 9:00 am 9/17/14

15. Old Business

15.01 The Board will discuss Old Business (proposed 9:50)
10:30

Trustee Kurnit asked about previously asked RFIs
Would like them answered in public

- Will increased band width allow staff to use personal devices?
- More information on what is being done with data being collected by Naviance software

16. New Business

16.01 The Board will discuss New Business (proposed 9:55)

- Trustee Fletcher reported that time table was tight for submitting presentation, wanted to include the Board
 - Sorry it was not started earlier
 - NYSSBA allows 2 presenters, but welcomes other Board members to aid in the presentation
- Finalize who is going to NYSSBA conference 10/25/14 – 10/27/14
 - Trustee Fletcher is attending due to presentation
 - Trustee Kurnit expressed interest
 - Legal workshop on Sunday for additional fee, if anyone would like to attend

17. Request For Information

17.01 The Board will request information (proposed 10:00)

10:40

- How long has law been in business and if there have been changes
 - What is intent of law, rigidity is not reasonable
 - Can refuse organizations to come
 - How do other Districts do this
 - Seems that law is to prevent
- Consensus to move forward in having outside groups to use facilities
- Look at policy – which elements are state law^{3rd} legal opinion – how?
- Superintendent to find which parts of policy is law and to reach out to insurance company
- Testing document to grade 12
- Time for teachers to prepare for test
- How Student Learning Objectives work, what is their intention, are they meeting the intention and are they effective?
- How much time is taken for the alternative assessments?
 - Are they functioning the way they are intended?
- What is mandated at each level- State and Federal?
- What are we asking of younger children how many tests and how often including daily tests in the classroom?
 - Is that teacher's prerogative or District mandated?

Trustee Kurnit asked

- The presentation for the coaches that saved an athlete's life said that CPR and Heimlich training should happen in the school
 - Is it achievable in District to have training for everyone
- What does IC offer to parents?
 - Do as a future presentation

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:05 duration 10 min or more)

No public or students commented

19. Adjournment

19.01 Adjourn Meeting (proposed 10:15). Next meeting is Tuesday, September 23, 2014 in the Bennett School at 6:00 pm.

Recommended Action: The meeting is adjourned at 10:40

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Hickey, Trustee Moor, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Osmond

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Ann McGillicuddy, Laurie Osmond, Tom Hickey, Gideon Moor, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, SEPTEMBER 23, 2014

BENNETT SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee McGillicuddy, Trustee Moor, Trustee Davis
Not Present: Trustee Kurnit, Trustee Osmond

2. Executive Session

- 2.01 Enter Executive Session (proposed 6:00 duration 50 min)

Recommended Action: The Board of Education will vote to enter into Executive Session to discuss OAA negotiations, a revision to the Superintendent's contract and the employment history of a particular person

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Kurnit, Trustee Osmond

Now Present:

Trustee Kurnit and Trustee Osmond arrived at 6:05

- 2.02 Exit Executive Session & Return to Public Session

Recommended Action: Motion to exit executive session and return to public session at approximately 6:55

Motioned: Trustee Kurnit

Seconded: Trustee Fletcher

Result: Unanimous

Yea: Trustee Fletcher, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Kurnit, Trustee Osmond

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 9/9/14 BOE meeting

Motioned: Trustee Moor

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Kurnit, Trustee Osmond

4. Welcome

- 4.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:55)

- Great to meet new 4th graders and their parents
- In-Slide has been well received by staff
 - Did a lock down drill and staff are very satisfied with donation
- Hudson Valley Playback Theater was today and yesterday
 - Went very well - portrayed situations where bullying can occur and what they can do
- Social Thinking Skills – with addition of a guidance counselor, all classes are getting the Social Thinking course regularly
- Playground has been modified thanks to the PTA who spearheaded the effort with the student government
 - Added features and repainted lines to have opportunities for more games
 - Buildings and Grounds crew took out older equipment identified by students to remove in order to have a small field for sports

5. Board District News

5.01 The Board will announce District news (proposed 7:00)
7:00

Trustee Fletcher reported:

- Read a letter from Tom Hickey tendering his resignation due to moving out of the District
 - Board thanked Tom Hickey for his 5 years of valuable service to the District
- Phoenicia's 50th Anniversary Celebration and Open House Picnic
 - Great to see people come out who were involved in 50 years of the school, including 3 past principals
 - Especially the first principal and first class
- Senator Tkaczyk sent the Board a Woodstock Volunteer's Day certificate
- Senator Seward wrote the only reply to the GEA resolution sent
- Bennett Open House was wonderful

Trustee Moor reported:

- Woodstock Family School Picnic with a PTA sponsored BBQ was very well attended
 - Great to meet new families
- New Woodstock Principal Scott Richards did a wonderful job at Open House, was a very positive beginning to the school year

Trustee McGillicuddy reported:

- Received letter from a parent about Wi-Fi in buildings and their health implications for children
 - At Woodstock School will be a panel discussion with 3 scientists on Friday 11/21/14 at 7:00
 - Sharing with Board and Administration as well as parents and community

6. Superintendent District News

6.01 The Superintendent will announce District news (proposed 7:05)

- All schools had successful Open Houses
- Sunday and Monday attended NYSCOSS
 - Met with Superintendent from Glens Falls about the later start times in his District and found some very positive effects on all aspect of students life
- Attended School Climate Forum with Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke and Pupil Personnel Director Cindy Bishop
 - Will be in touch with this research based center to look at many of the subjects discussed at the Board table
- Assistant Superintendent for Business Victoria McLaren sent out 18 Request for Proposals to realtors for the West Hurley School and only Win Morrison replied
- 50th Celebration of Phoenicia
 - Linda Sella and committee did an excellent job
 - Couple with kindergartener in school, both graduated from Phoenicia School
- In process of gathering data for the Violent and Disruptive Incident Reports
 - Shared MS/HS with Board
 - Have reduced by $\frac{3}{4}$ over time
 - Still have time before State deadline for rest of the schools
- Selected as one of the top schools in the US among 750 high schools
 - Looked at only 12th grade graduation rate - reported as 94%
 - State requires the entire cohort to be counted, so the District reports the graduation rate as just under 91%
- Will be honoring Clifford Secor at Homecoming on Saturday
 - Died after a football game many years ago
 - His mother will attend and the District is providing her with a vintage jersey with his number - a duplicate will be kept in the HS
- Met with all Town Supervisors:
 - Head Start is providing transportation for students in Arkville
 - Flood Preparedness meeting in Shandaken 9/30/14 at Parrish Hall in Phoenicia
 - Rotary is involved
 - Director of Facilities, Jared Mance will be attending on behalf of the District
 - Belleayre project will add enrollment to the District over time
 - Discussed realtor for the WH School, the WH reservoir certiorari and District accomplishments

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting Linda Sella on Phoenicia's 50th anniversary

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 7:10 duration 10 min or more)

District Clerk read a letter from Veronica Rowe about the 50th Anniversary of Phoenicia after speaking of 29 years teach at the school co-workers, students,

families and community come together to help each other, positive atmosphere of warmth and acceptance

Jenna Rodgers and Heather Roberts - ROOT (Refusal of Over Testing) – President and Vice Presides of Bennett PTA. Read letter about growing frustration about the importance of testing in the school and loss of instruction time. Loss of hands-on based learning – erosion of science and social studies. Parents need more information as to how much time in test-prep. Wants BOE to join in refusing the tests.

- Trustee Fletcher explained that as a member of the Bennett PTA he suggested they come before the Board. There has been a Board goal for the last few years about over-testing and the Board passed a resolution last year
 - Hoping the discussion will go further as to what can be done

Victoria Becker – Thank you to the Board for approving my son's placement, thank you to the teachers and others who helped him to become more social – especially Ms. Speers, Ms. Lefferts and PPS Director Cindy Bishop. Special education children have trouble with the departmentalization of grades 4-6.

Mark Wilens – Comment on testing – CCLS sets higher goals for the children, who are currently not prepared for college or career. Board and Superintendent cannot control some things, but they should be able to control the degree of testing and the amount of time prepping for the tests.

9. First Reading of Policies (proposed 7:20 duration 15 min)

9.01 Notes from Policy Committee Meeting 9/18/14

Trustee Moor reported that the committee reviewed the policies and the attorney's recommendations carefully and the notes attached summarize the policies and attorney's recommendations

9.02 First Reading of Policy 5323 Meals and Refreshments

2006— 2014 5323 Non-Instructional/Business Operations

SUBJECT: MEALS AND REFRESHMENTS

The Board of Education recognizes that, occasionally, it may be appropriate to provide refreshments and/or meals at District meetings or events, which are being held for a District or educational purpose.

Any expenditure on such refreshments and/or meals must be approved in advance.

Refreshment and/or meal requests may be approved when:

- a) Officers and/or employees of the District will be prevented from taking time off for a meal due to a pressing need to complete the business at hand; or
- b) It is strictly necessary that a meeting be held during a mealtime and then only if and when the dinner is actually held to discuss District business; or
- c) The District wishes to recognize the services provided by volunteers or other unsalaried members of the District (in such cases, however, only the meals of those being recognized may be reimbursed and the cost of the meals must be reasonable).

Refreshments and/or meal requests may not include the expenditure for alcoholic beverages.

All expenses must be properly documented, including the date, purpose of the meeting and the group in attendance, and submitted to the Business Office for the purpose of audit and possible reimbursement.

Meals served to adults who are directly involved in the operation and maintenance of the school nutrition program may be furnished at no charge. The meal provided must be eaten during the workday. No District food shall be provided to an employee to be taken off District grounds for personal consumption.

Note: Meals incurred as part of travel and conference attendance as approved by the District, are governed by other District policies.

~~The Superintendent of Schools shall establish regulations to implement this policy.~~

NY Constitution, Article VIII, Section I

Education Law Section 2118

Ops. St. Compt. 98-2, 83-57, 82-298, 82-213, 82-66, 79-522, 77-667

9.03 First Reading of Policy 6121 Sexual Harassment of District Personnel~~2014~~ 2014 6121 Personnel**SUBJECT: SEXUAL HARASSMENT OF DISTRICT PERSONNEL**

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District employees an environment that is free of sexual harassment, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place at locations off school premises and in another state. Since sexual violence is a form of sexual harassment, the term "sexual harassment" as used in this policy will implicitly include sexual violence even if it not explicitly stated.

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- a) Submission of such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment;
- b) Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individuals; and
- c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Sexual violence is defined as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence as defined by New York Penal Law includes but is not limited to acts such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances should be evaluated. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from co-workers as well as supervisors, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any employee who believes he/she has been a victim of sexual harassment in the work environment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, immediately report such alleged harassment to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly, thoroughly and equitably investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the employee should report his/her complaint to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough, prompt and equitable investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or reasonably should know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. All procedures developed by the District will provide for the prompt and equitable resolution of the sexual harassment.

To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee has violated the terms of this policy and/or Regulation 1400P, immediate corrective action will be taken, as warranted, up to and including termination of the offender's employment in accordance with legal guidelines, District policy and regulation, the District's Code of Conduct, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or Regulation 1400P will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this

determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or Regulation 1400P and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of students and staff, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

~~Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).~~

~~Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).~~

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees, express the District's condemnation of such conduct, and explain the sanctions for harassment. Training programs will be established for employees to help ensure awareness of the issues pertaining to sexual harassment in the workplace, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

~~A copy of this policy and its accompanying Regulation 1400P will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks and/or school calendars.~~

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

Onteora Regulation 1400P

9.04 First Reading of Policy 6122 Complaints and Grievances by Employees

~~2009~~ 2014 6122 Personnel

SUBJECT: COMPLAINTS AND GRIEVANCES BY EMPLOYEES

In accordance with the provisions of General Municipal Law and the collective bargaining agreements, all District personnel shall have the opportunity to present their complaints or grievances free from interference, coercion, restraint, discrimination or reprisal. The District shall provide at least two (2) procedural stages and an appellate stage for the settlement of any grievance.

Complaints or grievances not covered under employee contracts shall be handled and resolved, whenever possible, as close to their origin as possible. The Superintendent is responsible for implementing regulations for the redress of complaints or grievances through proper administrative channels.

Prohibition of Retaliatory Behavior

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of discrimination. Follow-up inquiries shall be made to ensure that discrimination has not resumed and that all those involved in the investigation of the discrimination complaint have not suffered retaliation.

Complaints and Grievances Coordinator

Additionally, the Board shall ensure compliance with Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act (ADA). The Superintendent shall designate a District employee as the Title IX/Section 504/ADA Coordinator; and regulations and procedures shall be implemented to resolve complaints of discrimination **and harassment** based on sex or disability.

Prior to the beginning of each school year, the District shall issue an appropriate public announcement which advises students, parents/guardians, employees and the general public of the District's established grievance procedures for resolving complaints of discrimination **and harassment** based on sex or disability. Included in such announcement will be the name, address and telephone number of the Title IX/Section 504/ADA Coordinator.

The Title IX/Section 504/ADA Coordinator shall also be responsible for handling complaints and grievances regarding discrimination **and harassment** based on race, color, creed, religion, national origin, political affiliation, age, military status, veteran status, marital status, predisposing genetic characteristics, or use of a recognized guide dog, hearing dog, or service dog **or other protected classes under federal or state law**.

Complaints or grievances regarding discrimination and/or harassment, including sexual harassment, shall be handled in accordance with District Regulation 1400P.

Age Discrimination in Employment Act, 29 United States Code (USC) Section 621 Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq. Prohibits discrimination on the basis of disability.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.

Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000d et seq. Prohibits discrimination on the basis of race, color or national origin.

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq. Prohibits discrimination on the basis of race, color, religion, sex or national origin.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq. Prohibits discrimination on the basis of sex.

Civil Rights Law Section 40-c

Prohibits discrimination on the basis of race, creed, color, national origin, sex, marital status, sexual orientation or disability.

Executive Law Section 290 et seq. Prohibits discrimination on the basis of age, race, creed, color, national origin, sex, sexual orientation, disability, military status, predisposing genetic characteristics, marital status, or use of a recognized guide dog, hearing dog or service dog.

Military Law Sections 242 and 243

NOTE: Refer also to Policy #3420 -- Anti-Harassment in the School District and Regulation 1400P – Title IX and Section 504 of the Rehabilitation Act Of 1973 Discrimination Grievance Procedure

9.05 First Reading of Policy 6551 Family and Medical Leave Act

~~2013~~ 2014 6551 Personnel

SUBJECT: FAMILY AND MEDICAL LEAVE ACT

The Board of Education, in accordance with the Family and Medical Leave Act of 1993 (FMLA), gives "eligible" employees of the District the right to take unpaid leave for a period of up to twelve (12) workweeks in a twelve-month period as determined by the District. The District will compute the twelve-month period according to the following time frame: a "rolling" twelve-month period will be used that is measured backward from the date an employee uses any FMLA leave.

Employees are "eligible" if they have been employed by the District for at least twelve (12) months and for at least 1,250 hours of service during the previous twelve-month period. Full-time teachers are deemed to meet the 1,250 hour test. The law covers both full-time and part-time employees.

Qualified employees may be granted leave for one (1) or more of the following reasons:

- a) The birth of a child and care for the infant;
- b) Adoption of a child and care for the infant;
- c) The placement with the employee of a child in foster care;
- d) To care for a spouse, child or parent who has a serious health condition as defined by the FMLA;
- e) To care for an adult child who is incapable of self-care due to a disability (regardless of the date of the onset of disability) and has a "serious health condition" as defined by FMLA;
- f) A serious health condition of the employee, as defined by the FMLA, that prevents the employee from performing his/her job; and/or
- g) Because of "any qualifying exigency" (such term to be defined by regulations issued by the Secretary of Labor) or to care for a covered service member, as is more fully described below.

Military Caregiver Leave

The FMLA provides an employee who is the spouse, child, parent or next of kin of a covered service member up to twenty-six weeks of unpaid leave to care for the covered service member who is undergoing medical treatment, recuperation or therapy for a serious illness or injury. This includes caring for a covered veteran who is receiving medical treatment for a serious injury or illness that he/she either incurred, or that was aggravated, in the line of duty, whether it manifested before or after the veteran ceased his/her active duty. A covered veteran is defined as any veteran who was discharged for any reason other than dishonorably in the last five years.

Qualifying Exigency Leave

Up to twelve weeks of qualifying exigency leave will be provided to eligible employees whose spouse, child or parent serves in the Regular Armed Forces and is deployed to a foreign country, so that the employee can take care of various issues which may arise as a result of the deployment, such as making child care arrangements, or attending deployment ceremonies. In addition, an eligible employee can take leave to care for the service member's parent who is incapable of self-care where those activities arise from the service member's deployment or impending deployment, such as transferring the parent to a care facility.

An eligible employee can also take up to fifteen days of unpaid leave while their family member is on Rest and Recuperation leave from the military.

Implementation/Benefits

At the Board of Education's or employee's option, certain types of paid leave may be substituted for unpaid leave.

An employee on FMLA leave is also entitled to have health benefits maintained while on leave. If an employee was paying all or part of the premium payments prior to leave, the employee will continue to pay his/her share during the leave period.

In most instances, an employee has a right to return to the same position or an equivalent position with equivalent pay, benefits and working conditions at the conclusion of the leave.

The Board of Education has a right to thirty (30) days advance notice from the employee where practicable. In addition, the Board may require an employee to submit certification from a health care provider to substantiate that the leave is due to the serious health condition of the employee or the employee's immediate family member. Failure to comply with these requirements may result in the denial of FMLA leave. The Board may also require that an employee present a certification of fitness to return to work when the absence was caused by the employee's serious health condition. The Board of Education has the right to deny restoration to employment if the employee does not furnish the certificate of fitness.

Notice for Leave Due to Active Duty of Family Member

In any case in which the necessity for leave due to any qualifying exigency is foreseeable, whether because the spouse, or a son, daughter, or parent of the employee is on active duty, or because of notification of an impending call or order to active duty in support of a contingency operation, the employee shall provide such notice to the employer as is reasonable and practicable.

FMLA Notice

A notice which explains the FMLA's provisions and provides information concerning the procedures for filing complaints of violations of the FMLA shall be posted in each school building.

~~Administration is directed to develop regulations to implement this policy, informing employees of their rights and responsibilities under the FMLA.~~

Family and Medical Leave Act of 1993, Public Law 103-3
29 Code of Federal Regulations (CFR) Part 825

9.06 First Reading of Policy 7240 Student Records: Access and Challenge

- First Reading was postponed, since there were no changes marked in the agenda

2014 7240 Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE

Student Records

The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, "parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all educational records maintained by the School District" and files on students, and to insure the confidentiality of such records with respect to third parties.

Access to Student Records

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information contained in student records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that such signature:

- a) Identifies and authenticates a particular person as the source of the electronic consent; and
- b) Indicates such person's approval of the information contained in the electronic consent.

Health and Safety Emergency Exception

School districts must balance the need to protect students' personally identifiable information with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other

individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency.

School districts may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. A school district's determination that there is an articulable and significant threat to the health or safety of a student or other individuals shall be based upon a totality of the circumstances, including the information available, at the time the determination is made. The school district must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

Disclosures to Parents of Eligible Students

Even after a student has become an "eligible student" under FERPA (which is defined as a student who is eighteen [18] years of age or older or who is attending an institution of post-secondary education) an educational agency or institution may disclose education records to an eligible student's parents without the student's consent:

- a) If the student is claimed as a dependent for Federal income tax purposes by either parent;
- b) In connection with a health or safety emergency;
- c) If the disclosure falls within any other exception to the consent requirements under FERPA or its Regulations, such as the disclosure of directory information or in compliance with a court order or lawfully issued subpoena.

Challenge to Student Records

Parents/guardians of a student under the age of eighteen (18), or an eligible student shall have an opportunity for a hearing to challenge the content of the school records, which they believe to be inaccurate, misleading, or otherwise in violation of the privacy or other rights of students. However, parents/guardians or an eligible student do not have the right to correct, delete or expunge grades, an individual's opinion or other substantive decisions of the District that appear in a student's record.

After the hearing, the District shall determine whether correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data is necessary.

Education Records

The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for such agency or institution (34 Code of Federal Regulations (CFR) Section 99.3). This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provide under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. As such, they are subject to the confidentiality provisions of both Acts.

Personal notes made by teachers or other staff, on the other hand, are not considered education records if they are:

- a) Kept in the sole possession of the maker;
- b) Not accessible or revealed to any other person except a temporary substitute; and
- c) Use only as a memory aid.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Release of Information

Among other exemptions in accordance with law and regulation, the District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll. Parental consent is not required for transferring education records; however, the student's annual FERPA notification indicates that such disclosures have been made, unless expressly prohibited by law or regulation. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, schools must provide a copy of the information disclosed and an opportunity for a hearing.

The District may also disclose any and all educational records to other school officials within the district who have been determined to have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. A school official is a person who has a legitimate education interest in a student record who is employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a member of the Board of Education; a person or company with whom the district has contracted to perform a special task (such as attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official performing his or her tasks.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)
34 Code of Federal Regulations (CFR) Part 99
NOTE: Refer also to Policy #7643 -- Transfer Students with Disabilities

9.07 First Reading of 7242 Student Directory Information

~~2012~~ 2014 7242 Students

SUBJECT: STUDENT DIRECTORY INFORMATION

The District shall inform parents/guardians or eligible students (i.e., a student eighteen [18] years of age or older or who is attending an institution of post-secondary education) with a letter of the District's definition of directory information, the parent/eligible student's right to refuse the release of student directory information and indicate a time period for their response. (Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed.) Following such public notice and a reasonable response period, the District may release such information to an outside group without individual consent.

The Family Education Rights and Privacy Act (FERPA) defines student directory information as any of the following: name; address; telephone listing; date and place of birth, major field of study; grade level; student identification number; participation in officially recognized activities and sports; weight and height (if members of athletic teams); dates of attendance; honors, degrees and awards received; electronic mail address; photograph; and the name of the educational agency or institution most recently previously attended by the student. The District will not release the following:

a) A student's social security number

The release of student directory information is not to be confused with the release of names, addresses and telephone listings of eligible students (i.e., a student seventeen [17] years of age or older or in the eleventh grade [or its equivalent] or higher) to Military Recruiters. In compliance with the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2001 (NCLB), and the National Defense Authorization Act, the School District shall notify parents/guardians with a letter that by law it routinely releases this information to Military Recruiters upon request subject to a parent's/eligible student's request not to disclose such information with written parental verification of such request.

20 United States Code (USC) 1232(g)

Family Educational Rights and Privacy Act of 1974

34 Code of Federal Regulations (CFR) Part 99

NOTE: Refer also to Policy #7413 -- Distribution of Materials and Information by Students and Recruitment of Students

~~Administrative Regulation 7242~~ [ADDED FOR MINUTES]

9.08 First Reading of Policy 7413 Distribution of Materials and Information

- Committee changed first line of first paragraph

~~2006~~ 2014 7413 Students

SUBJECT: DISTRIBUTION OF MATERIALS AND INFORMATION TO/BY STUDENTS AND RECRUITMENT OF STUDENTS

Introduction

The Board encourages non-school organizations whose goals ~~forward~~ advance the mission of the District, to support all District students in achieving their very highest educational and personal potential. However, to minimize any disruption to school programs, this policy defines the circumstances under which materials and/or information concerning such organizations may be distributed to or by District students on school grounds or at District sponsored events.

Definitions

For the purposes of this policy, the following terms are defined as:

a) Community Information Display Area means a designated area in the school where there is a table and/or bulletin board on which community organization materials may be placed.

b) Non-Profit Organization means a not-for-profit, civic or government entity that provides educational, athletic or training services or opportunities for students. Examples include: Town Recreation Programs, Little League, Pop Warner Football, and individual school foundations.

c) Organizations that Exist Solely to Support the District (i.e., the sole purpose and mission of the organizations are to support District program) and are directly tied to the District's pursuit of its educational mission, such as parent teacher organizations and booster clubs, are not subject to the terms of this policy. However, if material or information from these organizations contains an advertisement from a non-school group, then that material or information is subject to this policy.

d) Non-School Groups are organizations which are not directly affiliated with the District, including but not limited to: Non-Profit Organizations, Military, Post-Secondary Educational Institutions, Job Recruiters or Anti-Military Groups in accordance with this policy. ~~and administrative regulation.~~

e) School Hours include the entire school day, including non-instructional time and the time waiting on school grounds for transportation before and after school.

f) Student means any student grades Pre-K through 12 enrolled in the Onteora Central School District.

Distribution of Materials or Information by Non-school Groups

a) Information from non-school groups may be distributed to students during the school day only in the manner described below:

Distribution Method or Activity	Organization(s)
Materials or information placed in Guidance Office or the designated Community Information Display Area in a school facility.	Non-profit organizations, Post-Secondary Educational Institutions, Job Recruiters, Military, or Anti-Military Groups in accordance with this policy. and administrative regulation.
Materials or information handed out to students by school staff for students to take home.	Non-profit organizations.
Presentations, material or information distribution after school-hours at school-sponsored activities designed primarily for adults to attend, i.e., open house, back to school night, and kindergarten round up.	If the Principal determines that any non-school organization shall be permitted at such events, then non-profit organizations may distribute materials, but no recruiting activities designed specifically to engage the students that may attend such events shall be permitted.
Direct access to students for the purpose of recruiting and/or distributing materials or information during school hours shall be limited to school-sponsored events for the purpose of post-secondary, career, or employment fairs or by appointment only when such appointment has been initiated by the student.	Post-Secondary Educational Institutions, Job Recruiters, Military, or Anti-Military Groups in accordance with this policy. and administrative regulation.

b) Limitations to distribution:

1. Except as described above, the District shall not permit non-school groups to hold information sessions or distribute materials or information to students on school grounds or at a District sponsored event.
2. The materials or information distributed by non-school organizations under this policy must pertain to the opportunities available for students and cannot solely be general information about the organization.
3. No organization shall be permitted to distribute commercial or fundraising materials.
4. Organizations whose primary purpose is to provide basic and/or comprehensive education to K through 12 students during the school day shall not be permitted to distribute recruiting information under this policy. ~~and administrative regulation.~~
5. There shall be no distribution of material or information that:
 - (a) Is libelous;
 - (b) Is vulgar, lewd, obscene or plainly offensive;
 - (c) Advocates or promotes illegal actions;
 - (d) Is likely to cause material and substantial interference with discipline or program in the school in which the material is posted or distributed;
 - (e) Promotes, favors or opposes a candidate for elected office or a ballot measure.
6. Students shall not be required to take home or read any non-school related literature.
7. Service learning opportunities or curriculum-related opportunities, as recognized by the Principal or designee, may, in some instances, be provided by non-school groups. Examples include, but are not limited to community service presentations, internship offerings, and job shadowing opportunities. This policy does not apply to distribution of materials regarding such curriculum related opportunities.

Distribution of Materials or Information by Students

Student distribution of materials shall have the following restrictions:

- a) Students wishing to distribute materials or information must notify the Principal and submit the material or information in advance for review to determine compliance with this policy ~~and implementing regulation~~;
- b) Materials or information may not be distributed in hallways or other thoroughfares or on school busses;
- c) Materials may be distributed before or after the regular school hours as defined by this policy;
- d) Materials may be placed on Designated Community Information Display Areas within the school building;
- e) Students must clean up materials left on school grounds; and
- f) Materials distributed by students must bear a prominent disclaimer of non-school endorsement or sponsorship, acknowledging that the material is not endorsed or sponsored by Onteora Central School District and that Onteora Central School District has a strong policy of non-discrimination.

Notice/Disclaimer/Distribution Powers

a) Disclaimer: All Community Information Display Areas shall have a statement in full view acknowledging that the material is not endorsed or sponsored by Onteora Central School District and that Onteora Central School District has a strong policy of non-discrimination. All materials for distribution must bear a prominent disclaimer of non-school endorsement or sponsorship.

b) Notice to Families: Upon adoption and at the beginning of each school year, the District shall send home a notice to families informing them that they may receive information during the school year from community organizations and explaining the District's policy regarding non-discrimination. ~~The specific wording of the notice shall be set forth in the administrative regulation to be developed by the Superintendent to implement this policy.~~

Electronic Distribution

Non-school groups are prohibited from using any District electronic medium to disseminate information.

Implementation

~~—The Superintendent shall develop an administrative regulation that details the procedures for the implementation of this policy.~~

9.09 First Reading of Policy 7530 Child Abuse and Neglect/Maltreatment

2009 2014 7530 Students

SUBJECT: CHILD ABUSE AND NEGLECT/MALTREATMENT

Familial Child Abuse

The School District subscribes to all of the provisions of Title 6 - Child Protective Services of the Social Services Law Sections 411-428. Our purpose is to provide protective services to abused and neglected/maltreated children as described by the law, and to make all school personnel within the District aware of our legal responsibilities under this law.

Regulations shall be developed, maintained and disseminated by administration regarding the:

- a) Mandatory reporting of suspected child abuse or neglect/maltreatment;
- b) Reporting procedures and obligations of persons required to report;
- c) Provisions for taking a child into protective custody;
- d) Mandatory reporting of deaths;
- e) Immunity from liability and penalties for failure to report;
- f) Obligations for provision of services and procedures necessary to safeguard the life of a child; and
- g) Provision of information in recognizing signs of unlawful methamphetamine laboratories for all current and new school officials (i.e., "mandated reporters") who, as part of their usual responsibilities, visit children's homes. Additionally, an ongoing training program for all current and new school officials shall be established and implemented to enable such staff to carry out their reporting responsibilities.

School Officials Required to Report

The definition of a "school official" who is mandated to report cases of child abuse or neglect/maltreatment to the State Central Register (SCR) pursuant to Social Services Law Section 413(1) includes, but is not limited to, school teachers, school guidance counselors, school psychologists, school social workers, school nurses, school administrators ~~or other school personnel required to hold a teaching or administrative license or certificate~~, full or part-time compensated school employees required to hold a temporary coaching license or professional coaching certificate, or other school personnel required to hold a teaching or administrative license or certificate.

All mandated reporters shall make the report themselves and then immediately notify the Building Principal or his/her designee. The Building Principal or his/her designee shall be responsible for all subsequent administration necessitated by the report.

Any report shall include the name, title and contact information for every staff member who is believed to have direct knowledge of the allegations in the report.

Prohibition of Retaliatory Personnel Action

Social Services Law Section 413(1) also prohibits a school from taking any retaliatory personnel action against an employee because such employee believes that he/she has reasonable cause to suspect that a child is an abused or neglected/maltreated child and that employee makes a report to SCR pursuant to Social Services Law. Further, no school or school official shall impose any conditions, including prior approval or prior notification, upon any staff member specifically designated a mandated reporter.

Pursuant to Labor Law Section 740(1)(e), "retaliatory personnel action" means the discharge, suspension or demotion of an employee, or other adverse employment action taken against an employee in the terms and conditions of employment.

Report Form

The Revised May 2007 New York State Office of Children and Family Services "**Report of Suspected Child Abuse or Maltreatment**" Form LDSS-2221A may be accessed at website: <http://www.ocfs.state.ny.us/main/cps/>
Education Law Section 3209-a
Family Court Act Section 1012
Labor Law Section 740(1)(e)
Social Services Law Sections 411-428

Child Abuse in an Educational Setting

The School District is committed to the protection of students in educational settings from abuse and maltreatment by employees or volunteers as enumerated in law.

"Child abuse" shall mean any of the following acts committed in an educational setting by an employee or volunteer against a child:

- a) Intentionally or recklessly inflicting physical injury, serious physical injury or death; or
- b) Intentionally or recklessly engaging in conduct which creates a substantial risk of such physical injury, serious physical injury or death; or
- c) Any child sexual abuse, defined as conduct prohibited by Penal Law Articles 130 or 263; or
- d) The commission or attempted commission against a child of the crime of disseminating indecent materials to minors pursuant to Penal Law Article 235.

"Educational setting" shall mean the building(s) and grounds of the School District; the vehicles provided by the School District for the transportation of students to and from school buildings, field trips, co-curricular and extracurricular activities both on and off School District grounds; all co-curricular and extracurricular activity sites; and any other location where direct contact between an employee or volunteer and a child has allegedly occurred.

In any case where an oral or written allegation is made to a teacher, school's registered professional nurse, school guidance counselor, school psychologist, school social worker, school administrator, School Board member, or other school personnel required to hold a teaching or administrative license or certificate, that a child (defined in the law as a person under the age of twenty-one (21) years enrolled in a school district in this state) has been subjected to child abuse by an employee or volunteer in an educational setting, that person shall upon receipt of such allegation:

- a) Promptly complete a written report of such allegation including the full name of the child alleged to be abused; the name of the child's parent; the identity of the person making the allegation and their relationship to the alleged child victim; the name of the employee or volunteer against whom the allegation was made; and a listing of the specific allegations of child abuse in an educational setting. Such written report shall be completed on a form as prescribed by the Commissioner of Education.
- b) Except where the school administrator is the person receiving such an oral or written allegation, the employee completing the written report must promptly *personally deliver* a copy of that written report to the school administrator of the school in which the child abuse allegedly occurred (subject to the following paragraph).

In any case where it is alleged the child was abused by an employee or volunteer of a school other than a school within the school district of the child's attendance, the report of such allegations shall be promptly forwarded to the Superintendent of Schools of the school district of the child's attendance and the school district where the abuse allegedly occurred.

Any employee or volunteer who reasonably and in good faith makes a report of allegations of child abuse in an educational setting in accordance with the reporting requirements of the law shall have immunity from civil liability which might otherwise result by reason of such actions.

Upon receipt of a written report alleging child abuse in an educational setting, the school administrator or Superintendent must then determine whether there is "reasonable suspicion" to believe that such an act of child abuse has occurred. Where there has been a determination as to the existence of such reasonable suspicion, the school administrator or Superintendent must follow the notification/reporting procedures mandated in law and further enumerated in administrative regulations including parental notification. When the school administrator receives a written report, he/she shall promptly provide a copy of such report to the Superintendent.

Where the school administrator or Superintendent has forwarded a written report of child abuse in an educational setting to law enforcement authorities, the Superintendent shall also refer such report to the Commissioner of Education where the employee or volunteer alleged to have committed such an act of child abuse holds a certification or license issued by the State Education Department.

Any school administrator or Superintendent who reasonably and in good faith makes a report of allegations of child abuse in an educational setting, or reasonably and in good faith transmits such a report to a person or agency as required by law, shall have immunity from civil liability which might otherwise result by reason of such actions.

Reports and other written material submitted pursuant to law with regard to allegations of child abuse in an educational setting, and photographs taken concerning such reports that are in the possession of any person legally authorized to receive such information, *shall be confidential and shall not be redisclosed except to law enforcement authorities involved in an investigation of child abuse in an educational setting or as expressly authorized by law or pursuant to a court-ordered subpoena*. School administrators and the Superintendent shall exercise reasonable care in preventing such unauthorized disclosure.

Additionally, teachers and all other school officials shall be provided an annual written explanation concerning the reporting of child abuse in an educational setting, including the immunity provisions as enumerated in law. Further, the Commissioner of Education shall furnish the District with required information, including rules and regulations for training necessary to implement District/staff responsibilities under the law.

Prohibition of "Silent" (Unreported) Resignations

The Superintendent and other school administrators are prohibited from withholding from law enforcement authorities, the Superintendent or the Commissioner of Education, where appropriate, information concerning allegations of child abuse in an educational setting against an employee or volunteer in exchange for that individual's resignation or voluntary suspension from his/her position.

Superintendents (or a designated administrator) who reasonably and in good faith report to law enforcement officials information regarding allegations of child abuse or a resignation as required pursuant to the law shall have immunity from any liability, civil or criminal, which might otherwise result by reason of such actions.

Education Law Article 23-B and Sections 902(b) and 3028-b
Penal Law Articles 130, 235 and 263
Social Services Law Section 413
8 New York Code of Rules and Regulations (NYCRR) Part 83

9.10 First Reading of Policy 7550 Complaints and Grievances by Students

~~2009~~ 2014 7550 Students

SUBJECT: COMPLAINTS AND GRIEVANCES BY STUDENTS

While students have the responsibility to abide by the policies and regulations of the District, they shall also be afforded opportunity to present complaints and grievances free from interference, coercion, restraint, discrimination or reprisal. Administration shall be responsible for:

- a) Establishing rules and regulations for the redress of complaints or grievances through proper administration channels;
- b) Developing an appeals process;
- c) Ensuring that students have full understanding and access to these regulations and procedure;
- and
- d) Providing prompt consideration and determination of student complaints and grievances.

Prohibition of Retaliatory Behavior

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of discrimination. Follow-up inquiries shall be made to ensure that discrimination has not resumed and that all those involved in the investigation of the discrimination complaint have not suffered retaliation.

Complaints and Grievances Coordinator

In addition, students and parents/guardians will receive annual notification of the District's established grievance procedures for resolving complaints of discrimination **and harassment** based on sex or disability. This notice shall include the name, address and telephone number of the Title IX/Section 504/ADA Coordinator.

The Title IX/Section 504/ADA Coordinator shall also be responsible for handling complaints and grievances regarding discrimination **and harassment** based on race, color, creed, religion, national origin, political affiliation, sexual orientation, age, military status, marital status, ~~or~~ use of a recognized guide dog, hearing dog or service dog **or other protected classes under federal or state law.**

Complaints or grievances regarding discrimination and/or harassment, including sexual harassment, shall be handled in accordance with District Regulation 1400P.

Age Discrimination in Employment Act, 29 United States Code Section 621 Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq. Prohibits discrimination on the basis of disability.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.

Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000d et seq.

Prohibits discrimination on the basis of race, color or national origin.

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq. Prohibits discrimination on the basis of race, color, religion, sex or national origin.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq. Prohibits discrimination on the basis of sex.

Civil Rights Law Section 40-c

Prohibits discrimination on the basis of race, creed, color, national origin, sex, marital status, sexual orientation or disability.

Executive Law Section 290 et seq.

Prohibits discrimination on the basis of age, race, creed, color, national origin, sex, sexual orientation, disability, military status, marital status, or use of a recognized guide dog, hearing dog or service dog.

NOTE: Refer also to Policy #3420 -- Anti-Harassment in the School District and Regulation 1400P -- Title IX and Section 504 of the Rehabilitation Act Of 1973 Discrimination Grievance Procedure

9.11 First Reading of Policy 7551 Sexual Harassment of Students

~~2012~~ 2014 7551

Policy 7551: SUBJECT: SEXUAL HARASSMENT OF STUDENTS

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of harassment on the basis of sex, gender (including gender identity or expression **and non-conformity to gender stereotypes**) and/or sexual orientation, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school

volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place on a school bus at locations off school premises or those that take place in another state. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

Sex-based harassment can comprise of two types of behavior: sexual harassment and/or gender-based harassment. Sexual harassment is unwelcome conduct of a sexual nature, which can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Gender-based harassment includes verbal, nonverbal or physical aggression, intimidation or hostility that is based on actual or perceived gender and sexual stereotypes. Sexual or gender-based harassment of a student can deny or limit the student's ability to participate in or to receive benefits, services, or opportunities from the school's program.

Sexual Harassment

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, bullying because of sexual orientation (means heterosexuality, homosexuality, bisexuality or asexuality, whether actual or perceived) and other verbal or physical conduct or communication of a sexual nature.

Gender-based harassment' means verbal, non-verbal, or physical aggression, intimidation or hostility that is based on actual or perceived gender identity, ~~or~~ gender expression, **or failure to conform to stereotypical notions of masculinity and femininity.**

Sexual or gender-based harassment occurs when:

- a) Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;
- b) Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of a sexual nature; and
- c) Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

Sexual Violence

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the offender and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a hostile environment in the school and a student may experience the continuing effects from off-campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment. Such report shall be directed to or forwarded to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to

complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Sexual Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse. However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

Age-appropriate instructional materials will be incorporated into the curriculum to educate students so that they can recognize and reduce the incidence of sexual harassment.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published on the district's website, and in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297
New York State Human Right Law Cross Ref: Policy 7380 Bullying
NOTE: Refer to District Regulation 1400P

9.12 First Reading of Policy 7560 Notification of Sex Offenders

- Committee changed some language of their own

2006- 2014 7560

SUBJECT: NOTIFICATION OF SEX OFFENDERS

In accordance with the Sex Offender Registration Act ("Megan's Law"), the Board of Education supports the New York State Department of Criminal Justice Services (DCJS) in its effort to inform the community in certain circumstances of the presence of individuals with a history of sex offenses, particularly against children, in the school locality. This policy is enacted in order to minimize the possibility that the sex offender will come in contact with school-age children, and to assist law enforcement agencies in preventing further criminal activity from occurring. Furthermore, the District shall cooperate with local police authorities and the local community in promoting and protecting the safety and well being of its students.

It is the policy of the Board of Education to disseminate all information which the District receives from local police authorities in conjunction with Megan's Law to designated staff members who might have possible contact with the offender during the course of their school duties including, but not limited to, Building Principals, supervisors, teachers, office personnel, coaches, custodians, bus drivers, and security personnel. The Superintendent reserves the right to automatically disseminate such information to additional members of the staff, designated supervisors of non-school groups that regularly use District facilities and have children in attendance, parents/guardians of District students, and other community residents who, in the opinion of the Superintendent, have an immediate need to be notified of such data in order to protect the safety of our students.

All staff members shall be informed of the availability of the information received by the District pursuant to Megan's Law upon written request to the applicable Building Principal/designee or supervisor.

Staff members shall inform their immediate supervisor if they observe within the school building, on school grounds, at school activities, or at or near bus routes any individual whose description matches the information which was provided to the District by local law enforcement authorities. Such law enforcement officials will be notified of this information by the District as appropriate.

Information that is disseminated to the School District pursuant to Megan's Law may be disclosed or not disclosed by the District in its discretion. Any information which the School District receives regarding a sex offender from a source other than the Sex Offender Registry, and which is maintained independent of the requirements of Megan's Law, will be available from the District, upon written request, in accordance with the requirements of the Freedom of Information Law.

Certain special circumstances provided by law may permit a registered sex offender to enter school grounds. Decisions will be made on a case-by-case basis by the Superintendent in accordance with all applicable laws and regulations, and permission must be granted in writing.

Special Circumstances Whereby Sex Offenders May Enter Upon School Grounds

~~As a mandatory condition of the sentence for sex offenders placed on probation or conditional discharge whose victim was under the age of eighteen (18) or who has been designated a Level 3 sex offender, the court requires that such sentenced offender refrain from knowingly entering into or upon school grounds or any other facility or institution primarily used for the care or treatment of persons under the age of eighteen (18) while one (1) or more of such persons are present.~~

~~However, by exception, entrance upon the premises shall be provided to the sentenced sex offender under the following conditions subject to the written authorization of his/her parole officer and the Superintendent or chief administrator of the facility for the limited purposes authorized by that person:~~

- ~~a) — The offender is a registered student, participant or employee of the facility;~~
- ~~b) — The offender is an employee of an entity contracted by the facility; or~~
- ~~c) — The offender has a family member enrolled in the facility.~~

Implementation

~~Administrative regulations shall be developed to implement this policy.~~
Correction Law Article 6-C
Public Officers Law Section 84 et seq.

10. Discussion & Possible Action

10.01 Approve Professional Development Plan (proposed 7:35)

Recommended Action: The Board of Education hereby approves the 2014-2015 Professional Development Plan

Motioned: Trustee Osmond

Seconded: Trustee McGillicuddy

- Trustee McGillicuddy made note that she sent in grammatical errors
- Trustee Kurnit noticed that document concentrates on English and Math
 - By regulation, up to 15% of Professional Development is supposed to be for ESL
 - Graduation rate for ESL students is 32% and for English speaking children is 75%

Result: Unanimous

Yea: Trustee Fletcher, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Kurnit, Trustee Osmond

10.02 ONTEA MOA for Contract (proposed 7:40)

Recommended Action: The Board of Education hereby approves MOA #09232014 between the Onteora Non-Teaching Employees Association and the Onteora Central School District

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Kurnit, Trustee Osmond

11. Break

11.01 The Board will break for 5 minutes (proposed 7:45)

12. Mission/Vision; Core Values; Board Goals (1 hour)

8:18

12.01 Discuss District Vision and Mission (proposed 7:50 duration 10 minutes)

Consensus to use the current mission:

Our Onteora schools exist to educate and nurture the children of our diverse community. Our mission is to create an engaging and healthy learning environment that empowers all students to pursue their dreams, achieve their goals, and contribute thoughtfully to the global community.

Trustee Fletcher recognized that this is usually done by committee, suggested Board approve wording of Vision, Mission and Core Values and then have public hearings/forums

- Address 2 Board meetings from now

12.02 The Board will discuss their core values (proposed 8:00 duration 15 min)

BOARD OF EDUCATION CORE VALUES 2014-15

We believe:

- That the Onteora Central School District belongs to the entire Onteora community.
- Providing a safe and secure environment throughout the District is a major priority. Students and Staff need a healthy environment in order to work and grow to their full potential. A healthy mind and a healthy body are further fostered by a healthy diet, and it is incumbent on our District to provide the healthiest choices in its food programs.
- That every student regardless of race, creed, gender or intellectual ability has the resources to succeed at school and in life, and is entitled to a sound basic education that the New York State Constitution requires.
- While quantitative data is a valuable tool, it should never take precedence over a quality education. In addition to a strong core curriculum, extra-curricular activities, from District programs to community involvement and charity work, is to be encouraged and developed. Art, music, sports (etc.) foster a fundamental foundational element in schools and are

therefore intrinsic to a quality public education.

- That everyone involved in the Onteora CSD should be accountable for their actions, and should be encouraged to take responsibility for their actions. Collaboration and communication between teachers, parents, students, Support staff, Administration and School Board is a vital component of the District's well-being.
- Students should be empowered to make well thought out, serious choices, and to believe in their ability to see them through.
- That Students and Staff need a healthy environment in order to work and grow to their full potential. A healthy mind and a healthy body are further fostered by a healthy diet, and it is incumbent on our District to provide the healthiest choices in its food programs.

The Board will hold a community forum to discuss the core values

12.03 The Board will discuss their 14-15 goals (proposed 8:15 duration 25 min)

Board of Education 14-15 Goals:

Educational Vision, Values and Ethics Leadership

1. After careful study, develop and adopt an actionable policy and/or plan regarding testing, reflecting the Board's desire to avoid over-testing, 'teaching to the test,' the infringement upon instructional time, and the perception thereof. Work in collaboration with PTAs, Administrators, Teachers and other staff members to develop a policy and /or plan that can be supported by all stake-holders.
2. Address the needs of English Language Learners across the District and at all grades, from pre-K through High School. Work collaboratively with the Superintendent to recommend improvements to ESL programming and offerings, including considering bringing the ESL program in-house. Improve communication with ESL families of English Language Learners.
3. Analyze School and Student Safety and Well-Being from a whole child/whole building perspective, including but not limited to the use of social workers, psychologists, guidance counselors, school resource/safety officers, external emergency forces, and study of District Safety Plan and reports on Building Safety Plans, and any and all other necessary data. Recommend improvements accordingly.
4. Promote a stimulating, healthy and safe environment conducive to learning and that improves the educational experience for all students. Support professional development opportunities, especially those that: (1) help educators incorporate experiential and project-based learning in classrooms, (2) connects students' classroom experiences with the outside world, and (3) trains faculty to offer new computer and other "hard" science courses such that students acquire skills to become producers of technology. Continue to study feasibility of integrating programs like Project Lead the Way, International Baccalaureate, Blended Learning, Steam, and E-Learning into the educational program.

Budget and Finance

5. Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform, and energy conservation to create a positive campus that attracts both families and successful teachers to our district.

Board Development

6. Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances. Supply new Trustees with a mentor. Work with the Superintendent to constantly improve Board-Superintendent relations and communications, including but not limited to an annual retreat with approved facilitator. Each board member commits, individually, to the very best of their abilities, to attend every regularly scheduled Board meeting, to sit on at least one Board/District committee, and to attend at least one NYSSBA/RSA conference or seminar annually.

Community & Culture

7. Foster an open, positive, collaborative relationship with the Community that is responsive to stakeholder concerns. Improve the district-wide school culture through clear communication of Board priorities, appreciation for staff initiatives and student achievement. Encourage collaborative work that integrates and aligns curriculum and improves students' educational experience district-wide. Continue to grow and enlist community help in legislatively advocating for our students.

Facilities

8. Study and develop ways that District property could be used to support agricultural and botanical

science programs, including the production of organic fruits and vegetables that could be used in District food services. This also includes the incorporation of sustainability practices into the educational program

There is consensus to approve the above goals as a first reading and conduct second treading at the next meeting.

- Goals for different committee tasks:
 - Primary Committee: Create a Status Report on the current Pre-K programs affiliated with the district, and whether there is consistency and balance in the different programs. Report to the board halfway and at the end of the school year with updated information and data, geared towards aligning student progress. Consider creating a district wide Professional Learning Community (PLC) for PRE-K providers.
 - Facilities Committee: Monitor and continue to update the board and community regularly on progress towards implementing the Capital Fund Project, and the Energy Performance Project
- Trustee Moor will investigate the goal: Study and develop ways that District property could be used to support agricultural and botanical science programs, including the production of organic fruits and vegetables that could be used in District food services. This also includes the incorporation of sustainability practices into the educational program.
 - Set as general primary goal

12.04 Review Superintendent Goals (8:40 duration 10 min)

Discussion on Superintendent goals.

Superintendent goals for 14-15:

1. Based on the recommendation of the American Association of Pediatrics and considerable other data-based research, plan and prepare for later start times for secondary students for the 2015-2016 school year, using an 8:45am-9:00am target
2. Promote District-wide culture and climate, across staff, administrators, parents and school board, by improving and developing communications; and implementing leadership models, drawing on examples of Leadership Academy, School Improvement Teams and other models.
3. Plan and articulate a five year financial plan. The financial plan should incorporate current fiscal parameters and should reflect both fiscal and educational priorities of the District.
4. Formalization of the use the Professional Learning Community model, to create teams of stakeholders organized by grade or subject to help set learning goals, and ways to access student learning and progress.
5. The three year plan to write vertically- and horizontally-aligned K-12 curriculum maps is to include in Year 1:
Develop and write diary maps, identify mapping software and begin training on mapping software
 - a. Diary mapping will identify opportunities to incorporate experiential learning and project based learning across all grade levels.
 - b. Diary mapping will introduce and integrate additional "hard sciences" into the curriculum, K-12, with an emphasis on Computer Science, Chemistry and Physics, so that all our students acquire the skills to be producers of technology, not simply consumers.
6. In conjunction with adoption and implementation of K-12 Technology Audit recommendations, vis-a-vis (i) infrastructure, (ii) staffing support, (iii) instructional technology, and (iv) professional development, plan for the introduction and integration of additional computer science into the curriculum K-12.

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 8:50)

10:15

Recommended Action: Approve consent agenda item numbers 13.02-13.09

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Kurnit, Trustee Osmond

13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Boyer, Erica	Commencement Orchestra Director	\$319.00
Cohn, Harris	Art Club Advisor - HS	\$1,675.00
Condon-Krieger, Janet	TUFS Advisor (split w/R. Perls)	\$606.00
Conroy, Elaine	School Newspaper Advisor (Literacy Club)	\$1,223.00
Countryman, Kristina	Elementary Resource- Phoenicia 2	\$2,015.00
Murphy, Steven	Theatre Technical Director (split w/D. Nelsen-Epstein)	\$1,590.50
Nelsen-Epstein, David	Theatre Technical Director (split w/S. Murphy)	\$1,590.50
Perls, Robin	TUFS Advisor (split w/J. Condon-Krieger)	\$606.00
VanBaren, Kathleen*	Science Olympiad Coach - MS	\$1,830.00
	1st Longevity	\$156.00

*revised to include longevity

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2246	09/10/14-09/22/14*	Medical - Paid

*revised dates

SUBSTITUTES

NAME	POSITION	AMOUNT
Barton, Katherine	Certified Substitute Teacher	\$95.00/day
Kelder, Katie	Certified Substitute Teacher	\$95.00/day
McGill, Francis	Certified Substitute Teaching Assistant	\$10.00/hr
Wilson, Amelia	Certified Substitute Teacher	\$95.00/day

APPOINTMENTS: NON INSTRUCTIONAL

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3791	09/19/14-09/26/14	Administrative - Paid
2607	09/02/14-09/19/14	Medical - Paid

TERMINATION

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Ryan, Peter	Building Maintenance Mechanic/District	9/26/2014

SUBSTITUTES

NAME	POSITION	AMOUNT
Denise, George	Substitute Custodial Worker	\$10.00/hr
McGill, Francis	Substitute School Monitor	\$9.00/hr

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #9/14, Confidential, as reviewed by Trustee Moor

13.04 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report ending July 2014.

13.05 Warrant Schedule

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 2

13.06 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$270.04 CASH, from Target's "2014 Take Charge of Education" program, to be used to support Woodstock Elementary PBIS.
The Superintendent recommends approval to increase the 2014-2015 budget per the following donations: Target A2110.431.07 Supplemental \$270.04

The Superintendent recommends acceptance of a donation totaling \$219.53 CASH, from Target's "2014 Take Charge of Education" program, to be used to support The High School "Climate and Culture" PBIS Day of Silence.
The Superintendent recommends approval to increase the 2014-2015 budget per the following donations: Target A2110.431.01 Supplemental \$219.53

The Superintendent recommends acceptance of a donation totaling \$55.69 CASH, from Target's "2014 Take Charge of Education" program, to be used to support Middle School field trips.
The Superintendent recommends approval to increase the 2014-2015 budget per the following donations: Target A2110.431.02 Supplemental \$55.69

13.07 ECA 4th Quarter Report

Recommended Action: The Board of Education hereby approves the ECA 4th Quarter Report

13.08 Appoint Lead Evaluators

Recommended Action: BE IT RESOLVED THAT Scott Richards and Lou Cioffi are hereby certified as a Qualified Lead Evaluator of teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;

7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR §30-2, including:
 - a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
 - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating teachers of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

13.09 Approve Volunteers

Recommended Action: The Board of Education hereby approves the volunteers listed below:

Phoenicia:	Tracey Gardner	Michelle Odato
Lisa Lubersky	Tina DeLaura	Jenna Byer
Carolina Turba	Keely VanDeBogart	Maritza Aguilar
Rebecca Barry	Heather Roberts	Jennifer Wentland
Stephanie Kilmon	Selena Reynolds	Dafne DeJesus
Kenneth Gierloff	Jeanenne Bennett	Wendy Wolfenson
Heather Gierloff	Maxanne Resnick	Laura Siegel
Wendy Helm	Rena Baker	Michele Garner
Marybeth Mills	Richard Stokes	Xylia Barouch-Hebb
Amelia Hegeman	January DeBellis	Sabrina Blakely
Elizabeth Potter	Cynthia Troeger	Valerie Augustine
Yuki Asada	Denise Warren	Sara Loughlin
Marcey Brownstein	Melissa McHugh	Cara Grant
Jinhi Baron	Connie Naughton	
Elizabethanne Spiotta	Alexandra Keefe	Woodstock:
Lucia Lohrer	Anna Millenson	Frank McGill
Christina Signore	Nancy Albright	
Kathryn Smith	Cassie Pezzello	Bennett:
Iris Nusom	Hope Bernstein	Barbara Mansfield

14. Board Committees -Report on Tasks (30 min)

14.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 11/6/14 (proposed 8:55)

- Heard report from External Auditor - good recommendations
- Dan Spencer remains Chair of Committee
 - He insisted on a pro tem appointment, since a trustee should chair committee so they can report back to the Board
- There has been a fluctuation of committee members, as Tom Hickey stepped down

- Still need one more member – looking for someone who works in financial sector
- Working on meeting schedule, as Monday are no longer good
- Met with Internal Auditor, decided on benefits as the priority to review in 14-15

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 10/6/14

- Met on 9/8/14 so some of this report will be outdated
- Toured MS/HS work done this summer, primarily pathways and stairways
- Discussed summer work:
 - Entrance ways on front of MSHS are complete, but entrance pads need to be added to future work - were not included in project
 - Most of the work at Woodstock school completed and satisfied with results - few more small items to finish
 - Wind Turbine installed at Bennett - software will be installed so the data can be used in science classes
 - Software will be in the library
- Brick repair project, which is an extensive project, has been approved by SED, but needs to be integrated with other work for next summer
- Design work for heating plant has been completed and once approved, it will take 2 years to complete
 - Plan ensures no interruption to educational processes
- Waiting to hear about Cleaner Greener Grant from NYSERDA to put pellet-based system for boiler at MS/HS
 - If approved, it will be incorporated into heating plant plan
- As of today, the work on the track is complete
- Phoenicia parking lot work will be discussed fully once MS/HS work is submitted
- Preliminary discussion on state contract vendors for playgrounds
 - Committee wanted to ask the Board if involving the community in the design and creation of new playgrounds in Woodstock and Phoenicia – go out to community to help
 - Board consensus involve community
- EPC is still with attorneys and state to coordinate construction process
- Beginning to discuss revisions to the 5 Year Building Plan
 - What has been completed or is budgeted to complete
 - Time to redo the plan shortly
- Meeting first Monday to every month
- Recognized Director of Facilities Jared Mance and Assistant Superintendent for Business Victoria McLaren for their diligence this summer and their continued efforts to facilitate these ongoing projects
 - Board thanked Trustee Kurnit for his hard work

Trustee Moor commented:

- Thanked Trustee Kurnit and the committee for their work
- Asking people to contribute to design is wonderful have already heard from , parents wanting to contribute
- Is district allowed to involve community in erecting the playground?

- Board to discuss the community involvement
 - rely on professionals to check with SED

Recommended Action: Upon recommendation from the Audit Committee, the Board of Education hereby approves the following new committee members: Gideon Moor, Tanya Davis

Motioned: Trustee Osmond

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Kurnit, Trustee Osmond

14.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 3:30 on TBD

Tasks for year 2014-15 agreed as follows:

Policy Committee will follow Policy 1410. Notwithstanding, the Policy Committee for 2014-15 will:

- Review and revise existing policies so as to keep them current, appropriate and within the law.
- Consider, and draft as necessary, new policies as a result of changes in law, or as a result of clearly defined, research-driven Board goals and findings.
- Continue to update, add or delete policies annually as needed.
 - Trustee McGillicuddy and Trustee Fletcher to rotate meetings to avoid a quorum
 - Trustee Kurnit willing to rotate as well

14.04 Health and Wellness Committee Trustee Davis to report. Next meeting is TBD

- Interim Athletic Director Lou Cioffi and School Lunch Manager Christine Downs to co-chair

14.05 Ad Hoc Committee: Primary School – Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report

- Reached out to all parents originally interested in committee about a committee meeting for 10/16/14 or 10/23/14 and will pick date with most participation with goal to reconvene the large committee to see if there can be more people in the regular meetings
 - Will share work completed at this meeting – important because many people were reluctant to join because other District committees did hard work that made no difference
 - Also recruiting from staff

14.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am 10/15/14

The Committee agreed on the following Strategic Communications Objectives for the coming year:

- Improve the culture of Onteora's schools, advocate for and engage the Onteora community;
- Improve communication with families whose first language is not English;
- Engage the Onteora community and promote the concept of "one District";
- Communicate and promote Board Policies, Research, Presentations, etc., as well as major District news;
- Communicate Progress on Superintendent and Board Goals.
- Superintendent Phyllis McGill and Trustee Osmond are co-chairing committee

- Committee discussed:
 - Communicating about later start time
 - Improving culture of schools in general – better to use social media to communicate
 - Discussed Superintendent Phyllis McGill creating survey to see view of district to further improve
 - Continue community outreach by Superintendent
 - Communicate what Board is doing to address issues – form sub-committee for input

15. Old Business

15.01 The Board will discuss Old Business (proposed 9:25)

10:30

Trustee Osmond asked that the Board discuss ESL as regular Board agenda item

Discussion on I-pad roll out

Consensus to have presentation on I-pad roll out

15.02 Finalize NYSSBA Attendance (proposed 9:30)

Trustee McGillicuddy, Trustee Fletcher, Trustee Fletcher, Trustee Osmond will attend

16. New Business

16.01 Student Board Meeting on 10/21/14- attendance and content (proposed 9:35 duration 10 min)

All but Trustee Moor can tentatively attend

16.02 The Board will discuss New Business (proposed 9:45)

Board Docs documents should be converted to PDF before posting

Trustee Fletcher read relevant part of policy 1240:

In the event of death, resignation, refusal to serve, or any disqualification of a Board member, the Board may appoint a new member to fill such a vacancy. If the Board chooses to fill the vacancy, it shall be only for a term ending with the next annual election of the School District at which time such vacancy shall be filled in a regular manner for the balance of the unexpired term. The Board, at its own option, may also elect to call a special election within ninety (90) days to fill the unexpired term. If not so filled, the District Superintendent of the Supervisory District may appoint a competent person to fill the vacancy until the next annual election of the District. The Commissioner of Education may order a special election for filling a vacancy. When such special election is ordered the vacancy shall not be filled otherwise.

- Board does not have to fill vacancy and will discuss at the next meeting

Board received information requested on of outside use of facilities

- Policy committee to address and report to Board

17. Request For Information

17.01 The Board will request information (proposed 9:50)

10:45

Trustee Moor and Trustee McGillicuddy asked:

- Health implications of WiFi – take up by committee to see if they are legitimate
 - Tasks for Health and Wellness Committee

- Trustee Fletcher asked Superintendent Phyllis McGill to find out how the information is studied
- All ideas are welcome on how to look at that

Trustee Fletcher asked:

- What is the process followed for how TAs get assigned to classrooms?

Trustee McGillicuddy asked

- I-pads – How can it be better communicated to parents – maybe for Communications Committee? Have presentation and put it online for parents?
- Is there a problem with pharmaceutical drugs in the schools?
- Can there be Email addresses for all our coaches?
- How the curriculum is being written is it our own writing, or the State's standards

Trustee Osmond asked:

- Since 8/19/14 how many additional ESL students moved into district that require services?
 - Since voting against the .7 position on 8/19/14 was based on suspecting that that more than .7 was needed
 - Belleayre project may create more needs
- What is the plan to meet the needs of students moving into the District?
- What is the plan for hiring?
 - Urged to hire Spanish speaking teacher
 - Especially in HS since there is very little time before they are adults

Future agenda items:

- How is the curriculum is being written locally so it does not focus on CCLS?
- Woodstock and Phoenicia need new Playgrounds - how to interact with community to make it happen

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:55 duration 10 min or more)
No public commented

19. Adjournment

19.01 Adjourn Meeting (proposed 10:05). Next meeting is Tuesday, October 7, 2014 at the Phoenicia School at 6:00 pm.

Recommended Action: The meeting is adjourned at 10:56

Motioned: Trustee McGillicuddy

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Kurnit, Trustee Osmond

Minutes Recorded By:
Fern Amster

A handwritten signature in dark ink, appearing to read "Fern Amster", written in a cursive style.

Board of Education: Tony Fletcher, Rob Kurnit, Ann McGillicuddy, Laurie Osmond, Gideon Moor, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, OCTOBER 7, 2014

Phoenicia School

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond,
Trustee Moor, Trustee Davis

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the
9/23/14 BOE meeting

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond,
Trustee Moor, Trustee Davis

3. Welcome

- 3.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:05 duration 10
min)

6:10

- Follow up on the 50th Anniversary
 - New time capsule and 2008 time capsule will be buried
 - Read 1 of many letters received about the 50th anniversary celebration
 - Linda Wells was a long standing teacher at Phoenicia and 2 of
her former students are teachers there
 - Presented a “family” photo of the present faculty of Phoenicia under the
50th anniversary banner to the District
- PBIS Kick Off (Positive behavior system)
 - Whole school forward thinking, proactive behavior system with a
framework for expectations in school
- Chefs in the garden come to cook with children in the garden – whole school
event
 - Grown to other chefs, but Devin Mills has been most often
 - Registered another family who opened another restaurant – trying to
make connection

4. Presentations

- 4.01 Michael Rossi, West and Company, will present the External Audit Results (proposed
6:15 duration 25 min- 15 present, 10 Q & A)

6:15

- Audit is due to NYS by 10/15/14
- Funds in report:
 - General fund – all activity in school district – adequate amount
 - Repair reserve – public hearing or replace in 2 years
 - Employee retirement to offset ERS expenditures
 - Unemployment Insurance District is self-insured need to pay back NYS
 - Tax certiorari – for judgments and claims for property
 - Debt reserve – offset principal interest payments on bonds
 - Post employee benefits accrual liability- offset sick or vacation time available in retirement
 - Will continue to increase need to budget each year for retirees
 - Assigned – amount of money giving back to taxpayers against the budget
 - balances the budget and amount of encumbrances
 - Unassigned: 4% of next year's budget
 - Special Aid fund – grants received – no balance because you have to expend money first and then ask for money back
 - Capital fund assigned to ongoing capital projects
 - Restricted/assigned/unassigned – allowed categories
- Revenue and Expense:
 - Large deficit of expense over revenue due to capital project
 - School lunch fund small profit with sizable money given from general fund
- Management letter will generate a corrective action plan for the Audit Committee
- District is well managed and audit shows it performs well financially

Discussion

- School lunch program is a very difficult to manage financially
- TRS and ERDS are going down
- Instruction accounts for 73% of expenses, which includes salaries and benefits
 - 25% of budget is benefits, much of that is retirement benefits
 - ERS and TRS and health insurance make up the bulk of instructional budget

4.02 MS/HS Library Media Specialist Amy Weisz will present the Library program for the Secondary grades (proposed 6:40 duration 25 min - 15 present, 10 Q & A)

6:45

- Jr/Sr high worked to become a Library Media center for the 21st century
- Students are learning communication, collaboration and creativity which gives a social context to learning
 - Students are content creators- they do not use or regurgitate information
- Technology is changing need to teach students to be flexible
- Process of inquiry-based learning is more than learning a computer program or doing keyboarding – uses technology as a tool – make it more content based
- Library website has information and resources available for students and staff

for homework help, research , etc.

- E-book collection
 - Can now be downloaded to students' I-pads
 - Collection is meant for Reading for pleasure as well as informational
- Replaced VHS with DVD and video streaming for more accurate information for teachers
- Pew Research Study said that Millennials (ages 16-29) are reading more, but do not appreciate libraries – not true in Onteora

Discussion:

- In classes, Ms. Weisz teaches inquiry process and how to evaluate information on the web to for validity
 - Also pushes into classes to integrate into content area
- Encourages teachers to use technological choices for evaluative tools
- Offers Professional Development for teachers and specific training to students about I-pads
 - During lunch, students can come in and learn about specific tools
- Coding: there is a class at the Middle school and in the robotics class
- Students are more excited about E-books because they have an I-pad
 - Get statistics in a few months on the I-pads
 - Students who came often to the library had always wanted physical books, but now they all have I-pads so they are more willing to try them
 - Need to be cautious about E-Books for students who have not mastered reading, as skim reading is done on electronic devices
 - There are tools electronically to highlight and put notes for “close” reading but best to introduce students to both worlds

5. Board District News

5.01 The Board will announce District news (proposed 7:05)
7:10

Trustee McGillicuddy reported:

- Red Dress Run on Homecoming and Boys JV Soccer match
- Invited to Phoenicia PTA meeting for their discussion about testing and the Bennett PTA ROOT initiative (refusal of tests every other year)
- Parents have concerns and questions about APPR and Common Core
 - Told them that board is discussing having a forum
 - Appreciative that Board was present
- First UCSBA meeting of the year is Thursday
 - UCSBA legislative priorities – unified across county is to decrease high stakes tests
 - Administer the tests in alternate years

Trustee Fletcher reported:

- Bennett Welcome Back Picnic was a beautiful evening
- Bennett PTA asked for Board member presence at their meeting, will attend tomorrow
- Attended School Safety Team Meeting as Board Representative
 - Ties into Board Goals

- UCSBA meeting – Bob Curran is President and our rep
 - Thursday meeting will be a presentation from 2020 group about their work
 - Some Board members spoke to Bob about making UCSBA more active
- NYSSBA Convention is coming up
 - NYSSBA set up Board presidents forum – presidents can learn from each other and ask questions

6. Superintendent District News

6.01 The Superintendent will report on her goals and announce District news (proposed 7:10)

7:15

Superintendent Phyllis McGill reported:

- On agenda is new Athletic Director and Director of Health Mike Carney
- Superintendent Goals:
 - Meeting with PTAs, PTSO, HS Alliance and faculty meetings to share Superintendent and Board Goals
 - Faculty and parents had concerns about new MS/HS start time
 - ECC Technology Audit Update did follow-up meeting and met with focus groups
 - Looking at internet access, what technologies teachers are using
 - Ready with preliminary presentation on 10/21/14 on what they have done and their plans
 - Looking at school climate beyond PBIS- at NYSCOSS (NYS Council of Superintendents) conference went to a session on the National School Climate Center – will be in touch with them

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting letter from Veronica Rowe, Jenna Rodgers and Heather Roberts, Victoria Becker , Mark Willens

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:15 duration 10 min or more)

7:25

Letter was read on behalf of Maxanne Resnick regarding a community wide forum on changing the start times

9. Adoption of Policies (proposed 7:25 duration 10 min)

9.01 Committee Meeting Minutes

Summary of the policies below

9.02 Second Reading and adoption of Policy 5323 Meals and Refreshments

Recommended Action: The Board of Education hereby adopts Policy 5323 as written.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

2006— 2014 5323 Non-Instructional/Business Operations

SUBJECT: MEALS AND REFRESHMENTS

The Board of Education recognizes that, occasionally, it may be appropriate to provide refreshments and/or meals at District meetings or events, which are being held for a District or educational purpose.

Any expenditure on such refreshments and/or meals must be approved in advance.

Refreshment and/or meal requests may be approved when:

- a) Officers and/or employees of the District will be prevented from taking time off for a meal due to a pressing need to complete the business at hand; or
- b) It is strictly necessary that a meeting be held during a mealtime and then only if and when the dinner is actually held to discuss District business; or
- c) The District wishes to recognize the services provided by volunteers or other unsalaried members of the District (in such cases, however, only the meals of those being recognized may be reimbursed and the cost of the meals must be reasonable).

Refreshments and/or meal requests may not include the expenditure for alcoholic beverages.

All expenses must be properly documented, including the date, purpose of the meeting and the group in attendance, and submitted to the Business Office for the purpose of audit and possible reimbursement.

Meals served to adults who are directly involved in the operation and maintenance of the school nutrition program may be furnished at no charge. The meal provided must be eaten during the workday. No District food shall be provided to an employee to be taken off District grounds for personal consumption.

Note: Meals incurred as part of travel and conference attendance as approved by the District, are governed by other District policies.

~~The Superintendent of Schools shall establish regulations to implement this policy.~~

NY Constitution, Article VIII, Section I

Education Law Section 2118

Ops. St. Compt. 98-2, 83-57, 82-298, 82-213, 82-66, 79-522, 77-667

9.03 Second Reading and adoption of Policy 6121 Sexual Harassment of District

Personnel

Recommended Action: The Board of Education hereby adopts Policy 6121 as written.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

2014 2014 6121 Personnel **SUBJECT: SEXUAL HARASSMENT OF DISTRICT PERSONNEL**

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District employees an environment that is free of sexual harassment, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place at locations off school premises and in another state. Since sexual violence is a form of sexual harassment, the term "sexual harassment" as used in this policy will implicitly include sexual violence even if it not explicitly stated.

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- a) Submission of such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment;

- b) Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individuals; and
- c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Sexual violence is defined as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence as defined by New York Penal Law includes but is not limited to acts such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances should be evaluated. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from co-workers as well as supervisors, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any employee who believes he/she has been a victim of sexual harassment in the work environment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, immediately report such alleged harassment to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly, thoroughly and equitably investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the employee should report his/her complaint to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough, prompt and equitable investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or reasonably should know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. All procedures developed by the District will provide for the prompt and equitable resolution of the sexual harassment.

To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee has violated the terms of this policy and/or Regulation 1400P, immediate corrective action will be taken, as warranted, up to and including termination of the offender's employment in accordance with legal guidelines, District policy and regulation, the District's Code of Conduct, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or Regulation 1400P will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or Regulation 1400P and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of students and staff, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

~~Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).~~

~~Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).~~

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees, express the District's condemnation of such conduct, and explain the sanctions for harassment. Training programs will be established for employees to help ensure awareness of the issues pertaining to sexual harassment in the workplace, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

A copy of this policy and ~~its accompanying~~ Regulation 1400P will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

Onteora Regulation 1400P

9.04 Second Reading and adoption of Policy 6122 Complaints and Grievances by Employees

Recommended Action: The Board of Education hereby adopts Policy 6122 as written.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

2009 2014 6122 Personnel **SUBJECT: COMPLAINTS AND GRIEVANCES BY EMPLOYEES**

In accordance with the provisions of General Municipal Law and the collective bargaining agreements, all District personnel shall have the opportunity to present their complaints or grievances free from interference, coercion, restraint, discrimination or reprisal. The District shall provide at least two (2) procedural stages and an appellate stage for the settlement of any grievance.

Complaints or grievances not covered under employee contracts shall be handled and resolved, whenever possible, as close to their origin as possible. The Superintendent is responsible for implementing regulations for the redress of complaints or grievances through proper administrative channels.

Prohibition of Retaliatory Behavior

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of discrimination. Follow-

up inquiries shall be made to ensure that discrimination has not resumed and that all those involved in the investigation of the discrimination complaint have not suffered retaliation.

Complaints and Grievances Coordinator

Additionally, the Board shall ensure compliance with Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act (ADA). The Superintendent shall designate a District employee as the Title IX/Section 504/ADA Coordinator; and regulations and procedures shall be implemented to resolve complaints of discrimination **and harassment** based on sex or disability.

Prior to the beginning of each school year, the District shall issue an appropriate public announcement which advises students, parents/guardians, employees and the general public of the District's established grievance procedures for resolving complaints of discrimination **and harassment** based on sex or disability. Included in such announcement will be the name, address and telephone number of the Title IX/Section 504/ADA Coordinator.

The Title IX/Section 504/ADA Coordinator shall also be responsible for handling complaints and grievances regarding discrimination **and harassment** based on race, color, creed, religion, national origin, political affiliation, age, military status, veteran status, marital status, predisposing genetic characteristics, ~~or~~ use of a recognized guide dog, hearing dog, or service dog **or other protected classes under federal or state law.**

Complaints or grievances regarding discrimination and/or harassment, including sexual harassment, shall be handled in accordance with District Regulation 1400P.

Age Discrimination in Employment Act, 29 United States Code (USC) Section 621 Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq. Prohibits discrimination on the basis of disability.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq. Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000d et seq. Prohibits discrimination on the basis of race, color or national origin. Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq. Prohibits discrimination on the basis of race, color, religion, sex or national origin. Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq. Prohibits discrimination on the basis of sex. Civil Rights Law Section 40-c Prohibits discrimination on the basis of race, creed, color, national origin, sex, marital status, sexual orientation or disability. Executive Law Section 290 et seq. Prohibits discrimination on the basis of age, race, creed, color, national origin, sex, sexual orientation, disability, military status, predisposing genetic characteristics, marital status, or use of a recognized guide dog, hearing dog or service dog. Military Law Sections 242 and 243

NOTE: Refer also to Policy #3420 -- Anti-Harassment in the School District and Regulation 1400P – Title IX and Section 504 of the Rehabilitation Act Of 1973 Discrimination Grievance Procedure

9.05 Second Reading and adoption of Policy 6551 Family and Medical Leave Act

Recommended Action: The Board of Education hereby adopts Policy 6551 as written.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

2013 2014 6551 Personnel

SUBJECT: FAMILY AND MEDICAL LEAVE ACT

The Board of Education, in accordance with the Family and Medical Leave Act of 1993 (FMLA), gives "eligible" employees of the District the right to take unpaid leave for a period of up to twelve (12) workweeks in a twelve-month period as determined by the District. The District will compute the twelve-month period according to the following time frame: a "rolling" twelve-month period will be used that is measured backward from the date an employee uses any FMLA leave.

Employees are "eligible" if they have been employed by the District for at least twelve (12) months and for at least 1,250 hours of service during the previous twelve-month period. Full-time teachers are deemed to meet the 1,250 hour test. The law covers both full-time and part-time employees.

Qualified employees may be granted leave for one (1) or more of the following reasons:

a) The birth of a child and care for the infant;

- b) Adoption of a child and care for the infant;
- c) The placement with the employee of a child in foster care;
- d) To care for a spouse, child or parent who has a serious health condition as defined by the FMLA;
- e) To care for an adult child who is incapable of self-care due to a disability (regardless of the date of the onset of disability) and has a "serious health condition" as defined by FMLA;
- f) A serious health condition of the employee, as defined by the FMLA, that prevents the employee from performing his/her job; and/or
- g) Because of "any qualifying exigency" (such term to be defined by regulations issued by the Secretary of Labor) or to care for a covered servicemember, as is more fully described below.

Military Caregiver Leave

The FMLA provides an employee who is the spouse, child, parent or next of kin of a covered servicemember up to twenty-six weeks of unpaid leave to care for the covered servicemember who is undergoing medical treatment, recuperation or therapy for a serious illness or injury. This includes caring for a covered veteran who is receiving medical treatment for a serious injury or illness that he/she either incurred, or that was aggravated, in the line of duty, whether it manifested before or after the veteran ceased his/her active duty. A covered veteran is defined as any veteran who was discharged for any reason other than dishonorably in the last five years.

Qualifying Exigency Leave

Up to twelve weeks of qualifying exigency leave will be provided to eligible employees whose spouse, child or parent serves in the Regular Armed Forces and is deployed to a foreign country, so that the employee can take care of various issues which may arise as a result of the deployment, such as making child care arrangements, or attending deployment ceremonies. In addition, an eligible employee can take leave to care for the servicemember's parent who is incapable of self-care where those activities arise from the servicemember's deployment or impending deployment, such as transferring the parent to a care facility.

An eligible employee can also take up to fifteen days of unpaid leave while their family member is on Rest and Recuperation leave from the military.

Implementation/Benefits

At the Board of Education's or employee's option, certain types of paid leave may be substituted for unpaid leave.

An employee on FMLA leave is also entitled to have health benefits maintained while on leave. If an employee was paying all or part of the premium payments prior to leave, the employee will continue to pay his/her share during the leave period.

In most instances, an employee has a right to return to the same position or an equivalent position with equivalent pay, benefits and working conditions at the conclusion of the leave.

The Board of Education has a right to thirty (30) days advance notice from the employee where practicable. In addition, the Board may require an employee to submit certification from a health care provider to substantiate that the leave is due to the serious health condition of the employee or the employee's immediate family member. Failure to comply with these requirements may result in the denial of FMLA leave. The Board may also require that an employee present a certification of fitness to return to work when the absence was caused by the employee's serious health condition. The Board of Education has the right to deny restoration to employment if the employee does not furnish the certificate of fitness.

Notice for Leave Due to Active Duty of Family Member

In any case in which the necessity for leave due to any qualifying exigency is foreseeable, whether because the spouse, or a son, daughter, or parent of the employee is on active duty, or because of notification of an impending call or order to active duty in support of a contingency operation, the employee shall provide such notice to the employer as is reasonable and practicable.

FMLA Notice

A notice which explains the FMLA's provisions and provides information concerning the procedures for filing complaints of violations of the FMLA shall be posted in each school building.

~~Administration is directed to develop regulations to implement this policy, informing employees of their rights and responsibilities under the FMLA.~~

Family and Medical Leave Act of 1993, Public Law 103-3

29 Code of Federal Regulations (CFR) Part 825

9.06 Second Reading and adoption of Policy 7242 Student Directory Information

Recommended Action: The Board of Education hereby adopts Policy 7242 as written.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

~~2012~~ 2014 7242 Students **SUBJECT: STUDENT DIRECTORY INFORMATION**

The District shall inform parents/guardians or eligible students (i.e., a student eighteen [18] years of age or older or who is attending an institution of post-secondary education) with a letter of the District's definition of directory information, the parent/eligible student's right to refuse the release of student directory information and indicate a time period for their response. (Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed.) Following such public notice and a reasonable response period, the District may release such information to an outside group without individual consent.

The Family Education Rights and Privacy Act (FERPA) defines student directory information as any of the following: name; address; telephone listing; date and place of birth, major field of study; grade level; student identification number; participation in officially recognized activities and sports; weight and height (if members of athletic teams); dates of attendance; honors, degrees and awards received; electronic mail address; photograph; and the name of the educational agency or institution most recently previously attended by the student. The District will not release the following:

a) A student's social security number

The release of student directory information is not to be confused with the release of names, addresses and telephone listings of eligible students (i.e., a student seventeen [17] years of age or older or in the eleventh grade [or its equivalent] or higher) to Military Recruiters. In compliance with the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2001 (NCLB), and the National Defense Authorization Act, the School District shall notify parents/guardians with a letter that by law it routinely releases this information to Military Recruiters upon request subject to a parent's/eligible student's request not to disclose such information with written parental verification of such request.

20 United States Code (USC) 1232(g)

Family Educational Rights and Privacy Act of 1974

34 Code of Federal Regulations (CFR) Part 99

NOTE: Refer also to Policy #7413 -- Distribution of Materials and Information by Students and Recruitment of Students

9.07 Second Reading and adoption of Policy 7413 Distribution of Materials and Information

Recommended Action: The Board of Education hereby adopts Policy 7413 as written.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

~~2006~~ 2014 7413 Students

SUBJECT: DISTRIBUTION OF MATERIALS AND INFORMATION TO/BY STUDENTS AND RECRUITMENT OF STUDENTS

Introduction

The Board encourages non-school organizations whose goals ~~forward~~ advance the mission of the District, to support all District students in achieving their very highest educational and personal potential. However, to minimize any disruption to school programs, this policy defines the circumstances under which materials and/or information concerning such organizations may be distributed to or by District students on school grounds or at District sponsored events.

Definitions

For the purposes of this policy, the following terms are defined as:

- a) Community Information Display Area means a designated area in the school where there is a table and/or bulletin board on which community organization materials may be placed.
- b) Non-Profit Organization means a not-for-profit, civic or government entity that provides educational, athletic or training services or opportunities for students. Examples include: Town Recreation Programs, Little League, Pop Warner Football, and individual school foundations.
- c) Organizations that Exist Solely to Support the District (i.e., the sole purpose and mission of the organizations are to support District program) and are directly tied to the District's pursuit of its educational mission, such as parent teacher organizations and booster clubs, are not subject to the terms of this policy. However, if material or information from these organizations contains an advertisement from a non-school group, then that material or information is subject to this policy.
- d) Non-School Groups are organizations which are not directly affiliated with the District, including but not limited to: Non-Profit Organizations, Military, Post-Secondary Educational Institutions, Job Recruiters or Anti-Military Groups in accordance with this policy. ~~and administrative regulation.~~
- e) School Hours include the entire school day, including non-instructional time and the time waiting on school grounds for transportation before and after school.
- f) Student means any student grades Pre-K through 12 enrolled in the Onteora Central School District.

Distribution of Materials or Information by Non-school Groups

- a) Information from non-school groups may be distributed to students during the school day only in the manner described below:

Distribution Method or Activity	Organization(s)
Materials or information placed in Guidance Office or the designated Community Information Display Area in a school facility.	Non-profit organizations, Post-Secondary Educational Institutions, Job Recruiters, Military, or Anti-Military Groups in accordance with this policy. and administrative regulation.
Materials or information handed out to students by school staff for students to take home.	Non-profit organizations.
Presentations, material or information distribution after school-hours at school-sponsored activities designed primarily for adults to attend, i.e., open house, back to school night, and kindergarten round up.	If the Principal determines that any non-school organization shall be permitted at such events, then non-profit organizations may distribute materials, but no recruiting activities designed specifically to engage the students that may attend such events shall be permitted.
Direct access to students for the purpose of recruiting and/or distributing materials or information during school hours shall be limited to school-sponsored events for the purpose of post-secondary, career, or employment fairs or by appointment only when such appointment has been initiated by the student.	Post-Secondary Educational Institutions, Job Recruiters, Military, or Anti-Military Groups in accordance with this policy. and administrative regulation.

- b) Limitations to distribution:
 - 1. Except as described above, the District shall not permit non-school groups to hold information sessions or distribute materials or information to students on school grounds or at a District sponsored event.
 - 2. The materials or information distributed by non-school organizations under this policy must pertain to the opportunities available for students and cannot solely be general information about the organization.
 - 3. No organization shall be permitted to distribute commercial or fundraising materials.
 - 4. Organizations whose primary purpose is to provide basic and/or comprehensive education to K through 12 students during the school day shall not be permitted to distribute recruiting information under this policy. ~~and administrative regulation.~~
 - 5. There shall be no distribution of material or information that:
 - (a) Is libelous;

- (b) Is vulgar, lewd, obscene or plainly offensive;
- (c) Advocates or promotes illegal actions;
- (d) Is likely to cause material and substantial interference with discipline or program in the school in which the material is posted or distributed;
- (e) Promotes, favors or opposes a candidate for elected office or a ballot measure.

6. Students shall not be required to take home or read any non-school related literature.

7. Service learning opportunities or curriculum-related opportunities, as recognized by the Principal or designee, may, in some instances, be provided by non-school groups. Examples include, but are not limited to community service presentations, internship offerings, and job shadowing opportunities. This policy does not apply to distribution of materials regarding such curriculum related opportunities.

Distribution of Materials or Information by Students

Student distribution of materials shall have the following restrictions:

- a) Students wishing to distribute materials or information must notify the Principal and submit the material or information in advance for review to determine compliance with this policy ~~and implementing regulation~~;
- b) Materials or information may not be distributed in hallways or other thoroughfares or on school busses;
- c) Materials may be distributed before or after the regular school hours as defined by this policy;
- d) Materials may be placed on Designated Community Information Display Areas within the school building
- e) Students must clean up materials left on school grounds; and
- f) Materials distributed by students must bear a prominent disclaimer of non-school endorsement or sponsorship, acknowledging that the material is not endorsed or sponsored by Onteora Central School District and that Onteora Central School District has a strong policy of non-discrimination.

Notice/Disclaimer/Distribution Powers

- a) Disclaimer: All Community Information Display Areas shall have a statement in full view acknowledging that the material is not endorsed or sponsored by Onteora Central School District and that Onteora Central School District has a strong policy of non-discrimination. All materials for distribution must bear a prominent disclaimer of non-school endorsement or sponsorship.
- b) Notice to Families: Upon adoption and at the beginning of each school year, the District shall send home a notice to families informing them that they may receive information during the school year from community organizations and explaining the District's policy regarding non-discrimination. ~~The specific wording of the notice shall be set forth in the administrative regulation to be developed by the Superintendent to implement this policy.~~

Electronic Distribution

Non-school groups are prohibited from using any District electronic medium to disseminate information.

Implementation

~~—The Superintendent shall develop an administrative regulation that details the procedures for the implementation of this policy.~~

9.08 Second Reading and adoption of Policy 7530 Child Abuse and Neglect/Maltreatment
Recommended Action: The Board of Education hereby adopts Policy 7530 as written.

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

2009 2014 7530 Students

SUBJECT: CHILD ABUSE AND NEGLECT/MALTREATMENT

Familial Child Abuse

The School District subscribes to all of the provisions of Title 6 - Child Protective Services of the Social Services Law Sections 411-428. Our purpose is to provide protective services to abused and

neglected/maltreated children as described by the law, and to make all school personnel within the District aware of our legal responsibilities under this law.

Regulations shall be developed, maintained and disseminated by administration regarding the:

- a) Mandatory reporting of suspected child abuse or neglect/maltreatment;
 - b) Reporting procedures and obligations of persons required to report;
 - c) Provisions for taking a child into protective custody;
 - d) Mandatory reporting of deaths;
 - e) Immunity from liability and penalties for failure to report;
 - f) Obligations for provision of services and procedures necessary to safeguard the life of a child;
- and
- g) Provision of information in recognizing signs of unlawful methamphetamine laboratories for all current and new school officials (i.e., "mandated reporters") who, as part of their usual responsibilities, visit children's homes.

Additionally, an ongoing training program for all current and new school officials shall be established and implemented to enable such staff to carry out their reporting responsibilities.

School Officials Required to Report

The definition of a "school official" who is mandated to report cases of child abuse or neglect/maltreatment to the State Central Register (SCR) pursuant to Social Services Law Section 413(1) includes, but is not limited to, school teachers, school guidance counselors, school psychologists, school social workers, school nurses, school administrators ~~or other school personnel required to hold a teaching or administrative license or certificate~~, full or part-time compensated school employees required to hold a temporary coaching license or professional coaching certificate, or other school personnel required to hold a teaching or administrative license or certificate.

All mandated reporters shall make the report themselves and then immediately notify the Building Principal or his/her designee. The Building Principal or his/her designee shall be responsible for all subsequent administration necessitated by the report.

Any report shall include the name, title and contact information for every staff member who is believed to have direct knowledge of the allegations in the report.

Prohibition of Retaliatory Personnel Action

Social Services Law Section 413(1) also prohibits a school from taking any retaliatory personnel action against an employee because such employee believes that he/she has reasonable cause to suspect that a child is an abused or neglected/maltreated child and that employee makes a report to SCR pursuant to Social Services Law. Further, no school or school official shall impose any conditions, including prior approval or prior notification, upon any staff member specifically designated a mandated reporter.

Pursuant to Labor Law Section 740(1)(e), "retaliatory personnel action" means the discharge, suspension or demotion of an employee, or other adverse employment action taken against an employee in the terms and conditions of employment.

Report Form

The Revised May 2007 New York State Office of Children and Family Services "**Report of Suspected Child Abuse or Maltreatment**" Form LDSS-2221A may be accessed at website:

<http://www.ocfs.state.ny.us/main/cps/>

Education Law Section 3209-a

Family Court Act Section 1012

Labor Law Section 740(1)(e)

Social Services Law Sections 411-428

Child Abuse in an Educational Setting

The School District is committed to the protection of students in educational settings from abuse and maltreatment by employees or volunteers as enumerated in law.

"Child abuse" shall mean any of the following acts committed in an educational setting by an employee or volunteer against a child:

- a) Intentionally or recklessly inflicting physical injury, serious physical injury or death; or
- b) Intentionally or recklessly engaging in conduct which creates a substantial risk of such physical injury, serious physical injury or death; or

- c) Any child sexual abuse, defined as conduct prohibited by Penal Law Articles 130 or 263; or
- d) The commission or attempted commission against a child of the crime of disseminating indecent materials to minors pursuant to Penal Law Article 235.

"Educational setting" shall mean the building(s) and grounds of the School District; the vehicles provided by the School District for the transportation of students to and from school buildings, field trips, co-curricular and extracurricular activities both on and off School District grounds; all co-curricular and extracurricular activity sites; and any other location where direct contact between an employee or volunteer and a child has allegedly occurred.

In any case where an oral or written allegation is made to a teacher, school's registered professional nurse, school guidance counselor, school psychologist, school social worker, school administrator, School Board member, or other school personnel required to hold a teaching or administrative license or certificate, that a child (defined in the law as a person under the age of twenty-one (21) years enrolled in a school district in this state) has been subjected to child abuse by an employee or volunteer in an educational setting, that person shall upon receipt of such allegation:

- a) Promptly complete a written report of such allegation including the full name of the child alleged to be abused; the name of the child's parent; the identity of the person making the allegation and their relationship to the alleged child victim; the name of the employee or volunteer against whom the allegation was made; and a listing of the specific allegations of child abuse in an educational setting. Such written report shall be completed on a form as prescribed by the Commissioner of Education.

- b) Except where the school administrator is the person receiving such an oral or written allegation, the employee completing the written report must promptly *personally deliver* a copy of that written report to the school administrator of the school in which the child abuse allegedly occurred (subject to the following paragraph).

In any case where it is alleged the child was abused by an employee or volunteer of a school other than a school within the school district of the child's attendance, the report of such allegations shall be promptly forwarded to the Superintendent of Schools of the school district of the child's attendance and the school district where the abuse allegedly occurred.

Any employee or volunteer who reasonably and in good faith makes a report of allegations of child abuse in an educational setting in accordance with the reporting requirements of the law shall have immunity from civil liability which might otherwise result by reason of such actions.

Upon receipt of a written report alleging child abuse in an educational setting, the school administrator or Superintendent must then determine whether there is "reasonable suspicion" to believe that such an act of child abuse has occurred. Where there has been a determination as to the existence of such reasonable suspicion, the school administrator or Superintendent must follow the notification/reporting procedures mandated in law and further enumerated in administrative regulations including parental notification. When the school administrator receives a written report, he/she shall promptly provide a copy of such report to the Superintendent.

Where the school administrator or Superintendent has forwarded a written report of child abuse in an educational setting to law enforcement authorities, the Superintendent shall also refer such report to the Commissioner of Education where the employee or volunteer alleged to have committed such an act of child abuse holds a certification or license issued by the State Education Department.

Any school administrator or Superintendent who reasonably and in good faith makes a report of allegations of child abuse in an educational setting, or reasonably and in good faith transmits such a report to a person or agency as required by law, shall have immunity from civil liability which might otherwise result by reason of such actions.

Reports and other written material submitted pursuant to law with regard to allegations of child abuse in an educational setting, and photographs taken concerning such reports that are in the possession of any person legally authorized to receive such information, *shall be confidential and shall not be redisclosed except* to law enforcement authorities involved in an investigation of child abuse in an educational setting or as expressly authorized by law or pursuant to a court-ordered subpoena. School administrators and the Superintendent shall exercise reasonable care in preventing such unauthorized disclosure.

Additionally, teachers and all other school officials shall be provided an annual written explanation concerning the reporting of child abuse in an educational setting, including the immunity provisions as enumerated in law. Further, the Commissioner of Education shall furnish the District with required information, including rules and regulations for training necessary to implement District/staff responsibilities under the law.

Prohibition of "Silent" (Unreported) Resignations

The Superintendent and other school administrators are prohibited from withholding from law enforcement authorities, the Superintendent or the Commissioner of Education, where appropriate, information concerning allegations of child abuse in an educational setting against an employee or volunteer in exchange for that individual's resignation or voluntary suspension from his/her position.

Superintendents (or a designated administrator) who reasonably and in good faith report to law enforcement officials information regarding allegations of child abuse or a resignation as required pursuant to the law shall have immunity from any liability, civil or criminal, which might otherwise result by reason of such actions.

Education Law Article 23-B and Sections 902(b) and 3028-b
Penal Law Articles 130, 235 and 263
Social Services Law Section 413
8 New York Code of Rules and Regulations (NYCRR) Part 83

9.09 Second Reading and adoption of Policy 7550 Complaints and Grievances by Students

Recommended Action: The Board of Education hereby adopts Policy 7550 as written.

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

—2009-2014 7550 Students **SUBJECT: COMPLAINTS AND GRIEVANCES BY STUDENTS**

While students have the responsibility to abide by the policies and regulations of the District, they shall also be afforded opportunity to present complaints and grievances free from interference, coercion, restraint, discrimination or reprisal. Administration shall be responsible for:

- a) Establishing rules and regulations for the redress of complaints or grievances through proper administration channels;
- b) Developing an appeals process;
- c) Ensuring that students have full understanding and access to these regulations and procedure; and
- d) Providing prompt consideration and determination of student complaints and grievances.

Prohibition of Retaliatory Behavior

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of discrimination. Follow-up inquiries shall be made to ensure that discrimination has not resumed and that all those involved in the investigation of the discrimination complaint have not suffered retaliation.

Complaints and Grievances Coordinator

In addition, students and parents/guardians will receive annual notification of the District's established grievance procedures for resolving complaints of discrimination **and harassment** based on sex or disability. This notice shall include the name, address and telephone number of the Title IX/Section 504/ADA Coordinator.

The Title IX/Section 504/ADA Coordinator shall also be responsible for handling complaints and grievances regarding discrimination **and harassment** based on race, color, creed, religion, national origin, political affiliation, sexual orientation, age, military status, marital status, or use of a recognized guide dog, hearing dog or service dog **or other protected classes under federal or state law.**

Complaints or grievances regarding discrimination and/or harassment, including sexual harassment, shall be handled in accordance with District Regulation 1400P.

Age Discrimination in Employment Act, 29 United States Code Section 621 Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq. Prohibits discrimination on the basis of disability.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq. Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000d et seq. Prohibits discrimination on the basis of race, color or national origin.

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq. Prohibits discrimination on the basis of race, color, religion, sex or national origin.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.
Prohibits discrimination on the basis of sex.

Civil Rights Law Section 40-c

Prohibits discrimination on the basis of race, creed, color, national origin, sex, marital status, sexual orientation or disability.

Executive Law Section 290 et seq.

Prohibits discrimination on the basis of age, race, creed, color, national origin, sex, sexual orientation, disability, military status, marital status, or use of a recognized guide dog, hearing dog or service dog.

NOTE: Refer also to Policy #3420 -- **Anti-Harassment in the School District and Regulation 1400P – Title IX and Section 504 of the Rehabilitation Act Of 1973 Discrimination Grievance Procedure**

9.10 Second Reading and adoption of Policy 7551 Sexual Harassment of Students

Recommended Action: The Board of Education hereby adopts Policy 7551 as written

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

2012 2014 7551 Students

Policy 7551: SUBJECT: SEXUAL HARASSMENT OF STUDENTS

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of harassment on the basis of sex, gender (including gender identity or expression **and non-conformity to gender stereotypes**) and/or sexual orientation, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place on a school bus at locations off school premises or those that take place in another state. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

Sex-based harassment can comprise of two types of behavior: sexual harassment and/or gender-based harassment. Sexual harassment is unwelcome conduct of a sexual nature, which can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Gender-based harassment includes verbal, nonverbal or physical aggression, intimidation or hostility that is based on actual or perceived gender and sexual stereotypes. Sexual or gender-based harassment of a student can deny or limit the student's ability to participate in or to receive benefits, services, or opportunities from the school's program.

Sexual Harassment

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, bullying because of sexual orientation (means heterosexuality, homosexuality, bisexuality or asexuality, whether actual or perceived) and other verbal or physical conduct or communication of a sexual nature.

Gender-based harassment' means verbal, non-verbal, or physical aggression, intimidation or hostility that is based on actual or perceived gender identity, ~~or~~ **gender expression, or failure to conform to stereotypical notions of masculinity and femininity.**

Sexual or gender-based harassment occurs when:

- a) Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;
- b) Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of a sexual nature; and
- c) Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular

activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

Sexual Violence

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts

such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the offender and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a hostile environment in the school and a student may experience the continuing effects from off-campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment. Such report shall be directed to or forwarded to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Sexual Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse. However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

Age-appropriate instructional materials will be incorporated into the curriculum to educate students so that they can recognize and reduce the incidence of sexual harassment.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published on the district's website, and in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297

New York State Human Right Law Cross Ref: Policy 7380 Bullying

NOTE: Refer to District Regulation 1400P

9.11 Second Reading and adoption of Policy 7560 Notification of Sex Offenders

Recommended Action: The Board of Education hereby adopts Policy 7560 as written.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

2006- 2014 7560 Students

SUBJECT: NOTIFICATION OF SEX OFFENDERS

In accordance with the Sex Offender Registration Act ("Megan's Law"), the Board of Education supports the New York State Department of Criminal Justice Services (DCJS) in its effort to inform the community in certain circumstances of the presence of individuals with a history of sex offenses, particularly against children, in the school locality. This policy is enacted in order to minimize the possibility that the sex offender will come in contact with school-age children, and to assist law enforcement agencies in preventing further criminal activity from occurring. Furthermore, the District shall cooperate with local police authorities and the local community in promoting and protecting the safety and well being of its students.

It is the policy of the Board of Education to disseminate all information which the District receives from local police authorities in conjunction with Megan's Law to designated staff members who might have possible contact with the offender during the course of their school duties including, but not limited to, Building Principals, supervisors, teachers, office personnel, coaches, custodians, bus drivers, and security personnel. The Superintendent reserves the right to automatically disseminate such information to additional members of the staff, designated supervisors of non-school groups that regularly use District facilities and have children in attendance, parents/guardians of District students, and other community residents who, in the opinion of the Superintendent, have an immediate need to be notified of such data in order to protect the safety of our students.

All staff members shall be informed of the availability of the information received by the District pursuant to Megan's Law upon written request to the applicable Building Principal/designee or supervisor.

Staff members shall inform their immediate supervisor if they observe within the school building, on school grounds, at school activities, or at or near bus routes any individual whose description matches the information which was provided to the District by local law enforcement authorities. Such law enforcement officials will be notified of this information by the District as appropriate.

Information that is disseminated to the School District pursuant to Megan's Law may be disclosed or not disclosed by the District in its discretion. Any information which the School District receives regarding a sex offender from a source other than the Sex Offender Registry, and which is maintained independent of the requirements of Megan's Law, will be available from the District, upon written request, in accordance with the requirements of the Freedom of Information Law.

Certain special circumstances provided by law may permit a registered sex offender to enter school grounds. Decisions will be made on a case-by-case basis by the Superintendent in accordance with all applicable laws and regulations, and permission must be granted in writing.
~~Special Circumstances Whereby Sex Offenders May Enter Upon School Grounds~~

~~As a mandatory condition of the sentence for sex offenders placed on probation or conditional discharge whose victim was under the age of eighteen (18) or who has been designated a Level 3 sex offender, the court requires that such sentenced offender refrain from knowingly entering into or upon school grounds or any other facility or institution primarily used for the care or treatment of persons under the age of eighteen (18) while one (1) or more of such persons are present.~~

~~However, by exception, entrance upon the premises shall be provided to the sentenced sex offender under the following conditions subject to the written authorization of his/her parole officer and the Superintendent or chief administrator of the facility for the limited purposes authorized by that person:~~

- ~~a) The offender is a registered student, participant or employee of the facility;~~
- ~~b) The offender is an employee of an entity contracted by the facility; or~~
- ~~c) The offender has a family member enrolled in the facility.~~

Implementation

~~Administrative regulations shall be developed to implement this policy.~~

~~Correction Law Article 6-C~~

~~Public Officers Law Section 84 et seq.~~

10. Independent Contract Retainers

10.01 The Board Accepts all Independent Contract Retainers (proposed 7:35 duration 10 min)

7:32

Recommended Action: The Board of Education hereby approves Independent Contract Retainer Resolutions # 10.02-10.16

Motioned: Trustee Moor

Seconded: Trustee Osmond

- Mentor contracts are for a set amount without a maximum

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

10.02 ICR- Daniel Barton

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Daniel Barton for the period beginning October 1, 2014 to May 28, 2015 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, as a mentor in Journalism and authorizes the Superintendent to sign such an agreement.

10.03 ICR- Holly Ellison

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Hudson Valley Psychiatric Associates, LLC/Holly Ellison, RN, MSN, NP for the period beginning October 8, 2014 to June 30, 2015 at a rate of \$600.00 per evaluation, to a maximum of \$3,000.00, as a Psychiatric Nurse Practitioner and authorizes the Superintendent to sign such an agreement.

10.04 ICR- Richard Erickson

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Richard Erickson for the period beginning October 1, 2014 to May 28, 2015 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, as a mentor in Culinary Arts and authorizes the Superintendent to sign such an agreement.

10.05 ICR- Bryan Graham

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Bryan Graham for the period beginning October 1, 2014 to May 28, 2015 at a rate of \$10.00 per hour to a maximum of \$250.00, as mentor in chocolate making and authorizes the Superintendent to sign such an agreement.

10.06 ICR - Clayton Horsey

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central

School District and Clayton Horsey for the period beginning October 1, 2014 to May 28, 2015 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, as a mentor in Psychology and authorizes the Superintendent to sign such an agreement.

10.07 ICR- Gretchen Primack

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Gretchen Primack for the period beginning October 1, 2014 to May 28, 2015 at a rate of \$10.00 per hour to a maximum of \$250.00, as mentor in poetry and authorizes the Superintendent to sign such an agreement.

10.08 ICR- Matthew Savatgy - BN

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy for the period beginning September 29, 2014 to June 1, 2015 at a rate of \$3000.00 per residency, to a maximum of \$3000.00, as Environmental Scientist in Residence at Bennett Elementary School and authorizes the Superintendent to sign such an agreement.

10.09 ICR - Theresa Yonker

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Theresa M. Yonker, MD for the period beginning October 8, 2014 to June 30, 2015 at a rate of \$300.00 per hour, to a maximum of \$6,000.00, as a Psychiatrist and authorizes the Superintendent to sign such an agreement.

10.10 ICR - John Halligan

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and John Halligan, Ryan's Story Presentation for November 3, 2014 at a rate of \$2,000.00, as a speaker for seventh, eighth and ninth grade students, and authorizes the Superintendent to sign such an agreement.

10.11 ICR - Louis E. Calabro

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Louis E. Calabro, PhD ABPP for the period beginning October 8, 2014 to June 30, 2015 at a rate of \$2,250.00 per case, to a maximum of \$6,750.00, as a Neuropsych Consultant and authorizes the Superintendent to sign such an agreement.

10.12 ICR - Mohonk Preserve

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School

District approves the Independent Contractor Retainer between the Onteora Central School District and Mohonk Preserve for the period beginning November 5, 2014 to November 19, 2014 at a rate of \$275.00, for a Pond Keepers Program and authorizes the Superintendent to sign such an agreement

10.13 ICR - Matthew Savatgy - PH

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy, for the period beginning October 22, 2014 to June 1, 2015 at a rate of \$1,500.00, as a Phoenicia Nature Trail Scientist in Residence, and authorizes the Superintendent to sign such an agreement.

10.14 ICR - Jennifer Morse

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jennifer Morse, for the period beginning October 1, 2014 to May 28, 2015 at a rate of \$250.00, as a mentor in Photography and authorizes the Superintendent to sign such an agreement.

10.15 ICR - Robert Hausman

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Robert Hausman, for the period beginning October 7, 2014 to May 28, 2015 at a rate of \$250.00, as a mentor in Psychology, and authorizes the Superintendent to sign such an agreement.

10.16 ICR - Pine Street Dental

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Pine Street Dental, for the period beginning October 1, 2014 to May 28, 2015 at a rate of \$0.00 (volunteer) as a mentor in Dentistry, and authorizes the Superintendent to sign such an agreement.

11. Break

11.01 The Board will break for 5 minutes (proposed 7:45)

The Board took a 10 minute break at approximately 7:35

12. Discussion and Possible Action

12.01 First Reading of Policy 7240 Student Records: Access and Challenge (proposed 7:50)

7:46

Motion: Waive first reading of policy 7240

Motioned: Trustee Moor

Seconded: Trustee Davis

- The additional word is an expansion in the of category of records and the

stricken paragraph is not required

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond,
Trustee Moor, Trustee Davis

Motion: The Board of Education hereby adopts policy number 7240 Student Records:

Access and Challenge

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond,
Trustee Moor, Trustee Davis

2014 7240Students

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE

Student Records

The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, "parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all educational records maintained by the School District-" and files on students, and to insure the confidentiality of such records with respect to third parties.

Access to Student Records

~~The Board directs that administrative regulations and procedures be formulated to comply with the provisions of federal law relating to the availability of student records. The purpose of such regulations and procedures shall be to make available to the parents/guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students and former students who are eighteen (18) years of age or older or who are attending an institution of post-secondary education, student records, and files on students, and to insure the confidentiality of such records with respect to third parties.~~

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information contained in student records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that such signature:

- a) Identifies and authenticates a particular person as the source of the electronic consent; and
- b) Indicates such person's approval of the information contained in the electronic consent.

Health and Safety Emergency Exception

School districts must balance the need to protect students' personally identifiable information with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency.

School districts may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. A school district's determination that there is an articulable and significant threat to the health or safety of a student or other individuals shall be based upon a totality of the circumstances, including the information available, at the time the determination is made. The school district must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

Disclosures to Parents of Eligible Students

Even after a student has become an "eligible student" under FERPA (which is defined as a student who is eighteen [18] years of age or older or who is attending an institution of post-secondary education) an

educational agency or institution may disclosure education records to an eligible student's parents without the student's consent:

- a) If the student is claimed as a dependent for Federal income tax purposes by either parent;
- b) In connection with a health or safety emergency;
- c) If the disclosure falls within any other exception to the consent requirements under FERPA or its Regulations, such as the disclosure of directory information or in compliance with a court order or lawfully issued subpoena.

Challenge to Student Records

Parents/guardians of a student under the age of eighteen (18), or an eligible student shall have an opportunity for a hearing to challenge the content of the school records, which they believe to be inaccurate, misleading, or otherwise in violation of the privacy or other rights of students. However, parents/guardians or an eligible student do not have the right to correct, delete or expunge grades, an individual's opinion or other substantive decisions of the District that appear in a student's record.

After the hearing, the District shall determine whether correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data is necessary.

Education Records

The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for such agency or institution (34 Code of Federal Regulations (CFR) Section 99.3). This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provide under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. As such, they are subject to the confidentiality provisions of both Acts.

Personal notes made by teachers or other staff, on the other hand, are not considered education records if they are:

- a) Kept in the sole possession of the maker;
- b) Not accessible or revealed to any other person except a temporary substitute; and
- c) Use only as a memory aid.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Release of Information

Among other exemptions in accordance with law and regulation, the District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll. Parental consent is not required for transferring education records; however, the student's annual FERPA notification indicates that such disclosures have been made, unless expressly prohibited by law or regulation. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, schools must provide a copy of the information disclosed and an opportunity for a hearing.

The District may also disclose any and all educational records to other school officials within the district who have been determined to have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. A school official is a person who has a legitimate education interest in a student record who is employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a member of the Board of Education; a person or company with whom the district has contracted to perform a special task (such as attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official performing his or her tasks.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)
34 Code of Federal Regulations (CFR) Part 99

NOTE: Refer also to Policy #7643 -- Transfer Students with Disabilities

12.02 The Board will approve their 2014-2015 goals (proposed 7:55 duration 10 min)

- First reading of goals at the last meeting, approve at this meeting
- Discussion on the goals being attainable and if not attainable, then long term
- Do not add action items, but use as a guide for agenda items and discussions
- Discussion on adding language about ESL Coordinator Stipend to goals

Consensus to adopt the Board of Education 2014-2015 Goals

Board of Education 14-15 Goals:

Educational Vision, Values and Ethics Leadership

1. After careful study, develop and adopt an actionable policy and/or plan regarding testing, reflecting the Board's desire to avoid over-testing, 'teaching to the test,' the infringement upon instructional time, and the perception thereof. Work in collaboration with PTAs, Administrators, Teachers and other staff members to develop a policy and /or plan that can be supported by all stake-holders.
2. Address the needs of English Language Learners across the District and at all grades, from pre-K through High School. Work collaboratively with the Superintendent to recommend improvements to ESL programming and offerings, including considering bringing the ESL program in-house. Improve communication with ESL families of English Language Learners.
3. Analyze School and Student Safety and Well-Being from a whole child/whole building perspective, including but not limited to the use of social workers, psychologists, guidance counselors, school resource/safety officers, external emergency forces, and study of District Safety Plan and reports on Building Safety Plans, and any and all other necessary data. Recommend improvements accordingly.
4. Promote a stimulating, healthy and safe environment conducive to learning and that improves the educational experience for all students. Support professional development opportunities, especially those that: (1) help educators incorporate experiential and project-based learning in classrooms, (2) connects students' classroom experiences with the outside world, and (3) trains faculty to offer new computer and other "hard" science courses such that students acquire skills to become producers of technology. Continue to study feasibility of integrating programs like Project Lead the Way, International Baccalaureate, Blended Learning, Steam, and E-Learning into the educational program.

Budget and Finance

5. Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform, and energy conservation to create a positive campus that attracts both families and successful teachers to our district.

Board Development

6. Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances. Supply new Trustees with a mentor. Work with the Superintendent to constantly improve Board-Superintendent relations and communications, including but not limited to an annual retreat with approved facilitator. Each board member commits, individually, to the very best of their abilities, to attend every regularly scheduled Board meeting, to sit on at least one Board/District committee, and to attend at least one NYSSBA/RSA conference or seminar annually.

Community & Culture

7. Foster an open, positive, collaborative relationship with the Community that is responsive to stakeholder concerns. Improve the district-wide school culture through clear communication of Board priorities, and appreciation for staff initiatives and student achievement. Encourage collaborative work that integrates and aligns curriculum and improves students' educational experience district-wide. Continue to grow and enlist community help in legislatively advocating for our students.

Facilities

8. Study and develop ways that District property could be used to support agricultural and botanical science programs, including the production of organic fruits and vegetables that could be used in District food services. This also includes the incorporation of sustainability practices into the educational program

Motion to table item 12.03 to later in the agenda

Motioned: Trustee Fletcher

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

12.04 Board Goal Discussion of: District-Wide Testing (proposed 8:15 duration 15 min)
8:00

- Trustee Fletcher gave a summary of documents available for public viewing on Board Docs and in print
- All aware of the culture of more testing; parents are taking action by having students opt-out
- Board goal for several years about not teach to the test and now taking collective view through a board goal to take action
- Be in a room with PTAs, Principals and OTA reps together, where share common ground on testing and how much is too much to act as a unified group and work collaboratively
 - Was suggested to Bennett PTA and feedback from staff is that some are glad parents are taking stand, some have expressed fear and are not willing to join fear of consequences, due to APPR
 - Best to get everyone together- move forward in solidarity Board, staff, administrators on same page
- Opting out does not solve problem, the prep time is the problem
 - Is political solution not practical solution
- Not endorsing any document on Board Docs except Onteora's resolution
- Parents are looking for easy information - what is mandated, what is prep time in a grid and what are we doing with the data
 - How many classes is my student missing due to test prep?
 - How much of other subjects are being put aside?
- APPR will come up in negotiation in November, so any changes to testing, will need to be incorporated
- Need more information on Alternate Assessments which are cumbersome and problematic, need more understanding
 - Instruction was missed October to April due to these assessments
- Discussion on committee or forum
- Consensus to form a District wide committee that does not preclude a forum
 - Committee to include Administration, OTA, ONTEA, the Board and PTAs to find solutions
- Trustee Fletcher to speak to Superintendent about committee called "Testing Reduction Committee"

12.05 Board Goal Discussion of: ELL/ESL Programs and Staffing (proposed 8:30 duration 15 min)

8:45

Board Goal #2. Address the needs of English Language Learners across the District and at all grades, from pre-K through High School. Work collaboratively with the Superintendent to recommend improvements to ESL programming and offerings,

including considering bringing the ESL program in-house. Improve communication with ESL families of English Language Learners.

- Discussion on need for ESL Coordinator Stipend: From information received from administration, program is a growing issue in District – need to address present needs of students and families and plan for future needs so not to revise staffing again
 - Superintendent Phyllis McGill reminded that an MOA would be necessary
 - Administration asked for an increase of ESL to .6, then within a week to .7 then within another week needed .9 and added BOCES co-ser from .4 to .6 , which brings issue to Board level
 - State is very prescriptive on services depending on how students score on tests so District needs to be flexible
- Population could increase:
 - Belleayre project may happen
 - Many immigrants come for service jobs and Catskills are becoming more of a destination

Recommended Action:

The Board of Education hereby creates the following positions: 2 - 1.0 FTE ESL

The Board of Education hereby abolishes the following position: 0.7 FTE ESL

Motioned: Trustee Moor

Seconded: Trustee Davis

- May offer services at each buildings

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

12.06 Board Membership (proposed 8:45 duration 10 min)

9:00

Trustee Fletcher explained at with Tom Hickey resignation, there are 3 choices: appoint someone, hold a special election or stay with 6 Board members

- Consensus to not hold a special election
- Discussion on having more than one candidate to interview and how hard it is to get people to step forward
- Most important that Board functions well – is currently a harmonious, functioning Board
- Consensus to think more about it and discuss again next meeting

12.07 Discussion on a forum for parents and community on Common Core Learning Standards (proposed 8:55 duration 10 min)

9:15

Trustee McGillicuddy explained that in speaking with parents realized the lack of knowledge and frustration

- Other Districts have pamphlets printed for parents and informational meeting
- MS/HS had an informational session but need a District wide forum to help inform community of Common Core
 - Administration to take the lead on a factual presentation

- With panel discussion and Q & A
- Need to get a historical perspective of Common Core starting in post-WW2 through all machinations
 - History professor at Bard can speak
- On website information on testing and common core with videos and fact sheets

12.08 Discussion on a forum for parents and community on OCSD Core Values (proposed 9:05 duration 10 min) and

12.03 Discuss District Vision and Mission (proposed 8:05 duration 10 minutes) 9:55

- Comfortable with mission at last meeting
Our Onteora schools exist to educate and nurture the children of our diverse community. Our mission is to create an engaging and healthy learning environment that empowers all students to pursue their dreams, achieve their goals, and contribute thoughtfully to the global community.
- Discussion on how to engage community in vision, mission and core values
- The Board worked on a vision statement
- Send out vision and core values to Board for comments for next agenda

12.09 First part of 2014 NYSSBA Resolutions (proposed 9:15 duration 10 min) 9:56

The Board went through the NYSSBA resolutions and voted locally for Trustee Fletcher to vote on behalf of the Board at the NYSSBA convention

- Trustee Fletcher to ask for a definition of a fiscally distressed school district at NYSSBA

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 9:25)

Recommended Action: Approve consent agenda item numbers 13.02-13.09

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

APPOINTMENTS: ADMINISTRATIVE

PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Carney, Michael*	SDA	Director of Athletics, Health & P.E., & Dean of Students	11/03/14 – 11/02/17	\$106,000	Replace N. Millas

*pending pre-employment processing

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Panico, Robin	0.70 FTE ESL	10/08/14	To accept 1.0 FTE ESL

APPOINTMENTS: INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Panico, Robin	ESL, Initial	ESL	10/08/14 – 10/07/17	4MA	New position

EXTRA DUTY STIPENDS 2014-2015

NAME	POSITION	AMOUNT
Keenan, Bryan	Science Olympiad Asst. Coach - HS	\$1,308.00
Thompson, Carolyn	Science Olympiad Coach – HS	\$1,830.00
Whitlow, Edward	Math Club Advisor - HS	\$1,675.00

**APPOINTMENTS: NON-INSTRUCTIONAL
PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Blakely, Sabrina	Substitute Registered School Nurse	\$95.00/day
Weiser, Ginger	Substitute School Monitor	\$9.00/hour

LEAVE OF ABSENCE – NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2607	09/02/14 – 10/03/14*	Medical Leave - Paid

*Extension of leave

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/14, Confidential, as reviewed by Trustee Osmond

13.04 Donation - non-monetary

Recommended Action: Donation from Richard Feldman to the Phoenicia School of a Bausch & Lomb 0.7 X - 3X microscope with Olympus carrying case valued at \$200.00 and a Mighty Bright XtraFlex2 LED book light valued at \$10.00

13.05 Donation - monetary

Recommended Action: The Superintendent recommends acceptance of a grant totaling \$1,140.00, CASH, from the Catskill Watershed Corporation to be used for the Phoenicia Elementary School Public Education Grant – Round 17 under the direction of Jane Wolfrom.

The Superintendent recommends approval to increase the 2014-2015 budget per the following donations:

The Catskill Watershed Corporation
A2110.431.04 Supplemental \$1,140.00

13.06 Approve Volunteers

Recommended Action: The Board of Education hereby approves the volunteers for Phoenicia: Christina Sutton, Esme Breitenstein, Shannon Fluet-Lazard. For Woodstock: Elizabeth Choi, Catherine Fauble, Sandra Brurckner, Shawn DeLisio, Jennifer Bousliman-DeLisio, Danielle Bonesteel

13.07 Financial Management Report as of August 2014

Recommended Action: The Board of Education have reviewed and hereby approve

the Financial Management Report as of August 2014

13.08 Change language in Superintendent's Contract

Recommended Action: The Board of Education hereby agrees to the attached changes to the Superintendent's contract titled: McGill_Contract_Addendum Evaluation

13.09 Cooperative Liquid Assets Security System

Recommended Action:

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Onteora Central School District wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the Onteora Central School District wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

The Onteora Central School District is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of and on behalf of the Onteora Central School District

14. Board Committees Report - 5 min each

14.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration

4:30 on 11/6/14 (proposed 9:30)

10:15

Committee has not met since the last Board meeting

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central

Administration 3:30 on 11/3/14

Will report at next Board meeting

14.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration

4:00 on 10/15/14

Committee has not met since last Board meeting

14.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in

Room 207 on 10/23/14

Committee has not met since last Board meeting

14.05 Ad Hoc Committee: Primary School. Next meeting is at Woodstock at 4pm on

10/23/14

Committee has not met since last Board meeting

14.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is

8:45 am 10/15/14

Committee has not met since last Board meeting

15. Old Business

15.01 The Board will discuss Old Business (proposed 9:45)

10:20

No old business was discussed

16. New Business

16.01 Discuss "Breakfast with BOE" Program (proposed 9:50 duration 10 min)

Trustee Moor explained that in the Rhinebeck School District, several Board members met at a social event with the staff in MS/HS early in the morning in the cafeteria

- Board's way of showing appreciation and making themselves available
- Discuss again in 2 weeks
- Trustee Moor to find out if superintendent was present

16.02 The Board will discuss New Business

Discussion of Testing Reduction Committee logistical next steps

- Falls into Board President/Superintendent discussions

17. Request For Information

17.01 The Board will request information (proposed 10:00)

10:27

Trustee Kurnit asked positive support of in-slide – when will they be installed in Woodstock and Phoenicia

From Testing Discussion:

- Parents are looking for easy information - what is mandated, what is prep time in a grid and what are we doing with the data

Trustee Osmond asked about when events are scheduled at the schools how the Board and Communication Committee be informed, even if it is not a school sponsored event

- Streamline communications to share to Board and out

Trustee McGillicuddy asked about the results of technology survey of staff when available

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:05 duration 10 min or more)

No public comment was made

19. Adjournment

19.01 Adjourn Meeting (proposed 10:15). Next meeting is Tuesday, October 21, 2014 at 1:53 in the MS/HS AND 6pm in the Woodstock School

- Discussion on Student Board Meeting and possibility of a quorum

Recommended Action: The meeting is adjourned at 10:35

Motioned: Trustee Davis
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond,
Trustee Moor, Trustee Davis

Minutes Recorded By:
Fern Amster

A handwritten signature in dark ink, appearing to read "Fern Amster", written in a cursive style.

Board of Education: Tony Fletcher, Rob Kurnit, Ann McGillicuddy, Laurie Osmond, Tom Hickey, Gideon Moor, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

5:30 p.m.

MINUTES

TUESDAY, OCTOBER 21, 2014

WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 5:30

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor

Not Present: Trustee Davis, Trustee Osmond

2. Executive Session

2.01 Enter executive session (proposed 5:30 duration 1 hour 20 min)

Recommended Action: Motion to enter into executive session to discuss the employment history of a particular person, the contract of the Superintendent and OAA negotiations

Motioned: Trustee Moor

Seconded: Trustee McGillicuddy

Result: Unanimous

Present: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor

Not Present: Trustee Davis, Trustee Osmond

Now Present

Trustee Davis arrived at 5:45

2.02 Exit Executive Session and Return to Public Session (proposed 6:50 pm)

7:20

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Osmond

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 10/7/14 BOE meeting

Motioned: Trustee Moor

Seconded: Trustee McGillicuddy

- Change presents to presence

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor

Not Present: Trustee Osmond

4. Welcome

4.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:55 duration 10 min)

- Teachers College with grades 1 & 2 today, tomorrow grades 2 & 3 in Phoenicia
 - Coming from another District very impressed with the support for teachers and students
- Curriculum mapping is going very well

5. Presentations

5.01 ECC Technology will present an Overview of the Technology Audit (proposed 7:05 duration 20 min 10 present 10 Q & A)

Matt Crider, founder of ECC Technology Consulting Firm reported:

- Recommended by BOCES to look at technology integration in Onteora through Superintendent Phyllis McGill
 - Asked to take a wide view of technology support K-12
 - Reviewed technology infrastructure (hardware, network, bandwidth, etc.) with IT John Reimer and HS Principal Lance Edelman
 - More favorably than another Districts in NYS – very impressive
- Not through with data collection and analysis
 - Still have work to do before making public recommendations to Board

Carole O'Neill, ECC Technology Integration Specialist reported:

- Surveyed teachers for where they feel they are in technology
 - Met with various groups: Tech committee, MS/HS teachers, Elem teachers
- Will be visiting schools to see how students and teachers integrate technology into curriculum
 - How are we preparing students for the 21st century environment?
- Will report fully at the 11/18/14 BOE meeting

Discussion:

- 21st Century Framework: 4 C's Collaborative, Creativity, Communication, Critical Thinking – technology helps with all of them
 - Collaboration takes them globally beyond classroom
 - Such as Google Docs
 - The curriculum mapping already has the 21st century framework are the priorities of the Common Core
 - Students talking more, teacher less – more collaboration
- 128 teachers responded to survey

5.02 School Lunch Manager, Christine Downs, will report on the status of the lunch program (proposed 7:25 duration 25 min - 15 present 10 Q & A)
7:40

Mrs. Downs graduated from Phoenicia School, Onteora HS, SUNY Oneonta and the CIA

- Has had a wealth of experience cooking for prestigious people
- 5 cooks – 2 at MSHS, 1 at each intermediate and primary schools
- Changed program slowly once became School Lunch Manager

- Looked to stay ahead of Federal Regulation- are in full compliance
- Brought in new oven to eliminated fryers, eliminated high fructose corn syrup products, brought in whole ingredients in snacks
- Changed recipes to decrease fat and sodium – make as healthy as possible
 - Also asking student for feedback and suggestions
- Farm to School program facilitated by Kevin at Red Barn in New Paltz
 - Milk from Boice Bros
 - Bread products from Cohen Bakery in Ellenville
 - Whole ingredients, nothing processed
- Did “Try it Tuesday” and had students vote
 - Encourages students to have a taste
- Signs to encourage local products and have students ask if they want something not shown
- The food services staff attends a State-run 4 day professional cooking class course to give them more a sense of ownership and understanding to move further
 - Some are certified to properly handle foods
- Smarter lunch room conference- healthier techniques
 - Used proceeds from Meet, Greet and Eat for a display refrigerator to show house made salads, sandwiches, yogurt parfaits and baskets to better display fruits
- Hudson Valley Farm to School Summit is about bringing local foods into schools
 - Legislature getting on board – has been difficult because it is expensive
- Helping students with dietary needs through communication with doctors
- Promoted local produce from local farmers 2 weeks ago with a “Farm to You Fest” – flyer showed where the ingredients in the meals are from
- Trying to get students to accept what is being served and receive feedback and suggestions from students – tries to respond to requests

Discussion:

- Thanked Mrs. Downs for hard work – greatly appreciated
- Above and beyond to offer healthy alternatives – found that after a few times most children do try it
- Average daily lunch participation is 54%
 - First time that MS/HS students are participating more than primary and intermediate students
 - Maybe because of veggie bar – gives them ownership
- Federal regulations this year was all about a la carte (snacks)– lower sodium, fat, calories, sugar and all have to be whole grain, also at breakfast have to take a fruit (can be juice) or vegetable – don’t have to take a milk
- Veggie bar in MS/HS is a wonderful addition

6. Board District News

6.01 The Board will report on their goals and announce District news (proposed 7:50 duration 10 min)
8:00

Trustee McGillicuddy reported:

- Attended first UCSBA last Thursday – good showing of trustees and Superintendent
- Is going to continue running the Legislative Action Committee - they are trying to be more active
 - They will be in touch with Orange County who has had success with participating in lobbying efforts
 - Last year's 5 legislative priorities:
 - Decrease high stakes testing – stagger grade 3 & 8 in alternate years
 - Fund Pre-K for 4 years
 - Eliminate GEA
 - Repeal 0% increase tax levy cap and return to original rules about austerity budget
 - Fully fund implementation of APPR

Trustee Kurnit reported:

- Interesting to talk to other Board Trustees at UCSBA
- Went to PTA in Woodstock with Superintendent Phyllis McGill talked about goals

Trustee Davis reported:

- Attended HS Alliance meeting with Superintendent Phyllis McGill to present Board Goals
- MS and Bennett are having Halloween dances

Trustee Fletcher reported:

- Board had representative at all 5 of the PTA organizations
- Going to NYSSBA on Sunday through Tuesday in NYC
 - presenting for the first time
 - very good chance to see what is going on in education as well as interact with other Board members
 - Will vote on NYSSBA resolutions

Trustee Fletcher commented:

- The Board finalized the goals 2 weeks ago and went right into starting to fulfill them
- Apologized for failure to follow Community and Culture goal
 - Will keep goal front and center from now on
 - Could have done more to communicate priorities
- Since it was posted on Facebook there has been a lot of feedback and some have justified question
- Important to have well thought out Superintendent goals
- So much information about later start times- articles are daily
- It is being discussed across the country and locally by Red Hook, Saugerties, Rhinebeck, Rondout and New Paltz School Districts
- Timeline:
 - August 5th asked Superintendent to address hurdles to moving start

times

- Work was done at Cabinet level and reported to the Board
- August 29th moved forward on goals, worked with Superintendent on finalizing the goal on later start times
 - Changed goal to be more specific as to set a time table
 - Board unanimously supported and Superintendent agreed with goals
- Sept. 9th on Board agenda provided for revision and no input was given
- Sept. 23rd added pre-amble to show that there is considerable research
- Acknowledged that the goal should have been put out with an additional sentence that added the desire to have all stakeholders involved in process
- Communication Committee met and discussed how to put the goal forward recognizing that it would cause concerns
 - Decided on a SDM Committee and 1 page document
- Superintendent was to invite Glens Falls School District to visit Onteora, who successfully moved start time back to 8:30
 - Hoped the committee would have been up and running by now and that the research available tonight was available earlier
- Announcement went out on Facebook on this 1 goal with no advance knowledge by the Board
 - Parent commented that social media was not the way to introduce this goal
 - Subsequent major district announcements will not be put on Facebook
- Superintendent will send letter home – Board letters do not generally get sent home

7. Superintendent District News

7.01 The Superintendent will report on her goals and announce District news (proposed 8:00 duration 10 min)

8:20

- Saw Onteora students play with Kingston JV Football Team
 - Wonderful to see our student- athletes be able to play
- Presentation at NYSSBA on Monday afternoon is called ABCs of school District Improvement
 - will discuss challenges of reconfiguration and other improvements
- Update on Goals:
 - Later Start Times: Creating community-wide committee
 - Communication takes time- thought it was important to speak to all parent groups, faculty meetings and unions about what the committee will be doing before putting together committee
 - Looking for all stakeholder groups represented. Currently participating:
 - Trustee Fletcher and Trustee Moor as a Board members
 - 3 Principals from MS, HS and Bennett
 - OTA President and asked for 6 teachers
 - ONTEA President and Vice President
 - HS Alliance shared names, but need confirmation

- MSPTSO has parents interested, need to finalize names
- Assistant Superintendent for Business and Assistant Superintendent for Curriculum & Instruction
- Director of Transportation
- Athletic Director
- Letter to be sent home this week, will set-up a meeting by the time back from NYSSBA and have minutes to report at next Board meeting
- Culture and climate- Speaking with National School Climate Center with Bennett Principal Gabriel Buono
- Financial Plan – When Assistant Superintendent for Business Victoria McLaren back from conference will map out plan
- PLC Models –Professional Development Committee is meeting and acting as liaisons
- K-12 Technology Audit underway and potential adoption of recommendations
- Curriculum mapping - literacy curriculum has 2 teachers per grade – 1 on reading and 1 on writing
 - K-3 is mapping after school reading/writing
 - Release time will continue for mapping
 - K-6 Music has asked to map their curriculum
 - District Advisory Leadership Council will attend mapping software presentation

Discussion:

- Board would appreciate if committee could meet in the next 2 weeks
- Facebook post did not have enough information- parents have a great deal of concerns – letter home will clarify the District's intentions
- Parents who want to be involved in the Testing Reduction Committee should contact their school parent organization
- Communicate to all parents who have expressed interest

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting

8:30

Acknowledged Maxanne Resnick's letter

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 8:10 duration 10 min or more)

Melissa Pierson – support of goal to move MS/HS school start times later

Brian Connolly – Onteora High School has improved over the last few years, why change things – BOCES, sports, etc. will not change

Rich DeRuvo – Have not perceived a problem with the MS/HS start time for our students also have not received a charge from this committee

Jay Cohen – It's the right thing to do for the students – www.startschoollater.net shows MS/HS in 43 states have implemented successfully

Maxine Resnick – made a mistake by making impactful decision without exploration

of details and without a parent forum – modify goal to take out 14-15 start date – are these problems at Onteora – car crashes, depression, lower academics

Kristen Eberhard – Research has great merit but education involves community, socialization, art, sports, music. Unless it is a county wide decision, athletics will suffer. Research details before putting mandates forward

Valerie Storey – Goal is unrealistic with time frame given to Dr. McGill- it is a disadvantage for VOTEC and BOCES students

Dianna Kuster – Communication at Board meeting is wonderful – part of being in a rural area – Onteora is a pilot school district, bring all school districts together

James Ayers – Trustee on Rondout Board – also studying time change – not setting a set target date – school Board reps are coming up with survey working with Board committee

Sophia Musialkiewicz – 7th grade student at Onteora – loves school, but also looks forward to the after school activities, would not be able to go if school started later

Lysa Ingalsbe – Asked that Board is open to stop process if committee finds that obstacles cannot be overcome thanked Board for coming to parent organization meetings with all other obligations

Steve Greenfield – Board member at New Paltz, working on this as well for almost 4 years – knows a BOCES Board member who would be willing to help BOCES change times. Board's largest concern is about a NYSSBA program put together and funded by SED to go to school districts to lobby for the Common Core. Hoping for Onteora's help in bringing a resolution to the floor at the NYSSBA convention

10. Discussion and Possible Action

10.01 Discussion on task, membership and timetable of Testing Reduction Task Force (proposed 8:20 duration 10 min)

9:20

SUGGESTED WORDING/COMPOSITION/TIMETABLE

Task Force on ~~[High-Stakes]~~ Testing Reduction

Charge: To work on the following Onteora CSD Board Of Education goal for the year 2014-15:

"After careful study, develop and adopt an actionable policy and/or plan regarding testing, reflecting the Board's desire to avoid over-testing, 'teaching to the test,' the infringement upon instructional time, and the perception thereof. Work in collaboration with PTAs, Administrators, Teachers and other staff members to develop a policy and /or plan that can be supported by all stake-holders."

Meet: As necessary, but not less than once a month.

Report: To the Board, in person, at each Board meeting following the Task Force meeting.

Final recommendations: When completed, but not later than May 2015

Suggested Task Force membership:

2 parents from Bennett, Phoenicia, Woodstock as selected by the PTAs.

2 parents from the Middle School and High School, as selected by the MSPTSO and HSA

1 or 2 teachers (specifically from Bennett, Phoenicia, Woodstock, Middle School) through OTA

1 or 2 - overall TA or other classroom aide from the above schools through ONTEA

Principals through OAA

Trustees – Trustee McGillicuddy

1 MS 1 HS - Student Rep – check with student govt.

Superintendent and Asst. Superintendent for Curriculum and Instruction

- Get together Task Force to meet after school
- Discussion on deadline and task force membership
- Consensus to give task force the actual goal
- Superintendent to contact parent organizations

10.02 Board Membership (proposed 8:30 duration 10 min)

9:35

- Process needs to be clear
- Consensus to appoint a Trustee
- Offer introduction as an application
 - Relationship to District
 - What do you view the Board's role to be?
 - What can you contribute to School Board?
 - What committees might be suitable to you?

10.03 Discussion on a forum for parents and community on Core Values (proposed 8:40 duration 10 min)

- 9:40
Will get a bigger response online than in person
- Ask community what they think of the Core values and what they would like to change
- Announce on Facebook, gather feedback a different way
- Communications Committee to discuss

11. Break

11.01 The Board will break for 5 minutes (proposed 8:50)

The Board took a break at 9:50

12. Discussion and Possible Action (cont'd)

12.01 Discussion on a Public Hearing for Mission and Completion of Vision (proposed 8:55 duration 10 min)

10:05

- Completed and approved mission statement at last meeting
- Mission is large, broad statement, Vision more focused
- Finalized Onteora Vision as:
 - The Onteora Central School District provides an extraordinary education for every child; one that fosters intellectual curiosity, mutual respect, self respect, creative problem solving, individual expression, ethical decision making, and active engagement in the world. Through a holistic collaboration between students, families, the educational community, and Onteora residents at large, students will graduate as engaged citizens and life-long learners with the confidence, self-awareness and skills to live rich and successful lives. Our community nurtures and values its children.
- Have public hearings at next 2 meetings

12.02 Update on playground renovations using the community (proposed 9:05)

10:22

Trustee Kurnit reported:

- Facilities committee met and asked for size of existing playground and square footage on schools discussed that the Board would have to help them decide size of playgrounds
- Vendor coming to next facilities committee from company that is on the State's

Approved Vendor List

- a. Still in process of gathering information
- When parameters are set, committee would like to talk to Board about engaging the community, principals and PTAs of where the playground will be built
- After 11/6/14 Facilities Meeting will have more information

12.03 Second part of 2014 NYSSBA Resolutions (proposed 9:10 duration 15 min)
10:26

- New Paltz looked into some items and felt so strongly came to our Board meeting to discuss
 - Discussion about New Paltz resolution added to NYSSBA
 - Board supports with more clarifying language

12.04 MOA - ONTEA and OCSD regarding sick day donation (proposed 9:25)
11:00

Recommended Action: The Board of Education hereby approves the Side Letter of Agreement between Onteora Central School District and the Onteora Non-Teaching Employees Association regarding the donation of sick leave days for Employee # 10212014

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor

Not Present: Trustee Osmond

13. Independent Contract Retainers

13.01 The Board Accepts all Independent Contract Retainers (proposed 9:30)

Recommended Action: The Board of Education hereby approves Independent Contract Retainer Resolutions # 13.02-13.04

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor

Not Present: Trustee Osmond

13.02 ICR- Ron Zukor

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Ron Zukor for the period beginning October 1, 2014 to May 28, 2015 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, as a mentor in jewelry making and authorizes the Superintendent to sign such an agreement.

13.03 ICR - Ephie Trataros

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Ephie Trataros for the period beginning October 8, 2014 to May

28, 2015 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, as a mentor in law and authorizes the Superintendent to sign such an agreement.

13.04 ICR - Rollin Hill

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Rollin Hill for the period beginning October 7, 2014 to May 28, 2014, as a mentor in culinary and photography and authorizes the Superintendent to sign such an agreement.

14. Policies - First Reading

14.01 Summary of Policies for First Reading (proposed 9:35 duration 10 min) 11:05

14.02 First Reading of Policy 1310 Powers and Duties of the Board

2014 1310 By-Laws **SUBJECT: POWERS AND DUTIES OF THE BOARD**

The Board of Education shall have powers and duties as set forth in New York State Education Law, principally Articles 35 and 37, and other applicable Federal and State laws and regulations. In general, the Board shall have in all respects the superintendence, management and control of the educational affairs of the District and shall have all the powers necessary to exercise these powers expressly granted to it by the laws of New York State and the Commissioner of Education.

Duties and responsibilities of the Board of Education include, but are not limited to, the following:

- a) Perform all duties and exercise all powers granted to it by the rules of the Board of Regents and the regulations of the Commissioner of Education.
 - b) Prescribe regulations and by-laws necessary to the effective conduct of all proceedings which include general management, operation, control and discipline of the schools, and all other educational, social or recreational activities and other interests under its charge or direction.
 - c) Establish and maintain such free schools for children and adults as such board shall deem necessary to meet the demands of the District.
 - d) May maintain public libraries, and shall establish and equip such playgrounds and recreation centers as they deem proper.
 - e) Authorize the general courses of study which shall be given in the schools and shall approve the content of such courses before they become operative.
 - f) Determine where each pupil will attend, determine textbooks to be used, and regulate the admission and grade placement of pupils.
 - g) Create, maintain or abolish such positions and divisions as in its judgment may be necessary for the proper and efficient administration and management of its schools.
 - h) Prescribe rules and regulations for the care, control and safekeeping of all school property.
 - i) Provide all equipment, books, furniture, and supplies for the proper and efficient management of all schools.
 - j) In its discretion, conduct, authorize and maintain such extra classroom activities, including the operation of cafeterias for pupils and teachers, as the Board from time to time shall deem proper. Prescribe rules and regulations to govern moneys received or derived from carrying on extra classroom activities.
 - k) Provide transportation, home teaching or special classes for students with disabilities and delinquent children in accordance with law and regulation, irrespective of the school they legally attend.
 - l) Call special elections of the qualified voters of the District when deemed necessary and shall give notice of special or annual elections to such voter.
 - m) Appoint a School District Clerk who shall also be clerk of the Board of Education, and a School District Treasurer.
 - n) Visit the physical plant once a year and report at the next regular meeting of the Board of Education on the conditions thereof.
 - o—p) Visit each school in session and report at the next regular meeting of the Board of Education on the educational program.
- Policy 2210
Education Law Sections 1604, 1709 and 1804

NOTE: Refer also to Policy #6540 Defense and Indemnification of Board Members and Employees

14.03 First Reading of Policy 2210 Committees of the Board

~~2011~~2014 2210 Internal Operations **SUBJECT: COMMITTEES OF THE BOARD**

The Board may at its discretion establish committees for the purpose of undertaking a specific task in connection with Board activity. These committees, however, cannot make legal decisions for the entire Board.

At the request of the Board, the President shall appoint temporary committees consisting of less than a quorum of the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The President of the Board shall be an ex-officio member of such committees.

The Board of Education recognizes that it may be necessary from time to time to authorize advisory committees for the purpose of enlisting opinions and counsel of the general public. Such committees shall be appointed by the Board of Education. The Board has the right to accept, reject or modify all or any part of a committee recommendation.

Visitation Committees

The Board of Education ~~shall~~ may appoint one (1) or more committees ~~to annually to fulfill its obligations articulated in Policy 1310, subsections n and/or o. visit every school or department at least once annually and report on their conditions at the next regular meeting of the Board.~~

Policy 1310

Education Law Section 1708

Adopted: ~~10/11/11~~

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:45)

Recommended Action: Approve consent agenda item numbers 15.02-15.07

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor

Not Present: Trustee Osmond

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Fields, Dominique	ESL - Initial	ESL	11/6/14-11/5/17	1MA	New Position
*pending pre-employment processing					

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Boyer, Erica	Chamber Ensemble Director	\$1,744.00
Colevas, Paul	Student Affairs Council Advisor - HS	\$1,921.00
Curlew, Alicia	Debating Club - Model Congress Advisor	\$1,323.00
Nelsen-Epstein, Christi	French Club Advisor - HS	\$1,675.00
Warren, Kristen	Elementary Resource- Additional 2	\$2,015.00
Chartrand, Louis	Wrestling - Varsity - Head Coach	\$4,827.00
	1st, 2nd, & 3rd Longevity	\$677.00
Cytryn, Herbert	Skiing - Varsity - Head Coach (Girls)	\$2,983.00
	1st, 2nd, & 3rd Longevity	\$677.00
Gale, Trevor	Wrestling - Modified - Assistant Coach	\$1,960.00
Groeters, Michael	Basketball - Varsity - Head Coach (Girls)	\$4,827.00
Guest, Samuel	Basketball - Varsity - Head Coach (Boys)	\$4,827.00
Hoyt-Freidman, Jacob	Basketball - JV - Head (Boys)	\$3,688.00

Occhi, Andrew	Basketball - Modified - Head Coach (Girls)	\$2,452.00
Pezzello, Eric	Wrestling - JV - Assistant Coach	\$3,409.00
Rushford, Michael	Track Winter - Assistant Coach	\$2,664.00
Ugolino, Andrew	Track Winter - Head Coach	\$2,983.00

LEAVE OF ABSENCE EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1868	09/01/14-11/04/14(1/2 day)*	Medical - Paid
1868	11/04/14(1/2 day)-11/19/14(1/2 day)*	Medical - Unpaid
1868	11/19/14(1/2 day)-01/15/15(1/2 day)*	Medical - Paid(Sick Bank)
1868	01/15/15(1/2 day)-06/30/15*	Medical - Unpaid

*revised dates

SUBSTITUTES

NAME	POSITION	EFFECTIVE	AMOUNT
Blank, Jean	Proctor	10/1/2014*	\$37.00/hr
Groeters, Michael	Proctor	10/1/2014*	\$37.00/hr
Hamilton, Shelly	Proctor	10/1/2014*	\$37.00/hr
Haug, Margaret	Proctor	10/1/2014*	\$37.00/hr
Stropoli, Joanne	Proctor	10/1/2014*	On step

*retroactive

APPOINTMENTS: NON INSTRUCTIONAL

LEAVE OF ABSENCE EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2607	09/02/14-10/15/14	Medical - Paid
2607	10/16/14-10/17/14	Medical - Unpaid

SUBSTITUTES

NAME	POSITION	EFFECTIVE	AMOUNT
Weiser, Ginger	Substitute School Monitor	9/1/2014*	\$9.00/hr

*revised date

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/14, Confidential, as reviewed by Trustee Osmond

15.04 Accept Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$1,200.00 CASH, from Musiquarium Inc / Guitarmash.org to support the district's music initiatives.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Musiquarium // Guitarmash.org A2110.431-22 Music - Supplemental \$1,200.00

15.05 Approve Volunteers

Recommended Action: The Board of Education hereby approves the volunteers for Phoenicia: Christina Sutton, Craig Storch, Tracy Denton, Michelle Brewer, Julia Rose, Michelle Keary, Laryssa Whitehead, Leanne Buchinger, Christmas Tomlinson, Laura Fraser

15.06 September Financial Report

Recommended Action: The Board has reviewed and hereby accepts the Financial Management Report from September 2014

15.07 Accept External Auditor Report

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District accept and approve the Onteora Central School District Financial Report including management letter along with the audited extra classroom activity funds' financial statements including management letter for the 2013-2014 school year.

16. Board Committees Report - 5 min each**16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on TBD (proposed 9:50)**

11:00

Committee has not met since the last Board meeting

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 11/3/14

- Reviewing summer work, some is still not finished
 - The concrete on the stairs poured in HS is not meeting the core test and needs to be redone next summer
 - Longevity would be in question, not the solidity of it
 - Continuing brick veneer repairs
- Capital project plans have been sent to SED
- Track is completed
- Bid being worked developed for replacement of all the doors in MSHS
- Phoenicia parking lot still in planning stage will be worked on by architects shortly
- Spoke to District Insurance Carrier and found that the community can be involved in the assembly of playgrounds
 - Depending on design and utilizing a company representative to supervise
- The EPC is moving along, now coordinating the largest component of contract, the building management system
- Reviewing data about original 5 year plan 2011 at next meeting
- Submitted grant through NYSERDA for Phoenicia boiler
- Discussed formalizing goals
- Potential project solar through NY Power Authority and NYSERDA
 - No up front cost, 20 year agreement with local contractors
 - Installs solar panels on roofs so the District gets lower cost on electric and does not have to pay for installation

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:00 on 11/12/14

Discussion on Health and Wellness policy which is on the agenda for the Health and Wellness Committee

- Policy Committee to finalize policy before it goes back to Health and Wellness Committee

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in Room 207 on 10/23/14

Committee has not met since the last Board meeting

16.05 Ad Hoc Committee: Primary School. Next meeting is at Woodstock at 4pm on 10/23/14

- First meeting of the year is 10/23
- Put together power point on recommendations and the implementation of those recommendations
 - Members will be happy that their recommendations have been addressed
- Concerns raised at Woodstock PTA about music offerings in the primary schools, was referred to this committee
 - Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke will go to the PTA meetings to report on the work of this committee

16.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:40 am 11/5/14

Superintendent Phyllis McGill reported:

- Worked on 2 page handout for the rollout of school start time
- Discussed Facebook sharing of Superintendent's goals, Board and Superintendent letter on later start time and forming District Comprehensive Planning Team to look at change in start times
- Discussed process of communicating major district actions using a template
- Press release on NYSSBA conference presentation
- Will announce CCLS forum - discussing with BOCES

17. Old Business

17.01 The Board will discuss Old Business (proposed 10:05)
11:25

Trustee Kurnit asked about the ESL coordinator position progress

- Took former District Music Coordinator, changed and posted it as an ESL Coordinator

18. New Business

18.01 The Board will discuss New Business (proposed 10:10)

Trustee Moor suggested Board invite Board President or Superintendent of Glens Falls to do presentation on changing their start times

- They are sending a group to Ulster County 2020 Vision, was suggested that they may be able to do a presentation on 12/11/14, since they will be in town

Discussion on changing the Superintendent goal about start time

- Consensus by the Board to re-work the goal to get the committee to meet

upon return from NYSSBA and before next Board meeting

The Board had consensus and Superintendent Phyllis McGill acknowledged her support on the new goal as follows:

Based on the recommendation of the American Academy of Pediatrics and considerable other data-based research, plan and prepare for later start times for secondary students using an 8:45 am-9:00 am target

This goal acknowledges the need to factor into account current elementary start times, BOCES attendance and extra-curricular activities, and the need to engage the community in the planning process.

Trustee Davis asked that the committee address a contingent of students in the HS that help support their families by working after school

- Trustee Fletcher noted that another school district in Ulster county starts later and ends earlier than Onteora, so may not have to make day later

District Clerk to reach out to PTAs for Testing Reduction Task Force

Trustee Kurnit asked about the \$2 billion Smart School Technology Bond Act

- Superintendent Phyllis McGill noted that it is being taken into consideration in the technology audit

19. Request For Information

19.01 The Board will request information (proposed 10:15)

11:55

Trustee Moor asked for a current class size report

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:20 duration 10 min or more)

Diana Kuster – Appreciate time on start times, hope as much time on algebra readiness

21. Adjournment

21.01 Adjourn Meeting (proposed 10:30). Next meeting is Tuesday, November 4, 2014 at 6pm in the Bennett School

Recommended Action: The meeting is adjourned at 12:00

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Osmond

Minutes Recorded By:

Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Ann McGillicuddy, Laurie Osmond, Tom Hickey, Gideon Moor, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, NOVEMBER 4, 2014

BENNETT SCHOOL

1. Opening Items

1.01 Call to Order 6:05

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis,
Trustee Moor

Not Present: Trustee Osmond

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 1 hour)

Recommended Action: Motion to enter into executive session to discuss OAA negotiations and the employment history of a particular person.

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

2.02 Exit Executive Session and Return to Public Session (proposed 7:00 pm)

Recommended Action: Motion to exit executive session and return to public session 7:20

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 10/21/14 BOE meeting

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

The Board asked for a moment of silence to honor Gary Wisniewski, who passed away this week

4. Public Hearing - Mission/Vision

4.01 The Board will hear from the public about the newly composed Mission and Vision Statements (proposed 7:05 duration 15 min. or longer)

Trustee Fletcher explained that the Board has worked on the Mission and Vision since July and will hold hearings at each of the elementary schools to give the public a chance to give feedback.

MISSION

Our Onteora schools exist to educate and nurture the children of our diverse community. Our mission is to create an engaging and healthy learning environment that empowers all students to pursue their dreams, achieve their goals, and contribute thoughtfully to the global community.

VISION

The Onteora Central School District provides an extraordinary education for every child; one that fosters intellectual curiosity, mutual respect, self respect, creative problem solving, individual expression, ethical decision making, and active engagement in the world. Through a holistic collaboration between students, families, the educational community, and Onteora residents at large, students will graduate as engaged citizens and life-long learners with the confidence, self-awareness and skills to live rich and successful lives. Our community nurtures and values its children.

No public comment was made during the hearing

5. Welcome

5.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 7:20 duration 10 min)

7:25

- 4th grade students are honoring veterans for Veterans day
 - Brought in pictures of family members that served for the country
 - Having community presentations
- Ms. Bruck and Ms. Mayone with BOCES grant writer Bonnie Meadow won Community foundation grant to go to Palace theater in Albany to see an Encore putting of ELA with writers
- Session 2 after school activities starting Monday
- Student government trying to raise money by having a “non- event” fundraiser
 - Invitation to all Bennett parents to pay \$5 to attend Derek Jeter’s Retirement Party

6. Board District News

6.01 The Board will announce District news (proposed 7:30)

7:30

Trustee McGillicuddy annual NYSSBA convention was last weekend – very beneficial

Trustee Fletcher reported:

- Bennett Halloween party was loud and great fun - children had great energy
- 4 plus Superintendent went to NYSSBA
 - Trustee Fletcher and Superintendent Phyllis McGill presented for first time
- Attended 2020 Vision for Ulster County meeting which are reconvening on 12/12/14

- Got together last November with view as to where to go in future
- 2 subjects reflect papers just written – later start times for adolescents–
 - Glenn Falls to present – they moved start time to 8:30
 - Hoping to film and bring back to District
- Regional Transportation – get information to make recommendations
 - Look at county as a whole in the future

7. Superintendent District News

7.01 The Superintendent announce District news (proposed 7:35)

7:33

- Met with all faculties and parent organizations sharing the Board goals and Superintendent goals
 - Update on Shared Decision Making Committee for later HS start times
 - Based on negotiations, membership must be from 2002 document
Onteora Shared Decision Making with modifications
 - 4 extra parents
 - 1 more ONTEA member
 - 1 ONTSA (Onteora Non-Teacher Supervisors Association) member
 - 1 more principal
 - Meeting will be in public with minutes that will be posted
 - 1 year commitment according to the document
 - Reporting back from time to time
 - Committee will work by consensus:
- Adam Turba, Andrew Occhi, Brian Connolly, Claudia Kuhn, Dillon VanLeuvan, Gabriel Buono, Harvey Boyer, Jennifer O'Connor, Katie Legnini, Lance Edelman, Lindsay Hereth, Maxanne Resnick, Nancy Parisio, Nicole Sommer, Phyllis McGill, Richard Deruvo, Robert Hallock, Sarah Turck, Valerie Storey, Virginia Wiswall
- Condolences to family and friends of Gary Wisnewski
 - New Athletic Director, Mike Carney started Monday
 - New ESL teacher Dominique Fields will start Thursday
 - MS Science Fair tomorrow 2:45 – 5:00 pm

Discussion:

- Where does Shared Decision Making Document exist in paperwork?
 - Trying to find original document
 - It is the official method for forming committees that are asking for stakeholder groups
 - Will be violating a negotiated document if it is not used
 - Primary Planning Committee was not based upon making a decision, but study what was going on in primary schools
 - Study group
 - Committee did not make decisions
 - Committee will not be making decision, but studying how to realize goal
 - Board is no longer represented on the team
 - Adding members would be done when the committee met
 - But already added members through negotiations with all unions

to add parent members

- Charge of committee: Provide parameters, identify hurdles and craft solutions specific to the Onteora CSD in regards to the following Superintendent Goal:

“...plan and prepare for later start times for secondary students using an 8:45 am-9:00 am target. This goal acknowledges the need to factor into account current elementary start times, BOCES attendance and extra-curricular activities, and the need to engage the community in the planning process.”

8. Student Representative Report

8.01 Student Representative Mary Sorich will report to the Board (proposed 7:40)
7:55

Trustee Fletcher introduced the new Student Rep, Mary Sorich

- 2 student government meetings, to elect officials and talk about goals, motives and interest to see things change
- 20 members
- First to arise is the issue of School mascot of the Indian being offensive
 - Expressed desire to change
 - Plan to survey students and bring back to Board
- Discussed later start time- majority of student present opposed
 - Student government requests representation on the committee 2 students to express student's views
- Interest in Green Committee – courtyard into a vegetable garden
- Ideas on curriculum and technology
 - Poll what is missing from electives
 - Out of date or slow software on laptops and add Google Chrome
- Meetings every other Friday

9. Acknowledge Public Be Heard Comments

9.01 The Board will acknowledge the public be heard comments from the last meeting
Melissa Pierson, Brian Connolly, Rich DeRuvo, Jay Cohen, Maxanne Resnick, Kristen Eberhard, Valerie Storey, Dianna Kuster, James Ayers, Sophia Musialkiewicz, Lysa Ingalsbe, Steve Greenfield

Trustee Fletcher thanked everyone for cordial remarks

- The Board does not have conversation with the public, discuss topics at next meeting
- Public comments in no way reflect Board's views or intentions

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 7:45 duration 10 min or more)

8:00

Cindy O'Connor – works with Drowsy Driving Prevention – everyone's internal clock can be re-set by changing sleep habits

Robert Warren – Thanked Board for hard work. In favor of time change; elected the Board, need to believe that they will overcome obstacles without hurting programs

Robert Wagner – in support of start time

Scott Cronin – Burn out is the number 1 among corporations; change is inconvenient and uncomfortable

Barbara Mansfield – Thanked Board for research and work, struggle with staying up late and studying – students need sleep

Seema Sudan – first time getting up this early – lived in other state that don't start this early

Katie Legnini – Majority of HS opposed even though they need the sleep

11. Presentations

11.01 Assistant Superintendent for Curriculum and Instruction will present about the results of the Primary School Planning Committee (proposed 7:55 duration 20 min) 8:20

- Committee started late fall 2013 to tackle issue with class size, but also looked at other focus areas which were developed
- 3 subcommittees met regularly and shared research with each other, as well as data available
- Results of subcommittees:
 - Summer Academy for Incoming Kindergarteners
 - Improved distribution of DSS Childcare Information and Financial Support for Parents and Providers
 - Early education screening will begin this year
 - Additional UPK Grant Funding for 20 full-day Pre-K slots in pre-schools around the area
 - Established Social Thinking! as the District's Social Emotional Learning Curriculum
 - Provided professional development and materials to staff
 - Provided informational sessions and materials to parents
 - K-3 Class Size Regulations developed
 - Some classes are at the high range or over
 - Will accommodate in this year's budget
 - Research shows that putting more adults in the classroom is not the answer
- 14-15 priorities
 - Pre-K
 - Professional Learning Community (PLC)
 - Transition from Pre-K to kindergarten
 - Screening
 - ESL Programming
 - At both Primary Schools
 - Increase learning opportunities at Summer Student Academy using grants
 - Transition to Intermediate School
 - Curriculum Enhancement
 - Improve early literacy development
 - Improve STEAM –Science, Technology, Engineering, Arts, and Mathematics at early level

- All sub committees to consider:
- What grant funding opportunities might exist to support our work on this priority?
- What professional development implications are there for teachers and staff around this priority?
- What parent education and engagement opportunities should we explore around this priority?

12. Break

12.01 The Board will break for 5 minutes (proposed 8:15)

The Board called a break at 8:40

13. Discussion

13.01 Report of the NYSSBA 2014 Convention (proposed 8:20 duration 20 min)

8:50

Trustee Fletcher began, Trustee Kurnit finished voting on NYSSBA resolutions

- NYSSBA is getting their own push back on common core and began defense of NYSSBA
- Amendment supporting RICs for data storage
 - Is voluntary and data will not be sold
 - Supporting state aid for Professional Development passed
- All in support of full day kindergarten
- Pre-K funding amended to support additional “sustained” funding so the funding will continue next year
- Resolution to provide equal funding amongst NYS districts
- No plan for fiscally distressed districts
 - Wording was unclear, since the State does not have a plan but allows District to raise levy limit
- Affordable care act failed

Superintendent Phyllis McGill reported:

- Presentation feedback was positive
- Creating a Professional Learning Culture to Outlast Mandates
 - Power Point on Board Docs
 - District used mandates to improve school district
 - Built professional cultures on only what they can control in public schools
 - Commitment to all student’s learning
 - Goals come from School Improvement Team

Trustee Fletcher reported:

- Long time Apple employee, now Vice President of Education John Couch spoke
- Then joined a round table discussion with Commissioner John King, NYC Chancellor, Carmen Fariña, Regent Meryl Tisch, and NYSSBA Executive Director, Tim Kremer, hosted by NY1

- John Couch has experience as a school board member
- Spoke about technology with children
 - Apple has International Baccalaureate available on I-Tunes U
 - 70% of 7th graders have smart phones
 - Apple does not get anything done without collaborative partnership
 - I-pads can be about substitution and not transformational for education
 - Technology should empower you to do something you couldn't do without the technology
- Now have technology to individualize learning
- Conversation changed to percentages and tests
- Ms. Farina received negative feedback from audience when she remarked that we should be like Finland and Singapore but don't do the hard work

Trustee McGillicuddy reported:

- Flip classroom presented by 2 teachers in Long Island
 - Transform what they are doing in Middle School
 - Greatly benefitted all students
 - Teachers film themselves giving a lesson 10 to 15 min long
 - Students watch at night, spend class time working on practice with teachers giving individual support to students
 - Discuss on future agenda - can use District software to view lessons

Trustee Kurnit reported:

- Bended Blended Learning for large geographical area district with small population
 - Started special school for struggling students
 - learning plans, introduced technology
 - Bonic Learning Center
 - Bringing into main part of public schools with classes
 - Uses current technology in schools
- Harvard Professor, Dr. Gil Nome spoke about a program in education resiliency
 - Social-emotional development
- Professor David Berliner spoke of Confronting Educational Myths and Lies with Logic
 - Not supportive of things happening in public education
- Bring faculty into discussions about Professional Learning Communities, Flip Learning, etc.
 - Get the presentations interested in sharing

13.02 Discussion of "Breakfast with the Board" meeting with staff (proposed 8:40 duration)
9:20

Motion to lay agenda item on the table until the next Board meeting

Motioned: Trustee Fletcher

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

13.03 Discussion on using the new voting machines (proposed 8:50 duration 10 min)

- District Clerk reported that will cost \$1,800 more than vote costs now
- Prints report of write in votes
- Ulster County gives machine and District hires county people to work

14. Independent Contract Retainers

14.01 Approve all ICRs (summary provided) (proposed 9:00)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainer item #s 14.02 - 14.04

9:30

SUMMARY OF ICRs

Applehead Recording	Mentor in Music recording – no stipend
Wildlife Encounters	Mentor in taxidermy
Matthew Savatgy	Environmental Science program at Woodstock (same as Phoenicia & Bennett)

Motioned: Trustee Kurnit

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

14.02 Approve Applehead Recording ICR

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Applehead Recording for the period beginning October 9, 2014 to May 28, 2015, as a mentor in music recording and authorizes the Superintendent to sign such an agreement.

14.03 Approve Wildlife Encounters ICR

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Wildlife Encounters Taxidermy for the period beginning October 15, 2014 to May 28, 2015 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, as a mentor in Taxidermy and authorizes the Superintendent to sign such an agreement.

14.04 Approve Savatgy ICR

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Matthew Savatgy for the period beginning November 7, 2014 to June 1, 2015 at a rate of \$1,500.00 per residency, to a maximum of \$1,500.00, as Environmental Scientist in Residence at Woodstock Elementary School and authorizes the Superintendent to sign such an agreement.

15. Discussion & Possible Action

15.01 Second Reading of Policy 1310 Powers and Duties of the Board (proposed 9:05)

Recommended Action: The Board of Education hereby adopts Policy 1310 as written

Motioned: Trustee Moor

Seconded: Trustee Davis

Result: Una

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

2014 1310 By-Laws **SUBJECT: POWERS AND DUTIES OF THE BOARD**

The Board of Education shall have powers and duties as set forth in New York State Education Law, principally Articles 35 and 37, and other applicable Federal and State laws and regulations. In general, the Board shall have in all respects the superintendence, management and control of the educational affairs of the District and shall have all the powers necessary to exercise these powers expressly granted to it by the laws of New York State and the Commissioner of Education.

Duties and responsibilities of the Board of Education include, but are not limited to, the following:

- a) Perform all duties and exercise all powers granted to it by the rules of the Board of Regents and the regulations of the Commissioner of Education.
- b) Prescribe regulations and by-laws necessary to the effective conduct of all proceedings which include general management, operation, control and discipline of the schools, and all other educational, social or recreational activities and other interests under its charge or direction.
- c) Establish and maintain such free schools for children and adults as such board shall deem necessary to meet the demands of the District.
- d) May maintain public libraries, and shall establish and equip such playgrounds and recreation centers as they deem proper.
- e) Authorize the general courses of study which shall be given in the schools and shall approve the content of such courses before they become operative.
- f) Determine where each pupil will attend, determine textbooks to be used, and regulate the admission and grade placement of pupils.
- g) Create, maintain or abolish such positions and divisions as in its judgment may be necessary for the proper and efficient administration and management of its schools.
- h) Prescribe rules and regulations for the care, control and safekeeping of all school property.
- i) Provide all equipment, books, furniture, and supplies for the proper and efficient management of all schools.
- j) In its discretion, conduct, authorize and maintain such extra classroom activities, including the operation of cafeterias for pupils and teachers, as the Board from time to time shall deem proper. Prescribe rules and regulations to govern moneys received or derived from carrying on extra classroom activities.
- k) Provide transportation, home teaching or special classes for students with disabilities and delinquent children in accordance with law and regulation, irrespective of the school they legally attend.
- l) Call special elections of the qualified voters of the District when deemed necessary and shall give notice of special or annual elections to such voter.
- m) Appoint a School District Clerk who shall also be clerk of the Board of Education, and a School District Treasurer.
- n) Visit the physical plant once a year and report at the next regular meeting of the Board of Education on the conditions thereof.

o—p) Visit each school in session and report at the next regular meeting of the Board of Education on the educational program.

Policy 2210

Education Law Sections 1604, 1709 and 1804

NOTE: Refer also to Policy #6540 Defense and Indemnification of Board Members and Employees

15.02 Second Reading of Policy 2210 Committees of the Board (proposed 9:10)

Recommended Action: The Board of Education hereby adopts Policy 2210 as written

Motioned: Trustee Moor

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

~~2014~~2014 2210 Internal Operations **SUBJECT: COMMITTEES OF THE BOARD**

The Board may at its discretion establish committees for the purpose of undertaking a specific task in connection with Board activity. These committees, however, cannot make legal decisions for the entire Board.

At the request of the Board, the President shall appoint temporary committees consisting of less than a quorum of the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The President of the Board shall be an ex-officio member of such committees.

The Board of Education recognizes that it may be necessary from time to time to authorize advisory committees for the purpose of enlisting opinions and counsel of the general public. Such committees shall be appointed by the Board of Education. The Board has the right to accept, reject or modify all or any part of a committee recommendation.

Visitation Committees

The Board of Education ~~shall~~may appoint one (1) or more committees ~~to annually to fulfill its obligations articulated in Policy 1310, subsections n and/or o. visit every school or department at least once annually and report on their conditions at the next regular meeting of the Board.~~

Policy 1310

Education Law Section 1708

Adopted: ~~10/11/11~~

15.03 BOCES Special Election (proposed 9:15)

Recommended Action: The Board of Education hereby casts its vote for Susan Gilmore

Motioned: Trustee Kurnit

Seconded: Trustee Davis

A Special Election is to be held at the next regularly scheduled Board meeting of each component district, but not later than November 20, 2014 for the purpose of electing a BOCES Board member to fill the unexpired term of Regina Tantillo-Swanson (Highland Representative) who resigned from her BOCES Board seat.

The Board seat must be occupied by a Highland representative. The election is a required formality.

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

16. Consent Agenda

16.01 Approve Consent Agenda (proposed 9:20)

Recommended Action: Approve consent agenda item numbers 16.02-16.06

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Motion: Remove stipend "Department Chair ESL"

Motioned: Trustee Kurnit

Seconded: Trustee Davis

- Discussion with OAA that some responsibilities may fall under administrative association and fit as stipend in their contract
- Superintendent asked for 2 weeks to resolve matter
- Do not need MOA, as in 10/7/14 minutes but OTA President would like an MOA or MOU

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

Result: Unanimous

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

16.02 Personnel Agenda

SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective September 1, 2014.

Name	Position	School	Current			Additional		Received		
			Step	Credit	Salary	Credits	Salary	Step	Credits	Salary
Lynn Battista	Teacher	High School	16M	48	\$94,544.00	6	\$ 798.00	16M	54	\$95,342.00
Jeannine Burkhardt	Math	High School	19M	18	\$95,725.00	6	\$ 798.00	19M	24	\$96,523.00
Patrick Burkhardt	PE	Phoenicia	13M	0	\$82,299.00	6	\$ 798.00	13M	6	\$83,097.00
Michele Darling	OT	All	22B	18	\$104,680.00	6	\$ 414.00	22B	24	\$105,094.00
Aubree Ferraro	Math	Middle School	10M	36	\$ 82,040.00	6	\$ 798.00	10M	42	\$82,838.00
Lisa Haller	SE	Woodstock	22M	42	\$ 111,052.00	6	\$ 798.00	22M	48	\$111,850.00
Robert Hallock	Classroom	Phoenicia	7M	0	\$ 71,964.00	6	\$ 798.00	7M	6	\$72,762.00
Cynthia Hancock	Classroom	Bennett	22M	0	\$ 112,776.00	6	\$ 798.00	22M	6	\$113,574.00
Karen Hansen	Nurse	Middle School	10	0	\$ 55,289.00	stipend-BA \$ 1,308.00		10B	--	\$ 56,597.00
Elizabeth Lefferts	Classroom	Bennett	6M	6	\$ 71,001.00	6	\$ 798.00	6M	12	\$71,799.00
Rachel Lim	Classroom	Woodstock	6M	18	\$ 72,597.00	6	\$ 798.00	6M	24	\$73,395.00
Nicole Mastrangelo	SE	Bennett	16M	48	\$ 94,544.00	6	\$ 798.00	16M	54	\$95,342.00
Lori Matteson	SE	Middle School	15M	24	\$ 89,239.00	12	\$ 1,596.00	15M	36	\$90,835.00
Karen McKenna	Music	Bennett	18M	30	\$ 95,643.00	6	\$ 798.00	18M	36	\$96,441.00
Cathy Merritt	SE	High School	22M	42	\$ 118,362.00	6	\$ 798.00	22M	48	\$119,160.00
Rebecca Moskin	Classroom	Phoenicia	4M	12	\$ 68,312.00	6	\$ 798.00	4M	18	\$69,110.00
Robin Osswald	ESL	Phoenicia	11M	6	\$ 79,788.00	6	\$ 798.00	11M	12	\$80,586.00
Robin Panico	ESL	Bennett	4M	0	\$ 66,716.00	12	\$ 1,596.00	4M	12	\$68,312.00
Eric Pezzello	PE	High School	12M	42	\$ 86,227.00	12	\$ 1,596.00	12M	54	\$87,823.00
Nicole Polacco	Reading	Woodstock	5M	6	\$ 69,230.00	12	\$ 1,596.00	5M	18	\$70,826.00
Nicole Ryan	SE	Bennett	9M	24	\$ 78,676.00	6	\$ 798.00	9M	30	\$79,474.00

Cynthia Scherry	Classroom	Bennett	13M	12	\$ 83,895.00	6	\$ 798.00	13M	18	\$84,693.00
Jaclyn Sobolewski	Classroom	Phoenicia	7M	12	\$ 73,560.00	6	\$ 798.00	7M	18	\$74,358.00
Tamika Sorbellini	Classroom	Woodstock	16M	24	\$ 91,352.00	6	\$ 798.00	16M	30	\$92,150.00
Doris Thomas	SS	High School	15M	6	\$ 86,845.00	6	\$ 798.00	15M	12	\$87,643.00
Sarah Turck	Guidance	High School	7M	48	\$ 86,182.80	6	\$ 877.80	7M	54	\$87,060.60
Amy Weisz	Librarian	MS-HS	11M	36	\$ 83,778.00	6	\$ 798.00	11M	42	\$84,576.00
Candice Wiltsie	Guidance	Bennett	8M	54	\$88,999.90	6	\$ 887.80	8M	60	\$89,887.70

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Kasprzyk, Christopher	Elementary Rec - Bennett (split w/M. Ryan)	\$1,681.00
Ryan, Matthew	Elementary Rec - Bennett (split w/C. Kasprzyk)	\$1,681.00
Osswald, Robin	Dept. Chairs - ESL (District Wide)	\$6,840.00
Stewart, Valerie	Sixth Teaching Assignment - LOTE (Intro to Spanish) (Pro-rated 10/17/14-6/30/14)	\$6,535.62

Hinchey, Julia*	Basketball - JV - Head Coach (Girls)	\$3,688.00
Perez, Brian**	Skiing - Varsity - Head Coach (Boys)	\$2,983.00

*pending pre-employment processing and coaching certification

**pending completion of certification updates

APPOINTMENTS: NON INSTRUCTIONAL

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2342	10/06/14-11/23/14	Medical - Paid
2607	09/02/14-10/15/14	Medical - Paid
2607	10/16/14-10/29/14	Medical - Unpaid
2607	10/30/14-10/31/14	Medical - Paid (Sick Bank)

16.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/14, Confidential, as reviewed by Trustee McGillicuddy

16.04 Approve SEQRA for EPC

Recommended Action: WHEREAS, the Board of Education of the Onteora Central School District ("Board of Education" or "District") is proposing to implement energy conservation measures at all district facilities ("Project") on a Energy Performance Contract basis; and
WHEREAS, the scope of the Project is identified in the document "Attachment A" attached hereto; and
WHEREAS, said improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and
WHEREAS, the proposed Project involves the maintenance or repair involving no substantial changes in an existing structure; or the replacement, rehabilitation or reconstruction of a structure, or facility in kind, on the same site that does not exceed the thresholds of 6 N.Y.C.R.R. 617.4, which work is classified as a Type II Action under the current Department of Environmental Conservation SEQRA Regulations 6

N.Y.C.R.R. 617.5(c)(2); and

WHEREAS, under SEQRA, Type II Actions are declared as actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all of the information related to the Project, including the recommendation of the District's consultant, to the project.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:

- a. The proposed Project is classified as a Type II Action; and
- b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is precluded from further environmental review.

16.05 Warrant Schedule

Recommended Action: The Board of Education has reviewed and hereby accepts the Warrant Schedule 10

16.06 Contract for Realtor for West Hurley

Recommended Action: WHEREAS, the Board of Education of the Onteora Central School District ("Board of Education" or "District") solicited proposals for real estate broker services in connection with the West Hurley Elementary School; and WHEREAS, proposals were received by September 22, 2014 and reviewed by the Administration and Board of Education; and

WHEREAS, the Administration is recommending that Win Morrison Realty be awarded an exclusive right to sell or lease the West Hurley Elementary School; NOW, THEREFORE BE IT RESOLVED, that the Board of Education approve Win Morrison Realty as the exclusive broker for the sale or lease of the West Hurley Elementary School upon the terms and conditions set forth in its contract; and BE IT FURTHER RESOLVED, that the Board President be authorized to execute all documents in furtherance of this resolution.

17. Board Committees Report - 5 min each

9:35

17.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on TBD (proposed 9:25)

Committee has not met since last meeting

17.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 12/1/14

Met yesterday will report at next meeting

17.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:00 on 11/12/14

Committee has not met since last meeting.

Trustee Fletcher will not be present – alternate Board member, Trustee McGillicuddy

should attend

17.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 3:00 in the Woodstock School on 11/13/14

- Met on 10/23/14 and 11 were in attendance
- Discussed Board goal to support agriculture and science programs, asked Trustee Moor to come speak about his vision of that goal
 - Meeting will be at Woodstock
- Interested in seeing revisions to policy
- Discussion of whole wheat products - Lunch Manager Christine Downs explained that they use actual whole grain
- Staff member is trying to get Girls on the Run program for grades 3-5 and 6-8 girls
 - 10 week program where girls meet for 1 ½ hour – discuss issues and train for 5k race
 - \$135 per girl
- Will keep abreast on later start times committee
- Personal hygiene issue at primary school
 - Whole classes do not have time wash hands before meals
 - Would like policies involving hand washing
- Interim AD Louis Chioffi suggested to consider having athletic trainer after school for games and practices
 - Benefits are worth the nominal costs especially for concussions and recovery
- Organic milk – Boice Bros. is the only producer who put in bids for milk and they do not offer organic milk, there are no growth hormones in their milk
 - Close to organic without the stamp
- Sherry Runk from BOCES replaced Chris Downs
 - Healthy Hungry Free Kids Act of 2010 – NYS regulations
 - See policy to be in compliance with NYS regulations
- Broaden agenda of committee to include mental health

17.05 Ad Hoc Committee: Primary School. Next meeting is at Woodstock at 4pm on 11/20/14

- Was approached by a parent and a teacher to join committee
- Sub committees will decide what they want to work on
- Recruit to sub committees as appropriate

17.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:40 am 11/5/14

Committee has not met since last meeting
Re-schedule meeting

17.07 Update of the Task Force for Testing Reduction
9:45

- Put out for request for staff people

- Just put out a call to get conversation going
 - Be sure Superintendent Phyllis McGill or Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke is present
- Trustee McGillicuddy to be Board representative and Committee Chair
- Set a meeting date, put out a call and contact parents who have signed up for the committee
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to share what work is going on and the intent of the negotiations
 - Is still in negotiation, so can't share particulars
 - Answer questions from parents
 - Trustee McGillicuddy to ask for any presentations or materials for committee

18. Old Business

18.01 The Board will discuss Old Business (proposed 9:40)

9:55

Trustee Davis reported the organization of Healthy Hungry Free Kids Act of 2010

19. New Business

19.01 The Board will discuss New Business (proposed 9:45)

Trustee Kurnit asked for clarification of student government Green Committee

- Is a student organization started last year

Trustee Fletcher asked for Board members to attend the 2020 Vision for Ulster County Committee reconvening on 12/12/14

- Asking for 6 Board members from each school district

Trustee Moor asked to put a motion before UCSBA calling on all Ulster County Districts to examine the use of later start time and ask each district to have the same conversation as Onteora

- Can be raised at UCSBA or at the 2020 Vision Committee

Trustee Fletcher asked if materials for Board meeting could be supplied physically as well as digitally

- If interested, can pick up the Friday before next Board meeting from the District Clerk

20. Request For Information

20.01 The Board will request information (proposed 9:50)

Trustee Fletcher asked:

- Fire alarm at Woodstock
 - When company refreshed batteries, they were not re-connected
 - Fire drills do not put call out to fire houses
 - Following up in other schools
- HS student in injury – update on her progress
- History of SDM document – and how they work- presentation
 - Board has been on hiring teams, which is also part of SDM
 - Clarification – understanding where it came from, legal structure of it

- Board table discussion
- District's plan is supposed to be reviewed bi-annually and does not seem to have been reviewed since 2002
- Consensus
- Presentations
 - Report from Director of Transportation Nicole Sommer
 - Number of buses run, times of journeys, capacity, earliest pick up, latest drop off, time buses have to be on the road in the morning
 - Consensus
 - Report on what Bennett is doing in Project Based Learning at Bennett
- Figures on absence and tardiness in MS/HS
- Number of 2 and 3 hour delays and early closings in the last few years
- NYSSBA presentation by Gil Nome referenced the importance of having county mental health professionals in District beyond social workers, Safety Team may be right place

21. Public Comment

21.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:55 duration 10 min or more)

Rich DeRuvo – Green Committee rolled back into Facilities committee, working at reducing testing K-12 with Elaine Conroy and APPR team – use them to provide information, looking for original SDM signed document, Board should ask to study the later start times rather than make the goal to plan and prepare

Cindy O'Connor – SDM Committees should not have Board members on it – should trust people on the committee to report to Board. Board members could not be on the committee without driving the committee to do what the Board wants.

Trustee Moor remarked that his intention was to ask UCSBA to call on member Districts to study the implementation of later start times in their districts, because it would be inappropriate for this Board to ask other Boards to “plan and prepare”

22. Adjournment

22.01 Adjourn Meeting (proposed 10:05). Next meeting is Tuesday, November 18, 2014 at 6pm in the Phoenicia School

Recommended Action: The meeting is adjourned at 10:20

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Moor

Not Present: Trustee Osmond

Minutes Recorded By:
Fern Amster



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, NOVEMBER 18, 2014
PHOENICIA SCHOOL

1. Opening Items

- 1.01 Call to Order 6:05
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,
Trustee Moor, Trustee Davis

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the
11/4/14 and 11/7/14 BOE meetings

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,
Trustee Moor, Trustee Davis

3. Public Hearing - Mission/Vision

- 3.01 The Board will hear from the public about the newly composed Mission and Vision
Statements (proposed 6:05 duration 15 min. or longer)
No comment was made

Discussion on if this is the version on the Vision approved at the 10/21/14 meeting

- District Clerk to check the recording of 10/21/14

MISSION

Our Onteora schools exist to educate and nurture the children of our diverse community. Our mission is to create an engaging and healthy learning environment that empowers all students to pursue their dreams, achieve their goals, and contribute thoughtfully to the global community.

VISION

The Onteora Central School District provides an extraordinary education for every child; one that fosters intellectual curiosity, mutual respect, self respect, creative problem solving, individual expression, ethical decision making, and active engagement in the world. Through a holistic collaboration between students, families, the educational community, and Onteora residents at large, students will graduate as engaged citizens and life-long learners with the confidence, self-awareness and skills to live rich and successful lives. Our community nurtures and values its children.

4. Welcome

- 4.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:20 duration 10 min)

6:15

- American Education Week Celebration reminds us that our children are our most important asset
 - Event was today, 40 parents came to go class to class with their child

- Annual Senior Citizen Luncheon is on Thursday
 - More than 40 seniors attending
 - Connection between the youngest children and the senior citizens is wonderful
- In preparation of food baskets donations
 - Collecting food for families in need
 - Taking donations - local grocers are very generous
- Holiday Cheer was created and coordinated by teachers in the building
 - Select families anonymously to give everything they need for holidays and beyond
- Wonderful model when children see that the adults in their environment are giving back to each other

5. Board District News

5.01 The Board will announce District news (proposed 6:30)

Trustee McGillicuddy reported

- Attended Ulster County School Board meeting with Trustee Kurnit
- Ulster County Legislative Action Committee was charged with lobbying for elimination of GEA
 - Reached out to Orange County School Board Association, who had success getting community members to lobby
 - All component Districts present agreed
 - Working to get a united front in county
- Regent Finn was there taking questions from the group
- NYS Educational Conference Board is comprised of school board, parent, teach and administrator associations
 - Working to get State Aid due to school districts
- Ulster County 2020 Vision reconvening 12/12/14 can bring 6 people from each district
 - Figure out who will attend from Onteora Central School District
 - Community members, staff members, administrators, teachers, parents, board members are invited
 - One issue being addressed is later start times
 - District Comprehensive Planning team for Later Start times should send someone

Trustee Fletcher suggested sending the Onteora GEA resolution to the new State Senator George Amedore, as he campaigned as a proponent of eliminating the GEA

Trustee Fletcher added:

- Other focus of Ulster County 2020 Vision group is Regional transportation
 - Perhaps invite Transportation Director Nicole Sommer to attend
- Task Force on Testing Reduction is Thursday, 11/20/14

Trustee McGillicuddy reported on the Task Force for Testing Reduction

- Charge: To work on the following Onteora CSD Board Of Education goal for the year 2014-15:

- After careful study, develop and adopt an actionable policy and/or plan regarding testing, reflecting the Board's desire to avoid over-testing, 'teaching to the test,' the infringement upon instructional time, and the perception thereof. Work in collaboration with PTAs, Administrators, Teachers and other staff members to develop a policy and /or plan that can be supported by all stake-holders.
- Looking for as many as teachers, staff members, non-teachers to participate
- Meeting on Thursday, will be able to speak or write comments

Trustee Fletcher reported:

- Research articles up on Board Docs and copies will be available at the Task Force on Testing Reduction meeting on Thursday
 - Task Force came about from concerns voiced by staff, administration and parents
 - Especially in grades 3-8
- Still need to follow laws and mandates but trying to be proactive to make lives at school better
 - 6pm MS/HS Auditorium
- Have Bennett School Project Based Learning presentation 2 meetings from now

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 6:35)

Superintendent Phyllis McGill introduced the new Director of Athletics, Health and PE and Dean of Students Mike Carney

- Joined Onteora Central School District 11/3/14
- Clear favorite of Shared Advisory Committee
 - Only candidate they would accept of the group interviewed

Other News:

- Senator Seward came to High School to give a proclamation recognizing and paying tribute to Onteora High School for being named on the Daily Beast's List of top Nation's best High Schools in for 3 years in a row
 - 526 among 754 schools – 1 of 2 Ulster County Schools named
 - Shared in Mr. Knoche's civics class
- Information session on Common Core Learning Standards in ELA and Math for students in grades K-6 on 12/4/14 from 6-9 pm
 - To better inform parents on learning standards and how parents can better support their children at home
 - Begin as whole group and then break out sessions
 - Put on by BOCES (as content specialists) and our own staff
- DCPT on Later Start Times first meeting Monday, 11/24/14 at 3:45 in Room 120A
 - 20 members; follows Shared Decision Making Document for a District Comprehensive Planning Team
 - Charge: Provide parameters, identify hurdles, and craft solutions specific to the Onteora CSD in regards to the following Superintendent goal:

“Based on the recommendation of the American Academy of Pediatrics and considerable other data-based research, plan and prepare for later start times for secondary students using an 8:45 am-9:00 am target. This goal acknowledges the need to factor into account current elementary start times, BOCES attendance and extra-curricular activities, and the need to engage the community in the planning process.”

Discussion:

- Video as much as possible for parents with conflicts
- Direct request from PTAs who wanted to know more about it
 - Perhaps have a second session
- There is no one person chairing the DCPT
 - Will discuss roles at the first meeting
 - Really is shared decision making group
- Superintendent, OTA President, ONTEA President and Director of Transportation set the agenda together
- Document is very old and must be reviewed
 - Meant to be reviewed biennial and is 15 years old

7. Student Representative Report

7.01 Student Representative Mary Sorich will report to the Board (proposed 6:40)
6:45

Student Government President Mary Sorich and Vice President Aidan Klein

- Not had a meeting since last Board meeting
- Meeting Thursday
 - Planning polls – opinion on later start time and mascot
- Club fair during lunch to explore clubs
- Appointing members to green tech committee
- Looking for volunteers within Student Government to attend DCPT and Task Force on Later Start Times

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
Cindy O'Connor (spoke twice), Robert Warren, Robert Wagner, Scott Cronin, Barbara Mansfield, Seema Sudan, Katie Legnini, Rich DeRuvo

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:45 duration 10 min or more)

6:50

Rich DeRuvo – American Academy of Pediatrics also discusses Seasonal Affective Disorder as a disorder. Change Superintendent goal for later start times

Lou Chartrand – Reconsider start time- each year have 8-10 athletes in jeopardy of failing, athletics saved students who would not have graduated– changing the start time will effect after-school opportunities including athletics

Kristin Rotella – Reconfiguration was a big change for Olive children who were separated. Many districts that have gone to later start times have sacrificed their

athletic program, after school programs and special education programs. Parents were not heard before reconfiguration and it had many promises not kept. Olive parents and children feel like visitors at Phoenicia

Lori Matteson – Reach your community culture goal to work with the stakeholders. Finish the reconfiguration and help parents and students feel comfortable at all schools

Jay Cohen – 43 states have Districts that initiated later start times. Young teenagers needless suffering with sleep deprivation – if the solution is not later start times, come up with another solution

Roy Brueckner – Young children with older children on the bus won't work. Parents will not be able to be home to put teenagers on bus. Vote on it

Paul Wright – Look carefully at the issue, do not make a rush decision

Sierra Smith – Empty Board seat has still not been filled. Listen to the stakeholders on later start time

Brian Connolly – Decide if time change is right for Onteora. No parameter or hurdle to overcome that will help athletes and BOCES – free breakfast won't happen if buses pick up students from their homes. Have children exercise, turn off electronics and go to sleep earlier. Think about all students – not just majority.

- Board vacancy is on agenda tonight
- Not expecting start time to change next year
- Hudson Valley Parent Interview conducted a couple of months ago when the Board had discussed the later start time several times and no one voiced dissatisfaction

10. Presentations

10.01 Presentation by Director of Transportation, Nicole Sommer (proposed 6:55 duration 25 min; 15 present 10 ques.)

7:25

Most challenging is changed in bus, program and building assignments

School	# of bus runs	Longest Run	shortest run	earliest pickup	departs garage	Arrives at school	Departs from school	Last drop-off
MS/HS	27 am 28 pm	51 min	21 min	6:37	6:21	7:25	2:42	3:23
Bennett	17	56 min	33 min	7:45	7:26	8:40	3:40	4:40
Woodstock	11	1 hour	33 min	7:42	7:19	8:40	3:40	4:30
Phoenicia	9	1 hour	28 min	7:41	7:22	8:40	3:40	4:40

- Try to combine runs to save money
- Cannot have less than a 3 hour bus run by contract
- Currently have 54 buses doing 97 bus routes

Discussion:

- Have this presentation every year
- Hard to find people to work 4-5 hours a day that are willing to get the license to drive a bus
- To add bus runs to alleviate time, changes contract and needs more drivers
 - Difficult to get drivers because it is a 4-5 hour day and people need full

time jobs

- Changes in student placement changes all the routes
- In talking to other Districts, not unusual to have 1 hour bus run
- Big part of transportation budget is to transport to private and parochial schools
 - Taking some children 1 ½ hours – 2 hours away
- Buses are not at capacity but due to reconfiguration not as many children on each run
- In Ulster County, Onteora has the earliest start time
 - Difficult for students to be out in the dark and cold before 7 am
- Each K-12 private and parochial school students ride the same bus
 - 3 buses to Woodstock Day School
 - Have later start time by choice
 - Private and parochial buses do not have problems with mixed ages
 - One referral in 7 years – behavior monitored by bus drivers and cameras allow incidents/complaints to be viewed
- Onteora late bus runs are mixed grades 4-12
- P-Tech and Alt Ed program children are picked up and bused directly to BOCES
 - Are out-of-District Placement Students
- Career Tech students are part of HS, but take classes at Vo-Tech

11. Discussion

8:10

Motion to move agenda item 11.03 to next on the agenda

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

11.03 Later Start Times for MS/HS Students: Data and Recent Reports (proposed 7:35)

- Trustee Fletcher explained that the Board has been discussing later start times for quite a while and showed some of the research the Board used to inform the Board [available on Board Docs under this item and in Quick Links on the main page]
 - Fairfax County, Sag Harbor, Lower Orangetown, a Cape Cod School District, MA school districts and South Carolina school district currently making the change
 - NJ legislature has approved a study, RI studied sleep of children
 - Seoul, South Korea School Districts are changing next year
 - UK conducting year-long study of 32,000 pupils in 100 schools starting 1 hour later (10 am)
- Trustee Osmond added that a recent article in NY Times discusses the research on sleep deprivation in teenagers -has links to define terms
- American Academy of Pediatrics is not talking about sleep deprivation as a disorder, which is abnormal behavior that effects a small body of people
 - No mention of Seasonal Affective Disorder in studies

- Board has no intention of making sacrifices to the school programs
 - Look at case studies of Districts that have made the change
 - Every District is different
 - Wilton, CT changed start time due to League of Women Voters, a historically impartial organization
 - Sleep study before and after – students went to bed 3 min. later after change
 - Sports conferences worked with District to allow athletes to participate
- Board wants sports and all extra-curricular activities to thrive
 - Can be essential to helping students through school
- Trustee Moor is a teacher at Rhinebeck - bell at 7:30 - sees students every morning exhausted due to staying up late for school work, or didn't go to sleep late
 - Hears testimony from colleagues of the problems of early morning classes and that attention improves in the later periods
- Board's duty is to improve education for students and as parents and community members want the best for Onteora
- There is virtually unanimous agreement in research community that later start times for adolescents education will improve learning, health and safety
- Hope is that the committee will work together with open mind and address issues of all stakeholders
 - Committee should find out what conversation has been held with MHAL
 - Talk to other districts in region that are thinking of pushing the start times back
- Many parents have approached Board in past few years about starting early but do not want to speak in public or think to ask Board
 - Different sentiments in the wide demographic in the District
- Maybe students don't want to go later because they don't want to lose afterschool activities, see friends and do homework
 -
 -

11.01 2015-2016 Proposed Budgeting Calendar (proposed 7:20)

8:50

- Board need to decide if they want to pursue an increase in tax levy
- December will be in-house budget meetings
- 2nd meeting in December parameters/directives from Board

11.02 Vacant Board of Education Trustee Applications (proposed 7:25 duration 10 min)

- Trustee Fletcher suggested a way to review applications to make a decision for/at the next Board meeting
- NYSSBA clarified that interviews can be in executive or public session, but will appoint in public

- Discussion on interviewing candidates
 - Applicants should all be asked the same question
 - Look at list of questions used in the past
 - Each person to craft 1 or 2 questions and interview from those for the next meeting
 - Difficult to interview in public
- Tom Hickey resigned 8 weeks ago
- Trustee Moor will not be present at the 12/2/14 meeting
 - Consensus to have all Board members present and interview in executive session

14. Break

14.01 The Board will break for 5 minutes (proposed 8:10)
The Board took a break at approx. 9:00

11.02 Vacant Board of Education Trustee Applications (proposed 7:25 duration 10 min)
Continued

- Special meeting on 12/11/14 to interview in executive session with the intention to appoint and sit at Board table on 12/16/14 meeting

12. Independent Contract Retainers

12.01 Approve all ICRS (proposed 7:40 duration 10 min)
9:15

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.06

Motioned: Trustee Moor

Seconded: Trustee Osmond

- Board members met with National School Climate Center at NYSSBA
- Proposal is to pilot program at Bennett and move on to MS
 - Done by survey of parents, teachers, and students
 - Further enhance and sustain Professional Learning Communities
 - Intent is to work with administration and teacher leaders to pass information onto other schools
 - Professional Development for leadership team:
 - Guidance counselor, psychologist and social worker
 - To fully realize goals, very good way to collect data, provide data and create the kind of community we are looking for
 - Work will be systematic
 - Bennett Principal Gabriel Buono is in support of this program
 - Have neutral group do surveys and program
 - Supposed to follow up with survey every 2 years- Rhinebeck CSD does the follow up themselves
 - Work with Bennett on rough spots from reconfiguration
- Cost is high - \$8,050 plus up to \$1000 for travel
 - After-program support is additional
 - Moving onto other schools is additional
 - This is a paired down version from first proposal, which was \$20,000
 - Still could have additional funds, as more may be needed to complete

project

- How is PBIS working at Bennett? What is the practice of PBIS?
- What can be done with in-District professionals? Primary Schools was able to come up with solutions
 - Maybe a similar type of committee for Intermediate School

Motion to amend the motion to take off ICR Item #12.06

Motioned: Trustee Osmond

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Approve amended motion – items 12.02-12.05

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

- 2 Community mentor ICRs are for children of Trustee McGillicuddy and Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

12.02 Approve ICR for Dave Channon

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dave Channon, for the period beginning October 21, 2014 to May 28, 2015 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, as a mentor in Sculpture and authorizes the Superintendent to sign such an agreement.

12.03 Approve ICR for Dr. Alan Hans

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dr. Alan Hans, for the period beginning November 1, 2014 to May 28, 2015, as a mentor in Veterinary Medicine and authorizes the Superintendent to sign such an agreement.

12.04 Approve ICR for Sarah Plant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Sarah Plant for the period beginning October 17, 2014 to May 28, 2015 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, as a mentor in Scoring Music for Film and authorizes the Superintendent to sign such an agreement.

12.05 Approve ICR for Heath Tong

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Heath Tong for the period beginning November 1, 2014 to May 28, 2015 at a rate of \$250.00 for 25 hours, to a maximum of \$250.00, as a mentor in Physical Therapy and authorizes the Superintendent to sign such an agreement.

12.06 Approve ICR for National School Climate Center

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and the National School Climate Center, for the period beginning November 19, 2014 to May 30, 2015 at a rate of \$8,050 plus \$1000 maximum travel reimbursement as a school climate consultant and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Passed

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

No: Trustee Osmond

Trustee McGillicuddy explained that her vote is to support the Board and Superintendent

13. Discussion & Possible Action

Motion to change agenda and move item 13.03 to next item

Motioned: Trustee Fletcher

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis

13.03 MOA for Lyceum Club Advisor (proposed 8:05)

Recommended Action: The Board of Education hereby approves MOA #11182014A between the Onteora Central School District and the Onteora Teachers Association

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

- Trustee Davis expressed that this is similar to Law Journal in Law School, which was an important part of her education

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

13.01 Discussion on using the new voting machines (proposed 7:50 duration 10 min)
9:45

- Prints out tally and write in votes – much simpler process

- Using their trained election inspectors to run machines
- Registrar count should match the machine vote

Motion: Motion to accept the proposal from the Ulster County Board of Elections to use the county voting machines for the 15-16 Vote and Election

Motioned: Trustee Moor

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

13.02 MOA for ESL Stipend (proposed 8:00)

Recommended Action: The Onteora Central School District hereby approves MOA # 11182014 between the Onteora Central School District and the Onteora Teachers Association

Motioned: Trustee Davis

Seconded: Trustee Kurnit

- Onteora Teachers Association and Onteora Administrator Association are supportive of this MOA
 - OAA was not in support of the amount originally put on the agenda

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 8:15)

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Recommended Action: Approve consent agenda item numbers 15.02-15.06

Assistant Superintendent for Business Victoria McLaren said it has gone down over the last few years

County pays District the unpaid taxes and collects from land tax bills

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2014-2015

NAME	POSITION	AMOUNT
Cayea, Krista	Musical - Vocal Coach	\$1,109.00
	1st Longevity	\$156.00
Occhi, Andrew	Basketball - Modified - Head Coach (Boys)	\$2,452.00
Osswald, Robin	ESL Coordinator - District (pro-rated 11/19/14 - 06/30/15)	\$2,368.58

APPOINTMENTS: NON INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/ STEP	REMARKS
Gardinier, John *	Building Maintenance Mechanic	12/15/14-6/15/15	Step 5	Replaces P. Ryan

*pending pre-employment processing

SUBSTITUTES

NAME	POSITION	AMOUNT
Brownstein, Michael	Uncertified Substitute Teaching Assistant	\$ 9.00/hr
Davis, Loretta	Substitute Food Service Worker	\$ 9.00/hr
Kahmke, Debra	Uncertified Substitute Teaching Assistant	\$ 9.00/hr
Kahmke, Debra	Substitute School Monitor	\$ 9.00/hr
Kahmke, Debra	Substitute Clerical Worker	\$10.00/hr

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/14, Confidential, as reviewed by Trustee McGillicuddy

15.04 Approve Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$3,000.00 CASH, from The Quaranda Family Charitable Fund as a scholarship award for the Class of 2015.

The Superintendent recommends approval of the following donations:

Donee's Name Donation Amount

The Quaranda Family Charitable Fund \$3,000.00

The Superintendent recommends acceptance of a donation totaling \$50.00 CASH, from JustGive.org - Capella University Inspire Giving Program to support the Onteora school lunch program.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

JustGive.org – Capella University Inspire Giving Program

C2860.501-14 Supplies \$50.00

15.05 Approve Volunteers

Recommended Action: The Board of Education hereby approves the following volunteers: Woodstock - Kerin Brooks Smith Phoenicia - Brianna Keary

15.06 Unpaid Tax Warrant

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$4,046,907.51 and agree by signing such warrant.

- Has declined in past 4 years
- These are taxes that have gone unpaid- now the county pays Onteora this amount and adds it to each person's land tax bill

16. Board Committees Report - 5 min each

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration

4:30 on 12/8/14 (proposed 8:20)

10:05

- Committee has not met since the last Board meeting
- Working on filling 2 positions and a next meeting date
- Charter stipulates meeting quarterly
- Chair of Audit Committee Dan Spencer sent an email explaining that the committee meets 6 times a year and have 2 viable new members for the Audit Committee

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 12/1/14

Met on 11/3/14

- Discussed playgrounds with Playcore, a state-approved vendor
 - Bringing in 2 more vendors to next meeting
- Trying to get broader sense of what is available to recommend to Board and PTAs of Woodstock and Phoenicia
- Ongoing discussion of solar program
 - Waiting for state to provide a list of approved vendors for solar program
- Looked at 5 year Facilities Review of plan set up in 2010
 - Looking at items not completed or scheduled
- Discussion of need for a project manager for the summer work
 - Decided to use a "Clerk of the Works"

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:00 on 12/10/14

Met on 11/12/14, which was spent revising the District Health and Wellness policy and forwarded to Health & Wellness Committee

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 12/11/14

Met on 11/13/14

- Discussed Board Goal #8 – support using property for agriculture with students as in having a greenhouse agricultural program
 - Will talk to other districts that have accomplished this
- Discussed changes to Policy 5661 – Health and Wellness policy
 - Thought that some intricacies should be in a regulation instead of policy
 - Ulster County Department of Health rep on committee will be sure it is in compliance with laws
 - Committee followed USDA laws and regulations
 - Law changed in 2014- need to be sure policy complies
 - Discussed mechanism to review policy to be sure always in compliance, but no resolution
- Discussion on hand washing being a building issue
 - Alternatives in place – hard to get all students through washing hands before lunch
 - Schools were to institute using non-alcoholic hand wipes
- Parents should feel empowered, not dismissed so they participate in committees
 - Parent felt dismissed by school
 - Did not get to that part of the agenda during the meeting, but first

meeting through whole agenda

16.05 Ad Hoc Committee: Primary School. Next meeting is at Phoenicia Library at 4pm on 11/20/14

Committee has not met since the last Board meeting

16.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:40 am 11/21/14

Committee has not met since the last Board meeting

16.07 Update of the Task Force for Testing Reduction. First meeting is 6pm in the MS/HS auditorium on 11/20/14

Nothing else to report from earlier in the agenda

17. Old Business

17.01 The Board will discuss Old Business (proposed 8:40)
10:20

Trustee Fletcher raised that parents are upset that the new Social Emotional Learning program has eliminated the current program

- What are we losing and what are we gaining?

Superintendent Phyllis McGill explained:

Former Director of Health, Athletics, and PE, Nick Millas met with Ulster County Prevention Program because the teacher was having trouble getting access to classroom since the teachers need to volunteer to have her in the classroom

- Paired down program to be called, “Too cool for Drugs” and teachers volunteer dropped further
- Teachers felt redundancies in the 2 programs – Social Thinking and Ulster County Prevention Program so did not give her access
- County expressed concerns because we have a grant to do that program
 - Social workers feel that new program is more sustainable
- Since teachers are not allowing access the teacher is unable to implement program and the State is not willing to support program

Discussion:

- Trustee Kurnit commented that the Primary School SEL Committee did not know that the program was voluntary and would be dissolved
 - Not the intended outcome – Superintendent was unaware
- Social Thinking is not in Middle School – could the Ulster County Program be in upper grades
 - Was supposed to be pushing into Health classes in 8th grade, but had not been accessing 8th grade – Superintendent was unaware
- “Too Cool for Drugs” is not an appealing name for a program

18. New Business

18.01 The Board will discuss New Business (proposed 8:45)
10:30

11.03 later start times data allocated 5 minutes and was much more- need to attract Board candidates, but meetings are too long

- Send the GEA resolution to George Amedore
- Winter Law Conference is on the 3020a process
 - Anyone want to attend?

19. Request For Information

19.01 The Board will request information (proposed 8:50)

Trustee McGillicuddy asked:

- Update on LEAF Institute contract
- More about PBIS system in schools and how it works

Trustee Fletcher asked if the Board would normally hear about grievances if they cost the District money

- Healthy for the Board to know about grievances, especially when it cost money
- No grievances until this year

District Clerk Fern Amster asked if any Board members could meet with the State Auditors on Thursday

- Trustee Kurnit will come in on Thursday

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 8:55 duration 10 min or more)

10:37

Victoria Becker – Concerned that her child's IEP are not being followed. Had a problem with transportation

21. Adjournment

21.01 Adjourn Meeting (proposed 9:05). Next meeting is Tuesday, December 2, 2014 at 6pm in the Woodstock School

Recommended Action: The meeting is adjourned at 10:45

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

THURSDAY, DECEMBER 11, 2014

(Rescheduled from December 2, 2014)

Woodstock School

1. Opening Items

- 1.01 Call to Order 5:30
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Osmond

2. Executive Session

- 2.01 Enter executive session (proposed 5:30 duration 2 hours)

Recommended Action: Motion to enter into executive session to discuss the appointment of a particular person and the contract of a particular employee

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Osmond

Now Present

Trustee Osmond arrived at approximately 5:40

- 2.02 Exit Executive Session and Return to Public Session (proposed 7:30 pm)

7:45

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 11/18/14 BOE meeting

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

4. Public Hearing - Mission/Vision

4.01 The Board will hear from the public about the newly composed Mission and Vision Statements (proposed 7:35 duration 15 min. or longer)

MISSION

Our Onteora schools exist to educate and nurture the children of our diverse community. Our mission is to create an engaging and healthy learning environment that empowers all students to pursue their dreams, achieve their goals, and contribute thoughtfully to the global community.

VISION

An Onteora education fosters intellectual curiosity, mutual respect, self-respect, creative problem solving, individual expression, ethical decision making and active engagement in the world. Our community values and supports its children, through a holistic collaboration among students, families, the educational community, and Onteora residents at large. Students will graduate as engaged citizens and life-long learners with the confidence, self-awareness and skills to reach their maximum potential, and to live rich and successful lives.

- No public comment was made
- 3rd Hearing with no public input
- New official new vision and mission

5. Welcome

5.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 7:50 duration 10 min)

Showed a Prezi presentation to outline events happening at school and learning opportunities

- Arm of the Sea did a presentation that was funded by a grant
 - Puppets and music with the theme of “City that Drinks Mountain Sky”
- Senior Luncheon had 35 participants
 - 3rd grade students were hosts and greeters
 - K, 1 & 2 provided entertainment
 - Created placemats and center pieces that were then donated to the Town of Woodstock for their Christmas dinner (Thanksgiving dinner was snowed out)
- PTA is remarkable
 - Healthy attendance at meetings
 - Received grant for the school garden from Whole Foods and Annie’s
 - Trying to extend growing season so children can enjoy the food they grow
 - Holiday Boutique provides wrapped gifts for students to buy
 - Holiday Craft Fair last weekend was well attended
 - money raised to help fund opportunities for students
 - Kidstock has been running for 5-6 weeks [Woodstock after-school program]
- Storytellers assembly for entire school, then worked with 2nd graders of Woodstock and Phoenicia
 - 2nd graders – acted out folktales for school and parents
- PBIS consultant from BOCES invited in to be sure PBIS program is age appropriate
 - Needs to have primary feel
 - Updating behavior matrix to be pictures instead of large sentences
 - Developed PBIS video with social thinking language - 2 min video

- Will create more videos and students will learn to use video software Final Cut Pro

6. Board District News

6.01 The Board will announce District news (proposed 8:00)

8:00

Trustee Fletcher reported on the vacant Trustee position

- Have 6 Board members now, 5 people applied to the position.
- Thanked everyone who applied to volunteer for the position and came out to be interviewed
- Hope all 5 candidates will run in May

Motion: Be it hereby resolved that the Board of Education of Onteora Central School District appoint Barbara Schnell fill the office vacated by Tom Hickey until the date of the next regular school election

Motioned: Trustee Osmond

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Trustee Davis reported:

- Basketball season is in full swing and is very exciting
- Tonight was Poetry Out Loud
- Sounds of Jazz performed at the DECA telethon along with other performances
- HS concert last week was wonderful

Trustee McGillicuddy reported:

- First Task Force on Test Reduction kickoff on 11/20/14
 - Good questions and dialogue
 - Would like more teachers and teaching assistants
 - Next meeting is the 12/17/14 then another meeting on 1/15/15
- On 11/21/14 attended the community WIFI symposium
 - Approximately 250 people attended
 - Good informational evening
 - Will share information with Health and Wellness committee and ask them to look into research about possible health risks of WIFI, especially to children
 - Woodstock residents concerned about WIFI in the schools
 - Other states have banned WIFI in the schools
- Tomorrow is 2020 vision symposium

Trustee Moor reported:

- Woodstock Holiday Fair by PTA last Saturday
 - Annual fundraiser
 - Entire cafeteria and front entranceway assembly of crafts
 - Fairly well attended - very nice event

Trustee Fletcher reported:

- Woodstock Holiday Craft Fair was enjoyable and great way to hear from community
- A 2020 Vision of Public Education in Ulster County symposium is tomorrow
 - started 1 year ago with sub-groups and had 4 papers published
 - New paper is on bell schedules
 - Each District in the county has different bell schedules which will impact sharing of services
 - Tomorrow's conference is on Regional Transportation and Later MS/HS Start Times
 - Glens Falls School District will present on their experience with changing their MS/HS to a later start time
 - Will be filmed and recorded
- Every school is having a seasonal event
 - Phoenicia has a Silent Auction tomorrow [was culmination of the week long Holiday Boutique]
 - DECA Holiday Drive
 - Bennett Holiday Boutique

Trustee Kurnit received clarification that a WIFI presenter presented an opposing point of view

7. Superintendent District News

7.01 The Superintendent announce District news (proposed 8:05)

In the Superintendent's absence, Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported:

- Common Core Learning Standards forum
 - 4 sessions after initial presentation
 - K-2 Math, K-2 ELA, 3-6 Math, 3-6 ELA
 - Separate Common Core from testing issue
 - Through conversation people saw the value of CCLS
 - While tests are connected to CCLS, see value of the standards
 - Frustration was the fast paced timeline and tie to APPR scores
 - Was not videotaped- BOCES denied request
 - No expense since it was part of a co-ser with BOCES
 - Should do more of them
- DCPT on Later Start Times met on 11/24/14 when minutes are approved at the next meeting on 12/22/14, they will be made public
- Upcoming events:
 - MS concert reschedule for the 12/18/14
 - HS Chorus on 12/17/144
 - Bennett Winter Concert is the 12/22/14

Assistant Superintendent for Business Victoria McLaren thanked the Building & Grounds staff who work very hard to be sure everyone is safe coming into the buildings after inclement weather

8. Student Representative Report

8.01 Student Representative Mary Sorich will report to the Board (proposed 8:10)
8:20

In absence of Mary Sorich, Aidan Klein reported

- Student Government met today and decided to create polls on later start times and new classes to add
 - Classes include: Know your Rights, Creative Writing 2, Art History., Environmental Sciences, Debate Class, Architecture and Engineering
- Annual Door Decorating Competition among teachers
 - Win bragging rights and a secret prize
- Also decorating main hallway for all holidays

Discussion:

- As crafting poll questions, be sure students give an opinion on later start times while dispelling rumors– i.e. if clubs don't get cancelled and the sports programs will not be cancelled or changed, what is your opinion?
 - Poll to be done with grades 7-12 during lunch periods
- Decided to not do a poll on the mascot
- Would be good to know how much sleep our students are getting
 - Hope District will do sleep survey

9. Acknowledge Public Be Heard Comments

9.01 The Board will acknowledge the public be heard comments from the last meeting
Rich DeRuvo, Lou Chartrand, Kristin Rotella, Lori Matteson, Jay Cohen, Roy Brueckner, Paul Wright, Sierra Smith, Brian Connolly, Victoria Becker

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 8:15 duration 10 min or more)
8:30

No public or students commented

11. Presentations

11.01 Ulster BOCES School Board President Robert Curran will update the Board
(proposed 8:25 duration 10 min)

- Workshop for new Board members offered each year is not well attended
 - Not sure if it should be done before or after petitions are due
- Each summer meets with Board Pres. and Vice Pres. - was asked to come to a Board meeting to discuss what BOCES is about and what programs are attended by Onteora students
 - Career Tech provides training in a trade and has New Visions which is a the opportunity to experience a career
 - Alternative Education is an alternative to traditional HS, but allows them to graduate from their home school with a diploma, not GED
 - Board should go to graduation
 - Special Ed program does not have many students from Onteora
 - P-Tech is meant for students who need an alternative to traditional HS

- and have computer ability
- Adult Education is aimed at giving people job skills; in addition there are recreational programs
- Business Services provides business office functions and grant writing
- RIC is computer center for 5 counties Rockland, Orange, Sullivan, Dutchess and Ulster
 - Scoring of testing, maintains computer records, training for computer skills
 - largest growing area of budget
- Can follow Ulster BOCES on Facebook
 - See stories such as the Career Tech Program to propose things to fly on the space shuttle
- Virtual AP courses – Art History, Comparative Government, Statistics, Geography

Discussion:

- Board took tour of BOCES 2 years ago
 - Eye opening to see 21st century programs
 - Organize another trip
- Training for new Board members before petitions or after
- Culinary program in Port Ewen invites Board members for a dinner where the students cook and serve
- Solar car designed and built in Career Tech
- P-tech has a cost to District - \$17,000 per seat
 - Governor had said there would be funding
- At Rural School Conference in July, P-tech teacher did a wonderful presentation
 - P-tech program is growing

12. Independent Contract Retainers

12.01 Approve all ICRs (proposed 8:35)

Recommended Action: The Board of Education hereby approves the ICRs in items 12.02-12.03

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

12.02 ICR - Brainstorm Computers and Technology

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Brainstorm Computers and Technology, for the period beginning November 11, 2014 to May 28, 2015 at a rate of \$250.00 , as a mentor in computer hardware and authorizes the Superintendent to sign such an agreement.

12.03 ICR - Finn

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Perdita Finn, for the period beginning November 17, 2014 to May 28, 2015 at a rate of \$250.00, as a mentor in creative writing and authorizes the Superintendent to sign such an agreement.

13. Discussion

13.01 Board Goal: Community and Culture (proposed 8:40 duration 20 min)

8:50

Board 14-15 Community and Culture Goal:

Foster an open, positive, collaborative relationship with the Community that is responsive to stakeholder concerns. Improve the district-wide school culture through clear communication of Board priorities, and appreciation for staff initiatives and student achievement. Encourage collaborative work that integrates and aligns curriculum and improves students' educational experience district-wide. Continue to grow and enlist community help in legislatively advocating for our students.

Potential Talking Points:

- 1) Task Force on Testing Reduction
- 2) Legislative Action Committee
- 3) Core Values
- 4) Primary Planning Committee
- 5) NSCC
- 6) Health and Wellness Committee
- 7) PTAs and attendance at their meetings
- 8) "One Onteora"
- 9) Common Core Learning Standards Forum
- 10) Other ideas re: 'appreciation for staff initiatives and student achievement'.

Trustee Fletcher explained:

- Looking at goals all year
- After last few Public Be Heard, need to address this goal
- 2 aspects to it: community involvement and appreciation for staff initiatives and student achievement

Discussion:

- CCLS Forum was not well attended, but important to have forums regularly
- Core Values defines the direction of the Board and what is really valued
- Communicate priorities and engage community
 - difficult to get good attendance in a district of almost 300 square miles
 - Need to know that events are going to be attended
- Maybe discuss in Communications Committee
- Perhaps run online learning through YouTube or website so forums can be viewed at their leisure
 - The CCLS event would have been difficult to video tape
 - Put on website the videos shown at the event and other videos for the public
 - Break into modules and target topics of greatest concern
- Utilize PTA structures to set up smaller scenarios in the primary schools using Onteora educators to do short presentations
 - Not everyone using digital media so District should make an effort to conduct workshops in person

- Perhaps at PTA meetings
- Board responded to the community:
 - through Task Force on Testing Reduction
 - Legislative Action Committee to communicate to legislatures
 - Approved National Culture and Climate Center, which is meeting with PTA
 - Health & Wellness Committee is good way for parents to be involved in physical and mental health of students
 - Board attends PTA buildings to report from the Board
 - Asked PTAs about areas the Board could be working on
 - Primary Planning Committee
- Core Values to be finalized at a January Board meeting, then put out to parents through website and Facebook
- Board to receive student and staff achievement to report at the start of each Board meeting
- Communications committee to talk about making short videos on what staff does in the District
 - Build library of videos to be pro-active
 - Honor student achievement, staff
 - Administration to work out
- Will be streaming Board meetings
- To address need to dispel rumors about later start times, perhaps make a video and post on website
 - Think about best way to address after the 2020 Symposium tomorrow and hearing how Glen's Falls addressed same problem
 - Attendees will share when video will be available
 - Acknowledge Fairfax County, the 11th biggest school district in country with 59,000 students in 287 miles, pushed start time later
- Appreciate hearing during Public Be Heard about culture and climate needs in District
 - Comments about concerns that areas of the reconfiguration need to be addressed in some of the buildings

No Longer Present

Trustee Davis left at approximately 9:00

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 9:00)

9:25

Recommended Action: Approve consent agenda item numbers 14.02-14.06

Motioned: Trustee Moor

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor

Not Present: Trustee Davis

Correct Salary Advancement from 11/4/14 agenda:

Candice Wiltsie	Guidance Bennett	8M	54	\$88,999.90	6	\$	87.80	8M	60	\$89,877.70
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APPOINTMENTS: ADMINISTRATIVE

INTERIM APPOINTMENT

NAME	POSITION	EFFECTIVE DATES	SALARY	REMARKS
Cioffi, Louis J. III*	Interim Athletic Director, Director of P.E. & Health & Dean of Students	09/15/14 - 11/06/14	\$495/day	replace N. Millas

*finalization of appointment dates

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2014-2015

NAME	POSITION	AMOUNT
McCarthy, Victoria	Musical - Director	\$3,802.00
Occhi, Andrew	Basketball - Modified - Head Coach (Boys) (REVISED)	\$2,452.00
	1st Longevity	\$156.00
Occhi, Andrew	Basketball - Modified - Head Coach (Girls) (REVISED)	\$2,452.00
	1st Longevity	\$156.00

SUBSTITUTES

NAME	POSITION	AMOUNT
Henry, Joni-Lynn	Uncertified Substitute Teaching Assistant	\$ 9.00/hr
Waser, Jessica	Certified Substitute Teacher	\$95.00/day

LEAVE OF ABSENCE

EMPLOYEE NUMBER

1928

EFFECTIVE DATE

FROM - TO

11/24/14 - 12/07/14

REASON

Medical - Paid

APPOINTMENTS: NON INSTRUCTIONAL

SUBSTITUTES

NAME	POSITION	AMOUNT
Henry, Joni-Lynn	Substitute School Monitor	\$ 9.00/hr
Henry, Joni-Lynn	Substitute Clerical Worker	\$10.00/hr

LEAVE OF ABSENCE

EMPLOYEE NUMBER

2342

EFFECTIVE DATE

FROM - TO

10/06/14-12/23/14*

REASON

Medical - Paid

*extension of leave

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/14, Confidential, as reviewed by Trustee Davis

14.04 Approve Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$6,825.00 CASH, from the Bennett Elementary School PTA to be used to support the 5th grade field trip to the Ashokan Center.

The Superintendent recommends approval to increase the 2014-2015 budget per the following donations:
Bennett PTA

A2110.431.03 Supplemental \$6,825.00

The Superintendent recommends acceptance of a donation totaling \$391.92 CASH, from Imagine Onteora with the support of The Reis Group of Kingston to purchase two covers with the Onteora logo to be used on the scoring tables during indoor sporting events at the Onteora High School and Middle School.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Imagine Onteora with support of The Reis Group of Kingston

A2855.431.18 Supplemental \$391.92

14.05 Approve Volunteer

Recommended Action: The Board of Education hereby approves the following volunteer: John Raffaele - Phoenicia

14.06 Approve the 2015-2016 Budget Calendar

Recommended Action: The Board of Education hereby approves the 2015-2016 Budget Development Calendar

15. Board Committees Report - 5 min each

15.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 12/8/14 (proposed 9:05)

9:25

Assistant Superintendent for Business Victoria McLaren reported:

- Recommending Corrective Action Plan be approved at the next Board meeting
- There are 2 new Audit Committee members

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 12/15/14

- Interviewed 2 playground specialist vendors
 - Meeting again Monday to discuss vendors advice to Board
 - One vendor is also a landscape architect
- Issue with current project for MS/HS
 - SED is asking for information and possible upgrades to the gym bathrooms to make them ADA compliant
 - May be asked to focus on in next list of projects
 - Asked architects to look at it and cost it out to see if can be part of current project
- Once playground vendor is chosen, Board will need to discuss scale of project in each school

15.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:00 on 12/10/14

Due to yesterday's snow day trying to reschedule for next week

15.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 12/11/14

Trustee Fletcher reported that they met today and worked exclusively on Wellness

Policy 5661

- Sherry Runck from BOCES had some significant changes to be sure it is up to date according to laws on physical education, nutrition
 - Will be sent to Policy Committee after one more look by Ms. Runck
- No date for the next meeting
- Trustee McGillicuddy to attend next meeting and ask committee to address WIFI in the schools

15.05 Ad Hoc Committee: Primary School. Next meeting is at Woodstock at 4pm on 12/18/14

- Committee has not met since the last Board meeting
- Sent email about changing the time to 5pm and found more parents are able to attend
- Sub committees may meet separately and report back
- Finalized a letter with Communications Specialist Valerie Havas that will be going home with Primary School students to encourage participation

15.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:40 am 12/18/14

Met on 11/21 – approved minutes from 10/17/14

- Discussed the videotaping not happening at CCLS
- Reviewed committee strategic objectives
 - Improve culture of Onteora and engage community
 - Put a face on PBIS in photos and videos explaining what it is about and how it affects schools
 - Primary School Planning Committee and how to encourage more parents and guardians to join
 - Professional Learning Communities to engage teachers
 - In the realm of building principals
 - Improve communication with families who do not speak English
 - Code of conduct has been translated into all languages in District and is on the website and has been sent home
 - One page research on later start times was translated to Spanish and sent home
 - Engage community to promote Onteora as 1 District
 - Encourage parents, guardians and staff to attend committee meetings to play an active role
 - Reach out through PTAs, use mobile app, letters home, and Facebook
 - Good way to unify community is through food or sports
 - Action plan to be drawn up by the Superintendent to promote strategic objective
 - Communicate Board policies, research presentation and major district news
 - Whenever the Board updates policies, send a press release to the media and the Superintendent will email all staff to keep everyone updated on policy
 - Policy committee to look at language of 1410 about policies

- Possible inclusion of language about dissemination of policy revisions and updates
- Communicate progress on Superintendent and Board goals
 - Rumors about later start times are being discussed as fact
 - Best be addressed by giving accurate information, hope to accomplish when minutes are released from DCPT on Later Start Times
- Also discussed an I-petition about eliminating the GEA

15.07 Update of the Task Force on Testing Reduction. Next meeting is 4:30 in Central Administration on 12/17/14

- The draft minutes are on Board Docs
- Move meeting MS/HS Library

16. Old Business

16.01 The Board will discuss Old Business (proposed 9:25)

9:40

No old business was discussed

17. New Business

17.01 The Board will discuss New Business (proposed 9:30)

- Policy committee to address recess by either adopting a policy from NYSSBA or creating a policy
- Policy 1310 states the Board is to visit each school in session and report back on the educational program
 - Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to work out with Principals
- Health & Wellness Committee to discuss the issue of WIFI in the schools
- Documentary called "Tapped" about the privatization of water and process of manufacturing plastic water bottles
 - Important to educate children; perhaps create project based learning around water
 - Utilize the auditorium maybe around Earth Day
 - Discuss with PTAs and Student Council Green Committee

18. Request For Information

18.01 The Board will request information (proposed 9:35)

9:50

Trustee McGillicuddy asked for an update on curriculum writing

19. Public Comment

19.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:40 duration 10 min or more)

No public commented

20. Adjournment

20.01 Adjourn Meeting (proposed 9:50). Next meeting is Tuesday, December 16, 2014 at 6pm in the Bennett School

Recommended Action: The meeting is adjourned at 9:50

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor

Not Present: Trustee Davis

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

5:30 p.m.

MINUTES

TUESDAY, DECEMBER 16, 2014

BENNETT SCHOOL

1. Opening Items

- 1.01 Call to Order 5:30
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis
Not Present: Trustee Osmond, Trustee McGillicuddy

2. Executive Session

- 2.01 Enter executive session (proposed 5:30 duration 1 hour 30 min)
Recommended Action: Motion to enter into executive session to discuss pending litigation with D & S Abatement, OAA negotiations, and the contract of the Superintendent
Motioned: Trustee Moor
Seconded: Trustee Davis
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis
Not Present: Trustee Osmond, Trustee McGillicuddy

Now Present

Trustee McGillicuddy arrived at approximately 5:50

- 2.02 Exit Executive Session and Return to Public Session (proposed 7pm)
Recommended Action: Motion to exit executive session and return to public session
7:20
Motioned: Trustee Davis
Seconded: Trustee Moor
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis
Not Present: Trustee Osmond

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts the minutes of the 12/11/14 BOE meeting
Motioned: Trustee Davis
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis
Not Present: Trustee Osmond

4. Welcome

4.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 7:10 duration 10 min)

- Shadow boxes on display at The Den in Marbletown
- PBIS store open to provide more immediate gratification for students
- Mr. Patchke supported, by the PTA, brought in Earl Pardini to cover westward expansion and had a publishing party in cafeteria
 - Authentic food and sing-a-long in American folk songs
- Mrs. Elmendorf is heading the Giving Tree Program to give presents anonymously to families in need
- 6th graders have a field trip to further studies of Edgar Allen Poe and other authors
- All activities are on website
- Concert is on Monday due to the snow last week

5. Board District News

5.01 The Board will announce District news (proposed 7:25)
7:30

Trustee Fletcher announced:

- Confirmed that the Board appointed Bobbi Schnell to fill the vacancy on the Board
- On Friday Trustee Kurnit, High School Principal Lance Edelman, Superintendent Phyllis McGill, Parent Valerie Story, Transportation Director Nicole Sommer and Trustee Fletcher attended 2020 meeting
 - Will report back separately
 - Shared experiences from Glens Falls who moved their start times back
- Phoenicia raised \$5,100 from Silent Auction
- Attended PTA meeting at Bennett

Trustee McGillicuddy

- Last night was UC Legislative Action Committee meeting in new Paltz
 - Working on their charge, created a county wide petition asking legislators to eliminate the GEA
 - End date end of January to send to legislatures, bring on lobby day in March
 - 4 Districts represented: Rondout, Wallkill, Ellenville, Onteora

Trustee Moor reported:

- Positive feedback at Woodstock School about Bobbi Schnell's appointment from teachers and parents

6. Superintendent District News

6.01 The Superintendent will update the Board on the District Comprehensive Planning Team on Later Start Times (proposed 7:30)

- First meeting 11/24/14 - 19 of the 20 participants attended
- Productive meeting
- 3 members of the community attended

- Meeting again 12/22/14 at 3:45 – 5:15 in room 120a will share minutes after approved

6.02 The Superintendent announce District news (proposed 7:35)

- National School Climate Center was cancelled due to snow last week, met today
 - Working with Bennett on culture and climate
 - Was here all day meeting with teacher leaders, focus groups with teachers and staff and the PTA in afternoon
 - Will launch survey to teachers, parents/guardians, students
- Attended 5th grade publishing on westward movement across country
- Tomorrow at 7pm is the HS Chorus and Small Ensemble Concert
- 12/18/14 is the MS concert – make up day for snow
- Bennett concert is 12/22/14 due to the snow
- Last day for students is 12/23/14
 - District offices open on 12/24/14, closed on 12/25/14 and 12/26/14
- Curriculum mapping: K-6 continue to do diary mapping, and music teachers have requested to map their curriculum on conference day
- Teachers Ginny Occhi and Jane Wolfrom, Principal Jen O'Connor and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke Attended a BOCES review of curriculum mapping software
 - NY Learns is the program that meets our needs
- Also attended vertical alignment workshop with Heidi Hayes Jacob, which is the next step in curricular mapping
 - NY Learns is doing a demonstration for all K-6 mappers and Professional Development Committee
 - Company provided temporary license to try out software
 - On state contract so it will be purchased through BOCES and we will get aid back

Discussion:

- District Comprehensive Planning Team on Later Start Times is open to the public on Monday
- Seemed that Onteora was the only District in the county to close last Wed 12/10/14- explanation:
 - Started out with delay Nicole sent a photo of 14 inches of snow in Pine Hill
 - District being so large ranges a great deal
 - Feeling was they could not keep the roads safe for travel
 - Director of Transportation drives roads around 1am, speaks to all highway departments and other Districts call Superintendent
 - Felt that the way the snow was coming, felt they could not get students to and from school safely

7. Student Representative Report

- 7.01 Student Representative Mary Sorich will report to the Board (proposed 7:40)
Student Representative was not present to give a report

8. Acknowledge Public Be Heard Comments

- 8.01 The Board will acknowledge the public be heard comments from the last meeting
No public comment was made at the last meeting

9. Public/Student Comment

- 9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:45 duration 10 min or more)
No public or student commented

10. Presentations

- 10.01 Presentation by ECC Technologies (proposed 7:55 duration 30 min; 15 present 15 ques)

7:45

Matt Crider representing ECC Technologies and Carole O'Neill, NYCATE and IT consultant that teamed with ECC for tonight's presentation

- Compiled report:
 - Met with group to formulate survey to be administered in June 2014 – had 127 responses
- Went through technology from District wide perspective and different grade levels
- Toured the buildings to see physical plant and observe classrooms at all schools to see how technology was being used
- Results of survey:
 - 2 important pieces of information
 - Of the 127 teachers 20% use technology more than 50% of the day
 - Should be looking at 100% of the staff using technology 50% of the day or more in the next 5 years
 - Sets the tone for why District is doing technology audit
 - 7% of teachers have complete understanding of 21st century framework
 - 51% have foundation of understanding
- Need professional development to get teachers to use equipment to potential
- Great foundation with Lance Edelman and Gabriel Buono
 - Great job getting curriculum piece in classrooms
 - Foundation understanding has to be implemented
 - For example: use Google Earth instead of maps, use Google Docs to create a collaborative document then create a multi-media project instead of a story on paper
- Overview Meeting with HS & MS Principals, and Technology Systems Manager
 - Surveyed each school for:
 - Telecom / Network Equipment Rooms
 - Computer Labs
 - Typical Classroom Tech Equipment & Wiring
 - Used to compile condition of network equipment and classroom equipment
 - SMARTBoard placements are too high or not strategically placed
 - High use of ELMOs
 - Teachers lacking workstations at their desk
 - Ancillary equipment used by students are not the appropriate size
 - Elementary had headphones that were adult size, so earpieces too

low

- Walk around of buildings to see what is happening in the classrooms
 - Saw digital demonstration of a flower being dissected
- High School has well equipped labs and classrooms
 - I-pad roll out effective in some grades
 - 3-D printer will be able to be used for school projects soon
 - Visual snapshot and seeing students
 - Robotics course in spring
- Management support was a focus brought by Superintendent Phyllis McGill
 1. Day to day tech support to end user
 2. How is the tech support team managed
 3. How is the team rolled up to leader team
 4. What is Professional Development

Recommendations Infrastructure

- Wide Area Network (WAN –Between Bldgs.) Request both WAN Bandwidth and Internet Utilization Report from BOCES
- Plan for 1gig WAN upon contract renewal (10 times what we have now)
- Get report from BOCES to see if utilization approaches 50%, need to look at bandwidth
- Use Smart School Money available to close an open conduit
- Investigate SIP options thru Telecom Vendor and/or BOCES for Telephone (Local & LD) Services & Video Conferencing
 - Not always available in rural areas

Recommendations Infrastructure Local Area Network (LAN –Within Bldgs.)

- Single mode fiber between Equipment Rooms to support 10G, 40G & 100G networks in future
- 10G uplinks between Equipment Rooms
- CAT6A Cables to Classroom and Wireless Access Points
- Standardize on 802.11ac APs for future purchases
- Replace Aerohive 802.11n APs at PES & WES for centrally managed cisco platform
- This campus is on CISCO platform, which is the newest and best
 - Other buildings need new platform to be on single management program

Recommendations Infrastructure Model Classroom Technology

- Cisco wireless access point
- Projector, or Interactive White Board with projector, or Interactive HD Monitor, Document Camera (where warranted)
- Standardizing an Instructional workstation with A/V control over multimedia equipment for every classroom
- IP Phone Set at Instructor's work area
- Low volume monochrome 8.5x11 laser printer and scanner and shared high volume color production copier/printer/scanner

Recommendations-Classrooms

- Increase Professional Development opportunities – critical for moving forward
 - 21st Century Framework is critical for teachers
- Blueprint walkthrough with Principal, Classroom Teacher and Systems Manager

- Create of a Digital Citizenship program throughout K-12
 - Heard in focus groups with faculty
- Restore the library media specialist position to include classroom coaching
 - Focus groups discussed lack of personnel to be part of Library Media Specialist to help teachers create 21st century classroom
- Continue realignment of SMARTBoards
- Increase use of iPads where deployed
 - Not for substitution but integrating into curriculum
 - Support teachers to take technology to the next level
- Budget permitting: Hire Technology Director to oversee that things are put in place
 - Option: Systems Manager should report directly to Assistant Superintendent for Instruction to get District view of what is going on
 - Need curriculum support
 - Without Technology Director Principals at HS and IS maintain their roles and stipends
- Computer Lab TAs maintain their roles and stipends – increase the use in the labs for teachers and students
- Creation of a formal technology committee, principals, tech people, reps from all schools, central office
 - Shared Decision Making process- collaboration effort
 - Hub that looks at all recommendations to move forward

Discussion:

- Survey called for more specific and pertinent professional development, sense that getting children ready for 21st century surrounded by 20th century buildings, teaching methods, funding
 - Teachers are excited about learning more
 - At High School, used survey to inform professional development
- Re-vamped the entire network recently to make the network operated as intended to
 - Use I-pads with 10th grade then expanded to 8-11 grade
 - Gap in equipment deployed and teachers using technology in their classrooms
 - Tablets need to be re-evaluated since now there are all different tables
 - Some Districts moving away from SMART Boards and to large monitor
 - Interactive comes from tablet to control what is on monitor from table
 - Much easier for younger students
- Lacking a Librarian on the elementary level with a technology integration expertise
 - Had an excellent teacher in primary schools that was let go during reconfiguration
 - Need technology support in elementary schools
- Need costs to see what should be spent
- Most Districts use BOCES, due to aid that comes back
- What are projections for 10 years from now
 - Technology will go through 2 life cycles

- Technology Committee needs to be established to get feedback on recommendations for budget
 - Reports to align with budget process
- Technology Director vs. Principals doing 2 jobs
 - Most school Districts our size or bigger have dedicated Technology Director, but the current model working well
 - Evident that be better served with full time Technology Director
- WIFI frequency health risks
 - Research has shown that due to nature of frequencies and way body conduct those frequencies of WIFI shows less risk than cell phones, which are closer to body, wattage to grams of body mass that is exposed to it, World Health Organization said that WIFO frequencies are well below any standards to date
 - All vendors have done studies for liabilities
 - Not seen a report that shows a definable health risk
- Everything mentioned has a cost and the Board needs to decide how to budget items
- Do not try to keep up with technology, jump ahead
- Computer stations can be leased instead of bought, because condition has reached useful life
 - Ideally: Workstations, tablets lifecycle in 3 years, Network -0 5 years
 - Sets up program, retire leases and bring in new equipment
- Creative sources of funding that can be explored by a Technology Director are NYSCAPE and Microsoft grant applications
 - Onteora has \$700,000 allocated in Smart School that can be used for professional development
 - Opportunities to get free subscriptions at conference, but need to commit to 4 day conference
- Short term bond on technology may be used to purchase professional development through BOCES by having people on site for several days a week

Now Present

Trustee Osmond arrived at approximately 8:10

10.02 Presentation on Project Based Learning at Bennett (proposed 8:25 duration 30 min 15 min present 15 min ques)

8:45

Gabriel Buono presented using the teacher's portfolios, teachers were not available to come out at this time

- Had received complaints that children are doing same homework as past students, no longer true
- In the 4th grade study the Colonial Times
 - Reading and Writing Project using historical fiction and non-fiction
 - Research using a rubric and making presentation
 - Listening and speaking, part of Common Core, used as they go through and make presentation
 - Teachers went to Senate House in Kingston field trips – connect what

- they are learning and use local resources to see
 - Saw authentic paper making
- Teacher Cindy Scherry dresses in colonial garb and writes articles as if in the time period
 - All students read articles such as how to build fire, make soap, money
- Project goal: How did the Colonial NY address its challenges as a society?
- The Colonial Trade Fair evolved into a ball
 - Take on colonial name, use language and idioms
 - Both PE teachers taught Washington's Cotillion
 - In music learned pieces from the time period and performed
- Study colonial trades: research on a particular trade
 - Weavers, soldiers, candle makers, tanners, black smiths, coopers, gun smiths
- Independent Contractor Mike Wallace asks the higher level questions of the trades i.e. Who benefits from your service?
- Through Community Based Learning brought in people to help
 - Sewers to work with parents and Mrs. Ziemba
 - Parents volunteered time to help make it successful
 - All teachers share a roll in learning
- Teachers College uses boxes and bullets to research colonial times
 - Teachers work together as a team
 - Have common time to collaborate
- Other skills brought in by Mike Wallace
 - Read excerpts by children that were keeping journals on wagon train and listening to music
 - Architecture of the time
 - Time frames and multiple sources of information
- Fifth grade focused on westward expansion
 - Red Dress Run fundraiser and take money to invest in field trips
 - Focus of New Orleans
 - Essential question is westward expansion with a focus of New Orleans
 - Donated money to charities when studying hurricanes over the last few years
 - This year using money to have a chef come in and create dishes from New Orleans
 - Make connections between what they are reading and westward expansion to New Orleans
 - Has evolved from one year to next with Karen Hadley
- 6th grade changed essential question from Ottomom Empire to Civilizations
 - Smaller projects starting with early man goes to civilized man
 - Trip to Berkshires Egyptian Museum

Discussion:

- Mike Wallace specialty in deep thinking of history
- All fourth grade teachers share a role in Colonial Times curriculum
 - Work with art teachers to make clothing- work as a team

- Have teachers developed a curriculum toward colonial trade fair since reconfiguration
 - Grown with TC – boxes and bullets to help do research, speeches, higher level questions and take learning deeper
- Has been on-going before reconfiguration
- Great example of experiential learning throughout the subject areas
- Aspects of it goes for the entire year – depends on curriculum – culmination activity toward the end
- It is the only PBL in fourth grade
 - Not enough time to do deep inquiry in entire curriculum
 - Teachers value teaching time and need to preserve the time
- Understanding that a big part of reconfiguration was PBL – cover all subjects by adopting a project in the beginning of the year
 - Hard to do grandiose projects for every single topic that cover in 4th grade curriculum- try to do in math, science, ELA and social studies where it naturally lends itself
 - Too much material to say every chapter/topic is to have a project
- Teacher interactions as they map out the projects is very time consuming
 - Describing Professional Learning Communities – being on same team
- District of Queensbury has students diary from K-12
 - Part of TC curriculum is writing portfolios
- Since reconfiguration have more vertical alignment going into 7th grade and 4th to 5th , 5th to 6th
 - Teachers are teaching to their strength and have vertical dialogue with curriculum
 - Children are getting better education because of reconfiguration
- Project Based Learning is to investigate and respond to a real life question or challenge
 - Perhaps a challenge about water which is a challenge today
 - Put students together and empower them to solve a problem in a year or semester
- Use technology to solve in multiple ways and subject areas
 - Inquiry based learning happens in smaller pockets
 - Mr. Savatgy is Science-in-Resident who works with 6th grade teachers on water in the area
- Time is a big obstacle to do inquiry-based learning do teachers have to teach curriculum and get to exams and next grade
- Curriculum mapping will help everyone create essential questions to articulate curriculum
- Teachers debated and decided on the greatest society to study
 - Projects chosen are tied to curriculum

11. Discussion

11.01 Discussion on Budget Parameters (proposed 8:55 duration 10 min)

9:30

Assistant Superintendent for Business Victoria McLaren:

- Retire contribution rates are going down or stable
 - ERS contribution going down by \$40,000
 - TRS this year 17.53%, projecting between 13% and 13½ % next year
- Health insurance continues to go up
 - Range of 5½ % to 10½ % Business Officials using 8% as placeholder
- Salary rollover – increase salary by a little of \$1 million
 - No staffing adjustments in there
 - New intense regulations for ESL will impact services and way we deliver them
 - Add another full time staff member with BOCES .6 FTE
- Potential reduction for 1 section at 6th grade level
- Ask Board to consider increasing levy, and utilizing carryover that since have had 0% levy increase for several years
 - One of the auditors from Comptroller in District will go over prior tax cap
 - Can't do calculation until mid-Jan. when CPI and State aid is published
- GEA elimination would amount to \$1.37 million for Onteora

Discussion:

- Meeting with auditor to verify carryover from tax cap last year
 - Would need 50% vote to go over tax cap with carryover
- Regents came out with \$2 billion school increase request, more than previous years
 - State wants surplus to rebuild roads and bridges
- What are costs to implement some of the more pressing recommendations from Technology Audit implementations?
 - Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke, Superintendent Phyllis McGill, Assistant Superintendent for Business Victoria McLaren will map out to present to Board after the Winter Break

11.02 The Board will discuss the reconvening of The 2020 Vision for Public Education in Ulster County (proposed 9:05 duration 15 min)

9:40

Trustee Fletcher reported:

- Felt like a NYSSBA convention that was free and catered to needs of Ulster County and our local District
- David Little gave a positive presentation and then presentation on Regional Transportation and Later Start Times
- 6 District out of the 8 Ulster County Districts were present
 - 4 Districts stayed through lunch and beyond
- Regional Transportation Presentation by District Superintendent from Hamilton-Fulton BOCES
 - Got districts aligned with bell schedules
 - 2 Districts combined buses that they owned – saved money
 - Had brand new garage
 - All drivers BOCES employees
 - Difficult here with contracted buses
 - They have roads that would challenge our mountain roads

- Allocate 3 snow days per year but worse weather than us
 - Did not know if buses used chains
 - Philosophy about clearing the roads and getting buses out
- Later Start Times Presentation by the Glens Falls School District
 - Gave examples of information sheets they provided to District
 - Filmed presentation
 - See if they could speak to public in public forum
 - They are a small 4 square mile district so they do not bus
 - Push for later start times was driven by administration and faculty (HS) in 2009
 - Conducted internal and external research 09-11
 - Superintendent put forward a Board resolution in 2011 to change start time
 - Board President is a physician who was interested
 - 5-4 vote, when Board changed voted again and passed again then again
 - Partnered with St. Lawrence U for an external sleep study
 - Did non-partisan sleep study
 - Found students sleep 5-6 hours a night
 - Students turned against it when realized they would get out later
 - Students involved in sports and after school activities picketed
 - After change, students that picketed admitted they were wrong on camera, all love it
 - Issues turned out to be non-issues
 - Melatonin kicks in around 10:45 pm in teenagers
 - Optimum time for sleep 11 pm-8 am
 - First year tardiness and failed courses cut in half; time outs, disorderly conduct, truancies all down
 - Pre-and post-study more students getting 8 hours sleep
 - #1 issue is sports games start at 4:00, used to get out at 2:45, other schools waited for them
 - Now get there 30 min before game instead of 1 hour
 - Cross Country Skiing was the only sport that really suffered
 - 1 sport cannot adversely affect whole school
 - Neighboring District has students come in later, but teachers hours stay the same
 - 2 weeks in fall that daylight is a concern – not change small amount in year
 - Vo-tech students come in early and get bused to BOCES
 - Did not use SDM, but a regular working committee and forums
 - Same issues we are having with student push back
 - Education is the slowest moving institute and making change is very difficult and their own faculty and staff poisoning the well
 - Handled rumor mill using the facts and data
 - Now seems it has always been this way
 - No magic solution to making the change easier

Trustee Kurnit reported:

- Once committee was formed, wrote and distributed in-depth survey
 - Gave baseline for research
 - Sleep diary and surveys
- 2 years to make change and had to vote twice
- They reported that the beginning of day is much calmer now
- Worked hard at providing the facts, papers

Superintendent Phyllis McGill reported on discussions in District

- Transportation Director thinking about the bus issue
- Change process is painful for people
- What are some ways to approach this to reap positives without negatives?
- How to manage rumor mill?
- BOCES Superintendent Chuck Khoury was present to see how BOCES can help
 - Possible co-ser for a County Wide Transportation Study

Discussion:

- Survey and film of presentation will be available to us
- Try to get Glenn Falls to come speak at Onteora
- Professional sleep study using a hospital

12. Independent Contract Retainers

12.01 Approve ICRs for Community Mentors (proposed 9:20)

Recommended Action: The Board of Education hereby approves the ICR items numbers 12.02-12.05

Cynthia Nikitin	Urban Development and Placemaking (<i>Placemaking' is both an overarching idea and a hands-on tool for improving a neighborhood, city or region. It has the potential to be one of the most transformative ideas of this century.</i>)
Dion Ogust	Concert Photography
Ten Broeck Commons	Nursing Home Care
Kevin Salem	Music Writing and Production

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

12.02 ICR- Nikitin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Cynthia Nikitin, for the period beginning November 17, 2014 to May 28, 2015 at a rate of \$250.00 to a maximum of \$250.00, as a mentor in Urban Planning & Placemaking and authorizes the Superintendent to sign such an agreement.

12.03 ICR- Ogust

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dion Ogust, for the period beginning November 19, 2014 to May 28, 2015 at a rate of \$250.00 to a maximum of \$250.00, as a mentor in Concert Photography and authorizes the Superintendent to sign such an agreement.

12.04 ICR-Ten Broeck

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Ten Broeck Commons, for the period beginning November 20, 2014 to May 28, 2015, as a mentor in Nursing Home Care and authorizes the Superintendent to sign such an agreement.

12.05 ICR- Salem

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kevin Salem, for the period beginning December 2, 2014 to May 28, 2015 at a rate of \$250.00 to a maximum of \$250.00, as a mentor in Music Writing and Production and authorizes the Superintendent to sign such an agreement.

12.06 Approve ICR for MS Diversity Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Camfel Productions, for a MS Diversity Day Presentation, on March 6, 2015 for the amount of \$795.00 per presentation to a maximum of \$795.00, and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

12.07 Approve ICR for Concert Accompanist

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Barbara Pickhardt, for the period beginning December 2014 to May 29, 2015 at a rate of \$45.00/hr for rehearsals and \$50.00/hr for concerts to a maximum of \$420.00, as a Concert Accompanist for the Middle High School and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,

Trustee Moor, Trustee Davis

13. Break

13.01 The Board will break for 5 minutes (proposed 9:25)

No break

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 9:30)

Recommended Action: Approve consent agenda item numbers 14.02-14.08

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

14.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY	DATES
Countryman, Kristina	Literacy (Birth-6)	Reading	09/01/13-08/31/15*	
Johnson, Diana	School Psychologist	Psychologist	09/01/14-08/31/16*	
Moskin, Rebecca	Students with Disabilities (B-2)	Special Education	09/01/13-08/31/15*	

*change in probationary dates due to tenure in previous district

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Colevas, Paul	Lyceum Club Advisor (Pro-rated 12/8/14-6/30/15)	\$825.53

SUBSTITUTES

NAME	POSITION	AMOUNT
Cortina, Michael	Uncertified Substitute Teacher	\$80.00/day
Thiel, Heather	Certified Substitute Teaching Assistant	\$10.00/hr

SUBSTITUTE - RESCISSION

NAME	POSITION	AMOUNT
Brownstein, Michael	Uncertified Substitute Teaching Assistant	\$9.00/hr

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1928	11/24/14 - 01/05/15*	Medical - Paid

*extension of leave

APPOINTMENTS: NON INSTRUCTIONAL

PROBATIONARY APPOINTMENT - RESCISSION

NAME	POSITION/SCHOOL	PROBATIONARY SALARY/ PERIOD	STEP	EFFECTIVE DATE
Gardinier, John*	Building Maintenance Mechanic	12/15/14-6/15/15	Step 5	11/18/14 (Retroactive)

*pending pre-employment processing

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special

Education (CPSE) Recommendations, Schedule U, #12/14, Confidential, as reviewed by Trustee Davis

14.04 Approve Donation of Equipment

Recommended Action: The Board of Education hereby accepts the donation of a Die Cast Machine valued at \$1247.29 to the Phoenicia School for creating instructional materials

14.05 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the Inter-School Transfer from Phoenicia to Woodstock for grade 1

14.06 Accept Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report of October 2014

14.07 Approve Corrective Action Plan from the External Audit

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Corrective Action Plan/Response to the Management Letter for the Independent Audit for the 2013/2014 school year filed with the New York State Education Department and the Office of the New York State Comptroller.

14.08 ECA - 1st quarter Report

Recommended Action: The Board hereby approves the ECA report for the 1st quarter of the 2014-2015 School Year

15. Board Committees Report - 5 min each

15.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 2/9/15 (proposed 9:35)

- Voted in 2 new members: Wendy Williams Wendy Wolfenson
- Dan Spencer is Chair of Committee
- Finalized calendar of meetings

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 1/5/15

- Need consensus on playground vendor to be able to move forward next summer
 - Money is already approved
 - Unanimously picked a playground vendor
 - Both primary school principals were present during meeting discussions
- Need to discuss distribution and allocation of funds between 2 schools on the next agenda
- Consensus on using Parkitechs vendor for playgrounds

15.03 Policy Committee - Trustee Moor to report. Next meeting is at Woodstock at 3:15 on 12/18/14

Has not met since last Board meeting

15.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on TBD

Has not met since last Board meeting

15.05 Ad Hoc Committee: Primary School. Next meeting is at Woodstock at 5pm on 12/18/14

Has not met since last Board meeting

15.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am 12/18/14

Has not met since last Board meeting

15.07 Update of the Task Force on Testing Reduction. Next meeting is in the MS/HS Library at 4:30 on 12/17/14

Has not met since last Board meeting

Trustee Fletcher reported from Bennett PTA Meeting:

- Teachers and parents are interested at Bennett
- Will ask attorney if Board can support opting out

16. Old Business

16.01 The Board will discuss Old Business (proposed 9:45)
10:15

No Old Business was discussed

17. New Business

17.01 The Board will discuss New Business (proposed 9:50)

- Request to discuss resolving the discrepancies between the SDM document and commissioner regulations on next agenda

18. Request For Information

18.01 The Board will request information (proposed 9:55)

Trustee Fletcher asked glen falls speak to us and external professional sleep study by a hospital (from 2020 Vision Conference discussion)

Trustee Kurnit asked:

- Agenda item at next Board meeting to discuss allocation of playground money
 - Board to review planned views at 2 schools
- Clearer explanation of chains on buses and going downhill by Nicole Sommer

Trustee McGillicuddy asked:

- I-pad rollout was there PD and how much
- Which grades have I-pads?
- Ask BOCES to conduct regional transportation study
- Ask Paul Jenkins from Glens Falls to come to district to present

Trustee Fletcher asked:

- Is there a procedure or protocol for Central office personnel to be in District at the start of school
 - What happens when an issue comes up are Central Administrators there?
- Would the board normally hear about grievances, how would they hear, would they hear about them in as a matter of course if they would cost money?
- Be sure RFIs from the 12/11/14 Board Meeting are passed onto the Superintendent

19. Public Comment

19.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:00 duration 10 min or more)

No public or student commented

20. Adjournment

20.01 Adjourn Meeting (proposed 10:10). Next meeting is Tuesday, January 13, 2015 at 6pm in the Phoenicia School. Happy New Year!

Recommended Action: The meeting is adjourned at 10:20

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, JANUARY 13, 2015

Phoenicia School

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

2. Executive Session

- 2.01 Enter executive session (proposed 6:00 duration 1 hour)

Recommended Action: Motion to enter into executive session to discuss the contract of the Superintendent, the employment of a particular individual pending litigation with D & S Abatement and OAA negotiations.

Motioned: Trustee McGillicuddy

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

- 2.02 Exit Executive Session and Return to Public Session (proposed 7:00 pm)

Recommended Action: Motion to exit executive session and return to public session 7:30

Motioned: Trustee McGillicuddy

Seconded: Bar

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 12/16/14 BOE meeting

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

4. Welcome

- 4.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 7:05 duration 10 min)

In absence of Linda Sella, Middle School Principal Jennifer O'Connor welcomed the

Board

- Welcomed the newest trustee to the Board, Barbara Schnell
- Described a program in the Middle School called Teaching the Hudson Valley (THV)
 - Helps educators share our region's natural, historic, and cultural treasures with students and fosters collaboration among schools, museums, parks, libraries, and other groups
 - 8th grade English teacher, Ms. Maltese received an Explore Award through THV for the 8th grade to travel to Clermont Historic Site
 - The trip connected history and English classes
 - Gave them a hands-on experience that uses primary source documents to extend their understanding of the time period
 - Students wrote narratives in English class and those who chose to write about a place were encouraged to submit their narrative to Teaching the Hudson Valley's contest "Writing About Place."
 - Brian Angevine won the essay contest for grades 6-8 with a piece about a place in the Hudson Valley that is very special to him, Little Tonche Mountain.
 - In the spring, THV will provide for the students in Brian's class to hike Giant Ledge supplying transportation, as well as a field guide from Bard's Environmental and Urban Studies Program

5. Board District News

5.01 The Board will announce District news and report on the UC Board Meeting with Legislators (proposed 7:15 duration 10 min)

7:35

Trustee Fletcher reported:

- Confirm that the Board is now 7 trustees strong - introduced, welcomed and thanked Trustee Schnell for serving
 - One of several candidates interviewed

Trustee McGillicuddy reported on the Ulster County School Board Association Legislative meeting

- Assemblyman Cahill and an aid for Assemblywoman Claudia Tenny Stressed that felt Governor is working to break monopoly that he feels public education has become
- Trustee McGillicuddy will write letter to all legislature of Ulster County about their lack of attendance at the Ulster County Legislative Meeting
- Asked Onteora communications committee to promote petition to eliminate the GEA on Facebook
 - Will send letter to paper asking community for support
- Next Ulster County meeting 2/12/15
- Attended with Trustee Kurnit

Trustee Davis reported:

- Onteora hosted UC Music Educators Jazz concert last week
 - Great to see kids working so hard and doing so well musically

6. Superintendent District News

6.01 The Superintendent will update the Board on the District Comprehensive Planning Team on Later Start Times (proposed 7:25)

The Superintendent was not present to give this update

6.02 The Superintendent announce District news (proposed 7:30)
7:40

In the absence of the Superintendent, Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported:

- Expressed appreciation that Trustee Schnell is on the Board
- DCPT on MS/HS Later Start Times first set of approved minutes are on website
 - 2nd meeting was in Dec and once minutes approved at the 1/26/15 meeting will put on website
- Coffee Chat last week – 1 parent attend
 - Next on 2/19/15 at 6pm
- National School Climate Center Survey for Bennett is being administered to all staff and students at Bennett
 - All parents and guardians are being offered to complete survey
 - Try to ensure parental involvement through Building leadership, PTA and Communication Specialist Valerie Havas
 - Will have results later in January
 - Will need to be analyzed and then shared

7. Student Representative Report

7.01 Student Representative Mary Sorich will report to the Board (proposed 7:35)

- Poll on later start times will be given out Monday English Dept.
 - Will be given to all 4 grades
- Meeting Thursday will decide if they will pursue mascot issue and how to do so
 - Possible poll
 - Board is interested in hearing result
- Decide what to put in courtyard in the spring
- Assigning a member on Task Force for Testing Reduction

Discussion:

- Poll should help to quell rumors about sports and after-school activities being cancelled
 - Offers options such as no 9th period
 - Ms. Sorich will email poll to Board
- Board is interested in secondary students getting more sleep, not taking away activities
- Mascot discussion is interesting in this day and age

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No Comments were made

9. Public/Student Comment

- 9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:40 duration 10 min or more)
No comments were made

10. Budget Update

- 10.01 2015-2016 Budget Presentation and Discussion Proposed 7:50 duration 20 min)
7:50

Current Draft Budget is a first draft will continue to change

- \$52 million – increase of 341,000 (less than 1 %)
- Retirement system rates are decreasing
- Health insurance smallest increase in years
- Majority of budget is instruction- mostly salaries
 - 29% is employee benefits
- Transportation is large due to the large district
 - Stay similar year to year
- \$1.1 million in salary increases from last year
- \$900,000 reduction in Inter-fund Transfer because have completed facility projects

Items not final in budget

- Staffing
 - Continue to be reviewed
 - Special Education annual reviews changes staffing
 - Initial BOCES Service same as last year
- Transportation
 - Increase assumed as 2% as this is the highest allowable increase as per our contract
 - Will find out in spring what CPI is, which may lower increase
- Retirement Rates
 - Both ERS and TRS have projected a reduction in District contribution rates
- Health Insurance
 - Rates are not yet finalized for 2015-2016
 - Projected an increase of 8% as a placeholder
- State Aid
 - We do not currently have State aid projections
 - Important in levy discussions

Largest revenue source is the tax base

- 80% of revenue is through tax payers
- State Aid is significant, must more dependent on tax collection

Proposed Staffing Changes

- Addition of 2.0 FTE ESL teachers in the draft budget
 - Due to changes in regulations modifying mandated service levels and ways services are delivered
- Addition of 1.0 FTE Library Media Specialist to assist with technology integration at elementary level
- Addition of 1.0 FTE Director of Technology
- Reduction of 0.60 FTE ESL from BOCES
- Reduction of 1.0 FTE Teaching Assistant

- Reduction of 1.0 FTE Elementary Education
 - Reduction of one class section, potentially through attrition
 - Depends on enrollment

Reserves Reduced to complete building repairs needed in District

- Employee Retirement System – reduce by \$1.5 million
- Capital \$0 from \$5 million
- Repairs reduced \$966,000

Next Steps

- Continue to meet with Supervisors/Principals to review building/department budgets
- Continue to review staffing proposals
- Incorporate the Governor's State Aid projections into the revenue budget
- Calculate tax levy limit, and determine tax levy
- Begin to develop the fund balance projection for June 2015 to determine available unappropriated fund balance

Discussion:

- Compare percentage of instruction and employee benefits with Districts of comparable enrollment
 - Oteora has a slightly higher percentage of budget for transportation
- Teacher attrition has to be done with new regulation on Class Size
 - Have cut and needed to replace/rehire so be careful before cutting
- Discussions in Albany currently about how aid has decreased over years
- Inter-fund transfers: School Lunch program, transportation for summer programs and money for emergency projects – not funding facility projects this year
- Since we have had no increase in levy in a few years, can use carry-over in levy limit calculation
- Reserves that can be used if District needed the funds:
 - Unemployment, retirement, tax certiorari, employee benefit reserve
 - Reserve for debt is solely to offset debt
 - Reserve for repairs can't be used without voter approval
- Discussion of Director of Technology and technology stipends needs to take place
 - Director of Technology has been discussed preliminarily with the administrators
 - Need job description, expectations and priorities
- English Language Learners needs and number of students changes- need to be flexible
 - ESL teachers can now serve students of multiple grades, next year only 2 grades at a time
- Debt service is the bond- have approximately another 5 years on loan
- Teachers have a 4% increase in salaries – step plus yearly increase
- Health insurance is approximately 8% increase at this time, CPI is approximately 1.6%
 - Health insurance raising so much more than inflation is difficult
 - Money that can be used in the classroom

- Next presentation have pie chart divide benefits - employee and retirees
- Many recommendations in Tech audit need costs
 - Slated to get \$860,000 from Smart School Bonds
 - Not sure how the money will be available
 - Good way to make technology purchases
- GEA is \$1.37 million for Onteora
 - Would take burden off taxpayers
- All very preliminary – may still have to cut
- Technology Audit process included inquiring with a number of companies and BOCES
- Check with other Districts for the cost of Director of Technology

11. Discussion

11.01 The Board will discuss the allocation of money for the playgrounds at Phoenicia and Woodstock (proposed 8:10 duration 15 min)

8:25

Facilities Committee wanted to make a recommendation to Board as to what would be a good use of funds for 2 schools

- \$350,000 total with \$30,000 held back for site work and issues that could arise
- Recommend money split of \$165,000 for Woodstock, \$155,000 for Phoenicia
 - Phoenicia has pre-school playground that is fairly new and will be maintained worth \$10,000

Discussion:

- Woodstock has 50% greater enrollment and is a larger community, thereby expected greater use than Phoenicia
 - May not be enough money to properly fill the playground at Phoenicia
 - In summer, Woodstock School playground is the only playground in town
- After the Board makes the decision, vendor will meet with PTAs to form playground committees
- Need rational for division of funds based on need and usage
 - Be sure enough money for both uses
- Square footage of 2 playgrounds
 - Mulched area in Phoenicia, not including preschool playground is 60' x 60'
 - Woodstock is 100' x 90'
- Per industry standards, cannot design playground for 5-9 year olds, age range for playground equipment is 5-12 year olds
 - Bennett PTA is discussing that some of their equipment is designed for younger students
 - Much older playground
 - Nothing from the primary school playgrounds are salvageable to go to Bennett
 - Today's designs create areas of playgrounds for different age groups
- Size of children is as important as age appropriate
 - In new playground, heights can be adjusted on equipment simply and securely

- Committee discussed building capacity as well as community and current enrollment
- Need to be flexible:
 - Mindful of community since their tax dollars fund playgrounds
 - Grade configurations can change again in the future
 - Population could increase in western end of district if pending construction project happens
- Need to come to conclusion as soon as possible
 - Consensus at next meeting

13. Break

13.01 The Board will break for 5 minutes (proposed 8:55)
The Board took a break at approximately 8:50

Discussion Cont'd

11.02 Follow-up Discussion on Project Based Learning (proposed 8:25 duration 15 min)
8:55

- District has not had any training or commitment to Project Based Learning
- Rolled out 3 years ago with 2 hired consultants and no other support for teachers and administrator
 - Teachers needs to learn how to use PBL with CCLS
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to find out what do teachers and administrators need to move PBL forward
 - Commend for work into it, put aside and get into the real work of PBL
 - May not understand fully what PBL is
- Articles on Board Docs give good education of PBL
 - Difference between projects and PBL
- How are projects the same every year when in PBL the teacher just provides the guide and the projects come from students
- History of PBL compiled because it was such an important part of reconfiguration
 - Bringing 4-6th grades together was supposed to improve education and to improve excitement of students
 - As reported by Bennett Principal, Gabriel Buono instruction has improved at Bennett
- Projects each year are more themes but not PBL but Bennett can find a way to set up driving question in the start of the year and work on it all year
 - Sense that there was not enough time to do large projects for each subject
 - Edutopia article gives resources of how CCLS aligns with PBL with specific guidance in Math and ELA
 - Need to find a way to set up projects with a proper essential question and find a way to bring collaborative learning and meet CCLS
 - Apple VP John Couch presentation at NYSSBA clarified that students want to be challenged and collaborate
 - Gap between where we are and where we could be
- History shows timeline of what we hoped to be doing
 - Requested quarterly reports to show progress in grade configuration

- especially PBL and see PBL in action was Board goal for 2 years
 - Board will be visiting schools
- Teachers need additional guidance and confidence to design lessons in the context of CCLS
 - They are more concerned about delivering content on time so they and the school looks good
 - PBL is about making lessons meaningful by giving students agency and voice in coming up with problems that get to the essential skills of CCLS
 - Letting go of that control when need to be ready for the assessments
 - Real question is how to bring PBL to daily learning and students have voice to use critical skills
- Synopsis of minutes since 2011 shows where we are succeeding and where we have yet to achieve goals
 - Superintendent report in 2011:
 - Looking to create this 1 ½ hours everyday
 - Create curriculum that integrate arts and core curriculum
 - Teachers will collaborate with teachers of the arts
 - Need to review goals to see what has and has not been accomplished
- Can't give tools with limited Professional Development Days
 - Professional Learning Communities is one of the Superintendent goals this year and it allows for more PD time
 - Teachers working together, sharing resources, gives greater confidence and support for PBL
- Work toward getting PBL working especially in Bennett
- Board should take focus off CCLS, testing and APPR to reduce stress in teachers and students
 - PBL could change things for students
 - Focus on getting proper PD for teachers that also comes from principals
- Projects happening at Bennett are wonderful
 - Recognize the enormous amount of work that teachers and administrators put in to give the students the best experience they can
- The Board's concern is that this was a major part of reconfiguration in its' 3rd year
 - Possible to use PBL within CCLS
 - Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to look into this for next year
 - Report back to the Board in the future

12. Policies

12.01 First Reading of Policy 1410 - Policy (proposed 8:40)

9:25

Policy Committee Co-Chair Gideon Moor explained:

- Discussed the creation of policies – proposed changes address the Board's desire to keep policies up to date
 - Superintendent role in bringing policies to committee that are out of date
 - Communication of policy was added

- Meeting is tomorrow

Discussion:

- Policy does not say that manual is on the website
- Put Policy manual on App
- Physical Policy books should be updated at each building

CHANGE: The Superintendent shall PRIOMPTLY inform the Board IN A TIMELY FASHION of all is ~~given the continuing commission of calling to the Board's attention all~~ policies that are out-of-date due to changes in the law or for other reasons appear to need revision.

201402 1410 By-Laws **SUBJECT: POLICY**

The Board of Education shall reserve to itself the function of providing guides for the discretionary action of those to whom it delegates authority. The Superintendent shall act as an advisor to the Board in the adoption and approval of written Board policies. The Board shall seek input from the staff and community where appropriate. These guides for discretionary action shall constitute the policies governing the operation of the School System.

The formulation and adoption of these written policies shall constitute the basic method by which the Board of Education shall exercise its leadership in the operation of the School System. The study and evaluation of reports concerning the execution of its written policies shall constitute the basic method by which the Board of Education shall exercise its control over the operation of the School System.

The adoption of a written policy shall occur only after the proposal has been moved, discussed and voted on affirmatively at two (2) separate meetings of the Board of Education (i.e., the "first reading" and the "second reading"). The policy draft may be amended at the second meeting. By a majority vote, the Board may waive the "second reading" and complete the adoption of the proposed policy at its "first reading."

The formal adoption of written Board policy shall be recorded in the official minutes of the Board. Such written Board policy shall govern the conduct and affairs of the District and shall be binding upon the members of the educational community in the District.

It shall be the Board's responsibility to keep its written policies up-to-date so that they may be used consistently as a basis for Board action and administrative decision.

The Superintendent shall PRIOMPTLY inform the Board IN A TIMELY FASHION of all is ~~given the continuing commission of calling to the Board's attention all~~ policies that are out-of-date due to changes in the law or for other reasons appear to need revision.

Communication of Policy

The Board of Education Policy Manual is a public document containing decisions and guidelines that are important to the entire District and community. Staff and community members are encouraged to be familiar with the contents of the manual. To this end, copies of the manual will be available in each of the school buildings as well as in the Central Office. Additionally, information on new and updated policies will be sent to staff and to the media for public knowledge.

Updating of Policy

The Board shall evaluate the effect of its policies and the manner in which they have been implemented by the administration on a special basis. In such evaluation, the Board may call upon staff, students and community.

The Board directs the Superintendent to bring to its attention any policy areas in need of revision or new development.

At the last meeting of the Board of Education in July of each year, newly elected Board members will be given an updated policy manual prepared by the District Clerk. Other members of the Board of Education will be given updates from time to time.

Education Law Sections 1604(9) and 1709(1) and (2)

12.02 First Reading of Policy 7619 Use of Time Out Rooms (proposed 8:45)

9:30

Trustee Moor:

- Recommendations after review by attorneys and PPS Director Cindy Bishop

and Superintendent

Questions:

- Time limitations for the use of the time out room says BIP has to be updated after 1 incident - should this be more than one incident?
- Should the policy state that time out rooms are available for regular education students?

20140148 7619 Students SUBJECT: USE OF TIME OUT ROOMS

The Board of Education recognizes that a time out room may be an effective method of behavior intervention for some students. A time out room is an area for a student to safely deescalate, regain control and prepare to meet expectations to return to his/her educational program.

The Board recognizes the use of time out rooms only in conjunction with ~~aa therapeutic b~~ Behavior Intervention management program Plan (BIP). A student ~~who violates the disciplinary code and~~ whose behavior ~~management program plan~~ permits the use of such a room may be assigned time out by appropriate school staff, including but not limited to the school administration, or faculty and/or related service providers, as documented on the ("BIP") and Individualized Education Program ("IEP").

~~Faculty and school administrators~~ Staff who may be called upon to implement the use of the time out room will be trained annually on the use of the time out room and related behavior ~~management intervention~~ practices ~~annually~~.

~~The amount of time a student will need to be in a time out room will vary with the student's age, individual needs and behavior management plan. To ensure a student's safety, staff will be assigned to monitor the time out room while in use. The monitor shall also record such data the District deems necessary to assess the effectiveness of the time out procedure.~~

Use of the time out room will be specified as an intervention on the student's BIP and IEP, with specific number of minutes permitted. The student, parents/guardians, and staff will meet to develop the BIP together, and will agree on use of the time out room as an intervention.

Parents or guardians will be informed by the Building Principal prior to the initiation of a behavior intervention program. All parents/guardians will be provided with a copy of the District's policy on time out rooms. Upon request, parents/guardians will be shown the physical space that is used for time out.

Except as provided pursuant to 8 New York Code of Rules and Regulations (NYCRR) Section 200.22(c) as referenced below, the School District shall not employ the use of time out rooms as a means of regulating student behavior.

Pursuant to Commissioner's Regulations, a time out room is defined "as an area for a student to safely deescalate, regain control and prepare to meet expectations to return to his/her education program." If a time out room is to be used, it must be used in conjunction with a behavioral intervention plan (that is designed to teach and reinforce alternative appropriate behaviors) in which a student is removed to a supervised area in order to facilitate self-control or when it is necessary to remove a student from a potentially dangerous situation and for unanticipated situations that pose an immediate concern for the physical safety of a student or others.

The District has adopted and implemented the following policy and procedures governing school use of time out rooms as part of its behavior management approach consistent with Commissioner's Regulations, including the physical and monitoring requirements, parental rights and individualized education program (IEP) requirements for students with disabilities.

At a minimum, the use of time out rooms shall be governed by the following rules and standards:

a) The District prohibits placing a student in a locked room or space or in a room where the student cannot be continuously observed and supervised. The time out room shall be unlocked and the door must be able to be opened from the inside. The use of locked rooms or spaces for purposes of time out or emergency interventions is prohibited.

Staff shall continuously monitor the student in a time out room. The staff must be able to see and hear the student at all times.

~~Under no circumstances shall a time out room in a school program be used for seclusion of the student, where the term "seclusion" is interpreted to mean placing a student in a locked room or space or in a room where the student is not continuously observed and supervised.~~

- b) Factors which may precipitate the use of the time out room:
Imminent or significant behavior that is unsafe for that student or others.
- c) Time limitations for the use of the time out room:

1. Time limitations will be documented on the student's BIP and IEP. Once a student is calm and in control, the student is given an opportunity to leave time out. One (1) incident of two (2) hour's duration in the time out room will result in calling the parent or caregiver and reviewing the options. This will also result in the need for an update to the BIP.

Further, a student's IEP shall specify when a behavioral intervention plan includes the use of a time out room for a student with a disability, including the maximum amount of time a student will need to be in a time out room as a behavioral consequence intervention as determined on an individual basis in consideration of the student's age and individual needs.

School administration or other personnel shall be notified in the event a student is placed in a time out room for excessive amounts of time; and such information shall be considered when determining the effectiveness of the student's behavioral intervention plan and the use of the time out room for the student. Whether the student requires a debriefing following the use of a time out room shall be left to the ~~staff~~ staff knowledgeable about the individual student and consistent with the student's behavioral intervention plan BIP and IEP. ~~and consistent with the student's behavioral intervention plan and IEP.~~

d) Staff training on the policies and procedures related to the use of time out rooms shall include, but not be limited to, the following measures:

1. The Director of Pupil Personnel Services in conjunction with the Building Principals shall be responsible to the Superintendent for establishing administrative practices and procedures for training all District personnel responsible for carrying out the provisions of Commissioner's Regulations relating to the use of time out rooms, including members of the Committee on Special Education (CSE) and Committee on Preschool Special Education (CPSE).

2. The Therapeutic Crisis Intervention (TCI) training is provided for each staff member and updated once every school year, including procedures related to the use of time out rooms. Training on the Time Out Policy is included in the TCI training. Debriefing is provided to staff and student after every use of the time out room.

e) Data collection to monitor the effectiveness of the use of time out rooms:

1. District schools shall establish and implement procedures to document the use of time out rooms, including information to monitor the effectiveness of the use of the time out room to decrease specified behaviors. Such data would be subject to review by the State Education Department (SED) upon request.

2. Such data collection should appropriately include, but is not limited to, the following information:

(a) The student's name and date of birth;

(b) A record for each student showing the date and time of each use of the time out room;

(c) A detailed account of the antecedent conditions/specific behavior that led to the use of the time out room;

(d) The amount of time that the student was in the time out room; and

(e) Information to monitor the effectiveness of the use of the time out room to decrease specified behaviors which resulted in the student being placed in the room.

f) Information to be provided to parents.

The School District shall inform the student's parents prior to the initiation of a behavioral intervention plan that will incorporate the use of a time out room for a student, and shall give the parent the opportunity to see the physical space that will be used as a time out room and provide the parent with a copy of the school's policy on the use of time out rooms.

Additionally, parents should be notified if their child was placed in a time out room. Minimally, whenever a time out room is used as an emergency intervention pursuant to Commissioner's Regulations Section 200.22(d), the parent shall be notified of the emergency intervention. Such notification will be provided the same day whenever possible.

The parent is a member of the CSE and the use of a time out room must be included on the student's IEP. The parent receives prior notice as to the recommendations on a student's IEP and may request due process in the event the parent does not agree with the CSE recommendations.

Parent reports of alleged inappropriate interventions used in a time out room should be directed to school administrators.

Physical Space Used as a Time Out Room

The physical space used as a time out room must meet certain standards.

a) The room shall provide a means for continuous visual and auditory monitoring of the student.

b) The room shall be of adequate width, length and height to allow the student to move about and recline comfortably.

- c) Wall and floor coverings should be designed to prevent injury to the student, and there shall be adequate lighting and ventilation.
 - d) The temperature of the room shall be within the normal comfort range and consistent with the rest of the building.
 - e) The room shall be clean and free of objects and fixtures that could be potentially dangerous to a student and shall meet all local fire and safety codes.
- Education Law Sections 207, 210, 305, 4401, 4402, 4403, and 4410
8 New York Code of Rules and Regulations (NYCRR) Sections 19.5, 200.1, 200.4, 200.7, 200.22, and 201.2

12.03 First Reading of Policy 7644 Responding Strategies Therapeutic Restraint (proposed 8:50)

Trustee Moor:

~~2002~~2014 7644 Students SUBJECT: RESPONDING STRATEGIES: THERAPEUTIC
RESTRAINT-EMERGENCY INTERVENTIONS

Philosophy Statement

The Ontario Central School District supports a structured learning environment that promotes learning for all members of the school community, including students whose management needs severely impact their ability to learn. This environment is to promote the safety of all members of the school community: these students, their classmates, their teachers and their support personnel. Therefore, staff members share responsibility for the health and safety of all children in the school.

Responsible Personnel

The primary responsibility for providing ~~therapeutic restraint emergency intervention~~ is the child's teacher, supported by ~~aides~~ Teaching Assistants, ~~Behavioral Intervention Assistant~~, Principal, psychologist, social worker and others who would naturally assist in school emergencies as part of the ~~Behavior Intervention Plan~~. Training shall be provided from time to time in appropriate intervention strategies and techniques in therapeutic restraint. Only those individuals who are trained in the proper methods of ~~therapeutic restraint emergency intervention~~ shall actually ~~perform~~ implement the ~~emergency intervention~~therapeutic restraint. This training shall be provided annually by the District.

Students are not permitted to ~~restrain or to assist in the restraint of other students~~assist in emergency interventions.

Legal Foundation

Since many of our classes enroll students whose behavior requires intense monitoring and control, the issue of safety is an important one. As stated in ~~New York State Law~~ the Commissioner's Regulations (8 NYCRR Section ~~9.5[e]-19.5[a][3]~~), "reasonable physical force may be used in self-defense, to prevent physical injury to others, to prevent damage to property, or to restrain or remove a student whose behavior is disruptive to the orderly performance of the functions of the School District" For this reason, ~~physical emergency~~ intervention ~~or restraint~~ is considered appropriate within these guidelines.

~~All students who are anticipated as needing therapeutic restraint are required to have the development of a comprehensive Behavior Plan to be finalized at the Committee on Special Education or Child Study Team.~~ The Committee on Special Education shall consider the development of a Behavior Intervention Plan for certain students with a disability in accordance with the Commissioner's Regulations. ~~Therapeutic restraint Emergency interventions~~ may be considered as an appropriate intervention in a student's Behavior Intervention Plan, and must be documented on the student's IEP.

Following any incident involving ~~a therapeutic restraint~~an emergency intervention, the District ~~should~~shall ensure that post-incident evaluation, debriefing and support are available to the student, staff members and others who may have been involved in the incident. Appropriate written documentation ~~should~~shall be maintained.

Steps in Behavior Hierarchy Emergency ~~Restraints~~Interventions

Emergency ~~restraints interventions~~ shall only be used in situations in which alternative methods and procedures not involving the use of physical force cannot be reasonably employed. Emergency ~~restraints interventions~~ shall never be used as a punishment, consequence or for classroom maintenance. ~~Physical intervention or restraint~~Emergency interventions should always be the very last resort; it is not a requirement, but merely an option to be considered in extreme circumstances. For example, clearing the room of all other students may be an effective technique to protect other

students. A behavioral approach, that has been well thought out in advance, is always the first option as is a thorough knowledge of how your individual students will react (behavior plan). Clear classroom rules and preventative classroom structure ~~combined with the following interventions are recommended~~ and procedures ~~should be utilized~~. Ongoing ~~restraints-emergency interventions~~ shall be reviewed by the building RTI committee and/or by the CSE.

a) ~~Reinforcement systems such as reward charts, token economies, etc.~~

b) ~~Verbal techniques such as frequent praise, reassurance, promoting, humor, distraction, one to one discussions, etc.~~

c) ~~Non-verbal techniques such as planned ignoring, eye contact, close physical proximity, touch control, time out, etc.~~

~~Training shall be provided from time to time in appropriate intervention strategies and techniques in therapeutic restraint.~~ The District shall maintain the proper documentation of any

emergency ~~restraints-interventions~~ in accordance with the Commissioner's Regulations, including:

a. Name and date of birth of student;

b. Setting and location of incident;

c. Names of all staff or other persons involved;

d. Description of the incident and emergency intervention used, including duration;

e. A statement as to the status of a current behavior intervention plan; and

f. Details of any injuries sustained by the student or others, including staff, as a result of the incident.

This documentation will be reviewed by the building Principal, District administration and, if necessary, by the school nurse or other medical personnel.

The Principal or his/her designee must notify the parent immediately of the use of the emergency ~~restraint~~ intervention.

14. Independent Contract Retainers

14.01 Approve ICR for Lysa Ingalsbe Nutrition Program at Phoenicia (proposed 9:00)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Lysa Ingalsbe as a Nutritionist in Residence for the period beginning January 12, 2015 to January 23, 2015 at a rate of \$75.00 per hour not to exceed \$1,500.00 (including materials) at the Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Osmond

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

14.02 Approve ICR for Lysa Ingalsbe Nutrition Program at Woodstock (proposed 9:05)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Lysa Ingalsbe as a Nutritionist in Residence for the period beginning February 9, 2015 to February 13, 2015 at a rate of \$75.00 per hour not to exceed \$1,500.00 at the Woodstock Elementary School and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Osmond

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

14.03 Approve ICR for T.O.O.L.S. for TCI Training (proposed 9:10)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and T.O.O.L.S. Training Associates, LLC as a Therapeutic Crisis Intervention Trainer for the period beginning December 22, 2014 to June 30, 2015 at a rate of \$800.00 per day not to exceed \$3,200.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Osmond

Seconded: Trustee Moor

- District does this every year – usually with an in-house staff member

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

14.04 Approve ICR for Jill Ann Schwartz Dance Program at Woodstock (proposed 9:15)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jill Ann Schwartz as a Teaching Artist (Dance Residency) for the period beginning March 1, 2015 to June 8, 2015 at a rate of \$375.00 per day not to exceed \$1,500.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Moor

Seconded: Trustee Schnell

- What is the outcome of this – a dance recital?
- Is there a program similar to this in Phoenicia?

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

15. Consent Agenda**15.01 Approve Consent Agenda (proposed 9:20)**

Recommended Action: Approve consent agenda item numbers 15.02-15.11
9:45

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

- Removed items for more information 15.07 and 15.08

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

15.02 Personnel Agenda

SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective September 1, 2014.

			Current			Additional		Received		
Name	Position	School	Step1	Credits1	Salary1	Credits2	Salary2	Step	Credits3	Salary3
Dominique Fields	ESL	District	1M	0	\$61,264	18	\$ 2,394.00	1M	18	\$63,658.00

APPOINTMENTS: INSTRUCTIONAL**EXTRA DUTY STIPENDS 2014-15**

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Assistant Track Coach-Volunteer	Unpaid
Martin, Michelle	Belleayre Bash Advisor (split w/A. Russell)	\$956.50
Martin, Michelle	Belleayre Bash Assistant Advisor (split w/A. Russell)	\$319.00
Robertson, Jessica	6th Teaching Assignment-Math Reinforcement (Pro-rated 2/2/15-6/25/15)	\$3,822.00
Russell, Amy	Belleayre Bash Advisor (split w/M. Martin)	\$956.50
Russell, Amy	Belleayre Bash Assistant Advisor (split w/M. Martin)	\$319.00

SUBSTITUTES

NAME	POSITION	AMOUNT
Alexander, Brittany	Home Tutor	\$37.00/hr
Maisenhelder, Ariel	Certified Substitute Teacher	\$95.00/day

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2756	12/15/14-01/15/15	Medical - Paid
1046	12/15/14-01/09/15	Medical - Paid

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/15, Confidential, as reviewed by Trustee Osmond

15.04 Accept Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report of November 2014

15.05 Warrant Schedule 4

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 4

15.06 Approve Donation

Recommended Action: The Superintendent recommends acceptance of a grant donation totaling \$989.75 CASH, from The Greenway Heritage Conservancy HRV, Inc "Teaching the Hudson Valley" to support the Onteora Middle School Field Trip to Clearmont State Historic Site.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Greenway Heritage Conservancy HRV, Inc.

A2110.431.02 Supplemental \$989.75

15.07 Approve Volunteer

~~Recommended Action: The Board of Education hereby approve the following volunteer for the Woodstock School: David Sorbellini~~

15.08 Settlement of Impartial Hearing

~~Recommended Action: WHEREAS, the parents of Student No. 1132015 have requested an impartial due process hearing with regard to Student No. 1132015 special education services; and
WHEREAS, the parents and the District are desirous of settling all claims;
NOW, THEREFORE, BE IT RESOLVED, that all claims for tuition, tutoring, services, evaluations, compensatory education, attorney or expert fees, or damages for the 2014-2015 and 2016-2016 school years be resolved by payment in accordance with the terms and conditions of a Stipulation of Settlement to be entered into between the Board and the parent(s), a copy of which will be placed on file with the District Clerk upon execution by the parties; and
BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to execute all documents in furtherance of this resolution.~~

15.09 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the items on the attached list as surplus and authorizes the sale and/or disposal of these items.

15.10 Surplus Electronics

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the electronic items on the attached list as surplus and authorizes the recycling and/or disposal of these items.

15.11 Approve Grant Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Community Foundations of the Hudson Valley to accept the Field Trip Fund Grant for the Bennett Elementary School in the amount of \$2,000.00 for the 2014-2015 school year and authorizes the Superintendent to sign such an agreement.

16. Board Committees Report - 5 min each

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 2/9/15 (proposed 9:25)

9:50

Committee has not met since the last Board meeting

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 2/2/15

Report covered in discussion on playgrounds Bulk of meeting was playgrounds

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:30 on 1/14/15

Committee has not met since the last Board meeting

- Will be discussing the policy questions from tonight
- Will address Health and Wellness Policy
 - Health & Wellness Committee reviewed the policy and made some changes and the Sherry Runk from BOCES wanted to use different template to update policy
 - Requirements and regulations change frequently so need to stay up to date

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 1/15/15

Committee has not met since the last Board meeting

Trustee Davis will address policy with committee

16.05 Ad Hoc Committee: Primary School. Next meeting is at Woodstock at 5pm on 2/26/15

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported:

- Committee has not met since the last Board meeting
- Sub-committees are meeting independently in January
- Check if location is Woodstock or Phoenicia
- Trustee Schnell will serve on this committee and Health and Wellness Committees

16.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am 1/15/15

Committee has not met since the last Board meeting

16.07 Update of the Task Force on Testing Reduction. Next meeting is at Central Administration at 6:00 on 1/15/15

Trustee McGillicuddy reported:

- Met in December and meeting this Thursday
 - On agenda: attorneys opinions on opting-out
 - Create FAQ for school community
- Next meeting is 2/3/15
- Meetings are scheduled with a plan to come to the 3/10/15 BOE meeting with a recommendation

Trustee Kurnit and Trustee Fletcher to attend 2020 Group Meeting Thursday from 4-5:30 pm

- Next steps after reconvening for regional transportation and later start times
 - Bring Districts together to discuss these issues at county level

17. Old Business

17.01 The Board will discuss Old Business (proposed 9:40)

10:00

Discuss District Core Values at the next meeting

18. New Business

18.01 The Board will discuss New Business (proposed 9:45)

- In Policy 5660 School Food Service Program under “Restriction of sweetened foods “ reads, “only whole foods and naturally sweetened food will be served.”
 - The District adheres to this policy by making every attempt to serve whole foods without budgetary restraint
- HW committee should discuss the sale of beverages in plastic bottles
- Have an update from the Superintendent on progress of Superintendent goals
- Board to look at own goals at meeting after that

19. Request For Information

19.01 The Board will request information (proposed 9:50)

- Check with other Districts for amount of Director of Technology (From Budget)
- What is the outcome of the Woodstock a dance program (From ICR)
 - Is there a program similar to this in Phoenicia

Trustee McGillicuddy asked:

- How much Project Based Learning professional development occurred and how and many teachers were involved
- At Bennett school what is the amount of time spent on Social Studies and Science in student schedules?

Trustee Kurnit asked:

- Update on how Professional Learning Communities is progressing
 - answer under Superintendent goals progress next meeting
- Update on National School Climate Center
 - Where are we with that and what is being followed through on?

Trustee Fletcher asked:

- Discussion about wind chill – New Paltz has regulation that govern closing of school
 - Do we and should we have any guidance for wind chill regulation?
- Has Superintendent reached out to Paul Jenkins from Glens Falls to have team come to speak to Onteora about their success with later start times?
- Where are we with getting a sleep specialist in from institution/university?
- Do the grades 5-6 grades have an essential question in their PBL and what is it?
 - Heard about the theme, not the essential/driving program
- Update on Vision 21 program
- How will we address how we allocate funds for school lunch program?
 - Asked to review how District allocates the funds

Trustee Schnell asked:

- What do administrators and teachers feel that they need to be successful for PBL?
- What was the discretionary spending for the arts Phoenicia and Woodstock this year and compare to last school year?

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:55 duration 10 min or more)

10:15

No comment was made

21. Adjournment

21.01 Adjourn Meeting (proposed 10:05). Next meeting is Tuesday, January 27, 2015 at 6pm in the Woodstock School

Recommended Action: The meeting is adjourned at 10:15

Motioned: Trustee Osmond

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

WEDNESDAY, JANUARY 28, 2015

(Rescheduled from January 27, 2015)

WOODSTOCK SCHOOL

MINUTES

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,
Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 1 hour)

Recommended Action: Motion to enter into executive session to discuss the Contract of
the Superintendent, OTA negotiations, and an impartial hearing settlement

Motioned: Trustee McGillicuddy

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,
Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

2.02 Exit Executive Session and Return to Public Session (proposed 7:00 pm)

Recommended Action: Motion to exit executive session and return to public session
7:45

Motioned: Trustee McGillicuddy

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,
Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the
1/13/15 BOE meeting

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,
Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

4. Welcome

4.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 7:05 duration 10 min)

7:50

Showed presentation on Woodstock news:

- Physical Education classes working on hand eye coordination
- Recorder being started in February
- Mystery Books are being read in 3rd grade
- Architecture being studied in Art class
- Social Thinking working on clarifying whether a situation is a “Little deal, Medium deal or Big deal” to identify small and big problems and how to cope with each different situation
- Science Residency working with rocks and minerals and their properties, groups and uses
 - Students will be taking a field trip to Howe Caverns
- PBIS activity redeems owl tickets for great prizes

5. Board District News

5.01 The Board will announce District news (proposed 7:15)

7:55

Trustee Fletcher announced that he will not be physically present at the next Board meeting and may use video-conferencing

Trustee Kurnit is point person

Trustee Schnell reported:

- Board members have been visiting the schools as per Policy 1310
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke arranged the visits with the principals
 - In Woodstock visited almost all the classes
 - In Bennett visited Reader/Writers workshop and a math lesson
- Visiting other schools in next few weeks

Trustee McGillicuddy reported:

- Legislative Update: petitions to end the GEA has been in all 8 school Districts in Ulster
 - 270 signatures county wide
 - Need to step up PR to get more signatures
- Bennett PTA sponsoring a forum called “Reclaiming Public Education” on Wed. 2/11/15 at 6:30 at the Bennett School
 - About High Stakes Testing
 - 5 speakers
 - Child care will be provided
 - May invite legislative representatives to listen

2020 Vision Conference by Trustee Kurnit and Trustee Fletcher

- Created own survey on Later MS/HS start times

On behalf of the Board of Education, Trustee Fletcher corrected what was said in the newspaper by Superintendent Phyllis McGill:

- In presentations by Superintendent in 2013 and 2014, District was always a top District in Ulster County and never 3rd from bottom, as was said in the newspaper

Board has not renewed contract and will at a future meeting will begin speaking about a Superintendent search

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 7:20)

Clarify what was in the news:

- Withdrew application for Cohoes District Superintendent while a semi-finalists
 - April 1st too short time frame to uphold contract, which says 3 month notice on leaving
- Out from Monday to Thursday next week on a family vacation
 - Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke will be in District while out, Assistant Superintendent for Business Victoria McLaren also in most of the week

Discussion

- Clarify that the statement follows the Policy on administrative authority, Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke and Assistant Superintendent for Business Victoria McLaren will be covering Superintendent duties
 - Assistant Superintendent for Business Victoria McLaren will decide on snow days and delays

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported on Professional Development:

- 1 ½ days for K -3 to facilitate conversation of maximizing Pearson Envision Program, fairly new to District
 - Facilitator has been invited into classrooms for more efficient professional development
- Friday, 1/30/15 is ½ day professional development for the teachers to “make and take” math manipulatives
- Curriculum mapping group went to BOCES and previewed 4 vendors for the curriculum mapping software
 - 15 additional teachers viewed program all agreed on “NY Learns”

7. Student Representative Report

7.01 Student Representative Mary Sorich will report to the Board (proposed 7:25)

The Student Representative was not present to give a report

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No comments were made

9. Public/Student Comment

- 9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:30 duration 10 min or more)
 No public comments were made

10. Presentations

- 10.01 2015-2016 Budget Presentation and Discussion Proposed 7:40 duration 10 min)
 Assistant Superintendent for Business Victoria McLaren gave a Budget Status Update

- Do not have State Aid projections
- Staffing changes are same as last presentation:
 - Subcommittee of Administrative Cabinet to review existing job descriptions for Director of Technology from other Districts and Civil Service to determine what Onteora needs
- Another reduction - 1.0 Behavior Intervention Analyst
- Health insurance costs:
 - Retiree Contribution: \$230,820, District Contribution: \$3,021,368
 - Employee Contribution: \$442,992 District Contribution: \$3,729,054

Discussion:

- Concern about reduction of a Library TA, as the position has other duties (Also a Request for Information)
- Concern that the reduction of the BOCES ESL position and the addition of 2 ESL teachers due to State regulations is not enough
 - Perhaps keep BOCES and add more staff, as ELL population may be increasing
 - Not a time to be reducing what to be offered
- Current projection for health insurance is 8% increase
 - Close to 15% of budget is in health insurance
- Staffing considerations are very important to Board
 - Next meeting look at each staffing consideration

BOCES Superintendent will come to a future meeting, he was unable to come to this re-scheduled Board Meeting

- 10.02 Superintendent Phyllis McGill will update the Board on the progress of the Superintendent's goals for 2014-2015 (proposed 7:50 duration 20 min)
 8:25

Goal 1: Based on the recommendation of the American Academy of Pediatrics and considerable other data-based research, plan and prepare for later start times for secondary students using an 8:45 am-9:00 am target. This goal acknowledges the need to factor into account current elementary start times, BOCES attendance and extra-curricular activities, and the need to engage the community in the planning process

- Shared Decision Making Team Identified
 - 1/26/15 meeting cancelled, snow date next day, which was a snow day
 - Will be meeting will be 2/9/15
 - After minutes are approved, will be made public

- Identified subcommittees
- Members signed up for subcommittees
- Glens Falls Superintendent to present at the 2/24/15 BOE meeting
- Plans underway to have sleep specialist(s) present in district

Goal #2: Promote District-wide culture and climate, across staff, administrators, parents and school board, by improving and developing communications; and implementing leadership models, drawing on examples of Leadership Academy, School Improvement Teams and other models

Progress:

- National School Culture and Climate survey underway at Bennett
 - 2-3 weeks to analyze data, then focus groups and Board presentations
- All schools have Positive Behavioral Intervention and Supports (PBIS) strategy committees and plans
- Communications Committee
- Communications Specialist Valerie Havas
- Superintendent Coffee Chats
- Active Professional Development Committee

Goal #3: Plan and articulate a five year financial plan. The financial plan should incorporate current fiscal parameters and should reflect both fiscal and educational priorities of the District.

Progress:

- A Five Year Projection model was completed over the summer using historical costs and revenues and projecting the future years based on trends. In order to make this a viable Five Year Financial Plan, an Educational Plan needs to be overlaid and adjustments made to the trends

Goal #4: Formalization of the use the Professional Learning Community model, to create teams of stakeholders organized by grade or subject to help set learning goals, and ways to access student learning and progress

Progress:

- District Shared Decision Making Plan actively being used for Later Secondary Start Time
- Bennett work with NSCC is supposed to result in Professional Learning Communities
- Building level planning committees have been strengthened and/or restarted
- PDP Committee strengthening turnkey sharing

Goal #5: The three year plan to write vertically-and horizontally-aligned K-12 curriculum maps is to include in Year 1: a. Develop and write diary maps, identify mapping software and begin training on mapping software. 1. Diary mapping will identify opportunities to incorporate experiential learning and project based learning across all grade levels. 2. Diary mapping will introduce and integrate additional "hard sciences" into the curriculum, K-12, with an emphasis on Computer Science, Chemistry and Physics, so that all our students acquire the skills to be producers of technology, not simply consumers.

Progress:

- Content area curriculum development teams K-6 continue to meet monthly to diary map
- Diary maps are inclusive of experiential learning/PBL units and technology integration
- Music and art have voluntarily begun the mapping process
- NYLearns has been identified as the curriculum mapping software of choice
 - 15 teachers/administrators have seen a demonstration of the NYLearns software
 - Several teachers are “trying it on for size,” as they use NY Learns to develop their diary maps for the remainder of the school year
 - 2015-16 budget planning is inclusive of costs associated with utilization of NYLearns, supported by BOCES

Goal #6: In conjunction with adoption and implementation of K-12 Technology Audit recommendations, vis-a-vis(i) infrastructure, (ii) staffing support, (iii) instructional technology, and (iv) professional development, plan for the introduction and integration of additional computer science into the curriculum K-12.

Progress:

- Technology Audit conducted through survey and focus groups
- Publicly shared document
- Follow Technology Audit recommendation on Technology Committee

Discussion:

- Professional Learning Communities
 - Where is process, how to implement
 - Professional Development Committee needs to look closer as to how to make this happen
 - Takes 6 months for administrators to learn about it and best way implement it next year
- What does a diary map look like?
 - Should be a view on each teacher’s website to see what will be taught this year
 - Bring mappers in to discuss what work is going on
- A curriculum reduces redundancy, eliminate gaps and preparing essential questions and is a continuous process
- What is the curriculum now? Can each teacher put the current curriculum on their website?
 - The District is following a scope and sequence which is articulated in the mapping
- PLC goal – formalization of use and creating teams
 - District Shared Decision Plan is not part of the goals
 - Hoping the District would come back from NYSSBA and act on concepts learned from workshops that were discussed at the Board table
 - Not seeing the progress as hoped
 - Is a large undertaking, but not seeing plans

- District Culture and Climate similar to above with a Leadership Academy
 - Saw model can bring into school
 - Looking for Board working with Superintendent, teachers, principals to find District leaders using collaboration
 - More ways than what has been tried
 - Hoping to see something with collaboration
 - Parents were disappointed with survey from NSCC with 70 questions, some were repetitive and no place for comments
 - Parents hoped to share feelings
 - This model may not work for the other schools in District
- Goal #1 Later Start Times – as per Communications Committee meeting always use exact title “District Comprehensive Planning Team on Later MS/HS Start Times”
 - What are the committees being formed?
 - Superintendent can’t share, due to minutes not being approved
 - Can pace of 90 min. a month be picked up?
 - Only place to find minutes is on Superintendent page
 - Glens Falls Superintendent Paul Jenkins coming to a Board meeting to discuss his District’s success with a later MS/HS start time
 - Maximize the opportunity to hear from a District that was successful
 - Maybe invite DCPT for later MS/HS Start Times
 - Have a public Q & A before Board meeting

11. Break

- 11.01 The Board will break for 5 minutes (proposed 8:10)
 The Board took a break at approximately 9:10

12. Discussion

- 12.01 The Board will discuss District Core Values (proposed 8:15 duration 20 min)
 Item was moved to the next Board meeting

13. Discussion and Possible Action

- 13.01 Playground funds for Woodstock and Phoenicia (proposed 8:35 duration 10 min)
 9:20

Co- Chairs of the Facilities Committee recommendation as to the allocation of funds for the playgrounds based on creating equitable play spaces:

	#	%	Budget Allocation
Woodstock	21	55%	176,000
Phoenicia	17	45%	144,000
Total	38		320,000
Site Prep. Allocation			30,000
Total Playground Budget			350,000

Discussion:

- With this division of money, enough funds to build 2 quality playgrounds
 - Asked vendor for more examples

- Reasonable amount to come up with dynamic play spaces
- Play space in Phoenicia is much bigger than reported
- Used instructional spaces instead of school population, to come up with percentages
 - Community of Woodstock and school population are twice as large as Phoenicia so division does not make sense
 - Boundaries can change, development can happen
- Recognize that we are all part of same Onteora community, speak in positive terms –all are great schools, 1 is not more deserving than other
- If population was used alone as criteria it would be a 60-40 split
 - \$16,000 difference
- Budget cannot be raised and there are currently no funds to work on Bennett's playground
- Many students do not go to school in their "home school" and use the playground at their current school
- Will need a degree of volunteerism from community for installation
- New regulations require playground equipment to have a larger area
- Pre-K playground may not stay at Phoenicia
 - There is a cost to move it
- Roll call for consensus as suggested above:
 - Trustee McGillicuddy - undecided
 - Trustee Moor – no
 - Trustee Schnell – no
 - Trustee Kurnit - yes
 - Trustee Fletcher - yes
 - Trustee Osmond - no
- 60-40 split is \$191,840 Woodstock, \$128,159 Phoenicia
 - Feasible to build playground for this money
 - They will be different playgrounds
- Roll call for consensus on a 60-40 split of funds:
 - Trustee McGillicuddy - yes
 - Trustee Moor – yes
 - Trustee Schnell – yes
 - Trustee Kurnit - yes
 - Trustee Fletcher - no
 - Trustee Osmond – yes
- Still questions that will come up in the process

14. Policies

14.01 Second Reading and Adoption of Policy 1410 - Policy (proposed 8:45)

Recommended Action: The Board of Education hereby adopts Policy 1410 as written.

Motioned: Trustee Moor

Seconded: Trustee Schnell

Change:

~~At the last meeting of the Board of Education in EACH July of each year~~ newly elected Board members will be given an updated policy manual prepared by the District Clerk. Other members of the Board of Education will be given updates from time to time.

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,
 Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

201402

1410 1 of 2

By-Laws **SUBJECT: POLICY**

The Board of Education shall reserve to itself the function of providing guides for the discretionary action of those to whom it delegates authority. The Superintendent shall act as an advisor to the Board in the adoption and approval of written Board policies. The Board shall seek input from the staff and community where appropriate. These guides for discretionary action shall constitute the policies governing the operation of the School System.

The formulation and adoption of these written policies shall constitute the basic method by which the Board of Education shall exercise its leadership in the operation of the School System. The study and evaluation of reports concerning the execution of its written policies shall constitute the basic method by which the Board of Education shall exercise its control over the operation of the School System.

The adoption of a written policy shall occur only after the proposal has been moved, discussed and voted on affirmatively at two (2) separate meetings of the Board of Education (i.e., the "first reading" and the "second reading"). The policy draft may be amended at the second meeting. By a majority vote, the Board may waive the "second reading" and complete the adoption of the proposed policy at its "first reading."

The formal adoption of written Board policy shall be recorded in the official minutes of the Board. Such written Board policy shall govern the conduct and affairs of the District and shall be binding upon the members of the educational community in the District.

It shall be the Board's responsibility to keep its written policies up-to-date so that they may be used consistently as a basis for Board action and administrative decision.

The Superintendent ~~shall inform the~~ promptly inform the Board in a timely fashion of all is given the continuing commission of calling to the Board's attention all policies that are out-of-date due to changes in the law or for other reasons appear to need revision.

Communication of Policy

The Board of Education Policy Manual is a public document containing decisions and guidelines that are important to the entire District and community. Staff and community members are encouraged to be familiar with the contents of the manual. To this end, copies of the manual will be available in each of the school buildings as well as in the Central Office and on the District website. Additionally, information on new and updated policies will be sent to staff and to the media for public knowledge.

Updating of Policy

The Board shall evaluate the effect of its policies and the manner in which they have been implemented by the administration on a special basis. In such evaluation, the Board may call upon staff, students and community.

The Board directs the Superintendent to bring to its attention any policy areas in need of revision or new development.

~~At the last meeting of the Board of Education in EACH July of each year~~ newly elected Board members will be given an updated policy manual prepared by the District Clerk. Other members of the Board of Education will be given updates from time to time.

Education Law Sections 1604(9)
 and 1709(1) and (2)

14.02 Second Reading and Adoption of Policy 7644 Responding Strategies Therapeutic Restraint (proposed 8:50)

Recommended Action: The Board of Education hereby adopts Policy 7644 as written.

Motioned: Trustee Moor

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

Recommended Action: The Board of Education hereby adopts Policy 7644 as written.

20022014 7644 1 of 2 Students SUBJECT: RESPONDING STRATEGIES: THERAPEUTIC RESTRAINT-EMERGENCY INTERVENTIONS

Philosophy Statement

The Ontario Central School District supports a structured learning environment that promotes learning for all members of the school community, including students whose management needs severely impact their ability to learn. This environment is to promote the safety of all members of the school community: these students, their classmates, their teachers and their support personnel. Therefore, staff members share responsibility for the health and safety of all children in the school.

Responsible Personnel

The primary responsibility for providing therapeutic restraint-emergency intervention is the child's teacher, supported by aides Teaching Assistants, Behavioral Intervention Assistant, Principal, psychologist, social worker and others who would naturally assist in school emergencies as part of the Behavior Intervention Plan. Training shall be provided from time to time in appropriate intervention strategies and techniques in therapeutic restraint. Only those individuals who are trained in the proper methods of therapeutic restraint-emergency intervention shall actually perform-implement the emergency intervention-therapeutic restraint. This training shall be provided annually by the District. Students are not permitted to restrain or to assist in the restraint of other students assist in emergency interventions.

Legal Foundation

Since many of our classes enroll students whose behavior requires intense monitoring and control, the issue of safety is an important one. As stated in New York State Law the Commissioner's Regulations (8 NYCRR Section 9.5[a]19.5[a][3]), "reasonable physical force may be used in self-defense, to prevent physical injury to others, to prevent damage to property, or to restrain or remove a student whose behavior is disruptive to the orderly performance of the functions of the School District" For this reason, physical-emergency intervention or-restraint is considered appropriate within these guidelines.

All students who are anticipated as needing therapeutic restraint are required to have the development of a comprehensive Behavior Plan to be finalized at the Committee on Special Education or Child Study Team. The Committee on Special Education shall consider the development of a Behavior Intervention Plan for certain students with a disability in accordance with the Commissioner's Regulations. Therapeutic restraint-Emergency interventions may be considered as an appropriate intervention in a student's Behavior Intervention Plan, and must be documented on the student's IEP.

Following any incident involving a therapeutic restraintan emergency intervention, the District should-shall ensure that post-incident evaluation, debriefing and support are available to the student, staff members and others who may have been involved in the incident. Appropriate written documentation should-shall be maintained.

Steps in Behavior Hierarchy-Emergency Restraints/Interventions

Emergency restraints-interventions shall only be used in situations in which alternative methods and procedures not involving the use of physical force cannot be reasonably employed. Emergency restraints-interventions shall never be used as a punishment, consequence or for classroom maintenance. Physical intervention or-restraintEmergency interventions should always be the very last resort; it is not a requirement, but merely an option to be considered in extreme circumstances. For example, clearing the room of all other students may be an effective technique to protect other students. A behavioral approach, that has been well thought out in advance, is always

the first option as is a thorough knowledge of how your individual students will react (behavior plan). Clear classroom rules and preventative classroom structure ~~combined with the following interventions are recommended.~~ and procedures ~~should be utilized.~~ Ongoing ~~restraints-emergency interventions~~ shall be reviewed by the building RTI committee and/or by the CSE.

~~a) Reinforcement systems such as reward charts, token economies, etc.~~

~~b) Verbal techniques such as frequent praise, reassurance, promoting, humor, distraction, one to one discussions, etc.~~

~~c) Non-verbal techniques such as planned ignoring, eye contact, close physical proximity, touch control, time out, etc.~~

~~Training shall be provided from time to time in appropriate intervention strategies and techniques in therapeutic restraint.~~ The District shall maintain the proper documentation of any emergency ~~restraints-interventions~~ in accordance with the Commissioner's Regulations, including:

a. Name and date of birth of student;

b. Setting and location of incident;

c. Names of all staff or other persons involved;

d. Description of the incident and emergency intervention used, including duration;

e. A statement as to the status of a current behavior intervention plan; and

f. Details of any injuries sustained by the student or others, including staff, as a result of the incident.

This documentation will be reviewed by the building Principal, District administration and, if necessary, by the school nurse or other medical personnel.

The Principal or his/her designee must notify the parent immediately of the use of the emergency ~~restraint~~intervention.

15. Independent Contract Retainers

15.01 ICR-ERAN (proposed 8:55)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and ERAN, Ltd dba Mad Science of the Mid Hudson as a Science Enrichment Provider on March 3, 2015 at a rate of \$400.00 for a 45-60 minute show at the Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Trustee Moor has seen this presentation and found it to be wonderful

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

16. Consent Agenda

16.01 Approve Consent Agenda (proposed 9:00)

9:54

Recommended Action: Approve consent agenda item numbers 16.02-16.07

Motioned: Trustee McGillicuddy

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,

Trustee Moor, Trustee Schnell
 Not Present: Trustee Davis

16.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL SUBSTITUTES

NAME	POSITION	AMOUNT
Thomas, Christopher	Home Tutor	\$37.00/hr
Thomas, Christopher	Certified Substitute Teacher*	\$95.00/day

*retroactive to 1/8/15

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3209	03/26/15-05/11/15*	Medical - Paid
1562	01/26/15-01/30/15	Leave Without Pay

*approximate dates

APPOINTMENTS: NON INSTRUCTIONAL

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2299	01/28/15-02/24/15	Medical - Paid

16.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/15, Confidential, as reviewed by Trustee Osmond

16.04 Stipulation of Settlement of Impartial Hearing

Recommended Action: WHEREAS, the parents of Student No. 1282015 have requested an impartial due process hearing with regard to Student No. 1282015 special education services; and
 WHEREAS, the parents and the District are desirous of settling all claims;
 NOW, THEREFORE, BE IT RESOLVED, that all claims for tuition, tutoring, services, evaluations, compensatory education, attorney or expert fees, or damages for the 2014-2015 and 2016-2016 school years be resolved by payment in accordance with the terms and conditions of a Stipulation of Settlement to be entered into between the Board and the parent(s), a copy of which will be placed on file with the District Clerk upon execution by the parties; and
 BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to execute all documents in furtherance of this resolution.

16.05 Approve Football Merger

Recommended Action: Resolved that the Board of Education of the Onteora School District, upon recommendation of the Superintendent approves a merger of its Varsity and JV Football program with the Kingston Consolidated School District for the 2015-2016 season.

16.06 Approve Volunteer

Recommended Action: The Board of Education hereby approves the following volunteer for the Woodstock School: David Sorbellini

16.07 Approve Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$245.69 CASH, from the Bennett Elementary School PTA to purchase a DELL Color Printer for the Bennett Library Media Center.

The Superintendent recommends approval to increase the 2014-2015 budget per the following donations:

Bennett PTA A2110.431.03 Supplemental \$245.69

The Superintendent recommends acceptance of a donation totaling \$147.60 CASH, from Box Tops for Education to be used towards Middle School field trips.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Box Tops for Education A2110.431.02 Supplemental \$147.60

The Superintendent recommends acceptance of a donation totaling \$2,000.00, CASH, from the Community Foundations of the Hudson Valley to be awarded to Bennett Intermediate School for the grant entitled, "Author! Author!" at Bennett Intermediate School.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Community Foundations of the Hudson Valley A2110.431.03 Supplemental \$2,000.00

17. Board Committees Report - 5 min each

17.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 2/9/15 (proposed 9:05)

9:55

Committee has not met since last Board meeting

17.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 2/2/15

Committee has not met since last Board meeting

17.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:30 on 1/29/15

Committee has not met since last Board meeting

Will be working on Recess Policy tomorrow – all are welcome

17.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 2/19/15

Trustee Davis will report at the next meeting

17.05 Ad Hoc Committee: Primary School. Next meeting is at Phoenicia at 5pm on 2/26/15
Committee has not met since last Board meeting

- Individual subcommittees met last week

17.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am 2/19/15

- Discussed communication issues on later times, Superintendent web page, petition on GAP elimination, Task Force for Testing, Primary School Committee, District Newsletter, District Mission Statement and District Vision statement, Code of Conduct, videos on website, community resources, linking to Town websites
- There is a need for an action plan to promote "One District"
- Explain to community why playgrounds at Woodstock and Phoenicia need to be replaced
 - Community resources and a great deal of community work went into erecting the ones in place

17.07 Update of the Task Force on Testing Reduction. Next meeting is at Central Administration at 6:00 on 2/3/15

- Discussed testing in district
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke updated on APPR negotiations to reduce testing
- Task Force was questioning ability to do the task before them
 - Refocus on goal which is to plan and/or develop a policy regarding testing
 - Working on at next meeting
- Also working on FAQ for community

18. Old Business

18.01 The Board will discuss Old Business (proposed 9:20)
No old business was discussed

18.02 Clarify Budget presentation request for comparison to other districts on instruction expenses (proposed 9:25)

10:00

- Look at other districts how- enrollment, only in our county
- Hudson Valley up to Albany where socio-economic more similar to own
- Percentage of budget that went for instruction, including supplies, salaries, etc

19. New Business

19.01 The Board will discuss New Business (proposed 9:30)
10:05

- New Mission Statement and Vision Statement should be on all stationary
- Invitation for Paul Jenkins ask if he will take questions from the public
 - Forum in start of evening 7:00 or 7:15

20. Request For Information

20.01 The Board will request information (proposed 9:35)
From Budget Reduction of Library TA – Is not in library only, covers others lunch

breaks - concern about

Trustee McGillicuddy asked:

- Breakdown and written recommendations about ESL services from PPS Director and ESL Coordinator
- Was the NSCC survey questions seen ahead of time by anyone in the District?
 - Who is in touch with them?
 - Why were there so many repetitive questions

Trustee Fletcher asked:

- Next budget presentation how the budget will increase just by step
 - What does step alone cost?
 - What increase does it have on salary structure

21. Public Comment

21.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:40 duration 10 min or more)

No comments were made

22. Adjournment

22.01 Adjourn Meeting (proposed 9:50). Next meeting is Tuesday, February 10, 2015 at 6pm in the Bennett School.

Recommended Action: The meeting is adjourned at 10:08

Motioned: Trustee McGillicuddy

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,

Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, FEBRUARY 10, 2015

BENNETT SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell
Not Present: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy

2. Executive Session

- 2.01 Enter executive session (proposed 6:00 duration 1 hour 15 min)
Recommended Action: Motion to enter into executive session to discuss the Contract of the Superintendent and tenure recommendations
Motioned: Trustee Moor
Seconded: Trustee Davis
Result: Unanimous
Yea: Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell
Not Present: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy

Now Present

Trustee McGillicuddy arrived at approximately 6:05

- 2.02 Exit Executive Session and Return to Public Session (proposed 7:15 pm)
Recommended Action: Motion to exit executive session and return to public session at approximately 7:35
Motioned: Trustee McGillicuddy
Seconded: Trustee Davis
Result: Unanimous
Yea: Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy
Not Present: Trustee Fletcher, Trustee Osmond

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts the minutes of the 1/28/15 BOE meeting
Motioned: Trustee McGillicuddy
Seconded: Trustee Moor
Result: Unanimous
Yea: Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy
Not Present: Trustee Fletcher, Trustee Osmond

4. Welcome

4.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 7:20 duration 10 min)

- Full report and presentation on School Culture and Climate once data is in on the National School Culture and Climate survey
 - 95% have taken survey
 - 70% school personnel
 - Mulligan Bus drivers did not come for survey
 - 34% parents
 - 30% is NSCC's target for parents to complete survey
- 5th grade is taking time this week and next week to work on special projects for Project Based Learning
 - Preparing for Gumbo with Ric Orlando
 - Going to KZE – Jazz band playing live on the radio
 - Preparing for performance on 2/17/15
 - Creating placemats for Gumbo and using them for math concepts
- 5th grade going to Ashokan Field Campus
- Student Government teamed with Magic Foundation for Dodgeball Tournament
 - All games will take place Friday night
- Starting session 4 of after school activities

Discussion:

- Survey data will be available in 2-3 weeks, NSCC will come with: climate implementation roadmap, best practices, learning center, reading and assessments, roles and responsibilities
 - They are data driven by survey results, parents and staff have expressed frustration with number of questions and repetitive questions

5. Board District News

5.01 The Board will announce District news (proposed 7:30)

Trustee McGillicuddy reported:

- GEA petition discussed at UCSBA meeting Thursday
 - Sending letters and petition to Representatives and Governor
- Attending Lobby Day in March to meet with Legislators
- Senator Seward proposed a bill regarding elimination of the GEA
- Paul Jenkins, Superintendent from Glens Falls, who had a successful change to later start time for their Middle and High Schools will come to the next Board meeting (2/24/15 at Phoenicia)
 - Forum from 7 -8 pm for public to ask questions
 - Later start time committee members to be invited
- "Reclaiming Public Education" workshop by Bennett PTA discussing High Stakes Testing
 - R.O.O.T initiative asking parents to refuse State Assessments

Trustee Kurnit

Visited Phoenicia with Trustee Schnell – toured building and visited classes

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 7:35)

- District Comprehensive Planning Team on Later MS/HS Start Times has not met due to the weather and other circumstances
 - Next meeting 2/23/15
- Vision 21 Program was phased out due to lack of enrollment
 - Ran this year with 11 students
 - Technology now integrated into all classes
- Superintendent Coffee Chat 6-7pm Thurs. 2/19/15 at the Central Administration Conference Room

7. Student Representative Report

7.01 Student Representative Mary Sorich will report to the Board (proposed 7:40)

- Human Rights Club had first meeting today
 - Issues relatable to young people
 - Club will raise awareness of tragedies around the world
- Student Government survey took Board's advice and changed survey
 - Input most appreciated
 - Important to dispel rumors that activities will be cancelled
 - 2 additional questions on students' work schedules suggested by District Comprehensive Planning Team on Later MS/HS Start Times
 - English teachers will read preamble to students and give survey
- 2 new positions
 - Jr. president
 - Correspondent to Task Force on Testing Reduction
 - Felt attending the meeting was productive

Discussion:

- The order of survey questions can change outcome i.e. support before concerns

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
No comments were made at the last meeting

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:45 duration 10 min or more)
No comment was made

10. Presentations

10.01 2015-2016 Budget Presentation and Discussion Proposed 7:55 duration 30 min)
8:00

Assistant Superintendent for Business Victoria McLaren presented:

- Very early to confirm staffing
- Don't have actual CPI to determine transportation increase
- Won't have projections for ERS and TRS until the spring
- Health insurance increase is projected
- State Aid runs not received yet

- Estimate sent by Senate Finance Committee that does not include Foundation Aid or Gap Elimination Adjustment changing
- Projection is within \$25,000 of current aid
- Went over tax levy cap calculation
 - Not used carryover from years with 0% increase
 - 3.34% is maximum allowable increase in levy with simple majority of voters with carryover
 - 1.79% is maximum allowable increase with simple majority of voters without carryover
- Fund balance projection
 - Total Fund Equity as of 6/30/14 = \$12,960,535
 - Reserve Funds: \$6,796,849
 - Appropriated Fund Balance: \$3,475,438
 - Encumbrances: \$108,191
 - 4% Unappropriated Fund Balance: \$2,075,045
 - Current Year Revenue Projection 48,581,863; Expense Projection \$48,193,286
 - Total Equity Projection for 6/30/15 is \$13,559,094
 - Potential Allocation:
 - Reserve Funds: \$7,301,861
 - Remaining Fund Balance: \$6,257,233
 - \$450,000: Estimated encumbrances
 - \$43,976: Additional to be added to Tax Certiorari Reserve
 - \$2,000,000: Appropriated fund balance to offset tax levy for 2015-2016
 - \$2,093,126: Allowable 4% unappropriated fund balance to be retained
 - \$920,131: Remaining unappropriated fund balance available for allocation
 - Can be utilized to increase the funds appropriated to offset the levy or added to other reserves such as the Repair Reserve
- Went over staffing considerations:
 - New ESL teachers are needed because of new Commissioner Regulations
 - Still need to discuss Library Media Specialist and Director of Technology
 - Behavioral Intervention Assistant was absent for 3 months, and program worked well with a psychologist
 - Many Districts insist that BIA is a psychologist
- Voters approved Smart Schools Bond Act
 - Onteora allocation is \$870,557 for purchasing educational technology equipment and facilities
- Next steps:
 - OTA members retirement deadline is 3/1/15, which may change budget
 - Discuss with Board of Education the expectations related to the tax levy increase for 2015-2016

Superintendent Phyllis McGill reported that a sub-committee met today to go through

audit reports, technology committee meetings also to go through reports to create next steps

Discussion:

- Technology committee as broadened to others on committee
 - Have not discussed parent involvement in committee
- Reserve Funds is setting aside money for future known or potential items that can be legally justified
 - For example: Tax Cert Reserve for active claims/litigations
 - Employee Unemployment Liability – can fund all employee leave time
 - Repair reserve needs public hearing to spend money
- Governor is holding schools' state aid until certain conditions are met
 - Supposed to announce State Budget by 4/1/15

11. Discussion

11.01 The Board will discuss District Core Values (proposed 8:25 duration 10 min)
8:25

- Board members should work on core values alone then come together with formulated ideas
 - All near-future Board meetings set with speakers and the discussion may take a good amount of time
- Discussion on putting to public as is and get comment or to make them more succinct before getting feedback
- Discussion on asking the community for 6 words that capture the core values of the District
 - Consensus to give to Communications Committee and report at the next Board meeting
 - PTAs to ask their membership

12. Discussion and Possible Action

12.01 Memorandum of Agreement between the Onteora Administrators Association and OCSD (proposed 8:35)

8:40

Recommended Action: The Board of Education hereby approve the MOA between the Onteora Administrators Association and the Onteora Central School District extending the Collective Bargaining Agreement for a period of three years.

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee

McGillicuddy

Not Present: Trustee Fletcher, Trustee Osmond

12.02 Approve Memorandum of Agreements #s 02102015A and 02102015B between the Onteora Teachers Association and OCSD (proposed 8:40)

Recommended Action: The Board of Education hereby approves MOA # 02102015A and 02102015B regarding the creation of stipend positions for a Human Rights Club Advisor and a Girls Golf Team Coach

Motioned: Trustee Moor

Seconded: Trustee Davis

Superintendent Phyllis McGill reported that the clubs are created and then posted and stipends will be awarded at a future Board Meeting

Student Representative Mary Sorcich commented that the Human Rights club has enthusiasm and teaches tolerance

Result: Unanimous

Yea: Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Not Present: Trustee Fletcher, Trustee Osmond

13. Policies

13.01 First Reading of Policy 5661 Health and Wellness (proposed 8:45)

- Health and Wellness Policy took many meetings to revise this policy
 - Created with input from both H & W and Policy committees
- H & W Co-Chairs Christine Downs Michael Carney met with Policy Committee this week to finalize

SUBJECT: DISTRICT HEALTH & WELLNESS POLICY

Health & Wellness Committee

The District is committed to creating school environments and experiences that establish healthful eating and daily physical activity opportunities that promote and protect students' mental, emotional and physical health. This commitment fosters an optimal learning and work climate, and takes into account the social and emotional well-being of all those in the school District.

The District established a Health & Wellness Committee (hereafter called the Committee) which will have as one of their tasks to participate in the development, implementation and periodic review and update of the school Health and Wellness Policy (hereafter called the wellness policy). The District will establish and maintain a School Wellness Committee that will have participation from parents/guardians, students, director of school lunch/breakfast programs, school and district administrators, school nurses, medical community members, district health coordinator, health/physical education and/or family and consumer science teachers, social workers/psychologists/guidance counselors and registered dietician, BOE members and the general public.

Local School Wellness Policy Leadership

The District delegates one or more school official(s) to ensure that each school complies with the school wellness policy. The position of the school officials responsible for the oversight of the wellness policy are identified within the policy.

Policy Implementation, Monitoring Review and Update; Public Notification

~~An annual progress report, School Wellness Report Card, is developed to inform and update the public about the policy and includes: website address for the policy and/or how the public can access a copy; description (on) of each school's progress in meeting the policy goals; a summary of each school's wellness events/activities; name, position and contact information of the designated school official to lead/coordinate the wellness team; and information on how the public can get involved with the wellness team. This report will be provided to the school board, distributed to the Committee and made available to the public. The Wellness Committee may assist the district in constructing a methodology for measurement of progress.~~

~~A triennial assessment includes the extent to which District schools are in compliance with the Policy and a description of the progress made in attaining the goals of the Policy. This assessment is made available to the public.~~

The Committee shall conduct an annual assessment that includes the extent to which District schools are in compliance with the Policy and a description of the progress made in attaining the goals of the Policy. This assessment is made available to the public.

School food service staff will ensure compliance with nutrition policies within school food service areas and will report on this matter to the superintendent or if done at the school level, to the school principal. The Wellness Committee serves as a resource to schools for implementing the wellness policy.

~~???The Committee will assess current activities, services, and programs; identify specific areas of need for improvement; and provide/recommend mechanisms for evaluation, revision, and implementation of same.~~

Goals to Promote Student Wellness

The District will provide nutrition promotion and education, physical education and other school-based activities to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs. Taking into account the parameters of the School District (academic programs, annual budget, staffing issues, and available facilities) as well as the community in which the District is located (the general economy; socio-economic status; local tax bases; socio-cultural and religious influences; geography; and legal, political and social institutions) the Committee recommends the following District goals:

a. Environmental Health

The goal is to provide a healthy physical environment free of harmful products and materials.

b. Health Education

The District will provide students with instruction in a general Health Education curriculum as mandated by the New York State Department of Education.

c. Mental Health (Education and Services)

The District provides a school community which values positive mental health and behavioral health, encourages everyone to seek help when they need it, promotes good mental health prevention and responds to mental health needs.

d. Nutrition (Guidelines)

i. Guidelines: The goal is to promote student health and reduce childhood obesity by ensuring that all foods and beverages provided to students meet or exceed the USDA Nutrition Standards for School Meals and are consistent with the nutrition standards for competitive foods which meets the Smart Snacks in School nutrition standards for all foods sold in school outside the school meals programs under the Healthy Hunger-Free Act of 2010.

ii. (Nutritional) Promotion/ (Nutrition) Education

The District will provide nutrition promotion and education to influence lifelong eating behaviors in a positive manner by encouraging healthy nutrition choices.

Nutrition education teaches behavior-focused skills offered as part of a comprehensive, standards-based program designed to provide students with knowledge and skills necessary to promote their health and make positive food and nutrition choices. Education is integrated into various subject areas and nutrition topics within the comprehensive health education curriculum at every grade level. These concepts will also be reinforced during classroom snack times to encourage adoption of healthy eating habits and other nutrition-related behaviors conducive to health and well-being.

Nutrition promotion encourages students to participate in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) and includes marketing and advertising of nutritious foods and beverages through a comprehensive and multi-channel approach by staff and teachers.

iii. Nutritional Values of Foods and Beverages

All foods and beverages sold, served, marketed or advertised at school will meet the nutrition guideline requirements of the USDA Nutrition Standards in the National School Lunch and School Breakfast Programs and the Smart Snacks in Schools Standards.

e. Physical Education & Activity

The District will provide opportunities, support, and encouragement for every student to: regularly participate in physical activity; develop the knowledge and skills for specific physical activities; maintain physical fitness; reduce sedentary time; learn about cooperation, fair play, responsible and safe participation that meets the needs of all students; and gain an appreciation for lifelong physical activity through a healthy lifestyle. ~~regularly participate in physical activity; and understand the short-term and long-term benefits of a physically active and healthy lifestyle.~~

Opportunities for physical activities are provided outside of physical education for every grade level.

A written Physical Education curriculum/program for each grade level has been developed and kept on file with the Director of Physical Education and shall meet National Association of Sport and Physical Education (NASPE) and New York State Learning Standards.

f. Other School-based Activities

The District will establish a school environment that presents consistent messages that are conducive to healthy eating, physical activity, and social and emotional wellness for all.

NOTE: The regulation that accompanies this policy outlines the procedures for accomplishing these wellness policy goals.

Section 203, 204 and 208 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296) including Smart Snacks in Schools Nutrition Standards, <http://www.fns.usda.gov/healthierschoolday/tools-schools-focusing-smart-snacks>

Child Nutrition and WIC Reauthorization Act of 2004 Public Law Section 108-265 Section 204 Richard B. Russell National School Lunch Act 42 United States Code (USC) Section 1751 et seq.

Child Nutrition Act of 1966

42 United States Code (USC) Section 1771 et seq.

7 Code of Federal Regulations (CFR) Section

210.10 http://www.access.gpo.gov/nara/cfr/waisidx_05/7cfr210_05.html

District Policy 5660

Administrative Regulation 5661-R Adopted: 11/1/12 - Amended / /2014

13.02 Second Reading and Adoption of Policy 7619 Time Out Rooms (proposed 8:50)

Recommended Action: The Board of Education hereby adopts Policy 7619 as written

Motioned: Trustee Moor

Seconded: Trustee Schnell

- PPS Director Cynthia Bishop will be drafting a regulation for this policy
- The policy has been reviewed by the State and by the attorneys

Result: Unanimous

Yea: Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Not Present: Trustee Fletcher, Trustee Osmond

Students SUBJECT: USE OF TIME OUT ROOMS

The Board of Education recognizes that a time out room may be an effective method of behavior intervention for some students. A time out room is an area for a student to safely deescalate, regain control and prepare to meet expectations to return to his/her educational program.

The Board recognizes the use of time out rooms only in conjunction with ~~aa therapeutic~~ ~~bBehavior~~ Intervention management program Plan (BIP). However, students without a BIP may be permitted to use time out rooms in unanticipated situations that pose an immediate concern for the physical safety of the student or others. A student ~~who violates the disciplinary code and~~ whose behavior ~~management program plan~~ permits the use of such a room may be assigned time out by appropriate school staff, including but not limited to the school administration, ~~or~~ faculty and or related service providers, as documented on the ("BIP") and Individualized Education Program ("IEP").

~~Faculty and school administrators~~ Staff who may be called upon to implement the use of the time out room will be trained annually on the use of the time out room and related behavior ~~management intervention~~ practices ~~annually~~.

~~The amount of time a student will need to be in a time out room will vary with the student's age, individual needs and behavior management plan. To ensure a student's safety, staff will be assigned to monitor the time out room while in use. The monitor shall also record such data the District deems necessary to assess the effectiveness of the time out procedure.~~

Use of the time out room will be specified as an intervention on the student's BIP and IEP, with specific number of minutes permitted. The student, parents/guardians, and staff will meet to develop the BIP together, and will agree on use of the time out room as an intervention.

Parents or guardians will be informed by the Building Principal prior to the initiation of a behavior intervention program. All parents/guardians will be provided with a copy of the District's policy on time out rooms. Upon request, parents/guardians will be shown the physical space that is used for time out.

Except as provided pursuant to 8 New York Code of Rules and Regulations (NYCRR) Section 200.22(c) as referenced below, the School District shall not employ the use of time out rooms as a means of regulating student behavior.

Pursuant to Commissioner's Regulations, a time out room is defined "as an area for a student to safely deescalate, regain control and prepare to meet expectations to return to his/her education program." If a time out room is to be used, it must be used in conjunction with a behavioral intervention plan (that is designed to teach and reinforce alternative appropriate behaviors) in which a student is removed to a supervised area in order to facilitate self-control or when it is necessary to remove a student from a potentially dangerous situation and for unanticipated situations that pose an immediate concern for the physical safety of a student or others.

The District has adopted and implemented the following policy and procedures governing school use of time out rooms as part of its behavior management approach consistent with Commissioner's Regulations, including the physical and monitoring requirements, parental rights and individualized education program (IEP) requirements for students with disabilities.

At a minimum, the use of time out rooms shall be governed by the following rules and standards:

a) The District prohibits placing a student in a locked room or space or in a room where the student cannot be continuously observed and supervised. The time out room shall be unlocked and the door must be able to be opened from the inside. The use of locked rooms or spaces for purposes of time out or emergency interventions is prohibited. Staff shall continuously monitor the student in a time out room. The staff must be able to see and hear the student at all times.

~~Under no circumstances shall a time out room in a school program be used for seclusion of the student, where the term "seclusion" is interpreted to mean placing a student in a locked room or space or in a room where the student is not continuously observed and supervised.~~

b) Factors which may precipitate the use of the time out room:

Imminent or significant behavior that is unsafe for that student or others.

c) Time limitations for the use of the time out room:

1. Time limitations will be documented on the student's BIP and IEP. Once a student is calm and in control, the student is given an opportunity to leave time out. ~~One (1) incident of two (2) hour's duration in the time out room will result in calling the parent or caregiver and reviewing the options. This will also result in the need for an update to the BIP.~~

Further, a student's IEP shall specify when a behavioral intervention plan includes the use of a time out room for a student with a disability, including the maximum amount of time a student will need to be in a time out room as a behavioral consequence intervention as determined on an individual basis in consideration of the student's age and individual needs.

School administration or other personnel shall be notified in the event a student is placed in a time out room for excessive amounts of time; and such information shall be considered when determining the effectiveness of the student's behavioral intervention plan and the use of the time out room for the student. Whether the student requires a debriefing following the use of a time out room shall be left to the ~~staff~~ staff knowledgeable about the individual student and consistent with the student's behavioral intervention plan BIP and IEP. ~~and consistent with the student's behavioral intervention plan and IEP.~~

d) Staff training on the policies and procedures related to the use of time out rooms shall include, but not be limited to, the following measures:

1. The Director of Pupil Personnel Services in conjunction with the Building Principals shall be responsible to the Superintendent for establishing administrative practices and procedures for training all District personnel responsible for carrying out the provisions of Commissioner's Regulations relating to the use of time out rooms, including members of the Committee on Special Education (CSE) and Committee on Preschool Special Education (CPSE).

2. The Therapeutic Crisis Intervention (TCI) training is provided for each staff member and updated once every school year, including procedures related to the use of time out rooms. Training on the Time Out Policy is included in the TCI training. Debriefing is provided to staff and student after every use of the time out room.

e) Data collection to monitor the effectiveness of the use of time out rooms:

1. District schools shall establish and implement procedures to document the use of time out rooms, including information to monitor the effectiveness of the use of the time out room to decrease specified behaviors. Such data would be subject to review by the State Education Department (SED) upon request.

2. Such data collection should appropriately include, but is not limited to, the following information:

- (a) The student's name and date of birth;
- (b) A record for each student showing the date and time of each use of the time out room;
- (c) A detailed account of the antecedent conditions/specific behavior that led to the use of the time out room;
- (d) The amount of time that the student was in the time out room; and
- (e) Information to monitor the effectiveness of the use of the time out room to decrease specified behaviors which resulted in the student being placed in the room.
- f) Information to be provided to parents.

The School District shall inform the student's parents prior to the initiation of a behavioral intervention plan that will incorporate the use of a time out room for a student, and shall give the parent the opportunity to see the physical space that will be used as a time out room and provide the parent with a copy of the school's policy on the use of time out rooms.

Additionally, parents should be notified if their child was placed in a time out room. Minimally, whenever a time out room is used as an emergency intervention pursuant to Commissioner's Regulations Section 200.22(d), the parent shall be notified of the emergency intervention. Such notification will be provided the same day whenever possible.

The parent is a member of the CSE and the use of a time out room must be included on the student's IEP. The parent receives prior notice as to the recommendations on a student's IEP and may request due process in the event the parent does not agree with the CSE recommendations.

Parent reports of alleged inappropriate interventions used in a time out room should be directed to school administrators.

Physical Space Used as a Time Out Room

The physical space used as a time out room must meet certain standards.

- a) The room shall provide a means for continuous visual and auditory monitoring of the student.
- b) The room shall be of adequate width, length and height to allow the student to move about and recline comfortably.
- c) Wall and floor coverings should be designed to prevent injury to the student, and there shall be adequate lighting and ventilation.
- d) The temperature of the room shall be within the normal comfort range and consistent with the rest of the building.
- e) The room shall be clean and free of objects and fixtures that could be potentially dangerous to a student and shall meet all local fire and safety codes.

Education Law Sections 207, 210, 305, 4401, 4402, 4403, and 4410

8 New York Code of Rules and Regulations (NYCRR) Sections 19.5, 200.1, 200.4, 200.7, 200.22, and 201.2

13.03 First Reading of Policy 3280 Facilities Use by Community (proposed 8:55)

- Several Board members voiced interest in seeing the assets (public spaces, auditorium, etc.) of District used for community
- Outside organizations that would like to utilize spaces can bring revenue to school
- Revised policy to permit greater utilization of assets to be consistent with to districts' policies, mission and vision
- Reviewed by council
- Changed from Superintendent to Assistant Superintendent for Business since that is more consistent with the role
- Need to revise fee schedule
- Check on this sentence: "Polling places for holding primaries and elections, for the registration of voters and for holding political meetings"
 - Discuss in Policy Committee and report back to the Board
 - Need to ask council before next policy meeting, if possible

While the district's school buildings and grounds are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities and do not conflict with the District's policies, vision, and mission. This policy is intended to identify the uses that community groups may make of those facilities.

Permitted Uses

District facilities may be used for the purposes listed below, subject to the conditions and restrictions set forth in this policy.

- A. Instruction in any branch of education, learning or the arts.
- B. Public library purposes, subject to provisions of the Education Law, or as stations of public libraries.
- C. Social, civic and recreational meetings and entertainments, or other uses pertaining to the welfare of the community so long as such uses are non-exclusive and open to the general public.
- D. Meetings, entertainment and occasions where admission fees are charged, when the proceeds are to be spent for an educational or charitable purpose.
- E. Polling places for holding primaries and elections, for the registration of voters and for holding political meetings. Check on this
- F. Civic forums and community centers.
- G. Recreation, physical training and athletics, including competitive athletic contests of children attending a private, nonprofit school.
- H. Child-care programs when school is not in session, or when school is in session for the children of students attending schools of the district and, if there is additional space available, for children of employees of the district.
- I. Graduation exercises held by not-for-profit elementary and secondary schools, provided that no religious service is performed.

Prohibited Uses

Any use not permitted by this policy is prohibited. In addition, the following uses are specifically prohibited.

- A. Meetings sponsored by political organizations.
- B. Meetings, entertainments and occasions that are under the exclusive control of and the proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination or of a fraternal, secret or exclusive society or organization, other than veterans' organizations or volunteer fire fighters or volunteer ambulance workers.

Conditions of Use for District Facilities

A. Use of district facilities may be permitted unless such facilities are in use for school purposes, or during educational programs. The district reserves exclusive and non-reviewable judgment to determine if a requested use would interfere with or disturb the district's educational programs.

~~B. To ensure that district facilities are preserved for the benefit of the greater district community, only community based groups and organizations (that is, groups which are located within the geographic area covered by the district) may be granted access to district facilities.~~

~~C.B.~~ Use of district facilities will be permitted only where the applicant agrees to pay the district a user fee according to a schedule adopted by the district to cover the costs of heat, electricity, maintenance, custodial services and any other expenses associated with the requested use. Use is further conditioned upon the applicant's agreement to pay additional fees associated with the use of any additional services or equipment. The district retains the right to condition use upon an applicant depositing with the district a sum equaling the estimated costs and fees associated with the proposed use 10 days in advance of the requested use. The district retains the further right to waive user fees for groups that are associated with or sponsored by the district.

~~C.D.~~ Where, in the judgment of the district, the requested use of district facilities requires special equipment or supervision, the district reserves the right to deny such use, or in the alternative, to condition such use upon the applicant's payment of additional fees in accordance with paragraph C above. Only authorized personnel shall operate district equipment.

~~D.E.~~ Use of district facilities will only be permitted where the organization provides the district timely evidence of adequate insurance coverage (\$1,000,000 minimum) to save the district harmless from all liability, property damage, personal injuries and/or medical expenses. The district will exercise complete and unreviewable discretion regarding what constitutes adequate insurance coverage for each proposed use.

FF. The Board reserves the discretion to deny use of district facilities described above, or to terminate use of district facilities:

1. By an applicant who has previously misused or abused district facilities or property or who has violated this policy;
2. For any use which could have the effect of violating the Establishment Clause of the United States Constitution or other provisions of the United States or New York State Constitutions;
3. For any use which, in the estimation of the Board, could reasonably be expected to or actually does give rise to a riot or public disturbance;
4. For any use which the Board deems inconsistent with this policy;
5. For any use by a private for-profit entity that has the direct or indirect effect of promoting the products or services of such entity;
6. In any instance where alcoholic beverages or unlawful drugs are sold, distributed, consumed, promoted or possessed;
7. For any use prohibited by law.

Application Procedure for Use of District Facilities

A. All applications for use of school facilities shall be made in writing and submitted to the **Superintendent of Schools-Assistant Superintendent for Business** at least 30 days prior to the date of the requested use. A use permit application is available in **the Superintendent's office each school and in the Business Office**.

The District retains the right to reduce the 30 day prior notice requirement.

B. The applicant must clearly and completely describe the intended use of the district facility in the application.

C. All applicants must review this policy prior to submitting the application. All applications must be signed by an authorized agent of the group or organization requesting use. The applicant's signature on the application shall attest to the group or organization's intent to comply with all Board policies and regulations and to use district facilities strictly in accordance with the use described in the application.

D. All applicants must agree to assume responsibility for all damages resulting from its use of district facilities. Proof of adequate insurance must be provided by the applicant at least 10 days before the date of the requested use.

E. Permits shall be valid only for the facility, use, dates and time specified in the permit. No adjustment to the permit is allowed except with the prior written approval of the Superintendent. Permits shall not be transferable.

F. The **Superintendent-Assistant Superintendent for Business** is authorized to alter or cancel any permit if it becomes necessary to use the facility for school purposes or for other justifiable reason.

G. With regard to scheduling activities, the district retains the right to give preference to groups and organizations which are associated with or sponsored by the district.

H. Issuance of a permit shall not limit the right of access to the facility by district staff.

I. If the Assistant Superintendent for Business denies an application, the applicant may appeal to the Board of Education.

*In the event of an austerity budget, use of facilities will be restricted to accommodate budgetary restraints. Education Law Section 414

14. Independent Contract Retainers

14.01 Approve ICR for Susan Staples (proposed 9:00)

9:00

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Susan Staples for independent school neuro psychological evaluations for the period beginning July 1, 2014 - June 30, 2015 at a rate of \$2,000 per evaluation to a maximum of \$8,500 (amended maximum amount) and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Davis

Seconded: Trustee Schnell

- Was previously approved, this is just to increase amount from \$6,000

Result: Unanimous

Yea: Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy
Not Present: Trustee Fletcher, Trustee Osmond

15. Break

15.01 The Board will break for 5 minutes (proposed 9:05)

The Board took a break at 9:05

16. Consent Agenda

16.01 Approve Consent Agenda (proposed 9:10)

Recommended Action: Approve consent agenda item numbers 16.02-16.08

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Not Present: Trustee Fletcher, Trustee Osmond

16.02 Personnel Agenda**APPOINTMENTS: INSTRUCTIONAL****RESIGNATIONS**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Whitlow, Edward	Math Teacher/HS	6/30/2015	Retirement

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Baldwin, Rowena	Musical - Orchestra Director	\$792.00
Calinda, Jason	Human Rights Club Advisor (Pro-rated 2/11/15-6/30/15)	\$568.70
Cohen, Wendy	SAT Prep (after school) split w/ E. Conroy	\$956.50
Conroy, Elaine	SAT Prep (after school) split w/ W. Cohen	\$956.50

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3591	03/15/15-06/10/15	FMLA - Paid
3294	01/28/15-02/15/15	Medical - Paid

SUBSTITUTES-RESCISSION

NAME	POSITION	SALARY	EFFECTIVE DATE
Barton, Katherine	Certified Substitute Teacher	\$95.00/day	2/1/2015 (Retroactive)
Jean Pierre, Manuella	Certified Substitute Teacher	\$95.00/day	

SUBSTITUTES

NAME	POSITION	AMOUNT	EFFECTIVE DATE
Barton, Katherine	Uncertified Substitute Teacher	\$80.00/day	2/1/2015 (Retroactive)
Jean Pierre, Manuella	Uncertified Substitute Teacher	\$80.00/day	2/1/2015 (Retroactive)
Ottulich, Joan	Uncertified Substitute Teaching Assistant	\$9.00/hr	
Thomas, Christopher	Certified Substitute Teaching Assistant	\$10.00/hr	1/8/2015 (Retroactive)

APPOINTMENTS: NON INSTRUCTIONAL**PROBATIONARY APPOINTMENT**

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Chavez, Reuben	Bus Driver/District	02/17/15-10/16/15	Step 1	Replace G. Wisniewski

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
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3619

01/29/15-02/15/15

Medical - Paid

16.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/15, Confidential, as reviewed by Trustee Schnell

16.04 Approve Volunteers

Recommended Action: The Board of Education hereby approves the following volunteers: Deborah Ann Spivak- Phoenicia; Chris Bick - HS, Amber McCarthy - HS

16.05 Approve Financial Report

Recommended Action: The Board of Education has reviewed and hereby approves the Quarterly Financial Report ending December 31, 2014

16.06 Approve Warrants

Recommended Action: The Board of Education has reviewed and hereby approves Warrant Schedule 5

16.07 Approve Budget Transfer

Recommended Action: The Superintendent recommends the transfer of funds from the Unemployment Reserve to the Unemployment Insurance budget code to pay for NYS Unemployment Insurance billing. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose. Transfer Amount: \$4,512.90 From Reserve: A815 Description: Unemployment Reserve To Budget Code: A9050.800-10 Description: Unemployment Insurance

16.08 Approve Settlement with D & S Abatement

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District, that the Separation and Release Agreement between the District and D & S Abatement, Inc. (the "Agreement") is hereby approved, and the Board President is hereby authorized to execute the Agreement on behalf of the District. The Agreement shall be appended to this Resolution and remain on file with the District Clerk.

17. Board Committees Report - 5 min each

17.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 3/5/15 (proposed 9:15)

Committee has not met since the last Board meeting

17.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 3/2/15

- Discussed playgrounds
 - Process of dismantling existing
 - Use video of the building of Woodstock Wonderworks in 1989 to gain community support for the projects
- Bids of current projects came in very high and over budget
 - Trying to reconfigure bid

- Energy Performance Contract is at the State Department and expected to be approved by June; Amaresco is ready to start this summer
 - Replacement of Woodstock windows
 - Building management system
- Need to create new 5 year plan
 - Proposal out in the spring to get into a contract with a vendor to create plan
- Solar conference to be attended by Director of Facilities Jared Mance about State Solar Program
- May schedule meeting next week about bids that came in over budget

17.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:00 2/12/15

- Beginning discussion of recess policy, which will go over several committee dates

17.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 2/19/15

- Discussed hand washing issue raised by a parent
 - No current policy that primary schools are encouraged to wash hands
 - Have wipes as an option
- Discussion of concussion - other sports have higher concussion than football
 - Athletes that live at higher altitudes have less incidents of concussion so Onteora students are a little more protected than others
- Co-chairs are using sub-sections of new policy to be themes for meetings
- Will be discussing WIFI in March
- Have not discussed the outbreak of Measles yet
- There are no options to selling drinks in anything but plastic bottles
 - Schools have filler stations for personal water bottles

17.05 Ad Hoc Committee: Primary School. Next meeting is at Phoenicia at 5pm on 2/26/15
Committee has not met since the last Board meeting but subcommittees met in January

17.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am 2/19/15
Committee has not met since the last Board meeting

17.07 Update of the Task Force on Testing Reduction. Next meeting is at Central Administration at 6:00 on 2/25/15

- Working on a policy to recommend to Policy Committee to review regarding local and state assessments
 - First draft will be worked on again at next meeting
 - Was part of the task given to Task Force

18. Old Business

18.01 The Board will discuss Old Business (proposed 9:30)

District Comprehensive Planning Team on Later MS/HS Start Times has not met to review minutes so there is no update

19. New Business

19.01 The Board will discuss New Business (proposed 9:35)

9:30

Trustee McGillicuddy asked the Board to consider passing a resolution against field testing

- New Paltz and other Board around State have passed such a resolution

Discussion:

- Board of Regents to vote on whether schools will have to participate in the field tests
 - Have been Districts that opted-out of Field Tests
 - Memo by Ken Wagner 2014 said that if there are no field tests, State tests will be 4 days instead of 3 days
 - Field test are preliminary tests to try out different types of questions, some already built into State assessments (those questions are not counted, but students do not know which ones they are)
 - Send memo to the Board
 - May be psychologically better to let students take tests with questions that are too difficult and not well worded on a separate test that they know does not count
- Add as an agenda item
- Principal Gabriel Buono volunteered for field test last year and there was not a lot of stress and no preparation
 - Volunteered for PAARC tests field tests and they were not offered this year because it was not a valid way of assessing students
- New Paltz School Board discusses Field Tests at annual meeting
 - As a Board should send a message that we are not in favor of Field Tests, as they are more tests and students are over-tested
- Congressman Chris Gibson co-authoring a bill to put testing back to before No Child Left Behind
- Facilitate this to quickest decision
 - Collect data and have Board discussion as to where the issue should go, then send to Task force if need be

20. Request For Information

20.01 The Board will request information (proposed 9:40)

9:45

Trustee McGillicuddy asked:

- PBIS information requested previously
- Update on progress of Technology Committee and how it has re-formed upon advise of tech audit
 - Expand to more members – not just an in house committee
- ESL information requested – recommendations of Director of PPS Director and ESL Coordinator

Trustee Kurnit asked:

- Breakdown of whether the ESL program is in both primary schools or solely at

Phoenicia

21. Public Comment

21.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:45 duration 10 min or more)

No public comment was made

22. Adjournment

22.01 Adjourn Meeting (proposed 9:55). Next meeting is Tuesday, February 24, 2015 at 6pm in the Phoenicia School. A Forum on Later Start Times for the MS/HS will be held.

Recommended Action: The meeting is adjourned at 9:50

Motioned: Trustee Davis

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Not Present: Trustee Fletcher, Trustee Osmond

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

- 2nd graders posted their poetry in the hallway – culmination of their unit of study

4. Board District News

4.01 School Visitation Reports (proposed 6:15 duration 10 min)

6:15

Trustees Schnell reported:

- Finished visits to all schools
- Board members visited schools in teams of 2 or 3
 - worked together to come up with own report to describe visits
- Thank you to Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke and principals for arranging visits, as well as to teachers and students

Trustee Osmond reported:

- Visited 6 classes at the Middle School - Principal Jen O'Connor put together a good overview
- MS Special Education rate is approximately 30% so that has a large impact on school function and how programs are designed
 - Visited Life Skills class – only one student there, others out for specials
- 8th grade science class was building in groups using computers and Legos
- Math class was using the Smart Board
- Social Studies class student teacher engaged students using Civics Jeopardy
 - Students seemed happy, engaged, and on task
- Visited 7th grade intensive English class and English 7 with mainstream students

Trustee Kurnit reported:

- Visited 2 classrooms with in-depth time in each one at Phoenicia
 - Observed readers and writers workshop in action
 - Co-taught 3rd grade class –speech writing checklist, craft of speech writing
 - Observed discussion on the craft of speech writing –using the pen is mightier than sword
 - Announced thesis statements then turned and talked to their peers about what they are doing then all reported back whole group
 - Students very involved, teachers were very positive and genuinely inspired by what they were doing
 - 2nd grade was using sign language- teacher signs words followed by an animated discussion on empathy and compassion
 - Asks “why” questions of content and how related to their lives
 - Students were very interested
- Visited almost every class at Woodstock with Trustee Fletcher
 - Short visits to different teachers and different grades
 - Many teacher and students were out sick schedule had to be modified
 - Visited 8 classrooms for 10 min.
 - Handwriting without Tears, new math, critical writing, art projects and 2 PE classes

- Good general sense of school and climate of school
- Observed a class in snack time
 - Wonderful to see students relax for a bit and speaking to their peers
- Visited Bennett with Trustee Fletcher of longer lessons in each visited classroom
 - 5th grade class in Writers Workshop discussion point using text from book “Rats to the Rescue”
 - Co-taught class – well run students were involved and interested in the work
 - 6th grade math class was using bar model graphs for problem solving
 - Called Singapore Math
 - 2 teachers in the room each used different way to solve problem- intriguing
 - Art room – no students, spoke to art teacher about program
 - 4th grade using Writers Workshop – reviewing work from earlier in the week for children that had been out
 - Posters and animated conversations, then worked on own notebooks
- HS tour with Trustee McGillicuddy included 10 visits
 - In self-contained classroom students were using the short story book “Flash Fiction Forward” to work on reading and writing and using this to work on writing their own essays as the class progresses
 - In AP Chemistry students were going over material on plotting curves
 - The students seemed highly engaged with their instructor
 - Using methods learned, as well as new technology to challenge themselves and succeed
 - Visited an ongoing general art class, which is a prerequisite for other classes in the program
 - Students were working independently in small groups on montages using shapes of paper cutouts
 - In Beginning Drafting students were using traditional tools for learning scale, elevation, and plan views in drawing
 - Also toured the traditional Photography Lab that is connected to this art room
 - Approximately 16 students were in Algebra class working on trigonometry
 - Using completed problem from the instructor with the wrong answer students were encouraged to find the correct solution, and share this with the class
 - There were multiple correct methods to find an answer.
 - Visiting the Introduction to Coding Class was a very brief stop in a computer lab, where students were working on learning to code, using a provided methodology
 - Different students were at different working levels
 - In the Social Studies class, the teacher was using a podium and computer to show a video on the Boxer Rebellion from 1900

- In the English Honors class, students sat in desks in a circle listening to the instructor relate text to students about current times and had an interactive discussion with these highly verbal students
 - Students were interested in the subject, especially when it was applied to how they think about their own generation
 - Discussed Reagonites, Millennials, how the culture has changed because of terrorism-specifically since 9-11
 - Also discussed the increased dependence on technology, and how it is shaping family structure
 - Students seemed invested and interested
- Went to see the 3D Printer and discussed the program and how it is developing in the school
- Observed a music class, but students were not in class yet
 - Discussed how individual instruction of students is incorporated into their schedules

Trustee Fletcher reported:

- Was at Bennett for early dismissal, so tour was cut short
 - Impressive to see how a school adjusts to when school was being released early
 - Wonderful to see the seamless process
 - Invited to come back and finish visit
- Met with Mr. Boyer and he shared information about the Bennett Jazz Band on WKZE

4.02 The Board will announce District news (proposed 6:25)

6:30

Trustee Davis reported:

- Life skills class was cooking meatloaf and mashed potatoes today
- All County Choral concert was wonderful and Onteora had a strong showing

Trustee McGillicuddy reported legislative updates:

- UC Legislative Action Committee finalized what to do with GEA petition
 - Trustee McGillicuddy wrote a letter to Governor Cuomo that will be delivered on Monday when in Albany for Lobby Day
 - Little over 1500 signatures so far – tomorrow last day to sign petition
- UCSBA Underfunding Forum was well attended and all 8 school districts were represented
 - Assistant Superintendent for Business Victoria McLaren and Trustee Fletcher spoke on behalf of Onteora
 - YNN news there – see if we can get the video clip
- Task Force on Testing Reduction Meeting is tomorrow
- Going with Trustee Kurnit to Albany on Sunday, to meet with representatives on Monday and demand that they end the GEA

Trustee Fletcher reported:

- Forum on Underfunding for school in Ulster County's focus is on the elimination of the GAP
 - Onteora's position is not as dire as other schools

- 6 of 8 districts' Superintendent there to present
- Helped humanize that everyone is going through same predicament
 - Parents participated
- Talks more about other funding issues
 - How heavily Onteora depends on taxpayers
 - No State aid runs this year yet
- The forum helped to unite the 8 school districts with Superintendents, parents and the media present
- Woodstock PTA had a Forum on Testing
 - Heather Roberts from the Bennett PTA attended to speak
 - Approximately 30 people attended
- Invention Convention at Phoenicia
 - Rather than a compulsory science fair - all volunteer
 - Great ideas – railroad powered by solar, toothbrush with toothpaste in it
- Next meeting of 2020 Vision for Ulster County is at Rondout Valley School District
 - Trustees and Superintendent are invited 4:30-5:30 on Wed 3/18/15
 - Hoping other Trustees can attend

Trustee Osmond reported:

- Suburban Buffalo School District has proposal on agenda to have the Board seriously consider not administer mandatory tests unless school funding changes are made
- Superintendent said did not support boycott because of potential loss of funding from the State

Trustee Kurnit reported:

- Hoped the forum on Friday would encouraged more Board member to come to Albany on Monday
 - The more people that lobby legislators, the more attention it will create in Albany
 - Important that parents were there to hear the united front of Districts

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:30)

6:40

- The Superintendent read the following statement:

“Since this fall, the District and the OTA regularly met for the purpose of discussing changes to the APPR that would take effect with the current school year. Unfortunately, the parties could not reach an agreement on all proposed changes by the March 1st SED deadline. It is the District’s intent to continue discussions with the OTA relative to changes to the APPR. We are cautiously optimistic that the differences between the District and the OTA could be resolved so that all changes could take effect with the start of the 2015-2016 school year. We will keep the public updated on any further developments of note.”
- Will be on Family Medical Leave from 3/15/15-6/10/15
 - At tonight’s meeting Assistant Superintendent for Business Victoria McLaren will be named as Acting Superintendent for this period

- Next budget update will be at 3/24/15 BOE meeting
 - No new information since last presentation
 - Assistant Superintendent for Business Victoria McLaren will know DEHIC increase around 3/18/15
 - Master schedule is being developed
 - Assistant Superintendent for Business Victoria McLaren, PPS Director Cindy Bishop and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke looking at number of kindergarten sections based on registration and new class size regulation
- Received results of National School Climate Center
 - Coming to Bennett to work with leadership team
 - Working with staff on 4/7/14 and will present findings that evening at the BOE meeting
- Have used all snow days, but District is in good position to have full spring break
- Will have 15-16 Calendar at next Board meeting
- Superintendent Phyllis McGill and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke attended the NYS Council of School Superintendent Conference 3/9/15-3/10/15
 - Head Regent Meryl Tisch gave opening statement in the absence of a Commissioner of Education

5.02 The Superintendent will present on the Graduation Rates (proposed 6:35 duration 20 min - 10 present, 10 ques.)

6:45

- Thanked Lance and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke for support in developing this presentation together
- Graduation is based on a cohort which is a group of students that begin 9th grade together – does not matter where or when they end
 - Graduates are “Completers” – Earned a Local, Regents Diploma, or Regents Diploma with Advanced Designation
 - Non-Completer – GED, IEP Diploma, Drop Out/Withdrawn/Long Term Absence, Left without completing for other reasons (online schools, early college admission, switched to being home schooled, etc.)
- Graduation Rate data is shown by cohort and changes as more graduate; students pass summer school and regents or take 2 more years to graduate
 - 2 ways to see data
 - With all students only at the HS building (which includes BOCES and Career and Tech)
 - With all students at HS building as well as, out of district placement, BOCES Alternative Education and BOCES Special Education, State approved Special Education Programs
- At end of June 2014 rate was 84.6%, now 86% due to 2 more students passing regents – can change .5% to .7% with each students that graduates

Discussion:

- From NYSED site District cohort rate was 84% in 2009 and 85% in 2010
- Superintendent Phyllis McGill quoted in paper that the graduation rate is 91%

and had grown from 77% when she first came 4 years ago

- As a school Board must account for all students in the cohort and are very proud of all graduates and understand might be circumstances to non-completers
 - Looking to correct what might be misinformation to public
 - According to NYSED, graduation rate has gone from 84%-86% in 4 years
 - Has improved since 2006, but papers are quoting higher rates
- How to increase graduation rate:
 - Everyone using Readers/Writers Workshop
 - Articulated curriculum with teachers having deep understanding
 - Aligned and not wasting students' time – be sure they are learning, growing and expanding
 - Teachers understand what is to be accomplished in the current year to be ready for the next year
 - Understand curriculum vertically and horizontally
 - Catch students early using MAPs data
 - Strong RTI program
- Home schooling population is only part of the cohort if they start 9th grade and leave to be home schooled then they are a non-completer
 - Parents submit curriculum and plan to address content
 - Few guidelines from State
 - Parents must complete quarterly reports
 - Monthly enrollment reports shows number of home schooled students
- Unfortunate that IEP diploma students are considered non-completers
 - They are acknowledged at graduation
 - Does District and students a disservice, as they are truly earned
- District cohort and HS cohort data shows no change in graduation rate in the past 5 years
 - Support students early
 - Speaks to harm of retention at early grades as they may need additional year at higher grade level

HS Principal Lance Edelman explained:

- Local diplomas being phased out:
 - State is creating alternate pathways of graduation called 4+1
 - Alternate exams being offered are just as difficult as regents
 - Hopeful the State will approve more alternate exams called Checkpoint B, - regionally developed exams that students can pass
 - CDOS – endorsement onto diploma for career development
 - Only through BOCES
 - Have a teacher taking coursework to be able to give these exams
 - As cohort numbers go down, with 100 students in a cohort, each student is 1% of graduation rate
 - 5 students make it 95% and these students may need an additional year to graduate

- Students come back from private school without enough credits to graduate
- Qualitative and anecdotal data - very proud of the program
- Graduation rate is not just a HS issue – it starts in the primary schools
 - Team effort

The qualitative data is more important than the quantitative data, but important to get the quantitative data correct

6. Student Representative Report

- 6.01 Student Representative Mary Sorich will report to the Board (proposed 6:55)
Student Representative Mary Sorich was not present to give her report

7. Acknowledge Public Be Heard Comments

- 7.01 The Board will acknowledge the public be heard comments from the last meeting
No Comments were made last meeting

8. Public/Student Comment

- 8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:00 duration 10 min or more)

7:30

Caro Turba, Michele Garner, Rena Backer, Yuki Asada - Officers of Phoenicia PTA: Thanked Board for everything done for District. Happy about the new playground but are concerned that needs of the Phoenicia students are met. Do not appreciate the way the funds are being split with the Woodstock playground (60-40) because of population. Seems it will be a less comparable playground after meeting with playground architect– almost \$70,000 difference. Looking purely at population does not take into account the number of special needs students.

9. Textbook Adoption Presentations (20 min)

- 9.01 Textbook for AP European History Class (proposed 7:10)
9.02 Textbook for AP English Language & Composition Curriculum
9.03 Textbook for AP Spanish

7:40

Secondary School Coordinator Jen O'Connor presented 3 textbooks for High School College Board AP classes

AP European History Class

- #1 book use in US for AP European History
- 12 students signed up for elective – purchase 15 books
- Online study guide at no additional cost – on line audio and video interactive activities

AP Language and Composition

- #1 book use in US for AP :Language and Composition
- 38 students signed up in 11th grade – order 40 books
- Best online platform – is an eReader - matches page by page so students don't

- have to carry the heavy book
 - Teacher and students can annotate and communicate
- Audio and video available

AP Spanish

- Just purchase text – incorrect in proposal
- 12 students – purchase 15
- Comes with supersite code giving Video/audio and practice activities

Discussion:

- Spanish and European wanted hard cover textbooks
- Online study guides will be used with their I-pads
 - E-readers will be used to help with weight of textbooks
- Will be approved at the next Board meeting
- These are new courses being offered
- Prices are in-line with other high quality textbooks

10. Policies - 10 min

10.01 Second Reading and Adoption of Policy 5640 Tobacco-Free, Smoke-Free Environment (proposed 7:30)

Recommended Action: The Board of Education hereby adopts Policy 5640 as written.

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

~~2010~~ 2015 5640Non-Instructional/Business Operations

SUBJECT TOBACCO-FREE, SMOKE-FREE ENVIRONMENT POLICY

The following tobacco policy was developed in accordance with the Goals 2000 Educate America Act, § 1043 (Non-Smoking Policy for Children Services), the New York State Public Health Law's Expanded Clean Indoor Air Act 2003, § 1399-opt and New York State Education Law - Article 9 Section 409.

Intent

All students shall possess the knowledge and skills necessary to avoid all tobacco use, and school leaders shall actively discourage all use of tobacco products by students, staff, and school visitors while on school property, at a school-sponsored event, or in a school-owned or school- contracted vehicle. To achieve these ends, Onteora leaders shall prepare, adopt, and implement a comprehensive plan to prevent tobacco use that includes

- a) A sequential educational program to prevent tobacco use that is integrated within the school health education curriculum; that is aimed at influencing student' attitudes, skills, and behaviors; and that is taught by well-prepared and well-supported staff;
- b) Establishment and strict enforcement of completely tobacco-free school environments at all times;
- c) Prohibition of tobacco advertising;
- d) Appropriate counseling services and/or referrals for students and staff to help them overcome tobacco addiction;
- e) Cooperation with community-wide efforts to prevent tobacco use; and
- f) Strategies to involve family members in program development and implementation.

Rationale

Cigarette smoking is considered the chief preventable cause of premature disease and death in the United States. Schools have a responsibility to help prevent tobacco use for the sake of students' and staff members' health and the well being of their families. Research conclusively proves that

- a) Regular use of tobacco is ultimately harmful to every user's health, directly causing cancer, respiratory and cardiovascular diseases, adverse pregnancy outcomes, and premature death;
- b) Second-hand smoke is a threat to the personal health of everyone;
- c) Nicotine is a powerfully addictive substance;
- d) Tobacco use most often begins during childhood or adolescence; and use of tobacco interferes with students' attendance and learning.

Tobacco Use Prohibited

Tobacco sale or distribution shall not be permitted and no person shall use tobacco on school grounds or in any vehicles used to transport children or school personnel at any time. For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds contained within the District's legally defined property boundaries as registered in the County Clerk's Office. Smoking or tobacco use is also prohibited within 100 feet of all school entrances, exits and outdoor areas, except where that is a residence or residential property. Furthermore, tobacco use shall not be permitted at any time indoors or on the grounds of any facility owned, operated, leased, or contracted by the District as educational or library service for students pre-k through 12, unless legally excepted.

For purposes of this policy, tobacco is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, and any other smoking product and smokeless tobacco, and spit, dip, chew, spitless snuff and/or snuff, smokeless, dip, in any form and electronic cigarettes.

Tobacco Promotion

Tobacco promotional items (i.e., brand names, logos, and other identifiers), including clothing, bags, lighters, and other personal articles, are not permitted on school grounds, in school vehicles, or at school-sponsored events. Tobacco advertising is prohibited in all school-sponsored publications and at all school-sponsored events. Tobacco industry sponsorship and marketing (eg. Gifts, funding, or parent/classroom educational materials from the tobacco industry) is prohibited. When possible, school libraries shall order periodicals with a request for school editions which exclude tobacco advertising.

Closed Campus

No student may leave the school campus during breaks in the school day to use a tobacco product. Signs to this effect will be posted at appropriate locations. School authorities shall consult with local law enforcement agencies to enforce laws and District policies that prohibit the sale of tobacco to minors, within the immediate proximity of school grounds.

The school administrator shall notify students, families, education personnel, and school visitors of the tobacco-free policy in handbooks and newsletters, on posted notices or signs at every school entrance and other appropriate locations, and by other efficient means. Public announcements will be made at District-sponsored events such as public board of education meetings, sporting events, musical concerts, open houses, and parent/family activity events. Outside interest groups who use District facilities will be notified in writing regarding this Tobacco Policy. To the extent possible, schools and districts may use local media to publicize the policies and help influence community norms about tobacco use.

Enforcement

The District shall designate school officials to enforce this policy and to address any violations. All staff members are asked to cooperate and to report violations to the designated administrator. Any tobacco product, rolling papers, or other paraphernalia, lighter, matches, or similar incendiary devices found in the possession of a [minor] student shall be confiscated by staff and discarded. Students and employees also may be subject to relevant sanctions as determined by written school policy, including disciplinary action. Student participation in a tobacco cessation program and/or tobacco education class may be allowed. Other individuals in violation of this policy will be asked to refrain or leave the premises. School staff shall be encouraged to participate in training on the correct and fair enforcement of tobacco-free policies.

Instructional Program Design

Tobacco use prevention education shall be integrated within the comprehensive health education. The educational program shall be based on theories and methods that have been proven effective by published research and consistent with the New York State health education standards.

Staff Preparation

Staff responsible for teaching tobacco use prevention shall have access to adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program as planned.

Educational Reinforcement

Tobacco use prevention education shall be closely coordinated with the other components of the school health program. Tobacco-use prevention concepts shall also be integrated into the instruction of other subject areas to the greatest extent possible.

School instructional staff shall collaborate with agencies and groups that conduct tobacco-use prevention education in the community. School staff shall also help interested students become involved with agencies and other organizations in the community that are working to prevent tobacco use.

Program Availability

The school health program shall include referrals to community resources and programs to help students and staff overcome tobacco addiction. School counselors or community agencies are encouraged to establish voluntary tobacco use cessation programs at school.

Program Attendance

Attendance or completion of a tobacco use cessation program shall not be mandatory for anyone or used as a penalty. Attendance or completion of a tobacco use cessation program is allowed as a voluntary substitute to suspension for possession or use of tobacco.

Cooperation

The existence of a tobacco-free environment for the benefit of all who occupy School District property will depend upon the thoughtfulness, consideration, and cooperation of all school personnel, students, and other individuals on school property. We invite the cooperation and understanding of all individuals in assuming responsibility for keeping our School District premises tobacco-free.

Safe and Drug-Free Schools and Communities Act, 20 United States Code (USC) Section 7101 et seq.

Pro-Children Act of 2001, as amended by the No Child Left Behind Act of 2001, 20 United States Code (USC)

Sections 7181-7184

Education Law Sections 409, 2801(1) and 3020-a, Public Health Law Article 13-E

10.02 Second Reading and Adoption of Policy 3272 Advertising in the Schools

Recommended Action: The Board of Education hereby adopts Policy 3272 as written.

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

20022015 3272 Community Relations SUBJECT ADVERTISING IN THE SCHOOLS

Neither the facilities, the staff, nor the students of the School District shall be employed in any manner for advertising or otherwise promoting the interests of any commercial, political, or other non-school agency, individual or organization, except that

a) Schools may cooperate in furthering the work of any non-profit, community-wide, social service agency, provided that such cooperation does not restrict or impair the educational program of the schools or conflict with Section 19.6 of the Rules of the Board of Regents;

b) The schools may use films or other educational materials bearing only simple mention of the producing firm;

c) The Superintendent of Schools may, at his/her discretion, announce or authorize to be announced, any lecture or other community activity of particular educational merit;

d) The schools may, upon approval of the Superintendent of Schools, cooperate with any agency in promoting activities in the general public interest that ~~are non-partisan and non-controversial, and that~~ promote the education and other best interests of the students.

No materials of a commercial nature shall be distributed through the children in attendance in the Ontario Central School District except as authorized by law or the Commissioner's Regulations.

New York State Constitution

Article 8, Section 1

8 New York Code of Rules and Regulations

(NYCRR) Section 19.6

10.03 Second Reading and Adoption of Policy 7511 Immunization of Students

Recommended Action: The Board of Education hereby adopts Policy 7511 as written.

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

OYea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

~~2002~~ 2015 7511 Students **SUBJECT IMMUNIZATION OF STUDENTS**

Every child entering or attending a District school must present proof of immunization in accordance with Public Health Law Section 2164 unless

- a) A New York State licensed physician certifies that such immunization may be detrimental to the child's health; or
- b) The student's parent, parents, or persons in parental relation hold genuine and sincere religious beliefs which are contrary to the requirement. In such cases, the Building Principal will make a case-by-case determination whether a parent/guardian is entitled to invoke this religious exemption from required immunizations after receiving a written and signed statement from the parent(s) or persons in parental relation to such child.

Except for the above two (2) exemptions, the District may not permit a student lacking evidence of immunization to remain in school for more than fourteen (14) days, or more than thirty (30) days for an out-of-state or out-of-country transferee who can show a good faith effort to get the necessary certification or other evidence of immunization.

The administration will notify the local health authority of the name and address of excluded students and provide the parent/person in parental relation a statement of his/her duty regarding immunization as well as a consent form prescribed by the Commissioner of Health. The school shall cooperate with the local health authorities to provide a time and place for the immunization of these students.

During an outbreak of communicable diseases, if the Commissioner of Health or his/her designee so orders, the district will exclude students from school who have an exemption from immunization or who are in the process of obtaining immunization.

Parents, guardians or other persons in parental relation may appeal to the Commissioner of Education if their child is denied school entrance or attendance for failing to meet health immunization standards.

The District will provide an annual summary of compliance with immunization requirements to the Commissioner of Health.

For current information regarding immunization requirements, refer to website <http://schoolhealthservices.org>.

Education Law Sections 310 and 914 Public Health Law Section 2164

8 New York Code of Rules and Regulations (NYCRR) Part 136

10 New York Code of Rules and Regulations (NYCRR) Subpart 66-1

NOTE Refer also to Policy #7131 -- Education of Homeless Children and Youth

10.04 Second Reading and Adoption of Policy 5671 Information Security Breach and Notification

Recommended Action: The Board of Education hereby adopts Policy 5671 as written.

Motioned: Trustee Davis

Seconded: Trustee Osmond

- May need to review again due to public security issues

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

~~2007~~ 2015 5671 Non-Instructional/Business Operations

SUBJECT INFORMATION SECURITY BREACH AND NOTIFICATION

The School District values the protection of private information of individuals in accordance with applicable law and regulations. Further, pursuant to the Information Security Breach and Notification Act, the District is required to notify individuals when there has been or is reasonably believed to have been a compromise of the security, confidentiality, or integrity of personal information maintained by the District.

a) "*Private information*" shall mean ***personal information* in combination with anyone or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been acquired

1. Social security number;

2. Driver's license number or non-driver identification card number; or

3. Account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account.

"*Private information*" does not include publicly available information that is lawfully made available to the general public from federal, state or local government records.

****Personal information* shall mean any information concerning a person which, because of name, number, symbol, mark or other identifier, can be used to identify that person.

b) "*Breach of the security of the system*," shall mean unauthorized acquisition or acquisition without valid authorization of computerized data which compromises the security, confidentiality, or integrity of personal information maintained by the District. Good faith acquisition of personal information by an employee or agent of the District for the purposes of the District is not a breach of the security of the system, provided that private information is not used or subject to unauthorized disclosure.

Examples of Determining Factors

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or person without valid authorization, the District may consider the following factors, among others

a) Indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or

b) Indications that the information has been downloaded or copied; or

c) Indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported.

Notification Requirements

a) For any computerized data owned or licensed by the School District that includes private information, the District shall disclose any breach of the security of the system following discovery or notification of the breach to any New York State resident whose private information was, or is reasonably believed to have been, acquired by a person without valid authorization. The disclosure to affected individuals shall be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system. The District shall consult with the State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) to determine the scope of the breach and restoration measures.

b) For any computerized data maintained by the District that includes private information which the District does not own, the District shall notify the owner or licensee of the information of any breach of the security of the system immediately following discovery, if the private information was, or is reasonably believed to have been, acquired by a person without valid authorization.

The notification requirement may be delayed if a law enforcement agency determines that such notification impedes a criminal investigation. The required notification shall be made after the law enforcement agency determines that such notification does not compromise the investigation.

Methods of Notification

The required notice shall be directly provided to the affected persons by one (1) of the following methods

a) Written notice;

b) Electronic notice, provided that the person to whom notice is required has expressly consented to receiving the notice in electronic form; and a log of each such notification is kept by the District when notifying affected persons in electronic form. However, in no case shall the District require a person to consent to accepting such notice in electronic form as a condition of establishing any business relationship or engaging in any transaction;

c) Telephone notification, provided that a log of each such notification is kept by the District when notifying affected persons by phone; or

d) Substitute notice, if the District demonstrates to the State Attorney General that the cost of providing notice would exceed \$250,000, or that the affected class of subject persons to be notified exceeds 500,000, or that the District does not have sufficient contact information. Substitute notice shall consist of **all** of the following

1. E-mail notice when the District has an e-mail address for the subject persons;

2. Conspicuous posting of the notice on the District's website page, if the District maintains one; and
3. Notification to major statewide media.

Regardless of the method by which notice is provided, the notice shall include contact information for the notifying District and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of personal information and private information were, or are reasonably believed to have been, so acquired.

In the event that any New York State residents are to be notified, the District shall notify the State Attorney General, the ~~Consumer Protection Board~~ Department of State Division of Consumer Protection, and the State Office of ~~CyberSecurity and Critical Infrastructure Coordination~~ Information Technology Services as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents.

In the event that more than 5,000 New York State residents are to be notified at one time, the District shall also notify consumer reporting agencies, as defined pursuant to State Technology Law Section 208, as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents. A list of consumer reporting agencies shall be compiled by the State Attorney General and furnished upon request to school districts required to make a notification in accordance with Section 208(2) of the State Technology Law, regarding notification of breach of security of the system for any computerized data owned or licensed by the District that includes private information.

State Technology Law Sections 202 and 208

Adopted

Change to Agenda

Motion to postpone Board Goals until after Discussion and Possible Action

Motioned: Trustee Fletcher

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

12. Discussion and Possible Action

12.01 Approve Acting Superintendent (proposed 8:10)

Recommended Action: Be it hereby resolved that the Board of Education appoints Victoria McLaren to be Acting Superintendent of Schools effective 3/15/15 – 6/10/15 at \$2,000 per month.

Motioned: Trustee Davis

Seconded: Trustee Osmond

- Acting Superintendent role will actually make Mrs. McLaren Superintendent for these three months- she will inherit all the duties of the Superintendent
 - Regulations will get written, school closings decided, policies passed, all responsibilities will be undertaken by Victoria McLaren
 - No business will stop
 - That is why there is a financial aspect
 - Superintendent will be off email and off the District phone
 - Processes in place to keep business as usual

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

12.02 Approve BOCES Board Representative

Recommended Action: BE IT HEREBY RESOLVED that the Board of Education of the Onteora Central School District hereby approve the nomination of Robert Curran to represent Onteora Central School District on the Ulster County BOCES Board of Education for the three (3) year term beginning July 1, 2015 through and including June 30, 2018.

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

- Thanked Bob Curran for his hard work

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

11. Discussion of Board Goals

11.01 The Board will review the progress of their goals (proposed 7:40 duration 30 min)
8:00

Complete a document that summarizes the progress

Educational Vision, Values and Ethics Leadership

1. After careful study, develop and adopt an actionable policy and/or plan regarding testing, reflecting the Board's desire to avoid over-testing, 'teaching to the test,' the infringement upon instructional time, and the perception thereof. Work in collaboration with PTAs, Administrators, Teachers and other staff members to develop a policy and/or plan that can be supported by all stake-holders.

Trustee McGillicuddy reported:

- Tomorrow is a meeting of the Task Force on Testing Reduction to complete the policy they have been writing and send to policy committee for their Thursday meeting
 - Tests are next month, need to move forward
- The Task Force to write an administrative regulation for the policy
 - The regulation would then go to Administrative Cabinet
- Became a priority because of outcry of community
- Have worked with staff and parents
- Conversation changing daily as people in education take different stands so work may not be done
 - May be resolutions for Board to review
- Task Force's policy must go before the Board, may not be able to move very quickly
 - District obligations at this point in time

Note: Intent is not to edit goals during the year, set concrete targets this year

2. Address the needs of English Language Learners across the District and at all grades, from pre-K through High School. Work collaboratively with the Superintendent to recommend improvements to ESL programming and offerings, including considering bringing the ESL program in-house. Improve communication with ESL families of English Language Learners.
 - Sub-committee on Primary Planning committee working on English as a New Language (formally ESL/ELL) students' program
 - Budget presentations show that we are hiring enough staff to meet the new Part 154 State mandates

- Have created an ESL coordinator position
 - There are more communication in Spanish to parents
 - Communication has been with ESL families of ENL Students
 - Communications Committee has been working on increasing communication in languages other than English
3. Analyze School and Student Safety and Well-Being from a whole child/whole building perspective, including but not limited to the use of social workers, psychologists, guidance counselors, school resource/safety officers, external emergency forces, and study of District Safety Plan and reports on Building Safety Plans, and any and all other necessary data. Recommend improvements accordingly.
- Not had opportunity to bring to Board table
 - Need as an agenda item
 - Things that need to be done legally are being done, such as District Safety Team
 - Health and Wellness policy was expanded to mental health and health of environment of things that are potentially harmful
 - Social Workers/Psychologist to explain what is being done with culture and climate – K-12
 - As an agenda item

13. Executive Session

13.01 Enter executive session (proposed 8:15 duration approx. 1 hour)

Recommended Action: Motion to enter into executive session to discuss OTA negotiations at approximately 8:15

Motioned: Trustee Schnell

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

13.02 Exit Executive Session and Return to Public Session (proposed 9:15 pm)

Recommended Action: Motion to exit executive session and return to public session at approximately 9:50

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

Now Present: Trustee Davis came back in the room at 9:51

4. Promote a stimulating, healthy and safe environment conducive to learning and that improves the educational experience for all students. Support professional development opportunities, especially those that (1) help educators incorporate experiential and project-based learning in classrooms, (2) connects students' classroom experiences with the outside world, and (3) trains faculty to offer new computer and other "hard" science courses such that students acquire skills to become producers of technology. Continue to study feasibility of integrating programs like Project Lead the Way, International Baccalaureate, Blended Learning, Steam, and E-Learning into the educational program.
- Outside of Board's purview - maybe an agenda item

- 4/24/15 presentation by MS Principal Jen O'Connor and HS Principal Lance Edelman on I-pads at HS Will provide more information to Board
- Next meeting other Board Goals
- Put item 3 here as possible item at next Board meeting

Budget and Finance

5. Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform, and energy conservation to create a positive campus that attracts both families and successful teachers to our district.

Board Development

6. Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances. Supply new Trustees with a mentor. Work with the Superintendent to constantly improve Board-Superintendent relations and communications, including but not limited to an annual retreat with approved facilitator. Each board member commits, individually, to the very best of their abilities, to attend every regularly scheduled Board meeting, to sit on at least one Board/District committee, and to attend at least one NYSSBA/RSA conference or seminar annually.

Community & Culture

7. Foster an open, positive, collaborative relationship with the Community that is responsive to stakeholder concerns. Improve the district-wide school culture through clear communication of Board priorities, and appreciation for staff initiatives and student achievement. Encourage collaborative work that integrates and aligns curriculum and improves students' educational experience district-wide. Continue to grow and enlist community help in legislatively advocating for our students.

Facilities

8. Study and develop ways that District property could be used to support agricultural and botanical science programs, including the production of organic fruits and vegetables that could be used in District food services. This also includes the incorporation of sustainability practices into the educational program

14. Independent Contract Retainers

14.01 Approve Independent Contract Retainers (proposed 9:25)

Recommended Action: The Board of Education hereby approves Independent Contract Retainers in items 14.02-14.06

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

14.02 ICR - Knowles

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Martin Knowles, LCSW as a Psychotherapist for the period beginning March 11, 2015 to June 30, 2015 at a rate of \$120.00 per hour to a maximum of \$6,000.00 and authorizes the Superintendent to sign such an agreement.

14.03 ICR Kingston PT

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Kingston Physical Therapy & Sports Rehab PLLC. for Physical Therapy for the period beginning March 11, 2015 to June 30, 2015 at a rate of \$100.00

per visit to a maximum of \$5,000.00 and authorizes the Superintendent to sign such an agreement.

- There are closer PT companies that can be used

14.04 ICR- NYU Child Study Center

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and NYU Child Study Center as a Neuropsychologist for the period beginning March 11, 2015 to June 30, 2015 at a maximum rate of \$3,000.00 authorizes the Superintendent to sign such an agreement.

14.05 ICR Kingston OT

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kingston Physical -Occupational Therapy & Sports Rehab PLLC. for Occupational Therapy the period beginning March 11, 2015 to June 30, 2015 at a rate of \$100.00 per visit to a maximum of \$5,000.00 and authorizes the Superintendent to sign such an agreement.

- Why not use BOCES?

14.06 ICR- Greenwood

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Robert H. Greenwood as a Hearing Officer for the period beginning March 11, 2015 to March 11, 2015 at a rate of \$100.00 per hour plus travel from Kingston, NY and authorizes the Superintendent to sign such an agreement.

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:30)

Recommended Action: Approve consent agenda item numbers 15.02-15.12

Motioned: Trustee Osmond

- Starting to see retirements, look forward to opportunity to congratulate and thank them

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

15.02 Personnel Agenda

APPOINTMENTS INSTRUCTIONAL

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL
Maisenhelder, Ariel	Speech Language Pathologist - WD

EFFECTIVE DATES

FROM-TO
3/26/15-5/11/15*

PAY RATE REMARKS

1MA	LOA Replacement
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*approximate dates

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Olson, Pamela	Speech Language Pathologist/PH	6/30/2015	Retirement
Scherry, Cynthia	Elementary Teacher/BN	6/30/2015	Retirement
Schuenemann, Stewart	Art Teacher/MHS	6/30/2015	Retirement
Speers, Louise	Special Education Teacher/BN	6/30/2015	Retirement

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	EFFECTIVE DATE	
McLaren, Victoria	Acting Superintendent	3/15/15-6/10/15	\$2,000/month

Hoyt-Friedman, Jacob	Track-Modified-Head Coach	\$2,328.00
Occhi, Andrew	Girls Golf Team Coach	\$2,983.00

SUBSTITUTES

NAME	POSITION	EFFECTIVE DATE
Guillon, Alice	Certified Substitute Teaching Assistant	\$10.00/hr
Ottulich, Joan	Certified Substitute Teaching Assistant	\$10.00/hr 3/4/15 (Retroactive)

APPOINTMENTS NON INSTRUCTIONAL
LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1333	2/23/15-4/5/15	FMLA - Paid
3310	2/10/15-3/17/15	Medical - Paid
3310	3/18/15-3/20/15	Medical - Unpaid
1749	2/3/15-3/6/15*	FMLA - Paid
1629	2/3/15-2/11/15(1/2day)	Medical - Paid
1629	2/11/15(1/2 day)-3/8/15*	Medical - Unpaid

*extension of leave

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/15, Confidential, as reviewed by Trustee Fletcher

15.04 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the interschool transfer from Woodstock to Phoenicia

15.05 Certify Payroll

Recommended Action: The Board of Education hereby approves Assistant Superintendent Marki Clair-O'Rourke to certify payroll from 3/15/15 - 6/10/15

15.06 Budget Transfers Authority

Recommended Action: Budget Transfers Acting Superintendent of Schools, Victoria McLaren up to \$50,000 for the period of 3/15/15 to 6/10/15

15.07 Approve Stipulation of Settlement

Recommended Action: BE IT HEREBY RESOLVED on recommendation By the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Separation and Release Agreement between the District and employee #03102015. BE IT FURTHERED RESOLVED, that the Board of Education of the Onteora Central School District hereby authorizes the Superintendent to execute the Separation and Release Agreement

15.08 Accept Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$153.64 CASH, from Target's "2015 Take Charge of Education" program, to be used to support Woodstock Elementary School Trout Program.

The Superintendent recommends approval to increase the 2014-2015 budget per the following donations

Target A2110.431.07 Supplemental \$153.64

The Superintendent recommends acceptance of a donation totaling \$84.70 CASH, from Target's "2015 Take Charge of Education" program, to be used to support the high school PBIS program.

The Superintendent recommends approval to increase the 2014-2015 budget per the following donations

Target A2110.431.01 Supplemental \$84.70

The Superintendent recommends acceptance of donations totaling \$3,000.00 CASH, from various donors as scholarship awards for the Class of 2015.

The Superintendent recommends approval of the following donations

\$100.00 - Jacquelyn Earley

\$100.00 - The Tongore Garden Club

\$150.00 - Lake Hill Sportsman Club

\$900.00 - Paul and Karen Wereszynski

\$250.00 – Robin and Audrey Hunter

\$800.00 – The Onteora Teacher's Association

\$200.00 – Olive Historical Society

\$500.00 - Rose and Kiernan

15.09 Write Off Stale Dated Checks

As of March 10, 2015, the following stale dated check will be written off.

Check #	Description	Date	Payee	Amount
18367	School Tax Overpayment	11/25/13	Clare Richardson & Daniel Martensen	\$182.01
18413	School Tax Overpayment	11/25/13	Nairn Dunlop	\$20.49
20124	Medicare Reimbursement	6/2/14	The Estate of Gregory Gregor	\$209.80
20577	Cafeteria Account	6/26/14	Michelle Fernandez	\$3.17
20684	Accounts Payable	7/14/14	A.K. Trading Co.	\$119.95
18385	School Tax Overpayment	11/25/13	Herbert Waichman	\$69.96
19642	Meal Reimbursement	3/31/14	Sarah Rudge	\$27.65
20379	Scholarship	6/16/14	Autumn Carter	\$150.00
20740	Found Library Book	7/14/14	Sophia Musialkiewicz	\$11.00

As of March 10, 2015, the following stale dated ECA check will be written off and the funds will be returned to DECA's ECA account.

Check #351 DECA Reimbursement – Fundraising Funds Issued 06/10/13 Payee:
Raoul Bastianelli Amount: \$25.00

15.10 ECA Second Quarter

Recommended Action: The Board of Education hereby approves the ECA Report for the Second Quarter

15.11 Financial Report

Recommended Action: The Board of Education has reviewed and hereby approves the Financial Management Report for January 2015

15.12 Warrants

Recommended Action: The Board of Education has reviewed and hereby approves Warrant Schedule 6

16. Board Committees Report - 5 min each

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 5/11/15 (proposed 9:35)

- Met on Monday – acknowledged resignation of Wendy Trojak
 - Looking for a 5th member
- Revised some wording in charter to have methods of removing members
- Requirements of membership: No financial ties to district and cannot be related to an employee

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 4/6/15

- Discussed existing building condition survey and RFP for new survey
- Planning for Facilities Committee to tour the buildings and working on a written format to use
 - Will send to Principals ahead of time after Facilities Director Jared Mance completes some information
 - Will ask Principals to tour with committee
- Discussing K-Solar program – Facilities Director Jared Mance going to conference
- Informed committee of work that the sub-committee had done to redo brick masonry project bid
- Meetings with playground committees in both elementary schools
 - Director of Facilities Jared Mance, Chairman Rob Kurnit, Assistant Superintendent for Business Victoria McLaren attended the meetings with Parkitecks (playground architects)

Discussion:

- Meetings were with playground sub-committees of PTA, not whole group

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:30 3/12/15

- Not met since the last Board meeting
- Meeting will be at 3:30
- Trustee Kurnit, Trustee Fletcher to attend

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 3/19/15

- Discussed regulations for policy just approved
- Next meeting will be a presentation on WIFI
 - Board members are free to attend as audience

16.05 Ad Hoc Committee Primary School. Next meeting is at Woodstock at 5 pm on 4/23/15

- Library Media Specialist Steve Patschke is joining Curriculum Enhancement sub-committee
- Discussion in large group each sub-committee reported then sub-committees worked individually
- In March sub-committees will work and report back before or after the whole group report
- Woodstock Principal Scott Richards will try to bring more Woodstock community on committee

16.06 Ad Hoc Committee Communications Trustee Osmond to Report. Next meeting is 8:45 am 3/19/15

- Not met since the last meeting
- Communications committee will work on information about the playgrounds

16.07 Update of the Task Force on Testing Reduction

- Next meeting is tomorrow - will work on finalizing policy and discuss working on draft regulations

17. Old Business

17.01 The Board will discuss Old Business (proposed 10:00)
10:10

- Unsettled feeling since the vote on split of playground money
 - PTA said that their population needs different equipment
 - Consensus given by Board was not formal action
 - Revisit at the next Board meeting
- Wifi in the schools was scheduled to be upgraded so we have enough band width for staff and guests especially where there is no cell service
 - MS/HS system got upgraded and their system went to Bennett
 - Bennett system has not yet been sent to primary schools
 - Work stopped due to discussions on dangers of Wifi
 - Administration concerned about whether to be moving forward
 - Follow up on documentation of what was previously agreed

18. New Business

18.01 The Board will Discuss NYSSBA resolutions to propose before August 1 Deadline (proposed 10:05)
Move to next meeting

18.02 The Board will discuss New Business (proposed 10:10)

10:20

- Board to look at Policy 1411 Procedures for Development of Policy – need to follow this process – gives necessary equal voice in developing policy
 - Policy 1411 procedures:
 1. Need recognized for new policy or change in existing policy by Board member(s) and/or Superintendent
 2. Board Member(s) complete(s) worksheet for policy development then forwards form to Superintendent of Schools
 3. Superintendent prepares abstract
 4. Board reviews first draft in workshop session(s)
- Appreciate members of Phoenicia PTA coming to speak and writing letter:
 - Ask Facilities committee to look into the items they raised specifically that Phoenicia has special needs population that requires playground equipment that cannot be adequately provided with current budget
 - Find out who asked PTA to raise \$70,000
 - Co-chairs to look at PTA letter

19. Request For Information

19.01 The Board will request information (proposed 10:15)

From Board Goal Discussion:

- Presentation by Social Workers/Psychologist to explain what is being done with culture and climate – K-12
- There are closer PT companies that can be used- why always use Kingston PT?
- Why use private OT instead of BOCES services?

Trustee Osmond asked:

- Plan before the end of this school year as to how PBL will be rolled out at Bennett and how it will be the same or different from this year with Cindy Scherry's retirement
 - Outline for each grades and disciplines to be rolled out in a true form throughout the grades at Bennett
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke is to work on report
 - Would like report before June meetings

Trustee Kurnit asked for levy percentages increase for every town to get an approximate of what levy will look like each year

- Becomes frustrating for taxpayer, because has more to do with assessments which come out in the summer

Trustee Fletcher asked:

- Student that don't graduate -the 15-20% – what is their situation? What is happening to these students? – go back 3 years
 - IEP, drop outs, etc.
- Average completion rate of IEP diplomas
- Is HS Principal Lance Edelman in charge of all students in the District

cohort?

- If not, who is in charge
- Testing – is it true that students lose science in 5th grade at Bennett?
- How much instructional time are we losing to delays/early closing for this year in terms of our 180 days?
 - CRREO is doing a paper on this
- Can something be done on the cell coverage at Phoenicia using a cell booster?

Trustee Schnell asked for the total number of full size classrooms

- What is capacity of primary buildings?

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:20 duration 10 min or more)

No public comment was made

21. Adjournment

21.01 Adjourn Meeting (proposed 10:30). Next meeting is Tuesday, March 24, 2015 at 6pm in the Bennett School

Recommended Action: The meeting is adjourned at 10:40

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Minutes Recorded By:
Fern Amster



Board of Education Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

5:30 p.m.

MINUTES

TUESDAY, FEBRUARY 24, 2015

PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 5:30 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee McGillicuddy, Trustee Osmond

Now Present:

Trustee McGillicuddy arrived at 5:45

Trustee Osmond arrived at 5:45

2. Executive Session

2.01 Enter executive session (proposed 5:30 duration 1 hour 30 min)

Recommended Action: Motion to enter into executive session to discuss OTA negotiations and the contract of the Superintendent

Motioned: Trustee Davis

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee McGillicuddy, Trustee Osmond

2.02 Exit Executive Session and Return to Public Session (proposed 7:00 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

3. Community Forum on Later MS/HS Start Times

7:05

Trustee Fletcher explained:

- It is a Superintendent goal to move the MS/HS Start time later
- Discussions are taking place in school Districts around country, state and locally about pushing secondary school start times back due to research about teenage sleep
- Glens Falls has most prominence in NYS due to its success and presentation last year at the 2020 Vision for Public Education Conference
 - Very well received
 - Since so few Onteora could attend, asked him to come to Onteora

- Here to better understand how it took place in Glens Falls
- Questions are to be addressed to Mr. Jenkins
 - May open up a future Board meeting for the public to ask questions in a forum setting
 - The Board of Education will become members of the audience when the meeting is recessed and will sit in the audience
- Mr. Jenkins was invited to present by the Board of Education
- Superintendent has created a District Comprehensive Planning Team using the Shared Decision Making document
 - Met 3 times, most recently yesterday
 - Charge for team:
 - Provide parameters, identify hurdles, and craft solutions specific to the Onteora CSD in regards to the following Superintendent goal:
 - Based on the recommendation of the American Academy of Pediatrics and considerable other data-based research, plan and prepare for later start times for secondary students using an 8:45 am-9:00 am target. This goal acknowledges the need to factor into account current elementary start times, BOCES attendance and extra-curricular activities, and the need to engage the community in the planning process.

3.01 Recess the Board meeting for 1 hour

Recommended Action: Motion to take a 1 hour recess from the Board meeting

Motioned: Trustee McGillicuddy

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

3.02 Glens Falls Superintendent Paul Jenkins will report on and answer questions regarding that District's change to a later MS/HS start time (proposed 7:05 duration 1 hour)

8:35

- Every school district is unique, will discuss hurdles, reasons and data from Glens Falls
- Came about because of teachers discussing student achievement in various committees
- Small District – no busing
- Previous start times HS - 7:45 MS and Elementary- 8:30
 - Only HS had to change to 8:26 and end at 3:00
 - Athletics: Longest trip for games is 1 hour 15 min
 - Practice starts at 3:30 and leave for games at 4:00 or 4:30
 - Did not have to change time for games, although every other district in athletic association agreed to move start time 15 minutes later
 - Students were not permitted to leave 9th period for games
 - There are exceptions that involve very few students at particular times of the year
 - Huge communication effort - series of flyers (available on Board Docs) explain rationale

- Partnered with St. Lawrence University for a sleep study and following up with surveys to see effects of change
- Showed video of administrators in the District and a student who had picketed his office
 - Admits she was wrong - now very happy with the start time
 - Video created by NY1 in NYC, shown all over the country
 - Available on Board Docs under this item number (3.02)
- Played audio clip of a local radio show host talking to Asst. Principal Liz Collins and an expert on sleep
 - Ms. Collins was one of the administrators that spearheaded with teachers
 - Sleep expert explain that all teenagers do not secrete melatonin until around 11 pm and continue until 8 am which puts them in a sleep mode
 - Gets stronger as move through puberty – 14 -18 years old
 - Available on Board Docs under this item number (3.02)

Open Discussion:

- Glens Falls had not changed anything else but later start time
 - Always know students can do better – give them a better edge
- Any additional time give students in the morning is helpful– no minimum amount
- Have not had students that have come forward to say that there has been a problem with after school jobs and child care duties
 - Families walk to neighborhood school
- Students transported to BOCES for VoTec still go to school at 7:45
 - Could not push back that time frame
 - Those students come to school early, get back early and have the benefit of an extra period at the HS
 - Didn't help with these students' sleep
 - They are 1 out of 31 school districts in BOCES
 - These were the only HS students that did not change start times
- No change to budget: Were overstaffed while enrollment was declining because of the schedule
 - Alignment of bell schedule allowed them to trim staff
- Corinth is only local district that changed
 - They changed start time for students but not faculty and staff
- Didn't change length of HS periods
- Communication was mostly about the research because it was biggest key for Glens Falls
 - Heard concerns from community and made changes where possible
- Even though there are differences in school districts, all students are the same
- Study and see if District can overcome hurdles because more sleep will yield better results for students at any level of success
 - Should continue no matter what controversies have occurred or will occur in the District
- Can look at what the GPA increases were in Glens Falls and get back to us
- Athletics: October thought to be biggest hurdle – no lights on fields
 - Athletic Director and coaches were not for the change

- Does not affect winter except skiing
- Lengthier trips – asked to push back 30 to 45 minutes but didn't need it
 - Don't start until 4:30 – students leave at dismissal – 3:00
 - Ended with 8 scholar athlete teams
 - 7 swimmers and divers onto States
 - Competing at a high level and not seeing detrimental effects
- Committee structure – began with small committee of teachers who involved administration
 - Teachers alienated each other during process
 - Studied the issue and addressed concerns
 - Panel discussion with physician, students, teachers and administration
 - Brought in sleep expert - assembly and parent night
 - Then brought to Board level to make the change
- Sleep surveys of students found on average students sleep 20-30 minutes more a night
 - Bedtime did not change in 1st year, did in 2nd year
 - Less students stayed up all night or very late – students with bad sleep patterns continued, but are getting more sleep in the morning
- Visit [Glens Falls website](#) for more information and can email him from there
 - Note: search for later start times

3.03 The Board Meeting will resume by the President calling the Meeting to Order

4. Acceptance of Minutes

4.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 2/10/15 BOE meeting

Motioned: Trustee Schnell

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

5. Welcome

5.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 8:05 duration 10 min)

8:40

- All events collaborative, school wide events
 - Jointly funded by PTA and District
 - Would not be able to provide such enriching experiences for children without a vibrant, enthusiastic and energetic the PTA
 - They raise as much money as building budget
- Celebration of 100 Days– currently 98
- Finishing up Young Inventors Club, hosted and staffed by PTA
 - Prepares students for Invention Convention on 3/4/15
 - Day and evening event
- Bringing in BOCES PBIS person to support classroom and school

- communities using storytelling and music
 - School ideals are: caring, being responsible, being honest, and being respectful
 - He will be in building for next few weeks
 - Behaviors ramp up in January and February; “down” time of year
 - Culmination as a celebration of all successes on 3/23/15 called Spirit week – celebrates school spirit with daily activities
- Most recent event- “Eat the Rainbow” supported by H & W committee at Phoenicia
 - Begin next week with newsletter distribution in English and Spanish to educate students and parents on promoting a lifetime of positive, well-bring
 - Students monitor their food choices over the week
- Everything at Phoenicia is child-centered for the whole child
 - Strive for less homework and more creative play experiences
 - Building professional learning community that is global
- “What Americans keep Ignoring about Finland’s School Success” is a 12 min pod cast
 - Teachers, administrators and schools do not compete with each other, but cooperate with each other
 - Sole goal is equity not excellence so all opportunities same for all children and provided a good public education
 - Will send link to District Clerk

6. Board District News

6.01 The Board will announce District news (proposed 8:15)
8:50

Trustee Osmond reported:

- Toured MS with Trustee Schnell - Principal Jen O’Connor put together sample of schedule
 - 30% of MS is Special Ed.
 - Much of the school is geared around that
- Onteora Music Teachers Steve Murphy and Paul Shubert were in the band and Student Lucina Legnini was a participant in the Rhinebeck Performing Arts production of “Tommy”
 - Other Onteora community members in the audience

Trustee Schnell reported:

- All school visits are complete- now in compliance with Policy 1310
 - Visited MS and Phoenicia other school members visited other schools
 - Thanks to Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke, Principals and Teachers for their cooperation
- On WKZE Harvey Boyer performed on the air with the Bennett Jazz then DJ’d

Trustee Fletcher

- 2020 Vision for Public Education next meeting will focus on collaboration
 - Funding moving forward with some other areas with study groups
 - Meeting is Wed., 3/18/15 4:30-5:30 at Rondout Valley Central Offices

- National School Board Association on 3/21/15 in Nashville
 - No Onteora Board member will attend

Trustee McGillicuddy reported:

- Toured Bennett and HS to see the building in session
- 2/11/15 attended the Bennett PTA Forum called "Reclaiming Public Education"
 - Parents are concerned as to what is happening in Albany
- At the UCSBA meeting Bob Lowry, of NYSCOSS was speaker
 - Went over state proposed budget
 - Discussion on refusal of tests campaigns
- 3/6/15 is a Funding Forum for all 8 school districts about financial aspects and how we are impacted
- "Class Size Matters" protest on 3/12/15 asking everyone in the building to go outside and create a circle holding hands in response to the Governor withholding State aid
 - Can be done before or after school
 - Another day it is happening around the state is 3/28/15
- Larger group from Ulster County going to Capital Day this year to meet with legislators
- Tomorrow is Task Force for Testing Reduction meeting 6pm in MS/HS library

Trustee Kurnit reported:

- UCSBA meeting discussed the county wide forum on funding
 - Open to the public
 - Hoping to get interested parents there
- Also discussed who will be in Albany for Lobby Day
 - There are many Ulster County Legislators

7. Superintendent District News

7.01 The Superintendent announce District news (proposed 8:20)
9:00

- Used all 8 snow days - make up days are 3/30/15, 3/31/15 and 4/1/15
- District Comprehensive Planning Team on Later MS/HS Start Times had their 3rd meeting yesterday 3/23/15
- At the December meeting:
 - Discussed:
 - Commissioner regulation 100.11 on Shared Decision Making
 - Charge from Board - may need to bring it back to the Board
 - History and how it came about
 - HS Principal Lance Edelman reported back from 2020 conference
 - Split in sub-committees
 - Superintendent Phyllis McGill working with Transportation Director Nicole Sommer
- Last Board meeting the Board of Education approved FLMA leave for Superintendent Phyllis McGill during 3/15/15-6/10/15
 - Assistant Superintendent for Business Victoria McLaren will become Acting Superintendent during the absence and there will be a resolution will be on the next agenda

8. Student Representative Report

- 8.01 Student Representative Mary Sorich will report to the Board (proposed 8:25)
Student Representative was not present to give report

9. Acknowledge Public Be Heard Comments

- 9.01 The Board will acknowledge the public be heard comments from the last meeting
No Comments were made

10. Public/Student Comment

- 10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 8:30 duration 10 min or more)
9:05
Bob Curran – 977 signatures on petition given to legislators – still want more before the Capital Conference

11. Presentations

- 11.01 2015-2016 Budget Presentation and Discussion Proposed 8:40 duration 30 min)
Superintendent Phyllis McGill Presented:

- Staffing Additions:
 - Addition of at least 2.0 FTE ENL (formally ESL, now English as a New Language) teachers in the draft budget
 - due to changes in regulations modifying mandated service levels
 - Addition of 1.0 FTE Library Media Specialist at Elementary level is for technology integration
- Staffing Reductions:
 - Reduction of 0.60 FTE ENL from BOCES – too expensive
 - Reduction of 1.0 FTE Elementary Education
 - Reduction of one class section, potentially through attrition)
 - Reduction of 1.0 FTE Behavior Intervention Assistant (BIA)

PPS Director Cynthia Bishop Presented:

- Included in BOCES .6 ENL teacher is lunch time, travel time, prep time, so it is not cost –effective
 - Pay BOCES for a .6 FTE is \$86,000
 - Difference of \$45,000 to hire ourselves
 - BOCES aid is 30% on first \$30,000 of a salary
- Adding at least 2 teachers to the program due to the new regulations
- To answer the Board's question about keeping ENL students in their home schools thereby providing ENL at Woodstock would take 2 additional hires and a great deal of training for the regular staff
 - The District is following the new regulations on ENL professional development at Bennett at Phoenicia

Assistant Superintendent for Business Victoria McLaren Presented:

- 6 teacher retirement letters so far
 - DEHIC set rates at march meeting
 - Talking about 6% - may go lower
- Discussed using \$75,000 of the \$621,000 maximum allowed carryover for a maximum levy increase of 1.98% with a 51% vote

- The Board to consider this levy
- Oteora is in line with other local districts as to the Instructional percentage of the budget
- Total Equity Projection for 6/30/15 (as of February 18, 2015): \$13,559,094
- Potential Allocation:
 - Reserve Funds: \$7,301,861
 - Remaining Fund Balance: \$6,257,233
 - \$450,000: Estimated encumbrances -determined at the end of June
 - \$43,976: Additional to be added to Tax Certiorari Reserve for NYC
 - Small claim in Shandaken (years at issue current 2010 – 2014)
 - \$2,500,000: Appropriated fund balance to offset tax levy for 2015-2016
 - \$2,064,798: Allowable 4% unappropriated fund balance to be retained
 - \$420,131: Remaining unappropriated fund balance available for allocation. These funds can be utilized or added to reserves such as the Repair Reserve
- Fund balance planning will continue for the remainder of the 2014 – 2015 fiscal year
- Reserve Accounts:

Reserve Account	January 2014	January 2015
Unemployment Insurance	\$505,012	\$505,012
Employee Retirement System	\$5,021,015	\$3,449,534
Tax Certiorari	\$40,000	\$40,000
Employee Benefit Accrued Liability	\$1,318,501	\$1,321,604
Capital	\$5,000,000	\$0
Repairs	\$2,802,258	\$1,835,820
Reserve for Debt	\$149,891	\$149,891
Total Reserves:	\$14,836,677	\$7,301,861

Discussion:

- Possible growth in the District with new town construction projects and may need more ENL teachers
 - Could always hire our own person if more staff is needed, can hire without BOCES
 - BOCES person has relationship with student
 - Should try to get a Spanish speaking teacher
- Once the funds used for capital improvements are accounted for, administration is allocating the same amount of appropriated Fund Balance to offset the levy as last year
- Perhaps raise the increase to 2.25% to allow for flexibility
- Master Schedule is still being created, which has a big impact on the budget
- Senate Finance Committee gave each District a flat aid package
 - Oteora's is a \$25,000 increase driven by Building Aid

- State is discussing many options to give incentives on new projects but not discussing increased aid to school Districts
- Initial levy sent to the Comptroller is a draft
- In simplified terms: Foundation Aid is about wealth ratios, so does not affect Onteora due to the reservoir
- Projecting nominal increase in aid allows for conservative budget and levy
- Board preferences on ENL Position about hiring BOCES vs. hiring ourselves:
 - Discussion on keeping the BOCES position for next year or make a plan to hire an additional person at Onteora
 - Defer decision on ENL to administrators and PPS
 - Have had issue with trying to project how much staff needed
 - Have not been able to anticipate increase in students
 - Need to take time – do not need to commit to BOCES until 5/1/15
 - Hiring ourselves is cost effective and better use of time
 - Would have flexibility of assigning when needed
- Board Preferences on increase on Levy
 - 4 Board members are comfortable with 1.98%
 - What does administration need to deliver education to the children?
 - Administration feel 1.98% is good, but need to see master schedule
 - Trustee Schnell asked that it be recorded that she would like a lower levy
 - Want to see what the potential increase but taxpayer' properties, which is a different calculation
 - Would like to see it as low as possible, but might be necessary

12. Break

- 12.01 The Board will break for 5 minutes (proposed 9:10)
The Board had consensus to skip the break

13. Policies

- 13.01 Second Reading and Adoption of Policy 5661 Health and Wellness (proposed 9:15)
Recommended Action: The Board of Education hereby adopts Policy 5661 as written
Motioned: Trustee McGillicuddy
Seconded: Trustee Moor
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

SUBJECT: DISTRICT HEALTH & WELLNESS POLICY

Health & Wellness Committee

The District is committed to creating school environments **and experiences** that **establish healthful eating and daily physical activity opportunities that promote** and **protect students'** mental, emotional and physical health. **This commitment** fosters an optimal learning and work climate, and takes into account the social and emotional well-being of all those in the school District.

The District established a Health & Wellness Committee (hereafter called the Committee) **which will have as one of their tasks to participate in the development, implementation and periodic review and**

update of the school Health and Wellness Policy (hereafter called the wellness policy). The District will establish and maintain a School Wellness Committee that will have participation from parents/guardians, students, director of school lunch/breakfast programs, school and district administrators, school nurses, medical community members, district health coordinator, health/physical education and/or family and consumer science teachers, social workers/psychologists/guidance counselors and registered dietician, BOE members and the general public.

Local School Wellness Policy Leadership

The District delegates one or more school official(s) to ensure that each school complies with the school wellness policy. The position of the school officials responsible for the oversight of the wellness policy are identified within the policy.

Policy Implementation, Monitoring Review and Update; Public Notification

~~An annual progress report, School Wellness Report Card, is developed to inform and update the public about the policy and includes: website address for the policy and/or how the public can access a copy; description (on) of each school's progress in meeting the policy goals; a summary of each school's wellness events/activities; name, position and contact information of the designated school official to lead/coordinate the wellness team; and information on how the public can get involved with the wellness team. This report will be provided to the school board, distributed to the Committee and made available to the public. The Wellness Committee may assist the district in constructing a methodology for measurement of progress.~~

~~A triennial assessment includes the extent to which District schools are in compliance with the Policy and a description of the progress made in attaining the goals of the Policy. This assessment is made available to the public.~~

The Committee shall conduct an annual assessment that includes the extent to which District schools are in compliance with the Policy and a description of the progress made in attaining the goals of the Policy. This assessment is made available to the public.

School food service staff will ensure compliance with nutrition policies within school food service areas and will report on this matter to the superintendent or if done at the school level, to the school principal.

The Wellness Committee serves as a resource to schools for implementing the wellness policy.

~~???The Committee will assess current activities, services, and programs; identify specific areas of need for improvement; and provide/recommend mechanisms for evaluation, revision, and implementation of same.~~

Goals to Promote Student Wellness

The District will provide nutrition promotion and education, physical education and other school-based activities to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs. Taking into account the parameters of the School District (academic programs, annual budget, staffing issues, and available facilities) as well as the community in which the District is located (the general economy; socio-economic status; local tax bases; socio-cultural and religious influences; geography; and legal, political and social institutions) the Committee recommends the following District goals:

a. Environmental Health

The goal is to provide a healthy physical environment free of harmful products and materials.

b. Health Education

The District will provide students with instruction in a general Health Education curriculum as mandated by the New York State Department of Education.

c. Mental Health (Education and Services)

The District provides a school community which values positive mental health and behavioral health, encourages everyone to seek help when they need it, promotes good mental health prevention and responds to mental health needs.

d. Nutrition (Guidelines)

i. Guidelines: The goal is to promote student health and reduce childhood obesity by ensuring that all foods and beverages provided to students meet or exceed the USDA Nutrition Standards for School Meals and are consistent with the nutrition standards for competitive foods which meets the Smart Snacks in School nutrition standards for all foods sold in school outside the school meals programs under

the Healthy Hunger-Free Act of 2010.

ii. **Nutritional Promotion/ Nutrition Education:** The District will provide nutrition promotion and education to influence lifelong eating behaviors in a positive manner by encouraging healthy nutrition choices.

Nutrition education teaches behavior-focused skills offered as part of a comprehensive, standards-based program designed to provide students with knowledge and skills necessary to promote their health and make positive food and nutrition choices. Education is integrated into various subject areas and nutrition topics within the comprehensive health education curriculum at every grade level. These concepts will also be reinforced during classroom snack times to encourage adoption of healthy eating habits and other nutrition-related behaviors conducive to health and well-being.

Nutrition promotion encourages students to participate in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) and includes marketing and advertising of nutritious foods and beverages through a comprehensive and multi-channel approach by staff and teachers.

iii. **Nutritional Values of Foods and Beverages:** All foods and beverages sold, served, marketed or advertised at school will meet the nutrition guideline requirements of the USDA Nutrition Standards in the National School Lunch and School Breakfast Programs and the Smart Snacks in Schools Standards.

e. **Physical Education & Activity**

The District will provide opportunities, support, and encouragement for every student to: regularly participate in physical activity; develop the knowledge and skills for specific physical activities; maintain physical fitness; ~~regularly participate in physical activity; and understand the short-term and long-term benefits of a physically active and healthy lifestyle.~~ reduce sedentary time; learn about cooperation, fair play, responsible and safe participation that meets the needs of all students; and gain an appreciation for lifelong physical activity through a healthy lifestyle.

Opportunities for physical activities are provided outside of physical education for every grade level.

A written Physical Education curriculum/program for each grade level has been developed and kept on file with the Director of Physical Education and shall meet National Association of Sport and Physical Education (NASPE) and New York State Learning Standards

f. **Other School-based Activities**

The District will establish a school environment that presents consistent messages that are conducive to healthy eating, physical activity, and social and emotional wellness for all.

NOTE: The regulation that accompanies this policy outlines the procedures for accomplishing these wellness policy goals.

Section 203, 204 and 208 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296) including Smart Snacks in Schools Nutrition Standards, <http://www.fns.usda.gov/healthierschoolday/tools-schools-focusing-smart-snacks>

Child Nutrition and WIC Reauthorization Act of 2004 Public Law Section 108-265 Section 204 Richard B. Russell National School Lunch Act 42 United States Code (USC) Section 1751 et seq.

Child Nutrition Act of 1966

42 United States Code (USC) Section 1771 et seq.

7 Code of Federal Regulations (CFR) Section

210.10 http://www.access.gpo.gov/nara/cfr/waisidx/05/7cfr210_05.html

District Policy 5660

Administrative Regulation 5661-R Adopted:

13.02 Second Reading and Adoption of Policy 3280 Facilities Use by Community

10:00

Recommended Action: The Board of Education hereby adopts Policy 3280 as written

Motioned: Trustee McGillicuddy

Seconded: Trustee Moor

- In subsection E took out “political meetings” due to Board’s concerns and attorney agreement

- Superintendent Phyllis McGill to clarify with the attorney to see if they recommended it was be removed or said it was our option; also ask if this will stop the District from hosting rallies for school funding at Oteora with politicians

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

3280 2014-SUBJECT: COMMUNITY USE OF SCHOOL FACILITIES

While the district's school buildings and grounds are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities and do not conflict with the District's policies, vision, and mission. This policy is intended to identify the uses that community groups may make of those facilities.

Permitted Uses

District facilities may be used for the purposes listed below, subject to the conditions and restrictions set forth in this policy.

- Instruction in any branch of education, learning or the arts.
- Public library purposes, subject to provisions of the Education Law, or as stations of public libraries.
- Social, civic and recreational meetings and entertainments, or other uses pertaining to the welfare of the community so long as such uses are non-exclusive and open to the general public.
- Meetings, entertainment and occasions where admission fees are charged, when the proceeds are to be spent for an educational or charitable purpose.
- Polling places for holding primaries and elections, for the registration of voters ~~and for holding political meetings.~~
- Civic forums and community centers.
- Recreation, physical training and athletics, including competitive athletic contests of children attending a private, nonprofit school.
- Child-care programs when school is not in session, or when school is in session for the children of students attending schools of the district and, if there is additional space available, for children of employees of the district.
- Graduation exercises held by not-for-profit elementary and secondary schools, provided that no religious service is performed.

Prohibited Uses

Any use not permitted by this policy is prohibited. In addition, the following uses are specifically prohibited.

- Meetings sponsored by political organizations.
- Meetings, entertainments and occasions that are under the exclusive control of and the proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination or of a fraternal, secret or exclusive society or organization, other than veterans' organizations or volunteer fire fighters or volunteer ambulance workers.

Conditions of Use for District Facilities

A. Use of district facilities may be permitted unless such facilities are in use for school purposes, or during educational programs. The district reserves exclusive and non-reviewable judgment to determine if a requested use would interfere with or disturb the district's educational programs.

~~B. To ensure that district facilities are preserved for the benefit of the greater district community, only community based groups and organizations (that is, groups which are located within the geographic area covered by the district) may be granted access to district facilities.~~

~~CB.~~ Use of district facilities will be permitted only where the applicant agrees to pay the district a user fee according to a schedule adopted by the district to cover the costs of heat, electricity, maintenance, custodial services and any other expenses associated with the requested use. Use is further conditioned upon the applicant's agreement to pay additional fees associated with the use of any additional services

or equipment. The district retains the right to condition use upon an applicant depositing with the district a sum equaling the estimated costs and fees associated with the proposed use 10 days in advance of the requested use. The district retains the further right to waive user fees for groups that are associated with or sponsored by the district.

CD. Where, in the judgment of the district, the requested use of district facilities requires special equipment or supervision, the district reserves the right to deny such use, or in the alternative, to condition such use upon the applicant's payment of additional fees in accordance with paragraph C above. Only authorized personnel shall operate district equipment.

DE. Use of district facilities will only be permitted where the organization provides the district timely evidence of adequate insurance coverage (\$1,000,000 minimum) to save the district harmless from all liability, property damage, personal injuries and/or medical expenses. The district will exercise complete and unreviewable discretion regarding what constitutes adequate insurance coverage for each proposed use.

EF. The Board reserves the discretion to deny use of district facilities described above, or to terminate use of district facilities:

1. By an applicant who has previously misused or abused district facilities or property or who has violated this policy;
2. For any use which could have the effect of violating the Establishment Clause of the United States Constitution or other provisions of the United States or New York State Constitutions;
3. For any use which, in the estimation of the Board, could reasonably be expected to or actually does give rise to a riot or public disturbance;
4. For any use which the Board deems inconsistent with this policy;
5. For any use by a private for-profit entity that has the direct or indirect effect of promoting the products or services of such entity;
6. In any instance where alcoholic beverages or unlawful drugs are sold, distributed, consumed, promoted or possessed;
7. For any use prohibited by law.

Application Procedure for Use of District Facilities

A. All applications for use of school facilities shall be made in writing and submitted to the [Superintendent of Schools Assistant Superintendent for Business](#) at least 30 days prior to the date of the requested use.

A use permit application is available in [the Superintendent's office each school and in the Business Office](#). The District retains the right to reduce the 30 day prior notice requirement.

B. The applicant must clearly and completely describe the intended use of the district facility in the application.

C. All applicants must review this policy prior to submitting the application. All applications must be signed by an authorized agent of the group or organization requesting use. The applicant's signature on the application shall attest to the group or organization's intent to comply with all Board policies and regulations and to use district facilities strictly in accordance with the use described in the application.

D. All applicants must agree to assume responsibility for all damages resulting from its use of district facilities. Proof of adequate insurance must be provided by the applicant at least 10 days before the date of the requested use.

E. Permits shall be valid only for the facility, use, dates and time specified in the permit. No adjustment to the permit is allowed except with the prior written approval of the Superintendent. Permits shall not be transferable.

F. The [Superintendent Assistant Superintendent for Business](#) is authorized to alter or cancel any permit if it becomes necessary to use the facility for school purposes or for other justifiable reason.

G. With regard to scheduling activities, the district retains the right to give preference to groups and organizations which are associated with or sponsored by the district.

H. Issuance of a permit shall not limit the right of access to the facility by district staff.

I. If the Assistant Superintendent for Business denies an application, the applicant may appeal to the Board of Education.

*In the event of an austerity budget, use of facilities will be restricted to accommodate budgetary restraints.

Education Law Section 414

13.03 First Reading of Policy 5640 Tobacco-Free, Smoke-Free Environment

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~~2010~~2015 5640 Non-Instructional/Business Operations

SUBJECT: TOBACCO-FREE, SMOKE-FREE ENVIRONMENT POLICY

The following tobacco policy was developed in accordance with the Goals 2000 Educate America Act, § 1043 (Non-Smoking Policy for Children Services), the New York State Public Health Law's Expanded Clean Indoor Air Act 2003, § 1399-opt and New York State Education Law - Article 9 Section 409.

Intent

All students shall possess the knowledge and skills necessary to avoid all tobacco use, and school leaders shall actively discourage all use of tobacco products by students, staff, and school visitors while on school property, at a school-sponsored event, or in a school-owned or school- contracted vehicle. To achieve these ends, Onteora leaders shall prepare, adopt, and implement a comprehensive plan to prevent tobacco use that includes:

- a) A sequential educational program to prevent tobacco use that is integrated within the school health education curriculum; that is aimed at influencing student' attitudes, skills, and behaviors; and that is taught by well-prepared and well-supported staff;
- b) Establishment and strict enforcement of completely tobacco-free school environments at all times;
- c) Prohibition of tobacco advertising;
- d) Appropriate counseling services and/or referrals for students and staff to help them overcome tobacco addiction;
- e) Cooperation with community-wide efforts to prevent tobacco use; and
- f) Strategies to involve family members in program development and implementation.

Rationale

Cigarette smoking is considered the chief preventable cause of premature disease and death in the United States. Schools have a responsibility to help prevent tobacco use for the sake of students' and staff members' health and the well being of their families. Research conclusively proves that:

- a) Regular use of tobacco is ultimately harmful to every user's health, directly causing cancer, respiratory and cardiovascular diseases, adverse pregnancy outcomes, and premature death;
 - 1 .Second-hand smoke is a threat to the personal health of everyone;
- c) Nicotine is a powerfully addictive substance;
- d) Tobacco use most often begins during childhood or adolescence; and use of tobacco interferes with students' attendance and learning.

Tobacco Use Prohibited

Tobacco sale or distribution shall not be permitted and no person shall use tobacco on school grounds or in any vehicles used to transport children or school personnel at any time. For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds contained within the District's legally defined property boundaries as registered in the County Clerk's Office. Smoking or tobacco use is also prohibited within 100 feet of all school entrances, exits and outdoor areas, except where that is a residence or residential property. Furthermore, tobacco use shall not be permitted at any time indoors or on the grounds of any facility owned, operated, leased, or contracted by the District as educational or library service for students pre-k through 12, unless legally excepted.

For purposes of this policy, tobacco is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, and any other smoking product and smokeless tobacco, and spit, dip, chew, spitless snuff and/or snuff, smokeless, dip, in any form and electronic cigarettes.

Tobacco Promotion

Tobacco promotional items (i.e., brand names, logos, and other identifiers), including clothing, bags, lighters, and other personal articles, are not permitted on school grounds, in school vehicles, or at school-sponsored events. Tobacco advertising is prohibited in all school-sponsored publications and at all school-sponsored events. Tobacco industry sponsorship and marketing (eg. Gifts, funding, or parent/classroom educational materials from the tobacco industry) is prohibited. When possible, school libraries shall order periodicals with a request for school editions which exclude tobacco advertising.

Closed Campus

No student may leave the school campus during breaks in the school day to use a tobacco product. Signs to this effect will be posted at appropriate locations. School authorities shall consult with local law enforcement agencies to enforce laws and District policies that prohibit the sale of tobacco to minors, within the immediate proximity of school grounds.

The school administrator shall notify students, families, education personnel, and school visitors of the tobacco-free policy in handbooks and newsletters, on posted notices or signs at every school entrance and other appropriate locations, and by other efficient means. Public announcements will be made at District-sponsored events such as public board of education meetings, sporting events, musical concerts, open houses, and parent/family activity events. Outside interest groups who use District facilities will be notified in writing regarding this Tobacco Policy. To the extent possible, schools and districts may use local media to publicize the policies and help influence community norms about tobacco use.

Enforcement

The District shall designate school officials to enforce this policy and to address any violations. All staff members are asked to cooperate and to report violations to the designated administrator. Any tobacco product, rolling papers, or other paraphernalia, lighter, matches, or similar incendiary devices found in the possession of a [minor] student shall be confiscated by staff and discarded. Students and employees also may be subject to relevant sanctions as determined by written school policy, including disciplinary action. Student participation in a tobacco cessation program and/or tobacco education class may be allowed. Other individuals in violation of this policy will be asked to refrain or leave the premises. School staff shall be encouraged to participate in training on the correct and fair enforcement of tobacco-free policies.

Instructional Program Design

Tobacco use prevention education shall be integrated within the comprehensive health education. The educational program shall be based on theories and methods that have been proven effective by published research and consistent with the New York State health education standards.

Staff Preparation

Staff responsible for teaching tobacco use prevention shall have access to adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program as planned.

Educational Reinforcement

Tobacco use prevention education shall be closely coordinated with the other components of the school health program. Tobacco-use prevention concepts shall also be integrated into the instruction of other subject areas to the greatest extent possible.

School instructional staff shall collaborate with agencies and groups that conduct tobacco-use prevention education in the community. School staff shall also help interested students become involved with agencies and other organizations in the community that are working to prevent tobacco use.

Program Availability

The school health program shall include referrals to community resources and programs to help students and staff overcome tobacco addiction. School counselors or community agencies are encouraged to establish voluntary tobacco use cessation programs at school.

Program Attendance

Attendance or completion of a tobacco use cessation program shall not be mandatory for anyone or used as a penalty. Attendance or completion of a tobacco use cessation program is allowed as a voluntary substitute to suspension for possession or use of tobacco.

Cooperation

The existence of a tobacco-free environment for the benefit of all who occupy School District property will depend upon the thoughtfulness, consideration, and cooperation of all school personnel, students, and other individuals on school property. We invite the cooperation and understanding of all individuals in assuming responsibility for keeping our School District premises tobacco-free.

Safe and Drug-Free Schools and Communities Act, 20 United States Code (USC) Section 7101 et seq.
Pro-Children Act of 2001, as amended by the No Child Left Behind Act of 2001, 20 United States Code (USC)

Sections 7181-7184

Education Law Sections 409, 2801(1) and 3020-a

Public Health Law Article 13-E

13.04 First Reading of Policy 3272 Advertising in the Schools

10:15

- Language eliminated was un-necessarily restrictive
 - Promote activities as long as it is in the best interest of the students

2002-2015 3272 Community Relations SUBJECT: ADVERTISING IN THE SCHOOLS

Neither the facilities, the staff, nor the students of the School District shall be employed in any manner for advertising or otherwise promoting the interests of any commercial, political, or other non-school agency, individual or organization, except that:

- Schools may cooperate in furthering the work of any non-profit, community-wide, social service agency, provided that such cooperation does not restrict or impair the educational program of the schools or conflict with Section 19.6 of the Rules of the Board of Regents;
- The schools may use films or other educational materials bearing only simple mention of the producing firm;
- The Superintendent of Schools may, at his/her discretion, announce or authorize to be announced, any lecture or other community activity of particular educational merit;
- The schools may, upon approval of the Superintendent of Schools, cooperate with any agency in promoting activities in the general public interest that ~~are non-partisan and non-controversial, and that~~ promote the education and other best interests of the students.

No materials of a commercial nature shall be distributed through the children in attendance in the Onteora Central School District except as authorized by law or the Commissioner's Regulations.

New York State Constitution

Article 8, Section 1

8 New York Code of Rules and Regulations

(NYCRR) Section 19.6

13.05 First Reading of Policy 7511 Immunization of Students

- New language required by commissioner of Education

2002-2015 7511 Students SUBJECT: IMMUNIZATION OF STUDENTS

Every child entering or attending a District school must present proof of immunization in accordance with Public Health Law Section 2164 unless:

- A New York State licensed physician certifies that such immunization may be detrimental to the child's health; or
- The student's parent, parents, or persons in parental relation hold genuine and sincere religious beliefs which are contrary to the requirement. In such cases, the Building Principal will make a case-by-case determination whether a parent/guardian is entitled to invoke this religious exemption from required immunizations after receiving a written and signed statement from the parent(s) or persons in parental relation to such child.

Except for the above two (2) exemptions, the District may not permit a student lacking evidence of immunization to remain in school for more than fourteen (14) days, or more than thirty (30) days for an out-of-state or out-of-country transferee who can show a good faith effort to get the necessary certification or other evidence of immunization.

The administration will notify the local health authority of the name and address of excluded students and provide the parent/person in parental relation a statement of his/her duty regarding immunization as well as a consent form prescribed by the Commissioner of Health. The school shall cooperate with the local health authorities to provide a time and place for the immunization of these students.

During an outbreak of communicable diseases, if the Commissioner of Health or his/her designee so orders, the district will exclude students from school who have an exemption from immunization or who are in the process of obtaining immunization.

Parents, guardians or other persons in parental relation may appeal to the Commissioner of Education if their child is denied school entrance or attendance for failing to meet health immunization standards.

The District will provide an annual summary of compliance with immunization requirements to the Commissioner of Health.

For current information regarding immunization requirements, refer to website: <http://schoolhealthservices.org>.

8 New York Code of Rules and Regulations (NYCRR) Part 136

10 New York Code of Rules and Regulations (NYCRR) Subpart 66-1

NOTE: Refer also to Policy #7131 -- Education of Homeless Children and Youth

Adopted:

13.06 First Reading of Policy 5671 Information Security Breach and Notification

- Required revision agencies breaches reported have changed

~~007~~ 5671 Non-Instructional/Business Operations

SUBJECT: INFORMATION SECURITY BREACH AND NOTIFICATION

The School District values the protection of private information of individuals in accordance with applicable law and regulations. Further, pursuant to the Information Security Breach and Notification Act, the District is required to notify individuals when there has been or is reasonably believed to have been a compromise of the security, confidentiality, or integrity of personal information maintained by the District.

a) "Private information" shall mean ****personal information** in combination with anyone or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been acquired:

1. Social security number;
2. Driver's license number or non-driver identification card number; or

3. Account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account.

"Private information" does not include publicly available information that is lawfully made available to the general public from federal, state or local government records.

****"**Personal information" shall mean any information concerning a person which, because of name, number, symbol, mark or other identifier, can be used to identify that person.

b) "Breach of the security of the system," shall mean unauthorized acquisition or acquisition without valid authorization of computerized data which compromises the security, confidentiality, or integrity of personal information maintained by the District. Good faith acquisition of personal information by an employee or agent of the District for the purposes of the District is not a breach of the security of the system, provided that private information is not used or subject to unauthorized disclosure.

Examples of Determining Factors

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or person without valid authorization, the District may consider the following factors, among others:

- a) Indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or
- b) Indications that the information has been downloaded or copied; or

c) Indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported.

Notification Requirements

a) For any computerized data owned or licensed by the School District that includes private information, the District shall disclose any breach of the security of the system following discovery or notification of the breach to any New York State resident whose private information was, or is reasonably believed to have been, acquired by a person without valid authorization. The disclosure to affected individuals shall be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system. The District shall consult with the State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) to determine the scope of the breach and restoration measures.

b) For any computerized data maintained by the District that includes private information which the District does not own, the District shall notify the owner or licensee of the information of any breach of the security of the system immediately following discovery, if the private information was, or is reasonably believed to have been, acquired by a person without valid authorization.

The notification requirement may be delayed if a law enforcement agency determines that such notification impedes a criminal investigation. The required notification shall be made after the law enforcement agency determines that such notification does not compromise the investigation.

Methods of Notification

The required notice shall be directly provided to the affected persons by one (1) of the following methods:

- a) Written notice;
- b) Electronic notice, provided that the person to whom notice is required has expressly consented to receiving the notice in electronic form; and a log of each such notification is kept by the District when notifying affected persons in electronic form. However, in no case shall the District require a person to consent to accepting such notice in electronic form as a condition of establishing any business relationship or engaging in any transaction;
- c) Telephone notification, provided that a log of each such notification is kept by the District when notifying affected persons by phone; or
- d) Substitute notice, if the District demonstrates to the State Attorney General that the cost of providing notice would exceed \$250,000, or that the affected class of subject persons to be notified exceeds 500,000, or that the District does not have sufficient contact information. Substitute notice shall consist of all of the following:
 1. E-mail notice when the District has an e-mail address for the subject persons;
 2. Conspicuous posting of the notice on the District's website page, if the District maintains one; and
 3. Notification to major statewide media.

Regardless of the method by which notice is provided, the notice shall include contact information for the notifying District and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of personal information and private information were, or are reasonably believed to have been, so acquired.

In the event that any New York State residents are to be notified, the District shall notify the State Attorney General, the ~~Consumer Protection Board~~Department of State Division of Consumer Protection, and the State Office of ~~CyberSecurity and Critical Infrastructure Coordination~~Information Technology Services as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents.

In the event that more than 5,000 New York State residents are to be notified at one time, the District shall also notify consumer reporting agencies, as defined pursuant to State Technology Law Section 208, as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents. A list of consumer reporting agencies shall be compiled by the State Attorney General and furnished upon request to school districts required to make a notification in accordance with Section 208(2) of the State Technology Law, regarding notification of breach of security of the system for any computerized data owned or licensed by the District that includes private information.

State Technology Law Sections 202 and 208

Adopted:

14. Independent Contract Retainers**14.01 Approve ICR with Creative Energy Productions (proposed 9:30)**

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Creative Energy Productions, LLC as an Artistic Wellness Director for the period beginning March 2, 2015 to March 12, 2015 at a rate of \$125.00 per session not to exceed \$1,250.00 at the Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

- Has come to Phoenicia before- subsidized by PTA

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell,

Trustee McGillicuddy, Trustee Osmond

14.02 Approve ICR with Ann Haskell

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mary-Ann Haskell as an Occupational Therapist for the period beginning February 25, 2015 to June 30, 2015 at a rate of \$100.00 per hour to a maximum of \$200.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

- PPS Director Cindy Bishop clarified that it is a 2 hour presentation for UPK providers

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:35)

10:20

Recommended Action: Approve consent agenda item numbers 15.02-15.06

Motioned: Trustee Osmond

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hancock, Cynthia	Elementary Teacher/Bennett	6/30/2015	Retirement
Messmer, Richard	Special Ed. Teacher/MS	6/30/2015	Retirement
Schneller, Robert	Science Teacher/HS	6/30/2015	Retirement

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Track - Spring - Assistant Coach	\$3,266.00
	1st Longevity	\$156.00
Chartrand, Louis	Track - Spring - Head Coach (Girls)	\$4,827.00
	1st, 2nd, & 3rd Longevity	\$677.00
Fein, Peter	Tennis - Varsity - Head Coach (Boys)	\$2,664.00
	1st, 2nd, & 3rd Longevity	\$677.00
Groeters, Michael	Track - Modified - Head Coach	\$2,328.00
Harder, William	Baseball - JV - Head Coach	\$2,983.00
Kocher, Michael	Baseball - Varsity - Head Coach	\$3,975.00
	1st Longevity	\$156.00
Rushford, Michael	Track - Spring - Head Coach (Boys)	\$4,827.00
Thomas, Christopher	Track - Modified - Assistant Coach	\$1,452.00
Thomas, Doris	Softball - Varsity - Head Coach	\$3,975.00
	1st & 2nd Longevity	\$364.00
Ugolino, Andrew	Track - Spring - Assistant Coach	\$3,266.00
VanBlarcum, Kevin	Softball - JV - Head Coach	\$2,983.00

Wise, Betsy	Track - Spring - Assistant Coach	\$3,266.00
	1st Longevity	\$156.00

LEAVE OF ABSENCE

EMPLOYEE	EFFECTIVE DATE	REASON
NUMBER	FROM - TO	
1562	01/26/15-02/03/15	Leave Without Pay
*extension of leave		

SUBSTITUTES

NAME	POSITION	AMOUNT
Cohen, Wendy	Home Tutor	\$37.00/hr

APPOINTMENTS: NON INSTRUCTIONAL

LEAVE OF ABSENCE

EMPLOYEE	EFFECTIVE DATE	REASON
NUMBER	FROM - TO	
1749	2/3/15-2/20/15	FMLA - Paid
1629	2/3/15-2/11/15(1/2 day)	Medical - Paid
1629	2/11/15(1/2 day)-2/20/15	Medical - Unpaid

SUBSTITUTES

NAME	POSITION	AMOUNT
Taylor, Kristy	Substitute Registered School Nurse	\$95.00/day

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/15, Confidential, as reviewed by Trustee Schnell

15.04 Approve Bid for Pavement at Phoenicia

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for pavement reconstruction at the Phoenicia School based on the bid documents of February 4, 2015 to the lowest responsible bidder, Prime Highway Contractors, LLC, for the Base Bid amount of \$173,544.21 and the Alternate Bid amount of \$66,022.92 for a total bid amount of \$239,567.13 and authorizes the Superintendent to sign the agreement.

15.05 Reject Bids for Masonry Repair Work

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District reject all bids submitted on February 4, 2015 for the Masonry Repair Work at District Facilities.

As per Facilities Report at the 2/10/15 BOE Meeting

15.06 Award Bid for Surplus Textbooks

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the purchase of Surplus Textbooks and Books based on the bid documents of February 11, 2015 to the highest responsible

bidder, K12 Book Source, for the amount of \$212.00.

16. Board Committees Report - 5 min each

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 3/5/15 (proposed 9:40)

Has not met since last Board meeting

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 3/2/15

- Met to go over the bid that was not accepted for masonry work
 - Worked with architect to reconfigure project to resubmit for bid

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:30 3/12/15

10:25

- Committee spent 1 hour and 15 min discussing recess due to parents expressing concerns about how/if recess may be used as a consequence for bad behavior or incomplete homework
- Invited 3 principals to discuss philosophy of student behavior and honoring recess
 - Draft minutes will be available next few days
 - Principals will be invited to future policy meetings to continue discussion
 - Principals to collect data for first 2 weeks of March as to reason student did not participate in recess for any amount of time
 - Whether voluntary or a consequence
- Reviewed many policies that will come up to Board after regulations are drafted and administration works on them

Discussion:

- 3 members of the Board are usually on the committee and only 1 could attend discussion with principals
- Research about the importance of recess, even for children who voluntarily do not participate in recess
- NYSSBA has good sample policy of recess as part of a Health and Wellness Policy
- The Culture survey given at Bennett did not address recess

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 2/26/15

- Committee has not met since last meeting
- Working on regulation for policy

16.05 Ad Hoc Committee: Primary School. Next meeting is at Phoenicia at 5pm on 2/26/15
Committee has not met since last meeting

16.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am 3/19/15

- Updates on the newsletter, Later MS/HS start time communication, District

Core Values

- Utilize video Presentation on construction of Woodstock's playgrounds to emphasize why playgrounds are needed
- Discussed vision statement on the menus
- Discussed promotion of 3/6/15 BOCES conference on the underfunding schools

16.07 Update of the Task Force on Testing Reduction. Next meeting is at Central Administration at 6:00 on 2/25/15

Committee has not met since last meeting will continue working on drafting testing policy

17. Old Business

17.01 The Board will discuss Old Business (proposed 9:50)

10:30

No Old Business was discussed

18. New Business

18.01 Discuss BOCES Board nomination (proposed 9:55)

10:30

- Onteora seat is up – 3 year term
 - Bob Curran is current Onteora Rep and willing to serve again
 - Onteora will nominate Mr. Curran again
 - The Board thanked Mr. Curran, former Onteora Board Trustee, for his many years of service and are happy he will continue

18.02 The Board will discuss New Business (proposed 10:00)

10:35

- Future agenda item - school visitations report
- Need an email process – too many emails go around
 - Everyone does not have to “reply all” to each email
 - Trustee of the Board writing to the Superintendent should copy the entire Board
 - Use email to share factual information, sending minutes or ask a questions
 - Committee emails do not have to be copy the whole board
- Encourage Board to read On Board newspaper and American School Board Journal – current one is about common core and testing
- Graduation Rate in 2013 reported at 84% and in 2014 85% by NYSED
 - How Onteora report 91%
- Letter to editor in Woodstock Times mistakenly is taking the fund equity and calling it a surplus then comparing it to Comptroller recommendation for reserves, but reserves are a sub-section of equity
 - Comptroller recommends 8-10% we are at 13% not 23% that was in his editorial
 - Assistant Superintendent for Business Victoria McLaren will write a letter correcting him as well as thanking him for positive portrayal of Onteora's fund management

19. Request For Information

19.01 The Board will request information (proposed 10:05)

10:40

- Graduation Rate in 2013 reported at 84% and in 2014 reported at 85% by NYSED
 - How Onteora report 91%

Trustee Osmond asked to hear about the use of I-pads in MS and HS Schools

- Community has been asking use since each student received an I-Pad
- Interested in hearing from both Principals

Trustee Moor asked to add professional support to ensure success to I-Pad presentation

Trustee Kurnit asked

- See research a comparison of different types of PLC
 - Types, forms and next steps in implementation
- Agenda item to talk about school lunch subsidy as per the External Auditor
- Retiree health – how many retirees are over the age of 65, using DEHIC, single/family coverage
- Process for upcoming retreat – planning and get information on facilitator
- Technology bond passed by voters may bring money to use for technology purposes
 - With no Technology Director what will process will be used to allocate the use of those funds

Trustee Fletcher asked for an update on student survey on Later Times

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:10 duration 10 min or more)

No comment was made

21. Adjournment

21.01 Adjourn Meeting (proposed 10:20). Next meeting is Tuesday, March 10, 2015 at 6pm in the Woodstock School

Recommended Action: The meeting is adjourned at 10:50

Motioned: Trustee McGillicuddy

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, MARCH 10, 2015

WOODSTOCK SCHOOL

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 2/24/15 BOE meeting

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

3. Welcome

- 3.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:05 duration 10 min)

- 3rd graders working on peer mediation video for parents, community and students to see what they do and how they get involved, also what the peer mediation process looks like
 - Students wrote script
 - Editing down from 5 min
 - Will be posted on website by end of week, early next week
- PTA sponsored activities:
 - Kidstock After School Program
 - 10 events including yoga, music, Legos, sewing, cartooning
 - Sewing is a surprisingly popular
 - Not sure of gender breakdown
 - 130 students signed up
 - Bird rehabber assembly at the end of this month
 - District wide event – BINGO this Friday at 6pm
- 2 residencies:
 - Lysa Ingalsbe on nutrition - discussed food and how it affects students' lives
 - Matt Savatgy environmental sciences - students went outside using snow snows
 - Studied rocks, minerals, etc.
 - Discussed what does an experiment looks like in preparation for science fair on 3/26/15th

- 2nd graders posted their poetry in the hallway – culmination of their unit of study

4. Board District News

4.01 School Visitation Reports (proposed 6:15 duration 10 min)

6:15

Trustees Schnell reported:

- Finished visits to all schools
- Board members visited schools in teams of 2 or 3
 - worked together to come up with own report to describe visits
- Thank you to Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke and principals for arranging visits, as well as to teachers and students

Trustee Osmond reported:

- Visited 6 classes at the Middle School - Principal Jen O'Connor put together a good overview
- MS Special Education rate is approximately 30% so that has a large impact on school function and how programs are designed
 - Visited Life Skills class – only one student there, others out for specials
- 8th grade science class was building in groups using computers and Legos
- Math class was using the Smart Board
- Social Studies class student teacher engaged students using Civics Jeopardy
 - Students seemed happy, engaged, and on task
- Visited 7th grade intensive English class and English 7 with mainstream students

Trustee Kurnit reported:

- Visited 2 classrooms with in-depth time in each one at Phoenicia
 - Observed readers and writers workshop in action
 - Co-taught 3rd grade class –speech writing checklist, craft of speech writing
 - Observed discussion on the craft of speech writing –using the pen is mightier than sword
 - Announced thesis statements then turned and talked to their peers about what they are doing then all reported back whole group
 - Students very involved, teachers were very positive and genuinely inspired by what they were doing
 - 2nd grade was using sign language- teacher signs words followed by an animated discussion on empathy and compassion
 - Asks “why” questions of content and how related to their lives
 - Students were very interested
- Visited almost every class at Woodstock with Trustee Fletcher
 - Short visits to different teachers and different grades
 - Many teacher and students were out sick schedule had to be modified
 - Visited 8 classrooms for 10 min.
 - Handwriting without Tears, new math, critical writing, art projects and 2 PE classes

- Good general sense of school and climate of school
- Observed a class in snack time
 - Wonderful to see students relax for a bit and speaking to their peers
- Visited Bennett with Trustee Fletcher of longer lessons in each visited classroom
 - 5th grade class in Writers Workshop discussion point using text from book “Rats to the Rescue”
 - Co-taught class – well run students were involved and interested in the work
 - 6th grade math class was using bar model graphs for problem solving
 - Called Singapore Math
 - 2 teachers in the room each used different way to solve problem- intriguing
 - Art room – no students, spoke to art teacher about program
 - 4th grade using Writers Workshop – reviewing work from earlier in the week for children that had been out
 - Posters and animated conversations, then worked on own notebooks
- HS tour with Trustee McGillicuddy included 10 visits
 - In self-contained classroom students were using the short story book “Flash Fiction Forward” to work on reading and writing and using this to work on writing their own essays as the class progresses
 - In AP Chemistry students were going over material on plotting curves
 - The students seemed highly engaged with their instructor
 - Using methods learned, as well as new technology to challenge themselves and succeed
 - Visited an ongoing general art class, which is a prerequisite for other classes in the program
 - Students were working independently in small groups on montages using shapes of paper cutouts
 - In Beginning Drafting students were using traditional tools for learning scale, elevation, and plan views in drawing
 - Also toured the traditional Photography Lab that is connected to this art room
 - Approximately 16 students were in Algebra class working on trigonometry
 - Using completed problem from the instructor with the wrong answer students were encouraged to find the correct solution, and share this with the class
 - There were multiple correct methods to find an answer.
 - Visiting the Introduction to Coding Class was a very brief stop in a computer lab, where students were working on learning to code, using a provided methodology
 - Different students were at different working levels
 - In the Social Studies class, the teacher was using a podium and computer to show a video on the Boxer Rebellion from 1900

- In the English Honors class, students sat in desks in a circle listening to the instructor relate text to students about current times and had an interactive discussion with these highly verbal students
 - Students were interested in the subject, especially when it was applied to how they think about their own generation
 - Discussed Reagonites, Millennials, how the culture has changed because of terrorism-specifically since 9-11
 - Also discussed the increased dependence on technology, and how it is shaping family structure
 - Students seemed invested and interested
- Went to see the 3D Printer and discussed the program and how it is developing in the school
- Observed a music class, but students were not in class yet
 - Discussed how individual instruction of students is incorporated into their schedules

Trustee Fletcher reported:

- Was at Bennett for early dismissal, so tour was cut short
 - Impressive to see how a school adjusts to when school was being released early
 - Wonderful to see the seamless process
 - Invited to come back and finish visit
- Met with Mr. Boyer and he shared information about the Bennett Jazz Band on WKZE

4.02 The Board will announce District news (proposed 6:25)

6:30

Trustee Davis reported:

- Life skills class was cooking meatloaf and mashed potatoes today
- All County Choral concert was wonderful and Onteora had a strong showing

Trustee McGillicuddy reported legislative updates:

- UC Legislative Action Committee finalized what to do with GEA petition
 - Trustee McGillicuddy wrote a letter to Governor Cuomo that will be delivered on Monday when in Albany for Lobby Day
 - Little over 1500 signatures so far – tomorrow last day to sign petition
- UCSBA Underfunding Forum was well attended and all 8 school districts were represented
 - Assistant Superintendent for Business Victoria McLaren and Trustee Fletcher spoke on behalf of Onteora
 - YNN news there – see if we can get the video clip
- Task Force on Testing Reduction Meeting is tomorrow
- Going with Trustee Kurnit to Albany on Sunday, to meet with representatives on Monday and demand that they end the GEA

Trustee Fletcher reported:

- Forum on Underfunding for school in Ulster County's focus is on the elimination of the GAP
 - Onteora's position is not as dire as other schools

- 6 of 8 districts' Superintendent there to present
- Helped humanize that everyone is going through same predicament
 - Parents participated
- Talks more about other funding issues
 - How heavily Onteora depends on taxpayers
 - No State aid runs this year yet
- The forum helped to unite the 8 school districts with Superintendents, parents and the media present
- Woodstock PTA had a Forum on Testing
 - Heather Roberts from the Bennett PTA attended to speak
 - Approximately 30 people attended
- Invention Convention at Phoenicia
 - Rather than a compulsory science fair - all volunteer
 - Great ideas – railroad powered by solar, toothbrush with toothpaste in it
- Next meeting of 2020 Vision for Ulster County is at Rondout Valley School District
 - Trustees and Superintendent are invited 4:30-5:30 on Wed 3/18/15
 - Hoping other Trustees can attend

Trustee Osmond reported:

- Suburban Buffalo School District has proposal on agenda to have the Board seriously consider not administer mandatory tests unless school funding changes are made
- Superintendent said did not support boycott because of potential loss of funding from the State

Trustee Kurnit reported:

- Hoped the forum on Friday would encouraged more Board member to come to Albany on Monday
 - The more people that lobby legislators, the more attention it will create in Albany
 - Important that parents were there to hear the united front of Districts

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:30)

6:40

- The Superintendent read the following statement:

“Since this fall, the District and the OTA regularly met for the purpose of discussing changes to the APPR that would take effect with the current school year. Unfortunately, the parties could not reach an agreement on all proposed changes by the March 1st SED deadline. It is the District’s intent to continue discussions with the OTA relative to changes to the APPR. We are cautiously optimistic that the differences between the District and the OTA could be resolved so that all changes could take effect with the start of the 2015-2016 school year. We will keep the public updated on any further developments of note.”
- Will be on Family Medical Leave from 3/15/15-6/10/15
 - At tonight’s meeting Assistant Superintendent for Business Victoria McLaren will be named as Acting Superintendent for this period

- Next budget update will be at 3/24/15 BOE meeting
 - No new information since last presentation
 - Assistant Superintendent for Business Victoria McLaren will know DEHIC increase around 3/18/15
 - Master schedule is being developed
 - Assistant Superintendent for Business Victoria McLaren, PPS Director Cindy Bishop and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke looking at number of kindergarten sections based on registration and new class size regulation
- Received results of National School Climate Center
 - Coming to Bennett to work with leadership team
 - Working with staff on 4/7/14 and will present findings that evening at the BOE meeting
- Have used all snow days, but District is in good position to have full spring break
- Will have 15-16 Calendar at next Board meeting
- Superintendent Phyllis McGill and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke attended the NYS Council of School Superintendent Conference 3/9/15-3/10/15
 - Head Regent Meryl Tisch gave opening statement in the absence of a Commissioner of Education

5.02 The Superintendent will present on the Graduation Rates (proposed 6:35 duration 20 min - 10 present, 10 ques.)

6:45

- Thanked Lance and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke for support in developing this presentation together
- Graduation is based on a cohort which is a group of students that begin 9th grade together – does not matter where or when they end
 - Graduates are “Completers” – Earned a Local, Regents Diploma, or Regents Diploma with Advanced Designation
 - Non-Completer – GED, IEP Diploma, Drop Out/Withdrawn/Long Term Absence, Left without completing for other reasons (online schools, early college admission, switched to being home schooled, etc.)
- Graduation Rate data is shown by cohort and changes as more graduate; students pass summer school and regents or take 2 more years to graduate
 - 2 ways to see data
 - With all students only at the HS building (which includes BOCES and Career and Tech)
 - With all students at HS building as well as, out of district placement, BOCES Alternative Education and BOCES Special Education, State approved Special Education Programs
- At end of June 2014 rate was 84.6%, now 86% due to 2 more students passing regents – can change .5% to .7% with each students that graduates

Discussion:

- From NYSED site District cohort rate was 84% in 2009 and 85% in 2010
- Superintendent Phyllis McGill quoted in paper that the graduation rate is 91%

and had grown from 77% when she first came 4 years ago

- As a school Board must account for all students in the cohort and are very proud of all graduates and understand might be circumstances to non-completers
 - Looking to correct what might be misinformation to public
 - According to NYSED, graduation rate has gone from 84%-86% in 4 years
 - Has improved since 2006, but papers are quoting higher rates
- How to increase graduation rate:
 - Everyone using Readers/Writers Workshop
 - Articulated curriculum with teachers having deep understanding
 - Aligned and not wasting students' time – be sure they are learning, growing and expanding
 - Teachers understand what is to be accomplished in the current year to be ready for the next year
 - Understand curriculum vertically and horizontally
 - Catch students early using MAPs data
 - Strong RTI program
- Home schooling population is only part of the cohort if they start 9th grade and leave to be home schooled then they are a non-completer
 - Parents submit curriculum and plan to address content
 - Few guidelines from State
 - Parents must complete quarterly reports
 - Monthly enrollment reports shows number of home schooled students
- Unfortunate that IEP diploma students are considered non-completers
 - They are acknowledged at graduation
 - Does District and students a disservice, as they are truly earned
 - District cohort and HS cohort data shows no change in graduation rate in the past 5 years
 - Support students early
 - Speaks to harm of retention at early grades as they may need additional year at higher grade level

HS Principal Lance Edelman explained:

- Local diplomas being phased out:
 - State is creating alternate pathways of graduation called 4+1
 - Alternate exams being offered are just as difficult as regents
 - Hopeful the State will approve more alternate exams called Checkpoint B, - regionally developed exams that students can pass
 - CDOS – endorsement onto diploma for career development
 - Only through BOCES
 - Have a teacher taking coursework to be able to give these exams
 - As cohort numbers go down, with 100 students in a cohort, each student is 1% of graduation rate
 - 5 students make it 95% and these students may need an additional year to graduate

- Students come back from private school without enough credits to graduate
- Qualitative and anecdotal data - very proud of the program
- Graduation rate is not just a HS issue – it starts in the primary schools
 - Team effort

The qualitative data is more important than the quantitative data, but important to get the quantitative data correct

6. Student Representative Report

- 6.01 Student Representative Mary Sorich will report to the Board (proposed 6:55)
Student Representative Mary Sorich was not present to give her report

7. Acknowledge Public Be Heard Comments

- 7.01 The Board will acknowledge the public be heard comments from the last meeting
No Comments were made last meeting

8. Public/Student Comment

- 8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:00 duration 10 min or more)

7:30

Caro Turba, Michele Garner, Rena Backer, Yuki Asada - Officers of Phoenicia PTA: Thanked Board for everything done for District. Happy about the new playground but are concerned that needs of the Phoenicia students are met. Do not appreciate the way the funds are being split with the Woodstock playground (60-40) because of population. Seems it will be a less comparable playground after meeting with playground architect– almost \$70,000 difference. Looking purely at population does not take into account the number of special needs students.

9. Textbook Adoption Presentations (20 min)

- 9.01 Textbook for AP European History Class (proposed 7:10)
9.02 Textbook for AP English Language & Composition Curriculum
9.03 Textbook for AP Spanish

7:40

Secondary School Coordinator Jen O'Connor presented 3 textbooks for High School College Board AP classes

AP European History Class

- #1 book use in US for AP European History
- 12 students signed up for elective – purchase 15 books
- Online study guide at no additional cost – on line audio and video interactive activities

AP Language and Composition

- #1 book use in US for AP :Language and Composition
- 38 students signed up in 11th grade – order 40 books
- Best online platform – is an eReader - matches page by page so students don't

- have to carry the heavy book
 - Teacher and students can annotate and communicate
- Audio and video available

AP Spanish

- Just purchase text – incorrect in proposal
- 12 students – purchase 15
- Comes with supersite code giving Video/audio and practice activities

Discussion:

- Spanish and European wanted hard cover textbooks
- Online study guides will be used with their I-pads
 - E-readers will be used to help with weight of textbooks
- Will be approved at the next Board meeting
- These are new courses being offered
- Prices are in-line with other high quality textbooks

10. Policies - 10 min

10.01 Second Reading and Adoption of Policy 5640 Tobacco-Free, Smoke-Free Environment (proposed 7:30)

Recommended Action: The Board of Education hereby adopts Policy 5640 as written.

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

~~2010~~ 2015 5640Non-Instructional/Business Operations

SUBJECT TOBACCO-FREE, SMOKE-FREE ENVIRONMENT POLICY

The following tobacco policy was developed in accordance with the Goals 2000 Educate America Act, § 1043 (Non-Smoking Policy for Children Services), the New York State Public Health Law's Expanded Clean Indoor Air Act 2003, § 1399-opt and New York State Education Law - Article 9 Section 409.

Intent

All students shall possess the knowledge and skills necessary to avoid all tobacco use, and school leaders shall actively discourage all use of tobacco products by students, staff, and school visitors while on school property, at a school-sponsored event, or in a school-owned or school- contracted vehicle. To achieve these ends, Onteora leaders shall prepare, adopt, and implement a comprehensive plan to prevent tobacco use that includes

- a) A sequential educational program to prevent tobacco use that is integrated within the school health education curriculum; that is aimed at influencing student' attitudes, skills, and behaviors; and that is taught by well-prepared and well-supported staff;
- b) Establishment and strict enforcement of completely tobacco-free school environments at all times;
- c) Prohibition of tobacco advertising;
- d) Appropriate counseling services and/or referrals for students and staff to help them overcome tobacco addiction;
- e) Cooperation with community-wide efforts to prevent tobacco use; and
- f) Strategies to involve family members in program development and implementation.

Rationale

Cigarette smoking is considered the chief preventable cause of premature disease and death in the United States. Schools have a responsibility to help prevent tobacco use for the sake of students' and staff members' health and the well being of their families. Research conclusively proves that

- a) Regular use of tobacco is ultimately harmful to every user's health, directly causing cancer, respiratory and cardiovascular diseases, adverse pregnancy outcomes, and premature death;
- b) Second-hand smoke is a threat to the personal health of everyone;
- c) Nicotine is a powerfully addictive substance;
- d) Tobacco use most often begins during childhood or adolescence; and use of tobacco interferes with students' attendance and learning.

Tobacco Use Prohibited

Tobacco sale or distribution shall not be permitted and no person shall use tobacco on school grounds or in any vehicles used to transport children or school personnel at any time. For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds contained within the District's legally defined property boundaries as registered in the County Clerk's Office. Smoking or tobacco use is also prohibited within 100 feet of all school entrances, exits and outdoor areas, except where that is a residence or residential property. Furthermore, tobacco use shall not be permitted at any time indoors or on the grounds of any facility owned, operated, leased, or contracted by the District as educational or library service for students pre-k through 12, unless legally excepted.

For purposes of this policy, tobacco is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, and any other smoking product and smokeless tobacco, and spit, dip, chew, spitless snuff and/or snuff, smokeless, dip, in any form and electronic cigarettes.

Tobacco Promotion

Tobacco promotional items (i.e., brand names, logos, and other identifiers), including clothing, bags, lighters, and other personal articles, are not permitted on school grounds, in school vehicles, or at school-sponsored events. Tobacco advertising is prohibited in all school-sponsored publications and at all school-sponsored events. Tobacco industry sponsorship and marketing (eg. Gifts, funding, or parent/classroom educational materials from the tobacco industry) is prohibited. When possible, school libraries shall order periodicals with a request for school editions which exclude tobacco advertising.

Closed Campus

No student may leave the school campus during breaks in the school day to use a tobacco product. Signs to this effect will be posted at appropriate locations. School authorities shall consult with local law enforcement agencies to enforce laws and District policies that prohibit the sale of tobacco to minors, within the immediate proximity of school grounds.

The school administrator shall notify students, families, education personnel, and school visitors of the tobacco-free policy in handbooks and newsletters, on posted notices or signs at every school entrance and other appropriate locations, and by other efficient means. Public announcements will be made at District-sponsored events such as public board of education meetings, sporting events, musical concerts, open houses, and parent/family activity events. Outside interest groups who use District facilities will be notified in writing regarding this Tobacco Policy. To the extent possible, schools and districts may use local media to publicize the policies and help influence community norms about tobacco use.

Enforcement

The District shall designate school officials to enforce this policy and to address any violations. All staff members are asked to cooperate and to report violations to the designated administrator. Any tobacco product, rolling papers, or other paraphernalia, lighter, matches, or similar incendiary devices found in the possession of a [minor] student shall be confiscated by staff and discarded. Students and employees also may be subject to relevant sanctions as determined by written school policy, including disciplinary action. Student participation in a tobacco cessation program and/or tobacco education class may be allowed. Other individuals in violation of this policy will be asked to refrain or leave the premises. School staff shall be encouraged to participate in training on the correct and fair enforcement of tobacco-free policies.

Instructional Program Design

Tobacco use prevention education shall be integrated within the comprehensive health education. The educational program shall be based on theories and methods that have been proven effective by published research and consistent with the New York State health education standards.

Staff Preparation

Staff responsible for teaching tobacco use prevention shall have access to adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program as planned.

Educational Reinforcement

Tobacco use prevention education shall be closely coordinated with the other components of the school health program. Tobacco-use prevention concepts shall also be integrated into the instruction of other subject areas to the greatest extent possible.

School instructional staff shall collaborate with agencies and groups that conduct tobacco-use prevention education in the community. School staff shall also help interested students become involved with agencies and other organizations in the community that are working to prevent tobacco use.

Program Availability

The school health program shall include referrals to community resources and programs to help students and staff overcome tobacco addiction. School counselors or community agencies are encouraged to establish voluntary tobacco use cessation programs at school.

Program Attendance

Attendance or completion of a tobacco use cessation program shall not be mandatory for anyone or used as a penalty. Attendance or completion of a tobacco use cessation program is allowed as a voluntary substitute to suspension for possession or use of tobacco.

Cooperation

The existence of a tobacco-free environment for the benefit of all who occupy School District property will depend upon the thoughtfulness, consideration, and cooperation of all school personnel, students, and other individuals on school property. We invite the cooperation and understanding of all individuals in assuming responsibility for keeping our School District premises tobacco-free.

Safe and Drug-Free Schools and Communities Act, 20 United States Code (USC) Section 7101 et seq.

Pro-Children Act of 2001, as amended by the No Child Left Behind Act of 2001, 20 United States Code (USC)

Sections 7181-7184

Education Law Sections 409, 2801(1) and 3020-a, Public Health Law Article 13-E

10.02 Second Reading and Adoption of Policy 3272 Advertising in the Schools

Recommended Action: The Board of Education hereby adopts Policy 3272 as written.

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

20022015 3272 Community Relations SUBJECT ADVERTISING IN THE SCHOOLS

Neither the facilities, the staff, nor the students of the School District shall be employed in any manner for advertising or otherwise promoting the interests of any commercial, political, or other non-school agency, individual or organization, except that

a) Schools may cooperate in furthering the work of any non-profit, community-wide, social service agency, provided that such cooperation does not restrict or impair the educational program of the schools or conflict with Section 19.6 of the Rules of the Board of Regents;

b) The schools may use films or other educational materials bearing only simple mention of the producing firm;

c) The Superintendent of Schools may, at his/her discretion, announce or authorize to be announced, any lecture or other community activity of particular educational merit;

d) The schools may, upon approval of the Superintendent of Schools, cooperate with any agency in promoting activities in the general public interest that ~~are non-partisan and non-controversial, and that~~ promote the education and other best interests of the students.

No materials of a commercial nature shall be distributed through the children in attendance in the Ontario Central School District except as authorized by law or the Commissioner's Regulations.

New York State Constitution

Article 8, Section 1

8 New York Code of Rules and Regulations

(NYCRR) Section 19.6

10.03 Second Reading and Adoption of Policy 7511 Immunization of Students

Recommended Action: The Board of Education hereby adopts Policy 7511 as written.

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

OYea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

~~2002~~ 2015 7511 Students **SUBJECT IMMUNIZATION OF STUDENTS**

Every child entering or attending a District school must present proof of immunization in accordance with Public Health Law Section 2164 unless

- a) A New York State licensed physician certifies that such immunization may be detrimental to the child's health; or
- b) The student's parent, parents, or persons in parental relation hold genuine and sincere religious beliefs which are contrary to the requirement. In such cases, the Building Principal will make a case-by-case determination whether a parent/guardian is entitled to invoke this religious exemption from required immunizations after receiving a written and signed statement from the parent(s) or persons in parental relation to such child.

Except for the above two (2) exemptions, the District may not permit a student lacking evidence of immunization to remain in school for more than fourteen (14) days, or more than thirty (30) days for an out-of-state or out-of-country transferee who can show a good faith effort to get the necessary certification or other evidence of immunization.

The administration will notify the local health authority of the name and address of excluded students and provide the parent/person in parental relation a statement of his/her duty regarding immunization as well as a consent form prescribed by the Commissioner of Health. The school shall cooperate with the local health authorities to provide a time and place for the immunization of these students.

During an outbreak of communicable diseases, if the Commissioner of Health or his/her designee so orders, the district will exclude students from school who have an exemption from immunization or who are in the process of obtaining immunization.

Parents, guardians or other persons in parental relation may appeal to the Commissioner of Education if their child is denied school entrance or attendance for failing to meet health immunization standards.

The District will provide an annual summary of compliance with immunization requirements to the Commissioner of Health.

For current information regarding immunization requirements, refer to website <http://schoolhealthservices.org>.

Education Law Sections 310 and 914 Public Health Law Section 2164

8 New York Code of Rules and Regulations (NYCRR) Part 136

10 New York Code of Rules and Regulations (NYCRR) Subpart 66-1

NOTE Refer also to Policy #7131 -- Education of Homeless Children and Youth

10.04 Second Reading and Adoption of Policy 5671 Information Security Breach and Notification

Recommended Action: The Board of Education hereby adopts Policy 5671 as written.

Motioned: Trustee Davis

Seconded: Trustee Osmond

- May need to review again due to public security issues

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

~~2007~~ 2015 5671 Non-Instructional/Business Operations

SUBJECT INFORMATION SECURITY BREACH AND NOTIFICATION

The School District values the protection of private information of individuals in accordance with applicable law and regulations. Further, pursuant to the Information Security Breach and Notification Act, the District is required to notify individuals when there has been or is reasonably believed to have been a compromise of the security, confidentiality, or integrity of personal information maintained by the District.

a) "*Private information*" shall mean ***personal information* in combination with anyone or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been acquired

1. Social security number;

2. Driver's license number or non-driver identification card number; or

3. Account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account.

"*Private information*" does not include publicly available information that is lawfully made available to the general public from federal, state or local government records.

****Personal information* shall mean any information concerning a person which, because of name, number, symbol, mark or other identifier, can be used to identify that person.

b) "*Breach of the security of the system*," shall mean unauthorized acquisition or acquisition without valid authorization of computerized data which compromises the security, confidentiality, or integrity of personal information maintained by the District. Good faith acquisition of personal information by an employee or agent of the District for the purposes of the District is not a breach of the security of the system, provided that private information is not used or subject to unauthorized disclosure.

Examples of Determining Factors

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or person without valid authorization, the District may consider the following factors, among others

a) Indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or

b) Indications that the information has been downloaded or copied; or

c) Indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported.

Notification Requirements

a) For any computerized data owned or licensed by the School District that includes private information, the District shall disclose any breach of the security of the system following discovery or notification of the breach to any New York State resident whose private information was, or is reasonably believed to have been, acquired by a person without valid authorization. The disclosure to affected individuals shall be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system. The District shall consult with the State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) to determine the scope of the breach and restoration measures.

b) For any computerized data maintained by the District that includes private information which the District does not own, the District shall notify the owner or licensee of the information of any breach of the security of the system immediately following discovery, if the private information was, or is reasonably believed to have been, acquired by a person without valid authorization.

The notification requirement may be delayed if a law enforcement agency determines that such notification impedes a criminal investigation. The required notification shall be made after the law enforcement agency determines that such notification does not compromise the investigation.

Methods of Notification

The required notice shall be directly provided to the affected persons by one (1) of the following methods

a) Written notice;

b) Electronic notice, provided that the person to whom notice is required has expressly consented to receiving the notice in electronic form; and a log of each such notification is kept by the District when notifying affected persons in electronic form. However, in no case shall the District require a person to consent to accepting such notice in electronic form as a condition of establishing any business relationship or engaging in any transaction;

c) Telephone notification, provided that a log of each such notification is kept by the District when notifying affected persons by phone; or

d) Substitute notice, if the District demonstrates to the State Attorney General that the cost of providing notice would exceed \$250,000, or that the affected class of subject persons to be notified exceeds 500,000, or that the District does not have sufficient contact information. Substitute notice shall consist of **all** of the following

1. E-mail notice when the District has an e-mail address for the subject persons;

2. Conspicuous posting of the notice on the District's website page, if the District maintains one; and

3. Notification to major statewide media.

Regardless of the method by which notice is provided, the notice shall include contact information for the notifying District and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of personal information and private information were, or are reasonably believed to have been, so acquired.

In the event that any New York State residents are to be notified, the District shall notify the State Attorney General, the ~~Consumer Protection Board~~ Department of State Division of Consumer Protection, and the State Office of ~~CyberSecurity and Critical Infrastructure Coordination~~ Information Technology Services as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents.

In the event that more than 5,000 New York State residents are to be notified at one time, the District shall also notify consumer reporting agencies, as defined pursuant to State Technology Law Section 208, as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents. A list of consumer reporting agencies shall be compiled by the State Attorney General and furnished upon request to school districts required to make a notification in accordance with Section 208(2) of the State Technology Law, regarding notification of breach of security of the system for any computerized data owned or licensed by the District that includes private information.

State Technology Law Sections 202 and 208

Adopted

Change to Agenda

Motion to postpone Board Goals until after Discussion and Possible Action

Motioned: Trustee Fletcher

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

12. Discussion and Possible Action

12.01 Approve Acting Superintendent (proposed 8:10)

Recommended Action: Be it hereby resolved that the Board of Education appoints Victoria McLaren to be Acting Superintendent of Schools effective 3/15/15 – 6/10/15 at \$2,000 per month.

Motioned: Trustee Davis

Seconded: Trustee Osmond

- Acting Superintendent role will actually make Mrs. McLaren Superintendent for these three months- she will inherit all the duties of the Superintendent
 - Regulations will get written, school closings decided, policies passed, all responsibilities will be undertaken by Victoria McLaren
 - No business will stop
 - That is why there is a financial aspect
 - Superintendent will be off email and off the District phone
 - Processes in place to keep business as usual

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

12.02 Approve BOCES Board Representative

Recommended Action: BE IT HEREBY RESOLVED that the Board of Education of the Onteora Central School District hereby approve the nomination of Robert Curran to represent Onteora Central School District on the Ulster County BOCES Board of Education for the three (3) year term beginning July 1, 2015 through and including June 30, 2018.

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

- Thanked Bob Curran for his hard work

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

11. Discussion of Board Goals

11.01 The Board will review the progress of their goals (proposed 7:40 duration 30 min)
8:00

Complete a document that summarizes the progress

Educational Vision, Values and Ethics Leadership

1. After careful study, develop and adopt an actionable policy and/or plan regarding testing, reflecting the Board's desire to avoid over-testing, 'teaching to the test,' the infringement upon instructional time, and the perception thereof. Work in collaboration with PTAs, Administrators, Teachers and other staff members to develop a policy and/or plan that can be supported by all stake-holders.

Trustee McGillicuddy reported:

- Tomorrow is a meeting of the Task Force on Testing Reduction to complete the policy they have been writing and send to policy committee for their Thursday meeting
 - Tests are next month, need to move forward
- The Task Force to write an administrative regulation for the policy
 - The regulation would then go to Administrative Cabinet
- Became a priority because of outcry of community
- Have worked with staff and parents
- Conversation changing daily as people in education take different stands so work may not be done
 - May be resolutions for Board to review
- Task Force's policy must go before the Board, may not be able to move very quickly
 - District obligations at this point in time

Note: Intent is not to edit goals during the year, set concrete targets this year

2. Address the needs of English Language Learners across the District and at all grades, from pre-K through High School. Work collaboratively with the Superintendent to recommend improvements to ESL programming and offerings, including considering bringing the ESL program in-house. Improve communication with ESL families of English Language Learners.
 - Sub-committee on Primary Planning committee working on English as a New Language (formally ESL/ELL) students' program
 - Budget presentations show that we are hiring enough staff to meet the new Part 154 State mandates

- Have created an ESL coordinator position
 - There are more communication in Spanish to parents
 - Communication has been with ESL families of ENL Students
 - Communications Committee has been working on increasing communication in languages other than English
3. Analyze School and Student Safety and Well-Being from a whole child/whole building perspective, including but not limited to the use of social workers, psychologists, guidance counselors, school resource/safety officers, external emergency forces, and study of District Safety Plan and reports on Building Safety Plans, and any and all other necessary data. Recommend improvements accordingly.
- Not had opportunity to bring to Board table
 - Need as an agenda item
 - Things that need to be done legally are being done, such as District Safety Team
 - Health and Wellness policy was expanded to mental health and health of environment of things that are potentially harmful
 - Social Workers/Psychologist to explain what is being done with culture and climate – K-12
 - As an agenda item

13. Executive Session

13.01 Enter executive session (proposed 8:15 duration approx. 1 hour)

Recommended Action: Motion to enter into executive session to discuss OTA negotiations at approximately 8:15

Motioned: Trustee Schnell

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

13.02 Exit Executive Session and Return to Public Session (proposed 9:15 pm)

Recommended Action: Motion to exit executive session and return to public session at approximately 9:50

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Schnell

Not Present: Trustee Davis

Now Present: Trustee Davis came back in the room at 9:51

4. Promote a stimulating, healthy and safe environment conducive to learning and that improves the educational experience for all students. Support professional development opportunities, especially those that (1) help educators incorporate experiential and project-based learning in classrooms, (2) connects students' classroom experiences with the outside world, and (3) trains faculty to offer new computer and other "hard" science courses such that students acquire skills to become producers of technology. Continue to study feasibility of integrating programs like Project Lead the Way, International Baccalaureate, Blended Learning, Steam, and E-Learning into the educational program.
- Outside of Board's purview - maybe an agenda item

- 4/24/15 presentation by MS Principal Jen O'Connor and HS Principal Lance Edelman on I-pads at HS Will provide more information to Board
- Next meeting other Board Goals
- Put item 3 here as possible item at next Board meeting

Budget and Finance

5. Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform, and energy conservation to create a positive campus that attracts both families and successful teachers to our district.

Board Development

6. Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances. Supply new Trustees with a mentor. Work with the Superintendent to constantly improve Board-Superintendent relations and communications, including but not limited to an annual retreat with approved facilitator. Each board member commits, individually, to the very best of their abilities, to attend every regularly scheduled Board meeting, to sit on at least one Board/District committee, and to attend at least one NYSSBA/RSA conference or seminar annually.

Community & Culture

7. Foster an open, positive, collaborative relationship with the Community that is responsive to stakeholder concerns. Improve the district-wide school culture through clear communication of Board priorities, and appreciation for staff initiatives and student achievement. Encourage collaborative work that integrates and aligns curriculum and improves students' educational experience district-wide. Continue to grow and enlist community help in legislatively advocating for our students.

Facilities

8. Study and develop ways that District property could be used to support agricultural and botanical science programs, including the production of organic fruits and vegetables that could be used in District food services. This also includes the incorporation of sustainability practices into the educational program

14. Independent Contract Retainers

14.01 Approve Independent Contract Retainers (proposed 9:25)

Recommended Action: The Board of Education hereby approves Independent Contract Retainers in items 14.02-14.06

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

14.02 ICR - Knowles

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Martin Knowles, LCSW as a Psychotherapist for the period beginning March 11, 2015 to June 30, 2015 at a rate of \$120.00 per hour to a maximum of \$6,000.00 and authorizes the Superintendent to sign such an agreement.

14.03 ICR Kingston PT

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Kingston Physical Therapy & Sports Rehab PLLC. for Physical Therapy for the period beginning March 11, 2015 to June 30, 2015 at a rate of \$100.00

per visit to a maximum of \$5,000.00 and authorizes the Superintendent to sign such an agreement.

- There are closer PT companies that can be used

14.04 ICR- NYU Child Study Center

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and NYU Child Study Center as a Neuropsychologist for the period beginning March 11, 2015 to June 30, 2015 at a maximum rate of \$3,000.00 authorizes the Superintendent to sign such an agreement.

14.05 ICR Kingston OT

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kingston Physical -Occupational Therapy & Sports Rehab PLLC. for Occupational Therapy the period beginning March 11, 2015 to June 30, 2015 at a rate of \$100.00 per visit to a maximum of \$5,000.00 and authorizes the Superintendent to sign such an agreement.

- Why not use BOCES?

14.06 ICR- Greenwood

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Robert H. Greenwood as a Hearing Officer for the period beginning March 11, 2015 to March 11, 2015 at a rate of \$100.00 per hour plus travel from Kingston, NY and authorizes the Superintendent to sign such an agreement.

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:30)

Recommended Action: Approve consent agenda item numbers 15.02-15.12

Motioned: Trustee Osmond

- Starting to see retirements, look forward to opportunity to congratulate and thank them

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

15.02 Personnel Agenda

APPOINTMENTS INSTRUCTIONAL

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL
Maisenhelder, Ariel	Speech Language Pathologist - WD

EFFECTIVE DATES

FROM-TO
3/26/15-5/11/15*

PAY RATE REMARKS

1MA	LOA Replacement
-----	-----------------

*approximate dates

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Olson, Pamela	Speech Language Pathologist/PH	6/30/2015	Retirement
Scherry, Cynthia	Elementary Teacher/BN	6/30/2015	Retirement
Schuenemann, Stewart	Art Teacher/MHS	6/30/2015	Retirement
Speers, Louise	Special Education Teacher/BN	6/30/2015	Retirement

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	EFFECTIVE DATE	
McLaren, Victoria	Acting Superintendent	3/15/15-6/10/15	\$2,000/month
Hoyt-Friedman, Jacob	Track-Modified-Head Coach		\$2,328.00
Occhi, Andrew	Girls Golf Team Coach		\$2,983.00

SUBSTITUTES

NAME	POSITION	EFFECTIVE DATE
Guillon, Alice	Certified Substitute Teaching Assistant	\$10.00/hr
Ottulich, Joan	Certified Substitute Teaching Assistant	\$10.00/hr 3/4/15 (Retroactive)

APPOINTMENTS NON INSTRUCTIONAL
LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1333	2/23/15-4/5/15	FMLA - Paid
3310	2/10/15-3/17/15	Medical - Paid
3310	3/18/15-3/20/15	Medical - Unpaid
1749	2/3/15-3/6/15*	FMLA - Paid
1629	2/3/15-2/11/15(1/2day)	Medical - Paid
1629	2/11/15(1/2 day)-3/8/15*	Medical - Unpaid

*extension of leave

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/15, Confidential, as reviewed by Trustee Fletcher

15.04 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the interschool transfer from Woodstock to Phoenicia

15.05 Certify Payroll

Recommended Action: The Board of Education hereby approves Assistant Superintendent Marki Clair-O'Rourke to certify payroll from 3/15/15 - 6/10/15

15.06 Budget Transfers Authority

Recommended Action: Budget Transfers Acting Superintendent of Schools, Victoria McLaren up to \$50,000 for the period of 3/15/15 to 6/10/15

15.07 Approve Stipulation of Settlement

Recommended Action: BE IT HEREBY RESOLVED on recommendation By the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Separation and Release Agreement between the District and employee #03102015. BE IT FURTHERED RESOLVED, that the Board of Education of the Onteora Central School District hereby authorizes the Superintendent to execute the Separation and Release Agreement

15.08 Accept Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$153.64 CASH, from Target's "2015 Take Charge of Education" program, to be used to support Woodstock Elementary School Trout Program.

The Superintendent recommends approval to increase the 2014-2015 budget per the following donations

Target A2110.431.07 Supplemental \$153.64

The Superintendent recommends acceptance of a donation totaling \$84.70 CASH, from Target's "2015 Take Charge of Education" program, to be used to support the high school PBIS program.

The Superintendent recommends approval to increase the 2014-2015 budget per the following donations

Target A2110.431.01 Supplemental \$84.70

The Superintendent recommends acceptance of donations totaling \$3,000.00 CASH, from various donors as scholarship awards for the Class of 2015.

The Superintendent recommends approval of the following donations

\$100.00 - Jacquelyn Earley

\$100.00 - The Tongore Garden Club

\$150.00 - Lake Hill Sportsman Club

\$900.00 - Paul and Karen Wereszynski

\$250.00 – Robin and Audrey Hunter

\$800.00 – The Onteora Teacher's Association

\$200.00 – Olive Historical Society

\$500.00 - Rose and Kiernan

15.09 Write Off Stale Dated Checks

As of March 10, 2015, the following stale dated check will be written off.

Check #	Description	Date	Payee	Amount
18367	School Tax Overpayment	11/25/13	Clare Richardson & Daniel Martensen	\$182.01
18413	School Tax Overpayment	11/25/13	Nairn Dunlop	\$20.49
20124	Medicare Reimbursement	6/2/14	The Estate of Gregory Gregor	\$209.80
20577	Cafeteria Account	6/26/14	Michelle Fernandez	\$3.17
20684	Accounts Payable	7/14/14	A.K. Trading Co.	\$119.95
18385	School Tax Overpayment	11/25/13	Herbert Waichman	\$69.96
19642	Meal Reimbursement	3/31/14	Sarah Rudge	\$27.65
20379	Scholarship	6/16/14	Autumn Carter	\$150.00
20740	Found Library Book	7/14/14	Sophia Musialkiewicz	\$11.00

As of March 10, 2015, the following stale dated ECA check will be written off and the funds will be returned to DECA's ECA account.

Check #351 DECA Reimbursement – Fundraising Funds Issued 06/10/13 Payee:
Raoul Bastianelli Amount: \$25.00

15.10 ECA Second Quarter

Recommended Action: The Board of Education hereby approves the ECA Report for the Second Quarter

15.11 Financial Report

Recommended Action: The Board of Education has reviewed and hereby approves the Financial Management Report for January 2015

15.12 Warrants

Recommended Action: The Board of Education has reviewed and hereby approves Warrant Schedule 6

16. Board Committees Report - 5 min each

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 5/11/15 (proposed 9:35)

- Met on Monday – acknowledged resignation of Wendy Trojak
 - Looking for a 5th member
- Revised some wording in charter to have methods of removing members
- Requirements of membership: No financial ties to district and cannot be related to an employee

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 4/6/15

- Discussed existing building condition survey and RFP for new survey
- Planning for Facilities Committee to tour the buildings and working on a written format to use
 - Will send to Principals ahead of time after Facilities Director Jared Mance completes some information
 - Will ask Principals to tour with committee
- Discussing K-Solar program – Facilities Director Jared Mance going to conference
- Informed committee of work that the sub-committee had done to redo brick masonry project bid
- Meetings with playground committees in both elementary schools
 - Director of Facilities Jared Mance, Chairman Rob Kurnit, Assistant Superintendent for Business Victoria McLaren attended the meetings with Parkitecks (playground architects)

Discussion:

- Meetings were with playground sub-committees of PTA, not whole group

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:30 3/12/15

- Not met since the last Board meeting
- Meeting will be at 3:30
- Trustee Kurnit, Trustee Fletcher to attend

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 3/19/15

- Discussed regulations for policy just approved
- Next meeting will be a presentation on WIFI
 - Board members are free to attend as audience

16.05 Ad Hoc Committee Primary School. Next meeting is at Woodstock at 5 pm on 4/23/15

- Library Media Specialist Steve Patschke is joining Curriculum Enhancement sub-committee
- Discussion in large group each sub-committee reported then sub-committees worked individually
- In March sub-committees will work and report back before or after the whole group report
- Woodstock Principal Scott Richards will try to bring more Woodstock community on committee

16.06 Ad Hoc Committee Communications Trustee Osmond to Report. Next meeting is 8:45 am 3/19/15

- Not met since the last meeting
- Communications committee will work on information about the playgrounds

16.07 Update of the Task Force on Testing Reduction

- Next meeting is tomorrow - will work on finalizing policy and discuss working on draft regulations

17. Old Business

17.01 The Board will discuss Old Business (proposed 10:00)
10:10

- Unsettled feeling since the vote on split of playground money
 - PTA said that their population needs different equipment
 - Consensus given by Board was not formal action
 - Revisit at the next Board meeting
- Wifi in the schools was scheduled to be upgraded so we have enough band width for staff and guests especially where there is no cell service
 - MS/HS system got upgraded and their system went to Bennett
 - Bennett system has not yet been sent to primary schools
 - Work stopped due to discussions on dangers of Wifi
 - Administration concerned about whether to be moving forward
 - Follow up on documentation of what was previously agreed

18. New Business

18.01 The Board will Discuss NYSSBA resolutions to propose before August 1 Deadline (proposed 10:05)
Move to next meeting

18.02 The Board will discuss New Business (proposed 10:10)

10:20

- Board to look at Policy 1411 Procedures for Development of Policy – need to follow this process – gives necessary equal voice in developing policy
 - Policy 1411 procedures:
 1. Need recognized for new policy or change in existing policy by Board member(s) and/or Superintendent
 2. Board Member(s) complete(s) worksheet for policy development then forwards form to Superintendent of Schools
 3. Superintendent prepares abstract
 4. Board reviews first draft in workshop session(s)
- Appreciate members of Phoenicia PTA coming to speak and writing letter:
 - Ask Facilities committee to look into the items they raised specifically that Phoenicia has special needs population that requires playground equipment that cannot be adequately provided with current budget
 - Find out who asked PTA to raise \$70,000
 - Co-chairs to look at PTA letter

19. Request For Information

19.01 The Board will request information (proposed 10:15)

From Board Goal Discussion:

- Presentation by Social Workers/Psychologist to explain what is being done with culture and climate – K-12
- There are closer PT companies that can be used- why always use Kingston PT?
- Why use private OT instead of BOCES services?

Trustee Osmond asked:

- Plan before the end of this school year as to how PBL will be rolled out at Bennett and how it will be the same or different from this year with Cindy Scherry's retirement
 - Outline for each grades and disciplines to be rolled out in a true form throughout the grades at Bennett
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke is to work on report
 - Would like report before June meetings

Trustee Kurnit asked for levy percentages increase for every town to get an approximate of what levy will look like each year

- Becomes frustrating for taxpayer, because has more to do with assessments which come out in the summer

Trustee Fletcher asked:

- Student that don't graduate -the 15-20% – what is their situation? What is happening to these students? – go back 3 years
 - IEP, drop outs, etc.
- Average completion rate of IEP diplomas
- Is HS Principal Lance Edelman in charge of all students in the District

cohort?

- If not, who is in charge
- Testing – is it true that students lose science in 5th grade at Bennett?
- How much instructional time are we losing to delays/early closing for this year in terms of our 180 days?
 - CRREO is doing a paper on this
- Can something be done on the cell coverage at Phoenicia using a cell booster?

Trustee Schnell asked for the total number of full size classrooms

- What is capacity of primary buildings?

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:20 duration 10 min or more)

No public comment was made

21. Adjournment

21.01 Adjourn Meeting (proposed 10:30). Next meeting is Tuesday, March 24, 2015 at 6pm in the Bennett School

Recommended Action: The meeting is adjourned at 10:40

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Minutes Recorded By:
Fern Amster



Board of Education Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, MARCH 24, 2015

BENNETT SCHOOL

1. Opening Items

- 1.01 Call to Order 6:05 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Schnell
Not Present: Trustee Osmond, Trustee McGillicuddy, Trustee Davis

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 3/10/15 BOE meeting

Motioned: Trustee Moor

Seconded: Trustee Schnell

Result: Unanimous

Yea: Present: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Schnell

Not Present: Trustee Osmond, Trustee McGillicuddy, Trustee Davis

3. Public Hearing to Increase Budget from Repair Reserve

- 3.01 The Board President will open the Hearing for the authorizing of increasing the 2014-2015 Budget with funds from the Repair Reserve Fund for the Brick Façade Repair Project (proposed 6:00 duration 10 min or more)

Trustee Fletcher read the resolution under the Consent Agenda:

WHEREAS, the Onteora Central School District's architect/engineer has recommended that the Board of Education undertake a project to repair the brick façade at the Onteora Middle/High School, Bennett Elementary School, Phoenicia Elementary School and Woodstock Elementary School to alleviate safety concerns with the deteriorating brick ties/joint reinforcing and to prevent future more costly repair or replacement (the "Brick Façade Repair Project"); and

WHEREAS, the Board of Education has determined that the Brick Façade Repair Project is a Type II Action under the State Environmental Quality Review Act ("SEQRA") and the regulations promulgated under SEQRA; and

WHEREAS, the Board of Education has previously established a Repair Reserve Fund and has deposited the total sum of \$2,802,258.00 into said Repair Reserve Fund; and

WHEREAS, the Board of Education has, following a public hearing duly noticed and convened on April 8, 2014, previously appropriated the sum of \$966,440.00 from its Repair Reserve Fund to use towards the expenditures necessary to design, administer and complete the Brick Façade Repair Project; and

WHEREAS, the Board of Education has on two prior occasions bid out the scope of work necessary to construct the Brick Façade Repair Project, but both times the bids received exceeded the amount budgeted; and

WHEREAS, upon the recommendation of the District's Architect, the Board of Education has proposed to increase the Brick Façade Repair Project budget by the sum of \$189,232.00, such amount to be appropriated and used from the Repair Reserve Fund; and

WHEREAS, the Board of Education has published notice of and held a public hearing on March 24, 2015, to discuss the proposed appropriation and use of such sums from the Repair Reserve Fund in accordance with Section 6-d of the New York General Municipal Law;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Education of the Onteora Central

School District approves an increase in the Brick Façade Repair Project Budget by the sum of \$189,232.00 for a total of \$1,155,672.00, and further authorizes the appropriation of an additional \$189,232.00 from the Repair Reserve Fund for use towards the expenditures necessary to design, administer and complete the Brick Façade Repair Project.

- Project was put out to bid twice, first bid came back very high
 - Facilities Committee and architect cut the project to the truly necessary repairs not aesthetic
 - Second bid still came in above budget
- Need to complete this summer as it is safety related
- This resolution asks to increase budget so can award bid at next meeting

4. Welcome

4.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:10 duration)
6:10

Highlighted happenings at Bennett from the website

- Physical Education teacher Mr. Ryan is combining the literature of Harry Potter with his classes, turning the gym into a Quidditch Tournament
 - Working to get the students to "W" type Teachers College readers at 6th grade level
- Mrs. Lefferts and Mrs. Speers are using narrative fiction integrated with technology and celebrating published work of students online as part of Writers Workshop
- Mr. Burkhardt, Physical Education teacher from Phoenicia, demonstrated tapping the maple trees to make maple syrup to the students, at the request of the PTA
- Thank you to Athletic Director Mr. Carney, the Physical Education Dept., Bennett Student Government, and the Image Onteora Foundation for helping to produce a successful Dodgeball Tournament on 3/6/15
 - Mr. Boyer 's Pep band played
 - Students and adults played in the same evening
 - Positive feedback, great community event, Alumni attended
 - Successful fundraiser
- This Friday at 6:00 the Drama Club After School Program are performing
 - Will perform during the day for students

5. Board District News

5.02 Trustee Kurnit will report on the meeting of "2020 Vision for Public Education in Ulster County" (proposed 6:20)

- County-wide meeting in Rondout School District
 - Districts participating: Onteora, Walkill, Rondout, BOCES, Saugerties and Kingston
 - Acting Superintendent/Asst. Supt. for Business Victoria McLaren attended as well
- Ulster BOCES hired same group as Onteora to do a county wide transportation study
 - Later school start times discussion on the obstacles such as BOCES classes, sports, calendars, bell schedule

- Distance Learning: Some Districts bargaining units contract are in conflict if class is in District
- Flip classroom: Use digital learning first, then come to school and focus on work instead of lecture format
- Consolidated food services: better quality and local food
- What does it mean to be career ready in Ulster County:
 - Students want to make choices
 - Discussed links between HS guidance and career programs
- Pre-K: Districts trying to figure out if they can incorporate more pre-K. but are finding it hard just to maintain full day Kindergarten with budget restraints
- This 2020 group puts out policy briefs on collaborative models supported by the Center for Research, Regional Education and Outreach (CRREO) in New Paltz for topics

Discussion:

- Overall impression of implementing later school start times in their districts
 - Still in preliminary stage
 - Districts that are discussing it are New Paltz and Rondout
 - No further discussion beyond paper written
- Flip classroom was a brief conversation, but found students who don't have internet connectivity at home can download video before they leave school
 - Research brief will go more in depth as to the issues

Now Present

Trustee Osmond arrived at 6:15

5.03 Trustees McGillicuddy and Kurnit will report on Lobby Day from the Capital Conference (proposed 6:25)

6:25

Trustee Kurnit reported

- Free conference on Sunday by NYSSBA as a preparation day to lobby Legislators on Monday
- GEA was the focus issue for conference
- 12 Ulster County Board members this year, had 4 or 5 last year
 - Easier to get to all legislators
- Spoke to 4 legislators Assemblyman Lopez, Assemblyman Cahill, Senator Amadore and Senator Seward with Trustee McGillicuddy
- Senators want to eliminate Gap this year
- Assemblyman Cahill proposed eliminate half of the GEA and other half for Foundation Aid formulas
 - Rural Districts hit hard by GEA Urban districts won't get that much, need Foundation Aid formulas
- This year it was worth going to Albany to lobby because Ulster County had more people and all politicians participated
 - Politicians are lobbied by everyone but seemed to recognize that Board members are elected and have constituents
 - Serious discussions

5.01 The Board will announce District news (proposed 6:15)

- Health and Wellness committee had a speaker about WIFI with Trustee McGillicuddy
 - Have packets of info

6. Superintendent District News**6.01 The Superintendent announce District news (proposed 6:30)**

- This week is Spirit Week sponsored by the Phoenicia PBIS Team
 - Done every year with the goal to encourage students to come to school every single day leading up to Spring Break
 - This week is full of dress up days to include Royalty Day, Comfy Cozy Day, Mustache Day, Who am I Day and Aloha Friday
 - School wide learning centers, quiz shows during lunch, cooking contests for best brownies, best chili
 - Was a judge for the brownies and got to see Royalty dress
 - All natural and “secret ingredients”
 - Special assembly program called “Dog on Fleas”
 - Musical group will perform interactive award winning songs embracing our children’s imagination, self esteem, positive thoughts, empowerment
- The Middle School will be inducting 13 new members into the National Junior Honor Society.
 - Ceremony will take place on Thursday, 3/26/15, at 6:00 in the auditorium
- Last Tuesday 65 MS/HS students participated in the St. Patrick’s Day Parade in NYC
- This past weekend, 12 MS/HS students participated in the All County Orchestra/YEMS festival
 - Our students rehearsed with students from throughout the county and then performed in the evening
 - Many of our students were seated in the first row
- On Wednesday (3/25), approximately 43 Advanced Placement Biology and Advanced Placement U.S. History students will be attending the 2015 Annual Student Convocations on the Bio-Ethics of Public Health Decision Making
 - Held at Franklin Delano Roosevelt House in Hyde Park
- Also on Wednesday (3/25) the High School’s Math Team will be traveling to Vassar College, as they qualified to participate in the sections of the DUSO (Dutchess, Ulster, Sullivan, Orange County) Math League
- HS Junior Raegan Loheide on will be on a cultural exchange program traveling to Indonesia for this summer
 - One of 8 US students selected to participate in the US-Indonesia Youth Leadership Program by the US Department of Educational and Cultural affairs

6.02 Acting Superintendent/Assistant Superintendent for Business Victoria McLaren will present the 2015-16 budget to the Board of Education for review and comment (proposed 6:35 duration 15 min)

- Still waiting for aid runs from state

- Health insurance increase is more than budgeted so can use money to offset hiring of ESL teachers
- Preliminary Kindergarten numbers are 58 at Woodstock and 22 at Phoenicia
 - Taking into account self-contained students, is 54 at Woodstock and 21 at Phoenicia
 - Will continue to monitor
 - Kindergarten screenings are at the end of April
- Reduction in budget is because of funds used in “transfer to capital” line to repair facilities
 - Almost down to 2013-2014 amount due to no capital projects this year
- Looking at a tax levy increase of 1.98%
- Will use \$2.5 million to offset levy from the fund balance
 - Reduction from \$3.5 million last year
 - As we have less funds balance will come down further or eliminate it
- Master schedule will be done in the beginning of April
- State aid information will be available on 4/1/15
- Budget adoption scheduled for 4/7/15, if we can achieve that with the information received
 - Can also do at 4/22/15 meeting – need to send to State by 4/24/15

Discussion:

- Class size at Phoenicia as 21
 - Discussion of 1 or 2 sections
 - Class size regulation goes to 20 at high range but 13 at low range
- This year one class at Phoenicia fell outside of regulation class size
- Numbers change as time goes along, often during the summer we get more
- Look into how much kindergarten goes up after registration and before school starts
- Have better relationships with more UPK programs, so have a better idea
- Move forward with 1 section, but keep 2nd teacher in budget, so can bring back if needed
- Tax bases for community – assessments rolls are in July
- What is presented to communities as to what 1.9% will mean for area
 - Explain the whole levy and fluctuates by town
 - Given that message each year, even when 0% had to explain may be reduction or increase depending on assessment rolls
- Budget is going down, levy is going up is a mixed message to community
- Prefer to not approve budget until 4/22/15 since the State has not given State Aid Runs
- Not sure how this year’s levy will effect next year’s levy
 - Can only use carryover if we do not use the entire allowable amount this year
 - Be sure staying under 2% won’t hinder next year’s desired levy
- Recommended budget is based on no increase in State Aid but legislators want more money to the schools
 - Depends on if it is GEA or Foundation aid restored
 - If Foundation Aid we can lose money, if GEA we will gain

6.03 Acting Superintendent Victoria McLaren will report on the District Comprehensive Planning Team on Later MS/HS Start Times Meeting (proposed 6:50)

- Approved minutes, however have asked for changes to see if they can be clarified from 2/23/15 meeting
 - Minutes reflect a presentation of the issues that could not be overcome with no details
- Discussed at committee:
 - Process of Shared Decision Making
 - Role of committee: doing research vs. presentation at Board level
 - Contacting other school districts
 - Effects of electronic devices and how they affect sleep patterns
 - Inviting Board Members to have discussion about 8:45 -9 target in goal
- Transportation Presentation by Director of Transportation Nicole Sommer
 - Proposed 4-6 grades ride the bus with MS/HS to allow for an arrival time of 8:15 – 3:00
 - Would be a reduction cost but when BOCES students that need to get to BOCES earlier are factored in, may cancel out reduction
 - Won't know until students are known
 - Different BOCES students need different types of transportation
- Productive meeting

7. Student Representative Report

7.01 Student Representative Mary Sorich will report to the Board (proposed 6:55)

- All students completed Later Start Time Surveys in English classes
 - Students who take English at BOCES did not get them
 - Not ready for Board presentation
 - A lot of good questions asked and relevant ideas and information
 - "Other" column gave good ideas
 - Ready to present by next Board meeting
- Next student government meeting is a week after spring break
 - Ready to clean up courtyard so students can walk through for classes and plant
- Talent Show by French Club
- National Honor Society - Quiz Bowl 4/10/15
 - Teams can enter up to day before
 - 4 people on a team

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
Phoenicia PTA Officers: Caro Turba, Michele Garner, Rena Backer, Yuki Asada

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:00 duration 10 min or more)
No comment was made

10. Presentation

10.01 BOCES Superintendent Chuck Khoury will present about the BOCES Program
(proposed 7:10 duration 30 min)

6:55

- Acknowledged Onteora representative on BOCES Board and BOCES Board President Bob Curran and BOCES Board Vice President Pat Rausch present
- Flip classroom –Ulster BOCES hosted a workshop with the 2 authors of Flip classroom as professional development activity which walked teachers through process
 - Can download videos for students without access to internet at home
 - Computers in a room for students who don't watch video at home
 - Key is what you do with time acquired since teaching of concept is completed
 - Over 100 teachers attended 5 days
 - Reported achievement gains of 15-20% in some reports
- BOCES taps into what is cutting edge and bring to Ulster County Districts
- P-Tech Program
 - Opened P-TECH program in Kingston - 1 student from Onteora Central School District is participating
 - Onteora student was 1 of 2 that presented at their Open House
 - Told story of what the PTECH program mean to them
 - Beginning for cohort #2 will be leasing the entire Carnegie Center at Kingston HS
 - 6 year program leads to HS diploma and Associate's Degree at no charge to parents
 - Focus on advanced manufacturing or computer science
 - Project based approach - use skills learned in classes to solve real life problem from community through representatives from local industry
- Comptroller Audit of reserve fund built up over years due to the way BOCES charged Districts for retirees health costs in Co-Ser fees instead of Administrative fees
 - Reserve fund is over \$8 million
 - No legal basis for reserve fund so needed to give back to districts
 - Over 2 years will move charges to Administration out of program 50% this year, next year
 - Unit prices dropped when removed retirement health cost
 - Reduction of 2-3%
 - Administrative costs going up
 - Co-Ser fees are based on level of participation
 - Refund will continue for 4 years
 - Returned to Districts as surplus
- Administrative budget went down \$300,000 without retiree health costs
 - Most unit prices decreasing
 - Most prices are in Career and Tech- \$700,000 for 1,000 students
- Curriculum: many courses are technological in nature so making a mandatory coding in those courses of study so students have a taste of it
- Project Based Instruction – building a solar car incorporates students studying technology, welding, and art in a real world situation

- Onteora Co-Ser participation in 2013-2014 was \$2.5 million, which costs \$1.5 million with aid and refund
 - Consistently 36% State Aid
 - Onteora has 59 in Career and Tech, 4 Alternative Education, 1 in P-Tech, and 15 in Special Education programs

Discussion:

- P-Tech program students are chosen by District
 - Longer school year, longer school day (earlier start and later end- cannot participate in sports)
 - Different rate at Ulster Community College for HS graduates than HS students
- Legislative bill proposed to expand salary cap on aid
 - Now first \$30,000 aid-able – bill to bring it to \$50,000
- Will send P-Tech curricular scope and sequence that was designed from scratch
 - Frontloaded Math and English in 9th grade
 - Global in 10th grade
- Everyone started in 9th grade and travel in cohort
 - Grant does not allow for students to start in any other grade
- Designed for 4 counties to participate
 - Ulster was 1 of first 16 grant winners
 - Sullivan county now expressing interest
 - Will start 16-17 school year
 - No interest from Dutchess County
- Co-Ser and part of administrative costs are aid-able
- Career and Tech and New Visions programs are half day
- Alternative HS, Special Education and P-Tech programs are full day
 - Later start times affects those programs as well- need to look at individual programs to accommodate
- Tech Valley HS is a great project-based program
 - Has space for 400 but 125 enrolled because districts don't want to send students for full day and deplete enrollment numbers
 - Economic crisis may force change in thinking
- Career-Tech and Alternative HS are an under-enrolled program because challenging
 - Alt Ed is a regular education program are for students who have trouble in District's HS
 - Out of 31 students, 20 have IEPs, but is regular education placement in IEP
 - May not be able to continue- charge \$22,00 per student but costs \$46,000
- Encourage Board members who have not visited BOCES to visit
 - Visit P-Tech program
- Later Start Times Presentation at 2020 Symposium at SUNY New Paltz by Glens Falls mentioned that when their start time changed, the BOCES students started earlier and came back to HS already in session so could take the opportunity to take part in home school curriculum

- If a few districts had similar start time, easier for BOCES to change time
- Student that have free breakfast here, can have free breakfast at BOCES
- Would rent space from any HS in western end of the region to have BOCES programs for students residing in the western end of district to reduce bus time
 - Revenue advantage to district because pay 2-5% of nurse/principal salary to be responsible for BOCES students in their building
- New Visions computer-based program can be moved
- P-Tech is only BOCES program available for other counties

Now Present

Trustee McGillicuddy arrived at 7:25

11. Policies/Independent Contract Retainers (25 min)

11.01 First Reading of Policy 7260 State & Local Assessments (proposed 7:40 duration 15 min)

7:40

Draft Policy came from the Task Force on Testing Reduction and is a Board Goal

- Strike outs and bold are recommendations from attorney
- Chair of Task Force Ann McGillicuddy commented on the draft policy:
 - State Education Law §3012 only deals with APPR and link to testing, not parents or students refusing the test
 - Strike out on evaluation is about the District evaluating students
 - Strike out on opt-out of tests could be moved down to 3-8 header to separate them
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke worked with Instructional Cabinet discussed this policy
 - Title seems to refer to K-12 but is really a response to 3-8 state testing
 - Change title or add a HS component
 - Regents exams are high stakes, but cannot refuse, because will impact ability to graduate
 - In sentence "Local assessments are designed to assess.."– change word from "test" to "assess" in second line
 - Change wording about a student being absent
 - Don't always require students make up exams- depends on how much time the student was out
- First reading tonight, adoption on 4/7/15
 - That is the latest it can pass since exams start 4/14/15

Board feedback:

- Glad to hear administrators noticed that it is 3-8- need to change title or add a paragraph
- Local assessments – "may" is an important change
 - Leave strike out from attorney on refusing tests
- Stricken comments would seem to be contrary to law
- First sentence "Primary purpose of student performance..." strike school performance
 - Assessments help the school but may not lead to changes in curriculum,

- need to look at methods of teaching for students not performing well
- “It also allows families to understand strengths and weaknesses”
 - Also for teacher to support the weaknesses and encourage the strengths
 - Note that assessments help teachers and schools as well as families
- “While the Board is opposed to over testing of students particularly those...”
 - Instead of “those” use the language “testing primarily using propriety and secret instruments that serve no educational purposes and are intended primarily for the purpose of evaluation”
- This policy separates State assessment - not just State Assessments, but testing in general
 - First paragraph is not about APPR
- Based on legality seems do not have a choice but to support the sentence crossed out on refusal of tests, have to support District as a School Board
 - Option of having something saying that that the law is silent on parents right of refusal
 - Add sentence that is somewhat neutral but show how this Board stands
- Emphasize the Board’s desire to reduce testing overall
- First bullet point the word “evaluating” has typing error
- Lawyers use caution and their opinions often conflict with each other
 - Take out the word “only” in first strike out on evaluating
- Change title to “Testing” to clarify the policy, subtitles will cover topics
- In “Purposes of Assessment” is important to keep in the first sentence
 - Task Force felt that it is important for items struck out by attorney to be included
 - Important to follow regulations and sentence Policy is for everyone parents, students, staff
 - Take a stand as local governing body to give right to refuse
- Create a separate category for assessments in grades in 3-8 and local assessments
 - Add something about 9-12 grades for regents
- Add statement about reducing testing overall in local assessment paragraph
- Task Force felt very strongly about the statements struck by attorney
- Policy Committee to meet prior to 4/7/15 Board Meeting or if more than 3 members want to be involved can be called a Special Meeting to review the policy
 - Consensus to have a Special Meeting

2015 STUDENTS 7260 **SUBJECT: STATE AND LOCAL ASSESSMENTS**

The Board of Education is committed to providing a quality educational program for the students of the District.

Purposes of Assessment

The primary purpose of evaluating student and school performance is to provide information which helps to improve student learning. Assessment helps the school to improve learning by prompting changes in curriculum or teaching methods. It also allows families to understand their children’s academic strengths and weaknesses, and thus to support them.

While the Board is opposed to the over-testing of students, particularly those used primarily for evaluation of teachers and principals, the Board recognizes its responsibility to comply with the laws and regulations governing public school districts. Therefore, it is the policy of the District that students must complete the requirements of the public school program, which includes taking quizzes, tests, as well as other state and local assessments, to help accomplish the following objectives:

- To provide one means ~~to~~ of evaluating student growth through individual, inter-district, and intra-district comparison;

- To provide teachers with diagnostic information which will enable them to better address the instructional needs of their students and to differentiate instruction, and
- To evaluate strengths and weaknesses of the curriculum, **as well as** ~~and~~ methods of instruction.

The Board recognizes that tests provide only a limited source of information **regarding a student**, and will therefore be used only in conjunction with all other information known about a student or to assist the student in improving his/her learning.

Neither the Education Law and nor the Commissioner's Regulations ~~do not~~ provide a mechanism for parents to opt their child out of required state assessments. ~~Nevertheless, parents and/or students may exercise the right to refuse the State assessments in grades K-8.~~

State Assessments in Grades 3 through 8

All public schools are required by Commissioner's Regulations to participate in state assessments that reflect the knowledge, skills and understandings **expected of** ~~that all students are expected to know~~ and **indicating they** are able to perform at certain grade levels. If a student is in attendance at school on mandated test days, tests will be administered to him/her. If a student is absent on these days in accordance with the District's Comprehensive Student Attendance Policy (Board Policy 7110), he/she will be marked "absent" and the test will be administered on the make-up day. If the student refuses to take the test at the Elementary and Middle School levels (grades 3-8), the student will be provided with a designated location and be allowed to read silently or engage in other activity in compliance with current State regulations.

All students will be accounted for and reported to the State Education Department (SED) in accordance with SED's Validity Rules.

Local Assessments

All District students are required to take local tests and assessments. Local assessments are intended to test students on their knowledge of the curriculum, monitor their progress and enable the District to modify existing programs and develop new programs aligned with specific student needs. Student grades will reflect, in part, the results of these tests and assessments. If a student is absent on the day of an assessment, he/she will be given a make-up test upon return to school.

REF: No Child Left Behind Act

8 NYCRR SS100.3, 100.4, 100.5

SED Memo to Superintendents of Public Schools, "Information on Student Participation in State Assessments" dated January 2013

11.02 First reading of Policy 7210 Student Evaluation (proposed 7:55)

8:15

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported:

- HS self- explanatory
- Last year put together process where recommendations are collected, ask for substantiating data and share with Superintendent and meet with each principal
- RTI team recommends retention
 - Team provides interventions to mitigate the need for children to be retained
 - Noted by 2nd report card at the latest and parents are contacted so by 3rd quarter parents are aware of the possibility
- RTI purpose has broadened – is for learning disabled kids to minimize referral to CSE academic and behavioral
 - Mechanism in place,
- This is the process that has always been followed RTI Team was Child Study Team
 - Note – for Management update – RTI team

20022015 7210 Students

**SUBJECT: STUDENT EVALUATION
Placement**

Placement within the system, with respect to building, teacher, and grade or special class, shall be at the discretion of the school administration and shall be subject to review and change at any time. In making such decisions, the administrator will be guided by performance in class, past records, parent/guardian and teacher recommendations, standardized test scores, and any other appropriate sources of information, but the final decision shall rest with the school administration.

Promotion and Retention

~~The procedures to be followed by the staff regarding promotion and retention will be developed by the Superintendent and will be continually evaluated in the light of School District policy. Building Principals may establish written standards for promotion or retention within the school units to which the students are assigned, subject to the guidelines of the Superintendent and the approval of the Board of Education.~~

Elementary Level: Grades K-6

1. All recommendations for retention will be based on multiple sources of data. All students being considered for retention must be administered the Light's Retention Scale. Scores on standardized English language arts and mathematics assessments for grades 3 through 6 shall not be the sole or primary factor in a decision to promote or retain a student.
2. All students being considered for retention must be referred to and recommended by the appropriate building level Response to Intervention (RTI) team.
3. For students continuously enrolled from the first day of school for the academic year, the 2nd quarter report card will reflect the student is a candidate for retention.
4. Attempts will be made to communicate with and garner the support of parents when their child is being considered for retention.
5. All recommendations for retention will be provided to the Assistant Superintendent for Curriculum and Instruction with the appropriate substantiating data.
6. A meeting between the Superintendent of Schools, the Assistant Superintendent for Curriculum and Instruction, and each building Principal will be held to review, discuss and approve or disapprove each recommendation for retention.

Secondary Level: Grades 7 - 12

1. **Middle School Policy for Academic Subject Failure(s)**
If a student fails two or more academic subjects, the student is retained for all courses (entire grade level). Any failure of an academic course must be repeated in summer school or the next year.
2. **The passing grade will be 65.**
This will apply to grades 7-12.
3. **Senior High Promotion**
5 Credits for Grade 10
10 Credits for Grade 11
15 Credits for Grade 12
4. **Senior High Failures**
Any failure of an academic course must be repeated in summer school or the next year.
5. **A passing final average** is required for a student to be given credit for successfully completing a course. The passing of an exam (Grades 3-8 English language arts or mathematics, Regents or Local) will NOT be the sole or primary determinate of passing a course.

Scores on standardized English language arts and mathematics assessment for grades 3 to 8 shall not be the sole or primary factor in a decision to promote or retain a student.

Testing Program

The Board of Education endorses and supports the use of ability, achievement, diagnostic, readiness, interest and guidance tests as part of the total educational process to the degree to which tests help the District to serve its students.

Alternative Testing Procedures

The use of alternative testing procedures shall be limited to:

- a) Students identified by the Committee on Special Education and/or Section 504 Team as having a disability. Alternative testing procedures shall be specified in a student's Individualized Education Program or Section 504 Accommodation Plan; and
- b) Students whose native language is other than English, except as mandated pursuant to law and/or regulation.

The alternative testing procedures employed shall be based upon a student's individual needs and the type of test administered.

The District shall report the use of alternative testing procedures to the State Education Department on a form and at a time prescribed by the Commissioner.

Reporting to Parents/Legal Guardians

Parents/guardians shall receive an appropriate report of student progress at regular intervals. Report cards shall be used as a standard vehicle for the periodic reporting of student progress and appropriate school related data. Report cards, however, are not intended to exclude other means of reporting progress, such as conferences, phone conversations, etc.

When necessary, attempts will be made to provide interpreters for non-English speaking parents/guardians.

8 New York Code of Rules and Regulations (NYCRR) Section 100.2(g)

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.

11.03 First reading of Policy 5661 District Health & Wellness - possible waive of first reading

8:25

Trustee Fletcher explained that he noticed that the terms "Policy" and "Wellness Committee" needed to be clarified

Recommended Action: The Board of Education hereby waives the first reading of Policy 5661

Motioned: Trustee Moor

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Schnell, Trustee Osmond, Trustee McGillicuddy

Not Present: Trustee Davis

- Need to establish and clarify the required attendance of a quorum of the Health and Wellness Committee: expectation of 1 Trustee, Athletic Director and/or Food Services Director, School Nurse along with the public

Recommended Action: The Board of Education hereby adopts Policy 5661 as written.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Schnell, Trustee Osmond, Trustee McGillicuddy

Not Present: Trustee Davis

2014 2015 5661 Non-Instructional/Business Operations

SUBJECT: DISTRICT HEALTH & WELLNESS POLICY

Health & Wellness Committee

The District is committed to creating school environments and experiences that establish healthful eating and daily physical activity opportunities that promote and protect students' mental, emotional and physical health. This commitment fosters an optimal learning and work climate, and takes into account the social and emotional well-being of all those in the school District.

The District has established a Health & Wellness Committee (hereafter called the "Wellness Committee") which will have as one of their tasks to participate in the development, implementation and periodic review and update of the school Health and Wellness Policy (hereafter called the Wellness Policy). ~~The District will establish and maintain a This School~~ Wellness Committee ~~that~~ will have participation from parents/guardians, students, director of school lunch/breakfast programs, school and district administrators, school nurses, medical community members, district health coordinator, health/physical education and/or family and consumer science teachers, social workers/psychologists/guidance counselors and registered dietician, BOE members and the general public.

Local School Wellness Policy Leadership

The District delegates one or more school official(s) to ensure that each school complies with ~~this the school w~~Wellness ~~p~~Policy. The position of the school officials responsible for the oversight of the ~~w~~Wellness ~~p~~Policy are identified within ~~this~~ policy.

Policy Implementation, Review and Update; Public Notification

The Wellness Committee shall conduct an annual assessment that includes the extent to which District schools are in compliance with ~~the~~ Policy and a description of the progress made in attaining the goals of the Policy. This assessment is made available to the public.

School food service staff will ensure compliance with nutrition policies within school food service areas and will report on this matter to the superintendent or if done at the school level, to the school principal.

The Wellness Committee serves as a resource to schools for implementing ~~this~~ ~~wellness~~ policy.

Goals to Promote Student Wellness

The District will provide nutrition promotion and education, physical education and other school-based activities to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs. Taking into account the parameters of the School District (academic programs, annual budget, staffing issues, and available facilities) as well as the community in which the District is located (the general economy; socio-economic status; local tax bases; socio-cultural and religious influences; geography; and legal, political and social institutions) the Wellness Committee recommends the following District goals:

a. Environmental Health

The goal is to provide a healthy physical environment free of harmful products and materials.

b. Health Education

The District will provide students with instruction in a general Health Education curriculum as mandated by the New York State Department of Education.

c. Mental Health (Education and Services)

The District provides a school community which values positive mental health and behavioral health, encourages everyone to seek help when they need it, promotes good mental health prevention and responds to mental health needs.

d. Nutrition (Guidelines)

i. Guidelines: The goal is to promote student health and reduce childhood obesity by ensuring that all foods and beverages provided to students meet or exceed the USDA Nutrition Standards for School Meals and are consistent with the nutrition standards for competitive foods which meets the Smart Snacks in School nutrition standards for all foods sold in school outside the school meals programs under the Healthy Hunger-Free Act of 2010.

ii. (Nutritional) Promotion/ (Nutrition) Education

The District will provide nutrition promotion and education to influence lifelong eating behaviors in a positive manner by encouraging healthy nutrition choices.

Nutrition education teaches behavior-focused skills offered as part of a comprehensive, standards-based program designed to provide students with knowledge and skills necessary to promote their health and make positive food and nutrition choices. Education is integrated into various subject areas and nutrition topics within the comprehensive health education curriculum at every grade level. These concepts will also be reinforced during classroom snack times to encourage adoption of healthy eating habits and other nutrition-related behaviors conducive to health and well-being.

Nutrition promotion encourages students to participate in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) and includes marketing and advertising of nutritious foods and beverages through a comprehensive and multi-channel approach by staff and teachers.

iii. Nutritional Values of Foods and Beverages

All foods and beverages sold, served, marketed or advertised at school will meet the nutrition guideline requirements of the USDA Nutrition Standards in the National School Lunch and School Breakfast Programs and the Smart Snacks in Schools Standards.

e. Physical Education & Activity

The District will provide opportunities, support, and encouragement for every student to: regularly participate in physical activity; develop the knowledge and skills for specific physical activities; maintain physical fitness; reduce sedentary time; learn about cooperation, fair play, responsible and safe participation that meets the needs of all students; and gain an appreciation for lifelong physical activity through a healthy lifestyle. Opportunities for physical activities are provided outside of physical education for every grade level.

A written Physical Education curriculum/program for each grade level has been developed and kept on file with the Director of Physical Education and shall meet National Association of Sport and Physical Education (NASPE) and New York State Learning Standards.

f. Other School-based Activities

The District will establish a school environment that presents consistent messages that are conducive to healthy eating, physical activity, and social and emotional wellness for all.

NOTE: The regulation that accompanies this policy outlines the procedures for accomplishing these wellness policy goals.

Section 203, 204 and 208 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296) including Smart Snacks in Schools Nutrition

Standards, <http://www.fns.usda.gov/healthierschoolday/tools-schools-focusing-smart-snacks>

Child Nutrition and WIC Reauthorization Act of 2004 Public Law Section 108-265 Section 204 Richard B. Russell National School Lunch Act 42 United States Code (USC) Section 1751 et seq.; Child Nutrition Act of 1966; 42 United States Code (USC) Section 1771 et seq.; 7 Code of Federal Regulations (CFR) Section 210.10 http://www.access.gpo.gov/nara/cfr/waisidx05/7cfr210_05.html; District Policy 5660; Administrative Regulation 5661-R

11.04 Approve ICR- Eran

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and ERAN, Limited Mad Science of the Mid Hudson as a science enrichment provider at the Woodstock Primary School effective April 27, 2015 at a rate of \$725.00 to a maximum of \$725.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Osmond

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Schnell, Trustee Osmond, Trustee McGillicuddy

Not Present: Trustee Davis

11.05 Approve ICR- Jones

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Dean Jones as Dog on Fleas for a spirit week assembly provider at the Phoenicia Primary School effective March 26, 2015 at a rate of \$1,000.00 per performance to a maximum of \$1,000.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Moor

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Schnell, Trustee Osmond, Trustee McGillicuddy

Not Present: Trustee Davis

12. Break

12.01 The Board will take a 5 minute break (proposed 8:05)

The Board of Education took a Break at approximately 8:25

13. Discussion**13.01 Review Policies 1410 & 1411 about Policy (proposed 8:10 duration 20 min)
8:35**

- Acting Superintendent Victoria McLaren explained that this is on the agenda to review the process for policy as discussed at the Policy Committee meeting
 - Policies 1410 and 1411 are about policy
 - Need a policy to address the Policy Committee
- Reached out to NYSSBA and received sample policies which refer to Board's collective role in policy
 - NYSSBA Policy 2100 – say that Board members, “are responsible for school district management and policy making”.
 - Also, “The Board is entrusted with the responsibility of developing policies under which district is managed”.
- Need to be clear about Board Members' responsibility for developing policies
 - This is the Board's most important responsibilities along with hiring a superintendent
- The NYSSBA Board Member Handbook states that some Boards choose to do everything at the Board table, but this is a time consuming process
 - Need to clarify how many people and who would be on the Policy Committee
 - Policy Committee should take direction from the Board
- Policy 1411 clarifies constructing policies:
 - Have not looked at this in the past
 - Testing and Recess Policies are first new policy in this Board's tenure
 - Policy specifies that it is the Superintendent's responsibility to bring policies to Board
 - Collective Board responsibility– start conversation at the Board table, get consensus then put to policy committee
 - Says to obtain legal counsel if necessary – needs to be done after policy is reviewed by Policy Committee
 - NYSSBA fee is for policies that have been vetted by their attorneys and our NYSSBA updates have been sent to attorney upon receipt from NYSSBA
 - Look at this policy for what we are doing now - perhaps have separate process for new policies and updates received
 - Use a worksheet for generating new policies
- Discuss if there should be a Policy Committee since the entire Board is responsible for Policy Making
 - School Board President Handbook asks sensible questions about creating a committee
 - Purpose, task, procedures, quorum
 - Also cautions about a dynamic where you have a committee that adds to Board work load instead of adding to efficiency
 - Important to have Policy Committee as it is too much work for the Board alone
- Board President's Handbook specifies that the Board should not motion to accept or adopt a committee's findings, but can motion to receive the report to reflect the completion of the committee's work
 - Important that committee findings are advisory only

- Need to make very clear to whatever committee is writing a policy that it still has to come to Policy Committee and the Board to be adopted
- All committees are advisory to the Board and the Board appreciates the efforts of the committees
 - Policy Committee is the exception since policy it is the Board's responsibility
- Was wonderful to put the Testing Policy to committee because community had an opportunity to be involved in policy making
- Discussion of adding a paragraph establishing a Policy Committee to Policy 1410
 - Suggested membership:
 - Superintendent, Board President, Vice President, additional Trustees, up to a maximum of 3, and District Clerk
 - 3 Trustees Superintendent, Administrators, Teachers, and Parents to foster communication
 - Have all stakeholders at table to discuss concerns and ideas, etc. so committee could be more comprehensive
 - People may not be as candid with everyone present
 - Board has right to invite anyone in to the Policy Committee and that is important so each stakeholder has time to be involved in policy
 - Does not need to be in every Policy Committee meeting
 - Since the only standing committee is supposed to be the Audit Committee, rather than policy stating that there will be a Policy Committee, just create committee each year at the Reorganization Meeting
- No committees in District have only Board members
 - All "Board Committee" are advisory committees
 - Perhaps all Committee meetings must be comprised of 3 or more members or reschedule meeting
 - Policy Committee is different that other committees in that policy making is the Board's collective responsibility
 - This Board has had "Board Committees" and "District Committees" depending on the Chair of the committee
 - Policy 2210 clarifies Committees of the Board and Policy 2211 states that the Board shall not have standing committees
- Board should consider policies 1410 and 1411 the NYSSBA sample policies 2210, 2211, and decide if the District would benefit from one or both of the NYSSBA recommended policies, come back to next meeting with views and then perhaps pass to Policy Committee
 - Send these minutes to the Board for review
- From "New School Board Member Handbook"

1:7. How do the school board's responsibilities differ from the superintendent's? The school board is the district's board of directors and is responsible for establishing goals, setting policy and overseeing resources for the school district. The superintendent – the district's chief executive officer – works for the school board and is the person who translates the policy into action. Consistent with the goals established by the school board, the superintendent and staff make the day-to-day decisions that affect the operation of the school district, deploying resources, assigning staff and documenting results.

7:1. Is it important that I know every policy in the district's policy book? Policies are the means by which a school board governs the school district; they guide its administration, staff, students, parents and the public, and they ensure accountability, consistency and fairness. While you can't expect to know every policy

as you begin your board service, you'll find it helpful to read through the district policy manual at least once. You'll also find that you become familiar with many policies as you go through the year.

4:3. What is the committee structure, function and role? School boards operate in various ways. Some boards operate as a committee of the whole where all issues or activities are addressed by the entire board together. Members of boards that choose this method of operation generally receive the same information at the same time, and have the authority to deliberate on each issue. Other boards function with a well-defined committee structure where board members serve on several committees, and a committee first addresses issues or activities before the issue comes to the full board. Board members are appointed to standing committees by the president and serve one-year terms. Ad hoc committees or task forces can also be established to deal with a one-time issue, and their length of term is often less than one year. A task force is a good approach to invite staff and community members to offer their insights and/or special expertise on a particular issue.

The committee structure works best when the board fully trusts all the board members and is willing to accept the work and recommendation of this smaller subset of the board. This does not mean the full board cannot ask questions and become informed prior to voting on a motion at a board meeting; in fact, all need to become informed in order to vote responsibly. Rehashing the entire work of the committee, though, defeats the committee's purpose. Boards that use a committee structure feel it saves time and allows each board member to delve more deeply into fewer areas. Some boards find they are able to deal with more issues with this approach, and each board meeting is more reasonable in length. Possible standing committees include: policy, finance, curriculum, public information, students and athletics, buildings and grounds, and personnel. None of these committees are required by law.

Keep in mind that committees or task forces report to the board, not to the community or media. They should not take on life of their own. One last point to be aware of is that committees can be subject to the Open Meetings Law requirements even when there is no quorum. See *School Law, 35th Edition*, 14:24, for further clarification.

14. Discussion of Board Goals

14.01 The Board will complete the review the progress of their goals (proposed 8:30 duration 30 min)

9:10

Discussion

~~Educational Vision, Values and Ethics Leadership~~

~~1. After careful study, develop and adopt an actionable policy and/or plan regarding testing, reflecting the Board's desire to avoid over-testing, 'teaching to the test,' the infringement upon instructional time, and the perception thereof. Work in collaboration with PTAs, Administrators, Teachers and other staff members to develop a policy and/or plan that can be supported by all stakeholders.~~

~~2. Address the needs of English Language Learners across the District and at all grades, from pre-K through High School. Work collaboratively with the Superintendent to recommend improvements to ESL programming and offerings, including considering bringing the ESL program in-house. Improve communication with ESL families of English Language Learners.~~

~~3. Analyze School and Student Safety and Well-Being from a whole child/whole building perspective, including but not limited to the use of social workers, psychologists, guidance counselors, school resource/safety officers, external emergency forces, and study of District Safety Plan and reports on Building Safety Plans, and any and all other necessary data. Recommend improvements accordingly.~~

~~4. Promote a stimulating, healthy and safe environment conducive to learning and that improves the educational experience for all students. Support professional development opportunities, especially those that: (1) help educators incorporate experiential and project-based learning in classrooms, (2) connects students' classroom experiences with the outside world, and (3) trains faculty to offer new computer and other "hard" science courses such that students acquire skills to become producers of technology. Continue to study feasibility of integrating programs like Project Lead the Way, International Baccalaureate, Blended Learning, Steam, and E-Learning into the educational program.~~

- Ambitious goal and may take Board into Superintendent role, but investigating programs is the Board's responsibility to set educational program
- Don't know how we are progressing, if we don't know what is in place already
 - Don't have committee that would investigate this further

- Need input from Administration through presentations
 - Something board would like to focus on
- Get updates on how these items are going, in that the Board will support them
 - Need to know what is happening with professional development opportunities
 - Ask at I-Pad Presentation

Budget and Finance

5. Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform, and energy conservation to create a positive campus that attracts both families and successful teachers to our district.

- Long term fiscal planning is deferred
 - Ask to get to a 5 year plan again
- Also a Superintendent goal to come up with a 5 year fiscal plan
 - Acting Superintendent/Asst. Supt. for Business Victoria McLaren clarifies that there is a 5 year projection but need to incorporate long term educational plan so can be a plan not a trend
- Did a Strategic Plan a few years ago
- Offer some thoughts in management update to resolve educational plan vs. long term fiscal plan

Board to read rest of goals and see where are in own involved suggest to improve/facilitate and discuss at next board meeting

Board Development

6. Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances. Supply new Trustees with a mentor. Work with the Superintendent to constantly improve Board-Superintendent relations and communications, including but not limited to an annual retreat with approved facilitator. Each board member commits, individually, to the very best of their abilities, to attend every regularly scheduled Board meeting, to sit on at least one Board/District committee, and to attend at least one NYSSBA/RSA conference or seminar annually.

Community & Culture

7. Foster an open, positive, collaborative relationship with the Community that is responsive to stakeholder concerns. Improve the district-wide school culture through clear communication of Board priorities, and appreciation for staff initiatives and student achievement. Encourage collaborative work that integrates and aligns curriculum and improves students' educational experience district-wide. Continue to grow and enlist community help in legislatively advocating for our students.

Facilities

8. Study and develop ways that District property could be used to support agricultural and botanical science programs, including the production of organic fruits and vegetables that could be used in District food services. This also includes the incorporation of sustainability practices into the educational program

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:00)

9:20

Recommended Action: Approve consent agenda item numbers 15.02-15.08

Motioned: Trustee Kurnit

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Schnell, Trustee

Osmond, Trustee McGillicuddy
Not Present: Trustee Davis

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Raszcewski, Kimberly	Teaching Assistant/MHS	6/30/2015	Retirement

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Cytryn, Herb	Tennis - Varsity - Head Coach (Boys) - Volunteer	Unpaid
Calinda, Jason	Mock Trial Advisor B	\$543.00
Nelsen-Epstein, David	Mock Trial Advisor A	\$543.00
Nelsen-Epstein, David	Computer Club Advisor (Pro-rated 3/11/15-6/30/15)	\$699.67
Schimmelpfennig, Dieter	Coordinator for the Dignity for All Students Act	\$4,500.00
Warnes, Carsten	Track - Modified - Assistant Coach	\$1,452.00

SUBSTITUTES-RESCISSION

NAME	POSITION	AMOUNT	EFFECTIVE DATE
Thorn, Marcy	Certified Substitute Teacher	\$95.00/day	3/12/2015
Thorn, Marcy	Home Tutor	\$37.00/hr	3/12/2015

NAME	POSITION	AMOUNT	EFFECTIVE DATE
Jean Pierre, Manuella	Certified Substitute Teacher	\$95.00/day	2/1/2015 (Retroactive)
Melnick, Mariel	Certified Substitute Teacher	\$95.00/day	

APPOINTMENTS: NON INSTRUCTIONAL

SUBSTITUTES

NAME	POSITION	AMOUNT
Cutler, Phyllis	Substitute School Monitor	\$9.00/hr
Doyle, Judith	Substitute School Monitor	\$9.00/hr

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1051	2/26/15-4/6/15	Medical - Paid
1629	2/3/15-2/11/15(1/2day)	Medical - Paid
1629	2/11/15(1/2 day)-4/5/15*	Medical - Unpaid

*extension of leave

TERMINATION

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Piland, Dennis	Custodial Worker/MHS	Close of business on 3/24/15

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/15, Confidential, as reviewed by Trustee Fletcher

15.04 Financial Report

Recommended Action: The Board of Education has reviewed and hereby approves the Financial Management Report for February 2015

15.05 Warrants

Recommended Action: The Board of Education has reviewed and hereby approves Warrant Schedule 7

15.06 Membership in the National Cooperative Purchasing Alliance

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the District membership in the National Cooperative Purchasing Alliance and authorizes the Superintendent to complete the on line registration.

- The playground vendor is a member of this organization
- In the past, vendors on the State contract does not give individual agreement with company
 - Quote has simple terms and conditions, have not had an issue with that but this is more complicated relationship
 - Have not seen terms in bid documents and has open inquiry about terms for individual contract

15.07 Adoption of Textbooks

Recommended Action: Be it hereby resolved that the Board of Education of the Ontario Central School District, upon recommendation by the Superintendent of Schools, hereby adopts the following textbooks: A History of Western Society for AP European History, The Language of Composition for AP Language and Composition, and Tamas: AP® Spanish Language and Culture for AP Spanish

15.08 Authorize the appropriation of additional funds from Repair Reserve Fund

Recommended Action: WHEREAS, the Ontario Central School District's architect/engineer has recommended that the Board of Education undertake a project to repair the brick façade at the Ontario Middle/High School, Bennett Elementary School, Phoenicia Elementary School and Woodstock Elementary School to alleviate safety concerns with the deteriorating brick ties/joint reinforcing and to prevent future more costly repair or replacement (the "Brick Façade Repair Project"); and

WHEREAS, the Board of Education has determined that the Brick Façade Repair Project is a Type II Action under the State Environmental Quality Review Act ("SEQRA") and the regulations promulgated under SEQRA; and

WHEREAS, the Board of Education has previously established a Repair Reserve Fund and has deposited the total sum of \$2,802,258.00 into said Repair Reserve Fund; and

WHEREAS, the Board of Education has, following a public hearing duly noticed and convened on April 8, 2014, previously appropriated the sum of \$966,440.00 from its Repair Reserve Fund to use towards the expenditures necessary to design, administer and complete the Brick Façade Repair Project; and

WHEREAS, the Board of Education has on two prior occasions bid out the scope of work necessary to construct the Brick Façade Repair Project, but both times the bids received exceeded the amount budgeted; and

WHEREAS, upon the recommendation of the District's Architect, the Board of Education has proposed to increase the Brick Façade Repair Project budget by the sum of \$189,232.00, such amount to be appropriated and used from the Repair Reserve Fund; and

WHEREAS, the Board of Education has published notice of and held a public hearing on March 24, 2015, to discuss the proposed appropriation and use of such sums from the Repair Reserve Fund in accordance with Section 6-d of the New York General Municipal Law;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Education of the Ontario Central School District approves an increase in the Brick Façade Repair Project Budget by the sum of \$189,232.00 for a total of \$1,155,672.00, and further authorizes the appropriation of an additional \$189,232.00 from the Repair Reserve Fund for use towards the expenditures necessary to design,

administer and complete the Brick Façade Repair Project.

16. Board Committees Report - 5 min each

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 4/13/15 (proposed 9:05)

Committee has not met since the last Board meeting

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 4/6/15

Committee has not met since the last Board meeting

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:00 TBD

- Policies brought forward tonight
- Need to agree on time for the Board to meet or Policy Committee to meet on Testing Policy
- Next meeting to take up Testing Policy 7260 on expedited schedule
- Acting Superintendent Victoria McLaren to review NYSSBA policies and bring to committee

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 4/16/15

Trustee McGillicuddy to report in the absence of Trustee Davis:

- Presentation on health risks of WIFI because community members concerned about possible health risks of WIFI to children and adults and wanted to present findings with Health and Wellness committee
- World Health Organization rates EMF radiation (WIFI) class 2b carcinogen and toxic
 - Lead and asbestos are class 2b and have been removed from the environment but EMF radiation is not being removed
 - WHO feels there is a corrupt element - FCC head was former head of Cellular company
- Rise in autism linked to EMF radiation
- Suggested resources – notes to be scanned and send to Board
 - District Clerk to create category for WIFI on Board Docs
- Committee requested that the issue go straight to Board table, not to Committee and that will be reflected in minutes
- Questions from administration on this in Management Update

Hearing different things from different sides and need to move discussion along

16.05 Ad Hoc Committee: Primary School. Next meeting is at Woodstock at 5 pm on 4/23/15

In March subcommittees will meet separately

16.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am 4/16/15

- Discussed:

- Newsletter that has been mailed and content for spring Budget newsletter
- Video to be created explain the need for playground replacement and call to action for volunteers
 - Work to begin in April
- Thank you to public for signing the GEA petition
 - Trustee McGillicuddy and Trustee Kurnit delivered the letter and petition to the Governor
- Core Values up on website
 - District Clerk is working on it

17. Old Business

17.01 The Board will discuss Old Business (proposed 9:20)

Ghost musical put an ad in the playbill as done in the past

- Deadline is April 3rd
- ½ page ad \$10 contribution from every Board member
- Bi-annual production
 - Consensus – District Clerk to coordinate
 - Board used to have a Sunshine Fund for miscellaneous expenses, such as this ad

18. New Business

18.01 Discuss NYSSBA resolutions to submit by August 1st. (proposed 9:25 duration 10 min)

9:30

Idea for resolution Later Start Times for secondary students:

- 7 other states have legislation to investigate or institute later start times
- Consider bringing it to NYSSBA and include in resolutions
- Consensus to add to agenda and look at NYSSBA resolution and how they are constructed

18.02 Discuss the length of the Board meetings (proposed 9:35)

9:35

- Looked at other school's agendas – no went past 3 ½ hours
 - Cut back on committee reports given at both meetings even through meeting once a month
- 2 Public Be Heard may not be necessary every meeting
- Budget presentation may not have anything new do statement that there are no updates instead of presentation
- Less productive past a certain time
 - After 3 hours become burned out – limit to 3 hour meetings
- Time of day relevant after 9pm not as sharp
- Other Boards have a lot of committees but no one reports – the agenda reflects lists of reports submitted and reports are up on Board Docs
 - Committees reporting to board in public is important – since just discussed that committees are advisory committees to Board business in public
- Former Interim Superintendent Charlotte Gregory set precedent of no meeting

past 10 and Board has adhered to that

- Other Boards do not tackle educational component that this Board tackles
 - Hard to do good work and be proactive and keep meetings short
 - If want to craft board goals, and have big discussions need to have longer meetings
- In the past the meetings went from 7pm – 1am
 - Important decisions were made at 11pm when the 50 people in attendance had left
 - Changed to move 7pm to 6pm, try to have meetings end at 10 and decided to not make important decisions late at night
 - Can step back on work to have shorter meetings, be less active
 - May just be to limit the unessential and cut back on presentations
- Need to embrace Board goal is attract Board trustees and it turns off community to be on a Board that meets so late and so long

18.03 The Board will discuss New Business (proposed 9:40)
9:50

Key sentence by National Association of School Nurses 2/15

- Joint statement by the National Association of Pediatric Nurses and Association of School Nurses support delaying secondary start times

Consensus to craft a resolution opposing Governor Cuomo's proposal that test scores are 50% APPR

- Add to future agenda

Quiz bowl is 4/10/15

- Put Board team together
 - Very good PR for Board
- Relief in the middle of budget to be out of community

19. Request For Information

19.01 The Board will request information (proposed 9:45)

Trustee McGillicuddy asked for an update on National School Climate Center survey in Management Letter

Trustee Kurnit asked:

- Do we have data that students that are opting out are the high achieving students?
 - Skews results of testing if it is true
 - Don't start state tests until after next Board meeting - craft question at next Board meeting

Trustee Fletcher asked:

- What is happening with Coding at the HS?
- How do we transport one student to the P-Tech program? Would more students reduce costs?
- Clarification about the 5th grade Science Curriculum at Bennett

- Received information from PTA that Bennett lost science in 5th grade due to testing
- What is the Science Curriculum and where how did the miscommunication come to the PTA

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:50 duration 10 min or more)
No comment was made

21. Adjournment

21.01 Adjourn Meeting (proposed 10:00). Next meeting is Tuesday, April 7, 2015 at 6pm in the Middle/High School

Recommended Action: The meeting is adjourned at 9:55

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Schnell, Trustee Osmond, Trustee McGillicuddy

Not Present: Trustee Davis

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

3:30 p.m.

MINUTES

FRIDAY, MARCH 27, 2015

Central Administration Conference Room

1. Opening Items

1.01 Call to Order 3:30

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Schnell, Trustee Osmond

1.05 Clerk Pro Tem

Recommended Action: The Board of Education hereby appoints Victoria McLaren as Clerk Pro Tem in the absence of the District Clerk

Motioned: Trustee Kurnit

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Schnell, Trustee Osmond

Now Present

Trustee Osmond arrived at approximately 3:30 pm

2. Policy Review

2.01 The Board will review the new policy on State and Local Assessments

The Board reviewed the new testing policy and created the new policy to be adopted on 4/7/15:

20157260 By-Laws

SUBJECT: TESTING: STATE ASSESSMENTS GRADES 3 THROUGH 8

The Board of Education is committed to providing a quality educational program for the students of the District.

Purposes of Assessment

The Board of Education believes that the primary purpose of evaluating student and school performance should be to provide information which helps to improve student learning. Assessment helps the school to improve learning by prompting changes in, for example, curriculum or teaching methods. It also allows families, teachers and schools to understand, and therefore to address, students' academic strengths and weaknesses.

While the Board is opposed to the over-testing of students, particularly using proprietary instruments that serve limited educational purpose and are intended primarily for evaluation of teachers and principals, the Board recognizes its responsibility to comply with the laws and regulations governing public school districts. Therefore, it is the policy of the District that students must complete the requirements of the public school program, which includes taking quizzes, tests, as well as other state and local assessments, to help accomplish the following objectives:

- To provide one means of evaluating student growth through individual, inter-district, and intra-district comparison;

- To provide teachers with diagnostic information which will enable them to better address the instructional needs of their students and to differentiate instruction, and
- To evaluate strengths and weaknesses of the curriculum, as well as methods of instruction.

The Board recognizes that tests provide only a limited source of information regarding a student, and should be used in conjunction with all other information known about a student and to assist the student in improving his/her learning.

State Assessments in Grades 3 through 8

All public schools are required by Commissioner's Regulations to participate in state assessments that reflect the knowledge, skills and understandings expected of all students and indicating they are able to perform at certain grade levels. If a student is in attendance at school on mandated test days, tests will be administered to him/her. If a student is absent on these days in accordance with the District's Comprehensive Student Attendance Policy (Board Policy 7110), he/she will be marked "absent" and the test will be administered on the make-up day. All students will be accounted for and reported to the State Education Department (SED) in accordance with SED's Validity Rules.

Neither the Education Law nor the Commissioner's Regulations provide a mechanism for parents to opt their child out of required state assessments in grades 3 through 8; similarly, neither the Education Law nor the Commissioner's Regulations expressly prohibit parents and students from refusing these assessments.

Should any student refuse to take the state assessment in Grades 3 through 8, he or she will be provided with a designated location and be allowed to read silently or engage in other activity in compliance with current State regulations.

REF: No Child Left Behind Act

8 NYCRR SS100.3, 100.4, 100.5

SED Memo to Superintendents of Public Schools, "Information on Student Participation in State Assessments" dated January 2013

No Longer Present:

Trustee McGillicuddy left at approximately 4:30

3. Adjournment

3.01 Adjourn the meeting

Recommended Action: The Board of Education hereby adjourns the meeting at 4:45

Motioned: Trustee Davis

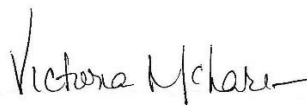
Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Davis

Not Present: Trustee McGillicuddy, Trustee Schnell

Minutes Recorded By:
Victoria McLaren, District Clerk



Minutes Typed By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

TUESDAY, APRIL 7, 2015

Middle School/High School

MINUTES

1. Opening Items

- 1.01 Call to Order 6:05 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Schnell

Not Present: Trustee Osmond, Trustee Moor

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby approves the minutes of

Motioned: Trustee Kurnit

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Schnell

Not Present: Trustee Osmond, Trustee Moor

3. Welcome

- 3.01 HS Principal, Lance Edelman will welcome the Board (proposed 6:05)

- End of the 4th quarter is an exciting time with many events happening
- Introduced the 3 leading roles in the HS musical Ghost: Daniel Foster, Shannon Sperl, and Iwan Traeger-Payne, who performed for the Board
 - Performances are 4/17/15, 4/18/15 and 4/19/15

4. Board District News

- 4.01 The Board will announce District news (proposed 6:10)

6:15

Trustee Fletcher reported:

- Met in Special Meeting on 3/27/15 to complete the Testing Policy
- 4/11/15 will be a Special Meeting for Executive Session to discuss contract of Superintendent
 - Following will be a retreat to discuss the Superintendent search process
- Hoping to have Board team for Quiz Bowl

Trustee McGillicuddy reported:

- Followed up with the petition delivered to Gov. Cuomo and found that he will be sending a written response
- Task Force for Testing Reduction
 - Thanked all members for giving their time to create the policy

- Members felt that the way to change what is happening in NYS is to refuse the test
- Expressed her opinion that she supports students' and parents' right to refuse the tests as it is in the children's best interest
 - Legislators are not making good decisions
 - Held State Aid run hostage
 - Wants testing to be 50% of Annual Professional Performance Review of teachers
- NYC Education recognizes right to refuse
- Dr. Kathleen Cashin put out a statement saying that as a regent of the State of NY she cannot endorse the use of the current State test as teacher evaluation as it was not purpose of the State tests
 - These tests cannot be used to evaluate staff since they are not validated

Trustee Schnell reported:

- Agrees with Trustee McGillicuddy on the students' right to refuse the tests
 - Refusing the test will help pass the message along to the State
 - On scan answer sheets is a place to put a code to refuse the test
- Bennett intermediate School Drama Club performance "Night of the Gnomes" directed by Wendy Lockwood called was very enjoyable
 - Culmination of after school program

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:15)

Acting Superintendent Victoria McLaren reported:

- MS/HS Art Dept. is pleased to announce that three students have been selected for the New York State Summer School of the Arts at SUNY Fredonia
 - Ana [Aiyana] Alexander- 9th grade, Joli Perfit - 8th grade and Grace Himberger 9th grade
 - Students organized and submitted portfolios of their artwork for application to this statewide visual arts program which selects 95 NYS students to participate
 - They will receive one high school credit for this intensive four week art program
- Bennett has added another popular offering to its already numerous and varied after-school activities: Posie Strenz and the Bennett PTA have joined forces to have David Laks lead a filmmaking class
 - Students will have the chance to be part of a movie making team which will create a script and direct a short film
 - Will culminate with an evening screening of their films
 - Class had to be opened to a 2nd day due to the overwhelming response.
- On 4/8/15 Phoenicia is having a, "parents complimentary luncheon with kids"
 - Parents have been invited to eat lunch with their child
 - Sponsored by the Phoenicia Health and Wellness sub in collaboration with our Food Services Department
 - Intent is to encourage parents to become more familiar with our school lunches

- School Lunch Manager Chris Downs and her staff have made so many improvements to our school lunch program that the sub-committee thought inviting parents to lunch might encourage greater participation
 - New and exciting menu selections are delicious, healthy and affordable
 - BOE members are welcome.
- Woodstock held a very successful Science Fair on 3/24/15
 - All K-3 students were encouraged to participate
 - Participating students not only learned scientific facts—they also honed their observational, critical thinking, research, and communication skills
 - Projects also showed off their creative flair and their ability to collaborate with others
- Testing is scheduled to begin next week on Tuesday through Thursday for grades 3-8 for ELA and the following week Wednesday through Friday for Math
 - Encouraging students who are planning on taking the test to have a good breakfast, get plenty of rest and approach the tests as calmly as possible

5.02 Acting Superintendent/Assistant Superintendent for Business Victoria McLaren will present the 2015-2016 Recommended Budget to the Board of Education for Review and Comment (proposed 6:20 duration 30 min)

6:30

Will be voting on Superintendent Recommended budget at the next Board meeting

- Timing for budget process is different this year, just received the State Aid amount last week
- HS/MS staffing still being finalized
 - Small reduction of Science teacher – no increases in staffing to effect the budget
- Elementary staffing reduced by 1
 - 2 vacancies due to retirements
 - Will continue to monitor kindergarten students
 - 1 class of 21 or 2 classes of 11 are both outside of the optimal range on the Class Size Regulation
 - Will need 2.5 FTE for English as a Second Language (ESL)
 - Hiring 2 FTE
 - Keeping the BOCES Co-ser at .5 FTE
 - Summer Academic Program for K-8 students will continue
- Slight reduction in budget
- Administrative budget is Central Administrator salaries without the Director of PPS, which is in the Instructional portion with other instructional administration and staff
- Using \$2.5 million to offset levy for a .87% levy increase
 - Previous projection was 1.9% but due to an increase in state aid the levy was reduced and are able to carry some levy from this year to next year
 - Given back \$473,000 from restoration of the Gap Elimination Adjustment

- A little over \$7 million in reserve accounts

Discussion:

- HS Principal Lance Edelman explained the minimum number of students for a class to be created at the MS/HS
 - Depends on type of class
 - Allowing some classes are 15
 - Some classes need smaller than 15 due to the nature of the work (working with metals)
- From the numbers collected, Kindergarten enrollment last year and year before was an increase of 20-40% from February/March to September
 - Will create class at either/both schools if needed
 - Fund balance can be used to hire another teacher
- Historical budget and levy – budget has gone up almost \$1 million in 4 years (2%) and levy has held at 0% increase over the last 3 years
- ESL postings will begin right after this meeting where the positions are being created
 - Won't be affected if budget fails due to new regulations
 - Many Districts will not be in compliance of the new regulations due to a lack of funds
- In next budget presentation show how the 3 components of budget has increased yearly
- Editorial in Woodstock Times reports that Onteora received some GEA restoration but still owed money
 - Do not know how the State calculated the amount of money given to Districts for restoration of GEA, no accounting for why each District's amounts were so different
- Employee benefits are over 30% of budget, even though increase is lower than expected
 - Nature of times, cannot control except through negotiations
- Onteora has no change to staffing or programs due to budgetary restraints as compared to other districts who can't make ends meet
- Happy to fund new ESL regulations and keep the BOCES Co-ser since it seems the District will continue to see increasing numbers of English Language Learner students

Now Present

Trustee Osmond arrived at 6:45

6. Student Representative Report

6.01 Student Representative Mary Sorich will report to the Board (proposed 6:50)
Student Representative was not present

7. Acknowledge Public Be Heard Comments

7.01 The Board will acknowledge the public be heard comments from the last meeting
No comments were made last meeting

8. Public/Student Comment

- 8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:55 duration 10 min or more)
No comments were made

9. Presentation

- 9.01 Richard Cardillo of the National School Climate Center will present the findings of the Bennett School Survey (proposed 7:05 duration 1 hour - 30 min present, 30 min ques) 6:55

Director of Education at National School Climate Center

- Improve school climate DNA of this school community
- Academic improvement cannot happen without a positive school climate
 - Climate is how we hold our norms and values
 - Change the paradigm from “I” to “we”
 - i.e “That’s the way we roll around here” as opposed to “That cannot happen in my school”
- Measured 12 dimensions: Safety, Rules & Norms, Physical Plant , Social-Emotional of everybody, Teaching & Learning, Support for Learning, Social & Civic Learning, Professional Relationships (school personnel only), Leadership (school personnel only), Relationships, Respect for Diversity, Social Support – Adults & Students, Connectedness/ Engagement, Environment, Physical Surroundings (adequate materials and supplies)
- Survey questions look repetitive, but are designed to elicit different responses
 - Shows strengths and weaknesses
- Found that people feel safe, belonged to, listen to, - across the board with parents, students and staff
 - Social Emotional security of everyone involved was very positive
- Looked for differences between students and adults responses
- Use charts, graphs and pages using a rating on scale of 1-5 with strongly agree 5
- Color coded by 50% of people rated above and below median
- Only 2 areas showed negative results, but are statically insignificant
 - The parents sense of social emotional security and their sense of support for learning
 - 2% lower than school personnel and students
- Data has been broken down into many categories –gender, number of years teaching, number of parents that answered in each grade for the school district to study
- Board question: Reporting that the social -emotional security scores were very high but it is the lowest score of all groups and 13% of students said it is an issue
 - Mr. Cardillo reported that statistically it is not an issue
 - Parents speak to Board members about staff attitude and the non-nurturing environment at Bennett
 - Felt survey was overly lengthy, questions redundant and did not cover their concerns
 - 37-39 parents in each grade responded
 - Mr. Cardillo responded that their voice is heard loud and clear in the survey – use data as a guide to help improve climate

- Promote all voice, “We” not “I”
 - 5th grade did not feel connected as compared to 4th and 6th
 - Look at systems in place and improve lines of communication
- Started process by meeting with 5th grade teachers and leadership team
- Infuse social emotional (SEL) into already existing programs
- Started with what is going right, looked for needs
 - Looking at systems and programs for students, adults, student to teacher, teacher to teacher, etc.
 - Prioritized needs
 - How to measure going forward
 - Make people aware of what is done now to get more formal feedback
- Bennett Guidance Counselor Candice Wiltsie identified ratings with graphs and charts
- 3 steps forward
 - “We” not “I”
 - Use data as “flashlight” not “hammer”
 - Include student voice in everything not just student government
- Look at indicators of what teachers are saying about students
 - Number of students kept in from recess and other internal data with the climate reports put together
- 75-25 rule - 75% of next steps will be infused into already existing programs and system, 25% will be new – i.e. initiative, newsletter, etc.
- What can be changed in next 3 weeks with very little effort?
 - Not taking on huge new initiatives that will not lead to results – looking at things that can be implemented with little effort
- Resources of all information needed to improve culture is gathered as Google Docs for teachers, parents, etc.
 - Use as reference to change a facet of what they are doing
- Available by email: rcardillo@schoolclimate.org

Discussion:

- Time of year and parents answering questions on hearsay can be significant
- Sense of social-emotional security is low amongst all the groups but higher than all surveys in other schools
- At initial meeting for NSCC service, discussed that the program was supposed to be tailored to what Onteora needed
 - Not sure survey answered questions needed; transition to Bennett needed to be addressed
- Teaching and learning has lower scores, was not covered in this presentation
- NSCC has to make the results of this survey integrated into Bennett
 - Student voice to be elevated to challenge that adults run everything
- Adult treatment of students needs to be addressed as a community
- Mission/Vision “buy-in” discussed at Bennett
 - No teacher or student voice used to create it, but they believe in them
- Agreements are going to be in place teacher to teacher, teacher to parent
 - Expectations of each other
- Physical Surroundings, connective-ness low numbers was acknowledged as part of next steps

- All next steps will be shared
- Number of students that don't feel there is a sense of social-emotional security
- Area raised by parents is social-emotional security
 - Less nurturing in comparison to primary school
 - Felt that their concerns were not addressed by survey
- Survey found that 5th graders are not feeling connected – will be addressed
- Approach perceptions to change ideas
- Board is very proud of the District and how hard everyone works, after reconfiguration set up Primary School Committee to address concerns with K-3, this year began to hear concerns about Bennett
 - Concerns heard were much more adult to student than student to student
 - The perception of the climate at Bennett is that it is focused on discipline and rules and regulations more than the primary schools- this survey did not address these concerns
 - Data is very important, but anecdotal data is important as well
 - Comments had revealed a lot in the student survey about a later starting time for MS/HS – no comments in this survey
 - Survey is a standardized tool to keep it valid and reliable – puts responsibility on Mr. Cardillo to do research to discover what the survey does not cover

Break

The Board took a 5 Minutes Break at 8:05

Public Be Heard was held earlier than planned, another was held to accommodate people that arrived at the scheduled time

19. Public Comment

19.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:55 duration 10 min or more)

Stephanie Gindele - Concern of wireless devices due to overwhelming research showing that EMF/RFR (non-ionizing radiation) has negative biological effects, especially to children – affects their ability to learn. Keep the technology, get rid of wireless

Steve Romine - Wireless came from the military for warfare – tests for safety was done with military men's height and weight in mind- children absorb radiation quicker adults. Maximum safe exposure to full grown adult males are 10x more than other countries. Other countries have outlawed Wifi around children. World Health Organization has labeled Wifi as a [possible] class 2b carcinogen same as DDT, lead, and asbestos which have been taken out of the school. Information in the bio-initiative report by 21 PHDs based on 2,000 studies

10. Discussion

10.01 The Board will complete the review the progress of their goals (proposed 8:05 duration 15 min)
8:30

Educational Vision, Values and Ethics Leadership

1. After careful study, develop and adopt an actionable policy and/or plan regarding testing, reflecting the

Board's desire to avoid over-testing, 'teaching to the test,' the infringement upon instructional time, and the perception thereof. Work in collaboration with PTAs, Administrators, Teachers and other staff members to develop a policy and/or plan that can be supported by all stake holders.

2. — Address the needs of English Language Learners across the District and at all grades, from pre-K through High School. Work collaboratively with the Superintendent to recommend improvements to ESL programming and offerings, including considering bringing the ESL program in-house. Improve communication with ESL families of English Language Learners.

3. — Analyze School and Student Safety and Well-Being from a whole child/whole building perspective, including but not limited to the use of social workers, psychologists, guidance counselors, school resource/safety officers, external emergency forces, and study of District Safety Plan and reports on Building Safety Plans, and any and all other necessary data. Recommend improvements accordingly.

4. — Promote a stimulating, healthy and safe environment conducive to learning and that improves the educational experience for all students. Support professional development opportunities, especially those that: (1) help educators incorporate experiential and project-based learning in classrooms, (2) connects students' classroom experiences with the outside world, and (3) trains faculty to offer new computer and other "hard" science courses such that students acquire skills to become producers of technology. Continue to study feasibility of integrating programs like Project Lead the Way, International Baccalaureate, Blended Learning, Steam, and E-Learning into the educational program.

Budget and Finance

5. Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform, and energy conservation to create a positive campus that attracts both families and successful teachers to our district.

- Acting Superintendent Victoria McLaren explained that the Board has been working actively for collective bargaining, working with tax reform and energy conservation -Biomass boiler project will be underway in Phoenicia and attempting to get funding for biomass at MS/HS campus
- Ongoing goal – needs to always be focused on this
- Proud that we have begun to be more energy efficient as a District – great way to lead by example and show positive impact our choices can have
 - Continue to think to become more energy efficient – 1 thing school districts can do to control budget and see decrease in spending

Board Development

6. Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances. Supply new Trustees with a mentor. Work with the Superintendent to constantly improve Board-Superintendent relations and communications, including but not limited to an annual retreat with approved facilitator. Each board member commits, individually, to the very best of their abilities, to attend every regularly scheduled Board meeting, to sit on at least one Board/District committee, and to attend at least one NYSSBA/RSA conference or seminar annually.

- In filling vacancy by Tom Hickey, received 5 applicants, which shows that the Board was able to reach out and get responses when a vacancy occurred
- Promoted Ulster County New School Board Workshop
- Reminded people that it's Budget Vote and Trustee Election time again
 - All information out there to apply
- Supplied new trustees with mentors
 - To answer questions and discuss how the new member is working on the board
- Started school year with retreat with facilitator and this week will have retreat that will cover Board communications
- All sit on one committee and attend Board meetings as much as possible
- All try to attend workshops
 - District Clerk to compile what workshops have been attended since July and ask if there are any others want to attend

Community & Culture

7. Foster an open, positive, collaborative relationship with the Community that is responsive to stakeholder

concerns. Improve the district-wide school culture through clear communication of Board priorities, and appreciation for staff initiatives and student achievement. Encourage collaborative work that integrates and aligns curriculum and improves students' educational experience district-wide. Continue to grow and enlist community help in legislatively advocating for our students.

- Communications Committee is better organized and more focused by making make sure to get word out to public proactively
- Maintain concept of "We" as a whole district even though it is a large District
- Good to get input of how to do better
- Work to open the communications between Board and Administrators – perhaps with a retreat
 - Have discussed issue earlier this year
- Disappointed that meeting with students did not occur – try to make it happen next year
- Glad to hear about student achievement and staff initiatives
- Certainly lobbied for students

Facilities

8. Study and develop ways that District property could be used to support agricultural and botanical science programs, including the production of organic fruits and vegetables that could be used in District food services. This also includes the incorporation of sustainability practices into the educational program

- Health and Wellness Committee discussed this initiative - spoke to other schools and found that programs were not sustained
 - It is believed that Rondout has a greenhouse
- Trustee McGillicuddy to ask the Food-to-Table movement in Rondout
- Health & Wellness Committee or subcommittee to tackle creating a sustainable program
- Ask Trustee Moor to attend Health & Wellness Committee meeting to re-address since he brought this goal to the Board and all agreed

10.02 Discussion on Possible District Recess Policy (proposed 8:20 duration 20 min) 8:45

- Great deal of data on Board Docs from a wide number of groups (i.e. American Academy of Pediatrics, Center of Disease Control), model policy form the State Health Department
 - All recommend that recess and Physical Education should not withheld for any reason
 - Data from 3 elementary schools of where students are losing elements of recess and for what reasons
 - 1410 & 1411 – rarely crafted new policies, usually update existing policies
 - State assessment policy is the first new student-based policy in last 7 years
 - Policy is a collective Board responsibility
 - Testing policy started at the Board table as a goal, task force created policy
 - Code of Conduct references recess detention for more serious items and need to know if recess is withheld for less serious items
 - Sample policy from NYSSBA – recess falls under their wellness Policy 5405
 1. Maintain daily allotment of recess time for elementary school.
 2. Recess shall not be used for punishment or reward.
 3. Consider scheduling recess before lunch.
- If the district is under severe time or space constraints, consider combining recess

and Physical Education, though such activity must comply with the requirements for Physical Education under Commissioner's Regulations section 135.4.

- Important to have a recess policy so it becomes a practice
- Recess is an important part of the day and is the last resource for teachers to use recess as any consequence
- In primary schools, there is no option for after school detention which leaves very little flexibility for teachers – no leverage
 - Some children respond to 5 minutes off of recess as a consequence
- Find out what other options there are from teachers
 - Reluctant to put in a policy because what would be used as consequence
 - Sherry Runk from State Health Dept. Representative at Ulster BOCES worked with Health & Wellness Committee to craft regulations
 - Committee comprised of parents, nurses, teachers, students approved regulations with information about alternatives for recess

- In proceeding, need to include principals and guidance counselors/social workers/psychologists, teachers and students
- The Board used a Policy Drafting Worksheet to create initial policy (Philosophy)

The Board of Education understands the importance of recess

As referenced by CDC [NOTE: District Clerk check the wording of the CDC - the CDC does not reference using recess for consequence, but says there should be recess for 20 min everyday], AAP, and sample policy from NYSSBA, and model policy from the Alliance for Healthier Generation (as suggested by the NY Dept. of Health), recess should not be used as a punishment or reward

Board understands that staff need opportunities to correct student behavior and that recess has often been used as such

Students sometimes ask to stay in to finish assignments or optional programs

Recognize that there is one sentence in Code of Conduct that references recess detention

Recognize that staff is using loss of recess as a tool, but is not first tool they use

Recognized that regulations for this policy will come up with tools/guidelines for staff to have options when a consequence

- All of this may not be written into policy, but are the Board's beliefs
 - Need to look at what is current status and is this realistic
- Get stakeholders input after first draft by Policy Committee
 - Keep policy simple
 - Forum with stakeholders
- Thanks to elementary principals for compiling the recess data
 - They will continue to be part of conversation to do the best for our students

11. Break

11.01 The Board will take a 5 minute break (proposed 8:40)

Break was taken earlier

12. Discussion CONT'D

12.01 Discussion on the Draft 2015-2016 District Calendar (proposed 8:45 duration 10 min)

9:20

- Bring for adoption at next meeting

- Calendar starts with a conference day 9/2/15, students begin 9/3/15 before Labor Day
 - Need to schedule new teacher orientation – have not done that in last few years, will bring it back in 15-16
- Changed Parent-Teacher Conference Day to allow evening hours then a full day at both Secondary and Elementary to allow for all parents' schedules
 - Administration to look at parent-teacher conference scheduling
 - Last year was only available online and some people do not have internet access
- Discussion about school being closed the day before Thanksgiving
 - Students are off, staff is not
- Observations:
 - This year the calendar had 2 days around President's Day
 - Spring vacation does not coincide with Passover in 15-16
 - Staff will be taking days off
 - 2 Jewish holidays on the calendar – very unusual for both to be during the week
- Confirm that our calendar is aligned with BOCES calendar and other Districts
- Leave only spring break as the only give-back days for snow days
- Our teacher contract require a certain number of days which prevents a week break in February
 - Conversation for Ulster County School Boards Association to get county-wide viewpoint

12.02 Discussion on revising the Shared Decision Making document (proposed 8:55 duration 10 min)

9:35

Motion to postpone item to the next meeting

Motioned: Trustee Osmond

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Schnell, Trustee Osmond

Not Present: Trustee Moor

13. Discussion & Possible Action

13.01 Second Reading and Adoption of Policy 7260 Testing: State Assessments Grade 3 Through 8 (proposed 9:05 duration 10 min)

Recommended Action: The Board of Education hereby adopts Policy 7260 as written

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

- First reading at the last meeting, met as a Board at Special Meeting to finish policy
- Thanks to Task Force on Testing Reduction for drafting policy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Schnell, Trustee Osmond

Not Present: Trustee Moor

2015 7260 By-Laws **SUBJECT: TESTING: STATE ASSESSMENTS GRADES 3 THROUGH 8**

The Board of Education is committed to providing a quality educational program for the students of the District.

Purposes of Assessment

The Board of Education believes that the primary purpose of evaluating student and school performance should be to provide information which helps to improve student learning. Assessment helps the school to improve learning by prompting changes in, for example, curriculum or teaching methods. It also allows families, teachers and schools to understand, and therefore to address, students' academic strengths and weaknesses.

While the Board is opposed to the over-testing of students, particularly using proprietary instruments that serve limited educational purpose and are intended primarily for evaluation of teachers and principals, the Board recognizes its responsibility to comply with the laws and regulations governing public school districts. Therefore, it is the policy of the District that students must complete the requirements of the public school program, which includes taking quizzes, tests, as well as other state and local assessments, to help accomplish the following objectives:

- To provide one means of evaluating student growth through individual, inter-district, and intra-district comparison;
- To provide teachers with diagnostic information which will enable them to better address the instructional needs of their students and to differentiate instruction, and
- To evaluate strengths and weaknesses of the curriculum, as well as methods of instruction.

The Board recognizes that tests provide only a limited source of information regarding a student, and should be used in conjunction with all other information known about a student and to assist the student in improving his/her learning.

State Assessments in Grades 3 through 8

All public schools are required by Commissioner's Regulations to participate in state assessments that reflect the knowledge, skills and understandings expected of all students and indicating they are able to perform at certain grade levels. If a student is in attendance at school on mandated test days, tests will be administered to him/her. If a student is absent on these days in accordance with the District's Comprehensive Student Attendance Policy (Board Policy 7110), he/she will be marked "absent" and the test will be administered on the make-up day. All students will be accounted for and reported to the State Education Department (SED) in accordance with SED's Validity Rules.

Neither the Education Law nor the Commissioner's Regulations provide a mechanism for parents to opt their child out of required state assessments in grades 3 through 8; similarly, neither the Education Law nor the Commissioner's Regulations expressly prohibit parents and students from refusing these assessments.

Should any student refuse to take the state assessment in Grades 3 through 8, he or she will be provided with a designated location and be allowed to read silently or engage in other activity in compliance with current State regulations.

REF: No Child Left Behind Act

8 NYCRR SS100.3, 100.4, 100.5

SED Memo to Superintendents of Public Schools, "Information on Student Participation in State Assessments" dated January 2013

13.02 ICR – Federici

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Care for Children International, Inc. (dba Dr. Ronald Federici) as a Clinical Neuropsychologist effective April 7, 2015 to June 30, 2015 at a rate of \$400.00 per hour to a maximum of \$4,000.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Schnell, Trustee Osmond

Not Present: Trustee Moor

13.03 MOU- for Summer Principals (proposed 9:15)

Recommended Action: The Board of Education hereby approves MOU #04072015 to change the name of the OAA stipend for Summer Principals.

Motioned: Trustee Davis

Seconded: Trustee Schnell

- One stipend for planning and one stipend for running it - 2 people shared it last year, this year will be 1 person

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Schnell, Trustee Osmond

Not Present: Trustee Moor

13.04 Creation of 2 ESL Positions (proposed 9:20)

Recommended Action: The Board of Education hereby creates the following positions: 2.0 FTE English as a Second Language Teachers
9:40

Motioned: Trustee Osmond

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Schnell, Trustee Osmond

Not Present: Trustee Moor

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 9:25)

Recommended Action: Approve consent agenda item numbers 14.02-14.05

Motioned: Trustee Davis

Seconded: Trustee Schnell

- Note: Very nice donation by world famous drummer, Jack DeJohnette

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Schnell, Trustee Osmond

Not Present: Trustee Moor

SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective February 1, 2015.

Name	Position	School	Current Step1	Credits1	Salary1	Additional Credits2	Received Salary2	Step	Credits	Salary
Corey Cavallaro	Social Studies	MS	20M	12	\$98,970.006		\$798.00	20M	18	\$99,768.00
Krista Cayea	Music	MS/HS	22M+30L*	12	\$114,372.006		\$798.00	22M+30L*	18	\$115,170.00
James Grady	Social Studies	MS	22M	6	\$106,264.006		\$798.00	22M	12	\$107,062.00
Elizabeth Lefferts	Elementary	BN	6M	12	\$71,799.006		\$798.00	6M	18	\$72,597.00
Andrew Occhi	Phys. Ed.	HS	12M	6	\$81,439.006		\$798.00	12M	12	\$82,237.00
Jennifer Simco	Psychologist	BN	11M+Psych**	30	\$85,335.006		\$798.00	11M+Psych**	36	\$86,133.00
Paula Wade	Physical Therapist	All	22B+35L***	12	\$107,921.006		\$414.00	22B+35L***	18	\$108,335.00
Kristen Warren	Elementary	BN	7M	30	\$75,954.006		\$798.00	7M	36	\$76,752.00

*includes Step 30 Longevity \$7,310

**includes Psych Stipend \$2,355

***includes BA cdts & Step 35 Longevity \$7,310

APPOINTMENTS: INSTRUCTIONAL
SHORT TERM SUBSTITUTE

EFFECTIVE DATES

NAME	POSITION/SCHOOL	FROM-TO	PAY RATE	REMARKS
Maisenhelder, Ariel	Speech Language Pathologist - WD	4/6/15-5/15/15*	1MA	LOA Replacement

*revised dates

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Helm, Wendy	Musical Play Production - Elementary - Bennett	\$792.00
Yamawaki, Tami	Marching Band Color Guard Instructor (Pro-rated 3/11/15-6/30/15)	\$683.61

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2180	4/06/15-4/21/15	Medical Paid
2180	4/22/15-5/17/15	Medical Unpaid
3209	4/6/15-5/15/15*	Medical - Paid

*revised dates

APPOINTMENTS: NON INSTRUCTIONAL

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3653	3/10/15-3/24/15	Administrative – Paid
1629	2/3/15-2/11/15(1/2day)	Medical – Paid
1629	2/11/15(1/2 day)-4/26/15*	Medical - Unpaid

*extension of leave

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/15, Confidential, as reviewed by Trustee Schnell

14.04 Fund Surplus Resolution

Recommended Action: This Fund Surplus Resolution Agreement And Release ("Agreement") is by and between the Onteora CSD ("District"), PO Box 300, Boiceville, NY 12412, and the Board of Cooperative Educational Services Rensselaer- Columbia- Greene Counties ("Questar III", which shall be defined to include Questar III's Board members, administrators, officers, employees, attorneys, agents, representatives, successors and assigns), 10 Empire State Boulevard, Castleton, NY 12033. The District and Questar III may be referred to collectively herein as the "Parties."

WHEREAS, Questar III retained D'Arcangelo & Co, LLP ("D'Arcangelo") to conduct an independent audit of the funds that Questar III has accrued for purposes of satisfying future liabilities for post-retirement and other post-employment benefits ("OPEB"); and

WHEREAS, D'Arcangelo issued an Agreed-Upon Procedures Report on July 21, 2014 (the "Report") which, among other things, confirmed the total balance of funds accrued by Questar III for OPEB purposes as of June 30, 2013 and, of that balance, amounts that could be returned to the component and non-component school districts who participated in the relevant programs conducted by Questar III ("Accrual Amount"); and

WHEREAS, the Questar III Board has adopted a plan by which the OPEB Accrual Amount will be returned to such component and non-component school districts (the "Plan"), utilizing the basis for return set forth in the Report, and

WHEREAS, the Plan has received approval from the State Education Department; and

WHEREAS, the Parties hereto wish to memorialize the terms by which the

District will participate in the Plan;

NOW, THEREFORE, THE PARTIES HEREBY AGREED AS FOLLOWS:

1. Questar III will return to the District a total of \$1,026.43 (the "Payment Amount"), which by this Agreement shall be deemed to constitute the District's full and complete entitlement to its share of the OPEB Accrual Amount. The Payment Amount shall be returned over a period not to exceed five years as follows:

Year ending June 30,	OPEB Actuals Return to be Credited to Administrative Levy	% of Total Return to District
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2016	\$1,026.43	100%
Total Return of OPEB Accruals to District	\$1,026.43	100%

The Payment Amount as set forth above shall be returned in the form of a credit against the amount that the District otherwise is required to contribute to Questar III for non-component district CoSer charges in each of the school years set forth in the Payment Schedule above. If the portion of the Payment Amount to be returned in any school year exceeds the amount that the District must otherwise remit to Questar III, the excess balance shall be added to the portion of the Payment Amount to be returned in the next subsequent school year pursuant to the above Payment Schedule. If any such excess balance remains after the final year of the Payment Schedule, the excess balance shall be credited against the District's required contribution to Questar III in the next subsequent school year, and any additional school years as may be necessary to fully return the Payment Amount to the District. In no case shall Questar III be required to return any portion of the Payment Amount in the form of a cash payment to the District, or in any other manner except as set forth herein.

2. The District hereby accepts the return of the Payment Amount, as set forth herein, as full and complete satisfaction of any claim or entitlement the District would otherwise have, by law, contract, equity or otherwise, to return of any portion of the Accrual Amount.

3. In consideration for the return of the Payment Amount as set forth herein, the District hereby releases and discharges Questar III from any and all obligations, claims or liabilities, of any nature, that relate to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement, and the District hereby agrees that it will not commence, maintain or cooperate with any action, proceeding or claim in law or equity, of any nature or in any forum, against Questar III in relation to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement, which shall include but not be limited to any action, proceeding or claim in law or equity, seeking to recover (a) any portion of the Accrual Amount beyond that which is set forth in this Agreement, or (b) any other payment or relief that relates in any way to the Accrual Amount and/or Questar III's OPEB accruals up to the date of execution of this Agreement.

4. The District agrees that presentation of this Agreement shall serve as the District's unqualified and irrevocable consent to discontinue with prejudice any action, proceeding or claim in law or equity, commenced or maintained by or on behalf of the District and/or its officers in violation of the terms of this Agreement.

5. The Parties affirm that this Agreement fully and completely sets forth the agreed upon resolution of any rights, entitlements or claims that the District may have in relation to the Accrual Amount, and that no other promises or agreements have been made or would be effective in relation to the Accrual Amount.

6. . The District and Questar III hereby each respectively affirm that the execution of this Agreement has been authorized by action of its Board of Education.

14.05 Accept Donation of Musical Instruments and Parts from Jack DeJohnette

Recommended Action: The Board of Education hereby accepts the donations from Jack DeJohnette for items totaling in estimated value of \$4,970.

15. Board Committees Report - 5 min each

15.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 4/13/15 (proposed 9:30)

Committee has not met since last Board meeting

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 5/4/15

- Finalizing a Request for Proposals (RFP) for the Building Condition Survey that must be done every 5 years
- Will be meeting twice a month to fulfill the responsibility of touring the of school buildings
- Director of Facilities Jared Mance has form to send to principals with data complete to get most benefit from the tour
- Looking into a New York State Energy Research and Development Authority (NYSERDA) grant for biomass boiler at Phoenicia
 - Data logging to provide information to the State to get grant for \$100,000

- Reviewed Clerk of the Works RFP to oversee the capital project
- Continue to investigate solar - State has a K-Solar program
 - Reached out through New York Power Authority and NYSEERDA
- Have not heard from Ameresco about the Energy Performance Contract
 - Projects are to begin this summer
 - Issues with State Education Department moving projects along quickly – same with capital project
 - They are approving projects in 35 weeks instead of 20 weeks
- Architects concerned about Capital Project because bids are higher than have been in last few years
 - Some of project could be stalled
 - Board had to take funds out of reserve to complete brick façade work
- Briefly discussed playground vendor coming to meet with playground committees at Woodstock and Phoenicia
 - Bringing initial workup based on design committees gave him

15.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration Committee has not met since last Board meeting

15.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 4/16/15
Committee has not met since last Board meeting

15.05 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am 4/16/15
Committee has not met since last Board meeting

15.06 Ad Hoc Committee: Primary School. Next meeting is at Woodstock at 5 pm on 4/23/15
Committee has not met since last Board meeting

16. Old Business

16.01 The Board will discuss Old Business (proposed 9:35)
9:50
Can we still have a student meeting this year?

17. New Business

17.01 The Board will discuss New Business (proposed 9:40)
No new business was discussed

17.02 Discussion of Next Steps with WIFI information (proposed 9:45)
Trustee McGillicuddy explained that this is on the agenda because of growing concern with health risks

- Need to decide if the investigation should happen at Board table or through a committee
- In primary, computers on wheels are only computers that use Wifi
- Adminsitration/Cabinet would like to let the Board know what would be educational programs would be effected if wireless was eliminated

- Educational process for the Board - not the time to make any decision tonight on next steps
- Board to read research and look at various tools we have: Board table discussion, another task force of stakeholders or Shared Decision Making Committee
- Put on next agenda
- If Wifi is not the way to go, what will it cost? What will it look like?
- Elementary classrooms were originally hard wired and still are 2 drops in every classroom but they are old connections and may not be sufficient for needs
- Need to revise Shared Decision Making document
 - If a Shared Decision Making Committee Board and students are not invited so it should be a Task force or adhoc Board committee so more groups can participate
 - Consensus at the Board table

18. Request For Information

- 18.01 The Board will request information (proposed 9:50)
(from Old Business) Can there be a student meeting this year?

Trustee Fletcher asked for an up-to-date splatter map to see where students are residing- especially in the younger grades

20. Adjournment

- 20.01 Adjourn Meeting (proposed 10:05). Next meeting is Wednesday, April 22, 2015 at 6pm in the Middle/High School

Recommended Action: The meeting is adjourned at 10:00

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Davis, Trustee Schnell, Trustee Osmond

Not Present: Trustee Moor

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

9:00 a.m.

MINUTES

SATURDAY, APRIL 11, 2015

MS/HS LIBRARY

1. Opening Items

- 1.01 Call to Order 9:00 am
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

2. Executive Session

- 2.01 Enter executive session

Recommended Action: Motion to enter into executive session to discuss the contract of the Superintendent

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

- 2.02 Exit Executive Session and Return to Public Session

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

3. Adjournment

- 3.01 Adjourn the meeting

Recommended Action: Motion to adjourn the meeting at 10:15

Motioned: Trustee Osmond

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

WEDNESDAY, APRIL 22, 2015

Middle School/High School

MINUTES

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee McGillicuddy

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 45 min)

Recommended Action: Motion to enter into executive session to discuss OTA negotiations and matters leading to the appointment of a particular person.

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee McGillicuddy

Now Present

Trustee McGillicuddy arrived at approximately 6:05

2.02 Exit Executive Session and Return to Public Session (proposed 6:45)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 4/7/15 and 4/11/15 BOE meetings

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

4. Welcome

4.01 MS Principal Jen O'Connor will welcome the Board (6:50)

6:55

- Onteora's Got Talent – MS/HS talent show 7pm this Friday
- Letters About Literature Contest
 - In the past MS had 1st and 2nd place winners of the State Competition
 - Students are asked to read a book or poem and write to author about the book affected them
 - Out of 500 submissions, 1st place winner this year is Helen Schauffler who will advance to the National level competition

5. Board District News

5.01 The Board will announce District news (proposed 6:55)

7:00

- Quiz Bowl Team – 3 Board members and Jen O'Connor formed a team
- 3/11/15 was a Special Board meeting to discuss the Superintendent contract and a Retreat to discuss the Superintendent search process and Board Communications
- Budget forums are scheduled – available on the District website
- 3 seats up and 3 candidates: Bobbi Schnell, Laurie Osmond and Valerie Storey
 - Trustee Schnell's seat is up on the night of the vote, whoever gets the lowest amount of votes sits at the table
 - If Trustee Osmond get the lowest amount of votes, the Board can appoint someone to the seat for 6 weeks

Trustee Davis reported:

- Attended 2 showings of Ghost – was wonderful
- MS life skills class this morning had a celebration of the completion of alternate assessments

Trustee Kurnit reported:

- Ghost was quite a production - students and staff were involved
 - Would rather do a play every year instead of every other year
- Trustee McGillicuddy, Trustee Kurnit and Assistant Superintendent for Business Victoria McLaren went to BOCES Budget presentation
- Wonderful dinner prepared by Culinary students

Trustee Schnell reported:

- Went to Ghost – wonderful to see kindergarteners from her time as a Principal all grown up
- Went to UCSBA dinner as well
- Great joy to see how far students have come

Trustee McGillicuddy report

- UCSBA dinner by culinary students was the best dinner of last 7 years
 - Server was an Onteora student
- Math refusals are higher than ELA
 - Gives support for students and parents right to refuse the test
 - Thanked PTA for educating the parents

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 7:00)

7:10

- Ghost was amazing
- UCSBA dinner and dessert was enjoyable
- Today is Earth day
 - Woodstock went outside to beautify the grounds
 - Further celebration scheduled on 6/15/15- Go Green Day
 - Bennett celebrate Earth Day on 5/5/15 with series of presenters meeting with students throughout the day
 - Phoenicia will celebrate on 4/28/15 by rotating through 6 stations about protecting and celebrating the earth
 - Smoothie booth by the PTA
- Onteora High School students Leahetta Sanicola and Myranda Polhemus, along with eight other Ulster BOCES students, will be competing at the Skills USA State Competition in Syracuse from April 22-24
 - They qualified to compete at the State level during the Skills USA regional competition at Rockland Community College in January
 - The regional contest drew more than 200 students from Westchester, Putnam, Rockland, Orange, Dutchess, Ulster, and Sullivan counties. Leahetta, who is enrolled in the Ulster BOCES CISCO training program, placed second in the Action Skills Basic category, while Culinary student Myranda placed third in the Job Demo A category
- Quiz Bowl was very successful - \$220 raised
- 4/17/15 was the Day of Silence which is the largest single student-led action when concerned students, from middle school to college, take some form of a vow of silence to bring attention to the name-calling, bullying and harassment - in effect, the silencing -- experienced by LGBT (lesbian, gay, bisexual and transgender) students and their allies
 - The goal of the Day of Silence is to make schools safer for all students, regardless of sexual orientation and gender identity/expression
 - Several students took a vow of silence for part or all of the day - other students showed their support by wearing a sticker or pin
- The musical Ghost raised approximately \$6,000.
- HS senior Eliza Siegel performed in the All Eastern Ensemble and Orchestra for Tremble Chorus

7. Student Representative Report

7.01 Student Representative Mary Sorich will report to the Board (proposed 7:05)

Student representative was not present to give her report

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting
Stephanie Gindele & Steve Romine

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:10 duration 10 min or more)

Rick Wolff – frustrated that Board meetings are here instead of auditorium because it

is difficult to hear

10. Presentations

10.01 HS Principal, Lance Edelman and MS Principal Jen O'Connor will present their I-Pad program and the Professional Development support (proposed 7:20 duration 30 min 15 present 15 Q & A)

7:15

- Technology integration is for 21st Century Skills
 - To enhance skills in all curricular areas: Creativity, Collaboration, Problem Solving, Digital Citizenship
- 8th and 9th graders are using completely digital portfolios for specific topics
 - Students who are college and career ready use technology and digital media strategically and capably
 - Now are capable, use technology to enhance instruction not replacing instruction
- I-Pads are not new in HS started in 2010-11 when purchased first I-Pad cart for AP US History Course
 - Mixed reviews but kept trying in AP courses in 11th and 12th
 - Recommendation was to purchase another cart and try with 10th grade science
 - After feedback tried with 9th graders in 12-13 school year
 - Common theme was that students have to be able to take them home
 - Tested with a teacher in 1 class
- Made sure that teachers received I-Pads prior to students
- At start of 13-14 school year, all teachers had I-Pads
- January started preparing for 14-15 school year gave to 7-12 teachers I-Pads
- Started with AIS sections then class by class
- By spring of 2014 all had I-Pads
- Not best device for more advanced classes in 12th grade
 - This year started Chromebook initiative with 60 students in English 101 & 102 and AP History
- Staff development in I-Pads at every conference day
 - Difficult because all teachers at different level of knowledge
 - Teachers turn-key train each other- go to training and show colleagues what they have learned
- Professional development has included Beginner and Intermediate classes, study groups, E-Backpack Training, BOCES trainings and outside trainings in which teachers participate
 - More advanced teachers go to Apple trainings and come back to teach others
- I-Pad coordinators give user support to teacher and students
 - Hand out I-Pads, troubleshooting any problems
- Mr. Edelman is system administrator
 - Programs, apps, and purchases
 - Utilize a program that manages I-Pads
 - Tracks all I-Pads, see what is on their I-Pads, control I-Pad camera, locating services for misplaced devices

- MS under the age of 13 not able to maintain I-Tunes account, so they are controlled by Mr. Edelman
- HS students establish their own free iTunes account
 - No credit card needed
 - Encourage them to seek out apps that will be beneficial to them
- Teachers have identified 30 apps that are pre-loaded that are on every I-Pad
 - If teacher wants an app, they complete an electronic form which is reviewed by administrator
 - Most are free apps
 - All departments are requesting apps: Guidance, Ulster County Mental Health app
- HS has 1001 different apps installed on I-Pads, 11,670 downloaded this year to I-Pads at HS
- MS teachers identified 12 pre-loaded apps on I-Pads
 - 24 hours or less turn-around time when request app
- MS students cannot download apps on their own without I-Tunes account
 - 400 apps with 6,786 Installs
- Overall assessments - roll out of apps 4 years - was rushed
- Learned toward end of summer that network specialist was leaving
 - He was instrumental in pushing I-Pads out
 - Mr. Edelman picked up the responsibility
- Student Communication piece was effective
 - Grade level meetings – Mr. Via went to classes and explained student agreement
 - Ms. Jen O'Connor went into classrooms and explained everything
- Parent communication was not as good
 - User agreements went home and were signed
 - Questions asked after were answered on the user agreement
 - Parents were informed and re-sent agreements
 - Adding safe WiFi use and safe Internet use
- Re-evaluating 7th and 8th grade – may not take home
 - I-pads carts in each classroom

Discussion:

- Supposed to bring I-Pads to school charged everyday
 - Not been punitive, but is frustrating to teachers when students do not have them
 - Can use a loaner from the library
- Not 100% consistency in use among teachers or teaching team subjects
 - Teachers are still getting used to devices and how to integrate them into curriculum
 - Study groups help
 - I-Pads should not drive instruction but are encouraging use
- Work on communication with parents
- WiFi secondary perspective – students are going to be expected to use mobile devices in college, need to be able to navigate
 - Disservice to HS students to shut off the WiFi
 - Need to teach students certain lessons about I-Pads should go to their

phones as well – i.e. don't use before bed

- Teacher requested app are pushed out to every students who takes the class
- Teachers, students and parent current feedback is positive
- Students have adapted these devices to their needs
 - Use as a planner and set reminders
 - Another tool for special education students
- HS Students are allowed to download games
- I-Pads were purchased through HS budget
- Limited life- need to keep up with technology
- Apple Vice President is personally invested – technology is only technology to those before technology, those born after technology, it is a natural part of life
- Be able to do things with technology that you could not do without
 - Challenging students with Project Based Learning
- How are I-Pads used for flip classroom, individualize education, and to challenge students
 - No flipped classroom in MS or HS, but some components are used
 - Lessons developed are also available on the I-Pads to view at home
 - Students need to approach assignments in a problem solving way
 - Have an app where the students put in what they are researching, program provides links to get deeper and deeper into the information
 - Individualized App
 - Spanish curriculum and a math app is individualized on I-Pads
 - Teacher gets immediate feedback when student completes assignments and can tailor instruction
 - Digital learning gives teachers immediate feedback - on individual students as well as whole class through item analysis
- Purchase vs. lease – these devices will be obsolete may not be valuable with a lease
 - Devices have a 5 year life span in District, lease may not be necessary
- All brand new technology – Ontario is on cutting edge
- Technology is so new – no books to look up – need to ask other users
- Challenge is how to do lesson planning – shifting professional development toward lesson planning instead of how to use the I-Pads
 - Study groups and summer curriculum workshops share apps, review apps, overcome fear
 - Are now at the point where the teachers have overcome the fear
- Technology audit suggested leasing equipment
- Come back next year and report again

10.02 Acting Superintendent/Assistant Superintendent for Business Victoria McLaren will present the 2015-2016 Recommended Budget to the Board of Education for Adoption (proposed 7:50 duration 20 min)

8:00

- Small reduction in HS Science
- Elementary has 1 reduction – 2 vacancies 1 is filled, 1 held in case needed

- Add a Library Media Specialist for the Elementary schools
- Stayed with 2 ESL positions and .5 FET with BOCES as a shared serve
- Hiring a 2nd Database Program Specialist to deal with the amount of data to report to the State
 - Current person continues to need a significant amount of overtime and has a .5 typist to help with the work load
 - Eliminate both with a full time person
 - State continues to increase reporting requirements
- Budget of \$51,656,975 is a slight reduction - largely by reduction capital line to support smaller projects
 - Now have Energy Performance Contract and \$7 million for the Capital Project to take care of major facility issues
- Instruction over ½ of budget
 - Historically same
- .87% increase in levy - was reduced due to recent increase in State Aid
- Budget increase was 0% for 3 years now is less than 1%
- Budget Hearing will be at the 5/5/15 meeting and Budget Vote and Election on 5/19/15

Discussion:

- 5/1/15 is BOCES deadline for commitment to services
 - District that shares the ESL position with Onteora is unsure if they will need their part
- Database Specialist supervisor is shared by Technology Coordinators Lance Edelman and Gabriel Buono
 - Working on student data so not fully technology
 - Will be part of Director of Technology if Onteora creates that position
- Concerns about draft Summer Academic Program
- Enrollment in kindergarten at Phoenicia is outside of desired range of Class Size Regulation
 - Regulations guidelines don't work mathematically – gap at top of the range does not match bottom range
 - Operational range was determined exclusively as to research on optimal educational environment
 - Do whatever is in the best interest of the students, no matter the cost
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke clarified that there are difference of opinion among administration and it is ongoing discussion
 - If numbers increase, can see going with 2 classes
- Update kindergarten screen numbers in a Management Updates
 - Typically see a 20-40% growth from Feb to June
- Classes of 10 and 11 are very small – a few students absent makes a difference
- Used to be bridge and mixed grade classes in District

Recommended Action: Superintendent recommends Board of Education approval of the following Proposition: Proposition # 1 – 2015-2016 Budget BE IT RESOLVED, that the Onteora Central School District Board of Education be and is hereby

authorized to expend the sums set forth under the various headings which are voted upon in gross and not in detail in the total amount of \$51,656,975 (which includes \$20,000 to support public library) for the year commencing July 1, 2015 and ending June 30, 2016, and the Board is authorized to levy and collect the necessary tax thereof on the taxable property of the District.

Motioned: Trustee McGillicuddy

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

11.01 Discussion of Next Steps with WiFi information (proposed 8:10 duration 10 min)
8:20

Trustee McGillicuddy suggested that a Shared Decision Making Committee be organized to educate, empower and gain support from all stakeholders educated about health risks

- If use SDM instead of Task Force, update SDM document first
- Send to building level teams
- Get as many stakeholders as possible - set up a Task Force instead of SDM because have to revise the SDM document
- Task force is the most aptly named group to set forth task with research and recommendations
- Concerned about removing WiFi from the MS/HS
- Environmental Committee/Green Committee folded into Facilities
- Start Task Force now but really get started in next school year
- Consensus to start a Task Force and craft charge at next meeting

11.02 Discussion on revising the Shared Decision Making (SDM) document (proposed 8:20 duration 10 min)
8:30

- Review the rules and regulations for SDM – have a refresher training
 - Format, what the SDM groups should look like and what should be tasked to this group
- Board has responsibility to review and update document
- Perhaps have attorney come to present information
 - Process that takes the individuals out of it
 - Address as efficiently as expeditiously as possible
 - Bringing attorney to have conversation in public could benefit everyone
- Make haste to be in compliance by reviewing document
- Check NYSSBA for a model document

11.03 Next Steps for Task Force on Testing Reduction (proposed 8:30 duration 10 min)
8:35

- Come back with another policy for secondary students
 - Policy is for grades 3-8, Task force was supposed to address 3-12
- Recommendations on Task Force or Policy Committee to create policy for 9-12 or leave policy as is
- Policy Committee to look at language omitted about secondary testing, if the

meeting is before next BOE Meeting

12. Break

12.01 The Board will take a 5 minute break (proposed 8:40)

No break was taken

Executive Session

Recommended Action: Motion to enter exec OTA negotiations, matters leading to the appointment of a particular person and the Superintendent's contract at approximately 8:40

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Motion to exit executive session and return to public session

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Move postpone 13.01 to next meeting

Motioned: Trustee Fletcher

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Agreement to move second Public be Heard

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:45 duration 5 min or more)

Steve Romine – Gave Board information from leading expert in environmental hazards in the world on dangers of microwave radiation. Dangerous to expose children to possible biological effects of WiFi

Raji Nevin – Gave Board documents – Read letter from American Academy of Environmental Medicine on the Effects of WiFi

13. Policies

13.01 Should the Policy Committee Update Policies 1410 and 1411 to reflect/define current practice (proposed 8:45 duration 10 min)

Move item to next meeting

13.02 First Reading of Policy 1210 Board of Education Qualifications (proposed 8:55 duration 10 min for 3 policies)

[20022015](#) 1210 By-Laws **SUBJECT: BOARD OF EDUCATION MEMBERS: QUALIFICATIONS**

A Board of Education member of the Onteora Central School District must meet the following qualifications:

1. must be a qualified voter of the district; that is, a citizen of the United States, at least 18 years of age or older, and not adjudged to be an incompetent;

(Note: a convicted felon is barred from running for a seat on a board of education if his or her maximum prison sentence has not expired or if he or she has not been pardoned or discharged from parole)

a) A citizen of the United States;

a) Eighteen (18) years of age or older;

2. Able to read and write;
3. A legal resident one (1) year prior to the election;
4. Cannot be an employee of the Onteora Central School District;
5. The only member of his/her family (that is, cannot be a member of the same household) on the Onteora Central School District Board;
6. May not simultaneously hold another, incompatible public office;
7. Must not have been removed from a School District office within one (1) year preceding the date of election to the Board.

Education Law Section 2102, 2103, 2103-a, and 2502(7)

Public Officers Law Section 3

7 is disciplinary action

13.03 First Reading of Policy 5660 Food Service Program

~~2012-2015~~ 5660 Non-Instructional/Business Operations

SUBJECT: SCHOOL ~~FOOD~~ MEAL SERVICE PROGRAM (LUNCH AND BREAKFAST)

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price food services to qualified district students.

~~The Superintendent or his/her designee shall have the responsibility to carry out the rules of the School Lunch and Breakfast Programs. The determination of which students are eligible is the responsibility of the Superintendent or his/her designee. Appeals regarding eligibility should be submitted to the Superintendent.~~

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free [or reduced price] meal services to qualified district students.

~~Availability, Application and Notification~~to

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

To apply for the free [or reduced price] meal program:

a. Application forms will be available in the main office of each school building and on the district web site <http://www.onteora.k12.ny.us/domain/20> and can be completed and submitted at any time during the year.

b. Completed forms must be submitted to the main office of the school which the student attends prior to any determination of eligibility.

c. The parent or guardian will be informed of the determination within one week of receiving a properly completed application.

Applications will be kept confidential.

Upon written request, the Assistant Superintendent for Business will hear appeals of determinations regarding such services in compliance with federal regulations governing the National School Lunch Program.

In addition, in order to reach students who are categorically eligible for free [and reduced price] meals and to comply with state law, three times per school year the School Lunch Manager will review the list made available by the State Education Department of children ages three to 18 who are in households receiving federal food assistance, Medicaid benefits (for certain recipients), or Temporary Assistance for Needy Families (TANF) to identify students within the district. The district will send a notice to those families apprising them of their student's eligibility to participate in the school meal

programs without further application. Parents may decline participation by informing the district in writing. If the service is declined, the student will be removed from the eligibility list.

Procedures for the administration of the free and reduced price meal program of this School District will be the same as those prescribed in current state and federal laws and regulations.

Child Nutrition Program

Because of the District's participation in the child nutrition program, the Board of Education approves the establishment of a system to allow a student to charge a meal. The Superintendent is directed to develop rules which address:

- What can be charged;
- The limit on the number of charges per student;
- The system used for identifying and recording charged meals;
- The system used for collection of repayments.

Restriction of Sweetened Foods in School

Only whole foods and naturally sweetened food will be available. The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period. Sweetened foods consist of sweetened soda water, chewing gum, candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn, and water ices except those which contain fruit or fruit juices.

National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)

Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)

7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)

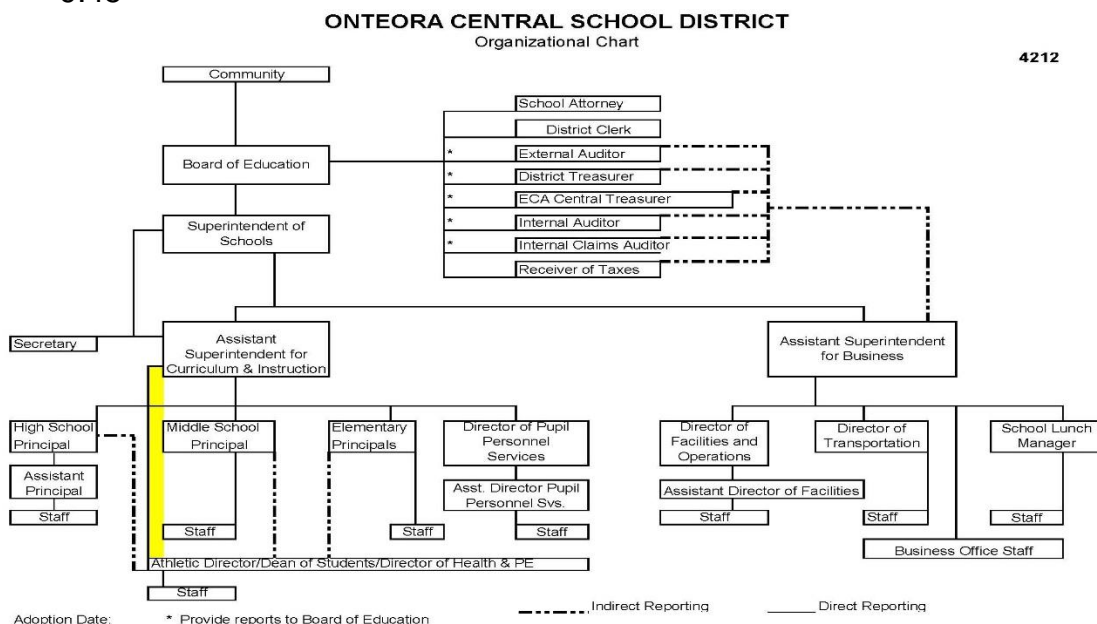
Social Services Law §95(7)

Education Law Sections 915, 1709(22) and (23)

[Policy 5661 District Health and Wellness Policy](#)

13.04 First Reading of Policy 4212 Organizational Chart

9:45



14. Discussion & Possible Action

14.01 BOCES Election (proposed 9:05)

Recommended Action: It is hereby resolved that the Onteora Central School District Board of Education casts its votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the ballots.

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

- May not know candidates, but Boards trust each other for their recommended candidates
- All running uncontested

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee McGillicuddy

Abstain: Trustee Schnell

14.02 BOCES Budget Vote (proposed 9:10)

9:50

Recommended Action: It is hereby resolved by the Onteora Central School District Board of Education to approve the Board of Cooperative Educational Services Administrative Budget in the amount of \$2,979,458.00

Motioned: Trustee Davis

Seconded: Trustee Osmond

- Culinary Dinner had a presentation by the BOCES Superintendent to go over changes
 - Budget changed because had to take retirement costs out of Co-Sers

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:15)

Recommended Action: Approve consent agenda item numbers 15.02-15.12

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

- Grateful for Donations listed

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL EXTRA DUTY STIPENDS 2014-2015

NAME	POSITION	AMOUNT
Bishop, Cynthia	Summer School Academic Intervention Principal 1 (Planning: 07/01/15 – 07/19/15)	\$2,750.00
Bishop, Cynthia	Summer School Academic Intervention Principal 2 (Principal: 07/20/15 – 08/07/15)	\$2,750.00
Keenan, Bryan	AIS/Chemistry (After School) 1	\$1,913.00
Thompson, Carolyn	AIS/Regents Prep (After School) 1 - Science	\$1,913.00
Via, M. Scott	AIS/Earth Science (After School)	\$1,913.00

SUBSTITUTES

NAME	POSITION	AMOUNT
Brueckner, Jennifer	Home Tutor	\$37.00/hour

APPOINTMENTS: NON-INSTRUCTIONAL

TEMPORARY APPOINTMENTS

NAME	POSITION	EFFECTIVE DATES	RATE OF PAY	REMARKS
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		FROM - TO		
Elmendorf, Suellen	Summer Nursing	06/29/15 – 08/31/15	Hourly rate	32.5 Summer hours
Hansen, Karen	Summer Nursing	06/29/15 – 08/31/15	Hourly rate	32.5 Summer hours
McDaniel, Colleen	Summer Nursing	06/29/15 – 08/31/15	Hourly rate	180 Summer hours
Panza, Marcia	Summer School	07/20/15 – 08/07/15	\$37.00/hour	
Panza, Marcia	Summer Nursing	06/29/15 – 08/31/15	Hourly rate	32.5 Summer hours
Sanford, Edward	Summer Nursing	06/29/15 – 08/31/15	Hourly rate	32.5 Summer hours

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3572	05/04/15 – 06/04/15 (.50)*	Medical – Paid
#3572	06/04/15 (.50) – 06/15/15*	Medical – Unpaid

*Estimated dates

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1051	02/26/15 – 04/12/15**	Medical – Paid

**Finalization of leave

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/15, Confidential, as reviewed by Trustee Schnell

15.04 Approve the 2015-2016 Calendar

Recommended Action: The Board of Education hereby approves the District Calendar for 2015-2016 as attached.

15.05 Donations - Hannaford, Lifetouch, Imagine Onteora Central School District

Recommended Action:

The Superintendent recommends acceptance of a donation totaling \$147.00 CASH, from Hannaford Helps Schools Program, to be used to support the high school PBIS program.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Hannaford Helps Schools A2110.431.01 HS Supplemental \$147.00

The Superintendent recommends acceptance of a donation totaling \$486.45 CASH, from Lifetouch National School Studios, to support the Woodstock Primary School Trout in the Classroom program.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Lifetouch National School Studios A2110.431.07 Supplemental \$486.45

The Superintendent recommends acceptance of a donation totaling \$450.00 CASH, from Imagine Onteora LTD for One Hundred Fifty dollars each to the 4th, 5th and 6th grades to support field trips or other activities as deemed necessary at the Bennett Intermediate School.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Imagine Onteora LTD A2110.431.03 Supplemental \$450.00

The Superintendent recommends acceptance of a donation totaling \$600.00 CASH, from Imagine Onteora LTD for three hundred dollars each to the 7th and 8th grades to support field trips or other activities as deemed necessary at the Middle School.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Imagine Onteora LTD A2110.431.02 Supplemental \$600.00

The Superintendent recommends acceptance of a donation totaling \$2,100.00 CASH, from Imagine Onteora LTD for the purchase of one Smart TV with necessary accessories for the Onteora Middle School.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Imagine Onteora LTD A2110.431.02 Supplemental \$2,100.00

15.06 Accept BOCES Cooperative Bidding

Recommended Action: WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2015-16 school year, NOW, therefore, be it

RESOLVED that the Onteora School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further

RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further

RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

15.07 Accept Masonry Bid for Brick Facade Work

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the General Construction of the Masonry Repair Work at the District Facilities based on the bid documents of March 18, 2015 to the lowest responsible bidder, Lupini Construction, Inc., for the Base Bid amount of \$809,700 and the Alternate Bid amount of \$34,700 for a total bid amount of \$844,400 and authorizes the Superintendent to sign such an agreement.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the Asbestos Abatement of the Masonry Repair Work at the District Facilities based on the bid documents of March 18, 2015 to the lowest responsible bidder, A-Tech Group LLC, for the Base Bid amount of \$136,800 and the Alternate Bid amount of \$13,000 for a total bid amount of \$149,800 and authorizes the Superintendent to sign such an agreement.

15.08 Accept Door Reconstruction Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Door Reconstruction at Phoenicia, Woodstock, & Bennett Schools based on the bid documents of March 26, 2015 to the lowest responsible bidder, Ashcrafts Lock and Door, Inc., in the amount of \$116,000 and authorizes the Superintendent to sign such an agreement.

15.09 Approve Property Tax Report Card

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Property Tax Report Card for 2015-2016 for submission to the New York State Education Department.

15.10 Warrant Schedule 8

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 8

15.11 Financial Management Quarterly Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Quarterly Management Report ending March 31, 2015

15.12 Juul Agreement

Recommended Action: RESOLVED, that the Board of Education of the Onteora Central School District accepts the terms stated in the Juul Agreement dated April 16, 2015, between the District and Employee # 04222015 and, upon such terms, extends the probationary period through close of business August 31, 2016.

16. Board Committees Report - 5 min each

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 5/11/15 (proposed 9:20)

- Unable to achieve a quorum in April

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 5/4/15

- Started touring buildings- met in Phoenicia to tour building
 - 3 hour tour
 - Report will be shared with Board
- Will put together all reports for the Board
 - Information to be used for the 5 Year Facility Plan

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 3:30 TBD

Trustee Fletcher reported:

- 4 policies reviewed – 3 to first reading
- Policy 7210 needs to be reviewed by administrators due to new policy on testing and how it affects the retention procedures
- Going back to Assistant Superintendent for Curriculum and Instruction and PPS Directory

- Discussed Recess policy with worksheet
 - Looked at policy preamble from CDC on physical needs of students
 - Then use paragraph from Alliance of Healthy Schools- Ulster BOCES Health Department Representatives
 - Identified specifics – need to be addressed by cabinet as to alternatives to punishment and scheduling alternatives to orchestra
 - And what they are doing indoor recess for physical activities
 - Keep policy simple, work on to have in place in next school year
- Ask PTAs to come and express opinion on policy during first reading or at the policy committee meeting
- Important teachers and administrators to also voice opinions, as they are the ones who deal with this everyday
 - Using recess as a consequence may be the best way to achieve results with students
- Not all agree that recess should be taken off table completely despite advise from various prestigious organizations
- Recess is an easy time to get things done
 - Need time to clarify that recess needs to happen
 - Orchestra needs to fit into day
- In the past many activities have happened during recess – important for physical activity but also for mental wellness
 - Peer mediation
 - Community service
 - Private time with teacher
- Give teachers and students leeway to use as see fit
- All voices need to be represented
- Get a better sense from Principals of how recess is used

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 5/28/15

- Discussed regulations for H & W Policy regulations - update are being handled by Administrative Cabinet
- Charge for committee to monitor and report progress on an annual basis
 - Table discussions until regulations are complete
- Bulk of conversation on sleep deprivation
 - May send a letter to DCPT on later MS/HS start times in support
- Trustee Moor is to come to next meeting to discuss the Board goal of a greenhouse
- Committee is well attended by many stakeholder groups

16.05 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am TBD

Committee has not met since the last Board meeting

16.06 Ad Hoc Committee: Primary School. Next meeting is at Woodstock at 5 pm on 4/23/15

Subcommittees met during March

17. Old Business

17.01 The Board will discuss Old Business (proposed 9:30)

10:15

- Put Core Values on next agenda - there was no public input

17.02 Team to draft Resolution for NYSSBA Convention (proposed 9:35)

- Board to think about – send email for volunteers

18. New Business

18.01 The Board will discuss New Business (proposed 9:40)

10:15

WAAM would like to use Woodstock School for annual fundraiser

18.02 Code of Conduct Review (proposed 9:45)

- Recess policy will be in conflict with the Code of Conduct
- Need to review Code of Conduct yearly
 - Code of conduct says how it to be reviewed
- Student Handbook has pieces of the Code of Conduct
- Code of Conduct specifies a committee to review its effectiveness
- As things come up keep track of items
- Reviewed before reorganization meeting - build into calendar for board
- If asking for feedback from stakeholders, ask for written submissions for changes with a deadline
- Not clear as to what behaviors constitute missing recess

18.03 Retreat Date and Forum Dates

- Retreat for Administration/Board with a topic of qualities or skills look for in a new Superintendent
 - Brainstorm and something positive to work toward
 - Consensus to hold retreat from 5pm – 7pm the night of the Vote and Election- 5/19/15

19. Request For Information

19.01 The Board will request information (proposed 9:40)

Trustee Fletcher asked:

- Why are students going to their non-zoned school
- Update on UPK grant

Trustee McGillicuddy asked:

- A copy of our insurance coverage and if it covers WiFi and EMF radiation
- Scope of the playgrounds for Woodstock and Phoenicia

Trustee Kurnit asked:

- How the line was drawn for the Phoenicia school
- What are the multiple activities happening during recess
- Delivered as a presentation

21. Adjournment

21.01 Adjourn Meeting (proposed 9:50). Next meeting is Tuesday, May 5, 2015 at 6pm

*NOTE: Budget Hearing *in the Middle/High School

Recommended Action: The meeting is adjourned at 10:40

Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING & BUDGET HEARING

MINUTES

6:00 p.m.

TUESDAY, May 5, 2015

Middle School/High School

1. Opening Items

- 1.01 Call to Order 6:04 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor,
Trustee Davis, Trustee Schnell
Not Present: Trustee Kurnit

2. Executive Session

- 2.01 Enter executive session (proposed 6:00 duration 45 min)

Recommended Action: Motion to enter into executive session to discuss the annual
raise for Confidential Staff and the Treasurer and ONTEA Grievance Hearing

Motioned: Trustee Schnell

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor,
Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

- 2.02 Exit Executive Session and Return to Public Session (proposed 6:45)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor,
Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the
4/22/15 Board Meeting

Motioned: Trustee McGillicuddy

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor,
Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

4. Budget Hearing

4.01 2015-2016 Budget Hearing (proposed 6:50 duration 10 min)

6:55

Acting Superintendent/Asst. Supt. for Business Victoria McLaren presented:

- Preserving all student programs
- Budget is a reduction of \$20,000 over last year with a minor increase in the levy
 - Max allowable levy increase would have been over 3%
 - Levy increase is .87%
- Proposed staffing
 - Decreases:
 - Slight decrease in Science due to master schedule
 - 1 reduction in Elementary
 - Part time secretary
 - Increases:
 - Library Media Specialist position
 - 2.5 ESL Staff
 - Database program specialist
- Summer K-8 intervention program will take place in 2015
- Used \$2.5 million to offset levy
- Cast vote on the Budget and Election on May 19, 2015
 - 2-9 in all 4 Elementary Buildings, including West Hurley
 - 3 candidates for 3 seats

Hearing Response:

Rick Wolff – Why still using the West Hurley Building for the Budget Vote?**5. Welcome**

5.01 HS Principal Lance Edelman will welcome the Board (7:00)

Mr. Edelman introduced the Valedictorian Raymond Wu and Salutatorian Andrew Meci

- Showed a video of each student talking about their experiences at Onteora and their future plans
- Mr. Edelman thanked both sets of parents present

6. Board District News

6.01 The Board will announce District news (proposed 7:05)

7:10

- Trustee Davis MS Chorus and Orchestra concert last night very lovely
- Budget Forums attended with Acting Superintendent/Asst. Supt. for Business Victoria McLaren:
 - Trustee McGillicuddy with Trustee Schnell attended the Shandaken Town Board Meeting
 - Trustee Osmond attended the Phoenicia PTA meeting
 - Trustee Kurnit attended the West Hurley Town Board Meeting

6.02 Report on the Board member's attendance at the District Comprehensive Planning Team for Later MS/HS Start Times and the 2020 Vision for Education in Ulster County (proposed 7:10 duration 15 min)

7:10

Trustee Fletcher reported:

- Thanked the DCPT for inviting the Board members
- 3 presentations:
 - Sports Report by Lou Chartrand, Maxanne Resnick– many considerations, good points and serious questions by
 - Transportation by Nicole Sommer– change time in all schools
 - Save money
 - Shorten bus runs
 - First pick ups at Bennett, MS, HS - 7:20
 - 42 min difference
 - Earliest primary 7:41
 - 2 primaries go back same amount as MS/HS
 - 4-6 grades getting on the bus up to 25 min earlier
 - Other alternatives could cost more due to having to buy buses
- Student Survey Results will be presented by Student Representative Mary Sorich
- Committee is looking for further direction and input from the Board
 - Perhaps during New Business later in this meeting
 - Produced 3 reports, trying to work on the Superintendent goal and task with which they are charged
 - Dialogue started, should continue

2020 Vision for Education in Ulster County

- Briefs on: Regional Structure & Collaboration; Food Services, What it means to be Career Ready, Innovation in Instruction (virtual classes, Flipped Classroom, etc.)
- Share services as a county
 - Looking to change education as a county
- Rondout has put out a student survey on later start times – blank survey is on Board Docs under this item number (6.02)
 - Results:
 - 70% doze off during class
 - 85% getting less than 8 hours of sleep
 - 40% getting 4-5 hours of sleep
- Committee will be reconvening

7. Superintendent District News

7.01 The Superintendent announce District news (proposed 7:20)

7:22 (25 min in)

Acting Superintendent/Asst. Supt. for Business Victoria McLaren reported:

- There will be no students in attendance on Thursday, 5/7/15
- Woodstock
 - Mad Science assembly was on 4/27/15
 - Woodstock Primary Concert tomorrow night at 7pm

- Go Green Day is on May 15th.
- Nature Trail Clean up with Matt Savatgy will be on 5/8/15
- Phoenicia
 - Completed special project in collaboration with the Phoenicia Library and the Woodstock Artist's Association and Museum for the second year
 - Students created self-portraits using multiple mediums
 - Project culminated on 5/4/15 at the new Phoenicia Library where all of the self-portraits were displayed throughout the Library
 - Willow Mixed Media, a non-profit organization run by Tobe Carey received a grant to produce a film about fishing- particularly in the Watershed
 - Students participating in Trout in the Classroom at Phoenicia will be included in the film that will be distributed to libraries, schools, and at the stops on the NYS Thruway through I Love NY
- Bennett
 - The culmination of the Bennett Film Club will be screened Friday night during the Bennett Carnival from 6 – 8pm
 - The 5th grade will have an Art Show Opening with the children's Mardi Gras artwork
 - Part of the yearlong study of New Orleans
 - Will be at the Woodstock Artists Association and Museum (WAAM) on 5/9/15 from 4 – 6pm
 - Will remain on display through 6/7/15
 - The 6th grade is going to visit an Egyptian museum in the Berkshires on Friday that ties into their project based learning
 - The Colonial Trade Fair will be 5/15/15
 - Preparations have been ongoing for months
- Middle School/High School
 - The school's PBIS (Positive Behavioral Interventions and Supports) organized karaoke during lunchtime on 5/1/15
 - Students were extremely enthusiastic
 - French Club hosted a very successful Talent Show on 4/24/15 that was well attended
 - Onteora's Esopussuppose has been professionally published and is on sale at the High School for \$5 per copy
 - The third quarter honor roll has been posted on the HS and MS websites
 - There is a total of 60 students taking AP exams, combined they are taking 135 exams from 5/4/15-5/15/15
 - Next Wednesday is the HS Chorus and Orchestra concert at 7pm
 - Last night was the MS Chorus and Orchestra concert
 - The 7th grade Washington DC trip is next week Wednesday through Friday

8. Student Representative Report

8.01 Student Representative Mary Sorich will report to the Board (proposed 7:25)

7:30

Student Representative Mary Sorich presented the results of the Student Survey on Later MS/HS Start Times

- Survey was created by the Onteora Student Government for the purpose of gauging student reaction to a proposal of later start times
 - Provided to all high school students in their English classes asked 3 questions
 - “I would support a later secondary start time, with the understanding that class periods may be shortened, but that the school day would end at the same time it does now.”
 - Agree- 251
 - Disagree- 106
 - Don't Care- 39
 - “I would support a later secondary start time, with the understanding that the school day would also end later.”
 - Agree- 67
 - Disagree- 279
 - Don't Care- 50
 - “I would support a later secondary start time, with the understanding that we would go from a 9 period day to an 8 period day (maintaining the current end of day/dismissal time).”
 - Agree- 186
 - Disagree- 150
 - Don't Care- 60
 - Most common comment:
 - “If there is a later start time kids will just stay up later and get the same amount of sleep.”
 - Seniors voiced BOCES and New Vision Program concerns
 - Students responded negatively to the school day ending later
 - 20 of 80 students that responded per grade said that they had jobs
 - Presentation is on Board Docs under this item number (8.01)

9. Acknowledge Public Be Heard Comments

- 9.01 The Board will acknowledge the public be heard comments from the last meeting
Rick Wolff, Steve Romine, Raji Nevin

10. Public/Student Comment

- 10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:30 duration 10 min or more)
No public comment was made

11. Tenure Celebration

7:35

- 11.01 Grant Tenure (proposed 7:40 duration 30 min)

TENURE APPOINTMENTS: INSTRUCTIONAL SCHEDULE P #05/15

The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATE	TENURE DATE
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Kristina Countryman	Literacy (Birth-6)	Reading	09/01/13-08/31/16	8/31/15
Colette Goho	Business & Marketing	Business Education	09/01/12 – 08/31/15	8/31/15
Kevin White	School Social Worker	School Social Worker	9/1/07-8/31/10*	8/31/15

* Exceeded 6/30/09, recalled 9/1/14

The following named ADMINISTRATIVE PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York, and provisions of the Commissioner's Regulations; and having received continuing satisfactory evaluations of performance are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATE	TENURE DATE
Cynthia Bishop	School District Administrator	Director of Pupil Personnel Services	05/07/12 – 05/06/15	5/6/15
Dieter Schimmelpfennig	School Administrator/ Supervisor	Assistant Principal	7/1/12- 06/30/15	6/30/15

- PPS Director Cindy Bishop recommended Kristina Countryman for Tenure as a Reading Teacher and Kevin White for Tenure as a School Social Worker
- High School Principal Lance Edelman recommended Collette Goho for Tenure as a Business Teacher and Dieter Schimmelpfennig for Tenure as Assistant Principal
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke recommended Cynthia Bishop for Tenure as Pupil Personnel Services

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

12. Discussion

12.01 Discussion on revising the Shared Decision Making document (proposed 8:10 duration 25 min)

8:10

Board's attorney Jim Drohan presented on Shared Decision Making:

- By 2/1/1994 every District had to have an SDM for specific educational issues, parental participation mandated by Federal Statute
 - 100.11 of Commissioner Regulations
- Should be reviewed bi-annually by the Board
- Any amendments approved by the Board after a process of participation by representatives of the original constituent groups that created the plan
 - Find how the plan was initiated and follow that plan
- Board actively seeks enforcement of constituent groups but can decide to change the plan without endorsement
 - Central Administration, all unions and stakeholder groups should have a voice
 - Discussion in front of public and have copies of plan for the public

Board's Discussion with Mr. Drohan:

- Has not come before the Board in the last 7 years – well overdue
- Everyone is supposed to follow the law to review every 2 years, but many Districts do not
- In Education Law, Board members do not sit on the SDM committee
 - Most local Districts do not have Board members on the committee
 - Basic core constituent group must be fulfilled but anyone can be added
- Board's responsibility to start process and follow process
- Attorney will create a timeline to get endorsements by 2/1/16
- No limit to number of amendments of document
 - Longer process if there are substantial changes
- Plan should show means and standards by which all parties will improve student achievement
 - Plan is tied into educational results
 - Commissioner has said that Board's non-delegable responsibilities are not appropriate for SDM committee, but can always seek advice
- There are some Commissioner decisions about if the Board has given authority away to a committee
 - Some things a Board may think is appropriate for a committee to decide, but is their non-delegable responsibility
 - The complete list of items that are non-delegable for the Board of Education is executive session material
- Commissioner's decision that no decisions can be made without the Board of Education
 - Final decisions on instructional programs and reorganization of District schools are the Board's responsibilities
 - Nothing in SDM mandates that the Board gain approval of a SDM committee before making decisions
 - Curriculum is an area that is non-delegable – directly relates to academic standards
 - Uniforms may be delegable without the Board giving up their right
- Board delegates which educational issues the SDM committee will address
 - Issues must be reviewed to be sure they are not non-delegable responsibilities of Board
 - Even non-delegable items can be referred to a committee for input
 - Board's can't abdicate its ultimate decision making power
- Attorney will look at other documents that would shed light on the intent of the original committee
- In some Districts, the SDM committees went out of existence once the SDM plan was created, similar to Board committees, others have standing committees
 - Ontario's document has 1 year terms for all committee members
 - Either is acceptable
 - Adopt amendments at special meeting
- Can be reviewed while in process
- Statue first, then regulations – if regulations address an issue in the SDM Plan that pre-empts any language in a SDM Plan
 - Regulations Part 100.11

12.02 Code of Conduct Review (proposed 8:35 duration 10 min)

8:40

- Meant to review annually
- Figure out the review process for this year
- History of this Code of Conduct
 - Began discussing during the 12-13 school year
 - Last year took New Paltz's and made our own
 - Established a committee who met a few times and reviewed
 - Had a public hearing
- Need to put back up for a hearing before June to renew
- Review how recess is used as reward or punishment
- Perhaps change language that will use committee – should do before revising language since it says that now

Excerpt from the Code of Conduct was read:

"Review of Code: An in-service education program for all District staff members to ensure the effective implementation of the Code of Conduct will be provided. The Superintendent may solicit the recommendations of District staff members, particularly teachers and administrators, regarding in-service programs pertaining to the management and discipline of students. The Board of Education will review this Code of Conduct every year and update it as necessary. In conducting the review, the Board will consider how effective the Code's provisions have been and whether the Code has been applied fairly and consistently. An advisory committee will be appointed to assist in reviewing the Code and the District's response to Code of Conduct violations. The committee will be made up of representatives of student, teacher, administrator, and parent organizations, school safety personnel, and other school personnel.

- Clarify if using an advisory committee is required by law
 - Change language, if possible, to: "An advisory committee ~~will~~ may be appointed to assist in reviewing the Code and the District's response to Code of Conduct violations."
- Bring to Cabinet to see how/if Code of Conduct has been reviewed at the building level
- In-service for staff could be addressed at building level Faculty Meetings
- Code of Conduct Summaries were created for the elementary school Student Handbooks
- At the next meeting discuss if an advisory committee is needed

12.03 The Board will discuss a new Recess Policy (proposed 8:45 duration 10 min)

8:55

- Discussion began at the 4/7/15 meeting
- Policy Committee discussed the policy
 - Clarify importance, value and desire to preserve recess
- Keeping in mind current practices, create something that can work for everyone with scheduling consequences, rewards, indoor recess
- Policy Committee to look at draft NYSSBA policy for language and guidance
- Make distinction of punishments vs. optional programs at discretion of student, teacher, administration
- Free play recess is very important to children's day and it should not be replaced by any other activity
- Policy committee to come up with first draft, then bring in groups to look at first draft and comment

- Take up by a group of constituents from all stakeholder groups to look at all uses of recess and not have a policy that may eliminate things that happen
 - Make sure the Policy Committee is not just soliciting opinions from groups, but all drafting the policy or have all 7 Board members create it
 - Gather all stakeholders before trying to craft a policy
- If at Board table, would need a lot of time, if in Policy Committee get input from stakeholders
 - Call a Policy Committee meeting specifically to discuss this and hear from people
 - Put out a call representatives from each stakeholder group
 - If more than 3 Board members want to come, can be a forum
 - Model policy is from Center for Disease Control and the Alliance for a Healthier Generation
- 2- Issues – recess as punishment and recess for optional programs/extra curricular activities
 - Some kids like other activities to recess, some wants both
- Desire for input, but is Board's responsibility

12.04 Possible Adoption of Core Values created by Board, Published on Website for Public Input (proposed 8:55 duration 10 min)

9:10

- Went for public input and none was given
- Still needs to be revised: wordsmith in public, in email, or as small committee
 - Still needs conversation
- Need to keep trying to get more input
 - Send specifically to PTAs to send out
 - Put on social media?
 - Double up with PTAs for 2 requests – recess policy and core values
- Communications Committee to work on getting these 2 items out to PTAs
- Wordsmith via email before meeting
- Discussion at 6/2/15 meeting – invite stakeholders for that date

12.05 Should the Policy Committee Update Policies 1410 and 1411 to reflect/define current practice (proposed 9:05 duration 10 min)

9:20

- New Policies start at Board table, Superintendent brings updated policies
 - Policy 1411 to be reworked to reflect current practice
- Add language to Policy 1410 that the Board may, at its discretion, appoint a policy committee each year
- Consensus for Policy Committee to review

13. Discussion and Possible Action**13.01 Second Reading and Adoption of Policy 5660 Food Service Program (proposed 9:15)**

Recommended Action: The Board of Education hereby adopts Policy 5660 as written
 Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor,
 Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

~~2012-2015~~ 5660 Non-Instructional/Business Operations

SUBJECT: SCHOOL ~~FOOD-MEAL~~ SERVICE PROGRAM (LUNCH AND BREAKFAST)

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price food services to qualified district students.

~~The Superintendent or his/her designee shall have the responsibility to carry out the rules of the School Lunch and Breakfast Programs. The determination of which students are eligible is the responsibility of the Superintendent or his/her designee. Appeals regarding eligibility should be submitted to the Superintendent.~~

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free [or reduced price] meal services to qualified district students.

Availability, Application and Notification

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

To apply for the free [or reduced price] meal program:

a. Application forms will be available in the main office of each school building and on the district web site <http://www.onteorak12.ny.us/domain/20> and can be completed and submitted at any time during the year.
 b. Completed forms must be submitted to the main office of the school which the student attends prior to any determination of eligibility.

c. The parent or guardian will be informed of the determination within one week of receiving a properly completed application.

Applications will be kept confidential.

Upon written request, the Assistant Superintendent for Business will hear appeals of determinations regarding such services in compliance with federal regulations governing the National School Lunch Program.

In addition, in order to reach students who are categorically eligible for free [and reduced price] meals and to comply with state law, three times per school year the School Lunch Manager will review the list made available by the State Education Department of children ages three to 18 who are in households receiving federal food assistance, Medicaid benefits (for certain recipients), or Temporary Assistance for Needy Families (TANF) to identify students within the district. The district will send a notice to those families apprising them of their student's eligibility to participate in the school meal programs without further application. Parents may decline participation by informing the district in writing. If the service is declined, the student will be removed from the eligibility list.

~~Procedures for the administration of the free and reduced price meal program of this School District will be the same as those prescribed in current state and federal laws and regulations.~~

Child Nutrition Program

Because of the District's participation in the child nutrition program, the Board of Education approves the establishment of a system to allow a student to charge a meal. The Superintendent is directed to develop rules which address:

- What can be charged;
- The limit on the number of charges per student;
- The system used for identifying and recording charged meals;
- The system used for collection of repayments.

Restriction of Sweetened Foods in School

Only whole foods and naturally sweetened food will be available. The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period.

Sweetened foods consist of sweetened soda water, chewing gum, candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn, and water ices except those which contain fruit or fruit juices.

National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)

Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)
 7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)
 Social Services Law §95(7)
 Education Law Sections 915, 1709(22) and (23)
 Policy 5661 District recess
 and Wellness Policy

13.02 Second Reading and Adoption of Policy 4212 Organizational Chart

Recommended Action: The Board of Education hereby adopts Policy 4212 as written

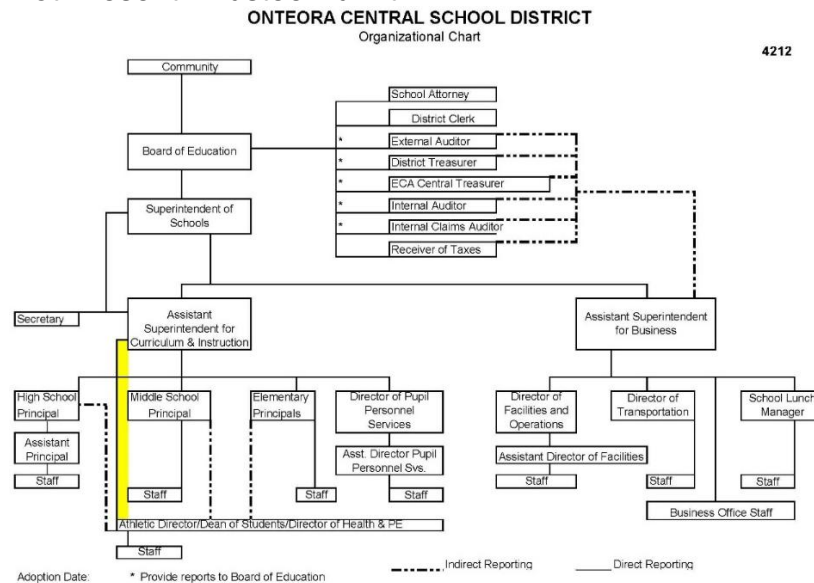
Motioned: Trustee Davis

Seconded: Trustee Osmond

Result: Unanimous

Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit



13.03 Second Reading and Adoption of Policy 1210 Board of Education qualifications

Recommended Action: The Board of Education hereby adopts Policy 1210 as written.

Motioned: Trustee Davis

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

~~2002~~2015 1210 By-Laws **SUBJECT: BOARD OF EDUCATION MEMBERS: QUALIFICATIONS**

A Board of Education member of the Ontario Central School District must meet the following qualifications:

1. must be a qualified voter of the district; that is, a citizen of the United States, at least 18 years of age or older, and not adjudged to be an incompetent;
(Note: a convicted felon is barred from running for a seat on a board of education if his or her maximum prison sentence has not expired or if he or she has not been pardoned or discharged from parole)

a) ~~A citizen of the United States;~~

a) ~~Eighteen (18) years of age or older;~~

2. Able to read and write;

3. A legal resident one (1) year prior to the election;

4. Cannot be an employee of the Ontario Central School District;

5. The only member of his/her family (that is, cannot be a member of the same household) on the Onteora Central School District Board;
 6. May not simultaneously hold another, incompatible public office;
 7. Must not have been removed from a School District office within one (1) year preceding the date of election to the Board.
- Education Law Section 2102, 2103, 2103-a, and 2502(7)
Public Officers Law Section 3

13.04 Abolish Positions (proposed 9:20)

Recommended Action: The Board of Education hereby abolishes the following position as of 6/30/15: 1.0 FTE Science

Motioned: Trustee Davis

Seconded: Trustee Osmond

- Part of budget allocations

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

13.05 Create Positions

Recommended Action: The Board of Education hereby creates the following positions as of 7/1/15: 0.6 FTE Science, 1.0 FTE Library Media Specialist, 1.0 FTE Database Program Specialist

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

14. Independent Contract Retainers

14.01 Approve all ICRs (proposed 9:35)

9:30

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 14.02-14.05

Motioned: Trustee Davis

Seconded: Trustee Moor

- ICRs:
 - Family and Educational Consultants is for summer services and homebound student services during the year
 - Chef Ric Orlando doing presentation of Gumbo on 5/12/15
 - Price is per student
 - Check if there are vegan/vegetarian/gluten free alternatives
 - Mr. Savatgy will be planning, organizing and overseeing the Earth Day celebration at Bennett with various members of the community helping
 - Literacy coach is currently being purchased through BOCES at a cost of \$60,000, now will come 2 ½ days a week for \$30,000

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

14.02 Approve ICR- Family & Educational Consultants

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Family & Educational Consultants LLC Partnership For Education effective July 1, 2015 to June 30, 2016 at a rate of \$65.00 per 30 min, \$85.00 per 45 min, and \$105.00 per hour to a maximum of \$5,000.00 and authorizes the Superintendent to sign such an agreement.
For summer service sand home bound students

14.03 Approve ICR for Richard Orlando, Demonstrating Chef

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Richard Orlando as a Food Demonstrating Chef on May 12, 2015 at a rate of \$12.00 per person to a maximum of \$1,000.00 and authorizes the Superintendent to sign such an agreement.
For Bennett Mardi Gras

14.04 Approve ICR for Matthew Savatgy for Bennett's Earth Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as Bennett Earth Day Coordinator effective May 15, 2015 to June 5, 2015 at a rate of \$1,000.00 to a maximum of \$1,000.00 and authorizes the Superintendent to sign such an agreement
To do earth day work at Bennett
Plan organize and oversee recruit individuals to come for presentations

14.05 Approve ICR for Linda Szackmary - Reading Coach

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Linda Szackmary as a Literacy Coach from July 1, 2015 to June 30, 2016 at a rate of \$300.00 per day to a maximum of \$30,000.00 and authorizes the Superintendent to sign such an agreement.

- Through BOCES is \$1500 for each ½ day she works for us

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:40)

9:35

Recommended Action: Approve consent agenda item numbers 15.02-15.06

Motioned: Trustee Davis

Seconded: Trustee Schnell

- Appreciate the donations for Scholarships Awards

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective February 1, 2015.

Name	Position	School	Current Step1	Credits1	Additional Salary1	Credits2	Salary2	Received Step	Credits	Salary
Tammy Allison	Elementary	WD	1B	0	\$58,109	Masters	\$3,155	1M	0	\$61,264

APPOINTMENTS: INSTRUCTIONAL
EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Battista, Lynn	AIS/Regents Prep (After School) 2 (split w/A. Ferraro)	\$956.50
Cohen, Wendy	AIS/Regents Prep (After School) 3	\$1,913.00
Curlew, Alicia	AIS/Instructor (After School) 2	\$1,913.00
Ferraro, Aubree	AIS/Regents Prep (After School) 2 (split w/L. Battista)	\$956.50
Hollander, Fran	Musical Coordinator	\$475.00
Robertson, Jessica	AIS/Instructor (After School) 1	\$1,913.00

SUBSTITUTES

NAME	POSITION	AMOUNT	EFFECTIVE DATE
Bishop, Ashley	Uncertified Substitute Teaching Assistant	9.00/hr	
Kinlen, Urana	Uncertified Substitute Teacher	\$80.00/day	
Riley, Geraldine	Certified Substitute Teacher	\$95.00/day	
Woller, Frederick	Certified Substitute Teaching Assistant	\$10.00/hr	3/19/15 (Retroactive)

APPOINTMENTS: NON INSTRUCTIONAL

TEMPORARY APPOINTMENTS

NAME	POSITION	EFFECTIVE DATES	PAY RATE
Benjamin, Roger	Summer School Bus Driver	7/1/15-8/31/15	On step
Benjamin, Scott	Summer School Bus Driver	7/1/15-8/31/15	On step
Benjamin, Stewart	Summer School Bus Driver	7/1/15-8/31/15	On step
Chavez, Reuben	Summer School Bus Driver	7/1/15-8/31/15	On step
Kaiser, Laura	Summer School Bus Driver	7/1/15-8/31/15	On step
Anderson, Rose	Summer School Bus Attendant	7/1/15-8/31/15	On step
Billadeau, Brenda	Summer School Bus Attendant	7/1/15-8/31/15	On step
Kelder, Patricia	Summer School Bus Attendant	7/1/15-8/31/15	On step
Krebser, Lynn	Summer School Bus Attendant	7/1/15-8/31/15	On step
Ravetier, Franca	Summer School Bus Attendant	7/1/15-8/31/15	On step
Sorbellini, Dianne	Summer School Bus Attendant	7/1/15-8/31/15	On step

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1629	2/3/15-2/11/15(1/2day)	Medical - Paid
1629	2/11/15(1/2 day)-6/5/15*	Medical - Unpaid

*extension of leave

SUBSTITUTES

NAME	POSITION	AMOUNT
Bishop, Ashley	Substitute School Monitor	\$9.00/hr
Bishop, Ashley	Substitute Clerical Worker	\$10.00/hr
Cutler, Phyllis	Substitute Food Service Helper	\$9.00/hr

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special

Education (CPSE) Recommendations, Schedule U, #5/15, Confidential, as reviewed by Trustee McGillicuddy

15.04 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the Inter-School Transfer from Woodstock to Phoenicia retroactive to 5/1/15

15.05 Approve Donation

Recommended Action: The Superintendent recommends acceptance of donations totaling \$3,350.00 CASH, from various donors as scholarship awards for the Class of 2015.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$500.00 American Legion Olive Post 1627

\$200.00 ONTEA

\$300.00 Patricia Tosi

\$500.00 The Wojtek Foundation

\$250.00 American Legion Auxiliary

\$200.00 Community Bank

\$300.00 Jeanne Blank

\$400.00 Imagine Onteora Ltd

\$500.00 Tischler Dental

\$200.00 West Hurley Rescue Squad

15.06 2015 Board of Registration for Vote and Election

Recommended Action: The Board of Education hereby approved the 2015 Board of Registration

16. Board Committees Report - 5 min each

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 5/11/15 (proposed 9:45)

Committee has not met since last Board meeting

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 6/1/15

Meeting every other week to do building tours, will report when tours are complete

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 3:30 on 5/28/15

Committee has not met since the last Board meeting

- Health and Wellness Committee has been discussing recess, perhaps combine meetings
 - People on Health and Wellness are dedicated to community wellness
- Invite all stakeholders at 4:00

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 5/28/15

Committee has not met since last Board meeting

16.05 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am TBD

Committee has not met since last Board meeting

16.06 Ad Hoc Committee: Primary School. Next meeting is at Phoenicia at 5 pm on 5/21/15

- Met last Thursday
- Sub-committees met before full group report-out meeting
- Committee may report to the Board for the end of the year

17. Old and New Business/Request for Information

17.01 The Board will discuss Old and New Business and will request information (proposed 9:55)

- Consensus for a time table from Attorney Jim Drohan for the Shared Decision Making review process
 - He will look through documents at the law office for the history
- How to proceed with WiFi Task Force
 - Think of name, set task, who is participating, what is timeline
 - Agenda item
- Wonderful video on testing by John Oliver

Request For Information

- Trustee Moor asked:
 - Have administrators discuss class size of 10 or 23 - which is better?
 - Looking for guidance and a plan
- Trustee Fletcher asked what patterns are there for decreasing enrollment
 - Why are numbers going down when people are moving into the area?
 - Start with this school year
 - Use graphs to show data
- Trustee McGillicuddy asked:
 - If it is a regulation or requirement that committee review the Code of Conduct
 - New requirement for field testing in June to be communicated to parents
 - Is there a District wide procedure/process on retention?
 - How is it communicated with parents when considered

18. Public/Student Comment

18.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes

No comment was made

19. Adjournment

19.01 Adjourn Meeting (proposed 10:00). Next meeting is Tuesday, May 19, 2015. At 9:00 will accept the votes cast in the Budget Vote and Election. *NOTE: Don't forget to vote on May 19, 2015, in all 4 Elementary Schools!

Recommended Action: The meeting is adjourned at 10:55

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Kurnit

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR & ANNUAL MEETING

Minutes

7:10 p.m.

TUESDAY, MAY 19, 2015

Middle School/High School

1. Opening Items

1.01 Call to Order 7:10

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor,
Trustee Davis, Trustee Schnell
Not Present: Trustee Osmond

2. Executive Session

2.01 Enter executive session (proposed 7:10 duration 30 minutes)

Recommended Action: Motion to enter into executive session to discuss the contract
of the Superintendent

Motioned: Trustee McGillicuddy

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee
Davis, Trustee Schnell

Not Present: Trustee Osmond

2.02 Exit Executive Session and Return to Public Session (proposed 7:40 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Davis

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee
Davis, Trustee Schnell

Not Present: Trustee Osmond

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby approves the minutes of the
5/5/15 Board of Education meeting.

Motioned: Trustee Davis

Seconded: Trustee Schnell

- Trustee Kurnit stated that although he was not present at the last BOE
meeting, he watched the video of the meeting

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee
Davis, Trustee Schnell

Not Present: Trustee Osmond

4. Superintendent/Board News

4.01 The Board and Superintendent will share District news

Acting Superintendent/Asst. Supt. for Business Victoria McLaren
Woodstock:

- Go Green Day on 5/15/15 included rotating between different learning stations learning about a range of topics, including recycling, watershed protection, animal welfare, and bicycle safety
- Weather Bug Weather Station was installed today -should be fully online by the end of the school year as a learning tool for students
- Healthy Snack Initiative has been on going and will culminate next Friday with a healthy snack party for all students
- Incoming Kindergarten students will be coming to visit on 6/15/15 and 3rd grade students are visiting Bennett on Wednesday
- The 2nd grade is visiting the Trevor Zoo on Friday and the 1st grade is going to the play house on the 5/28/15
- 5/30/15 is the annual PTA yard sale

Phoenicia

- Incoming kindergarten students will visit 5/15/15
- Kindergarten Celebration will be held 6/5/15 at 10:15 AM
- Phoenicia PTA and Shandaken Community Garden have developed a partnership this year where the 3rd grade students have planted kale, peas and beans for the Phoenicia Food Pantry

Bennett:

- Last week was the Colonial Trade Fair and the Gumbo presentation with Ric Orlando
- 4th, 5th, and 6th grade Band and Orchestra Concert will be on Wednesday at 7pm in the MS/HS Auditorium
- 5/26/15 4th, 5th and 6th grade Choral Concert at the MS/HS Auditorium.
- Jazz band is playing on 5/28/15 at the Bearsville Theatre

MS/HS

- Last evening was the MS/HS Band Spring Concert
- Thursday evening at 7 PM is the HS Jazz Ensemble, Sounds of Jazz, and Chamber Spring Concert
- 5/28/15 at 7 PM is the Community Mentor Program's presentations
- 4th Quarter 5 week progress reports are being mailed out tomorrow
- After School Regents Review sessions are available and have been posted on the high school's website

Board news

Trustee McGillicuddy reported:

- Attended the Olive Town Budget Forum with Trustee Schnell and Trustee Davis
- Attended the 5th grade art opening at Woodstock WAAM

Trustee Davis reported:

- Attended the Washington DC trip wonderful time, weather great
 - Renewed respect for middle school educators in how they deal with the

students

- MS/HS Band concert last night wonderful
- Music in the Park – nice showing- proud of musicians and 7th graders

Trustee Moor reported:

- Attended the 2nd and 3rd grade concert with Choir and Recorder non 5/6/15
- Packed house at Woodstock Primary School
- Mr. Schubert did superb job inspiring the students with wonderful music

Trustee Fletcher reported:

- Attended the 4th grade Colonial Fair on Friday
- Also attended the budget forums for the Woodstock PTA and Woodstock Town board- PTA
- Board is invited to all the many wonderful events this time of year and they try to get to everything
 - Appreciates all invitations and hard work
- Transportation presentation to the District Comprehensive Planning Team for Later MS/HS Start Times
 - Ask for Board to see the presentation
 - Calls for Bennett students to be on the same bus run as MS/HS - will save \$150,000 and reduce transportation time by having more buses for more students
- Other approaches would cost money

Acknowledge Public Be Heard

Rick Wolff commented on why we still use the West Hurley School for the Budget and Vote

- System of Personal Registration – must vote in your designated town

5. Presentations

5.01 2014-15 Onteora Athletics Achievements and Participation (proposed 7:45 duration 15 min)

8:04

Athletic Director Michael Carney presented a review of achievements and participation of the athletic program:

Goals:

- Provide a sports experience that meets student expectations
- Provide competitive program that Provide a competitive program that supports the District's educational mission
- Teach success through adult leadership/mentorship and the athletic process
 - Have highly qualified, caring adults that can reach children through sports
- Member of good standing in the Mid Hudson athletic league and Section IX NYSPHSA –

Why students play sports:

- To get excellent sports experience
- Learn new skills from great coaches
- Opportunity to compete- desire to wear school jersey and colors is important to

them

- Coach/athlete relationship – learn from coach and want coach to know get to know them personally
- Shared experience with peers- success, failure comradery
- Fun – different for every person from winning, to just being around friends
 - Provide for everyone who wants to play
 - Measure through a survey – are we providing a service for the students?

Fall Competitive teams:

- Soccer, Cross Country, Tennis, Golf, Field Hockey, Volleyball, Football (JV/V Kingston Merger)

Fall Season Highlights:

- Boys Soccer-Sectional Finalist
- Girls Soccer-qualified for Sectional Play
- Cross-Country-Two students competed in State Championships
- Boys Golf-Refer to Spring Highlights

Winter Competitive Teams:

- Basketball, Wrestling, Indoor Track, Skiing

Winter Season Highlights:

- Wrestling-Three wrestlers placed in the top three of respective weight class at Sectionals, One student competed at State Championships
- Indoor Track-Two students qualified/competed at State championships
- Skiing-Undefeated in league competition, Boys were Sectional Champions (16th year in a row), Three skiers qualified/competed at State Championships

Spring Season Competitive Teams:

- Baseball, Softball, Golf, Tennis, Track

Spring Season Highlights:

- Golf(B)-V, Sectionals/State Championships Only
- Baseball-Qualified for Sectionals missed MHAL by 1 game
- Girls Golf-Successful first season, 11 girls golfed – mostly new to sport won 4 matches, many are interested for next year
- Tennis-Division Champion, Entire team qualified for MHAL Individual Championships, 1 double team made to semi-finals
- Won Team Championships and lost team
- Track-Successful league season, MHAL girls 2nd – never below 4th or 5th place
 - Exceptional program
- Boys Golf-Sectionals-2 Qualifiers, 1 anticipated qualifier for State Championships

Participation:

SEASON	MS	HS	TOTAL
FALL	100	162	262
WINTER	52	140	192
SPRING	82	147	229
Individual Students	*112=56% (N=205)	*267=59% (N=458)	60 per 100 students participate in at least one sport per school year

Discussion:

- Other Districts do not calculate participation
- Important in a rural area to have an athletic program that has good participation
- Part of educational experience – winning is great, but learning new skills is most important

5.02 Presentation on Plan as to how Project Based Learning will be rolled out in a true form throughout the grades at Bennett (proposed 8:00 duration 45 min)

8:30

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke presented:

- Grateful for opportunity – learned about Project Based Learning by working with teachers at Bennett for the last 3 weeks to a month
 - Was here 2 days a week when PBL started, so was not part of planning process
- Never trained in PBL -found one model that kept coming up in research
 - Dive into understanding what the 7 essentials of PBL as an easy framework with which to start
- 7 Essentials of Project Based Learning
 - Need to Know
 - A Driving Question – sends of purpose
 - Student Voice and Choice – more student voice the better
 - Teaching of 21st Century Skills – use technology
 - Self-assess, teacher-assess, peer assess
 - Inquiry and Innovation – students hypothesize
 - Feedback and Revision- use rubrics to provide criteria expected up front
 - A Publically Presented Product – not learning just for the teacher or the test but engaging and showing work to audience in authentic way
 - +1 Curriculum Integration – opportunity to bring teachers together in all subject areas around a challenge
- Went over each grade, their essential question, activities included and ideas for advancement/enhancement
- Met with teachers to discuss how their current projects align with the 7 Essentials
 - Lack of rubrics, lack of student voice
- Improvement plan:
 - Summer 2015– support grade levels to revise PBL curriculum to implement identified improvement strategies
 - 2015-16 – Implement Identified Improvement Strategies
 - 2015-16 – Monthly book study on *Setting the Standards for Project Based Learning*:
 - *A Proven Approach to Rigorous Classroom Instruction* by John Larmer and John Mergendoller
 - Purchase copies of book about 7 essentials do book study with Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke and Gabriel Buono to learn alongside teachers

- PBL Workshop this summer at BOCES to send a team to teachers to look at another model
- Recommendation is to take this year to learn and do professional development that need to be done and enhance current projects
- Lessons Learned:
 - Expectation to implement same year as CCLS, New Math Program, APPR, and first year of restructuring
 - Teachers' perception is they had no "voice" in development of expectations
 - Lack of appropriate and sufficient professional development
 - Not well versed in PBL, need to learn alongside the teachers
 - Lack of structured/formal budget development process
 - Time consuming to plan and implement with fidelity
 - Difficult to align/integrate with Teachers College and Math curriculum expectations
 - Bring in TC experts to help

Discussion:

- Appreciate frankness and transparency of presentation
 - Understand that we're doing a good job, but could do more
- Trustee Schnell sent questions ahead of time by email
 - Board looks forward to seeing the answers
 - Concerned that Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke and Bennett Principal Gabriel Buono will learn alongside teacher - should be a step ahead of teachers so they can be used for advice
 - District is desperate for expertise, bring in PBL experts to train staff – in order to see PBL improve at a rapid pace, may need to bring in experts and a good deal of curriculum hours over the summer to plan year to use PBL as it should be
 - RFI – what sort of curriculum hours are being offered to staff to develop PBL lessons – how does it compare to last year and going forward is there budgetary support
 - Decide to continue to use the consultants or look elsewhere
 - Need a course on PBL and creating essential questions – not easy to create a really good essential question
 - Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke did not hear the teachers bring up PBL at Teachers College sessions
 - TC going forward with focus on academic integration
- PBL has been around a long time and need to put thought into how to move forward: yearlong projects or mini projects and how to integrate student choice
- Hardly any differentiation in District and can't have PBL or good instruction without differentiation
 - Many experts in field to turn to
- No clearly defined District-wide curriculum for any PBL projects, whether year-long or shorter projects
 - When projects are same year to year, progress may not be the same

- Open up and make it a holistic process between staff and students
- When supported PBL through Reconfiguration – putting the grades together was supposed to encourage teachers to have a voice
- Hopeful that moving into 4th year of PBL, would be looking into new projects for each grade or together as a school
- Colonial Fair had dance integrated, other than that, has not changed from year to year
- 4th grade should take on something new
- Need to integrate 21st Century Skills which are critical thinking, collaboration and problem solving – this can be developed in historical context
- Article from Educational Leadership Magazine discusses very current topics for PBL – water pollution, closed beaches- this engages and drives inquiry – seems we are old fashioned
 - Be careful that PBL answers questions
- Ideally trying to infuse lessons with all qualities of 7 essentials
 - Students should direct course of study and choose topics that are meaningful to them, thereby purposeful
- Absence of science and math in projects – seems there were opportunities for them to have incorporated with this year's PBL– i.e. architecture
- Decide if will stray with same subjects, but work on driving questions to engage projects and get students more engaged
- Schedule has been created to carve out more time for social studies from 2 days to 4 days
 - Gabriel Buono's PBL presentation said that there wasn't enough time because of how much preparation had to happen with testing - now more time has been designated, how did that happen?
- Find out what other schools are implementing PBL and how they accomplished PBL

6. Consent Agenda

6.01 Approve Consent Agenda (proposed 9:10)

Recommended Action: The Board of Education hereby approves Consent Agenda item numbers 6.02-6.07

Motioned: Trustee McGillicuddy

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Osmond

6.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Maisenhelder, Ariel *extension of leave	Speech Language Pathologist - WD	4/6/15-6/25/15*	1MA	LOA Replacement

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Cook, Debra	AIS/Living Environment(After School) (split w/J. Nguyen)	\$956.50

Nguyen, Jamie AIS/Living Environment (After School) (split w/D. Cook) \$956.50

SUBSTITUTES - RESCISSION

NAME	POSITION	AMOUNT	EFFECTIVE DATE
Bridges, Eileen	Certified Substitute Teacher	\$95.00/day	5/12/2015

LEAVE OF ABSENCE EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3209	5/16/15-6/30/15	Parental - Unpaid
3572	5/11/15-6/12/15(1/2 day)*	Medical - Paid
3572	6/12/15(1/2 day)-6/19/15*	Medical - Unpaid

*revised dates

APPOINTMENTS: NON INSTRUCTIONAL

TEMPORARY APPOINTMENTS		EFFECTIVE DATES	
NAME	POSITION	FROM - TO	PAY RATE
Baughman, Lisa	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Beesmer, Carol	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Caprotti, Patricia	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Clinton, Lessia	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Davis, Sally	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Gille, Ella	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Gilsinger, Jeffrey	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Ginelewicz, Walter	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Jansen, Tina	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Martin, James	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Placke, Bobbi	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Roosa, Esther	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
Scheible, Elizabeth	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr
VanLeuvan, Maria	Summer Custodial Worker	6/29/2015-8/28/15	On step
Walters, Nancy	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr

6.03 Revised Board of Registration

Recommended Action: The Board of Education hereby approves the revised Board of Registration for the 2015 Vote and Election

6.04 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/15, Confidential, as reviewed by Trustee McGillicuddy

6.05 Abolish Position

Recommended Action: The Board of Education hereby abolishes the following position as of 6/30/15: part-time typist (18 hours a week)

6.06 Create position

Recommended Action: The Board of Education hereby creates the following position as of 7/1/15: .5 FTE English as a Second Language (ESL)

6.07 Approve training for Valerie Storey

Recommended Action: The Board of Education hereby approves Valerie Storey to

attend 12 hours of Mandatory training at the NYSSBA Headquarters in Latham, NY on May 29 & 30, 2015 at \$400 plus hotel and travel expenses.

7. Request for Information

7.01 The Board will request information

Trustee Schnell asked if the Red Dress Run raising money for outside organizations is legal

Trustee Davis asked for Master schedules of all building for next year to see science and social studies

Trustee Fletcher asked for more information on stipended coaches who leave school early for sports

- Numbers, time being spent out

Trustee McGillicuddy asked:

- What the retention process is and how it is communicated
- If the 5th grade was not allowed to visit the 4th grade Colonial Fair and if it is true, why?

Trustee Moor asked:

- Follow up on his RFI about the plan for Phoenicia class size configuration next year and the rational behind the plan
- Summer curriculum hours that is authorized for PBL and lesson planning
- Attorney hours consumed according to contract and last 2 years how many hours on a monthly basis

8. Canvass Votes

- 3rd most vote getter gets the short term appointment
 - Since that is Trustee Osmond, the Board will appoint a candidate to sit in the vacant seat for the last 6 weeks of the school year

8.01 Declaration of Votes Cast Proposition 1 (proposed 9:15)

Recommended Action: The Board of Education hereby accepts the votes cast for Proposition 1: 2015-2016 Budget: \$51,656,975 Yes 495 No 159

Motioned: Trustee Schnell

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Osmond

8.02 Board Seats - Declaration of Votes Cast

Recommended Action: The Board hereby accepts the votes cast for the 3 Board Seats

Three Vacancies:

Two - 3 year terms - Effective July 1, 2015 to June 30, 2018

One - 1 year, 6 week term effective May 19, 2015 to June 20, 2016

Declaration of Votes Cast*:

Bobbi (Barbara) Schnell: 491

Laurie Osmond: 348

Valerie Storey: 410

* Statement of the Chair has the accurate numbers

Motioned: Trustee McGillicuddy

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Osmond

8.03 Oath of Office for New Board Member

The District Clerk will swear in a new Board member to fill the seat vacated by Tom Hickey

- Consensus to appoint Trustee Schnell
 - Top vote getter
 - Continuity
 - Knows current issues
- Voter turn out is very low - the entire county had low turnout
- Statewide- NYS School Board Association expected low turnout

9. Adjournment

9.01 Adjourn Meeting. Next meeting Tuesday 6/2/14 at the Phoenicia School

Recommended Action: The meeting is adjourned at 9:55

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Osmond

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

OPEN FORUM ON RECESS

4:00 p.m.

THURSDAY , MAY 28, 2015

Middle School/High School

MINUTES

Present Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee Osmond Trustee McGillicuddy

Comments made:

As parent and teacher, I like to be able to utilize recess to help students, sometimes just 15 min for them to get the work

Student government at Bennett not happy – their meetings are during recess- they want to be able to stay in

Bennett students wrote letters:

Jazz band during recess – achieved gold and advanced gold

Recess is only convenient time for student council to meet so they can get involved

Many go outside and sit - why make us go out?

Like to get homework done during recess

Understand the idea of physical activity, but want choice

This has also been raised by the Health & Wellness committee- may need a larger conversation about restructuring the school day

When you walk around Bennett during recess, students and teachers are engaged - playing a game, or getting teacher help- students are not working alone

Some students have difficulty completing work at home and recess is an opportunity to get help from teachers

Have offered additional classes during recess in Organizational Skills – very successful

Students complete community service projects- such as helping in the art room or library

Students like to use recess to spend time with their trusted adults

Teachers should have discretion of using as a punishment

If students need the recess outside, teacher are aware and it is handled – such as 10 min in, then out

Hate to see it dictated by policy

Health and Wellness committee looked at research of schools that did not offer recess time

Letter read from 2nd grade teacher who wanted students to have a choice

Recess provides energy release, interactive play, in some classrooms students can earn extra recess time but sometimes need to limit recess as a behavioral reset – take time to talk with the students and teach them about getting along with others – can't do while teaching

Imposing a policy will severely impact the ability to use recess as teaching tool

Trust teachers to make decisions on recess

No one on school board wants to get rid of extra things done during recess
Support students to the fullest as whole beings– all factors coming to school – recess is part of it – it is an essential planned rest from school tasks
With rigorous common core standards, APPR, and maintaining classroom behavior, difficult to include music, etc. during the day
Despite all evidence of the benefits of recess, it is the default area which teachers turn when needing time for play rehearsal, create news program – no time in schedule so turn to recess - makes recess expendable
No guidelines as to when recess should be pulled
No indoor recess physical activities
Losing much needed opportunity to go out and play
Perhaps stress is due to lack of recess - fidgety students need recess
Intermediate school had a great deal of recess taken due to incomplete assignments - look at why assignments were incomplete instead of punishing students
Classroom infractions – taking away recess is counter active
If recess was protected by policy, administration would find other times to accomplish things done during recess
CDC – 20 min recess for all students, need daily recess in addition to PE
American Academy of Pediatrics says– recess is important time of day – child's personal time – should not be withheld for punishment
Department of Health - Recess is essential time of day - Protect recess as part of whole child's day – find other consequences and schedule activities elsewhere in the day

Supporting social growth can be with recess or with teacher - why do we need a policy and not use at professional discretion?

Raised because parents felt that recess was being withheld a great deal as punishment

Child need extra time but has ADHD – extra help needed – but very upset missing recess
Maybe ask students if they want to say in not to be told they have to

Several instances where student has stayed on to do homework because of other commitments after school – better use of time
Blanket board policy makes it not an option – parents will send in letter that work was not done at home
Children should have the option to use recess as see fit
If needs consequence to behavior – trust teachers to make decisions
Does not miss entire recess, but 15 min – consequences need to be valuable to change behavior

Children choose to stay in for recess if they have work to do, or need help, or is too cold or too hot
Honored to join Jazz Ensemble – making good choices are important for children
Support that children are held in as consequence – no extreme reason for missing recess
Students get outside after school and during PE
Trust principals and staff to use recess properly
Reconfiguration changed school to an Intermediate School, need to raise the bar and make kids accountable

Best memory of being in school is having teacher stay with them during recess to teach French
Need to give students choices especially as they get older and need to learn to make good choices

If children have to choose between outside and homework, will choose outside
Upset that recess is not always happening – children need to get outside and build physical strength – all the enrichment does no good if you don't rest the brain and stretch the body

Using recess as consequence should be an option but poor choice- some children need the recess

Should be last resort

Not good to keep in to finish classwork - they need a break – that is punishing them just because they work slowly and depriving those students that need recess the most – the children who don't do as well

Offer children to stay in and get extra help

Parents needs to know that classwork is not happening in a timely way

Object to forcing children to play outside when they don't want to -reasons they may not want to go outside include: Forgot their hat, wet snow boots, not feeling well

Recess is a good time for extra-curricular – especially when they can't stay after school

Needs to be in the best interest of the child – Board needs to stay out of it – no policy – don't micromanage and limit choices

Reasons to keep in from recess include bullying, name calling and excluding – why excluding?
Children should be able to choose who they play with

OAA concerned about a recess policy - don't understand why it is warranted – policy will impact climate and culture of buildings and the managing of buildings

Potential limit of options for teachers

If there is an issue with teachers or administrators overusing recess of a consequence it needs to be brought to their attention

The policy is way too specific – can't be so black and white – behavior and consequence of every child is different

Teachers are not trying to torture students - teachers know that students need to go out for recess – the policy not required by state regulations and is a mistake

If there is a problem, let's address it, but don't see a problem

Students are being kept in days without parents knowing

Parents should be child's best advocate – teacher, principal, superintendent- need to have dialogue with educators

Mandate to offer students to go out for recess or not

Not all parents have investment in child- to go through channels

During Art children have 40 min to complete a project. In ceramics, for example, it may not be enough time to be satisfied with project - offer that if you don't like what you made can come back during lunch or recess

Value recess as time students can come in and fix or finish their project

There is homework club after school at Bennett

A policy that does not allow recess as a consequence means that administration and teachers are also going to have to come up with other consequences

Kindergarteners cannot make choice- the teacher takes a few minutes of recess to discuss bad behavior, then lets them out

Recess policy is inherent in classrooms and buildings, not necessary at this point
Have another forum when parents can come – majority of people here are teachers Give all parents in District an opportunity to speak

Perhaps use PTA meetings to come to speak about recess
PTAs can put it on an agenda and have a discussion

Give students as much opportunity to choose what to do with their down time- provide more choices

Trying to come up with a balance to today's kids wanting to stay in and play video games

Children who have no computers at home, want to stay in and get a computer to use – Use discretion – every child is different

Will be discussed at the next Board meeting

Teachers have a bias on what they want to teach – who looks out for the other side of the students life? Advocate for students being outside

Students are encouraged to be outdoors – do not keep in un-necessarily – students were happy to stay in, happy to learn – some are not comfortable raising their hand during class Teachers would prefer them out too!

Parents are responsible for children being outside when they go home

No one else should parent students but the parents – it is not up to the school

Students ask music teachers if they will work with them at recess because no time for 1 on 1 during lessons

Students are excited to be there during recess – music lets them socialize, and have fun with orchestra and chorus during recess- they ask for extra help

There were 10 rehearsals during the year at recess time

Teacher is doing their job when working with students during recess

Students should not lose option

Behavior management- teaching academics and caring for children's safety is paramount. If there is an incident on the playground, keeping the student in is a good consequence - consistent behavior plan and keeping kids safe

Some students have excessive absences and cannot complete work at home due to lack of support so student looks to teacher to give support during recess

Difficult to find time of day to go over work

Perhaps add a second 20 min recess to the day that will not be taken away – give more breathing space – may need a longer day

If longer day to have another recess, have recess at home- job is to teach children
Concerned about recess policy taking away what can be done as educators for children
Is time to help students, don't take away from teachers
Physical activity built into day – 5 min here and there

Perhaps look at restructuring day before having the policy – to allow for more recess
Rely on educators and administrators to make recess a last resort

Sometimes missing recess for infractions is the only consequence– there must be other consequences besides recess- other ways to positively discipline students
There is a reason these health companies are giving this information
What do teachers need to give one on one time outside of recess time?
Taking away the one part of day to free their mind

Recommendation by CDC is that students have 20 min a day, recess is 30 min right now, each teachers has 10 min each day to help students

Leadership needed to figure out something that is equitable
Many parents are not as proactive as others with their children
Public school is different today – more responsibility for students

Board does not know about the alternative consequences given today
Recess is often last resort, phone call to parent, behavior plan, take 5 (time out), walk pass to get energy out for 5 min
Recess is not the go-to consequence

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, JUNE 2, 2015

PHOENICIA SCHOOL

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell

Not Present: Trustee McGillicuddy, Trustee Osmond

2. Welcome

- 2.01 Phoenicia Principal Linda Sella will introduce the Kindergarten student who will perform using sign language (proposed 6:05 duration 15 min)

Principal Linda Sella introduced Kindergarten Teacher Heidi LaMonda

- Signing program started in Ms. LaMonda's classroom 2 years ago in collaboration with Teacher of the Deaf & Hard of Hearing Cass Reep
 - This year worked with other kindergarteners in the building
- Kindergarteners sang and signed a song for the Board

Now Present

Trustee McGillicuddy arrived at 6:05

Trustee Osmond came at approximately 6:15

3. Acceptance of Minutes

- 3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 5/19/15 BOE meeting and 5/28/15 Forum on Recess

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

4. Board District News

- 4.01 The Board will announce District news (proposed 6:20 duration 10 min)
6:30

Trustee Fletcher presented a certificate of recognition from Healthy Schools NY for the work of the Health & Wellness Committee

- Director of Athletics and Physical Education, Michael Carney accepted the certificate as co-chair of the committee

Trustee Schnell congratulated the High School winning a silver medal for being ranked 146 in the top High Schools as reported in US News and World Report

Trustee Kurnit reported on Recess policy forum

- Very beneficial
- Number of Board members and staff

Trustee McGillicuddy helpful to get as much feedback as possible

- Board has not used the word mandate when it comes to recess policy
 - Not trying to mandate that recess must be play
 - Not in favor of a mandatory recess policy

Trustee Schnell thanked Trustee Kurnit for facilitating the Forum on Recess

Trustee Fletcher reported:

- Forum on a possible recess policy:
 - Listened to many different opinions
 - Received a number of letters that also varied in opinion
 - Avoid the use mandatory, to quell any rumors
 - Input still appreciated
- UCSBA dinner was 5/4/15
 - Speaker was Davis Little, Rural Schools Association Chief
 - Spoke about John Flanagan, Chair of Education Committee and where education may be in the future
 - Most school boards in county there
- Bennett Concert and their Variety Show were wonderful
- Filming of the movie "Tapped" on Friday with a Q and A to follow
- Dedication of windmill is coming at Bennett
- Onteora is one of 2 Districts in county to be in the US News top High School list

Trustee Kurnit encouraged Board members to attend the UCSBA dinners to gain good deal of information in discussions with Board Members and Superintendents

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:30)

6:35

Bennett:

- Earth Day is this Friday and they are dedicating the Wind Turbine to Webb Leonard
 - Entire District is invited to the 4:00 ceremony
- The PTA hosted a fundraiser at the Bearsville Theater last week where the Bennett Jazz band performed
 - The concert raised money for the Jazz Band to attend a field trip to NYC this June so that they can perform at the Lincoln Center

High School:

- Onteora High School was awarded a silver medal in U.S. News and World Report's listing of the best U.S. High Schools
 - It's gold and silver awards indicate which schools are most successfully preparing students for college, based on students participating in and achieving passing scores on Advanced Placement and International

Baccalaureate tests

- Onteora, which was ranked 146 within New York, was one of only two schools in Ulster County deemed eligible for a State ranking.
 - New Paltz High School, which was ranked 79th in the State, also received a silver medal
- Today, approximately 80 students went to Belleayre to participate in a Senior Consumer Smarts Program, which included such life lessons as credit card use and life on a college campus
- Today, the 11th graders took the Common Core ELA Regents in the morning
 - Students enrolled in Geometry took the Common Core Geometry Regents in the afternoon
- Tomorrow night at 7PM is the high school's academic recognition ceremony for students in grades 9-11
- Next Wednesday at 5PM is the high school's National Honor Society Induction Ceremony followed by the Senior Scholarship and Awards Ceremony at 7PM.
- The high school's Final and Regents schedule is posted on the high school's website
 - Review sessions for exams are also posted

Woodstock

- The second grade is going on a field trip to Storm King on Thursday
- The end of year Kindergarten show is scheduled for this Friday at 10:30
- The Kindergarten will be taking a field trip to Montgomery Place next week.
- Incoming Kindergarten students have been invited to visit with the Kindergarten teachers on 6/15/15

Phoenicia

- Kindergarten Celebration is 6/5/15 at 10:15 AM.
- Flag Day Celebration is 6/12/15 at 10:30 AM.
- 3rd Grade Moving Up Day is 6/23/15 at 6 PM.

6. Student Representative Report

- 6.01 Student Representative Mary Sorich will report to the Board (proposed 6:35)
Student Representative Mary Sorich was not present to give report

7. Public/Student Comment

- 7.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:40 duration 10 min or more)
Rick Wolff – Thank the people that came out to vote for the new Board. Hopes the Board looks at Board accountability. Also, looking for a new superintendent and the OTA contract – put a plan in place before moving forward. Look at shared space at schools with other municipalities

8. Executive Session

- 8.01 Enter executive session (proposed 6:45 duration 1 hour 15 min)
Recommended Action: Motion to enter into executive session to discuss OTA negotiations, the annual raise for confidential staff and the treasurer and the contract of the Superintendent

6:40

Motioned: Trustee Davis

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell

8.02 Exit Executive Session and Return to Public Session (proposed 8:00)

8:20

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Osmond, Trustee Moor, Trustee Davis, Trustee Schnell

RESOLVED, that the Board of Education approves and authorizes the President to sign the Separation Agreement with Dr. Phyllis McGill, the terms and conditions of which shall be placed on file with the District Clerk.

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

RESOLVED, that the Board of Education extends the appointment of Victoria McLaren as Acting Superintendent until 6/30/15 at a rate of \$2,000 a month.

Motioned: Trustee Osmond

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Statement Read:

The Board of Education of the Onteora Central School District and Superintendent of Schools, Dr. Phyllis McGill, have agreed that Dr. McGill will be leaving her employment with the District as of June 30, 2015

Both parties recognize that with the many challenges yet to come, the District may be best served by a change in the administrative leadership. While both parties recognize that a change in administrative leadership is desired, the Board of Education is also cognizant that many improvements have been made during Dr. McGill's tenure as Superintendent.

Dr. McGill sees the conclusion of her service with the Onteora Central School District as an opportunity for personal change and looks forward to new challenges. The Board of Education believes that Dr. McGill has many qualities that will serve her well in future undertakings, and wishes her success in her future activities.

9. Presentation

9.01 Assistant Superintendent for Curriculum and Instruction Marki Clair-O'Rourke will present Research, Comparison of type and next steps for implementation of Professional Learning Communities (proposed 8:05 duration 30 min)

8:30

Curriculum Mapping Initiative

- 2014-15 –Complete Diary Mapping – have 1 teacher per grade per subject's maps and Identify Software Solution
- 2015-16 –Horizontal Consensus Mapping by Grade Level/Development of a Minimum of two Common Formative Assessments
 - Creating Common Formative Assessments was added based on readings about Professional Learning Communities
- 2016-17 –Vertical Articulation of Curriculum Maps, with a Focus on Transition between Primary and Intermediate Schools
- Alignment between work done with mapping and the characteristics of Professional Learning Communities as defined by Rick DuFour
 - Characteristics
 - Shared mission vision values and goals
 - Share Board's vision and mission to see their role in achieving them
 - Craft specific goals – set smart goals for grade level teams
 - Collaborative teams focused on learning
 - Collecting data and action plans around data
 - Commitment to continuous improvement
 - Results oriented
- 4 critical questions of learning
- What is it we expect students to learn?
- How will we know when they have learned it?
- How will we respond when they do not learn?
- How will we respond when they already know it?
- 3 Ideas of PLC based on Dufours Model:
 - Insuring that students learn – critically look at teaching practices
 - What are students expected to learn
 - Develop 4 common formative assessments for each course and each grade level
 - Analyze results and create systematic interventions for struggling students
 - A Culture of Collaboration –work together
 - Critical to pay attention to the intended, implemented and attained curriculum
 - Focus on results
 - Need the data to be available and used by teachers to be the catalyst in student learning
 - Cannot be done without formative assessments
 - Teachers can share and compare results

Discussion:

- PLCs should not only be meeting monthly, as it is a paradigm shift in how they teach - should be happening in the schools all the time
- How will it get into the culture and climate of all the schools, how will the schools shift to become PLCs?
 - Teachers are doing PLCs without knowing it through collaboration – missing the agreed curriculum and formative assessments
 - Teachers need to all give same assessments at same time and then come together to share data
- Vertical teams – bridging curriculum primary to intermediate
 - Then will shift to bridge 6th grade to 7th grade
 - Mistaken omission
- Frustrated by how long curriculum mapping will take
- Spoke with Rondout Superintendent about program he has in place for 6 years which was presented at NYSSBA conference
 - Encompasses all staff
 - Takes a long time to integrate
 - Do not think this presentation is an example of PLCs
 - Rondout used Responsive Classroom Training to help build base for PLCs
 - Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to reach out to Rondout
- Curriculum mapping is a diary of what was taught - when does it become a plan of future growth?
 - Curriculum mapping is an ongoing process, as new research, new regulations are found they are revised
 - Next year will define grade level teams need to come to agreement in curriculum
- When do HS teachers help to define what needs to be taught in Elementary?
 - Will take place in the 3rd year - Vertical approach
 - After there are grade level consensus maps, can move on
- Curriculum is a constantly changing thing
- Need a consistent curriculum across the district (syllabus) for parents
 - Explore from NY Learns
 - Can give parents access to entire map
- How much support are we giving the teachers this summer to work on curriculum?
 - Grade level team meetings, PBIS, Launch NY Learns and begin putting maps in
- Need teachers' detailed assessment of what they feel is the state of learning in each school
 - Teachers to visit other schools that use PLCs
 - Need correct climate- teachers need to feel comfortable working together

10. Discussion

10.01 Revise the Code of Conduct (proposed 8:35 duration 10 min)

9:15

- Revise page 29:
 - An advisory committee ~~will~~ may be appointed to assist in reviewing the Code and the District's response to Code of Conduct violations
 - At a regularly scheduled Board meeting, the Board or the Code of Conduct Committee will present any Code revisions for review.
- There will be a Hearing on these changes at the next Board meeting
- Any staff member can present suggestions for review, but the Board or the Code of Conduct Committee would bring it to the Board table

10.02 District Comprehensive Planning Team on Later MS/HS Start Times Feedback (proposed 8:55 duration 20 min)

9:20

Trustee Kurnit, Trustee Moor and Trustee Fletcher were present at the last meeting and were asked to give feedback on the work

- The Team has a specific questions:
 - About the target time and if there is flexibility
 - What outcome is expected by the Board and what was driving the need for this?
- The Board thanked everyone who put their time into this committee
- Board decided to set the goal with the ideal time, as recommended by medical professionals with the goal of next school year
 - Used the word target to be flexible
 - Changed timeline to take out a definite year
- Put this on hold to look at larger picture think about impact on the younger students whose day will go longer and after school activities will be affected
 - Don't know that this would change the time of the elementary schools
 - Don't abandon goals, need to correct school time
 - Transportation presentation at meeting pushed back start time of elementary
 - Difficult for parents of elementary school to have later start time there and get to work
- Questions from committee are about why and not about how
 - Target time based on the science that teenagers need their sleeping time shifted - any additional time would be helpful because research is overwhelming
- See research into 1 bus run for District
- National Association of School Nurses and the Association of Pediatric Nurses came out with a consensus statement in support of American Pediatrics Association recommendation
- When Superintendent decided to use a Shared Decision Making Team for her goal the following task was created: " Provide parameters, identify hurdles, and craft solutions specific to the Onteora CSD in regards to the following Superintendent goal"
 - Is there commitment from the team to continue?
 - Other districts have flipped schedules, bought buses, or brought options with advantages, disadvantages and any related costs
 - Interested to know what the current transportation option of 35 min delay in start time will do to athletics and after school programs

- Consider an end date for Team's work
- Stated flexibility in the word target
- Ask for more feedback on the implications on elementary schools and athletics of the merged Bennett-MS/HS busing schedule
 - See Transportation Presentation
- Acting Superintendent/Asst. Supt. for Business Victoria McLaren to summarize this discussion and bring back to the Team
 - Hoping team would meet again this year

11. Independent Contract Retainers

11.01 Approve all Independent Contract Retainers (proposed 9:15)

10:50

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 11.02 - 11.13

Motioned: Trustee Davis

Seconded: Trustee Osmond

- Cost of neuropsychologist services varies in price because it varies in specialty area and we must provide options for parents

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

11.02 Approve ICR- Advanced Therapy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Advanced Therapy, PLLC as a provider of Occupation Therapy effective July 1, 2015 to June 30, 2016 at a rate of \$55.00 per 30 minutes and authorizes the Superintendent to sign such an agreement.

11.03 Approve ICR - Collymore

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Dr. Simone Collymore as a Neuropsychologist effective July 1, 2015 to June 30, 2016 at a rate of \$3800.00 per evaluation to a maximum of \$7,600.00 and authorizes the Superintendent to sign such an agreement.

11.04 Approve ICR- Ellison

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Holly Ellison, NPP as a provider of Psychiatric Evaluations effective July 1, 2015 to June 30, 2016 at a rate of \$700.00 per evaluation to a maximum of \$3,500.00 and authorizes the Superintendent to sign such an agreement.

11.05 Approve ICR- Knowles

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Martin Knowles, LCSW as a Psychological Counselor effective July 1, 2015 to June 30, 2016 at a rate of \$50.00 per 30 min, to a maximum of \$4,000.00 and authorizes the Superintendent to sign such an agreement.

11.06 Approve ICR- Partnership for Education

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Partnership for Education effective July 1, 2015 to June 30, 2016 as a provider of Bilingual Psychological & Social History Evaluations at a rate of \$1,900.00 per evaluation, Bilingual Speech Language evaluations at a rate of \$1,100.00 per evaluation, Monolingual Psychological & Social History Evaluations at a rate of \$1,000.00 per evaluation, and Monolingual Speech Language Evaluations at a rate of \$850.00 per evaluation to a maximum of \$7,500.00 and authorizes the Superintendent to sign such an agreement.

11.07 Approve ICR- Perry

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Lorri Perry, Au. D. (Kingston Audiology Center) as a provider of Audiological Evaluations effective July 1, 2015 to June 30, 2016 at a rate of \$150.00 per evaluation to a maximum of \$1,500.00 and authorizes the Superintendent to sign such an agreement.

11.08 Approve ICR- Staples

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Susan L. Staples as a provider of Neuropsychological Evaluations effective July 1, 2015 to June 30, 2016 at a rate of \$2,000.00 per evaluation to a maximum of \$8,000.00 and authorizes the Superintendent to sign such an agreement.

11.09 Approve ICR - Taconic Resources for Independence

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Taconic Resources for Independence Inc./Mid-Hudson Interpreter Service as an American Sign Language Interpreter provider effective July 1, 2015 to June 30, 2016 at a rate of \$85.00 per hour 8:00 AM – 5:00 PM Monday – Friday and/or \$95.00 per hour 5:00 PM – 8:00 AM Monday – Friday, and weekends to a maximum of \$5,000.00 and authorizes the Superintendent to sign such an agreement.

11.10 Approve ICR- Tankard

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Deborah Tankard as an Assistive Technology Service provider effective July 1, 2015 to June 30, 2016 at a rate of \$135.00 per hour to a maximum of \$6,750.00 and authorizes the Superintendent to sign such an agreement.

11.11 Approve ICR- Tofte

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Eldeva Tofte as an Orton Gillingham Multisensory Teacher effective July 1, 2015 to June 30, 2016 at a rate of \$65.00 per hour to a maximum of \$6,500.00 and authorizes the Superintendent to sign such an agreement.

11.12 Approve ICR- Yonker

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Theresa Yonker, MD as a Psychiatrist effective July 1, 2015 to June 30, 2016 at a rate of \$300.00 per hour to a maximum of \$6,000.00 and authorizes the Superintendent to sign such an agreement.

11.13 Approve ICR- Center for Spectrum Services

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and the Center for Spectrum Services for consulting and evaluating services effective July 1, 2015 to June 30, 2016 at a rate of \$170.00 per hour to a maximum of \$3,400.00 and authorizes the Superintendent to sign such an agreement.

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 9:20)

Recommended Action: Approve consent agenda item numbers 12.02-12.09

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

12.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

LEAVE OF ABSENCE	EFFECTIVE DATE	REASON
EMPLOYEE NUMBER	FROM - TO	
3572	5/11/15-6/12/15(1/2 day)	Medical – Paid
3572	6/12/15(1/2 day)-6/25/15*	Medical – Unpaid

*revised dates

APPOINTMENTS: NON INSTRUCTIONAL

PROBATIONARY APPOINTMENT NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/STEP 2014-2015 REMARKS
Clinton Jr., Raymond	School Bus Dispatcher	05/16/15-11/15/15	Step 11 Competitive Position*
Harjes, Kyle	Director of Facilities 1 (Assistant Director of Facilities & Operations)	05/13/15-11/12/15	\$64,770.00Competitive Position*
Sommer, Nicole	Director of Transportation	05/16/15-11/15/15	\$67,565.40Competitive Position*

* passed Civil Service Exam

LEAVE OF ABSENCE EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3619	5/4/15 & 5/7/15-5/11/15	Medical – Paid
3619	5/5/15-5/6/15 & 5/12/15-6/30/15	Medical - Unpaid

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/15, Confidential, as reviewed by Trustee Osmond

12.04 Warrant Schedule 9

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 9

12.05 Financial Management Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Management Report for April, 2015

12.06 Approve Bid for Paving at Woodstock School

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the Pavement Reconstruction Work at Woodstock Elementary School based on the bid documents of May 22, 2015 to the lowest responsible bidder, Bill DeCicco & Sons, Inc., for the Base Bid amount of \$85,640.00 and the Alternate Bid #1 amount of \$3,500.00, for the total bid amount of \$89,140.00 and authorizes the Superintendent to sign such an agreement.

12.07 Accept Donations for Scholarships

Recommended Action: The Superintendent recommends acceptance of donations totaling \$3,600.00 CASH, from various donors as scholarship awards for the Class of 2015.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$1,000.00 John Iannotti

\$200.00 Jessica Robertson

\$200.00 Landmark Grille

\$200.00 Onteora Babe Ruth League

\$1,200.00 C.A.R.E. for OCS, Inc

\$100.00 Historical Society of Woodstock

\$100.00 Jean Douglas

\$50.00 Colette Coprotti
\$300.00 Deborah & Richard Heppner
\$250.00 Matthew & Sandra Ostoyich

12.08 Accept 3rd Quarter ECA Report

Recommended Action: The Board of Education hereby accepts the 3rd quarter ECA Report

12.09 Accept the Statement of the Chair for the 2015 Vote and Election

Recommended Action: The Board of Education hereby approves the Statement of the Chair for the 2015 Vote and Election

13. Board Committees Report - 5 min each

13.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 6/8/15 (proposed 9:25)

9:55

- Voted Trustee Schnell in as a member of the Committee
- Met with external auditor to begin audit process
- Continuing working on by-laws, will continue at next meeting

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 6/15/15

- Continuing tours of buildings, compiling information and will report to the Board
- Next meeting will not be a tour
 - Working on pending 5 year BCS that needs to be completed

13.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 3:30 TBD

Have not met since the last Board meeting

13.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 5/28/15

- Discussed revisiting Board goal about a greenhouse
- It was proposed to compose a letter to support later start times and deliver to Team but was tabled for the moment
- Mr. Carney reported on Healthy Schools award received for the Committee's work
- Discussed inviting secondary Biology teachers to discuss use of greenhouse

13.05 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am TBD

Committee has not met since last Board meeting

13.06 Ad Hoc Committee: Primary School. Next meeting is at Phoenicia at 5 pm on 6/4/15
Committee has not met since the last Board meeting

14. Old Business

14.01 The Board will discuss Old Business (proposed 9:35)

10:00

- Recess Policy - think about how to follow up and gather more input
 - Communications Committee to help communicate to community
 - There is a perception that the Board wants to mandate recess
- Need a task to be set for the WiFi committee
 - Perhaps create an environmental committee
 - Do during Reorganization Meeting when committees are established
- Smart school bond application starts 6/15/15

15. New Business

15.04 Discuss additional forum(s) on recess

10:05

- Ask that the audio of open forum be on web site so people can hear the discussion
 - Was a posted open forum, document and audio is in public
- Emailed comments and verbal suggestions at the Recess Forum said to have another forum so working parents and jazz band parents could attend
 - Schedule another forum shortly
 - Pay equal attention to written comments because often at forums only hear from energetic parents who engaged and involved
 - Perhaps 2 more forums at Woodstock and Phoenicia
 - Best platform with best feedback
 - Arrange further forums through email
 - Use Communication Committee to set wording for invitation

15.01 The Board will discuss New Business (proposed 9:40)

- Invitations to attend WAAM annual fundraiser
 - Beth Humphrey asked that the Board be invited
 - Our students benefit from education program at WAAM

15.02 Discuss the process for the Board Self-Evaluation (proposed 9:45)

Consensus for Board to review NYSSBA self-evaluation

15.03 Discuss how many Board members to send to NYSSBA this year on 10/18/15-10/20/15 in NYC (proposed 9:50)

Trustee Schnell, Trustee Davis, Trustee Osmond, Trustee McGillicuddy, Trustee Kurnit and Valerie Storey to attend

16. Request For Information

16.01 The Board will request information (proposed 9:55)

Trustee Fletcher asked:

- Opt-out rates for science test 4 & 8th grade
- Tardiness and absences in MS HS

Trustee Kurnit asked for clarification on the requirements for the IEP students have to qualify for a NYS diploma

Trustee Moor asked to see an itemized list of curriculum hours for this summer and

from the last 2 years

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes

No public comment was made

18. Adjournment

18.01 Adjourn Meeting (proposed 10:00). Next meeting is Tuesday, June 16, 2015 at 6pm at the Woodstock School

Recommended Action: The meeting is adjourned at

Motioned: Trustee Osmond

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

TUESDAY, JUNE 16, 2015

WOODSTOCK SCHOOL

MINUTES

Congratulations to the Class of 2015

The Board of Education wishes to congratulate the Graduating Class of the Onteora Central School District of 2015, to thank them for their contribution to the District and to wish them every success and happiness for the future.

1. Opening Items

1.01 Call to Order 6:10 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Kurnit,
Trustee Moor, Trustee Davis, Trustee Schnell

2. Hearing for the Code of Conduct Change

2.01 The President will open the hearing on the Code of Conduct (proposed 6:00)
6:10

No comments were made

2.02 The Board President will close the hearing (proposed 6:15)

3. Executive Session

3.01 Enter executive session (proposed 6:15 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss the annual raise for Confidential Staff/Treasurer and a specific personnel matter.

Motioned: Trustee Moor

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Kurnit,
Trustee Moor, Trustee Davis, Trustee Schnell

3.02 Exit Executive Session and Return to Public Session (proposed 6:45 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee McGillicuddy

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Kurnit,
Trustee Moor, Trustee Davis, Trustee Schnell

4. Acceptance of Minutes

4.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 6/2/15 BOE meeting

Motioned: Trustee Davis

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell

5. Board District News

5.01 The Board will announce District news (proposed 6:50)

6:45

Trustee Fletcher read a statement about the consent agenda:

The Board would like to thank Victoria McLaren for her hard work as Acting Superintendent during much of the current school year. On the consent agenda tonight the Board will be appointing Ms. McLaren as Interim Superintendent from July 1 until December 31. Further announcements about the search for a full-time Superintendent will be forthcoming.

Trustee Schnell reported:

- Attended the Web Leonard Memorial Wind Turbine Celebration
 - Something that Mr. Leonard would have enjoyed
- Attended Middle School Award ceremony, National Honor Society Inductions and Senior Scholarship Awards
 - All were wonderful
 - The amount of scholarships done with support from the community was impressive

Trustee Kurnit reported:

- Impressed with Scholarships awarded

Trustee Moor acknowledged the athletes that participated in the State competition for Track and Field

Trustee Kurnit acknowledged Trustee Fletcher's Board service

- 6 years on the Board
- Appreciate that he has done a tremendous job

Trustee Fletcher thanked the Board, District and community

- Last meeting as Board President
- Rewarding experience
- Wishes the Board the best moving forward
- Board willing to take on tough decisions and work – proactive school board
 - Worked as a team, not political party
 - Many nuances to issues talked about
- Still concerned about State plans

Trustee McGillicuddy expressed appreciation for teamwork with Trustee Fletcher as Vice President during her Presidency and thanked him for being President in this last year, which was a difficult year

Trustee McGillicuddy reported:

- Hoping a Board member can attend the WAAM fundraiser this weekend

- Woodstock environmental commission looking for student rep for next year- will talk to HS Principal

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 6:55)

Science Test Refusal

- Grade 4 Science Test: Refusal Rate 69%
- Grade 8 Science Test: Refusal Rate 38%

Woodstock

- Thursday is the 3rd grade moving up ceremony
- Friday is the end of year picnic
- 6/24/15 is Field Day

Phoenicia:

- Tomorrow is the 1st grade class play
- 6/24/15 is the 3rd grade Moving Up Celebration
- 6/24/15 is Field Day
- 6/23/15 is Staff Appreciation Luncheon by the Phoenicia PTA
- Final plans for the new playground have been submitted. The community build is scheduled September 11 and 12

Bennett

- 6/24/15 is 6th grade graduation

MS

- The MS honored 32 outstanding students for their academic success
 - Many of them also treated the audience to several orchestral performances

HS

- The last day of classes for the high school (and middle school) was Monday
 - The day was went very smoothly
- Regents exams began today
- The annual Senior Scholarships and Awards ceremony was on 6/10/15
 - 120 awards were given out at a total approximately value of \$180,000.
- On 6/10/15, 19 high school Juniors were inducted into Onteora's National Honor Society
- On 6/4/15, 3 Onteora High School students were honored at the Ulster County Scholastic Achievement Breakfast at the Ulster BOCES Conference Center in New Paltz
- Congratulations to the Onteora High School Band, High School Jazz Ensemble, and High School String Orchestra, which all earned Gold ratings at the New York State School Music Association's Major Ensemble Evaluation Festival
 - The event was held at Kingston High School on 6/4/15
- The Senior Class Prom is this Saturday at the Lazy Swan in Saugerties
- Graduation is on Friday 6/26/15 at 6 PM
- Avery Maillet, Sarah Rudge, and Avi Kleine all placed well in Track and Field at States

8. Welcome

8.01 Woodstock Principal Scott Richards will welcome the Board (proposed 7:30 duration 10 min)
7:00

- Has been a principal for 11 years, 1st year at Woodstock
 - Was one of his best years as an administrator
 - Teachers, parents, administrators are a great team
- 3rd grade moving up June 18th practicing with ukuleles
- PTA end of year picnic is 6/18/15
 - Invited original playground committee
- Field Day 6/24/15 by Sonja Rothe
- School leadership team created a community based project – painted 50 of the most important words k-3 need to learn on the walls to promote literacy
- Playground committee created website called woodstockplayground.com
- Every student has planted in school garden and is involved in harvesting
 - Trying to get the students to eat the harvested vegetables
 - Chef has been working closely with the students
 - Used kale that they harvested to have kale chips
 - Went to Longyear farm to look at their greenhouse as they want to extend growing season
 - Would only have 2 months of no growing
 - Chef made salad with the harvested lettuce and kale to share at the Board meeting

7. Retirements

7.01 The Board will acknowledge and celebrate the Retirees of 2015 (proposed 7:00 duration 30 min)
7:10

The Board honored the following retirees for their years of service:

Edward Whitlow
Mathematics Teacher

Louise Speers
Special Education Teacher

Cynthia Hancock
Elementary Teacher

Pamela Olsen
Speech Teacher

Robert Schneller
Science Teacher

Cynthia Scherry
Elementary Teacher

Richard Messmer
Special Education Teacher

Kimberly Raszcwski
Teaching Assistant

Stewart Schuenemann
Art Teacher

Christine Morley
Teaching Assistant

9. Student Representative Report

9.01 Student Representative Mary Sorich will report to the Board (proposed 7:50)
7:45

- Thanked the Board for allowing her to be the student representative
 - Learned a lot about how the Board works in relation to the District and

public

- Student Government had an end of year meeting to set Juniors up for next year
- Trustee Fletcher thanked Mary for being student representative

10. Acknowledge Public Be Heard Comments

10.01 The Board will acknowledge the public be heard comments from the last meeting
Rick Wolff

11. Public/Student Comment

11.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:55 duration 10 min or more)

Nancy Schauffler – Grateful to Health & Wellness of raising the issue of recess, wrong to ask a child to choose between recess and music, should change the

schedule so recess does not have to be sacrificed, simplify curriculum, community service should not be in elementary school, do something physical instead of movies

Milo Himmerger – Thank you for creating the Lycum Club – published a yearly academic journal with the best essays written by students

Gabriel Buono – Thanked Trustee Fletcher for his years of service and his selfless acts

12. Presentations

12.01 Transportation Director, Nicole Sommer will present Alternate Transportation Options (proposed 8:05 duration 30 min)

7:55

Trustee Fletcher clarified that this plan is not being implemented next year, it is just informative

Transportation Department came up with options for busing as related to the Superintendent goal of later start time

- Combine the Bennett Intermediate bus runs with the MS/HS bus runs
 - Delay the bus drop off at the MS/HS to between 8:00am to 8:05am instead of the current drop off which is in between 7:25am to 7:30am
 - Make the Bennett Intermediate school drop off between 8:00am to 8:05am instead of the current drop off which is between 8:40am to 8:45am
- Right now there are many HS bus runs that are not full buses
 - Can add buses to elementary runs alleviate ride times for younger students
- AM BOCES Vo-Tech students are directly bused to BOCES on Alternative Education Bus Runs
- Two tiers of late bus runs to be scheduled according to need for sports and how long to stay after
- Would save 4 bus runs at \$40,000 a piece and make some bus runs shorter
- There are many hurdles as heard from Board members, community, teachers, etc.
 - Insurmountable hurdle is one-tier busing for all schools
 - Requires nearly \$3 million, 30 additional drivers
 - There is currently no area large enough to accommodate a formal line

- up of the number of buses needed
 - May need the parking lot on the west side of the high school
- There is currently only one roadway that provides access to Bennett Intermediate School which will be blocked off while students are walking to and from the buses
- Need for enhanced supervision for the students as they travel to their buildings

Discussion:

- Option is 25 minute difference in start time but keeps the rest of the day as it is
- \$107,000 in savings will be yearly, capital improvement would be a 1 time cost
- Having 1 bus run to each school is \$2 million to keep 4-6 students from being on the buses with 7-12 students
- Not viable to have 1 tier busing because the District is too large
- K-3 start 15 min later but ends 30 min later start time
 - Could delay start time more, need the time at the end of the day to get the buses there
 - Getting out later, but on a shorter bus run
- 35 minute later start time for MS/HS but get home earlier because of shorter bus runs
 - Bennett starts earlier as well
- Later start times could mean fewer delays or shorter delays to improve loss of instructional time
 - May allow for less 3 hour delays
- Anytime any change takes place, will affect some people so there will be push-back
 - Heard from parents about trying to get to work with the primary start time, New Paltz HS starts at 8, finished at 2:30 – shorter day
 - Primary starts at 9:15
 - Ask New Paltz their experience as to how parents responded to time change
- BOCES students can be bused from their homes to BOCES and can get breakfast there
- To drop the students at MS/HS first in the morning and then at Bennett would work, but would not work in the afternoon

Consensus to move Public Be Heard

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes

Cristiana Circeanu – Final exams assess each subject in material from September to June and are too many in 1 day, students cannot recall so much information and exams need to be spread out – students are earning grades on finals are much lower than their classroom grades

12.02 Special Education Plan Presentation (proposed 8:35 duration 30 min)

Pupil Personnel Director Cindy Bishop presented:

- Proposed changes for 2015-2016:
 - Relocate Primary MAPS class to Woodstock Primary School
 - Relocate 1:12:1 class to Phoenicia Primary School
 - Increase Intensive Multi-Sensory Literacy Instruction (IMLI) for students with disabilities
- Elementary Programming:
 - Related Services including Occupational Therapy, Physical Therapy, Speech/Language Therapy, Counseling and Teach Of Deaf /Hard of Hearing services
 - Direct Consultant Teacher w/ TA Support
 - Integrated Co-Teacher w/ TA Support
 - Special Class 1:12:1
 - Management Attention Program Special Class (MAPS) 1:8:2
- Secondary Programming:
 - Related Services including Occupational Therapy, Physical Therapy, Speech/Language Therapy, Counseling and TOD/HH services
 - Integrated Co-Teacher
 - Regents Intensive 1:15:1
 - Academic Reinforcement 1:15:1
 - Special Class Life Skills 1:8:1
- There are currently 244 students served by Individualized Education Programs (IEPs), which translates to a classification rate of 17%
 - 14 elementary, 13 secondary special education teachers and 16 district-wide related service providers support our students with IEPs.
 - 28 special education teaching assistants (TAs) support instruction in co-taught or self-contained classrooms.
- Successes
 - Out of district placement for primary students are now in-District
 - Used to go to Walkkill
- An increase in co-teaching and consultant teaching at the elementary level
 - Almost eliminated the need for partial day special class services
- The implementation of Response to Intervention (RTI) has
 - provided additional supports to teachers for students, which has lowered the Committee on Special Education (CSE) referral rate
 - enhanced the CSE process, allowing for decisions to be based more closely on classroom performance and progress monitoring of academic and behavioral interventions over time, and less on standardized measures.
 - Data is showing dramatic increases in student performance in 1 year
- Students are declassified with support services, as needed, when they no longer require an IEP and are reaching grade-level expectations
- Special education clinical staff are now providing integrated Social Thinking! lessons in all classes grades K-6.
- Elementary co-teachers and self-contained teachers receive a half-day of co-planning time monthly to collaborate and plan with their general education co-teachers
 - Will also meet with English as a New Language teacher

- More instruction in the self-contained classrooms is aligned with the learning standards and is taught at the students' grade level providing a smoother transition for students ready for a less restrictive environment (LRE)
- Special education staffing has remained consistent as we have enhanced programming and provided appropriate supports for students
- The addition of an Assistant Director of PPS, has provided support in the areas of teacher evaluations, facilitation of CSE, CPSE, and Section 504 meetings, and transition planning for secondary students
- Our current classification rate is 17%, a 2.42% reduction in the last three years

Discussion:

- Make note that the primary students that were out of District are now close to home also saves money
- Instead of partial day classes, use time for IMLI and math support
 - In Woodstock this year students were in special class or co-teaching
 - In primary level so important for students to be in regular education classes
- MAPS classes are K-6, when they move to Middle School, they are successful
- Regent student achievement credential is for students who are alternatively assess, rest have to take all the tests required
 - But can pass with a lower grade
- RTI makes regular education teachers collect data on the students
 - Regular education teachers working in collaboration with special education teachers
 - Adds to data for Committees on Special Education
 - Affects de-classifying students as well
- Co-teaching planning time is during the school day
 - Co-teaching must have co-planning time
 - They develop a skeleton plan for month then meet daily
- Program where regents coursework is spread over 2 years
 - State may give student credit for both years
- Woodstock MAPS class has students mostly from Woodstock
- Upper intermediate and middle school grades is where classification rate spikes

13. Discussion

13.01 The Board will review the Code of Conduct (proposed 9:05 duration 10 min)

Code of Conduct reads:

Teachers, principals, and the Superintendent may use after-school detention or lunch or recess detention as a consequence for student misconduct in situations where removal from the classroom or suspension would be inappropriate

- Use after school detention instead of recess retention
- Agree with the research that says recess should not be used as punishment or detention
- Premature to make this revision, since the discussion on recess is not complete
 - Remember to go back to this section to perhaps revise

13.02 First Reading of Policy 1410 Policy (proposed 9:15 duration 10 min)

- Removed "for policies of a timely matter."

2015 1410 By-Laws **SUBJECT: POLICY**

The Board of Education shall reserve to itself the function of providing guides for the discretionary action of those to whom it delegates authority. The Superintendent shall act as an advisor to the Board in the adoption and approval of written Board policies. The Board shall seek input from the staff and community where appropriate. These guides for discretionary action shall constitute the policies governing the operation of the School System.

The formulation and adoption of these written policies shall constitute the basic method by which the Board of Education shall exercise its leadership in the operation of the School System. The study and evaluation of reports concerning the execution of its written policies shall constitute the basic method by which the Board of Education shall exercise its control over the operation of the School System. The Board may appoint a policy committee; however, such committee does not absolve the Board of its responsibility in the formulation and adoption of policy.

The adoption of a written policy shall occur only after the proposal has been moved, discussed and voted on affirmatively at two (2) separate meetings of the Board of Education (i.e., the "first reading" and the "second reading"). The policy draft may be amended at the second meeting. By a majority vote, the Board may waive the "second reading" and complete the adoption of the proposed policy at its "first reading" for policies of a timely matter."

The formal adoption of written Board policy shall be recorded in the official minutes of the Board. Such written Board policy shall govern the conduct and affairs of the District and shall be binding upon the members of the educational community in the District.

It shall be the Board's responsibility to keep its written policies up-to-date so that they may be used consistently as a basis for Board action and administrative decision.

The Superintendent shall promptly inform the Board of all policies that are out-of-date due to changes in the law or for other reasons appear to need revision.

Communication of Policy

The Board of Education Policy Manual is a public document containing decisions and guidelines that are important to the entire District and community. Staff and community members are encouraged to be familiar with the contents of the manual. To this end, copies of the manual will be available in each of the school buildings as well as in the Central Office and on the District website. Additionally, information on new and updated policies will be sent to staff and to the media for public knowledge.

Updating of Existing Policy

The Board shall evaluate the effect of its policies and the manner in which they have been implemented by the administration on a special basis. In such evaluation, the Board may call upon staff, students and community.

The Board directs the Superintendent to bring to its attention any policy areas in need of revision or new development.

At the last meeting of the Board of Education in July of each year, newly elected Board members will be given an updated policy manual prepared by the District Clerk. Other members of the Board of Education will be given updates from time to time.

Developing New Policies

In formulating new policies, the Board shall refer to policy 1411.

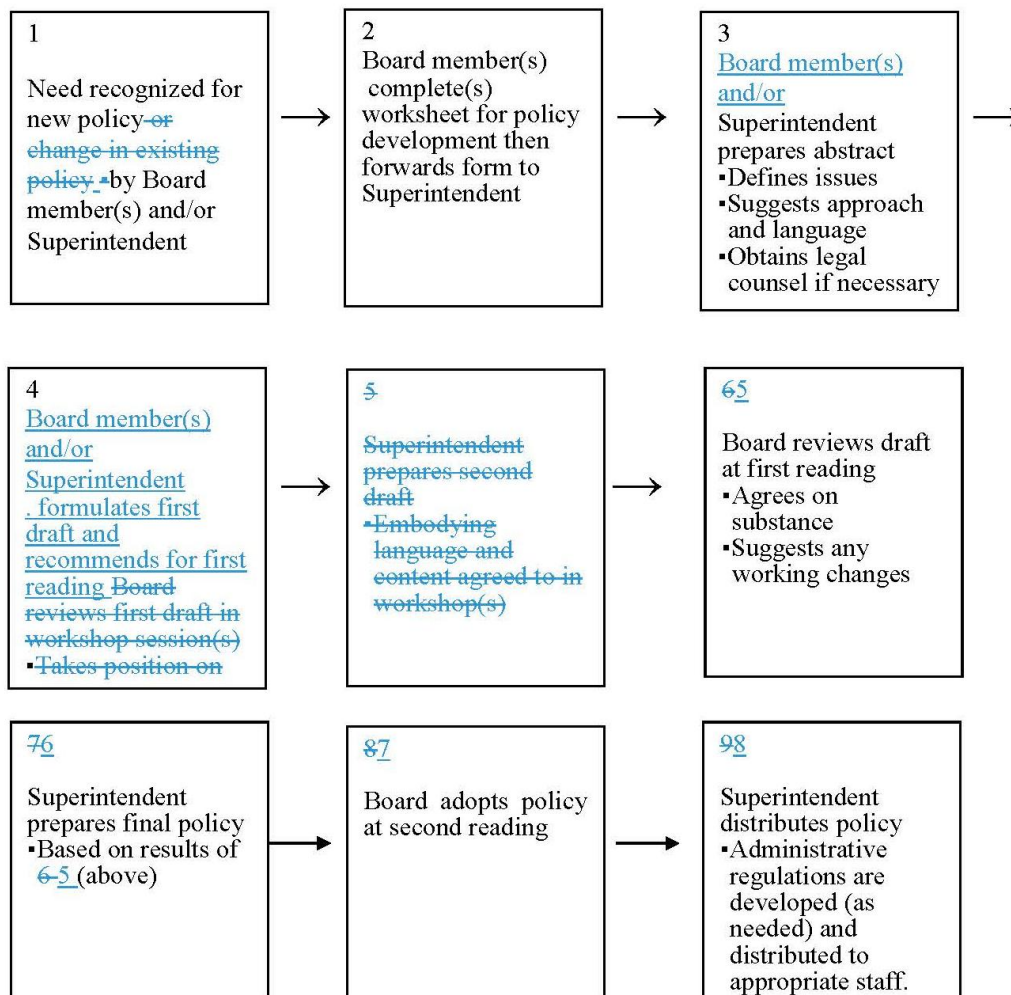
Education Law Sections 1604(9) and 1709(1) and (2)

REF Policy 1411 – Development of New Policies - Procedure

13.03 First Reading of Policy 1411 Procedure for Development of Policies (proposed 9:25 duration 10 min)

- Procedure to develop new policies
- Box 6 – should say Board members and/or Superintendent prepares final policy
- Box 1 - need recognized for new policy by Board majority
- Box 4 take out Board members and/or

SUBJECT: PROCEDURES FOR DEVELOPMENT OF NEW POLICIES - PROCEDURE



With cooperative assistance of Administrative Council and/or Supervisors Council when appropriate.
Adopted: ~~6/29/09~~

Added to the Agenda:

The Board of Education hereby approves an increase of 2.5% for the 2015-2016 school year and the revisions to the Terms and Agreements for the Confidential Staff.

The Board of Education hereby approves an increase of 2.5% for the part-time Confidential Staff person

The Board of Education hereby approves an increase of 2.5% and the 2015-2016 Contract for the District Treasurer

Motioned: Trustee Davis

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Kurnit,
Trustee Moor, Trustee Davis, Trustee Schnell

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 9:35)

Recommended Action: Approve consent agenda item numbers 14.02-14.13

Motioned: Trustee Osmond

Seconded: Trustee McGillicuddy

- Recognize donations for scholarships
- Decided to revise 14.09 to add "in the amount not to exceed"

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Kurnit,
Trustee Moor, Trustee Davis, Trustee Schnell

14.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Brueckner, Jennifer	Special Education	Special Ed.	9/1/15-8/31/18	1M	Replace R. Messmer
Maisenhelder, Ariel	Speech Language Pathologist	Speech	9/1/15-8/31/18	1M	Replace P. Olson
Wentland, Jennifer	Art	Art	9/1/15-8/31/17	6M	Replace S. Schuenemann

PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM-TO	SALARY
Shaffer Sermini, Rebecca	0.6 FTE Science	9/1/15-6/30/16	1M

EXTRA DUTY STIPENDS 2015-2016

NAME	POSITION	EFFECTIVE DATE FROM-TO	AMOUNT
McLaren, Victoria	Interim Superintendent	07/01/15 - 9/30/15 12/31/15	\$2,000/month

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM - TO	SALARY
Erlwein, Doreen	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
Fields, Dominique	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
Gustafson, Amy	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
Hull, Julie	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
Iapoce, Judith	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
Johnan, Cathy	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
LaFera, Adam	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
Matteson, Lori	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
Mayone-Allison, Joan	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
Occhi, Virginia	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
Panza, Marcia	Summer School Nurse	7/17/15-8/7/15	\$37.00/hr
Schiappa, Elizabeth	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
VanBaaren, Gale	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr
Warren, Kristen	Summer School Teacher	7/17/15-8/7/15	\$37.00/hr

APPOINTMENTS: NON INSTRUCTIONAL

TEMPORARY APPOINTMENTS - RESCISSION

NAME	POSITION	EFFECTIVE DATES FROM - TO	PAY RATE
Caprotti, Patricia	Summer Custodial Worker	6/29/2015-8/28/15	\$10.00/hr

TEMPORARY APPOINTMENTS		EFFECTIVE DATES		REMARKS
NAME	POSITION	FROM - TO	PAY RATE	
Knight, Patricia	Cook Manager	6/26/15-9/1/15	Hourly Rate	Maximum of 70 hrs
Placke, Richard	Summer Custodial Worker	6/29/15-8/28/15	\$10.00/hr	
LEAVE OF ABSENCE		EFFECTIVE DATE		REASON
EMPLOYEE	NUMBER	FROM - TO		
	1629	2/3/15-2/11/15(1/2day)		Medical - Paid
	1629	2/11/15(1/2 day)-7/5/15*		Medical - Unpaid

*extension of leave

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/15, Confidential, as reviewed by Trustee Osmond

14.04 Donations

Recommended Action: The Superintendent recommends acceptance of donations totaling \$2,485.00 CASH, from various donors as scholarship awards for the Class of 2015.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$100.00 DECA Bookstore	\$30.00 Sarah & Shane Turck
\$500.00 DECA	\$50.00 Chesterfield & Valerie Stewart
\$500.00 The Wojtek Foundation	\$100.00 Louis & Charlotte Egbertson
\$100.00 Onteora Wrestling	\$100.00 Paul & Karen Wereszynski
\$50.00 Sarah & Shane Turck	\$20.00 Monir Evers-Parker
\$50.00 Elena Garcia-McWhinnie	\$100.00 Monir Evers-Parker
\$50.00 Jeannine Girzone Burkhardt	\$50.00 Elena Garcia-McWhinnie
\$10.00 Scott Via	\$250.00 Southside Rod & Gun Club
\$10.00 Colette Goho	\$100.00 Woodstock Garden Club
\$20.00 Aubrey Ferraro	\$50.00 Jonathan & Anne Gallin
\$20.00 Peg Haug	\$200.00 Olive Senior Citizens
\$25.00 Jessica Robertson	

14.05 Girls Basketball Program at SUNY Ulster

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the participation of students in the Summer Girls Basketball Program at SUNY Ulster every Tuesday and Thursday from July 7, 2015 through August 13, 2015 at no cost to the District.

14.06 Add Funds to Tax Certiorari Reserve

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve that the amount of \$43,976.05 be added to the existing Tax Certiorari Reserve to safeguard the district when and if claims from 2014-2015 for assessment reduction petitions are resolved and tax refunds are required.

14.07 Authorize Reserve Accounts

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District authorizes and directs the funding of the following reserve accounts as of June 30, 2015 at the amounts indicated below as presented during the 2015-2016 budget process, plus any accrued interest:

Unemployment Insurance Reserve: \$500,499.10

Reserve for Employee Retirement System: \$3,449,534

Tax Certiorari Reserve: \$83,976.05

Capital Reserve: \$0

Repair Reserve: \$1,646,588

Reserve for Debt: \$149,891

Employee Benefit Accrued Liability Reserve

(to be adjusted in July to reflect leave accrual

Balances as of 6/30/15): \$1,321,604

Total: \$7,152,092.15

BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central School District approve that the unassigned fund balance shall be at the legally allowable level of 4% of the 2015-2016 budget, that \$2,500,000 shall be used in the coming school year to offset the levy as presented during the 2015-2016 budget process. BE IT FURTHER RESOLVED, that any additional fund balance be added to the Reserve for Employee Retirement System to be utilized to offset the levy in the next year or two as presented during the 2014-2015 and 2015-2016 budget process.

14.08 Appoint Barbara Schnell to Audit Committee

Recommended Action: The Board of Education hereby appoint Barbara Schnell as a member of the Audit Committee

14.09 Playground Vendor Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Cooperative Procurement Contract Participating Addendum between Onteora Central School District and Landscape Structures, Inc. for the play area project at Phoenicia Elementary School and Woodstock Elementary School in the amount not to exceed \$302,537.72 and authorizes the Superintendent to sign such an agreement.

14.10 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Management Report for May 2015

14.11 Warrants

Recommended Action: The Board of Education has review and hereby accepts Warrant Schedule 10

14.12 Stale Dated Checks

Recommended Action: As of June 29, 2015, the following stale dated check will be written off.

Check #21695 Found Library Book
Issued 11/5/14
Payee: Penny Wotherspoon
Amount: \$14.08

Check #21872 School Tax Overpayment
Issued 11/18/14
Payee: Robin Thorn
Amount: \$41.84

Check #21830 School Tax Overpayment
Issued 11/18/14
Payee: Hamish & Danielle Barrie
Amount: \$25.46

Check #21887 School Tax Overpayment
Issued 11/18/14
Payee: William & Valerie Fitzhug
Amount: \$26.14

Check #21853 School Tax Overpayment
Issued 6/16/14
Payee: Lizabeth & Hank Liebskind
Amount: 38.48

Payee: Hamish & Danielle Barrie Payee:
William & Valerie Fitzhug
Amount: \$25.46 Amount: \$26.14
Check #21853 School Tax Overpayment
Issued 6/16/14

Check #21859 School Tax Overpayment
Issued 11/18/14
Payee: Michele Forsten & Barbara
Schroder
Amount: \$22.25

Payee: Lizabeth & Hank Liebskind
Amount: 38.48
Check #21859 School Tax Overpayment
Issued 11/18/14
Payee: Michele Forsten & Barbara
Schroder
Amount: \$22.25

Check #21871 School Tax Overpayment
Issued 11/18/14
Payee: Robert Sebly
Amount: \$55.13

Check #21871 School Tax Overpayment
Issued 11/18/14
Payee: Robert Sebly
Amount: \$55.13

14.13 Approve 2015-2016 Calendar

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the revised 2015-2016 School Calendar reflecting the change in the county wide Emergency Evacuation Day.

15. Board Committees Report - 5 min each

15.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration
4:30 on TBD (proposed 9:40)
9:50
Committee has not met since the last Board meeting

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 6/15/15

- Completed tours yesterday and putting together report
- Building Condition Survey is required by the State every 5 years
 - Staying with firm that did last survey and who we use for most architectural planning

- Capital work is being reviewed by State
 - Hopefully some will be done this summer
- EPC plan not reviewed - process different in State
 - Windows at Woodstock will be pushed to next summer
 - Working on grant for Phoenicia boiler
 - positive indications get approximately \$100,000
- Working on State initialed program called K Solar
 - Contract pricing for educational institutions
- Playgrounds for both schools are working with vendor and formulating playground committees

15.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 3:30 TBD

Trustee Fletcher reported, since Trustee Moor was not present at the Policy meeting

- Discussed policy 1410 and 1411 and had a conversation about recess policy – reviewed comments
 - Nothing drawn up
- Discussed social media policy for teachers, based on teacher in Texas that put racist remarks on her Facebook page

15.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on TBD

Will be meeting in October

15.05 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am TBD

Will meet as needed

15.06 Ad Hoc Committee: Primary School. Next meeting is at Phoenicia at 5 pm on TBD

- Sub committees met first and then reported out – shared recommendations and accomplishments and where to focus efforts next year
- Prepared to present accomplishments at an upcoming Board meeting

16. Old & New Business

16.01 The Board will discuss Old and New Business (proposed 9:50)

10:00

Wifi committee will be addressed at the Reorganization Meeting

17. Request For Information

17.01 The Board will request information (proposed 9:55)

Trustee Fletcher asked how the alternate transportation options will affect sports

Trustee Kurnit asked for principals to give input about structure of the day, with the past and future schedules in regard to recess and scheduling issues with the transportation option

- Do as presentation

Trustee Schnell asked for the curriculum for summer school

19. Adjournment

19.01 Adjourn Meeting (proposed 10:00). Next meeting is Tuesday, July 7, 2015 at 6pm at the MS/HS

Recommended Action: The meeting is adjourned at 10:15

Motioned: Trustee Osmond

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee McGillicuddy, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Bobbi Schnell

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

6:00 p.m.

TUESDAY, JUNE 23, 2015

Central Administration Conference Room

MINUTES

1. Opening Items

1.01 Call to Order 5:00

1.02 Roll Call

Present: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

1.05 Clerk Pro Tem

Recommended Action: The Board of Education hereby appoints Victoria McLaren as Clerk Pro Tem in the absence of the District Clerk

Motioned: Trustee Osmond

Seconded: Trustee McGillicuddy

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

2. Business

2.01 Approve Impartial Hearing Officer

Recommended Action: The Board of Education hereby approves Susan Barbour as an impartial hearing officer for case #89817.

Motioned: Trustee Osmond

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

3. Executive Session

1.01 Enter executive session (proposed 5:05)

Recommended Action: Motion to enter into executive session to discuss specific personnel matters.

Motioned: Trustee Osmond

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy, Trustee Moor, Trustee Davis, Trustee Schnell

Trustee Osmond left at 6:15

1.02 Exit Executive Session and Return to Public Session (proposed 7pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Davis

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,

Trustee Moor, Trustee Davis, Trustee Schnell

4. Adjournment

4.01 Adjourn the meeting

Recommended Action: The Board of Education hereby adjourns the meeting at
TIME: 8:20

Motioned: Trustee Davis

Seconded: Trustee Schnell

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Osmond, Trustee McGillicuddy,
Trustee Moor, Trustee Davis, Trustee Schnell

Minutes Recorded By:
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Bobbi Schnell